

# Fresno County Success Report and Committee

## Goal:

- Stigma Reduction and Success Celebration

## Objective(s):

- To document the successes of collaboration and client /family focused services
- To identify the system of client needs and build on those
- To identify the success related to client wellness and fiscal savings to the system at large

For the purpose of identifying and documenting client and system successes, the following has been created and are to be used when staff or program identify a client/system success:

- **Success Report** - will document the success (much like an incident report), staff/systems involved and accounting of the success. Please complete the first part of this form and stop when you get to **Documenting date of meeting**. The following sections will be completed at the subsequent Success Report meeting: documenting date of meeting, attendees and factors, *these sections will be completed at the subsequent Success Report meeting.*
- **Success Report Worksheet** – is a supplemental worksheet that will document client access to services during an identified time period **prior** to the reported success. This information can be based on writer's best knowledge and Avatar information. If something is not known at the time of submission, simply leave those boxes blank and submit.

Secure and use the Success Report form and supplemental worksheet from Fresno County MHSA webpage, under like called "Success Stories Collection"; these forms are in one excel file and located at the link 'Success Report' at:

<http://www.co.fresno.ca.us/DepartmentPage.aspx?id=34357>

Upon completion of the forms, please submit as a "Password Protected" document to the following email:

[DBHSuccessStories@co.fresno.ca.us](mailto:DBHSuccessStories@co.fresno.ca.us)

This email address can also be used for the reporting of any program/client success in any PHI protected (email rules apply) format.

Submitted successes will be utilized to call together a Success Report meeting with the submitting staff assisting as facilitators at the meeting.

The meeting attendees may include, but are not limited to, DBH staff, community partners and providers, client, family and others that participated in the identified success story.

The meeting will include discussion and documentation of success highlights and the identification of contributing factors and partnerships in the success. Comprehensive information will be reported to the Department on a bi-annual basis; additionally, the information will be included in any ongoing program planning and enhancement discussions.