

CONFLICT-OF-INTEREST CODE FOR
COALINGA – HURON RECREATION AND PARK DISTRICT

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) that contains the terms of a standard conflict-of-interest code and may be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating positions and establishing disclosure requirements shall constitute the conflict-of-interest code of the **COALINGA – HURON RECREATION AND PARK DISTRICT ("District")**.

The Form 700s for designated positions, other than the **Board Members of the District** and **General Manager of the District**, shall be filed with the **General Manager**. **Board Members** and **General Manager** are to file their original Form 700s directly with the Clerk of the Board for the Fresno County Board of Supervisors using the electronic filing system. If the Form 700s are not filed electronically, the paper Form 700 and waiver shall be filed with the **General Manager** and, upon receipt of these paper Form 700s with waivers, the **General Manager** shall make and retain a copy and forward the original to the Clerk of the Board of Supervisors.

The **General Manager** shall retain a copy of all electronically filed Form 700s, a copy of all paper Form 700s with waivers and the original Form 700s of designated positions and shall make the Form 700s available for public review, inspection, and reproduction. (Gov. Code section 81008.)

The provisions of all Conflict of Interest Codes and amendments thereto previously adopted by the **District** are hereby superseded.

Approved and/or authorized by the Board of Supervisors of the County of Fresno	
Meeting Date: 12.4.18	Agenda Item No: 37
By: <u>Kelley Hanuck</u>	Date: 12.4.18
Deputy Clerk	

APPENDIX A

Public Officials Who Manage Public Investments

It has been determined that positions listed below manage public investments **and will file a statement of economic interests pursuant to Government Code Section 87200**. These positions are listed for informational purposes only:

- None

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

DESIGNATED POSITIONS

Designated Positions

Disclosure Categories

- | | |
|-----------------------------|-------|
| • District Board Members | I, II |
| • General Manager | I, II |
| • Operations Manager | I, II |
| • Consultants/New Positions | * |

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the disclosure requirements in this code subject to the following limitation:

The **General Manager** may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The **General Manager's** determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Sec. 81008.)

APPENDIX B TO CONFLICT OF INTEREST CODE

DISCLOSURE CATEGORIES

Individuals holding designated positions must report their interest according to their Assigned disclosure category(ies).

Disclosure Category I Designated positions in this category must report:

Interest in real property which is located within the District boundaries or within two miles of the District Boundaries or within two miles of any land owned or used by the District. If the fair market value of the interests is greater than \$2,000.00. Interests in real property of an individual, includes a share of interest in real property of any business entity or trust in which the designated employee or his or her spouse owns directly or indirectly or beneficially a ten percent interest.

Category II Designated employees in the category must report:

Investments in, income from, and employment with any business entity which within the last two years has done or may foreseeably do business with the District to provide services, supplies, materials, machinery or equipment.

Category III Designated employees in this category must report:

Investments in, income from, and employment with any business entity which within the last two years has done or may foreseeably do business with the District to provide services, supplies, materials machinery or equipment for the maintenance of District property.

Category IV Designated employees in this category must report:

Investments in, income from, and employment with any business entity which within the last two years has done or may foreseeable do business with the District to provide office supplies or equipment, or the repair thereof

Category V Designated employees in this category must report:

Investments in, income from, and employment with business entities which are building contractors or subcontractors or supplies which are engaged, foreseeable to be engaged, or have within the last two years engaged in business with the District.

Category VI Designated employees in this category must report:

Investments and business positions in business entities, and income, including loans, gifts and travel payments, from sources of the type to request and entitlement to use District property or facilities, including, but not limited to, licenses and permits.

Investment include any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments and any partnership interest or other ownership interest. Investments of any individual also includes a pro rata share of investments of any business entity or trust in which the designated employee or his or her spouse owns directly, indirectly, or beneficially a ten percent interest or greater.

Investments does not include a time or demand deposit in a financial institution, shares in a credit union, and insurance policy or any bond or other debt instrument issued by any government or governmental agency.

No investment or interest in real property is reportable unless its fair market value exceeds \$2,000.00. No source of income is reportable unless the income received by or promised to the public official aggregates \$500.00 or more in value (\$50.00 or more if a gift) during the preceding twelve month period.