



THE COUNTY OF FRESNO

RECOMMENDED BUDGET FISCAL YEAR 2017-2018



County of Fresno

2017-18 Recommended Budget

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Dear Board of Supervisors Members:

It is my pleasure and distinct honor to submit the Fresno County Fiscal Year (FY) 2017-18 Recommended Budget for your Board's review, modification, and adoption. The FY 2017-18 Recommended Budget is balanced, utilizes conservative revenue estimates, increases general reserves by a third, or \$7 million, pays down existing debt and sets aside funds for future capital needs. Overall, the fiscally responsible proposal reflects our County's core values, sustains current staffing and service levels, adds operational capacity for public services and increases the general reserve levels for future security.

The format of the Recommended Budget is somewhat different from prior year budget documents to improve the overall clarity of the budget and usefulness to you, the governing board, and to County residents. This year's Recommended Budget includes a statistical section with some "at a glance" charts in order to present a quick overview of County revenues and appropriations and some historical statistical sections to present a picture of past trends and what this may mean for the future of Fresno County. Also included this year is a glossary to add clarity to some of the more technical terminology used in the budget document. The fund organization and presentation is consistent with last year's presentation and listed by fund type beginning with the General Fund followed by the Capital Projects Fund, Debt Service Fund, Internal Service Funds, Enterprise Funds and finally the Special Revenue Funds.

This year's budget is prepared allowing Departments to carryover a portion of their appropriations associated with Net County Cost (NCC) savings from FY 2016-17.

This budget presented to you today is a first step in restoring fiscal health, preparing for future capital needs and providing improved financial stability.

GENERAL FUND BUDGET TO ACTUAL ESTIMATED RESULTS FOR FY 2016-17

With an improved economy, the County is moving in a positive direction to take its first steps toward improving financial stability. The FY 2016-17 Adopted Budget helped begin the process by increasing salaries, increasing general reserves, increasing designations for potential Pension Obligation Bonds litigation, and adding correctional staff under the Quentin Hall Settlement. The General Fund is projected to end FY 2016-17 in positive financial shape with a carryover fund balance of \$34 million due to greater than anticipated countywide revenues, and projected unused appropriations. Overall, the General Fund has sufficient carryover fund balance to cover its structural fund balance of \$8.6 million.

In addition, a restructuring of fund balance by the Auditor-Controller/Treasurer-Tax Collector in accordance with a newly adopted fund balance policy disclosed an additional \$39 million in available one-time monies. These one-time monies are available to use for the County's final contribution to the Pension Obligation Bonds litigation reserve, debt payment buy downs and capital project and building needs along with other one-time needs.

FY 2017-18 RECOMMENDED BUDGET

The FY 2017-18 Recommended Budget for all funds totals \$3.02 billion, an increase of \$290.1 million, or 10.6% when compared to the FY 2016-17 Adopted Budget. The budget supports a workforce of 7,773 positions and reflects a net increase of 59 positions.

Fund	FY 2016-17 Adopted	FY 2017-18 Recommended	Difference
General Fund	\$1,477,397,301	\$1,626,194,745	\$148,797,444
Special Revenue Funds	\$995,743,186	\$1,089,125,348	\$93,382,162
Capital Projects	\$8,611,540	\$7,466,208	(\$1,145,332)
Enterprise Funds	\$27,781,285	\$26,687,703	(\$1,093,582)
Internal Service Funds	\$208,171,157	\$218,052,365	\$9,881,208
Debt Service	\$10,028,598	\$50,345,306	\$40,316,708
Totals All Funds	\$2,727,733,067	\$3,017,871,675	\$290,138,608

Authorized Staffing	FY 2016-17 Current	FY 2017-18 Recommended	Net Change
Total All Funds	7,714	7,773	59

The Recommended Budget provides funding for mandated and essential services, County programs, infrastructure and capital needs, equipment maintenance and replacement, building County reserves, and maintaining a contingency fund; and adheres to the County Budget Act, County Administrative Regulations, and the County's financial policies.

GENERAL FUND

The General Fund Budget, which encompasses the majority of County operations, totals \$1.6 billion, an increase of \$148.8 million, or 10% over the FY 2016-17 Adopted Budget. As noted above, estimated carryover fund balance continues to be strong for FY 2017-18 at \$34 million,

which is partially available for one-time expenditures. The combination of this fund balance carryover and increased revenue estimates cover the General Fund's NCC.

As mentioned earlier, a restructuring of fund balance revealed an additional \$39 million. This amount along with the portion of the carryover fund balance not needed to cover the structural fund balance of \$8.6 million is available for one-time appropriations.

Countywide (discretionary) revenues total \$269.2 million, a \$12.2 million increase over last year based on the estimated tax roll assessment. This is important because countywide revenue growth pays for ongoing (structural) budgetary increases such as salary adjustments and the addition of positions not paid for with third-party (subvented) dollars. The increase of \$12.1 million was just enough to accommodate salary increases, the addition of positions required under the last year of the Quentin Hall Settlement, adjustments to health insurance contributions, and additional retirement contribution costs.

The FY 2016-17 Adopted Budget included \$25.9 million in one-time appropriations not included in department budgets.

The FY 2017-18 Recommended Budget includes \$64.4 million in one-time appropriations not included in department budgets for the following:

- \$9 million for the Pension Obligation Bond litigation matter
- \$5.6 million for the County's Proposition 42 commitment
- \$12 million for specific Capital Projects
- \$4.6 million to pay off the Internal Service Department building
- \$12.3 million for Debt payments
- \$7 million increase in General Reserves
- \$8 million for future Capital needs
- \$2 million for Quentin Hall Settlement ADA improvements
- \$0.5 million for local match associated with the County's OES application for Tree Mortality funding
- \$0.985 million for Budget Mitigation
- \$0.5 million for Contingencies
- \$0.25 million to Cal Fire
- \$1.7 million in NCC carryover

In conclusion, for FY 2017-18, the General Fund is beginning to make steps toward future financial stability. The use of one-time monies to pay down debt, increase the General Reserve and invest in future capital needs will help position the County to continue service levels in future years. The Country is currently in the 99th month or the third longest economic recovery since World War II. The average expansion since this time was 59 months. Therefore, the County needs to continue to be very cautious, as national and State economic slowdowns will soon materialize.

THE FOLLOWING ARE SOME HIGHLIGHTS OF THIS YEAR'S RECOMMENDED BUDGET:

Capital Projects

\$20 million is being set aside for the County's capital needs. The County occupies aging buildings with increased maintenance and repair costs as well as buildings that no longer meet the growing

needs of the Fresno County population. These funds will begin the process of upgrading and modernizing some of the current County owned buildings as well as setting aside funding for selected new purchases.

The following capital projects are recommended in the FY 2017-18 budget for additional appropriations:

- \$1 million for the new Animal Control Facility
- \$2 million for the new District Attorney Building
- \$2 million for Hall of Records Board Chambers
- \$7 million for the new Sheriff Substation
- \$8 million as a set-aside for future capital needs

Increased General Reserves

In FY 2016-17 your Board approved a County of Fresno Fund Balance Policy. The goal set forth in this policy was to reach a General Reserve Fund Balance of one-twelfth of annual expenditures. This budget sets aside \$7 million to bring the reserve to \$28 million and move the County closer to achieving this benchmark.

Debt Payments

This budget sets aside approximately \$12.3 million as an advance prepayment for future debt payments related to the payoff of the 2012 Lease Revenue Bonds. Prepayment of the bonds is not allowed so these funds have been reserved to make the remaining payments.

\$4.6 million is recommended for an early payoff of the Internal Services Department capital lease obligation on the Pontiac Way building.

Assembly Bill 2731 granted the County of Fresno a five-year extension to meet its Proposition 42 Maintenance of Effort (MOE) requirement. These funds were to be used on a reimbursement basis to fund specialty medical services. The requirements of Senate Bill (SB) 1 require that all outstanding Road MOE payments be paid in full in order to receive funding. A recommended \$5.6 million is allocated for the payment of Proposition 42 MOE payback to ensure County funding of SB 1 allocations.

Library

The new Clovis Library branch is projected for completion in 2019. The County contribution to this project is estimated at \$8 million. The new Reedley Library branch is projected for completion in 2019. The County contribution to this project is estimated at \$4 million. The Library will return to the Board in FY 2017-18 with an agreement with the City of Clovis to provide the details of the property title transfer, construction, and architectural coordination. In addition, at the time the Department returns to your Board with the agreement for Clovis, they will seek additional appropriations for the beginning construction phases of the new Clovis Library branch.

Furthermore, the FY 2017-18 Recommended Budget includes funding for the remodel of the Sanger Branch Library.

Assembly Bill 109

Fresno County's FY 2017-18 base allocation of Assembly Bill 109 funding is estimated to remain at the same level as FY 2016-17 (\$35 million).

Assembly Bill 109 funding will continue to fund new or the expansion of programs/services added during midyear FY 2016-17 as follows:

- **Adult Compliance Team (ACT) Expansion** – ACT adds an additional layer of offender supervision and public safety by working as a cooperative unit to address public safety concerns and issues facing local law enforcement in the County. The ACT team is comprised of sworn officers from the Sheriff's Office; the Fresno, Clovis, Reedley, and Selma Police Departments; the Probation Department, and a District Attorney Investigator. Funding approved in FY 2016-17 expanded the ACT to include the addition of two law enforcement officers from rural County cities (Kingsburg and Kerman) along with additional staff from the Sheriff's Office, the District Attorney's Office, the City of Fresno, and the City of Clovis as follows: two Sheriff Deputies; one District Attorney Investigator; one City of Fresno Police Sergeant and two Police Officers; and one City of Clovis Police Officer.
- **Public Defender Case Processing Program** – Funding approved in FY 2016-17 added one Paralegal position to the Public Defender's Case Processing Program related to Proposition 47. The Program is now comprised of one Defense Attorney, two Paralegals, and one Legal Assistant positions. The Paralegal position was added to address the needs of defendants at the misdemeanor level.
- **Public Defender Social Worker Unit** – Funding approved in FY 2016-17 and included in the Public Defender's FY 2017-18 Recommended Budget adds two Defense Social Worker positions to form a Social Worker Unit within the Public Defender's Office. This Unit will help clients address needs such as housing, employment, and education to facilitate their transition back into society.
- **Jail Staffing related to the Quentin Hall Settlement** – As part of the third and final year of the Sheriff's Staffing Plan related to the Quentin Hall Settlement, the FY 2017-18 Recommended Budget for the Sheriff includes approximately \$862,000 in Assembly Bill 109 funding to partially offset the 42 Correctional Officer positions added on June 20, 2017 with an effective date of July 3, 2017.

West Annex Jail Project (WAJ)

The WAJ will be 3 floors with 300 medium/maximum security beds and will be located next to the North Annex Jail. It will replace outdated linear cells with new generation pods to allow greater observation and supervision of inmates. In addition, it will provide necessary housing, treatment, and program space for special needs inmates, specifically those with behavioral health issues. It is expected to break ground in late 2017/early 2018.

Roads

With the passing of SB 1, the Roads Division is estimated to receive an additional \$7 million which will be used to slow the deterioration of the County's road system. The bill also includes additional funding for Active Transportation projects and additional funds are anticipated to be allocated to the Regional Surface Transportation and Congestion Mitigation Air Quality programs.

Auditor-Controller and Assessor-Recorder

In FY 2016-17 a payment of \$630,000 was made for the purchase of a new property tax system which has begun the process of replacing a legacy mainframe system. The remaining \$2 million will be budgeted over the next two years as installation progresses. This will be a multi-year project and will include the joint efforts of the Assessor, Auditor, Clerk to the Board and Internal Services Departments. With property taxes being the major source of Countywide discretionary revenues, having a reliable up-to-date system is imperative to the financial future and stability of the County.

County Clerk – Elections

Elections is exploring the feasibility of issuing a Request for Proposals for a new voting system in FY 2017-18. Fresno County has approximately \$3 million from the State Voter Modernization fund and Help America Vote Act (HAVA) grant award available for this purpose.

Department of Public Health (DPH)

Once again in FY 2017-18 DPH is applying for \$2 million in State financial assistance under California Disaster Assistance Act to the California Office of Emergency Services to mitigate Tree Mortality. It is estimated that there are approximately one million dead trees.

Department of Behavioral Health (DBH)

In December 2014, DBH received grant funding related to Senate Bill 82: Investment in Mental Health Wellness Act of 2013 (Chapter 34, Statutes of 2013) to create an expanded crisis response system for the Fresno County Recovery Center. The Department is utilizing this funding for the Adult Crisis Residential Treatment Facility under construction at the Kings Canyon Campus near the Adult Psychiatric Health Facility. Construction on this facility is scheduled to be completed in FY 2017-18.

Department of Social Services (DSS)

The Governor's FY 2017-18 Adopted Budget includes the elimination of the Coordinated Care Initiative (CCI) and the associated Maintenance of Effort (MOE) for the IHSS Program, which froze the County share of cost at actual FY 2011-12 expenditures subject to an annual inflation factor of 3.5%. The elimination of the MOE will result in an increase in NCC for the County of Fresno. These amounts are estimated to be an additional \$1.6 million for FY 2017-18 and an additional \$1.8 million for FY 2018-19.

ACKNOWLEDGEMENTS

It takes a lot of hard work, time, and dedication to complete a budget of this size and complexity for the County of Fresno. I would like to take this opportunity to thank the Department Heads for their collective cooperation during this budget process. In particular, I want to give special thanks to my office staff: Jeannie Figueroa, Debbie Paolinelli, John Hays, Sonia De La Rosa, Samantha Buck, Ron Alexander, Juan Lopez, Natalie Ortiz and Yazmin Toquillas for their hard work. Without their long hours and dedication, the completion of the budget process would not have been possible. I would also like to thank the Auditor-Controller/Treasurer-Tax Collector and his staff, the Human Resources Director and his staff, and the Internal Services Department Director and his staff, for their hard work and assistance in this process.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jean M. Rousseau". The signature is fluid and cursive, with a large loop at the beginning.

Jean M. Rousseau, CPA
County Administrative Officer

Fresno County Board of Supervisors



Nathan Magsig
District 5
Eastern Fresno
County

Buddy Mendes
District 4
Southern Fresno
County

Brian Pacheco
Chairman
District 1
West Side of
Fresno County

Sal Quintero
Vice Chairman
District 3
Central Fresno
County

Andreas Borgesas
District 2
Northern Central
Area of Fresno
County

Hall of Records

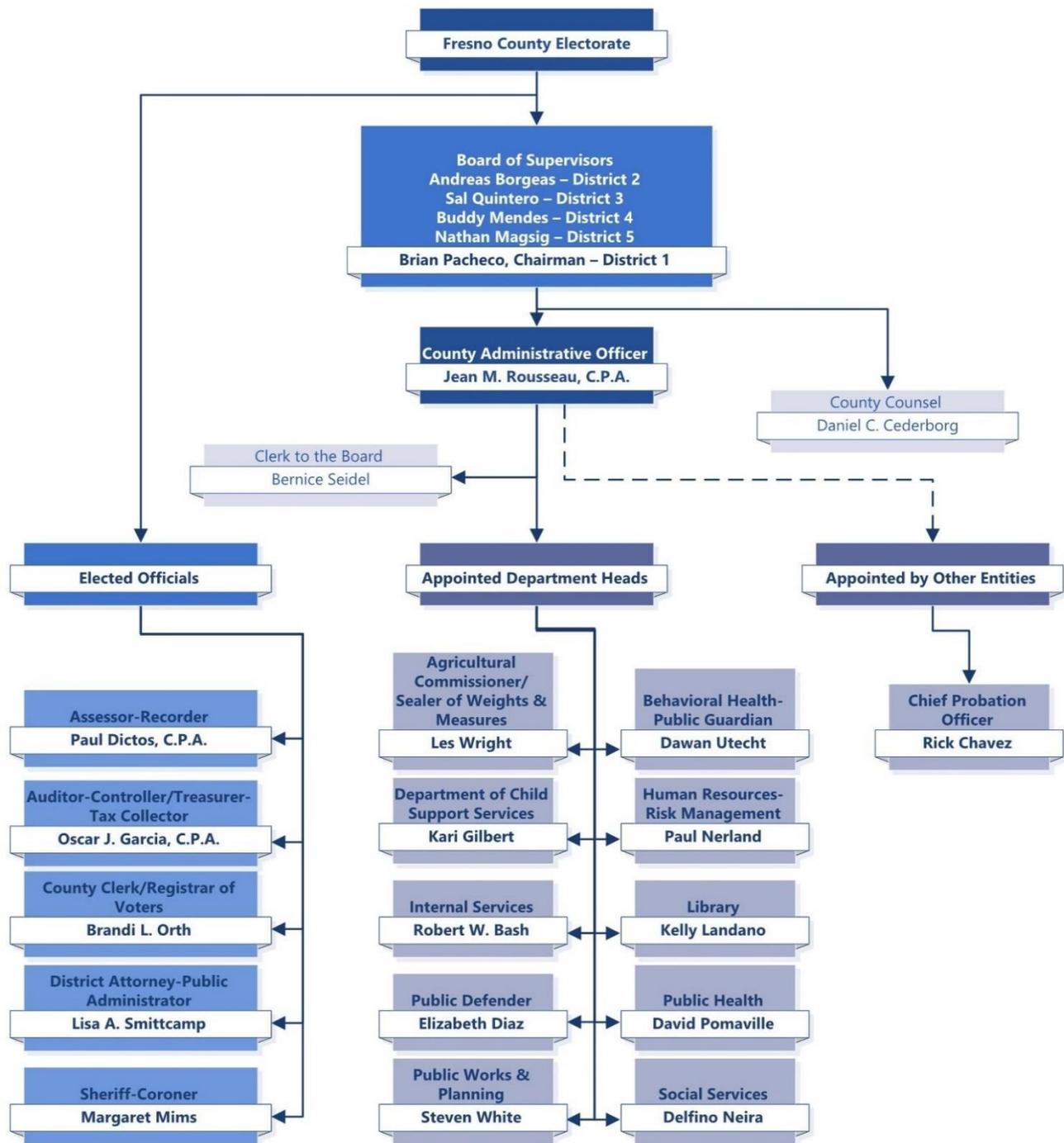
Originally constructed in 1935-1937 with an annex added in 1954-1955. It is a masterly example of PWA Deco Moderne architecture with stylized Neo-classical design elements, and exemplifies superior quality in aesthetics and workmanship throughout its exterior and public spaces. Added to the National Register of Historic Places on December 22, 2011.

National Register of Historic Places, William B. Secrest, Jr., and John Edward Powell

Photo: Ron Alexander



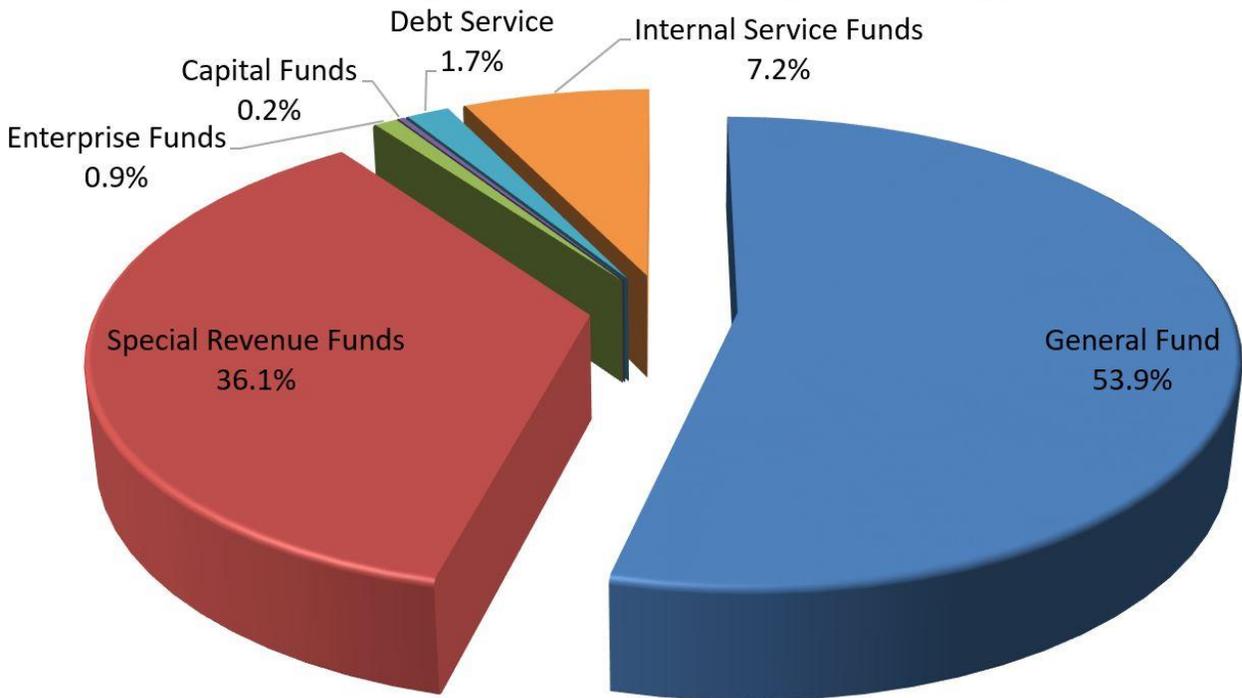
Fresno County Organizational Chart



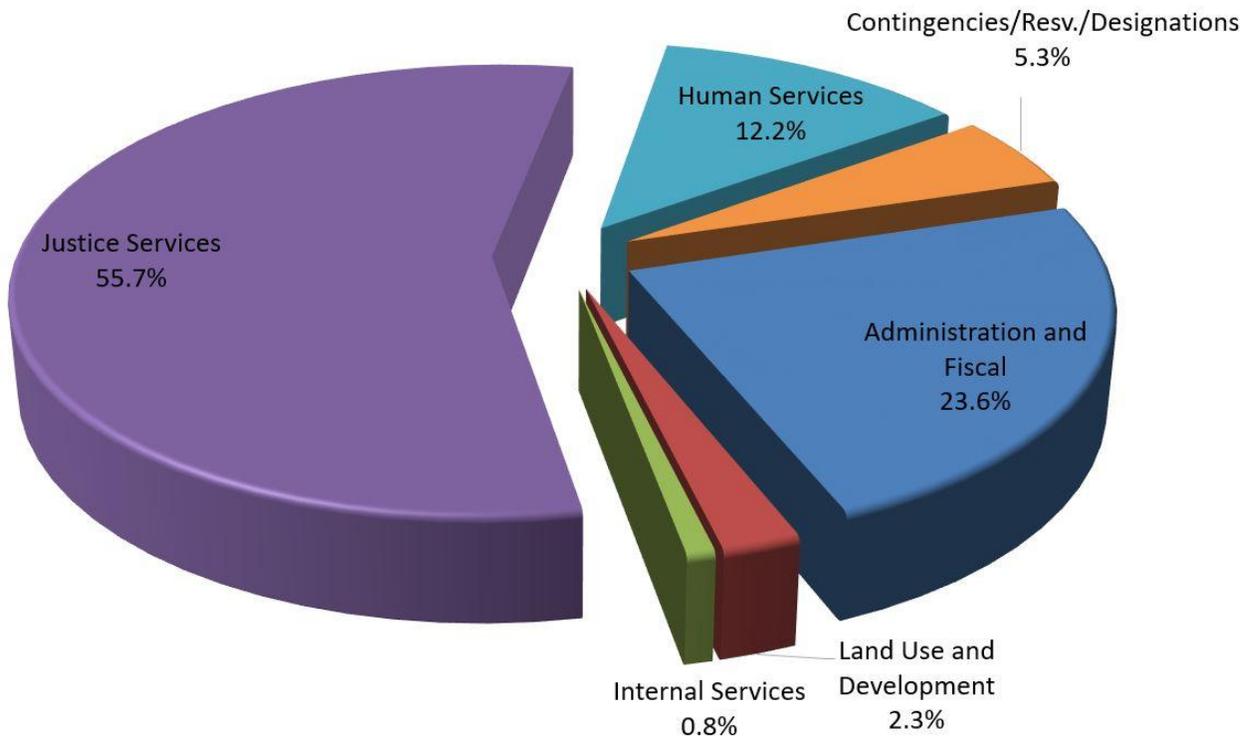
Fresno County Budget at a Glance

Fund Type	Appropriations in Millions
General Fund	\$1,626.19
Special Revenue Funds	1,089.13
Enterprise Funds	26.69
Capital Funds	7.47
Debt Service	50.35
Internal Service Funds	218.05
Total	\$3,017.87

Total Appropriations by Fund Type



General Fund Net County Cost (NCC) by Service Type



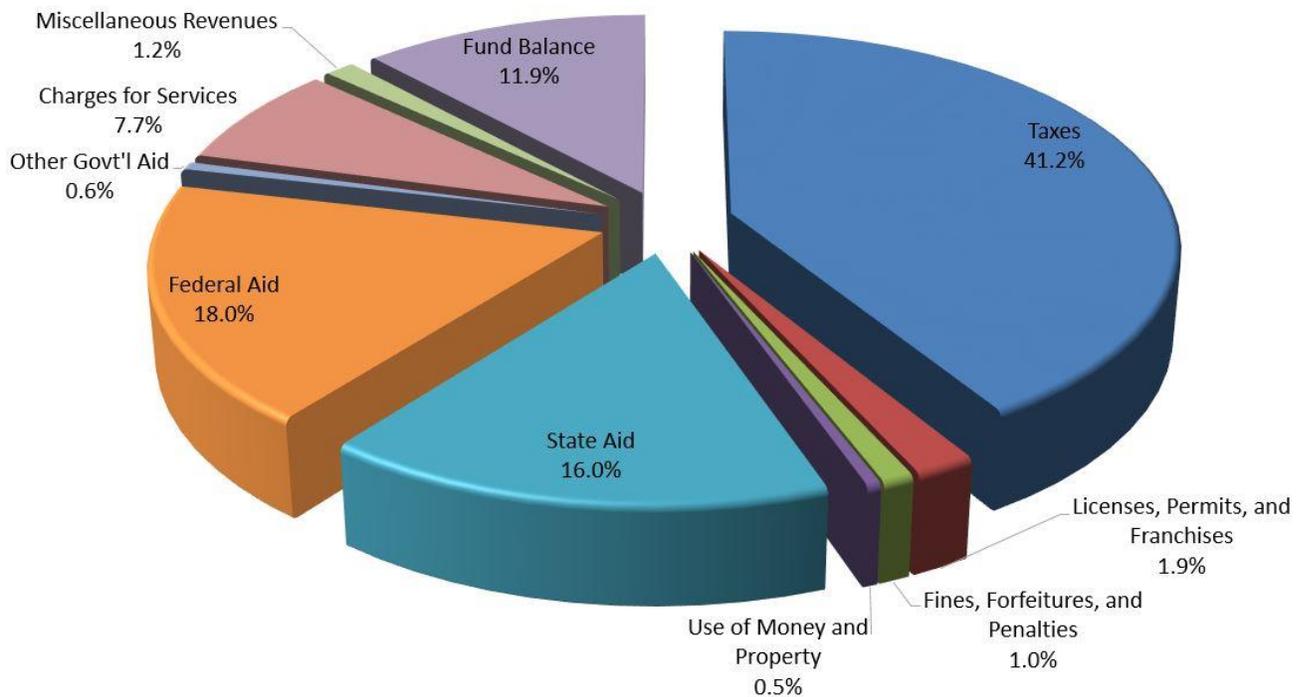
Service Type	NCC in Millions
Administration and Fiscal	\$80.86
Land Use and Development	7.87
Internal Services	2.86
Justice Services	190.80
Human Services	41.93
Contingencies/Resv./Designations	17.99
Total	\$342.31

Fresno County General Fund Sources

Financing Source	Financing in Millions
Taxes	\$253.40
Licenses, Permits, and Franchises	11.82
Fines, Forfeitures, and Penalties	6.12
Use of Money and Property	2.78
State Aid	98.34
Federal Aid	110.95
Other Gov't'l Aid	3.57
Charges for Services	47.24
Miscellaneous Revenues	7.63
Fund Balance	73.13
Total	\$614.96

** Financing Sources exclude Intrafund Revenues and Operating Transfers In*

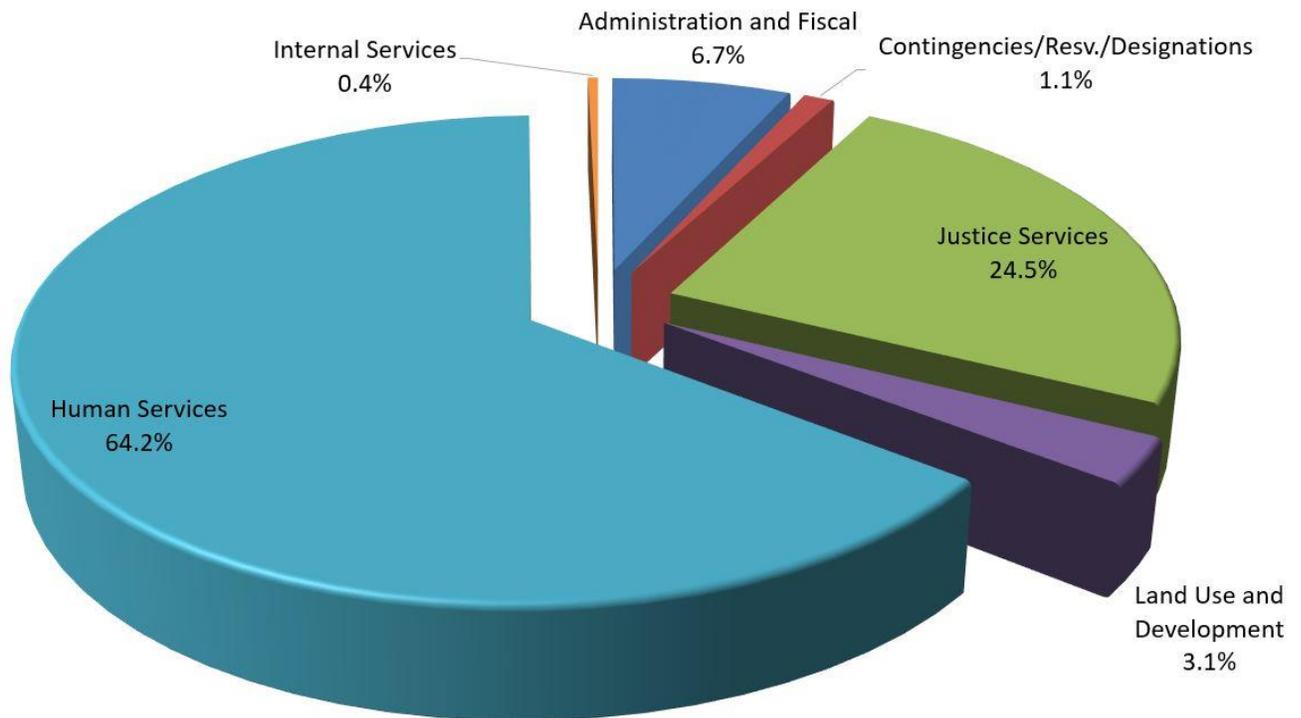
General Fund Financing Sources



Fresno County General Fund Appropriations by Service Type

Service Type	Budget in Millions
Administration and Fiscal	\$109.50
Contingencies/Resv./Designations	17.99
Justice Services	398.84
Land Use and Development	49.96
Human Services	1,043.77
Internal Services	6.13
Total	\$1,626.19

General Fund Appropriations by Service Type



Fresno County Profile

Fresno County was formed on April 19, 1856 just 5 ½ years after California became the 31st State in the Union and was originally formed from parts of Mariposa, Merced and Tulare counties. The County functions under a Charter adopted in 1933, including subsequent amendments.

When the first Europeans arrived, the Yokuts tribe was settled on the valley floor and in the foothills along the San Joaquin and Kings Rivers. Along the upper reaches of these rivers lived the Monache.

The first European exploration was by the Spaniards in the early 1800's, in search of possible sites for an inland chain of missions. Other early expeditions were by fur trappers.

Fresno County experienced four stages of development. First the mining period, which extended into the early 1860's; then the livestock raising period, to about 1874; general farming, which received its impetus from the advent of the railroad in 1870; and finally after many years of bitter controversy over the use of water, the transition to irrigated orchards, vineyards and row crops.

The urban areas of Fresno County began as small agricultural centers that grew proportionately with the expansion of agribusiness in the central San Joaquin Valley. Initially, towns, and later cities, were located along the early stage routes and the Southern Pacific Railroad right-of-way, followed much later by the development of State Route 99. The size of communities varies dramatically. The Fresno/Clovis metropolitan area, one of the most populous in the state with almost 600,000 residents, is the center of business, education, and cultural activities in the county. At the other end of the spectrum are numerous rural villages with just a few hundred year-round residents.

The County is located near the center of California's San Joaquin Valley which, together with the Sacramento Valley to the north, form the Great Central Valley, one of the distinct physical regions of the State. The Coast Range foothills, which form the County's western boundary, reach a height over 4,000 feet near Coalinga while some peaks along the crest of the Sierra Nevada, the County's eastern boundary, exceed 14,000 feet. The Valley floor in between is fifty to sixty miles wide and has an elevation near the city of Fresno of about 325 feet. The County is comprised of 5,958 square miles making it the 6th largest county in California.



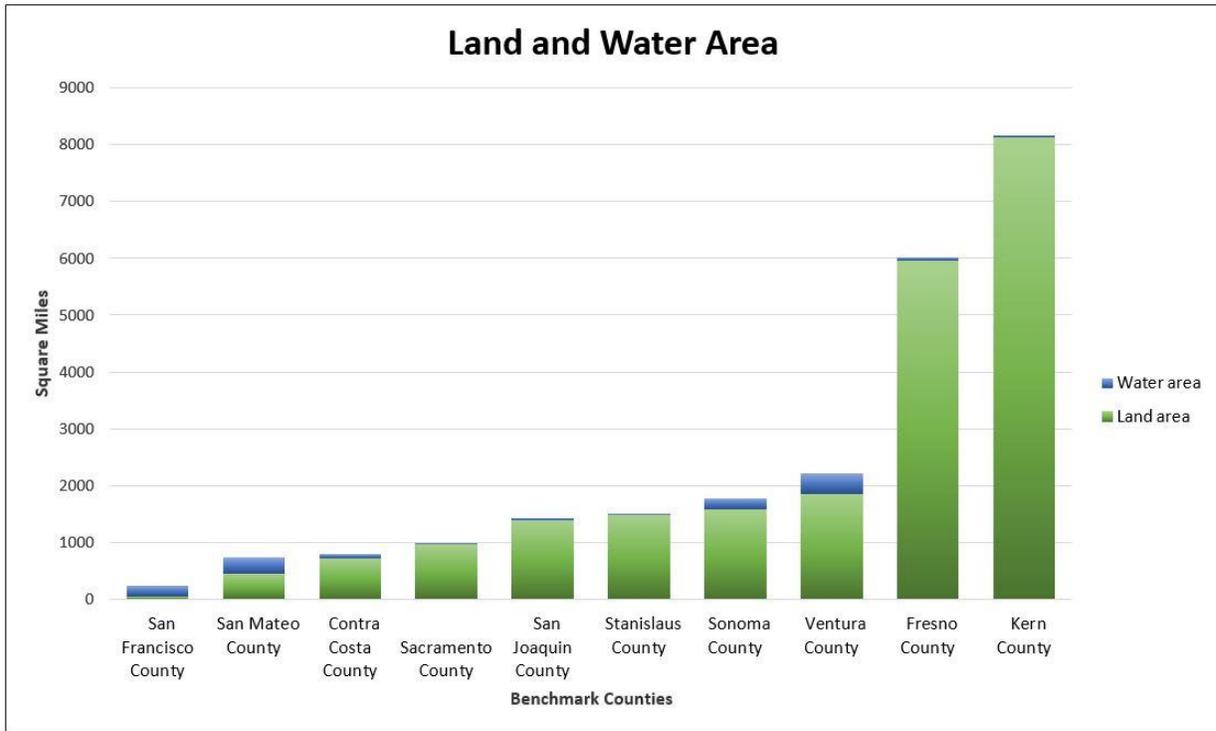
Photo: Mike Bowman

In 2016, Fresno County growers grossed over \$6.2 billion from the production of commercial crops.

Rich soil, irrigation, and the hard work of farmers who came from all over the world combine to make Fresno County one of the richest and most productive agricultural counties in the world. In 2016, Fresno County growers grossed over \$6.2 billion from the production of commercial crops.

Land and Water Area

Among ten benchmark California counties with population ranges of 500,000 to 1,500,000, Fresno County ranks second in total land area. With a very low fresh water-to-land ratio, water supplies continue to be a challenge for the County.



Source: 2010 Census

County Population

Fresno County is one of the largest, fastest growing, and most diverse counties in the State of California. According to the State of California Department of Finance as of January 2017, the County’s population estimate was 995,975 which was a 1.1% increase over the January 2016 estimate and a 5.5% increase over 2010 estimates. Fresno County is the 10th most populous county in the State.

County	2010	2016	2017	Annual Growth
Sacramento	1,418,788	1,496,619	1,514,770	1.2%
Contra Costa	1,049,025	1,126,824	1,139,513	1.1%
Fresno	930,450	985,079	995,975	1.1%
Kern	839,631	886,803	895,112	0.9%
San Francisco	805,235	864,889	874,228	1.1%
Ventura	823,318	853,893	857,386	0.4%
San Mateo	718,451	765,895	770,203	0.6%
San Joaquin	685,306	735,677	746,868	1.5%
Stanislaus	514,453	541,466	548,057	1.2%
Sonoma	483,878	502,604	505,120	0.5%

Source: California Department of Finance

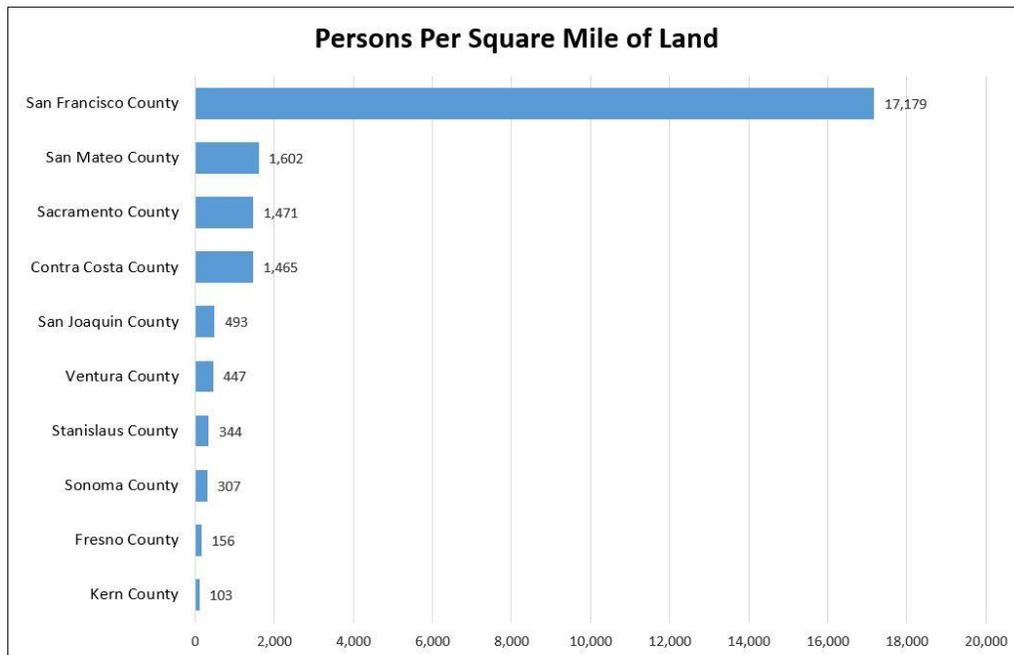
Growth by City

Fresno County is comprised of 15 incorporated cities. Most of these cities, along with the unincorporated areas, have experienced steady growth similar to that of the County as a whole.

City	2010	2016	2017	%
Clovis	95,631	108,109	110,762	2.5%
Coalinga	18,087	16,675	16,982	1.8%
Firebaugh	7,549	8,159	8,202	0.5%
Fowler	5,570	5,949	6,091	2.4%
Fresno	494,665	520,778	525,832	1.0%
Huron	6,754	6,916	7,186	3.9%
Kerman	13,544	14,376	14,614	1.7%
Kingsburg	11,382	12,111	12,338	1.9%
Mendota	11,014	11,626	11,828	1.7%
Orange Cove	9,078	9,291	9,369	0.8%
Parlier	14,494	15,404	15,500	0.6%
Reedley	24,194	26,016	26,152	0.5%
Sanger	24,270	26,038	26,412	1.4%
San Joaquin	4,001	4,050	4,070	0.5%
Selma	23,219	24,860	25,156	1.2%
Unincorporated	166,998	174,721	175,481	0.4%
Incorporated	763,452	810,358	820,494	1.3%
Total	930,450	985,079	995,975	1.1%

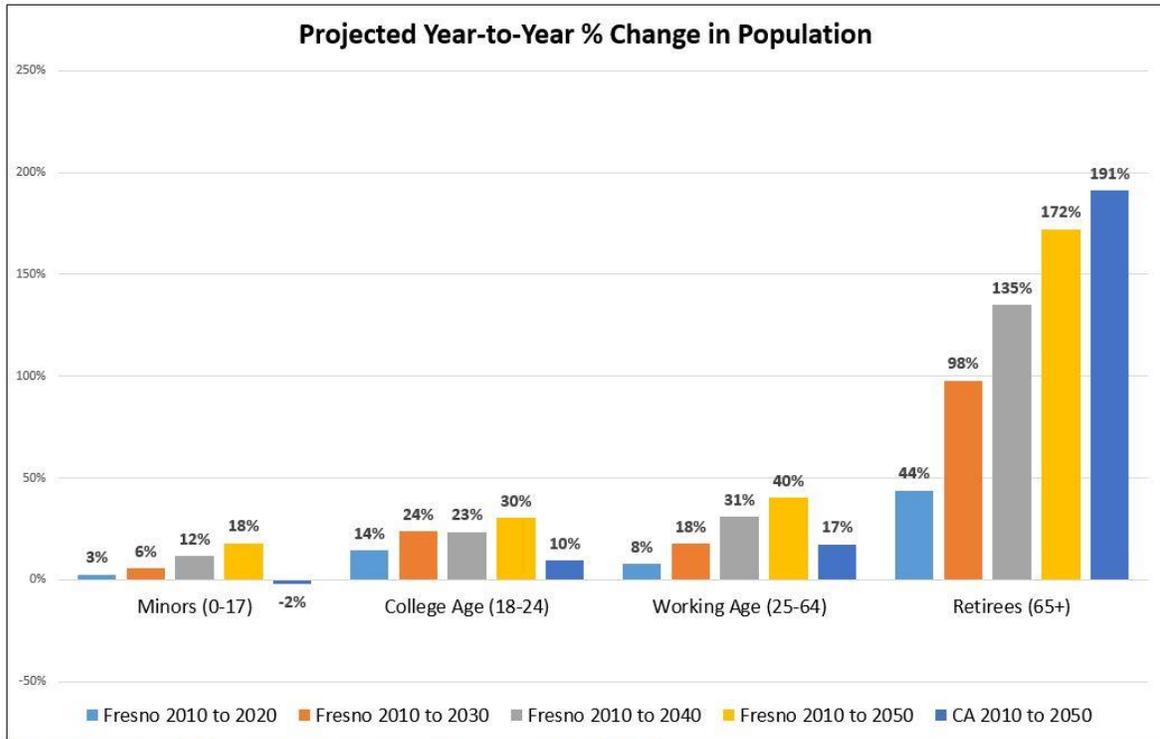
Source: California Department of Finance

Fresno County population density is relatively low, compared to benchmark Counties with similar population size.



Source: 2010 Census

Demographics



Source: State of California, Dept of Finance, State and County Population Projections, 2010 Census Benchmark

The chart above shows the projected changes in population segments for Fresno County. Projecting forward to 2050, the fastest growing population will be retirees aged 65 and over. This will increase demand for healthcare services for an aging population. This is similar to the statewide projections of population growth for California. However, Fresno’s population under 65 years of age projects to have much higher growth than at the state level. By the year 2050, Fresno County’s population under 65 years of age will comprise 45% of the overall population while California’s same age demographic will make up 75% of the overall population.

Fresno High School

Fresno High School is the oldest high school in the Fresno metropolitan area. The initial student body was 50 students with three teachers and three grade levels, ninth, junior and middle.

The first classes were held on September 16, 1889. T.L. Heaton was the principal. The curriculum was classical - four years of Latin, English, history, science, and math.

In June 1891, The first commencement ceremony was held at the Barton Opera House. Seven students graduated.

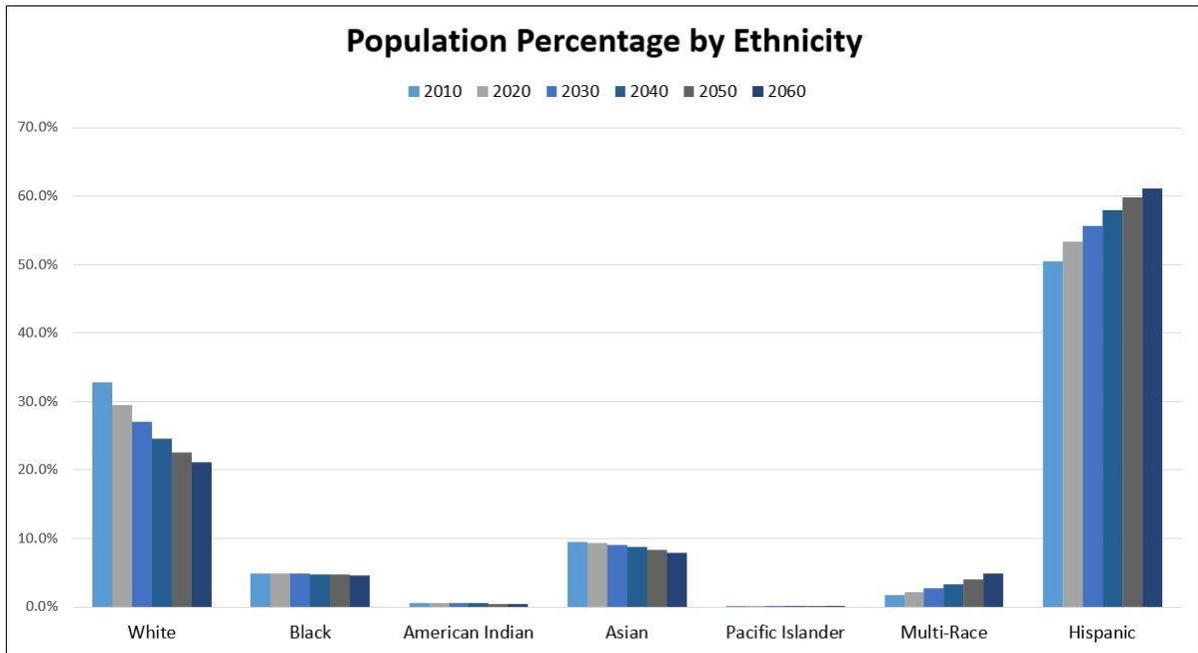
<http://www.fresnohighalumni.com/about-us/history-of-fresno-high>



Photo: Ron Alexander

Demographics

Fresno County is a culturally diverse County. One-half of the residents are Hispanic or Latino.



Source: California Department of Finance, Demographic Projections

Percent of Population Below Poverty Level

The US Census Bureau poverty data states that 25.2% of the County’s entire population is below the poverty level with 36.3% of children under the age of 18 under the poverty level. These percentages are down from the prior year where 27.5% of the entire population and 38.0% of children under 18 were below the poverty level.

The poverty statistics provide an important measure of the County’s economic condition. Higher poverty levels result in a larger strain on public assistance programs and resources.

City	Poverty - All Ages	Poverty - Under 18
Fresno	25.2%	36.3%
Kern	21.9%	31.3%
Stanislaus	19.5%	26.6%
San Joaquin	17.5%	23.7%
Sacramento	16.9%	22.7%
San Francisco	12.4%	13.5%
Sonoma	11.0%	14.0%
Contra Costa	10.2%	12.7%
Ventura	9.9%	14.3%
San Mateo	8.4%	9.7%

Source: U.S. Census Bureau, Small Area Income and Poverty Estimates

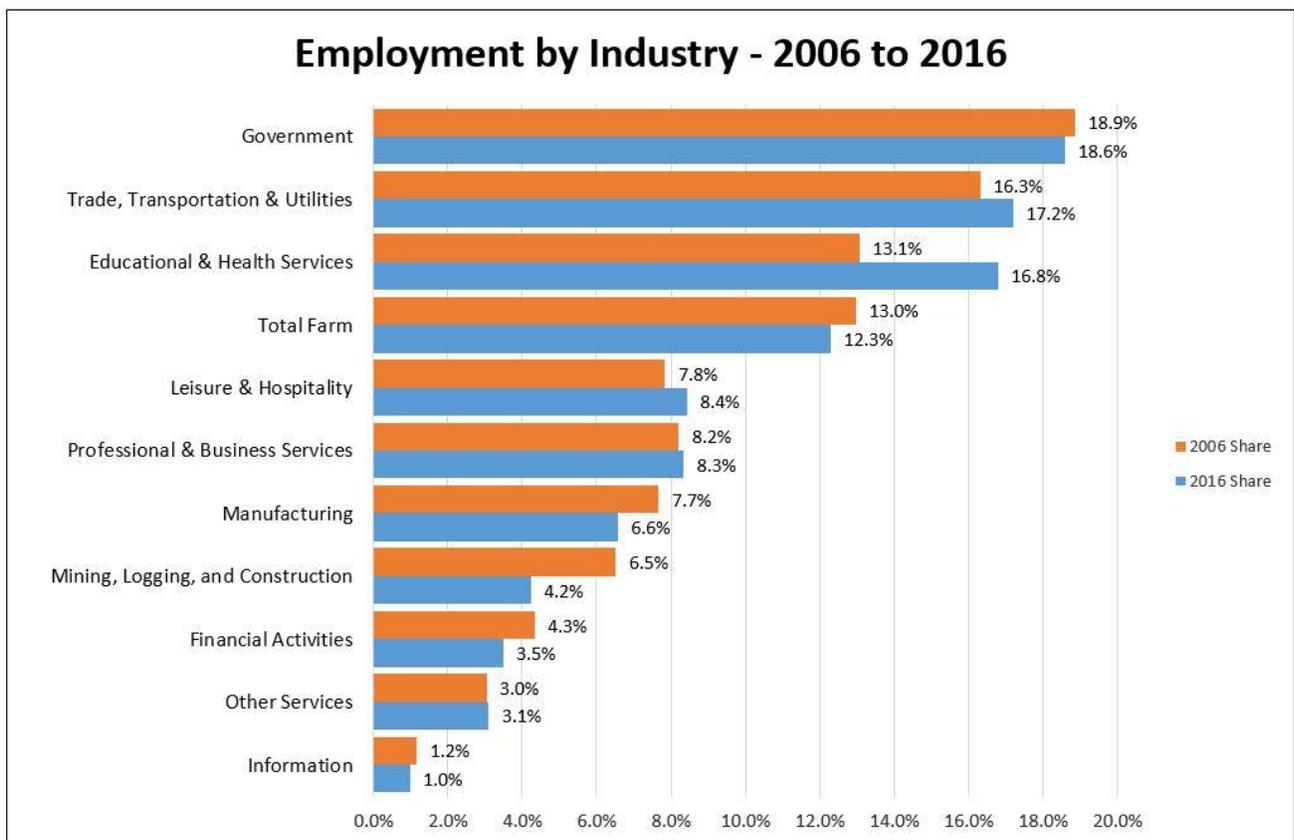
General Economy

In 2006, government was the leading employment industry in Fresno County, at 18.9% of all civilian employment. Ten years later, that still holds true. However, several industries saw significant shifts in their share of total employment:

- The share of Educational & Health Services increased from a 13.1% to 16.8%. Health Services mostly drive this shift because of an aging population and higher healthcare needs.
- Farm employment, as a percent of the employed labor force, has decreased from 13% to 12.3%. This signals a slight shift for Fresno County’s local economy that has a high agrarian share, most likely due to water shortages.
- Mining, Logging and Construction employment reduced from 6.5% to 4.2%. This is a result of the peak of the housing bubble, subsequent housing crash, and reduction in new real estate construction.



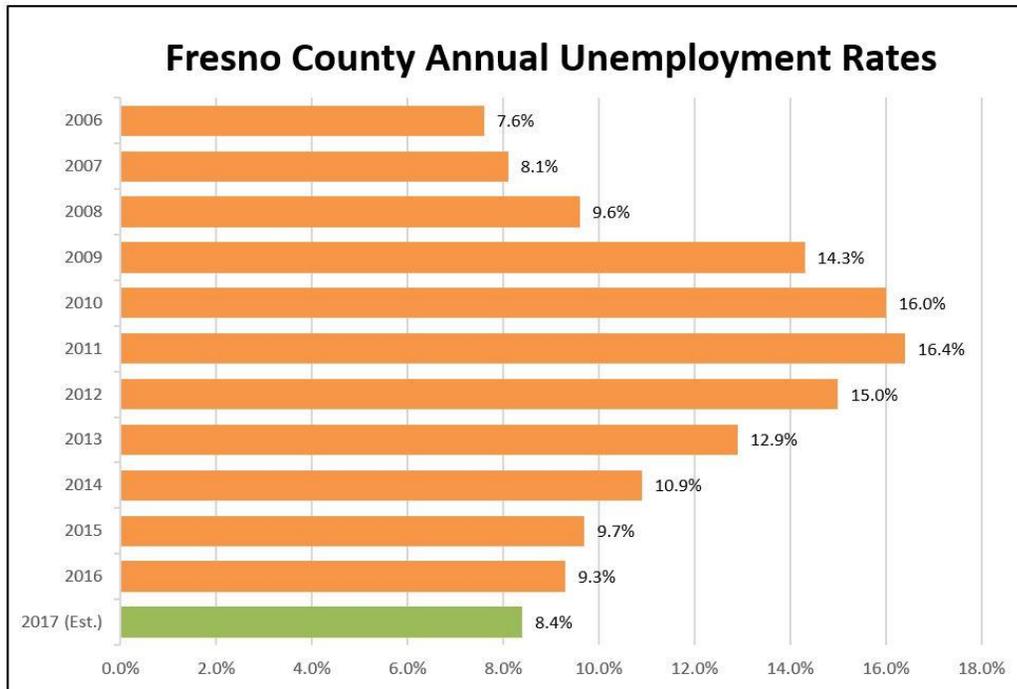
Photo: Mike Bowman



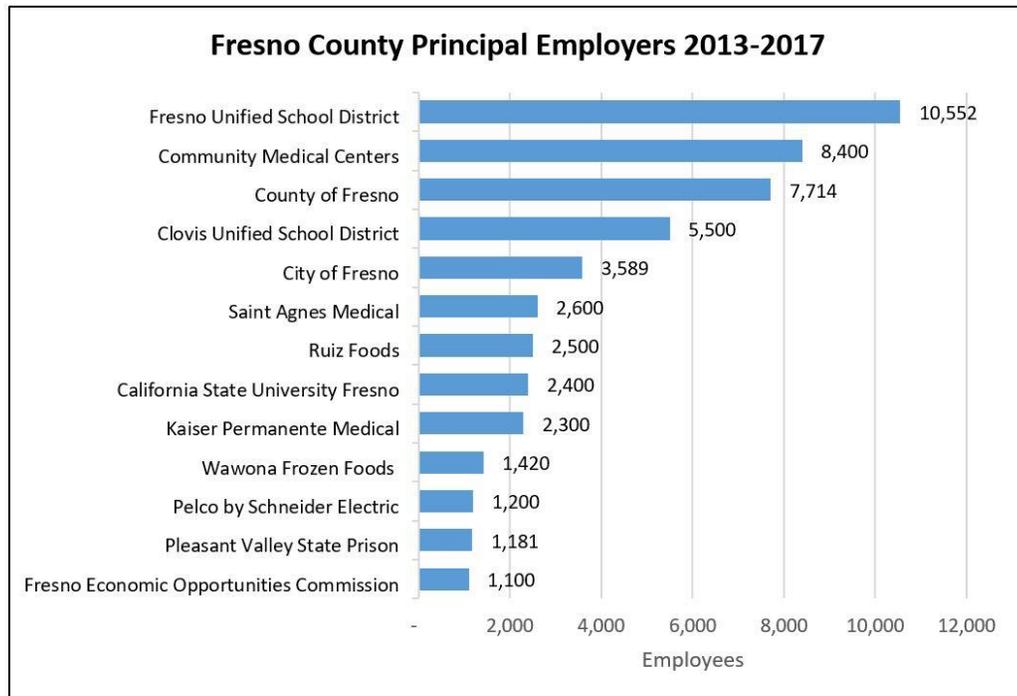
Source: California Employment Development Department

General Economy

Fresno’s labor force is recovering from the Great Recession. The unemployment rate is returning to pre-recession levels and 2017 will most likely mark three consecutive years of unemployment under ten percent.



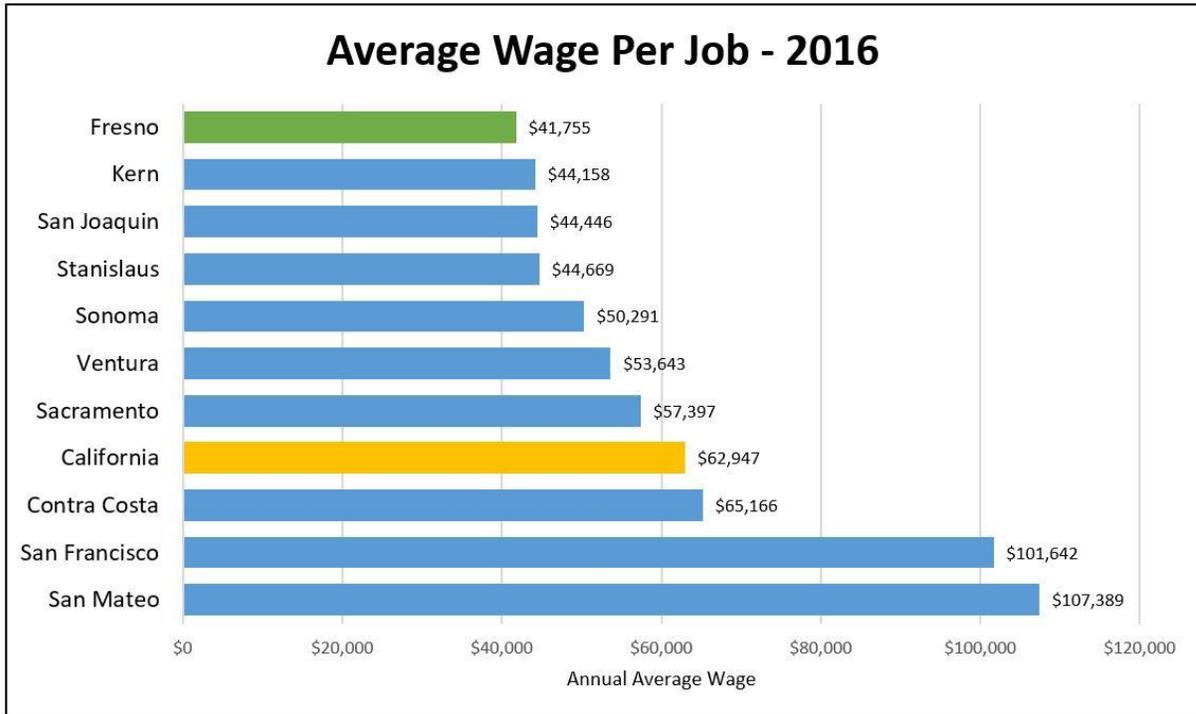
Source: Counties.org, Data and Research



Source: various Human Resource Departments

General Economy

Fresno County’s average wage per job, at \$41,755, ranks as the lowest amongst other benchmark counties. This is about two-thirds of the State average wage per job of \$62,947.



Source: Bureau of Labor Statistics, National Occupational Employment and Wage Estimates

Kearney Mansion

The Kearney Mansion is located in the 225-acre "Chateau Fresno Park" (now Kearney Park), begun by Kearney in 1892. Today the mansion, operated by the Fresno City and County Historic Society as a museum, exhibits 50 percent of the original furnishings, including wallpapers and art nouveau light fixtures.

Added to the National Register of Historic Places on March 13, 1975.

<http://historicfresno.org/nrhp/kearney.htm>

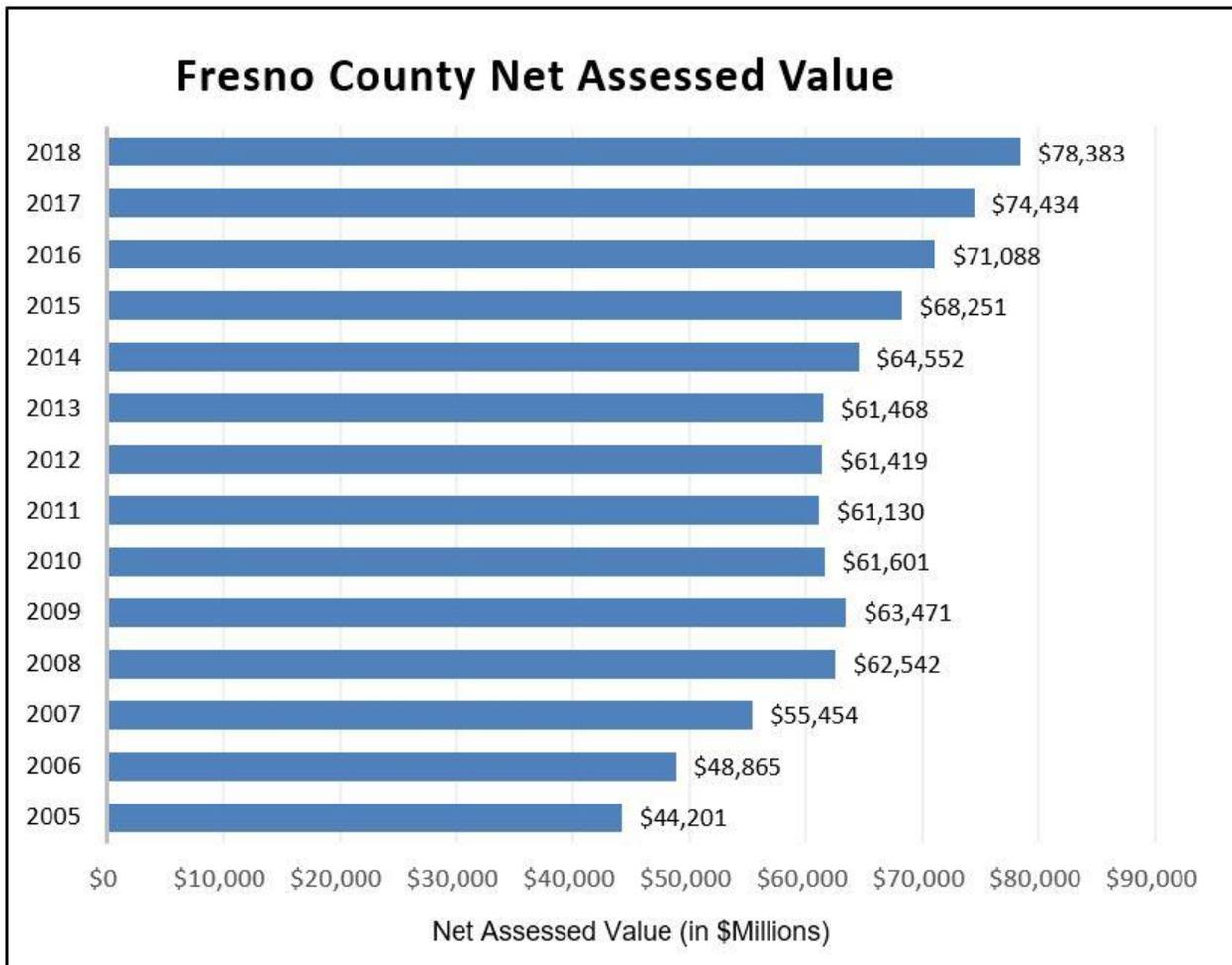


County Assessed Values and Growth

Property taxes combined with sales taxes are the largest source of General Fund revenues. These taxes are determined on the assessed value of real and personal property within the County. The chart below is a 13-year history of property tax values in the County of Fresno.

The 2017-18 Preliminary Net Assessment Roll of \$78.4 billion increased \$3.95 billion or 5.3% over the prior year’s roll value. This increase is similar to last year’s increase of \$3.35 billion (4.7%). 2014 marked the first year since 2008 in which the County realized significant increases in value. Fresno County’s Net Assessed Value has seen steady 4% to 5% growth over the last five years.

The County saw significant increases in value until 2009 when the economy entered a recession. From 2009 to 2013 property tax values remained stagnant. Improvements in the residential real estate market have increased the assessed value of property for the last five years. Future growth rates are uncertain due to market trends of residential and commercial growth patterns.



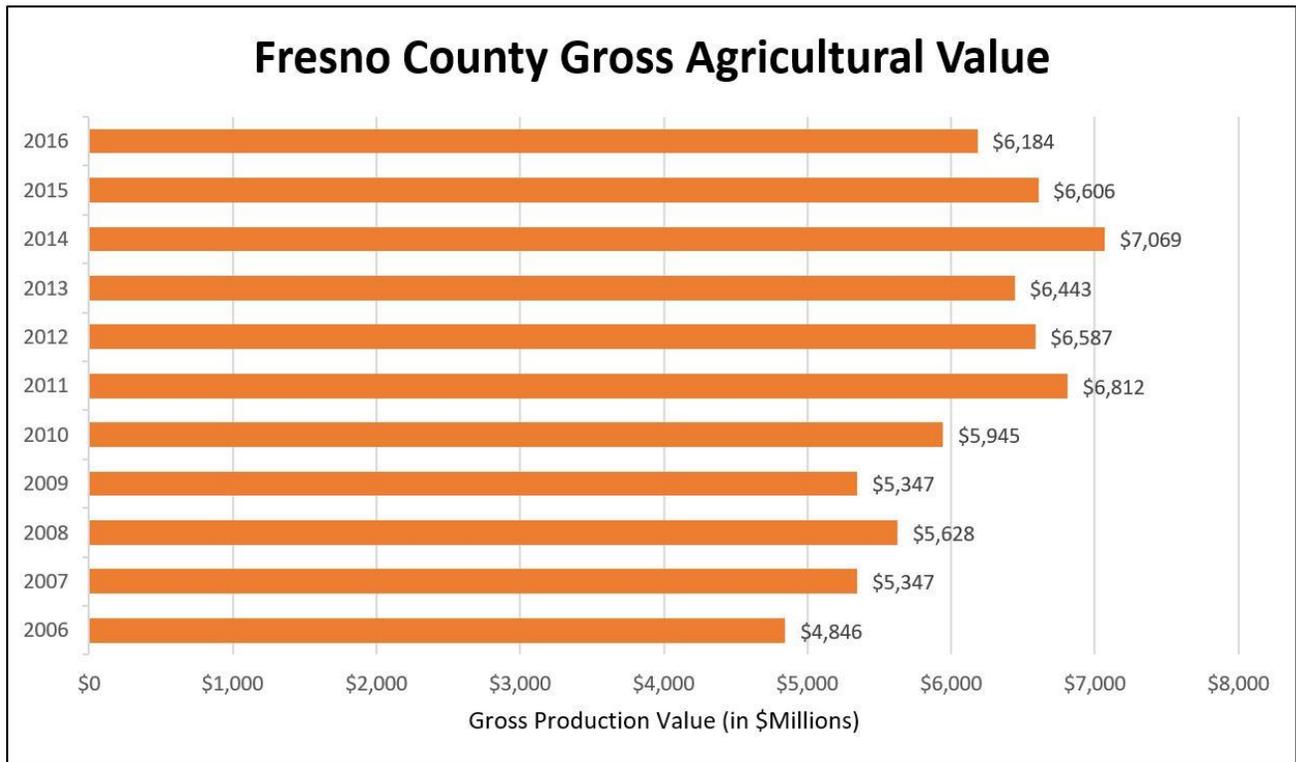
Source: County of Fresno Assessor

Fresno County Gross Agricultural Value

The total gross production value of Fresno County’s agricultural commodities in 2016 was \$6.2 billion. This represents a 6.4% decrease from the 2015 reported value. This decrease can be attributed to a number of factors including no allocation of surface water over the past two years. Almonds continue to be the leading agricultural commodity in Fresno County with a total gross value of \$1.2 billion.

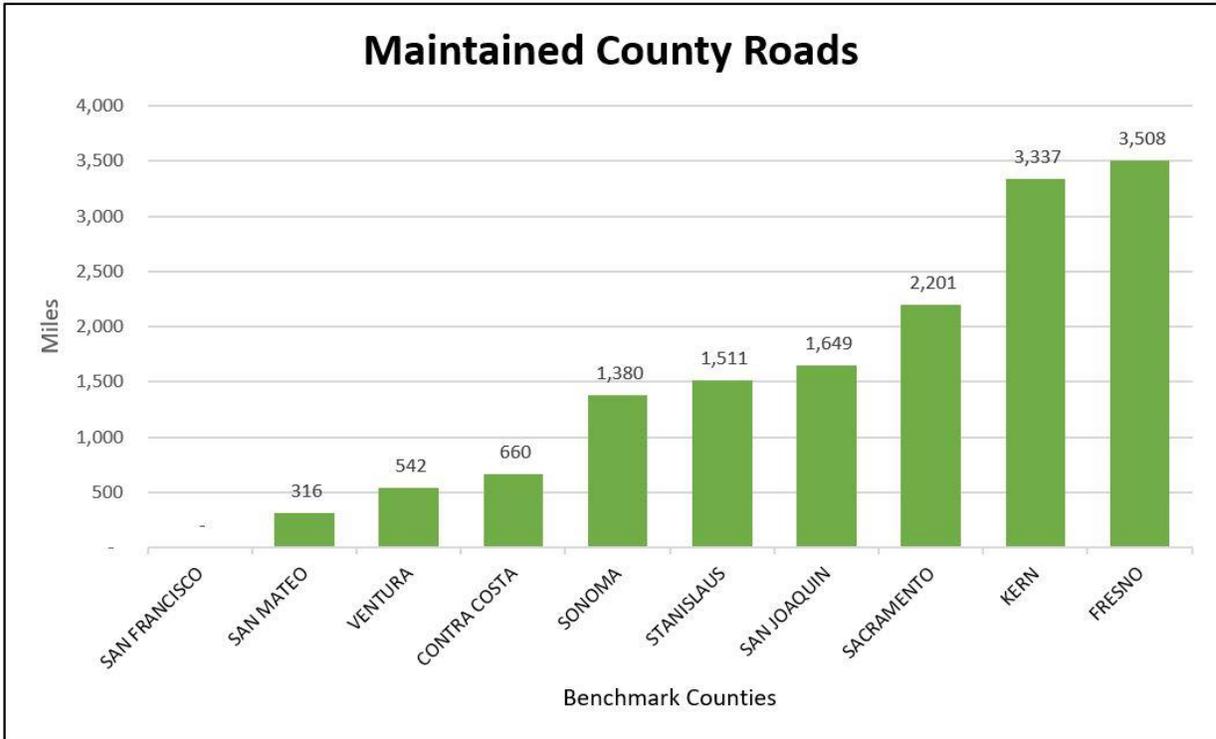
Crop	2016 Value, In Millions
Almonds	\$1,201.05
Grapes	\$715.43
Poultry *	\$495.02
Cattle & Calves	\$424.88
Tomatoes	\$409.02
Milk	\$384.12
Pistachios	\$255.89
Garlic	\$221.52
Oranges	\$201.40
Peaches	\$197.71

* Includes Turkeys, Chickens, Ducks, Geese & Gamebirds



Maintained County Roads

Fresno County has more maintained County roads than any other county in the State of California. There are 6,955 miles of total maintained public roads and 3,508 miles of these roads are County maintained roads.



Source: California Department of Transportation

The Jansen Opera House

In 1902, a raging fire destroyed the two main blocks of downtown Reedley. Jesse Jansen organized the downtown merchants to work together to rebuild most of the structures in brick. In 1903, Jansen built a half block of brick buildings which included Reedley's first bank, real estate and insurance offices, and The Jansen Opera House. Built at Jansen's own expense, the Jansen Opera House was to serve as a cultural and community center for the Reedley area.

Added to the National Register of Historic Places on April 5, 1984.

<http://www.reedleyrivercitytheatre.org/the-1903-jansen-opera-house>

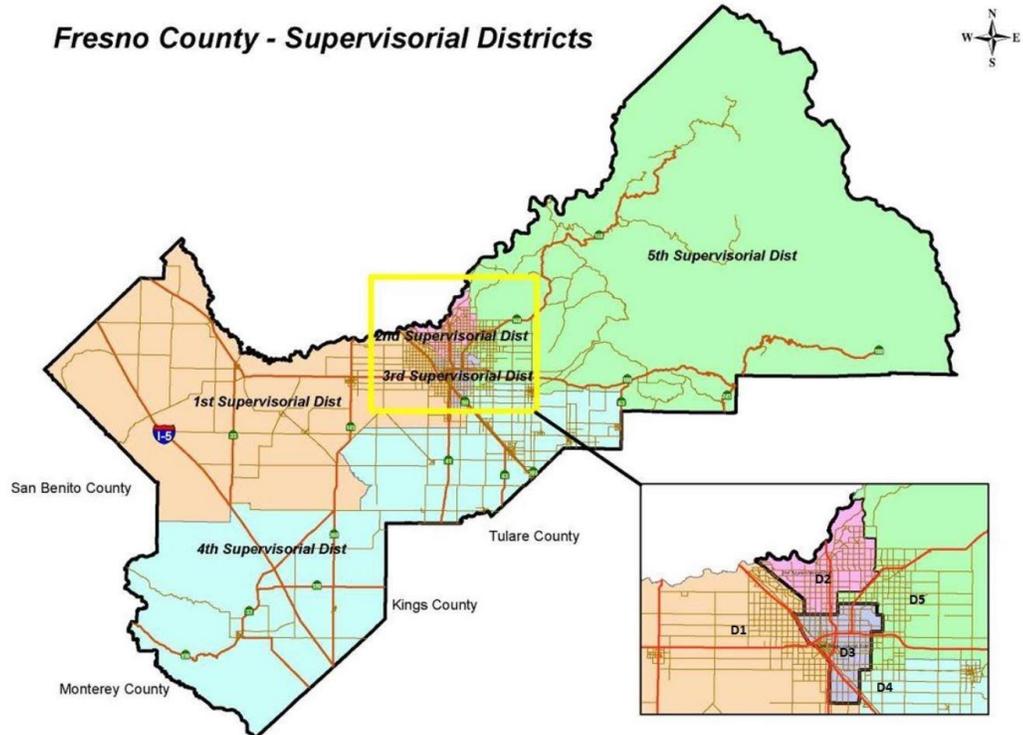


Fresno County Governmental Structure

The County of Fresno is one of 58 counties in the State of California. The basic provisions for the government are contained in the California Constitution, the California Government Code and the Charter of the County of Fresno. Fresno is one of 14 charter counties in California.

Fresno County consists of the following elected officials:

- A five member Board of Supervisors elected separately by each individual supervisorial district.
- A countywide elected Auditor-Controller/Treasurer-Tax Collector, Assessor-Recorder, County Clerk, District Attorney-Public Administrator, and Sheriff-Coroner.



Pine Flat Lake

‘Where the Oak and the Pine Meet’ in the Sierra Nevada foothills, 35 miles east of Fresno, over 1 million acre feet of water is fed from the Kings Canyon watershed, the highest and longest watershed drop in the Continental United States. The lake is 30 miles long and has a surface area of 6,000 acres. There are wild trout above and in the lake. In the lake are large and smallmouth bass, bluegill, crappie, and planted trout.

<http://pineflatlakemarina.com/>

Photo: Mike Bowman



The Fresno County Board of Supervisors

The Board of Supervisors consists of five supervisors elected individually by five separate districts. Each Board Member is elected to a four-year term. Each supervisor must reside in the district that he/she represents. The Board of Supervisors sets the County's priorities and adopts the County's annual budget. The Board appoints the County Administrative Officer (CAO) and County Counsel.



**District 1-Brian Pacheco
Chairman**

Location: West Side of Fresno County

Representing the cities of Firebaugh, Kerman, Mendota and San Joaquin as well as the communities and areas of Biola, Cantua Creek, Easton, Five Points, Helm, Herndon, Highway City, Mercey Hot Springs, Rolinda, Three Rocks, and Tranquillity.



District 2-Andreas Borgeas

Location: Northern Central Area of Fresno County

Representing the cities of Fresno and Clovis and the communities and areas of Fig Garden, Fashion Fair, Fresno State University, Manchester, Pinedale, River Park, San Joaquin River and Bluff, and Woodward Park.



**District 3-Sal Quintero
Vice Chairman**

Location: Central Fresno County

Representing the city of Fresno and the communities and areas of Calwa, Mayfair, portions of Malaga and Tower District.



District 4-Buddy Mendes

Location: Southern Fresno County

Representing the cities of Coalinga, Fowler, Huron, Kingsburg, Orange Cove, Parlier, Reedley, Sanger, and Selma as well as the communities and areas of Burrel, Caruthers, Del Rey, Five Points, Lanare, Laton, Malaga, Raisin City, and Riverdale.



District 5-Nathan Magsig

Location: Eastern Fresno County

Representing the cities of Clovis, Fresno and Sanger as well as the communities and areas of Auberry, Big Creek, Centerville, Dunlap, Friant, Hume, Huntington Lake, Millerton, Minkler, Pinehurst, Prather, Shaver Lake, Squaw Valley, Sunnyside, Tarpey Village, Tollhouse and Wonder Valley.

Fresno County Services

Although cities are primarily charged with providing city services to residents within the city boundaries, some services to all city and unincorporated residents are provided by the County. Some of these countywide services as well as services provided to only the unincorporated areas are as follows.

The County provides the following services to all residents of the County:

<p>Justice Services</p> <ul style="list-style-type: none"> • Criminal prosecution by the District Attorney • Defense of indigent defendants • Operations of County Jails • Operations of juvenile detention facilities • Probationary supervision of adults and juveniles • Coroner and forensic services • Investigations of local governments through the Grand Jury 	<p>Human Services</p> <ul style="list-style-type: none"> • Public assistance programs • Mental health services • Public health services • Child protection services • Environmental quality services • Child support collections • Veteran assistance
<p>Land Use and Development</p> <ul style="list-style-type: none"> • Agricultural protection and consumer assurances • Assurance in weight, counts and measures • Oversight and operation of landfills 	<p>Administrative Services</p> <ul style="list-style-type: none"> • Tax assessment • Tax collection and distribution • Elections • Recording and retrieval of vital statistics • Library services

Services provided to residents in the unincorporated areas of the County:

- Law enforcement services
- Building permit processing and enforcement
- Maintenance of county roads, bridges and traffic signals
- Construction and maintenance of water and sewer projects
- Construction and maintenance of curbs and gutters
- Maintenance and operation of County parks
- Animal Control

Christmas Tree Lane

Christmas Tree Lane began in 1920 with the decoration of a single tree in the memory of a child who died. Millions of lights are turned on at 6:00 p.m. and remain lit until 10:00 p.m, making it one of the longest-running holiday events nationwide. Some 140 homes and 300 trees are decorated and the display spans nearly two miles. Lane coordinators have improved energy efficiency with better wiring, cutting power requirements by nearly 50 percent over the past eight years. More than 100,000 people visit Christmas Tree Lane each year.

Source: www.christmastreelane.com



Fresno County Budget Construction & Legal

Basis of Accounting

The budget is prepared each year for all governmental funds and proprietary funds. Governmental funds that are budgeted include the General Fund, Special Revenue Funds, Debt Service Fund, and Capital Projects Fund. Proprietary funds include Enterprise Funds and Internal Service Funds.

Governmental Funds

The budget is prepared using the current financial resources measurement focus and the modified accrual basis of accounting. Expenditures are controlled at the object level within each budget unit of the County except for capital assets, which are controlled at the sub-object level.

Proprietary Funds

The Board of Supervisors approves the proprietary fund budgets that are prepared using the economic resources measurement focus and the accrual basis of accounting. These funds collect fees and revenues generally to cover the cost of the goods and services they provide, their accounting and budgeting basis are closer to private sector models.

The County uses an encumbrance system as an extension of normal budgetary accounting for all governmental funds and proprietary funds. If projects are not completed at the end of the fiscal year, unexpended appropriations, including encumbered funds, are carried forward to the following year.

Budget Structure

The State Controller's Office, pursuant to Government Code, sections 29002, 30200 and 53065, dictates the organization and structure of County budgets in order to ensure consistency and comparability of data. For most of the departments and programs reported in this document, the Recommended Budget includes the most recent prior fiscal years' activities for comparison. The schedules in the front of the document are existing schedules recapping the budget by functional categories across all funds. Individual fund recap schedules are added to increase clarity and to orient the document on a fund basis as opposed to functional categories as required by the State Controller.

Consequently, the document is organized by fund type starting with the General Fund followed by the Capital Projects Fund, Debt Services Fund, Internal Service Funds, Enterprise Funds and the Special Revenue Funds.

The budget summary table provides information by appropriation object level and revenue sources. The appropriation object levels are the departmental expenditures. The Salaries and Benefits appropriation object level is a composite of all employee costs including Extra-Help and overtime netted with Salary Savings. The Services and Supplies appropriation object level represents all operational costs such as office supplies and professional services; it also includes the charges for the Internal Service Funds for facilities, custodial, fleet, and other internal services. Capital Assets appropriation object level is for any asset purchase of \$5,000 or more. The Other Financial Uses appropriation object level is used for operating transfers from one fund to another. The revenue sources are categorized primarily as follows: taxes; licenses, permits, and franchise fees; revenue from use of money (interest earnings); intergovernmental revenue (State and Federal); charges for services; other financing sources; miscellaneous revenue and intrafund revenue.

Budget Modification

State Law permits modifications to the adopted budget during the year. Any amendments or transfers of appropriations between object levels (sub-object level for capital assets) within the same budget unit, or between budget units or funds must be authorized by the County Administrative Office and approved by the Board of Supervisors. There are two options for requesting midyear budget adjustments:

Budget Modifications that Increase Appropriations

Budget modifications are generally made due to unforeseen and program-specific changes. In compliance with Government Code, section 29130, increases in appropriations require a four-fifths vote of approval by the Board of Supervisors after the budget is adopted.

Changes that result in additional appropriations can be placed on the Board of Supervisors regular agenda. These

items are reviewed by the Auditor-Controller and the County Administrator.

Transfers Between a Single Budget Unit

Pursuant to Government Code, section 29092, the County Administrative Officer is authorized to approve transfers and revisions of appropriations within a single budget unit as deemed necessary and appropriate.

