

County of Fresno

2015-16 Proposed Budget

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May 22, 2015

County of Fresno

COUNTY ADMINISTRATIVE OFFICE

JOHN NAVARRETTE

COUNTY ADMINISTRATIVE OFFICER

Board of Supervisors
County of Fresno
Hall of Records
Fresno, CA 93721

Dear Board of Supervisors Members:

I am pleased to present a balanced recommended budget for the seventh consecutive year; this will be my final recommended budget as the County of Fresno Administrative Officer. Through incremental positive economic change and your Board's continued prudent financial management policies and practices, the County's fiscal position is improving slowly but steadily. As has been said before, we didn't get into the fiscal challenges overnight and we're not going to get out of them overnight either.

Gradual increases in funding sources, including countywide revenues and available fund balance have enabled County departments to continue to address staffing constraints, with the restoration of more positions which had been previously deleted for lack of funding. The recommended budget includes appropriations to support a total of 7,375 positions, an increase of 116 over the current level. The largest increase in positions is in the Justice Services departments, of the 116 positions 64 are in the Justice departments with the Sheriff being recommended for 57 new positions. The remaining 52 positions are spread across non-justice departments.

Recommended appropriations also fund the ongoing annual cost of \$4.2 million for salary increases reached through current year labor agreement actions, as well as the year-over-year employer cost increase related to retirement association and pension obligation bond costs at \$2.6 million. Based on your Board's sound fiscal management direction, the County is again able to be at the table discussing future employee salaries with labor negotiators.

Fiscal challenges continue to be addressed with appropriations and designations in the FY 2015-16 Recommended Budget. They include the liability for third party payer participation in the pension obligation bond debt service costs estimated at \$10 million for the second year, (first year cost of \$8.9 million was designated in the current year);

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an addition of \$700,000 to the designation for Sheriff Vehicle Replacement, (\$600,000 was designated in the current year); and a budget mitigation fund of \$6.5 million. As previously directed, an increase to the General Reserve of \$2.2 million is recommended which brings the total to \$18.7 million.

While the bottom line budget total may suggest to some that our growth is not incremental, allow me to point out that we have begun budgeting for new Special Revenue Funds based on Governmental Accounting Standards and a recommendation from the County's external auditor as a best practice to enable the Auditor-Controller/Treasurer-Tax Collector to timely and accurately prepare year-end documentation now required of the County. The reclassification of 211 Trust and Agency type funds to new Special Revenue Funds is effective July 1, 2015. Almost 80% of the growth in the total budget, year-over-year, is directly attributable to that accounting change. The new Special Revenue Funds were previously budgeted only as revenue for certain department budgets, this change in essence double counts them, once as they are collected and then again as they are transferred to departments as revenue sources. The 211 new Special Revenue Funds do not represent new funding sources.

As a member of the Statewide Realignment Allocation Committee, I participated in the development of a new permanent formula for distribution of AB 109 funding. Consistent with our goals, the permanent formula allocates funding to high caseload counties while also taking into account other factors, such as the crime rate and poverty level, which limit a county's ability to expend local resources to implement the necessary services required by the realigned population. With these factors, the permanent formula is beneficial to Fresno County and most San Joaquin Valley counties with Fresno County's allocation rate increasing by 14% from FY 2014-15. For FY 2015-16, Fresno County is estimated to receive \$33.2 million as follows: base allocation (\$31.3 million) and growth funds (\$1.9 million). The base allocation is estimated to increase to \$35.1 million in FY 2016-17 (the growth estimate is pending).

AB 109 funding was used to provide new or expansion of programs/services as follows:

- Pre-Trial Program Expansion – will increase the number of individuals able to be placed into the program from 100 to 240. It will also allow assessments and recommendations to be available to the Court at arraignment so a decision regarding release of the individual into the program can be made at that time, which will result in further freeing up of jail bed space. The total number of assessments and recommendations completed is estimated to increase from approximately 30 per week to approximately 50 to 60 per day.

- Proposition 47 (Prop 47) Case Processing Program – Prop 47 created a new workload and long-term prosecution/defense obligations. As of January 31, 2015, the departments had processed over 1,100 Prop 47 cases each. It is also estimated that the Court has approximately 3,000 cases pending with 9,000 (average of three per case) Prop 47 petitions/applications. The goal of AB 109 in transferring responsibility of inmates from the State to the local level is impacted by the Prop 47 population. With AB 109 funding, the District Attorney and Public Defender were each able to add 3 positions to process Prop 47 cases efficiently through the court system and help to address the impact of Prop 47 on the AB 109 population.
- Post Release Community Supervision (PRCS) – with the number of PRCS offenders being consistently over state estimates for Fresno County, the number of Deputy Probation Officers was increased to bring the supervision ratios in the AB 109 unit in line with the supervision standards included in the Community Corrections Partnership (CCP) plan.
- Adult Compliance Team (ACT) Expansion – funding was approved to add two law enforcement officers from rural Fresno County cities to the existing Adult Compliance Team, which is currently comprised of sworn officers from the Fresno County Sheriff's Department, the Fresno Police Department, the Clovis Police Department, the Fresno County Probation Department, and an Investigator from the Fresno County District Attorney's Office. The purpose of the ACT is to add an additional layer of offender supervision and public safety by working as a cooperative unit capable of addressing public safety concerns and issues facing local law enforcement in Fresno County.
- Jail Staffing related to Quentin Hall Settlement – the FY 2015-16 Recommended Budget for the Sheriff includes \$930,559 in AB 109 funding to partially offset the costs for 49 Correctional Officer and 2 Correctional Sergeant positions related to the Quentin Hall settlement negotiations. The CCP is scheduled to consider this request at its May 29, 2015 meeting.

On March 24, 2015, the Sheriff presented to the Board of Supervisors the department's Vehicle Replacement Plan. As part of that plan, the Board approved \$1.2 million for the purchase of patrol vehicles. With that funding, the Sheriff has ordered 33 patrol vehicles to replace high mileage, maintenance prone vehicles. In addition, the FY 2015-16 Recommended Budget for the Sheriff includes \$1.7 million for the purchase of an estimated 45 patrol vehicles. As part of the annual budget process, the Sheriff will continue to recommend allocating funding for the purchase of patrol vehicles. After the

department has made the first initial replacement of all 200+ patrol vehicles (seven year schedule), the department will transition to replacement funding from the Vehicle Replacement Designation previously mentioned.

On June 23, 2014 Corizon Health, Inc. started providing services in the County's Adult Detention Facilities (Jail) and the Juvenile Justice Campus (JJC). Community Regional Medical Center (CMC) will continue to provide emergency, inpatient hospitalization, and outpatient specialty care services for the adult inmates and juvenile wards through the Corizon Health, Inc. contract. The County of Fresno will no longer contract for these services with CMC.

Responding to implementation of the Affordable Care Act and the corresponding reduction in health realignment funding in California, the County ended its comprehensive contract with CMC to provide medical services to indigent individuals in the community. Staff from the Departments of Social Services and Public Health, working closely with community based organizations, provided enrollment assistance to individuals who qualified under the expanded healthcare program. Additionally \$5.5 million dollars was made available by your Board to reimburse medical providers for certain specialty healthcare services provided to the remaining uninsured in Fresno County. Your Board has once again held the required public hearing and made the required finding to transfer 10% of mental health realignment funding to Public Health to restore and maintain basic public health services.

On January 16, 2014, the California Board of State and Community Corrections (BSCC) approved Fresno County's application request of \$79.2 million for the construction of the West Annex Jail project (WAJ). The WAJ will be 3 floors with 300 medium/maximum security beds and will be located west of the North Annex Jail. The WAJ will replace outdated linear cells with new generation pods and allow for greater observation and supervision of inmates. Of equal importance, it will provide necessary housing, treatment, and program space for special needs inmates, specifically those with behavioral health issues. Once the new WAJ is constructed and ready for occupancy, which is projected to be in the spring of 2019, the vintage 1942 South Annex Jail will be taken off line.

On May 12, 2015, during a public session representatives of the Sheriff's office reported that since the County implemented the Medical Marijuana Ordinance over a year ago, the department has noted a marked reduction in grow sites and related violence throughout Fresno County. The following statistics were provided by the department. In 2014, 347 grows represented a 37% reduction from the previous year with a noted

BOARD OF SUPERVISORS
May 22, 2015
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reduction in associated violence. Current statistics are trending toward another 20% year-over-year reduction in grows year to date.

Acknowledgements

This document is the result of the combined and concentrated efforts of many dedicated Fresno County employees, from appointed and elected Department Heads, departmental business managers and budget staff, program and operations staff, clerical support and others. Special recognition is due to the divisions of the Auditor-Controller/Treasurer-Tax Collector and Internal Services Department, who are essential partners in the production and distribution of this budget material to the Board and to the public. Beginning in December of 2014, the entire County Administrative Office, including all analysts and administrative support staff, has been involved in planning, strategizing, instructing, coordinating, reviewing, balancing, formatting and finalizing the documents that represent the FY 2015-16 Recommended Budget for your consideration. Once again, documents have been made available to the Board and to the public well ahead of any required legal notification timelines in the interest of full transparency and disclosure in this public process.

Budget Hearing Schedule

Budget Hearings on the FY 2015-16 Fresno County Proposed Budget will begin on Monday, June 8, 2015 at 9:00 a.m. in the Board Chambers and may be continued from day-to-day until concluded, not to exceed a total of 14 calendar days.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'John Navarrette', with a long horizontal line extending to the right.

John Navarrette
County Administrative Officer

SUMMARY OF FUNDS RECOMMENDED

<u>REQUIREMENTS</u>	<u>2014-15 Adopted</u>	<u>2015-16 Recommended</u>	<u>Increase/ (Decrease)</u>
<u>General Fund</u>			
Administration and Fiscal	\$ 69,052,226	\$ 60,720,251	\$ (8,331,975)
Contingencies/Resv./Designations	25,505,456	20,009,144	(5,496,312)
Justice Services	355,743,820	368,897,289	13,153,469
Land Use and Development	45,010,727	45,910,452	899,725
Capital Projects	0	0	0
Human Services	895,178,948	963,433,069	68,254,121
Internal Services	4,795,222	5,086,139	290,917
Segregated General Fund	0	250,000	250,000
TOTAL GENERAL FUND	\$ 1,395,286,399	\$ 1,464,306,344	\$ 69,019,945
<u>Other Funds</u>			
Road	\$ 59,292,824	\$ 58,238,806	\$ (1,054,018)
Emergency Medical Services	1,543,668	1,955,653	411,985
Library Funds	29,080,345	29,628,201	547,856
Internal Service Funds	192,701,847	196,609,775	3,907,928
Reserve/Designation	2,667,936	2,045,897	(622,039)
Health & Welfare Trust	165,140,445	220,015,323	54,874,878
Local Revenue Fund 2011	143,259,032	150,442,442	7,183,410
Reserve/Designation	46,733	3,416,733	3,370,000
SB 678	3,261,292	3,481,362	220,070
Debt Service	10,033,748	10,023,973	(9,775)
Enterprise Funds	43,010,276	38,128,888	(4,881,388)
Reserve/Designation	549,609	215,138	(334,471)
Other Miscellaneous	8,593	11,458	2,865
Designation	8,703	7,737	(966)
TOTAL OTHER FUNDS	\$ 650,605,051	\$ 714,221,386	\$ 63,616,335
<u>New Special Revenue Funds</u>			
Appropriations	\$	\$ 484,507,120	\$ 484,507,120
Reserve/Designation		1,719,879	1,719,879
TOTAL NEW SRF	\$ 0	\$ 486,226,999	\$ 486,226,999
TOTAL REQUIREMENTS	\$ 2,045,891,450	\$ 2,664,754,729	\$ 618,863,279
<u>AVAILABLE FINANCING</u>			
<u>Revenues</u>			
Taxes	\$ 260,035,718	\$ 271,453,902	\$ 11,418,184
Licenses, Permits, and Franchises	9,311,749	11,180,862	1,869,113
Fines, Forfeitures, and Penalties	8,957,157	7,634,064	(1,323,093)
Use of Money and Property	2,726,858	4,029,221	1,302,363
State Aid	363,097,281	161,149,427	(201,947,854)
Federal Aid	371,526,903	97,374,023	(274,152,880)
Other Gov't'l Aid	3,518,410	2,855,989	(662,421)
Charges for Services	70,323,552	56,439,670	(13,883,882)
Miscellaneous Revenues	14,079,806	7,521,307	(6,558,499)
Other Financing Sources	315,650,309	868,066,368	552,416,059
Intrafund Revenues	27,753,451	26,794,194	(959,257)
Realignment Trust Funds	165,140,445	218,060,796	52,920,351
Local Revenue Fund 2011	143,305,765	147,687,173	4,381,408
New SRF	0	470,071,730	470,071,730
SB 678	3,261,292	3,300,426	39,134
Enterprise Revenues	19,061,074	18,703,772	(357,302)
Internal Service Fund Revenues	190,203,793	194,897,530	4,693,737
TOTAL REVENUES	\$ 1,967,953,563	\$ 2,567,220,454	\$ 599,266,891
<u>Fund Balance</u>			
General Fund	\$ 39,533,050	\$ 36,617,332	\$ (2,915,718)
Other Funds	38,404,837	60,916,943	22,512,106
TOTAL FUND BALANCE	\$ 77,937,887	\$ 97,534,275	\$ 19,596,388
TOTAL FINANCING	\$ 2,045,891,450	\$ 2,664,754,729	\$ 618,863,279

RECOMMENDED PERMANENT STAFFING

	CURRENT 2014-15	RECOMMENDED 2015-16	INCREASE/ (DECREASE)	
<u>GENERAL FUND</u>				
Administration & Fiscal Services	364	372	8	2%
Justice Services	2,297	2,361	64	3%
Land Use & Development Services	204	217	13	6%
Human Services	<u>3,461</u>	<u>3,471</u>	<u>10</u>	<u>0%</u>
TOTAL GENERAL FUND	6,326	6,421	95	2%
<u>OTHER FUNDS</u>				
Road/Disposal Funds	247	254	7	3%
Library Funds	315	325	10	3%
Internal Services Funds	<u>371</u>	<u>375</u>	<u>4</u>	<u>1%</u>
TOTAL OTHER FUNDS	933	954	21	2%
<u>TOTAL ALL FUNDS</u>	<u>7,259</u>	<u>7,375</u>	<u>116</u>	<u>2%</u>

FINANCING OF NET COUNTY COST (NCC) BY SYSTEM
IN MILLIONS
RECOMMENDED

	2014-15 ADOPTED NCC	2015-16 RECOMMENDED NCC	INCREASE/ (DECREASE)	
<u>SOURCES</u>				
<u>COUNTYWIDE REVENUES</u>				
COUNTYWIDE REVENUE	\$ 238.1	\$ 249.4	\$ 11.3	5%
REALIGNMENT VLF	36.5	48.9	12.4	34%
TOTAL COUNTYWIDE REVENUES	\$ 274.6	\$ 298.3	\$ 23.7	9%
<u>FUND BALANCE/RESERVES/DESIGNATIONS</u>				
FUND BALANCE	\$ 39.5	\$ 36.6	\$ (2.9)	(7%)
TOTAL FUND BALANCE/RESERVES/DESIG.	\$ 39.5	\$ 36.6	\$ (2.9)	(7%)
TOTAL GENERAL FUND SOURCES TO FINANCE NET COUNTY COST	\$ 314.1	\$ 334.9	\$ 20.8	7%
<u>DISTRIBUTION</u>				
ADMINISTRATION & FISCAL	\$ 39.3	\$ 35.3	\$ (4.0)	(10%)
CONTINGENCIES/RESV./DESIGNATIONS	25.5	20.0	(5.5)	(22%)
JUSTICE SERVICES	165.9	173.7	7.8	5%
LAND USE & DEVELOPMENT	7.1	7.1	0.0	0%
HUMAN SERVICES SYSTEM	74.0	96.5	22.5	30%
INTERNAL SERVICES	2.3	2.3	0.0	0%
TOTAL DISTRIBUTION OF NET COUNTY COST	\$ 314.1	\$ 334.9	\$ 20.8	7%

PROPOSITION 172 BUDGETING AS DEPARTMENTAL REVENUE

		ADOPTED FY 2014-15	RECOMMENDED* FY 2015-16
Prop 172 Total Estimated		\$63,025,463	\$65,546,482
Sheriff	64%	\$40,336,296	\$41,949,748
District Attorney	11%	\$6,932,801	\$7,210,113
Probation	25%	\$15,756,366	\$16,386,621

PROPOSITION 172 REVENUES ARE BUDGETED AT A 4% INCREASE OVER CURRENT YEAR ADOPTED AMOUNTS

*As agreed upon by the Justice agencies (Sheriff, District Attorney, and Probation), the Auditor-Controller/Treasurer-Tax Collector, and the County Administrative Office.

**Sheriff-Coroner
BUDGET 3111
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 137,239,383	\$ 149,963,707	\$ 157,782,026	\$ 7,818,319	5%
Services and Supplies	26,870,087	29,432,492	31,249,133	1,816,641	6%
General Fixed Assets	546,546	320,000	1,700,000	1,380,000	431%
Total Appropriations	\$ 164,656,016	\$ 179,716,199	\$ 190,731,159	\$ 11,014,960	6%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 228,189	\$ 183,006	\$ 227,500	\$ 44,494	24%
Fines, Forfeitures & Penalties	749,382	500,000	-	(500,000)	-100%
Rev From Use of Money & Prop	476	-	-	-	0%
Intergovernment Revenues - St	43,050,665	42,803,621	43,719,170	915,549	2%
Intergovernment Rev-Federal	2,861,115	2,551,035	2,707,425	156,390	6%
Intergovernment Revenue-Other	182,708	150,910	150,789	(121)	0%
Charges For Services	10,841,178	9,759,252	5,113,803	(4,645,449)	-48%
Miscellaneous Revenues	480,370	244,274	99,400	(144,874)	-59%
Other Financing Sources	27,640,588	33,500,979	40,042,601	6,541,622	20%
Intrafund Revenue	641,353	353,509	348,970	(4,539)	-1%
Total Revenues	\$ 86,676,023	\$ 90,046,586	\$ 92,409,658	\$ 2,363,072	3%
<u>Net County Cost</u>	\$ 77,979,993	\$ 89,669,613	\$ 98,321,501	\$ 8,651,888	10%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	1,065	1,078	1,135	57	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

SHERIFF-CORONER – 3111

FUNCTION

The Office of the Sheriff is responsible for the apprehension of criminal suspects for crimes committed in the unincorporated areas of Fresno County. This includes investigation, gathering documentation, preservation, analysis, and court testimony for evidence seized. The Office of the Sheriff is also responsible for providing for judicial protection, bailiff services, public screening, and court security. A third major responsibility of the Sheriff is the operation of jail facilities for the County. The detention facilities are used to detain persons awaiting court appearance and to house convicted inmates sentenced to serve terms in the local jail. The Sheriff is also mandated to serve civil court documents and fulfills or facilitates crime prevention activities, often through community and youth services programs, that afford education, professional expertise, and a law enforcement presence for communities, schools, youth and neighborhood associations.

The Coroner is mandated (Government Code Section 27491; Health and Safety Code Section 7104) to determine manner and cause of death; to inquire into the circumstances of unusual or unattended deaths; homicides; suicides and accidental deaths; deaths due to contagious disease; deaths in prisons or jails and state mental facilities; to identify the deceased and notify next of kin; and to act as the County burial authority in burying the indigent or abandoned dead.

This budget funds these activities and includes Sheriff-Coroner revenues from over 50 sources including inmate processing fees, Federal inmate housing charges, 2011 Realignment funding, contracts for law enforcement and Court security services, Public Safety Proposition 172 sales tax, various service fees and grant funding.

OVERVIEW

The FY 2015-16 Recommended Budget of \$190,731,159, represents a 6% (\$11,014,960) increase in appropriations over the FY 2014-15 Adopted Budget primarily due to full-year costs of the Coroner division and positions added midyear FY 2014-15, the addition of positions associated with the Quentin Hall settlement, and the addition of administrative positions for appropriate oversight of the department. The FY 2015-16 Recommended Budget reflects a 3% (\$2,363,072) increase in estimated revenue over the FY 2014-15 Adopted Budget primarily due to an increase in AB 109 (Public Safety Realignment Act) funding, Trial Court Security funding, and the projected increase in Public Safety Proposition 172 sales tax revenue. A 3.4% (\$2,323,895) Vacancy Rate Discount has been used in calculating Regular Salaries (Account 6100) in the recommended budget. A \$1,660,734 reduction in combined related benefits has been calculated for Retirement, OASDI, and Health Insurance. Staffing is recommended at 1,135 positions, a net increase of 57 positions over the current year level.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** Implement the Sheriff's Patrol Vehicle Replacement Plan.
- **Performance Metric:** As part of the annual budget process, the department will allocate net County cost for the purchase of patrol vehicles and make recommendations for additional funding to the Sheriff's Patrol Vehicle Replacement Designation.

