



## CONFLICTS OF INTEREST CODE FOR

### Fresno's Chaffee Zoo Corporation

The Political Reform Act ("PRA") (Govt. Code § 81000, et seq.) requires state and local government agencies, as defined in the PRA, to adopt and promulgate a conflict of interest code ("COI Code"). The Fair Political Practices Commission ("FPPC") has adopted a regulation (2 C.C.R. § 18730) that contains the terms of a standard conflict of interest code and which is incorporated by reference in COI Code for Fresno's Chaffee Zoo Corporation ("Corporation"). After public notice and hearing, the standard code may be amended by the FPPC to conform to amendments in the PRA. Therefore, the terms of 2 C.C.R. § 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This regulation and the attached Appendices designating positions and establishing disclosure requirements shall constitute the COI Code of the Corporation.

The Form 700s for designated positions, other than the members of the Board of Directors and the Chief Executive Officer / Zoo Director shall be filed with the Corporation. The Board of Directors and the Chief Executive Officer / Zoo Director are to file their original Form 700s directly with the Clerk of the Board for the Fresno County Board of Supervisors using the electronic filing system. If the Form 700s are not filed electronically, the paper Form 700 and waiver shall be filed with the Corporation and, upon receipt of these paper Form 700s with waivers, the Corporation shall make and retain a copy and forward the original to the Clerk of the Board of Supervisors.

The Corporation shall retain a copy of all electronically filed Form 700s, a copy of all paper Form 700s with waivers and the original Form 700s of designated positions and shall make the Form 700s available for public review, inspection, and reproduction. (Govt. Code § 81008.)

The provisions of all COI Codes, and amendments, previously adopted by the Corporation are hereby suspended.

Approved and/or authorized by the Board of Supervisors of the County of Fresno	
Meeting Date: <u>1/10/19</u>	Agenda Item No. <u>24</u>
By: <u>Kellie Hanuck</u>	Date: <u>1/9/19</u>
Deputy Clerk	

## APPENDIX A

### Public Officials Who Manage Public Investments

It has been determined that positions listed below manage public investments **and will file a statement of economic interests pursuant to Government Code Section 87200.**

These positions are listed for informational purposes only:

- Members of the Board of Directors
- Members of the Finance Committee
- Chief Financial Officer

An individual holding one of the above-listed positions may contact the FPPC for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The FPPC makes the final determination whether a position is covered by Government Code § 87200.

#### DESIGNATED POSITIONS

##### Designated Positions

##### Disclosure Categories

Chief Executive Officer / Zoo Director	Categories 1, 2, 3
Chief Operations Officer / Deputy Director	Categories 1, 2, 3
Chief Marketing and Development Officer	Categories 4, 5
Zoo Operations Officer	Categories 4, 5
Chief Veterinary Officer	Categories 4, 5
Chief Conservation & Education Officer	Categories 4, 5
Chief Human Resources Officer	Categories 4, 5
General Curator	Categories 4, 5

Facilities Manager	Category 2
Safety and Security Manager	Categories 4, 5
Visitor Services Manager	Categories 4, 5
Horticulture Manager	Categories 4, 5
Zoo Animal Manager	Categories 4, 5

New Positions are included in the list of designated positions and shall disclose pursuant to the disclosure requirements in this code subject to the following limitation:

The Chief Executive Officer / Zoo Director may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer / Zoo Director's determination is a public record and shall be retained for public inspection in the same manner and location as this COI Code. (Govt. Code § 81008.)

APPENDIX B  
DISCLOSURE CATEGORIES

Individuals holding designated positions must report their interests according to their assigned disclosure categories.

Disclosure Category 1

Interests in real property, including but not limited to any leasehold, beneficial or ownership interest or option to acquire an interest in real property, located within two miles of Fresno's Chaffee Zoo.

Disclosure Category 2

Any financial interest in or the holding of a position as a director, officer, partner, trustee, employee, or managerial position in any business entity that provides services, supplies, materials, machinery, or equipment of the type utilized by the Corporation.

Disclosure Category 3

Any income or revenue received, including a loan, gift, payment, expense or honoraria, received from sources that provide services, supplies, materials, machinery, or equipment of the type utilized by the Corporation.

Disclosure Category 4

Any financial interest in or the holding of a position as a director, officer, partner, trustee, employee, or managerial position in any business entity that provides services, supplies, materials, machinery, or equipment of the type utilized by the designated position's division or department.

Disclosure Category 5

Any income or revenue received, including a loan, gift, payment, expense or honoraria received from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the designated position's division or department.