Calendar Year 2017 Budget Timeline

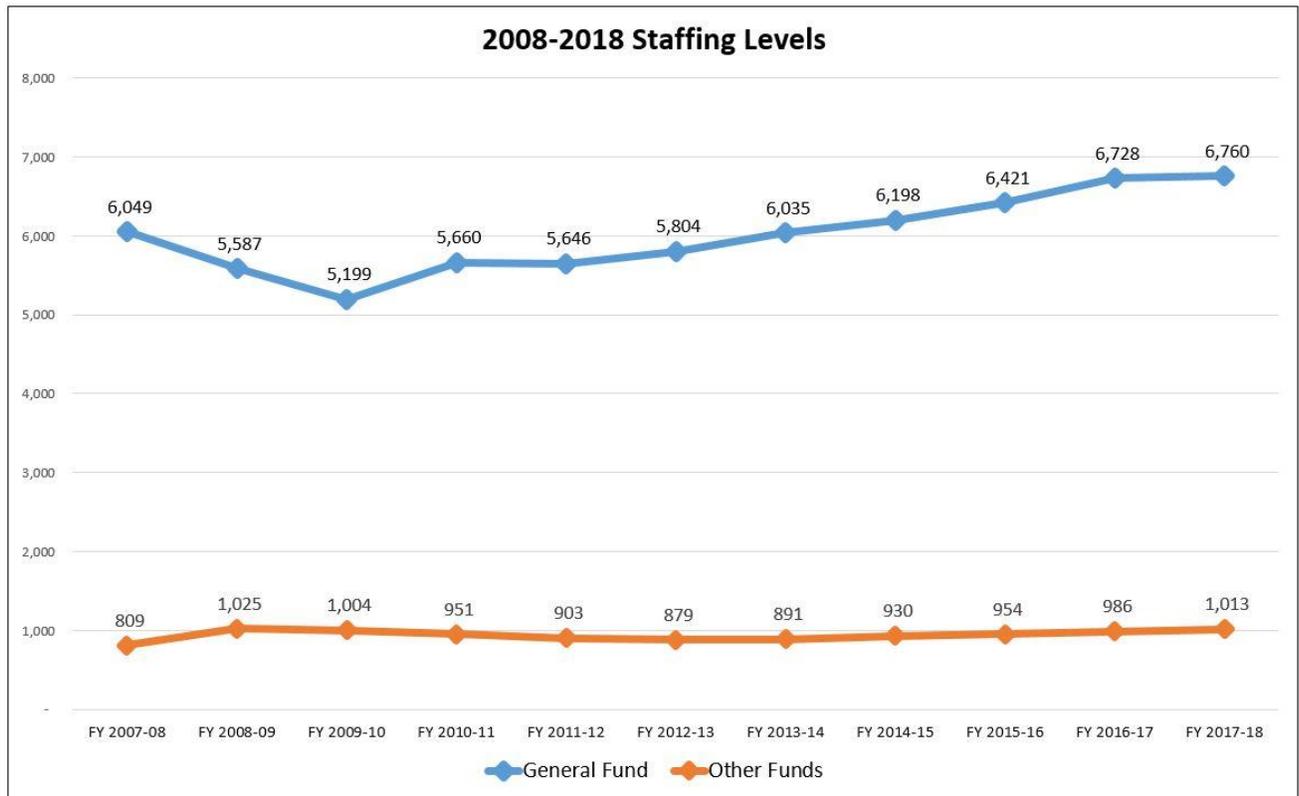
March	ISF Rates are submitted to ACTTC for approval
April	Budget timeline and instructions are provided to County Departments via Budget Workshops
April	Departmental Salaries and Benefits data and calculations are provided to departments
April	New Position Requests made by County Departments to the County Administrative Office
Late April	Salary and Benefit Certifications are signed and approved by County Departments
Early May	California Revised Budget is released
Early May	Net County Cost (NCC) allocations are provided to Departments by the County Administrative Office
May	Budget Module is open for County Department submissions
Early June	MSF rates approved by the Board of Supervisors
June	Fiscal Year 2017-18 Recommended Budget, for July 1 to September Adoption, is approved
June	Budget data, documents and narratives are due to the County Administrative Office from County Departments
July	Budget data, documents and narratives are revised by County Departments at the direction of the County Administrative Office
Late July	Budget Module is closed for County Department submissions
August	Budget documents and data are finalized by the County Administrative Office
September 1st	Final Recommended Budget filed with the Clerk to the Board of Supervisors and made available to the public
September 18th	Public Budget Hearings begin and Fiscal Year 2017-18 Budget is adopted by the Board of Supervisors

**SUMMARY OF FUNDS
RECOMMENDED**

<u>REQUIREMENTS</u>	<u>2016-17 Adopted</u>	<u>2017-18 Recommended</u>	<u>Increase/ (Decrease)</u>	
<u>General Fund</u>				
Administration and Fiscal	\$ 71,587,671	\$ 109,502,338	\$ 37,914,667	53.0%
Contingencies/Resv./Designations	19,300,000	17,985,000	(1,315,000)	-6.8%
Justice Services	378,336,404	398,844,523	20,508,119	5.4%
Land Use and Development	46,056,856	49,958,197	3,901,341	8.5%
Human Services	956,897,075	1,043,773,249	86,876,174	9.1%
Internal Services	5,219,295	6,131,438	912,143	17.5%
TOTAL GENERAL FUND	\$ 1,477,397,301	\$ 1,626,194,745	\$ 148,797,444	10.1%
<u>Other Funds</u>				
Segregated General Fund	\$ 175,000	\$ 59,374	\$ (115,626)	-66.1%
Road	64,297,942	80,177,416	15,879,474	24.7%
Emergency Medical Services	1,403,937	1,363,704	(40,233)	-2.9%
Library Funds	30,073,572	29,022,818	(1,050,754)	-3.5%
Internal Service Funds	208,171,157	218,052,365	9,881,208	4.7%
Health & Welfare Trust	232,562,289	253,910,949	21,348,660	9.2%
Local Revenue Fund 2011	156,647,706	169,926,520	13,278,814	8.5%
SB 678	3,791,875	3,829,227	37,352	1.0%
Debt Service	10,028,598	50,345,306	40,316,708	402.0%
Enterprise Funds	27,781,285	26,687,703	(1,093,582)	-3.9%
Capital Projects	8,611,540	7,466,208	(1,145,332)	-13.3%
Other Miscellaneous	8,609	11,801	3,192	37.1%
FY 2015-16 Special Revenue Funds	506,782,256	550,823,539	44,041,283	8.7%
TOTAL OTHER FUNDS	\$ 1,250,335,766	\$ 1,391,676,930	\$ 141,341,164	11.3%
TOTAL REQUIREMENTS	\$ 2,727,733,067	\$ 3,017,871,675	\$ 290,138,608	10.6%
<u>AVAILABLE FINANCING</u>				
<u>Revenues</u>				
Taxes	\$ 278,690,947	\$ 290,225,190	\$ 11,534,243	4.1%
Licenses, Permits, and Franchises	11,921,407	12,316,719	395,312	3.3%
Fines, Forfeitures, and Penalties	7,079,785	6,929,639	(150,146)	-2.1%
Use of Money and Property	3,317,632	3,312,098	(5,534)	-0.2%
State Aid	111,057,993	125,063,685	14,005,692	12.6%
Federal Aid	106,432,841	130,803,901	24,371,060	22.9%
Other Gov't'l Aid	3,537,000	3,565,150	28,150	0.8%
Charges for Services	57,108,301	55,696,400	(1,411,901)	-2.5%
Miscellaneous Revenues	7,499,387	8,166,983	667,596	8.9%
Other Financing Sources	919,842,140	1,076,438,986	156,596,846	17.0%
Intrafund Revenues	25,323,397	29,118,776	3,795,379	15.0%
Realignment Trust Funds	223,371,110	224,097,259	726,149	0.3%
Local Revenue Fund 2011	159,504,505	158,883,071	(621,434)	-0.4%
FY 2015-16 Special Revenue Funds	487,865,786	496,078,175	8,212,389	1.7%
SB 678	3,340,000	2,370,736	(969,264)	-29.0%
Enterprise Revenues	20,494,978	21,621,018	1,126,040	5.5%
Internal Service Fund Revenues	202,849,866	217,748,390	14,898,524	7.3%
TOTAL REVENUES	\$ 2,629,237,075	\$ 2,862,436,176	\$ 233,199,101	8.9%
<u>Fund Balance</u>				
General Fund	\$ 35,468,409	\$ 73,127,000	\$ 37,658,591	106.2%
Other Funds	63,027,583	82,308,499	19,280,916	30.6%
TOTAL FUND BALANCE	\$ 98,495,992	\$ 155,435,499	\$ 56,939,507	57.8%
TOTAL FINANCING	\$ 2,727,733,067	\$ 3,017,871,675	\$ 290,138,608	10.6%

RECOMMENDED PERMANENT STAFFING

	CURRENT 2016-17	RECOMMENDED 2017-18	INCREASE/ (DECREASE)	
<u>GENERAL FUND</u>				
Administration & Fiscal Services	370	373	3	1%
Justice Services	2,485	2,472	(13)	-1%
Land Use & Development Services	223	233	10	4%
Human Services	3,650	3,682	32	1%
TOTAL GENERAL FUND	6,728	6,760	32	0%
<u>OTHER FUNDS</u>				
Road/Disposal Funds	257	280	23	9%
Library Funds	328	325	(3)	-1%
Internal Services Funds	401	408	7	2%
TOTAL OTHER FUNDS	986	1,013	27	3%
<u>TOTAL ALL FUNDS</u>	7,714	7,773	59	1%



FY 2008-2018 Staffing Levels

Fund	Org	Department	Adopted FY 2007-08	Adopted FY 2008-09	Adopted FY 2009-10	Adopted FY 2010-11	Adopted FY 2011-12	Adopted FY 2012-13	Adopted FY 2013-14	Adopted FY 2014-15	Adopted FY 2015-16	Current FY 2016-17	Rec FY 2017-18	Inc/Dec
0001	0110	Board of Supervisors	19	19	19	19	19	19	19	19	20	20	20	-
0001	0120	CAO	15	15	15	15	15	15	15	15	15	15	15	-
0001	0130	General Services	78	13	13	11	11	11	11	11	11	11	11	-
0001	0135	General Services Facility Services	132	-	-	-	-	-	-	-	-	-	-	-
0001	0410	Auditor/Controller/Treasurer-Tax Collector	121	118	118	103	106	99	107	111	114	106	106	(2)
0001	0420	Assessor/Recorder	167	163	148	122	126	127	111	114	124	124	127	3
0001	0440	Internal Services Department - Purchasing	10	10	10	10	10	11	12	12	12	12	12	-
0001	0710	County Counsel	35	37	30	25	25	28	33	32	32	32	33	1
0001	1010	Human Resources	30	30	25	23	23	23	26	27	30	31	31	-
0001	2850	County Clerk	40	40	35	35	23	24	25	27	28	31	32	1
0001	2860	District Attorney - Public Administrator	207	200	189	141	149	164	174	183	181	181	180	(1)
0001	2862	District Attorney - Public Administrator - Grants	52	51	63	61	67	69	71	71	64	73	67	(6)
0001	2863	District Attorney - Public Administrator - Wel Fraud/Child Abduct/Spec. Rem. - *1	37	37	-	-	-	-	-	-	-	-	-	-
0001	2880	Public Defender	135	132	103	82	78	84	88	105	109	113	120	7
0001	3111	Sheriff-Coroner *2	1,069	992	1,126	933	959	988	1,039	1,065	1,135	1,231	1,231	-
0001	3115	Sheriff-Coroner	132	133	133	133	133	133	133	133	133	133	133	-
0001	3430	Probation - Grants	245	213	214	213	214	248	252	276	305	321	323	2
0001	3432	Probation - Juvenile Justice Campus	22	27	24	23	21	19	19	23	22	22	30	30
0001	3440	Probation - Juvenile Justice Campus	280	276	265	276	277	277	276	266	266	297	297	-
0001	3445	Elkhorn Facility - *3	52	83	83	83	83	83	83	88	93	92	93	1
0001	4010	Agriculture	84	80	77	75	76	77	83	88	93	92	93	1
0001	4330	Public Administrator - Public Guardian - *2	40	36	32	32	13	14	14	14	14	14	14	-
0001	4360	Public Works and Planning - Support Services	170	86	70	45	46	45	49	59	64	71	77	6
0001	4365	Public Works and Planning - Support Services	-	26	26	25	25	24	24	24	25	26	29	3
0001	4371	Public Works and Planning - LAFCo	5	5	3	3	2	2	2	2	2	2	2	-
0001	5110	Child Support Services	314	284	273	268	232	232	232	239	239	239	224	(15)
0001	5510	Department of Social Services	1,504	1,563	1,574	2,146	2,162	2,182	2,329	2,457	2,597	2,643	2,643	-
0001	5611	Home Supportive Services	96	106	106	97	97	97	97	97	97	97	97	-
0001	5620	Department of Public Health	655	586	468	432	438	467	483	389	372	404	404	-
0001	5930	Department of Behavioral Health - Public Guardian - *2	317	258	196	510	482	514	519	542	549	584	616	32
0001	7100	Veterans Service Office	4	3	3	3	3	3	3	3	3	3	3	-
0001	7205	Public Works and Planning - CDBG	19	19	19	19	17	14	13	11	11	10	10	-
0001	7209	Public Works and Planning - NSF3	-	-	-	-	0 Ex Help	0 Ex Help	-					
0001	7515	Librarian	1	1	1	1	1	1	1	1	1	1	1	-
0001	7910	Public Works and Planning - Parks and Grounds	36	36	28	20	16	17	19	19	24	24	24	-
0001	7208	Public Works and Planning - Neighborhood Stabilization	2	2	2	2	2	2	2	2	2	2	2	-
		General Fund	6,049	5,587	5,199	5,660	5,646	5,904	6,035	6,198	6,421	6,728	6,760	32
0010	4510	Public Works and Planning - Roads	226	226	224	222	220	198	196	196	203	206	223	17
0107	7510	Fresno County Free Library - *4	121	-	-	-	-	-	-	-	-	-	-	-
0107	7511	Library Measure B	206	337	329	311	290	292	304	315	325	328	325	(3)
1020	8905	San Joaquin Valley Library System - *5	10	-	-	-	-	-	-	-	-	-	-	-
1000	8910	Internal Services Department - Information Technology Services	112	105	100	97	92	108	110	113	117	146	149	3
1050	8920	Internal Services Department - Fleet Services	47	46	39	37	33	30	30	30	33	33	33	-
1060	8925	Internal Services Department - Graphic Communications - *6	25	24	22	20	19	16	16	16	16	16	16	-
1080	8930	Risk Management	27	26	26	28	27	27	28	31	33	34	34	-
1080	8932	Internal Services Department - Telecommunications	10	10	17	8	8	4	4	4	4	4	4	-
1030	8933	Internal Services Department - Radios	-	-	-	-	-	-	-	-	-	-	-	-
1045	8935	Internal Services Department - PeopleSoft	1	1	1	1	1	1	1	1	1	1	1	-
1035	8970	Internal Services Department - Facility Services	130	128	117	109	99	99	99	110	111	111	114	3
0701	9015	Internal Services Department - Security	62	62	49	43	43	43	43	53	60	76	77	1
0700	9026	Public Works and Planning - Resources	20	20	21	21	20	20	21	21	20	17	22	5
0710	9028	Coalinga Disposal Site	22	22	22	22	22	21	21	21	15	15	16	1
0801	9140	Public Works and Planning - Special Districts Administration	2	2	2	2	2	2	2	2	2	2	2	-
		Other Funds	809	1,025	1,004	951	903	879	891	930	954	986	1,013	27
		Total County Allocations	6,858	6,612	6,203	6,611	6,549	6,883	6,926	7,128	7,375	7,714	7,773	59

1*Org 2863 DA Welfare Fraud/Child Abduction/Special Remedies/Training eliminated and positions transferred to Org 2862 DA-Grants on July 27, 2009.
 2*Public Guardian division transferred to Department of Behavioral Health in September 2009/Coroner division transferred to Sheriff and PA division to DA in Jan. 2015.
 3 - Elkhorn facility closed as of FY 2009-10.
 4 - Positions in Org 7510 were transferred to Org 7511 as of FY 2008-09.
 5*Beginning in FY 2008-09, Org 7520 became independent from the County; however, staff remained County employees and transferred to Org 7511.
 6*Positions in Org 8920 were transferred to Org 8905 as of FY 2016-17.

FINANCING OF NET COUNTY COST (NCC) BY SYSTEM IN MILLIONS RECOMMENDED				
SOURCES	2016-17 ADOPTED NCC	2017-18 RECOMMENDED NCC	INCREASE/ (DECREASE)	
COUNTYWIDE REVENUES				
COUNTYWIDE REVENUE	\$ 257.0	\$ 269.2	\$ 12.2	5%
REALIGNMENT VLF	0.0	0.0	0.0	0%
TOTAL COUNTYWIDE REVENUES	\$ 257.0	\$ 269.2	\$ 12.2	5%
FUND BALANCE/RESERVES/DESIGNATIONS				
FUND BALANCE	\$ 35.5	\$ 73.1	\$ 37.6	106%
ANNUAL LEAVE DESIGNATION DRAW	0.0	0.0	0.0	0%
RELEASE OF ENCUMBRANCES	0.0	0.0	0.0	0%
TOTAL FUND BALANCE/RESERVES/DESIG.	\$ 35.5	\$ 73.1	\$ 37.6	106%
TOTAL GENERAL FUND SOURCES TO FINANCE NET COUNTY COST	\$ 292.5	\$ 342.3	\$ 49.8	17%
DISTRIBUTION				
ADMINISTRATION & FISCAL	\$ 38.4	\$ 80.9	\$ 42.5	111%
CONTINGENCIES/RESV./DESIGNATIONS	19.3	18.0	(1.3)	(7%)
JUSTICE SERVICES	177.5	190.7	13.2	7%
LAND USE & DEVELOPMENT	7.3	7.9	0.6	8%
HUMAN SERVICES SYSTEM	47.2	41.9	(5.3)	(11%)
INTERNAL SERVICES	2.8	2.9	0.1	2%
TOTAL DISTRIBUTION OF NET COUNTY COST	\$ 292.5	\$ 342.3	\$ 49.8	17%
PROPOSITION 172 BUDGETING AS DEPARTMENTAL REVENUE				
	ADOPTED	*RECOMMENDED		
	FY 2016-17	FY 2017-18		
Prop 172 Total Estimated	<u>\$67,021,279</u>	<u>\$69,031,916</u>		
Sheriff	64% \$42,893,618	\$44,180,426		
District Attorney	11% \$7,372,341	\$7,593,511		
Probation	25% \$16,755,320	\$17,257,979		
PROPOSITION 172 REVENUES ARE BUDGETED AT A 3% INCREASE OVER PRIOR YEAR ADOPTED AMOUNTS				
*As agreed upon by the Justice agencies (Sheriff, District Attorney, and Probation), the Auditor-Controller/Treasurer-Tax Collector, and the County Administrative Office.				

Recommended Budget Control Summary

GENERAL FUND			RECOMMENDED		
Fund	Dept	Department Name	Appropriations	Revenues	NCC
0001	0110	Board of Supervisors	3,289,063	8,500	3,280,563
0001	0120	County Administrative Office	2,143,882	448,278	1,695,604
0001	0410	Auditor-Controller/Treasurer-Tax Collector	15,404,353	9,858,071	5,546,282
0001	0420	Assessor-Recorder	17,936,137	10,896,751	7,039,386
0001	0440	Purchasing	1,264,727	564,157	700,570
0001	0710	County Counsel	5,814,670	3,232,843	2,581,827
0001	1010	Human Resources	4,866,711	2,710,436	2,156,275
0001	2540	Miscellaneous and Interest Expenditures	58,501,102	2,739,806	55,761,296
0001	2838	Court Ancillary Services	17,500,322	4,967,819	12,532,503
0001	2850	County Clerk - Elections	6,057,571	1,453,963	4,603,608
0001	2860	District Attorney	31,927,953	10,220,825	21,707,128
0001	2862	District Attorney - Grants	11,619,844	9,453,954	2,165,890
0001	2870	Grand Jury	60,407	-	60,407
0001	2875	Alternate Indigent Defense	5,525,066	396,000	5,129,066
0001	2880	Public Defender	16,393,763	2,814,072	13,579,691
0001	3111	Sheriff-Coroner	208,690,669	100,985,452	107,705,217
0001	3430	Probation	42,314,414	33,554,731	8,759,683
0001	3432	Probation - Grants	3,713,031	3,510,613	202,418
0001	3440	Probation - Juvenile Justice Campus	38,188,770	19,233,029	18,955,741
0001	4010	Agriculture	12,601,459	9,750,765	2,850,694
0001	4360	Public Works and Planning	14,827,272	11,772,967	3,054,305
0001	4365	Public Works and Planning-Support Services	3,447,112	3,447,112	-
0001	4700	Public Works and Planning-Transit Services	3,400,000	3,400,000	-
0001	5110	Child Support Services	22,910,284	22,910,284	-
0001	5240	County Medical Services	12,109,752	750,000	11,359,752
0001	5512	Public Works - Grants	5,594,280	5,594,280	-
0001	5610	Social Services	354,950,328	353,249,225	1,701,103
0001	5611	In-Home Supportive Services-Public Authority	2,485,732	2,485,732	-
0001	5620	Public Health	101,153,200	98,642,123	2,511,077
0001	5630	Behavioral Health	244,932,343	244,322,935	609,408
0001	6310	CalWORKs	175,206,514	173,454,811	1,751,703
0001	6410	Dependent Children - Foster Care	58,166,526	51,570,195	6,596,331
0001	6415	Aid to Adoptions	32,492,374	29,195,203	3,297,171
0001	6420	In-Home Supportive Services	50,926,921	45,568,490	5,358,431
0001	6615	Aid to Refugees	1,158,360	1,158,360	-
0001	6645	General Relief	9,411,099	834,132	8,576,967
0001	7110	Veterans Services Office	780,100	611,395	168,705
0001	7205	Community Development Block Grant	6,495,610	6,495,610	-
0001	7515	Librarian	355,560	-	355,560
0001	7910	Parks and Grounds	3,592,464	1,625,556	1,966,908
Subtotal General Fund			1,608,209,745	1,283,888,475	324,321,270
Fund	Dept	Department Name	Appropriations	Revenues	NCC
0001	8210	Contingencies	1,000,000	-	1,000,000
0001		Budget Mitigation Designation	985,000	-	985,000
0001		POB 3rd Party Payer	9,000,000	-	9,000,000
0001		Increase in General Reserves	7,000,000	-	7,000,000
Subtotal General Fund Reserves and Designations			17,985,000	-	17,985,000
General Fund Total			1,626,194,745	1,283,888,475	342,306,270
0001	0415	Countywide Revenues to Finance NCC	-	269,179,270	(269,179,270)
		Fund Balance to Finance NCC	-	73,127,000	(73,127,000)
Total Financing for NCC			-	342,306,270	(342,306,270)
Total Budget FY 2017/18			1,626,194,745	1,626,194,745	-

OTHER FUNDS			RECOMMENDED		
CAPITAL PROJECTS			Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
0400	8830	Juvenile Justice Campus	1,116,208	-	(1,116,208)
0400	8845	State SB 1022 (WAJ)	-	-	-
0400	8846	Leasehold Improvements (WAJ)	-	-	-
0400	8847	Central Plant/Tunnel (WAJ)	-	-	-
0400	8848	Intangibles (WAJ)	-	-	-
0400	8849	Non-Capitalized Expenditures (WAJ)	-	-	-
0400	8851	Adult Crisis Residential Treatment Facility	-	-	-
0400	8852	Jail Improvements	1,000,000	2,000,000	1,000,000
0400	8853	Sheriff Substation	-	7,000,000	7,000,000
0400	8854	District Attorney Building	-	2,000,000	2,000,000
0400	8855	Animal Control Facility	-	1,000,000	1,000,000
0400	8856	Assessor-Recorder Building	-	800,000	800,000
0400	8857	Ag Capital Projects and Maintenance	-	-	-
0400	8858	EMS Communications Center	-	50,400	50,400
0400	8859	Sierra Facility Improvements	5,000,000	5,000,000	-
0400	8860	Sanger Library Remodel	350,000	350,000	-
0400	8861	Hall of Records Improvements	-	2,000,000	2,000,000
0400	8862	Future Capital Projects	-	8,000,000	8,000,000
Capital Projects			7,466,208	28,200,400	20,734,192

DEBT SERVICE			Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
0300	0301	Leave Revenue Bonds	6,802,975	15,917,000	9,114,025
0300	0302	Pension Obligation Bonds	43,542,331	43,542,331	-
Debt Service			50,345,306	59,459,331	9,114,025

Recommended Budget Control Summary

OTHER FUNDS			RECOMMENDED		
Fund	Dept.	Department Name	Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
ENTERPRISE FUNDS					
0700	9026	American Avenue Disposal Site	17,786,222	13,455,633	(4,330,589)
0701	9015	Resources	5,059,576	4,491,147	(568,429)
0710	9028	Coalinga Disposal Site	150,000	150,000	-
0720	9020	Southeast Regional Disposal	585,793	418,126	(167,667)
0801	9140	Special Districts Administration	3,106,112	3,106,112	-
Enterprise Fund Subtotal			26,687,703	21,621,018	(5,066,685)

INTERNAL SERVICE FUNDS					
1000	8910/11	Fleet Services	12,738,139	15,447,915	2,709,776
1020	8905/08	Information Technology ISF/Equipment	42,695,180	47,305,180	4,610,000
1030	8933	PeopleSoft Operations	3,606,028	3,406,028	(200,000)
1035	8970	Security	6,630,569	6,630,569	-
1045	8935	Facility Services	32,441,480	32,898,697	457,217
1060	8925	Risk Management	119,940,969	112,060,001	(7,880,968)
Internal Service Fund Subtotal			218,052,365	217,748,390	(303,975)

SPECIAL REVENUE FUNDS					
0009	3451	Community Recidivism Reduction Grant	59,374	-	(59,374)
0010	4510	Road Fund	80,177,416	71,201,840	(8,975,576)
0021	1020	Criminal Justice Temp Construction	1,962,000	1,725,000	(237,000)
0025	1030	Tax Collector Delinquent Cost	1,324,265	468,239	(856,026)
0035	1040	Assessor AB-818	1,196,676	120,000	(1,076,676)
0035	1041	SSN Truncation	30,000	2,500	(27,500)
0035	1042	Micrographics Storage Fund	238,000	21,000	(217,000)
0035	1043	ERDS (Electronic Recording)	131,500	142,800	11,300
0035	1044	Record Documents System	2,632,683	612,000	(2,020,683)
0035	1045	Security Paper	20,000	16,800	(3,200)
0035	1046	Vital & Health Statistics Fee	307,702	111,000	(196,702)
0035	1047	SCAPAP Grant	750,040	3,360	(746,680)
0040	1050	CSS Local Prudent Reserve	-	484,285	484,285
0040	1051	Community Services Support Fund	47,551,281	28,877,170	(18,674,111)
0040	1052	Prevention and Early Intervention Fund	12,059,086	6,566,477	(5,492,609)
0040	1053	Mental Health Services Act	3,702,201	2,328,800	(1,373,401)
0040	1054	PEI Prudent Reserve	-	203,533	203,533
0040	1055	Capital Facilities	12,000,000	-	(12,000,000)
0040	1056	Education and Training	3,300,000	-	(3,300,000)
0041	1060	Prop 36	11,000	-	(11,000)
0041	1061	Alcohol Abuse Ed & Prev-SB920	113,107	113,107	-
0041	1062	Alcoholism Rehab-Statham Funds	391,000	145,953	(245,047)
0041	1063	Alcohol Assessment	200,000	-	(200,000)
0041	1064	Drug Medi-Cal County Admin	2,500	-	(2,500)
0041	1065	SAPT Block Grant (Federal)	7,312,143	6,038,407	(1,273,736)
0041	1066	DUI / PC 1000	-	154,042	154,042
0041	1067	Restricted-Sub Abuse Local Assis	-	10,780	10,780
0041	1068	SB 82 Prog Funding- Sub Abuse	750,000	-	(750,000)
0041	1069	SD & EPSDT Advance	3,074,700	-	(3,074,700)
0041	1070	SB 82 Rural Triage	1,400,000	-	(1,400,000)
0050	1080	Election Fees	25,000	25,000	-
0050	1081	Vital & Hlth Statistics Fee	-	3,000	3,000

Recommended Budget Control Summary

0055	1090	Admin & EDP Rev	22,795,044	22,795,044	-
0060	1100	Proposition 64 Trust	1,506,425	1,506,425	-
0060	1102	Disability and Healthcare Ins. Fraud	183,653	183,653	-
0060	1103	RE Fraud Fund	1,027,821	1,027,821	-
0060	1104	DOI Auto Ins Fraud Program	360,000	360,000	-
0060	1106	MAGEC OCJP Grant	70,000	-	(70,000)
0060	1107	DOI Workers Comp Fraud Prog	1,135,400	1,135,400	-
0060	1108	ID Theft Fund	1,200,542	1,200,542	-
0060	1111	Federal Asset Forfeiture	50,000	50,000	-
0065	1120	Welfare Advnce Fund	403,830,005	404,049,548	219,543
0065	1121	Childrens Fund	341,699	223,381	(118,318)
0065	1122	Excess Repayment	-	-	-
0065	1123	Domestic Violence	165,380	166,006	626
0065	1124	Children's Direct Donations	3,025	100	(2,925)
0065	1125	Welfare Trust (5810Trst)	100,920	12,750	(88,170)
0065	1127	Stuartf Foundation_FCEd	200	200	-
0065	1128	SB 163 Project Fund	5,941,371	4,676,842	(1,264,529)
0065	1129	WSJF-CC25	48,988	1,160	(47,828)
0065	1130	SB163-AAP	359,199	616,045	256,846
0075	1140	Victims Emergency	113,427	40,175	(73,252)
0075	1141	Domestic ViolencePrevent	-	375	375
0075	1142	Federal Asset Forfeiture	-	5,000	5,000
0075	1143	Juvenile Special Deposit	85,984	100,727	14,743
0075	1144	Second Strike PRCS Funds	271,603	250,000	(21,603)
0080	1150	VRIP	102,687	51,636	(51,051)
0080	1151	Contingency Fines & Penalties	118,000	171,604	53,604
0080	1152	Health Special Deposit Fund	74,703	75,633	930
0080	1153	Tobacco Prevention Program	152,000	152,000	-
0080	1154	Enviromental Health Service	121,116	121,695	579
0080	1155	Dairy Surcharge	189,342	190,328	986
0080	1156	Integrated Waste Mgmnt	26,504	26,812	308
0080	1157	Enviromental Health Surcharges	230,351	231,345	994
0080	1158	Solid Waste Enfrce Tipping Fee	240,333	241,925	1,592
0080	1159	Local PublicHlth Preparedness	2,038,360	1,848,642	(189,718)
0080	1160	Hospital Preparedness Program	712,178	716,533	4,355
0080	1161	Aids Education PC 1463-23	28,000	-	(28,000)
0080	1162	CUPA Fines	103,000	9,845	(93,155)
0080	1163	ChildRestraint/BicycleHelmet	99,600	100,861	1,261
0080	1164	Tobacco Prop 56	1,168,644	1,168,644	-
0085	1180	Used Oil Rec Block Grant	1,204	-	(1,204)
0085	1181	Used Oil Contract Revenue	5,500	-	(5,500)
0085	1186	P&RM-Spec Studies Deposit	130,204	-	(130,204)
0085	1187	Water Mgmt&Planning Fund	7,500	-	(7,500)
0085	1188	Admin Fines - Code Enforcement	50,000	-	(50,000)
0085	1191	County Parks Donations	281,783	-	(281,783)
0085	1192	Hmong War Memorial Mnmnt	1,000	-	(1,000)
0086	1202	Home Investment Fund	500,000	500,000	-
0086	1203	Housing Presvtn Prog	600	-	(600)
0086	1204	CalHome Reuse Account	2,000	-	(2,000)
0086	1205	Neighborhood Stabilization	10,100	-	(10,100)
0088	1301	Friant/North Fork Traffic Signal	2,160	-	(2,160)
0088	1304	Friant/Willow To North Fork Rd	68,206	-	(68,206)
0088	1305	Friant/Corridor Entrance To Willow	46,287	-	(46,287)

Recommended Budget Control Summary

0088	1310	Dewolf/Shaw Intersection	39,014	-	(39,014)
0088	1351	Friant Road Buggto North Fork	93,920	-	(93,920)
0088	1356	Central Bethelto Academy	196,389	-	(196,389)
0088	1357	Central Academyto Newmark	147,621	-	(147,621)
0088	1360	Central SR99 SBOff Ramp	1,925	-	(1,925)
0088	1363	Friant/Millbrook TrfcSgnal	1	-	(1)
0095	1452	Sheriff-CA St Corr Train	293,250	293,250	-
0095	1454	Debtor Assessment Fee	191,972	186,132	(5,840)
0095	1455	Sheriff Automted GC 26731	70,964	206,259	135,295
0095	1456	Local Law Enforcmnt Block	113,714	62,982	(50,732)
0095	1457	Search & Rescue Fund	80,000	-	(80,000)
0095	1459	Federal Asset Forfeiture	50,000	-	(50,000)
0095	1462	FMTF HIDTA Assest Forfeiture	181,200	211,200	30,000
0095	1465	Indigent Burial Trust Fund	30,000	-	(30,000)
0096	1500	Inmate Welfare Fund	2,746,637	2,936,402	189,765
0107	7511	Library - Measure B	28,690,102	28,844,569	154,467
0107	7517	Library - Grants	35,116	9,116	(26,000)
0107	7521	Library Book Fund	297,600	13,070	(284,530)
0115	4350	Fish and Game Propagation	8,316	2,750	(5,566)
0120	7920	Off-Highway License	3,485	12,000	8,515
0130	5244	Emergency Medical Services	1,363,704	826,706	(536,998)
0135	5243	Health & Welfare Trust Fund	38,957,021	29,154,602	(9,802,419)
0135	5245	1991 Realignment-Behavioral Health	35,439,428	37,440,621	2,001,193
0135	5246	1991 Realignment-Social Services	67,443,249	58,901,176	(8,542,073)
0135	5247	1991 Realignment-CAIWORKs MOE	56,841,719	56,853,828	12,109
0135	5248	1991 Realignment-Family Support	55,229,532	41,747,032	(13,482,500)
0271	2861	Rural Crime/MAGEC	804,790	814,047	9,257
0271	2866	District Attorney Revocation	229,047	388,050	159,003
0271	2867	C.O.P.S. - District Attorney	350,000	350,000	-
0271	2881	Public Defender	400,000	388,050	(11,950)
0271	3117	Trail Court Security	18,575,446	18,575,446	-
0271	3118	Booking Fees/Cal-MMET	2,822,850	2,745,527	(77,323)
0271	3119	C.O.P.S. - Sheriff	907,500	907,500	-
0271	3433	County Probation/Juvenile Camps	6,078,003	5,470,000	(608,003)
0271	3434	Youthful Offender Block Grant	4,702,572	4,895,000	192,428
0271	3435	Juvenile Reentry Grant	600,000	600,000	-
0271	3436	Local Community Corrections	37,897,258	35,727,450	(2,169,808)
0271	3437	Juvenile Justice Crime Prevention Act (JJCPA)	3,245,021	2,686,000	(559,021)
0271	3438	Local Innovation Subaccount	-	154,244	154,244
0271	3439	AB109 Planning Grant	175,000	200,000	25,000
0271	5632	Drug Court	925,857	925,857	-
0271	5633	Non-Drug Medi-Cal	117,151	117,151	-
0271	5634	Drug Medi-Cal	8,355,828	8,355,828	-
0271	5636	Mental Health (Managed Care)	10,058,095	10,058,095	-
0271	5637	Mental Health (EPSTD)	13,708,692	13,708,692	-
0271	6210	Heath and Human Services	59,973,410	51,816,134	(8,157,276)
0275	3450	SB 678 - Performance Incentive Funding Program	3,829,227	2,370,736	(1,458,491)
Special Revenue Fund Subtotal			1,089,125,348	982,339,292	(106,786,056)

Total Recommended Budget	3,017,871,675	2,862,436,176	(155,435,499)
General Fund Balance		73,127,000	(73,127,000)
Other Funds Balance		82,308,499	(82,308,499)
	3,017,871,675	3,017,871,675	



**Agriculture
BUDGET 4010
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 9,252,578	\$ 9,293,550	\$ 10,091,073	\$ 797,523	9%
Services and Supplies	<u>2,384,676</u>	<u>2,797,147</u>	<u>2,510,386</u>	<u>(286,761)</u>	-10%
Total Appropriations	\$ 11,637,254	\$ 12,090,697	\$ 12,601,459	\$ 510,762	4%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 626,253	\$ 668,000	\$ 668,000	\$ -	0%
Fines, Forfeitures & Penalties	14,324	19,000	19,000	-	0%
Rev From Use of Money & Prop	-	-	-	-	0%
Intergovernment Revenues - St	4,439,886	4,621,815	4,702,103	80,288	2%
Intergovernment Rev-Federal	1,398,180	1,981,142	1,963,162	(17,980)	-1%
Charges For Services	1,916,923	2,029,132	2,187,500	158,368	8%
Miscellaneous Revenues	232,634	190,500	190,500	-	0%
Intrafund Revenue	<u>156,244</u>	<u>174,500</u>	<u>20,500</u>	<u>(154,000)</u>	-88%
Total Revenues	\$ 8,784,444	\$ 9,684,089	\$ 9,750,765	\$ 66,676	1%
<u>Net County Cost</u>	\$ 2,852,810	\$ 2,406,608	\$ 2,850,694	\$ 444,086	18%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	93	92	93	1	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

AGRICULTURE – 4010

FUNCTION

“Promoting agriculture and a fair marketplace through equal enforcement of laws for the protection of society and the environment” is the Vision Statement adopted by the Agriculture Department. The Department is committed to promoting Fresno County agriculture, fostering public confidence by assuring a fair and equitable marketplace, protecting environmental quality through the sound application of pesticide and worker safety regulations, preserving agricultural land use for future generations and minimizing the pest risk pathways of exotic and harmful pests. The Department is organized into seven districts, which are located in Firebaugh, Fresno, Huron, Kerman, Reedley, Sanger, and Selma. All administrative functions and related activities occur in the Fresno district area. Program responsibilities and activities occur in all of the districts, and staff provides services to the general public and the agricultural industry for the following nine programs:

- Pest Detection – Monitoring urbanized and crop areas for quarantine pests with traps and surveys;
- Pest Eradication – Treating and eliminating unwanted quarantine pests of significance as they occur in the urban and agricultural setting;
- Pest Management-Control – Limiting and controlling the spread of pests of significance, including weeds, vertebrate pests, and insects;
- Pest Exclusion-Plant Quarantine – Inspecting incoming and outgoing pathways of pest introduction, including export certification and high risk pest exclusion facilities;
- Pesticide Use Enforcement and Apiary – Enforcing regulations covering agricultural and structural use of pesticides and apiaries;
- Nursery and Seed Inspection – Inspecting nursery stock to be used for farm planting and retail nursery stock and enforcing seed law regulations;
- Fruit and Vegetable Quality Control – Inspecting fruits and vegetables for compliance with State and Federal standards;
- County Weed and Rodent Control – Providing service to other County departments for weed and rodent control; and
- Weights and Measures – Ensuring the public gets what they paid for through the enforcement of national and State standards for weighing, measuring, and transaction devices.

OVERVIEW

The FY 2017-18 Recommended Budget of \$12,601,459 represents a 4% (\$510,762) increase over the FY 2016-17 Adopted Budget. Budgeted revenues of \$9,750,765 represent a 1% (\$66,676) increase over the FY 2016-17 Adopted Budget. Staffing is recommended at 93 positions, and increase of one position. This includes the deletion of two positions and an addition of three positions. A 2% (\$100,546) Salary Savings was used in calculating the Regular Salaries, Account 6100, with related benefits savings of \$83,890.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** Improve the Pesticide Use Enforcement regulatory program in the Pesticide Incident Investigation and Enforcement Response areas.
- **Performance Metric:**
- Increase the percentage of pesticide illness and complaint investigative reports completed within the 120 day established time frame.
- Request time extensions for every pesticide illness and complaint investigative report requiring more than 120 days to complete.
- Submit decision reports and initiate enforcement actions within established time frames.

FY 2016-17

- **Goal:** Strengthen Core Programs as outlined in the Department's Pesticide Use Enforcement Work Plan.
- **Outcome(s)/Result(s):** The Department strengthened the Core Program areas of restricted materials permitting, compliance monitoring, and investigation response and reporting as outlined in the Fresno County Pesticide Use Enforcement Regulatory Program Performance Evaluation Report prepared by the California Department of Pesticide Regulation (CDPR). However, CDPR did identify deficiencies in the area of completing pesticide illness and complaint investigative reports within the established 120 day timeframe.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$10,091,073 represent a 9% (\$797,523) increase over the FY 2016-17 Adopted Budget primarily due to an increase in County retirement and health insurance contribution rates, the addition of one position, and a decrease in Salary Savings percentage. Staffing is recommended at 93 positions, an increase of one position as compared to the FY 2016-17 Adopted Budget.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$4,934,135 represents a 4% (\$210,794) increase over the FY 2016-17 Adopted Budget due to a reduction in projected Salary Savings percentage.
- Account 6400 Retirement Contribution recommended at \$3,048,711 represents a 16% (\$430,335) increase over the FY 2016-17 Adopted Budget due to an increase in retirement contribution rates.
- Account 6600 Health Insurance recommended at \$764,391 represents a 26% (\$156,418) increase over the FY 2016-17 Adopted Budget due to an increase in County health insurance contributions.

Services and Supplies

- Services and Supplies recommended at \$2,510,386 represent a 10% (\$286,761) decrease from the FY 2016-17 Adopted Budget due to decrease in charges by Internal Services Departments.

Recommended funding includes:

- Account 7296 Data Processing Services recommended at \$358,743 represents a 14% (\$56,769) decrease from the FY 2016-17 Adopted Budget.
- Account 7345 Facility Operation and Maintenance recommended at \$224,264 represents a 13% (\$32,163) decrease from the FY 2016-17 Adopted Budget.
- Account 7416 Trans and Travel County Garage recommended at \$1,028,466 represents a 13% (\$154,215) decrease from the FY 2016-17 Adopted Budget.

SUMMARY OF REVENUES

- Revenues are recommended at \$9,750,765, a 1% (\$66,676) increase over the FY 2016-17 Adopted Budget, which is primarily due to an increase in Intergovernmental Revenue-State.

AGRICULTURE - 4010

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1698	Agricultural/Standards Investigator	2278	2	2	\$ 152,158
1699	Supervising Agricultural/Standards Specialist	2278	15	14	1,050,936
1700	Agricultural/Standards Specialist III	1981	21	21	1,245,585
1701	Agricultural/Standards Specialist II	1762	13	13	673,326
1702	Agricultural/Standards Specialist I	1594	10	10	430,995
1703	Agricultural/Standards Specialist Trainee	1426	5	7	240,200
1704	Agricultural Field Aide	877	8	8	197,725
1710	Agricultural Technician	1112	2	2	62,517
1769	Deputy Agricultural Commissioner/Sealer	D	2	2	186,299
1770	Entomologist	2278	1	1	76,079
1820	Deputy Agricultural Commissioner	D	1	1	88,714
2291	Staff Analyst I	1712	1	-	-
2345	Agricultural Business Manager	E	1	1	84,681
3080	Office Assistant III	1146	4	4	137,876
3166	Executive Secretary - Confidential	1559	1	1	52,072
3260	Account Clerk III	1308	1	2	67,914
3621	Program Technician II	1522	2	2	98,110
3622	Program Technician I - Confidential	1361	1	1	45,298
8005	Agricultural Commissioner/Sealer	B	1	1	136,816
Subtotal			92	93	\$ 5,027,301
Auto Allowance					6,180
Bilingual Skill Pay					1,200
Salary Savings (2%)					(100,546)
TOTAL REGULAR SALARIES					\$ 4,934,135

VACANT POSITIONS DELETED (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1699	Supervising Agricultural/Standards Specialist	2278	-1	\$ 112,757
2291	Staff Analyst I	1712	-1	\$ 79,114
Cost of Restoring Vacant Positions			-2	\$ 191,871

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1703	Agricultural/Standards Specialist Trainee	1426	2	\$ 139,672
3260	Account Clerk III	1308	1	\$ 63,535
Cost of Positions Recommended to Add			3	\$ 203,207



**Assessor-Recorder
BUDGET 0420
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 10,374,802	\$ 11,163,140	\$ 12,575,963	\$ 1,412,823	13%
Services and Supplies	7,224,347	8,143,528	4,790,174	(3,353,354)	-41%
Capital Assets	<u>74,548</u>	<u>2,525,000</u>	<u>570,000</u>	<u>(1,955,000)</u>	-77%
Total Appropriations	\$ 17,673,697	\$ 21,831,668	\$ 17,936,137	\$ (3,895,531)	-18%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 5,352	\$ 4,500	\$ 5,150	\$ 650	14%
Charges For Services	5,560,004	5,413,665	6,180,000	766,335	14%
Miscellaneous Revenues	239,872	175,000	205,000	30,000	17%
Other Financing Sources	<u>5,233,501</u>	<u>9,598,109</u>	<u>4,506,601</u>	<u>(5,091,508)</u>	-53%
Total Revenues	\$ 11,038,729	\$ 15,191,274	\$ 10,896,751	\$ (4,294,523)	-28%
<u>Net County Cost</u>	\$ 6,634,968	\$ 6,640,394	\$ 7,039,386	\$ 398,992	6%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	123	124	127	3	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

ASSESSOR-RECORDER – 0420

FUNCTION

The Office of the Assessor-Recorder consists of two divisions. The Assessor's Division of the Assessor-Recorder's Office has a constitutional responsibility for the annual assessment of all taxable property in the County, with the exception of State assessed property. This Office certifies an annual assessment roll upon which all local governmental units rely for revenue generated from property taxes. The Assessor also determines eligibility for certain classes of exemptions permitted by State law. Since 1983, the Assessor has been responsible for supplemental assessments of properties as prescribed by Senate Bill (SB) 813 (Chapter 498, Statutes of 1983). The efficient and complete operation of the Assessor's Office is critical to the funding of State and local agencies.

The Recorder's Division has the responsibility to record legal documents related primarily to real property and vital statistic records. Documents are scanned and filmed and images are displayed for public use, along with an index of all documents on record. The index is created by the data entry section through the online system. This Office assists the public in the use of images, indexes and equipment for research, provides copies of same as requested, and instructs the public in matters relating to information available in the Assessor and Recorder Divisions.

All functions of the Assessor and Recorder Divisions are mandated.

OVERVIEW

The FY 2017-18 Recommended Budget of \$17,936,137 represent an 18% (\$3,895,531) decrease from the FY 2016-17 Adopted Budget primarily due to the decrease of appropriations for Services and Supplies and expenses related to the Property Tax System (PTS). The FY 2017-18 Recommended Budget revenues of \$10,896,751 represent a 28% (\$4,294,523) decrease from the FY 2016-17 Adopted Budget. Staffing is recommended at 127 positions, which is an increase of three positions over the FY 2016-17 Adopted Budget. Departmental revenues and Net County Cost (NCC) will fund 92% of Salaries and Benefits and 36% of Services and Supplies. Special Revenue Funds (SRF), funded through fees or grants designated for specific purposes, will fund the differences. Recommended salaries include Salary Savings of 1% (\$119,742).

GOAL SETTING

Goal

FY 2017-18

- **Goal:** The Assessor-Recorder is working on the installation of an integrated PTS with the Auditor-Controller/Treasurer-Tax Collector (ACTTC) and a two-part plan that will bring greater efficiency to the Recorder and Vital Records Division. For the latter, phase one is to finalize the acquisition of the downtown property and relocate and reorganize the Recorder and Vital Records Division, increasing convenience for County residents by providing ground floor access, ample room for customers and their families, free on-site parking, metered street parking, and employee parking within walking distance. Phase two is the enhancement to the Recorder's computer system. This will include the ability for customers to look-up requested documents and order recorded copies online so they are ready for pick-up when the customer reaches the service counter. This will expedite customer service for both the online order and the walk-in customer thus enabling shorter wait times. The PTS will replace the old legacy mainframe system that is currently being used. This will bring more efficiency in processing work, and in time assist the Department to going paperless.

- **Performance Metric:** The acquisition and remodel for the Recorder and Vital Records Division and the issuance of a Request for Proposal for the Division's computer enhancements by April 2018. There are milestones set for the next two years for the PTS conversion, with an anticipated go live date of 2019.

FY 2016-17

- **Goal:** Relocate and modernize the Recorder and Vital Records Division, increasing convenience for County residents by providing ground floor access, ample room for customers and their families, free parking, and available street parking. A building will be acquired, structurally modernized, remodeled and ready to be occupied by June 2017.
- **Outcome(s)/Result(s):** The project is ongoing. Relocation is anticipated in April 2018.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Department, together with the ACTTC Department, is in contract with Megabyte Systems for a new fully integrated PTS. During FY 2017-18, the Department will work on converting data into the system followed in FY 2018-19 with training staff on the PTS. No staffing changes are projected at this time; however, changes may be necessary after installation.

Salaries and Benefits

- Salaries and Benefits recommended at \$12,575,963 represent a 13% (\$1,412,823) increase over the FY 2016-17 Adopted Budget primarily due to the hiring of Extra-Help and Overtime costs to catch up on the backlog of work within the Department and salary increases for the reclassification of 11 positions, as well as updated retirement contribution rates and projected OASDI, Workers Compensation and Health Insurance costs for the budget year. Staffing is recommended at 127 positions, a net increase of three positions over the FY 2016-17 Adopted Budget.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$6,510,795 represents a 6% (\$377,223) increase over the 2016-17 Adopted Budget due to the addition of 3 positions.
- Account 6300 Overtime recommended at \$330,000 represents a 573% (\$281,000) increase over the 2016-17 Adopted Budget due to the anticipated increase in work to install the new PTS.

Services and Supplies

- Services and Supplies recommended at \$4,790,174 represent a 41% (\$3,353,354) decrease from the FY 2016-17 Adopted Budget primarily due to the completion of the Vital Records Preservation project.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$2,203,914 represent a 60% (\$3,298,153) decrease from FY 2016-17 Adopted Budget primarily due to the completion of the Recorders document restoration and preservation project.

Capital Assets

- Software installment payment and Building and Improvements are recommended at a total of \$570,000. Software installment payment for the PTS is recommended at \$270,000 and represents the costs associated with the PTS data conversion. Building and Improvements are recommended at \$300,000 and represent the costs associated with tenant improvements for the Recorder-Vitals.

- (1) Project # 91344.....\$270,000..... New Assessor
- (1) Project #91052..... \$300,000.....TI for Recorder – Vitals

SUMMARY OF REVENUES

- Revenues recommended at \$10,896,751, represent a 28% (\$4,294,523) decrease from the FY 2016-17 Adopted Budget primarily due to the withdrawal of Special Revenue Funds held for the purchase and implementation of the new PTS. The purchase price is less than previously anticipated after finding a suitable system and vendor.
- Charges for Services recommended at \$6,180,000 represent a 14% (\$766,335) increase over the FY 2016-17 Adopted Budget.
- Account 4882 Property Tax Administrative Fee recommended at \$2,900,000 represents an 18% (\$450,000) increase over the FY 2016-17 Adopted Budget due to increased actual property tax administrative cost reimbursement through AB 2257 (Chapter 501, Statutes of 2014) in FY 2016-17.
- Account 4888 Administrative Services, AB 2890 (Chapter 1457, Statutes of 1986), recommended at \$740,000, represent a 74% (\$315,000) increase over the FY 2016-17 Adopted Budget due to increased actual assessment fees and administrative costs collected.
- Other Financing Sources recommended at \$4,506,601 represent a 53% (\$5,091,508) decrease from the FY 2016-17 Adopted Budget, based on decreased costs for the PTS and the completion of a Vital Records Preservation project, which are reflected as an Operating Transfer In from the following Special Revenue Funds:
 - Org 1040 Assessor AB-818 (PTAP) \$1,196,676 is to be used for the enhancement of the PTS. These revenues are expected to offset the cost of modular furniture, salaries, and the acquisition on the new integrated PTS.
 - Org 1042 Micrographics Storage Fund at \$238,000 are revenues to offset the cost of restoration and archival of Vital Records.
 - Org 1044 Record Documents System at \$2,632,683 are revenues for continued modernization of the Recorder and Vitals Division.
 - Org 1046 Vital and Health Statistics Fee at \$307,702 are revenues to offset the cost of the preservation of paper Vital Records.
 - Org 1047 State-County Assessors' Partnership Agreement Program (SCAPAP) grant at \$750,040 are revenues to offset the full-year cost of eight positions. The SCAPAP grant enhances the local property assessment effort by providing supplemental resources to help address work backlogs.

ASSESSOR - RECORDER - 0420

REGULAR SALARIES
BUDGETED POSITIONS
RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0015	Assessor-Recorder	Elected	1	1	\$ 140,030
0217	Assistant Assessor-Recorder	C	1	1	104,286
0275	Recording Manager	F	1	1	71,696
1007	Auditor - Appraiser I	1493	0	1	38,809
1005	Appraiser II	1724	9	9	439,819
1010	Appraiser I	1493	3	4	162,792
1012	Auditor - Appraiser II	1724	2	2	101,033
1013	Auditor - Appraiser III	2033	5	5	342,321
1016	Appraiser III	2033	18	18	1,329,347
1017	Chief Appraiser	D	1	1	93,518
1022	Assessment Services Chief	D	1	1	105,821
1025	Senior Appraiser	2613	5	5	411,290
1030	Senior Auditor - Appraiser	2613	1	1	76,426
1038	Chief Auditor - Appraiser	D	1	1	105,821
1040	Special Properties Appraiser	2384	1	1	79,127
1042	Assessment Technician I	1439	7	8	314,513
1043	Assessment Technician II	1632	1	1	43,399
1044	Assessment Technician III	1767	3	3	155,793
1045	Supervising Assessment Technician	2101	1	1	55,892
TBD	Business Manager	E	-	1	76,131
1103	Supervising Cadastral Technician	2091	1	1	64,826
1124	Cadastral Technician I	1432	3	3	124,573
1157	Cadastral Technician II	1624	1	1	54,168
2291	Staff Analyst I	1712	1	-	-
2360	Supervising Recorder	1689	1	1	42,804
3070	Supervising Office Assistant	1528	5	5	216,983
3080	Office Assistant III	1146	14	14	518,300
3099	Property Recording Clerk	1227	7	7	260,909
3110	Office Assistant II	1027	1	1	34,206
3125	Office Assistant I	914	13	13	314,646
3160	Administrative Assistant III	1410	1	-	-
3166	Executive Secretary - Confidential	1559	1	1	51,763
3260	Account Clerk III	1308	1	1	40,272
3620	Program Technician I	1361	3	4	157,063
3621	Program Technician II	1522	3	3	152,242
3625	Supervising Program Technician	1683	1	1	47,340
3704	Information Technology Analyst I	1588	3	3	147,125
3706	Information Technology Analyst III	2060	1	1	68,689
3707	Information Technology Analyst IV	2455	1	1	76,648
Subtotal			124	127	\$ 6,620,421
	Bilingual Skill Pay				1,822
	Auto Allowance				6,180
	Remuneration				2,114
	Salary Savings (1%)				(119,742)
TOTAL REGULAR SALARIES					\$ 6,510,795

Assessor-Recorder (Org 0420)

VACANT POSITIONS DELETED (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3160	Administrative Assistant III	1410	-1	\$ 88,241
2291	Staff Analyst I	1712	-1	78,659
	Cost of Restoring Vacant Positions		-2	\$ 166,900

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1010	Appraiser I	1493	1	\$ 70,416
1007	Auditor-Appraiser I	1493	1	70,416
1042	Assessment Technician I	1439	1	66,819
3620	Program Technician I	1361	1	71,263
TBD	Business Manager	E	1	127,647
	Cost of Positions Recommended to Add		5	\$ 406,561



Auditor-Controller/Treasurer-Tax Collector (Org 0410)

**Auditor-Controller/Treasurer-Tax Collector
BUDGET 0410
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 8,403,724	\$ 9,836,187	\$ 10,206,600	\$ 370,413	4%
Services and Supplies	2,373,699	3,188,391	4,957,753	1,769,362	55%
Capital Assets	17,581	10,000	240,000	230,000	2300%
Total Appropriations	<u>\$ 10,795,004</u>	<u>\$ 13,034,578</u>	<u>\$ 15,404,353</u>	<u>\$ 2,369,775</u>	18%
<u>Revenues</u>					
Taxes	\$ 42	\$ -	\$ -	\$ -	0%
Licenses, Permits & Franchises	4,401	4,500	6,000	1,500	33%
Fines, Forfeitures & Penalties	1,037,911	1,008,585	1,646,887	638,302	63%
Rev From Use of Money & Prop	87,292	73,644	46,800	(26,844)	-36%
Intergovernment Revenues - St	10,643	20,000	30,792	10,792	54%
Intergovernment Rev-Federal	34	-	-	-	0%
Charges For Services	4,665,025	5,169,964	5,410,371	240,407	5%
Miscellaneous Revenues	144,153	153,052	462,750	309,698	202%
Other Financing Sources	-	350,785	1,336,062	985,277	281%
Intrafund Revenue	996,261	1,014,825	918,409	(96,416)	-10%
Total Revenues	<u>\$ 6,945,762</u>	<u>\$ 7,795,355</u>	<u>\$ 9,858,071</u>	<u>\$ 2,062,716</u>	26%
<u>Net County Cost</u>	\$ 3,849,242	\$ 5,239,223	\$ 5,546,282	\$ 307,059	6%
	<u>Budgeted 2015-16</u>	<u>Current 2016-17</u>	<u>Recommended 2017-18</u>	<u>Increase/ (Decrease)</u>	
Position Summary	114	108	106	(2)	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR – 0410

FUNCTION

The Auditor-Controller/Treasurer-Tax Collector's (ACTTC) mission is to promote public trust by providing exemplary accounting and financial services to our public, business, and governmental customers.

The ACTTC has two primary operations, separating the accounting, auditing and general ledger functions from the cash handling, revenue collection efforts, and portfolio management functions.

There are two accounting divisions: Financial Reporting and Audits (FR&A) and General Accounting (GA). The FR&A Division prepares the County's audited financial statements, State Controller financial reports, State court fines reports, and other financial reports. Additionally, this Division performs audits of internal departments and funds, special financial analysis projects, rate review and accounting for various Joint Powers Agreements (JPAs), special funds and districts. The GA Division is responsible for the centralized accounting functions including accounts payable, budget, general ledger, capital assets, payroll, rate reviews of Master Schedule of Fees, Indirect Cost Rate Proposals (ICRPs), and State Mandate (SB 90) reviews. The GA Division also includes Special Accounting (SA) whose functions include all accounting supporting the property tax apportionment process, cost accounting, and special check issuance.

There are also two divisions dedicated to revenue collections and cash management/banking functions. The Treasurer Division performs central finance operations including debt issuance, cash flow projections, banking operations, cash management, debt service, and portfolio management. The Tax and Revenue Collections Division provides for a centralized property tax collection and revenue billing and collections unit.

OVERVIEW

The FY 2017-18 Recommended Budget appropriations of \$15,404,353 represent an 18% (\$2,369,775) increase over the FY 2016-17 Adopted Budget. Budgeted revenues of \$9,858,071 represent a 26% (\$2,062,716) increase over the FY 2016-17 Adopted Budget. Staffing is recommended at 106 positions; this includes deleting seven vacant positions and adding five positions which represents a decrease of two positions from FY 2016-17. Salary Savings of 2% (\$111,753) has been included in Account 6100 Regular Salaries. Net County Cost (NCC) includes an additional \$214,000 based on the Department's projected NCC carryover from FY 2016-17. The carryover is based on CAO approval for 25% of projected NCC savings from FY 2016-17.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** Develop an ICRP model package for all departments to use when preparing their ICRP rates. This will add uniformity to the ICRP process and expedite the GA Division's review of departmental submissions thus reducing time spent on preparation and review.
- **Performance Metric:** The package is expected to be completed and distributed to departments no later than April 1, 2018. It will include standardized worksheets that are generally reviewed by the GA Division's accounting staff.

FY 2016-17

- **Goal:** Provide countywide Accounts Payable (A/P) training to staff from all departments covering the areas of the A/P process to reduce the number of vouchers/vendor approval requests that have errors and have to be returned back to departments. This will make both the GA Division staff and departmental staff more efficient allowing faster payments to County vendors.
- **Outcome(s)/Result(s):** Countywide A/P training was provided on May 4, 2017.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The recommended new positions will enhance operations and service to County departments, these include:

- One Accounting and Financial Division Chief position in Special Accounting Division will oversee the numerous changes to California Revenue and Taxation Codes established by the California State Legislature. The position will ensure the County's fiduciary responsibility to governmental agencies for accurate apportionment/distribution of property taxes, bond debt service, special assessments and Redevelopment Agency tax increments is met. It will be responsible for assessed value adjustments made by the Assessor's Office during the year impacting the property tax system; County CFR-200 Cost Allocation Plan; County discretionary revenue; and special district accounting.
- One Accounting and Financial Division Chief position in the Revenue Collections Division will oversee the Supervising Accountant and Collection Supervisor positions. It will be responsible for oversight and adherence to all laws and regulations governing current and delinquent collections in a governmental operation related to the various debt types. The position will work with various County departments assigning debt for collections to pursue positive revenue outcomes to the highest degree possible.
- One Program Technician position will provide advanced technical skills to the Special Accounting Division which will then allow the Division to ensure that it is providing the correct guidance on the proper application of the Revenue and Taxation Code, as it relates to roll corrections performed for secured, unsecured, and supplemental property tax rolls, to other agencies and the public.
- One Tax Collection Supervisor position in the Special Accounting Division will supervise Account Clerk and Program Technician classifications. The position will assist the Division to perform the Auditor functions within the Revenue and Taxation Codes related to property taxation. The position will also develop, implement, modify, and monitor tax procedures for compliance with State and Federal laws. It will interpret and apply provision of Revenue and Taxation Code; perform the most difficult, complex property tax collection/distribution work; and review, process and cancel property taxes owed.
- One Supervising Account Clerk II position in the Treasurer Division will provide supervision to more than five account clerks and oversee daily operations, cashiering, vault duties, and remittance processing. This will allow the Division to assure it is providing proper guidance and direct supervision on requirements, issuance, and maintenance of business licenses. It will also provide a dedicated first line supervisor reviewing and providing training on best practices for cash handling, fraud detection, and guarding of sensitive information (check account/routing numbers). This will translate to efficiencies in cashiering, PeopleSoft deposit acceptance, and business license processes for customers, and County depositors.

Salaries and Benefits

- Salaries and Benefits recommended at \$10,206,600 represent a 4% (\$370,413) increase over the FY 2016-17 Adopted Budget primarily due to the addition of five positions and increases in County’s contributions for Retirement, Workers’ Compensation, Health Insurance, and utilization of extra-help, and overtime. The increase was partially offset by the elimination of seven vacant positions from the FY 2016-17 Adopted Budget. Staffing is recommended at 106 positions, which represents an overall decrease of two positions from FY 2016-17 Adopted Budget.
 - Account 6300 Overtime represents a 168% (\$58,595) increase over the FY 2016-17 Adopted Budget primarily due to overtime usage for implementation of new property tax system, Comprehensive Annual Financial Report (CAFR) completion, and for December’s and April’s property tax collections
 - Account 6400 Retirement Contribution represents a 10% (\$314,531) increase over the FY 2016-17 Adopted Budget due to increased rates for FY 2017-18.

Services and Supplies

- Services and Supplies recommended at \$4,957,753 represent a 55% (\$1,769,362) increase over the FY 2016-17 Adopted Budget primarily due to increases in Data Processing Direct, Professional and Specialized Services, Data Processing Services, Publication and Legal Notices, Trans, Travel and Education, and Security Services.

Recommended funding includes:

- Account 7288 Data Processing Direct represents a 50% (\$281,232) increase over the FY 2016-17 Adopted Budget primarily due to an increase in Revenue Collection’s one-time cost of upgrading Columbia Ultimate Business System (CUBS) data.
- Account 7295 Professional and Specialized Services represent a 94% (\$634,637) increase over the FY 2016-17 Adopted Budget primarily due to increases in title search and online action costs for conducting tax sale of properties for delinquent property taxes covering a two year period. Beginning in FY 2017-18, appropriations for armored transport services (to safeguard cash transport activities), merchant card fees (for allowing County departments to accept debit/credit card payments and provide electronic check processing services), and sales tax recovery (for contracted services that include analysis to help ensure vendors property report to the State all sales tax receipts applicable to the County) are being budgeted under ACTTC. In previous fiscal years, these services were budgeted in Interest and Miscellaneous Expenditures, Org 2540.
- Account 7296 Data Processing Services represent a 141% (\$845,038) increase over the FY 2016-17 Adopted Budget primarily due to increases in cost related to implementation of new property tax system as well as cost of Information Technology Analysts’ time spent on ACTTC projects which are now part of the Internal Services Department.
- Account 7430 Utilities represent a 55% (\$69,897) decrease from the FY 2016-17 Adopted Budget primarily due to energy debt service payment not being budgeted under ACTTC.
- Account 7611 Security Services represent a 278% (\$50,872) increase over the FY 2016-17 Adopted Budget due to increased rates for FY 2017-18 to help fund a security officer stationed in the building during business hours.

Capital Assets

- Purchase Troy MICR 806dn check printer for printing all County checks:
(1) Troy MICR 806dn Check Printer\$18,000..... Replacement-Special Accounting

- Purchase Opex Falcon Red Scanner remittance processing machine:
(2) Opex Falcon Red Scanner \$222,000..... Replacement-Treasurer

SUMMARY OF REVENUES

- Revenues are recommended at \$9,858,071, a 26% (\$2,062,716) increase over the FY 2016-17 Adopted Budget primarily due to an increase in Fines, Forfeitures and Penalties, Intergovernmental Revenues-State, and Other Financing Sources. The increase was partially offset from decreased revenues in Revenue from Use of Money and Prop, and Intrafund Revenue:
 - Fines, Forfeitures and Penalties represent a 63% (\$638,302) increase over the FY 2016-17 Adopted Budget due to an increase in collections for court ordered debt (COD) by defendants in accordance with the Penal Code §1203.1d.
 - Charges for Services represent a 5% (\$240,407) increase over the FY 2016-17 Adopted Budget primarily due to increased recovery from investment service fees.
 - Miscellaneous Revenues represent a 202% (\$309,698) increase over the FY 2016-17 Adopted Budget primarily due to increases in revenues for fully-offsetting the costs associated with armored transport services, merchant card fees, and sales tax recovery services.
 - Other Financing Sources represent a 281% (\$985,277) increase over the FY 2016-17 Adopted Budget primarily due to revenues transferred from Tax Collector Delinquent Cost Special Revenue Fund related to maintenance of delinquent property tax roll as well as implementation of the new property tax system.
 - Intrafund Revenue represents a 10% (\$96,416) decrease from the FY 2016-17 Adopted Budget primarily due to elimination of charges to the Assessor's office for sharing a Systems and Procedures Manager position after all information technology related functions and positions were transferred from ACTTC to the Internal Services Department.

AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR - 0410

REGULAR SALARIES
BUDGETED POSITIONS
RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0010	Auditor-Controller/Treasurer-Tax Collector	Elected	1	1	\$ 151,240
1777	Collections Representative III	1400	5	5	211,186
1779	Collections Representative II	1245	1	1	34,740
1780	Collections Representative I	1098	2	1	28,652
1782	Collections Supervisor	1676	1	1	48,135
1783	Tax Collections Supervisor	1683	1	2	111,704
2302	Deputy Auditor-Controller	C	1	1	102,487
2303	Deputy Treasurer-Tax Collector	C	1	1	102,487
2307	Investment Officer	F	1	1	86,036
3127	Payroll Technician I - Confidential	1273	6	6	233,957
3128	Payroll Technician II - Confidential	1522	1	1	50,747
3166	Executive Secretary - Confidential	1559	1	1	49,600
3203	Account Clerk I	1062	18	13	370,372
3205	Account Clerk II	1166	5	5	156,804
3206	Account Clerk II - Confidential	1166	1	1	34,206
3210	Accountant I	1599	15	15	696,333
3215	Accountant II	1831	8	8	437,676
3225	Accounting & Financial Division Chief	D	4	6	559,076
3226	Accounting & Financial Manager	E	5	5	415,865
3240	Supervising Account Clerk II	1601	1	2	102,723
3255	Senior Accountant	2139	11	11	743,589
3260	Account Clerk III	1308	7	7	303,985
3262	Supervising Accountant	2378	5	4	285,484
3620	Program Technician I	1361	6	7	270,838
Subtotal			108	106	\$ 5,587,922
	Bilingual Skill Pay				2,420
	Auto Allowance				6,180
	Remuneration				2,114
	Professional License Incentive - CPA				3,062
	Salary Savings (2%)				(111,753)
TOTAL REGULAR SALARIES					\$ 5,489,945

VACANT POSITIONS DELETED (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3203	Account Clerk I	1062	-3	\$ 164,634
3262	Supervising Accountant	2378	-1	109,293
1780	Collections Representative I	1098	-1	56,464
3210	Accountant I	1599	-2	156,658
	Cost of Restoring Vacant Positions		-7	\$ 487,049

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1783	Tax Collections Supervisor	1683	1	\$ 105,057
3225	Accounting & Financial Division Chief	D	2	334,184
3240	Supervising Account Clerk II	1601	1	91,455
3620	Program Technician I	1361	1	82,876
	Cost of Positions Recommended to Add		5	\$ 613,572



**Behavioral Health - Public Guardian
BUDGET 5630
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 45,617,517	\$ 55,811,089	\$ 62,727,082	\$ 6,915,993	12%
Services and Supplies	108,424,948	128,693,035	176,834,455	48,141,420	37%
Other Charges	-	-	50,000	50,000	100%
Other Financing Uses	887,620	7,860,000	5,300,000	(2,560,000)	-33%
Capital Assets	-	-	20,806	20,806	100%
Total Appropriations	\$ 154,930,085	\$ 192,364,124	\$ 244,932,343	\$ 52,568,219	27%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 1,970	\$ 8,000	\$ 8,000	\$ -	0%
Intergovernment Revenues - St	970,547	3,931,928	3,922,478	(9,450)	0%
Intergovernment Rev-Federal	52,597,134	51,806,974	64,034,338	12,227,364	24%
Charges For Services	423,638	388,000	461,747	73,747	19%
Miscellaneous Revenues	1,575,547	1,924,994	1,924,994	-	0%
Other Financing Sources	97,179,262	125,072,214	162,664,815	37,592,601	30%
Intrafund Revenue	4,728,898	8,622,606	11,306,563	2,683,957	31%
Total Revenues	\$ 157,476,996	\$ 191,754,716	\$ 244,322,935	\$ 52,568,219	27%
<u>Net County Cost</u>	\$ (2,546,911)	\$ 609,408	\$ 609,408	\$ -	0%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	584	584	616	32	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

BEHAVIORAL HEALTH – PUBLIC GUARDIAN – 5630

FUNCTION

The Department of Behavioral Health – Public Guardian is dedicated to supporting the wellness of individuals, families, and communities in the County affected by, or are at risk of, mental illness and/or substance use disorders through the cultivation of strengths toward promoting recovery in the least restrictive environment.

The Department is designated by the State of California as the Mental Health Plan (MHP) provider under a 1915(b) Managed Care Waiver with the Federal Government. As the MHP, the Department provides or arranges for the provision of, medically necessary specialty mental health services for persons who are indigent and persons covered by Medi-Cal. The Department provides these services through both County-operated and contracted programs. The Department is also responsible for planning, developing, and administering a countywide substance use disorder prevention and treatment service delivery system; the vast majority of these services are provided through contracted programs.

Federal Medicaid regulations mandate a Compliance Plan, Compliance Officer, and Compliance Committee in order to prevent, detect, and report fraud. The Compliance program performs and monitors compliance audits and reviews; develops and coordinates compliance risk assessments; provides and coordinates training and education; and, investigates and reports issues of possible non-compliance.

The Public Guardian’s Office, through California Probate Code, Section 2920, and Welfare and Institutions Code, Section 5351, is mandated to manage the personal and estate affairs of those determined incompetent by the Superior Court. The Office protects those individuals from fraud or undue influence in their estates from loss, waste, or misappropriation.

OVERVIEW

The FY 2017-18 Recommended Budget of \$244,932,343 represents a 27% (\$52,568,219) increase over the FY 2016-17 Adopted Budget. Revenues recommended at \$244,322,935 represent a 27% (\$52,568,219) increase over the FY 2016-17 Adopted Budget. Net County Cost recommended at \$609,408 represents no change from the FY 2016-17 Adopted Budget to support Public Guardian’s Office services that are not reimbursable through third-party funding. Recommended salaries reflect a Salary Savings of 2.4% (\$838,834). Staffing is recommended at 616 positions, an increase of 32 positions.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** Successfully complete construction of the Adult Crisis Residential Treatment Facility (CRT), execute a vendor agreement for services, and begin client referrals to the CRT.
- **Performance Metric:** Conduct a Request for Proposal (RFP) to secure an agreement for the operation of the CRT, which shall be operational and accepting clients by the end of FY 2017-18.

FY 2016-17

- **Goal:** The Department will successfully begin the construction of an Adult Crisis Residential Treatment Facility.
- **Outcome(s)/Result(s):** The Board of Supervisors approved a contract with Zumwalt Construction on January 10, 2017 for the CRT located on the Kings Canyon Campus at the southeast corner of Barton and Huntington Avenues. Construction commenced on April 28, 2017.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

During FY 2016-17, several programs were implemented or expanded, which are reflected in increased expenditures for FY 2017-18. The Department continues to make planned structural improvements to the Sierra Building purchased in FY 2015-16. The Department is expanding primary care integration services through a master agreement, significantly increasing the screening of individuals in primary care settings, particularly rural and urban federally qualified health clinics. The agreement will allow for specialty mental health and substance use disorder services. The Department also introduced new access points through a Multi-agency Access Program contract, creating seven new physical locations, supporting an existing location and a mobile unit. The locations provide screening for mental illness, substance use disorders, housing, transportation, and other support and social service needs. The goal of the program is to provide screening and linkage to individuals in underserved locations and/or underserved populations.

Salaries and Benefits

- Salaries and Benefits recommended at \$62,727,082 represent a 12% (\$6,915,993) increase over the FY 2016-17 Adopted Budget due to negotiated salary adjustments in FY 2016-17 and the addition of 32 positions.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$33,878,021 represents a 9% (\$2,718,977) increase over the FY 2016-17 Adopted Budget primarily due to negotiated salary adjustments in FY 2016-17 and the addition of 32 positions.
- Account 6200 Extra-Help recommended at \$300,000 represents a 66% (\$571,118) decrease from the FY 2016-17 Adopted Budget primarily due to contracting of vendor services of 24/7 operations, reducing the need for temporary staffing.
- Account 6600 Health Insurance Contribution recommended at \$4,872,629 represents a 38% (\$1,329,815) increase over the FY 2016-17 Adopted Budget primarily due to the addition of 32 positions, as well as negotiated increases in County health insurance contributions.

Services and Supplies

- Services and Supplies recommended at \$176,834,455 represent a 37% (\$48,141,420) increase over the FY 2016-17 Adopted Budget primarily due to an increase in contracted services. As part of the Department's Five-Year Capital and Minor Equipment Replacement Plan, the replacement of copiers, monitors, printers, and chairs were budgeted.

Recommended funding includes:

- Account 7070 Household Expense recommended at \$232,267 represents a significant (\$213,912) increase over the FY 2016-17 Adopted Budget due to the reclassification of expenditures from Account 7260 Miscellaneous Expense and Account 7385 Small Tools and Instruments to the appropriate account. Estimates are based on FY 2016-17 trends.

- Account 7223 Managed Care Providers – Mental Health recommended at \$4,005,000 represent a 71% (\$9,855,560) decrease from the FY 2016-17 Adopted Budget due to the reclassification of group provider expenditures to Account 7295 Professional and Specialized Services.
- Account 7295 Professional and Specialized Services recommended at \$154,861,246 represent a 50% (\$51,930,950) increase over the FY 2016-17 Adopted Budget due to negotiated placement costs for severely impaired clients, telemedicine psychiatric services, and integration of medical and behavioral health care.
- Account 7415 Transportation, Travel, and Education recommended at \$3,555,116 represents a 407% (\$2,853,250) increase over the FY 2016-17 Adopted Budget due to budgeting the remaining Mental Health Services Act – Workforce, Education, and Training Special Revenue funds, unexpended funds will be reverted to the State after June 30, 2018.

Other Financing Uses

- Account 7900 Other Financing Uses, which includes Account 7910 Operating Transfers Out is recommended at \$5,300,000 represent a 33% (\$2,560,000) decrease from the FY 2016-17 Adopted Budget due to costs associated with capital improvement projects and to replace aging vehicles, as recommended by the Internal Services Department - Fleet Services Division.

Recommended funding includes:

- (11) Vehicles.....\$300,000..... Replacement
- Sierra Building Improvements\$5,000,000..... Roof, AC and Parking Lot

Capital Assets

- Account 8300 Capital Assets recommended at \$20,806 represent a 100% (\$20,806) increase over the FY 2016-17 Adopted Budget due to costs associated with purchasing replacement and outreach equipment.

Recommended funding includes:

- (1) Copy Machine.....\$7,846..... Staff Development
- (1) Canon Camcorder\$12,960..... Media/outreach/early intervention

SUMMARY OF REVENUES

- Revenues recommended at \$244,322,935, represent a 27% (\$52,568,219) increase over the FY 2016-17 Adopted Budget primarily due to estimated increases in Medi-Cal revenue.
 - Account 4360 Intergovernment Revenue-Federal recommended at \$64,034,338 represents a 24% (\$12,227,364) increase over the FY 2016-17 Adopted Budget due to estimated increases in Medi-Cal revenue resulting from anticipated increased Medi-Cal billable services.
 - Account 5910 Other Financing Sources, which includes Account 5957 Operating Transfers In recommended at \$162,664,815 represent a 30% (\$37,592,601) increase over the FY 2016-17 Adopted Budget due to increases in estimated available 1991 Mental Health Realignment and 2011 Behavioral Health Realignment Special Revenue Funds.
 - Account 5990 Intrafund Revenue recommended at \$11,306,563 represents a 31% (\$2,683,957) increase over the FY 2016-17 Adopted Budget due to increased services.

PENDING FACTORS

In May 2017, the United States House of Representatives passed the Congress Bill, American Health Care Act (AHCA) of 2017, to repeal the Patient Protection and Affordable Care Act (ACA) (Public Law 111–148). A substitute bill is anticipated to be voted on in FY 2017-18. The bill proposes dramatic cuts (estimated at 25-35% or \$775 billion dollars) to the current Federal Medicaid (or Medi-Cal) program for lower income individuals, including a reduction and termination of enhanced Federal matching funds, and per capita-based cap on Medi-Cal payments.

Through California’s No Place Like Home Initiative (Assembly Bill 1618, Statutes of 2016), the Department continues to focus on housing for persons with behavioral health conditions and will be eligible and intends to apply for new funding to support the development of new housing and related supportive services.

Collaborative opportunities are being explored with the Department of Public Health to develop shared efforts around epidemiology and prevention.

The Department anticipates new programs and/or agreements will be secured during FY 2017-18 in the following areas:

- Expanded opportunities to integrate services for mental health, substance use disorder, and primary medical care.
- Work with cross-sector partners toward the decarceration of persons with mental health and substance use disorders including increasing crisis response with law enforcement agencies, re-entry of persons who are incarcerated, and diversion to treatment alternatives.
- Continued work related to Continuum of Care Reform through collaboration with the Department of Social Services and the Probation Department.
- The annual MHSA community planning process in which stakeholder input is gathered to support the development of plans for continuing and new programs.
- The plan submitted for approval to the State Department of Health Care Services to participate in Drug Medi-Cal redesign, as part of the Bridge to Healthcare Reform 1115(b) waiver expansion.
- Active engagement in cross-sector collaboration in the development of a community Suicide Prevention Plan.