FY 2014-15

- **Goal:** Implement the consolidation of Coroner operations into the Sheriff's Office.

- **Outcome(s)/Result(s):** This goal was met. The department managed Coroner expenses, revenues and net County cost within the adopted budget; integrated the budget, positions, and vehicles within Sheriff-Coroner's Org 3111; integrated Coroner information technology requirements into the Sheriff's Office network; developed a strategy to implement the Coroner's operations with the Sheriff's policies, procedures, mission, vision, and values; and developed a protocol to address conflict of interest concerns relating to Coroner investigations and autopsies of officer involved shootings and in-custody deaths.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

On January 5, 2015, the Sheriff became the Sheriff-Coroner and transferred in nine positions of that unit to continue providing Coroner services for the residents of Fresno County. The Coroner unit also includes one Sheriff's Lieutenant position approved by the Board of Supervisors as part of the FY 2014-15 Adopted Budget, to oversee the consolidation and administration of the Coroner's operations with the Sheriff's Office. The recommended budget includes full-year funding for all ten positions and associated services and supplies.

On April 14, 2014, the California Commission on Peace Officer Standards and Training (POST) completed a management study of the Fresno County Sheriff's Office. The study indicated that "This agency is in need of reorganization and increases in management staffing in order to bring the agency into a more sustainable law enforcement best practice profile." The recommended budget includes the addition of five law enforcement management positions to address this recommendation as outlined below.

- One Assistant Sheriff position with executive responsibility over the current patrol bureau and the reinstatement of the Law Enforcement Operations Support Bureau (these functions are currently overseen by the Undersheriff and Assistant Sheriff for Jail Operations). Total staff in this chain of command will be 543;
- One Sheriff's Captain position with executive responsibility for the Operations Support Bureau (currently overseen by the Assistant Sheriff for Jail Operations) with 200 total staff;
- One Sheriff's Lieutenant position reporting to the Operations Support Bureau Captain to directly oversee the Internal Affairs unit (this function is currently overseen by the Human Resources Lieutenant);
- One Sheriff's Lieutenant position to assume management responsibility for the Civil and Records units that were consolidated with the duties of the Detective Lieutenant during the recession; and
- One Sheriff's Lieutenant position to assume responsibility for Patrol Area 4 that was consolidated with the duties of the Patrol Area 2 Lieutenant during the recession.

On September 30, 2014, Anti-Drug Abuse (ADA) program grant funding for three Deputy Sheriff positions was eliminated. Effective June 30, 2015, Marijuana Suppression program grant funding for one Deputy Sheriff position will also be eliminated. An additional three Deputy Sheriff positions will not be funded effective July 1, 2015 due to the discontinuation of funding from the State Indian Gaming allocation. The Sheriff-Coroner recommends these seven Deputy Sheriff positions be funded within the department's net County cost allocation thereby preventing service reductions associated with this classification. The three deputies assigned to the Indian Gaming program will be re-assigned to net County cost (NCC) functions (e.g., patrol). Initially, the four deputies performing ADA and marijuana suppression functions will remain in those assignments based on need, but may be re-assigned to other net County cost functions (e.g., patrol) as needed.

The County is concluding settlement negotiations related to the Quentin Hall lawsuit. As a result of negotiations, pending Board approval, the Sheriff-Coroner will add 136 positions over a three-year

period. The recommended budget includes the first year of staffing related to the settlement (49 Correctional Officers and 2 Correctional Sergeants) effective July 20, 2015 along with Overtime funding for 20 positions for the first two weeks of the fiscal year to begin to implement Quentin Hall settlement recommendations pending the hiring of the additional correctional staff. The recommended budget also includes the addition of one Correctional Lieutenant position to oversee the implementation of the Quentin Hall settlement requirements.

Salaries and Benefits

- Salaries and Benefits, recommended at \$157,782,026, reflect a 5% (\$7,818,319) increase over the current year adopted budget primarily due to full-year funding for Coroner positions, the addition of POST recommended management positions, and the Quentin Hall settlement positions.

Recommended funding includes:

- The addition of 2 Correctional Sergeant and 49 Correctional Officer positions effective July 20, 2015, and 1 Correctional Lieutenant effective September 28, 2015, related to the Quentin Hall settlement.
- The addition of five POST recommended management positions effective September 28, 2015.
- The addition of one Office Assistant position to support the Coroner's division effective September 28, 2015.
- The deletion of one vacant Senior Staff Analyst position previously added for the department's Personnel unit; however, this position is no longer required due to the recommended management positions.
- Full-year funding for four revenue offset (Trial Court Security funding) Community Services Officer positions added midyear FY 2014-15.
- Net County cost funding for seven Deputy Sheriff positions that are no-longer funded with third party funds.
- Full-year funding for one revenue offset (AB 109 funding) Information Technology Analyst position added midyear FY 2014-15.
- Full-year funding for one Financial Analyst position added midyear FY 2014-15 with High Intensity Drug Trafficking Area (HIDTA) grant funding.
- Full-year funding for one Deputy Sheriff position added midyear FY 2014-15 with CAL-OES funds to support the Violence Against Women Act (VAWA).
- Account 6100, Regular Salaries, represent a 6% (\$4,277,480) increase primarily due to full-year costs of positions added midyear FY 2014-15, the addition of a net 57 positions, estimated promotions for staff, and negotiated salary adjustments.
- Account 6350, Unemployment Insurance, reflects a 67% (\$37,816) decrease based on departmental experience and rates from the Personnel Services Risk Management Division.
- Account 6400, Retirement Contribution, reflects a 4% (\$2,411,301) increase based on the addition of a net 57 positions and full-year funding for positions added midyear FY 2014-15, partially offset with a decrease in Safety Retirement rates.
- Account 6500, OASDI, reflects a 10% (\$547,938) increase based on additional positions and full-year funding for positions added midyear FY 2014-15.
- Account 6550, Workers' Compensation, reflects a 3% (\$238,056) increase based on past claim history.

Services and Supplies

- Services and Supplies, recommended at \$31,249,133, reflect a 6% (\$1,816,641) increase over the current year adopted budget primarily due to full-year budgeting for the Coroner division and equipment requirements for the additional Correctional staff.

Recommended funding includes:

- Account 7039, Mobile Communications, reflect an 11% (\$77,077) increase based on radio rates for FY 2015-16.
- Account 7040, Telephone Charges, reflect a 100% (\$367,822) decrease due to reclassifying this cost under Account 7296 Data Processing Services for voice over internet protocol phones.
- Account 7055, Food, reflects a 4% (\$200,000) increase based on current year actual costs and the inclusion of an anticipated 4% Consumer Price Index increase effective January 1, 2016 based on the expiration of the current contract.
- Account 7101, Liability Insurance, reflects a 24% (\$451,278) increase and Account 7175 Insurance Other reflects a 59% (\$66,887) increase based on prior claim history.
- Account 7295, Professional & Special Services, reflect a 17% (\$329,721) increase primarily due to the addition of Coroner division costs associated with body removal services, forensic toxicology, and County cremation.
- Account 7296, Data Processing Services, reflect a significant (\$512,787) increase primarily due to the reclassification of Account 7040 Telephone Charges to this account.
- Account 7345, Facilities Services Rent, reflects a 3% (\$141,411) decrease and Account 7430 Utilities reflects a 2% (\$82,271) increase based current year actual usage and FY 2015-16 rates.
- Account 7385, Small Tools & Instruments, reflect a 131% (\$202,695) increase primarily due to equipment required for the additional Correctional staff.
- Account 7400, Special Departmental Expense, reflects a 15% (\$404,951) increase primarily due the budgeting of revenue offset costs associated with the Sheriff's fiduciary responsibility for the HIDTA program.
- Account 7416, Trans & Travel County Garage, reflects a 5% (\$107,912) decrease based on current year actual usage and FY 2015-16 rates.

Fixed Assets

- Fixed Assets, recommended at \$1,700,000, represent the purchase of vehicles to replace high mileage patrol units throughout the Sheriff's Fleet.

(45) Vehicles \$1,700,000 Replacement

SUMMARY OF REVENUES

- Revenues are recommended at \$92,409,658, a 3% (\$2,363,072) increase over the current year adopted budget primarily due to the projected increase in Public Safety Proposition 172 sales tax revenue, Trial Court Security funding, HIDTA funding, and AB 109 funding.
 - Licenses, Permits & Franchises of \$227,500 – Reflect a 24% (\$44,494) increase based on current year actual receipts from gun permits.
 - Fines, Forfeitures and Penalties – Represent a 100% (\$500,000) decrease due to the reclassification of revenue from Federal Asset Forfeiture to Other Financing Sources based on Auditor-Controller/Treasurer-Tax Collector (ACTTC) direction on accounting for Special Revenue Funds.

- Intergovernment Revenues-State of \$43,719,170 – Reflect a 2% (\$915,549) increase primarily due to an estimated 4% growth in Public Safety Proposition 172 sales tax revenue, partially offset with the elimination of revenues associated with State Indian Gaming.
- Intergovernment Revenues-Federal of \$2,707,425 – Represent a 6% (\$156,390) increase primarily due to additional HIDTA funding and the Violence Against Women Act grant.
- Intergovernment Revenues-Other of \$150,789 – Reflect a slight (\$121) decrease based on estimated costs for the Cal-ID Remote Access Network program in FY 2015-16.
- Charges for Services of \$5,113,803 – Represent a 48% (\$4,645,449) decrease primarily due to a reduction in estimated Federal inmate housing revenue from \$3.9 million to \$2.7 million for FY 2015-16 (based on a decrease in the average Federal inmate count during the current year) and due to the reclassification of Civil fees, Debtors Assessment fees, and Inmate Welfare Trust Fund revenues to Other Financing Sources based on ACTTC direction on accounting for special revenue funds.
- Miscellaneous Revenues of \$99,400 – Reflect a 59% (\$144,874) decrease due to a reduction in Asset Forfeiture revenues for one-time expenses to up-fit patrol vehicles.
- Other Financing Sources of \$40,042,601 – Represent a 20% (\$6,541,622) increase primarily due to additional Trial Court Security funding for positions added midyear FY 2014-15, AB 109 Public Safety Realignment funding to partially offset additional Correctional staff costs, and ACTTC direction on accounting for special revenue funds.
- Intrafund Revenues of \$348,970 – Reflect a 1% (\$4,539) decrease based on estimated Community Development Block Grant funds for FY 2015-16.
- Net County Cost (NCC) carryover includes an additional \$1,000,000 based on the department's projected NCC carryover from FY 2014-15. The carryover is based on budget instructions and CAO approval for 50% of projected NCC savings from FY 2014-15.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Licenses, Permits, & Franchises			
3193 – Guns, Explosive, Tear Gas Permits	183,006	227,500	227,500
Total	\$ 183,006	\$ 227,500	\$ 227,500
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Just Temp Const	500,000	500,000	0
Total	\$ 500,000	\$ 500,000	\$ 0
Acct # - Intergovernment Revenues – State			
3575 – Boating Grant	452,764	452,764	452,764
3575 – Prop 69	380,000	380,000	311,000
3575 – Off Highway Vehicle	90,954	90,954	106,920
3575 – DNA Coverdell Grant	2,532	2,532	2,738
3575 – STC - see acct 5951 for FY 15-16	234,575	234,575	0
3575 – POST OT Reimbursement	91,000	91,000	91,000
3575 – HEAT Funds	705,000	705,000	705,000
3575 – ICAC Cal-OES Grant	100,000	100,000	100,000
3591 – Indian Gaming - discontinued	410,500	0	0
3577 – Prop 172 (Public Safety Sales Tax)	40,336,296	40,336,296	41,949,748
Total	\$ 42,803,621	\$ 42,393,121	\$ 43,719,170
Acct # - Intergovernment Revenues – Federal			
4375 – JAG Assistance - see acct 5957 FY 15-16	55,048	55,048	0
4375 – ICAC Continuation	312,159	312,159	303,508
4375 – Drug Suppression - not renewed	349,167	287,953	0
4375 – Marijuana Suppression - not renewed	107,605	77,605	0

4375 – COPS Technology	267,000	267,000	255,975
4380 – SCAAP	501,885	204,755	204,755
4380 – DCESP	100,000	90,000	100,000
4380 – HIDTA	395,200	401,420	859,080
4380 – DNA Backlog Reduction	372,826	372,826	295,000
4380 – Homeland Security	90,145	90,145	293,552
4375 – LE Specialized VAWA	0	0	161,626
4380 – Title III	0	0	80,000
4380 – Project Safe Neighborhoods (PSN)	0	0	153,929
Total	\$ 2,551,035	\$ 2,158,911	\$ 2,707,425
Acct # -Intergovernment Revenues – Other			
4841 – Cal-ID Ran	150,910	150,910	150,789
Total	\$ 150,910	\$ 150,910	\$ 150,789
Acct # - Charges for Services			
4941 – Debtors Assessment Fees - see acct 5957	149,164	149,164	0
4941 – Civil Fees - see acct 5957 FY 15-16	491,000	491,000	0
4975 – Overtime School Contracts	52,576	52,576	51,055
4975 – Fig Garden	389,016	389,016	305,864
4975 – US Army Corp of Engineers - Pine Flat	42,000	42,000	40,000
4975 – US Forest Service - Huntington Lake	35,000	35,000	28,000
4975 – Street Level Narcotics	100,000	100,000	100,000
4975 – San Joaquin Law Enforcement	93,834	93,834	93,834
4975 – Central Unified	142,228	142,228	129,542
4975 – Court Security - Family Support	232,866	232,866	190,800
4975 – Abandoned Vehicle Abatement - prog ended	179,895	179,895	0
4975 – US Forest Service - Marijuana	30,000	30,000	22,585
4975 – Contract Services (Dispatch)	980,450	980,450	1,218,000
4975 – Clearance Letters	58,000	58,000	62,500
4975 – Post Conviction Drug Court	14,555	14,555	14,555
4976 – Fingerprinting Fees	41,000	41,000	39,000
4896 – IWF Reimbursement-see acct 5957 FY15-16	2,800,000	2,800,000	0
5031 – Prisoner Transport Extraditions	38,588	45,000	38,588
5031 – Federal Inmate Housing	3,889,080	3,271,728	2,664,480
5060 – Other Charges for Curr Servs (Coroner)	0	57,500	115,000
Total	\$ 9,759,252	\$ 9,205,812	\$ 5,113,803
Acct # - Miscellaneous Revenues			
5800 – Mello Roos -	26,744	82,015	0
5800 – Prisoner Processing	7,000	7,000	7,000
5800 – Debtors Assessment Fees - see acct 5957	50,000	55,417	0
5800 – Records	11,000	11,000	10,000
5800 – Training (includes \$306,915 gun buyback)	530	326,701	7,400
5800 – Business Office	1,000	1,000	0
5800 – SCCCDD Reimbursement	18,000	18,000	25,000
5800 – Social Security Incentive	50,000	60,000	50,000
5800 – Asset Forfeiture	80,000	80,703	0
Total	\$ 244,274	\$ 315,461	\$ 99,400
Acct # - Other Financing Sources			
5951 – AB 109 Detention Facility - see acct 5957	12,305,708	12,305,708	0
5951 – AB 109 ACT Team - see acct 5957	255,186	255,186	0
5951 – Jail Transition Pod - see acct 5957	577,464	577,464	0
5951 – Sheriff Jail Records Unit - see acct 5957	330,744	240,000	0
5951 – Booking Fees - see acct 5957	1,400,000	1,400,000	0
5951 – COPS Front Line Law Enf - see acct 5957	271,776	271,776	0
5951 – COPS Jail Services - see acct 5957	276,500	276,500	0
5951 – Court Security - see acct 5957	16,295,727	15,795,727	0

Sheriff-Coroner -- 3111

5951 – Rural Crime -- see acct 5957	438,878	438,878	0
5951 – Cal-MMET - see acct 5957	1,028,996	1,028,996	0
5951 – AB 109 CRMC Overtime - see acct 5957	320,000	270,000	0
5957 – AB 109 Detention Facility - see acct 5951	0	0	13,429,321
5957 – AB 109 ACT Team - see acct 5951	0	0	273,673
5957 – AB 109 CRMC - see acct 5951	0	0	320,000
5957 – Jail Transition Pod - see acct 5951	0	0	614,218
5957 – Sheriff Jail Records Unit - see acct 5951	0	0	349,640
5957 – Booking Fees - see acct 5951	0	0	1,400,000
5957 – COPS Front Line Law Enf - see acct 5951	0	0	271,776
5957 – COPS Jail Services - see acct 5951	0	0	276,500
5957 – Court Security - see acct 5951	0	0	17,478,240
5957 – Rural Crime DA is lead - see acct 5951	0	0	438,878
5957 – CalMMET - see acct 5951	0	0	1,045,923
5957 – STC - see acct 3575	0	0	234,575
5957 – JAG Assistance - see acct 4375	0	0	106,283
5957 – Debtors Assessmnt Fee-see acct 4941/5800	0	0	163,760
5957 – Civil Fees - see acct 4941	0	0	513,000
5957 – IWF Reimbursement - see acct 4896	0	0	2,524,916
5957 – Criminal Just Temp Const - see acct 3308	0	0	500,000
5957 – AB 109 CCP ITA Postion	0	0	101,898
Total	\$ 33,500,979	\$ 32,860,235	\$ 40,042,601
Acct # - Intrafund			
5990 - CDBG	353,509	353,509	348,970
Total	\$ 353,509	\$ 353,509	\$ 348,970
Total Revenues	\$ 90,046,586	\$ 88,165,459	\$ 92,409,658

PENDING FACTORS

The recommended budget includes \$930,559 in additional AB 109 Public Safety Realignment Act revenues from the Community Correctional Partnership (CCP) to partially fund the additional 49 Correctional Officer and 2 Correctional Sergeant positions related to the Quentin Hall settlement negotiations. The CCP is scheduled to consider this request at its May 29, 2015 meeting. Should the request not be approved, the Sheriff-Coroner will return to the Board with recommendations to address this shortfall in revenue.

The recommended budget does not include an estimated \$200,000 in revenue from the City of Fresno for five jail beds as negotiations for the continuation of this contract were still pending at the time the Sheriff's budget was developed.

