



**County of Fresno**  
**DEPARTMENT OF PUBLIC HEALTH**  
Environmental Health Division

July 15, 2019

FA0272903  
PE1644

To Whom It May Concern:

**SUBJECT: Plan Review Process – Mobile Food Truck/Trailer/Cart Construction**

Section 114380 of the California Retail Food Code states, in part:

*“A person proposing to build or remodel a food facility shall submit complete, easily readable plans drawn to scale, and specifications to the enforcement agency for review, and shall receive plan approval before starting any new construction or remodeling of a facility for use as a retail food facility.”*

Any proposed construction or remodel of mobile food facilities (truck/trailer/cart) must undergo a plan review process prior to any construction or remodel activity. This process is separate and independent from plan review and construction approval conducted by the California Department of Housing and Community Development to obtain an HCD Insignia for occupied mobiles. (<http://www.hcd.ca.gov/building-standards/permits-inspections.shtml>)

1. Two (2) copies of the construction or remodel plans, including equipment specifications, must be provided for review. The current plan review fee is \$490 and must be paid when the construction or remodel plans are submitted to this Department. Mobile Plan Check Requirements are available at the following website: <https://www.co.fresno.ca.us/home/showdocument?id=35388>
2. Plans are reviewed in order of submittal and initial review will be completed within 20 business days. A correction or approval letter will be sent to the builder and/or plan submittee. Revised plans that address all required corrections must then be re-submitted to this department for review and approval, prior to beginning any construction or remodel work. Note: There is no fee for resubmittal.
3. Construction or remodel work must be completed in accordance with the approved plans.

After all construction or remodel work is complete, an annual health permit fee must be paid and an inspection appointment must be scheduled by calling Fresno County Environmental Health at (559) 600-3357.

Sincerely

Matthew Gore, REHS  
Environmental Health Specialist III  
Fresno County Environmental Health

MG:slk

*Promotion, preservation and protection of the community's health*

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