BEHAVIORAL HEALTH-PUBLIC GUARDIAN - 5630**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1309	Division Manager - Mental Health	D	7	8	\$ 739,627
1321	Epidemiologist	2226	1	1	59,926
1322	Mental Health Nurse I	2347	1	1	51,763
1323	Mental Health Nurse II	2683	1	1	73,002
1347	Utilization Review Specialist	2777	13	17	1,189,560
1363	Clinical Supervisor	2910	26	27	2,903,975
1366	Chief Child Psychiatrist	A	1	1	40,593
1367	Psychiatrist	A	6	6	798,508
1368	Child Psychiatrist	A	4	4	767,956
1444	Managed Care Coordinator	E	1	1	86,130
1447	Quality Improvement Coordinator	2924	1	1	200,920
1450	Licensed Vocational Nurse III	1552	11	11	554,576
1451	Head Nurse	3438	-	1	64,336
1465	Licensed Vocational Nurse I	1275	4	4	243,435
1468	Psychiatric Technician III	1552	2	2	101,112
1501	Admitting Interviewer I	1034	6	6	174,922
1550	Medical Records Coordinator	2122	1	1	51,763
1560	Provider Relations Specialist	1311	5	5	222,155
1563	Psychiatric Mental Health Nurse Practitioner	3768	2	2	234,640
1564	Nurse Practitioner	3393	4	4	345,138
1593	Senior Admitting Interviewer	1400	3	3	143,036
1670	Admitting Interviewer II	1218	12	12	423,892
1772	Deputy Public Guardian I	1592	1	1	43,117
1773	Deputy Public Guardian II	1756	6	6	341,388
1910	Senior Licensed Psychologist	3097	2	2	163,226
1911	Licensed Psychologist	2815	1	1	73,676
1917	Unlicensed Mental Health Clinician	2185	52	52	3,115,993
1919	Licensed Mental Health Clinician	2405	29	30	1,910,168
1920	Senior Licensed Mental Health Clinician	2646	52	52	3,959,704
1927	Community Mental Health Specialist I	1371	32	32	1,205,290
1928	Community Mental Health Specialist II	1513	46	46	2,176,455
1951	Substance Abuse Specialist I	1385	6	6	332,809
1952	Substance Abuse Specialist II	1528	5	5	217,936
1953	Senior Substance Abuse Specialist	1760	9	10	522,183
1960	Mental Health Worker II	1015	1	1	33,043
1965	Parent Partner I	865	1	1	38,214
1967	Peer Support Specialist I	840	9	9	208,498
1968	Peer Support Specialist II	978	10	10	294,361
2209	Executive Assistant	1978	1	1	64,102
2212	Systems & Procedures Analyst III	2319	5	5	379,781
2213	Systems & Procedures Analyst I	1621	1	2	70,089
2240	Senior Systems & Procedures Analyst	2596	1	1	58,738
2259	Public Guardian Manager	F	1	1	78,300
2291	Staff Analyst I	1712	18	29	1,180,004
2292	Staff Analyst II	1900	4	4	200,212
2293	Staff Analyst III	2195	7	7	438,508
2294	Senior Staff Analyst	F	12	12	939,514
2297	Principal Staff Analyst	E	3	3	202,746
2316	Deputy Director of Behavioral Health	C	2	2	211,776
2321	Compliance Officer	E	1	1	86,130
2335	Mental Health Services Act Education & Training Coord	2450	1	1	68,095

Behavioral Health-Public Guardian (Org 5630)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2336	Behavioral Health Business Manager	E	1	1	\$ 86,130
TBD	Behavioral Health Program Manager	E	-	1	62,632
2337	Diversity Services Coordinator	2450	1	1	79,422
2338	Mental Health Services Act Financial Analyst	F	1	1	78,300
3010	Chief Office Assistant	1689	1	1	40,593
3035	Eligibility Worker III	1467	2	2	95,630
3037	Driver	981	5	5	229,331
3070	Supervising Office Assistant	1528	5	5	250,179
3080	Office Assistant III	1146	28	28	1,017,144
3081	Office Assistant III - Confidential	1146	1	1	30,093
3110	Office Assistant II	1027	10	10	277,754
3125	Office Assistant I	914	30	33	777,740
3140	Administrative Assistant II	1276	1	1	41,551
3142	Administrative Assistant I	1146	7	8	266,088
3143	Administrative Assistant I - Confidential	1146	1	1	29,909
3160	Administrative Assistant III	1410	4	4	171,637
3203	Account Clerk I	1062	7	8	208,017
3205	Account Clerk II	1166	1	1	29,702
3210	Accountant I	1599	0	2	61,362
3215	Accountant II	1831	1	1	50,817
3240	Supervising Account Clerk II	1601	2	2	102,756
3255	Senior Accountant	2139	5	5	340,763
3260	Account Clerk III	1308	10	10	401,157
3262	Supervising Accountant	2378	2	2	149,500
3405	Estate Property Assistant	1201	1	1	31,555
3620	Program Technician I	1361	10	13	556,965
3621	Program Technician II	1522	11	11	512,243
3622	Program Technician I - Confidential	1361	1	1	42,517
3623	Program Technician II - Confidential	1522	3	3	135,519
8073	Director of Behavioral Health	B	1	1	157,636
Subtotal			584	616	\$ 34,399,663
Auto Allowance					6,180
Bilingual Skill Pay					27,107
Promotions					283,905
Salary Savings (2.4%)					(838,834)

TOTAL REGULAR SALARIES \$ 33,878,021

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1309	Division Manager - Mental Health	D	1	\$ 127,501
1347	Utilization Review Specialist	2777	4	359,125
1363	Clinical Supervisor	2910	1	107,048
1451	Head Nurse	3438	1	109,158
1919	Licensed Mental Health Clinician	2405	1	78,859
1953	Senior Substance Abuse Specialist	1760	1	59,934
2213	Systems & Procedures Analyst I	1621	1	55,845
2291	Staff Analyst I	1712	11	643,430
3125	Office Assistant I	914	3	105,333
3142	Administrative Assistant I	1146	1	42,126
3203	Account Clerk I	1062	1	39,444
3210	Accountant I	1599	2	112,768
3620	Program Technician I	1361	3	144,689
TBD	Behavioral Health Program Manager	E	1	106,700

Cost of Positions Recommended to Add 32 \$ 2,091,960



**Board of Supervisors
BUDGET 0110
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,417,934	\$ 2,525,715	\$ 2,594,653	\$ 68,938	3%
Services and Supplies	458,181	548,376	694,410	146,034	27%
Total Appropriations	\$ 2,876,115	\$ 3,074,091	\$ 3,289,063	\$ 214,972	7%
<u>Revenues</u>					
Charges For Services	\$ 7,415	\$ 7,000	\$ 6,500	\$ (500)	-7%
Miscellaneous Revenues	4,301	2,000	2,000	-	0%
Total Revenues	\$ 11,716	\$ 9,000	\$ 8,500	\$ (500)	-6%
<u>Net County Cost</u>	\$ 2,864,399	\$ 3,065,091	\$ 3,280,563	\$ 215,472	7%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	20	20	20	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

BOARD OF SUPERVISORS – 0110

FUNCTION

The five members of the Board of Supervisors (Board) are elected to serve as the executive and legislative, policymaking body of the County. The Board is empowered by the State Constitution, the laws of California, and the Fresno County Charter to enact ordinances and establish policies that provide for the health, safety, and welfare of County residents. The Board is accountable for the appropriation of public funds under their jurisdiction and appoints County Counsel and the County Administrative Officer who is responsible to supervise and manage County operations necessary to meet State mandates and carry out local service priorities. The Board approves contracts for public improvement projects and other specialized services; conducts public hearings on land-use and other matters, and makes appointments to various Boards and Commissions. Individual Board members represent the Board on a variety of Boards and Commissions. Board Member Assistants are responsible for assisting Board Members in a confidential capacity by performing research, constituent liaison work, and providing administrative services. The Clerk to the Board of Supervisors (Clerk) is responsible for preparing the Board agendas and minutes, processing agenda items, coordinating Board meetings, and performing other ministerial duties in support of the Board. The Clerk also administers the property assessment equalization program, serves as filing officer for Statements of Economic Interests, and is responsible for certifications of tract and parcel maps for recordation.

OVERVIEW

The FY 2017-18 Recommended Budget of \$3,289,063 represents a 7% increase (\$214,972) over the FY 2016-17 Adopted Budget. No change in staffing is recommended, which remains at 20 positions. Staff turnover is expected to be minimal or non-existent and Salary Savings has not been included in the Recommended Budget.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** To continue to provide workshops/training as needed, to increase electronic filings for Statements of Economic Interests (Form 700) filers.
- **Performance Metric:** Staff will continue to see more accurately, timely and consistently prepared Form 700s filed electronically.

FY 2016-17

- **Goal:** To complete the process of implementing “DisclosureDocs,” a robust desktop application that provides numerous features to help manage Statements of Economic Interests (Form 700) filers, Conflict of Interest Code changes, business process reports, and electronic filing components.
- **Outcome(s)/Result(s):** Completed implementation and training of the Statements of Economic Interests (Form 700) module of “DisclosureDocs”.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Board's budget consists of seven divisions with one designated specifically for general Board operational costs, five divisional budgets for each supervisorial district funding each district's staff and operations, and a seventh division designated for the Clerk's staffing and functions.

Salaries and Benefits

- Salaries and Benefits recommended at \$2,594,653 represent an increase of 3% (\$68,938) over FY 2016-17. No change in staffing is recommended, which remains at 20 positions.

Services and Supplies

- Services and Supplies recommended at \$694,410 represent a net increase of 27% (\$146,034) over the FY 2016-17 Adopted Budget predominately due to Net County Cost carryover from FY 2016-17 in the amount of \$156,280.

SUMMARY OF REVENUES

- Revenues are recommended at \$8,500 and reflect a 6% (\$500) decrease from the FY 2016-17 Adopted Budget.

BOARD OF SUPERVISORS - 0110

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0410	Member, Board of Supervisors	Elected	4	4	\$ 459,868
0415	Chairman, Board of Supervisors	Elected	1	1	129,338
0420	Board Member Assistant	1978	5	5	274,441
0421	Senior Board Member Assistant	2195	5	5	345,168
3025	Clerk to Board of Supervisors	E	1	1	85,800
3180	Deputy Clerk to the Board of Supervisors I	1308	2	2	76,134
3181	Deputy Clerk to the Board of Supervisors II	1463	1	1	48,436
3182	Deputy Clerk to the Board of Supervisors III	1639	1	1	54,340
	Subtotal		20	20	\$ 1,473,525
	Auto Allowance				30,900
	Remuneration				10,570
	TOTAL REGULAR SALARIES				\$ 1,514,995



Child Support Services (Org 5110)

**Child Support Services
BUDGET 5110
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 18,360,002	\$ 19,126,875	\$ 19,596,885	\$ 470,010	2%
Services and Supplies	2,704,461	3,056,089	3,313,399	257,310	8%
Capital Assets	10,343	-	-	-	0%
Total Appropriations	\$ 21,074,806	\$ 22,182,964	\$ 22,910,284	\$ 727,320	3%
<u>Revenues</u>					
Miscellaneous Revenues	\$ 310	\$ -	\$ -	\$ -	0%
Other Financing Sources	21,527,058	22,076,964	22,795,044	718,080	3%
Intrafund Revenue	101,680	106,000	115,240	9,240	9%
Total Revenues	\$ 21,629,048	\$ 22,182,964	\$ 22,910,284	\$ 727,320	3%
<u>Net County Cost</u>	\$ (554,242)	\$ -	\$ -	\$ -	0%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	239	239	224	(15)	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

DEPARTMENT OF CHILD SUPPORT SERVICES – 5110

FUNCTION

The Fresno County Department of Child Support Services (FCDCSS) administers and implements the Federal Child Support Program for the State of California in Fresno County. This is accomplished by assisting families with establishing parentage and the establishment and enforcement of child support and medical support in an equitable, timely, and courteous manner. By encouraging parents to provide for their children, we are committed to improving the performance of the Fresno County Child Support Program and increasing total collections annually.

OVERVIEW

The FY 2017-18 Recommended Budget of \$22,910,284 reflects an increase of 3% (\$727,320) over the FY 2016-17 Adopted Budget. There is no Net County Cost (NCC) associated with this budget. Staffing is recommended at 224 positions, which is a decrease of 15 vacant positions from the FY 2016-17 Adopted Budget. A 5% (\$546,804) Salary Savings rate has been used in calculating the Regular Salaries, Account 6100, in the Recommended Budget. The related benefit cost savings (\$457,710) were also calculated for Retirement (\$334,353), OASDI (\$41,639), and Health Insurance (\$81,718) accounts.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** Continue to operate efficiently and effectively to ensure FCDCSS remains one of the Top 5 Counties in California for cost effectiveness. To this end, the FY 2017-18 goals are:
- Continue to maximize efficiencies through reengineering, training, and automation.
- Continue to be within the Top 5 Local Child Support Agencies having the best cost effectiveness statewide, which means to maintain a cost effectiveness of at least \$4.00 or higher. This is higher than the \$2.25 goal the State has established for FCDCSS.
- **Performance Metric:** Cost effectiveness is measured by calculating total dollars collected for every dollar expended. Cost effectiveness is an annual calculation conducted by the State Department of Child Support Services for all Local Child Support Agencies. The State's goal is to improve the overall effectiveness and efficiencies of the State's Child Support Program. To this end, every Local Child Support Agency in California is challenged to have a minimum cost effectiveness of \$2.25. FCDCSS has been recognized by the State as an efficient and effective program with regards to the collections and distributions of child support.

FY 2016-17

- **Goal:** Continue to operate efficiently and effectively to ensure FCDCSS remains one of the Top 5 Counties in California in cost effectiveness. To this end, the FY 2016-17 goals are:
- Continue to maximize efficiencies through reengineering, training, and automation.
- Continue to be within the Top 5 Local Child Support Agencies having the best cost effectiveness statewide, which means to maintain a cost effectiveness of at least \$3.70 or higher. This is higher than the \$2.25 goal the State has established for FCDCSS.

- **Outcome(s)/Result(s):** The goal is set by the State and is calculated on a Federal Fiscal Year (FFY). For FFY 2016, October 2015–September 2016, the total child support collected was \$86.9 million. This was an increase in departmental collections from the prior FFY 2015 by \$1.6 million. The Department’s overall cost effectiveness for FFY 2016 was \$4.13.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$19,596,885 represent a 2% (\$470,010) increase over the FY 2016-17 Adopted Budget. Staffing is recommended at 224 positions, a reduction of 15 vacant positions from the FY 2016-17 Adopted Budget.

Services and Supplies

- Services and Supplies recommended at \$3,313,399 represent an 8% (\$257,310) increase from the FY 2016-17 Adopted Budget.

SUMMARY OF REVENUES

- Revenues are recommended at \$22,910,284, which represent a 3% (\$727,320) increase from the FY 2016-17 Adopted Budget. The Department receives two separate and distinct State funding allocations: Administrative (\$21,582,116) and Electronic Data Processing (\$1,197,928). The funding received from the State is broken down as follows: 66% Federal pass-through and 34% State pass-through. The Department has budgeted \$15,000 in interest income generated from the monthly advancement of 1/12 of the State allocation. These revenues will be transferred in from the Special Revenue Fund 0055, Org 1090, Admin & EDP Revenue.

PENDING FACTORS

At this time, revenues and appropriations are being budgeted based on the FY 2017-18 initial planning allocation letter received from the State which includes Revenue Stabilization funding (\$710,470). Further adjustment may be required when we receive the final State allocation letter around August.

DEPARTMENT OF CHILD SUPPORT SERVICES - 5110

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1250	Chief Child Support Attorney	L	1	1	\$ 150,920
1251	Senior Child Support Attorney	3987	1	1	132,938
1252	Child Support Attorney IV	3704	3	3	330,227
1253	Child Support Attorney III	3166	3	3	270,556
1254	Child Support Attorney II	2638	1	1	67,538
1973	Child Support Assistant	1179	19	17	556,102
1974	Child Support Officer III	1620	43	43	2,254,479
1975	Child Support Officer I	1210	28	23	783,321
1976	Child Support Officer II	1469	22	22	943,221
1977	Supervising Child Support Officer	2099	13	13	893,180
1978	Child Support Services Program Manager	E	3	3	234,643
1979	Senior Child Support Officer	1786	22	22	1,288,630
2211	Systems & Procedures Analyst II	2000	1	1	64,814
2212	Systems & Procedures Analyst III	2319	1	1	75,086
2240	Senior Systems & Procedures Analyst	2596	1	1	84,054
2292	Staff Analyst II	1900	1	1	51,586
2304	Deputy Director of Child Support Services	C	1	1	99,124
2315	Child Support Business Manager	E	1	1	85,045
3070	Supervising Office Assistant	1528	4	3	146,642
3080	Office Assistant III	1146	21	21	765,274
3081	Office Assistant III - Confidential	1146	2	2	65,503
3110	Office Assistant II	1027	6	6	184,488
3125	Office Assistant I	914	15	10	246,610
3166	Executive Secretary - Confidential	1559	1	1	51,763
3203	Account Clerk I	1062	4	3	80,881
3205	Account Clerk II	1166	2	2	58,596
3235	Supervising Account Clerk I	1439	3	2	92,783
3260	Account Clerk III	1308	6	6	241,631
3262	Supervising Accountant	2378	2	2	157,881
3620	Program Technician I	1361	2	2	86,819
3621	Program Technician II	1522	3	3	148,102
3623	Program Technician II - Confidential	1522	2	2	101,495
8100	Director of Child Support Services	B	1	1	142,141
Subtotal			239	224	\$ 10,936,073
Auto Allowance					6,180
Bilingual Skill Pay					18,000
Salary Savings (5%)					(546,804)
TOTAL REGULAR SALARIES					\$ 10,413,449

VACANT POSITIONS DELETED (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1973	Child Support Assistant	1179	-2	\$ 118,140
1975	Child Support Officer I	1210	-5	301,752
3070	Supervising Office Assistant	1528	-1	73,622
3125	Office Assistant I	914	-5	240,302
3203	Account Clerk I	1062	-1	54,114
3235	Supervising Account Clerk I	1439	-1	69,858
Cost of Restoring Vacant Positions			-15	\$ 857,788



**County Administrative Office
BUDGET 0120
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,874,632	\$ 1,823,229	\$ 1,967,358	\$ 144,129	8%
Services and Supplies	141,081	161,492	176,524	15,032	9%
Total Appropriations	\$ 2,015,713	\$ 1,984,721	\$ 2,143,882	\$ 159,161	8%
<u>Revenues</u>					
Miscellaneous Revenues	\$ 220	\$ -	\$ -	\$ -	0%
Other Financing Sources	55,000	55,000	65,000	10,000	18%
Intrafund Revenue	525,209	410,840	383,278	(27,562)	-7%
Total Revenues	\$ 580,429	\$ 465,840	\$ 448,278	\$ (17,562)	-4%
<u>Net County Cost</u>	\$ 1,435,284	\$ 1,518,881	\$ 1,695,604	\$ 176,723	12%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	11	11	11	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

COUNTY ADMINISTRATIVE OFFICE – 0120

FUNCTION

The County Administrative Office (CAO) is responsible for administering County government. The office works with County Department Heads, various local, State, and Federal government entities, non-profit agencies, businesses, and educational institutions to address community concerns and issues in the operation of the County. The CAO develops strategic plans based on Board of Supervisors (Board) policies and direction. The CAO processes agenda items and sets Board meeting agendas, prepares and assists in Board presentations, performs legislative analysis and advocacy functions, and conducts continuous research in administrative policies and practices, with special emphasis on the review of interdepartmental coordination and management to ensure that service to the public is provided in the most efficient manner possible. The CAO directs the development of the annual Recommended Budget for the Board's consideration and exercises budgetary control over departmental expenditure of funds and use of personnel. The CAO also provides liaison and coordination activities for the budgeting, financing, and management of capital improvement projects; acts as negotiator in County litigation matters; and is responsible for all emergency related activities. The CAO is responsible for all support functions required for the operation of the Grand Jury; reviews claims for payment for court appointed defense attorneys, experts and other ancillary services providers for indigent parties; and, administers the Fresno County Indian Gaming Local Community Benefit Committee and Community Recidivism Reduction Grant.

OVERVIEW

The FY 2017-18 Recommended Budget appropriations of \$2,143,882 reflect an 8% (\$159,161) increase from the FY 2016-17 Adopted Budget.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** The goal for the County Administrative Office is to conduct a full review of all County Administrative Policies as well as the corresponding Management Directives.
- **Performance Metric:** To accomplish this goal the County Administrative Office will collaborate with other departments to review and update all Administrative Policies and Management Directives. These reviews will take into account legal, fiscal, and administrative implications in updating policies and directives to align with the County's current mission, vision, and goals.

FY 2016-17

- **Goal:** The goal for the County Administrative Office is to streamline the budget process.
- **Outcome(s)/Result(s):** The CAO began testing a new method of centralized salary projections. This method used existing technology systems and databases to project FY 2017-18 Salaries and Benefits. This was done in collaboration with all departments, in order to ensure data integrity and accuracy. The CAO also simplified the budget submission process by eliminating multiple budget revisions. This reduced data entry redundancies and the potential for errors.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$1,967,358 reflect an 8% (\$144,129) increase from the FY 2016-17 Adopted Budget. This is primarily due to an increase in retirement costs and an increase in employee health contributions. Staffing is recommended at 11 positions, same as the current year.

SUMMARY OF REVENUES

- Revenues are recommended at \$448,278, a 4% (\$17,562) decrease from the FY 2016-17 Adopted Budget primarily due to staffing allocation resulting in reduction of staff hours charged to third-party payer departments (\$11,312) and the elimination of available funding for administering the Community Recidivism Reduction Grant (\$6,250). Additionally, \$10,000 in Intrafund Revenue for AB 109 Planning Grant Charges was reclassified to an Operating Transfer In as Other Financing Sources.
- Net County Cost (NCC) includes an additional \$23,400 based on the department's projected NCC carryover from FY 2016-17. The carryover is based on CAO approval for 25% of projected NCC savings from FY 2016-17.

COUNTY ADMINISTRATIVE OFFICE - 0120

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2247	Principal Administrative Analyst	E	2	2	\$ 177,234
2270	Senior Administrative Analyst	F	4	4	315,234
3622	Program Technician I - Confidential	1361	1	1	47,380
3167	Executive Secretary to the CAO	1730	1	1	48,162
8020	County Administrative Officer	FLAT	1	1	225,023
8211	Assistant County Administrative Officer	B	2	2	279,225
	Subtotal		11	11	\$ 1,092,258
	Auto Allowance				18,540
	Cell Phone Stipend				900
TOTAL REGULAR SALARIES					\$ 1,111,698



Alternate Indigent Defense (Org 2875)

**Alternate Indigent Defense
BUDGET 2875
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 4,639,717	\$ 5,062,806	\$ 5,525,066	\$ 462,260	9%
Total Appropriations	\$ 4,639,717	\$ 5,062,806	\$ 5,525,066	\$ 462,260	9%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ -	\$ 396,000	\$ 396,000	\$ -	0%
Charges For Services	49,060	-	-	-	0%
Other Financing Sources	330,000	-	-	-	0%
Total Revenues	\$ 379,060	\$ 396,000	\$ 396,000	\$ -	0%
<u>Net County Cost</u>	\$ 4,260,656	\$ 4,666,806	\$ 5,129,066	\$ 462,260	10%

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

ALTERNATE INDIGENT DEFENSE – 2875

FUNCTION

The Alternate Indigent Defense budget provides for the funding of legal defense services for indigent criminal defendants when the Public Defender declares a conflict of interest. Appropriations for court appointed attorneys and ancillary defense services in capital cases under Penal Code Section 987.9 are also included in this budget.

OVERVIEW

The FY 2017-18 Recommended Budget appropriations of \$5,525,066 represent a 9% (\$462,260) increase over the FY 2016-17 Adopted Budget. The Net County Cost of \$5,129,066 represents an increase of 10% (\$462,260) over the FY 2016-17 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies recommended at \$5,525,066 represent a 9% (\$462,260) increase over the FY 2016-17 Adopted Budget. This is due to an increase in the Alternate Indigent Defense contract funded in this budget.

SUMMARY OF REVENUES

- The Criminal Justice Facility Construction Fund is the revenue source for this Org and is recommended at \$396,000, the same level as the FY 2016-17 Adopted Budget.



Countywide Revenues (Org 0415)

Countywide Revenues
BUDGET 0415
General Fund

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
FISCAL SUMMARY					
<u>Revenues</u>					
Taxes	\$ 247,805,091	\$ 242,018,012	\$ 253,395,270	\$ 11,377,258	5%
Licenses, Permits & Franchises	5,253,456	4,645,000	4,645,000	-	0%
Fines, Forfeitures & Penalties	3,550	35,000	35,000	-	0%
Rev From Use of Money & Prop	2,924,710	2,600,000	2,700,000	100,000	4%
Intergovernment Revenues - St	9,016,801	3,348,478	3,265,000	(83,478)	-2%
Intergovernment Rev-Federal	3,117,243	2,400,000	2,400,000	-	0%
Charges For Services	2,944,770	2,002,000	2,229,000	227,000	11%
Miscellaneous Revenues	233,814	10,000	10,000	-	0%
Other Financing Sources	424,924	-	500,000	500,000	100%
Total Revenues	\$ 271,724,359	\$ 257,058,490	\$ 269,179,270	\$ 12,120,780	5%
Net County Cost	\$ (271,724,359)	\$ (257,058,490)	\$ (269,179,270)	\$ (12,120,780)	5%

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

COUNTYWIDE REVENUES - 0415

FUNCTION

Countywide Revenues are not related to the revenue generating activities of any particular County department and include property taxes, sales tax, motor vehicle in lieu, interest, and other miscellaneous revenues. This revenue is used to fund the Net County Cost (NCC) of General Fund County departments.

OVERVIEW

FY 2017-18 Countywide Revenues, which support General Fund costs, are recommended at (\$269,179,270) and represent a 5% (\$12,120,780) increase over the FY 2016-17 Adopted Budget. The increase is primarily due to increases in property tax revenues.

SUMMARY OF REVENUES

- Taxes (\$253,395,270) are estimated at a 5% (\$11,377,258) increase over the FY 2016-17 Adopted Budget. The two largest portions of this increase are Secured Property Taxes (\$5,091,451) and Property Tax In Lieu of Vehicle License Fees (\$6,265,807). These taxes are derived from the net assessed value of real and personal property in Fresno County.
- Charges for Services (\$2,229,000) are estimated at an 11% (\$227,000) increase over the FY 2016-17 Adopted Budget, primarily due to increased indirect costs recovered from General Fund Orgs through the Cost Allocation Plan (A-87) process. The Auditor-Controller/Treasurer-Tax Collector (ACTTC) manages the Cost Allocation Plan.
- Other Financing Sources are recommended at \$500,000 and were previously budgeted in Charges for Services in FY 2016-17. These operating transfers represent indirect costs recovered from departments that are not part of the County's General Fund.



**CONTINGENCIES, GENERAL RESERVES AND DESIGNATIONS
BUDGET 8210
GENERAL FUND
RECOMMENDED**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Appropriations For Contingencies	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	0%
Total Appropriations	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	0%
<u>Net County Cost</u>	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	0%

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

GENERAL RESERVES / DESIGNATIONS

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Budget Mitigation Designation	\$ 6,500,000	\$ -	\$ 985,000	\$ 985,000	100%
POB Third Party Payer	10,000,000	10,000,000	9,000,000	(1,000,000)	-10%
Sheriff's Vehicle Replacement	700,000	-	-	-	0%
Quentin Hall Settlement Designation (formerly) Sheriff Staffing Needs	-	1,000,000	-	(1,000,000)	-100%
Capital Projects	-	5,000,000	-	(5,000,000)	-100%
Increase in General Reserves	2,237,321	2,300,000	7,000,000	4,700,000	204%
Total Appropriations	\$ 19,437,321	\$ 18,300,000	\$ 16,985,000	\$ (1,315,000)	-7%

CONTINGENCIES, GENERAL RESERVES AND DESIGNATIONS – 8210

FUNCTION

The Contingencies, General Reserves, and Designations budget is used to provide for unforeseen or emergency expenditures during the course of the fiscal year and to accumulate funds in the General Fund for a designated use. General Fund Contingencies and Designations differ from General Reserves in that the Board of Supervisors (Board) can transfer Contingencies and Designations during the fiscal year to fund unanticipated expenditures on a (4/5) vote. The General Reserves, however, is a portion of the Fund Balance that is not available to fund current year expenditures except in cases where the Board declares an emergency as defined by California Government Code 29127. The Board can approve increases to Contingencies, General Reserves, and Designations during the fiscal year.

OVERVIEW

The FY 2017-18 Recommended Budget includes \$1,000,000 in funding for Contingencies, which is the same as the FY 2016-17 Adopted Budget. The FY 2017-18 Recommended Budget includes an increase of \$7,000,000 to the General Reserves of the General Fund, \$985,000 for County budget mitigation, and \$9,000,000 for one General Fund Designation. The General Fund Designations include a potential payment of Pension Obligation Bond (POB) debt (\$9,000,000) not eligible to be paid for with third party payer funding and County budget mitigation (\$985,000) which represents the amount of funding available for the Board in making adjustments in budget hearings, to mitigate potential impacts in the State budget or during the fiscal year.

SUMMARY OF CAO RECOMMENDATIONS

Contingencies

- Contingencies are recommended at \$1,000,000, the same as the FY 2016-17 Adopted Budget. At the end of FY 2016-17 unused appropriations for Contingencies fell to Fund Balance and are included in the funding of the FY 2017-18 Recommended Budget. After adoption of the County Budget, during the fiscal year Contingencies require a 4/5 vote to access funding.

General Reserve

- General Reserves recommended at \$7,000,000 represent 2.6% of the total estimated FY 2017-18 Countywide Revenues amount of \$269,179,270. With this contribution, the General Reserve balance will increase to \$28,023,778. The General Reserve, except in cases of legally declared emergency may only be decreased at the time of adopting the budget. The General Reserve may be increased any time during the fiscal year by a 4/5 vote.

Designations

- Two designations have been included in the FY 2017-18 Recommended Budget and represent a 38% (\$6,015,000) decrease from the FY 2016-17 Adopted Budget. Designations require a 4/5 vote to access funding and include:

Pension Obligation Bond Third Party Payer

- Recommended is a designation of \$9,000,000 to address the potential disallowance of POB costs claimed to third party funding sources, such as Federal grants, for a portion of the refinanced pension obligation bonds. Principles governing Federal cost reimbursements are set out in the Office of Management and Budget (OMB) Circular A-87 (A-87). OMB A-87 treats pension plan costs as fringe benefits that are allowable to be claimed, including POBs. In March of 1998, the

County issued POBs in the amount of \$184,910,000 to cover the Unfunded Actuarial Accrued Liability (UAAL). Due to the State of California's economy and stagnant growth in Countywide Revenues, the County issued Taxable POBs, 2002 Refunding Series. Approximately \$117,000,000 of the 1998 POBs were refunded. By refunding the bonds, the County was able to reduce its annual debt service and extend its debt service schedule out 10 years, but in doing so, the County incurred an additional \$77 million in debt service payments. At the time of the 2002 POB issuance, the County of Fresno was not aware of the potential for future denial of claims, as correspondence from the Federal Department of Health and Human Services, regarding issuance guidelines relative to allowable costs on refunding POB that increase the total debt service was not circulated to the County until February of 2003. As of the end of the FY 2016-17, \$8,398,176 in POB related claims had been denied by the State Controller while \$6,271,287 in claims were denied by the Department of Health and Human Services. These claims stemmed from FY 2014-15 and FY 2015-16 and were subsequently reimbursed by the County. It is estimated that the potential cost of the disallowance is \$50,000,000 in total and \$9,000,000 for FY 2017-18. It is the County's intent to fully appeal any and all amounts disallowed through the Federal Government's administrative appeals process. The recommended addition of \$9,000,000 in FY 2017-18 would bring the total amount reserved for POB Disallowances to \$37,957,503.

Budget Mitigation

- Recommended is a designation in the amount of \$985,000 for County budget mitigation. This represents the amount of funding available for the Board in making adjustments in budget hearings to mitigate potential impacts during the fiscal year.



**Court Ancillary Services
BUDGET 2838
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 1,835,188	\$ 1,889,899	\$ 1,875,554	\$ (14,345)	-1%
Other Charges	15,510,424	16,520,107	15,624,768	(895,339)	-5%
Other Financing Uses	<u>2,388,182</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
Total Appropriations	\$ 19,733,794	\$ 18,410,006	\$ 17,500,322	\$ (909,684)	-5%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 3,796,630	\$ 3,210,000	\$ 2,677,590	\$ (532,410)	-17%
Rev From Use of Money & Prop	649	-	-	-	0%
Intergovernment Revenues - St	2,388,182	-	-	-	0%
Charges For Services	<u>2,789,293</u>	<u>2,655,257</u>	<u>2,290,229</u>	<u>(365,028)</u>	-14%
Total Revenues	\$ 8,974,754	\$ 5,865,257	\$ 4,967,819	\$ (897,438)	-15%
<u>Net County Cost</u>	\$ 10,759,040	\$ 12,544,749	\$ 12,532,503	\$ (12,246)	0%

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

COURT ANCILLARY SERVICES – 2838

FUNCTION

Under the provisions of the Trial Court Funding Act (ACT) of 1997, the State assumed responsibility for funding trial court operations commencing with FY 1997-98. The County is responsible for paying a Maintenance-of-Effort (MOE) to the State consisting of two components: County's contribution to trial court operations in FY 1994-95, and fines and forfeiture revenue remitted to the State in that same year. The County is also responsible for paying the State its share of the growth in fines and forfeiture revenue.

The ACT also requires counties to pay for the ongoing maintenance of court facilities for judicial and court operations. As part of the prescribed legislation, the ACT established County Facility Payments (CFPs) for counties to pay their pro rata share of facilities operations and maintenance costs based on historical averages (FY 1995-1996 through FY 1999-2000).

OVERVIEW

The FY 2017-18 Recommended Budget appropriations of \$17,500,322 represent a 5% (\$909,684) decrease from the FY 2016-17 Adopted Budget. The FY 2017-18 Recommended Budget revenues of \$4,967,819 represent a 15% (\$897,438) decrease from the FY 2016-17 Adopted Budget. The decrease in appropriations and revenues is primarily due to a decrease in the County State Trial Court MOE based on a reduction in the collection of fines that provide revenue for this budget. The Net County Cost of \$12,532,503 represents a less than 1% (\$12,246) decrease from the FY 2016-17 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Other Charges

- Other Charges recommended at \$15,624,768 represent a 5% (\$895,339) decrease from the FY 2016-17 Adopted Budget due to a decrease in the estimated growth payment that is based on projected fines and forfeiture revenues above the MOE.

Recommended funding includes:

- The County's State Trial Court MOE obligation of \$14,758,944, which includes a base Court services cost obligation of \$11,222,780 and a fines and forfeitures base of \$3,536,164.
- An estimated growth payment of \$791,992 based on projected fines and forfeitures revenues above the MOE.

SUMMARY OF REVENUES

- Revenues recommended at \$4,967,819, represent a 15% (\$897,438) decrease from FY 2016-17 Adopted Budget. The significant change by specific revenue source is noted below.
 - Fines, Forfeitures and Penalties are recommended at a 17% (\$532,410) decrease due to a decrease in collections.
 - Charges for Services are recommended at a 14% (\$365,028) decrease due to a decrease in collections.



**Grand Jury
BUDGET 2870
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 46,388	\$ 55,855	\$ 60,407	\$ 4,552	8%
Total Appropriations	\$ 46,388	\$ 55,855	\$ 60,407	\$ 4,552	8%
 <u>Revenues</u>					
<u>Net County Cost</u>	\$ 46,388	\$ 55,855	\$ 60,407	\$ 4,552	8%

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

GRAND JURY – 2870

FUNCTION

The Grand Jury is formed pursuant to California Penal Code Section 888. Members are impaneled by the Presiding Judge of the Fresno County Superior Court to investigate and inquire into the operations of the County, cities, and special districts. The Grand Jury also hears indictments brought by the District Attorney and may investigate misconduct of public officials. While the formation of the Grand Jury is mandated, the service level is not mandated.

OVERVIEW

The FY 2017-18 Recommended Budget appropriations of \$60,407 represent an 8% (\$4,552) increase over the FY 2016-17 Adopted Budget. The Grand Jury also received \$34,497 of in-kind support from the County: Parking - \$5,928; County Counsel - \$8,000, District Attorney - \$1,800; and, County Administrative Office (CAO) - \$18,769. The CAO continues to provide all support functions required for the operation of the Grand Jury as a result of the Superior Court transferring this responsibility to the CAO in FY 2012-13.



Interest and Miscellaneous Expenditures (Org 2540)

**Interest and Miscellaneous Expenditures
BUDGET 2540
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 3,032,276	\$ 7,286,830	\$ 6,560,435	\$ (726,395)	-10%
Other Charges	994,902	1,969,123	2,688,592	719,469	37%
Other Financing Uses	<u>10,234,981</u>	<u>9,175,398</u>	<u>49,252,075</u>	<u>40,076,677</u>	437%
Total Appropriations	\$ 14,262,159	\$ 18,431,351	\$ 58,501,102	\$ 40,069,751	217%
<u>Revenues</u>					
Taxes	\$ 356,266	\$ 150,000	\$ -	\$ (150,000)	-100%
Fines, Forfeitures & Penalties	500,000	500,000	500,000	-	0%
Intergovernment Revenues - St	200,000	2,390,528	2,087,046	(303,482)	-13%
Miscellaneous Revenues	215,037	153,028	152,760	(268)	0%
Intrafund Revenue	<u>33,853</u>	<u>149,832</u>	<u>-</u>	<u>(149,832)</u>	-100%
Total Revenues	\$ 1,305,156	\$ 3,343,388	\$ 2,739,806	\$ (603,582)	-18%
<u>Net County Cost</u>	\$ 12,957,003	\$ 15,087,963	\$ 55,761,296	\$ 40,673,333	270%

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

INTEREST AND MISCELLANEOUS EXPENDITURES – 2540

FUNCTION

The Interest and Miscellaneous Expenditures budget provides funding for expenditures that are not attributable to the operation of any specific department or that are for projects that need to be closely monitored per direction of the Board of Supervisors (Board). Appropriations primarily fund debt service payments for the Lease Revenue Refunding Bonds (LRRB) and Juvenile Justice Court Facility Lease Revenue Bonds (LRBs), outside bond counsel, fire protection, economic development, countywide audit services, Federal and State legislative advocacy, costs applicable to vacant spaces in County-owned buildings, emergency repairs, and contributions to local organizations. The financial and operational activities funded in this budget are administered by a number of departments including the County Administrative Office, Auditor-Controller/Treasurer-Tax Collector (ACTTC), County Counsel, and the Internal Services Department (ISD).

OVERVIEW

The FY 2017-18 Recommended Budget appropriations of \$58,501,102 represent a 217% (\$40,069,751) increase over the FY 2016-17 Adopted Budget. The FY 2017-18 Recommended Budget revenues of \$2,739,806 represent an 18% (\$603,582) decrease from the FY 2016-17 Adopted Budget. The increase in recommended appropriations is primarily due to commitments to various facility and Capital Projects including: purchase of the property currently leased at 333 W. Pontiac Way by the Internal Services – Information Technology Services Division, contributions to the District Attorney Building Fund, contributions to the new Animal Control Shelter, contributions to the Sheriff's Substation, contributions for enhancements to the Board of Supervisors chambers and offices at the Hall of Records, and additional contributions for the Quentin Hall Settlement. Appropriations also increased due to the County's Memoranda of Understanding with various Groundwater Sustainability Agencies as part of the County's compliance with the Sustainable Groundwater Management Act, Proposition 42 Maintenance-of-Effort (MOE) payback to the Road Fund, and contributions to the 2012 LRRB Advance Prepayment.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies are recommended at \$6,560,435 and represent a 10% (\$726,395) decrease from the FY 2016-17 Adopted Budget.

Recommended funding includes:

- Maintenance-Buildings and Grounds are recommended at \$595,000, the same level as the FY 2016-17 Adopted Budget. This recommended amount is based on projected expenditures for emergency repairs and costs associated with maintaining County buildings and property leased to others. Due to the Facilities Services Internal Service Fund (ISF) being relatively new and to keep Department charges at a reasonable level, reserves for emergency repairs are currently not included in the ISF. The Internal Services Department (ISD) administers these activities.
- Memberships are recommended at \$115,961 and represent memberships that were not included in the FY 2016-17 Adopted Budget. These memberships include Urban Counties Caucus (\$37,000), Water Joint Powers Agency (\$50,000), and NACo (\$18,421).

- Countywide Audit and Related Consulting Services are recommended at \$155,000, the same level as the FY 2016-17 Adopted Budget. Expenditures are for the annual independent audits required by various Government Codes, U.S. Government Auditing Standards, the Single Audit Act, and individual Federal/State grants. The audits are also necessary for the County's bond rating and are directly related to the cost of borrowing. Reimbursements in the amount of \$14,320 are expected to be received from third party payers to offset the audit costs related to their agencies. The recommended funding also allows for other expert consulting services that may be needed to complete financial statement disclosures. The ACTTC administers these activities.
- Financial Advisor Services are recommended at \$120,000, the same level as the FY 2016-17 Adopted Budget. The services of a financial consultant are needed for professional services related to debt financing and other financial advisory services. County staff does not have the resources or expertise in these matters. Also included is the cost of printing and binding any needed official statements as well as online bidding charges. The ACTTC administers these activities.
- Armored Transport Services are recommended at \$0, a \$55,000 reduction from the FY 2016-17 Adopted Budget. These services are now budgeted under ACTTC Org 0410.
- Revenue Collection Services are recommended at \$0, a \$100,000 reduction from the FY 2016-17 Adopted Budget. These services are now budgeted under ACTTC Org 0410.
- Government Finance Officers Association (GFOA) recommended at \$1,250 represents a 9% (\$100) increase over the FY 2016-17 Adopted Budget. This recommended appropriation is to obtain a GFOA - Certificate of Achievement, a certification established to encourage local governments to go beyond minimum requirements when preparing Comprehensive Annual Financial Reports. Achieving the certificate enhances confidence in the reported financial position of the County. The ACTTC administers this activity.
- Standard & Poor's recommended at \$25,000, the same level as the FY 2016-17 Adopted Budget. The recommended appropriations are based on projected costs to obtain bond ratings. The ACTTC administers this activity.
- Sales Tax Recovery is recommended at \$0, a \$150,000 reduction from the FY 2016-17 Adopted Budget. These services are now budgeted under ACTTC Org 0410.
- Trustee Fees are recommended at \$12,000, the same level as the FY 2016-17 Adopted Budget. These appropriations are used to pay the Bank of New York for administering the 2012 LRRB, Juvenile Justice Court Facility and Offices Lease Revenue Bonds LRBs and Pension Obligation Bonds (POB). The County does not have the expertise or resources to perform these specialized services. The POB portion (\$5,100) is 100% offset from rates charged to the County departments to cover POB debt. The ACTTC administers these activities.
- Actuarial Fees recommended at \$1,250 represent a 92% (\$13,750) decrease from the FY 2016-17 Adopted Budget. These appropriations are used to fund the cost of contracted actuarial services to implement Governmental Accounting Standards Board (GASB) 68, which changed the way the County reports their pension liability on their financial reports. The ACTTC administers these activities.
- Bond Counsel recommended at \$92,000, the same level as the FY 2016-17 Adopted Budget to fund services required from outside bond counsel. County Counsel does not have the expertise regarding municipal finance matters (e.g. bond issuance), and investors expect to see a nationally recognized law firm on the bond documents. County Counsel administers

these activities and incurs the bond counsel expenditures in County Counsel Org 0710 with subsequent reimbursement from Org 2540.

- State and Federal Legislative Advocacy Services recommended at \$186,816, the same level as the FY 2016-17 Adopted Budget and are based on costs for contracted services with State (\$98,008) and Federal (\$88,008) Legislative Advocates. The Legislative Advocates provide lobbyist services to more effectively represent the needs of the County on numerous issues at the State and Federal levels. The County Administrative Office administers these activities.
- Annual Membership Dues for the Five Cities Economic Development Joint Powers Authority (JPA) is recommended at \$6,700, the same level as the FY 2016-17 Adopted Budget. The recommended appropriations are based upon the FY 2016-17 JPA membership charge of \$6,700. The JPA was established to assist member agencies to develop local economic development resources, establish cooperative relationships to pursue legislation, seek funding, plan the allocation of resources, and implement the Regional Economic Development Program and strategies. The JPA now consists of seven members including the cities of Fowler, Kingsburg, Orange Cove, Parlier, Reedley, Sanger, and Selma as well as the County of Fresno. Membership dues are proportionate to each member agency's population. The County Administrative Office administers these activities.
- Driver Alliant Insurance Liability is recommended at \$275, the same level as the FY 2016-17 Adopted Budget and is for the Retirement Board's insurance coverage. California Government Code Section 7511 requires the County to pay for premiums related to the non-recourse clause of fiduciary liability insurance for the Fresno County Employees' Retirement Association (FCERA) Board and Administrator. The Code prohibits a public retirement plan from paying this charge. The bill is received from FCERA and payment is processed by the County Administrative Office.
- Council of Governments (COG) Membership Dues is recommended at \$15,500, the same level as the FY 2016-17 Adopted Budget. These appropriations fund annual membership dues that are required through the COG Joint Powers Agreement (JPA). COG (a mandated State and Federal-designated Regional Transportation and Metropolitan Planning Agency) currently uses the dues for State and Federal lobbying efforts that cannot be funded from the Road Fund. Participation in the JPA is necessary for the County to have a voice in regional decision-making and the programming of hundreds of millions of dollars in regional and local transportation funding. The County Administrative Office administers this item.
- County General Plan recommended at \$665,000, the same level as the FY 2016-17 Adopted. The recommended appropriations are re-budgeting FY 2016-17 Adopted Budget appropriations and are based on General Plan/Zoning Ordinance costs provided by Public Works and Planning. Public Works and Planning administers this item.
- County Public Facilities Impact Fees Renewal recommended at \$50,000 represent a 50% (\$50,000) decrease from the FY 2016-17 Adopted Budget. The recommended appropriations are needed to fund consultant and staff work necessary to update the Public Facilities Impact Fees that are collected prior to building permits issued in the County and ensure full cost recovery.
- Appraisal Fees recommended at \$20,000, the same level as the FY 2016-17 Adopted Budget. The recommended appropriations are for the cost of appraising County property. In order for County property to be sold an appraisal must be obtained. Funding will be used for the cost of obtaining appraisals as the County potentially looks to sell vacant property. The County Administrative Office administers this item.
- Appropriations in the amount of \$500,000 are recommended for the County match of the State of California Disaster Assistance Act Tree Mortality funding. The County has applied for a \$2,000,000 grant that requires a 25% local agency match (\$500,000) for the removal of

drought-killed and dying trees on or along public lands where they pose a public hazard. These trees are adjacent to essential county roadways, utility and communication systems. Public Health will administer this activity.

- Appropriations in the amount of \$100,000 are recommended for annual maintenance of medians on County streets and roads. Public Works and Planning will administer this activity.
- Appropriations in the amount of \$125,000 for the County's contract with Court Appointed Special Advocates (CASA) are now being budgeted in Org 2540. These court appointed services for prevention, intervention, and treatment of child abuse and neglect were previously budgeted under Org 5610 – Department of Social Services.
- Appropriations in the amount of \$259,000 are recommended for payments to the Fresno County Fire Protection District extension of services.
- Appropriations in the amount of \$100,000 are recommended for the offset of costs associated with homeless cleanup activities.
- Facility Services Rent is recommended at \$2,100,000 and represents a 28% (\$800,000) decrease from the FY 2016-17 Adopted Budget. The recommended appropriations are based on updated actual and estimated costs of utilities, and maintenance of vacant County building spaces including University Medical Center and Elkhorn Boot Camp. These estimates could be reduced or offset as a result of the Board's direction to consider the sale, lease, or increased use of County properties. The costs do not benefit specific entities and therefore cannot be charged to departments or grants. As such, the Facility Services ISF would not be able to recover revenues for these costs so funding for this purpose needs to be absorbed by the General Fund Org 2540.
- Transportation, Travel and Education recommended at \$2,000, the same level as the FY 2016-17 Adopted Budget. The recommended appropriations cover travel costs needed in order to get Standard & Poor's bond ratings. This expenditure account (7415) is also used to pay for American Express Corporate Card travel expenditures. Charges are then reversed and charged to applicable departments. The ACTTC administers this activity.
- Utilities recommended at \$1,212,870 were not budgeted in FY 2016-17. This includes the portion of the Energy Bond Debt Payment that is not associated with subvented departments.

Other Charges

- Other Charges are recommended at \$2,688,592 and represent a 37% (\$719,469) increase over the FY 2016-17 Adopted Budget primarily due to projected increases in the County's Memoranda of Understanding with various Groundwater Sustainability Agencies as part of the County's compliance with the Sustainable Groundwater Management Act (SGMA) payments (\$700,000).

Recommended funding includes:

- Fresno City/County Historical Society is recommended at \$12,500, the same level as the FY 2016-17 Adopted Budget. The recommended appropriations provides non-mandated funding for the operation of the Kearney Mansion Museum complex and interior maintenance of the Kearney Mansion. The County Administrative Office administers this activity. Additional funds are budgeted in Parks and Grounds Org 7910 of Public Works and Planning.
- 415 Retirement Replacement Plan is recommended at \$135,000 and represents an 8% (\$10,000) increase over the 2016-17 Adopted Budget. The recommended appropriations are for payments to past County of Fresno employees who have retired and have compensation above the Internal Revenue Code tax limit for retirement. The recommended funding, which is required by Internal Revenue Code 415, is based on projected expenditures as provided by the ACTTC. These costs are fully-offset by a reimbursement to Org 2540, which is made

available from a like reduction in the retirement contribution to FCERA. The ACTTC administers this activity.

- Amador Plan Fire Services recommended at \$1,100,000, the same level as the FY 2016-17 Adopted Budget and is based on the proposed agreement with CAL FIRE for FY 2017-18. The FY 2017-18 agreement funding provides for non-mandated fire protection services during the non-fire season (generally November through May) at four of five fire stations located in select foothill and mountain areas including Piedra, Blasingame, Shaver Lake, and Squaw Valley. The Hurley station will be funded by the Fresno County Fire Protection District. Payments under this agreement are based on actual costs, which are contingent on the length of the fire season. The agreement with CAL FIRE is presented to the Board during the fiscal year for retroactive approval. The County Administrative Office administers these activities.
- Cash Shortages are recommended at \$4,000, the same level as the FY 2016-17 Adopted Budget and based on actual and projected expenditures. Consistent with Management Directive 740, cash shortage reimbursements to County departments have been budgeted in Org 2540. Shortages are recommended for approval if there is no proof of fraud or gross negligence and the loss is not covered by insurance. The ACTTC administers these activities.
- Support of Organizations recommended at \$1,163,759 represent a 171% (\$735,000) increase over the FY 2016-17 Adopted Budget. The increase is primarily due to the County's Memoranda of Understanding with various Groundwater Sustainability Agencies as part of the County's compliance with the Sustainable Groundwater Management Act. The Support of Organizations account was created to fund community service programs the Board adopts funding for each fiscal year as described below:
- Cooperative Extension is recommended at \$350,000 and represents an 11% (\$35,000) increase over the FY 2016-17 Adopted Budget. In FY 2012-13, the County and the Regents of the University of California (University) determined for future years to discontinue use of the County Budget Org 7610 and create a partnership agreement in which the County will pay the University directly an amount adopted by the Board each fiscal year. The County Administrative Office administers this activity.
- Veterans Memorial Museum is recommended at \$20,000, the same level as the FY 2016-17 Adopted Budget. The recommended appropriations are a non-mandated contribution to the Veterans Memorial Museum to promote, improve, operate, or maintain the museum that preserves the County's military history and honors its veterans. The County Administrative Office administers this activity.
- Economic Development Corporation (EDC) contract is recommended at \$38,000, the same level as the FY 2016-17 Adopted Budget. The recommended appropriations provide funding for the EDC to continue implementing non-mandated economic development marketing programs and promoting job creation in Fresno County, which is consistent with the economic element of the General Plan. The County Administrative Office administers this activity.
- Fresno-Madera Area Agency on Aging (FMAAA) is recommended at \$44,509, the same level as the FY 2016-17 Adopted Budget. The recommended appropriations reflect Fresno County's financial share of a JPA between the County, City of Fresno, and the County of Madera to provide the FMAAA's required match. This allows the FMAAA to receive Federal and State funding for the provision of senior services. The County Administrative Office administers this activity.
- Volunteer Fire Department Contribution is recommended at \$11,250, the same level as the FY 2016-17 Adopted Budget. The recommended appropriations represent the County's non-mandated contribution of \$2,250 each to five Volunteer Fire Departments (i.e. Big Creek,

Hume Lake, Huntington Lake, Mountain Valley, and Pine Ridge) to purchase various types of firefighting clothing and equipment. The County Administrative Office administers this activity.

- Groundwater Sustainability Agency is recommended at \$700,000 and represents a 100% (\$700,000) increase over the FY 2016-17 Adopted Budget. The County of Fresno, as a Groundwater Sustainability Agency (GSA) for the Kings Subbasin, has a memoranda of understanding with various GSAs as part of the SGMA signed into law in September 2014. Payments to water districts include: North Kings (\$200,000), Kings River East (\$3,000), North Fork Kings (\$100,000), McMulin Area (\$150,000), Westside (\$3,000), Westlands (\$25,000), Central Delta Mendota (\$75,000), Management Area "A" (\$70,000), Management Area "B" (\$70,000), Widren (\$2,000), and Ora Loma (\$2,000).
- Judgments and Damages recommended at \$5,000 represent a 9% (\$500) decrease from the FY 2016-17 Adopted Budget. The recommended appropriations are based on actual and projected expenditures and represent the County's obligation under California Commercial Code Division 3 to reimburse businesses for fraudulent or forged checks. The ACTTC administers this activity.
- Contributions – Other agencies are recommended at \$258,333, the same level as the FY 2016-17 Adopted Budget. The recommended appropriations are based on an estimate of 50% of the annual budget for Local Agency Formation Commission Support (LAFCo) as annually passed by the LAFCo Board.

Other Financing Uses

- Other Financing Uses are recommended at \$49,252,075 and represent a 437% (\$40,076,677) increase over the FY 2016-17 Adopted Budget. This increase is primarily due to budgeting appropriations for commitments to various facility and Capital Projects and contributions to the 2012 LRRB Advance Prepayment.

Recommended funding includes:

- Prop 42 MOE payments (\$5,569,392) were not included in the FY 2016-17 Adopted Budget. In FY 2009-10, the Adopted Budget included Prop 42 funding that required a MOE contribution from the County's General Fund in the amount of \$5,569,392. The FY 2009-10 MOE payment was deferred in accordance with California Revenue and Taxation Code Section 7104.2(f)(6) until FY 2010-11. Legislative action allowed the County to further defer the payment until June 30, 2015. In FY 2014-15, as a result of Assembly Bill (AB) 2731, Fresno County was granted a five-year extension to meet its Prop 42 MOE requirement, with the stipulation that the County expend the funds to provide specialty medical services. In FY 2015-16 \$5,569,392 was budgeted in County Medical Services Org 5240 to reimburse certain specialty medical care for Fresno County residents not eligible for Medically Indigent Services Program (MISP) or the Affordable Care Act (ACA). In FY 2016-17 the Prop 42 MOE requirement funds not expended in FY 2015-16 (\$5,545,222) were budgeted in County Medical Services Org 5240. Once again the funds were not expended. The Road Repair and Accountability Act of 2017 (Senate Bill 1) requires that prior loans made from the Road Fund be paid back before Senate Bill 1 funding can be received.
- PeopleSoft Charges (Schools and Cemetery Districts) recommended at \$393,260 represent a 45% (\$121,176) increase over the FY 2016-17 Adopted Budget. The recommended appropriations are based on ISD rate estimates required to fund PeopleSoft financial system charges for schools and cemetery districts. California Government Code Section 6103 and Health and Safety Code Section 9028 support that the County does not have the authority to charge such districts for performing the districts' data processing. ISD administers these activities.
- Historical Landmarks and Records Advisory Commission (HLRC) Administrative Support is recommended at \$27,601, the same level as the FY 2016-17 Adopted Budget. These

appropriations support costs associated with providing administrative support for the HLRC. The Library Org 7511 staff provides the administrative support and costs will be reimbursed based on actual expenses from this Org. Administrative support duties include preparing agendas and taking minutes at the HLRC meetings throughout the year at various County locations; maintaining HLRC records and updating the Library and County website; working with the Clerk to the Board to maintain the status of the 17 member commission; and tracking agenda items and applications turned in to the commission for review. In previous years the cost of administrative support had been provided through the Library, but upon review of the administrative support function, it was determined that cost could not be offset with Library Measure B funds. The Library administers this item.

- Coalinga Regional Disposal Site is recommended at \$150,000, the same level as the FY 2016-17 Adopted Budget to fund the State required post closure monitoring costs of the Coalinga Regional Disposal site. The County Administrative Office administers this item.
- Purchase of the property currently leased at 333 W. Pontiac Way by the Internal Services – Information Technology Services Division is recommended at \$4,600,000.
- Contributions to the District Attorney (DA) Building Fund are recommended at \$2,000,000.
- Contributions to the new Animal Control Shelter are recommended at \$1,000,000.
- Contributions for the Quentin Hall Settlement are recommended at \$2,000,000.
- Contributions to the new Sheriff Substation are recommended at \$7,000,000.
- Contributions for improvements to the Hall of Records are recommended at \$2,000,000.
- Contributions for future Capital Projects are recommended at \$8,000,000.
- Operating Transfer Out to Debt Service is recommended at \$16,511,822 represents a 89% (\$7,786,109) increase over the FY 2016-17 Adopted Budget and includes:
- 2012 LRRB recommended at \$1,932,675 reflects a slight decrease of \$4,275 from the FY 2016-17 Adopted Budget for the NCC portion of the 2012 Lease Revenue Refunding Bonds LRRB. The LRRB were issued to refund (refinance) two outstanding Lease Revenue Bonds Series 2004 (Juvenile Justice Campus), and Series 2004B (Energy Projects).
- The County is responsible for 41.5% of the annual 2007 LRB and, recommended at \$1,480,554, represents a 13% (\$215,291) decrease from the FY 2016-17 Adopted Budget. The recommended appropriations fund Fresno County's 41.5% share of the debt service payment related to the Juvenile Justice Court Facility LRB. The County's share of debt is offset by up to \$500,000 in annual Civil Assessment Fee revenues received from the Superior Court.
- The Superior Court is responsible for 58.5% of the annual 2007 LRB debt payment that is made by the Administration of the Courts (AOC) and, recommended at \$2,087,046 represents a decrease of \$303,482.
- 2012 LRRB Advance Prepayment recommended at \$9,114,025 represents the required payments for 2012 LRRB, due from the County in fiscal years 2019 to 2023.
- Debt Service for the DA Building is recommended at \$1,897,522.
- More information on the above debt service payments is available in the Narrative for Orgs 0301 and 0302–Debt Service. The ACTTC administers these activities.

SUMMARY OF REVENUES

- Revenues are recommended at \$2,739,806, and represent an 18% (\$603,582) decrease from the FY 2016-17 Adopted Budget primarily due to a decrease in the lease revenue payment from the Superior Court, transfer of Armored Transport Services, and Merchant Card Services revenue to the Auditor-Controller/Treasurer-Tax Collector.



**County Clerk-Elections
BUDGET 2850
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,905,845	\$ 2,963,961	\$ 3,250,682	\$ 286,721	10%
Services and Supplies	3,218,446	4,167,380	2,742,113	(1,425,267)	-34%
Other Charges	52,763	59,030	64,776	5,746	10%
Capital Assets	307,102	284,670	-	(284,670)	-100%
Total Appropriations	<u>\$ 6,484,156</u>	<u>\$ 7,475,041</u>	<u>\$ 6,057,571</u>	<u>\$ (1,417,470)</u>	-19%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 151,565	\$ 148,000	\$ 156,000	\$ 8,000	5%
Rev From Use of Money & Prop	-	-	-	-	0%
Intergovernment Rev-Federal	27,254	1,784,176	50,000	(1,734,176)	-97%
Charges For Services	713,874	956,590	884,846	(71,744)	-7%
Miscellaneous Revenues	18,103	11,500	22,000	10,500	91%
Other Financing Sources	-	55,000	25,000	(30,000)	-55%
Intrafund Revenue	295,095	296,099	316,117	20,018	7%
Total Revenues	<u>\$ 1,205,891</u>	<u>\$ 3,251,365</u>	<u>\$ 1,453,963</u>	<u>\$ (1,797,402)</u>	-55%
<u>Net County Cost</u>	<u>\$ 5,278,265</u>	<u>\$ 4,223,676</u>	<u>\$ 4,603,608</u>	<u>\$ 379,932</u>	9%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	28	31	32	1	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

COUNTY CLERK - ELECTIONS – 2850

FUNCTION

The mission of the County Clerk – Elections Department is to recognize and respect all individuals while continually improving and providing the highest quality of service, conduct elections in a manner that protects the integrity of the electoral process, and promote a positive work environment.

The County Clerk is responsible for registering voters, maintaining voter records, verifying petitions and conducting Federal, State, and County elections, as well as elections for special districts, school districts, and all cities in Fresno County. The Clerk Services Division issues marriage licenses, conducts civil marriage ceremonies, processes passport applications, and serves as the filing officer for fictitious business name statements, notary bonds, environmental impact reports, coroner's reports, and other miscellaneous documents.

The County Clerk is also responsible for the County's Records Management Program for inactive records storage, retrieval and destruction. The program provides assistance to all County departments to establish the legal retention and destruction timeframes for proper storage of records. Boxed records are maintained in the Records Management Center (RMC) located at the Elections Warehouse facility.

OVERVIEW

The FY 2017-18 Recommended Budget of \$6,057,571 represents a 19% (\$1,417,471) decrease from the FY 2016-17 Adopted Budget. The FY 2017-18 Recommended Budget revenues of \$1,453,963 represents a 55% (\$1,797,402) decrease from the FY 2016-17 Adopted Budget. There are 32 positions included in the Recommended Budget, which represents an increase of one position over the FY 2016-17 Adopted Budget. Recommended salaries represent a Salary Savings of 3% (\$46,851) and related benefits savings of (\$38,172).

GOAL SETTING

FY 2017-18

- **Goal:** To expand voting opportunities by increasing the number of ballot drop boxes for the June 2018 election cycle.
- **Performance Metric:** The City Halls in each of the 15 incorporated cities will be surveyed for consideration. A total of ten ballot drop boxes will be targeted for implementation by June 30, 2018.

FY 2016-17

- **Goal:** To improve transparency and create efficiencies by providing the opportunity for electronic filing of Fair Political Practices Commission (FPPC) campaign fundraising reports.
- **Outcome(s)/Result(s):** The electronic filing module was fully implemented as of March 31, 2017. Ongoing training for filers continued through June 30, 2017 and offered through the Summer of 2017 as needed.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Three elections are budgeted for FY 2017-18. The City of Mendota Special All Mail Ballot Election will be conducted on August 29, 2017 for an estimated cost of \$30,000 with 100% revenue offset. A Uniform Districts Election (UDEL) will be conducted November 7, 2017 for an estimated cost of \$115,150 and will be 100% revenue offset. The Gubernatorial Primary will be conducted on June 5, 2018 at an estimated cost of \$2,237,956 and will be 10% revenue offset.

Salaries and Benefits

- Salaries and Benefits recommended at \$3,250,682 represent a 10% (\$286,721) increase over the FY 2016-17 Adopted Budget primarily due to the addition of one position after midyear to meet operational needs. Additionally, staffing is recommended at 32 positions, which is an increase of one position over the FY 2016-17 Adopted Budget.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$1,570,616 represents a 14% (\$195,416) increase over the FY 2016-17 Adopted Budget due primarily to inclusion of full year costs for a Program Manager position added after midyear, a Staff Analyst position for the FY 2016-17, and salary adjustments.
- Account 6200 Extra-Help recommended at \$203,300 represents a 38% (\$126,914) decrease from the FY 2016-17 Adopted Budget to partially offset the addition of permanent positions.
- Account 6400 Retirement Contributions recommended at \$927,352 represents a 23% (\$173,225) increase over the FY 2016-17 Adopted Budget based on increased staffing levels at rates provided.
- Account 6550 Workers' Compensation Contribution recommended at \$59,745 represents a 30% (\$13,630) increase over the FY 2016-17 Adopted Budget based on actual claims experience.

Services and Supplies

- Services and Supplies recommended at \$2,742,113 represents a 34% (\$1,425,267) decrease from the FY 2016-17 Adopted Budget primarily due to deletion of multi-year HAVA grant to reflect only the planned expenditures for FY 2017-18 and the type of elections scheduled and supplies needed to conduct those elections.

Recommended funding includes:

- Account 7295 Professional and Specialized Services, recommended at \$1,301,203, represent a 53% (\$1,486,263) decrease from the FY 2016-17 Adopted Budget due to the reduction in HAVA grant purchases and activities.

SUMMARY OF REVENUES

- Revenues are recommended at \$1,453,963, a 55% (\$1,797,402) decrease from the FY 2016-17 Adopted Budget, which is primarily due to a change in budgeting for Help America Vote Act (HAVA) grant reimbursement to reflect only the amount of reimbursement for a single year of this multi-year funding, reimbursement for the two scheduled elections, offset by increases in marriage licenses, fictitious business names, passports, and Records Management activity.

- Account 4375 Intergovernment Revenues–Federal recommended at \$50,000 represents a 97% (\$1,734,176) decrease from the FY 2016-17 Adopted Budget due to the change in the method of budgeting for multi-year HAVA grants.

PENDING FACTORS

The FY 2017-18 Recommended Budget includes costs for three scheduled elections – a City of Mendota All-Mail Ballot Special Election in August 2017, an UDEL in November 2017, and a Gubernatorial Primary Election in June 2018. While there is one special election being held in FY 2017-18, it is possible additional special elections could be called during the year. In that event, action items will be brought to the Board to address funding for any further unscheduled elections.

The passage of SB450 continues to reform the manner in which elections are conducted, moving the State closer to a vote center model that would provide voters the opportunity to vote for up to ten days prior to election day at any vote center in the County and reduce the number of polling places on election day. Eligible counties are piloting the vote center model for the 2018 election cycle. A shift to vote centers would require new technology at the vote centers.

The Department is exploring the feasibility of issuing a Request for Proposals for a new voting system in FY 2017-18. Fresno County has approximately \$3 million from the State Voter Modernization fund and Help America Vote Act (HAVA) grant award available for this purpose. Should Fresno County choose to adopt the vote center model, the number of voting machines needed would be greatly reduced.

COUNTY CLERK - ELECTIONS - 2850

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0030	County Clerk/Registrar of Voters	Elected	1	1	\$ 121,780
2209	Executive Assistant	1978	1	1	54,136
2225	Systems & Procedures Manager	E	1	1	86,557
2291	Staff Analyst I	1712	-	1	55,767
2294	Senior Staff Analyst	F	1	1	82,537
2333	County Clerk Business Manager	E	1	1	86,036
2374	County Clerk Program Manager	E	2	2	177,119
3029	County Clerk Program Coordinator	2038	2	2	110,422
3080	Office Assistant III	1146	1	1	30,703
3110	Office Assistant II	1027	5	5	148,432
3125	Office Assistant I	914	5	5	125,225
3255	Senior Accountant	2139	1	1	70,243
3440	Stock Clerk II	960	1	1	31,938
3620	Program Technician I	1361	3	3	119,171
3621	Program Technician II	1522	3	3	140,377
3704	Information Technology Analyst I	1588	2	2	89,033
3707	Information Technology Analyst IV	2455	1	1	77,290
Subtotal			31	32	\$ 1,606,766
Remuneration					2,114
Auto Allowance					6,180
Cell Phone Stipend					600
Bilingual Skill Pay					1,807
Salary Savings (3%)					(46,851)
TOTAL REGULAR SALARIES					\$ 1,570,616

RECOMMENDED POSITIONS TO ADD (October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
2291	Staff Analyst I	1712	1	\$ 55,767
Cost of Positions Recommended to Add			1	\$ 55,767



**County Counsel
BUDGET 0710
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 4,449,573	\$ 4,717,449	\$ 5,284,411	\$ 566,962	12%
Services and Supplies	549,620	708,930	530,259	(178,671)	-25%
Other Charges	900,000	-	-	-	100%
Total Appropriations	\$ 5,899,193	\$ 5,426,379	\$ 5,814,670	\$ 388,291	7%
<u>Revenues</u>					
Charges For Services	\$ 847,201	\$ 891,569	\$ 964,701	\$ 73,132	8%
Intrafund Revenue	1,903,393	2,174,000	2,268,142	94,142	4%
Total Revenues	\$ 2,750,594	\$ 3,065,569	\$ 3,232,843	\$ 167,274	5%
<u>Net County Cost</u>	\$ 3,148,599	\$ 2,360,810	\$ 2,581,827	\$ 221,017	9%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	32	32	33	1	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

COUNTY COUNSEL – 0710

FUNCTION

The County Counsel Department represents the County and its officials in civil litigation, defends the County in administrative law proceedings, provides written and oral legal opinions to County staff, and acts as legal advisor to County boards, commissions, committees, and Special Districts upon request. The Department consists of 33 positions, including 24 attorneys and 9 support staff. In FY 2017-18, seven attorneys will represent the Department of Social Services (DSS) in Dependency Court. One attorney will represent the Public Guardian and District Attorney-Public Administrator in Probate Court; one attorney will represent the local Mental Health Director in civil commitment hearings; one and one-half attorneys will handle land use matters; three attorneys will represent the County in general litigation (including Risk Management cases, Eminent Domain cases, section 1983 Civil Rights cases, code enforcement, etc.); and two attorneys will represent the County in Civil Service hearings and other employment related hearings/matters. The remaining attorneys will issue opinions, review contracts, attend meetings and handle general administrative and court hearings for the Board of Supervisors, the County Administrative Office, the Grand Jury, the In-Home Support Services Public Authority, the Transportation Authority, Council of Governments (COG), approximately 21 County departments and various other boards, committees and commissions.

OVERVIEW

The FY 2017-18 Recommended Budget of \$5,814,670 represents a 7% (\$388,291) increase over the FY 2016-17 Adopted Budget, which is primarily due to increased salaries and benefits costs and the addition of one attorney. Budgeted revenues of \$3,232,843 represent a 5% (\$167,274) increase over FY 2016-17 Adopted Budget primarily due to the addition of one attorney. A Net County Cost (NCC) in the amount of \$2,581,827 is a 9% (\$221,017) increase over the FY 2016-17 Adopted Budget. No Salary Savings has been included in this budget due to low anticipated staff turnover. Staffing is recommended at 33 positions, a net increase of 1 position over FY 2016-17.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** Decrease overall time required to review contracts for departments.
- **Performance Metric:** The Department will target having 90% of contract review assignments completed within five days of receipt in the Office. This will not include contracts that require attorney involvement in negotiations.

FY 2016-17

- **Goal:** County Counsel has been directed by the Board of Supervisors to produce annual reports on the provision of legal services to the County from all sources and the status of all significant legal matters of the County, as well as semi-annual supplemental reports. The first full annual report was due in August of 2016. For FY 2016-17, based on feedback on the initial annual report, County Counsel's goal is to produce annual and semi-annual reports containing relevant data that will assist the Board of Supervisors in its management decisions concerning the legal needs of the County.

- **Outcome(s)/Result(s):** The County Counsel produced the FY 2015-16 report in October of 2016. Based on the experience of producing this first annual County Counsel Report, certain improvements were identified for the manner in which the Office tracks its work that should improve the FY 2016-17 report scheduled for completion in August of 2017.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

During FY 2015-16, the Department revised its administrative structure, reassigning an additional attorney to handle litigation and an additional one-half attorney to handle labor and personnel matters. These staffing changes resulted in the Department handling more litigation in-house and sending fewer matters to outside counsel. During FY 2016-17, several departments requested additional legal services from the Department. In order to meet this demand, the Department will need to add an attorney. One attorney is recommended to be added during FY 2017-18. It is projected that the addition of one attorney would be budget neutral, with approximately half of the cost of the attorney (\$50,000) coming from revenue generated from the work of the additional attorney and half of the cost of the attorney coming from NCC.

Salaries and Benefits

- Salaries and Benefits recommended at \$5,284,411 represent a 12% (\$566,962) increase over the FY 2016-17 Adopted Budget, primarily due to the addition of one position as well as salaries and benefits increases. Staffing is recommended at 33 positions, an increase of one position.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$3,019,837 represents an 8% (\$228,723) increase over the FY 2016-17 Adopted Budget primarily due to the addition of one attorney and salary adjustments granted in FY 2016-17.
- Account 6400 Retirement Contribution recommended at \$1,751,462 represents an 18% (\$261,292) increase over the FY 2016-17 Adopted Budget primarily due to higher retirement rates as well as the addition of one attorney.

Services and Supplies

- Services and Supplies recommended at \$530,259 represent a 25% (\$178,671) decrease from the FY 2016-17 Adopted Budget primarily due to the deletion of outside counsel costs in the Department's budget.

SUMMARY OF REVENUES

- Revenues are recommended at \$3,232,843, a 5% (\$167,274) increase over the FY 2016-17 Adopted Budget, which is primarily due to projected revenue from one additional attorney.

COUNTY COUNSEL - 0710

REGULAR SALARIES
BUDGETED POSITIONS
RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0240	Assistant County Counsel	L	1	1	\$ 157,957
1202	Paralegal III	1594	2	2	106,436
1203	Paralegal I	1115	1	1	30,739
1207	Chief Deputy County Counsel	L	2	2	287,204
1232	Deputy County Counsel II	2512	2	1	69,253
1233	Deputy County Counsel III	3015	7	6	466,735
1234	Deputy County Counsel IV	3528	6	7	709,291
1235	Senior Deputy County Counsel	3797	3	5	621,335
1236	Principal Deputy County Counsel	L	1	1	137,077
1265	Legal Assistant I - Confidential	1027	2	1	27,224
1266	Legal Assistant II - Confidential	1146	2	3	97,141
1267	Senior Legal Assistant - Confidential	1410	1	1	47,058
2209	Executive Assistant	1978	1	1	58,559
8035	County Counsel	Flat	1	1	197,046
Subtotal			32	33	\$ 3,013,055
Auto Allowance					6,180
Bilingual Skill Pay					602
TOTAL REGULAR SALARIES					\$ 3,019,837

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
1233	Deputy County Counsel III	3015	1	\$ 99,707
	Cost of Positions Recommended to Add		1	\$ 99,707



**District Attorney - Public Administrator
BUDGET 2860
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 25,706,898	\$ 26,160,208	\$ 28,280,473	\$ 2,120,265	8%
Services and Supplies	<u>3,416,441</u>	<u>3,425,205</u>	<u>3,647,480</u>	<u>222,275</u>	6%
Total Appropriations	\$ 29,123,339	\$ 29,585,413	\$ 31,927,953	\$ 2,342,540	8%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 847	\$ -	\$ -	\$ -	0%
Intergovernment Revenues - St	7,928,911	7,908,098	8,008,511	100,413	1%
Intergovernment Rev-Federal	215,330	212,897	202,545	(10,352)	-5%
Charges For Services	286,244	131,400	129,000	(2,400)	-2%
Miscellaneous Revenues	104,638	65,000	65,000	-	0%
Other Financing Sources	1,085,328	1,169,622	1,467,403	297,781	25%
Intrafund Revenue	<u>440,076</u>	<u>518,733</u>	<u>348,366</u>	<u>(170,367)</u>	-33%
Total Revenues	\$ 10,061,374	\$ 10,005,750	\$ 10,220,825	\$ 215,075	2%
<u>Net County Cost</u>	\$ 19,061,965	\$ 19,579,663	\$ 21,707,128	\$ 2,127,465	11%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	186	181	180	(1)	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

DISTRICT ATTORNEY-PUBLIC ADMINISTRATOR - 2860

FUNCTION

The District Attorney is constitutionally mandated to evaluate for filing all criminal cases submitted by the 81 law enforcement agencies within Fresno County, and prosecute all felony and misdemeanor violations of State law on behalf of the People of the State of California. This includes homicides, gang violence, sexual assault, child abuse, domestic violence, identity theft, and juvenile adjudications. The District Attorney also investigates, files, and prosecutes criminal and civil actions of consumer fraud, real estate fraud, environmental crimes, welfare fraud, in-home supportive services fraud, and financial crimes; and is the legal advisor to the Fresno County Grand Jury for civil and criminal matters. The Writs and Appeals Unit manages and evaluates post-conviction criminal matters, researches and files writs to uphold reasonable interpretations of the law and protect lawful convictions, and appropriately responds to Habeas Petitions. This Unit also provides in-depth case research and legal assistance to their fellow prosecutors. Since November 2012, the Writs and Appeals Unit has represented the People at resentencing hearings of three strike life inmates petitioning for release. The Lifer Unit handles parole hearings for murderers and others serving life sentences seeking to be paroled. Additionally, the District Attorney provides legal guidance, investigative assistance, and training to the law enforcement agencies throughout the County. The Office maintains a post-plea diversion program for select first time misdemeanor defendants. The E-Referral Unit electronically receives law enforcement requests for prosecution for review by the filing prosecutors.

The Public Integrity Unit investigates and where appropriate, prosecutes those public officials or employees who commit crimes related to their official duties. Such investigations and prosecutions will include violations of the Brown Act, Elections Code, Political Reform Act, or other violations. This Unit will function in addition to, without interfering in, the work of the California Fair Political Practices Commission.

The Animal Cruelty Unit prosecutes those who commit offenses against animals, including both abuse and neglect. This Unit has also been involved in training law enforcement officers, animal control and humane officers, and prosecutors about the intricacies of this area of law.

Budget Org 2860 represents the core criminal prosecution units directly handling the District Attorney's mandated function of prosecuting all felony and misdemeanor offenses ranging from driving-under-the-influence misdemeanors to capital murder. Approximately 95% of the cases filed by the District Attorney are prosecuted by Deputy District Attorneys funded in this budget.

Funding for the District Attorney - Grant funded programs is detailed in Org 2862.

OVERVIEW

The FY 2017-18 Recommended Budget of \$31,927,953 represents an 8% (\$2,342,540) increase in appropriations over the FY 2016-17 Adopted Budget primarily due to negotiated salary adjustments, increases in retirement and health insurance contributions, and staffing adjustments. FY 2017-18 revenues recommended at \$10,220,825, represent a 2% (\$215,075) increase over the FY 2016-17 Adopted Budget primarily due an increase in Public Safety Proposition 172 Sales Tax Revenue and increases in Public Safety Realignment Act (Assembly Bill 109) funding. A Salary Savings of 4% (\$616,994) was used in calculating the Regular Salaries, Account 6100, with benefit savings of \$512,865. Staffing is recommended at 180 positions, a decrease of one position from FY 2016-17.

GOAL SETTING

Goal

FY 2017-18

- **Goal: Fully Implement a New Operational Web-Based Case Management System (CMS).** The new eProsecutor CMS will provide prosecutors the ability to review, file, and track the complete range of criminal/civil cases for which the District Attorney is responsible. The CMS will also include interfaces with other law enforcement agencies, accommodating both electronic case submittal as well as subpoenas issuance and tracking. An additional interface with the new Superior Court system will extend the electronic filing path from the arresting agency through the District Attorney and on to the Court. The District Attorney's Office has assigned staff to act as subject matter experts to implement eProsecutor. The dedicated subject matter experts are working directly with the vendor and other District Attorney staff to launch this state-of-the-art CMS, which will provide mobility, better data security, and reduced desktop support costs.
- **Performance Metric:** The implementation of this system will provide the ability to interface and integrate with justice partners. The CMS is expected to be fully functioning by mid FY 2017-18.

FY 2016-17

- **Goal: Fully Implement a New Operational Web-Based Case Management System (CMS).**
- **Outcome(s)/Result(s):** The Fresno County Board of Supervisors approved the eProsecutor CMS agreement on May 24, 2016. District Attorney staff and the vendor have been streamlining the data for conversion, working with the Superior Court and other justice agencies for creation of the various interfaces, and developing the charging matrix and screens for various tasks performed by employees.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Recommended Budget includes the Bureau of Investigations Reorganization, changes to the Salary Resolution to add a Senior Systems and Procedures Analyst (SPA) in combination with the existing SPA positions and increase the number of Supervising and Senior Legal Assistants in combination with the existing Legal Assistant positions, and the elimination of one vacant Paralegal position associated with the Proposition 47 program.

The addition of two Deputy Chief Investigator positions is necessary to address the managerial staffing needs and provide for promotional opportunities within the Department's Bureau of Investigations. Reporting directly to the Chief Investigator, the positions will create middle management supervision amongst investigative staff, and allow for Supervising District Attorney Investigators to retain direct, first-line supervision out in the field. Layered management will allow for more effective oversight and a reduction in liability in regards to public safety, officer safety, and risk management. One vacant Senior District Attorney Investigator and one vacant Supervising Senior District Attorney Investigator are being deleted to create the new positions.

The addition of the Senior SPA position, in combination with the existing classification series, will provide a supervisory structure within the existing Unit where none currently exists without increasing the total number of positions. The position will lead the information systems, processes and applications for the Department and undertake the most complex operational and administrative

responsibilities, including managing the implementation of the new CMS. The position will develop training and implement procedures for support and technology services.

The request for an additional Supervising Legal Assistant position, in combination with the existing classification series, in the core criminal units of the office will adequately address the daily supervisory needs of support staff and provide for additional oversight of the CMS implementation without increasing the total number of positions.

The request for the ability to fill an additional Senior Legal Assistant, in combination with the existing classification series, is to address the more complex and voluminous assignments in various areas of the Office without increasing the total number of positions. These type of duties require an experienced level and the ability to work independently performing advanced legal processes, and familiarity with complex legal terminology and procedures.

Salaries and Benefits

- Salaries and Benefits recommended at \$28,280,473 represent an 8% (\$2,120,265) increase over the FY 2016-17 Adopted Budget primarily due to negotiated salary adjustments, increased retirement and health insurance contributions, and full-year costs of a second Adult Compliance Team Senior Investigator, partially offset with the elimination of the Proposition 47 Paralegal position.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$14,987,100 represents a 4% (\$626,680) increase over FY 2016-17 primarily due to negotiated salary adjustments and staffing adjustments as noted earlier.
- Account 6400 Retirement Contribution recommended at \$9,727,587 represents a 14% (\$1,211,043) increase primarily due to salary adjustments and FY 2017-18 rates.
- Account 6600 Health Insurance Contribution recommended at \$1,252,680 represents a 21% (\$213,346) increase based on FY 2017-18 rates and an increase in the employer contribution initiated in FY 2016-17.

Services and Supplies

- Services and Supplies recommended at \$3,647,480 represent a 6% (\$222,275) increase over the FY 2016-17 Adopted Budget primarily due an increase in Data Processing and Professional and Specialized Services Charges.

Recommended funding includes:

- Account 7190 Jury and Witness Expense recommended at \$66,000 represents a 30% (\$28,000) decrease due to reduced activity planned for the California Witness Relocation Assistance Program (Cal WRAP).
- Account 7295 Professional and Specialized Services recommended at \$338,776 represents a 30% (\$77,342) increase primarily due to increased funding for the scanning of old case files.
- Account 7296 Data Processing Services recommended at \$1,344,646 represent a 12% (\$143,074) increase primarily due to the full-year cost of laptop leases initiated during FY 2016-17 and rates for FY 2017-18.
- Account 7416 Transportation and Travel-County Garage recommended at \$439,382 represents a 22% (\$77,884) increase based on FY 2017-18 rates and estimated usage.

SUMMARY OF REVENUES

- Revenues recommended at \$10,220,825, represent a 2% (\$215,075) increase over the FY 2016-17 Adopted Budget primarily due to increases in Public Safety Proposition 172 Sales Tax Revenue and Assembly Bill 109 funding, partially offset with reductions in Prison Crimes revenue.

Recommended funding includes:

- Intergovernment Revenues-State recommended at \$8,008,511 represent a 1% (\$100,413) increase primarily due to the increase in Proposition 172 revenue, partially offset with reductions in Cal WRAP and Prison Crimes mandate revenue.
- Other Financing Sources recommended at \$1,467,403 represent a 25% (\$297,781) increase due to additional Assembly Bill 109 revenue to cover increased costs of Assembly Bill 109 programs and services.
- Intrafund Revenues recommended at \$348,366, represent a 33% (\$170,367) decrease based on a 50% reduction to the Jobs 2000 program revenue and salary adjustments for staff associated with grant programs in FY 2017-18 impacting the indirect cost recovery for administrative oversight of grant programs included in the District Attorney Grants Org 2862.
- Net County Cost (NCC) carryover includes an additional \$250,000 based on the Department's projected NCC carryover from FY 2016-17. The carryover is based on budget instructions and CAO approval of projected NCC savings from FY 2016-17.

