



County of Fresno

DEPARTMENT OF PUBLIC WORKS AND PLANNING
STEVEN E. WHITE, DIRECTOR

County Service Area (CSA) 5 – Wildwood Island Citizens Advisory Committee (CAC) Meeting October 27, 2016

Minutes

CAC Members present: Michael Harman, Jeffry Long, John Owen, and Tom Stoeckel.

County Representatives present: Chris Bump and Jeff Weldon.

The meeting was called to order at approximately 6:30 p.m.

Agenda Item 1: Review and Approve Minutes from February 11, 2016 CAC Meeting

- A motion was made and passed to approve the minutes of the 2/11/16 meeting.

Agenda Item 2: Update on Piped Loop and Tank Replacement Project

- Chris Bump gave an update on the Piped Loop and Tank Replacement Project (Project).
 - At the last meeting the CAC gave direction to move forward by completing work in sections; these sections include buying the hydro tanks, installing the hydro tanks and miscellaneous appurtenances at the well site, and installing the piped loop system.
 - Currently staff has gone through the bidding process and awarded the hydro tank fabrication to Modern Custom Fabrication, Inc. on a purchase order for approximately \$63,000. The final approved plans were sent to Modern Custom on September 29, 2016 to begin fabrication.
 - Generally, hydro tanks take three months to fabricate, which means they should be completed right around the end of 2016. This provides a benefit to the District as the installation of the tanks will take place during the lowest water usage months.
 - Staff is now working to put together the Scope of Work and Specifications to send to our County contractors so they can submit a bid.
 - The goal is to have the contractor ready so that when the hydro tanks are completed the contractor can immediately install the tanks.
 - Work will be performed one well site at a time, starting at the Little Beaver well site.

RESOURCES DIVISION

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- A resident asked how much the hydro tanks cost and if it is considered in the normal range.
 - The hydro tanks will cost approximately \$63,000, which falls in line with our original engineer's estimate for the project.
- A resident asked about the size of the hydro tanks.
 - One hydro tank will be 5,000 gallons (Trout Lake) and the other will be 7,500 gallons (Little Beaver), which is the same size as the current tanks.
- A resident asked if we will be doing the trenching for the piped loop portion at one well site while installing the hydro tank at the other.
 - No, the hydro tank installation will be completed prior to moving forward with a formal purchasing process to install the piped loop section.
- A resident asked if there is a salvage value for the tank.
 - No, but Modern Custom will be hauling off the old tanks for disposal at no cost.

Agenda Item 3: CSA 5 Budget Status

- Chris Bump clarified that there was an error on the Agenda. The financial information being discussed is for the first quarter of the 2016-17 Fiscal Year (July 1-September 30).
- Through the first quarter of the Fiscal Year the 7000 series (operations & maintenance) has expended 14% of appropriations.
- The encumbered amount of \$63,249.09 in the 8150 account will be used to pay for the hydro tanks, but we will not receive the invoice until after the hydro tanks are completed.
- Through the first quarter of the Fiscal Year CSA 5 has collected very minimal revenue.
 - Due to paying for water service via an assessment, CSA 5 will not collect any revenue until approximately half way through the Fiscal Year.
- Residents requested that the account description packet shown at the meeting be sent out by e-mail.
 - Staff confirmed it will be sent out via e-mail.

Agenda Item 4: Equipment Status

- Jeff Weldon explained that CSA 5 hasn't had any major issues this fiscal year.
 - The one minor repair was a pinhole leak at the Little Beaver hydro tank. There is a temporary patch currently, but we will be welding a more permanent patch in the near future.
- Jeffry Long mentioned that there has been periods with low water pressure since the last meeting and asked if there has been any update on the issue.
 - Jeff Weldon explained that the smaller well was being used as the lead well and we have since moved to having the larger well in lead. With that change, low water pressure should no longer be an issue.

Agenda Item 5: Comments/Other Items

- Chris Bump discussed CSA 5's water conservation for the 2015 and 2016 calendar years compared to the 2013 calendar year.
 - During the State monitoring period of May 2015-November 2015 CSA 5 reduced water usage by 32.7%.
 - During the current State monitoring period of December 2015-November 2016 CSA 5 has reduced water usage by 18.7%.
- Chris Bump requested that a tentative date be set for the next CAC meeting.
 - The next meeting was tentatively set for March 16, 2016.

Agenda Item 6: Adjournment

- The CAC meeting was adjourned at approximately 7:00 p.m.