SHERIFF-CORONER - 3111

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0105	Sheriff	Elected	1	1	\$ 164,885
4008	Undersheriff	C	1	1	131,052
4007	Assistant Sheriff	C	1	2	220,051
4075	Sheriff Captain	3426	4	5	523,604
2317	Sheriff's Administrative Services Director	D	1	1	106,529
4080	Sheriff's Lieutenant	3092	14	17	1,669,325
4085	Sheriff's Sergeant	2587	48	48	4,180,652
4059	Deputy Sheriff IV	2303	57	57	4,181,862
4055	Deputy Sheriff III	2123	184	184	13,295,707
4053	Deputy Sheriff II	1948	94	94	5,856,883
4050	Deputy Sheriff I	1580	9	9	401,950
4074	Correctional Lieutenant	2850	8	9	809,233
4073	Correctional Sergeant	2223	45	47	3,640,154
4048	Correctional Officer IV	1942	56	56	3,697,188
4047	Correctional Officer III	1713	235	235	13,250,005
4046	Correctional Officer II	1482	50	50	2,110,691
4045	Correctional Officer I	1337	42	91	3,296,236
4140	Forensic Services Coordinator	3283	1	1	110,040
4123	Criminalist Specialist	2629	6	6	503,531
4119	Criminalist I	1830	1	1	50,984
4180	Rangemaster	1886	1	1	50,958
4122	Offender Programs Manager	F	1	1	70,478
4153	Senior Identification Technician	2010	1	1	67,387
4155	Identification Technician IV	1720	3	3	172,999
4154	Identification Technician III	1597	12	12	599,532
4152	Identification Technician II	1381	4	4	159,032
4150	Identification Technician I	1227	2	2	74,059
3613	Supervising Communications Dispatcher	1960	7	7	451,679
3616	Communications Dispatcher Specialist	1605	8	8	422,458
3615	Communications Dispatcher III	1493	15	15	746,138
3612	Communications Dispatcher II	1382	4	4	163,977
3610	Communications Dispatcher I	1282	11	11	387,249
4177	Process Server	1208	6	6	242,874
4185	Community Service Officer	1121	29	29	1,003,883
5305	Aviation Mechanic	2027	1	1	40,086
5307	Automobile Mechanic	1530	2	2	102,546
4044	Inmate Supplies Coordinator	1673	1	1	56,068
1935	Social Worker III	1678	3	3	166,974
2290	Volunteer Services Coordinator	1565	1	1	52,452
2225	Systems & Procedures Manager	E	1	1	91,307
3752	Senior Information Technology Analyst - Sheriff	2688	2	2	177,427
3751	Information Technology Analyst IV - Sheriff	2360	4	4	316,286
3748	Information Technology Analyst I	1526	1	1	39,982
3713	Senior Network Systems Engineer	2688	1	1	90,075
3712	Network Systems Engineer IV	2360	5	5	390,642
3711	Network Systems Engineer III	1964	1	1	61,846
3709	Network Systems Engineer I	1526	1	1	41,231
2212	Systems & Procedures Analyst III	2207	1	1	73,962
2268	Sheriff's Business Manager	E	1	1	82,137
2293	Staff Analyst III	2089	1	1	67,871

Sheriff-Coroner -- 3111

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2291	Staff Analyst I	1629	2	2	\$ 90,783
3262	Supervising Accountant	2264	1	1	75,896
3255	Senior Accountant	2097	2	2	132,465
2294	Senior Staff Analyst	F	1	0	0
2341	Financial Analyst	1629	1	1	44,013
3240	Supervising Account Clerk II	1466	3	3	139,102
3260	Account Clerk III	1106	9	9	333,893
3205	Account Clerk II	986	1	1	33,064
3166	Administrative Secretary - Conf	1467	1	1	47,661
3161	Secretary IV - Conf	1313	2	2	87,980
3160	Secretary IV	1291	1	1	43,283
3145	Secretary II - Conf	1067	1	1	35,746
3070	Supervising Office Assistant II	1422	5	5	215,866
3622	Program Technician I - Conf	1266	2	2	77,382
3620	Program Technician I	1246	4	4	160,801
3081	Office Assistant III - Conf	1067	2	2	57,658
3080	Office Assistant III	1049	30	30	1,014,464
3110	Office Assistant II	940	1	1	25,398
3125	Office Assistant I	837	4	5	109,829
5090	Laundry Supervisor - Jail	1125	1	1	37,702
2166	Senior Library Assistant	1112	1	1	37,283
5050	Maintenance Janitor	883	3	3	81,213
3440	Stock Clerk II	923	1	1	30,995
2323	Sheriff - Public Information Officer	1809	1	1	47,396
1525	Chief Forensic Pathologist	A	1	1	186,859
1531	Forensic Pathologist	A	1	1	167,182
4133	Deputy Coroner II	1785	3	3	177,638
4130	Deputy Coroner I	1624	3	3	160,006
1530	Forensic Autopsy Technician	1226	1	1	34,152
Subtotal			1,078	1,135	\$ 68,349,867
Educational Incentives (POST)					1,192,470
Pilot/Tactical Flight Officer					35,268
Steno Allowance					1,572
Detention Facility Allowance					23,400
Remuneration					2,114
Auto Allowance					6,180
Lead Worker Allowance					1,310
Bilingual Skill Pay					81,029
Uniform Allowance					483,169
Holiday Payout					353,217
Shift Differential/Briefing					1,298,981
LC4850					1,735,134
Vacancy Rate Discount (3.4%)					(2,323,895)
TOTAL REGULAR SALARIES					\$ 71,239,816

VACANT POSITION RECOMMENDED FOR DELETION (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
2294	Senior Staff Analyst	F	<u>-1</u>	\$ 124,600
	Cost of Restoring Vacant Position		-1	\$ 124,600

RECOMMENDED POSITIONS TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
4073	Correctional Sergeant	2223	2	\$ 159,152
4045	Correctional Officer I	1337	<u>49</u>	<u>1,804,020</u>
	Cost of Positions Recommended to Add		51	\$ 1,963,172

RECOMMENDED POSITIONS TO ADD (Effective September 28, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3125	Office Assistant I	837	1	\$ 17,263
4007	Assistant Sheriff	1337	1	95,260
4075	Sheriff's Captain	3283	1	84,975
4080	Sheriff's Lieutenant	3092	3	231,668
4074	Correctional Lieutenant	2850	<u>1</u>	<u>66,959</u>
	Cost of Positions Recommended to Add		7	\$ 496,125

Coroner - Public Administrator -- 4330

**Coroner - Public Administrator
BUDGET 4330
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,820,174	\$ 2,028,747	\$ -	\$ (2,028,747)	-100%
Services and Supplies	707,805	925,267	-	(925,267)	-100%
Total Appropriations	\$ 2,527,979	\$ 2,954,014	\$ -	\$ (2,954,014)	-100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 841	\$ 1,000	\$ -	\$ (1,000)	-100%
Charges For Services	338,399	294,000	-	(294,000)	-100%
Miscellaneous Revenues	6,192	-	-	-	0%
Total Revenues	\$ 345,433	\$ 295,000	\$ -	\$ (295,000)	-100%
<u>Net County Cost</u>	\$ 2,182,546	\$ 2,659,014	\$ -	\$ (2,659,014)	-100%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	14	-	-	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

CORONER – PUBLIC ADMINISTRATOR – 4330**FUNCTION**

On December 3, 2013, the Board of Supervisors approved the consolidation of both District Attorney and Public Administrator, as well as the Sheriff and Coroner to be operative January 1, 2015. Beginning in FY 2015-16 the funding for, and the operation of, each function will be included in the recommended budgets of the District Attorney-Public Administrator Org 2860 and the Sheriff-Coroner Org 3111 respectively. Effective January 1, 2015, use of Org 4330 was discontinued and no appropriations or revenues have been budgeted for FY 2015-16 using Org 4330.

SUMMARY OF REVENUES

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	1,000	779	0
Total	\$ 1,000	\$ 779	\$ 0
Acct # - Charges for Services			
5060 – Estate Fees	179,000	159,258	0
5060 – Other Charges for Services	115,000	82,309	0
5065 – Burial Reimbursement	0	3,438	0
Total	\$ 294,000	\$ 245,005	\$ 0
Total Revenues	\$ 295,000	\$ 245,784	\$ 0

District Attorney-Public Administrator -- 2860

**District Attorney-Public Administrator
BUDGET 2860
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 22,249,427	\$ 24,702,585	\$ 25,893,910	\$ 1,191,325	5%
Services and Supplies	3,251,755	3,496,686	3,516,168	19,482	1%
General Fixed Assets	16,055	-	-	-	0%
Total Appropriations	\$ 25,517,237	\$ 28,199,271	\$ 29,410,078	\$ 1,210,807	4%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 45,000	\$ 45,000	\$ -	\$ (45,000)	-100%
Rev from the Use of Money & Prop	-	-	1,000	1,000	100%
Intergovernment Revenues - St	7,567,738	7,967,433	8,005,398	37,965	0%
Intergovernment Rev-Federal	219,142	215,488	215,488	-	0%
Charges For Services	274,939	182,000	376,000	194,000	107%
Miscellaneous Revenues	67,233	62,000	65,000	3,000	5%
Other Financing Sources	671,479	694,067	1,093,744	399,677	58%
Intrafund Revenue	375,252	539,743	427,028	(112,715)	-21%
Total Revenues	\$ 9,220,783	\$ 9,705,731	\$ 10,183,658	\$ 477,927	5%
<u>Net County Cost</u>	\$ 16,296,454	\$ 18,493,540	\$ 19,226,420	\$ 732,880	4%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	183	190	191	1	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

DISTRICT ATTORNEY-PUBLIC ADMINISTRATOR – 2860

FUNCTION

The District Attorney is constitutionally mandated to evaluate for filing all criminal cases submitted by the 81 law enforcement agencies within Fresno County, and prosecute all felony and misdemeanor violations of state law on behalf of the People of the State of California. This includes homicides, gang violence, sexual assault, child abuse, domestic violence, identity theft, and juvenile adjudications. The District Attorney also investigates, files, and prosecutes criminal and civil actions of consumer fraud, real estate fraud, environmental crimes, welfare fraud, in-home supportive services fraud and financial crimes; provides restitution to local merchants and individuals who are victimized by criminal bad check writers; and is the legal advisor to the Fresno County Grand Jury for civil and criminal matters. The Writs and Appeals unit manages and evaluates post-conviction criminal matters; researches and files writs to uphold reasonable interpretations of the law and protect lawful convictions; and, appropriately responds to Habeas Petitions. This unit also provides in-depth case research and legal assistance to their fellow prosecutors. Since November 2012, the Writs and Appeals unit has represented the People at resentencing hearings of three strike life inmates petitioning for release. The Lifer unit handles parole hearings for murderers and others serving indeterminate life sentences seeking to be paroled. Additionally, the District Attorney provides legal guidance, investigative assistance, and training to the law enforcement agencies throughout the County. The office maintains a post-plea diversion program for select first time misdemeanor defendants. The E-Filing unit electronically receives law enforcement requests for prosecution for review by the filing prosecutors.

The Public Administrator is mandated (Probate Code Sections 7601, 7602, and 7620) to take control, protect and manage a decedent's estate that is subject to loss, injury, waste or misappropriation either when no other person or family is willing or appropriate, or when ordered to do so by the Superior Court. Public Administrator services include searching for family, making burial arrangements, identifying assets, paying creditors of the estate, and paying expenses of administration and distribution of the balance of the estate to the decedent's heirs or beneficiaries.

A newly formed Public Integrity unit will investigate and where appropriate, prosecute those public officials or employees who commit crimes related to their official duties. Such investigations and prosecutions will include violations of the Brown Act, Elections Code, Political Reform Act, or other violations. This unit will function in addition to, without interfering in, the work of the California Fair Political Practices Commission.

Budget Org 2860 represents the Public Administrator and core criminal prosecution units directly handling the District Attorney's mandated function of prosecuting all felony and misdemeanor offenses ranging from driving-under-the-influence misdemeanors to capital murder. Approximately 95% of the cases filed by the District Attorney are prosecuted by Deputy District Attorneys funded in this budget.

Funding for the District Attorney - Grant funded programs is detailed in Org 2862.

OVERVIEW

The FY 2015-16 Recommended Budget of \$29,410,078 reflects a 4% (\$1,210,807) increase in appropriations over the FY 2014-15 Adopted Budget primarily due to full-year funding for the Public Administrator program and the Proposition 47 (Prop 47) Case Processing program, the addition of one Division Manager position, and negotiated salary adjustments. The FY 2015-16 Recommended Budget reflects a 5% (\$477,927) increase in estimated revenue over the FY 2014-15 Adopted Budget primarily due to the projected increase in Public Safety Proposition 172 sales tax revenues, the addition of AB 109 (Public Safety Realignment Act) funding for the Prop 47 program, and full-year revenue associated with the transfer of the Public Administrator program to this Org, partially offset with reductions in E-Filing, California Witness Relocation and Assistance program (CalWRAP), and indirect revenues associated

with administrative oversight of grant programs. A Vacancy Rate Discount of 3% (\$435,646) has been used in calculating Regular Salaries (Account 6100). A \$338,849 reduction in combined, related benefits has been calculated for Retirement, OASDI, and Health Insurance. Staffing is recommended at 191 positions, an increase of 1 position over the current year.

GOAL SETTING

Goal

FY 2015-16

- **Goal: Fully Implement a New Operational Web-Based Case Management System (CMS).** The new CMS will provide prosecutors the ability to review, file, and track the complete range of criminal/civil cases for which the District Attorney is responsible. The new CMS will also provide the ability to build interfaces to other justice agencies to handle subpoenas and case filings. The interface with the new Superior Court system will extend the electronic filing path from the arresting agency through the District Attorney and on to the Court. The District Attorney's Office has selected staff to act as subject matter experts to implement the new CMS. The dedicated subject matter experts will work directly with the vendor and other District Attorney staff to launch this state-of-the-art CMS which will provide mobility, better data security, and reduced desktop support costs.
- **Performance Metric:** The development of this system will lead to the ability to interface and integrate with justice partners. The case management system is expected to be fully functioning by late FY 2015-16.

FY 2014-15

- **Goal: Fully Implement a New Operational Web-based Case management System (CMS).**
- **Outcome(s)/Result(s):** The vendor contract was terminated by the Board of Supervisors on September 30, 2014 for not meeting the needs of the District Attorney with direction to re-start the Request for Proposal (RFP) process in January 2015 to replace the case management system. Contract award for a new CMS is expected by early summer of 2015.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

On January 5, 2015, the District Attorney became the District Attorney-Public Administrator and transferred in four staff members of that unit to continue providing Public Administrator services for the residents of Fresno County.

On November 4, 2014, the voters of the State of California approved Prop 47 that has impacted the Fresno County District Attorney's Office by increasing (by the thousands) the number of applications and petitions for charge reductions. This new task has required the full-time assignment of a Deputy District Attorney position and multiple support staff. Furthermore, the large number of released offenders are returning to their communities and committing more crimes driving the number of new cases up and impacting the workload of law enforcement and the District Attorney.

On March 16, 2015, the Community Corrections Partnership approved a request from the District Attorney and Public Defender to fund positions related to reducing the impact of Prop 47 on the criminal justice system. The proposal was approved by the Board of Supervisors at the April 21, 2015 meeting, adding one Deputy District Attorney, one Paralegal, and one Office Assistant positions to reduce the caseload created by the passage of Prop 47.

Salaries and Benefits

- Salaries and Benefits, recommended at \$25,893,910, represent a 5% (\$1,191,325) increase over the current year adopted budget primarily due to full-year funding for the Public Administrator and Prop 47 positions, the addition of one Division Manager position, and negotiated salary adjustments.

Recommended funding includes:

- Full-year funding for 191 authorized positions.
- The addition of one Division Manager position to assist District Attorney management staff with planning, developing, communicating and evaluating administrative support activities, goals, programs, policies, and procedures for the District Attorney's Office. This position will also be responsible for the management and oversight of administrative and personnel services. Once the Division Manager position is filled, the department's Senior Staff Analyst position will be filled at the Staff Analyst III level and the Senior Staff Analyst classification will be deleted from Org 2860.
- The reclassification of one vacant Supervising Office Assistant I position to a Supervising Office Assistant II position to provide the department with more supervision flexibility. This action does not increase the total number of authorized positions.
- Account 6100 Regular Salaries reflect a 6% (\$852,205) increase over the current year due to full-year funding for the Public Administrator and Prop 47 positions, the addition of one Division Manager position, negotiated salary adjustments, and promotions.
- Account 6200 Extra-Help reflects a 44% (\$304,369) decrease from the current year due to a reduction in the use of extra-help staff.
- Account 6400 Retirement Contributions represent a 6% (\$494,552) increase based on full-year funding for the Public Administrator staff, full-year costs of positions added midyear FY 2014-15, and an increase in FY 2015-16 rates.
- Account 6550 Workers' Compensation Contributions represent a 20% (\$54,932) increase based on past claim history.

Services and Supplies

- Services and Supplies, recommended at \$3,516,168, represent a 1% (\$19,482) increase over the current year adopted budget primarily due to full-year budgeting for the Public Administrator and Prop 47 programs.

Recommended funding includes:

- Account 7040 Telephone Charges represent a 100% (\$101,584) decrease due to reclassifying this cost under Account 7296, Data Processing Services, for voice over internet protocol phones.
- Account 7101 Liability Insurance reflects a 40% (\$79,617) increase based on past claim history.
- Account 7265 Office Expense represents a 21% (\$49,889) decrease based on reduced costs associated with the implementation of E-Filing.
- Account 7295 Professional & Specialized Services reflect a 17% (\$52,503) decrease primarily due to the elimination of an annual maintenance fee for the new CMS system, pending completion of the RFP process.
- Account 7296 Data Processing Services represent a 6% (\$56,969) increase due to reclassification of Account 7040, Telephone Charges to this account, partially offset with the deletion of costs associated with the CMS contract that was terminated in September 2014.
- Accounts 7345 Facilities Operations & Maintenance reflect an 18% (\$35,321) increase based on current year actual usage and FY 2015-16 rates.

- Account 7400 Special Departmental Expense represents a 22% (\$37,780) decrease based on a reduction in CalWRAP activities and costs for legal database access.

SUMMARY OF REVENUES

- Revenues, recommended at \$10,183,658, represent a 5% (\$477,927) increase over the FY 2014-15 Adopted Budget primarily due to the projected increase in Public Safety Proposition 172 sales tax revenues and full-year funding of Public Administrator and Prop 47 programs, partially offset with a reduction in revenue associated with the E-Filing unit.

Recommended funding includes:

- Fines, Forfeitures and Penalties – Reflect a 100% (\$45,000) decrease primarily due to the reclassification of revenue from Federal Asset Forfeiture to Other Financing Sources based on Auditor-Controller/Treasurer-Tax Collector (ACTTC) direction on accounting for special revenue funds.
- Revenue from the Use of Money & Property of \$1,000 – Represents a 100% (\$1,000) increase due to the addition of interest revenue associated with the Public Administrator program.
- Intergovernment Revenues-State of \$8,005,398 - Reflect a slight (\$37,965) increase primarily due to an estimated 4% growth in Public Safety Proposition 172 sales tax revenue, partially offset with a reduction in revenues associated with the E-Filing unit, CalWRAP, and the PC 4750 (Prison Crimes) unit.
- Intergovernment Revenues-Federal of \$215,488 - Represent no change in funding for the Violence Against Women grant.
- Charges for Services of \$376,000 - Reflect a 107% (\$194,000) increase due to the addition of Public Administrator estate fees revenue.
- Miscellaneous Revenues of \$65,000 – Represent a 5% (\$3,000) increase in estimated reimbursement for blood alcohol testing and analysis from the State of California.
- Other Financing Sources of \$1,093,744 – Reflect a 58% (\$399,677) increase associated with full-year funding for the Prop 47 program and ACTTC direction on accounting for special revenue funds.
- Intrafund Revenues of \$427,028 – Represent a 21% (\$112,715) decrease based on the elimination of the Post-Conviction Drug Court program and staffing reductions associated with the Workers' Compensation and Real Estate Fraud programs in FY 2015-16 impacting the indirect cost recovery for administrative oversight of grant programs included in the DA Grants Org 2862.
- Net County Cost (NCC) carryover includes an additional \$1,000,000 based on the department's projected NCC carryover from FY 2014-15. The carryover is based on budget instructions and CAO approval for 100% of projected NCC savings from FY 2014-15.

District Attorney-Public Administrator -- 2860

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3315 – Asset Forfeiture	45,000	45,000	0
Total	\$ 45,000	\$ 45,000	\$ 0
Acct # - Revenue from the Use of Money			
3380 – Public Administrator Excess Interest	0	500	1,000
Total	\$ 0	\$ 500	\$ 1,000
Acct # - Intergovernment Revenues – State			
3455 – Mandate Reimbursement	415,000	365,000	396,000
3575 – CalWRAP	110,000	80,000	80,000
3575 – POST	5,000	8,000	5,000
3575 – E-Filing Unit	504,632	240,000	314,285
3577 – Proposition 172	6,932,801	6,932,801	7,210,113
Total	\$ 7,967,433	\$ 7,625,801	\$ 8,005,398
Acct # - Intergovernment Revenues – Federal			
4375 – Violence Against Women	215,488	215,488	215,488
Total	\$ 215,488	\$ 215,488	\$ 215,488
Acct # - Charges for Services			
4905 – Legal Services	80,000	80,000	80,000
4928 – NSF Collection Fee	18,000	20,000	18,000
4965 – Estate Fees	0	50,000	194,000
5083 – Misdemeanor Diversion	84,000	85,000	84,000
Total	\$ 182,000	\$ 235,000	\$ 376,000
Acct # - Miscellaneous Revenues			
5800 – Miscellaneous Revenues	62,000	65,000	65,000
Total	\$ 62,000	\$ 65,000	\$ 65,000
Acct # - Other Financing Sources			
5957 – Operating Transfer In- LLESA COPS	276,500	276,500	276,500
5957 – Operating Transfer In- ACT Investigator	214,306	214,306	214,164
5957 – Operating Transfer In- Revocation DDA	203,261	60,000	203,261
5957 – Operating Transfer In- Federal Asset Forfeit	0	0	45,000
5957 – Operating Transfer In- AB 109 for Prop 47	0	35,000	354,819
Total	\$ 694,067	\$ 585,806	\$ 1,093,744
Acct # - Intrafund			
5990 – Jobs 2000	203,261	153,000	203,261
5990 – Auto Theft	96,186	56,000	95,000
5990 – Post Conviction Drug Court	38,782	20,000	0
5990 – Indirect from DA Grants	201,514	133,000	128,767
Total	\$ 539,743	\$ 362,000	\$ 427,028
Total Revenues	\$ 9,705,731	\$ 9,134,595	\$ 10,183,658

PENDING FACTOR

The RFP responses for the replacement of the District Attorney STAR case management system are currently being evaluated with a recommendation and proposed agreement expected to be presented to the Board of Supervisors by early summer 2015. The department currently has approximately \$800,000 in prior year encumbrances identified for this project; however, the total cost is unknown. Therefore, Board approval may require the identification of additional funding to pay for the implementation of the new CMS.