DISTRICT ATTORNEY-PUBLIC ADMINISTRATOR - 2860

REGULAR SALARIES
BUDGETED POSITIONS
RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0075	District Attorney	Elected	1	1	\$ 166,961
0255	Assistant District Attorney	L	3	3	459,587
1202	Paralegal III	1594	1	1	42,561
1203	Paralegal I	1115	2	1	29,438
1204	Paralegal II	1325	3	3	111,743
1209	Chief Deputy District Attorney	L	7	7	974,915
1210	Deputy District Attorney II	2638	5	5	356,290
1211	Deputy District Attorney III	3166	6	6	512,726
1212	Deputy District Attorney IV	3704	39	39	4,426,725
1220	Deputy District Attorney I	2260	11	11	669,340
1222	Senior Deputy District Attorney	3987	22	22	2,871,120
1260	Legal Assistant I	1027	9	9	247,994
1261	Legal Assistant II	1146	17	17	592,188
1262	Senior Legal Assistant	1410	9	9	359,171
1263	Supervising Legal Assistant	1552	2	2	102,976
1264	Chief Legal Assistant	1715	1	1	52,789
1758	Investigative Technician	1330	1	1	44,387
1760	Senior District Attorney Investigator	2629	22	21	1,825,437
1793	Supervising District Attorney Investigator	3185	5	4	403,019
1796	Deputy Chief of Investigations	E	-	2	165,982
1797	Chief of Investigations	D	1	1	120,346
1802	District Attorney Investigator	2217	4	4	249,868
2033	Victim-Witness Advocate	1436	1	1	47,647
2212	Systems & Procedures Analyst III	2319	2	2	127,227
2291	Staff Analyst I	1712	1	1	45,708
2293	Staff Analyst III	2195	1	1	71,097
2330	District Attorney Division Manager	D	1	1	86,036
2339	District Attorney Business Manager	E	1	1	90,338
3141	Administrative Assistant II - Confidential	1276	1	1	34,645
3166	Executive Secretary - Confidential	1559	1	1	51,763
3621	Program Technician II	1522	1	1	50,747
Subtotal			181	180	\$ 15,390,771
	Remuneration				2,114
	POST Incentive				106,788
	Educational Incentive				83,421
	Bilingual Skill Pay				10,800
	Commendable Performance Pay				10,200
	Salary Savings (4.0%)				(616,994)

TOTAL REGULAR SALARIES \$ 14,987,100

VACANT POSITIONS DELETED (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1203	Paralegal I	1115	-1	\$ 54,343
1760	Senior District Attorney Investigator	2629	-1	188,864
1793	Supervising District Attorney Investigator	3185	-1	209,373
	Cost of Restoring Vacant Positions		-3	\$ 452,580

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1796	Deputy Chief of Investigations	E	2	\$ 339,832
	Cost of Positions Recommended to Add		2	\$ 339,832



**District Attorney-Grants
BUDGET 2862
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 8,255,299	\$ 10,565,579	\$ 10,169,280	\$ (396,299)	-4%
Services and Supplies	1,205,708	1,412,425	1,344,918	(67,507)	-5%
Other Charges	122,189	164,656	105,646	(59,010)	-36%
Total Appropriations	\$ 9,583,196	\$ 12,142,660	\$ 11,619,844	\$ (522,816)	-4%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ 750	\$ 1,000	\$ 250	33%
Intergovernment Revenues - St	162,271	491,988	373,596	(118,392)	-24%
Intergovernment Rev-Federal	681,248	729,944	622,731	(107,213)	-15%
Charges For Services	(195,567)	149,250	179,000	29,750	20%
Miscellaneous Revenues	2,197	-	-	-	0%
Other Financing Sources	4,923,576	5,215,256	5,818,841	603,585	12%
Intrafund Revenue	2,711,035	3,185,828	2,458,786	(727,042)	-23%
Total Revenues	\$ 8,284,760	\$ 9,773,016	\$ 9,453,954	\$ (319,062)	-3%
<u>Net County Cost</u>	\$ 1,298,436	\$ 2,369,644	\$ 2,165,890	\$ (203,754)	-9%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	70	73	67	(6)	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

DISTRICT ATTORNEY-GRANTS – 2862

FUNCTION

The District Attorney Grants budget funds 19 units including 10 vertical prosecution teams. The majority of the grants mandate that prosecutors carry a lower caseload in order to target the prosecution of violent, serious and recidivist criminals, and complex litigation. The grants mandate that the staff work only on grant funded cases; therefore, prosecutors, investigators, and support staff assigned to these grant units are not interchangeable with the core prosecution staff in District Attorney Org 2860. Without the grant funding from various State and Federal agencies, dedicated vertical prosecution would be impacted, if not eliminated.

The grant units in this budget Org include:

- The California Office of Traffic Safety (OTS) Driving Under the Influence (DUI) Alcohol and Drug Impaired Driver Vertical Prosecution program which focuses on preventing impaired driving and reducing alcohol and drug-impaired traffic fatalities and injuries.
- The Rural Crime prosecutor works collaboratively as part of the eight county Central Valley Rural Crimes Task Force concentrating on the criminal prosecution of defendants charged with theft of agricultural equipment, vehicles, tractors, all-terrain vehicles, fuel, chemicals, produce, livestock, and all sources of metal from open fields, farms, and ranch outbuildings.
- California Multi-Jurisdiction Methamphetamine Enforcement Team (Cal-MMET) focuses on the prosecution of narcotics cases working in conjunction with law enforcement narcotic investigation teams.
- The California Department of Insurance Fraud grants include Workers' Compensation, Automobile Insurance and Disability and Health Insurance.
- The Real Estate Fraud Prosecution Unit was statutorily created to investigate and prosecute real estate fraud crimes.
- The District Attorney is the lead County agency of the Multi-Agency Gang Enforcement Consortium (MAGEC) charged with the investigation and prosecution of gang cases.
- The Victim Restitution program ensures convicted offenders pay restitution to the victims of their criminal offenses.
- The Identity (ID) Theft Prosecution Unit prosecutes cases with a high dollar loss and/or complex cases involving multiple identity theft victims and multiple charges.
- The Consumer and Environmental Protection Unit is charged with the prosecution of cases involving fraudulent, deceptive, and illegal business practices that victimize Fresno County residents and law abiding businesses, threaten public safety, or endanger our local environment and natural resources.
- The Welfare Fraud Unit detects, investigates, and prosecutes public aid fraud thereby saving the County, State, and Federal governments' money by stopping and recovering overpayments, as well as through the deterrence of welfare fraud.
- The In-Home Supportive Services (IHSS) Fraud Unit combats fraud occurring within the IHSS program, successfully terminating ongoing payments to fraudulent operators, recovering thousands of dollars of taxpayer money, and deterring additional fraud.
- The Environmental Crime (Waste Tire) investigator works with the County Department of Public Health conducting waste tire facility inspections, investigating illegal tire disposal or stockpiling,

and surveying points of waste tire generation to ensure compliance with applicable laws and regulations.

- The Professional Standards and Administrative Units coordinate training and administration of services for all staff in the above units and the core criminal division.
- The Attendance Matters Truancy program is designed to help decrease chronic truancy, improve attendance and increase learning opportunities for Fresno Unified School District.
- The E-Referral Unit electronically receives criminal complaint packages from law enforcement agencies, thereby generating savings of staff time and/or funds for the participating agencies and District Attorney resources by allowing the Department to electronically store files.
- The Public Administrator is mandated (Probate Code Sections 7601, 7602, and 7620) to take control, protect and manage a decedent's estate that is subject to loss, injury, waste or misappropriation either when no other person or family is willing or appropriate, or when ordered to do so by the Superior Court. Public Administrator services include searching for family, making burial arrangements, identifying assets, paying creditors of the estate, and paying expenses of administration and distribution of the balance of the estate to the decedent's heirs or beneficiaries.

OVERVIEW

The FY 2017-18 Recommended Budget of \$11,619,844 represents a 4% (\$522,816) decrease in appropriations and a 3% (\$319,062) decrease in estimated revenue from the FY 2016-17 Adopted Budget primarily due to a reduction in funding from the Department of Social Services (DSS) for the Welfare Fraud program, partially offset with an increased donation from the Table Mountain Casino for the ID Theft Unit. The recommended Net County Cost (NCC) allocation to this Org (from the District Attorney's NCC allocation) represents a 9% (\$203,754) decrease from the FY 2016-17 Adopted Budget due to an increased donation from the Table Mountain Casino and changes in funding allocations to various grant programs. Staffing is recommended at 67 positions, a net decrease of 6 positions from FY 2016-17.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Based on changes to grant funding and program operations, a number of position changes are included in the Recommended Budget as follows:

- Welfare Fraud (Org 28620100) recommended at \$1,750,000 represents a 32% (\$838,966) reduction in funding from the Department of Social Services (DSS) for the FY 2017-18 Welfare Fraud program requires the elimination of one vacant Deputy District Attorney position, four (three vacant, one filled) District Attorney Investigator positions, and two vacant Legal Assistant positions assigned to the Welfare Fraud program during FY 2016-17. Due to the reduction in funding, six employees were reassigned to vacant, funded positions in other areas of the Department. Additional Welfare Fraud funding reductions are planned by DSS for FY 2018-19.
- Public Administrator (Org 28627250) recommended at \$761,262 represents a 24% (\$146,459) increase in funding primarily due to the addition of one Deputy Public Administrator position and negotiated salary and benefit adjustments.

The recommended NCC partially supports the programs of IHSS Fraud, Professional Standards and Administrative, Rural Crimes, E-Referral, OTS DUI, Disability and Health Insurance Fraud, Attendance Matters, MAGEC, Cal-MMET, Workers' Compensation Insurance Fraud, Public

Administrator, Auto Insurance Fraud and Victim Restitution as grant funding received is not sufficient to cover the full costs of the programs.

Salaries and Benefits

- Salaries and Benefits recommended at \$10,619,280 represent a 4% (\$396,299) decrease from the FY 2016-17 Adopted Budget, primarily due to reduced Welfare Fraud funding for FY 2017-18 that required the elimination of seven positions as noted earlier, partially offset with the addition of one Deputy Public Administrator position.

Recommended funding includes:

- The elimination of one vacant Deputy District Attorney position, four (three vacant effective October 9, 2017 and one filled effective January 28, 2018) District Attorney Investigator positions, and two vacant Legal Assistant positions associated with the Welfare Fraud program.
- The addition of one Deputy Public Administrator position.
- Account 6100 Regular Salaries recommended at \$5,281,441, represents a 7% (\$416,567) decrease primarily due to staffing reductions, partially offset with the addition of one Deputy Public Administrator position, and negotiated salary adjustments.
- Account 6550 Workers' Compensation Insurance Contributions recommended at \$57,223, represents a 44% (\$44,975) decrease based on claim history.
- Account 6600 Health Insurance Contributions recommended at \$541,472 represents a 16% (\$75,206) increase based on FY 2017-18 rates, partially offset with staffing reductions.

Services and Supplies

- Services and Supplies recommended at \$1,344,918 represent a 5% (\$67,507) decrease from the FY 2016-17 Adopted Budget based on planned grant activities for FY 2017-18.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$155,000, represents a 17% (\$22,500) increase based on planned MAGEC activity.
- Account 7296 Data Processing recommended at \$235,252, represents a 13% (\$33,617) decrease due to staffing reductions.
- Account 7340 Rents and Leases-Buildings recommended at \$300,271 represent a 23% (\$90,910) decrease due to funding reductions for the Welfare Fraud program.

Other Charges

- Other Charges recommended at \$105,646 represent a 36% (\$59,010) decrease from the FY 2016-17 Adopted Budget as a result of funding reductions for the Workers' Compensation grant impacting the collection of indirect (administrative overhead) costs associated with the program.

SUMMARY OF REVENUES

- Revenues recommended at \$9,453,954 represent a 3% (\$319,062) decrease from the FY 2016-17 Adopted Budget due to the reductions in funding from DSS for the Welfare Fraud program, from the OTS for the DUI program and from DOI for the Workers' Compensation grant program, partially offset with increased donations from Table Mountain Casino for the ID Theft program.
- Intergovernment Revenues-State recommended at \$373,596 represent a 24% (\$118,392) decrease primarily due to reductions in E-Referral revenues.

- Intergovernment Revenues-Federal recommended at \$622,731 represent a 15% (\$107,213) decrease due to reduced funding for the OTS DUI Alcohol and Drug Impaired Driver Vertical Prosecution program.
- Other Financing Sources recommended at \$5,818,841 represent a 12% (\$603,585) increase in Special Revenue Fund distributions primarily related to the increased donations from the Table Mountain Casino for the ID Theft unit, partially offset by the reductions in Workers' Compensation and Disability and Health Insurance Fraud programs.
- Intrafund Revenues recommended at \$2,458,786 represent a 23% (\$727,042) decrease primarily in funding for the Welfare Fraud program.

DISTRICT ATTORNEY-GRANTS - 2862

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1202	Paralegal III	1594	1	1	\$ 52,858
1203	Paralegal I	1115	-	-	-
1204	Paralegal II	1325	1	1	35,487
1209	Chief Deputy District Attorney	L	1	1	139,274
1212	Deputy District Attorney IV	3704	15	14	1,671,526
1220	Deputy District Attorney I	2260	-	-	-
1222	Senior Deputy District Attorney	3987	2	2	222,368
1260	Legal Assistant I	1027	4	4	111,530
1261	Legal Assistant II	1146	8	6	216,300
1262	Senior Legal Assistant	1410	2	2	94,066
1263	Supervising Legal Assistant	1552	1	1	51,763
1751	Deputy Public Administrator I	1592	-	1	29,202
1752	Deputy Public Administrator II	1756	2	2	105,635
1758	Investigative Technician	1330	3	3	133,163
1760	Senior District Attorney Investigator	2629	20	20	1,756,804
1793	Supervising District Attorney Investigator	3185	1	1	86,862
1802	District Attorney Investigator	2217	4	-	42,525
2293	Staff Analyst III	2195	1	1	59,817
2373	Public Administrator Manager	F	1	1	78,214
3255	Senior Accountant	2139	1	1	72,430
3260	Account Clerk III	1308	2	2	87,225
3405	Estate Property Assistant	1201	1	1	31,354
3621	Program Technician II	1522	2	2	101,483
Subtotal			73	67	\$ 5,179,886
Educational Incentive					8,590
Bilingual Skill Pay					3,000
POST					89,965
TOTAL REGULAR SALARIES					\$ 5,281,441

VACANT POSITIONS DELETED (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1212	Deputy District Attorney (28620100)	3704	-1	\$ 216,249
1261	Legal Assistant II (28620100)	1146	-2	151,119
1802	District Attorney Investigator (28620100)	2217	-3	479,698
Cost of Restoring Vacant Positions			-6	\$ 847,066

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
1751	Deputy Public Administrator I (28627250)	1592	1	\$ 50,000
Cost of Positions Recommended to Add			1	\$ 50,000

FILLED POSITIONS DELETED (Effective January 28, 2018)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
1802	District Attorney Investigator (28620100)	2217	-1	\$ 64,128
Cost of Restoring Filled Positions			-1	\$ 64,128



Human Resources (Org 1010)

**Human Resources
BUDGET 1010
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,812,761	\$ 3,012,139	\$ 3,455,542	\$ 443,403	15%
Services and Supplies	700,888	1,066,723	1,411,169	344,446	32%
Total Appropriations	\$ 3,513,649	\$ 4,078,862	\$ 4,866,711	\$ 787,849	19%
<u>Revenues</u>					
Charges For Services	\$ 964,516	\$ 1,004,295	\$ 1,214,562	\$ 210,267	21%
Miscellaneous Revenues	71,283	50,000	-	(50,000)	-100%
Other Financing Sources	-	85,641	134,587	48,946	57%
Intrafund Revenue	1,243,564	1,209,108	1,361,287	152,179	13%
Total Revenues	\$ 2,279,363	\$ 2,349,044	\$ 2,710,436	\$ 361,392	15%
<u>Net County Cost</u>	\$ 1,234,286	\$ 1,729,818	\$ 2,156,275	\$ 426,457	25%

	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)
Position Summary	31	31	31	-

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

HUMAN RESOURCES – 1010

FUNCTION

The Department of Human Resources provides centralized countywide management and administrative oversight for activities associated with human resources, labor relations, employee benefits, loss prevention training, and risk management services. Pursuant to County Ordinance Code, Chapter 2.12 and Administrative Policy Number 54, human resources are provided from a centralized perspective to ensure uniformity and consistency of services delivered and to maximize economies of scale. Individual departments, however, are responsible for human resources actions related to employee selection, development, retention, and separation, in consultation with and/or collaboration with this Department.

The Department is divided into five divisions: Administration, Employment Services, Labor Relations, Employee Benefits, and Risk Management and is managed by the Director of Human Resources. Employee Benefits, Risk Management, and Staff Development and Training are addressed in the Risk Management Internal Services Fund, Org 8925.

The Human Resources Administration Division is responsible for the administrative and business functions, budgeting, finance, strategic planning, research and development, and legislative analysis. The Employment Services Division is responsible for recruitment and examination activities, workforce reduction processes, administration of the classification and compensation program, and retention analysis, as well as for providing funding and support to the Civil Service Commission. The Labor Relations Division is responsible for labor contract negotiations, contract administration, employee grievance resolution, employment discrimination complaints, bargaining unit determination, and unfair labor practice charges.

OVERVIEW

The FY 2017-18 Recommended Budget of \$4,866,711 represents a 19% (\$787,849) increase over the FY 2016-17 Adopted Budget primarily due to an estimated increase in reimbursable recruitment and labor contract negotiation expenditures, as well as an increase to salaries and benefits costs. Revenues recommended at \$2,710,436 represent a 15% (\$361,392) increase over the FY 2016-17 Adopted Budget as a result of the related increase to reimbursable recruitment expenses charged back to user departments. Net County Cost (NCC) recommended at \$2,156,275 represents a 25% increase over the FY 2016-17 Adopted Budget and provides countywide human resources for which the Department cannot recover directly from user departments (e.g. cost of services provided to NCC departments, countywide functions not specifically identifiable to a single department, etc.). NCC includes an additional \$100,000 in carryover with the CAO's approval of 25% of projected savings from FY 2016-17.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** Human Resources will launch a Supervisory Academy for County supervisors and managers by summer 2017 with the goal of having 250 participants complete the Academy by the end of FY 2017-18.
- **Performance Metric:** Number of participants that successfully complete the Supervisory Academy.

- **Goal:** Human Resources will develop and launch a Leadership Academy to provide knowledge, resources, and tools to facilitate the development of the County's future leaders.
- **Performance Metric:** Leadership Academy will be developed and implemented during FY 2017-18.
- **Goal:** Human Resources, working collaboratively with employees, will recommend and implement health plan alternatives that include cost savings, wellness planning, and alternative health care delivery models beginning with Plan Year 2018.
- **Performance Metric:** Alternatives will be presented and implemented with minimal disruption to members and a clear wellness plan will be adopted by the end of FY 2017-18.
- **Goal:** Human Resources will focus on evaluating and streamlining processes with the goal of eliminating submission of hard copy documents, where possible. This assessment will include working with the Internal Services Department (ISD) to leverage the PeopleSoft HR/Payroll system and begin considering long-term alternatives in collaboration with the Auditor-Controller/Treasurer-Tax Collector, County Administrative Officer, and ISD Director.
- **Performance Metric:** Number of processes streamlined with the elimination of hard copy submission. Assessment and implementation of functionality in PeopleSoft HR/Payroll system and written long-term goal for system replacement.

FY 2016-17

- **Goal:** During FY 2016-17, the Department will continue to analyze processes in order to create efficiencies that will improve service to departments.
- The Department will work closely with departments regarding recruitment through quarterly meetings, evaluation, and updating job specifications to most accurately reflect the duties and the necessary knowledge, skills and abilities to attract and retain the most qualified candidates.
- **Outcome(s)/Result(s):** Quarterly meetings with the larger County departments generated more open communication and ideas to recruit more efficiently and effectively. Additionally, 82 job specifications were updated during FY 2016-17.
- The Department will formalize countywide training by conducting a formal training needs assessment garnered from feedback provided from departments and the establishment of a centralized record-keeping system for required training in FY 2017-18.
- **Outcome(s)/Result(s):** The Department completed a formal training needs assessment focused on supervisory training including an online survey and working sub-committee. The Department working with the sub-committee recommended a Supervisory Academy that will be implemented in FY 2017-18. Additionally, the Department streamlined New Employee Training, offered seven new soft-skill courses with 25 sessions to 480 participants and facilitated 3,300 employees completing the "Seconds to Survive" training in partnership with the Sheriff-Coroner's Office.
- The Department will also focus on analysis and consideration of creative health insurance plan designs that meet the needs of employees, encourage consumerism and reduce rate volatility.
- **Outcome(s)/Result(s):** Human Resources has worked closely with the County's consultant and employees on the Health Benefits Advisory Committee (HBAC) to recommend alternatives that will generate savings. These alternatives include plan design changes, marketing the Pharmacy Benefit Manager, and the creation of a three-year proposed wellness plan for the County.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$3,455,542 represent a 15% (\$443,403) increase over the FY 2016-17 Adopted Budget primarily due to salary and benefit adjustments related to step increases, departmental promotions, and increases in the retirement contribution.

Recommended funding includes:

- Staffing at the current level of 31 positions.
- Account 6100 Regular Salaries recommended at \$1,900,919 represents an 11% (\$190,096) increase over the FY 2016-17 Adopted Budget.
- Account 6400 Retirement Contribution recommended at \$1,129,995 represents a 19% (\$180,564) increase over the FY 2016-17 Adopted Budget.
- Account 6600 Health Insurance Contribution recommended at \$248,131 represents a 33% (\$61,595) increase over the FY 2016-17 Adopted Budget.

Services and Supplies

- Services and Supplies recommended at \$1,411,169 represent a 32% (\$344,446) increase over the FY 2016-17 Adopted Budget primarily due to an increase in Account 7295 Professional and Specialized Services which represents a 64% (\$380,000) increase over the FY 2016-17 Adopted Budget primarily due to an increase in pass-through costs associated with classification and compensation studies and Labor Relations negotiations.

SUMMARY OF REVENUES

- Revenues recommended at \$2,710,436, represent a 15% (\$361,392) increase over the FY 2016-17 Adopted Budget based on the following:
 - Account 5040 Other County Department Services recommended at \$1,214,562 represents a 21% (\$210,267) increase over the FY 2016-17 Adopted Budget due to estimated charges based on the projected level of services that will be provided to non-General Fund departments such as Internal Services and Enterprise Funds and external entities. Revenue from charge backs to these County departments for reimbursable costs is also a component of this revenue category.
 - Other Financing Sources, which includes Account 5957 Operating Transfers In recommended at \$134,587 represents a 57% (\$48,946) increase over the FY 2016-17 Adopted Budget, and is based on estimated Assembly Bill 109 (AB 109) Community Corrections Partnership funding of one Human Resources Analyst position that is primarily responsible for AB 109 position recruitments.
 - Account 5990 Intrafund Revenue recommended at \$1,361,287 represents a 13% (\$152,179) increase over the FY 2016-17 Adopted Budget due to estimated charges based on the projected level of services that will be provided in FY 2017-18 to General Fund departments with third-party revenue from which reimbursement for professional services provided by Human Resources staff can be recovered. Revenue from charge backs to General Fund departments for reimbursable costs is also a component of this revenue category.

HUMAN RESOURCES - 1010**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2209	Executive Assistant	1978	1	1	\$ 55,822
2235	Human Resources Technician III - Confidential	1522	3	3	149,159
2236	Human Resources Technician II - Confidential	1361	2	2	93,130
2237	Human Resources Technician I - Confidential	1232	4	4	135,118
2249	Human Resources Analyst III	2195	5	4	262,983
2250	Principal Human Resources Analyst	E	2	2	177,428
2251	Senior Human Resources Analyst	F	2	3	241,947
2252	Human Resources Analyst II	1900	3	2	103,493
2253	Human Resources Analyst I	1712	2	3	139,698
2277	Human Resources Manager	D	2	2	195,365
2334	Human Resources Business Manager	E	1	1	93,150
3126	Office Assistant I - Confidential	914	2	2	49,929
3261	Account Clerk III - Confidential	1308	1	1	43,873
8063	Director of Human Resources	B	1	1	153,345
Subtotal			31	31	\$ 1,896,440
	Cell Phone Stipend				301
	Auto Allowance				6,180
TOTAL REGULAR SALARIES					\$ 1,902,921



**ISD - Purchasing
BUDGET 0440
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 999,797	\$ 1,015,746	\$ 1,109,543	\$ 93,797	9%
Services and Supplies	124,779	124,687	155,184	30,497	24%
Total Appropriations	\$ 1,124,576	\$ 1,140,433	\$ 1,264,727	\$ 124,294	11%
<u>Revenues</u>					
Charges For Services	\$ 404,989	\$ 386,233	\$ 427,355	\$ 41,122	11%
Miscellaneous Revenues	65,536	60,000	65,000	5,000	8%
Intrafund Revenue	71,802	71,802	71,802	-	0%
Total Revenues	\$ 542,327	\$ 518,035	\$ 564,157	\$ 46,122	9%
<u>Net County Cost</u>	\$ 582,249	\$ 622,398	\$ 700,570	\$ 78,172	13%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	12	12	12	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

ISD – PURCHASING – 0440

FUNCTION

The Purchasing Division of the Internal Services Department is responsible for the acquisition of all supplies and equipment used by departments. As the County's contracting agency, the Division also assists in securing outside services required by County operations. Purchasing obtains quality goods and services through the competitive bid process. The County Surplus Property program and the Cal-Card (credit card) program are also administered by Purchasing.

OVERVIEW

The FY 2017-18 Recommended Budget appropriations of \$1,264,727 reflects an 11% (\$124,294) increase over the FY 2016-17 Adopted Budget primarily due to projected increases in personnel costs. The FY 2017-18 Recommended Budget estimated revenues of \$564,157 reflect a 9% (\$46,122) increase over the FY 2016-17 Adopted Budget primarily due to an increase in projected fees to be recovered from user departments. Net County Cost (NCC) includes an additional \$9,703 based on the Division's projected NCC carryover from FY 2016-17. The carryover is based on CAO approval for 25% of projected NCC savings from FY 2016-17.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$1,109,543 represent a 9% (\$93,797) increase over the FY 2016-17 Adopted Budget primarily due to increased salaries and the effect of increased retirement contribution rates applied to those salaries. Staffing is recommended to remain at the current level of 12 positions.

Recommended funding includes:

- Account 6400 Retirement Contribution represents a 15% (\$47,072) increase over the FY 2016-17 Adopted Budget primarily due to an increase in retirement contribution rates applied to higher projected salaries.
- Account 6600 Health Insurance represents a 22% (\$16,174) increase over the FY 2016-17 Adopted Budget primarily due to an increase in employer health insurance contributions that was implemented during FY 2016-17.

Services and Supplies

- Services and Supplies recommended at \$155,184 represent a 24% (\$30,497) increase over the FY 2016-17 Adopted Budget primarily due to an increase in Facility Operation and Maintenance charges.

Recommended funding includes:

- Account 7345 Facility Operation and Maintenance represents a 74% (\$24,730) increase over the FY 2016-17 Adopted Budget primarily due to an increase in projected building maintenance cost as assessed by ISD-Facilities Division based on actual usage and projected Divisional requests and needs.
- Account 7611 Security Services represent a 532% (\$1,819) increase over the FY 2016-17 Adopted Budget primarily to reflect actual FY 2016-17 costs and account for projected service needs.

SUMMARY OF REVENUES

- Revenues are recommended at \$564,157, a 9% (\$46,122) increase over the FY 2016-17 Adopted Budget primarily due to an increase in estimated revenue from charges for services. The Division charges for its lease service function and the increase is reflective of adjustments in the billable rate.

ISD - PURCHASING - 0440

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2220	Purchasing Manager	D	1	1	\$ 86,036
2294	Senior Staff Analyst	F	1	1	85,800
2366	Purchasing Analyst I	1712	1	1	55,949
2367	Purchasing Analyst II	1900	2	2	101,318
2368	Purchasing Analyst III	2195	1	1	61,029
3110	Office Assistant II	1027	1	1	27,581
3125	Office Assistant I	914	1	1	24,823
3631	Purchasing Technician I	1309	4	4	166,694
Subtotal			12	12	\$ 609,230
TOTAL REGULAR SALARIES					\$ 609,230



**Librarian
BUDGET 7515
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 226,593	\$ 222,096	\$ 246,762	\$ 24,666	11%
Services and Supplies	501	817	693	(124)	-15%
Other Financing Uses	<u>107,143</u>	<u>106,929</u>	<u>108,105</u>	<u>1,176</u>	1%
Total Appropriations	\$ 334,237	\$ 329,842	\$ 355,560	\$ 25,718	8%
<u>Net County Cost</u>	\$ 334,237	\$ 329,842	\$ 355,560	\$ 25,718	8%
	Budgeted <u>2015-16</u>	Current <u>2016-17</u>	Recommended <u>2017-18</u>	Increase/ (Decrease)	
Position Summary	1	1	1	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

LIBRARIAN – 7515

FUNCTION

The Librarian budget includes the salary and benefits cost of the County Librarian and the annual County General Fund Maintenance-of-Effort contribution (\$108,105) to the Library as required by the Measure B Ordinance. The County Librarian also serves as the Secretary to the County Historical Landmarks and Records Advisory Commission.

OVERVIEW

The FY 2017-18 Recommended Budget of \$355,560 represents an 8% (\$25,718) increase in Net County Cost over the FY 2016-17 Adopted Budget. No Salary Savings was used in calculating the Recommended Budget, as the County Librarian is the only position in this budget. There are no revenues in this budget. Expenditures are only those that are mandated by the Measure B Ordinance to be covered by General Fund dollars and cannot be covered by Measure B funds or other Library revenues.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$246,762 represent an 11% (\$24,666) increase over the FY 2016-17 Adopted Budget.

Recommended funding includes:

- Account 6400 Retirement Contribution represents a 22% (\$16,280) increase over the FY 2016-17 Adopted Budget based on higher retirement contribution rates.

LIBRARIAN - 7515

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
8040	County Librarian	B	<u>1</u>	<u>1</u>	\$ <u>130,311</u>
Subtotal			1	1	\$ 130,311
	Auto Allowance				<u>6,180</u>
TOTAL REGULAR SALARIES					\$ 136,491



**Probation
BUDGET 3430
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 26,101,080	\$ 29,187,955	\$ 30,805,658	\$ 1,617,703	6%
Services and Supplies	8,007,463	9,026,965	10,923,756	1,896,791	21%
Other Charges	442,494	480,000	585,000	105,000	22%
Other Financing Uses	336,505	-	-	-	0%
Total Appropriations	<u>\$ 34,887,542</u>	<u>\$ 38,694,920</u>	<u>\$ 42,314,414</u>	<u>\$ 3,619,494</u>	9%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 965,137	\$ 950,000	\$ 850,000	\$ (100,000)	-11%
Intergovernment Revenues - St	8,337,845	8,708,713	8,927,046	218,333	3%
Charges For Services	1,056,142	1,008,885	1,004,724	(4,161)	0%
Miscellaneous Revenues	245	-	-	-	0%
Other Financing Sources	16,057,879	20,333,809	22,256,016	1,922,207	9%
Intrafund Revenue	560,022	531,217	516,945	(14,272)	-3%
Total Revenues	<u>\$ 26,977,270</u>	<u>\$ 31,532,624</u>	<u>\$ 33,554,731</u>	<u>\$ 2,022,107</u>	6%
<u>Net County Cost</u>	<u>\$ 7,910,272</u>	<u>\$ 7,162,296</u>	<u>\$ 8,759,683</u>	<u>\$ 1,597,387</u>	22%

	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)
Position Summary	318	321	323	2

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PROBATION – 3430

FUNCTION

Probation is a State mandated justice system department responsible for preparing pre-sentence evaluations and providing post-sentence supervision of adult and juvenile offenders. The Department also serves as the investigative and evaluative arm of the Fresno County Superior Court. Financing for the Department's Juvenile Justice Campus (JJC) is detailed in Org 3440 its grant funded programs are detailed in Org 3432.

OVERVIEW

The FY 2017-18 Recommended Budget of \$42,314,414 represents a 9% (\$3,619,494) increase in appropriations over the FY 2016-17 Adopted Budget primarily due to increases in Health Insurance and Retirement costs and to full-year funding of contracts for services added midyear FY 2016-17 with third party revenue. Net County Cost includes an additional \$500,000 based on CAO approval of the Department's projected Net County Cost savings from FY 2016-17. The FY 2017-18 Recommended Budget represents a 6% (\$2,022,107) increase in estimated revenue over the FY 2016-17 Adopted Budget primarily due to increases in Public Safety Realignment Act of 2011 (Assembly Bill 109) funding. A 3% (\$496,083) Salary Savings was used in calculating Regular Salaries, Account 6100, with related benefits savings of \$412,346. Staffing is recommended at 323 positions, a net increase of two positions over FY 2016-17.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** Create a Quality Control/Performance Evaluation (QC/PE) Unit within the Department that will review programs, develop outcome measures where needed, and evaluate the effectiveness of programs in reducing recidivism. The Unit will also audit adult supervision cases to ensure the assessments, proper program referrals and supervision strategies are completed.
- **Performance Metric:** Develop a scope of work for the Unit, including policies and procedures. Success will be measured by the number of programs evaluated and cases audited. The plan is to evaluate all the adult probation service contracts overseen by the Department and audit up to 2% of adult supervision cases.

FY 2016-17

- **Goal:** The Probation Department was awarded the Planned Re-Entry Program (PREP) in September 2015 and it became operational late FY 2015-16. The program provides reentry services to youth committed to and released from the JJC and their families in order to prepare the youth to successfully return to their communities. The services include contracted social work and family support professionals who will prepare a case plan and work with Probation and other JJC service providers to ensure the plan addresses the needs of the youth. The overall goal is to prepare the youth to reunite with their family and reenter the community.
- **Outcome(s)/Result(s):** Based on 11 months of data, a total of 67 youth have participated in the program. The recidivism rate for those participating in the program has been at or below 15%. Approximately 90% of all applicants have been accepted into the program. Due to the historically low population at the JJC (averaging 100 youth), the pool of eligible candidates

has been smaller than originally anticipated. The PREP team has been able to assist participants and families with long-term success by helping address some of the reoccurring obstacles faced such as homelessness and food insecurities. In addition, participants are being exposed to opportunities for career development like college tours and other self-care coping techniques, gardening being one. Further, participants have reached milestones like achieving a high school diploma, earning welding certifications, or starting college online through Fresno City College. In addition, upon successfully completing the program and being released from custody, some of the PREP participants have become gainfully employed with career-oriented employment.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$30,805,658 represent a 6% (\$1,617,703) increase over the FY 2016-17 Adopted Budget primarily due to increases in Health Insurance and Retirement costs. Staffing is recommended at 323 positions, a net increase of two positions over FY 2016-17.

Recommended funding includes:

- The addition of one Deputy Probation Officer and one Program Technician funded with Community Corrections Performance Incentive (SB 678) funds. The additions will be part of a QC/PE Unit that will help ensure programs are meeting the needs of probationers and contract outcome measures and requirements. The Unit will also review probation cases to ensure proper program referrals. A Probation Services Manager was added at the end of FY 2016-17 to oversee this Unit.
- Account 6400 Retirement Contribution represents a 10% (\$893,887) increase based on rates for FY 2017-18.
- Account 6600 Health Insurance represents a 29% (\$561,433) increase based on rates for FY 2017-18.

Services and Supplies

- Services and Supplies recommended at \$10,923,756 represent a 21% (\$1,896,791) increase over the FY 2016-17 Adopted Budget primarily due to contracts for services added midyear FY 2016-17 funded with third party revenue and increases in data processing charges.

Recommended funding includes:

- Account 7039 Mobile Communications represent a 33% (\$77,716) decrease based on rates for FY 2017-18.
- Account 7295 Professional and Specialized Services represent a 24% (\$1,035,825) increase primarily due to full-year costs for contracts added during FY 2016-17. These contracts are all funded with third party revenue. In addition, \$181,439 (\$120,000 one-time and \$61,439 on-going costs) is included for Lexipol policy and procedure services.
- Account 7296 Data Processing represents a 30% (\$570,296) increase based on rates for FY 2017-18 and transferring costs for contracted services to this account that were previously budgeted in Account 7295 in FY 2016-17.
- Account 7345 Facility Operations and Maintenance represents a 16% (\$84,097) increase based on past operations/maintenance costs and rates for FY 2017-18.

- Account 7385 Small Tools and Instruments represent a 133% (\$332,200) increase due to the need to provide furnishings for leased facilities replacing the 10th Street facility that is in the process of being sold.

Other Charges

- Other Charges recommended at \$585,000 represent a 22% (\$105,000) increase over the FY 2016-17 level based on estimated charges by the State for housing Department of Juvenile Justice (DJJ) placements as ordered by the Fresno County Superior Court. The annual cost per bed for DJJ placement is \$24,000.

SUMMARY OF REVENUES

- Revenues recommended at \$33,554,731, represent a 6% (\$2,022,107) increase over the FY 2016-17 Adopted Budget primarily due to increases in Assembly Bill 109 funding to cover increases in costs for positions and contracts in the Assembly Bill 109 program. Significant changes by specific revenue source are noted below.
 - Fines, Forfeitures and Penalties represent a 11% (\$100,000) decrease based on actual receipts for the collection of Adult Offender Work Program fees.
 - Other Financing Sources represent a 9% (\$1,922,207) increase primarily due to an increase in Assembly Bill 109 funding resulting from cost increases for staff within this program and contracts for the cities that have police officers assigned to the Assembly Bill 109 Adult Compliance Team.

PROBATION - 3430

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	2428	17	17	\$ 1,364,638
2005	Deputy Probation Officer IV	2110	58	58	4,022,617
2007	Deputy Probation Officer III	1910	62	62	3,531,005
2010	Deputy Probation Officer II	1694	21	21	989,303
2015	Deputy Probation Officer I	1431	40	41	1,552,967
2023	Juvenile Correctional Officer II	1661	1	1	55,397
2040	Assistant Chief Probation Officer	C	1	1	117,556
2042	Probation Administrative Division Director	D	1	1	94,639
2045	Probation Division Director	D	3	3	283,918
2065	Probation Technician I	1151	21	21	639,511
2066	Probation Technician II	1293	12	12	486,224
2212	Systems & Procedures Analyst III	2319	1	1	75,086
2240	Senior Systems & Procedures Analyst	2596	1	1	84,054
2291	Staff Analyst I	1712	1	1	47,535
2292	Staff Analyst II	1900	2	2	100,842
3010	Chief Office Assistant	1689	2	2	92,921
3070	Supervising Office Assistant	1528	6	6	279,315
3080	Office Assistant III	1146	28	28	978,095
3110	Office Assistant II	1027	9	9	249,005
3125	Office Assistant I	914	13	13	312,790
3142	Administrative Assistant I	1146	1	1	29,909
3161	Administrative Assistant III - Confidential	1410	1	1	47,033
3166	Executive Secretary - Confidential	1559	1	1	50,186
3203	Account Clerk I	1062	2	2	54,270
3210	Accountant I	1599	1	1	43,867
3255	Senior Accountant	2139	2	2	142,673
3260	Account Clerk III	1308	1	1	40,272
3262	Supervising Accountant	2378	1	1	78,940
3620	Program Technician I	1361	2	3	94,842
3622	Program Technician I - Confidential	1361	2	2	72,260
3623	Program Technician II - Confidential	1522	1	1	50,747
3624	Supervising Program Technician - Confidential	1683	1	1	50,040
3704	Information Technology Analyst I	1588	1	1	41,450
3707	Information Technology Analyst IV	2455	3	3	236,391
8085	Chief Probation Officer	FLAT	1	1	145,818
Subtotal			321	323	\$ 16,536,116
Auto Allowance					6,180
Bilingual Skill Pay					16,802
Salary Savings (3%)					(496,083)
TOTAL REGULAR SALARIES					\$ 16,063,015

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2015	Deputy Probation Officer I	1431	1	\$ 50,840
3620	Program Technician I	1361	1	42,324
Cost of Positions Recommended to Add			2	\$ 93,164



Probation-Grants (Org 3432)

**Probation - Grants
BUDGET 3432
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,814,493	\$ 2,131,113	\$ 2,948,011	\$ 816,898	38%
Services and Supplies	108,395	434,763	765,020	330,257	76%
Total Appropriations	<u>\$ 1,922,888</u>	<u>\$ 2,565,876</u>	<u>\$ 3,713,031</u>	<u>\$ 1,147,155</u>	45%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 353,156	\$ 361,133	\$ 361,133	\$ -	0%
Intergovernment Rev-Federal	988,673	1,511,633	2,546,328	1,034,695	68%
Miscellaneous Revenues	-	14,000	14,000	-	0%
Other Financing Sources	88,981	96,998	208,844	111,846	115%
Intrafund Revenue	295,155	378,084	380,308	2,224	1%
Total Revenues	<u>\$ 1,725,964</u>	<u>\$ 2,361,848</u>	<u>\$ 3,510,613</u>	<u>\$ 1,148,765</u>	49%
<u>Net County Cost</u>	\$ 196,924	\$ 204,028	\$ 202,418	\$ (1,610)	-1%

	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)
Position Summary	25	30	30	-

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PROBATION – GRANTS – 3432

FUNCTION

The Probation-Grants budget contains recommended appropriation for seven programs funded by State and Federal grants.

OVERVIEW

The FY 2017-18 Recommended Budget appropriations of \$3,713,031 represent a 45% (\$1,147,155) increase over the FY 2016-17 Adopted Budget. Recommended revenues of \$3,510,613 represent a 49% (\$1,148,765) increase over the FY 2016-17 Adopted Budget. The increase in appropriations and revenues are due to increased funding for the James Rowland Crime Victim Assistance Center and the award of the Victim Witness Gap grant in FY 2016-17. Net County Cost (NCC) of \$202,418 represents a 1% (\$1,610) decrease from the FY 2016-17 Adopted Budget. Staffing is recommended at 30 positions, the same as the prior year.

SUMMARY OF CAO RECOMMENDATIONS

Grant Programs

James Rowland Crime Victim Assistance Center (\$1,586,391)

Grant Funds:\$1,428,485..... County Match: \$157,906

James Rowland Crime Victim Assistance Center provides services to victims of violent crimes including coordination of psychiatric, legal, medical, and crisis intervention services and assists victims in completing State indemnification applications. The recommended estimated revenue is a 47% (\$458,421) increase over the FY 2016-17 Adopted Budget. This program funds one Probation Services Manager, three Senior Victim Witness Advocates, nine Victim Witness Advocates, and one Office Assistant positions. In addition, the grant funds 85% of one Program Technician position.

Elder Abuse Program (\$219,212)

Grant Funds:\$175,000..... County Match: \$44,212

The Elder Abuse Program provides services to victims of elder abuse including coordination of psychiatric, legal, medical, and crisis intervention services. The grant is a fixed amount (\$175,000) and any cost above the grant amount is NCC. The recommended funding represents a 30% (\$10,147) increase in NCC over the FY 2016-17 Adopted Budget. This program funds two Victim Witness Advocate positions and 15% of one Program Technician position.

Post-Conviction Drug Court (PCDC) (\$380,308)

Grant Funds:\$380,308..... County Match: None

PCDC is a multi-agency effort to provide sentencing alternatives for drug offenders to reduce recidivism. The recommended funding is a less than 1% (\$2,224) increase over the FY 2016-17 Adopted Budget. This program is funded with Drug Partnership grant funds available through the Department of Behavioral Health and funds two Deputy Probation Officers, one Office Assistant, and one Probation Technician positions.

Victim Services Gap Program (\$660,950)

Grant Funds:\$660,950..... County Match: None

The Victim Services Gap Program provides services to crime victims to meet their needs, including those that reside in rural areas to minimize the effects of trauma of crime, to facilitate emotional

recovery, and when applicable, to assist the victim with State compensation. The goal of the program is to extend services to rural crime victims, provide immediate and extended housing, and accessible victim transportation. The program is supported with grant funds of \$571,775 and Victim Emergency funds of \$89,175. This grant started during FY 2016-17.

Office of Traffic Safety Intensive Probation Supervision for High-Risk Felony and Repeat DUI Program (OTS) (\$354,901)

Grant Funds:\$354,901..... County Match: None

The OTS Program provides for intensive supervision of repeat DUI offenders. The FY 2017-18 recommended funding of \$354,901 is a 7% (\$24,046) increase over the FY 2016-17 Adopted Budget. The OTS Program improves collaboration and information sharing between law enforcement agencies and the Probation Department and enhances the ability to arrest probationers identified with outstanding warrants, violations of probation, and who are a danger to the community. This program funds two Deputy Probation Officers and one Probation Technician positions.

Probation Specialized Supervision Program (\$219,669)

Grant Funds:\$219,669..... County Match: None

The Probation Specialized Supervision Program provides for intensive supervision of high risk offenders convicted of a violent crime related to domestic violence, sexual assault, dating violence, and/or stalking. The FY 2017-18 recommended funding of \$219,669 is a 12% (\$22,671) increase over the FY 2016-17 Adopted Budget. The grant funds one Deputy Probation Officer and one Victim Advocate positions. The Deputy Probation Officer provides intensive supervision and the Victim Advocate engages victims to minimize further trauma to them and their families by providing protection and referrals to supportive services and counseling. The program is supported with grant funds of \$100,000 and Community Corrections Performance Incentive (Senate Bill 678) funds of \$119,669. Senate Bill 678 provides funding from the State to counties based on the costs avoided by the Department of Corrections and Rehabilitation due to a reduction in the percentage of adult probationers sent to prison from counties for a probation failure.

Planned Re-Entry Program (\$291,300)

Grant Funds:\$291,300..... County Match: None

The Planned Re-Entry Program (PREP) provides re-entry services to youth committed to and released from the Juvenile Justice Campus (JJC) and their families in order to prepare the youth to successfully return to their communities. The services include contracted social work and family support professionals who will prepare a case plan and work with Probation and other JJC service providers to ensure the plan addresses the needs of the youth with an overall goal of preparing the youth to reunite with their family and reenter the community.

Salaries and Benefits

- Salaries and Benefits represent a 38% (\$816,898) increase over the FY 2016-17 Adopted Budget primarily due to additional positions added during FY 2016-17 for the Crime Victim Assistance Center and the new Victim Services Gap Program. Staffing is recommended at 30 positions, no change from the prior year.

Services and Supplies

- Services and Supplies represent a 76% (\$330,257) increase over the FY 2016-17 Adopted Budget primarily due to full-year funding for contracted services associated with the Victim Services Gap Program.

SUMMARY OF REVENUES

- Revenues recommended at \$3,510,613, represent a 49% (\$1,148,765) increase over the FY 2016-17 Adopted Budget due to increased funding for the James Rowland Crime Victim Assistance Center and the award of the Victim Witness Gap grant in FY 2016-17.
- Intergovernmental Revenues–Federal represent a 68% (\$1,034,695) increase over the FY 2016-17 Adopted Budget due to the addition of the Victim Services Gap Program and additional funding for the Crime Victim Assistance Center.
- Other Financing Sources represent a 115% (\$111,846) increase over the FY 2016-17 Adopted Budget. The increase is primarily due to the Victim Emergency funds (\$89,175) used to fund the Victim Services Gap grant awarded in FY 2016-17.

PROBATION - GRANTS - 3432

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	2428	1	1	80,978
2005	Deputy Probation Officer IV	2110	5	5	351,834
2007	Deputy Probation Officer III	1910	1	1	57,925
2033	Victim-Witness Advocate	1436	16	16	666,380
2034	Senior Victim-Witness Advocate	1580	2	2	95,929
2065	Probation Technician I	1151	1	1	34,921
2066	Probation Technician II	1293	1	1	31,282
3080	Office Assistant III	1146	2	1	38,214
3125	Office Assistant I	914	-	1	23,864
3621	Program Technician II	1522	1	1	50,747
Subtotal			30	30	\$ 1,432,074
Bilingual Skill Pay					1,200
TOTAL REGULAR SALARIES					\$ 1,433,274



Probation – Juvenile Justice Campus (Org 3440)

**Probation - Juvenile Justice Campus
BUDGET 3440
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 28,785,207	\$ 30,786,707	\$ 32,040,845	\$ 1,254,138	4%
Services and Supplies	5,622,780	6,090,621	6,147,925	57,304	1%
Total Appropriations	\$ 34,407,987	\$ 36,877,328	\$ 38,188,770	\$ 1,311,442	4%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 8,597,874	\$ 8,802,659	\$ 8,628,989	\$ (173,670)	-2%
Intergovernment Revenues - Fed	-	-	346,000	346,000	100%
Charges For Services	61,111	60,000	68,000	8,000	13%
Miscellaneous Revenues	470	-	-	-	0%
Other Financing Sources	9,287,957	9,767,449	10,190,040	422,591	4%
Total Revenues	\$ 17,947,412	\$ 18,630,108	\$ 19,233,029	\$ 602,921	3%
<u>Net County Cost</u>	\$ 16,460,575	\$ 18,247,220	\$ 18,955,741	\$ 708,521	4%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	296	297	297	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PROBATION – JUVENILE JUSTICE CAMPUS – 3440

FUNCTION

The Juvenile Justice Campus (JJC) Division of the Probation Department provides facilities for the detention, control, and commitment of juveniles pursuant to California State Juvenile Court law and Department of Juvenile Justice standards as inspected by the Board of State and Community Corrections. Programs provided at the state-of-the-art JJC include substance abuse for males and females, female gender specific treatment, and pre-adolescent treatment. In addition, the “Thinking for a Change” program has been integrated throughout the Campus. “Thinking for a Change” is a 22 module cognitive interactive decision making process involving correctional staff and youth. Various other programs, such as mentoring and arts, continue to be enhanced to provide juveniles a wide range of opportunities to improve their overall social and living skills.

OVERVIEW

The FY 2017-18 Recommended Budget of \$38,188,770 represents a 4% (\$1,311,442) increase in appropriations over the FY 2016-17 Adopted Budget. The FY 2017-18 Recommended Budget represents a 3% (\$602,921) increase in estimated revenue over the FY 2016-17 Adopted Budget primarily due to increases in 2011 Realignment revenue resulting from available Fund Balance. A 6% (\$913,857) Salary Savings was used in calculating Regular Salaries, Account 6100, with related benefits savings of \$770,015. Staffing is recommended at 297 positions, the same level as FY 2016-17. Funding for a total of 390 beds is included in the FY 2017-18 Recommended Budget, which is the same as FY 2016-17.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$32,040,845 represent a 4% (\$1,254,138) increase over the FY 2016-17 Adopted Budget primarily due to increases in retirement and health insurance contributions, and negotiated salary increases. Staffing is recommended at 297 positions, which is same as the current year.

Recommended funding includes:

- Account 6200 Extra-Help represents a 22% (\$100,000) decrease based on FY 2016-17 actual usage.
- Account 6310 Overtime Due to a Holiday represents a 19% (\$92,500) decrease based on FY 2016-17 actual usage.
- Account 6350 Unemployment Insurance represents a 28% (\$7,920) decrease from FY 2016-17 based on past claim history and FY 2017-18 rates.
- Account 6400 Retirement Contribution represents a 12% (\$960,426) increase based on rates for FY 2017-18.
- Account 6550 Workers’ Compensation Contribution represents a 12% (\$168,451) decrease based on rates for FY 2017-18.
- Account 6600 Health Insurance represents a 19% (\$354,548) increase based on rates for FY 2017-18.

SUMMARY OF REVENUES

- Revenues recommended at \$19,233,029, represent a 3% (\$602,921) increase over the FY 2016-17 Adopted Budget primarily due to the use of additional 2011 Realignment revenue based on available Fund Balance.
- Intergovernment Revenues-Federal represents a 100% (\$346,000) increase over the FY 2016-17 Adopted Budget due to the budgeting of School Lunch Program revenue that was previously budgeted in Intergovernment Revenues–State in the prior year.
- Other Financing Sources represent a 4% (\$422,591) increase over the FY 2016-17 Adopted Budget primarily due to the use of 2011 Realignment revenues (including the use of carryover funds) for Enhancing Law Enforcement Activities and Juvenile Justice programs in FY 2017-18.

PROBATION - JUVENILE JUSTICE CAMPUS - 3440

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	2428	4	4	\$ 323,911
2005	Deputy Probation Officer IV	2110	1	1	70,367
2007	Deputy Probation Officer III	1910	1	1	63,771
2021	Supervising Juvenile Correctional Officer	2204	16	16	1,077,439
2022	Senior Juvenile Correctional Officer	1914	45	45	2,837,618
2023	Juvenile Correctional Officer II	1661	146	146	7,894,401
2025	Juvenile Correctional Officer I	1357	51	51	1,874,277
2045	Probation Division Director	D	2	2	189,279
3070	Supervising Office Assistant	1528	1	1	50,988
3080	Office Assistant III	1146	1	1	36,592
3110	Office Assistant II	1027	1	1	27,485
3125	Office Assistant I	914	3	3	71,590
3161	Administrative Assistant III - Confidential	1410	2	2	94,066
3420	Stock Clerk I	852	1	1	22,875
3432	Supervising Stock Clerk	1423	1	1	47,460
3440	Stock Clerk II	960	1	1	31,938
5027	Dietary Aide I	856	4	4	46,330
5028	Dietary Aide II	905	2	2	55,074
5029	Dietary Aide III	965	3	3	92,905
5052	Senior Maintenance Janitor	1101	1	1	30,215
5055	Janitor	937	7	7	203,541
5130	Washer	886	3	3	88,828
Subtotal			297	297	\$ 15,230,950
Holiday Pay					194,980
Shift Differential					258,214
Bilingual Skill Pay					18,072
Salary Savings (6%)					(913,857)
TOTAL REGULAR SALARIES					\$ 14,788,359



Public Defender (Org 2880)

**Public Defender
BUDGET 2880
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 11,897,586	\$ 13,472,084	\$ 14,474,972	\$ 1,002,888	7%
Services and Supplies	1,508,420	1,825,721	1,857,791	32,070	2%
Other Financing Uses	16,668	-	21,000	21,000	100%
Capital Assets	-	20,000	40,000	20,000	100%
Total Appropriations	<u>\$ 13,422,674</u>	<u>\$ 15,317,805</u>	<u>\$ 16,393,763</u>	<u>\$ 1,075,958</u>	7%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 121,729	\$ 162,124	\$ 190,000	\$ 27,876	17%
Charges For Services	1,242,760	1,170,844	175,000	(995,844)	-85%
Miscellaneous Revenues	25,000	25,000	-	(25,000)	-100%
Other Financing Sources	1,662,158	1,783,161	2,042,865	259,704	15%
Intrafund Revenue	356,454	475,333	406,207	(69,126)	-15%
Total Revenues	<u>\$ 3,408,101</u>	<u>\$ 3,616,462</u>	<u>\$ 2,814,072</u>	<u>\$ (802,390)</u>	-22%
<u>Net County Cost</u>	\$ 10,014,573	\$ 11,701,343	\$ 13,579,691	\$ 1,878,348	16%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	111	113	120	7	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PUBLIC DEFENDER - 2880

FUNCTION

Pursuant to the Sixth Amendment to the Constitution of the United States, all indigent persons charged with a criminal offense where their liberty is placed in jeopardy are entitled to legal counsel. The Public Defender is the primary source for court appointed counsel, and as such is a critical and integral part of the criminal justice system. The Public Defender counsels appointed clients of their legal rights, investigates their cases, secures witnesses, and defends the client's interest before the court. The Public Defender services are mandated by the California Government and Civil Codes as well as those defined by judicial decree.

OVERVIEW

The FY 2017-18 Recommended Budget of \$16,393,763 reflects an increase of 7% (\$1,075,958) over the FY 2016-17 Adopted Budget. The Net County Cost includes an additional \$108,435, which is based on CAO approval for 25% of the Department's projected Net County Cost savings from FY 2016-17. The recommended staffing level reflects an increase of seven positions over FY 2016-17. The seven additional positions include three Defense Attorneys, one Paralegal, one Systems and Procedures Analyst, and two Defense Social Workers. The Recommended Budget reflects a 22% decrease (\$802,390) in estimated revenue from the FY 2016-17 Adopted Budget. A Salary Savings of 3% (\$248,808) was used in calculating the Regular Salaries, Account 6100, with related benefits savings of \$191,846.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** Implementation of system interfaces between the Judicial Case Activity Tracking System – Defender Version (JCATS) with justice partner systems and other County agencies, while also incorporating the installation of a document scanning system. Implementation of the system interfaces will advance the Department's goal to become digital allowing the Department to directly receive and store digital copies of discovery, court and probation materials with the data accessible from any location. Implementation of the interfaces will further provide for the more direct automated entry of data into JCATS, thereby reducing the need for manual entry and allowing the Department to more effectively use data entry staff. Combined with the implementation of the document scanning system, existing data staff will begin the process of digitizing and storing current cases.
- **Performance Metric:** Number of justice partners systems with implemented interfacing, and percentage of current cases fully digitized.

FY 2016-17

- **Goal:** Fully implement upgrade to existing case management system. The improved JCATS will provide a modernized more reliable and flexible web-based case management system. The upgraded system will continue to provide the ability to enter, calendar, review and track all criminal and civil cases appointed to the Public Defender as well as generate subpoenas, investigation requests, motions, enter billable time and record training. In addition, the new interface will simplify data entry and improve work performance while providing an ad hoc reporting module capable of extracting and providing data reports as needed. The improved system will be fully capable of integrating with all mobile platforms needed to access the

system from the field or courtroom and will provide a platform to build future interfaces with justice partners and court systems to exchange data in furtherance of the Departmental goal to become fully digital and paperless

- **Outcome(s)/Result(s):** The improved Next Generation JCATS, is in the preliminary testing phase and is anticipated to be fully functional by the end of July 2017. JCATS uses a streamlined web based interface designed to operate on any portable or stationary equipment. JCATS incorporates an advanced analytics page for generating ad hoc reports, improving upon the current reporting abilities. Once functional, this platform will be available to build interfaces with justice partner systems to exchange data in furtherance of the Departmental goal to become digital and paperless.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Dependency Court Contract

The Department has provided legal services to the Fresno County Superior Court for representation of clients in their Juvenile Dependency courts for thirty years. In December 2016, the Court released a Request for Proposal for these services and opted for an outside vendor. The contract for these services expired June 30, 2017. Two Defense Attorneys and one Legal Assistant funded through the contract will be transferred to vacant positions within the Department.

Community Corrections Partnership

In July 2016, the Community Corrections Partnership approved the addition of a Paralegal to the District Attorney-Public Defender Proposition 47 Case Processing Program to address the pending backlog and additional influx of Prop 47 cases into the court system.

In May 2017, the Community Corrections Partnership approved the creation of a Social Worker Unit to include two Defense Social Workers within the Public Defender Office. The purpose of the Unit is to help clients achieve increased responsibility and sufficiency through addressing housing, employment, education, life skills, and support system needs, as well as linking clients with community resources, including mental health and substance abuse treatment.

Department Reorganization

Included in the Recommended Budget is a staffing reorganization, which includes seven new positions and the conversion of existing positions to higher levels to address the immediate and long-term goals of the office.

The recommended new positions are as follows: two Defense Social Workers; three Defense Attorneys; one Paralegal; and one Systems and Procedures Analyst. The reorganization also includes adding positions in combination without increasing the overall number of positions as follows: two Chief Defense Attorneys; one Senior Defense Attorney; one Chief Defense Investigator; one Senior Defense Investigator; three Senior Legal Assistants; and the conversion of the Senior Accountant to Business Manager.

Salaries and Benefits

- Salaries and Benefits recommended at \$14,474,972 represent a 7% (\$1,002,888) increase over the FY 2016-17 Adopted Budget. This includes a recommended 120 positions, an increase of seven positions over FY 2016-17.

Recommended funding includes:

- Account 6100 Regular Salaries represents a 3% (\$205,564) increase over the FY 2016-17 Adopted Budget due to salary increases and additional staffing.

- Account 6200 Extra-Help represents a 67% (\$53,238) increase over the FY 2016-17 Adopted Budget due to salary increases for three Defense Attorneys, and starting a new program for Post Bar Clerks to work part-time conducting legal research, filing motions, and assisting in court with arraignments and court hearings.
- Account 6400 Retirement Contribution reflects an increase of 13% (\$550,132) over the FY 2016-17 Adopted Budget due to an overall increase in FY 2017-18 rates.
- Account 6600 Health Insurance Contribution reflects an increase of 28% (\$197,101) over the FY 2016-17 Adopted Budget based on rates for FY 2017-18.

Operating Transfers for Capital Assets

- Account 7910 Operating Transfers Out recommended at \$21,000 represents a 100% increase over the FY 2016-17 Adopted Budget to purchase one vehicle due to the addition staff and associated training.

Capital Assets

- Account 8500 Intangible represents a 100% (\$20,000) increase over the FY 2016-17 Adopted Budget to account for the upgrade of the JCATS and to budget for maintenance fees as stipulated in the contract with the vendor, Canyon Solutions.

SUMMARY OF REVENUES

- Revenues recommended at \$2,814,072, represent a 22% (\$802,390) decrease from FY 2016-17 Adopted Budget predominately due to the loss of the Dependency contract with the local Superior Court.
 - Intergovernmental Revenues are recommended at \$190,000, a 17% (\$27,876) increase over the FY 2016-17 Adopted Budget, primarily due to an increase in estimated Penal Code 4750 cases (representation for in-custody crimes).
 - Charges for Services are recommended at \$175,000, an 85% (\$995,844) decrease from the FY 2016-17 Adopted Budget, primarily due to the expiration of the Dependency Court contract.
 - Other Financing Sources are recommended at \$2,042,865, a 15% (\$259,704) increase over the FY 2016-17 Adopted Budget, primarily due to an increase in Public Safety Realignment Act of 2011 (Assembly Bill 109) funds.
 - Intrafund Revenues are recommended at \$406,207, a 15% (\$69,126) decrease from the FY 2016-17 Adopted Budget, primarily due to a \$75,000 decrease in the estimated reimbursement requirement for the 987.9 death penalty cases from the Indigent Defense Fund.

PENDING FACTORS

Interfacing with Justice Partners: An estimate of the length of time required to develop middleware and link the Public Defender's case management system with the justice partners (Court, District Attorney, Probation, and the Revenue Collections Unit), will not be available until interfacing is underway with the first partner.

Clean Slate Program: The Department applied to various sources for funding an Attorney and Paralegal positions along with the requisite supplies to run a Clean Slate Program beginning in FY 2017-18. This program would provide services to help people "clean up" their criminal records in order to reduce barriers to housing, education, and job opportunities. An Attorney would assist clients in determining their eligibility for post-conviction relief, prepare court documents, and provide court filing assistance for Expungements, Certificates of Rehabilitation, and other types of record clearance.

The California Endowment has agreed to fund part of the program for one year at \$100,000 with official notice pending. Further funding of the program from a partnership grant with Fresno Economic Opportunities Commission is currently in review.

Proposition 57

The Parole, Early Release and Juvenile Trial Reform Initiative passed on the California ballot on November 8, 2016, which includes major components to improve the juvenile and adult criminal justice systems:

Propositions 57 requires judges rather than prosecutors, to determine whether juveniles charged with certain crimes should be tried in juvenile or adult court. Currently the Department has litigated one juvenile case that was recently transferred to adult court and one current case still being litigated in the juvenile court. Both cases have required the services of legal expert testimony. Although the Department has budgeted monies for experts in general, it is unknown at this time the number of cases that the Department will be appointed to defend given their complexity and seriousness of charges. The Department will monitor these expenses.

As of July 1, 2017, a parole consideration process went into effect for non-violent offenders. Non-violent offenders, as defined by California Penal Code, who have served the full term for their primary criminal offense and who demonstrate that they should no longer be considered a current threat to public safety. As of the beginning of 2016, there were approximately 25,000 nonviolent state felons that could seek early release and parole under the proposed initiative. The District Attorney estimates approximately 1300-1400 nonviolent state offenders are eligible for release in Fresno County. As a result, there could be an increase of Post Release Community Supervision and Parole cases added to the Department's existing workload that would require additional staffing needs.

PUBLIC DEFENDER - 2880**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0267	Assistant Public Defender	L	1	1	\$ 153,196
1202	Paralegal III	1594	1	1	41,569
1203	Paralegal I	1115	5	7	204,702
1208	Chief Defense Attorney	L	3	5	686,623
1240	Defense Attorney I	1965	9	15	771,937
1241	Defense Attorney II	2512	22	21	1,486,176
1242	Defense Attorney III	3015	5	6	449,417
1243	Defense Attorney IV	3528	20	13	1,365,810
1245	Senior Defense Attorney	3797	7	8	984,264
1260	Legal Assistant I	1027	9	9	260,077
1261	Legal Assistant II	1146	10	7	224,098
1262	Senior Legal Assistant	1410	0	3	98,949
1263	Supervising Legal Assistant	1552	3	3	134,273
1764	Defense Investigator I	1803	4	4	213,476
1765	Defense Investigator II	2183	10	8	517,704
1766	Senior Defense Investigator	2697	1	2	151,386
1798	Chief Defense Investigator	D	-	1	82,514
2209	Executive Assistant	1978	1	1	62,901
3255	Senior Accountant	2139	1	-	-
2375	Public Defender Business Manager	E	-	1	70,054
1982	Defense Social Worker III	1833	-	1	35,907
1980	Defense Social Worker I	1480	-	1	28,175
2213	Systems and Procedures Analyst II	1621	-	1	49,479
8088	Public Defender	B	1	1	175,155
Subtotal			113	120	\$ 8,247,842
	Auto Allowance				6,180
	Criminal Law Specialists Incentives				30,690
	Bilingual Skill Pay				8,872
	Salary Savings (3%)				(248,808)
TOTAL REGULAR SALARIES					\$ 8,044,776

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2375	Public Defender Business Manager	E	1	\$ 119,888 *
1208	Chief Defense Attorney	L	2	483,799 *
1245	Senior Defense Attorney	3797	1	214,965 *
1798	Chief Defense Investigator	D	1	154,945 *
1766	Senior Defense Investigator	2697	1	142,068 *
1262	Senior Legal Assistant	1410	3	189,329 *
1240	Defense Attorney I	1965	3	204,857
1203	Paralegal I	1115	1	43,903
2213	Systems and Procedures Analyst II	1621	1	87,068
1980	Defense Social Worker I	1480	1	55,696
1982	Defense Social Worker III	1833	1	68,730
	Cost of Positions Recommended to Add		16	\$ 1,765,248

*Denotes conversion in combination with series, no additional position allocated



**Department of Public Health
BUDGET 5620
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 36,477,935	\$ 41,127,022	\$ 45,705,702	\$ 4,578,680	11%
Services and Supplies	37,942,184	44,007,803	55,141,098	11,133,295	25%
Other Financing Uses	665,627	179,000	254,400	75,400	42%
Capital Assets	303,586	-	52,000	52,000	100%
Total Appropriations	<u>\$ 75,389,332</u>	<u>\$ 85,313,825</u>	<u>\$ 101,153,200</u>	<u>\$ 15,839,375</u>	19%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 101,226	\$ 110,000	\$ 155,813	\$ 45,813	42%
Fines, Forfeitures & Penalties	1,900	-	-	-	0%
Rev From Use of Money & Prop	58	-	-	-	0%
Intergovernment Revenues - St	7,468,452	5,449,069	9,318,033	3,868,964	71%
Intergovernment Rev-Federal	16,029,678	19,790,719	25,755,825	5,965,106	30%
Charges For Services	7,740,812	11,019,060	9,847,333	(1,171,727)	-11%
Miscellaneous Revenues	371,428	306,000	371,400	65,400	21%
Other Financing Sources	39,536,476	44,418,613	51,497,638	7,079,025	16%
Intrafund Revenue	1,742,305	1,941,876	1,696,081	(245,795)	-13%
Total Revenues	<u>\$ 72,992,335</u>	<u>\$ 83,035,337</u>	<u>\$ 98,642,123</u>	<u>\$ 15,606,786</u>	19%
<u>Net County Cost</u>	\$ 2,396,997	\$ 2,278,488	\$ 2,511,077	\$ 232,589	10%
	<u>Budgeted 2015-16</u>	<u>Current 2016-17</u>	<u>Recommended 2017-18</u>	<u>Increase/ Decrease</u>	
Position Summary	394	404	404	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PUBLIC HEALTH – 5620

FUNCTION

The mission of the Department of Public Health is to promote, preserve, and protect the health of the community. The Department serves four essential public health functions: health care, community health, environmental health, and emergency preparedness and response. These functions are carried out through services provided in six divisions: Children’s Medical Services, Emergency Medical Services, Community Health, Environmental Health, Public Health Nursing, and Correctional Health, which is administered through a contract with Corizon Health, Inc. The Department also funds the County’s Office of Emergency Services, the Operational Area Lead Agency, the contract with Fresno Humane Animal Services to provide animal pound, quarantine services, and leash law enforcement, and the Office of Policy, Planning and Communication whose goals include promoting a healthy lifestyle for individuals and communities.

OVERVIEW

The FY 2017-18 Recommended Budget of \$101,153,200 represents a 19% (\$15,839,375) increase over the FY 2016-17 Adopted Budget primarily due to increased staffing, a low vacancy rate, and increased contract costs for jail medical services. Revenues recommended at \$98,642,123 represent a 19% (\$15,606,786) increase over the FY 2016-17 Adopted Budget resulting from use of Fund Balance from 1991 Realignment, use of Fund Balance from Special Revenue Funds, and increases to grant revenues. Net County Cost recommended at \$2,511,077 represents a 10% (\$232,589) increase over the FY 2016-17 Adopted Budget for the Fresno Humane Animal Services and Corizon Health, Inc. contracts, which are not revenue or Realignment offset. Recommended salaries represent a Salary Savings of 1% (\$247,382). Staffing is recommended at the current level of 404 positions.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** Develop and implement the Public Health Laboratory strategic plan.
- **Performance Metric:** July 2017 – Review and assess existing capacity of the Public Health Laboratory.
- September 2017 – Conduct a long-term needs assessment for laboratory services to support public health and communicable disease issues throughout the County.
- November 2017 – Present the strategic plan to the Board of Supervisors and finalize the action plan.
- November 2017 through March 2018 – Implement recommendations.

FY 2016-17

- **Goal:** Develop and implement the Public Health Laboratory strategic plan.
- **Outcome(s)/Result(s):** In FY 2016-17, the Department experienced an unexpected flood causing a major overhaul of the existing laboratory, which included decommissioning equipment, redirecting specimens to other public health labs, and establishing service contracts with private labs. Substantial progress has been made to reconstruct and improve the laboratory infrastructure; however, the strategic planning process was delayed during the

reconstruction. The goal is restated for FY 2017-18 and remains a high priority for the Department.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$45,705,702 represent an 11% (\$4,578,680) increase over the FY 2016-17 Adopted Budget due to ten positions added in FY 2016-17, salary adjustments, and increased benefit rates.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$24,559,584 represents a 9% (\$1,924,074) increase over the FY 2016-17 Adopted Budget due to ten positions added during FY 2016-17 and salary adjustments.
- Account 6200 Extra-Help recommended at \$488,694 represents a 99% (\$243,159) increase over the FY 2016-17 Adopted Budget primarily due to the increase in physician hours for the Children's Medical Services Division.
- Account 6300 Overtime recommended at \$138,336 represents a 32% (\$66,512) decrease from the FY 2016-17 Adopted Budget due to addition of staff and filling vacant positions.
- Account 6400 Retirement Contribution recommended at \$14,965,299 represents an 18% (\$2,253,356) increase over the FY 2016-17 Adopted Budget based on additional salaries and increased retirement rates.

Services and Supplies

- Services and Supplies recommended at \$55,141,098 represent a 25% (\$11,133,295) increase over the FY 2016-17 Adopted Budget primarily due to increases for contracted in-custody adult and juvenile medical services, contracted services and supplies, needed facility improvements to the Brix-Mercer Complex, and the newly implemented Intergovernmental Transfer (IGT) Plan which provides services to Medi-Cal eligible recipients.

Recommended funding includes:

- Account 7039 Mobile Communications recommended at \$561,947 represent a 35% (\$146,386) increase over the FY 2016-17 Adopted Budget primarily due to radio costs for Emergency Services based on Internal Services Department rates and actual projected usage.
- Account 7106 Medical Malpractice Insurance recommended at \$172,898 represents a 75% (\$513,758) decrease from FY 2016-17 Adopted Budget based on rates provided by Risk Management.
- Account 7235 Medical, Dental, and Lab Supplies recommended at \$473,640 represents a 65% (\$186,134) increase over the FY 2016-17 Adopted Budget due to Community Health bicillian program for the treatment of sexually transmitted diseases.
- Account 7295 Professional and Specialized Services recommended at \$45,893,618 represent a 30% (\$10,701,200) increase over the FY 2016-17 Adopted Budget primarily due to contracted service increases for Children's Medical Services , new Grant funding for Tobacco – Proposition 56, new grant funding for Lead Based Paint Hazard Control Program, and Intergovernmental Transfer funds.

- Account 7385 Small Tools and Instruments recommended at \$377,056 represent a 56% (\$135,725) increase over the FY 2016-17 Adopted Budget primarily due to Public Health Emergency Preparedness and Local Dental Pilot Program supplies and materials.

Other Financing Uses

- Account 7900 Other Financing Uses, which includes Account 7910 Operating Transfers Out is recommended at \$254,400 and represents a 42% (\$75,400) increase over the FY 2016-17 Adopted Budget. The transfer to Org 8911, Internal Services Department – Fleet Services Division is for the purchase of eight replacement vehicles for the Environmental Health, Public Health Nursing, Community Health, and Emergency Medical Services Divisions.

Recommended funding includes:

(8) Vehicles\$204,000 Replacement

Capital Assets

- Account 8300 Capital Assets recommended at \$52,000 represent a 100% (\$52,000) increase over the FY 2016-17 Adopted Budget to purchase two new specialized freezing and refrigeration units for the Community Health Division and x-ray equipment.

Recommended funding includes:

(1) Freezer\$7,500 New

(1) Refrigerator\$8,500 New

(2) Nomad Pro 2 X-ray\$17,500 New

(2) Digital X-ray Sensor\$18,500 New

SUMMARY OF REVENUES

- Revenues recommended at \$98,642,123 represent a 19% (\$15,606,786) increase over the FY 2016-17 Adopted Budget as a result of the following:
 - Account 3430 Intergovernment Revenues–State recommended at \$9,318,033 represents a 71% (\$3,868,964) increase over the FY 2016-17 Adopted Budget primarily due to projected increases for California Children’s Services, including the Medical Therapy Unit and Childhood Lead Poisoning Prevention Program.
 - Account 4360 Intergovernment Revenues–Federal recommended at \$25,755,825 represents a 30% (\$5,965,106) increase over the FY 2016-17 Adopted Budget primarily due to the Intergovernmental Transfer for services to Medi-Cal eligible recipients.
 - Account 4875 Charges for Services recommended at \$9,847,333 represent an 11% (\$1,171,727) decrease from the FY 2016-17 Adopted Budget primarily due to decreases in collections for Medical Therapy Unit and Water Well services.
 - Other Financing Sources, which includes Account 5957 Operating Transfers In is recommended at \$51,497,638 represents a 16% (\$7,079,025) increase over the FY 2016-17 Adopted Budget primarily due to 1991 Realignment and Public Health Special Revenue Fund transfers.

PUBLIC HEALTH - 5620**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0293	Assistant Director of Public Health	C	1	1	\$ 120,138
1302	Senior Epidemiologist	2524	1	1	68,268
1304	Public Health Program Manager	E	1	1	84,695
1310	Division Manager - Public Health Services	D	3	3	316,281
1311	County Health Officer	A	1	1	169,363
1313	Division Manager - Environmental Health	D	1	1	97,588
1319	Health Education Assistant	1323	7	7	293,629
1320	Health Educator	1893	7	7	406,498
1321	Epidemiologist	2226	3	3	199,147
1322	Mental Health Nurse I	2347	1	1	66,591
1324	Health Education Specialist	1628	24	24	1,125,634
1330	Senior Emergency Medical Services Specialist	2202	5	5	352,429
1332	Public Health Chemist II	1785	2	2	113,524
1335	Public Health Microbiologist I	1587	1	1	42,042
1340	Public Health Laboratory Assistant I	878	2	2	47,407
1345	Public Health Nurse I	2512	17	17	1,214,035
1346	Public Health Nurse II	2888	36	36	3,259,004
1355	Senior Public Health Microbiologist	2649	1	1	70,224
1356	Senior Public Health Chemist	2056	1	1	68,640
1360	Supervising Public Health Nurse	3438	8	8	849,106
1365	Public Health Physician	A	5	5	967,578
1370	Division Manager - Emergency Medical Services	D	1	1	101,842
1380	Emergency Medical Services Specialist	2002	6	6	387,695
1401	Communicable Disease Specialist I	1512	4	4	165,118
1402	Communicable Disease Specialist II	1615	11	11	583,047
1403	Supervising Communicable Disease Specialist	1760	2	2	117,475
1429	Medical Assistant II	1029	4	4	137,144
1450	Licensed Vocational Nurse III	1552	2	2	99,639
1451	Head Nurse	3438	1	1	114,643
1455	Health Aide II	946	1	1	31,614
1465	Licensed Vocational Nurse I	1275	1	1	33,280
1496	Staff Nurse II	2316	4	4	260,209
1497	Staff Nurse III	2683	12	12	1,022,037
1501	Admitting Interviewer I	1034	10	10	297,405
1514	Clinical Laboratory Technologist II	1944	1	1	61,446
1555	Occupational Therapist I	2375	2	2	123,971
1557	Occupational Therapist III	2945	1	1	98,261
1580	Physical Therapist I	2375	4	4	247,942
1583	Physical Therapist III	2945	5	5	480,541
1593	Senior Admitting Interviewer	1400	2	2	85,380
1610	Rehabilitative Therapy Manager	E	1	1	108,733
1635	Therapy Aide	937	3	3	89,504
1655	Environmental Health Aide	1251	1	1	34,646
1670	Admitting Interviewer II	1218	8	8	300,890
1785	Environmental Health Specialist I	1690	2	2	93,558
1787	Environmental Health Specialist II	1896	28	28	1,769,689
1789	Environmental Health Specialist III	2091	18	18	1,267,645
1790	Environmental Health Specialist Trainee	1475	2	2	79,324
1791	Supervising Environmental Health Specialist	2602	9	9	775,204
1921	Medical Social Worker I	1761	4	4	202,237
2212	Systems & Procedures Analyst III	2319	4	4	309,680
2240	Senior Systems & Procedures Analyst	2596	1	1	86,668
2291	Staff Analyst I	1712	1	1	45,384
2292	Staff Analyst II	1900	4	4	233,886
2293	Staff Analyst III	2195	10	10	699,112
2294	Senior Staff Analyst	F	3	3	241,947
2297	Principal Staff Analyst	E	1	1	88,714
2372	Public Health Business Manager	E	1	1	88,714
3070	Supervising Office Assistant	1528	4	4	195,706
3080	Office Assistant III	1146	44	44	1,623,860

Public Health (Org 5620)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3081	Office Assistant III - Confidential	1146	1	1	38,214
3110	Office Assistant II	1027	3	3	84,916
3125	Office Assistant I	914	15	15	374,861
3140	Administrative Assistant II	1276	1	1	42,055
3142	Administrative Assistant I	1146	1	1	38,214
3160	Administrative Assistant III	1410	3	3	141,099
3166	Executive Secretary - Confidential	1559	1	1	51,866
3203	Account Clerk I	1062	2	2	56,182
3205	Account Clerk II	1166	3	3	94,543
3210	Accountant I	1599	1	1	44,393
3240	Supervising Account Clerk II	1601	2	2	106,839
3255	Senior Accountant	2139	1	1	68,695
3260	Account Clerk III	1308	6	6	225,906
3262	Supervising Accountant	2378	1	1	65,545
3620	Program Technician I	1361	6	6	224,726
3621	Program Technician II	1522	2	2	83,702
3622	Program Technician I - Confidential	1361	2	2	81,488
3704	Information Technology Analyst I	1588	1	1	41,908
8227	Director of Public Health	B	1	1	157,471
Subtotal			404	404	\$ 24,738,234
Auto Allowance					6,180
Shift Differential					22,950
Bilingual Skill Pay					39,600
Salary Savings (1%)					(247,382)
TOTAL REGULAR SALARIES					\$ 24,559,582



**County Medical Services
BUDGET 5240
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 24,170	\$ 5,545,222	\$ 750,000	\$ (4,795,222)	-86%
Other Financing Uses	<u>18,183,108</u>	<u>11,359,752</u>	<u>11,359,752</u>	<u>-</u>	0%
Total Appropriations	\$ 18,207,278	\$ 16,904,974	\$ 12,109,752	\$ (4,795,222)	-28%
<u>Revenues</u>					
Other Financing Sources	\$ -	\$ -	\$ 750,000	\$ 750,000	100%
Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 750,000</u>	<u>\$ 750,000</u>	100%
<u>Net County Cost</u>	\$ 18,207,278	\$ 16,904,974	\$ 11,359,752	\$ (5,545,222)	-33%

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

COUNTY MEDICAL SERVICES – 5240

FUNCTION

County Medical Services provide for the appropriation of the mandated local match to qualify the County for Local Health and Welfare Realignment Sales Tax Revenue, pursuant to Welfare and Institutions Code, Section 17608.010, for local health and mental health services. This budget also includes funding for the County's anticipated costs for indigent healthcare provided through the Medical Indigent Services Program (MISP) as obligated under Welfare and Institutions Code, Section 17000, et seq. Funding for reimbursement for the provisions of certain non-emergency specialty medical services for residents who do not qualify for MISP or participation in the Affordable Care Act (ACA) is also budgeted in this Org.

OVERVIEW

The FY 2017-18 Recommended Budget of \$12,109,752 represents a 28% (\$4,795,222) decrease from the FY 2016-17 Adopted Budget due to the elimination of the Proposition 42 Maintenance-of-Effort (MOE) funds to reimburse specialty medical services. The funds were appropriated in FY 2014-15 as a result of Assembly Bill 2731 (Perea), which granted the County a five-year extension to meet its MOE requirement and re-budgeted in FY 2015-16 and FY 2016-17. The full MOE payment (\$5,569,392) will be budgeted in the Interest and Miscellaneous Expenditures, Org 2540, in FY 2017-18. Revenues recommended at \$750,000 represent a 100% (\$750,000) increase over the FY 2016-17 Adopted Budget for the 1991 Realignment funds to fund the projected costs for certain medical services provided to residents who do not qualify for MISP or participation in the ACA, and for medical services provided to residents enrolled in MISP. A 33% (\$5,545,222) decrease from the FY 2016-17 Adopted Budget in Net County Cost (NCC) reflects the change to use 1991 Realignment funds for services. The NCC includes the mandated local match for health and mental health services (\$11,359,752).

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

This budget reflects a change to the use of 1991 Realignment instead of NCC as the funding source for medical services. The Recommended Budget includes appropriations for the claim reimbursement contracts with Central California Faculty Medical Group and Fresno Community Hospital and Medical Center for MISP and with Advantek Benefit Administrators for the reimbursement of certain non-emergency specialty medical services for residents who do not qualify for MISP or participation in the ACA.

Services and Supplies

- Services and Supplies recommended at \$750,000 represent an 86% (\$4,795,222) decrease from the FY 2016-17 Adopted Budget due to the elimination of the Proposition 42 Maintenance-of-Effort (MOE) funds to reimburse specialty medical services.

Other Financing Uses

- County Medical Services recommended at \$11,359,752 represent no change from the FY 2016-17 Adopted Budget and consists of \$10,404,113 for Health Account and \$955,639 for the Mental Health Account, pursuant to Welfare and Institutions Code, Section 17608.010.

SUMMARY OF REVENUES

- Revenues are recommended at \$750,000, a 100% (\$750,000) increase over the FY 2016-17 Adopted Budget due to use of 1991 Realignment to fund medical services.



