

**Minutes
Fresno County
Community Corrections Partnership Meeting
Wednesday, February 1, 2017**

Room 301, Hall of Records
2281 Tulare St
Fresno, CA 93721

A. Call meeting to order

The meeting was called to order by Chief Chavez at 2:08 PM

Chief Chavez reminds the board members to speak into the microphone when voting to ensure that voting is properly recorded in the meeting minutes.

B. Approval of minutes from July 14, 2016

Motioned by: Chief Dyer

Seconded by: PD Diaz

Ayes: Sheran Morton, Chief Dyer, Chief Chavez, Dawan Utecht, DA Smittcamp, PD Diaz

Noes:

Abstentions: Chief Chavez as he was not in attendance at the July 14, 2016 CCP meeting.

Absentees: Sheriff Mims

Minutes approved as submitted.

C. Receive presentation on the PEW-MacArthur Results First Initiative

Jeannie Figueroa, Assistant County Administrative Officer, provides a brief history on the PEW-MacArthur Results First Initiative:

The purpose of the PEW-MacArthur Results First Initiative is to assist in identifying the most cost effective programs in the Adult Criminal Justice Programs. In late 2013, the foundation gave a presentation to the CCP regarding the Results First Initiative and the services that they can provide to the County at no cost. In early 2014, the Board of Supervisors approved a letter of support to commit to partner and collaborate with the PEW. The PEW initially partnered with four counties; Santa Barbara, Santa Cruz, Fresno and Kern to pilot the approach at the local level. It has since expanded to additional counties.

The Fresno County Results First team has completed its inventory of programs, its recidivism analysis and its cost data development. The current plan is to review this information and see if anything needs to be updated.

In 2016, the CCP funded a Staff Analyst under Probation to assist with this project and other AB 109 activities. Priscilla Landy has been hired as Probation's AB 109 Staff Analyst and will be working under the oversight of Greg Reinke, Probation Administrative Division Director.

A presentation was made by Darby Kernan and Amalia Mejia from California State Association of Counties (CSAC) on the PEW-MacArthur Results First Initiative.

Public Comment held; none received

D. Receive Fiscal Report / Audit Committee Chair J. Figueroa

Asst. CAO Jeannie Figueroa:

Moving forward, the Probation Department will take over the fiscal functions and the CAO analyst will continue to assist when needed.

Samantha Buck, Administrative Analyst provides the 2015-16 Year-end Fiscal Report:

The total allocation was \$3,183,649.82. Of this amount, \$3,142,858.63 will be returned back to fund balance.

Samantha Buck provides the 2016-17 First Quarter Fiscal Report:

The total allocation was \$35,799,109 with first quarter expenditures being \$7,418,609.07.

Asst. CAO, Jeannie Figueroa provides the Summary of AB 109 Funds:

From the prior years, FY 2011-12 to 2014-15, the carryover balance was approximately \$12.8 million dollars. Last fiscal year the allocation was \$35,269,963 and the CCP approved to allocate \$31.8 million dollars. There was \$3.4 million dollars that was not allocated. Of this amount, \$28.7 million dollars was expended, leaving \$3.1 million dollars of allocated funds. Total carryover funds available were \$19.4 million dollars.

Public comment held; none received

E. Approve continued funding for the District Attorney/Public Defender case processing program to further the goal of AB 109 Realignment

Jeff Dupras, District Attorney's Office:

With regard to the District Attorney's request for funding, they are asking for fewer personnel. Originally, the request for funding was made for a Lawyer, a Paralegal and a Legal Assistant. They are no longer requesting that the Paralegal position be funded.

Robert Delmare, Public Defender's Office:

The Public Defender's office has the same ongoing work. Continued funding is being requested for all existing staff.

Public comment held; none received

Motioned by: Chief Dyer

Seconded by: Dawan Utecht

Ayes: Sheran Morton, Chief Dyer, Chief Chavez, Dawan Utecht, DA Smittcamp, PD Diaz

Noes:

Abstentions:

Absentees: Sheriff Mims

Motion passed.

F. Approve the continued funding for the Substance Abuse Disorders/Mental Health Treatment Services and Full Service Partnership Services for five additional years

Sharon Irwin and Joseph Rangel both give presentation on this item:

The contract will expire on June 30, 2017. The Department of Behavioral Health is before the CCP requesting continued funding for five additional years.