DISTRICT ATTORNEY-PUBLIC ADMINISTRATOR - 2860**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0075	District Attorney	ELECTED	1	1	\$ 167,785
0255	Assistant District Attorney	L	3	3	435,601
1203	Paralegal I	1062	3	3	87,422
1204	Paralegal II	1261	3	3	112,261
1209	Chief Deputy District Attorney	L	7	7	898,817
1210	Deputy District Attorney II	2323	8	8	551,843
1211	Deputy District Attorney III	2788	7	7	574,928
1212	Deputy District Attorney IV	3262	29	29	3,052,376
1220	Deputy District Attorney I	1817	11	11	585,075
1222	Senior Deputy District Attorney	3510	27	27	3,335,037
1758	Investigative Technician	1218	5	5	176,784
1760	Senior District Attorney Investigator	2384	21	21	1,612,707
1773	Deputy Public Administrator II	1608	1	1	53,867
1793	Supervising Senior DA Investigator	3031	5	5	458,469
1797	Chief of Investigations	D	1	1	114,415
2033	Victim-Witness Advocate	1243	1	1	41,658
2211	Systems and Procedures Analyst II	1904	1	1	54,706
2212	Systems and Procedures Analyst III	2207	1	1	60,831
2293	Staff Analyst III	2089	1	1	70,006
2294	Senior Staff Analyst	F	1	1	60,935
2324	District Attorney Division Manager	D	0	1	61,248
2339	District Attorney Business Manager	E	1	1	86,277
3070	Supervising Office Assistant II	1399	2	3	130,323
3074	Senior Probate Assistant	1407	1	1	47,160
3078	Supervising Office Assistant I	1208	1	0	0
3080	Office Assistant III	1049	15	15	494,551
3110	Office Assistant II	940	12	12	310,422
3125	Office Assistant I	837	9	9	209,721
3140	Secretary III	1169	2	2	82,478
3160	Secretary IV	1291	4	4	172,715
3161	Secretary IV- Conf.	1313	3	3	131,969
3166	Admin Secretary- Conf.	1467	1	1	45,406
3260	Account Clerk III	1106	1	1	37,099
3405	Estate Property Assistant	1100	1	1	36,863
Subtotal			190	191	\$ 14,351,755
Remuneration					2,114
Auto Allowance					6,180
POST Incentive					77,447
Educational Incentive					73,847
Bilingual Skill Pay					10,200
Vacancy Rate Discount (3%)					(435,646)
TOTAL REGULAR SALARIES					\$ 14,085,897

RECOMMENDED POSITION TO ADD (Effective September 28, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
2324	District Attorney Division Manager	D	1	\$ 61,248
	Cost of Position Recommended to Add		1	\$ 61,248

District Attorney-Public Administrator - Grants -- 2862

**District Attorney-Grants
BUDGET 2862
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 8,562,549	\$ 10,129,550	\$ 9,259,465	\$ (870,085)	-9%
Services and Supplies	1,118,768	1,396,795	1,326,868	(69,927)	-5%
Other Charges	81,196	201,514	128,767	(72,747)	-36%
Total Appropriations	\$ 9,762,512	\$ 11,727,859	\$ 10,715,100	\$ (1,012,759)	-9%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 2,293,844	\$ 2,905,922	\$ 60,951	\$ (2,844,971)	-98%
Intergovernment Rev-Federal	577,382	657,265	690,820	33,555	5%
Charges For Services	1,935,753	2,404,402	-	(2,404,402)	-100%
Miscellaneous Revenues	561,656	500,000	-	(500,000)	-100%
Operating Transfer In	265,021	337,057	5,158,988	4,821,931	1431%
Intrafund Revenue	2,570,270	3,123,918	3,050,971	(72,947)	-2%
Total Revenues	\$ 8,203,926	\$ 9,928,564	\$ 8,961,730	\$ (966,834)	-10%
<u>Net County Cost</u>	\$ 1,558,586	\$ 1,799,295	\$ 1,753,370	\$ (45,925)	-3%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	73	70	64	(6)	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

DISTRICT ATTORNEY-GRANTS – 2862

FUNCTION

The District Attorney Grants budget funds 17 units including 11 vertical prosecution teams. The majority of the grants mandate that prosecutors carry a lower caseload in order to target the prosecution of violent, serious and recidivist criminals, and complex litigation. The grants mandate that the staff work only on grant funded cases; therefore, prosecutors, investigators, and support staff assigned to these grant units are not interchangeable with the core prosecution staff in District Attorney Org 2860. Without the grant funding from various State and Federal agencies, dedicated vertical prosecution would be impacted, if not eliminated.

The grant units in this budget Org include:

- The California Office of Traffic Safety (OTS) Driving under the influence (DUI) Alcohol and Drug Impaired Driver Vertical Prosecution program which focuses on preventing impaired driving and reducing alcohol and drug-impaired traffic fatalities and injuries.
- The Rural Crime prosecutor works collaboratively as part of the eight county Central Valley Rural Crimes Task Force concentrating on the criminal prosecution of defendants charged with theft of agricultural equipment, vehicles, tractors, all-terrain vehicles, fuel, chemicals, produce, livestock, and all sources of metal from open fields, farms, and ranch outbuildings.
- California Multi-Jurisdiction Methamphetamine Enforcement Team (Cal-MMET) focuses on the prosecution of narcotics cases working in conjunction with law enforcement narcotic investigation teams.
- The California Department of Insurance Fraud grants include Workers' Compensation, Automobile Insurance, Organized Automobile Insurance (Urban), Life & Annuity and Disability and Health Insurance.
- The Real Estate Fraud Prosecution unit was statutorily created to investigate and prosecute real estate fraud crimes.
- The District Attorney is the lead County agency of the Multi-Agency Gang Enforcement Consortium (MAGEC) charged with the investigation and prosecution of gang cases.
- The Victim Restitution program ensures convicted offenders pay restitution to the victims of their criminal offenses.
- The Identity Theft Prosecution unit prosecutes cases with a high dollar loss and/or complex cases involving multiple identity theft victims and multiple charges.
- The Consumer and Environmental Protection units are charged with the prosecution of cases involving fraudulent, deceptive, and illegal business practices that victimize Fresno County residents and law abiding businesses, threaten public safety, or endanger our local environment and natural resources.
- The Welfare Fraud unit detects, investigates, and prosecutes public aid fraud thereby saving the County, State, and Federal government's money by stopping and recovering overpayments, as well as through the deterrence of welfare fraud.
- The In-Home Supportive Services (IHSS) Fraud unit combats fraud occurring within the IHSS program, successfully terminating ongoing payments to fraudulent operators, recovering thousands of dollars of taxpayer money, and deterring additional fraud.
- The Environmental Crime (Waste Tire) investigator works with the County Department of Public Health conducting waste tire facility inspections, investigating illegal tire disposal or stockpiling and

surveying points of waste tire generation to ensure compliance with applicable laws and regulations.

- The Professional Standards and Administrative units coordinate training and administration of services for all staff in the above units and the core criminal division.

OVERVIEW

The FY 2015-16 Recommended Budget of \$10,715,100 reflects a 9% (\$1,012,759) decrease in appropriations and a 10% (\$966,834) decrease in estimated revenue from the FY 2014-15 Adopted Budget primarily due to reduced grant funding resulting in the deletion of six positions. The recommended net County cost (NCC) allocation to this Org (from the District Attorney's NCC allocation) reflects a 3% (\$45,925) decrease from the FY 2014-15 Adopted Budget due to changes in funding allocations to various grant programs. Staffing is recommended at 64 positions, a decrease of 6 positions from the current year.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Based on changes to grant funding and program operations, a number of position changes are included in the recommended budget as follows:

- Indian Gaming (Org 28621000) – Based on the elimination of funding for this program in FY 2015-16, the Deputy District Attorney and Senior DA Investigator positions associated with this program are recommended for deletion.
- Workers' Compensation Insurance Fraud (Org 28627000) – Based on estimated funding levels for FY 2015-16, one Deputy District Attorney position associated with this program is recommended for deletion.
- Real Estate Fraud (Org 28629500) – Based on estimated funding levels for FY 2015-16, one Deputy District Attorney, one Senior Deputy District Attorney, and one Paralegal positions associated with this program are recommended for deletion.

The recommended NCC partially supports the programs of IHSS Fraud, Professional Standards and Administration, DUI unit, Cal-MMET, Waste Tire, ID Theft, Auto Insurance Fraud, URBAN, and Victim Restitution as grant funding received is not sufficient to cover the full costs of the programs.

Salaries and Benefits

- Salaries and Benefits, recommended at \$9,259,465, reflect a 9% (\$870,085) decrease from the FY 2014-15 Adopted Budget, primarily due to the deletion of 6 grant-funded positions.

Recommended funding includes:

- The deletion of three Deputy District Attorneys, one Senior Deputy District Attorney, one Senior DA Investigator, and one Paralegal position associated with reduced or eliminated grant funding levels.
- Full-year funding for 64 authorized positions.
- Account 6100, Regular Salaries, represent a 9% (\$482,716) decrease primarily due to the deletion of 6 positions.
- Account 6350, Unemployment Insurance, reflects a 69% (\$4,044) decrease based on departmental experience and rates from the Personnel Services - Risk Management division for FY 2015-16.
- Account 6400, Retirement Contributions, represent an 8% (\$304,909) decrease due to the

deletion of 6 positions.

Services and Supplies

- Services and Supplies, recommended at \$1,326,868, reflect a 5% (\$69,927) decrease from the current year adopted budget based on planned grant activities for FY 2015-16.

Recommended funding includes:

- Account 7040, Telephone Charges, represent a 100% (\$39,761) decrease based on reclassifying this cost under Account 7296, Data Processing Services for voice over internet protocol phones.
- Account 7190, Jury and Witness Expense, reflects a 35% (\$4,000) decrease, Account 7295 Professional and Specialized Services represent a 24% (\$11,000) decrease, and Account 7416, Transportation, Travel-Garage reflects an 8% (\$14,041) decrease based on planned grant activities for FY 2015-16.
- Account 7296, Data Processing Services, reflect a 10% (\$20,897) increase based on estimated usage and rates for FY 2015-16 and the reclassification of Account 7040, Telephone Charges to this account.

Other Charges

- Other Charges, recommended at \$128,767, represent a 36% (\$72,747) decrease from the FY 2014-15 Adopted Budget as a result of reductions in funding for Workers' Compensation, Auto and URBAN Insurance Fraud programs as well as the Real Estate Fraud unit impacting the collection of indirect (administrative overhead) costs associated with the programs.

SUMMARY OF REVENUES

- Revenues, recommended at \$8,961,730, represent a 10% (\$966,834) decrease from the FY 2014-15 Adopted Budget.
 - Intergovernment Revenues-State of \$60,951 – Reflect a 98% (\$2,844,971) decrease primarily due to the reclassification of revenue from the Department of Insurance for the Disability and Health Insurance, Workers' Compensation, Auto and URBAN fraud programs to Other Financing Sources based on Auditor-Controller/Treasurer-Tax Collector (ACTTC) direction on accounting for special revenue funds as well as the elimination of Indian Gaming funding.
 - Intergovernment Revenues-Federal of \$690,820 – Represent a 5% (\$33,555) increase due to additional funding for the OTS DUI Alcohol and Drug Impaired Driver Vertical Prosecution program.
 - Charges for Services – Reflect a 100% (\$2,404,402) decrease primarily due to the reclassification of revenue from Consumer Protection and Real Estate Fraud programs to Other Financing Sources based on ACTTC direction on accounting for Special Revenue Funds.
 - Miscellaneous Revenues – Reflect a 100% (\$500,000) decrease primarily due to the reclassification of revenue from the Table Mountain Rancheria for the prosecution of identity theft crimes to Other Financing Sources based on ACTTC direction on accounting for Special Revenue Funds.
 - Other Financing Sources of \$5,158,988 – Represent a significant (\$4,821,931) increase in Special Revenue Fund distributions based on ACTTC direction on accounting for these funds which include the Disability and Health Insurance, Workers' Compensation, Auto and URBAN Insurance Fraud programs, Consumer Protection, Real Estate Fraud and ID Theft programs. This category also reflects 2011 Realignment funding for Rural Crimes and MAGEC programs.

District Attorney-Public Administrator - Grants -- 2862

- Intrafund Revenues of \$3,050,971 – Reflect a 2% (\$72,947) decrease primarily in funding for the Welfare Fraud prosecution program that flows through the Department of Social Services and Cal-MMET funding received from the Sheriff's Office.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3591 – State Indian Gaming	400,000	300,000	0
3575 - Disability and Health Ins Fraud	422,679	276,000	0
3575 - MAGEC	44,871	70,000	0
3575 – Workers Compensation Fraud	1,325,133	950,000	0
3575 – Automobile Ins Fraud	510,621	416,000	0
3575 – URBAN Fraud	141,667	170,000	0
3575 – Victim Restitution	60,951	60,951	60,951
3575 – Life & Annuity Fraud	0	56,000	0
Total	\$ 2,905,922	\$ 2,298,951	\$ 60,951
Acct # - Intergovernment Revenues – Federal			
4375 – OTS Alcohol & Drug Impaired Driving	657,265	644,000	690,820
Total	\$ 657,265	\$ 644,000	\$ 690,820
Acct # - Charges for Services			
4980 – Recording Fees- Real Estate Fraud	1,413,992	900,000	0
5069 – Judgement Awards- Consumer Protection	990,410	761,000	0
Total	\$ 2,404,402	\$ 1,661,000	\$ 0
Acct # - Miscellaneous Revenues			
5890 – ID Theft	500,000	500,000	0
Total	\$ 500,000	\$ 500,000	\$ 0
Acct # - Other Financing Sources			
5957 – Operating Transfer In- LLESA MAGEC	80,000	15,700	60,000
5957 – Operating Transfer In- LLESA Rural Crime	257,057	257,000	263,376
5957 – Operating Transfer In- Disability & Health Ins	0	0	356,069
5957 – Operating Transfer In- Consumer Protection	0	0	1,030,041
5957 – Operating Transfer In- MAGEC	0	0	63,492
5957 – Operating Transfer In- Workers Comp Fraud	0	0	1,126,378
5957 – Operating Transfer In- ID Theft	0	0	800,000
5957 – Operating Transfer In- Auto Fraud	0	0	320,454
5957 – Operating Transfer In- URBAN Fraud	0	0	141,667
5957 – Operating Transfer In- Real Estate Fraud	0	0	937,511
5957 – Operating Transfer In- Life & Annuity Fraud	0	0	60,000
Total	\$ 337,057	\$ 272,700	\$ 5,158,988
Acct # - Intrafund			
5990 – Welfare Fraud	2,510,876	2,162,000	2,466,737
5990 – IHSS Fraud	369,637	289,000	393,204
5990 – LLESA Cal-MMET	124,405	72,030	72,030
5990 – Waste Tire	119,000	119,000	119,000
Total	\$ 3,123,918	\$ 2,642,030	\$ 3,050,971
Total Revenues	\$ 9,928,564	\$ 8,018,681	\$ 8,961,730

PENDING FACTORS

Discussions with Table Mountain Rancheria regarding funding for the ID Theft unit will impact estimated carryover for FY 2015-16. Should funding be more or less than what was included in the FY 2014-15 Adopted Budget (\$500,000) and the FY 2015-16 Recommended Budget (\$800,000), the District Attorney will return to the Board with recommendations to address the change. Funding received in FY's 2011-12

District Attorney-Public Administrator - Grants -- 2862
and 2012-13 was \$1,000,000 per year.

DISTRICT ATTORNEY-GRANTS - 2862**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1202	Paralegal III	1518	3	2	\$ 101,708
1209	Chief Deputy District Attorney	L	1	1	131,996
1212	Deputy District Attorney IV	3262	20	17	1,826,282
1222	Senior Deputy District Attorney	3510	2	1	117,638
1758	Investigative Technician	1218	3	3	202,284
1760	Senior District Attorney Investigator	2384	18	17	1,278,480
1775	Collections Officer	1269	1	1	42,549
1793	Supervising District Attorney Investigator	3031	1	1	101,604
1802	District Attorney Investigator II	2010	6	6	379,789
2292	Staff Analyst II	1809	1	1	49,805
3070	Supervising OA II	1399	1	1	40,692
3080	Office Assistant III	1049	7	7	246,120
3140	Secretary III	1169	2	2	82,477
3160	Secretary II	1049	1	1	39,195
3215	Senior Accountant	2097	1	1	70,295
3260	Account Clerk III	1106	1	1	37,099
3621	Program Tech II	1183	1	1	46,688
Subtotal			70	64	\$ 4,794,701
Educational Incentive					11,477
Bilingual Skill Pay					4,200
POST					84,115
TOTAL REGULAR SALARIES					\$ 4,894,493

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1212	Deputy District Attorney IV (28621000)	3262	-1	\$ 194,086
1212	Deputy District Attorney IV (28627000)	3262	-1	194,086
1212	Deputy District Attorney IV (28629500)	3262	-1	194,086
1212	Senior Deputy District Attorney IV (28629500)	3510	-1	207,958
1760	Senior District Attorney Investigator (28621000)	2384	-1	162,538
1202	Paralegal III (28629500)	1518	-1	93,485
Cost of Restoring Vacant Positions			-6	\$ 1,046,239

**Public Defender
BUDGET 2880
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 10,759,567	\$ 12,053,215	\$ 12,580,431	\$ 527,216	4%
Services and Supplies	1,146,816	1,433,858	1,888,502	454,644	32%
Other Financing Uses	-	-	17,500	17,500	100%
General Fixed Assets	-	-	100,000	100,000	100%
Total Appropriations	\$ 11,906,384	\$ 13,487,073	\$ 14,586,433	\$ 1,099,360	8%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 1,010,800	\$ 1,011,000	\$ -	\$ (1,011,000)	-100%
Intergovernment Revenues - St	94,881	96,351	96,088	(263)	0%
Charges For Services	920,279	1,169,141	1,090,844	(78,297)	-7%
Miscellaneous Revenues	1,685	-	-	-	0%
Other Financing Sources	239,205	249,994	1,658,012	1,408,018	563%
Intrafund Revenue	261,289	262,377	646,166	383,789	146%
Total Revenues	\$ 2,528,140	\$ 2,788,863	\$ 3,491,110	\$ 702,247	25%
<u>Net County Cost</u>	\$ 9,378,244	\$ 10,698,210	\$ 11,095,323	\$ 397,113	4%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	88	108	109	1	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PUBLIC DEFENDER – 2880

FUNCTION

Pursuant to the Sixth Amendment to the Constitution of the United States, all indigent persons charged with a criminal offense where their liberty is placed in jeopardy are entitled to legal counsel. The Public Defender is the primary source for court appointed counsel, and as such is a critical and integral part of the criminal justice system. The Public Defender counsels appointed clients of their legal rights, investigates their cases, secures witnesses, and defends the client's interest before the court. A further function of the office is to provide counsel to those minors and parents whose parental rights to childcare and custody are challenged and to those whose personal rights to self-reliance are being challenged. The Public Defender services are mandated by the California Government and Civil Codes as well as those defined by judicial decree.

OVERVIEW

The FY 2015-16 Recommended Budget of \$14,586,433 reflects an increase of 8% (\$1,099,360) over the FY 2014-15 Adopted Budget. The FY 2015-16 Recommended Budget revenue of \$3,491,110 is a 25% (\$702,247) increase over the FY 2014-15 Adopted Budget primarily due to an allocation from Alternate Indigent Defense Org 2875 that will be funding Penal Code 987.9 (capital cases), to fund one-time expenditures. The Public Defender relies on net County cost as their primary source of funding. Grant funding is typically not available for Public Defenders; therefore, they are dependent on net County cost in order to perform their mandated duties. Recommended staffing level reflects an increase of one Senior Defense Investigator I position over the FY 2014-15 Adopted Budget. Recommended salaries reflect a Vacancy Rate Discount of 3% (\$219,869) and related reduced benefits cost of \$160,477.