**Public Works and Planning
BUDGET 4360
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 6,865,936	\$ 7,858,999	\$ 8,646,309	\$ 787,310	10%
Services and Supplies	3,926,816	4,897,850	5,890,694	992,844	20%
Other Financing Uses	115,077	265,269	290,269	25,000	9%
Capital Assets	67,037	-	-	-	0%
Total Appropriations	\$ 10,974,866	\$ 13,022,118	\$ 14,827,272	\$ 1,805,154	14%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 6,211,843	\$ 5,524,907	\$ 6,012,756	\$ 487,849	9%
Fines, Forfeitures & Penalties	751	-	-	-	0%
Intergovernment Revenues - St	126,993	250,000	404,944	154,944	62%
Intergovernment Rev-Federal	266,032	138,000	120,660	(17,340)	-13%
Charges For Services	2,045,653	2,422,397	2,804,519	382,122	16%
Miscellaneous Revenues	115,970	250,092	135,264	(114,828)	-46%
Other Financing Sources	340,476	700,000	180,204	(519,796)	-74%
Intrafund Revenue	154,415	823,939	2,114,620	1,290,681	157%
Total Revenues	\$ 9,262,133	\$ 10,109,335	\$ 11,772,967	\$ 1,663,632	16%
<u>Net County Cost</u>	\$ 1,712,733	\$ 2,912,783	\$ 3,054,305	\$ 141,522	5%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	64	71	77	6	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PUBLIC WORKS AND PLANNING – 4360

FUNCTION

The Department of Public Works and Planning is responsible for providing services to the public in the areas of public works, planning, land development services, and resource management. The public works, planning, and land development services components of Org 4360 involve administration of the County's General Plan and enforcement of building and land use standards including inspections and the issuance of building and land use permits. This Org also provides services related to environmental analysis, plan reviews, code enforcement, County Surveyor activities, growth management issues, regional and cooperative planning, ground and surface water management and planning, mineral and natural resource management. Another function within this budget provides for the administration, design and implementation of the County's Capital Projects program. In addition, this Org includes funding for the administration of the Fresno County Blossom Trail and the Fresno County Fruit Trail. Other services in support of maintaining and operating the County public road system, housing, community development, solid and hazardous waste management, County Service Area and Waterworks District administration, transportation, and parks and grounds are also provided by this Department, but primarily funded in other budget units.

OVERVIEW

The FY 2017-18 Recommended Budget appropriations of \$14,827,272 represents a 14% (\$1,805,154) increase over the FY 2016-17 Adopted Budget, and FY 2017-18 estimated revenues of \$11,772,967 reflect a 16% (\$1,663,632) increase over the FY 2016-17 Adopted Budget.

Staffing is recommended at 77 positions, an increase of six positions over current staffing levels. These positions are proposed to provide an increased level of customer service in response to existing and projected workload demands and new State mandated programs.

Recommended funding includes \$3,354,407 for architectural and construction management services for the County's Capital Projects program, which is offset by funded projects. A Net County Cost allocation of \$25,000 is included for the administration of the County's two agritourism trails (Blossom Trail and Fruit Trail), which is necessary for the trails to continue.

Department staff will continue to be involved in the processing of significant development projects and associated environmental impact reports, updating of the Community Plans, comprehensive review and update of the County's General Plan and Zoning Ordinance, and activities related to the expansion and annexation by cities. Building permit activity is expected to increase modestly based on existing permit and inspection levels and projected construction activity in the upcoming FY 2017-18.

The Sustainable Groundwater Management Act (SGMA), signed into law in September of 2014, established a new structure for managing California's groundwater resources at a local level by local agencies. The SGMA required the formation of locally controlled Groundwater Sustainability Agencies (GSAs) in the State's higher priority groundwater basins by June 30, 2017. Each GSA will develop and implement a groundwater sustainability plan (GSP) to meet the sustainability goal of the basin to ensure that it is operated within its sustainable yield without causing undesirable results.

Department staff has participated in a number of stakeholder meetings with other public agencies including the Cities of Fresno, Clovis, Kerman, and Reedley, various irrigation districts including Fresno ID, Alta ID, and Consolidated ID, and other agencies including Westlands WD, Kings River Conservation District and the San Luis Delta Mendota Water Authority to discuss possible GSA formation, GSP development strategies, and GSA and GSP cost sharing approaches. Based on these discussions with the agencies, the Board has taken action to adopt resolutions to establish

Fresno County as the exclusive GSA for portions of the Delta-Mendota Groundwater Sub-basin (Management Areas A and B). The County will also serve as a participating member in other GSAs. Staff also continues to monitor legislative and rulemaking development and is actively participating in over a half dozen GSA groups. The Department has include additional staff positions in the budget to implement SGMA and the GSAs effectively and as required.

Pursuant to the State mandate regarding on-site waste water systems as required through the State Water Board Water Quality Control Policy for Siting, Design, Operation and Maintenance (the Policy), the Department of Public Works and Planning's role in permitting septic systems will be expanding. An option available in the Policy allows local jurisdictions to adopt a local plan to address installation and inspection of wastewater (septic) systems. In December 2016, the County adopted its Local Agency Management Plan (LAMP) which affords the County local control and permitting of on-site wastewater systems and provides the associated flexibility of County administration of the LAMP standards rather than defaulting to the State requirements and process for permitting of these systems. The LAMP will be implemented by May 2018. While the County LAMP provides many advantages for County residents as compared to the State permit process, the LAMP also requires significant changes to the County process to review, issue, and inspect these septic systems, specifically with regard to the procedures of the Department of Public Works and Planning, Development Services Division. Functions that were previously performed by the Environmental Health staff with regard to review of engineered design septic systems will now be undertaken by the Department as well as the associated additional inspections required of these systems. The Department has included additional staff positions in the budget to implement the LAMP effectively and as required.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

In addition to the above noted SGMA and LAMP, in 2014, the Board of Supervisors implemented two new programs intended to address current economic conditions. These included the Building Permit Fee Deferral and Rapid Response Processing Program. These two programs were funded during the FY 2014-15 budget adoption process and will continue to be implemented by Department staff in the Development Services Division. Based on activity levels in various work areas, as well as experienced gained in implementing the Rapid Response program over the past two years, staffing resources have and will continue to be adjusted to efficiently deliver these programs, as well as the other work programs needed to serve the Department's customers.

In the interest of public safety, Code Enforcement efforts will be primarily focused on health and safety code related violations. Neighborhood Beautification and land use violations (inappropriate use/activities per Zoning/Williamson Act that are not health and safety related) would be given secondary priority. However, with the availability of the Special Revenue Fund (SRF) for Code Enforcement activities, the Department will seek to augment existing code enforcement resources to address all violations as staffing resources allow.

Salaries and Benefits

- Salaries and Benefits recommended at \$8,646,309 represent a 10% (\$787,310) increase over the FY 2016-17 Adopted Budget due to the addition of 6 positions.

Services and Supplies

- Services and Supplies recommended at \$5,890,694 represent a 20% (\$992,844) increase over the FY 2016-17 Adopted Budget.

Recommended funding includes:

- Account 7295 Professional and Specialized Services increased \$933,592 (25%) over FY 2016-17 due to an increase in projects requested in Capital Projects.

SUMMARY OF REVENUES

- Revenues recommended at \$11,772,967, represent a 16% (\$1,663,632) increase over the FY 2016-17 Adopted Budget due primarily to:
 - Licenses, Permits and Franchises - Estimated at \$6,012,756 represent an increase of 9% (\$487,849) based on projected permit and land use application activity for FY 2017-18.
 - Charges for Services - Estimated at \$2,804,519 represent an increase of 16% (\$382,122) primarily due to estimated increase in Environmental Impact Reports in Development Services activities.
 - Other Financing Sources - Estimated at \$180,204 represent a decrease of 74% (\$519,796) due to a decrease in the use of funds from the Special Revenue Fund for Code Enforcement activities and Special Studies Trust.
 - Intrafund Revenues – Estimated at \$2,114,620 represent an increase of 157% (\$1,290,681) due to an increase in Capital Project activities.

PUBLIC WORKS AND PLANNING - 4360

REGULAR SALARIES
BUDGETED POSITIONS
RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0223	Development Services Manager	D	1	1	\$ 109,109
1105	Engineer II	2366	2	2	130,518
1132	Engineering Technician I	1628	1	1	46,378
1133	Senior Engineering Technician	2087	1	1	69,585
1134	Senior Engineer	3049	2	2	181,387
1137	Engineer III	2598	1	1	86,661
1140	Engineering Technician II	1820	1	1	49,937
1144	Capital Projects Division Manager	D	1	1	111,560
1168	Architect	2953	2	3	245,629
1169	Architectural Assistant	1736	2	4	160,462
1174	Water & Natural Resources Manager	D	1	1	104,400
1175	Planner I	1765	7	8	363,861
1176	Planner II	1960	3	3	161,330
1177	Planner III	2264	7	7	505,275
1178	Senior Planner	2734	4	5	362,034
1179	Principal Planner	3007	1	1	97,325
1715	Building Inspector I	1877	5	5	254,852
1716	Building Inspector II	2143	3	3	208,412
1720	Building Plans Engineer	2889	1	1	76,335
1721	Supervising Building Inspector	2470	2	2	128,305
1722	Building Plans Checker III	2587	2	2	172,489
1724	Building Plans Checker I	1958	1	1	51,104
1745	Chief Building Inspector	3063	1	1	89,078
2291	Staff Analyst I	1712	1	1	43,378
2293	Staff Analyst III	2195	3	3	213,290
0224	Deputy Director of Planning	C	1	1	126,029
3080	Office Assistant III	1146	3	3	107,686
3110	Office Assistant II	1027	2	2	62,748
3125	Office Assistant I	914	4	4	100,815
3160	Administrative Assistant III	1410	1	1	47,033
3620	Program Technician I	1361	2	3	108,065
3621	Program Technician II	1522	2	2	94,161
Subtotal			71	77	\$ 4,669,231
Professional License Incentive					6,916
Bilingual Skill Pay					1,204

TOTAL REGULAR SALARIES **\$ 4,677,351**

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1168	Architect	2953	1	\$ 92,719
1169	Architectural Assistant	1685	2	117,229
1175	Planner I	1722	1	59,682
1178	Senior Planner	2654	1	86,573
3620	Program Technician I	1328	1	48,314
Cost of Positions Recommended to Add			6	\$ 404,517



**PW&P - Support Services
BUDGET 4365
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,414,288	\$ 2,601,660	\$ 3,002,004	\$ 400,344	15%
Services and Supplies	334,705	421,972	425,108	3,136	1%
Other Financing Uses	11,966	15,000	20,000	5,000	33%
Total Appropriations	<u>\$ 2,760,959</u>	<u>\$ 3,038,632</u>	<u>\$ 3,447,112</u>	<u>\$ 408,480</u>	13%
<u>Revenues</u>					
Intergovernment Rev-Federal	\$ 1,093	\$ -	\$ -	\$ -	0%
Charges For Services	2,043,087	2,301,110	2,495,017	193,907	8%
Miscellaneous Revenues	72	-	-	-	0%
Intrafund Revenue	739,739	737,522	952,095	214,573	29%
Total Revenues	<u>\$ 2,783,991</u>	<u>\$ 3,038,632</u>	<u>\$ 3,447,112</u>	<u>\$ 408,480</u>	13%
<u>Net County Cost</u>	\$ (23,032)	\$ -	\$ -	\$ -	0%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	25	26	29	3	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PW&P – SUPPORT SERVICES – 4365

FUNCTION

The Support Services section provides financial, data system, and administrative services for the Department of Public Works and Planning. The Financial Services area is responsible for the preparation of the Department's budgets, accounts payable for the Department, accounts receivable for water/sewer districts and disposal sites, mail and reproduction services for the Department, accounting for capital projects, preparation of financial reports for grant claims and the Road Fund report, and personnel services for the Department. The Computer Data Services section is responsible for data processing functions which include the coordination of hardware and software, and oversight of upgrades and conversions of various packaged software programs utilized in the Department. The Computer Data Services section also administers and maintains the Geographical Information System (GIS), the Amanda Permit System, and the Department website.

OVERVIEW

The FY 2017-18 Recommended Budget of \$3,447,112 reflects a 13% (\$408,480) increase in appropriations and estimated revenues over the FY 2016-17 Adopted Budget primarily due to the addition of three positions. Staffing is recommended at 29 positions, an increase of three positions.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Financial Services section is adding one position as safety coordinator for the Department to ensure compliance with Cal-OSHA. The Computer Data Services section is adding two positions to assist with programming, GIS, and ADA development support to meet the added service demands by other departments.

Salaries and Benefits

- Salaries and Benefits recommended at \$3,002,004 represent a 15% (\$400,344) increase over the FY 2016-17 Adopted Budget due to a recommended addition of three positions.

SUMMARY OF REVENUES

- Revenues, recommended at \$3,447,112, represent a 13% (\$408,480) increase over the FY 2016-17 Adopted Budget to reflect the full recovery of costs.

PW&P - SUPPORT SERVICES - 4365**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1133	Senior Engineering Technician	2087	-	1	\$ 39,653
2225	Systems & Procedures Manager	E	1	1	86,557
2240	Senior Systems & Procedures Analyst	2596	1	1	65,772
2293	Staff Analyst III	2195	1	1	78,214
2294	Senior Staff Analyst	F	1	1	82,537
2356	Public Works and Planning Business Manager	E	1	1	90,338
3080	Office Assistant III	1146	3	3	114,643
3203	Account Clerk I	1062	1	1	29,147
3205	Account Clerk II	1166	1	1	31,590
3255	Senior Accountant	2139	2	2	142,673
3260	Account Clerk III	1308	4	4	167,479
3262	Supervising Accountant	2378	1	1	76,529
3265	Principal Accountant	F	1	1	84,706
3620	Program Technician I	1361	1	2	69,270
3621	Program Technician II	1522	1	1	40,977
3623	Program Technician II - Confidential	1522	1	1	50,747
3704	Information Technology Analyst I	1588	1	2	73,626
3705	Information Technology Analyst II	1747	2	2	135,836
3706	Information Technology Analyst III	2060	1	1	55,074
3707	Information Technology Analyst IV	2455	1	1	81,906
Subtotal			26	29	\$ 1,597,274
	Professional License Incentive				1,756
TOTAL REGULAR SALARIES					\$ 1,599,030

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1133	Senior Engineering Technician	2087	1	\$ 70,213
3620	Program Technician	1361	1	48,314
3704	Information Technology Analyst I	1588	1	54,921
	Cost of Positions Recommended to Add		3	\$ 173,448



Transit Services (Org 4700)

**PW&P - Transit Services
BUDGET 4700
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 2,528,687	\$ 3,372,000	\$ 3,400,000	\$ 28,000	1%
Total Appropriations	\$ 2,528,687	\$ 3,372,000	\$ 3,400,000	\$ 28,000	1%
<u>Revenues</u>					
Intergovernment Revenue-Other	\$ 2,528,687	\$ 3,372,000	\$ 3,400,000	\$ 28,000	1%
Total Revenues	\$ 2,528,687	\$ 3,372,000	\$ 3,400,000	\$ 28,000	1%
<u>Net County Cost</u>	\$ -	\$ -	\$ -	\$ -	0%

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PW&P – TRANSIT SERVICES – 4700

FUNCTION

The Transit Services budget recognizes the County's share of the Transportation Development Act Local Transportation Fund (LTF) and State Transit Assistance (STA) monies, allocated directly to local transit providers from the Fresno Council of Governments (Fresno COG), for transit services in unincorporated areas. The annual allocation to each agency is determined by Fresno COG based upon an estimate of revenue by the State Department of Finance and the population of each city and unincorporated area. The County, City of Fresno, City of Clovis, and the Fresno County Rural Transit Agency (FCRTA) perform an analysis each year of the unincorporated area transit services and needs to determine the County's contribution of LTF and STA monies to Fresno Area Express (FAX), Handy Ride, Clovis Transit (Roundup), and FCRTA, according to agreements between the County, the City of Fresno, the City of Clovis, and the FCRTA. Funds are also allocated by a formula for social service transit services (through FCRTA, FAX, and the Fresno County Economic Opportunities Commission as the Consolidated Transportation Services Agencies) to unincorporated area residents. Three percent of the total Fresno County allocation is, by statute, allocated to the Fresno COG for regional transportation planning services including transit planning.

OVERVIEW

The FY 2017-18 Recommended Budget of \$3,400,000 represents a 1% (\$28,000) increase in appropriations over the FY 2016-17 Adopted Budget. Recommended funding is based on State estimates, as refined by the County's Auditor-Controller/Treasurer-Tax Collector, of FY 2016-17 sales tax revenues. The allocation to transit providers is made in December of each year through a separate Board action and is based on the most current State estimate of sales tax revenues, the adopted FCRTA budget, and actual transit use and service costs for FAX and Clovis services for the current fiscal year.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies recommended at \$3,400,000 represent a 1% (\$28,000) increase over the FY 2016-17 Adopted Budget and represent monies allocated directly to transit providers and for regional transportation planning.

Recommended funding includes:

- An allocation to the City of Fresno of \$2,400,000 represents the same allocation as FY 2016-17 for services to the unincorporated area within the Fresno metropolitan transit service area.
- An allocation to 19 rural transit subsystems of \$458,000 represents the same allocation as FY 2016-17. Since FY 2009-10, FCRTA has used contingency funds that had been held as matching dollars for capital projects to offset local agency contributions. Staff is assured that FCRTA will continue to use contingency funds to offset local agency contribution for the next fiscal year; however, the offset is less than previous years due to lower operational costs.
- An allocation for transportation social services of \$300,000 represents a 3% (\$10,000) increase over FY 2016-17 for clients of community-based social service agencies in the unincorporated area, performed under contract by the Fresno County Economic Opportunities Commission.

- An allocation to the Fresno COG of \$182,000 represents an 11% (\$18,000) increase over FY 2016-17 for operation of the Regional Transportation Planning Agency pursuant to the Transportation Development Act of 1972.
- An allocation to the City of Clovis of \$60,000 represents the same allocation as FY 2016-17 for paratransit services to the unincorporated area of Tarpey Village.

SUMMARY OF REVENUES

- Other Governmental Aid revenues are recommended at \$3,400,000, a 1% (\$28,000) increase over FY 2016-17 and represents the County's share of the LTF and STA funds allocated under formula by Fresno COG.



Grants (Org 5512)

**PW&P-Grants
BUDGET 5512
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 2,300,804	\$ 3,745,807	\$ 5,594,280	\$ 1,848,473	49%
Total Appropriations	\$ 2,300,804	\$ 3,745,807	\$ 5,594,280	\$ 1,848,473	49%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 252,144	\$ 841,037	\$ 1,718,848	\$ 877,811	104%
Intergovernment Rev-Federal	557,000	2,371,870	3,362,732	990,862	42%
Intergovernment Revenue-Other	65,411	-	-	-	0%
Miscellaneous Revenues	639	-	-	-	0%
Other Financing Sources	918,518	532,900	512,700	(20,200)	-4%
Total Revenues	1,793,712	\$ 3,745,807	\$ 5,594,280	\$ 1,848,473	49%
<u>Net County Cost</u>	507,092	\$ -	\$ -	\$ -	0%

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PW&P – GRANTS - 5512

FUNCTION

This budget contains funds for planning and implementing the Department's ongoing and one-time smaller grant programs including the Jensen/Drummond Sewer Feasibility Study, Federal HOME Investment Partnerships Program, loan servicing for completed grant programs, Used Oil Payment Programs, Tire Amnesty Grant, CalRecycle Tire Cleanup Grant, City/County Beverage Payment Program and Household Hazardous Waste Grants.

OVERVIEW

The FY 2017-18 Recommended Budget of \$5,594,280 reflects a 49% (\$1,848,473) increase in appropriations and revenues over the FY 2016-17 Adopted Budget primarily due to Tree Mortality Grant funding.

The work effort required to implement these grant programs is provided primarily by staff in the Public Works and Planning Roads Org 4510, Community Development Block Grant Org 7205, and Public Works and Planning, Resources Org 9015.

SUMMARY OF CAO RECOMMENDATIONS

Housing Preservation Grant

Operating Transfers In.....\$600 County Match: None

Provides for the required loan servicing and monitoring costs associated with the County's completed Housing Preservation grants from the United States Department of Agriculture. Funding is provided from Special Revenue Fund Org 1203 Housing Preservation and is ongoing until all loans are repaid.

Jensen/Drummond Sewer Feasibility Study

State-Other Revenue:\$9,000..... County Match: None

Provides for the administration, evaluation, planning, design, and engineering of the Jensen/Drummond Sewer Feasibility Study. Funding is provided by the California Department of Water Resources through the Kings River Conservation District. The funding agreement for this project was initiated in FY 2012-13 and extends to September 2017.

Federal HOME Grant Program

Grant Funds: \$3,862,732 Op Trans In: \$500,000..... County Match: None

The Federal HOME Investment Partnerships Program (HOME) grant provides funds for housing rehabilitation loans, homebuyer loans for home ownership, and loans for affordable housing development projects, in the partner cities and the unincorporated area. This is an ongoing grant program through which the County receives an annual allocation of funds from the U.S. Department of Housing and Urban Development for multi-year housing program activities. Funding is provided from Special Revenue Fund Org 1202 Home Investment Fund.

CalHome Grant

Operating Transfers In:\$2,000..... County Match: None

Provides for the required ongoing loan servicing and monitoring costs associated with the County's completed CalHome Grant Program from the State of California. Funding is provided from Special Revenue Fund Org 1204 CalHome Reuse Account and is ongoing until all loans are repaid.

Neighborhood Stabilization Program (NSP) Loan Servicing

Operating Transfers In:\$10,100 County Match: None

Provides for the mandated loan servicing and monitoring for the County's completed NSP mortgage assistance loans for the 15-year life of the loans. Funding is provided by reserved program income remaining from the NSP in Special Revenue Fund Org 1205 dedicated solely for this purpose, per the Federal NSP regulations.

Used Oil Payment Program

Grant Funds:\$300,900 County Match: None

Grant funds are provided by Cal-Recycle to assist local governments for: 1) the development and implementation of ongoing used oil and used oil filter collection and recycling programs; 2) education and outreach programs; and 3) the establishment and promotion of the Certified Collection Centers located within the 14 jurisdictions (excluding Fresno City, which has its own program) and the unincorporated areas of Fresno County. The County must re-apply for this grant every year.

Used Oil Competitive Grant

Grant Funds:\$149,513 County Match: None

On February 2015, Resources staff applied and was awarded a \$250,000 Used Oil Competitive Grant to expand the current Used Oil Messages to the underserved Southeast Asian populations. Staff anticipates spending the \$149,513 of remaining funds through continued outreach efforts utilizing targeted media and providing used oil recycling presentations to the various high schools, community, and private colleges.

Tire Amnesty Grant

Grant Funds:\$40,000 County Match: None

The two year allocation of \$40,000 is made available to the County to conduct waste tire amnesty drop-off events throughout the unincorporated areas of Fresno County. Funds are to be utilized to cover the costs of the County's programs for FY 2016-17 and FY 2017-18 at \$20,000 per year. Tires collected at the amnesty events will be transported by a licensed tire recycler to be recycled into reuse products. In March 2017, Resources staff applied for the TA-4 \$40,000 Grant funds with an anticipated award date of August 2017. Staff typically budgets the full \$40,000 to address any unplanned contingencies.

Cal-Recycle Tire Clean Up Grant

Grant Funds:\$70,000 County Match: None

Cal-Recycle will provide \$100,000 in funds for the Tire Clean Up program to offset waste tire clean-up costs in the rural areas of the County over a two year cycle. Tires collected during clean-up activities will be transported by a licensed tire recycler to be recycled into reuse products. The County must re-apply for this grant every year.

City/County Beverage Payment Program

Grant Funds:\$43,990 County Match: None

Cal-Recycle provides funds to California cities and counties to use for public education for promoting beverage container recycling and/or litter clean-up activities. Grant funding to Fresno County for FY 2017-18 is expected to be \$43,990. The County must re-apply for this grant every year.

Household Hazardous Waste HD 25 Grant

Grant Funds:\$65,445 County Match: None

CalRecycle awarded the County \$89,600 in August 2015, of which \$65,445 remains to expand the Local Household Hazardous Waste Network Program (HHW Network) by March 2018. It is anticipated that once the full HHW Network is operational it will serve many small and poor communities, (lacking metro-area development options and with little public transit) to access HHW Network sites to properly dispose of their HHW materials.

Household Hazardous Waste HD 27 Grant

Grant Funds:\$40,000..... County Match: None

Funds will provide the County the opportunity to host a minimum of four HHW mobile collection events in the rural areas of the County. This will provide regional service to residents in the outlying areas for the disposal of all HHW waste streams, including fertilizers, chemicals and sharps, etc.

Tree Mortality 2016 - SRA

Grant Funds:\$1,000,000 County Match: None

California Department of Forestry and Fire Protection awarded the County \$2,600,000 to remove dead and/or dying trees in various Special Districts of which \$1,000,000 will be used for non-specific Special Districts. The \$1 million will be used in the communities of Pine Ridge, Miramonte, Pinehurst, Upper Millwood, and Lower Meadow Lakes. The remaining \$1.6 million has been budgeted in 8 specific Special Districts (\$200,000 each).

SUMMARY OF REVENUES

- Revenues are recommended at \$5,594,280, a 49% (\$1,848,473) increase over the FY 2016-17 Adopted Budget.
 - State Aid – Estimated at an increase of 104% (\$877,811) over the FY 2016-17 Adopted Budget primarily due to the number of grant fundings and Tree Mortality funding.
 - Federal Aid – Estimated at an increase of 42% (\$990,862) over the FY 2016-17 Adopted Budget primarily due to affordable housing development projects in progress funded by the HOME Investment Partnerships Program grant.



Community Development Block Grant (Org 7205)

**PW&P - Community Development Block Grant
BUDGET 7205
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,294,759	\$ 1,125,504	\$ 1,189,593	\$ 64,089	6%
Services and Supplies	797,706	1,093,243	1,212,207	118,964	11%
Other Charges	2,328,624	4,493,207	4,040,810	(452,397)	-10%
Other Financing Uses	41,463	53,000	53,000	-	0%
Capital Assets	-	9,000	-	(9,000)	-100%
Total Appropriations	\$ 4,462,551	\$ 6,773,954	\$ 6,495,610	\$ (278,344)	-4%
<u>Revenues</u>					
Intergovernment Rev-Federal	\$ 2,837,320	\$ 6,154,954	\$ 5,876,610	\$ (278,344)	-5%
Charges For Services	17,195	-	-	-	0%
Miscellaneous Revenues	431,956	500,000	500,000	-	0%
Intrafund Revenue	319,789	119,000	119,000	-	0%
Total Revenues	\$ 3,606,260	\$ 6,773,954	\$ 6,495,610	\$ (278,344)	-4%
<u>Net County Cost</u>	\$ 856,291	\$ -	\$ -	\$ -	0%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	11	10	10	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PW&P – COMMUNITY DEVELOPMENT BLOCK GRANT – 7205

FUNCTION

This budget contains the Federal Community Development Block Grant (CDBG) funds administered by the Community Development Division of the Department of Public Works and Planning. The annual application for the County's Urban County CDBG entitlement grant funds, which is approved by the Board of Supervisors and submitted to U.S. Department of Housing and Urban Development (HUD), details how the funds will be spent. These grant funds are used to implement a variety of projects and programs to improve low and moderate income neighborhoods throughout Fresno County and the participating cities. The Community Development staff administers a variety of housing and community development activities necessary to implement the County's Consolidated Plan, Annual Action Plan, Economic Development Strategy, and the Housing and Economic Development Elements of the General Plan. CDBG staff also administers other housing grant funds budgeted in Public Works and Planning – Grants Org 5512 for affordable housing development, housing rehabilitation, and homebuyer assistance, along with other specialized housing and community development grant programs as other funds are available.

OVERVIEW

The FY 2017-18 Recommended Budget of \$6,495,610 reflects a 4% (\$278,344) decrease in appropriations and revenues from the FY 2016-17 Adopted Budget due to a decreased Federal CDBG grant allocation to the County for FY 2017-18 as a result of Federal funding reductions to the CDBG Program.

The Recommended Budget continues to fund the five current unincorporated area Community Development programs which include public facility and infrastructure improvement projects, Housing Assistance Rehabilitation Program (HARP), commercial rehabilitation (FACE), community-based social services, and the Sheriff's Area Based Policing program. This budget also includes CDBG funding which is provided as grants to the cities participating in the County's CDBG Program, at proportionate funding in accordance with the Joint Powers Agreement. Staffing is recommended at 10 positions, with no changes from FY 2016-17.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies recommended at \$1,212,207 represent an 11% (\$118,964) increase over the FY 2016-17 Adopted Budget. This is primarily due to an increase in Account 7295 Professional and Specialized Services which has a \$151,797 increase over the FY 2016-17 Adopted Budget due to HARP loans in progress.

Other Charges

- Account 7885 Contributions-Other Agencies represent a 10% (\$452,397) decrease from the FY 2016-17 Adopted Budget due to a decrease in public facility and improvement project funds as a result of an overall decrease in Federal CDBG funds and the completion of prior year funded projects.
- Recommended funding for FY 2017-18 will provide for an estimated six new public facility and infrastructure improvement projects for the participating cities and the unincorporated area, all of which are anticipated to be multi-year projects.

SUMMARY OF REVENUES

- Revenues are recommended at \$6,495,610, a 4% (\$278,344) decrease from the FY 2016-17 Adopted Budget as a result of Federal funding reductions to the CDBG Program.

PW&P - COMMUNITY DEVELOPMENT BLOCK GRANT - 7205

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0229	Community Development Manager	D	1	1	\$ 96,125
1748	Housing Rehabilitation Specialist I	1969	1	1	51,392
2291	Staff Analyst I	1712	1	1	43,378
2293	Staff Analyst III	2195	3	3	213,290
2294	Senior Staff Analyst	F	1	1	78,214
2297	Principal Staff Analyst	E	1	1	86,036
3080	Office Assistant III	1146	1	1	33,911
3125	Office Assistant I	914	1	1	25,697
Subtotal			10	10	\$ 628,043
	Bilingual Skill Pay				602
TOTAL REGULAR SALARIES					\$ 628,645



**PW&P - Parks and Grounds
BUDGET 7910
General Fund**

	<u>Actual** 2015-16</u>	<u>Adopted 2016-17</u>	<u>Recommended 2017-18</u>	<u>Increase/ (Decrease)</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,542,562	\$ 1,742,486	\$ 1,829,635	\$ 87,149	5%
Services and Supplies	1,467,640	1,614,443	1,579,500	(34,943)	-2%
Other Charges	-	1,331	1,331	-	0%
Other Financing Uses	12,402	12,498	46,998	34,500	276%
Capital Assets	<u>39,807</u>	<u>617,890</u>	<u>135,000</u>	<u>(482,890)</u>	-78%
Total Appropriations	\$ 3,062,411	\$ 3,988,648	\$ 3,592,464	\$ (396,184)	-10%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 45,694	\$ 26,752	\$ 20,500	\$ (6,252)	-23%
Intergovernment Revenues - St	-	599,890	-	(599,890)	-100%
Charges For Services	702,571	994,265	954,913	(39,352)	-4%
Miscellaneous Revenues	10,689	-	-	-	0%
Other Financing Sources	107,654	175,537	220,783	45,246	26%
Intrafund Revenue	<u>232,537</u>	<u>225,103</u>	<u>429,360</u>	<u>204,257</u>	91%
Total Revenues	\$ 1,099,145	\$ 2,021,547	\$ 1,625,556	\$ (395,991)	-20%
<u>Net County Cost</u>	\$ 1,963,266	\$ 1,967,101	\$ 1,966,908	\$ (193)	0%
	<u>Budgeted 2015-16</u>	<u>Current 2016-17</u>	<u>Recommended 2017-18</u>	<u>Increase/ (Decrease)</u>	
Position Summary	24	24	24	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PW&P - PARKS AND GROUNDS - 7910

FUNCTION

The Parks and Grounds Section of the Resources Division of the Department of Public Works and Planning operates and maintains all regional County parks, campgrounds, fishing areas, Veterans Liberty Cemetery, and the County Cemetery. Additionally, the grounds for many County facilities, including the Juvenile Justice Campus (JJC), Courthouse Park, and University Medical Center campus are maintained by this Section of the Department. Parks and Grounds also maintains scenic drives along Kearney Boulevard and Van Ness Boulevard. The Section is also contracted to maintain the landscape at American Avenue and Southeast Regional landfills.

OVERVIEW

The FY 2017-18 Recommended Budget appropriations of \$3,592,464 represent a 10% (\$396,184) decrease from the FY 2016-17 Adopted Budget. The decrease in appropriations is primarily due to decreases in Capital Asset purchases. The FY 2017-18 estimated revenues of \$1,625,556 represent a 20% (\$395,991) decrease from the FY 2016-17 Adopted Budget. Staffing is recommended to remain at 24 positions.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits represent a 5% (\$87,149) increase over the FY 2016-17 Adopted Budget due primarily to step increases and promotions as well as increases in costs for retirement and health insurance.

Services and Supplies

- Services and Supplies represent a 2% (\$34,943) decrease from the FY 2016-17 Adopted Budget due primarily to the completion of the tree stockpile removal project. In FY 2016-17, \$85,000 was budgeted for “Tub Grinding” of the tree stockpiles, which posed a potential fire hazard.

Capital Assets

- (1) Septic System\$17,000 Replacement-Avocado Lake Park
- (1) Septic Tank\$18,000 Skaggs Bridge
- (1) Lead Irrigation Well\$100,000 Kearney Park

SUMMARY OF REVENUES

- Revenues recommended at \$1,625,556, represent a 20% (\$395,991) decrease from the FY 2016-17 Adopted Budget.
 - Intergovernment Revenues–State represent a 100% (\$599,890) decrease from the FY 2016-17 Adopted Budget as those revenues were a one-time grant associated with the Shaver Lake Boat Launch extension project.
 - Intrafund Revenues represent 91% (\$204,257) increase over the current year in charges for landscape maintenance for County facilities.

PW&P - PARKS AND GROUNDS - 7910

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2294	Senior Staff Analyst	F	1	1	\$ 78,214
3125	Office Assistant I	914	1	1	26,384
5215	Parks Groundskeeper I	896	9	9	222,571
5220	Parks Groundskeeper II	1039	1	1	27,981
5221	Parks Groundskeeper III	1172	5	5	178,348
5235	Parks Maintenance Worker	1385	2	2	74,595
5241	Parks Services Supervisor	1621	2	2	107,588
5242	Senior Tree Trimmer	1472	1	1	48,263
5243	Tree Trimmer I	1172	1	1	30,589
5244	Tree Trimmer II	1293	1	1	41,287
Subtotal			24	24	\$ 835,819
	Bilingual Skill Pay				1,208
TOTAL REGULAR SALARIES					\$ 837,027



**Sheriff - Coroner
BUDGET 3111
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 154,677,985	\$ 163,689,533	\$ 174,737,384	\$ 11,047,851	7%
Services and Supplies	31,042,701	32,051,238	32,207,385	156,147	0%
Other Charges	12,412	-	45,900	45,900	100%
Capital Assets	4,699,660	1,700,000	1,700,000	-	0%
Total Appropriations	<u>\$ 190,432,758</u>	<u>\$ 197,440,771</u>	<u>\$ 208,690,669</u>	<u>\$ 11,249,898</u>	6%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 275,830	\$ 221,500	\$ 168,000	\$ (53,500)	-24%
Fines, Forfeitures & Penalties	159,074	-	-	-	0%
Intergovernment Revenues - St	45,025,247	44,613,188	45,931,772	1,318,584	3%
Intergovernment Rev-Federal	2,491,483	2,530,812	2,076,845	(453,967)	-18%
Intergovernment Revenue-Other	223,869	165,000	165,150	150	0%
Charges For Services	6,711,585	5,525,512	6,513,860	988,348	18%
Miscellaneous Revenues	855,319	121,306	126,025	4,719	4%
Other Financing Sources	42,988,187	42,695,752	45,658,660	2,962,908	7%
Intrafund Revenue	495,571	345,274	345,140	(134)	0%
Total Revenues	<u>\$ 99,226,165</u>	<u>\$ 96,218,344</u>	<u>\$ 100,985,452</u>	<u>\$ 4,767,108</u>	5%
<u>Net County Cost</u>	\$ 91,206,593	\$ 101,222,427	\$ 107,705,217	\$ 6,482,790	6%
	Budgeted 2015-16	Current 2016-17*	Recommended 2017-18*	Increase/ (Decrease)	
Position Summary	1,135	1,231	1,231	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

* On June 20, 2017, the Board of Supervisors approved the addition of 42 Correctional Officer positions, effective July 3, 2017, to comply with Quentin Hall v County of Fresno Remedial Plan/Consent Decree requirements. On June 20, 2017, the Board of Supervisors also approved the addition of two Deputy Sheriff and two Community Service Officer positions, effective July 3, 2017, for the Court Security Services Unit. The 1,231 positions in the Current and Recommended columns include these 46 positions.

SHERIFF-CORONER – 3111

FUNCTION

The Office of the Sheriff is responsible for the apprehension of criminal suspects for crimes committed in the unincorporated areas of Fresno County. This includes investigation, gathering documentation, preservation, analysis, and court testimony for evidence seized. The Office of the Sheriff is also responsible for providing for judicial protection, bailiff services, public screening, and court security. A third major responsibility of the Sheriff is the operation of jail facilities for the County. The detention facilities are used to detain persons awaiting court appearance and to house convicted inmates sentenced to serve terms in the local jail. The Sheriff is also mandated to serve civil court documents and fulfills or facilitates crime prevention activities, often through community and youth services programs, that afford education, professional expertise, and a law enforcement presence for communities, schools, youth, and neighborhood associations.

The Coroner is mandated (Government Code Section 27491; Health and Safety Code Section 7104) to determine manner and cause of death; to inquire into the circumstances of unusual or unattended deaths; homicides; suicides and accidental deaths; deaths due to contagious disease; deaths in prison or jails and state mental facilities; to identify the deceased and notify next of kin; and to act as the County burial authority in burying the indigent or abandoned dead.

This budget funds these activities and includes Sheriff-Coroner revenues from over 50 sources including inmate processing fees, Federal inmate housing charges, 2011 Realignment funding, contracts for law enforcement and Court security services, Public Safety Proposition 172 sales tax, various service fees, and grants funding.

OVERVIEW

The FY 2017-18 Recommended Budget of \$208,690,669 represents a 6% (\$11,249,898) increase in appropriations over the FY 2016-17 Adopted Budget primarily due to the addition of positions associated with the Quentin Hall Settlement and negotiated salary adjustments. The FY 2017-18 Recommended Budget represents a 5% (\$4,767,108) increase in estimated revenue over the FY 2016-17 Adopted Budget primarily due to an increase in Public Safety Realignment Act (Assembly Bill 109) funding, an estimated increase in Public Safety Proposition 172 Sales Tax Revenue, and a projected increase in Court Security Services revenue. A Salary Savings of 3.4% (\$2,661,170) was used in calculating the Regular Salaries, Account 6100, with related benefit savings of \$1,875,355. Staffing is recommended at 1,231 positions, based on Board of Supervisors approval of the addition of 46 positions effective July 3, 2017.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** To replace the second Helicopter and continue implementing the Sheriff's Patrol Vehicle Replacement Plan.
- **Performance Metric:** To order the replacement of Eagle 2 and increase funding for the Sheriff's Patrol Vehicle Replacement Plan.

FY 2016-17

- **Goal:** To continue the upgrade of the Sheriff's Air Support Unit and continue implementing the Sheriff's Patrol Vehicle Replacement Plan.

- **Outcome(s)/Result(s):** This goal was met. A replacement fund was set up that currently has a balance of \$200,000 for the Sheriff's Air Support Unit. The allocated funding for the Sheriff's Vehicle Replacement Plan supported the purchase of 22 Patrol Ford F-150's and 20 Patrol Explorers.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

A decision by the United States District Court, Eastern District of California, was issued in *Quentin Hall v County of Fresno* with the Court's Order filed on November 2, 2015. As a result, the Sheriff-Coroner's staffing plan adds 136 positions over a three-year period. As part of the first year of the staffing plan, the FY 2015-16 Adopted Budget included the addition of 49 Correctional Officers and 2 Correctional Sergeants effective July 20, 2015. For the second year of the staffing plan, the FY 2016-17 Adopted Budget included the addition of 43 Correctional Officer positions effective July 18, 2016 along with overtime funding for the first two weeks of the fiscal year. For the third and final year of the staffing plan, on June 20, 2017, the Board of Supervisors approved the addition of 42 Correctional Officer positions effective July 3, 2017.

Salaries and Benefits

- Salaries and Benefits recommended at \$174,737,384 represent a 7% (\$11,047,851) increase over the FY 2016-17 Adopted Budget primarily due to full-year costs associated with the additional positions noted earlier and negotiated salary adjustments.

Recommended funding includes:

- Full-year costs of 42 Correctional Officer positions effective July 3, 2017.
- Full-year costs of two Deputy Sheriff and two Community Services Officer positions approved by the Board of Supervisors on June 20, 2017 effective July 3, 2017, offset with Court Services Revenue.
- Full-year funding for one Inmate Services Director position added midyear FY 2016-17, offset with Inmate Welfare Trust Fund revenue.
- Full-year funding for two Deputy Sheriff positions added midyear FY 2016-17, offset with Assembly Bill 109 revenue.
- Account 6100 Regular Salaries represents a 5% (\$4,054,820) increase primarily due to the addition of staff and negotiated salary adjustments.
- Account 6400 Retirement Contribution represents a 9% (\$5,493,601) increase based on the addition of staff and FY 2017-18 rates.
- Account 6550 Workers' Compensation represents a 10% (\$750,967) decrease based on claim history.
- Account 6600 Health Insurance represents a 25% (\$1,957,101) increase based on the addition of staff and an increase in the employer contribution initiated in FY 2016-17.

Services and Supplies

- Services and Supplies recommended at \$32,207,385 represent less than a 1% (\$156,147) increase over the FY 2016-17 Adopted Budget.

Recommended funding includes:

- Account 7039 Mobile Communications represents a 21% (\$234,121) increase based on radio rates for FY 2017-18.

- Account 7055 Food represents a 3% (\$192,189) increase based on FY 2016-17 actual costs and the inclusion of an anticipated 4% Consumer Price Index increase effective January 1, 2018 for inmate meals.
- Account 7175 Property Insurance represents a 57% (\$62,553) decrease based on rates for FY 2017-18.
- Account 7430 Utilities represent a 26% (\$993,403) decrease due to a classification change moving energy bond charges to Org 2540, Interest and Miscellaneous Expenditures.

Capital Assets

- Capital Assets recommended at \$1,700,000 represent the purchase of vehicles to replace high mileage patrol units throughout the Sheriff's Fleet.

(46) Patrol Vehicles\$1,700,000 Replacement

SUMMARY OF REVENUES

- Revenues recommended at \$100,985,452, a 5% (\$4,767,108) increase over the FY 2016-17 Adopted Budget, primarily due to the projected increase in Public Safety Proposition 172 Sales Tax Revenue, Assembly Bill 109 funding, and Court Security Services revenue.
 - Intergovernment Revenues–State of \$45,931,772 – Represent a 3% (\$1,318,584) increase primarily due to an estimated 3% growth in Public Safety Proposition 172 Sales Tax Revenue.
 - Intergovernment Revenues–Federal of \$2,076,845 – Represent an 18% (\$453,967) decrease primarily due to a reduction in the Homeland Security Grant and a reduction in the Project Safe Neighborhoods Grant.
 - Charges for Services of \$6,513,860 – Represent an 18% (\$988,348) increase primarily due to a reclassification of Sheriff civil processing services, a higher estimate in contracted services, and additional Coroner revenue.
 - Other Financing Sources of \$45,658,660 – Represent a 7% (\$2,962,908) increase primarily due to additional Assembly Bill 109 and Court Security Services revenue.

SHERIFF-CORONER - 3111

REGULAR SALARIES
BUDGETED POSITIONS
RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>CURRENT*</u>	<u>POSITIONS RECOMMENDED*</u>	<u>RECOMMENDED SALARIES</u>
0105	Sheriff	Elected	1	1	\$ 164,255
1525	Chief Forensic Pathologist	A	1	1	186,145
1530	Forensic Autopsy Technician	1340	1	1	37,192
1531	Forensic Pathologist	A	1	1	166,544
1935	Social Worker III	1833	2	2	112,796
1945	Social Worker I	1480	1	1	41,342
2166	Senior Library Assistant	1216	1	1	39,594
2212	Systems & Procedures Analyst III	2319	1	1	58,751
2225	Systems & Procedures Manager	E	1	1	98,710
2268	Sheriff's Business Manager	E	1	1	84,799
2290	Volunteer Services Coordinator	1644	1	1	54,602
2293	Staff Analyst III	2195	2	2	116,518
2317	Sheriff's Administrative Services Director	D	1	1	103,643
2323	Sheriff - Public Information Officer	1900	1	1	52,808
2343	Financial Analyst III	2195	1	1	57,357
3070	Supervising Office Assistant II	1528	5	5	223,069
3080	Office Assistant III	1146	34	34	1,230,374
3081	Office Assistant III - Conf	1146	1	1	32,803
3110	Office Assistant II	1027	2	2	56,998
3125	Office Assistant I	914	1	1	23,515
3141	Administrative Assistant II - Conf	1276	1	1	42,597
3160	Administrative Assistant III	1410	1	1	47,084
3161	Administrative Assistant III - Conf	1410	2	2	94,169
3166	Executive Secretary-Confidential	1559	1	1	51,820
3203	Account Clerk I	1062	2	2	56,837
3215	Accountant II	1831	1	1	50,003
3205	Account Clerk II	1166	2	2	70,358
3240	Supervising Account Clerk II	1601	3	3	152,781
3243	Accountant Trainee	1487	1	1	44,356
3255	Senior Accountant	2139	2	2	140,589
3260	Account Clerk III	1308	5	5	212,116
3262	Supervising Accountant	2378	1	1	79,027
3440	Stock Clerk II	960	1	1	31,973
3610	Communications Dispatcher I	1540	4	4	170,699
3612	Communications Dispatcher II	1661	7	7	326,984
3613	Supervising Communications Dispatcher	2122	7	7	467,263
3615	Communications Dispatcher III	1793	21	21	1,163,281
3616	Communications Dispatcher Specialist	1929	8	8	472,649
3620	Program Technician I	1361	3	3	129,928
3621	Program Technician II	1522	1	1	50,790
3623	Program Technician II - Conf	1522	2	2	92,642
3709	Network Systems Engineer I	1588	2	2	88,210
3711	Network Systems Engineer III	2043	1	1	68,250
3712	Network Systems Engineer IV	2455	5	5	409,988

Sheriff-Coroner (Org 3111)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT*</u>	<u>RECOMMENDED*</u>	
3713	Senior Network Systems Engineer	2797	1	1	\$ 93,363
3748	Information Technology Analyst I	1588	1	1	42,276
3749	Information Technology Analyst II - Sheriff	1747	1	1	58,340
3751	Information Technology Analyst IV - Sheriff	2455	3	3	245,987
3752	Senior Information Technology Analyst - Sheriff	2797	2	2	186,727
4007	Assistant Sheriff	C	2	2	260,060
4008	Undersheriff	C	1	1	139,244
4044	Inmate Supplies Coordinator	1828	1	1	60,996
4045	Correctional Officer I	1461	134	134	5,399,428
4046	Correctional Officer II	1618	70	70	3,182,331
4047	Correctional Officer III	1872	249	249	15,108,431
4048	Correctional Officer IV	2122	64	64	4,473,943
4050	Deputy Sheriff I	1789	4	4	192,630
4053	Deputy Sheriff II	2205	125	125	8,269,632
4055	Deputy Sheriff III	2402	171	171	13,371,972
4059	Deputy Sheriff IV	2607	49	49	3,998,455
4073	Correctional Sergeant	2336	47	47	3,708,135
4074	Correctional Lieutenant	3145	9	9	880,610
4075	Sheriff Captain	3818	5	5	618,234
4080	Sheriff's Lieutenant	3413	17	17	1,866,532
4085	Sheriff's Sergeant	2869	48	48	4,462,436
4119	Criminalist I	1999	1	1	59,010
4122	Offender Programs Manager	F	1	1	78,300
4123	Criminalist Specialist	2873	6	6	558,718
4126	Inmate Services Director	D	1	1	75,997
4133	Deputy Coroner II	1950	6	6	388,873
4140	Forensic Services Coordinator	3449	1	1	111,812
4150	Identification Technician I	1341	3	3	119,220
4152	Identification Technician II	1509	1	1	40,612
4153	Senior Identification Technician	2112	1	1	60,143
4154	Identification Technician III	1745	14	14	752,339
4155	Identification Technician IV	1878	3	3	176,817
4177	Process Server	1319	6	6	262,719
4180	Rangemaster	2060	1	1	58,953
4185	Community Service Officer	1224	31	31	1,167,718
5050	Maintenance Janitor	965	3	3	92,714
5090	Laundry Supervisor - Jail	1229	1	1	41,012
5307	Automobile Mechanic	1609	3	3	148,764
Subtotal			1,231	1,231	\$ 78,269,692

Sheriff-Coroner (Org 3111)

Educational Incentives (POST)	
Uniform Allowance	540,300
Auto Allowance	6,180
Remuneration	2,114
Pilot/Tactical Flight Officer	75,690
Lead Worker Allowance	1,305
Bilingual Skill Pay	80,720
Detention Facility Allowance	22,100
Holiday Payout	209,097
Shift Differential/Briefing	1,518,129
LC4850	1,735,134
Less Salary Savings (3.4%)	<u>(2,661,170)</u>

TOTAL REGULAR SALARIES \$ **79,799,291**

* On June 20, 2017, the Board of Supervisors approved the addition of 42 Correctional Officer positions, effective July 3, 2017, to comply with Quentin Hall v County of Fresno Remedial Plan/Consent Decree requirements. On June 20, 2017, the Board of Supervisors also approved the addition of two Deputy Sheriff and two Community Service Officer positions, effective July 3, 2017, for the Court Security Services Unit. The 1,231 positions included in the Current and Recommended columns include these 46 positions.



**Department of Social Services
BUDGET 5610
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 195,885,717	\$ 207,007,651	\$ 222,885,229	\$ 15,877,578	8%
Services and Supplies	66,724,458	78,123,787	69,244,405	(8,879,382)	-11%
Other Charges	40,557,375	56,870,115	61,857,529	4,987,414	9%
Other Financing Uses	974,200	620,000	593,000	(27,000)	-4%
Capital Assets	39,247	159,851	370,165	210,314	132%
Total Appropriations	<u>\$ 304,180,997</u>	<u>\$ 342,781,404</u>	<u>\$ 354,950,328</u>	<u>\$ 12,168,924</u>	4%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 65,904	\$ -	\$ -	\$ -	0%
Intergovernment Revenues - St	(2,788,557)	-	-	-	0%
Intergovernment Rev-Federal	(2,519,409)	7,590,092	1,936,865	(5,653,227)	-74%
Charges For Services	500	-	-	-	0%
Miscellaneous Revenues	632,984	651,167	710,781	59,614	9%
Other Financing Sources	308,302,819	333,295,456	348,995,918	15,700,462	5%
Intrafund Revenue	810,499	762,320	1,605,661	843,341	111%
Total Revenues	<u>\$ 304,504,740</u>	<u>\$ 342,299,035</u>	<u>\$ 353,249,225</u>	<u>\$ 10,950,190</u>	3%
<u>Net County Cost</u>	\$ (323,743)	\$ 482,369	\$ 1,701,103	\$ 1,218,734	253%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	2,527	2,643	2,643	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

DEPARTMENT OF SOCIAL SERVICES – 5610

FUNCTION

The Fresno County Department of Social Services (DSS) provides a variety of services that protect the children and adults in our community from abuse and neglect and provides a safety net through a range of public assistance and employment services programs. DSS is responsible for the administration of child welfare services, adult services, and public assistance programs. Child Welfare Services (CWS) are aligned with mandated child welfare core services components consisting of Emergency Response, Family Maintenance, Family Reunification, and Permanency Planning. Permanency and successful outcomes are incorporated under the Independent Living Program (ILP) and Adoptions Program. Adult services include the Adult Protective Services (APS) and In-Home Supportive Services (IHSS) Programs. Public assistance programs administered by the Department include CalWORKs, Employment Services, CalFresh (formerly Food Stamps), Foster Care and Adoptions Assistance, General Relief, Medi-Cal, Refugee Cash Assistance, and the Adolescent Family Life Program (AFLP). These programs focus on providing temporary and supportive services to individuals and families in need, while assisting them to achieve their goal of self-sufficiency.

OVERVIEW

The FY 2017-18 Recommended Budget of \$354,950,328 represents a 4% (\$12,168,924) increase over the FY 2016-17 Adopted Budget. The increase is primarily due to increases in contracted services including Child Welfare Prevention services as well as salary and benefit rate increases including costs for 43 additional positions added midyear in FY 2016-17 bringing total positions to 2,643. The estimated recommended revenues (\$353,249,225) represent 3% (\$10,950,190) increase over the FY 2016-17 Adopted Budget.

The total County share obligation for all programs is (\$23,748,610), which includes the Maintenance-of-Effort (MOE) payments and the required match for Social Services programs. The County share obligation is reduced by the Department's contribution to general countywide overhead through the County Cost Allocation Plan (CCAP) process managed by the Auditor-Controller/Treasurer-Tax Collector (ACTTC) (\$599,421), which decreased by 65% (\$1,089,108) from the FY 2016-17 Adopted Budget. The balance is funded with 1991 Social Services Realignment (\$21,448,086) and Net County Cost (NCC) (\$1,701,103). The recommended NCC represents an increase of \$1,218,734 due to the decrease in CCAP expenses for the Department, which offsets NCC, and the County share-of-cost for the General Relief Program.

2011 Realignment, which is used in lieu of State General Fund for Child Welfare and Adult Protective Services, is recommended at \$29,785,547, an increase of 15% (\$3,783,526) over the FY 2015-16 Adopted Budget.

Staffing is recommended at the FY 2016-17 year-end level of 2,643 positions. Staffing cost includes a 6.5% (\$7,963,530) Salary Savings, which provides an additional \$5,404,940 benefit cost savings.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** The Department's goal for FY 2017-18 is to continue to increase the percentage of public assistance case documentation meeting quality standards and State and Federal requirements, as described in the FY 2016-17 goal below. The FY 2016-17 goal was a two-year goal that the Department is focusing on to improve accuracy, thus improving client service

levels and decreasing repeat office visits and telephone calls. The goal for FY 2017-18 is to increase the percentage to 100% accuracy.

- **Performance Metric:** The Department performs quality assurance reviews on a sample of public assistance cases on a monthly basis. Adequate documentation is a standard review that is conducted on all cases reviewed. The Department will track the percentage of cases meeting documentation requirements on a monthly basis to ensure compliance is at 100% during the budget year. The current accuracy rate for FY 2016-17 is 93.36%.

FY 2016-17

- **Goal:** The Department's goal for FY 2016-17 was to increase the percentage of public assistance cases with case documentation meeting quality standards and State and Federal requirements, thus improving client service levels and decreasing repeat office visits and telephone calls. In addition to improving accuracy in the eligibility determination and benefit issuance process, adequate documentation also ensures that individuals and families receiving public assistance do not have to disclose traumatic information multiple times due to lack of case documentation. In FY 2014-15, the percentage of cases that met documentation requirements was 68%. The goal for FY 2016-17 is to increase the percentage to 85% and then to 100% by FY 2017-18.
- **Outcome(s)/Result(s):** Of the 3,670 public assistance cases that received a quality assurance review during the fiscal year, 34,537 factors within the cases were reviewed for accuracy. Reviews cited 2,293 of the factors (34,537) during the fiscal year for insufficient documentation. The current accuracy percentage for FY 2016-17 is 93.36%, or 32,244 out of 34,537 met the quality standards and State and Federal requirements.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$222,885,229 represent an 8% (\$15,877,578) increase over the FY 2016-17 Adopted Budget primarily due to the full-year cost of an additional 43 positions approved in FY 2016-17 and negotiated salary increases, as well as updated retirement contribution rates and projected OASDI, Workers' Compensation, and Health Insurance costs for the budget year. Staffing is recommended at 2,643 positions, a net increase of 43 positions over the FY 2016-17 Adopted Budget, but no increase to current staffing levels.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$115,001,852 represents a 4% (\$4,314,537) increase over the FY 2016-17 Adopted Budget due to the full-year cost of 43 additional positions approved in FY 2016-17 and negotiated salary increases.
- Account 6270 Standby Pay recommended at \$166,425 represents a 136% (\$96,020) increase over the FY 2016-17 Adopted Budget based on an increased rate from \$20 to \$40 and additional positions.
- Account 6300 Overtime recommended at \$4,584,237 represents a 17% (\$960,859) decrease from the FY 2016-17 Adopted Budget based on an annualized current needs.
- Account 6400 Retirement Contribution recommended at \$68,984,730 represents a 15% (\$8,746,129) increase over the FY 2016-17 Adopted Budget based on the updated Retirement Contribution rates and the full-year retirement benefit costs for 43 additional positions in FY 2016-17.

- Account 6600 Health Insurance recommended at \$20,044,696 represents a 25% (\$3,959,418) increase over the FY 2016-17 Adopted Budget based on full-year costs for the addition of 43 positions in FY 2016-17 and increased rates.
- Salary Savings is recommended at 6.5% (\$7,963,530) to account for normal recruitment timeframes, unpaid leave of absences, and savings associated with employee turnover.

Services and Supplies

- Services and Supplies recommended at \$69,244,405 represent an 11% (\$8,879,382) decrease from the FY 2016-17 Adopted Budget primarily due to the transfer of Child Welfare mental health agreements for court-ordered services to the Department of Behavioral Health (DBH) and Rents and Leases based on actual lease amounts and the removal of the Mercado Building placeholder. The decreases in cost offset the increases in technology costs due to increased application labor charges.

Recommended funding includes:

- Account 7223 Managed Care Providers recommended at \$3,269,729 represent a 76% (\$10,448,356) decrease from the FY 2016-17 Adopted Budget due to shifting appropriations for the Child Welfare mental health agreements for court-ordered services to DBH.
- Account 7296 Data Processing Services recommended at \$16,006,065 represent a 27% (\$3,420,926) increase over the FY 2016-17 Adopted Budget based on the pass through of contract charges instead of direct payments to vendors using Account 7295, Professional and Specialized Services, which is where all information technology-related contracts were previously budgeted. Rates were also increased for application labor charges from Internal Services Department (ISD).

Other Charges

- Other Charges recommended at \$61,857,529 represent a 9% (\$4,987,414) increase over the FY 2016-17 Adopted Budget based on projected costs of direct client support and services.

Recommended funding includes:

- An increased cost of \$2,629,239 for Child Abuse Preventions Services provided by four vendors, two in Fresno Metro and two other vendors servicing our rural cities.
- An increased cost of \$1,198,186 for Emergency Solutions Grant (ESG) to provide Rapid Rehousing, Homeless Prevention, Emergency Shelter, Street Outreach, the Homeless Management Information System (HMIS), and Administration of vendor provided services.

Other Financing Uses

- Operating Transfers Out recommended at \$593,000 represent a 4% (\$27,000) decrease from the FY 2016-17 Adopted Budget and will be used to replace 23 vehicles that have reached their useful life and are recommended by ISD for replacement in the Child Welfare Services program.

(17) Sedans	\$433,000	Replacement
(5) Handicap Assessable Van	\$125,000	Replacement
(1) 4 x 4 Explorer	\$35,000	Replacement

Capital Assets

- Building and Improvements are recommended at \$370,165 and represent costs associated with Buildings and Improvements project 91260, project 91181 and project 91357.

(1) Project Number 91260	\$32,727	Ongoing TI for Center Mall Court
(1) Project Number 91181	\$127,124	Ongoing TI for Fulton

(1) Project Number 91357\$210,314 New TI cost for Visitation Center

SUMMARY OF REVENUES

- Revenues are recommended at \$353,249,225, a 3% (\$10,950,190) increase over the FY 2016-17 Adopted Budget based on FY 2016-17 actual State and Federal program allocations and projected available Realignment revenues.
 - Federal Revenues recommended at \$1,936,865 represent a 74% (\$5,653,227) decrease from FY 2016-17 Adopted Budget due to shifting of the Child Welfare Mental Health contracts that were partially funded with Federal Short Doyle Medi-Cal funds to DBH.
 - Other Financing Sources recommended at \$348,995,918 represent a 5% (\$15,700,462) increase over the FY 2016-17 Adopted Budget based on increased costs and expected available funds. State, Federal, and Realignment funds that are required to pass through Special Revenue Funds are reflected as an Operating Transfer In under Other Financing Sources.
 - State/Federal Revenues recommended at \$287,611,724 represent a 4% (\$9,954,072) increase over the FY 2016-17 Adopted Budget.
 - Realignment Revenues recommended at \$53,417,499 represent a 19% (\$8,462,410) increase over FY 2016-17 Adopted Budget based on available 1991 Realignment funds and 2011 Realignment funds in lieu of the former State share-of-cost.
 - Intrafund Revenues recommended at \$1,605,661 represent a 111% (\$843,341) increase over FY 2016-17 Adopted Budget due to increase in overhead charges charged to the other two additional Administrative Orgs under DSS, Org 5611 and Org 7110.

PENDING FACTORS

The Governor’s FY 2017-18 Proposed Budget includes the elimination of the Coordinated Care Initiative (CCI) and the associated Maintenance-of-Effort (MOE) for the IHSS Program, which froze the County share-of-cost at actual FY 2011-12 expenditures subject to an annual inflation factor of 3.5%. Elimination of the MOE would result in a 15% to 17.5% County share-of-cost for the Program, which is funded with 1991 Realignment and Net County Cost.

Should the Adopted State Budget include additional County costs due to elimination of the MOE, the Department will return to your Board with impacts and recommended actions to address.

DEPARTMENT OF SOCIAL SERVICES - 5610**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1904	Job Specialist II	1614	46	46	\$ 2,285,847
1905	Job Specialist I	1467	26	26	1,085,494
1907	Job Specialist III	1776	123	123	7,195,125
1924	Social Services Program Manager	E	30	30	2,616,551
1930	Social Work Supervisor	2333	66	66	4,876,978
1931	Social Work Practitioner	2001	110	110	6,646,244
1935	Social Worker III	1833	151	151	8,948,866
1940	Social Worker II	1631	75	75	3,505,687
1945	Social Worker I	1480	117	117	4,706,852
1951	Substance Abuse Specialist I	1385	2	2	75,534
1952	Substance Abuse Specialist II	1528	3	3	135,659
2200	Deputy Director of Social Services	C	6	6	650,493
2211	Systems & Procedures Analyst II	2000	1	1	53,227
2212	Systems & Procedures Analyst III	2319	8	8	565,372
2213	Systems & Procedures Analyst I	1621	5	5	220,953
2225	Systems & Procedures Manager	E	1	1	98,602
2240	Senior Systems & Procedures Analyst	2596	2	2	165,546
2291	Staff Analyst I	1712	17	17	787,971
2292	Staff Analyst II	1900	4	4	205,423
2293	Staff Analyst III	2195	9	9	559,457
2294	Senior Staff Analyst	F	8	8	634,359
2297	Principal Staff Analyst	E	3	3	258,107
2332	Social Services Finance Division Chief	E	1	1	90,338
2341	Financial Analyst I	1712	2	2	90,718
2343	Financial Analyst III	2195	4	4	241,062
2361	Social Services Finance Manager	F	3	3	234,643
3010	Chief Office Assistant	1689	1	1	54,724
3031	Social Services Program Supervisor	2048	138	138	8,835,581
3033	Eligibility Worker I	1146	269	269	8,323,058
3034	Eligibility Worker II	1262	149	149	5,245,653
3035	Eligibility Worker III	1467	529	529	24,286,248
3036	Social Services Appeals Specialist	1695	19	19	1,020,571
3037	Driver	981	6	6	179,133
3070	Supervising Office Assistant	1528	43	43	2,054,281
3080	Office Assistant III	1146	303	303	10,948,163
3110	Office Assistant II	1027	60	60	1,738,533
3125	Office Assistant I	914	114	114	2,788,537
3126	Office Assistant I - Confidential	914	3	3	74,617
3140	Administrative Assistant II	1276	2	2	77,233
3142	Administrative Assistant I	1146	13	13	423,170
3160	Administrative Assistant III	1410	24	24	1,125,818
3161	Administrative Assistant III - Confidential	1410	1	1	47,033
3166	Executive Secretary - Confidential	1559	1	1	51,763
3203	Account Clerk I	1062	13	13	354,555
3205	Account Clerk II	1166	8	8	241,706
3210	Accountant I	1599	2	2	98,504
3215	Accountant II	1831	3	3	160,531
3235	Supervising Account Clerk I	1439	1	1	37,529
3240	Supervising Account Clerk II	1601	4	4	194,502
3255	Senior Accountant	2139	2	2	132,949
3260	Account Clerk III	1308	28	28	1,121,309
3620	Program Technician I	1361	6	6	235,174
3621	Program Technician II	1522	22	22	1,070,465

Social Services (Org 5610)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3622	Program Technician I - Confidential	1361	4	4	\$ 150,563
3623	Program Technician II - Confidential	1522	6	6	287,301
3624	Supervising Program Technician - Confidential	1683	1	1	55,852
3625	Supervising Program Technician	1683	1	1	55,852
3704	Information Technology Analyst I	1588	4	4	165,802
3705	Information Technology Analyst II	1747	2	2	96,251
3707	Information Technology Analyst IV	2455	4	4	318,579
3708	Senior Information Technology Analyst	2797	2	2	186,522
5091	Social Worker Aide I	856	16	16	366,222
5093	Social Worker Aide II	1044	15	15	491,366
8072	Director of Social Services	B	1	1	168,734
Subtotal			2,643	2,643	\$ 120,199,494
Auto Allowance					6,180
Lead Worker Pay					93,370
Bilingual Skill Pay					349,987
Child Welfare Differential					300,261
Promotions					2,016,090
Salary Savings (6.5%)					(7,963,530)
TOTAL REGULAR SALARIES					\$ 115,001,852



Aid to Adoptions (Org 6415)

**DSS - Aid to Adoptions
BUDGET 6415
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 30,328,542	\$ 31,026,880	\$ 32,492,374	\$ 1,465,494	5%
Total Appropriations	\$ 30,328,542	\$ 31,026,880	\$ 32,492,374	\$ 1,465,494	5%
<u>Revenues</u>					
Intergovernment Rev-Federal	\$ (456,197)	\$ -	\$ -	\$ -	0%
Miscellaneous Revenues	40,623	17,750	26,876	9,126	51%
Other Financing Sources	26,858,271	27,711,959	29,168,327	1,456,368	5%
Total Revenues	\$ 26,442,697	\$ 27,729,709	\$ 29,195,203	\$ 1,465,494	5%
<u>Net County Cost</u>	\$ 3,885,845	\$ 3,297,171	\$ 3,297,171	\$ -	0%

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

DSS – AID TO ADOPTIONS – 6415

FUNCTION

The Aid to Adoptions program eligibility and payment system is administered by the Department of Social Services (DSS) and provides assistance payments to qualified parents who need financial assistance in order to adopt a child. Assistance payments aid families who adopt 'hard-to-place' children with the cost of food, housing, other basic needs, and some special needs (i.e. ongoing counseling, health needs, etc.). Families are eligible for assistance until the child reaches the age of 18. Assembly Bill (AB) 12 authorized several changes to Foster Care and Kin-GAP, including increasing the child age limit eligibility from 19 years to 20 years beginning January 2013; and from 20 years to 21 years beginning January 2014. Due to the implementation of AB 12, families are also eligible for extended payments benefits up to age 21, provided the child was at least age 16 at time of adoption. Youth with a mental or physical disability are eligible for extended benefits up to the age of 21 regardless of the age of the child at time of adoption. Staff support for eligibility and payment processing services, as well as positions that support case management and placement activities, are included in the DSS budget, Org 5610.

OVERVIEW

The FY 2016-17 Recommended Budget of \$32,492,374 represents a 5% (\$1,465,494) increase over the FY 2016-17 Adopted Budget based on current Aid to Adoptions caseload and average grant trends. FY 2017-18 estimated revenues (\$29,195,203) represent a 5% (\$1,465,494) increase over the FY 2016-17 Adopted Budget and Net County Cost (NCC) (\$3,297,171) represents no change from the FY 2016-17 Adopted Budget. The County's share-of-cost (\$4,390,988) for this program is funded with 1991 Realignment revenues (\$1,093,817) and NCC (\$3,297,171).

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Continuum of Care Reform (CCR) efforts, authorized through Senate Bill (SB) 1013 and Assembly Bill (AB) 403 legislative changes, have implemented some program reforms related to foster care rates and approval of foster homes, group homes, and foster family agencies. The first phase of rate changes and foster home approval processes was effective January 2017 with additional changes expected at the end of the 2017 calendar year and into 2018. Adoption Assistance uses State foster home rates and State approved group home rates; therefore, changes to those rates due to CCR will affect the average grant payments in this budget.

Other Charges

- Recommended funding of \$32,492,374 represents a 5% (\$1,465,494) increase over the FY 2016-17 Adopted Budget based on FY 2016-17 caseloads and average grant projections.

Recommended funding includes:

- The FY 2017-18 Adoptions caseload represents a 1% (25 cases) increase over a monthly average of 2,731 cases in FY 2016-17 Adopted Budget to an estimated monthly average of 2,756 cases in FY 2017-18. An average grant of \$982 per month is projected for the budget year, which includes a statutory California Necessities Index (CNI) increase of 2.76% based on the FY 2016-17 Governor's Adopted Budget.

SUMMARY OF REVENUES

- Revenues are recommended at \$29,195,203, a 5% (\$1,465,494) increase over the FY 2016-17 Adopted Budget based on projected caseload and average grant costs.
- Other Financing Sources recommended at \$29,168,327 represent a 5% (\$1,456,368) increase over the FY 2016-17 Adopted Budget based on FY 2016-17 caseloads and average grant. State, Federal, and Realignment funds that are required to pass through Special Revenue Funds are reflected as an Operating Transfer In under Other Financing Sources.
 - State/Federal Revenues recommended at \$14,123,127 represent a 5% (\$714,174) increase over the FY 2016-17 Adopted Budget.
 - Realignment Revenues recommended at \$15,045,200 represent a 5% (\$778,416) increase over FY 2016-17 Adopted Budget based on available 1991 Realignment funds and 2011 Realignment funds in lieu of the former State share-of-cost.

PENDING FACTORS

Implementation of the Continuum of Care Reform is ongoing and rate changes are expected to continue through FY 2017-18. Costs related to those changes is unknown at this time. Once impacts are known the Department will return to your Board with impacts and recommended actions.



**DSS - Aid to Refugees
BUDGET 6615
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 860,439	\$ 1,080,783	\$ 1,158,360	\$ 77,577	7%
Total Appropriations	\$ 860,439	\$ 1,080,783	\$ 1,158,360	\$ 77,577	7%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ (42,022)	\$ -	\$ -	\$ -	0%
Intergovernment Rev-Federal	(2,194)	-	-	-	0%
Charges For Services	1,759	1,854	-	(1,854)	-100%
Miscellaneous Revenues	9,123	8,525	12,321	3,796	45%
Other Financing Sources	958,087	1,070,404	1,146,039	75,635	7%
Total Revenues	\$ 924,753	\$ 1,080,783	\$ 1,158,360	\$ 77,577	7%
<u>Net County Cost</u>	\$ (64,314)	\$ -	\$ -	\$ -	0%

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

DSS - AID TO REFUGEES-6615

FUNCTION

The Federal Refugee Cash Assistance (RCA) Program is administered by the Department of Social Services (DSS) and provides public assistance to refugees newly admitted to the United States. Assistance payments are intended to provide food, housing and basic needs for individuals and families with no dependent children. Qualified applicants are eligible for a maximum of eight months of benefits from their date of entry into the United States. The program is 100% Federally funded with the Cash, Medical, and Administration Grant through the Office of Refugee Resettlement. Additionally, the State Cash Assistance Program for Immigrants (CAPI), authorized under Assembly Bill 2779 (chapter 329, Statutes of 1998), is now included under this organization. The CAPI program is 100% State reimbursed; however, DSS does receive Interim Assistance Reimbursement Program funds for individuals applying for the Supplemental Security Income or State Supplemental Payment (SSI/SSP) program due to a physical or medical incapacity. Staffing for eligibility and payment processing services is provided through the DSS budget Org 5610.

OVERVIEW

The FY 2017-18 Recommended Budget of \$1,158,360 represents a 7% (\$77,577) increase over the FY 2016-17 Adopted Budget. Recommended appropriations for the CAPI program of \$1,051,560 represent a 0.02% (\$195) decrease from the FY 2016-17 Adopted Budget based on actual FY 2016-17 caseload and average grant trends. Recommended appropriations for the RCA Program of \$106,800 represent a 268% (\$77,772) increase over the FY 2016-17 Adopted Budget based on actual FY 2016-17 caseload and average grant trends. There is no Net County Cost (NCC) for these programs as all costs are offset with State and Federal funding.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The FY 2017-18 Refugee Cash Assistance (RCA) caseload is projected to increase due to an increase in refugees who are applying and eligible for benefits. The FY 2016-17 monthly adopted caseload of eight is projected to increase to 25 for FY 2017-18, or a 213% year-over-year increase.

Other Charges

- Appropriations recommended at \$1,158,360 represent a 7% (\$77,577) increase over the FY 2016-17 Adopted Budget.

Recommended funding includes:

- RCA cases budgeted at \$106,800 represent an increase of \$77,772 for a monthly average of 25 cases at an average grant of \$356.
- CAPI cases budgeted at \$1,051,560 represent a decrease of \$195 for a monthly average of 115 cases at an average grant of \$762.

SUMMARY OF REVENUES

- Revenues recommended at \$1,158,360, represent a 7% (\$77,577) increase over the FY 2016-17 Adopted Budget based on FY 2016-17 caseload projections and estimated average grant per household.

- Other Financing Sources recommended at \$1,146,039 represent a 7% (\$75,635) increase over the FY 2016-17 Adopted Budget based on FY 2016-17 caseload projections and estimated average grant per household. State and Federal program funding that are required to pass through the Welfare Advance Fund are reflected as an Operating Transfer In.



**DSS - CalWORKS
BUDGET 6310
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 161,539,234	\$ 168,760,636	\$ 175,206,514	\$ 6,445,878	4%
Total Appropriations	\$ 161,539,234	\$ 168,760,636	\$ 175,206,514	\$ 6,445,878	4%
<u>Revenues</u>					
Miscellaneous Revenues	\$ 1,486,781	\$ 1,056,570	\$ 1,056,570	\$ -	0%
Other Financing Sources	158,352,789	165,919,831	172,398,241	6,478,410	4%
Total Revenues	\$ 159,839,570	\$ 166,976,401	\$ 173,454,811	\$ 6,478,410	4%
<u>Net County Cost</u>	\$ 1,699,664	\$ 1,784,235	\$ 1,751,703	\$ (32,532)	-2%

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

DSS – CALWORKS – 6310

FUNCTION

The California Work Opportunity and Responsibility to Kids (CalWORKs) program is administered by the Department of Social Services (DSS) and provides cash assistance payments for families with dependent children. Assistance payments issued through this budget provide a temporary means of assisting families while also providing the training and educational support needed by the recipient to gain employment and become self-sufficient. Eligibility rules and grant levels are established by the California Department of Social Services. Under CalWORKs, non-exempt adult recipients must participate in work activities from 30 to 35 hours per week. The majority of families receiving assistance through this program also qualify for Medi-Cal and CalFresh benefits. The State Safety Net Program, which provides cash assistance for children of adults who have reached their CalWORKs lifetime time-on-aid limit, is also included in this budget. Staffing for eligibility and payment processing services is provided under the DSS budget, Org 5610.

OVERVIEW

The FY 2017-18 Recommended Budget of \$175,206,514 represents a 4% (\$6,445,878) increase over the FY 2016-17 Adopted Budget based on FY 2016-17 CalWORKs caseload trends and household average grant. The recommended estimated revenues (\$173,454,811) represent a 4% (\$6,478,410) increase over the FY 2016-17 Adopted Budget, and Net County Cost (\$1,751,703) represents a 2% (\$32,532) decrease from the FY 2016-17 Adopted Budget. The County share-of-cost for this program (\$3,137,332) is funded with 1991 Realignment revenues (\$1,385,629) and Net County Cost (\$1,751,703).

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The FY 2017-18 CalWORKs caseload is projected to decline due to continuing economic improvement in the State, resulting in fewer new CalWORKs cases. The FY 2016-17 monthly adopted caseload of 27,839 is projected to decline to 25,840 for FY 2017-18, a 7% year-over-year decrease. However, average grant payments per household have continued to increase due to removal of the maximum family grant provision, which excluded households from receiving additional cash assistance for children born ten months after the family began receiving aid. Additionally, the average grant reflects the maximum aid payment increase of 1.43% implemented on October 2016.

Other Charges

- Recommended appropriations of \$175,206,514 represent a 4% (\$6,445,878) increase over the FY 2016-17 Adopted Budget based on caseload and average grant projections.

Recommended funding includes:

- The FY 2017-18 CalWORKs caseload represents a 7% (1,999 cases) decrease from a monthly average of 27,839 cases in the FY 2016-17 Adopted Budget to an estimated monthly average of 25,840 cases in FY 2017-18 based on current caseload trends. An average grant of \$565 per month for CalWORKs cases is projected for FY 2017-18.

SUMMARY OF REVENUES

- Revenues are recommended at \$173,454,811, which represent a 4% (\$6,478,410) increase over the FY 2016-17 Adopted Budget based on FY 2016-17 caseload projections and estimated average grant per household.
- Other Financing Sources recommended at \$172,398,241 represent a 4% (\$6,478,410) increase over the FY 2016-17 Adopted Budget based on FY 2016-17 caseload projections and estimated average grant per household. State and Federal program funding that are required to pass through the Welfare Advance Fund are reflected as an Operating Transfer In.



Dependent Children-Foster Care (Org 6410)

**DSS - Dependent Children-Foster Care
BUDGET 6410
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 50,252,403	\$ 54,709,974	\$ 58,166,526	\$ 3,456,552	6%
Total Appropriations	\$ 50,252,403	\$ 54,709,974	\$ 58,166,526	\$ 3,456,552	6%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ (879,799)	\$ -	\$ -	\$ -	0%
Intergovernment Rev-Federal	(346,051)	-	-	-	0%
Miscellaneous Revenues	1,611,414	1,521,288	1,552,831	31,543	2%
Other Financing Sources	41,411,209	45,329,743	49,946,872	4,617,129	10%
Intrafund Revenue	101,103	199,026	70,492	(128,534)	-65%
Total Revenues	\$ 41,897,876	\$ 47,050,057	\$ 51,570,195	\$ 4,520,138	10%
<u>Net County Cost</u>	\$ 8,354,527	\$ 7,659,917	\$ 6,596,331	\$ (1,063,586)	-14%

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

DSS – DEPENDENT CHILDREN-FOSTER CARE – 6410

FUNCTION

The Foster Care Assistance Payment program is administered by the Department of Social Services (DSS) and provides funding for food, housing, and basic needs for children placed in out-of-home care facilities. Such facilities include Foster Family Homes, Foster Family Agencies, and Group Homes. This budget includes funding for the Kinship Guardianship Assistance Program (Kin-GAP), which is intended to enhance family preservation and stability by promoting stable placements. Case management and placement services are provided through the DSS budget, Org 5610.

OVERVIEW

The FY 2017-18 Recommended Budget of \$58,166,526 represents a 6% (\$3,456,552) increase over the FY 2016-17 Adopted Budget based on FY 2016-17 caseload trends and projected average placements costs. Placement costs are established by State approved rates. The estimated offsetting revenues (\$51,570,195) represent a 10% (\$4,520,138) increase, and Net County Cost (NCC) (\$6,596,331) represents a 14% (\$1,063,586) decrease from the FY 2016-17 Adopted Budget. The County share-of-cost (\$21,501,849) for this program is funded with available 1991 Realignment revenues (\$14,905,518) and NCC (\$6,596,331).

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Continuum of Care Reform (CCR) efforts authorized through Senate Bill (SB) 1013 and Assembly Bill (AB) 403 legislative changes have implemented some program reforms related to foster care rates and approval of foster homes, group homes, and foster family agencies. The first phase of rate changes and foster home approval processes was effective January 2017 with additional changes expected at the end of the 2017 calendar year and into 2018. Implementation of changes is ongoing and will affect the cost captured under this budget.

Other Charges

- Recommended funding of \$58,166,526 represents a 6% (\$3,456,552) increase over the FY 2016-17 Adopted Budget based on actual caseload and average placement cost trends.

Recommended funding includes:

- The FY 2017-18 Foster Care caseload represents 2,660 average monthly cases, which is a decrease of less than 1% (4 cases) from the FY 2016-17 Adopted Budget based on current caseloads trends. An average placement cost of \$1,823 represents a 6% increase over the FY 2016-17 Adopted Budget due to phase I of CCR rate changes along with a statutory California Necessities Index (CNI) yearly increase estimated at the FY 2016-17 Adopted State Budget rate of 2.76%.

SUMMARY OF REVENUES

- Revenues recommended at \$51,570,195, represent a 10% (\$4,520,138) increase over the FY 2016-17 Adopted Budget based on projected caseloads and average placement cost.
- Other Financing Sources recommended at \$49,946,872 represent a 10% (\$4,617,129) increase over the FY 2016-17 Adopted Budget based on FY 2016-17 caseloads and average placement cost. State, Federal, and Realignment funds that are required to pass through

Special Revenue Funds are reflected as an Operating Transfer In under Other Financing Sources.

- State/Federal Revenues recommended to transfer from the Welfare Advance Fund, Org 1120, at \$18,808,815 represent a 13% (\$2,191,037) increase over the FY 2016-17 Adopted Budget.
- Realignment Revenues recommended at \$30,936,998 represent a 9% (\$2,530,955) increase over FY 2016-17 Adopted Budget based on available 1991 Realignment funds and 2011 Realignment funds in lieu of the former State share-of-cost.

PENDING FACTORS

Implementation of the Continuum of Care Reform is ongoing and rate changes are expected to continue through FY 2017-18. Costs related to those changes is unknown at this time. Once impacts are known the Department will return to your Board with impacts and recommended actions.



General Relief (Org 6645)

**DSS - General Relief
BUDGET 6645
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 9,374,416	\$ 9,627,408	\$ 9,411,099	\$ (216,309)	-2%
Total Appropriations	\$ 9,374,416	\$ 9,627,408	\$ 9,411,099	\$ (216,309)	-2%
<u>Revenues</u>					
Charges For Services	\$ 683,264	\$ 763,864	\$ 811,780	\$ 47,916	6%
Miscellaneous Revenues	24,679	38,961	22,352	(16,609)	-43%
Total Revenues	\$ 707,943	\$ 802,825	\$ 834,132	\$ 31,307	4%
<u>Net County Cost</u>	\$ 8,666,473	\$ 8,824,583	\$ 8,576,967	\$ (247,616)	-3%

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

DSS – GENERAL RELIEF – 6645

FUNCTION

The General Relief (GR) program is administered by the Department of Social Services (DSS) and provides emergency assistance to needy individuals who are not eligible for other assistance programs, but meet eligibility requirements established under the provision of the GR resolution adopted by the Board of Supervisors in accordance with Welfare and Institutions Code (W&IC) Sections 17000-17409. GR is granted to eligible persons who are either unemployed (and employable) or incapacitated. Employable recipients are prohibited from receiving aid for more than three months in any twelve month period and must be available for and seeking employment during the eligibility period. Incapacitated recipients with a physical or mental condition must participate in a medical or mental health evaluation as a condition of eligibility and must provide medical evidence verifying the capacity is expected to last at least 30 days duration. If the condition is expected to last 12 months or longer, the recipient is required to apply for Supplemental Security Income (SSI). Though the GR Program is 100% Net County Cost (NCC), the County will receive reimbursement through the SSI Interim Assistance Reimbursement (IAR) Program for GR assistance paid while SSI was pending. Staffing for eligibility and payment processing services is provided through the DSS budget Org 5610.