Public Comment held; none received

Motioned by: PD Diaz

Seconded by: DA Smittcamp

Ayes: Sheran Morton, Chief Dyer, Chief Chavez, Dawan Utecht, DA Smittcamp, PD Diaz

Noes:

Abstentions:

Absentees: Sheriff Mims

Motion passed.

G. Receive report on the expansion of the Pretrial Assessment and Supervision Program

Probation Services Manager, Craig Downing is before the CCP to present on the Pretrial Services Program to describe data and what has been done within the program from the period of June 1, 2015 to December 31, 2016.

Public comment held. None received.

H. Approve the expansion of the Transitional Housing Program

Manuel Silva, Probation Services Manager presents to the CCP on this item:

Belgravia Center is the contracted provider to assist with Transitional Housing for the defendants. The current contract allows for 25 to 26 defendants at a cost of approximately \$600,000 per year. Both males and females are housed at the center and can take advantage of the center for up to 120 days. One hundred clients have completed the program which is equivalent to a 25 percent success rate.

In 2016, the Belgravia Center reached their funding limit and for the first time there was a waiting list for housing for this population. The request is to expand the program to approximately fifty beds which will allow expanding services to the defendants.

Public comment held; none received

Motioned by: DA Smittcamp

Seconded by: Dawan Utecht

Ayes: Sheran Morton, Chief Dyer, Chief Chavez, Dawan Utecht, DA Smittcamp, PD Diaz

Noes:

Abstentions:

Absentees: Sheriff Mims

Motion passes.

I. Receive update on Probation's AB 109 staffing and supervision ratios

Probation Services Manager, Manuel Silva presents to the CCP on the AB 109 Statistics Unit's staffing as of 1/31/17:

The current staffing levels include 34 Deputy Probation Officers (DPOs) assigned to the AB 109 Unit, with 8 vacancies. These officers supervise 1733 PRCS / MS defendants.

In the Generalized caseloads, there are 21 Deputy Probation Officers, covering 1288 defendants, for a ratio of 1 officer to 61 defendants.

The Specialized caseloads consist of Domestic Violence, Sex Offenders, and Mental Health, and there are currently 445 defendants in this program being supervised by 10 officers for a ratio of 1 to 45.

There are 3 Lead Deputy Probation Officer IV's who assist with services for the unit.

The unit, if fully staffed would have 42 officers. at the current level of 26 officers covering the 1288 defendants, this brings the ratio to 1 to 50. For the Specialized

caseloads, if this unit were fully staffed with the 13 officer covering the 445 defendants, the ratio would be 1 to 34.

The total PRCS / MS population is 2,491. Of this number, there are approximately 758 or 30 percent, on bench warrant status. This number includes those that were placed on bench warrant status since October, 2011.

Probation Administrative Division Director, Greg Reinke provides an update to the CCP on Data Positions:

Two data positions, an Information Technology Analyst and a Program Technician, were added to the Probation Department in 2014. Currently, the Program Technician position is not filled. The department does not anticipate filling this position unless the need arises.

Efforts were made to hire for the position of IT Analyst, however due to unqualified candidates, the department hired an outside consultant to assist in providing the services needed until applicants for the data positions pass the background process.

Greg provides information to the CCP as to what the consultant is capturing

The Probation Department hired 11 new DPO's since the last CCP in 2016. There is a current recruitment for Deputy Probation Officers.

Division Director Vicki Passmore provides information on the recruitment process and vacancies to the CCP:

The recruitment for the Deputy Probation Officer position was completed in December, 2016 with a testing date in January, 2017. Based on these numbers, 295 applicants applied for the position, however only 143 or 55 percent of those applicants appeared for the testing.

It takes three and a half months for an applicant to go through the process before they can be hired as a Deputy Probation Officer. This is a quicker hiring process as it used to take six months for an applicant to be hired.

Public comment held: none received

J. Public Comment Public Comment (This portion of the meeting is reserved for persons desiring to address the CCP Executive Members about matters related to the CCP. Comments will be limited to 3 minutes each.)

Held; none received.

K. Adjourn

Meeting adjourned at 3:32 PM.