GOAL SETTING

Goal

FY 2015-16

- **Operational Goal:** Continue to streamline the process for attorney fee reimbursement and attorney registration fee forms to improve on the cost recovery efforts for services provided to the Public Defender.
- **Performance Metric:** The department is engaged in a process to eliminate the cumbersome and costly Attorney Fee Forms (AFF) by incorporating language in accordance with the Master Schedule of Fees, into the Court's Minute Order (sentencing orders of the Court). The department is working collaboratively with the Superior Court on a pilot project to eliminate the necessity of the current attorney reimbursement fee form.
- The full implementation of the Registration Fee Forms (RFF) began in December 2014. The original process for RFF did not include a court order for the payment of these fees. The department will work collaboratively with Auditor-Controller/Treasurer-Tax Collector (AC/TTC) and the Superior Court to assess the efficacy of obtaining court orders for RFF.

FY 2014-15

- **Goal:** The department will continue to provide quality legal services through institutionalizing administrative functions, while focusing on maximizing fee revenues.
- In conjunction with the AC/TTC Revenue Collections unit, the department will implement the process to submit and monitor appointed counsel RFF in both adult and juvenile cases, as approved by the Board in March 2014.

- The department is working with other justice partners to enhance the current language contained in the adult sentencing reports towards the goal of eliminating the need for AFF. The department will also work with other justice partners to have both the registration fee and attorney reimbursement fee incorporated into the Probation Department's sentencing report and the court's minute order.
- Improve internal administrative processes to effectively capture and claim all reimbursable hours for Coalinga State hospital cases (this includes criminal cases and involuntary medication cases), and Pleasant Valley State prison cases.
- **Outcome(s)/Result(s):** In collaboration with AC/TTC, the department began implementing RFF in Misdemeanor Courts and continued to expand throughout the adult and juvenile criminal courts with full implementation in December 2014.
- The department has also worked with the Probation Department and the Courts to enhance fee collection through incorporating attorney fees into the felony Probation Department's sentencing report and the Court minute orders as this assists in defendant compliance with payment of court-ordered fees and fines. The department continues to work with the Courts towards the goal of efficiency and eliminating the need for separate AFF and to include all orders for fees into Court minute orders.
- The department met its goal in streamlining the claiming procedures in all criminal cases originating from Coalinga State Hospital and Pleasant Valley State prison. The department actively monitors, records time and invoices for services rendered. The department continues to refine the procedures for billing in involuntary medication cases.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$12,580,431 represent a 4% (\$527,216) increase over the FY 2014-15 Adopted Budget. Staffing is recommended at 109 positions, a recommended increase of 1 Senior Defense Investigator position over the current level. Also included are the costs associated with increasing the complement of Senior Defense Attorneys by two, to provide leadership and training for new defense attorneys. This does not increase the total number of attorney positions authorized.

Recommended funding includes:

- Account 6100, Regular Salaries, represent a 5% (\$330,514) increase over the current year adopted budget primarily due to the recommended addition of one position, and salary adjustments.
- Account 6200, Extra-Help, represents a 15% (\$10,688) decrease from the current year adopted budget due to decreased usage of two part-time extra-help Defense Attorneys related to positions added in the FY 2014-15 Adopted Budget.
- Account 6350, Unemployment Insurance, represents a 67% (\$4,730) decrease from the current year adopted budget primarily based on actual experience used by the Department of Personnel Services to calculate FY 2015-16 rates.
- Account 6400, Retirement Contribution, reflects a 4% (\$172,628) increase over the current year adopted budget due to an increase in FY 2015-16 retirement rates and staffing added in the current year and the recommended additional position.
- Account 6550, Workers' Compensation Contribution, reflects a 12% (\$13,380) decrease from the current year adopted budget primarily based on actual experience used by the Department of Personnel Services to calculate FY 2015-16 rates.

Public Defender -- 2880

- Account 6600, Health Insurance Contribution, reflects an increase of 4% (\$26,207) over the current year adopted budget due to staffing increases in the current fiscal year.

Services and Supplies

- Services and Supplies are recommended at \$1,888,502 and represent a 32% (\$454,644) increase over the FY 2014-15 Adopted Budget. The increase is primarily due to an additional \$350,000 allocation to fund additional Public Defender ancillary/expert Penal Code Section 987.9 (capital case) services required in FY 2015-16 as a result of an extraordinary capital case scheduled during the fiscal year.

Recommended funding includes:

- Account 7295, Professional and Specialized Services, represent a 118% (\$356,837) increase over the current year adopted budget as a result of including professional services for Penal Code Section 987.9 capital cases.
- Account 7296, Data Processing Services, represent a 21% (\$60,713) increase over the current year adopted budget due to the reclassification of Telephone Charges as data charges as all telephones have been converted to voice over internet protocol.
- Account 7311, End User Software, represents a 39% (\$36,856) decrease from the current year adopted budget as a result of renegotiated rates and change of vendor software.
- Account 7416, Transportation and Travel County Garage, represents a 19% (\$12,814) increase over current year adopted budget based higher costs of maintaining older vehicles, depreciation and interest for one vehicle scheduled for replacement, and the cost of associated depreciation and interest in purchasing one new vehicle.

Other Financing Uses

- Account 7910, Other Financing Uses, represent a 100% (\$17,500) increase over the current year adopted budget due to the purchase of one vehicle for the recommended Senior Defense Investigator position.

Fixed Assets

- Account 8500, General Fixed Assets at \$100,000 represent a 100% (\$100,000) increase over the current year adopted budget due to an upgrade to the Judicial Case Activity Tracking system (JCATS).

SUMMARY OF REVENUES

- Recommended revenues of \$3,491,110 reflect a 25% (\$702,247) increase over the FY 2014-15 Adopted Budget.
 - Charges for Services are recommended at \$1,090,844, a 7% (\$78,297) decrease from the current year due to a \$14,121 decrease of court appointed attorney fees and a \$85,879 decrease of anticipated registration fees based on current year actuals. A \$21,703 increase is included as a result of an increase to the Dependency Court Services Agreement. The Dependency Court Services Agreement does include a reduction in service hours for the Defense Investigator services, a reduction of \$6,037.
 - Other Financing Sources are recommended at \$1,658,012, a 563% (\$1,408,018) increase over the current year primarily due to an accounting change reclassifying \$1,011,000 Criminal Justice Facility Construction revenues from Fines, Forfeitures & Penalties to this account.

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- Intrafund Revenues are recommended at \$646,166, a 146% (\$383,789) increase over the current year primarily due the addition of \$350,000 for the Penal Code Section 987.9 capital cases professional and specialized services reimbursement from Alternate Indigent Defense Org 2875 and a \$65,492 increase to the Jobs 2000 MOU with Social Services. A \$31,703 decrease is included as a result of the Post-Conviction Drug Court closing in February 2015.
- The department has a FY 2014-15 NCC carryover of \$194,439 included in this budget to fund one-time expenditures in FY 2015-16 as authorized in the budget instructions.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Justice Facility Construction	1,011,000	1,011,000	0
Total	\$ 1,011,000	\$ 1,011,000	\$ 0
Acct # - Intergovernment Revenues – State			
3575 – Juvenile Drug Court	15,590	12,790	10,327
3455 – State - Mandated Programs	80,761	80,761	85,761
Total	\$ 96,351	\$ 93,551	\$ 96,088
Acct # - Charges for Services			
4906 – Court Appointed Attorney Fees	100,000	83,885	85,879
4906 – Registration Fees	100,000	13,163	14,121
5047 – County Court Services	969,141	911,456	990,844
Total	\$ 1,169,141	\$ 1,008,504	\$ 1,090,844
Acct # - Other Financing Sources			
5957 – AB109 - Public Safety Realignment	249,994	249,994	300,000
5957 – Criminal Justice Facility Construction	0	0	1,011,000
5957 – Op Trans In From Special Rev Fund	0	0	347,012
Total	\$ 249,994	\$ 249,994	\$ 1,658,012
Acct # - Intrafund			
5990 – Jobs 2000	230,674	230,674	296,166
5990 – 987.9 Death Penalty Cases	0	0	350,000
5990 – Post Conviction Drug Court	31,703	25,680	0
Total	\$ 262,377	\$ 256,354	\$ 646,166
Total Revenues	\$ 2,788,863	\$ 2,619,403	\$ 3,491,110

Public Defender -- 2880
PUBLIC DEFENDER - 2880

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0267	Assistant Public Defender	L	1	1	\$ 142,345
1203	Paralegal I	1062	3	3	86,874
1204	Paralegal II	1261	3	3	109,365
1208	Chief Defense Attorney	L	2	2	262,420
1240	Defense Attorney I	1853	19	19	955,942
1241	Defense Attorney II	2369	9	9	591,350
1242	Defense Attorney III	2844	13	13	1,100,816
1243	Defense Attorney IV	3327	16	14	1,534,975
1245	Senior Defense Attorney	3580	5	7	822,932
1764	Defense Investigator I	1650	4	4	177,580
1765	Defense Investigator II	1999	9	9	597,589
1766	Senior Defense Investigator	2469	0	1	71,023
2209	Administrative Services Assistant	1882	1	1	61,806
3070	Supervising Office Assistant II	1399	1	1	46,898
3080	Office Assistant III	1049	5	5	175,800
3110	Office Assistant II	940	3	3	77,216
3125	Office Assistant I	837	10	10	229,040
3140	Secretary III	1169	1	1	39,195
3144	Secretary I	1049	1	1	28,230
3255	Senior Accountant	2097	1	1	58,092
8088	Public Defender	B	1	1	159,479
Subtotal			108	109	\$ 7,328,967
Auto Allowance					6,180
Criminal Law Specialists Incentives					24,228
Bilingual Skill Pay					6,050
Vacancy Rate Discount (3%)					(219,869)
TOTAL REGULAR SALARIES					\$ 7,145,556

POSITION RECOMMENDED TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
1766	Senior Defense Investigator	2469	1	\$ 126,653
	Cost of Position Recommended to Add		1	\$ 126,653

Probation -- 3430

**Probation
BUDGET 3430
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 22,340,130	\$ 25,879,324	\$ 27,899,043	\$ 2,019,719	8%
Services and Supplies	6,111,994	6,978,029	7,946,230	968,201	14%
Other Charges	369,596	516,000	516,000	-	0%
Residual Equity Transfers(Out)	216,297	-	-	-	0%
Total Appropriations	\$ 29,038,016	\$ 33,373,353	\$ 36,361,273	\$ 2,987,920	9%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 902,660	\$ 850,000	\$ 900,000	\$ 50,000	6%
Intergovernment Revenues - St	10,433,111	8,210,277	8,526,731	316,454	4%
Intergovernment Rev-Federal	810,000	500,000	475,000	(25,000)	-5%
Charges For Services	1,913,594	1,866,693	1,315,387	(551,306)	-30%
Miscellaneous Revenues	9,869	-	-	-	0%
Other Financing Sources	8,358,205	13,850,659	17,425,113	3,574,454	26%
Intrafund Revenue	476,109	546,847	575,505	28,658	5%
Total Revenues	\$ 22,903,548	\$ 25,824,476	\$ 29,217,736	\$ 3,393,260	13%
<u>Net County Cost</u>	\$ 6,134,468	\$ 7,548,877	\$ 7,143,537	\$ (405,340)	-5%

	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)
Position Summary	275	303	305	2

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PROBATION – 3430

FUNCTION

Probation is a State-mandated justice system department responsible for preparing pre-sentence evaluations and providing post-sentence supervision of adult and juvenile offenders. The department also serves as the investigative and evaluative arm of the Fresno County Superior Court. Financing for the department's Juvenile Justice Campus is detailed in Org 3440 and the Probation grant funded programs are detailed in Org 3432.

OVERVIEW

The FY 2015-16 Recommended Budget of \$36,361,273 reflects a 9% (\$2,987,920) increase in appropriations over the FY 2014-15 Adopted Budget primarily due to full-year funding of positions and contracts for services added midyear FY 2014-15 with third party revenue. The FY 2015-16 Recommended Budget reflects a 13% (\$3,393,260) increase in estimated revenue over the FY 2014-15 Adopted Budget primarily due to increases in Public Safety Realignment Act of 2011 (AB 109) funding. A 3% (\$455,382) Vacancy Rate Discount has been used in calculating Regular Salaries (Account 6100) in the recommended budget. A \$356,436 savings in combined, related benefits has also been calculated in the recommended budget for Retirement, OASDI, and Health Insurance. Staffing is recommended at 305 positions, a net increase of 2 positions over the current level.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** Further reduce the number of individuals early released from the County Jail due to overcrowding through the expansion of the Probation Department's Pretrial program approved in late FY 2014-15. The expansion of the program will allow assessments and recommendations to be available to the Court at arraignment so a decision regarding the release of the individual into the program can be made at that time.
- **Performance Metric:** Success is measured by the number of individuals able to be placed into the expanded program. With the program expansion, the daily caseload capacity increased from 100 to 240. Success will also be measured by the number of assessments completed per day. Currently there are approximately 30 assessments per week completed. The expanded program will allow up to 50 to 60 to be completed each day.

FY 2014-15

- **Goal:** To maximize the provisions of evidence based practices and programs for offenders in all service areas of the department with particular emphasis on adult division services under AB 109 including prevention, intervention, accountability and support leading to enhanced public safety in the County of Fresno.
- **Outcome(s)/Result(s):** The Probation Department was awarded grant funds for the Probation Specialized Supervision program which became operational in late FY 2013-14. The program provides intensive supervision of high risk offenders convicted of violent crimes related to domestic violence, sexual assault, dating violence, and/or stalking. In addition, the program provides services to victims to minimize the trauma to them and their families by providing protection and referrals to supportive services and counseling. In FY 2014-15, the Deputy Probation Officer position assigned to this program had a caseload with a maximum of 40

offenders and services were provided to their victims by the Victim Advocate assigned to this program. An additional Deputy Probation Officer and Probation Technician positions were also added to the Office of Traffic Safety (OTS) Intensive Probation Supervision for High-Risk Felony and Repeat DUI-Offenders program in FY 2014-15. The OTS program provides intensive supervision of repeat DUI offenders. In FY 2014-15, there were a total of 230 offenders supervised, an increase of 120 offenders from FY 2013-14. In addition, staff was added to the AB 109 Supervision unit in FY 2014-15 which enhanced offender supervision resulting in greater public safety and brought the supervision caseloads down to an average ratio of one Deputy Probation Officer position per 50 offenders. It should also be noted that contracts for employment readiness services and evidence based family violence counseling and supportive services for offenders and their families will be brought to your Board for award in the near future. These contracts will be funded with AB 109 revenue.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$27,899,043, represent an 8% (\$2,019,719) increase over the current year adopted budget primarily due to full-year funding for positions added midyear FY 2014-15. Staffing is recommended at 305 positions, a net increase of 2 positions over the current year.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

- Full-year costs for positions added midyear FY 2014-15 including 14 positions to the AB 109 Supervision unit and 13 positions to the Pretrial program. These additions are funded with AB 109 revenue.
- The deletion of one Account Clerk position. Beginning in FY 2015-16, the Revenue Reimbursement division of the Auditor-Controller/Treasurer-Tax Collector (AC/TTC) will start collecting Adult Supervision Fees on behalf of the Probation Department. To accomplish this additional task, the AC/TTC will be recommending the addition of one Account Clerk position in their FY 2015-16 Recommended Budget with funding for this position coming from the Probation Department.
- The addition of three Deputy Probation Officer positions to the Adult Probation division funded with revenue received from the State to offset the costs of the Probation Department receiving additional offenders on AB 109 Supervision resulting from enhanced time credits for second strikers.
- Account 6200, Extra-Help reflects a 45% (\$70,000) decrease based on estimated usage for FY 2015-16. This reduction is linked to midyear positions added plus the additional positions recommended in the FY 2015-16 Recommended Budget.
- Account 6300, Overtime reflects a 29% (\$175,000) increase based on actual usage from current and prior years.
- Account 6550, Workers' Compensation Contribution represent a 9% (\$44,951) decrease based on rates for FY 2015-16 which factor departmental experience.

Services and Supplies

- Services and Supplies, recommended at \$7,946,230, represent a 14% (\$968,201) increase over the current year adopted budget primarily due to contracts for services added midyear FY 2014-15 funded with third party revenue.

Recommended funding includes the following changes from FY 2014-15 Adopted Budget:

- Account 7265, Office Expense, reflects a 20% (\$25,000) increase based on prior year actuals and the increase in staffing over the last two fiscal years.

Probation -- 3430

- Account 7295, Professional and Specialized Services, represent a 25% (\$769,631) increase primarily due to full-year costs for contracts added midyear FY 2014-15 or beginning in FY 2015-16. These contracts include the addition of police officers from two rural cities on the AB 109 Adult Compliance Team (ACT) funded by AB 109 revenues (\$330,000) and a Juvenile Community Service Work program funded by Juvenile Justice Crime Prevention Act revenue (\$380,000).
- Account 7340, Rents & Leases-Building, represent a 25% (\$56,543) increase in lease rates for FY 2015-16 primarily due to not budgeting the funding to support the Drug Suppression unit lease facility by the Department of Behavioral Health (DBH). As a result of Proposition 47 the funding from DBH to pay for the lease has not been solidified at the time of submission of the FY 2015-16 Recommended Budget.
- Account 7416, Transportation & Travel County Garage, reflects a 37% (\$177,354) increase over current year adopted budget primarily due to full-year costs for 17 additional vehicles added midyear FY 2014-15 in the AB 109 Supervision and Pretrial units. The maintenance and operation costs of these additional vehicles are funded with AB 109 revenues.

Other Charges

- Other Charges are recommended at the current year level of \$516,000, based on estimated charges by the State for housing Department of Juvenile Justice (DJJ) placements as ordered by the Fresno County Superior Court. The annual cost per bed at DJJ is \$24,000.

SUMMARY OF REVENUES

- Revenues are recommended at \$29,217,736, a 13% (\$3,393,260) increase over the current year adopted budget primarily due to increases in AB 109 and Juvenile Justice Crime Prevention Act funding to cover full-year costs for positions and contracts for services added midyear FY 2014-15.
 - Fines, Forfeitures and Penalties (\$900,000), reflect a 6% (\$50,000) increase based on actual receipts for the collection of Adult Offender Work program fees.
 - Intergovernment Revenues-State (\$8,526,731) reflect a 4% (\$316,454) increase primarily based on estimated growth in Public Safety Proposition 172 sales tax revenue over the current year adopted budget.
 - Intergovernment Revenues-Federal (\$475,000) reflect a 5% (\$25,000) reduction based on current year actual Title IV-E program claims.
 - Charges for Services (\$1,315,387) reflect a 30% (\$551,306) decrease from current year adopted budget due to reduced revenue from drug testing and adult supervision fees based on estimated receipts for FY 2015-16.
 - Other Financing Sources (\$17,425,113) reflect a 26% (\$3,574,454) increase primarily due to full-year funding of positions and contracts added midyear FY 2014-15. Revenue to cover the contract costs for the four cities that have police officers assigned to the AB 109 ACT is also budgeted in this Org to reimburse the cities.
 - Intrafund Revenues (\$575,505) reflect a 5% (\$28,658) increase over current year adopted budget based on anticipated revenue for Deputy Probation Officer positions funded by other County departments for FY 2015-16.
 - Net County Cost (NCC) carryover includes an additional \$691,431 that is based on the department's projected NCC carryover from FY 2014-15 Adopted Budget. The carryover is recommended in compliance with budget instructions and CAO approval for 50% of projected NCC savings from FY 2014-15.