OVERVIEW

The FY 2017-18 Recommended Budget of \$9,411,099 represents a 2% (\$216,309) decrease from the FY 2016-17 Adopted Budget based on FY 2016-17 General Relief caseload trends and average grant. The recommended estimated revenues (\$834,132) represent a 4% (\$31,307) increase over the FY 2016-17 Adopted Budget, and Net County Cost (\$8,576,967) represents a 3% (\$247,616) decrease from the FY 2016-17 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Other Charges

- Recommended appropriations of \$9,411,099 represent a 2% (\$216,309) decrease from the FY 2016-17 Adopted Budget based on caseload and average grant projections.

Recommended funding includes:

- The FY 2017-18 General Relief caseload represents a 4% decrease (128 cases) from a monthly average of 3,548 cases in the FY 2016-17 Adopted Budget to an estimated monthly average of 3,420 cases in FY 2017-18 based on current caseload trends. An average grant of \$224 per month for General Relief cases is projected for this budget year.

SUMMARY OF REVENUES

- Revenues are recommended at \$834,132, which represent a 4% (\$31,307) increase over the FY 2016-17 Adopted Budget based on FY 2016-17 caseload projections and estimated average grant per household.

Recommended funding includes:

- Charges for Services recommended at \$811,780 represent a 6% (\$47,916) increase over the FY 2016-17 Adopted Budget based on current trends for the Federal repayment of interim assistance paid to clients waiting for SSI/SSP certification.

- Miscellaneous Revenues recommended at \$22,352 represent a 43% (\$16,609) decrease from the FY 2016-17 Adopted Budget based on actual overpayment collections received in FY 2016-17.

PENDING FACTORS

Current law allows counties to limit general assistance benefits for employable applicants to three months in a 12-month period. On January 5, 2017, Assembly Bill (AB) 85, known as “Thank You for Your Service” Act of 2017, was introduced and extends General Relief benefits to honorably discharged veterans who meet specified requirements for up to 12 months in a calendar year, effective July 1, 2018.

If AB 85 does pass into law, counties will have an option to adopt an ordinance to opt out of providing aid up to 12 months to honorably discharged veterans. If passed, the Department will return to your Board with impacts.



In-Home Supportive Services (Org 6420)

**DSS - In-Home Supportive Services
BUDGET 6420
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 44,805,639	\$ 51,139,870	\$ 50,926,921	\$ (212,949)	0%
Total Appropriations	\$ 44,805,639	\$ 51,139,870	\$ 50,926,921	\$ (212,949)	0%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ (272,847)	\$ -	\$ -	\$ -	0%
Other Financing Sources	40,707,432	45,781,439	45,568,490	(212,949)	0%
Total Revenues	\$ 40,434,585	\$ 45,781,439	\$ 45,568,490	\$ (212,949)	0%
<u>Net County Cost</u>	\$ 4,371,054	\$ 5,358,431	\$ 5,358,431	\$ -	0%

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

DSS – IN-HOME SUPPORTIVE SERVICES – 6420

FUNCTION

The In-Home Supportive Services (IHSS) program is administered by the Department of Social Services (DSS) and provides in-home services to eligible aged, blind, or disabled individuals as an alternative to out of home care. IHSS recipients are unable to perform certain activities themselves and are unable to remain safely in their own homes unless such services are available. This may include meal preparation, laundry, heavy cleaning, non-medical personal services, transportation, and protective supervision. Services are rendered by IHSS providers who are hired and employed by the IHSS recipients. The IHSS Public Authority serves as the 'employer of record' for providers and participates in union contract negotiations. IHSS Public Authority costs are budgeted in Org 5611. This budget represents the total IHSS provider health benefits costs and the County share of providers' salaries, payroll taxes, workers' compensation, and Case Management Information and Payroll System (CMIPS) charges. Staff support for program eligibility services is provided through the DSS budget, Org 5610.

OVERVIEW

The FY 2017-18 Recommended Budget of \$50,926,921 represents a less than 1% (\$212,949) decrease from the FY 2016-17 Adopted Budget based on FY 2016-17 caseload trends. The total County share-of-cost for the Recommended Budget is \$30,219,913, which represents a 3.5% (\$1,021,929) increase over the FY 2016-17 Adopted Budget due to the implementation of the IHSS Maintenance-of-Effort (MOE) in 2012 which provides for a 3.5% annual inflation factor effective July 1, 2016. The County share-of-cost is offset by 1991 Realignment of \$24,861,482 and Net County Cost (NCC) of \$5,358,431. There is no change in Net County Cost from the FY 2016-17 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Effective July 1, 2012, the State implemented a Maintenance-of-Effort (MOE) for the IHSS program, which includes the Public Authority. Prior to the IHSS MOE, the County share-of-cost for the Public Authority was determined through statutory sharing ratios, and the County share-of-cost became a set amount that was equal to the actual County share-of-cost incurred by each County for FY 2011-12. Based on current statute, the IHSS MOE can be increased by the State for the following reasons: 1) County negotiated IHSS Provider wage and/or benefits increases; and 2) an annual inflation factor of 3.5% effective July 1st of each fiscal year with the exception of years where there is a 'negative growth' in 1991 Realignment funds. The FY 2017-18 IHSS MOE is recommended at \$30,219,913, which represents a 3.5% (\$1,021,929) increase over the FY 2016-17 Adopted Budget.

Enacted on April 4, 2016, Senate Bill 3 (SB 3) (Chapter 4, Statutes of 2016) amended Section 1182.12 of the California Labor Code by increasing the minimum wage for all industries to \$10.50 per hour effective on and after January 1, 2017. An increase to \$11.00 per hour is scheduled for January 1, 2018 and is included in the Recommended Budget.

Other Charges

- Recommended funding of \$50,926,921 represents a less than 1% (\$212,949) decrease from the FY 2016-17 Adopted Budget based on projected monthly benefit costs paid and the adjusted IHSS MOE.

Recommended funding includes:

- IHSS MOE for FY 2017-18 of \$30,219,913 based on prior year MOE (\$29,197,984) plus an inflation rate of 3.5% per legislation.
- Provider health benefits of \$20,707,008 based on the benefit rate of \$0.85 per hour and a projected 2,030,099 average paid hours per month for FY 2017-18.

SUMMARY OF REVENUES

- Revenues are recommended at \$45,568,490, which represent a less than 1% (\$212,949) decrease from the FY 2016-17 Adopted Budget due to 3.5% inflation increase in the IHSS MOE and available 1991 Realignment receipts.
- Other Financing Sources are recommended at \$45,568,490, which represents a less than 1% (\$212,949) decrease from the FY 2016-17 Adopted Budget. State and Federal program funding that are required to pass through the Welfare Advance Fund are reflected as an Operating Transfer In.

PENDING FACTORS

The Governor's FY 2017-18 Adopted Budget includes the elimination of the Coordinated Care Initiative (CCI) and the associated Maintenance-of-Effort (MOE) for the IHSS Program, which froze the County share-of-cost at actual FY 2011-12 expenditures subject to an annual inflation factor of 3.5%. Elimination of the MOE could result in a 15% to 17.5% County share-of-cost for the Program, which is funded with 1991 Realignment and Net County Cost.

Should the Adopted State Budget include additional County costs due to elimination of the MOE, the Department will return to your Board with impacts and recommended actions to address this issue.



In-Home Supportive Services-Public Authority (Org 5611)

**DSS - IHSS-Public Authority
BUDGET 5611
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 798,048	\$ 939,180	\$ 965,012	\$ 25,832	3%
Services and Supplies	910,086	1,506,017	1,520,720	14,703	1%
Total Appropriations	\$ 1,708,134	\$ 2,445,197	\$ 2,485,732	\$ 40,535	2%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ (43,334)	\$ -	\$ -	\$ -	0%
Intergovernment Rev-Federal	(35,140)	-	-	-	0%
Other Financing Sources	1,163,090	1,920,870	1,961,405	40,535	2%
Intrafund Revenue	435,364	524,327	524,327	-	0%
Total Revenues	\$ 1,519,980	\$ 2,445,197	\$ 2,485,732	\$ 40,535	2%
<u>Net County Cost</u>	\$ 188,154	\$ -	\$ -	\$ -	0%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	7	12	12	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

IHSS-PUBLIC AUTHORITY – 5611

FUNCTION

The In-Home Supportive Services Public Authority (Public Authority) is the employer of record for In-Home Supportive Services (IHSS) homecare providers for the purpose of negotiating wages, benefits and working conditions with the local union. The Public Authority operates the Provider Registry, which assists IHSS recipients with finding homecare providers, as well as training and assisting providers in finding work. Registry services also include, but are not limited to: IHSS provider recruitment and screening; an initial background check; tracking Department of Justice fingerprint scanning; review of monthly background checks for as long as a provider remains on the Registry; and maintaining a registry of available providers available to IHSS recipients. The Public Authority also enrolls and provides all providers, including those who are non-registry providers, with State-mandated training, as well as recipient and provider support services.

OVERVIEW

The FY 2017-18 Recommended Budget of \$2,485,732 represents a 2% (\$40,535) increase over the FY 2016-17 Adopted Budget. The FY 2017-18 Recommended Budget revenues of \$2,485,732 represent a 2% (\$40,535) increase over the FY 2016-17 Adopted Budget, with no Net County Cost (NCC). Staffing is recommended at the current level. Due to a limited number of staff, no Salary Savings are included in the budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Funding is based on current statute, which assumes the continuation of the IHSS Maintenance-of-Effort (MOE) along with the statutorily approved annual inflation factor of 3.5%, effective July 1st of each fiscal year.

The services provided under this budget reflect ongoing implementation and system changes related to Fair Labor Standards Act changes announced on November 6, 2015, in regards to overtime, travel time, and wait time compensation to providers of IHSS and Waiver Personal Care Services (WPCS).

Salaries and Benefits

- Salaries and Benefits recommended at \$965,012 represent a 3% (\$25,832) increase over the FY 2016-17 Adopted Budget primarily due to benefit rate changes. Total staffing is recommended at 12 positions and represents no change from the current level.

Recommended funding includes:

- Account 6600 Health Insurance Contribution represents a 31% (\$23,128) increase over the FY 2016-17 Adopted Budget due to increases in health insurance rates.

SUMMARY OF REVENUES

- Revenues are recommended at \$2,485,732, a 2% (\$40,535) increase over the FY 2016-17 Adopted Budget, which is primarily due to an expected increase in State funding as the Recommended Budget assumes current MOE structure. Under current MOE structure all cost above MOE are funded by the State.

PENDING FACTORS

The Governor's FY 2017-18 Adopted Budget includes the elimination of the Coordinated Care Initiative (CCI) and the associated Maintenance-of-Effort (MOE) for the IHSS Program, which froze the County share-of-cost at actual FY 2011-12 expenditures subject to an annual inflation factor of 3.5%. Elimination of the MOE could result in a 15% to 17.5% County share-of-cost for the Program, which is funded with 1991 Realignment and Net County Cost.

Should the Adopted State Budget include additional County costs due to elimination of the MOE, the Department will return to your Board with impacts and recommended actions to address the impacts.

DSS - IHSS-PUBLIC AUTHORITY - 5611

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1904	Job Specialist II	1614	2	2	\$ 96,113
1930	Social Work Supervisor	2333	1	1	72,885
1931	Social Work Practitioner	2001	1	1	52,221
3080	Office Assistant III	1146	5	5	183,954
3125	Office Assistant I	914	2	2	48,922
3621	Program Technician II	1522	1	1	50,747
Subtotal			12	12	\$ 504,842
	Promotions				5,612
	Bilingual Skill Pay				1,807
TOTAL REGULAR SALARIES					\$ 512,261



**DSS - Veterans Service Office
BUDGET 7110
General Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 501,628	\$ 570,774	\$ 599,070	\$ 28,296	5%
Services and Supplies	135,796	171,226	181,030	9,804	6%
Total Appropriations	\$ 637,424	\$ 742,000	\$ 780,100	\$ 38,100	5%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 102,551	\$ 140,766	\$ 120,425	\$ (20,341)	-14%
Miscellaneous Revenues	58,810	61,326	-	(61,326)	-100%
Other Financing Sources	-	45,000	100,920	55,920	124%
Intrafund Revenue	377,511	326,203	390,050	63,847	20%
Total Revenues	\$ 538,872	\$ 573,295	\$ 611,395	\$ 38,100	7%
<u>Net County Cost</u>	\$ 98,552	\$ 168,705	\$ 168,705	\$ -	0%
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	6	7	7	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

DSS – VETERANS SERVICE OFFICE – 7110

FUNCTION

The Veterans Service Office (VSO) assists veterans, their spouses, widows, and dependents in applying for Federal and State benefits through the California Department of Veterans Affairs (CDVA). The office provides assistance in filing applications and claims for the following benefits: pensions, compensations, education, medical, insurance, burials, headstones, and discharge upgrades. The VSO also makes referrals to other agencies as needed for services that are not offered by the Veterans Administration.

OVERVIEW

The FY 2017-18 Recommended Budget of \$780,100 represents a 5% (\$38,100) increase over the FY 2016-17 Adopted Budget. The FY 2017-18 Recommended Budget represents revenues of \$611,395, a 7% (\$38,100) increase over the FY 2016-17 Adopted Budget. Net County Cost (NCC) for FY 2017-18 remains at the adopted FY 2016-17 level of \$168,705 and represents the net County contribution for veterans' services. Per Military and Veterans Code Section 972 (b), compensation of the VSO office staff is a County responsibility; however, Fresno County has been able to utilize State and other sources of funding to cover approximately 75% of veterans services expenditures.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

As of April 2017, the VSO no longer provides VSO services to the Madera County population as they have hired their own Veterans Service Officer. The termination of the contracted services arrangement with Madera County will allow the new Veterans' Services Officer, recently hired on June 2017, to concentrate on local outreach activities and cross-train existing staff. No staffing changes are recommended.

Salaries and Benefits

- Salaries and Benefits recommended at \$599,070 represent a 5% (\$28,296) increase over the FY 2016-17 Adopted Budget due to a 2.5% salary rate increase for two Office Assistant positions, normal step increases, promotions for two positions, as well as increased retirement and health benefit rates. Staffing is recommended at the current level of seven staff.

Recommended funding includes:

- Account 6400 Retirement Contribution recommended at \$187,385 represents a 9% (\$15,246) increase over the FY 2016-17 Adopted Budget based on updated retirement rates.
- Account 6600 Health Insurance Contribution recommended at \$64,754 represents a 15% (\$8,296) increase over the FY 2016-17 Adopted Budget based on projected staff enrollment.

SUMMARY OF REVENUES

- Revenues are recommended at \$611,395, a 7% (\$38,100) increase over the FY 2016-17 Adopted Budget based on an increase in Medi-Cal eligible activities and additional Other Financing Sources.

DSS - VETERANS SERVICE OFFICE - 7110

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2233	Veterans' Services Officer	F	1	1	\$ 82,537
3080	Office Assistant III	1146	1	1	38,214
3125	Office Assistant I	914	1	1	24,614
3628	Veterans' Services Representative I	1308	1	1	35,388
3629	Veterans' Services Representative II	1463	3	3	140,260
	Subtotal		7	7	\$ 321,013
TOTAL REGULAR SALARIES					\$ 321,013



**Capital Projects - Juvenile Justice Campus
BUDGET 8830
Capital Projects**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Capital Assets	\$ 39,760	\$ -	\$ 1,116,208	\$ 1,116,208	100%
Total Appropriations	\$ 39,760	\$ -	\$ 1,116,208	\$ 1,116,208	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ -	\$ -	0%
Other Financing Sources	39,760	-	-	-	0%
Total Revenues	\$ 39,760	\$ -	\$ -	\$ -	0%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ 1,116,208	\$ 1,116,208	100%
(Decrease-Use of) Available Fund Balance	-	-	(1,116,208)	(1,116,208)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

CAPITAL PROJECTS – JUVENILE JUSTICE CAMPUS – 8830

FUNCTION

The Juvenile Justice Campus (JJC) budget was established in the Capital Projects Fund 0400 and contains the financing for the capital improvement costs for the JJC.

OVERVIEW

The JJC budget includes the design and construction costs for security improvements for the detention and commitment lobbies and HVAC system ducting improvements. A portion of available Fund Balance in the amount of \$1,116,208 will be required to balance the FY 2017-18 Recommended Budget.

SUMMARY OF CAO RECOMMENDATIONS

Capital Assets

- The FY 2017-18 Recommended Budget of \$1,116,208 reflects a 100% increase in appropriations and revenues over the FY 2016-17 Adopted Budget as these are new capital projects for JJC.

Recommended funding includes:

- Capital improvements to the detention and commitment lobbies at the JJC (\$445,208). Improvements include security upgrades to both lobbies.
- Capital improvements to the HVAC ducting at the JJC (\$671,000) to correct design/construction flaws. Improvements include providing maintenance access points at various locations throughout the system to allow for improved maintenance of the system.



**Capital Projects - Jail Improvements
BUDGET 8852
Capital Projects**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Capital Assets	\$ 28,053	\$ 4,511,540	\$ 1,000,000	\$ (3,511,540)	-78%
Total Appropriations	\$ 28,053	\$ 4,511,540	\$ 1,000,000	\$ (3,511,540)	-78%
<u>Revenues</u>					
Other Financing Sources	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000	100%
Total Revenues	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ 28,053	\$ 4,511,540	\$ (1,000,000)	\$ (5,511,540)	-122%
Increase/(Decrease-Use of) Available Fund Balance	(28,053)	(4,511,540)	2,000,000	6,511,540	-144%
Increase/(Decrease-i.e. Use of) Designation for Capital Projects	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

CAPITAL PROJECTS – JAIL IMPROVEMENTS – 8852

FUNCTION

The Jail Improvements Org 8852 was established in the Capital Projects Fund 0400 to fund necessary jail facility improvements including those agreed to in the Quentin Hall settlement.

OVERVIEW

The FY 2017-18 Recommended Budget of \$1,000,000 includes improvement costs related to Americans with Disabilities Act compliance for the Main Jail and the North Annex Jail buildings.

SUMMARY OF CAO RECOMMENDATIONS

Capital Assets

- Capital Assets recommended at \$1,000,000 represent a 78% (\$3,511,540) decrease from the FY 2016-17 Adopted Budget. In the FY 2016-17 Adopted Budget, carryover appropriations from the prior year were re-budgeted. At the end of FY 2016-17, existing appropriations were encumbered, leaving only the annual \$1,000,000 for FY 2017-18 to be recommended.

SUMMARY OF REVENUES

- Revenues are recommended at \$2,000,000, and represent a 100% (\$2,000,000) increase over the FY 2016-17 Adopted Budget. The recommended amount includes \$1,000,000 of reserve funding from FY 2016-17 which had not been transferred to the Capital Projects Fund.



Sierra Facility Improvements (Org 8859)

**Capital Projects - Sierra Facility Improvements
BUDGET 8859
Capital Projects**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Capital Assets	\$ -	\$ -	\$ 5,000,000	\$ 5,000,000	100%
Total Appropriations	\$ -	\$ -	\$ 5,000,000	\$ 5,000,000	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ -	\$ -	0%
Other Financing Sources	-	-	5,000,000	5,000,000	100%
Total Revenues	\$ -	\$ -	\$ 5,000,000	\$ 5,000,000	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ -	\$ -	0%
Increase/(Decrease-Use of) Available Fund	-	-	-	-	0%
Balance	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

CAPITAL PROJECTS – SIERRA FACILITY IMPROVEMENTS – 8859

FUNCTION

The Sierra Facility Improvements budget was established in the Capital Projects Fund 0400. This budget contains the financing for the construction, repair, and improvement projects that add or preserve the value, use, or life of the Sierra Building for the Department of Behavioral Health.

OVERVIEW

The Sierra Facility was acquired by the County in FY 2016-17 and occupancy has begun under a phased plan. This budget includes projects for replacement of the roof, replacement of the HVAC system, and reconstruction of the parking lot.

SUMMARY OF CAO RECOMMENDATIONS

Capital Assets

- The FY 2017-18 Recommended Budget of \$5,000,000 reflects a 100% increase in appropriations and revenues over the FY 2016-17 Adopted Budget as this is a new capital project.

Recommended funding includes:

- Sierra Building Reroof (\$1,250,000) - This project includes the removal and replacement roofing system.
- Sierra Building HVAC 2017 (\$1,250,000) - This project includes the replacement of the heating, cooling, and ventilation system for the entire building.
- Sierra Parking Lot (\$2,500,000) - This project includes the tear-out and replacement of the existing 228-stall parking lot.

SUMMARY OF REVENUES

- Revenues are recommended at \$5,000,000 and represent a 100% (\$5,000,000) increase over the FY 2016-17 Adopted Budget. Transfers from the Mental Health Services Act Capital Facilities fund will finance the cost of the improvement projects.



**Capital Projects - Sanger Library Remodel
BUDGET 8860
Capital Projects**

	<u>Actual** 2015-16</u>	<u>Adopted 2016-17</u>	<u>Recommended 2017-18</u>	<u>Increase/ (Decrease)</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Capital Assets	\$ -	\$ -	\$ 350,000	\$ 350,000	100%
Total Appropriations	\$ -	\$ -	\$ 350,000	\$ 350,000	100%
 <u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ -	\$ -	0%
Other Financing Sources	-	-	350,000	350,000	100%
Total Revenues	\$ -	\$ -	\$ 350,000	\$ 350,000	100%
 <u>Revenues (Over)/Under Expenditures</u>					
Increase/(Decrease-Use of) Available Fund	\$ -	\$ -	\$ -	\$ -	0%
Balance	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

CAPITAL PROJECTS – SANGER LIBRARY REMODEL – 8860

FUNCTION

The Sanger Library Remodel budget is established in the Capital Projects Fund 0400. This budget contains the financing for the capital improvement costs for the Sanger Library Building Remodel project.

OVERVIEW

The Sanger Library Remodel budget includes the design and construction costs for the remodel of the Sanger Library building. This project includes improvements to meeting rooms and quiet areas, entry ramps, entry doors, and restrooms related to Americans with Disabilities Act compliance, and the replacement of ceiling tiles, lighting, and floor coverings.

SUMMARY OF CAO RECOMMENDATIONS

Capital Assets

- The FY 2017-18 Recommended Budget of \$350,000 reflects a 100% increase in appropriations and revenues over the FY 2016-17 Adopted Budget as this is a new capital project fund.

SUMMARY OF REVENUES

- Revenues are recommended at \$350,000, and represent a 100% (\$350,000) increase over the FY 2016-17 Adopted Budget. Transfers from the Library's Measure B budget Org 7511 will fund the entire project.



**Capital Projects Fund
No Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/18
Public Works & Planning	8845-8849	0400	10045-10049	West Annex Jail To track project costs related to the West Annex Jail.	\$ (2,838,868)	\$ -	\$ (2,838,868)
Public Works & Planning	8851	0400	10051	Adult Crisis Residential Treatment Facility To track project costs related to the Adult Crisis Residential Treatment Center. The funding authority to establish this fund is SB 82: Investment in Mental Health Wellness Act of 2013 grant (Chapter 34, Statutes of 2014) grant and Mental Health Services Act (MHSA) Capital Facilities funds.	\$ (12,793)	\$ -	\$ (12,793)
Public Works & Planning	8853	0400	10053	Sheriff's Area 2 Substation To track project costs related to Sheriff's Area 2 Substation.	\$ (13)	\$ 7,000,000	\$ 6,999,987
Public Works & Planning	8854	0400	10054	District Attorney Building To track project costs related to District Attorney building.	\$ 3,334,952	\$ 2,000,000	\$ 5,334,952
Public Works & Planning	8855	0400	10055	Animal Control Facility To track project costs related to Animal Control Facility.	\$ 3,060,969	\$ 1,000,000	\$ 4,060,969
Public Works & Planning	8856	0400	10056	Assessor-Recorder Building To track project costs related to Assessor-Recorder Building.	\$ -	\$ 800,000	\$ 800,000
Public Works & Planning	8857	0400	10057	Ag Projects To track project costs related to Agricultural Projects.	\$ 10,000	\$ -	\$ 10,000
Public Works & Planning	8858	0400	10058	EMS Bulding To track project costs related to EMS Building.	\$ -	\$ 50,400	\$ 50,400
Public Works & Planning	8861	0400	10061	Hall of Records Improvements To track project costs related to Hall of Records Improvements.	\$ -	\$ 2,000,000	\$ 2,000,000
Public Works & Planning	8862	0400	10062	Future Capital Projects To track costs related to Future Capital Projects.	\$ -	\$ 8,000,000	\$ 8,000,000



Debt Service (Orgs 0301 and 0302)

**Debt Service
BUDGETS 0301 AND 0302
FUND 0300**

	(Org 0124) Actual** 2015-16	(Org 0124) Adopted 2016-17	(Orgs 0301 & 0302) Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ -	\$ -	\$ 10,000	\$ 10,000	100%
Other Charges	7,323,962	10,028,598	50,335,306	40,306,708	402%
Total Appropriations	\$ 7,323,962	\$ 10,028,598	\$ 50,345,306	\$ 40,316,708	402%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 297	\$ -	\$ -	\$ -	0%
Other Financing Sources	7,323,962	10,028,598	59,459,331	49,430,733	493%
Total Revenues	\$ 7,324,259	\$ 10,028,598	\$ 59,459,331	\$ 49,430,733	493%
<u>Revenues (Over)/Under Expenditures</u>	\$ (297)	\$ -	\$ (9,114,025)	\$ (9,114,025)	100%
(Decrease-Use of) Available Fund Balance	-	-	-	-	0%
Increase/(Decrease-i.e. Use of) Designation for Capital Projects	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ (297)	\$ -	\$ (9,114,025)	\$ (9,114,025)	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

DEBT SERVICE – 0301 AND 0302

FUNCTION

These budgets provide for the appropriations and revenues related to the annual debt service payments for the County’s long and short-term debt obligations. These obligations include Lease Revenue Bonds (LRB) for Juvenile Justice Campus and Downtown Lease Revenue Refund Bond (LRRB). Information is also provided regarding the County’s outstanding Pension Obligation Bonds (POB). These obligations were previously budgeted under Org 0124.

OVERVIEW

The FY 2017-18 Recommended Budget appropriations total \$50,345,306 and represents a 402% (\$40,316,708) net increase over the FY 2016-17 Adopted Budget. The FY 2017-18 Recommended Budget revenues of \$59,459,331 represent a 493% increase from the FY 2016-17 Adopted Budget. Funding in the budget includes the scheduled Juvenile Court Facility Lease Revenue Bond (LRB) debt service payments (\$3,567,600), Juvenile Justice Campus and Downtown Lease Revenue Refund Bond (LRRB) Series 12A debt service payments (\$3,235,375), and Pension Obligation Bond (POB) Series 2015A debt service payments (\$43,542,331). Series 2015A debt service payments were previously paid out of Trust Fund 2025.

SUMMARY OF CAO RECOMMENDATIONS

Other Charges

- The following provides a summary of recommended funding for the County’s long and short-term debt obligations, which includes the required FY 2017-18 debt service payments for the LRB, LRRB, and POB:

Juvenile Court Facility LRB (Accounts 7866 and 7869):

- A total of \$55,350,000 in LRB was issued by the Fresno County Financing Authority in 2007 to finance costs associated with the construction of a shared use Juvenile Court Facility and Offices to be located at the Juvenile Justice Campus. Usage of the Juvenile Court Facility is being shared by Fresno County and the Superior Court. The County leases a portion of the facility and offices to the Administrative Office of the Courts (AOC), whose share of the LRB is 58.5% of the annual payment. The bonds have a 23-year maturity and include 2 years of capitalized interest. These bonds were refunded, in their entirety, from the issuance of Series 2016 Lease Revenue Refunding Bonds.

2012 Lease Revenue Refunding Bonds (LRRB) Series 2012A (Accounts 7866 and 7869)

- A total of \$22,425,000 in LRRB was issued by the Fresno County Financing Authority in 2012 to refund (refinance) the County’s previously issued and outstanding LRB Series 2004 (Juvenile Justice Campus) and Series 2004B (Energy Projects). The bonds have a 10-year maturity. The total debt service payment for FY 2017-18 is \$3,235,375 and is due in two installments: principal and interest in August 2017 (\$3,107,200); and interest in February 2018 (\$128,175). See the debt service schedule following this narrative for the current and long-term annual debt service amounts.

Principal balance as of June 30, 2017: \$11,480,000

Remaining payment period: 5 years

2017-18 Debt Service payment:..... \$ 3,235,375

2016 Lease Revenue Refunding Bonds (LRRB) Series 2016 (Accounts 7866 and 7869)

- A total of \$37,270,000 in LRB was issued by the Fresno County Financing Authority in June 2016 to refund the County’s previously issued LRB Series 2007 (Juvenile Court Facility) in its entirety. The Series 2016 LRRB matures between 2017 and 2030, with interest rates ranging from 3.0% to 5.0%. The total debt service payment for FY 2017-18 is due in two installments: interest in October 2017 (\$771,300) and principal and interest in April 2018 (\$2,796,300). See the debt service schedule following this narrative for the current and long-term annual debt service amounts.

Principal balance as of June 30, 2017..... \$34,920,000

Remaining payment period..... 13 years

2017-18 Debt Service payment..... \$3,567,600

Pension Obligation Bonds (POB)

- The County has issued POB on four occasions. In March 1998, the County issued \$184,910,000 of taxable POB with a 10-year amortization to fund the Unfunded Actuarial Accrued Liability (UAAL) of the Fresno County Employee’s Retirement Association. In March 2002 these bonds were partially refunded in order to extend the debt servicing of the bonds to an 18-year amortization period. In addition, in 2004, a total of \$327,897,749 in fixed rate bonds were issued with a 30-year amortization, and a total of \$75 million in variable rate bonds were issued. The \$75 million variable rate bonds were converted to fixed rate bonds on September 12, 2006 at a fixed rate of 5.56%. The maturity schedule of the converted bonds remained the same. In FY 2008-09, the debt service for 1998 POBs was completed. In August 2015 the County refinanced a portion of the 2004A Series Pension Bond (2015A Series Pension Bond) as the interest rate environment presented the opportunity to refinance and realize a savings of \$1,318,979 to the County. The 2015A Series Pension Bond rate is 2.488% and has a maturity of August 2019. Approximately \$3 million of the \$43,542,331 POB Debt Service payment will include contributions from other entities such as: Fresno Mosquito Vector, Fresno-Madera Area Agency, Clovis Veterans Memorial, North Central Fire Protection, Superior Court of California and Judicial Council of California.

Principal balance as of June 30, 2017 \$330,122,749

Remaining payment period: Varied

2017-18 Debt Service payment: \$ 43,542,331

Tobacco Securitization Bonds

- In August of 1998 a Master Settlement Agreement (MSA) occurred to resolve cigarette smoking-related litigation between the settling states and the Participating Manufacturers (PMs) and released the PMs from past and present smoking-related claims in exchange for certain payments to be made to states. Fresno County was allocated a share of the Tobacco Settlement Revenues (TSRs) by the State of California through a Memorandum of Understanding. The Fresno County Tobacco Funding Corporation (Corporation) was incorporated June 13, 2002. It is a nonprofit public benefit organization as defined by Internal Revenue Code Section 501(c)(3). The Corporation is a member of the California County Tobacco Securitization Agency (Agency), a joint powers agency created in November 2000 by the County of Fresno (County) and eight other California Counties.

2002 Bond Issuance

- On June 18, 2002, the Board of Supervisors adopted Resolution No. 02-329 which approved the sale of certain County TSRs. Under the terms of the sales agreement, the County realized through bond proceeds the present value of 75% of its TSRs and continued to receive 25% of its annual TSRs. On July 25, 2002, the County through the Corporation issued \$92,955,000 in Tobacco Settlement Asset Backed Bonds in part to finance the costs of construction and development of the County's Juvenile Justice Campus. The 2002 bond proceeds were only used to fund the costs of the Juvenile Justice Campus. The remaining appropriations have time restrictions.

2006 Bond Issuance

- On February 2, 2006, the Board provided direction to staff to proceed with the analysis of issuing additional tobacco bonds. The analysis found that a subordinate bond offering could result in between \$31 million to \$42 million in net proceeds to the County. The Board determined that given the considerable risk associated with the receipt of the TSRs over the course of the next years that the associated sale of these future TSRs by the County represented a good opportunity. The 2006 Bonds were structured to shift greatest amount of risk to the investors. The bonds were sold as subordinate lien Capital Appreciation Bonds (CABs). CABs are debt instruments where interest is accumulated and at maturity the principal and interest are paid in one lump sum. Further the CABs were wrapped around the existing 2002 Tobacco Bonds, meaning the 2006 Bonds would be paid only after all of the 2002 Bonds are paid in full. On April 12, 2006 the County received \$37,794,190 in bond proceeds which was placed in an endowment fund to be used for capital expenditures.
- As of July 24, 2017 the County had \$1,398,011 in uncommitted Tobacco Bond proceeds available for qualified capital projects from both issuances.

SUMMARY OF REVENUES

- Revenues are recommended at \$59,459,331 and include Other Financing Sources Operating Transfers In from General Fund (\$58,156,631) and an Operating Transfer In from Internal Services Fund (\$1,302,700).
- The General Fund revenue sources are budgeted in Org 2540, Interest and Miscellaneous Expenditures, and includes debt service payment for the Juvenile Justice Campus portion of the 2012 LRB (\$1,932,675), the County share (41.5%) of debt service payment for the Juvenile Court Facility LRBs (\$1,480,554), and the revenues (and appropriations) for the State Administrative Office of the Court (AOC) share (58.5%) of the debt service payment for the Juvenile Court LRBs (\$2,087,046).
- Org 2540, Interest and Miscellaneous Expenditures also includes the revenues for 2012 LRRB Advance Prepayment (\$9,114,025) and represents the required payments for 2012 LRRB, due from the County in Fiscal Years 2019 to 2023.
- The Internal Service Fund revenue source is budgeted in Org 8935 Facility Services for the Downtown Energy Savings Project portion of the 2012 LRRBs (\$1,302,700).
- POB revenues will be received from Trust Fund 2025 for 2015A Series Pension Bonds (\$43,542,331). Approximately \$3 million of the \$43,542,331 revenues from Trust Fund 2025 will be contributions from other entities such as: Fresno Mosquito Vector, Fresno-Madera Area Agency, Clovis Veterans Memorial, North Central Fire Protection, Superior Court of California and Judicial Council of California.

Debt Service (Orgs 0301 and 0302)

County of Fresno
Annual Pension Obligation Bond Debt Service Schedule by Fiscal Year
 For Pension Obligation Bonds (POBs), Lease Revenue Bonds (LRBs) and Lease Revenue Refinancing Bonds (LRRBs)
 (includes Bond Principal and Interest)

Fiscal Year Ending	Series 2002 POBs (Refunding) Total	Series 2004 A POBs (Fixed Rate) Total	Series 2004 B POBs (Fixed Rate) Total	Series 2015A POBs (Fixed Rate) Total	Series 2012 A LRRB (Fixed Rate) Total	Series 2016 LRRB (Fixed Rate) Total	Total Annual Cost
2018	15,967,923	22,716,304	4,170,000	678,104	3,235,375	3,567,600	50,335,306
2019	15,970,424	24,374,768	4,170,000	678,104	2,393,800	3,566,350	51,153,446
2020	-	-	4,170,000	27,594,052	1,929,775	3,565,100	37,258,927
2021	-	29,220,000	4,170,000	-	1,931,000	3,565,500	38,886,500
2022	-	31,085,000	4,170,000	-	1,925,650	3,561,750	40,742,400
2023	-	33,025,000	4,170,000	-	933,800	3,562,500	41,691,300
2024	-	35,045,000	4,170,000	-	-	3,567,250	42,782,250
2025	-	37,140,000	4,170,000	-	-	3,565,500	44,875,500
2026	-	39,325,000	4,170,000	-	-	3,562,250	47,057,250
2027	-	41,595,000	4,170,000	-	-	3,567,250	49,332,250
2028	-	43,780,000	4,170,000	-	-	3,564,750	51,514,750
2029	-	46,410,000	4,170,000	-	-	3,564,750	54,144,750
2030	-	48,965,000	4,170,000	-	-	3,568,950	56,703,950
2031	-	51,620,000	4,170,000	-	-	-	55,790,000
2032	-	54,380,000	4,170,000	-	-	-	58,550,000
2033	-	44,785,000	16,614,160	-	-	-	61,399,160
2034	-	-	63,929,160	-	-	-	63,929,160
Totals	\$ 31,938,347	\$583,466,072	\$ 143,093,320	\$ 28,950,261	\$ 12,349,400	\$ 46,349,500	\$846,146,900



Fund 1060 - Risk Management (Org 8925)

HR - Risk Management
BUDGET 8925
Internal Service Fund

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,849,167	\$ 3,138,038	\$ 3,572,223	\$ 434,185	14%
Services and Supplies	95,259,938	108,856,507	116,368,746	7,512,239	7%
Capital Assets	-	14,000	-	(14,000)	-100%
Total Appropriations	\$ 98,109,105	\$ 112,008,545	\$ 119,940,969	\$ 7,932,424	7%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 1,288,736	\$ 1,269,657	\$ 1,228,265	\$ (41,392)	-3%
Charges For Services	103,173,881	106,251,442	110,691,736	4,440,294	4%
Miscellaneous Revenues	423,414	62,000	140,000	78,000	126%
Total Revenues	\$ 104,886,031	\$ 107,583,099	\$ 112,060,001	\$ 4,476,902	4%
<u>Revenues(Over)/Under Expenses</u>					
(Decrease-i.e. Use of) Available Net Assets	\$ (6,776,926)	\$ 4,425,446	\$ 7,880,968	\$ 3,455,522	78%
Increase/(Decrease-i.e. Use of) Reserve for Capital Asset Replacement	6,776,926	(4,425,446)	(7,880,968)	(3,455,522)	78%
	-	-	-	-	0%
	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	33	34	34	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

HR - RISK MANAGEMENT FUND – 8925

FUNCTION

The Risk Management Internal Service Fund is managed through the Department of Human Resources and finances the County's Risk Management and Employee Benefits programs. The Fund is the financial mechanism through which the County's Self-Insurance Programs are funded, and commercial insurance and employee benefits are purchased. The Fund is financed with charges assessed to departments for insurance coverage, contributions made by employees and retirees for their health coverage, and interest earned on Self-Insurance Reserve Funds. The Risk Management Division administers the following insurance programs: Workers' Compensation, General Liability, Medical Malpractice, Unemployment, and Property/Vehicle Damage/Vehicle Replacement. The Division directs the County's safety program, recovers damages due to the County from third parties, provides risk management advice to departments, provides loss prevention management and training, and controls mandated programs affecting employee safety. The Employee Benefits Division provides and administers comprehensive benefits for eligible employees and their dependents including group life insurance, disability insurance, flex spending accounts, deferred compensation, other ancillary/voluntary benefit programs, as well as group health insurance for eligible employees, their dependents and retirees. The Division also coordinates the management of personnel records and the approval and processing of all personnel, compensation, and benefit eligibility functions in the PeopleSoft Human Resource Management System (HRMS).

The Department of Human Resources is detailed in Org 1010 and includes the departmental goal.

OVERVIEW

The FY 2017-18 Recommended Budget of \$119,940,969 represents a 7% (\$7,932,424) increase over the FY 2016-17 Adopted Budget primarily due to an increase in projected pass-through payments of health insurance premiums for active employees and their dependents. Revenues recommended at \$112,060,001 represent a 4% (\$4,476,902) increase over the FY 2016-17 Adopted Budget primarily due to health premium revenue paid by employees and departments. Use of Net Position recommended at \$7,880,968 represents a 78% (\$3,455,522) increase over the FY 2016-17 Adopted Budget due to the application of net position in various programs to reduce FY 2017-18 rates charged to departments. Staffing is recommended at the current level of 34 positions.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$3,572,223 represent a 14% (\$434,185) increase over the FY 2016-17 Adopted Budget primarily due to salary and benefit adjustments related to step increases, departmental promotions, and an increase in retirement contributions.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$1,986,118 represent an 11% (\$203,445) increase over the FY 2016-17 Adopted Budget.
- Account 6400 Retirement Contribution recommended at \$1,168,594 represents a 19% (\$188,920) increase over the FY 2016-17 Adopted Budget.

Services and Supplies

- Services and Supplies recommended at \$116,368,746 represent a 7% (\$7,512,239) increase over the FY 2016-17 Adopted Budget primarily due to an increase in projected pass-through premium payments to health plans for active employees and their dependents.
- Account 7170 Active Employee Health Premiums recommended at \$76,672,145 represent an 11% (\$7,547,389) increase over the FY 2016-17 Adopted Budget based on enrollment at 2017 health plan premium rates provided by the San Joaquin Valley Insurance Authority (SJVIA), plus a conservative contingency for enrollment growth. Total appropriations include both the employer and employee portion of the health premiums, as the full premium amount must be accounted for within the Fund.

SUMMARY OF REVENUES

- Revenues recommended at \$112,060,001 represent a 4% (\$4,476,902) increase over the FY 2016-17 Adopted Budget primarily due to a projected increase in health premium pass-through revenue.
 - Account 5101 Premium – Workers Compensation County recommended at \$14,920,000 represents a 13% (\$2,180,000) decrease from the FY 2016-17 Adopted Budget and is recommended by the actuary to fund the program at a 70% confidence level.
 - Account 5103 Premium – Unemployment recommended at \$350,754 represents a 19% (\$84,619) decrease from the FY 2016-17 Adopted Budget due to the reduction in related claim costs, the required aggregate rate (premium) to fund the program has decreased.
 - Account 5106 Premium – Property – Other recommended at \$397,962 represents a 43% (\$302,549) decrease from the FY 2016-17 Adopted Budget due to the application of available prior year net position.
 - Account 5107 Premium – Medical Malpractice Insurance Premium recommended at \$205,000 represents a 74% (\$585,000) decrease from the FY 2016-17 Adopted Budget and is recommended by the actuary to fund the program at a 75% confidence level.
 - Account 5135 Health–Administration Cost–Employee recommended at \$962,230 represents a 26% (\$198,840) increase over the FY 2016-17 Adopted Budget is primarily due to the depletion of prior year net position, which offset prior year administration fees.
 - Account 5170 Active Employee Health Premium recommended at \$76,672,145 represents an 11% (\$7,547,389) increase over the FY 2016-17 Adopted Budget due to corresponding increase in countywide health insurance premiums for employees and their dependents.
 - Account 5800 Other Miscellaneous recommended at \$90,000 represents a 650% (\$78,000) increase over the FY 2016-17 Adopted Budget due to a projected increase in corresponding reimbursable expenses related to loss-prevention and will facilitate the growth of countywide training programs.

HR - RISK MANAGEMENT - 8925**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2235	Human Resources Technician III - Confidential	1522	4	5	\$ 229,540
2236	Human Resources Technician II - Confidential	1361	2	2	76,730
2237	Human Resources Technician I - Confidential	1232	3	2	71,510
2249	Human Resources Analyst III	2195	7	7	456,318
2250	Principal Human Resources Analyst	E	2	2	177,428
2251	Senior Human Resources Analyst	F	5	5	403,245
2252	Human Resources Analyst II	1900	2	2	103,606
2253	Human Resources Analyst I	1712	1	1	48,445
2277	Human Resources Manager	D	2	2	195,171
3081	Office Assistant III - Confidential	1146	2	2	54,846
3111	Office Assistant II - Confidential	1027	1	1	28,275
3126	Office Assistant I - Confidential	914	1	1	24,965
3213	Accountat II - Confidential	1831	1	1	51,069
3254	Senior Accountant - Confidential	2139	<u>1</u>	<u>1</u>	<u>64,971</u>
Subtotal			34	34	\$ 1,986,119
TOTAL REGULAR SALARIES					\$ 1,986,119



Fund 1000 - Fleet Services (Orgs 8910 and 8911)

**ISD - Fleet Services
BUDGETS 8910 AND 8911
Internal Service Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,694,983	\$ 2,910,915	\$ 2,940,044	\$ 29,129	1%
Services and Supplies	6,013,084	8,122,712	8,015,595	(107,117)	-1%
Other Financing Uses	-	-	400,000	400,000	100%
Capital Assets	5,341,800	6,397,500	8,787,500 ***	2,390,000	37%
Total Appropriations	\$ 14,049,867	\$ 17,431,127	\$ 20,143,139	\$ 2,712,012	16%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 143,876	\$ 124,000	\$ 163,000	\$ 39,000	31%
Charges For Services	11,429,414	13,999,900	13,507,415	(492,485)	-4%
Miscellaneous Revenues	265,723	60,000	85,000	25,000	42%
Other Financing Sources	2,795,696	1,529,000	1,692,500	163,500	11%
Total Revenues	\$ 14,634,709	\$ 15,712,900	\$ 15,447,915	\$ (264,985)	-2%
<u>Revenues(Over)/Under Expenses</u>	\$ (584,842)	\$ 1,718,227	\$ 4,695,224	\$ 2,976,997	173%
Increase/(Decrease) in Net Position	-	83,700		(83,700)	-100%
Increase/(Decrease-i.e. Use of) Reserve for Capital Asset Replacement	584,842	(1,801,927)	(4,695,224)	(2,893,297)	161%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	33	33	33	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

*** On July 11, 2017, the Board of Supervisors adopted budget resolution increasing FY 2017-18 appropriations for capital asset purchases in the amount of \$7,405,000 to allow for the normal process of vehicle/equipment acquisitions to continue pending adoption of the budget.

ISD – FLEET SERVICES – 8910 AND 8911

FUNCTION

The Fleet Services Division of the Internal Services Department (ISD) is an Internal Service Fund that is responsible for the management of the County's vehicle and heavy-duty equipment fleet, including fleet planning, acquisition, maintenance, fueling operations, and sale of surplus equipment. Transportation services are provided through a central motor pool.

OVERVIEW

The FY 2017-18 Recommended Budget of \$20,143,139 represents a 16% (\$2,712,012) increase over the FY 2016-17 Adopted Budget primarily due to an increase in equipment replacement purchases and a planned fuel system upgrade. Estimated revenues are recommended at \$15,447,915 and represent a 2% (\$264,985) decrease from the FY 2016-17 Adopted Budget primarily due to a projected decrease in fuel revenue resulting from existing market trends of lower costs of fuel, diesel, and propane. In addition, the FY 2017-18 Recommended Budget includes the use of Capital Asset Replacement Reserves in the amount of \$4,695,224 in order to meet the needs of Public Works and Planning – Roads operations and to fund the replacement of aging equipment. Staffing is recommended to remain at the current level of 33 positions. Recommended salaries reflect a Salary Savings of 1.4% (\$21,768) and related reduced benefit costs of \$17,882.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Fleet Services is implementing a fuel site system upgrade to replace the current manual system. The upgrade will allow automated reporting of fuel levels in fuel site tanks. It will eliminate the need for fuel keys as the Fuel Control Terminal can authorize fueling through the use fuel rings, magnetic stripe cards such as County ID Badges, key fobs and/or keypad entry. Using Wi-Fi technology, the system will transmit vehicle data such as mileage and engine trouble codes back to the server while the vehicle is refueling. Further, passive GPS will allow for the transmission of data such as historical routes and locations once the vehicle is in range of a County fuel site. With the fuel site system upgrade, there will be increased efficiency, the ability to proactively maintain vehicles before costly repairs are required, and increased oversight and compliance regarding the use of County assets.

Salaries and Benefits

- Salaries and Benefits recommended at \$2,940,044 represent a 1% (\$29,129) increase over the FY 2016-17 Adopted Budget primarily due to an increase in the retirement rate contributions calculated by the Retirement Association and health insurance adjustments based on increased level of employee participation and an increase in employer contributions. These increases are partially offset by a 43% (\$55,069) decrease in Workers Compensation charges based on the Division's experience history.

Services and Supplies

- Services and Supplies recommended at \$8,015,595 represent a 1% (\$107,117) decrease from the FY 2016-17 Adopted Budget primarily due to reducing the forecasted fuel expense to reflect current fuel history trends resulting from lower fuel costs and the purchase of newer, more fuel efficient vehicles.

Recommended funding includes:

- Account 7205 Maintenance-Equipment represents a 13% (\$151,666) increase over the FY 2016-17 Adopted Budget due to an increase in projected use of commercial work in order to meet existing needs for specialized work and the cost of annual inspections of hoist equipment required by a new Occupational Safety and Health Act law.
- Account 7295 Professional and Specialized Services represent a 36% (\$37,800) increase over the FY 2016-17 Adopted Budget primarily due to an increase in used oil disposal services and expected increases in charges from Human Resources due to recruitments for vacant positions.
- Account 7296 Data Processing Services represent a 140% (\$498,458) increase over the FY 2016-17 Adopted Budget primarily due to the fuel system upgrade that will be purchased by ITSD and charged back through Data Processing Service charges.
- Account 7355 Rents and Leases-Equipment represents a 75% (\$91,535) decrease from the FY 2016-17 Adopted Budget primarily due to the expiration of a heavy-duty equipment lease entered into on behalf of Public Works and Planning - Roads Division with no additional planned equipment rentals for FY 2017-18.
- Account 7410 Fuel represents a 15% (\$754,125) decrease from the FY 2016-17 Adopted Budget primarily due to projected reductions in both fuel costs and in fuel usage resulting from the current practice of replacing older vehicles with newer, more fuel efficient models.

Other Financing Uses

- Operating Transfers Out are recommended at \$400,000 and represent a portion of the costs associated with the planned purchase of the fuel system upgrade for this Division. Existing reserves from the fuel tank improvement program are being utilized to offset a portion of the costs of this project.

Capital Assets

- Capital Assets recommended at \$8,787,500 represent a 37% (\$2,390,000) increase over the FY 2016-17 Adopted Budget primarily due to an increase in planned purchases to accomplish both the replacement of aging equipment and to accommodate the needs of the Division. On July 11, 2017, the Board of Supervisors adopted a budget resolution increasing FY 2017-18 appropriations for capital asset purchases in the amount of \$7,405,000 to allow for the normal process of vehicle/equipment acquisitions to commence and avoid possible significant delays by waiting until after September budget hearings. In combination with appropriations approved on the July 11th Board Item, an additional \$1,382,500 is recommended to meet departmental requests.

(1) Road Fund LD/HD Equipment.....	\$200,000.....	Replacement-PW&P
(23) Light Duty Vehicles (5610)	\$593,000.....	Replacement-DSS
(8) Light Duty Vehicles (5620)	\$204,000.....	Replacement-DPH
(1) Light Duty Vehicle (43600200)	\$30,000.....	New-PW&P
(1) Heavy Duty Vehicle (7910).....	\$34,500.....	New-PW&P
(1) Light Duty Vehicle (2880).....	\$21,000.....	New-Public Defender
(11) Light Duty Vehicles (5630)	\$300,000.....	Replacement-DBH

SUMMARY OF REVENUES

- Revenues are recommended at \$15,447,915, representing a 2% (\$264,985) decrease from the FY 2016-17 Adopted Budget primarily due to a projected decrease in fuel revenue resulting from

existing market trends keeping the cost of fuel lower than recent expectations. Significant charges by specific revenue source are noted below.

- Other financing sources represent an increase in Operating Transfer In revenue primarily due to an increase in transfers received from user departments for the purchase of light duty vehicles. In addition, the FY 2017-18 Recommended Budget includes the use of \$4,695,224 in Capital Asset Replacement Reserves in order to replace vehicles deemed to be past their useful life. The Capital Asset Replacement Reserve is derived from the collection of depreciation and inflation revenue, sale of capital assets, and interest earnings on available reserve funds.

ISD - FLEET SERVICES - 8910 AND 8911**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1709	Fuel Site Compliance Specialist	1608	1	1	\$ 43,647
3080	Office Assistant III	1146	1	1	38,214
3125	Office Assistant I	914	3	3	74,056
3160	Administrative Assistant III	1410	1	1	47,033
3410	Fleet Services Parts Specialist	1207	2	2	66,659
5307	Automotive Mechanic	1609	10	10	473,998
5309	Fleet Services Supervisor	2209	2	2	136,714
5313	Heavy Duty Mechanic	1609	7	7	348,121
5331	Master Automotive Mechanic	1971	1	1	57,384
5332	Master Heavy Duty Mechanic	1971	1	1	58,404
5340	Equipment Service Assistant	1157	1	1	38,586
5360	Senior Welder	2034	1	1	67,824
5365	Fleet Services Manager	D	1	1	86,036
5370	Welder	1592	1	1	53,133
Subtotal			33	33	\$ 1,589,809
	Salary Savings (1.4%)				<u>(21,768)</u>
TOTAL REGULAR SALARIES					\$ 1,568,041



Fund 1020 - Information Technology Services (Orgs 8905 and 8908)

ISD - Information Technology Services
 BUDGETS 8905 AND 8908
 Internal Service Fund

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 13,366,283	\$ 15,500,168	\$ 17,300,164	\$ 1,799,996	12%
Services and Supplies	16,039,188	21,164,753	24,824,400	3,659,647	17%
Other Charges	-	28,102	30,616	2,514	9%
Other Financing Uses	-	133,400	-	(133,400)	-100%
Capital Assets	-	-	540,000	540,000	100%
Total Appropriations	\$ 29,405,471	\$ 36,826,423	\$ 42,695,180	\$ 5,868,757	16%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 68,772	\$ 118,600	\$ 70,000	\$ (48,600)	-41%
Charges For Services	27,810,750	35,933,728	42,092,680	6,158,952	17%
Miscellaneous Revenues	507,499	689,911	2,500	(687,411)	-100%
Other Financing Sources	-	133,400	5,140,000	5,006,600	3753%
Total Revenues	\$ 28,387,021	\$ 36,875,639	\$ 47,305,180	\$ 10,429,541	28%
<u>Revenues(Over)/Under Expenses</u>	\$ 1,018,450	\$ (49,216)	\$ (4,610,000)	\$ (4,560,784)	9267%
Increase/(Decrease) in Net Position	(1,018,450)	-	-	-	0%
Increase/(Decrease-i.e. Use of) Reserve for Capital Asset Replacement	-	49,216	4,610,000	4,560,784	9267%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	137	146	149	3	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

ISD – INFORMATION TECHNOLOGY SERVICES – 8905 AND 8908

FUNCTION

The Information Technology (IT) Services Division of the Internal Services Department (ISD) is an Internal Service Fund that provides technology related services to County of Fresno departments and outside governmental agencies. The IT Division is responsible for the design, implementation and operational maintenance of the County's institutional data, voice, and radio networks. These services include centralized core IT facilities, hosting of unique multi-departmental applications, and support for network, database, programming, ERP (PeopleSoft), desktop and service desk (help desk) operations. Additionally, IT Services offers enterprise class security for network and data integrity, investigative services for misuse of information, secure remote access, and compliance with the Health Insurance Portability and Accountability Act (HIPAA).

Radio Operations, Graphics Communication services, and ISD Business Office operations are also an integral part of this Division. Radio Operations is responsible for the daily operations of countywide radio communications, including Sheriff and Emergency Medical Services (EMS). Graphics provides design, copy, and print services, including outgoing County U.S. Postal services and departmental messenger mail service. The ISD Business Office is responsible for the administration and management of fiscal functions for all ISD Divisions.

OVERVIEW

The FY 2017-18 Recommended Budget of \$42,695,180 represents a 16% (\$5,868,757) increase over the FY 2016-17 Adopted Budget due to the addition of nine permanent positions during FY 2016-17 and the recommended addition of three Systems & Procedures Analyst I positions for FY 2017-18. Additionally, the FY 2017-18 Recommended Budget includes additional appropriations to pay for the estimated costs for customer requests to purchase IT services and equipment. Estimated Revenues are recommended at \$47,305,180 and represent a 28% (\$10,429,541) increase over the FY 2016-17 Adopted Budget primarily due to the projected increase in revenue resulting from both an increase in billable hours attributed to the addition of permanent positions, the projected increase in service requests to meet customer departmental needs and a \$4,600,000 transfer from the General Fund unassigned fund balance for the potential purchase of the property housing ITSD operations and Department administration. The recommended appropriations and estimated revenues will result in an expected increase in reserves for capital asset replacement of \$4,610,000. Recommended salaries reflect a Salary Savings of 2.4% (\$223,104) and related reduced benefit costs of \$182,044 for retirement, OASDI and health insurance. Staffing is recommended at 149 positions, an increase of three positions over the current staffing levels.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** Improve business processes by implementing new customer interactive, operational management application software for ISD divisions.
- **Performance Metric:** Several ISD Divisions are already in the process of upgrading and/or replacing legacy workflow applications. Implementation and rollout is expected to be completed within FY 2017-18.

FY 2016-17

- **Goal:** Full compliance of vendor licensing models for deployed devices, systems, and software applications. Redundant departmental services to be identified and analyzed for consolidation review.
- **Outcome(s)/Result(s):** IT Services Division implemented a Software Asset Management (SAM) solution to track all vendor deployed licensed software across County owned devices, including desktop, systems, storage and networks. An asset management team was formed which integrates business office functions with application and systems staff. The team is accountable for keeping the SAM solution updated with licensing data and verifying deployment on a quarterly basis. The SAM tool was utilized to respond to a vendor software audit (May 2017), with successful results of no variances found.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

For FY 2017-18, IT Services is placing into production several long-term projects intended to enhance service delivery to subscribing departments, ultimately achieving improved countywide service and support. These include consolidating operations into one specialized facility, upgrading the County's web presence with updated technology, finalizing the Radio Shop upgrade and expanding IT security for improved vulnerability protection. In addition, IT Services is configuring the network for the implementation of Microsoft's Office 365, providing cloud services for e-mail, and Microsoft Office related products and services.

Salaries and Benefits

- Salaries and Benefits recommended at \$17,300,164 represent a 12% (\$1,799,996) increase over the FY 2016-17 Adopted Budget due to an increase of nine permanent positions during FY 2016-17 and the FY 2017-18 recommended increase of three positions over current staffing levels. For FY 2016-17, staffing increases included the midyear transfer of six information technology staff from the Auditor-Controller/Treasurer-Tax Collector (ACTTC), as well as the addition of three permanent positions. The FY 2017-18 Recommended Budget includes the addition of three Systems & Procedures Analyst I positions.
- Account 6100 Regular Salaries represents a 9% (\$755,533) increase over the FY 2016-17 Adopted Budget primarily due to the addition of nine permanent positions during FY 2016-17 and the recommended addition of three positions for FY 2017-18.
- Account 6400 Retirement Contribution represents an 18% (\$886,058) increase over the FY 2016-17 Adopted Budget primarily due to the nine positions added during the current year, the recommended addition of three positions, and an increase in retirement contribution rates.
- Account 6600 Health Insurance Contribution represents a 15% (\$139,381) increase over the FY 2016-17 Adopted Budget primarily due to an increase in employer health insurance contributions that was implemented in FY 2016-17.

Services and Supplies

- Services and Supplies recommended at \$24,824,400 represent a 17% (\$3,659,647) increase over the FY 2016-17 Adopted Budget primarily due to the projected costs associated with forecasted increases in customer requests for IT services and equipment, planned upgrades to existing infrastructure, and scheduled replacements of County telephones and computers.

Recommended funding includes:

- Account 7205 Maintenance-Equipment represents a 24% (\$166,726) increase over the FY 2016-17 Adopted Budget primarily due to increases of annual maintenance costs.
- Account 7295 Professional and Specialized Services represent a 28% (\$477,087) decrease from the FY 2016-17 Adopted Budget primarily due to the decreased need for consulting services resulting from the anticipated completion of multiple IT projects. The Division utilizes consulting services on an as needed basis.
- Account 7311 End User Software represents a 174% (\$2,758,942) increase over the FY 2016-17 Adopted Budget due to anticipated increased demands for IT services and equipment. Use of this account is completely dependent on departmental requests and needs.
- Account 7340 Operating Leases-Buildings represent a 69% (\$258,898) increase over the FY 2016-17 Adopted Budget due to facility lease costs related to consolidating operations to one building and forecasted increases in tower rental costs for use in the pending radio network upgrade.
- Account 7355 Operating Leases-Equipment represents a 16% (\$1,052,790) increase over the FY 2016-17 Adopted Budget primarily due to the costs associated with the planned leasing of County telephones and computers, upgrades of the network and data center and the upgrade to enhance radio network performance.

Capital Assets

- Capital Assets recommended at \$540,000 represent costs associated with the second and third milestone payments on the purchase of the integrated property tax system being acquired to meet the departmental needs of the Assessor-Recorder (Assessor) and ACTTC.

Recommended funding includes:

(1) Property Tax System\$540,000 New Assessor/ACTTC

SUMMARY OF REVENUES

- Revenues are recommended at \$47,305,180, a 28% (\$10,429,541) increase over the FY 2016-17 Adopted Budget, which is primarily due to the increase in Charges for Services and a one-time transfer from the General Fund for the potential purchase of a currently leased facility. Significant changes by specific revenue source are noted below.
- Charges for Services represent a 17% (\$6,158,952) increase over the FY 2016-17 Adopted Budget due to projected increases in labor billing associated with the addition of permanent positions, direct billing attributed to forecasted increases in service and equipment requests to meet customer departmental needs, and the transfer of the Messenger Mail Service revenue now being reported under this revenue source.
- Miscellaneous Revenues represent a 100% (\$687,411) decrease from the FY 2016-17 Adopted Budget primarily due to revenues related to the Messenger Mail Service function now being budgeted as Charges for Services.
- Other Financing Sources represent a 3753% (5,006,600) increase over the FY 2016-17 Adopted Budget primarily due to an operating transfer of \$4,600,000 to be received from Interest and Miscellaneous Expenditures, Org 2540, in the General Fund representing the allocation of unassigned fund balance for the planned future purchase of building located at 333 W. Pontiac Way.

ISD - INFORMATION TECHNOLOGY SERVICES - 8905 and 8908

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

JCN	TITLE	BAND/ RANGE	POSITIONS		RECOMMENDED SALARIES
			CURRENT	RECOMMENDED	
1114	Telecommunications Systems Manager	E	1	1	\$ 82,125
1152	Graphic Arts Specialist	1522	1	1	49,226
2209	Executive Assistant	1978	1	1	64,031
2212	Systems & Procedures Analyst III	2319	1	1	75,086
2213	Systems & Procedures Analyst I	1621	2	5	144,021
2234	Information Technology Manager	E	4	5	500,230
2243	Information Technology Division Manager	D	3	2	216,914
2248	Deputy Director - Internal Services	C	1	1	112,550
2291	Staff Analyst I	1712	2	2	91,041
2292	Staff Analyst II	1900	2	2	119,251
2294	Senior Staff Analyst	F	1	1	78,214
2324	Internal Services Division Manager	D	1	1	86,036
2354	Deputy Director - Information Services	C	1	1	119,303
3037	Driver	981	8	8	252,249
3110	Office Assistant II	1027	2	2	66,086
3125	Office Assistant I	914	1	2	51,835
3126	Office Assistant I - Confidential	914	1	1	24,941
3137	Telecommunication Services Assistant I	1306	2	2	67,844
3138	Telecommunication Services Assistant II	1438	2	2	95,238
3203	Account Clerk I	1062	4	5	132,239
3205	Account Clerk II	1166	3	2	60,507
3210	Accountant I	1599	2	2	90,930
3235	Supervising Account Clerk I	1439	1	1	36,303
3255	Senior Accountant	2139	1	1	61,536
3260	Account Clerk III	1308	2	2	80,544
3262	Supervising Accountant	2378	1	1	78,940
3535	Multimedia Technician I	1229	3	3	109,002
3543	Supervising Multimedia Technician	1676	1	1	46,413
3623	Program Technician II - Confidential	1522	1	1	50,747
3704	Information Technology Analyst I	1588	8	10	454,144
3705	Information Technology Analyst II	1747	5	5	290,720
3706	Information Technology Analyst III	2060	3	3	221,456
3707	Information Technology Analyst IV	2455	12	11	887,440
3708	Senior Information Technology Analyst	2797	9	8	728,387
3709	Network Systems Engineer I	1588	4	5	222,513
3710	Network Systems Engineer II	1747	9	8	445,707
3711	Network Systems Engineer III	2043	6	7	447,353
3712	Network Systems Engineer IV	2455	9	9	713,960
3713	Senior Network Systems Engineer	2797	14	13	1,197,128
3743	Information Technology Analyst I - Confidential	1588	1	1	43,693
3745	Information Technology Analyst III - Confidential	2060	2	1	60,545
3746	Information Technology Analyst IV - Confidential	2455	1	2	151,341
3747	Senior Information Technology Analyst - Confidential	2797	1	1	93,718
3754	Internal Services Business Manager	E	1	1	86,036
5348	Telecommunications Technician	1662	3	3	166,259
8045	Director of Internal Services / Chief Information Officer	B	1	1	150,171
Subtotal			146	149	\$ 9,403,954
	Auto Allowance				6,180
	Salary Savings (2.4%)				(223,104)
TOTAL REGULAR SALARIES					\$ 9,187,030

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

JCN	TITLE	BAND/ RANGE	POSITIONS	SALARIES & EXPENSES
2213	Systems & Procedures Analyst I	1621	3	\$ 114,628
	Cost of Positions Recommended to Add		3	\$ 114,628



Fund 1030 - PeopleSoft Operations (Org 8933)

ISD - PeopleSoft Operations
 BUDGET 8933
 Internal Service Fund

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 172,915	\$ 170,905	\$ 183,519	\$ 12,614	7%
Services and Supplies	2,888,709	3,780,716	3,422,509	(358,207)	-9%
Total Appropriations	\$ 3,061,624	\$ 3,951,621	\$ 3,606,028	\$ (345,593)	-9%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 15,373	\$ 14,000	\$ 12,000	\$ (2,000)	-14%
Charges For Services	2,521,814	3,240,537	3,000,768	(239,769)	-7%
Other Financing Sources	190,278	272,084	393,260	121,176	45%
Total Revenues	\$ 2,727,465	\$ 3,526,621	\$ 3,406,028	\$ (120,593)	-3%
<u>Revenues(Over)/Under Expenses</u>	\$ 334,159	\$ 425,000	\$ 200,000	\$ (225,000)	-53%
Decrease in Net Position	(334,159)	(425,000)	(200,000)	225,000	-53%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	1	1	1	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

ISD – PEOPLESOFT OPERATIONS – 8933

FUNCTION

PeopleSoft Operations is an Internal Service Fund (ISF), managed by Internal Services Department (ISD) that provides for the maintenance, operation, and technical support of the enterprisewide Human Resources and Financial Management Information System. The Human Resources System provides tracking, reporting, and control of personnel information, time and labor, calculation of payroll, calculation of related payroll taxes, and other issues in support of the County's biweekly payroll. The Financial Management system processes County financial activity for the general ledger, accounts receivable, accounts payable, purchasing, and capital assets. The system also includes the Budget Planning module which is used in creating the annual departmental budgets and hence the overall comprehensive County budget. This PeopleSoft Operations Division is used to accurately allocate the cost of operation of this enterprisewide system to all users. Org 8933 operates out of and solely comprises Fund 1030.

OVERVIEW

The FY 2017-18 Recommended Budget for PeopleSoft Operations of \$3,606,028 is a 9% (\$345,593) decrease from the FY 2016-17 Adopted Budget. The decrease is due to the reduction of technical consultant fees resulting from the completion of PeopleSoft upgrades. A decrease of 3% (\$120,593) is recommended in estimated revenues for FY 2017-18 due to budgeted cost decreases resulting in the reduction of billing rates charged back to departments. It is recommended that \$200,000 of available Net Position be used to reduce or offset costs of pending projects related to the maintenance of the PeopleSoft system. The staffing level remains unchanged at one position.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies recommended at \$3,422,509 represent a 9% (\$358,207) decrease from the FY 2016-17 Adopted Budget due to decreases in Professional and Specialized Services and Data Processing charges.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$600,260 represents a 29% (\$248,002) decrease from the FY 2016-17 Adopted Budget due to the reduction of technical consultant services resulting from the completion of PeopleSoft upgrades.

SUMMARY OF REVENUES

- Revenues are recommended at \$3,406,028, a 3% (\$120,593) decrease from the FY 2016-17 Adopted Budget, due to a decrease in charges for services. Use of Net Position is recommended at \$200,000 to reduce or offset costs of pending projects related to the maintenance of the PeopleSoft system. Significant changes by specific revenue source are noted below.
 - Other Financing Sources recommended at \$393,260 represent a 45% (\$121,176) increase over the current year adopted budget primarily due an increase in an operating transfer in received on behalf of schools and cemetery districts that is reflective of their actual volume of transactions using the PeopleSoft financial system. These costs are absorbed in Org 2540, Interest and Miscellaneous Expenditures.

ISD - PEOPLESOFT OPERATIONS - 8933

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3747	Sr. InfoTechnology Analyst - Conf.	2688	<u>1</u>	<u>1</u>	\$ <u>93,718</u>
Subtotal			1	1	\$ 93,718
TOTAL REGULAR SALARIES					\$ 93,718



Fund 1035 - Security Services (Org 8970)

ISD - Security Services
BUDGET 8970
Internal Service Fund

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 3,967,588	\$ 4,348,871	\$ 5,119,691	\$ 770,820	18%
Services and Supplies	1,462,216	1,469,806	1,510,878	41,072	3%
Capital Assets	107,148	-	-	-	0%
Total Appropriations	\$ 5,536,952	\$ 5,818,677	\$ 6,630,569	\$ 811,892	14%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 231,020	\$ 229,022	\$ 155,455	\$ (73,567)	-32%
Rev From Use of Money & Prop	618,550	564,116	538,184	(25,932)	-5%
Charges For Services	4,235,011	5,183,491	5,936,930	753,439	15%
Miscellaneous Revenues	669	-	-	-	0%
Other Financing Sources	55,390	-	-	-	0%
Total Revenues	\$ 5,140,639	\$ 5,976,629	\$ 6,630,569	\$ 653,940	11%
<u>Revenues(Over)/Under Expenses</u>	\$ 396,313	\$ (157,952)	\$ -	\$ 157,952	-100%
Increase/(Decrease) in Net Position	(396,313)	157,952	-	(157,952)	-100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	68	76	77	1	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

ISD – SECURITY SERVICES – 8970

FUNCTION

The Security Division of the Internal Services Department (ISD) is an Internal Service Fund that is responsible for the physical security of County facilities and employees. Security administers the County parking program, which includes enforcement of parking regulations in all County parking areas. Other services provided by Security include centralized County identification badge services and administration of the County's security access control system.

OVERVIEW

The FY 2017-18 Recommended Budget of \$6,630,569 reflects a 14% (\$811,892) increase in appropriations and an 11% (\$653,940) increase in estimated revenues over the FY 2016-17 Adopted Budget. The increase is due to the addition of permanent positions during FY 2016-17 and the corresponding revenue earned as a result of additional services provided to meet departmental needs. Staffing is recommended at 77 positions, which is an increase of one position over current staffing levels.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$5,119,691 represent an 18% (\$770,820) increase over the FY 2016-17 Adopted Budget primarily due to the addition of eight permanent Security Officers during FY 2016-17 to meet departmental requests for security services. Staffing is recommended at 77 positions, an increase of one position over the FY 2016-17 Adopted Budget.

Recommended funding includes:

- Account 6100 Regular Salaries represents a 19% (\$382,645) increase over the FY 2016-17 Adopted Budget primarily due to the addition of eight permanent Security Officer positions during FY 2016-17 and one recommended Senior Security Officer for FY 2017-18.
- Account 6400 Retirement Contribution represents a 29% (\$312,304) increase over the FY 2016-17 Adopted Budget primarily due to the eight positions added during FY 2016-17; the recommended addition of one position; and an increase in retirement contribution rates.

SUMMARY OF REVENUES

- Revenues are recommended at \$6,630,569, an 11% (\$653,940) increase over the FY 2016-17 Adopted Budget primarily due to a 15% (\$753,439) projected increase in Charges for Services resulting from a rise in security service requests by is departments.

ISD - SECURITY SERVICES - 8970

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3125	Office Assistant I	914	1	1	\$ 25,354
3140	Administrative Assistant II	1276	1	1	42,543
5206	Chief of Security	D	1	1	86,036
5236	Supervising Security Officer	1627	2	2	102,224
5237	Security Officer II	1084	25	24	829,483
5238	Security Officer I	962	39	40	1,054,254
5239	Senior Security Officer	1281	7	8	307,706
Subtotal			76	77	\$ 2,447,600
TOTAL REGULAR SALARIES					\$ 2,447,600

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
5239	Senior Security Officer	1281	<u>1</u>	\$ <u>40,675</u>
	Cost of Positions Recommended to Add		1	\$ 40,675



Fund 1045 - Facility Services (Org 8935)

ISD - Facility Services
BUDGET 8935
Internal Service Fund

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 7,393,640	\$ 8,268,319	\$ 8,604,987	\$ 336,668	4%
Services and Supplies	18,814,882	19,361,170	22,533,793	3,172,623	16%
Other Financing Uses	1,306,800	1,305,275	1,302,700	(2,575)	0%
Capital Assets	4,270,335	3,200,000	-	(3,200,000)	-100%
Total Appropriations	\$ 31,785,657	\$ 32,134,764	\$ 32,441,480	\$ 306,716	1%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 79,822	\$ 90,285	\$ 72,375	\$ (17,910)	-20%
Intergovernment Revenues - St	529,083	489,224	485,436	(3,788)	-1%
Charges For Services	26,950,740	29,395,469	32,140,886	2,745,417	9%
Miscellaneous Revenues	1,035,491	-	200,000	200,000	100%
Other Financing Sources	4,216,307	3,200,000	-	(3,200,000)	-100%
Total Revenues	\$ 32,811,443	\$ 33,174,978	\$ 32,898,697	\$ (276,281)	-1%
Revenues(Over)/Under Expenses	\$ (1,025,786)	\$ (1,040,214)	\$ (457,217)	\$ 582,997	-56%
Increase in Net Position	1,025,786	1,040,214	457,217	(582,997)	-56%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	111	111	114	3	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

ISD – FACILITY SERVICES – 8935

FUNCTION

The Facility Services Division of the Internal Services Department (ISD) is an Internal Service Fund that is responsible for the mechanical, electrical, structural, and custodial maintenance of County-owned facilities. In addition to routine and preventive maintenance, remodeling and modifications of County facilities, Facility Services provides furniture moves as requested by departments.

OVERVIEW

The FY 2017-18 Recommended Budget of \$32,441,480 represents less than a 1% (\$306,716) increase over the FY 2016-17 Adopted Budget primarily due to the recommended increase of three permanent positions. Estimated Revenues are recommended at \$32,898,697 and represent a less than 1% (\$276,281) decrease from the FY 2016-17 Adopted Budget. Staffing is recommended at 114 positions, an increase of three positions over the current staffing levels. Recommended salaries reflect Salary Savings of 4.4% (\$203,371) and related reduced benefit costs of \$163,131 for retirement, OASDI, and health insurance. Estimated revenues over appropriations are expected to result in a \$457,217 increase to Net Position.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Facility Services is implementing a facility and asset management system (FAMIS) to replace the outdated Mainsaver system currently utilized. The new FAMIS will allow customer departments to directly log into the system to submit work orders and check their progress, as well as provide real-time data resulting in faster response times to requests. With FAMIS, there will be better communication, improved accessibility, and more transparency overall. A module that will be added in the future is capital planning, which will allow Facility Services to track and monitor all County assets and provide for life cycle planning.

Salaries and Benefits

- Salaries and Benefits recommended at \$8,604,987 represent a 4% (\$336,668) increase over FY 2016-17 Adopted Budget primarily due to the recommended addition of three permanent positions and an 11% (\$256,618) increase in retirement costs.

Services and Supplies

- Services and Supplies recommended at \$22,533,793 represent a 16% (\$3,172,623) increase over FY 2016-17 Adopted Budget primarily due to an anticipated increase in budgeted Job Order Contract (JOC) appropriations.

Recommended funding includes:

- Account 7039 Mobile Communications recommended at \$2,488 represent a 94% (\$36,319) decrease from the FY 2016-17 Adopted Budget due to Facility Services converting from using radios to mobile phones.
- Account 7070 Household Expense recommended at \$748,000 represents a 23% (\$139,899) increase over the FY 2016-17 Adopted Budget primarily due to rate increases on contracted janitorial services.

- Account 7175 Insurance-Other recommended at \$125,658 represents a 38% (\$76,461) decrease from the FY 2016-17 Adopted Budget primarily due to a decrease in rates as assessed by Risk Management based on prior claim history.
- Account 7205 Maintenance-Equipment recommended at \$2,033,500 represents a 13% (\$234,052) increase over the FY 2016-17 Adopted Budget primarily due to projected costs of planned maintenance and repairs on chillers and heating, ventilation and air conditioning systems throughout County facilities.
- Account 7295 Professional and Specialized Services recommended at \$4,654,107 represent a 153% (\$2,812,686) increase over the FY 2016-17 Adopted Budget primarily due to the inclusion of a full-year's worth of JOC appropriations in this account for anticipated projects which previously had been designated to Account 8150, Buildings and Improvements, based on specific departmental requests.
- Account 7309 Computer Service Software recommended at \$136,000 represents a 208% (\$91,900) increase over the FY 2016-17 Adopted Budget primarily due to the licensing of FAMIS.
- Account 7565 Countywide Cost Allocation recommended at \$313,945 represents a 34% (\$78,934) increase over the FY 2016-17 Adopted Budget due to the annual distribution of general government costs as calculated by the Auditor-Controller/Treasurer-Tax Collector.

SUMMARY OF REVENUES

- Revenue recommended at \$32,898,697 represents less than a 1% (\$276,281) decrease from the FY 2016-17 Adopted Budget, which is primarily due to a decrease in capital contributions from customer departments reflected in the Operating Transfer In account under Other Financing Sources. Significant changes by specific revenue source are noted below.
 - Charges for Services recommended at \$32,140,886 reflect a 9% (\$2,745,417) increase over the current year adopted budget primarily due to projected increases in customer requests for general building and engineering projects.
 - Other Financing Sources recommended at \$0 represent a 100% (\$3,200,000) decrease from the current year adopted budget primarily due to the exclusion of Operating Transfer In revenue estimates resulting from no expected capital contributions from customer departments.

ISD - FACILITY SERVICES - 8935

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3070	Supervising Office Assistant	1528	1	1	\$ 42,490
3080	Office Assistant III	1146	1	1	38,214
3110	Office Assistant II	1027	1	1	25,818
3420	Stock Clerk I	852	1	1	24,712
5050	Maintenance Janitor	965	6	6	186,956
5055	Janitor	937	47	47	1,358,536
5061	Supervising Janitor	1117	3	3	111,756
5201	Maintenance Services Supervisor	2145	3	3	179,278
5202	Building Maintenance Engineer	1746	10	11	580,946
5230	Facility Services Manager	D	1	1	94,274
5315	Maintenance Carpenter	1678	3	6	214,282
5325	Maintenance Painter	1561	4	4	185,725
5326	Maintenance Plumber	1746	8	8	413,929
5327	Maintenance Electrician	1678	7	7	354,464
5328	Locksmith	1678	3	3	167,854
5330	Air Conditioning Mechanic	1746	9	8	422,781
5375	Building Maintenance Specialist	2206	3	3	190,870
Subtotal			111	114	\$ 4,592,885
Salary Savings (4.4%)					<u>(203,371)</u>
TOTAL REGULAR SALARIES					\$ 4,389,514

RECOMMENED POSITIONS TO ADD (EFFECTIVE October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
5315	Maintenance Carpenter	1678	<u>3</u>	<u>\$ 127,471</u>
Cost of Positions Recommended to Add			3	\$ 127,471



Fund 0701 - Resources (Org 9015)

**PW&P - Resources
BUDGET 9015
Enterprise Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,913,347	\$ 1,945,463	\$ 2,428,358	\$ 482,895	25%
Services and Supplies	866,070	2,752,811	2,631,218	(121,593)	-4%
Other Financing Uses	25,335	-	-	-	0%
Total Appropriations	<u>\$ 2,804,752</u>	<u>\$ 4,698,274</u>	<u>\$ 5,059,576</u>	<u>\$ 361,302</u>	8%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 1,937	\$ 1,495	\$ 2,691	\$ 1,196	80%
Intergovernment Revenues - St	-	34,841	-	(34,841)	-100%
Intergovernment Revenue-Other	1,067,668	2,526,736	2,529,539	2,803	0%
Charges For Services	1,707,277	1,790,989	1,952,213	161,224	9%
Miscellaneous Revenues	11,905	-	-	-	0%
Other Financing Sources	-	16,466	6,704	(9,762)	-59%
Total Revenues	<u>\$ 2,788,787</u>	<u>\$ 4,370,527</u>	<u>\$ 4,491,147</u>	<u>\$ 120,620</u>	3%
Revenues(Over)/Under Expenses	\$ 15,965	\$ 327,747	\$ 568,429	\$ 240,682	73%
Increase/(Decrease-i.e. Use of) Available Fund Balance	(15,965)	(327,747)	(568,429)	(240,682)	73%
	-	-	-	-	0%
<u>Budgetary Balance</u>	<u>\$ (0)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
	<u>Budgeted 2015-16</u>	<u>Current 2016-17</u>	<u>Recommended 2017-18</u>	<u>Increase/ (Decrease)</u>	
Position Summary	18	17	22	5	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PW&P - RESOURCES – 9015

FUNCTION

The Resources section of the Department of Public Works and Planning is responsible for the operation and regulatory compliance for operating the regional American Avenue Disposal Site, one disposal site in the process of being permanently closed (Coalinga) and post-closure maintenance and regulatory compliance for four closed disposal sites (Blue Hills, Southeast Regional Disposal Site (SER), Del Rey, and Riverdale). Resources also provides for the administration and oversight of the Household Hazardous Waste (HHW) Regional Facility (Facility) and HHW Local Network (Network). The Resources Division provides for implementation of the Countywide Integrated Waste Management Plan, administration of programs to meet State-mandated recycling requirements, administration of the program and relevant agreements for solid waste collection for the County's Exclusive Service Area program, and administration of various grants. Additionally, staff support is provided for County Special Districts and Parks and Grounds.

OVERVIEW

The FY 2017-18 Recommended Budget appropriations of \$5,059,576 represents an 8% (\$361,302) increase over the FY 2016-17 Adopted Budget. Estimated revenues of \$4,491,147 represent a 3% (\$120,620) increase over the FY 2016-17 Adopted Budget. Staffing is recommended at 22 positions, an increase of five from FY 2016-17. These positions will assist with the administration and implementation of State-mandated programs.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The County's HHW Facility is now operational and serves approximately 104 residents and approximately 20-25 local businesses per month. There are approximately over 423 HHW Network sites that accept various types of HHW from County residents. Staff continues to recruit hosts for the Network

Salaries and Benefits

- Salaries and Benefits represent a 25% (\$482,895) increase over the FY 2016-17 Adopted Budget due to the addition of five new positions and increases in Retirement and Health Insurance costs.

