

**CONFLICT-OF-INTEREST CODE FOR
WASHINGTON UNIFIED SCHOOL DISTRICT**

The Political Reform Act (Government Code Section 81000, et seq.) requires government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (Cal. Code of Regs., tit. 2 § 18730) that contains the terms of a standard conflict-of-interest code and may be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of Title 2 of California Code of Regulations, section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This conflict of interest code with Exhibits A and B, which designates positions and establishes disclosure requirements, shall constitute the conflict-of-interest code of the Washington Unified School District (District).

Individuals holding designated positions shall file their statements with the District, which will retain the statements and make the statements available for public inspection and reproduction. (Gov. Code Section 81008.) Upon receipt of the statements for the Board Members and Superintendent, the District shall make and retain a copy and forward the original of these statements to the Clerk to the County Board of Supervisors.

The provisions of all Conflict of Interest Codes and amendments thereto previously adopted by the Agency are hereby superseded.

EXHIBIT A

DESIGNATED POSITIONS

Governing Board Members	1
Superintendent	1
Assistant Superintendent	1
Chief Business Official	1
Principal	2
Director of Food Service	2
Director of Maintenance and Operations	2
Consultants	

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitations: The Superintendent may determine in writing that a particular consultant, although a “designated position” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of the disclosure requirements. The Superintendent’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

EXHIBIT B

DISCLOSURE CATEGORIES

Category 1:

A person designated Category 1 shall disclose:

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
- b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.

Category 2:

A person designated Category 2 shall disclose:

- a. Investments or business positions or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
- b. Investments or business positions or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.