Probation -- 3430

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3320 – Adult Offender Work Program	850,000	900,722	900,000
Total	\$ 850,000	\$ 900,722	\$ 900,000
Acct # - Intergovernment Revenues – State			
3575 – Intergovernmental Revenues - State	335,277	335,277	336,731
3577 – Proposition 172	7,875,000	8,055,605	8,190,000
Total	\$ 8,210,277	\$ 8,390,882	\$ 8,526,731
Acct # - Intergovernment Revenues – Federal			
4380 – Intergovernment Revenues - Federa;	500,000	475,000	475,000
Total	\$ 500,000	\$ 475,000	\$ 475,000
Acct # - Charges for Services			
4985 – Personnel Services	780,193	780,193	782,187
4957 – Probation Presentence Report Fees	25,000	22,098	22,000
5031 – Work Furlough	4,000	4,140	4,000
5082 – Installment Fees	1,500	1,850	1,500
5083 – Diversion Program Fees	9,000	4,703	5,000
5084 – Drug Testing Fees	525,000	281,228	280,000
5085 – Adult Supervision Fees	465,000	426,009	175,000
5086 – Juvenile Electronic Monitoring	12,000	3,706	4,000
5087 – Juvenile Admin. Screening Fees	38,000	25,957	30,000
5088 – Domestic Violence Batterer's Admin	2,500	2,250	2,500
5089 – Juvenile Record Sealing Fees	4,500	9,200	9,200
Total	\$ 1,866,693	\$ 1,561,334	\$ 1,315,387
Acct # - Other Financing Sources			
5957 – AB 109	6,963,444	5,966,945	9,673,447
5957 – Juvenile Probation Activities	226,125	226,125	0
5957 – Juvenile Justice Crime Prevention Act	3,014,023	2,586,102	3,400,223
5957 – Juvenile Reentry	300,000	300,000	427,656
5957 – Youthful Offender Block Grant	187,613	187,613	202,411
5957 – SB 678	3,159,454	2,951,833	3,393,256
5957 – Group Home Monthly Visits	0	112,000	112,000
5957 – Second Strike Time Credit Offset	0	0	191,630
5957 – Victim-Witness Services	0	0	24,490
Total	\$ 13,850,659	\$ 12,330,618	\$ 17,425,113
Acct # - Intrafund			
5990 – Intrafund Revenue	546,847	532,852	575,505
Total	\$ 546,847	\$ 532,852	\$ 575,505
Total Revenues	\$ 25,824,476	\$ 24,191,408	\$ 29,217,736

PROBATION - 3430

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	F	16	16	\$ 1,217,306
2005	Deputy Probation Officer IV	2019	55	56	3,714,959
2007	Deputy Probation Officer III	1826	52	52	3,018,885
2010	Deputy Probation Officer II	1621	10	10	482,368
2015	Deputy Probation Officer I	1369	51	53	2,033,017
2023	Juvenile Correctional Officer II	1520	1	1	50,959
2045	Probation Division Director	E	3	3	267,476
2065	Probation Technician I	1053	16	16	466,791
2066	Probation Technician II	1183	15	15	536,103
2213	Systems & Procedures Analyst III	2027	1	1	73,963
2240	Sr. Systems & Procedures Analyst	2471	1	1	82,818
2260	Probation Business Manager	E	1	1	86,277
2293	Staff Analyst III	2089	2	2	128,259
3010	Chief Office Assistant	1568	2	2	103,516
3070	Supervising Office Assistant II	1399	6	6	262,076
3080	Office Assistant III	1049	32	32	1,054,512
3110	Office Assistant II	940	4	4	119,188
3125	Office Assistant I	837	14	14	327,150
3143	Secretary II Conf.	1067	2	2	84,301
2209	Administrative Services Assistant	1882	1	1	63,142
3215	Accountant II	1795	1	1	60,155
3255	Senior Accountant	2097	2	2	134,358
3260	Account Clerk III	1106	1	1	37,099
3204	Account Clerk II	986	1	1	27,844
3203	Account Clerk I	889	2	1	25,043
3262	Supervising Accountant	2264	1	1	75,901
3620	Program Technician I	1246	1	1	37,825
3621	Program Technician II	1393	1	1	46,688
3623	Program Technician II - Conf.	1416	3	3	130,021
3704	Information Technology Analyst I	1526	1	1	40,615
3707	Information Technology Analyst IV	2360	3	3	224,053
8085	Chief Probation Officer	FLAT	1	1	139,552
Subtotal			303	305	\$ 15,152,220
Auto Allowance					6,180
Bilingual Skill Pay					21,000
Vacancy Rate Discount (3%)					(455,382)
TOTAL REGULAR SALARIES					\$ 14,724,018

VACANT POSITION RECOMMENDED FOR DELETION (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3203	Account Clerk I	889	-1	\$ 45,902
	Cost of Restoring Vacant Position		-1	\$ 45,902

RECOMMENDED POSITIONS TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2005	Deputy Probation Officer IV	2019	1	\$ 93,107
2015	Deputy Probation Officer I	1369	2	98,523
Cost of Positions Recommended to Add			3	\$ 191,630

Probation - Grants -- 3432

**Probation - Grants
BUDGET 3432
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,392,699	\$ 1,890,712	\$ 1,888,393	\$ (2,319)	0%
Services and Supplies	148,991	133,708	129,718	(3,990)	-3%
Residual Equity Transfers(Out)	28,482	-	-	-	0%
Total Appropriations	\$ 1,570,171	\$ 2,024,420	\$ 2,018,111	\$ (6,309)	0%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 269,033	\$ 361,133	\$ 361,133	\$ -	0%
Intergovernment Rev-Federal	609,018	792,363	844,992	52,629	7%
Charges For Services	(351)	-	-	-	0%
Miscellaneous Revenues	14,451	14,000	14,000	-	0%
Other Financing Sources	-	101,838	88,106	(13,732)	-13%
Intrafund Revenue	295,392	393,697	385,383	(8,314)	-2%
Total Revenues	\$ 1,187,543	\$ 1,663,031	\$ 1,693,614	\$ 30,583	2%
<u>Net County Cost</u>	\$ 382,628	\$ 361,389	\$ 324,497	\$ (36,892)	-10%

	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)
Position Summary	21	21	23	2

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PROBATION-GRANTS - 3432

FUNCTION

The Probation-Grants budget contains recommended appropriation for six programs funded by State and Federal grants.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$2,018,111 reflect a slight (\$6,309) decrease from the FY 2014-15 Adopted Budget. Recommended revenues of \$1,693,614 reflect a 2% (\$30,583) increase over the FY 2014-15 Adopted Budget. The net County cost (NCC) of \$324,497 reflects a 10% (\$36,892) decrease from the FY 2014-15 Adopted Budget. Staffing is recommended at 22 positions, a decrease of 1 position from the FY 2014-15 Adopted Budget. The recommended budget also reflects the elimination of the Drug Suppression Grant program, a 100% (\$116,008) decrease from the FY 2014-15 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Grant Programs

James Rowland Crime Victim Assistance Center (\$911,071)

Grant Funds: \$646,294 County Match: \$264,777

James Rowland Crime Victim Assistance Center provides services to victims of violent crimes including coordination of psychiatric, legal, medical, and crisis intervention services and assists victims in completing State indemnification applications. The recommended funding is a 3% (\$27,013) increase over the current year adopted budget. This program funds one Probation Services Manager, eight Victim Witness Advocate, and one Office Assistant positions. In addition, the grant funds 85% of one Program Technician position.

Elder Abuse Program (\$184,720)

Grant Funds: \$125,000 County Match: \$59,720

The Elder Abuse program provides services to victims of elder abuse including coordination of psychiatric, legal, medical, and crisis intervention services. The grant is a fixed amount (\$125,000) and any cost above the grant amount is net County cost. The recommended funding is a 6% (\$10,203) net County cost increase over current year adopted budget, primarily due to staff salary and associated benefit increases and vehicle charges that began during the current fiscal year and are included in the FY 2015-16 Recommended Budget. This grant program funds two Victim Witness Advocate positions and 15% of a Program Technician position.

Post-Conviction Drug Court (PCDC) (\$385,383)

Grant Funds: \$385,383 County Match: None

PCDC is a multi-agency effort to provide sentencing alternatives for drug offenders to reduce recidivism. The recommended funding is a 9% (\$33,586) increase over current year adopted budget. This program is funded with Drug Partnership grant funds available through the Department of Behavioral Health and funds two Deputy Probation Officers, one Office Assistant, and one Probation Technician positions.

Juvenile Drug Court (\$19,853)

Grant Funds: \$19,853 County Match: None

Juvenile Drug Court is a multi-agency effort to provide sentencing alternatives for drug offenders to reduce recidivism. The recommended funding is a 17% (\$3,985) decrease from current year adopted budget primarily due to year-over-year reductions the Juvenile Accountability Incentive Block Grant funding available for this program. This program partially funds one Deputy Probation Officer position and as funding lessens the associated proportional staffing assigned to the program reduces. Part-time staffs from the District Attorney, Public Defender, and Department of Behavioral Health are also funded by this grant.

Office of Traffic Safety Intensive Probation Supervision for High-Risk Felony and Repeat DUI Program (OTS) (\$328,978)

Grant Funds: \$328,978 County Match: None

The OTS program provides for intensive supervision of repeat DUI offenders. In the FY 2014-15 Adopted Budget the OTS program was titled Prevent Repeat Impaired Driving Effectively (PRIDE) with appropriations of \$272,364. The FY 2015-16 recommended funding of \$328,978 is a 17% (\$56,614) increase over the current year Adopted Budget. The OTS program improves collaboration and information sharing between law enforcement agencies and the Probation Department and enhances the ability to arrest probationers identified with outstanding warrants, violations of probation, and who are a danger to the community. This program funds two Deputy Probation Officer and one Probation Technician positions.

Probation Specialized Supervision Program (\$188,106)

Grant Funds: \$188,106 County Match: None

The Probation Specialized Supervision program provides for intensive supervision of high risk offenders convicted of a violent crime related to domestic violence, sexual assault, dating violence, and/or stalking. The FY 2015-16 recommended funding of \$188,106 is a 7% (\$13,732) decrease from the current year adopted budget. The grant funds one Deputy Probation Officer and one Victim Advocate positions. The Deputy Probation Officer position provides intensive supervision and the Victim Advocate engages victims to minimize further trauma to them and their families by providing protection and referrals to supportive services and counseling. The program is supported with grant funds of \$100,000 and Senate Bill (SB) 678 (Chapter 608, Statutes of 2009) funds of \$88,106. Senate Bill 678, the California Community Corrections Performance Incentive Act, provides funding from the state to counties based on the costs avoided by the Department of Corrections and Rehabilitation due to a reduction in the percentage of adult probationers sent to prison from counties for a probation failure.

Salaries and Benefits

- Salaries and Benefits represent a \$2,319 decrease from the current year adopted budget and reflect the elimination of the Drug Suppression Grant program. Staffing is recommended at 22 positions, a decrease of 1 position from the current year.

Services and Supplies

- Services and Supplies represent a 3% (\$3,990) decrease from the current year adopted budget primarily due to the elimination of Drug Suppression Grant program.

SUMMARY OF REVENUES

- Revenues are recommended at \$1,693,614, a 2% (\$30,583) increase over the current year adopted budget primarily due to the increase in funding for the OTS grant.
 - Intergovernmental Revenues–State (\$361,133) is unchanged from the current year adopted budget. This revenue provides partial funding for the James Rowland Crime Victim Assistance Center grant.

Probation - Grants -- 3432

- Intergovernmental Revenues--Federal (\$844,992) reflect a 7% (\$52,629) increase over current year adopted budget primarily due to additional funding for the Office of Traffic Safety grant.
- Miscellaneous Revenues (\$14,000) reflect an ongoing unchanged donation from the Chowchilla Women's Prison for the Crime Victim Assistance Center.
- Other Financing Sources (\$88,106) reflect a 13% (\$13,732) decrease from current year adopted budget. The decrease is due to lower costs associated with the Victim Advocate position in the Probation Specialized Supervision program for FY 2015-16.
- Intrafund Revenues (\$385,383) reflect a 2% (\$8,314) decrease from current year adopted budget partially due to the deletion of Drug Suppression Grant program.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues -- State			
3575 -- Crime Victim Assistance Center	361,133	361,133	361,133
Total	\$ 361,133	\$ 361,133	\$ 361,133
Acct # - Intergovernment Revenues -- Federal			
4380 -- Juvenile Drug Court	23,838	23,838	19,853
4380 -- Crime Victim Assistance Center	271,161	357,708	271,161
4380 -- Elder Abuse Program	125,000	125,000	125,000
4380 -- OTS (formerly PRIDE)	272,364	272,364	328,978
4380 -- Probation Specialized Supervision Program	100,000	100,000	100,000
Total	\$ 792,363	\$ 878,910	\$ 844,992
Acct # - Miscellaneous Revenues			
5890 -- Crime Victim Assistance Center	14,000	14,000	14,000
Total	\$ 14,000	\$ 14,000	\$ 14,000
Acct # - Other Financing Sources			
5957 -- Probation Specialized Supervision Program	101,838	101,838	88,106
Total	\$ 101,838	\$ 101,838	\$ 88,106
Acct # - Intrafund			
5990 -- Drug Supression Program	41,900	41,900	0
5990 -- Post-Conviction Drug Court	351,797	351,797	385,383
Total	\$ 393,697	\$ 393,697	\$ 385,383
Total Revenues	\$ 1,663,031	\$ 1,749,578	\$ 1,693,614

PROBATION - GRANTS - 3432

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	F	1	1	\$ 77,054
2005	Deputy Probation Officer IV	1960	4	4	270,594
2007	Deputy Probation Officer III	1773	1	1	50,863
2015	Deputy Probation Officer I	1329	1	0	0
2033	Victim Witness Advocate	1219	11	11	428,644
2066	Probation Technician II	1183	1	1	39,641
2065	Probation Technician I	1053	1	1	35,291
3080	Office Assistant III	1049	1	1	35,160
3110	Office Assistant II	940	1	1	31,440
3621	Program Technician II	1393	1	1	46,688
Subtotal			23	22	\$ 1,015,375
Bilingual Skill Pay					1,200
TOTAL REGULAR SALARIES					\$ 1,016,575

VACANT POSITION RECOMMENDED FOR DELETION (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
2015	Deputy Probation Officer I	1329	-1	\$ 63,169
	Cost of Restoring Vacant Position		-1	\$ 63,169

Probation - Juvenile Justice Campus -- 3440

**Probation - Juvenile Justice Campus
BUDGET 3440
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 27,910,622	\$ 30,095,613	\$ 30,190,399	\$ 94,786	0%
Services and Supplies	5,384,161	5,931,186	6,339,894	408,708	7%
Total Appropriations	\$ 33,294,783	\$ 36,026,799	\$ 36,530,293	\$ 503,494	1%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 8,232,676	\$ 8,413,000	\$ 8,728,255	\$ 315,255	4%
Charges For Services	62,580	130,000	50,000	(80,000)	-62%
Miscellaneous Revenues	2,743	-	-	-	0%
Other Financing Sources	10,371,889	9,516,930	9,349,713	(167,217)	-2%
Intrafund Revenue	208	-	-	-	0%
Total Revenues	\$ 18,670,096	\$ 18,059,930	\$ 18,127,968	\$ 68,038	0%
<u>Net County Cost</u>	\$ 14,624,687	\$ 17,966,869	\$ 18,402,325	\$ 435,456	2%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	276	286	296	10	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PROBATION - JUVENILE JUSTICE CAMPUS – 3440

FUNCTION

The Juvenile Justice Campus Division of the Probation Department provides facilities for the detention, control, and commitment of juveniles pursuant to California State Juvenile Court law and Department of Juvenile Justice standards as audited by the Board of State and Community Corrections. Programs provided at the state-of-the-art Juvenile Justice Campus include substance abuse treatment for males and females, female gender specific treatment, and pre-adolescent treatment. In addition, the “Thinking for a Change” program has been integrated throughout the Campus. “Thinking for a Change” is a 22 module cognitive interactive decision making process involving correctional staff and youth. Various other programs, such as mentoring and arts, continue to be enhanced to provide juveniles a wide range of opportunities to improve their overall social and living skills.

OVERVIEW

The FY 2015-16 Recommended Budget of \$36,530,293 represents a 1% (\$503,494) increase in appropriations over the FY 2014-15 Adopted Budget primarily due to increases in retirement costs and the addition of 10 Juvenile Correctional Officer positions in order to reduce the reliance on long-term extra-help positions. The FY 2015-16 Recommended Budget revenue of \$18,127,968 reflect a slight (\$68,038) increase in estimated revenue over the FY 2014-15 Adopted Budget primarily due to additional Public Safety Proposition 172 revenue. A 6% (\$884,297) Vacancy Rate Discount has been used in calculating Regular Salaries (Account 6100) in the recommended budget. A \$708,076 savings in combined, related benefits has also been calculated in the recommended budget for Retirement Contribution, OASDI, and Health Insurance Contribution. Staffing is recommended at 296 positions, an increase of ten positions over current year. The new positions will reduce the need for extra-help staff. Funding for a total of 390 beds is included in the FY 2015-16 Recommended Budget, no change from the current year.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

- As was done in FY 2014-15, the FY 2015-16 Recommended Budget includes adding 10 Juvenile Correctional Officer positions in order to reduce the usage of extra-help to fill vacant shifts resulting primarily from annual leave, vacancies, leave of absences, training, and on the job injuries.

Salaries and Benefits

- Salaries and Benefits, recommended at \$30,190,399, represent a \$94,786 increase over the current year adopted budget primarily due to increases in Regular Salaries and Retirement Contribution costs associated with adding 10 Juvenile Correctional Officer positions. The costs of these positions are partially offset with a 42% (\$372,225) decrease in funding for extra-help. Staffing is recommended at 296 positions, an increase of 10 positions over the current year.

Recommended funding includes the following changes to the FY 2014-15 Adopted Budget:

- The addition of 10 Juvenile Correctional Officer positions in order to reduce the usage of extra-help.
- Account 6200, Extra-Help, reflects a 42% (\$372,225) decrease from the current year due to the addition of the 10 additional Juvenile Correctional Officer positions and estimated usage for FY 2015-16.

Probation - Juvenile Justice Campus -- 3440

- Account 6350, Unemployment Insurance, reflects a 68% (\$22,267) decrease from the current year based on past claim history.
- Account 6400, Retirement Contribution, represents a 3% (\$225,478) increase over the current year based on rates for FY 2015-16 and the addition of 10 Juvenile Correctional Officer positions.
- Account 6600, Health Insurance Contribution, reflects a 2% (\$42,859) increase over the current year due to the recommended addition of ten juvenile correctional officers in FY 2015-16.

Services and Supplies

- Services and Supplies, recommended at \$6,339,894, represent a 7% (\$408,708) increase over the current year adopted budget primarily due to increase in Facility Services Rent costs.

Recommended funding includes the following changes to the FY 2014-15 Adopted Budget:

- Account 7101, Liability Insurance, reflects a 23% (\$28,734) increase over the current year based on rates for FY 2015-16.
- Account 7295, Professional & Specialized Services, reflect a 44% (\$129,801) increase over the current year adopted budget primarily due to the requirement to budget FY 2015-16 victim services costs in this Org. These funds were previously budgeted in a trust fund and the Auditor-Controller/Treasurer-Tax Collector has established the Victim Emergency Fund (a new Special Revenue Fund) Org 1140 for funding that provides 100% revenue offset.
- Account 7345, Facility Services Rent, reflects a 25% (\$373,488) increase over the current year primarily due to reclassifying charges from Account 7221, Building Maintenance to Account 7345, as well as higher rates provided by Internal Services Department that factors in departmental utilization as well as rate increases.
- Account 7430, Utilities, reflect a 4% (\$69,692) decrease from the current year based on reduced rates built on actual prior period utilization.
- Account 7416, Transportation and Travel-County Garage, reflects a 13% (\$12,141) decrease from current year based on estimated usage for FY 2015-16.

SUMMARY OF REVENUES

- Revenues are recommended at \$18,127,968, a \$68,038 increase over the current year adopted budget primarily due to additional Public Safety Proposition 172 revenue.
 - Intergovernmental Revenues-State, (\$8,728,255) reflect a 4% (\$315,255) increase due to an estimated 4% growth over current year adopted budget in Public Safety Proposition 172 sales tax revenue for FY 2015-16.
 - Charges for Services, (\$50,000) reflect a 62% (\$80,000) decrease from the current year adopted budget based on current year actuals in fees (based on a sliding scale) collected from parents for the housing of minors at the Juvenile Justice Campus.
 - Other Financing Sources, (9,349,713) reflect a 2% (\$167,217) decrease from the 2014-15 Adopted Budget primarily in 2011 Realignment revenues (including the use of carryover funds) for Local Law Enforcement Services Account and Juvenile Justice Account programs in FY 2015-16.

