



## VALLEY ARTS & SCIENCE ACADEMY

### CONFLICT-OF-INTEREST CODE

The Political Reform Act (Govt. Code § 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 CCR § 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix (or Appendices), designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the **Valley Arts & Science Academy ("VASA")**

Individuals holding designated positions shall file their statements of economic interests with the **VASA**, which will make the statements available for public inspection and reproduction. (Govt. Code § 81008) Upon receipt of the statements for the top officials, e.g., Members of the Board and the Principal, **VASA** shall make and retain copies and forward the originals to the **Fresno County Board of Supervisors**. All other statements will be retained by the **VASA**.

**APPENDIX A**  
**DESIGNATED POSITIONS**

<u>Designated Position</u>	<u>Assigned Disclosure Category</u>
Members of the Governing Board	I, II, III
Corporate Officers (e.g. CEO/President, CFO/Treasurer, Secretary, etc.)	I, II, III
Principal of the Charter School	I, II, III
Assistant Principals	I, II, III
Chief Business Officer	I, II, III
Director of Personnel Services	I, II, III
Assistant Director of Personnel Services	I, II, III
Consultants and new positions	*
Purchasing Manager	I
Assistant Business Officer	I
Information Systems Technician	II, III
Contractor	II, III

\*Consultants and new positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Principal may determine in writing that a particular consultant/new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Principal’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Govt. Code § 81008.)

## APPENDIX B

### DISCLOSURE CATEGORIES

Category I. Designated positions assigned to this category must report:

- a. Interests in real property which are located in whole or in part within the boundaries (and a two mile radius) of the District.
- b. Investments in, income, including gifts, loans and travel payments, from and business position in any business entity of the type that engages in the acquisition or disposal of real property or are engaged in building construction or design.

Category II. Designated positions assigned to this category must report:

Investments in, income, including gifts, loans and travel payments, from, and business positions in any business entity of the type that are contractors engaged in, the manufacture, sale, repair, rental or distribution of school supplies, books, materials, school furnishings or equipment to be utilized by **VASA**. This includes, but is not limited to, educational supplies, textbooks and items used for extracurricular courses.

Category III. Designated positions assigned to this category must report:

Investments in, income, including gifts, loans, and travel payments, from, and business positions in any business entity of the type that are contractors engaged in the performance of work or services to be utilized by the department. This includes, but is not limited to, student and extracurricular services commonly provided in public schools such as speech therapists, counselors, coaches and other educational professionals.