Services and Supplies

- Services and Supplies represent a 4% (\$121,593) decrease from the FY 2016-17 Adopted Budget.

Recommended funding includes:

- Account 7268 Postage represents a decrease from the FY 2016-17 Adopted Budget of 40% (39,524) due to the reduction in the number of notices to be issued to Countywide residents. In FY 2016-17, residents were issued surveys where they could provide input regarding the County's Exclusive Service Area Agreement Programs.
- Account 7295 Professional and Specialized Services represent an 8% (\$166,982) decrease from the FY 2016-17 Adopted Budget due to the reduction of one-time expenses needed to establish the permanent HHW Facility and associated 423 Network sites.

SUMMARY OF REVENUES

- Revenues are recommended at \$4,491,147, a 3% (\$120,620) increase over the FY 2016-17 Adopted Budget.
- Charges for Services – Estimated a 9% (\$161,224) increase over the FY 2016-17 Adopted Budget primarily due to the increased administration costs related to American Avenue Disposal Site and Special District projects.

PW&P - RESOURCES - 9015

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1133	Senior Engineering Technician	2087	1	1	\$ 69,585
1134	Senior Engineer	3049	1	1	98,706
1137	Engineer III	2598	1	1	86,661
1140	Engineering Technician II	1820	2	2	111,596
2291	Staff Analyst I	1712	1	4	140,121
2292	Staff Analyst II	1900	3	3	164,648
2294	Senior Staff Analyst	F	1	1	78,214
2297	Principal Staff Analyst	E	1	1	86,036
2370	Deputy Director of Resources & Administration	C	1	1	121,571
2371	Landfill Operations Manager	E	1	1	94,994
3110	Office Assistant II	1027	1	1	27,781
3260	Account Clerk III	1308	1	1	32,313
3620	Program Technician I	1361	-	2	50,464
3621	Program Technician II	1522	2	2	91,386
Subtotal			17	22	\$ 1,254,077
TOTAL REGULAR SALARIES					\$ 1,254,077

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2291	Staff Analyst I	1712	3	\$ 173,852
3620	Program Technician I	1361	2	96,627
Cost of Positions Recommended to Add			5	\$ 270,479



Fund 0702 - Southeast Regional Disposal (Org 9020)

**PW&P - Southeast Regional Disposal
BUDGET 9020
Enterprise Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 455,009	\$ 630,499	\$ 585,793	\$ (44,706)	-7%
Total Appropriations	\$ 455,009	\$ 630,499	\$ 585,793	\$ (44,706)	-7%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 4,395	\$ 4,552	\$ 1,276	\$ (3,276)	-72%
Miscellaneous Revenues	290,939	276,480	416,850	140,370	51%
Total Revenues	\$ 295,334	\$ 281,032	\$ 418,126	\$ 137,094	49%
<u>Revenues(Over)/Under Expenses</u>					
Increase/(Decrease-i.e. Use of) Available	\$ 159,675	\$ 349,467	\$ 167,667	\$ (181,800)	-52%
Fund Balance	(159,675)	(349,467)	(167,667)	181,800	-52%
	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	-

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PW&P – DISPOSAL SITES – 9020-9028

FUNCTION

Fresno County owns and operates the regional American Avenue Disposal Site. Fresno County also maintains, as required by law, the Southeast Regional Disposal Site and Coalinga Disposal Site which are closed facilities. Financing for the one open and two closed disposal sites is funded through three individual enterprise funds and is detailed in three separate budgets (9020, 9026, and 9028).

OVERVIEW

Southeast Regional Disposal Site (SER) 9020 Budget – The FY 2017-18 Recommended Budget appropriations of \$585,793 reflect a 7% (\$44,706) decrease from the FY 2016-17 Adopted Budget. The FY 2017-18 estimated revenues of \$418,126 represent a 49% (\$137,094) increase over the FY 2016-17 Adopted Budget. Funding provides for mandated on-going post-closure maintenance activities such as groundwater and methane monitoring along with consultant services to evaluate the existing groundwater remediation system. Reserves from the Southeast Regional Disposal Site Fund 0720 in the amount of \$167,667 will be required to balance the FY 2017-18 Recommended Budget.

American Avenue Disposal Site 9026 Budget – The FY 2017-18 Recommended Budget appropriations of \$17,786,222 represent a 9% (\$1,661,834) decrease from the FY 2016-17 Adopted Budget. The FY 2017-18 estimated revenues of \$13,455,633 represent a 5% (\$613,643) increase over the FY 2016-17 Adopted Budget. Recommended funding assumes operating the disposal site with tonnages averaging 1,850 tons per day. Reserves allocated from the American Avenue Disposal Site Fund 0700 in the amount of \$4,330,589 will be utilized to balance the FY 2017-18 Recommended Budget to perform planned capital projects and equipment acquisitions.

Staffing is recommended to increase by one position to bring total positions to 16.

Coalinga Disposal Site 9028 Budget – The FY 2017-18 Recommended Budget appropriations of \$150,000 reflect a 2% (\$2,437) decrease from the FY 2016-17 Adopted Budget. The FY 2017-18 estimated revenues of \$150,000 reflects no change from the FY 2016-17 Adopted Budget. An operating transfer in of \$150,000 from the General Fund Org 2540 (Interest and Miscellaneous Expenditures) will be required to balance the FY 2017-18 Recommended Budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Coalinga Disposal Site was deemed closed by the Department of Resources, Recycling and Recovery in 2017 and is now in post-closure maintenance. The estimated annual post-closure cost of \$150,000 for FY 2017-18 will be funded using a General Fund contribution.

American Avenue Disposal Site (AADS) has no significant program changes. The site will be initiating planned capital projects such as the Phase III, Modules 7 and 8 construction and continuance of Phase I Clean Closure Project (clean closure, removal of waste from the 30 acres of unlined area). In FY 2017-18, the Department is proposing the addition of one Disposal Site Attendant to effectively cover scale house operations.

Salaries and Benefits

- Salaries and Benefits recommended at \$1,542,917 represent a 16% (\$208,262) increase over the FY 2016-17 Adopted Budget. All Salaries and Benefits for field staff are budgeted in Org 9026. Staffing is recommended to increase by one position.

Services and Supplies

- Services and Supplies recommended at \$10,027,598 for all three Orgs represent a 1% (\$111,261) increase over the FY 2016-17 Adopted Budget.

Capital Assets

- Total = \$6,951,000 (All Capital Assets are in American Avenue Disposal Site Org 9026)
- | | | |
|---|------------------|-------------------------------------|
| (1) Phase I Clean Closure | \$5,000,000..... | Move Waste to Lined Portion of Site |
| (2) Diesel Particulate Filters | \$80,000 | New-Regulatory |
| (1) Diesel Particulate Filter | \$30,000 | New-Regulatory |
| (1) Flare Blower Motor | \$25,000 | New-Regulatory |
| (1) LFGTE SCADA System | \$400,000 | New-Regulatory |
| (1) Scalehouse Software Web Module | \$95,000 | New |
| (1) Security Camera System Upgrade | \$125,000 | Replacement to existing unit |
| (1) Portable Break Station | \$35,000 | New |
| (1) Survey Drone | \$70,000 | New |
| (1) F150 4x4 Truck | \$36,500 | New-Replacement |
| (1) Certified Rebuild CAT Compactor | \$350,000 | Existing Unit |
| (1) Certified Rebuild CAT Dozer | \$650,000 | Existing Unit |
| (1) SCADA Server Relocation | \$55,000 | New-Relocation Only |

SUMMARY OF REVENUES

- Revenues are recommended at \$14,023,759 a 6% (\$750,737) increase over the FY 2016-17 Adopted Budget predominantly due to an increase in Charges for Services at AADS. The Southeast Regional and Coalinga Disposal Sites revenues for FY 2017-18 include \$26,888 and \$5,930 respectively for the recovery of countywide cost allocation as calculated by the Auditor-Controller/Treasurer-Tax Collector.

PENDING FACTORS

Coalinga Disposal Site: The Coalinga Disposal Site is now in post-closure maintenance. At this time, post-closure maintenance costs for FY 2017-18 will be funded through a General Fund contribution; however, the current cash reserves were authorized by the Board of Supervisors for closure activities. Staff will be presenting an item to the Board later in FY 2017-18 requesting that the current cash reserves be authorized for post-closure maintenance of the site. If the Board allows the cash reserves to be used for post-closure activities, it is estimated that the current cash reserves will be sufficient through FY 2021-22.

Southeast Regional Disposal Site: The historical and forecasted expenses for post-closure maintenance exceed the current revenues for the funding. The Southeast Regional Solid Waste Commission has voted to invoice each JPA member for its proportional share-of-costs on an annual basis. The invoiced amounts will ensure that the fund’s cash reserve remain positive, but not build cash reserves.



Fund 0700 - American Avenue Disposal Site (Org 9026)

**PW&P - American Ave Disposal Site
BUDGET 9026
Enterprise Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,206,557	\$ 1,334,655	\$ 1,542,917	\$ 208,262	16%
Services and Supplies	7,932,461	9,133,401	9,291,805	158,404	2%
Capital Assets	343,328	8,980,000	6,951,500	(2,028,500)	-23%
Total Appropriations	\$ 9,482,345	\$ 19,448,056	\$ 17,786,222	\$ (1,661,834)	-9%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 694,851	\$ 680,467	\$ 669,588	\$ (10,879)	-2%
Intergovernment Revenue-Other	7,457	-	-	-	0%
Charges For Services	7,718,883	11,505,173	12,146,045	640,872	6%
Miscellaneous Revenues	110,618	-	-	-	0%
Other Financing Sources	64,600	-	-	-	0%
Intrafund Revenue	-	656,350	640,000	(16,350)	-2%
Total Revenues	\$ 8,596,410	\$ 12,841,990	\$ 13,455,633	\$ 613,643	5%
<u>Revenues(Over)/Under Expenses</u>	\$ 885,936	\$ 6,606,066	\$ 4,330,589	\$ (2,275,477)	-34%
Increase/(Decrease-i.e. Use of) Available Fund Balance	(885,936)	(6,606,066)	(4,330,589)	2,275,477	-34%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	15	15	16	1	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

Note: For narrative document see Org 9020

PW&P - AMERICAN AVENUE DISPOSAL SITE - 9026

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
5401	Disposal Site Supervisor	2049	1	1	\$ 62,504
5402	Disposal Site Attendant I	852	-	1	15,865
5403	Disposal Site Attendant II	960	2	2	63,876
5404	Disposal Site Equipment Operator I	1458	8	8	354,317
5405	Disposal Site Equipment Operator Trainee	1243	1	1	34,086
5406	Supervising Disposal Site Attendant	1156	1	1	38,535
5407	Disposal Site Equipment Operator II	1669	1	1	55,639
5408	Disposal Site Lead Supervisor	1748	1	1	55,185
Subtotal			15	16	\$ 680,008
TOTAL REGULAR SALARIES					\$ 680,008

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
5402	Disposal Site Attendant I	852	1	\$ 34,089
	Cost of Positions Recommended to Add		1	\$ 34,089



Fund 0710 - Coalinga Disposal Site (Org 9028)

**PW&P - Coalinga Disposal Site
BUDGET 9028
Enterprise Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 295,240	\$ 152,437	\$ 150,000	\$ (2,437)	-2%
Total Appropriations	\$ 295,240	\$ 152,437	\$ 150,000	\$ (2,437)	-2%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 22,885	\$ -	\$ -	\$ -	0%
Miscellaneous Revenues	8,719	-	-	-	0%
Other Financing Sources	-	150,000	150,000	-	0%
Total Revenues	\$ 31,604	\$ 150,000	\$ 150,000	\$ -	0%
<u>Revenues(Over)/Under Expenses</u>	\$ 263,636	\$ 2,437	\$ -	\$ (2,437)	-100%
Increase/(Decrease-i.e. Use of) Available Fund Balance	(263,636)	(2,437)	-	2,437	-100%
<u>Budgetary Balance</u>	\$ 0	\$ -	\$ -	\$ -	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

Note: For narrative document see Org 9020



Fund 0801 - Special Districts - Administration (Org 9140)

PW&P - Special Districts Administration
 BUDGET 9140
 Enterprise Fund

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,730,890	\$ 1,896,481	\$ 2,031,012	\$ 134,531	7%
Services and Supplies	702,982	918,338	1,036,600	118,262	13%
Capital Assets	32,622	36,300	38,500	2,200	6%
Total Appropriations	\$ 2,466,494	\$ 2,851,119	\$ 3,106,112	\$ 254,993	9%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ (3,171)	\$ -	\$ -	\$ -	0%
Charges For Services	2,405,138	2,843,619	3,098,612	254,993	9%
Miscellaneous Revenues	600	-	-	-	0%
Other Financing Sources	(452)	7,500	7,500	-	0%
Total Revenues	\$ 2,402,115	\$ 2,851,119	\$ 3,106,112	\$ 254,993	9%
<u>Revenues(Over)/Under Expenses</u>					
Increase/(Decrease-i.e. Use of) Available	64,379	-	-	-	0%
Fund Balance	(64,379)	-	-	-	0%
	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	<u>Budgeted</u> 2015-16	<u>Current</u> 2016-17	<u>Recommended</u> 2017-18	<u>Increase/</u> <u>(Decrease)</u>	
Position Summary	18	19	19	-	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PW&P – SPECIAL DISTRICTS ADMINISTRATION – 9140

FUNCTION

Public Works and Planning, Special Districts Administration, includes the administration of 128 County Service Areas, Maintenance, Lighting, and Waterworks Districts. The activities include the preparation of the budgets for the various districts, conducting Proposition 218 hearings, obtaining and administering contractor services, operation of water and wastewater facilities, responding to customers, tax roll and financial report preparation, and purchasing of water.

OVERVIEW

The FY 2017-18 Recommended Budget of \$3,106,112 reflects a 9% (\$254,993) increase over the FY 2016-17 Adopted Budget. The FY 2017-18 estimated revenues of \$3,106,112 reflect a 9% (\$254,993) increase over the FY 2016-17 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$2,031,012 represent a 7% (\$134,531) increase over the FY 2016-17 Adopted Budget. Staffing is recommended at 19 positions.

Services and Supplies

- Services and Supplies are recommended at \$1,036,600 which represent a 13% (\$118,262) increase over the FY 2016-17 Adopted Budget. This is predominately due to a 44% (\$73,250) increase in Account 7295, Professional and Specialized Services, primarily for the Juvenile Justice Campus State wastewater permit (\$29,000) and water billing software work (\$30,000).

Capital Assets

- Capital Assets recommended at \$38,500 represent costs associated with purchasing a replacement service truck responsible for services provided to the County Service Areas.
(1) 4x4 Service Truck.....\$38,500..... Replacement

SUMMARY OF REVENUES

- Revenues are estimated at \$3,106,112, a 9% (\$254,993) increase over the FY 2016-17 Adopted Budget. The Department charges for all the services it provides to the public, CSAs, WWDs, and to other County departments.

PW&P - SPECIAL DISTRICTS ADMINISTRATION - 9140

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2292	Staff Analyst II	1900	4	4	\$ 206,259
2297	Principal Staff Analyst	E	1	1	86,996
3125	Office Assistant I	914	1	1	26,384
3620	Program Technician I	1361	1	1	41,573
5318	Water/Wastewater Specialist I	1716	2	2	104,569
5319	Water/Wastewater Specialist II	1861	3	3	175,654
5320	Supervising Water/Wastewater Specialist	2320	1	1	75,120
5321	Water/Wastewater Specialist III	2020	2	2	133,990
5322	Water/Wastewater Technician	1407	4	4	178,045
Subtotal			19	19	\$ 1,028,590
TOTAL REGULAR SALARIES					\$ 1,028,590



Community Recidivism Reduction Grant (Org 3451)

CAO - Community Recidivism Reduction Grant
 BUDGET 3451
 Special Revenue Fund

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 169,694	\$ 168,750	\$ 59,374	\$ (109,376)	-65%
Other Financing Uses	-	6,250	-	(6,250)	-100%
Total Appropriations	<u>\$ 169,694</u>	<u>\$ 175,000</u>	<u>\$ 59,374</u>	<u>\$ (115,626)</u>	-66%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 3,403	\$ -	\$ -	\$ -	0%
Intergovernment Revenues - St	125,000	-	-	-	0%
Total Revenues	<u>\$ 128,403</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	0%
<u>Revenues (Over)/Under Expenditures</u>	\$ 41,291	\$ 175,000	\$ 59,374	\$ (115,626)	-66%
(Decrease-Use of) Available Fund Balance	-	-	(59,374)	(59,374)	100%
Increase/(Decrease-i.e. Use of) Designation for Capital Projects	-	-	-	-	0%
<u>Budgetary Balance</u>	<u>\$ 41,291</u>	<u>\$ 175,000</u>	<u>\$ -</u>	<u>\$ (175,000)</u>	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

CAO – COMMUNITY RECIDIVISM REDUCTION GRANT – 3451

OVERVIEW

The Budget Act of 2014 allocated \$8 million in one-time funding to the California Board of State and Community Corrections for local Community Recidivism Reduction Grants (CRRG); Fresno County's CRRG allocation was \$250,000. The Budget Act of 2015 allocated \$4 million in one-time funding to the CRRG; the County's CRRG allocation was \$125,000. Legislation mandates the County collaborate with the local Community Corrections Partnership and develop a competitive grant program with the intent to fund community recidivism and crime reduction services provided by local non-governmental entities with individual grants not to exceed \$50,000.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Account 7295 Professional and Specialized Services recommended at \$59,374 represents the remaining funds not expended from the Budget Act of 2015, to fund CRRG activities provided by qualified local non-governmental entities.

SUMMARY OF REVENUES

- In FY 2015-16, Fresno County received an additional \$125,000 in CRRG funds as authorized by the State Budget Act of 2015, of which there is a balance of \$59,374. These funds are designated to fund FY 2017-18 CRRG grant activities.
 - Estimated beginning Fund Balance on July 1, 2017 is \$59,374.
 - Estimated ending Fund Balance on June 30, 2018 is \$0.



Local Revenue Fund 2011 – 2011 Realignment (Various Orgs)

Local Revenue Fund 2011 (Fund 0271)
Various Orgs
Special Revenue Fund

	<u>Actual</u> 2015-16	<u>Adopted</u> 2016-17	<u>Recommended</u> 2017-18	<u>Increase/ (Decrease)</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ 137,709,717	\$ 156,647,706	\$ 169,926,520	\$ 13,278,814	8%
Total Appropriations	\$ 137,709,717	\$ 156,647,706	\$ 169,926,520	\$ 13,278,814	8%
<u>Revenues</u>					
Intergovernment Rev-State	\$ 153,086,159	\$ 159,504,505	\$ 158,883,071	\$ (621,434)	0%
Total Revenues	\$ 153,086,159	\$ 159,504,505	\$ 158,883,071	\$ (621,434)	0%
<u>Revenues (Over)/Under Expenditures</u>	\$ (15,376,442)	\$ (2,856,799)	\$ 11,043,449	\$ 13,900,248	-487%
Decrease-Use of Assigned Fund Balance	-	-	(11,043,449)	(13,900,248)	100%
Increase Available Fund Balance	15,376,442	2,856,799	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

LOCAL REVENUE FUND 2011 – VARIOUS ORGS (FUND 0271)

FUNCTION

As a part of the FY 2011-12 State Budget, the California Legislature enacted a series of trailer bills that realigned State funding for various programs to the counties. Assembly Bills (AB) 118 and X1 16 and Senate Bill (SB) 89 established the accounting structure for realignment and identified 1.0625% of existing State Sales Tax and a specified portion of Vehicle License Fees (VLF) to cover the cost of this realignment (2011 Realignment). In the County, Special Revenue Fund 0270 (Local Revenue Fund 2011) was created to comply with 2011 Realignment legislation and receive the funds for 2011 Realignment purposes. On June 27, 2012, the California Legislature enacted SB 1020, which established the permanent funding structure for the Local Revenue Fund 2011 beginning FY 2012-13. Special Revenue Fund 0271 was created in order to implement the accounting structure changes required by SB 1020.

The State's share-of-cost for the following programs or funding sources are now provided through 2011 Realignment: Rural Crime Prevention, Multi-Agency Gang Enforcement Consortium (MAGEC), Sheriff's Booking Fees, Cal-MMET, Probation Grants, Juvenile Camps and Ranches, Citizens' Option for Public Safety (COPS), Juvenile Justice Crime Prevention Act (JJCPA), Trial Court Security, Youthful Offender Block Grant, Juvenile Reentry Grant, Early and Periodic Screening, Diagnosis and Treatment (EPSDT), Mental Health Managed Care, Substance Abuse Treatment, Adult Protective Services, Foster Care, Child Welfare Services, Adoptions Assistance, and Child Abuse Prevention. In addition, funding for AB 109 (Public Safety Realignment Act), which transferred responsibility for housing and supervising three distinct inmate and parolee populations from the California Department of Corrections and Rehabilitation (CDCR) to counties, was also established through 2011 Realignment and is budgeted under the Local Community Corrections Subaccount of the Local Revenue Fund 2011. Funding for parole revocation hearings related to AB 109 is budgeted in the District Attorney and Public Defender Subaccount. The Probation Department will administer the AB 109 Planning Grant Subaccount, where revenues and expenses are related to the support and resources required by the Fresno County Community Corrections Partnership (CCP). The County Administrative Office will administer the Local Innovation Subaccount that is designated to fund local needs as approved by the Board of Supervisors.

2011 Realignment legislation also made accounting structure changes to the existing 1991 Realignment Accounts, which by statute are budgeted under the Health and Welfare Realignment Trust Fund and funded with 1991 Realignment Sales Tax and VLF. Funding for Mental Health Programs is now funded with a portion of the 2011 Realignment Sales Tax and is budgeted under the Mental Health Account of the Health and Welfare Realignment Trust Fund. Further, 1991 Realignment Sales Tax and VLF revenues previously utilized for Mental Health Programs were redirected to the newly created CalWORKs Assistance Maintenance-of-Effort (MOE) Account. Unlike traditional MOEs, where a County will have to spend a statutorily set amount regardless of available realignment funds, the new CalWORKs Assistance MOE is a "floating" number and is set annually, in arrears, to the amount of realignment funds actually received in that specific account for a given fiscal year. The new CalWORKs Assistance MOE is separate from and does not replace the existing CalWORKs Single Allocation MOE.

OVERVIEW

The FY 2017-18 Recommended Budget of \$169,926,520 represents an 8% (\$13,278,814) increase over the FY 2016-17 Adopted Budget. Fund 0271 revenues provide funding for programs administered by the District Attorney, Public Defender, Probation, Sheriff, and the Departments of Behavioral Health and Social Services. The existing Fund Balance of each Org will cover any excess appropriations over revenues for FY 2017-18. The Fund Summary Table at the end of this narrative

illustrates the FY 2017-18 estimates for each Org and the recommended appropriations of those funds under each departmental Recommended Budget.

SUMMARY OF REVENUES

- Revenues are recommended at \$158,883,071 and are based on projected Sales Tax and VLF received in FY 2016-17.
- An \$11,043,449 use of Fund Balance is included in the FY 2017-18 Recommended Budget.

FY 2017-18 Recommended Budget Local Revenue Fund 2011 (Fund 0271)

(Subclass)							
SPECIAL REVENUE FUND 0271	Enhancing Law Enforcement Activities Subaccount						
Fund 0271 ORG Description	3438 Local Innovation Subaccount	3439 AB109 Planning Grant Subaccount	28610100 Rural Crime Prevention	28610200 Multi-Agency Gang Enf. Constr. MAGEC	31180200 Booking Fees Sheriff	31180300 War on Meth Cal-MMET	34330100 County Probation Grants
Sales Tax / VLF	\$ 154,244	\$ 200,000	\$ 734,047	\$ 80,000	\$ 1,409,727	\$ 1,335,800	\$ 3,300,000
DEPARTMENT ORG							
31113260 - Ag Crime Task Force			469,790				
31113350 - ASU Patrol Helicopter							
31114000 - Main Jail Administration					1,487,050		
31114701 - Prisoner Warrants & Transport							
31115702 - Court Security							
31116328 - Cal-MET						1,335,800	
2860 - District Attorney							
28621500 - Rural Crime Prevention Task Force			275,000				
28624500 - MAGEC Grant				60,000			
2880 - Public Defender							
34309999 - Probation							
34409999 - Probation Juvenile Justice Campus							3,580,539
3438 - Local Innovation							
3439 - AB 109 Planning Grant		175,000					
5630 - EPSDT ³							
5630 - Substance Abuse Contracts							
5630 - Managed Care							
5630 - Drug Court Partnership							
5610 - Foster Care Program							
5610 - Adoptions Assistance Program							
5610 - Child Welfare Services Program							
5610 - Adult Protective Services Program							
6410 - Foster Care Assistance Payments							
6415 - Adoptions Assistance Payments							
CCP ⁴ Recommends allocation of AB 109 funds for Board approval							
Grand Total	\$ -	\$ 175,000	\$ 744,790	\$ 60,000	\$ 1,487,050	\$ 1,335,800	\$ 3,580,539
Balance	\$ 154,244	\$ 25,000	(10,743)	20,000	(77,323)	-	(280,539)

¹COPS - Citizens' Option for Public Safety

²JJCPA - Juvenile Justice Crime Prevention Act

³EPSDT - Early and Periodic Screening, Diagnosis, & Treatment

⁴CCP - Community Corrections Partnership

FY 2017-18 Recommended Budget Local Revenue Fund 2011 (Fund 0271)

(Subclass)		(13020)							
SPECIAL REVENUE FUND 0271		Enhancing Law Enforcement Activities Subaccount					District Attorney & Public Defender Subaccount		Trial Court Security Subaccount
Fund 0271 ORG Description	34330300 Juvenile Camps & Ranches	34370100 JJCPA ²	31190100 COPS ¹ Sheriff Front Line Services	31190200 COPS Sheriff Detention	28670100 COPS District Attorney	2866 District Attorney	2881 Public Defender	3117 Trial Court Security Account	
Sales Tax / VLF	\$ 2,170,000	\$ 2,686,000	\$ 462,700	\$ 444,800	\$ 350,000	\$ 388,050	\$ 388,050	\$ 18,575,446	
DEPARTMENT ORG									
31113260 - Ag Crime Task Force			462,700						
31113350 - ASU Patrol Helicopter									
31114000 - Main Jail Administration				444,800					
31114701 - Prisoner Warrants & Transport									
31115702 - Court Security								18,575,446	
31116328 - Cal-MET									
2860 - District Attorney					350,000	229,047			
28621500 - Rural Crime Prevention Task Force									
28624500 - MAGEC Grant									
2880 - Public Defender							400,000		
34309999 - Probation		3,245,021							
34409999 - Probation Juvenile Justice Campus	2,497,464								
3438 - Local Innovation									
3439 - AB 109 Planning Grant									
5630 - EPSDT ³									
5630 - Substance Abuse Contracts									
5630 - Managed Care									
5630 - Drug Court Partnership									
5610 - Foster Care Program									
5610 - Adoptions Assistance Program									
5610 - Child Welfare Services Program									
5610 - Adult Protective Services Program									
6410 - Foster Care Assistance Payments									
6415 - Adoptions Assistance Payments									
CCP ⁴ Recommends allocation of AB 109 funds for Board approval									
Grand Total	\$ 2,497,464	\$ 3,245,021	\$ 462,700	\$ 444,800	\$ 350,000	\$ 229,047	\$ 400,000	\$ 18,575,446	
Balance	(327,464)	(559,021)	-	-	-	159,003	(11,950)	-	

¹COPS - Citizens' Option for Public Safety
²JJCPA - Juvenile Justice Crime Prevention Act
³EPSDT - Early and Periodic Screening, Diagnosis, & Treatment
⁴CCP - Community Corrections Partnership

FY 2017-18 Recommended Budget Local Revenue Fund 2011 (Fund 0271)

(Subclass)						
SPECIAL REVENUE FUND 0271	Local Community Corrections Subaccount	Youthful Offender Block Grant Special Account	Juvenile Reentry Grant Special Account	Behavioral Health Subaccount		
Fund 0271 ORG Description	3436 Local Community Corrections Account	3434 Youthful Offender Block Grant	3435 Juvenile Reentry Grant	5632 Drug Court Account Sub. Abuse	5633 Nondrug Medi-Cal Sub. Abuse	5634 Drug Medi-Cal Account Sub. Abuse
Sales Tax / VLF	\$ 35,727,450	\$ 4,895,000	\$ 600,000	\$ 925,857	\$ 117,151	\$ 8,355,828
DEPARTMENT ORG						
31113260 - Ag Crime Task Force						
31113350 - ASU Patrol Helicopter						
31114000 - Main Jail Administration						
31114701 - Prisoner Warrants & Transport						
31115702 - Court Security						
31116328 - Cal-MET						
2860 - District Attorney						
28621500 - Rural Crime Prevention Task Force						
28624500 - MAGEC Grant						
2880 - Public Defender						
34309999 - Probation		372,019	600,000			
34409999 - Probation Juvenile Justice Campus		4,026,053				
3438 - Local Innovation						
3439 - AB 109 Planning Grant						
5630 - EPSDT ³						
5630 - Substance Abuse Contracts		304,500			117,151	8,355,828
5630 - Managed Care						
5630 - Drug Court Partnership				925,857		
5610 - Foster Care Program						
5610 - Adoptions Assistance Program						
5610 - Child Welfare Services Program						
5610 - Adult Protective Services Program						
6410 - Foster Care Assistance Payments						
6415 - Adoptions Assistance Payments						
CCP ⁴ Recommends allocation of AB 109 funds for Board approval	37,897,258					
Grand Total	\$ 37,897,258	\$ 4,702,572	\$ 600,000	\$ 925,857	\$ 117,151	\$ 8,355,828
Balance	(2,169,808)	192,428	-	-	-	-
¹ COPS - Citizens' Option for Public Safety ² JJCPA - Juvenile Justice Crime Prevention Act ³ EPSDT - Early and Periodic Screening, Diagnosis, & Treatment ⁴ CCP - Community Corrections Partnership						

FY 2017-18 Recommended Budget Local Revenue Fund 2011 (Fund 0271)

(Subclass)		(13030)					
SPECIAL REVENUE FUND 0271	Mental Health (EPSDT)	Mental Health (Managed Care)	Protective Services Subaccount				
Fund 0271 ORG Description	5637 Mental Health Account (EPSDT)	5636 Mental Health Account (Managed Care)	6210 Adult Prot. Services Program	6210 Foster Care Program	6210 Foster Care Assistance Payments	6210 Child Welfare Services Program	
Sales Tax / VLF	\$ 13,708,692	\$ 10,058,095	\$				
DEPARTMENT ORG							
31113260 - Ag Crime Task Force							
31113350 - ASU Patrol Helicopter							
31114000 - Main Jail Administration							
31114701 - Prisoner Warrants & Transport							
31115702 - Court Security							
31116328 - Cal-MET							
2860 - District Attorney							
28621500 - Rural Crime Prevention Task Force							
28624500 - MAGEC Grant							
2880 - Public Defender							
34309999 - Probation						205,000	
34409999 - Probation Juvenile Justice Campus							
3438 - Local Innovation							
3439 - AB 109 Planning Grant							
5630 - EPSDT ³	13,708,692						
5630 - Substance Abuse Contracts							
5630 - Managed Care		10,058,095					
5630 - Drug Court Partnership							
5610 - Foster Care Program				1,149,899			
5610 - Adoptions Assistance Program							
5610 - Child Welfare Services Program						20,460,925	
5610 - Adult Protective Services Program			1,280,928				
6410 - Foster Care Assistance Payments					16,031,480		
6415 - Adoptions Assistance Payments							
CCP ⁴ Recommends allocation of AB 109 funds for Board approval							
Grand Total	\$ 13,708,692	\$ 10,058,095	\$ 1,280,928	\$ 1,149,899	\$ 16,031,480	\$ 20,665,925	
Balance	-	-					
¹ COPS - Citizens' Option for Public Safety ² JJCPA - Juvenile Justice Crime Prevention Act ³ EPSDT - Early and Periodic Screening, Diagnosis, & Treatment ⁴ CCP - Community Corrections Partnership							

FY 2017-18 Recommended Budget Local Revenue Fund 2011 (Fund 0271)

(Subclass)				
SPECIAL REVENUE FUND 0271	Protective Services Subaccount			TOTAL Projected Collections
Fund 0271 ORG Description	6210 Adoptions Assistance Program	6210 Adoptions Assistance Payments	6210 Child Abuse Prevention	
Sales Tax / VLF			51,816,134	
DEPARTMENT ORG				
31113260 - Ag Crime Task Force				469,790
31113350 - ASU Patrol Helicopter				462,700
31114000 - Main Jail Administration				1,487,050
31114701 - Prisoner Warrants & Transport				444,800
31115702 - Court Security				18,575,446
31116328 - Cal-MET				1,335,800
2860 - District Attorney				579,047
28621500 - Rural Crime Prevention Task Force				275,000
28624500 - MAGEC Grant				60,000
2880 - Public Defender				400,000
34309999 - Probation				4,422,040
34409999 - Probation Juvenile Justice Campus				10,104,056
3438 - Local Innovation				-
3439 - AB 109 Planning Grant				175,000
5630 - EPSDT ³				13,708,692
5630 - Substance Abuse Contracts				8,777,479
5630 - Managed Care				10,058,095
5630 - Drug Court Partnership				925,857
5610 - Foster Care Program				1,149,899
5610 - Adoptions Assistance Program	6,597,136			6,597,136
5610 - Child Welfare Services Program			296,659	20,757,584
5610 - Adult Protective Services Program				1,280,928
6410 - Foster Care Assistance Payments				16,031,480
6415 - Adoptions Assistance Payments		13,951,383		13,951,383
CCP ⁴ Recommends allocation of AB 109 funds for Board approval				37,897,258
Grand Total	\$ 6,597,136	\$ 13,951,383	\$ 296,659	\$ 169,926,520
Balance			(8,157,276)	(11,043,449)
¹ COPS - Citizens' Option for Public Safety			Use of Subaccounts Fund Balance	550,675
² JJCPA - Juvenile Justice Crime Prevention Act			Increase on Subaccounts Fund Balance	(11,594,124)
³ EPSDT - Early and Periodic Screening, Diagnosis, & Treatment			Net Total Change in Subaccounts Fund Balance	(11,043,449)
⁴ CCP - Community Corrections Partnership				



Measure B (Org 7511)

**Library-Measure B
BUDGET 7511
Special Revenue Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 17,343,317	\$ 19,162,744	\$ 20,020,629	\$ 857,885	4%
Services and Supplies	8,430,024	10,458,308	7,961,273	(2,497,035)	-24%
Other Charges	202,466	231,459	358,200	126,741	55%
Other Financing Uses	46,276	60,000	350,000	290,000	483%
Capital Assets	37,063	-	-	-	0%
Total Appropriations	\$ 26,059,146	\$ 29,912,511	\$ 28,690,102	\$ (1,222,409)	-4%
<u>Revenues</u>					
Taxes	\$ 27,260,035	\$ 27,193,935	\$ 26,538,920	\$ (655,015)	-2%
Rev From Use of Money & Prop	245,550	150,000	150,000	-	0%
Intergovernment Revenues - St	169,635	138,553	80,000	(58,553)	-42%
Intergovernment Rev-Federal	1,001	-	-	-	0%
Charges For Services	1,658,458	1,487,155	1,614,943	127,788	9%
Miscellaneous Revenues	232,890	132,328	325,000	192,672	146%
Other Financing Sources	134,744	134,530	135,706	1,176	1%
Total Revenues	\$ 29,702,313	\$ 29,236,501	\$ 28,844,569	\$ (391,932)	-1%
<u>Revenues (Over)/Under Expenditures</u>	\$ (3,643,167)	\$ 676,010	\$ (154,467)	\$ (830,477)	-123%
(Decrease-Use of) Available Fund Balance	-	(676,010)	-	676,010	-100%
Increase/(Decrease-i.e. Use of) Designation for Capital Projects	3,643,167	-	154,467	154,467	100%
	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	325	328	325	(3)	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

LIBRARY – MEASURE B – 7511

FUNCTION

The Fresno County Public Library is a special district, under the governance of the Board of Supervisors, which provides informational, cultural, and recreational services to the general public. The County Library Administration also serves as the fiscal agent for the San Joaquin Valley Library System (SJVLS) of which it is a member. The Coalinga-Huron Library District is a separate library district and is, therefore, not covered in this budget. Funding is primarily provided from two sources, special district property taxes and Measure B sales tax revenue. The Measure B Sales Tax Ordinance was initially passed by the voters in November 1998 and renewed in 2004 and 2012 and will expire on March 31, 2029, if not renewed prior to that date.

OVERVIEW

The FY 2017-18 Recommended Budget of \$28,690,102 represents a 4% (\$1,222,409) decrease from the FY 2016-17 Adopted Budget due to decreases in contracted services and replacement plan purchases completed in FY 2016-17. Estimated revenues at \$28,844,569 represent a 1% (\$391,932) decrease from the FY 2016-17 Adopted Budget. Staffing is recommended at 325 positions, a decrease of three positions from FY 2016-17. A 3% (\$330,188) Salary Savings has been used in calculating Regular Salaries, Account 6100, in the Recommended Budget, which will result in a corresponding (\$269,341) benefit cost reduction.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** Maintain Measure B promises made to the residents of Fresno County.
- **Performance Metric:** Improvements to library programs and services.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Library will work with the cities of Clovis and Reedley to build new 21st century libraries to serve these communities. The planning stages and fundraising for these new libraries was to occur in FY 2016-17; however, due to unforeseen delays, the anticipated timelines have changed, and the planning and fundraising will now occur in FY 2017-18.

The FY 2017-18 Recommended Budget for the Library includes funding for the remodel of the Sanger Branch Library. In addition, increased customer service needs at all of the local branches necessitate an increase in electronic resources, internet bandwidth, and facility repairs and maintenance. The Library will work with community partners in FY 2017-18 to develop new programs for library patrons.

Salaries and Benefits

- Salaries and Benefits recommended at \$20,020,629 represent a 4% (\$857,885) increase over the FY 2016-17 Adopted Budget primarily due to salary adjustments for certain classifications, and increases in retirement and health insurance rates. Staffing is recommended at 325 positions, which represents a decrease of three positions from FY 2016-17.

Recommended funding includes:

- Account 6400 Retirement Contribution represents a 12% (\$725,191) increase over the FY 2016-17 Adopted Budget based on rates for FY 2017-18.
- Account 6600 Health Insurance Contribution represents a 5% (\$82,467) increase over the FY 2016-17 Adopted Budget based on FY 2017-18 rates.

Services and Supplies

- Services and Supplies recommended at \$7,961,273 represent a 24% (\$2,497,035) decrease from the FY 2016-17 Adopted Budget primarily due to completion of the initial year of implementing infrastructure replacement plans for equipment, information systems, and fleet along with minor facility repairs in FY 2016-17.

Recommended funding includes:

- Account 7070 Household Expense represents a 62% (\$74,050) decrease from the FY 2016-17 Adopted Budget due to reduced library need.
- Account 7268 Postage represents a 59% (\$77,611) decrease from the FY 2016-17 Adopted Budget due to reduced need and FY 2017-18 rates.
- Account 7295 Professional and Specialized Services represent a 55% (\$1,194,884) decrease from FY 2016-17 Adopted Budget primarily due to one-time expenses for infrastructure support in Library branches and facilities in FY 2016-17.
- Account 7296 Data Processing Services represent a 60% (\$448,279) decrease from the FY 2016-17 Adopted Budget based on FY 2016-17 actual expenses.
- Account 7345 Facility Operations and Maintenance represents a 28% (\$114,225) decrease from the FY 2016-17 Adopted Budget based on FY 2017-18 rates.
- Account 7385 Small Tools and Instruments represent a 79% (\$327,713) decrease from the FY 2016-17 Adopted Budget primarily due to completion of the initial year of replacement plans for worn furniture, cash registers, duplicating equipment, and copiers in FY 2016-17.

Other Charges

- Other Charges recommended at \$358,200 represent a 55% (\$126,741) increase over the FY 2016-17 Adopted Budget primarily due to a land lease for a future Highway City library project.

Other Financing Uses

- Other Financing Uses recommended at \$350,000 represent a significant increase over the FY 2016-17 Adopted Budget to provide for an Operating Transfer to Public Works for costs associated with the remodel, modifications, and upgrades to the Sanger Library branch.

Recommended funding includes:

Sanger Library Branch\$350,000..... Remodel

SUMMARY OF REVENUES

- Revenues recommended at \$28,844,569, represent a 1% (\$391,932) decrease from the FY 2016-17 Adopted Budget primarily due to a projected decrease in Sales Taxes. Significant changes by specific revenue source are noted below.

- Account 3010 Property Taxes-Current Secured (\$9,519,694) represents a 1% (\$96,197) increase over the FY 2016-17 Adopted Budget based on the Auditor-Controller/Treasurer-Tax Collector's estimates.
- Account 3042 Measure 'B' Sales Tax (\$15,838,920) represents a 4% (\$740,469) decrease from the FY 2016-17 Adopted Budget based on actual receipts and an anticipated 4% reduction in sales tax revenue.
- Account 3575 State-Other (\$18,000) represents a 40% (\$11,774) decrease from the FY 2016-17 Adopted Budget due to reduced funding notifications from the State.
- Charges for Services (\$1,614,943) represent a 9% (127,788) increase over the FY 2016-17 Adopted Budget based on actual earnings over the last two years in Public Branches.

PENDING FACTORS

The Department will work with Public Works to finalize the Architectural Consultant Services agreement designed in two distinct components for a new Clovis Branch Library in FY 2017-18 and return to your Board to request adjustments to the FY 2017-18 Adopted Budget. The Library will also begin initial planning phases for the Reedley Branch Library and remodel to the Sanger Branch Library, which may require additional unanticipated expenditures.

A comprehensive facilities assessment is anticipated to be completed during FY 2017-18 with resultant plans to utilize earmarked Measure B savings to develop branch capital outlay opportunities for the community. The Department will work closely with the County Administrative Office and will return to your Board for direction.

The Department will continue to designate funds as they become available to fund future anticipated capital outlay projects.

LIBRARY - MEASURE B - 7511

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
251	Associate County Librarian	C	1	1	\$ 97,379
1152	Graphic Arts Specialist	1522	2	2	71,081
2110	Librarian I	1713	9	11	513,258
2112	Librarian Trainee	1513	3	2	78,979
2120	Library Assistant I	1013	32	32	517,929
2121	Library Assistant II	1122	86	86	2,698,232
2145	Library Aide	840	63	63	848,760
2150	Principal Librarian	D	4	4	319,986
2151	Library Program Manager	E	1	1	79,997
2153	Library Development Program Coordinator	F	1	1	73,080
2155	Librarian III	2148	5	5	328,946
2156	Supervising Librarian	2233	10	8	579,023
2160	Librarian II	1887	19	20	1,150,130
2166	Senior Library Assistant	1216	20	20	810,573
2167	Supervising Library Assistant	1342	8	8	358,072
2175	Literacy Coordinator	2071	1	1	55,242
2180	Library Facilities Coordinator	2345	1	1	61,154
2185	San Joaquin Valley Library System Administrator	D	1	1	84,277
2286	Library Business Manager	E	1	1	81,824
2290	Volunteer Services Coordinator	1644	1	1	53,270
2291	Staff Analyst I	1712	1	1	44,311
2292	Staff Analyst II	1900	1	1	60,395
2293	Staff Analyst III	2195	1	1	71,175
2294	Senior Staff Analyst	F	1	1	78,300
3037	Driver	981	8	8	248,900
3110	Office Assistant II	1027	1	1	27,538
3166	Executive Secretary - Confidential	1559	1	1	50,556
3203	Account Clerk I	1062	1	2	57,061
3205	Account Clerk II	1166	2	1	36,274
3236	Supervising Account Clerk I - Confidential	1439	1	1	48,024
3254	Senior Accountant - Confidential	2139	1	1	68,939
3621	Program Technician II	1522	2	2	92,203
3700	Information Technology Support Technician I	935	2	3	69,049
3701	Information Technology Support Technician II	1078	3	2	70,696
3704	Information Technology Analyst I	1588	1	1	43,837
3706	Information Technology Analyst III	2060	1	1	67,779
3710	Network Systems Engineer II	1747	1	1	58,360
3711	Network Systems Engineer III	2043	1	1	56,176
3712	Network Systems Engineer IV	2455	1	1	78,473
3713	Senior Network Systems Engineer	2797	1	1	92,053
5050	Maintenance Janitor	965	18	18	486,928
5052	Senior Maintenance Janitor	1101	1	1	30,188
5055	Janitor	937	1	-	5,644
5215	Parks Groundskeeper I	896	4	3	78,283
5222	Library Maintenance Supervisor	1883	1	1	55,220
5315	Maintenance Carpenter	1678	1	-	17,168
5325	Maintenance Painter	1561	1	1	51,532
Subtotal			328	325	\$ 11,006,254
	Bilingual Skill Pay				7,229
	Salary Savings (3%)				(330,188)
TOTAL REGULAR SALARIES					\$ 10,683,295

FILLED POSITIONS DELETED (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
5315	Maintenance Carpenter	1678	-1	\$ (107,163)
	Cost of Restoring Filled Position		-1	\$ (107,163)

Measure B (Org 7511)

VACANT POSITIONS DELETED (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
5055	Janitor	937	-1	\$ (33,795)
5215	Parks Groundskeeper I (PT)	896	-1	<u>(22,888)</u>
	Cost of Restoring Vacant Positions		-2	\$ (56,683)

ADJUSTMENT IN GROUP NUMBER 10 AND 11

Adjustment in Group Number 10 and 11 to place the Senior Library Assistants in the full combination

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	
			<u>CURRENT</u>	<u>RECOMMENDED</u>
<u>Group 10</u>				
2166	Senior Library Assistant	1216	82	98
2121	Library Assistant II	1122	98	98
2120	Library Assistant I	1013	98	98
	TOTAL GROUP 10		98	98
<u>Group 11</u>				
2166	Senior Library Assistant (PT)	1216	44	48
2121	Library Assistant II (PT)	1122	48	48
2120	Library Assistant I (PT)	1013	<u>48</u>	<u>48</u>
	TOTAL GROUP 11		48	48



Library Grants (Org 7517)

**Library Grants
BUDGET 7517
Special Revenue Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 37,978	\$ 2,500	\$ 35,116	\$ 32,616	1305%
Total Appropriations	\$ 37,978	\$ 2,500	\$ 35,116	\$ 32,616	1305%
<u>Revenues</u>					
Intergovernment Rev-Federal	\$ 29,669	\$ 2,500	\$ 9,116	\$ 6,616	265%
Total Revenues	\$ 29,669	\$ 2,500	\$ 9,116	\$ 6,616	265%
<u>Revenues (Over)/Under Expenditures</u>	\$ 8,309	\$ -	\$ 26,000	\$ 26,000	100%
Decrease-Use of Available Fund Balance	-	-	(26,000)	(26,000)	100%
<u>Budgetary Balance</u>	\$ 8,309	\$ -	\$ -	\$ -	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

LIBRARY GRANTS – 7517

FUNCTION

The Library Grants budget provides for the acquisition of Library materials, supplies, furniture, and equipment funded only by grants from other governmental institutions including Federal, State, and local government.

OVERVIEW

The FY 2017-18 Recommended Budget of \$35,116 represents a 1,305% (\$32,616) increase over the FY 2016-17 Adopted Budget. This budget is for Services and Supplies only, and does not include staff costs. There is no Net County Cost associated with this budget.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies recommended at \$35,116 represent a 1,305% (\$32,616) increase over the FY 2016-17 Adopted Budget based on planned grant activities for FY 2017-18.

SUMMARY OF REVENUES

- Revenues recommended at \$9,116 represent the rollover of existing grants that will receive additional disbursements in FY 2017-18. The use of Available Fund Balance (\$26,000) represents the balance of FY 2016-17 awarded grant funding to be used for FY 2017-18 expenditures. There is no Net County Cost associated with this budget.



County Library Book Fund (Org 7521)

**Library - County Library Book Fund
BUDGET 7521
Special Revenue Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 38,378	\$ 158,561	\$ 297,600	\$ 139,039	88%
Total Appropriations	\$ 38,378	\$ 158,561	\$ 297,600	\$ 139,039	88%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 20,019	\$ 12,470	\$ 12,470	\$ -	0%
Miscellaneous Revenues	5,387	-	600	600	100%
Total Revenues	\$ 25,406	\$ 12,470	\$ 13,070	\$ 600	5%
<u>Revenues (Over)/Under Expenditures</u>	\$ 12,972	\$ 146,091	\$ 284,530	\$ 138,439	95%
Decrease-Use of Assigned Fund Balance	(12,972)	(146,091)	(284,530)	(138,439)	95%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

LIBRARY – COUNTY LIBRARY BOOK FUND – 7521

OVERVIEW

The County Library Book Fund Special Revenue Fund was established for the exclusive use of the County Library. Funding sources are provided by private donations that designate the library branch use or purpose of the funds. Interest earned in the Fund can be used to purchase books and other related library equipment, supplies, and materials. The FY 2017-18 Recommended Budget for County Library Book Fund Org 7521 is \$297,600. This budget is for services and supplies only, and does not include staff costs. There is no Net County Cost associated with this budget.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies recommended at \$297,600 represent an 88% (\$139,039) increase over the FY 2016-17 Adopted Budget. Services and Supplies are fully-funded by available Fund Balance and interest earnings.

Recommended funding includes:

- Account 7385 Small Tools and Instruments represent a 155% (\$125,476) increase over the FY 2016-17 Adopted Budget. Funds will be used for purchases of furniture and fixtures for various library branches.
- Account 7406 Library Materials represent an 18% (\$12,963) increase over the FY 2016-17 Adopted Budget for the acquisition of library reference materials and programming expenses.

SUMMARY OF REVENUES

- The County Library Book Fund Special Revenue Fund receives revenue from restricted private donations to purchase books and other related library equipment, supplies, and materials.
 - Estimated Beginning Fund Balance on July 1, 2017 is \$1,325,784.
 - Fund Balance (\$284,530) is being used for library programming, and to purchase furniture, fixtures, and library reference materials less offsetting revenues.
 - Estimated Ending Fund Balance on June 30, 2018 is \$1,041,254.
- Revenues recommended at \$13,070, represent a 5% (\$600) increase over the FY 2016-17 Adopted Budget and are based on an estimated 1% of interest earned (\$12,470) on County Library Book Fund Balance and a donation of (\$600).



Emergency Medical Services (Org 5244)

DPH - Emergency Medical Services
 BUDGET 5244
 Special Revenue Fund

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 841,031	\$ 1,154,572	\$ 1,154,548	\$ (24)	0%
Other Financing Uses	155,894	249,365	209,156	(40,209)	-16%
Total Appropriations	\$ 996,925	\$ 1,403,937	\$ 1,363,704	\$ (40,233)	-3%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 1,087,068	\$ 958,450	\$ 802,662	\$ (155,788)	-16%
Rev From Use of Money & Prop	25,820	27,182	24,044	(3,138)	-12%
Total Revenues	\$ 1,112,888	\$ 985,632	\$ 826,706	\$ (158,926)	-16%
<u>Revenues (Over)/Under Expenditures</u>	\$ (115,963)	\$ 418,305	\$ 536,998	\$ 118,693	28%
(Decrease-Use of) Available Fund Balance	115,963	(418,305)	(536,998)	(118,693)	28%
Increase/(Decrease-i.e. Use of) Designation for Capital Projects	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

DPH – EMERGENCY MEDICAL SERVICES FUND – 5244

OVERVIEW

The Emergency Medical Services (EMS) Fund is administered by the Department of Public Health for the purpose of addressing uncompensated care costs of hospitals and physicians using court imposed penalty assessments. The funding authority to establish this Fund is the Board of Supervisors, February 28, 1989, Resolution 89-807, pursuant to the California Health and Safety Code, Section 1797.98a. [Senate Bill 12 (Chapter 1240, Statutes of 1987) and Senate Bill 612 (Chapter 945, Statutes of 1988)]

SUMMARY OF CAO RECOMMENDATIONS

The Fund recommended at \$1,363,704 represents a 3% (\$40,223) decrease from the FY 2016-17 Adopted Budget. There is no Net County Cost (NCC) or staffing included in this budget.

SUMMARY OF REVENUES

The Fund receives revenue from court imposed penalty assessments.

- Estimated Fund Balance on July 1, 2017 is \$1,614,893.
- Fund Balance (\$536,998) is being used in the FY 2017-18 Recommended Budget to reimburse prior year outstanding physician and physician group claims.
- Estimated ending Fund Balance on June 30, 2018 is \$1,077,895.

Revenues recommended at \$826,706 represent a 16% (\$158,926) decrease from the FY 2016-17 Adopted Budget.

- Account 3290 Fines, Forfeitures, and Penalties at \$802,662 represent a 16% (\$155,788) decrease from the FY 2016-17 Adopted Budget due to declining projected EMS designated penalty assessments that, by law, are divided into the following sub-accounts: Physicians, Hospitals, and Discretionary Use.



**PW&P-Roads
BUDGET 4510
Special Revenue Fund**

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 19,318,669	\$ 20,950,693	\$ 24,284,524	\$ 3,333,831	16%
Services and Supplies	32,461,543	42,032,249	54,373,392	12,341,143	29%
Other Charges	53,810	-	-	-	0%
Other Financing Uses	211,634	-	-	-	0%
Capital Assets	43,454	35,000	1,519,500	1,484,500	4241%
Total Appropriations	\$ 52,089,110	\$ 63,017,942	\$ 80,177,416	\$ 17,159,474	27%
<u>Revenues</u>					
Taxes	\$ 6,613,919	\$ 9,329,000	\$ 10,291,000	\$ 962,000	10%
Licenses, Permits & Franchises	565,837	595,000	500,000	(95,000)	-16%
Rev From Use of Money & Prop	437,135	417,984	348,034	(69,950)	-17%
Intergovernment Revenues - St	19,707,856	18,267,026	26,635,969	8,368,943	46%
Intergovernment Rev-Federal	8,177,671	7,427,128	19,846,144	12,419,016	167%
Charges For Services	3,452,808	9,169,000	6,841,500	(2,327,500)	-25%
Miscellaneous Revenues	623,352	-	212,959	212,959	100%
Other Financing Sources	184,474	296,500	6,526,234	6,229,734	2101%
Total Revenues	\$ 39,763,052	\$ 45,501,638	\$ 71,201,840	\$ 25,700,202	56%
<u>Revenues (Over)/Under Expenditures</u>	\$ 12,326,058	\$ 17,516,304	\$ 8,975,576	\$ (8,540,728)	-49%
Increase/(Decrease-i.e. Use of) Available	(12,326,058)	(17,516,304)	(8,975,576)	8,540,728	-49%
Fund Balance	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	-
	Budgeted 2015-16	Current 2016-17	Recommended 2017-18	Increase/ (Decrease)	
Position Summary	203	206	223	17	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PW&P – ROADS – 4510

FUNCTION

The Design, Construction, and Maintenance Divisions of the Department of Public Works and Planning – Roads are responsible for the implementation of specified road and bridge improvement projects, and the maintenance and operation of the County roads. The 3,505 miles of county roads represent the largest County road system in the State of California. The primary function of these Divisions is to provide for administration, maintenance, operations, rehabilitation, and reconstruction of roads, bridges, and attendant facilities as authorized by the California Streets and Highways Code and to provide for traffic safety. The three noted Divisions within the Department also provide engineering and construction services for Special Districts, County Service Areas, and other County departments.

OVERVIEW

The FY 2017-18 Recommended Budget appropriations of \$80,177,416 represents a 27% (\$17,159,474) increase over the FY 2016-17 Adopted Budget. The FY 2017-18 Recommended Budget estimated revenues of \$71,201,840 represents a 56% (\$25,700,202) increase over the FY 2016-17 Adopted Budget. A portion of available Fund Balance in the amount of \$8,975,576 from the Road Fund will be required to balance the FY 2017-18 Recommended Budget. Staffing is recommended at 223 positions, an increase of 17 positions.

The FY 2017-18 Recommended Budget includes \$40.92 million for the Road Maintenance and Operations program, which represents a 4% (\$1.6 million) increase over the FY 2016-17 Adopted Budget. Additional funding in the FY 2017-18 Recommended Budget reflects projects outlined in the Road and Bridge Construction section below.

GOAL SETTING

Goal

FY 2017-18

- **Goal:** The Department of Public Works and Planning will continue to strive to reduce operational costs by maintaining or reducing the number of safety-related incidents in FY 2017-18. Future cost reductions will be realized by:
- Further reduction in future worker's compensation charges assigned to the Department;
- Further reduction in liability costs as some of the Department's injury claims involve damage to County and/or public equipment and property;
- Further reduction in overtime and extra-help costs incurred as a result of coverage for employees away from work due to injury;
- Lowered risk of possible safety violations and fines (e.g. Cal-OSHA).
- **Performance Metric:** Attainment of this goal will be measured by keeping the number of lost days to less than 220 and less than 18 recordable incidents for FY 2017-18.

FY 2016-17

- **Goal:** The Department of Public Works and Planning will continue to strive to reduce operational costs by maintaining or reducing the number of safety-related incidents in FY 2016-17. Future cost reductions will be realized by:

- Further reduction in future worker's compensation charges assigned to the Department;
- Further reduction in liability costs since some of the Department's injury claims involve damage to County and/or public equipment and property;
- Further reduction in overtime and extra-help costs incurred as a result of coverage for employees away from work due to injury;
- Lowered risk of possible safety violations and fines (e.g. Cal-OSHA).
- **Outcome(s)/Result(s):** Attainment of this goal was measured by keeping the number of lost days to less than 260 and the less than 20 recordable incidents for FY 2016-17. The Department met its goal by having 81 lost days and 16 recordable incidents.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The 2017 Federal Transportation Improvement Program includes \$99 million dollars in federally funded projects for the Department, \$79 million of which is the Highway Bridge Program. The Department continues to have a large number of projects in the design phase. An increase in staff and engineering and right-of-way consultant costs is required to manage the more than 30 federally funded bridge replacements which will be constructed over the next ten years. The Department also has several funded projects for bridge rehabilitation and preventative maintenance.

To meet the current number of projects, 17 positions are recommended to be added to this Org. The additional staff will be utilized in the Design, Construction, and Road Maintenance Divisions. The additional positions will bring the staffing level to 223.

Road Maintenance

The FY 2017-18 program consist of the following components:

Day Labor Rehabilitation, Specific Maintenance Projects, and Pavement Seals and Maintenance Overlays	\$ 8.20 million
Contract Preventative Maintenance	\$ 17.10 million
Routine Road Maintenance Activities	\$11.61 million
Traffic Signs and Striping	\$ 1.54 million
Traffic Safety and Operations	\$ <u>2.47 million</u>
Total	\$ 40.92 million

- A total of \$8.20 million is recommended for day labor rehabilitation and specific maintenance projects for roads. These funds will be expended for the rehabilitation of approximately 38 miles of selected lower traffic volume roads by day labor forces. Approximately \$500,000 (not included in the \$8.20 million allocation) has been budgeted for maintenance of private roads in the County Service Areas (CSAs). The CSAs will reimburse the Road Fund for all maintenance work.
- The recommended \$17.10 million for contract preventative maintenance projects will provide for the maintenance treatment of approximately 30 miles of chip seal projects, and approximately 34 miles of asphalt concrete overlays with a contract construction cost of \$6.5 million to be performed using Senate Bill 1 (SB 1) funding. A table listing the SB 1 overlay locations, estimated completion date and service life is included at the end of this section. \$3.9 million of these maintenance costs will be funded with Proposition 42 (Prop 42) Maintenance-of-Effort funding from FY 09-10. It has yet to be determined to what extent the Prop 42 funds will be used for overlays, but they could

provide up to 15 miles of overlays in addition to those proposed to be funded by SB 1. The preventative maintenance allocation also includes \$6.7 million of Congestion Mitigation and Air Quality (CMAQ) Shoulder projects throughout the County.

- The Prop 42 Maintenance-of-Effort payment from the General Fund of \$5,562,391 which will be used to fund various projects, a significant portion of which may be used to fund overlays as described in the preceding bullet.
- Pothole patching, shoulder maintenance, and other routine road maintenance activities, including culvert maintenance, storm damage repairs, tree trimming, and snow removal are recommended at \$11.61 million. The allocation of expenditures to the various general maintenance categories can vary in any given year.
- Traffic signs and striping, including installation and maintenance of traffic signs, pavement markings, and line striping is recommended at \$1.54 million. This allocation includes funding for agreements with Caltrans for Caltrans-operated traffic signals at joint State/County intersections at an annual cost of approximately \$50,000; the City of Fresno for the maintenance of County-owned traffic signals and lighting at an annual cost of approximately \$140,000; and a private contractor at an annual cost of \$25,000 to maintain other traffic signals and lighting not maintained by the State or the City of Fresno.
- There is an allocation of \$2.47 million for traffic safety and operations activities. This allocation provides for the preparation and review of Traffic Safety Studies to determine the need for four-way stop signs, other traffic control devices, traffic control needs, review and approval of encroachment permits for work to be done within the County road right-of-way, issuance of oversize load permits for County roads, and various other operational and safety roadway related activities. This allocation also includes the Traffic Census (traffic count program) section in the Maintenance and Operations Division.

Road and Bridge Construction

Major projects for FY 2017-18 include:

- Construction of three Congestion Mitigation and Air Quality Projects: Fowler Avenue Shoulder Improvements (\$3,040,000), Kamm Avenue Shoulder Improvements (\$2,850,000) and Panoche Shoulder Improvements (\$821,000).
- Four Traffic Signal Projects: Bethel and Mountain View Traffic Signal and Left Turn Lanes (\$894,000); Copper and Auberry Traffic Signal (\$484,000); Jensen and Temperance Signal Project (\$1,030,000); and Ashlan and Thorne Signal Project (\$680,000).

Salaries and Benefits

- Salaries and Benefits recommended at \$24,284,524 represent a 16% (\$3,333,831) increase over the FY 2016-17 Adopted Budget due to the addition of 17 positions.

Services and Supplies

- Services and Supplies, recommended at \$54,373,392, reflect a 29% (\$12,341,143) increase over the FY 2016-17 Adopted Budget primarily due to increases in road maintenance services and the use of Prop 42 funds. This amount also includes \$6,500,000 in projects adopted by the Board on August 22, 2017 to satisfy Senate Bill 1 (SB 1) compliance guidelines.

Recommended funding includes:

- Account 7295 Professional and Specialized Services represent a 107% (\$7,217,730) increase over the FY 2016-17 Adopted Budget for activities performed by private firms such as street sweeping, tree trimming and removal, roadside vegetation control, and other owner operated equipment such as trucking services when needed. Also included in this allocation are services provided by specialized and consultant service providers, such as engineering, right-

of-way, and environmental and geo-technical review. Due to changes in account usage from previous fiscal years, this account now includes \$2.5 million in Job Order Contracts and \$2.9 million in cooperative projects previously budgeted in account 7370. This account also includes \$900,000 in expenditures of Public Facility Fees with corresponding revenues shown in Account 5957.

- Account 7370 Contracts-Roads represents a 24% (\$4,448,071) increase over the FY 2016-17 Adopted Budget due to the use of Prop 42 and SB-1 funds.

Capital Assets

- Capital Assets recommended at \$1,519,500 represent costs associated with Right of Way acquisition and purchases of equipment
 - (1) Right of Way-Permanent \$844,000..... Design
 - (1) Right of Way-Temporary \$328,500..... Design
 - (1) NCAC Ignition Oven \$16,000..... New-Construction
 - (1) Hydronc RCV RC Boat..... \$16,000..... New-Construction
 - (2) Road Widener \$130,000..... New-Maintenance & Op
 - (4) Changeable Message Signs..... \$65,000..... New-Maintenance & Op
 - (1) Project Management Software \$120,000..... New-Administration

SUMMARY OF REVENUES

- Revenues are recommended at \$71,201,840, a 56% (\$25,700,202) increase over the FY 2016-17 Adopted Budget:
 - Taxes – Represents a 10% (\$962,000) increase over the FY 2016-17 Adopted Budget due to projected increases in Measure C revenue collected by the State.
 - Use of Money and Property – Revenue represents a 17% (\$69,950) decrease from the FY 2016-17 Adopted Budget based on interest earnings on carryover funds and actual experience in FY 2016-17.
 - State Aid – Estimated at a 46% (\$8,368,943) increase over the FY 2016-17 Adopted Budget due to anticipated increases in Highway User Tax collection from SB 1.
 - Federal Aid - Estimated at a 167% (\$12,419,016) increase over the FY 2016-17 Adopted Budget due to the completion and reimbursements from Federal contributions for various Federal projects.
 - Charges for Services - Estimated at a 25% (\$2,327,500) decrease from the FY 2016-17 Adopted Budget due to completion of the Mountain View Project. Other design, contract administration, and construction inspection will be 100% funded for the American Avenue Landfill projects and County Service Area (CSA) funded projects which includes revenue from work done by Roads staff to support CSAs and are paid by the CSAs via annual assessments. Road maintenance activities performed by County Road crews on County Service Area roads are 100% reimbursed by the various road zones receiving the maintenance service.
 - Other Financing Sources – Estimated at a 2,101% (\$6,229,734) increase over the FY 2016-17 Adopted Budget due to the anticipated receipt of Prop 42 funds (\$5,539,391).
 - Fund Balance in Road Fund 0010 (\$8,975,576) will be used to balance the FY 2017-18 Recommended Budget.

PENDING FACTORS

After years of declining gas tax revenues, SB 1, passed earlier this year, will provide additional gas tax and vehicle license fee revenues beginning in November 2017. The additional funding, is estimated at \$7 million for Fresno County in FY 2017-18 and is expected to increase annually. This will allow the Department to slow the deterioration of the County’s road system. The bill also includes additional funding for Active Transportation projects and additional funds are anticipated to be allocated to the Regional Surface Transportation and Congestion Mitigation Air Quality programs. In anticipation of the additional competitive funds, the Department is actively scoping several projects for submission once funds become available.

List of Projects to be Constructed with Senate Bill 1 Allocations for Fiscal Year 2017-18									
Description ¹	Location ²				Supervisorial District	Length (Miles)	Month/Year of Completion ³	Useful Life ⁴	
Asphalt Concrete Overlay ⁵	FOWLER	FROM	SOUTH	TO	ELKHORN	5	9.064	Sept. 2018	10 YEARS
Asphalt Concrete Overlay	BURROUGH VALLEY RD	FROM	0.010 E/O TOLLHOUSE RD	TO	SANDPIPER LANE	5	2.252	Sept. 2018	10 YEARS
Asphalt Concrete Overlay	JAYNE	FROM	EL DORADO	TO	SR 33	4	3.426	Sept. 2018	10 YEARS
Asphalt Concrete Overlay	JAYNE	FROM	SISKIYOU	TO	SR 269	4	1.000	Sept. 2018	10 YEARS
Asphalt Concrete Overlay	HUNTINGTON LK RD	FROM	SR 168	TO	7.480 NE/O SR 168 (SNOW GATE)	5	7.365	Sept. 2018	10 YEARS
Asphalt Concrete Overlay	NEES	FROM	FAIRFAX	TO	MILLUX ALIGN	1	3.014	Sept. 2018	10 YEARS
Asphalt Concrete Overlay	CENTRAL	FROM	MAPLE	TO	CHESTNUT	3	0.276	Sept. 2018	10 YEARS
Asphalt Concrete Overlay	CENTRAL	FROM	CHESTNUT	TO	PEACH	4	1.049	Sept. 2018	10 YEARS
Asphalt Concrete Overlay	SHAW E/B	FROM	FRESNO CL	TO	PALM	2	0.839	Sept. 2018	10 YEARS
Asphalt Concrete Overlay	SHAW W/B	FROM	COLLEGE	TO	WISHON CT	2	0.442	Sept. 2018	10 YEARS
Asphalt Concrete Overlay	WILLOW	FROM	COPPER	TO	FRIANT RD	2	2.000	Sept. 2018	10 YEARS
Asphalt Concrete Overlay	CHURCH	FROM	0.238 W/O ORANGE (C.L.)	TO	CEDAR	3	0.737	Sept. 2018	10 YEARS
Asphalt Concrete Overlay	MAPLE	FROM	FRESNO C.L.	TO	CORNELL	3	0.742	Sept. 2018	10 YEARS
Asphalt Concrete Overlay	PALM	FROM	DAKOTA	TO	SHAW	2	1.510	Sept. 2018	10 YEARS

Notes:

1 - Each project consists of an overlay of asphalt concrete to a thickness to be determined pursuant to a materials report and of a length as shown in the table. Projects shall include Americans with Disabilities Act improvements to existing facilities to the extent required and shall also include all appurtenant work such as grinding, striping, and shoulder backing. This list is not necessarily inclusive of all improvements that will be required as part of the overlay projects.

2 - Abbreviations: SR = State Route, LK = Lake, NE/O = Northeast of, C.L. = City Limits, CT = Court, RD = Road

3 - Estimated cost to construct entire list exceeds available funding. Certain projects may be considered to be alternate projects to be constructed if funds are available.

4 - Estimated useful life is the time before another overlay or reconstruction or reclamation of road may be required.

5 - The Fowler overlay is to be performed as part of a Congestion Mitigation Air Quality (CMAQ) Project. The CMAQ portion of the project involves shoulder widening and is funded by the Federal CMAQ program. The overlay portion of the project is not Federally funded and is proposed to be funded by SB1.

PW&P - ROADS - 4510

REGULAR SALARIES
BUDGETED POSITIONS
RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1105	Engineer II	2366	4	4	\$ 263,512
1117	Associate Real Property Agent	2085	2	3	171,293
1130	Engineering Aide	1062	2	4	94,342
1132	Engineering Technician I	1628	9	14	548,395
1133	Senior Engineering Technician	2087	17	18	1,196,313
1134	Senior Engineer	3049	6	6	520,323
1135	Engineer I	1972	1	4	163,873
1137	Engineer III	2598	12	12	1,017,070
1138	Junior Real Property Agent	1515	-	1	27,949
1140	Engineering Technician II	1820	18	18	1,054,416
1147	Field Survey Supervisor	2209	2	2	146,657
1148	Supervising Engineer	3354	3	4	380,154
1149	Chief of Field Surveys	2947	1	1	95,395
1150	Public Works Division Engineer	D	3	3	358,378
1175	Planner I	1765	-	1	32,718
2292	Staff Analyst II	1900	3	3	159,250
2293	Staff Analyst III	2195	2	2	142,194
2294	Senior Staff Analyst	F	1	1	78,214
2318	Deputy Director of Public Works	C	1	1	131,400
3080	Office Assistant III	1146	1	1	38,214
3125	Office Assistant I	914	1	1	23,863
3140	Administrative Assistant II	1276	2	2	85,087
3166	Executive Secretary - Confidential	1559	1	1	55,638
3620	Program Technician I	1361	1	2	61,744
5409	Road Equipment Operator Trainee	1243	5	5	164,721
5410	Road Equipment Operator I	1458	22	22	860,114
5415	Road Equipment Operator II	1669	52	52	2,771,206
5420	Road Maintenance Supervisor	2058	9	9	580,645
5425	Road Operations Lead Supervisor	1861	11	11	638,471
5430	Road Superintendent	2298	2	2	148,764
5445	Traffic Maintenance Supervisor	2049	1	1	66,300
5450	Traffic Equipment Operator I	1257	2	3	91,045
5455	Traffic Equipment Operator II	1409	7	7	317,002
5460	Traffic Operations Lead Supervisor	1744	1	1	58,150
8065	Director of Public Works & Planning	B	1	1	175,070
Subtotal			206	223	\$ 12,717,880
Auto Allowance					6,180
Professional License Incentive					17,649

TOTAL REGULAR SALARIES

\$ 12,741,709

RECOMMENDED POSITIONS TO ADD (Effective October 9, 2017)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1117	Associate Real Property Agent	2085	1	\$ 68,396
1130	Engineering Aide	1062	2	79,488
1132	Engineering Technician I	1628	5	284,848
1133	Senior Engineering Technician	2087	1	70,213
1135	Engineer I	1972	3	200,686
1138	Junior Real Property Agent	1515	1	52,440
1148	Supervising Engineer	3354	1	103,943
1175	Planner I	1765	1	59,682
3620	Program Technician	1361	1	48,314
5450	Traffic Equipment Operator I	1257	1	45,544
Cost of Positions Recommended to Add			17	\$ 1,013,553



Fish and Game Propagation (Org 4350)

PW&P - Fish and Game Propagation
 BUDGET 4350
 Special Revenue Fund

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 7,206	\$ 8,446	\$ 8,316	\$ (130)	-2%
Total Appropriations	\$ 7,206	\$ 8,446	\$ 8,316	\$ (130)	-2%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 3,345	\$ 2,750	\$ 2,500	\$ (250)	-9%
Rev From Use of Money & Prop	275	250	250	-	0%
Total Revenues	\$ 3,619	\$ 3,000	\$ 2,750	\$ (250)	-8%
Revenues (Over)/Under Expenditures	\$ 3,587	\$ 5,446	\$ 5,566	\$ 120	2%
(Decrease-Use of) Available Fund Balance	(3,587)	(5,446)	(5,566)	(120)	2%
<u>Budgetary Balance</u>	\$ 0	\$ -	\$ -	\$ -	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PW&P - FISH AND GAME PROPAGATION FUND - 4350

FUNCTION

The Fish and Game Propagation Fund is used to finance projects and activities related to the conservation and propagation of wildlife. The Fish and Game Code (Code) requires that 50% of all funds collected for violations of the Code are transmitted to the County Fish and Game Propagation Fund. The Fund is administered by the Department of Public Works and Planning and can only be used for eligible projects. Accumulated funds are allocated by the Board of Supervisors with the recommendation of the Fresno County Recreation and Wildlife Commission and the Department of Public Works and Planning.

OVERVIEW

The FY 2017-18 Recommended Budget appropriations of \$8,316 represent a 2% (\$130) decrease from the FY 2016-17 Adopted Budget. The FY 2017-18 Recommended Budget revenues of \$2,750 represent an 8% (\$250) decrease from the FY 2016-17 Adopted Budget. Projects totaling \$8,050 are recommended by the Fresno County Recreation and Wildlife Commission for three organizations for planned wildlife conservation and propagation activities in FY 2017-18.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies represent a 2% (\$130) decrease from the FY 2016-17 Adopted Budget. The following projects are recommended by the Recreation and Wildlife Commission for FY 2017-18:
 - Critter Creek Wildlife Station (\$3,500) to fund the purchase of live rodents to feed six eagles rehabilitating from injuries.
 - Central Valley Sportsman's Club (\$2,800) to sponsor an annual fishing derby at Woodward Park that allows Fresno County area children the opportunity to catch fish and promote outdoor recreation.
 - Fly Fishers for Conservation (\$1,750) to fund a portion of an annual two-day Youth Fly Fishing Academy. The goal of the program is to teach youth participants the sport of fly fishing.

SUMMARY OF REVENUES

- Recommended revenues of \$2,750 represent an 8% (\$250) decrease from the current year.



Off-Highway License (Org 7920)

PW&P - Off-Highway License
 BUDGET 7920
 Off-Highway License

	Actual** 2015-16	Adopted 2016-17	Recommended 2017-18	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 165	\$ 163	\$ 3,485	\$ 3,322	2038%
Total Appropriations	\$ 165	\$ 163	\$ 3,485	\$ 3,322	2038%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 771	\$ 600	\$ 1,000	\$ 400	67%
Intergovernment Revenues - St	9,215	11,000	11,000	-	0%
Miscellaneous Revenues	15,054	-	-	-	0%
Total Revenues	\$ 25,040	\$ 11,600	\$ 12,000	\$ 400	3%
<u>Revenues (Over)/Under Expenditures</u>	\$ (24,875)	\$ (11,437)	\$ (8,515)	\$ 2,922	-26%
Increase in Available Fund Balance	24,875	11,437	8,515	(2,922)	-26%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

** The column labeled Actual 2015-16 includes expenditures incurred against FY 2015-16 appropriations from July 1, 2015 through December 31, 2016.

PW&P - OFF-HIGHWAY LICENSE - 7920

FUNCTION

The Off-Highway Vehicle Law of 1971 requires users of trail bikes, dune buggies, and similar vehicles designed for off-highway use to purchase an identification certificate. The State Department of Motor Vehicles collects the fee and returns one-third of the fee to the purchaser's county of residence. This Fund can be used for acquisition and development of off-road recreation areas, as well as enforcement of off-road laws and regulations. This Fund is administered by the Department of Public Works and Planning with input from the Recreation and Wildlife Commission (Commission).

OVERVIEW

The FY 2017-18 Recommended Budget appropriations of \$3,485 represents a 2,038% (\$3,322) increase over the FY 2016-17 Adopted Budget, and the FY 2017-18 Estimated Revenues of \$12,000 represent a 3% (\$400) increase over the FY 2016-17 Adopted Budget. Allowable expenditures include feasibility and planning studies, environmental impact reports, and other expenses necessary to acquire and develop lands for off-highway vehicle use. Funds may also be used for the enforcement of off-highway laws and regulations. Funding for programs are based on funds available and approved by the Commission.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies reflect a 2,038% (\$3,322) increase over the FY 2016-17 Adopted Budget. Recommended expenditures include a carryover project for the U.S. Forest High Sierra Ranger District (\$3,300). The project consists of providing personal protective equipment for volunteers working on trail maintenance.

SUMMARY OF REVENUES

- Revenues are recommended at \$12,000, a 3% (\$400) increase over the FY 2016-17 Adopted Budget due to an increase in interest earnings on Fund Balance.



