



**INTEROFFICE MEMORANDUM**

**Oscar J. Garcia, CPA**

**Auditor-Controller/Treasurer-Tax Collector**

**Enedina Garcia**  
Deputy Auditor-Controller

**Kim Lamanuzzi**  
Deputy Treasurer-Tax Collector

**DATE:** February 1, 2019  
**TO:** Audit Committee Members  
**FROM:** Supervisor Nathan Magsig, Audit Committee Chairman  
**SUBJECT:** Audit Committee Meeting

*OK*  
*[Signature]*  
*2/4/19*

This will confirm the next Audit Committee meeting scheduled on **February 8, 2019 at 10:00 a.m.** in the Board of Supervisors Chambers - Room 301 of the Hall of Records. The following is the agenda for the meeting:

**AGENDA**

- 1) Pledge of Allegiance**
- 2) Approve Agenda**
- 3) Public Presentations**  
This portion of the meeting is reserved for persons desiring to address the Audit Committee briefly on any matter not on this agenda within the Committee's subject matter jurisdiction.
- 4) Discussion Regarding the Appointment of Public Members to the Audit Committee**
- 5) Approval of January 25, 2019 Audit Committee Meeting Minutes**
- 6) Agenda Items**
  - Consent Items**
    - a. Approve Quarterly Fraud Report covering October 1, 2018 to December 31, 2018
  - Discussion and Action Items**
    - b. Review and receive 2017-2018 First Five Comprehensive Annual Financial Report
    - c. Review and receive Price Paige & Company Quality Control Review, Fiscal years ended June 30, 2013 through June 30, 2016

- d. Review and receive Brown Armstrong Agreed Upon Conditions Report Designed to Increase Efficiency, Internal Controls, and/or Financial Reporting dated December 19, 2018

**7) Staff Updates**

**8) Adjournment**

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Enclosures

**Audit Committee Members:**

Supervisor Nathan Magsig, Audit Committee Chairman  
Daniel C. Cederborg, County Counsel, Audit Committee Vice-Chairman  
Supervisor Sal Quintero  
Jean Rousseau, County Administrative Officer  
Elizabeth Diaz, Co-Department Heads Council  
Manuel Vilanova, Public Member  
Kulwinder Brar, Public Member