

SAMPLE LETTER

Date

Your Name
Your Address
Your City, State, Zip Code

Complaint Department
Equifax
P.O. Box 740241
Atlanta, GA 30374-0241

OR

National Consumer Assistance Center
Experian
P.O. Box 9532
Allen, TX 75013-0949

OR

Fraud Victim Assistance Department
TransUnion
P.O. Box 6790
Fullerton, CA 92834

Dear Sir or Madam:

I am writing to dispute the following information in my file. The items I dispute are circled on the attached copy of the report I received. **(Identify item(s) disputed by name of source, such as creditors or tax court, and identify type of item, such as credit account, judgment, etc.)**

I am a victim of identity theft, and did not make the charge(s). I am requesting that the item(s) be deleted to correct my credit report.

Enclosed are copies of **[use this sentence if applicable and describe any enclosed documentation]** supporting my position. Please investigate this **(these)** matter(s) and delete the disputed item(s) as soon as possible.

Sincerely,

Your name

Enclosures: (List what you are enclosing.)