



INTEROFFICE MEMORANDUM

Oscar J. Garcia, CPA

Auditor-Controller/Treasurer-Tax Collector

Enedina Garcia
Deputy Auditor-Controller

Kim Lamanuzzi
Deputy Treasurer-Tax Collector

DATE: May 10, 2019

TO: Audit Committee Members

FROM: Dan Cederborg, County Counsel, Audit Committee Vice-Chairman

SUBJECT: Audit Committee Meeting

This will confirm the next Audit Committee meeting scheduled on **May 17, 2019 at 10:00 a.m.** in the Board of Supervisors Chambers - Room 301 of the Hall of Records. The following is the agenda for the meeting:

AGENDA

1) Pledge of Allegiance

2) Approve Agenda

3) Public Presentations

This portion of the meeting is reserved for persons desiring to address the Audit Committee briefly on any matter not on this agenda within the Committee's subject matter jurisdiction.

4) Approval of April 19, 2019 Audit Committee Meeting Minutes

5) Agenda Items

Consent Items

- a.** Approve Quarterly Fraud Report covering January 1, 2019 to March 31, 2019

Discussion and Action Items

- b.** Review and approve the Single Audit Report for year ended June 30, 2018
- c.** Review and approve the Assessor-Recorder Cash Handling Audit Follow-up Report
- d.** Review and approve the Cash Handling Procedures for the Public Works and Planning Department, American Avenue Disposal Site, January 2018 Report
- e.** Review and approve the Department of Agriculture Transition Report

f. Review and approve the fiscal year 2019-20 Audit Plan.

6) Staff Updates

7) Adjournment

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Enclosures

Audit Committee Members:

Supervisor Nathan Magsig, Audit Committee Chairman

Daniel C. Cederborg, County Counsel, Audit Committee Vice-Chairman

Supervisor Sal Quintero

Jean Rousseau, County Administrative Officer

Elizabeth Diaz, Co-Department Heads Council

Manuel Vilanova, Public Member

Kulwinder Brar, Public Member