

**CENTRAL CALIFORNIA
EMERGENCY MEDICAL SERVICES**
A Division of the Fresno County Department of Public Health

Manual	Emergency Medical Services Administrative Policies and Procedures	Policy Number 021 Page 1 of 2
Subject	Regional Medical Control Committee	
References	California Health and Safety Code Section 1797	Effective 08/15/92

I. POLICY

The Regional Medical Control Committee is mandated by the local EMS agency and the EMS Medical Director. The Regional Medical Control Committee shall advise the EMS Medical Director regarding the establishment of medical control policies and procedures, including EMS patient treatment protocols.

The Regional Medical Control Committee is responsible for providing input on the medical direction and management of the local Emergency Medical Services System under the medical control of the EMS Medical Director of the local EMS agency. This will include system operation, data collection and analysis, system planning, policy development, facility assessment, trauma system monitoring and review of quality improvement issues.

II. PROCEDURE

A. The Regional Medical Control Committee is an advisory committee to the EMS Agency and the EMS Medical Director. Meetings are limited to members and invited guests only.

B. Membership

1. The Regional Medical Control Committee membership shall include the following:

- a. EMS Medical Director
- b. Assistant EMS Medical Directors
- c. One physician representative from each receiving hospital in Fresno, Kings, Madera and Tulare Counties
- d. Representative from Base Hospital Committee
- e. Paramedic representative from Emergency Medical Services Operations Committee (EMSOC)

2. The EMS Agency shall be notified, in writing, by each hospital or committee listed above of the name of their designated representative. The EMS Medical Director shall be notified of any changes in membership.

Approved By EMS Division Manager	DANIEL J. LYNCH (Signature on File at EMS Agency)	Revision 07/20/02
EMS Medical Director	JIM ANDREWS, M.D. (Signature on File at EMS Agency)	

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3. The EMS Agency will select appropriate staff to the committee and shall provide clerical support for meeting minutes and agendas.
4. Each member of the Regional Medical Control Committee shall be responsible for providing input for the hospital or committee of which they represent, and shall be responsible for communicating appropriate information discussed at the Regional Medical Control Committee meetings to their hospital or committee.

C. Meetings

1. The Regional Medical Control Committee shall meet monthly on the second Wednesday of each month, unless otherwise scheduled by the EMS Medical Director.
2. The EMS Medical Director shall serve as chairperson. In the absence of the EMS Medical Director, an Assistant EMS Medical Director shall act as chairperson.
3. Meeting minutes shall be recorded on topics not related to specific confidential patient care issues.
4. The EMS Medical Director will determine the agenda, including the reports regularly reported at each meeting.
5. The Regional Medical Control Committee meetings shall generally be conducted in accordance with Robert's Rules of Order.

D. Quorum/Voting

1. There is no designated quorum for the Regional Medical Control Committee.
2. Members are only eligible to vote if they have attended at least 50% of all Regional Medical Control Committee meetings within the previous 12 months. New members from newly attending hospitals will be considered in good standing and allowed to vote. New members representing hospitals previously represented on the committee will be eligible to vote once they have attended 6 meetings or at the discretion of the EMS Medical Director.
3. Votes require a simple majority of the attending members present at each meeting.
4. The chairperson shall exercise his or her right to vote in the event of a tie vote.