Special Revenue Funds with Limited Appropriations

**Special Revenue Funds
Limited Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	FY 2017-18 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/18
CAO	1020	0021	17000	Criminal Justice Facility Construction Fund The Criminal Justice Facility Construction Fund (CJFCF) is administered by the County Administrative Office for the purpose of assisting the County in construction, reconstruction, expansion, improvement, operation, or maintenance of county criminal justice and court facilities, and for improvement of criminal justice automated information systems. The funding authority to establish this Special Revenue Fund is by Board of Supervisors' Resolution, on December 13, 1983, pursuant to California Government Code Title 8, Article 2, Allocation of Penalties, Section 76101.	\$ 434,320	\$ 1,725,000	\$ 1,962,000	\$ 197,320
ACTTC	1030	0025	17010	Tax Collector Delinquent Cost Fund California Revenue and Taxation Code Section 2706 mandates that after the second installment of taxes on the secured roll is delinquent, the tax collector shall collect a cost of ten dollars (\$10) for preparing the delinquent tax records and giving notice of delinquency on each separate valuation on the secured roll of (a) real property, except possessory interests; (b) possessory interests; and (c) personal property cross-secured to real property. The cost shall be collected even though the property appears on the roll due to a special assessment and no valuation of the property is given. The Auditor-Controller/Treasurer-Tax Collector collects this cost and the funds are used to fund operational costs associated with preparing delinquent tax records and giving notice of delinquency.	\$ 9,780,693	\$ 468,239	\$ 1,324,265	\$ 8,924,667
Assessor - Recorder	1040	0035	17050	Property Tax Administration Program Fund The Assessor-Recorder Property Tax Administration Program Fund (PTAP), also referred to as Assembly Bill (AB) 518, is administered by the County Assessor-Recorder for the purpose of enhancing the property tax administration system. The funding authority to establish this Special Revenue Fund is by the Board of Supervisors' Resolution, November 14, 1995, pursuant to Section 95.35 of the California Revenue and Taxation Code, which established the PTAP grant program.	\$ 3,425,760	\$ 120,000	\$ 1,196,676	\$ 2,349,084
Assessor - Recorder	1041	0035	17051	Social Security Number Truncation Fund The Assessor SSN Truncation fund, administered by the County Assessor-Recorder for the purpose of providing funding for the cost of truncating Social Security Numbers on publicly available documents. In 2007, Assembly Bill 1168 was signed into law to protect against identity theft by requiring local agencies to redact social security numbers from records prior to disclosing them to the public. The provisions applied to all documents recorded since 1980. The law authorized the County to establish an additional \$1 fee to fund implementation and ongoing operation of the program. The funding authority to establish this Special Revenue Fund is the Board of Supervisors, Resolution 07-641, pursuant to the California Government Code (GC), Section 27361(d).	\$ 484,651	\$ 2,500	\$ 30,000	\$ 457,151
Assessor - Recorder	1042	0035	17052	Micrographics Storage Fund The Recorder Micrographics Storage Fund is administered by the County Assessor-Recorder for the conversion of document storage to micrographics or digitization. The funding authority to establish this Special Revenue Fund is the Board of Supervisors pursuant to the California Government Code (GC), Section 27361.4(a)	\$ 2,818,091	\$ 21,000	\$ 238,000	\$ 2,601,091
Assessor - Recorder	1043	0035	17053	Electronic Recording Delivery System The Electronic Recording Delivery System (ERDS) fund is administered by the Assessor-Recorder to provide funding for the cost of regulation of the Electronic Recording Delivery System. The funding authority to establish this Special Revenue Fund is California Government Code (GC), Section 27397	\$ 791,806	\$ 142,800	\$ 131,500	\$ 803,106
Assessor - Recorder	1044	0035	17054	Record Documents System The Record Documents System fund is administered by the Assessor-Recorder for the purpose of providing funding for the modernization of the county's system of recorded documents. One dollar for recording the first page and one dollar for each additional page shall be available solely to support, maintain, improve, and provide for the full operation for modernized creation, retention, and retrieval of information in each county's system of recorded documents. The funding authority to establish this Special Revenue Fund is California Government Code (GC), Section 27361(c).	\$ 13,096,618	\$ 612,000	\$ 2,632,683	\$ 11,075,935
Assessor - Recorder	1045	0035	17055	Security Paper The Security Paper fund is administered by the County Assessor-Recorder for the purpose of the acquisition of special banknote paper on which copies of official vital records are printed. This special paper is a sign of authenticity and security of the record copy. The funding authority to establish this Special Revenue Fund is California Health and Safety Code, Section 103525.5	\$ 176,741	\$ 16,800	\$ 20,000	\$ 173,541
Assessor - Recorder	1046	0035	17056	Vital and Health Statistics Fee The Vital and Health Statistics Fee fund is administered by the Assessor-Recorder for the modernization of vital record operations, including improvement, automation, and technical support of vital record systems. The fees are also used for the improvement in the collection and analysis of health-related birth and death certificate information, and other community health data collection and analysis, as appropriate. The funding authority to establish this Special Revenue Fund is California Health and Safety Code (H&S), Section 103625(f).	\$ 1,644,198	\$ 111,000	\$ 307,702	\$ 1,447,496
Assessor - Recorder	1047	0035	17057	State-County Assessor Partnership Agreement Program The State-County Assessor Partnership Agreement Program (SCAPAP) fund is administered by the Assessor-Recorder for the purpose of increasing the efficiencies and effectiveness of property tax administration. The funding authority to establish this Special Revenue Fund is by Board of Supervisors resolution on January 13, 2015 pursuant to California Revenue and Taxation Code, Section 95.5.	\$ 1,389,831	\$ 3,360	\$ 750,040	\$ 643,151

Special Revenue Funds with Limited Appropriations

Special Revenue Funds
Limited Budgeted Appropriations in FY 2017-18

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	FY 2017-18 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/18
Behavioral Health	1051	0040	17101	Community Services Supports (CSS) Utilized for improving and expanding California Mental Health Services for children, transition-age youth, adults, and older adults. Revenue Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 27,691,813	\$ 28,877,170	\$ 47,551,281	\$ 9,017,702
Behavioral Health	1052	0040	17102	Prevention and Early Intervention (PEI) Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. Revenue Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 5,492,609	\$ 6,566,477	\$ 12,059,086	\$ -
Behavioral Health	1053	0040	17103	Innovations (INN) Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. Revenue Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 2,514,423	\$ 2,328,800	\$ 3,702,201	\$ 1,141,022
Behavioral Health	1055	0040	17105	Capital Facilities & Technology Utilized for capital facilities/technological needs. Revenue Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 12,976,543	\$ -	\$ 12,000,000	\$ 976,543
Behavioral Health	1056	0040	17106	Workforce Education and Training Utilized for improving an expanding California Mental Health Services for children, transitional-age youth, adults, and older adults. Revenue Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 3,300,000	\$ -	\$ 3,300,000	\$ -
Behavioral Health	1060	0041	17110	Proposition 36 (2000) Utilized to track and monitor the Substance Abuse and Crime Prevention Act (SACPA) fines, fees and interest. Revenue Source: Established by Proposition 36: Substance Abuse and Crime Prevention Act of 2000 codifying California Penal Code, sections 1210 and 3063.1 and California Health and Safety Code, sections 111999.4-111999.13, which collects client fees and deposit into this fund.	\$ 11,000	\$ -	\$ 11,000	\$ -
Behavioral Health	1061	0041	17111	Alcohol Abuse Education & Prevention Penalty Assessment Utilized to collect certain fines for violations and conviction of alcohol and/or drug related offenses to fund Substance Use Disorder Prevention and Treatment programs. Senate Bill 920 (Chapter 89, Statutes of 1991) established the Alcohol Abuse Education and Prevention Penalty Assessment ordered through the Superior Court for alcohol and/or drug related convictions and are deposited into the Fund. Revenue Source: Established by California Penal Code, section 1463.25	\$ 12,522	\$ 113,107	\$ 113,107	\$ 12,522
Behavioral Health	1062	0041	17112	Alcoholism Rehabilitation - Statham Utilized to fund substance use disorder treatment programs for clients with a primary diagnosis of alcoholism and can be used for alcohol only clients. Revenue Source: Established by California Penal Code, Section 1463.16 and Vehicle Code Sections 23103, 23104, 23152 and 23153.	\$ 1,737,566	\$ 145,953	\$ 391,000	\$ 1,492,519
Behavioral Health	1063	0041	17113	Alcohol Assessment Utilized for substance use disorder services. The funding is received through an assessment of not more than \$100 upon every fine, penalty or forfeiture imposed and collected by the courts for a violation of California Vehicle Code, Section 23103, when ordered to participate in a County alcohol and substance use disorder assessment program per Vehicle Code, Section 23647. Revenue Source: Established by Vehicle Code, Section 23649.	\$ 844,268	\$ -	\$ 200,000	\$ 644,268
Behavioral Health	1064	0041	17114	Drug Medi-Cal County Administration Utilized for withholding up to 10% of the Drug Medi-Cal claims to offset the administrative costs of the program. Revenue Source: Established by California Welfare and Institutions Code, Section 14021.9.	\$ 2,500	\$ -	\$ 2,500	\$ -

Special Revenue Funds with Limited Appropriations

Special Revenue Funds
Limited Budgeted Appropriations in FY 2017-18

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	FY 2017-18 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/18
Behavioral Health	1065	0041	17115	Substance Abuse Prevention & Treatment Block Grant Utilized for services provided with the Federal Block Grant Allocation from Substance Abuse and Mental Health Services Administration distributed through California Department of Health Care Services. The Federal funding has been available through a contract with the State since 1996 and can be used for a variety of substance use disorder services but, must include at least a 20% set-aside for prevention services in addition to specific allocations for adolescent and youth treatment, Human Immunodeficiency Virus (HIV) case management and perinatal services. Revenue Source: Established pursuant to U.S. Code, Title 42 and the Code of Federal Regulations, Title 45.	\$ 2,331,006	\$ 6,038,407	\$ 7,312,143	\$ 1,057,270
Behavioral Health	1068	0041	17118	Senate Bill 82 Program Funding - Substance Abuse Utilized for funding an expansion of County-funded residential bed slots. Senate Bill 82: Investment in Mental Health Wellness Act of 2013 (Chapter 34, Statutes of 2013) allows for service expansion necessary to develop and maintain high quality, patient-centered, and cost-effective care for individuals with mental health disorders. Revenue Source: Established by Welfare and Institutions Code, Section 5848.5	\$ 750,000	\$ -	\$ 750,000	\$ -
Behavioral Health	1069	0041	17119	Audit Reconciliation Utilized to hold sufficient funding to offset several paybacks should the Department be invoiced during the year by the State. The Fund is primarily derived from Medi-Cal and Medi-Cal Administrative Activities (MAA) for the cost report years still subject to audit under California Welfare and Institutions Code, Sections 14170(a) and 14172.5. After an audit examination pursuant to Welfare and Institutions Code, Sections 10722 and 14170, the Department shall issue the first statement of account status or demand for repayment. The California Department of Health Care Services shall not begin liquidation of the overpayment until 60 days after issuance of the first statement of account status or demand for repayment.	\$ 9,329,124	\$ -	\$ 3,074,700	\$ 6,254,424
Behavioral Health	1070	0041	17120	Senate Bill 82 Rural Triage Utilized to fund rural triage services in the eastern part of the County. Senate Bill 82: Investment in Mental Health Wellness Act of 2013 (Chapter 34, Statutes of 2013) allows for service expansion necessary to develop and maintain high quality, patient-centered, and cost-effective care for individuals with mental health disorders. Revenue Source: Established by Welfare and Institutions Code, Section 5848.5.	\$ 1,400,000	\$ -	\$ 1,400,000	\$ -
County Clerk - Elections	1080	0050	17150	Election Fees The purpose of this fund is to account for fees collected for candidate statements as a pre-payment estimate. Once actual costs are determined, the candidates are either refunded any overpayment or billed for the difference. Revenues are transferred to the General Fund account for Elections. This fund is also used to account for fees collected for reimbursement of elections costs.	\$ 1,131,235	\$ 25,000	\$ 25,000	\$ 1,131,235
Child Support Services	1090	0055	17175	Admin & EDP Rev Child support functions and activities, California Family Code Section 17714.	\$ -	\$ 22,795,044	\$ 22,795,044	\$ -
District Attorney-PA	1100	0060	17200	Unfair Business Competition Lawsuits Fund The Unfair Business Competition Lawsuits Fund is administered by the District Attorney - Public Administrator Consumer Protection unit for investigations and prosecutions of California's Consumer Protection laws, including implementation of judgements obtained from such prosecutions or investigations. The funding authority to establish this Special Revenue Fund is 2004 Proposition 64: Unfair Business Competition Lawsuits pursuant to Business and Professions Code, Sections 17200 and 17500.	\$ -	\$ 1,506,425	\$ 1,506,425	\$ -
District Attorney-PA	1102	0060	17202	Disability and Health Insurance Fraud Grant The Disability and Health Insurance Fraud Grant Fund is administered by the District Attorney-Public Administrator to investigate and prosecute disability and health insurance fraud. The funding authority to establish this Special Revenue Fund is by the Board of Supervisors, November 1, 2016, Resolution 16-418, pursuant to California Insurance Code, Section 1872.85.	\$ -	\$ 183,653	\$ 183,653	\$ -
District Attorney-PA	1103	0060	17203	Real Estate Fraud Fund The Real Estate Fraud Fund is administered by the District Attorney-Public Administrator to deter, investigate, and prosecute real estate fraud crimes. The funding authority to establish this Special Revenue Fund is by the Board of Supervisors, May 7, 2013, Resolution 13-156, pursuant to California Government Code, Section 27388.	\$ -	\$ 1,027,821	\$ 1,027,821	\$ -
District Attorney-PA	1104	0060	17204	Automobile Insurance Fraud Fund The Automobile Insurance Fraud Fund is administered by the District Attorney-Public Administrator for increased investigation and prosecution of fraudulent automobile insurance claims and economic automobile theft. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, December 6, 2016, Resolution 16-458, pursuant to California Insurance Code, Section 1872.8.	\$ -	\$ 360,000	\$ 360,000	\$ -
District Attorney-PA	1106	0060	17206	Multi-Agency Gang Enforcement Consortium (MAGEC) Fund The Multi-Agency Gang Enforcement Consortium (MAGEC) Fund is administered by the District Attorney-Public Administrator to deter criminal activity of street gang members who threaten, terrorize, and commit violent crimes against the citizens of their neighborhoods, schools, and businesses in the Fresno County area. The State Budget Act of 1998 established the MAGEC Program. The funding authority to establish this Special Revenue Fund is the California Penal Code, Section 13821(c)(4).	\$ 70,000	\$ -	\$ 70,000	\$ -

Special Revenue Funds with Limited Appropriations

Special Revenue Funds

Limited Budgeted Appropriations in FY 2017-18

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	FY 2017-18 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/18
District Attorney-PA	1107	0060	17207	Workers' Compensation Insurance Fraud Fund The Workers' Compensation Insurance Fraud Fund is administered by the District Attorney-Public Administrator to fund increased investigation and prosecution of Workers' Compensation fraud, and of willful failure to secure payment of Workers' Compensation, in violation of Section 3700.5 of the California Labor Code. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, November 1, 2016, Resolution 16-421, pursuant to California Insurance Code, Section 1872.83.	\$ -	\$ 1,135,400	\$ 1,135,400	\$ -
District Attorney-PA	1108	0060	17208	Identity Theft Fund The Identity Theft Fund is administered by the District Attorney-Public Administrator to investigate and prosecute identify theft cases in the County. The Fund is supported through a donation from the Table Mountain Rancheria. The funding authority to establish this Special Revenue Fund is Board of Supervisors, June 17, 2014, Resolution 14-223, pursuant to County Administrative Office Management Directive Chapter 762.12.	\$ -	\$ 1,200,542	\$ 1,200,542	\$ -
District Attorney-PA	1111	0060	17211	Federal Asset Forfeiture Fund The Federal Asset Forfeiture Fund is administered by the District Attorney-Public Administrator for law enforcement uses including, but not limited to, law enforcement investigations, training, equipment, travel, and transportation. The Comprehensive Crime Control Act of 1984 authorized Federal officials to implement a National Asset Forfeiture Program. As a participant in the United States (US) Department of Justice Equitable Sharing program, the percentage received is deposited in this Fund. The funding authority to establish this Special Revenue Fund is Title 21 US Code Section 881(e)(3). The Fund also includes South West Border Prosecution Initiative (SWBPI) monies for reimbursement of federally declined case prosecutions involving drug and alien smuggling cases. The SWBPI monies are not received yearly and due to change in the formula, the funds will not be applied for since it is no longer cost effective.	\$ -	\$ 50,000	\$ 50,000	\$ -
Social Services	1120	0065	17225	Welfare Advanced Fund The Welfare Advance Fund is administered by the Department of Social Services for the purpose of depositing all State and Federal welfare assistance and welfare administration revenue advances. This is essentially a clearing fund; counties are required to maintain separate accounts in a trust fund for welfare assistance and administration. All advances shall be deposited in this Fund and monies are to be transferred to the County General Fund on a basis of either actual or estimated State and Federal share of disbursements for aid and administration of welfare (social services) programs. The California Dept of Social Services provides the authority to establish a separate trust fund, pursuant to State of California Manual of Policies & Procedures, Division 25 – Fiscal Management & Control, Section 220.1.	\$ 17,045,927	\$ 404,049,548	\$ 403,830,005	\$ 17,265,470
Social Services	1121	0065	17226	Children's Fund The Children's Trust Fund (CTF) is administered by the Department of Social Services for the purpose of supporting child abuse prevention services in the community and funding child abuse prevention coordinating councils, along with child abuse and neglect prevention and intervention programs. The funding authority to establish this Special Revenue Fund is by AB 2994 (1983), Welfare and Institutions Code Section 16285. Welfare and Institutions Code Section 18966 established the CTF at the County level.	\$ 118,318	\$ 223,381	\$ 341,699	\$ -
Social Services	1123	0065	17228	Domestic Violence The Domestic Violence Fund is administered by the Department of Social Services for funds generated by marriage license fees, court ordered debt revenue and court fines and fees imposed by the courts for domestic violence cases. 92% of the funds generated through fees are designated to be distributed to qualified shelter-based domestic violence programs within the County for the purpose of reducing incidents of domestic violence. In Fresno County, these revenues are designated to go the Marjaree Mason Center, Inc. A portion of the funds (8%) shall be retained by the County to fund administrative costs associated with the collection of marriage license fees and administration of the Domestic Violence Fund. The authority to establish this Special Revenue Fund is SB 1246 (1980), Welfare and Institutions Code, Sections 18290-18390.8.	\$ 40,948	\$ 166,006	\$ 165,380	\$ 41,574
Social Services	1124	0065	17229	Children's Direct Donations Funds received from various donations for families and child welfare are held in this fund. State and Federal funding allocations are maximized to offset child welfare expenditures. If there are expenditures that can not be funded, the Department of Social Services Director can request the Board's approval to utilize the funds.	\$ 9,190	\$ 100	\$ 3,025	\$ 6,265
Social Services	1125	0065	17230	Veterans Service Office Fund The Veterans Service Office (VSO) Fund is administered by the Department of Social Services for the purpose of holding revenues from the State Department of Veterans Affairs for the Soldier Readiness Project and the FY 2013-14 One-Time Veterans Services Subvention Funding. The funding authority to establish this Special Revenue Fund is by Proposition 63, Military and Veterans Code, Sections 972-972.1, Assembly Bill 101, and an MOU with the California Department of Veterans Affairs.	\$ 229,165	\$ 12,750	\$ 100,920	\$ 140,995

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds
Limited Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	FY 2017-18 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/18
Social Services	1127	0065	17232	<p>Stuart Foundation Fund</p> <p>The Stuart Foundation is administered by the Department of Social Services for the purpose of supporting implementation of the core elements of the Education Equals Partnership (EEP) in Fresno County. The EEP is an integrated vision to improve educational outcomes for children in foster care across the educational spectrum, from preschool through college. The funding authority to establish this Special Revenue Fund is the grant agreement with the Stuart Foundation and Internal Revenue Code Section 501(c)(3). After current year review, this funding source will be depleted and no longer available; a process for securing funding through general fund Budget Orgs 5610 will be implemented.</p>	\$ -	\$ 200	\$ 200	\$ -
Social Services	1128	0065	17233	<p>Wraparound Services Program Fund</p> <p>The Wraparound Services program was created through Senate Bill 163, Chapter 795, Statutes of 1997, and is an intensive community-based and family centered process designed to allow children with serious behavioral and emotional difficulties to remain in their community at the lowest level of care possible instead of being placed in a group home setting. The intensive services make it possible for the County to place a child that would have otherwise been in a group home placement (highest level of care) into a lower level placement or be kept at home. The difference between the group home rate and the cost of the lower level placement is the source of the funding (reinvestment funding) that is used to fund the cost of the intensive services that are needed for the child. This Fund was created for the purpose of holding the reinvestment portion of Senate Bill 163-Wraparound placement funding for Foster Care.</p>	\$ 13,358,421	\$ 4,676,842	\$ 5,941,371	\$ 12,093,892
Social Services	1129	0065	17234	<p>Walter S. Johnson Grant Fund</p> <p>The Walter S. Johnson Grant Fund is administered by the Department of Social Services. The funds are restricted to satisfy a multiple year agreement with the Walter S. Johnson Foundation for the purpose of helping the Fresno County Youth Transition Project. The Project focused on expanding opportunities to maximize the chances for success for foster youth to mature and emancipate from the Child Welfare and Juvenile Justice Systems. The funding authority to establish this Special Revenue Fund is by an agreement with the Walter S. Johnson Foundation.</p>	\$ 47,828	\$ 1,160	\$ 48,988	\$ -
Social Services	1130	0065	17235	<p>Adoptions Assistance Program Fund (SB 163)</p> <p>The Wraparound Services program was created through Senate Bill 163, Chapter 795, Statutes of 1997, and is an intensive community-based and family centered process designed to allow children with serious behavioral and emotional difficulties to remain in their community at the lowest level of care possible instead of being placed in a group home setting. Payments for Senate Bill 163 adoptive children are deposited to this Fund. Senate Bill 163 authorizes California counties to provide children with service alternatives to group home care through the development of expanded family-based programs, including Wraparound services. State legislation allows counties to use foster care funding for traditional and non-traditional Wraparound services for adoptive children in or at risk of placement in a group home. This Fund was created for the purpose of depositing the reinvestment portion of the Senate Bill 163 - Wraparound placement funding for Adoptions Assistance Program (AAP) cases.</p>	\$ 6,339,154	\$ 616,045	\$ 359,199	\$ 6,596,000
Probation	1140	0075	17300	<p>Victim Emergency Fund</p> <p>The Victim's Witness Emergency Fund was created and is used by the Crime Victim Assistance Center as a resource to meet certain emergency needs of crime victims in Fresno County. "Emergency" is defined as any immediate financial intervention in response to a victim's basic needs such as temporary shelter, food, transportation or clothing. Funding for these services is primarily from unclaimed restitution and is authorized per California Government Code 50050.</p>	\$ 189,056	\$ 40,175	\$ 113,427	\$ 115,804
Probation	1143	0075	17303	<p>Juvenile Special Deposit Fund</p> <p>The Juvenile Special Deposit Fund (JSDF) is administered by the Probation Department and the funds are used primarily to benefit the minors housed at the Juvenile Justice Campus (JJC). Such benefits include: contracted services, craft projects, holiday parties, board games, sports equipment, art supplies, and rewards for good behavior. These funds are used in accordance with Welfare and Institutions Code 873 and by Board of Supervisors Resolution.</p>	\$ 48,170	\$ 100,727	\$ 85,984	\$ 62,913
Probation	1144	0075	17304	<p>Second Strike PRCS Fund</p> <p>The Second Strike Post Release Community Supervision (PRCS) Fund consists of funding received by the State for the Probation Department to offset costs associated with the accelerated release of some Second Strike PRCS offenders. The accelerated release is the result of a California Three Judge Panel order to enhance time credit earnings for non-violent, second strike offenders (excluding sex offenders) in order to reduce prison overcrowding. This funding is used to pay for three deputy probation officers that were added to Probation Org 3430 in FY 2015-16. Second Strike PRCS funding was first received in FY 2014-15.</p>	\$ 1,718,463	\$ 250,000	\$ 271,603	\$ 1,696,860
Public Health	1150	0080	17350	<p>Vital and Health Statistics</p> <p>Utilized to provide modernization and improvement of vital record operations, including vital record systems, collection and analysis of health-related death certificate information, and other vital record analysis as appropriate. Revenue Source: Established by California Health and Safety Code, Section 103625.</p>	\$ 182,518	\$ 51,636	\$ 102,687	\$ 131,467

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds
Limited Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	FY 2017-18 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/18
Public Health	1151	0080	17351	Contingency Fines and Penalties Utilized to provide funding for Emergency Medical Services (EMS) system administration, equipment and the Communications Center Infrastructure. Revenue Source: Established by the Board of Supervisors approval of an Exclusive Operating Area of Fresno County with American Ambulance, July 10, 2007, Agt. 07-292: EMS Provider Agreement for Emergency Ambulance Service and Advance Life Support (Paramedic).	\$ 1,529,002	\$ 171,604	\$ 118,000	\$ 1,582,606
Public Health	1152	0080	17352	Health Special Deposit Revenue Fund Utilized for miscellaneous revenue for programs including: Emergency Medical Technician (EMT) certification training fees, and donations for Public Health Nursing events. Revenue Source: Established by California Code of Regulations, Title 22.	\$ 82,695	\$ 75,633	\$ 74,703	\$ 83,625
Public Health	1153	0080	17353	Tobacco Prevention Fund Utilized to provide outreach and educational activities related to tobacco control. Revenue Source: Established by 1988 Proposition 99: California Tobacco Health Protection Act, pursuant to California Health and Safety Code, Section 104380.	\$ 157,458	\$ 152,000	\$ 152,000	\$ 157,458
Public Health	1154	0080	17354	Environmental Health Soft Serve Fund Utilized for permitting and inspection of approximately 220 semi-frozen soft serve milk product facilities in the County. Revenue Source: Established by California Food and Agricultural Code, Sections 35221 and 59944, which provide for the collection of fees for this program.	\$ 11,218	\$ 121,695	\$ 121,116	\$ 11,797
Public Health	1155	0080	17355	Dairy Surcharge Utilized to conduct routine inspections on dairy farms, and collecting milk & water samples for laboratory analysis. Revenue Source: Established by California Food and Agricultural Code, Sections 33251 through 33265, which provide for the collection of fees for this program.	\$ 78,056	\$ 190,328	\$ 189,342	\$ 79,042
Public Health	1156	0080	17356	Integrated Waste Management Fund Utilized for inspections and permits of solid waste facilities through the California Department of Resources Recycling and Recovery (CalRecycle). Revenue Source: Established by Board of Supervisors, March, 10, 1992, Resolution No. 92-179, pursuant to California Code of Regulations, Title 14, Division 7, Chapter 5, Article 2.4, which provides for the funding of the Local Enforcement Agency (LEA) grant. As part of the Board Resolution, the Department was designated as LEA for the County.	\$ 1,359	\$ 26,812	\$ 26,504	\$ 1,667
Public Health	1157	0080	17357	Environmental Health Surcharges Utilized to inspect and for oversight of compliance to Environmental Health Laws and regulations. Revenue Source: Established by California Code of Regulations, Title 27, Environmental Protection, pursuant to Section 15250 under the Certified Unified Program Agency (CUPA), which sets the State Surcharge for fees charged.	\$ 68,901	\$ 231,345	\$ 230,351	\$ 69,895
Public Health	1158	0080	17358	Solid Waste Tipping Fee Fund Utilized for inspections at landfills through the California Department of Resources Recycling and Recovery (CalRecycle). Revenue Source: Established by Board of Supervisors, January 5, 1993, Ordinance 93-002, pursuant to California Code of Regulations, Title 14, Division 7, Chapter 5, Article 2.4, which provides for the funding of the Local Enforcement Agency (LEA) grant. The Ordinance established the County Solid Waste Management Fee. Board of Supervisors, March, 10, 1992, Resolution No. 92-179, designated the Department of Public Health as LEA for the County.	\$ 1,153,638	\$ 241,925	\$ 240,333	\$ 1,155,230
Public Health	1159	0080	17359	Local Public Health Preparedness Fund Utilized for emergency preparedness and grant administration. The grant funding is provided by the Centers for Disease Control and Prevention through the California Department of Public Health. Revenue source: Established by California Health and Safety Code, Sections 101317 through 101319.	\$ 436,412	\$ 1,848,642	\$ 2,038,360	\$ 246,694
Public Health	1160	0080	17360	Hospital Preparedness Program Fund Utilized to assist participating hospitals in the preparation, response and recovery from incidents that have a public health and medical impact in the short and long-term. The grant funding is provided by the Centers for Disease Control and Prevention through the California Department of Public Health. Revenue Source: Established by California Health and Safety Code, Sections 101317 through 101319.	\$ 236,764	\$ 716,533	\$ 712,178	\$ 241,119
Public Health	1161	0080	17361	AIDS Education PC 1463-23 Utilized for fines collected for AIDS education program. Revenue Source: Established by California Penal Code, Sections 1463-23	\$ 99,755	\$ -	\$ 28,000	\$ 71,755
Public Health	1162	0080	17362	Certified Unified Program Agency Fines Fund Utilized for enforcement and compliance outreach activities related to hazardous materials. Revenue Source: Established by California Health and Safety Code, Section 25192, which provides for the distribution of fines collected from enforcement activities and court settlements based on their share allocation for the areas of inspection under CUPA.	\$ 919,629	\$ 9,845	\$ 103,000	\$ 826,474
Public Health	1163	0080	17363	Child Restraint/Bicycle Helmet Utilized to provide community education and assistance program for the proper use of child passenger restraints. Revenue Source: Established by California Vehicle Code: Sections 27360 through 27366, which provide for the collection of fines to fund the program.	\$ 72,528	\$ 100,861	\$ 99,600	\$ 73,789
Public Health	1164	0080	17364	Tobacco Prop 56 Utilized to provide outreach and educational activities related to tobacco control. Revenue Source: Established by 2016 Proposition 56: California Tobacco Health Protection Act, pursuant to California Health and Safety Code, Section 104380, Proposition 56 increases revenues for outreach and educational activities related to tobacco control and requires the funding to be separate from Proposition 99 revenues.	\$ -	\$ 1,168,644	\$ 1,168,644	\$ -

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds
Limited Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	FY 2017-18 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/18
Public Works & Planning	1180	0085	17400	Used Oil Recycling Block Grant Fund Outreach and education program activities for proper disposal and recycling of used oil/filters. Funding through CalRecycle. Funding authority is Public Resource Code, Section 48653	\$ 6,298	\$ -	\$ 1,204	\$ 5,094
Public Works & Planning	1181	0085	17401	Used Oil Recycling Contract Revenue Fund Promotes the use of County's 59 certified collection centers that accept used oil/filters. Funding is received through agreement with Asbury Environmental through Purchasing agreement #P-11-281 G.	\$ 68,816	\$ -	\$ 5,500	\$ 63,316
Public Works & Planning	1186	0085	17406	PW-Special Studies Deposit Used for activities related to Environmental Impact Reports & General Plan Amendments. Deposits & refunds are made from this Org and held until projects are completed or a refund request is made. Funding authority is made through agreements with developers and applicants for specific projects.	\$ 603,119	\$ -	\$ 130,204	\$ 472,915
Public Works & Planning	1187	0085	17407	Water Mgt & Planning Fund Used to segregate restricted funds related to Cross Valley water capital costs for expenses for specific water activities. Funding received in FY 1989-90 for repayment for Cross Valley Water Canal water costs from the Brighton Crest development. Funding authority is BOS agenda from 6.26.90	\$ 14,763	\$ -	\$ 7,500	\$ 7,263
Public Works & Planning	1188	0085	17408	Admin Finds - Code Enforcement Used for expenditures related to code enforcement activities. Authorized by County Ordinance Title 1, Chapter 1.13. Funding authority is through Ordinance 08-029 as approved by BOS on 11.4.08	\$ 361,023	\$ -	\$ 50,000	\$ 311,023
Public Works & Planning	1191	0085	17411	County Parks Donations Used for expenditures funded by Ernest Lawrence Trust. Funds are restricted and must be authorized by Ernest Lawrence Estate and BOS.	\$ 418,797	\$ -	\$ 281,783	\$ 137,014
Public Works & Planning	1192	0085	17412	Hmong War Memorial Used for bi-annual cleaning and minor repairs to monument. Collection and use of funds is authorized by Lao/Hmong Ameran War Memorial Committee. Funding authority was given by BOS on 5.6.14 (BAI #33).	\$ 36,786	\$ -	\$ 1,000	\$ 35,786
Public Works & Planning	1202	0086	17502	Home Investment Fund Used to receive and transfer HOME investment partnerships grant program income. Use and receipt of funds is governed by Code of Federal Regulations, Title 24 and grant agreements with US Dept of HUD. Funding authority is 24 CFR Subtitle A, Part 92, Subpart K, Section 92.503.	\$ 771,028	\$ 500,000	\$ 500,000	\$ 771,028
Public Works & Planning	1203	0086	17503	Housing Preservation Grant Fund Used for ongoing loan servicing and monitoring costs associated with Housing Preservation Grants from USDA. Use and receipt of funds is governed by Code of Federal Regulations, Title 7; grant awards by BOS; and USDA. Funding authority is CFR Title 7, Subtitle B, Chapter XXX, Part 3015, Subpart F, Section 3015.45	\$ 383,600	\$ -	\$ 600	\$ 383,000
Public Works & Planning	1204	0086	17504	CalHOME Reuse Account Fund Used for ongoing loan servicing and monitoring costs associated with completed CalHome Grant program from State. Use and receipt of funds is governed by California Code of Regulations, Title 25 and grant agreements with State Department of Housing and Community Development. Funding authority is Title 25 California Code of Regulations, Division 1, Chapter 7, Subchapter 9, Section 7724.	\$ 316,650	\$ -	\$ 2,000	\$ 314,650
Public Works & Planning	1205	0086	17505	Neighborhood Stabilization Fund Used to receive and transfer NSP grant program income for payment of ongoing loan servicing and monitoring costs associated with the completed NSP from US Dept of HUD. Use and receipt of funds is governed by Code of Federal Regulations, Title 24 and grant agreements with US Dept of HUD. Funding authority is 24 CFR Sections 570.500 & 570.504.	\$ 265,300	\$ -	\$ 10,100	\$ 255,200
Public Works & Planning	1301	0088	34201	Friant/North Fork Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 2,184	\$ -	\$ 2,160	\$ 24
Public Works & Planning	1304	0088	34205	Friant-Willow to North Fork To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 68,768	\$ -	\$ 68,206	\$ 562
Public Works & Planning	1305	0088	34206	Friant-Millbrook to Willow To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 46,786	\$ -	\$ 46,287	\$ 499
Public Works & Planning	1310	0088	34213	DeWolff/Shaw Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 39,434	\$ -	\$ 39,014	\$ 420
Public Works & Planning	1351	0088	34262	Friant-Bugg to North Fork To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 94,926	\$ -	\$ 93,920	\$ 1,006

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds
Limited Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	FY 2017-18 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/18
Public Works & Planning	1356	0088	34267	Central-Bethel to Academy To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 198,507	\$ -	\$ 196,389	\$ 2,118
Public Works & Planning	1357	0088	34268	Central-Academy to Newmark To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 149,213	\$ -	\$ 147,621	\$ 1,592
Public Works & Planning	1360	0088	34272	Central-SR99 off ramp To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,946	\$ -	\$ 1,925	\$ 21
Public Works & Planning	1363	0088	34202	Friant/Millbrook Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1	\$ -	\$ 1	\$ -
Sheriff-Coroner	1452	0095	17652	Standards and Training for Corrections Fund The Sheriff-Coroner administers a Standards and Corrections Training (STC) grant from the Board of State and Community Corrections (BSCC) to offset the cost of core training courses for Correctional Officers. Core training consists of basic training for newly appointed entry-level, supervisory, and management corrections staff employed in local jails and probation departments. The basic training entry-level core courses contain subject matter that directly relates to the performance of job tasks as established through job analysis. Core courses consist of modules that are specific in content and time allocated to the training subjects. The subjects taught in each module are critical to being able to perform job tasks. One of the selection standards for line staff in moving from entry-level to journey level status is the successful completion of core training. The funding authority to establish this Special Revenue Fund is pursuant to California Code of Regulations, Title 15, Division 1, Chapter 1, Board of State and Community Corrections, Subchapter 1, Standards and Training of Local Corrections and Probation Officers.	\$ 106,239	\$ 293,250	\$ 293,250	\$ 106,239
Sheriff-Coroner	1454	0095	17653	Debtor Assessment Fee Fund The Sheriff-Coroner administers the Debtor Assessment Fee Fund and is mandated to collect a processing fee, in addition to the monies collected under a writ of attachment, execution, possession, or sale, from the judgement debtor. The Sheriff's Civil Unit, as the levying officer, serves and enforces money judgement writs of execution (Court Orders). Collection is most commonly through wage garnishment or bank levies. The employer or bank is served by the Sheriff's Office Civil Unit and payment of the funds is made to the Sheriff's Office who in turn pays the person entitled to the funds. A \$12 processing fee is collected by the levying officer for each disbursement paid by the employer or bank. The processing fees shall be expended to supplement the County's cost for vehicle fleet replacement and equipment, maintenance, and civil process operations, including data systems and consultant services. The funding authority to establish this Special Revenue Fund is Government Code, Section 27646.	\$ 313,277	\$ 186,132	\$ 191,972	\$ 307,437
Sheriff-Coroner	1455	0095	17654	Civil Automation Fund The Sheriff-Coroner administers the Civil Automation Fund and retains \$18 of any fee collected by the Civil Division under Government Code Sections 26721, 26722, 26725, 26726, 26728, 26730, 26733.5, 26734, 26736, 26738, 26742, 26743, 26744, and 26750. Ninety-five percent of the revenues received shall be expended for the implementation, maintenance, and purchase of auxiliary equipment and furnishings for automated systems or other non-automated operational equipment and furnishings deemed necessary by the Civil Division. The remaining five percent shall be used to supplement the expenses of the Civil Division in administering the funds. The funding authority to establish this Special Revenue Fund is Government Code, Section 26731.	\$ 1,964,268	\$ 206,259	\$ 70,964	\$ 2,099,563
Sheriff-Coroner	1456	0095	17655	Local Law Enforcement Block Grant Fund Utilized to keep funds received from the Department of Justice, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant program. Funds shall be used to support law enforcement programs in accordance with statutes and guidelines of the grant program. The funding authority to establish this Special Revenue Fund was approved by the Board of Supervisors on June 10, 2014 via Agreement 14-308, pursuant to U.S. Code, Title 42, Chapter 46, Subchapter V, Part A, Sections 3751 and 3755.	\$ 178,868	\$ 62,982	\$ 113,714	\$ 128,136
Sheriff-Coroner	1457	0095	17656	Search and Rescue Fund The Sheriff-Coroner administers the Search and Rescue Fund to reimburse the Sheriff's expenditures for Search and Rescue (SAR) and other emergency services performed on Federal forest land. The Fund can also be utilized to purchase or replace equipment that has been damaged during rescues. The funding authority to establish this Special Revenue Fund is House Resolution 527 Title III - County Resource Project Funds (Public Law 113-40).	\$ 983,015	\$ -	\$ 80,000	\$ 903,015

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds
Limited Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	FY 2017-18 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/18
Sheriff-Coroner	1459	0095	17658	Federal Asset Forfeiture Fund Utilized to keep funds received from the Department of Justice Asset Forfeiture and Department of Treasury Asset Forfeiture Programs under the provision of the Federal Comprehensive Crime Control Act of 1984 - Seized Assets. Funds shall be used for law enforcement purposes in accordance with statutes and guidelines that govern equitable sharing. The funding authority to establish this Special Revenue Fund is the Federal Equitable Sharing Agreement.	\$ 2,739,850	\$ -	\$ 50,000	\$ 2,689,850
Sheriff-Coroner	1462	0095	17661	Fresno Meth Task Force HIDTA Asset Forfeiture Utilized to keep funds received from assets during High Intensity Drug Trafficking Area (HIDTA) criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with the statutes/guidelines that govern the Federal Equitable Sharing Agreement. The funding authority to establish this Special Revenue Fund is the Federal Comprehensive Crime Control Act of 1984 - Seized Assets.	\$ 253,735	\$ 211,200	\$ 181,200	\$ 283,735
Sheriff-Coroner	1465	0095	17664	Indigent Burial Fund Generates money from a fee payable to the local Registrar of Births and Deaths by the applicant for a permit for disposition of human remains. The local Registrar shall pay into the Peace Officers' Training Fund, by the tenth of the month following the end of each calendar quarter one dollar of the fee collected for the training of peace officer members of County Coroner's Offices. The remaining funds collected shall be paid into the County Treasury to be expended for indigent burial. The funding authority to establish this Special Revenue Fund is California Health and Safety Code, Section 103680.	\$ 128,934	\$ -	\$ 30,000	\$ 98,934
Sheriff-Coroner	1500	0096	17700	Inmate Welfare Fund The Sheriff-Coroner administers the Inmate Welfare Fund and earns commissions on inmate telephone calls and profit on an inmate's purchase of commissary items along with interest earned on those funds. Monies deposited in the Fund shall be expended by the Sheriff primarily for the benefit, education, and welfare of the inmates confined within the jail. Any funds that are not needed for the welfare of the inmates may be expended for the maintenance of county jail facilities. Maintenance of the county jail facilities may include, but is not limited to, the salary and benefits of personnel used in programs to benefit the inmates including, but not limited to, education, drug and alcohol treatment, welfare, library, accounting, and other programs deemed appropriate by the Sheriff. The funding authority to establish this Special Revenue Fund is California Penal Code, Section 4025.	\$ 6,805,149	\$ 2,936,402	\$ 2,746,637	\$ 6,994,914
Probation	3450	0275	13050	Community Corrections Performance Incentive Fund The California Community Corrections Performance Incentive Act, Senate Bill (SB) 678 (Chapter 608, Statutes of 2009) was signed into law on October 11, 2009. The goal of the legislation is to reduce recidivism of felony probationers by improving probation services. Funding to counties, for use by Probation Departments, is based on improved probation outcomes as measured by a reduction in probation failures committed to State prison. SB 678 funds are required to be used for supervision and rehabilitative services for adult felony offenders. Services provided must be in accordance with evidence-based practices. Prior to FY 2013-14, funding allocations were based solely on felony probation revocation and commitment to State prison. As a result of the Public Safety Realignment Act, Assembly Bill (AB) 109 (Chapter 15, Statutes of 2011), which transferred responsibility for housing/supervising specified inmates and parolees from the State to counties, a large portion of the adult felony probationers who are revoked or commit new crimes now serve their time in county jails instead of prison. Due to this change, in FY 2013-2014, the State Department of Finance used felony probation revocations to both prison and jail to determine allocations to counties. In FY 2015-16, the SB 678 funding allocation formula to counties was modified in order to provide for increased funding stability and continue to provide incentives to counties to reduce revocations to state prison.	\$ 3,292,837	\$ 2,370,736	\$ 3,829,227	\$ 1,834,346
Public Health	5243	0135	10000	Health Utilized to provide for public health and indigent health care services that were included as part of the realignment enabling legislation. Revenue Source: Established by Welfare and Institutions Code, Section 17609. The funding includes 1991 Realignment allocation of Vehicle License Fees, Sales Tax Revenues, and County Maintenance of Effort.	\$ 32,000,000	\$ 29,154,602	\$ 38,957,021	\$ 22,197,581
Behavioral Health	5245	0135	13045	1991 Realignment - Behavioral Health Utilized to fund community-based mental health programs, administered by county departments of mental health, including short- and long-term treatment, case management, and other services to seriously mentally ill children and adults. Revenue Source: Established by a half-cent increase in the State Sales Tax enacted in 1991 and through a dedicated portion of the Vehicle License Fees (VLF).	\$ 12,373,730	\$ 37,440,621	\$ 35,439,428	\$ 14,374,923
Social Services	5246	0135	13046	Health & Welfare Trust - Social Services Assembly Bill (AB) 1288 of 1991 requires counties to establish a local Health and Welfare Trust Fund (H&WTF) for proceeds of sales tax and vehicle license fees (VLF) designated for State/Local Program Realignment. Realignment funds deposited in the Social Services account can only be used to fund the County share-of-cost for social services programs realigned in 1991.	\$ 12,538,975	\$ 58,901,176	\$ 67,443,249	\$ 3,996,902

Special Revenue Funds with Limited Appropriations

**Special Revenue Funds
Limited Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	FY 2017-18 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/18
Social Services	5247	0135	13047	<p>Health & Welfare Trust - CalWORKs MOE</p> <p>Assembly Bill (AB) 1288 of 1991 requires counties to establish a local Health and Welfare Trust Fund (H&WTF) for proceeds of sales tax and vehicle license fees (VLF) designated for State/Local Program Realignment. AB 118 added the CalWORKs Assistance Maintenance-of-Effort (MOE) account to the H&WTF for the purpose of receiving realignment funds "in lieu of" State reimbursements for public assistance payments budgeted in the CalWORKs Org 6310. The purpose of funds received in the CalWORKs Assistance MOE is for the State to realize State General Fund savings by equally reducing State reimbursements for CalWORKs public assistance payments. CalWORKs MOE funds can only be used to fund a portion of CalWORKs assistance payments in lieu of State reimbursements.</p>	\$ 4,823,921	\$ 56,853,828	\$ 56,841,719	\$ 4,836,030
Social Services	5248	0135	13048	<p>Health & Welfare Trust - Family Support</p> <p>Assembly Bill (AB) 1288 of 1991 requires counties to establish a local Health and Welfare Trust Fund (H&WTF) for proceeds of sales tax and vehicle license fees (VLF) designated for State/Local Program Realignment. On January 1, 2014, AB 85 added the Family Support account to the H&WTF for the purposes of receiving sales tax and VLF revenues that were redirected by the State from Health Realignment account statewide. The amount of revenues received is determined by the State and funds received in the Family Support Account are "in lieu of" State reimbursements for CalWORKs public assistance payments. The purpose of funds received in the Family Support Account is for the State to realize State General Fund savings by equally reducing State reimbursements for CalWORKs public assistance payments. Family Support funds can only be used to fund a portion of CalWORKs assistance payments in lieu of State reimbursements.</p>	\$ 13,482,500	\$ 41,747,032	\$ 55,229,532	\$ -



Special Revenue Funds with No Appropriations

**Special Revenue Funds
No Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/18
Behavioral Health	1050	0040	17100	Community Services Supports Local Prudent Reserve Utilized to maintain and ensure the county will continue to be able to serve the Mental Health Services Act (MHSA) target population during years in which revenues for MHSA fund are below recent averages. Revenue Source: Established by the 2004 Proposition 63: California MHSA pursuant to Revenue and Taxation Code, sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 34,441,091	\$ 484,285	\$ 34,925,376
Behavioral Health	1054	0040	17104	Prevention & Early Intervention Prudent Reserve Utilized to maintain and ensure the county will continue to be able to serve the Mental Health Services Act (MHSA) target population during years in which revenues for MHSA fund are below recent averages. Revenue Source: Established by the 2004 Proposition 63: California MHSA pursuant to Revenue and Taxation Code, sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 14,474,758	\$ 203,533	\$ 14,678,291
Behavioral Health	1066	0041	17116	Driving Under the Influence / Penal Code 1000 Utilized for fees collected by alcohol and other drug education and counseling services for a person whose license to drive has been administratively suspended or revoked for, or who is convicted of, driving under the influence of alcohol. Revenue Source: Established by California Penal Code, section 1000 deferred entry of judgement fees and Health and Safety Code section 11837.3(a)(1), which authorizes a county to have a program that shall be self-supporting through fees collected from program participants deposited into this fund.	\$ 1,435,587	\$ 154,042	\$ 1,589,629
Behavioral Health	1067	0041	17117	Restricted-Substance Abuse Local Assistance Utilized for substance abuse treatment services for youthful offenders. Revenue Source: 13:13 Established by Senate Bill 1020: Public Safety Realignment (2012), the Local Revenue Fund 2011 where specified tax revenues are deposited and are continuously appropriated for the provision of public safety services, in this instance, the Behavioral Health Subaccount pursuant to Government Code, section 30025.	\$ 766,648	\$ 10,780	\$ 777,428
County Clerk/Elections	1081	0050	17151	Vital & Health Stat Fee The purpose of this fund is to account for the state mandated portion of fees collected from the purchase of certified copies of confidential marriage licenses pursuant to Health and Safety Code 103625(f)(g)(i). Funding is designated for the exclusive use for enhanced service to the public and modernization/improvement of vital record systems.	\$ 4,394	\$ 3,000	\$ 7,394
District Attorney-PA	1101	0060	17201	Organized Automobile Fraud Activity (URBAN) Insurance Fraud Grant The Organized Automobile Fraud Activity (URBAN) Insurance Grant Fund is administered by the District Attorney-Public Administrator to investigate organized automobile fraud activity in the County to reduce activity committed by an insurer's employee or agents, brokers, insureds, and others, and lessening the economic losses realized by insurers from that fraud. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, August 7, 2013, Resolution 12-296, California Insurance Code, Section 1874.8.	\$ 28,790	\$ -	\$ -
District Attorney-PA	1105	0060	17205	Life and Annuity Insurance Fraud Fund The Life and Annuity Insurance Fraud Fund is administered by the District Attorney-Public Administrator for the investigation and prosecution of individual life insurance and annuity product financial abuse cases involving insurance licensees, or persons holding themselves out to be insurance licensees, or any person purporting to be engaged in the business of insurance, and for other projects beneficial to insurance consumers. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, November 17, 2015, Resolution 15-1622, pursuant to California Insurance Code, Section 10127.17.	\$ 34,270	\$ -	\$ -
District Attorney-PA	1110	0060	17210	State Asset Forfeiture Utilized to isolate monies received from local law enforcement during the seizure and forfeiture process of property taken from individuals suspected of illegal activity. The fund acts as a clearing fund until the forfeiture process has been completed. Revenue Source: Established by California Health and Safety Code, Section 11489.	\$ 530,000	\$ -	\$ 535,000
District Attorney-PA	1112	0060	17212	State Asset Forfeiture-Special Utilized to isolate Special Fund monies received from the completed forfeiture. The actual distribution of these funds is to be determined by a panel consisting of the Sheriff, a police chief, the District Attorney and the chief probation officer. Revenue Source: Established by California Health and Safety Code, Section 11489(b)(2)(A)(i).	\$ 194,000	\$ -	\$ 195,000
Probation	1141	0075	17301	Domestic Violence Prevention Purpose, Use of Funding & Funding Authority: The purpose of this fund is to collect revenue generated from AB 2405 related to domestic violence prevention. AB 2405 requires the funding to be used for domestic violence prevention programs that focus on assisting immigrants, refugees, or persons who live in a rural community.	\$ 5,190	\$ 375	\$ 5,565
Probation	1142	0075	17302	Federal Asset Forfeiture Purpose, Use of Funding & Funding Authority: The purpose of this fund is to collect revenue generated from participating in the Federal Department of Justice Asset Forfeiture program. Funds are received when Probation participates in a search that results in the seizure of assets. Authorized per 21 U.S. Code § 881 (e)(3) - Forfeitures	\$ 34,909	\$ 5,000	\$ 39,909
Public Works & Planning	1183	0085	17403	PW-Building Inspectors Clearing Utilized to provide a centralized fund related to Building Inspections and Permits fees collected by Development Services. Funds moved to revenue on a monthly basis, net of refunds made. Revenue Source: Established as funds are collected by developers.	\$ 868,024	\$ -	\$ 868,024
Public Works & Planning	1184	0085	17404	PW-Building & Safety Inspectors Clearing Utilized to segregate funds to guarantee performance and occupancy by private parties per County Ordinance 15.04.090. Revenue Source: Established by County Ordinance 15.04.090.	\$ 282,711	\$ -	\$ 282,711
Public Works & Planning	1185	0085	17405	Cross Valley Canal Trust Utilized to segregate funds related to Community Facility District (CFD) #1 at Shaver Lake. Per Master Implementation Agreement (6.25.85) and 1st amendment: Intra-developer Agreement for CFD #1 & 1st amendment (6.24.85). Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment, Intra-developer Agreement for CFD #1 & 1st amendment (6.24.85).	\$ 33,901	\$ -	\$ 33,901

**Special Revenue Funds
No Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/18
Public Works & Planning	1189	0085	17409	Disability Access & Education Utilized to segregate funds related to disability access and education. Funds from local business license/permit renewal fees to fund certified access specialist to facilitate construction related accessibility requirements per Title I, Division 5, Chapter 7.5 of Government Code. Revenue Source: Established by Title I, Division 5, Chapter 7.5 of Government Code.	\$ 609	\$ -	\$ 609
Public Works & Planning	1193	0085	17413	Shaver Lake Boat Launch Extension Used for construction of new observation area at Shaver Lake. Funds were donated and restricted. Funding authority was given by BOS on 3.15.16 (BAI #47, Res 16-125)	\$ -	\$ -	\$ -
Public Works & Planning	1200	0086	17500	Rental Rehabilitation Program Revenue Used for the payment of ongoing required loan servicing and monitoring costs. Use is governed by Housing and Urban-Rural Authority Act of 1983 and Code of Federal Regulations, Title 24. Funding authority is US Dept of HUD, Title 24 Code of Regulations Part 511.	\$ 1,112,755	\$ -	\$ 1,112,755
Public Works & Planning	1201	0086	17501	Community Development Loan Fund Used for processing affordable housing loan repayments payable to the County through County's loan servicer. Use and receipt of funds is governed by Code of Federal Regulations Title 24 and grant agreements with US Dept of HUD. Funding authority is 24 CFR, Subtitle B, Chapter V, Subchapter C, Part 570; Subpart J; Sections 570.504-570-511.	\$ -	\$ -	\$ -
Public Works & Planning	1206	0086	17506	Neighborhood Stabilization 3 Fund Used to receive and transfer NSP3 grant program income. Use and receipt of funds is governed by Code of Federal Regulations, Title 24 and grant agreements with US Dept of HUD. Funding authority is 24 CFR Sections 570.500 & 570.504.	\$ 0	\$ -	\$ 0
Public Works & Planning	1220	0087	33900	Community Facility District (CFD) #1-Phase 1 Northeast Reservoir Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 27,790	\$ -	\$ 27,790
Public Works & Planning	1221	0087	33901	Community Facility District (CFD) #1-Phase 2 Northeast Reservoir Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 25,369	\$ -	\$ 25,369
Public Works & Planning	1222	0087	33902	Community Facility District (CFD) #1-Northeast Reservoir Black Oak Line Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 61,785	\$ -	\$ 61,785
Public Works & Planning	1223	0087	33903	Community Facility District (CFD) #1-2599 Black Oak Line (Water) Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 31,625	\$ -	\$ 31,625
Public Works & Planning	1224	0087	33904	Community Facility District (CFD) #1-Phase 1 Southeast Reservoir Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 41,160	\$ -	\$ 41,160
Public Works & Planning	1225	0087	33905	Community Facility District (CFD) #1-Phase 2 Southeast Reservoir Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 25,515	\$ -	\$ 25,515
Public Works & Planning	1226	0087	33906	Community Facility District (CFD) #1-Ridgetop Reservoir Expansion Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 5,715	\$ -	\$ 5,715
Public Works & Planning	1227	0087	33907	Community Facility District (CFD) #1-Ridgetop Reservoir Expansion Well Ridgetop Reservoir Utilized to segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 11,968	\$ -	\$ 11,968
Public Works & Planning	1228	0087	33908	Community Facility District (CFD) #1-Existing Twine Reservoir Southeast Reservoir Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 43,039	\$ -	\$ 43,039

**Special Revenue Funds
No Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/18
Public Works & Planning	1229	0087	33909	Community Facility District (CFD) #1-Southeast Reservoir-Weir/Village Line Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 87,246	\$ -	\$ 87,246
Public Works & Planning	1230	0087	33910	Community Facility District (CFD) #1-Sierra Cedars FCWD 41 Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 25,813	\$ -	\$ 25,813
Public Works & Planning	1231	0087	33911	Community Facility District (CFD) #1-Sierra Cedars Reservoir Expansion Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 32,534	\$ -	\$ 32,534
Public Works & Planning	1232	0087	33912	Community Facility District (CFD) #1-2599 Black Oak Line (Sewer) To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 6,582	\$ -	\$ 6,582
Public Works & Planning	1233	0087	33913	Community Facility District (CFD) #1-Timberwine Wildflower Village Line To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 2,712	\$ -	\$ 2,712
Public Works & Planning	1234	0087	33914	Community Facility District (CFD) #1-Upgrade Existing Intersection To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 37,351	\$ -	\$ 37,351
Public Works & Planning	1235	0087	33915	Community Facility District (CFD) #1-Rd A Rdm Wildflower Village To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 190,174	\$ -	\$ 190,174
Public Works & Planning	1236	0087	33916	Community Facility District (CFD)#1-2N M Seibert Prop To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 77,914	\$ -	\$ 77,914
Public Works & Planning	1237	0087	33917	Community Facility District (CFD) #1-Improvements Thru Siebert To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 131,669	\$ -	\$ 131,669
Public Works & Planning	1238	0087	33918	Community Facility District (CFD) #1-Improvements on Bretz Mountain To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 77,024	\$ -	\$ 77,024
Public Works & Planning	1239	0087	33919	Community Facility District (CFD) #1-Bretz-State Route 168 Intersection To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 1,414	\$ -	\$ 1,414
Public Works & Planning	1240	0087	33920	Community Facility District (CFD) #1-State Route 168 to Black Oak Road To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 70,015	\$ -	\$ 70,015
Public Works & Planning	1241	0087	33921	Community Facility District (CFD) #1-Black Oak Fwy to County Road To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 12,577	\$ -	\$ 12,577

**Special Revenue Funds
No Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/18
Public Works & Planning	1242	0087	33922	Community Facility District (CFD) #1-Fwy- County Road Dinkey Creek Road To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 142,740	\$ -	\$ 142,740
Public Works & Planning	1243	0087	33923	Community Facility District (CFD) #1-Thru Timberwine To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 78,566	\$ -	\$ 78,566
Public Works & Planning	1244	0087	33924	Community Facility District (CFD) #1-Thru Wildflower Village To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 239,904	\$ -	\$ 239,904
Public Works & Planning	1245	0087	33925	Community Facility District (CFD) #1-168 Expansion To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 827,218	\$ -	\$ 827,218
Public Works & Planning	1246	0087	33926	Community Facility District (CFD) #1-Water Treatment Plant To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 1,393,204	\$ -	\$ 1,393,204
Public Works & Planning	1247	0087	33927	Community Facility District (CFD) #1-Lake Capacity Fee To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 40,881	\$ -	\$ 40,881
Public Works & Planning	1248	0087	33928	Community Facility District (CFD) #1-Cressman Road Construction To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 561,965	\$ -	\$ 561,965
Public Works & Planning	1249	0087	33929	Community Facility District (CFD) #1-Fire Facilities To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 172,075	\$ -	\$ 172,075
Public Works & Planning	1250	0087	33930	Community Facility District (CFD) #1-Snow Removal Facilities To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 277,370	\$ -	\$ 277,370
Public Works & Planning	1251	0087	33931	Community Facility District (CFD) #1-Water District System To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 1,025,998	\$ -	\$ 1,025,998
Public Works & Planning	1252	0087	33932	Community Facility District (CFD) #1-School Facilities To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 15,503	\$ -	\$ 15,503
Public Works & Planning	1253	0087	33933	Community Facility District (CFD) #1-Sewer Plant Expansion To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 1,075,887	\$ -	\$ 1,075,887
Public Works & Planning	1254	0087	33934	Community Facility District (CFD) #1-Well Water Supply Development To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11.19.91)	\$ 89,416	\$ -	\$ 89,416

Special Revenue Funds with No Appropriations

**Special Revenue Funds
No Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/18
Public Works & Planning	1300	0088	34200	State Route 198-Road A Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 115,137	\$ -	\$ 115,137
Public Works & Planning	1302	0088	34203	Friant/Willow Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 15,510	\$ -	\$ 15,510
Public Works & Planning	1303	0088	34204	Willow/Copper Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 16,903	\$ -	\$ 16,903
Public Works & Planning	1306	0088	34207	Millerton Road-Friant to Auberry To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 363,073	\$ -	\$ 363,073
Public Works & Planning	1307	0088	34209	Millerton Road Rd Improvements Brighton Crest To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 252,744	\$ -	\$ 252,744
Public Works & Planning	1308	0088	34210	Millerton/Friant Road Improvements To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 63,250	\$ -	\$ 63,250
Public Works & Planning	1309	0088	34211	Fowler/Shaw Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 17,600	\$ -	\$ 17,600
Public Works & Planning	1311	0088	34214	Leonard/Shaw Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 41,892	\$ -	\$ 41,892
Public Works & Planning	1312	0088	34215	McCall/Shaw Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 41,894	\$ -	\$ 41,894
Public Works & Planning	1313	0088	34216	Academy/Shaw Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 20,833	\$ -	\$ 20,833
Public Works & Planning	1314	0088	34217	Ashlan/McCall Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 35,811	\$ -	\$ 35,811
Public Works & Planning	1315	0088	34218	Ashlan/Academy Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 24,024	\$ -	\$ 24,024
Public Works & Planning	1316	0088	34219	Clovis/Shaw Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 54,819	\$ -	\$ 54,819
Public Works & Planning	1317	0088	34220	Shaw-Temperance to Clovis Lakes To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 887,266	\$ -	\$ 887,266
Public Works & Planning	1318	0088	34221	Temprance Ave Expressway Fr To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 35,585	\$ -	\$ 35,585

Special Revenue Funds with No Appropriations

**Special Revenue Funds
No Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/18
Public Works & Planning	1319	0088	34223	Central/Chestnut Ave Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 16,850	\$ -	\$ 16,850
Public Works & Planning	1320	0088	34225	Central Ave at State Route 99 Off-Ramp To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 23,709	\$ -	\$ 23,709
Public Works & Planning	1321	0088	34226	Auberry Road/State Route 168 Prather To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 2,160	\$ -	\$ 2,160
Public Works & Planning	1322	0088	34227	Lodge Road/State Route 168 To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 765	\$ -	\$ 765
Public Works & Planning	1323	0088	34228	Auberry Road/State Route 168 Auberry To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,377	\$ -	\$ 1,377
Public Works & Planning	1324	0088	34230	Academy/Herndon Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,185	\$ -	\$ 1,185
Public Works & Planning	1325	0088	34231	Shepperd/State Route 168 Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,367	\$ -	\$ 1,367
Public Works & Planning	1326	0088	34232	State Route 168 Widening To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 33,477	\$ -	\$ 33,477
Public Works & Planning	1327	0088	34233	Manning Ave-Button Willow to Alta To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 50,357	\$ -	\$ 50,357
Public Works & Planning	1328	0088	34234	Shaw Ave-Temperance to Leonard To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 37,277	\$ -	\$ 37,277
Public Works & Planning	1329	0088	34235	Willow-Friant to Copper To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 170,182	\$ -	\$ 170,182
Public Works & Planning	1330	0088	34236	Herndon/DeWolf Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,008	\$ -	\$ 4,008
Public Works & Planning	1331	0088	34238	Herndon/Locan Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,143	\$ -	\$ 4,143
Public Works & Planning	1332	0088	34239	Herndon/Tollhouse Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 3,682	\$ -	\$ 3,682
Public Works & Planning	1333	0088	34241	Willow/International Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 20,529	\$ -	\$ 20,529

Special Revenue Funds with No Appropriations

**Special Revenue Funds
No Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/18
Public Works & Planning	1334	0088	34242	Willow Ave-Shepherd to Copper To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 50,948	\$ -	\$ 50,948
Public Works & Planning	1335	0088	34243	Jefferson/Academy Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,559	\$ -	\$ 1,559
Public Works & Planning	1336	0088	34245	Auberry/Copper Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,941	\$ -	\$ 4,941
Public Works & Planning	1337	0088	34246	Auberry/Marina Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 8,031	\$ -	\$ 8,031
Public Works & Planning	1338	0088	34247	Auberry Improvements-Copper to Marina Dr To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 297,942	\$ -	\$ 297,942
Public Works & Planning	1339	0088	34248	State Route 41-Friant Road Off Ramp Improvements To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 35,414	\$ -	\$ 35,414
Public Works & Planning	1340	0088	34249	Shaw/Grantland Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 6,713	\$ -	\$ 6,713
Public Works & Planning	1341	0088	34251	Shields/Academy Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,846	\$ -	\$ 4,846
Public Works & Planning	1342	0088	34252	Ashlan/Academy Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,657	\$ -	\$ 4,657
Public Works & Planning	1343	0088	34253	Shaw/Academy Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,430	\$ -	\$ 4,430
Public Works & Planning	1344	0088	34255	Belmont/Academy Left Turn Lanes To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 5,824	\$ -	\$ 5,824
Public Works & Planning	1345	0088	34256	McKinley/Academy Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,846	\$ -	\$ 4,846
Public Works & Planning	1346	0088	34257	Millerton/Auberry Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,127	\$ -	\$ 4,127
Public Works & Planning	1347	0088	34258	Millerton/Sky Harbor Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,660	\$ -	\$ 1,660
Public Works & Planning	1348	0088	34259	Millerton/Brighton Crest Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,915	\$ -	\$ 1,915

Special Revenue Funds with No Appropriations

**Special Revenue Funds
No Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/18
Public Works & Planning	1349	0088	34260	Millerton/Marina Dr Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 21,194	\$ -	\$ 21,194
Public Works & Planning	1350	0088	34261	Millerton/Table Mountain Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,457	\$ -	\$ 1,457
Public Works & Planning	1352	0088	34263	Millerton Road-Marina Dr to Sky Harbor To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 13,579	\$ -	\$ 13,579
Public Works & Planning	1353	0088	34264	Millerton Road-SkyHarbor to Auberry To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 34,380	\$ -	\$ 34,380
Public Works & Planning	1354	0088	34265	Jayne Ave-Glen to I-5 Road Improvements To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 49,802	\$ -	\$ 49,802
Public Works & Planning	1355	0088	34266	Amer Ave/Golden State Blvd-Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 122,638	\$ -	\$ 122,638
Public Works & Planning	1358	0088	34269	Goodfellow, Newmark & Rvrbend To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 664,799	\$ -	\$ 664,799
Public Works & Planning	1359	0088	34270	Central/Chestnut Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 3,138	\$ -	\$ 3,138
Public Works & Planning	1361	0088	34273	Central-Chestnut to Golden State Blvd To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,832	\$ -	\$ 1,832
Public Works & Planning	1362	0088	34274	Central/Academy Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 11,553	\$ -	\$ 11,553
Public Works & Planning	1364	0088	34212	Temperance/Shaw Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ -	\$ -	\$ -
Public Works & Planning	1365	0088	34237	Herndon/Temperance Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ -	\$ -	\$ -
Public Works & Planning	1366	0088	34240	Herndon/Armstrong Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ -	\$ -	\$ -
Public Works & Planning	1367	0088	34229	Academy/State Route 168 Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 93	\$ -	\$ 93
Sheriff-Coroner	1450	0095	17650	Automated Warrant Fund Utilized to keep the penalty assessments separate for the fine/bail forfeitures. Funds are used for the development and operation of an automated warrant system. Revenue Source: Established by California Penal Code, Section 853.7a and Vehicle Code, Sections 40808A and 40508B.	\$ 387,650	\$ -	\$ 387,650

**Special Revenue Funds
No Budgeted Appropriations in FY 2017-18**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/17	FY 2017-18 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/18
Sheriff-Coroner	1451	0095	17651	Criminalistic Laboratory Utilized to keep the fines collected from Controlled substance convictions. Funds are used to maintain crime labs and continuing education. Revenue Source: Established by California Health and Safety Code Sections 11350-11360.	\$ 82,722	\$ -	\$ 82,722
Sheriff-Coroner	1458	0095	17657	Sex Offender Fines Fund Utilized to keep fines received from the State separate for conviction(s) of specified sex offenses. Funds are used for the testing of DNA samples for law enforcement purposes. Revenue Source: Established by California Penal Code, Section 290.3.	\$ 5,003	\$ -	\$ 5,003
Sheriff-Coroner	1460	0095	17659	State Asset Forfeiture Utilized to keep funds received from assets seized during criminal arrests separate. Funds are used for law enforcement purposes in accordance with state statutes and guidelines that govern equitable sharing. Revenue Source: Established under Assembly Bill 7478 and California Health and Safety Code, Sections 11488.4 and 11489 of the Uniform Controlled Substance Act.	\$ 113,648	\$ -	\$ 113,648
Sheriff-Coroner	1461	0095	17660	Safety Positive Intervention Program Utilized for positive intervention programs designed to combat drug abuse and gang activity. Revenue Source: Established under the Provisions of California Health and Safety Code, Section 11489 of the Uniform Controlled Substance Act.	\$ 51,497	\$ -	\$ 51,497
Sheriff-Coroner	1463	0095	17662	High Intensity Drug Trafficking Area (HIDTA)-Federal Forfeiture Utilized to keep funds received from assets from HIDTA criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with the statutes/guidelines that govern the Federal Equitable Sharing Agreement. Revenue Source: Established under provision of the Federal Comprehensive Crime Control Act of 1984 - Seized Assets.	\$ -	\$ -	\$ -
Sheriff-Coroner	1464	0095	17663	High Intensity Drug Trafficking Area (HIDTA)-State Forfeiture Utilized to keep funds received from assets seized from HIDTA criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with State statutes and guidelines that govern equitable sharing. Revenue Source: Established by California Health and Safety Code, Sections 11488.4 and 11489 of the Uniform Controlled Substance Act.	\$ 114,938	\$ -	\$ 114,938
Sheriff-Coroner	3120	0020	10022	Indian Gaming Special Distribution Fund (IGSDF) Utilized to provide enhanced ability to respond to calls for service within the foothill and mountain communities of Friant, Prather, and Auberry; as well as the general areas of the Table Mountain Rancheria and Casino, Big Sandy Rancheria and Mono Winds Casino. Project funded two dedicated Deputy positions for the mitigation, deterrence, and abatement of crime and quality of life problems involving a nexus to nearby casino impacts. Funding provided by Fresno County Local Indian Gaming Benefit Committee.	\$ -	\$ -	\$ -
Library	7522	0107	13061	Hygus Adams Fund Committed designation for Library Capital for Clovis and Reedley. Assesses under the Remainder Charitable Annuity designated for construction of new Library facilities and purchase of land for such facilities. Hygus Adams Estate established in 8/21/1984, upon the death of the survivors of the 3 mentioned family beneficiaries, additional proceeds of income of the trust shall be distributed to the Fresno County for the Library Trust Fund. Small memorial marker or plaque be placed at the site of any facility constructed with these funds	\$ 157,490	\$ -	\$ 157,490
Library	7523	0107	13062	Library Investment Fund Established for the purchase of Library materials. Funding Source: Private Donations Restrictions: Only earned interest can be spent on Library Materials. For use by Kerman, Clovis and Sunnyside libraries.	\$ 92,618	\$ -	\$ 92,618
Library	7530	0107	10000	Library Measure B - Capital Improvements This budget accounts for the construction of new Library facilities, capital improvements, and expansion of existing facilities included as part of the Measure B Library Tax Ordinance service plan.	\$ -	\$ -	\$ -
Library	8225	0107	10000	App for Contingencies - Library	\$ -	\$ -	\$ -

AB: Assembly Bill

Account (Line Item): A distinct reporting category in a ledger used for budgeting or accounting purposes. All budgetary transactions, whether revenue or expenditure related, are recorded in accounts.

Accrual Basis: The basis of accounting under which revenues are recorded when earned and expenditures (or expenses) are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt of cash or the payment of cash may take place, in whole or in part, in another accounting period.

Activity: A departmental effort that contributes to the accomplishment of specific identified program objectives.

Actuarial Accrued Liability: The actuarial accrued liability, as assessed by an actuary, generally represents the present value of the fully projected benefits attributable to service credit that has been earned (or accrued) as of the valuation date; it is computed differently under different funding methods.

Actual: The County's year-end actual dollars for expenditures and revenues for a fiscal year. Also, the year-end actual measures or results for statistical performance data for a fiscal year.

Actuary: A person professionally trained in the technical aspects of pensions, insurance and related fields. The actuary estimates how much money must be contributed to an insurance or pension fund in order to provide current and future benefits.

Adjusted Budget: A budget that reflects the adopted budget plus any mid-year changes authorized during the fiscal year.

Adopted Budget: The annual budget formally approved by the Board of Supervisors for a specific fiscal year.

Americans with Disabilities Act (ADA): A federal law that, among other provisions, requires modification of public buildings to ensure access for people with disabilities.

Appropriations: A legal authorization to make expenditures and to incur obligations for specific purposes.

Appropriation for Contingency: A budgetary provision representing that proration of the financing requirements set aside to meet unforeseen expenditure requirements or to offset revenue shortfalls.

Arbitrage: As defined by treasury regulations, the profit earned from investing low yielding tax-exempt proceeds in higher yielding taxable securities. In general, arbitrage profits earned must be paid to the United States Treasury

as rebate unless a specific exception to the rebate requirement applies.

Assessed Valuation: A valuation set upon real estate or other property by a government as a basis for levying taxes.

Asset: An item owned or a resource held that has monetary value.

Assigned Fund Balance: That portion of fund balance that reflects an intended use of resources but does not meet the criteria to be classified as restricted or committed. For non-general funds, it is the amount in excess of nonspendable, restricted and committed fund balance.

Balance Sheet: The financial statement disclosing the assets, liabilities and equity of an entity at a specified date in conformity with Generally Accepted Accounting Principles (GAAP).

Balanced Budget: A budget in which the planned expenditures and the means of financing them are equal. A balanced annual budget is required by the State of California per Government Code §29000, et seq.

Board of Supervisors: The five-member, elected governing body of the County authorized by the California State Constitution. Each Board member represents a specific geographic area (Supervisorial District) of the County.

Bond: A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity dates) together with periodic interest at a specified rate. Sometimes, however, all or a substantial portion of the interest is included in the face value of the bond. The sale of bonds is one mechanism used to obtain long-term financing.

Budget: A financial plan for a single fiscal year including recommended expenditures for a given period and the recommended means of financing them.

California State Association of Counties (CSAC): An organization that represents county government before the California Legislature, administrative agencies and the federal government.

CalWIN: CalWORKs Information Network: A fully integrated online, real-time automated system to support eligibility and benefits determination, client correspondence, management reports, interfaces and case management for public assistance programs, such as the CalWORKs Program.

CalWORKs: California Work Opportunity and Responsibility to Kids program. A program that gives cash aid and services to eligible California families.

Capital Assets: Tangible and intangible assets acquired for use in operations that will benefit more than a single fiscal year. Typical examples of tangible assets are land, improvements to land, easements, buildings, building improvements, infrastructure, equipment, vehicles and machinery.

Capital Assets Equipment: Equipment that includes movable personal property of a relative permanent nature (useful life of one year or longer) and of significant value, such as furniture, machines, tools, weapons and vehicles. An item costing \$5,000 or more is budgeted in the appropriation capital asset account and capitalized. When an individual item cost less than \$5,000 (including weapons and modular equipment) it is budgeted in an expenditure account.

Capital Assets/Land: Expenditure account that includes expenditures for the acquisition of land.

Capital Expenditures: Expenditures incurred for the improvement to or acquisition of land, facilities and infrastructure.

Cash Flow: The analysis of cash receipts (revenues) to required payments (expenditures) and reporting of net cash balance projections. The Auditor-Controller/Treasurer-Tax Collector prepares cash flow reports that project the inflow, outflow and net balance of cash.

Certificates of Participation (COPs): Certificates issued for the financing of capital assets. A certificate is similar to a bond and represents an undivided interest in the payments made by the public agency pursuant to a financing lease. Even though they are not treated as indebtedness of the issuer by California state law, the federal tax law treats the lease obligation as if it were a debt.

Charges for Current Services: Revenues received as a result of fees charged for certain services provided to citizens and other public agencies.

Committed Fund Balance: Self-imposed limitations set on funds. Limitations imposed by the highest level of decision making, and requires formal action at that same level to remove.

Community Development Block Grant (CDBG): A federal grant administered by the County for housing and development activities that: (1) benefit lower income persons; (2) prevent/eliminate slums and blight; or (3) meet urgent community development needs.

Comprehensive Annual Financial Report (CAFR): The annual audited financial statement of the County.

Contingency Reserve: Appropriations set aside to meet unforeseen economic and operational circumstances.

County Service Area (CSA): An assessment district comprised of unincorporated area property owners who pay for special services through special assessments on their property tax bills.

Credit Rating: A rating determined by a credit rating agency that indicates the agency's opinion of the likelihood that a borrower such as the County will be able to repay its debt. The rating agencies include Standard & Poor's, Fitch and Moody's.

Current Assets: Assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets that will be used up or converted into cash within one year.

Current Liabilities: Liabilities that are payable within one year. Liabilities are obligations to transfer assets (i.e. cash) or provide services to other entities in the future as a result of past transactions or events.

Debt: An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants and notes.

Debt Service: Annual principal and interest payments that local government owes on borrowed money.

Deferred Inflows of Resources: An acquisition of net position by the government that is applicable to a future reporting period

Deferred Outflows of Resources: A consumption of net position by the government that is applicable to a future period.

Department: The basic organizational unit of the government which is functionally unique in its delivery of services.

Depreciation: The decrease in the service life or estimated value of capital assets attributable to wear and tear, deterioration and the passage of time.

Employee Benefits: The portion of an employee compensation package that is in addition to wages.

Encumbrance: A commitment within the County to use funds for a specific purpose.

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The governing body intends that the cost of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

Estimated Revenue: The amount of revenue expected to accrue or to be collected during a fiscal year.

Expenditure: A decrease in net financial resources. Expenditures include current operating expenses that require the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants.

Fiduciary Fund: A fund containing assets held in a trustee capacity or as an agent for others which cannot be used to support the County's own programs.

Fines, Forfeitures & Penalties: A group of revenue accounts that includes vehicle code fines, other court fines, forfeitures and penalties, and penalties and cost on delinquent taxes.

Fiscal Year (FY): A 12-month period to which the annual operating budget applies and at the end of which a government determines in financial positions and the results of operations. The County of Fresno's fiscal year is July 1 through June 30.

Fresno County Employees' Retirement Association (FCERA): provides retirement benefits for eligible employees of the County of Fresno, Fresno Superior Court and for participating agencies including the Fresno-Madera Area Agency on Aging, Clovis Veterans Memorial District, and Fresno Mosquito and Vector Control District. FCERA is an independent association established by the County Employees Retirement Law of 1937 and is subject to the laws governing fiduciaries.

Fund: A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and equities or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance: The difference between fund assets and fund liabilities of governmental funds. Fund Balance may be used in the budget for the upcoming year as a funding source for one-time projects/services.

Fund Balance Components: The classifications that segregate fund balance by constraints on purposes for which amount can be spent. There are five classifications: Non-Spendable Fund Balance, Restricted Fund Balance, Committed Fund Balance, Assigned Fund Balance and Unassigned Fund Balance.

GASB 54: Governmental Accounting Standards Board (GASB) Statement Number 54 which establishes a fund balance classification hierarchy based on constraints that govern how the funds can be used.

General Fund: The County's primary operating fund, which is used to account for all financial resources, except those required to be accounted for in another fund.

General Obligation Bonds: Bonds backed by the full faith and credit of a governmental entity.

General Plan Update: A multi-year project to revise the Fresno County Comprehensive General Plan that forms the framework for growth in the unincorporated communities.

General Purpose Revenue: Revenue derived from sources not specific to any program or service delivery that may be used for any purpose that is a legal expenditure of County funds. Examples of General Purpose Revenues include sales taxes, property taxes, property tax in lieu of vehicle license fees, court fines, real property transfer tax and miscellaneous other sources.

Generally Accepted Accounting Principles (GAAP): The uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statement of an entity.

Geographic Information System (GIS): A regional data warehouse providing electronic geographic data and maps to County departments and other users.

Governmental Accounting Standards Board (GASB): The independent authoritative accounting and financial reporting standard-setting body for U.S. state and local government entities.

Government Finance Officers Association (GFOA): An organization comprised of government accounting and finance professionals throughout the United States and Canada, whose goals include but are not limited to improving financial management practices and encouraging excellence in financial reporting and budgeting by state and local governments.

Governmental Fund: The funds that are generally used to account for tax-supported activities; it accounts for the majority of funds, except for those categorized as proprietary or fiduciary funds.

Grant: Contributions of cash or other assets from another governmental agency or other organization to be used or expended for a specified purpose, activity or facility.

Information Technology: A term that encompasses all forms of technology used to create, store, exchange and use information in its various forms including business data, conversations, still images and multimedia presentations.

Intergovernmental Revenue: Revenue received from other government entities in the form of grants, entitlements, shared revenues and payments in lieu of

taxes. Examples of State revenue include Health and Social Services Realignment, Proposition 172 Public Safety Sales Tax, highway user tax, in-lieu taxes, public assistance administration, health administration and Homeowner's Property Tax Relief. Major federal revenue includes public assistance programs, health administration, disaster relief, and Payments In-lieu of Taxes for federal lands.

Internal Service Fund (ISF): A proprietary-type fund used to account for the financing of goods or services provided by one department to other departments of the County, or to other governmental units, on a cost-reimbursement basis.

Intrafund Activity: Activity between funds of the primary government, including blended component units.

Intrafund Transfers: Transfers of costs between budget units in the same governmental fund.

Joint Powers Agreement (JPA): A contractual agreement between a city, county and/or special district in which services are agreed to be performed, or the County agrees to cooperate with or lend its powers to another entity.

Lease: A contract granting use or occupation of property during a specified time for a specified payment.

Liability: a legal obligation to transfer assets or provide services to another entity in the future as a result of past transactions or events.

Licenses, Permits & Franchises: Revenue accounts that include revenue from animal licenses, business licenses, permits and franchises.

Mandate: A requirement, often set by law, from the State or federal government(s) that the County perform a task, perform a task in a particular way, or perform a task to meet a particular standard.

Miscellaneous Revenues: Revenues that do not fall into one of the general revenue categories. These revenues may include other sales and monetary donations from private agencies, persons or other sources.

Mission: A statement of organizational purpose. The County's mission is to promote excellent, timely, and beneficial public services to our diverse community with integrity and accountability.

Modified Accrual Basis: The basis of accounting under which revenues are recognized when they become available and measurable and, with a few exceptions, expenditures are recognized when liabilities are incurred. A modified accrual accounting system can also divide available funds into separate entities within the organization to ensure that the money is being spent where it was intended.

Net County Cost (NCC): Departmental appropriations less all available departmental revenues.

Net County Cost Carryover: The unspent portion of net county cost that has been carried over from the prior fiscal year.

Objective: A measurable target that must be met on the way to implementing a strategy and/or attaining a goal.

Operating Budget: A plan of current expenditures and the recommended means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Transfers: Operating transfers result when one fund provides a service on behalf of another fund. The providing fund budgets the amount required by the other fund in the "Operating Transfer Out" expenditure account. The receiving fund budgets the amount in one of the "Operating Transfer In" revenue accounts.

Ordinance: A regulation, an authoritative rule, a statute.

Other Charges: A group of expenditure accounts that includes support and care of other persons (such as assistance payments), bond redemptions, interest on bonds, other long-term debt and notes and warrants, judgments and damages, rights-of-way, taxes and assessments, depreciation, bad debts, income allocation, contributions to non-county governmental agencies and inter fund expenditures.

Other Financing Sources: An increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. Examples include sale of capital assets, transfers in and long-term debt proceeds.

Pension Obligation Bond (POB): Bonds issued to finance all or part of the unfunded actuarial accrued liabilities of the issuer's pension plan. The proceeds are transferred to the issuer's pension system as a prepayment of all or part of the unfunded pension liabilities of the issuer to ensure the soundness of the plan.

Policy: A high-level overall plan embracing the general goals and acceptable procedures of the subject contained therein.

Priority: An item that is more important than other things and that needs to be done or dealt with first; the right to precede others in order, rank, or privilege.

Program: A set of activities directed to attaining specific purposes or objectives.

Program Revenue: Revenue generated by programs and/or dedicated to offset a program's costs.

Property Transfer Tax: A tax assessed on property when ownership is transferred.

Proprietary Funds: The classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds).

Public Hearings: Board of Supervisors meetings that are open to the public in order to provide residents an opportunity to express their views on the merits of the County's proposals and services.

Reappropriation: The inclusion of a balance from the prior year's budget as part of the budget of the subsequent fiscal year. Reappropriation is common for encumbrances outstanding at the end of a fiscal year that a government intends to honor in the subsequent year.

Recommended Budget: The budget document developed by the CAO and formally approved by the Board of Supervisors to serve as the basis for public hearings and deliberations prior to the determination of the adopted budget.

Request for Proposal (RFP): An official request for proposals to be submitted to the County to perform specified services. The RFP sets forth the services being sought for procurement by the County and requests information from firms interested in the engagement.

Restricted Fund Balance: That portion of fund balance subject to externally enforceable limitations on its use imposed by law, constitutional provision, or other regulation.

Revenue From Use of Money & Property: Revenue accounts that include investment income, rents and concessions and royalties.

Salaries and Benefits: A group of expenditure accounts that includes expenses related to compensation of County employees.

Salary Savings: A reduction to Salaries and Benefits appropriations due to normal staff attrition levels, projected timeframes for recruiting, unpaid leaves of absence, and related factors.

Securitization: A type of structured financing whereby an entity that is to receive future payments sells the right to that income stream to a third party in exchange for an up-front payment. For example, the County securitized the Tobacco Settlement Payments, receiving the revenue up-front and reducing the risk of not collecting all of the payments.

Service Level: Measures the performance of a system of service delivery. Certain goals are defined and the service

level gives the percentage to which those goals should be achieved.

Services & Supplies: A group of expenditure accounts that includes non-personnel operating expenses such as contract services, office supplies, information technology services, minor equipment and facilities maintenance.

Special District: An area in which an independent unit of local government is set up to perform a specific function or a restricted number of related functions, such as street lighting or waterworks. A special district might be composed of cities, townships, or counties, or any part or combination of these.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Strategic: Dealing with creation of overall plans and to determine how best to achieve the general goal of an entity.

Structural Fund Balance: The amount of budget deficit that is a result of an imbalance in governmental receipts and expenditures.

Subject Matter Expert: A person who possesses expert knowledge in a particular area, field, job, system or topic because of their education and/or experience.

Succession Planning: A strategy for passing leadership roles within the County to someone else in such a way that the agency continues to run smoothly after current leaders move on to new opportunities, retire or pass away.

Tax and Revenue Anticipation Notes (TRANS): A short-term, interest bearing note used as a cash management tool. Public agencies often receive revenues on an uneven basis throughout a fiscal year. The borrowed funds allow the agency to meet cash requirements during periods of low revenue receipts and repay the funds when the revenues are greater.

Taxes Current Property: A group of revenue accounts that includes the property tax amount for the current year based on the assessed value of the property as established each year on January 1st by the Office of the Assessor/Recorder.

Taxes Other Than Current Secured: A group of revenue accounts that includes unsecured property taxes. The term "unsecured" refers to property that is not "secured" real estate, that is a house or parcel of land which is currently owned. In general, unsecured property tax is either for business personal property (e.g. office equipment, owned or leased), boats, berths, or possessory interest for use of a space. It can, however,

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also be based upon supplemental assessments based on prior ownership of secured property.

Tobacco Settlement Revenues (TSR): The result of the historic Master Settlement Agreement in 1998 between the California Attorney General and several other states and the four major tobacco companies which provided more than \$206 billion in Tobacco Settlement Payments over 25 years in exchange for the release of all past, present and future claims related to the use of tobacco products. California agreed to distribute its share of the settlement to its counties based on population. The Fresno County Tobacco Funding Corporation was incorporated June 13, 2002. It is a nonprofit public benefit organization as defined by Internal Revenue Code Section 501(c)(3). The Corporation is a member of the California County Tobacco Securitization Agency (Agency), a joint powers agency created in November 2000 by the County of Fresno (County) and eight other California Counties.

Trust Fund: A fund used to account for assets held by a government unit in a trustee capacity or as an agent for others and which, therefore, cannot be used to support the government's own programs. The County is sometimes required to segregate revenues it receives from certain sources into a trust fund, but these funds are accounted for in the financial statements as County assets.

Unassigned Fund Balance: Residual net resources. Total fund balance in the general fund in excess of nonspendable, restricted, committed and assigned fund balance.

Unfunded Actuarial Accrued Liability (UAAL): The present value of benefits earned to date that are not covered by plan assets; commonly used in pension fund discussions. The excess, if any, of the actuarial accrued liability over the actuarial value of assets. See also Actuarial Accrued Liability.

Use of Fund Balance: The amount of fund balance used as a funding source for one-time projects/services.