Probation - Juvenile Justice Campus -- 3440

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3577 – Proposition 172	7,881,366	8,055,605	8,196,621
3586 – School Lunch Program	531,634	531,634	531,634
Total	\$ 8,413,000	\$ 8,587,239	\$ 8,728,255
Acct # - Charges for Services			
5035 – Juvenile Hall-Private Fees	130,000	50,000	50,000
Total	\$ 130,000	\$ 50,000	\$ 50,000
Acct # - Other Financing Sources			
5957 – Juvenile Probation Activities	3,937,124	3,937,124	3,716,728
5957 – Youthful Offender Block Grant	3,329,605	3,329,605	3,330,784
5957 – Juvenile Camp	2,250,201	2,250,201	2,172,400
5957 – Victim Emergency Services	0	0	129,801
Total	\$ 9,516,930	\$ 9,516,930	\$ 9,349,713
Total Revenues	\$ 18,059,930	\$ 18,154,169	\$ 18,127,968

PROBATION - JUVENILE JUSTICE CAMPUS - 3440

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	F	4	4	\$ 301,825
2005	Deputy Probation Officer IV	1960	1	1	67,648
2015	Deputy Probation Officer I	1329	1	1	36,435
2021	Supervising Juvenile Correctional Officer	2017	15	15	1,005,703
2022	Senior Juvenile Correctional Officer	1751	47	47	2,689,651
2023	Juvenile Correctional Officer II	1520	156	156	7,787,118
2025	Juvenile Correctional Officer I	1242	32	42	1,386,731
2045	Probation Division Director	E	2	2	176,876
3161	Secretary IV - Conf.	1313	2	2	87,980
3070	Supervising Office Assistant II	1399	1	1	46,898
3080	Office Assistant III	1049	3	3	87,279
3110	Office Assistant II	940	1	1	27,559
3125	Office Assistant I	837	1	1	24,281
3420	Stock Clerk I	799	1	1	30,995
3432	Supervising Stock Clerk	1302	1	1	43,623
5029	Dietary Aide III	883	6	6	165,571
5027	Dietary Aide I	784	1	1	29,554
5052	Senior Maintenance Janitor	1008	2	2	53,664
5055	Janitor	857	6	6	161,939
5130	Washer	810	3	3	81,430
Subtotal			286	296	\$ 14,292,760
	Holiday Pay				183,344
	Shift Differential				242,835
	Bilingual Skill Pay				19,350
	Vacancy Rate Discount (6%)				(884,297)
TOTAL REGULAR SALARIES					\$ 13,853,992

RECOMMENDED POSITIONS TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2025	Juvenile Correctional Officer I	1242	10	\$ 521,454
	Cost of Positions Recommended to Add			\$ 521,454

Probation - SB 678 Incentive Funds -- 3450

**Probation - SB 678
Budget 3450
Special Revenue Fund**

	<u>Actual** 2013-14</u>	<u>Adopted 2014-15</u>	<u>Recommended 2015-16</u>	<u>Increase/ (Decrease)</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ 106,463	\$ 3,261,292	\$ 3,481,362	\$ 220,070	7%
Total Appropriations	\$ 106,463	\$ 3,261,292	\$ 3,481,362	\$ 220,070	7%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 710,165	\$ 3,261,292	\$ 3,300,426	\$ 39,134	1%
Other Financing Sources	278,378	-	-	-	0%
Total Revenues	\$ 988,543	\$ 3,261,292	\$ 3,300,426	\$ 39,134	1%
<u>Revenues (Over)/Under Expenditures</u>	\$ 882,080	\$ -	\$ (180,936)	\$ (180,936)	100%
(Decrease-Use of) Assigned Fund Balance	-	-	180,936	180,936	100%
Increase Available Fund Balance	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ 882,080	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

PROBATION - SB 678 – 3450

FUNCTION

The California Community Corrections Performance Incentive Act, Senate Bill (SB) 678 (Chapter 608, Statutes of 2009) was signed into law on October 11, 2009. The goal of the legislation is to reduce recidivism of felony probationers by improving probation services. Funding to counties, for use by Probation departments, is based on improved probation outcomes as measured by a reduction in probation failures committed to State prison. SB 678 funds are required to be used for supervision and rehabilitative services for adult felony offenders. Services provided must be in accordance with evidence-based practices. Prior to FY 2013-14, funding allocations were based solely on felony probation revocation and commitment to State prison. As a result of the Public Safety Realignment Act, Assembly Bill (AB) 109 (Chapter 15, Statutes of 2011), which transferred responsibility for housing/supervising specified inmates and parolees from the State to counties, a large portion of the adult felony probationers who are revoked or commit new crimes now serve their time in county jails instead of prison. Due to this change, starting in FY 2013-14, the State Department of Finance used felony probation revocations to both prison and jail to determine allocations to counties. The existing formula to allocate SB 678 funds is currently being reviewed by the State Department of Finance for FY 2015-16.

OVERVIEW

The FY 2015-16 Recommended Budget for SB 678 of \$3,481,362 reflects a 7% (\$220,070) increase over the FY 2014-15 Adopted Budget. The FY 2015-16 Recommended Budget revenues of \$3,300,426 reflect a 1% (\$39,134) decrease from the FY 2014-15 Adopted Budget. Use of Assigned Fund Balance of \$180,936 balances the FY 2015-16 Recommended Budget. These revenues are used to fund an adult probation day reporting center, an adult risk and needs assessment tool (i.e., license fees, training costs, etc.), and adult intensive supervision caseloads which are budgeted in Probation Orgs 3430 and 3432.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- Funding for the SB 678 Org 3450 is recommended at \$3,481,362, a 7% (\$220,070) increase over the current year adopted budget due to increases in costs associated with the positions funded with this revenue source. The positions and contracts funded with SB 678 are budgeted in Probation Orgs 3430 and 3432.

Recommended funding includes:

- Account 7910, Operating Transfer Out, is recommended at \$3,481,362 and reflects a 7% increase over the current year. Funding includes a transfer of \$3,393,256 to Probation Org 3430 to support Deputy Probation Officer positions assigned to the Adult Services division and associated equipment, the contracted Adult Day Reporting Center, and the adult risk and needs assessment tool. Funding also includes a transfer of \$88,106 to Probation Grants Org 3432 based on needed SB 678 funding for the Probation Specialized Supervision program grant.

SUMMARY OF REVENUES

- Estimated revenues for FY 2015-16 are recommended at \$3,300,426 represent a 22% (\$919,541) decrease from the current year adopted budget based on the estimated SB 678 revenue to be received from the State in FY 2015-16.

Probation - SB 678 Incentive Funds -- 3450

- Estimated Beginning Fund Balance on July 1, 2015 is \$1,839,288.
- Intergovernment Revenues-State (\$3,300,426) represent the estimated SB 678 revenue to be received in FY 2015-16.
- Use of Assigned Fund Balance is \$180,936.
- Estimated Ending Fund Balance on June 30, 2016 is \$1,658,352.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3575 – State Other	3,261,292	4,219,967	3,300,426
Total	\$ 3,261,292	\$ 4,219,967	\$ 3,300,426
Total Revenues	\$ 3,261,292	\$ 4,219,967	\$ 3,300,426

CAO - Community Recidivism Grant -- 3451

CAO- Community Recidivism Grant
BUDGET 3451
Fund 0009

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 250,000	\$ 250,000	100%
Total Appropriations	\$ -	\$ -	\$ 250,000	\$ 250,000	100%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ -	\$ -	250,000	250,000	100%
Total Revenues	\$ -	\$ -	\$ 250,000	\$ 250,000	100%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

CAO - COMMUNITY RECIDIVISM REDUCTION GRANT – 3451

OVERVIEW

The Budget Act of 2014 allocated \$8 million in one-time funding to the California Board of State and Community Corrections for local Community Recidivism Reduction Grants (CRRG); Fresno County's CRRG allocation is \$250,000. Legislation mandates the County collaborate with the local Community Corrections Partnership and develop a competitive grant program with the intent to fund community recidivism and crime reduction services provided by local non-governmental entities with individual grants not to exceed \$50,000; entities are limited to one grant award. It is anticipated that the County will award all CRRG funding in FY 2015-16; funding is one-time only with no future allocation expected.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Community Recidivism Reduction Grant (CRRG) Org 3451 is recommended at \$250,000. Pursuant to funding legislation, individual grants may not exceed \$50,000 and the County may retain 5% (\$12,500) of the total allocation to fund grant administration activities.

Recommended funding includes:

- \$237,500 to fund CRRG activities provided by qualified local non-governmental entities.
- Org 0120, County Administrative Office, recommended at \$12,500 to fund the cost of County Administrative Office staff to administer grants and provide mandatory grant reporting to the California Board of State and Community Corrections.

SUMMARY OF REVENUES

- In FY 2014-15, Fresno County received \$250,000 Community Recidivism Reduction Grant (CRRG) funds as authorized by the State's Budget Act of 2014; these funds are designated to fund FY 2015-16 CRRG grant activities.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$250,000.
 - Estimated Ending Fund Balance on June 30, 2016 is \$0.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3575 – CRRG Grant Funding	0	0	250,000
Total	\$ 0	\$ 0	\$ 250,000
Total Revenues	\$ 0	\$ 0	\$ 250,000

Child Support Services -- 5110

**Child Support Services
BUDGET 5110
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 17,176,793	\$ 19,031,158	\$ 19,114,164	\$ 83,006	0%
Services and Supplies	2,748,062	3,198,819	3,074,823	(123,996)	-4%
General Fixed Assets	8,712	-	-	-	0%
Total Appropriations	\$ 19,933,567	\$ 22,229,977	\$ 22,188,987	\$ (40,990)	0%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 6,722,812	\$ 7,523,755	\$ -	\$ (7,523,755)	-100%
Intergovernment Rev-Federal	13,050,170	14,604,936	-	(14,604,936)	-100%
Miscellaneous Revenues	2,382	-	-	-	0%
Other Financing Sources	-	-	22,087,307	22,087,307	100%
Intrafund Revenue	98,000	101,286	101,680	394	0%
Total Revenues	\$ 19,873,364	\$ 22,229,977	\$ 22,188,987	\$ (40,990)	0%
<u>Net County Cost</u>	\$ 60,203	\$ -	\$ -	\$ -	0%
Expenses in excess of revenues is a result of timing differences in adjusting revenue advances to actual expenditures					
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	239	239	239	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

DEPARTMENT OF CHILD SUPPORT SERVICES – 5110

FUNCTION

The Fresno County Department of Child Support Services (FDCSS) administers and implements the Federal Child Support program for the State of California in Fresno County. This is accomplished by assisting families with establishing parentage and the establishment and enforcement of child support and medical support in an equitable, timely and courteous manner. By encouraging parents to provide for their children, the department is committed to improving the performance of the Fresno County Child Support program and increasing total collections annually.

OVERVIEW

The FY 2015-16 Recommended Budget of \$22,188,987 reflects a \$40,990 decrease in appropriations and revenues from the FY 2014-15 Adopted Budget. In FY 2015-16 the Auditor-Controller/Treasurer-Tax Collector (AC/TTC) established the Administration and Electronic Data Processing Revenue Fund (Org 1090) for the department's Federal and State allocations; in prior years funding was budgeted as a departmental revenue source. There is no net County cost associated with this budget. Staffing is recommended at 239 positions, no change from current year. A 2% (\$207,798) Vacancy Rate Discount has been used in calculating the Regular Salaries (Account 6100) in the recommended budget. The related benefit cost savings (\$165,834) were also calculated for the Retirement Contribution (\$122,038), OASDI (\$15,868), and Health Insurance Contribution (\$27,928) accounts.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** Continue to operate efficiently and effectively to ensure FDCSS remains one of the Top 5 Counties in California for Cost Effectiveness. To this end, the FY 2015-16 goals are:
 - Continue to maximize efficiencies through reengineering, training, and automation.
 - Continue to be within the Top 5 Local Child Support Agencies having the best cost effectiveness Statewide, which means continue with cost effectiveness of at least \$3.70 or higher. This is higher than the \$2.25 goal the State has established for FDCSS.
- **Performance Metric:** Cost effectiveness is measured by calculating total dollars collected for every dollar expended. Cost effectiveness is an annual calculation conducted by the State Department of Child Support Services for all Local Child Support Agencies. The State's goal is to improve the overall effectiveness and efficiencies of the State's Child Support program. To this end, every Local Child Support Agency in California is challenged to have a minimum cost effectiveness of \$2.25. Fresno County Department of Child Support Services has been recognized by the State as an efficient and effective program with regards to the collections and distributions of child support.

FY 2014-15

- **Goal:** Continue to operate efficiently and effectively to ensure FDCSS remains one of the Top 5 Counties in California for Cost Effectiveness.

- **Outcome(s)/Result(s):** This goal is set by the State and is calculated on a Federal Fiscal Year (FFY). For FFY 2014, October 2013 – September 2014, the total child support collected was \$83.7 million. This was an increase in departmental collections from the prior FFY 2013 collections by \$0.5 million. The departmental overall cost effectiveness, defined as dollar collected for every dollar spent, decreased in FFY 2014 to \$4.23, from \$4.27 in FFY 2013.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$19,114,164, represent an \$83,006 increase over FY 2014-15 Adopted Budget. Staffing is recommended at 239 positions, no change from current year.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

- Account 6100, Regular Salaries, reflects a less than 1% (\$43,998) increase over the current year primarily due to increased costs associated with step increases.
- Account 6400, Retirement Contribution, reflects a less than 2% (\$87,859) increase over the current year primarily due to the retirement rate increases.
- Account 6550, Workers' Compensation Contribution, reflects a 6% (\$35,413) decrease from the current year primarily due to Risk Management estimates obtained from actual historical expenditures.
- Account 6600, Health Insurance Contribution, reflects a less than 1% (\$4,980) decrease from the current year adopted budget primarily due to the quantity of staff participating, dependent coverage and the projected vacancy rates.

Services and Supplies

- Services and Supplies, recommended at \$3,074,823, represent a 4% (\$123,996) decrease from the FY 2014-15 Adopted Budget.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

- Account 7205, Maintenance-Equipment represents a 43% (\$8,600) decrease from the current year adopted budget based on prior actual charges incurred and anticipated expenditures.
- Account 7268, Postage, represents a 20% (\$30,000) decrease from the current year adopted budget based on reduced current year actual usage.
- Account 7295, Professional and Specialized Services, represent an 18% (\$133,211) decrease from the current year adopted budget based on actual usage of contracted services.
- Account 7296, Data Processing Services, represent a 5% (\$44,261) increase over the current year adopted budget. Internal Services Department (ISD) now includes the Telephone Charges normally budgeted in Account 7040 in this line item with voice over internet protocol telephones.
- Account 7345, Facilities Services Rent, represents a 23% (\$82,377) increase over the current year primarily due to reclassifying charges from Account 7221, Building Maintenance to Account 7345 as well as higher rates provided by ISD that factors in departmental utilization, as well as rate increases.
- Account 7430, Utilities, represents a 14% (\$39,033) increase over the current year adopted budget primarily due to higher rates provided by ISD that factors in departmental utilization, as well as rate increases.
- Account 7565, Countywide Cost Allocation, represents a 28% (\$43,539) increase over the current year adopted budget primarily due to an increase in the department's calculated contributions prepared by the AC/TTC.

SUMMARY OF REVENUES

- Revenues are recommended at \$22,188,987, which reflect less than a 1% (\$40,990) decrease from the current year adopted budget. During the current year the AC/TTC identified issues with the classification of certain funds subclass combinations within PeopleSoft and to correct those issues created over 200 new Special Revenue Funds (SRF) for FY 2015-16. One of the new SRF's is Administration and Electronic Data Processing Revenue Fund Org 1090 where Org 5110 revenues are now held for transfer to the department to fund operations.

Recommended funding includes:

- Operating Transfer In from Administration and Electronic Data Processing Revenue Fund Org 1090 is recommended at \$22,087,307 that includes two distinct State funding allocations, administrative (\$20,871,646) and electronic data processing (\$1,215,661).
- The department's funding from the State is allocated is as follows: 66% Federal pass-through and 34% State; beginning July 1, 2015, this funding will be placed in the newly established Administration and Electronic Data Processing Revenue Fund Org 1090.
- Intrafund Revenues estimated at \$101,680 will be received from the Department of Social Services for staff support.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3494 – State Aid Supp Enforcement	7,523,755	7,523,755	0
Total	\$ 7,523,755	\$ 7,523,755	\$ 0
Acct # - Intergovernment Revenues – Federal			
4361 – Federal Welfare Administration	14,604,936	14,604,936	0
Total	\$ 14,604,936	\$ 14,604,936	\$ 0
Acct # - Other Financing Sources			
5957 – Operating Transfer In	0	0	22,087,307
Total	\$ 0	\$ 0	\$ 22,087,307
Acct # - Intrafund			
5990 – Intrafund Revenue	101,286	101,286	101,680
Total	\$ 101,286	\$ 101,286	\$ 101,680
Total Revenues	\$ 22,229,977	\$ 22,229,977	\$ 22,188,987

PENDING FACTORS

At this time, revenues and appropriations are being budgeted based on the FY 2014-15 base allocations from the State without inclusion of the Revenue Stabilization funding (\$710,470) which is contingent upon approval by the California State Legislature as part of the State FY 2015-16 budget. Further adjustment may be required when the department receives the final State allocation letter expected in August of 2015.

DEPARTMENT OF CHILD SUPPORT SERVICES - 5110**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1250	Chief Child Support Attorney	L	1	1	\$ 130,988
1251	Senior Child Support Attorney	3510	1	1	116,733
1252	Child Support Attorney IV	3262	2	2	216,970
1253	Child Support Attorney III	2788	3	3	243,005
1254	Child Support Attorney II	2323	2	2	127,489
1973	Child Support Assistant	1079	17	17	497,763
1974	Child Support Officer III	1483	42	42	2,034,405
1975	Child Support Officer I	1108	31	31	947,471
1976	Child Support Officer II	1345	21	21	848,250
1977	Supervising Child Support Officer	1922	13	13	793,458
1978	Child Support Services Program Manager	E	3	3	215,202
1979	Senior Child Support Officer	1634	22	22	1,167,273
2211	Systems and Procedures Analyst II	1904	1	1	63,322
2212	Systems and Procedures Analyst III	2207	1	1	73,399
2240	Senior Systems and Procedures Analyst	2471	1	1	80,103
2291	Staff Analyst I	1629	1	1	44,133
2304	Deputy Director of Child Support Services	C	1	1	94,146
2315	Child Support Business Manager	E	1	1	84,812
3070	Supervising Office Assistant II	1399	3	3	131,346
3080	Office Assistant III	1049	24	24	829,604
3081	Office Assistant III - Conf.	1067	1	1	28,684
3110	Office Assistant II	940	6	6	163,954
3111	Office Assistant II - Conf.	956	1	1	26,641
3125	Office Assistant I	837	14	14	318,033
3166	Administrative Secretary - Conf.	1467	1	1	48,788
3203	Account Clerk I	889	6	6	142,146
3205	Account Clerk II	986	1	1	28,335
3235	Supervising Account Clerk I	1273	2	2	84,672
3260	Account Clerk III	1106	6	6	219,308
3262	Supervising Accountant	2264	2	2	150,588
3620	Program Technician I	1246	2	2	77,142
3621	Program Technician II	1393	3	3	138,981
3623	Program Technician II - Conf.	1416	2	2	94,184
8100	Director of Child Support Services	B	1	1	128,570
Subtotal			239	239	\$ 10,389,898
Auto Allowance					6,180
Bilingual Skill Pay					18,000
Vacancy Rate Discount (2%)					(207,798)
TOTAL REGULAR SALARIES					\$ 10,206,280

Court Ancillary Services -- 2838

**Court Ancillary Services
BUDGET 2838
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 1,883,837	\$ 1,874,592	\$ 1,877,230	\$ 2,638	0%
Other Charges	16,212,890	16,532,776	16,532,776	-	0%
Other Financing Uses	2,389,093	2,389,826	2,388,188	(1,638)	0%
Total Appropriations	\$ 20,485,820	\$ 20,797,194	\$ 20,798,194	\$ 1,000	0%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 3,314,149	\$ 3,210,000	\$ 3,210,000	\$ -	0%
Rev From Use of Money & Prop	924	-	-	-	0%
Intergovernment Revenues - St	2,389,093	2,389,826	2,388,188	(1,638)	0%
Charges For Services	3,239,783	3,018,000	2,655,257	(362,743)	-12%
Total Revenues	\$ 8,943,949	\$ 8,617,826	\$ 8,253,445	\$ (364,381)	-4%
<u>Net County Cost</u>	\$ 11,541,870	\$ 12,179,368	\$ 12,544,749	\$ 365,381	3%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

COURT ANCILLARY SERVICES – 2838

FUNCTION

Under the provisions of the Trial Court Funding Act (ACT) of 1997, the State assumed responsibility for funding trial court operations commencing with FY 1997-98. The County is responsible for paying a Maintenance-of-Effort (MOE) to the State consisting of two components: the County's contribution to trial court operations in FY 1994-95; and fines and forfeiture revenue remitted to the State in that same year. The County is also responsible for paying the State its share of the growth in fines and forfeiture revenue.

