



County of Fresno

DEPARTMENT OF PUBLIC WORKS AND PLANNING
BERNARD JIMENEZ, INTERIM DIRECTOR

County Service Area (CSA) No. 5 Citizens Advisory Committee (CAC) Meeting February 11, 2016

Minutes

CAC Members present: Tom Stoeckel, Jeffry Long, Mike Rosenberg, and John Owen.

County Representatives present: Chris Bump, Amina Flores, Jeff Weldon, and James Polfer.

The meeting was called to order at approximately 6:30 p.m.

Agenda Item 1: Review and Approve Minutes from May 26, 2015 CAC Meeting

- Tom Stoeckel introduced County staff and the members of the CAC.
 - Tom announced that John Rogalsky has moved out of CSA 5 and resigned from the CAC.
- A motion was made and passed to approve the minutes of the 5/26/15 meeting.

Agenda Item 2: CAC Consideration of New CAC Member

- Tom Stoeckel explained that with John Rogalsky moving there is one opening on the CAC, as well as 2 alternate positions that should be filled.
 - Michael Harman volunteered for and was appointed to fill the vacant CAC position.
 - Taylor McFarland and Ryan Penner volunteered for and were appointed to fill the vacant CAC alternate positions.

Agenda Items 3: Update on Piped Loop and Tank Replacement Project

- James Polfer gave an update on the Piped Loop and Tank Replacement Project and discussed various options in moving forward.
 - There were 4 bidders. Of the 4 bidders 3 responses were received, however all were more than twice the Engineer's Estimate.
 - Bids were received from Todd Companies/Visalia Demo, West Valley Construction, and Dovali Construction. All bidders had drastic differences in the price of line items.
 - When Design called back plan holders to see why bids were not submitted a majority of the responses were that they did not have time to submit bids because they are too busy.

- Design will take an item to the Board of Supervisors to reject all bids. The first available Board date is March 15, 2016.
- The main option that was discussed was the following:
 - CSA 5 purchases big ticket items (hydro tanks, sand separators, chlorination system, and piping).
 - Any existing maintenance equipment (hydro tanks, sand separators, and the chlorination system) can be replaced and installed by County forces and County contractors.
 - Any infrastructure improvement (installation of piping) would be required to be bid out through the Purchasing Department.
- Process: Reject all bids and get authorization from Board to purchase equipment and go out to bid for the installation.
- The CAC directed staff to undertake this option after an informal vote of the residents in attendance was taken and showed unanimous support for the direction.
- The question was asked: Why did the County have to put the project out to bid in the first place?
 - Staff responded that originally the administrative costs were expected to be higher by breaking up the project and the overall cost as a single project made it necessary to go out to bid.
- Staff suggested that a member of the CAC be present at the Board of Supervisors hearing on March 15, 2016 in case the Board pulls the item for discussion.

Agenda Item 4: CSA 5 Budget Status

- Through the first half of the Fiscal Year CSA 5 has collected 52% of the estimated revenue.
- Through the first half of the Fiscal Year the CSA 5 the 7000 (operations & maintenance) series has expended 67% of appropriations.
 - The expenses are ahead of where they should be due to approximately \$48k in held charges that were carried over from last Fiscal Year.
 - When analyzing this year's expenses without the held charges, CSA 5 has been doing well.
- Mike Rosenberg asked why the 7295 account has been so high.
 - County staff time, as well as the approximately 48k in held charges, were/are paid for out of the 7295 account.

Agenda Item 5: Equipment Status

- Jeff Weldon explained that CSA 5 hasn't had any major issues this fiscal year. Most of the attention has been focused on the project.

Agenda Item 6: Comments/Other Items

- Mike Rosenberg asked if there was any way to reimburse the Friends of Wildwood Organization for expenses incurred cleaning the lake.

- Staff explained that it could be done if there is room in the budget and if the residents are in favor of the reimbursement.
- Residents mentioned that it was voted on several years ago to remove lake maintenance and put the money towards the water system because the amount that was collected was too small for lake maintenance.

Agenda Item 7: Adjournment

- The CAC meeting was adjourned at approximately 7:30 p.m.