

SOUTH COUNTY SUPPORT SERVICES AGENCY

Conflict of Interest Code

The Political Reform Act, (Government Code sections 81000, et seq.) requires **state and local government agencies to adopt and promulgate Conflict-of-Interest Codes**. The Fair Political Practices Commission has adopted a regulation,(2 Cal. Code of Regs. section 18730) that contains the terms of a standard Conflict-of-Interest Code and may be incorporated by reference in an agency's. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

Therefore, the terms of 2 California. Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference. This regulation and the attached Appendices designating positions and establishing disclosure requirements shall constitute the Conflict-of-Interest Code of the South County Support Services Agency. (Agency)

The Form 700s for designated positions, other than the Agency board members and Agency Director, shall be filed with the Agency. The Agency board members and Agency Director are to file their original Form 700s directly with the Clerk of the Board for the Fresno County Board of Supervisors using the electronic filing system. If the Form 700s are not filed electronically, the paper Form 700 and waiver shall be filed with the Agency and, upon receipt of these paper Form 700s with waivers, the Agency shall make and retain a copy and forward the original to the Clerk of the Board of Supervisors.

The Agency shall retain a copy of all electronically filed Form 700x, a copy of all paper Form 700s with waivers and the original Form 700s of designated positions and shall make the Form 700s available for public review, inspection, and reproduction. (Gov. Code section 81008.)

The provisions of all Conflict of Interest Codes and amendment there to previously adopted by the Agency are hereby superseded.

Approved and/or authorized by the Board of Supervisors of the County of Fresno	
Meeting Date: <u>12-4-18</u>	Agenda Item No: <u>37</u>
By: <u>Kelley Hancock</u>	Date: <u>12-4-18</u>
Deputy Clerk	

APPENDIX A

Designated Positions

Designated Positions Disclosure Categories

- Members of the Board of Directors 1
- Agency Director 1
- Director of Finance 2

- Consultants/New Positions

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the disclosure requirements in this code subject to the following limitation:

The Agency Director may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Agency Director determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Sec. 81008.)

APPENDIX B

DISCLOSURE CATEGORIES

Individuals holding designated positions must report their interests according to their assigned disclosure category(ies).

Disclosure Category 1

Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the agency; and investments and business positions in business entities, and income, including loans, gifts, and travel payments, from all sources.

Disclosure Category 2

Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Disclosure Category 3

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the agency.

Disclosure Category 4

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the designated position's division or department.

Disclosure Category 5

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that filed a claim against the agency during the previous two years, or have a claim pending.

Disclosure Category 6

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources of the type to request an entitlement to use agency property or facilities, including, but not limited to:

- a license
- utility permit
- station vendor permit.