

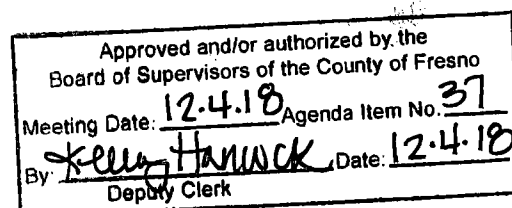
**CONFLICT OF INTEREST CODE FOR**  
**CLOVIS CEMETERY DISTRICT**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code Regulation Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating officials and employees and establishing disclosure categories shall constitute the conflict of interest code of the Clovis Cemetery District, a public cemetery district.

The Form 700's for designated positions, other than the members of the Clovis Cemetery Board of Trustees and the Manager of the Clovis Cemetery District, shall be filed with the Clovis Cemetery District. The Clovis Cemetery District Board of Trustees and the Clovis Cemetery Manager are to file their original Form 700s directly with the Clerk of the Board for the Fresno County Board of Supervisors using the electronic filing system. If the Form 700s are not filed electronically, the paper Form 700 and waiver shall be filed with the Clovis Cemetery District and, upon receipt of these paper Form 700s with waives, the Clovis Cemetery shall make and retain a copy and forward the original to the Clerk of the Board of Supervisors.

The Clovis Cemetery shall retain a copy of all electronically filed Form 700s, a copy of all paper Form 700s of designated positions and shall make the Form 700s available for public review, inspection, and reproduction. (Gov. Code section 81008.)

The provisions of all Conflict of Interest Codes and amendments thereto previously adopted by the Agency are hereby superseded.



This Conflict of Interest Code, including Appendix A and B, was unanimously adopted by the Board of Trustees at their regular meeting, June 19, 2018.

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Stacie Caldwell, District Secretary

## APPENDIX A

### Public Officials Who Manage Public Investments

It has been determined that positions listed below manage public investment and will file a statement of economic interests pursuant to Government Code Section 87200. These positions are listed for informational purposes only:

#### Board of Trustees

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Commission makes the final determination whether a position is covered by Government Code Section 87200.

### DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board of Trustees	1
District Manager	1
Consultants	1

\*Consultants shall be included in the list of designated positions and shall disclose pursuant to the disclosure requirements in this code subject to the following limitation:

The District Manager may determine in writing a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The District manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Sec. 81008.)

## **APPENDIX B DISCLOSURE CATEGORIES**

Individuals holding designated positions must report their interest according to their disclosure category (ies).

### Disclosure Category 1

Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the agency; and investments and business positions in business entities, and income, including loans, gifts, and travel payments, from all sources.

### Disclosure Category 2

Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

### Disclosure Category 3

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources that provide services, supplies, materials, machinery, or equipment of the type utilized by the agency.

### Disclosure Category 4

Investments and business positions in business entities, and income, including loans, gifts, and travel payments from sources that provide services, supplies, material, machinery, or equipment of the type utilized by the designation position's division or department.

### Disclosure Category 5

Investments and business positions in business entities, and income, including loans, gifts, and travel payments from sources that filed a claim against the agency during the previous two years, or have a claim pending.

### Disclosure Category 6

Investments and business positions in business entities, and income, including loans, gifts, and travel payments from sources of the type to request an entitlement to use agency property or facilities, including, but not limited to:

- a license
- utility permit
- station vendor permit