The Act also requires counties to maintain their obligation to provide court facilities for judicial and court positions created prior to July 1, 1996. As part of the prescribed legislation for these transfers, Fresno County established Court Facility Payments (CFPs) for its pro rata share of facilities operations and maintenance costs based on historical averages (FY 1995-1996 through FY 1999-2000). This budget also includes those judicial benefits still funded by the County.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$20,798,194 represent a less than 1% (\$1,000) increase over the FY 2014-15 Adopted Budget. The FY 2015-16 Recommended Budget revenues of \$8,253,445 reflect a 4% (\$364,381) decrease from the FY 2014-15 Adopted Budget due to lower estimated revenue from Charges for Services based on current year actual receipts. The net County cost of \$12,544,749 reflects a 3% (\$365,381) increase over the FY 2014-15 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies, recommended at \$1,877,230, reflect a less than 1% (\$2,638) increase over the FY 2014-15 Adopted Budget.

Recommended funding includes the following changes to the FY 2014-15 Adopted Budget:

- Account 7287, PeopleSoft Financial Charges, reflect a 32% (\$2,446) increase over current year.
- Account 7340, Rents and Leases Buildings, recommended at \$1,779,977, remain the same as current year.
- Account 7345, Facility Services Rent, recommended at \$55,723, remains the same as current year.
- Account 7430, Utilities, recommended at \$31,520, reflect a decrease of less than 1% (\$192) from the current year for the North Annex Jail Court.

Other Charges

- Other Charges are recommended at \$16,532,776 the same as the FY 2014-15 Adopted Budget.

Recommended funding includes the following changes to the FY 2014-15 Adopted Budget: :

- The County's State Trial Court MOE obligation of \$14,758,944, which includes a base Court services cost obligation of \$11,222,780 and a fines and forfeitures base of \$3,536,164.
- An estimated growth payment of \$1,700,000 based on projected fines and forfeitures revenues above the MOE.
- Judicial Benefits, recommended at \$7,500, represent the same level as the current year based on the number of eligible judges.

Court Ancillary Services -- 2838

- A total of \$66,332 for payments to the Administrative Office of the Courts (AOC) for the former Tenth Street Juvenile Court. Payments of \$33,166 are due to the AOC in September and March of each fiscal year for 25 years from the date of occupancy of the new Juvenile Justice Court (based on the July 6, 2009 Release Agreement).

Other Financing Uses

- Other Financing Uses, recommended at \$2,388,188, represent a less than 1% (\$1,638) decrease from FY 2014-15 Adopted Budget.

Recommended funding includes:

- The recommended amount represents the transfer of funds received from the AOC for their 58.5% share of the Juvenile Justice Court Debt Service payment.

SUMMARY OF REVENUES

- Revenues are recommended at \$8,253,445, a 4% (\$364,381) decrease from FY 2014-15 Adopted Budget.
- Fines, Forfeitures, and Penalties (\$3,210,000) remain the same as FY 2014-15 Adopted Budget based on current year actual receipts and represent collections in court-generated revenues from various sources, including vehicle code fines, criminal fines, and County penalties.
- Intergovernmental Revenues-State (\$2,388,188) reflect a less than 1% (\$1,638) decrease from FY 2014-15 Adopted Budget, and represent the interest payment of \$565,219 due September 2015 from the AOC, and the principal and interest payment of \$1,822,969 due March 2016 from the AOC for their 58.5% share of the Debt Service payment for the Juvenile Justice Court.
- Charges for Services (\$2,655,257) reflect a 12% (\$362,743) decrease from FY 2014-15 Adopted Budget based on current year actual receipts. This revenue category includes vehicle code traffic school bail, traffic fines, family reconciliation special certification (FRSC) fees, and recording fees. Under the Lockyer-Isenberg Trial Court Funding Act of 1997, the Family Court Services unit was transferred to the Superior Court and FRSC fees were transferred to this Org to help offset the County's MOE requirements.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3295 – Vehicle Code Fines	2,040,000	2,040,000	2,040,000
3296 – Vehicle Code Fines/Parking	18,000	18,000	18,000
3301 – Criminal Fines	12,000	12,000	12,000
3314 – County Penalty PC 1464 (E) 30%	1,140,000	1,140,000	1,140,000
Total	\$ 3,210,000	\$ 3,210,000	\$ 3,210,000
Acct # - Intergovernment Revenues – State			
3569 – Lease Revenue for JJC Court	2,389,826	2,389,826	2,388,188
Total	\$ 2,389,826	\$ 2,389,826	\$ 2,388,188
Acct # - Charges for Services			
4945 – VC 42007 County 23% TR School Bail	2,760,000	2,397,257	2,397,257
4946 – VC 40610 County TRF Cit Ds Fee	78,000	78,000	78,000
4955 – Family Reconcil Spec Serv Fees	18,000	18,000	18,000
4980 – Recording Fees	162,000	162,000	162,000
Total	\$ 3,018,000	\$ 2,655,257	\$ 2,655,257
Total Revenues	\$ 8,617,826	\$ 8,255,083	\$ 8,253,445

Alternate Indigent Defense -- 2875

**Alternate Indigent Defense
BUDGET 2875
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 4,423,355	\$ 5,151,806	\$ 5,501,806	\$ 350,000	7%
Total Appropriations	\$ 4,423,355	\$ 5,151,806	\$ 5,501,806	\$ 350,000	7%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 669,904	\$ 660,000	\$ 660,000	\$ -	0%
Charges For Services	33,123	1,536	-	(1,536)	-100%
Total Revenues	\$ 703,027	\$ 661,536	\$ 660,000	\$ (1,536)	0%
<u>Net County Cost</u>	\$ 3,720,328	\$ 4,490,270	\$ 4,841,806	\$ 351,536	8%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

ALTERNATE INDIGENT DEFENSE – 2875

FUNCTION

The Alternate Indigent Defense budget provides for the funding of legal defense services for indigent criminal defendants when the Public Defender declares a conflict of interest. Appropriations for court appointed attorneys and ancillary defense services in capital cases under Penal Code Section 987.9 are also included in this budget.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$5,501,806 reflect a 7% (\$350,000) increase over the FY 2014-15 Adopted Budget. The FY 2015-16 Recommended Budget revenues of \$660,000 reflect no measurable change from FY 2014-15 Adopted Budget. The net County cost of \$4,841,806 reflects an 8% (\$351,356) increase over the FY 2014-15 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies, recommended at \$5,501,806, represent a 7% (\$350,000) increase over FY 2014-15 Adopted Budget.

Recommended funding includes:

- Account 7283, Appointed Attorneys-Superior Court, reflect a 13% (\$133,172) decrease from FY 2014-15 Adopted Budget. Appropriations in the amount of \$866,828 are included to fund the cost of court appointed attorneys when both the Public Defender and contracted conflict defense counsel have declared a conflict, as well as other cases the Superior Court has deemed appropriate to appoint counsel for indigent persons.
- Account 7287, PeopleSoft Financials, reflect a 24% (\$1,296) decrease from FY 2014-15 Adopted Budget.
- Account 7295, Professional and Specialized Services, reflect a 66% (\$415,818) increase over FY 2014-15 Adopted Budget. Funding in the amount of \$689,824 is based on current year projected expenditures and an additional \$350,000 as an operating transfer out to fund Public Defender Org 2880 Special Circumstance case court ordered Penal Code Section 987.9 for expert defense costs. The funding designated for Public Defender expert defense costs will be transferred on a reimbursement basis for actual expenses incurred and the balance of unused appropriations will return at year-end to General Fund Balance.
- Account 7301, Conflict Defense Services (alternate indigent defense service contract), reflect a 2% (\$68,650) increase over FY 2014-15 Adopted Budget. Appropriations in the amount of \$3,591,154 are recommended for the cost of the conflict defense services, \$90,000 of those funds are designated for ancillary costs such as experts, evaluations, transcriptions from prior proceedings, and other non-attorney costs necessary to provide proper defense.

SUMMARY OF REVENUES

- Revenues are recommended at \$660,000 and no change from the FY 2014-15 Adopted Budget.
 - Criminal Justice Facility Construction Fund (\$660,000) reflects no change from the FY 2014-15 Adopted Budget.

Alternate Indigent Defense -- 2875

- Charges for Services reflect a 100% (\$1,536) decrease from FY 2014-15 Adopted Budget due to a prior period ancillary services advance, returned to the County being incorrectly budgeted as revenue in the FY 2014-15 Adopted Budget.
- Net County Cost (NCC) includes an additional \$350,000 based on Public Defender Org 2880 projected carryover from FY 2014-15 Adopted Budget. The carryover is pursuant to budget instructions and CAO approval for 50% of projected NCC savings from FY 2014-15 Adopted Budget. These funds will be used solely for reimbursement for Public Defender actual special circumstance cases expert defense court ordered costs in accordance to Penal Code Section 987.9 and the balance of unused appropriations will return at year-end to General Fund Balance.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3309 – Criminal Justice Facility Construction Fund	660,000	660,000	660,000
Total	\$ 660,000	\$ 660,000	\$ 660,000
Total Revenues	\$ 660,000	\$ 660,000	\$ 660,000

Grand Jury -- 2870

Grand Jury
BUDGET 2870
General Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 41,138	\$ 55,855	\$ 55,855	\$ -	0%
Total Appropriations	\$ 41,138	\$ 55,855	\$ 55,855	\$ -	0%
<u>Revenues</u>					
<u>Net County Cost</u>	\$ 41,138	\$ 55,855	\$ 55,855	\$ -	0%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

GRAND JURY – 2870

FUNCTION

The Grand Jury is formed pursuant to California Penal Code Section 888. Members are impaneled by the Presiding Judge of the Fresno County Superior Court to investigate and inquire into the operations of the County, cities, and special districts. The Grand Jury also hears indictments brought by the District Attorney and may investigate misconduct of public officials. While the formation of the Grand Jury is mandated, the service level is not mandated.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$55,855 reflect no change in the level of funding from the FY 2014-15 Adopted Budget. The Grand Jury also receives \$30,308 of in-kind support from the County: Parking - \$5,930; County Counsel - \$4,407; District Attorney - \$650; and County Administrative Office (CAO) - \$19,321. The CAO continues to provide all support functions required for the operation of the Grand Jury as a result of the Superior Court transferring the responsibility to the CAO in FY 2012-13.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies, recommended at \$55,855, the same level as the current year. Individual line items have been adjusted to reflect anticipated changes.

Recommended funding includes the following changes to the FY 2014-15 Adopted Budget:

- Account 7296, Data Processing Services, represent a 60% (\$2,569) increase over the current year as a result of increased rates for FY 2015-16 primarily due to the new electronic business account, independent of the County server, for confidential, secure communication and calendaring between the 19 Grand Jury Members.
- Account 7345, Facility Operation and Maintenance, represents an 88% (\$1,903) increase over the current year based on usage and rate increases provided by Internal Services Department.
- Account 7415, Transportation, Travel and Education, represents an 11% (\$400) increase over the current year; the second increase in two years based on the recognized value of state association training attended by the 19 Grand Jury Members.
- Account 7417, Transportation and Travel - Committee & Advisory Boards, represent a 26% (\$4,849) decrease from the current year based on current year trends of reimbursement for actual mileage used by the 19 Grand Jury Members.

**Department of Public Health
BUDGET 5620
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 42,641,535	\$ 37,863,723	\$ 39,240,698	\$ 1,376,975	4%
Services and Supplies	20,199,186	35,455,013	42,403,790	6,948,777	20%
Other Financing Uses	121,598	-	123,000	123,000	100%
General Fixed Assets	137,756	-	36,000	36,000	100%
Total Appropriations	\$ 63,100,075	\$ 73,318,736	\$ 81,803,488	\$ 8,484,752	12%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 61,750	\$ 116,751	\$ 116,751	\$ -	0%
Fines, Forfeitures & Penalties	9,926	-	-	-	0%
Rev From Use of Money & Prop	312	-	-	-	0%
Intergovernment Revenues - St	5,601,778	6,211,068	6,279,999	68,931	1%
Intergovernment Rev-Federal	12,512,248	13,499,345	13,553,050	53,705	0%
Charges For Services	13,437,098	16,043,154	14,812,634	(1,230,520)	-8%
Miscellaneous Revenues	1,098,024	1,657,505	343,556	(1,313,949)	-79%
Other Financing Sources	25,462,943	31,162,285	42,093,319	10,931,034	35%
Intrafund Revenue	2,234,597	2,131,859	2,107,410	(24,449)	-1%
Total Revenues	\$ 60,418,676	\$ 70,821,967	\$ 79,306,719	\$ 8,484,752	12%
<u>Net County Cost</u>	\$ 2,681,399	\$ 2,496,769	\$ 2,496,769	\$ -	0%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	483	377	377	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

DEPARTMENT OF PUBLIC HEALTH – 5620

FUNCTION

The mission of the Department of Public Health (DPH) is to promote, preserve and protect the health of the community. The department serves four essential public health functions which include health care, community health, environmental health, and emergency preparedness and response. These essential functions are carried out through services provided in six divisions including Children's Medical Services, Emergency Medical Services, Community Health, Environmental Health, Public Health Nursing, and Correctional Health, administered through a contract with Corizon Health, Inc. This budget also funds the County's Office of Emergency Services and the County's contract with Liberty Animal Control Services, L.L.C. to provide animal pound, quarantine services, and leash law enforcement.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$81,803,488 reflects a 12% (\$8,484,752) increase over the FY 2014-15 Adopted Budget with no increase to net County cost. The FY 2015-16 Recommended Budget revenues of \$79,306,719 reflect a 12% (\$8,484,752) increase over the FY 2014-15 Adopted Budget. Net County cost is allocated to this budget for the annual cost of the County's contract with Liberty Animal Control Services and the cost of medical services provided to Federal inmates housed at the jail. All other costs incurred in this budget are revenue and Realignment offset. Staffing is recommended at the current level of 377 positions which is an increase of 9 positions over the FY 2014-15 Adopted Budget. A Vacancy Rate Discount of 1% was included in this budget resulting in a savings of \$215,260 in Regular Salaries and \$168,395 in Retirement Contribution, OASDI and Health Insurance Contributions.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** Implement the nursing case management electronic medical record system for Public Health Nursing programs.
- **Performance Metric:**
- July 2015 – Implement, train staff, develop forms, and test systems for the High Risk Infant, Nurse Liaison, Linkages, and Medical Social Worker in Maternal, Child, and Adolescent Health.
- January 2016 – Implement, train staff, develop forms for Comprehensive Case Management, Babies First, Perinatal and Early Intervention, Black Infant Health, and Nurse Family Partnership (Fresno and Selma). March 2016 – Implement electronic medical record system for the Chest Clinic.

FY 2014-15

- **Goal:** Oversee the successful transfer of jail medical and behavioral health services program from the County to Corizon Health, Inc.
- **Outcome(s)/Result(s):** The department successfully completed the transition of medical and behavioral health services from County delivered services to contracted services with Corizon Health, Inc. The transition included coordination with the Sheriff, Probation, and Behavioral Health Departments. The department will continue to monitor performance of the contractor through a multi-disciplinary review team and annually report to the Board on the contractor's performance.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$39,240,698, represent a 4% (\$1,376,975) increase over the FY 2014-15 Adopted Budget due to the addition of positions, salary adjustments and increased retirement rates. Staffing is recommended at the current service level of 377 positions, an increase of 9 positions over the FY 2014-15 Adopted Budget.

Recommended funding includes:

- Account 6100, Regular Salaries, represent a 4% (\$834,417) increase over current year due to the addition of positions, and salary adjustments.
- Account 6200, Extra-Help, represents a 49% (\$198,893) decrease from current year primarily due to recruitment and hiring of staff for positions.
- Account 6300, Overtime, represents a 61% (\$65,030) increase over current year primarily due to the increase of Illegal Food Vendor Sweeps to protect the health of Fresno County residents which occur after hours and on weekends.
- Account 6400, Retirement Contribution, represents a 5% (\$557,149) increase over current year based on additional salaries and increased retirement rates.
- Account 6350, Unemployment Insurance, represents a 71% (\$18,293) decrease from current year based on actual loss history for the DPH and rates provided by Risk Management.
- Account 6550, Workers' Compensation Contribution, represent an 8% (\$61,223) decrease from current year based on Risk Management estimates, which factors in actual departmental experience.
- Account 6600, Health Insurance Contributions, represent a 6% (\$139,689) increase over current year based on increased staff of 9 positions added midyear FY 2014-15.

Services and Supplies

- Services and Supplies, recommended at \$42,403,790, represent a 20% (\$6,948,777) increase over the FY 2014-15 Adopted Budget primarily due to increase costs for contracted in-custody adult and juvenile Jail Medical Services, special legal services, contracted services and supplies, and needed facility improvements to the Brix/Mercer building.

Recommended funding includes:

- Account 7040, Telephone Charges, represent a 100% (\$182,611) decrease from current year due to charges now being processed through Account 7296 Data Processing Charges.
- Account 7101, Liability Insurance, represents a 15% (\$15,265) increase over current year based on Risk Management rates for FY 2015-16.
- Account 7106, Medical Malpractice Insurance, represents a 100% (\$793,579) increase over current year based on rates provided by Risk Management. In FY 2014-15 no rates were charged to departments because of the use of prior year retained earnings available to offset the Medical Malpractice Insurance costs.
- Account 7269, Printing, represents an 80% (\$22,858) increase over current year primarily due to the printing of brochures for the Children's Health and Disability Prevention (CHDP) program in Public Health Nursing.

Public Health -- 5620

- Account 7295, Professional and Specialized Services, represent a 20% (\$5,462,673) increase over current year primarily due to contracted service increases for Correctional Health \$3,031,274, Children's Medical Services \$450,000, special legal services \$261,583, contracted services for new grants \$1,108,749 and pass through for Special Revenue Fund disbursements \$428,346.
- Account 7400, Special Departmental Expense, represents a 65% (\$233,634) increase over current year primarily due to media campaigns for grant funded programs and health emergencies.

Other Financing Uses

- Account 7910, Operating Transfers Out, represent a 100% (\$123,000) increase over current year due to the purchase of replacement vehicles for the Environmental Health Solid Waste program for County inspections of active and former solid waste facilities; Community Health for the Chest Clinic DOT Therapy program to administer medications to clients; and Emergency Medical Services (EMS) to respond to local emergencies.

Fixed Assets

- Account 8300, Fixed Assets, represent a 100% (\$36,000) increase over current year.

(1) Refrigerator..... \$6,000Store Bio-Terrorism agents, Influenza, & measles reagents.

(1) Lab Glassware Washer\$30,000Washing of reusable lab glassware testing purposes.

SUMMARY OF REVENUES

- Revenues are recommended at \$79,306,719, a 12% (\$8,484,752) increase over the FY 2014-15 Adopted Budget. Significant changes from current year adopted budget by specific revenue source are noted below.
 - Intergovernment Revenues-State \$6,279,999 represent a 1% (\$68,931) increase over current year due to increases in grant allocations.
 - Charges for Services \$14,812,634 represent an 8% (\$1,230,520) decrease from current year due to an accounting shift of revenues to Other Financing Sources as per Auditor-Controller/Treasurer-Tax Collector (ACTTC) direction.
 - Miscellaneous Revenues \$343,556 represent a 79% (\$1,313,949) decrease from current year due to an accounting shift of revenues to Other Financing Sources as per (ACTTC) direction.
 - Other Financing Sources \$42,093,319 estimated at a 35% (\$10,931,034) increase over the current year due to an estimated 2% increase in Vehicle License Fees and Sales Tax base for FY 2015-16 and the shift of revenues from Trust Funds to Special Revenue Fund Orgs per ACTTC direction.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Licenses, Permits, & Franchises			
3155 – Animal Licenses	60,000	33,967	60,000
3192 – Burial & Disinternment Permits	16,751	25,761	16,751
3195 – License & Permit Fees	40,000	20,561	40,000
Total	\$ 116,751	\$ 80,289	\$ 116,751
Acct # - Intergovernment Revenues – State			
3503 – Emergency Medical Services	407,041	407,041	407,041
3504 – State Tobacco Prevention Promotion	150,000	150,000	0
3505 – California Children Services State Aid	1,840,664	1,398,619	1,916,672
3506 – Aids Program - State	83,023	131,816	83,023
3525 – Tuberculosis - State	323,254	328,980	323,254
3530 – Other Health - State Aid	2,922,382	2,604,964	3,129,525
3541 – CHDP Administration	427,469	311,952	412,420
3543 – CHDP Screening State	49,568	25,256	0
3575 – State Other	7,667	62,359	8,064
Total	\$ 6,211,068	\$ 5,420,987	\$ 6,279,999
Acct # - Intergovernment Revenues – Federal			
4380 – Federal Other	10,092,282	8,903,522	10,050,053
4382 – MCAH Federal Maternal Child Health	3,407,063	3,185,711	3,502,997
Total	\$ 13,499,345	\$ 12,089,233	\$ 13,553,050
Acct # - Charges for Services			
4895 – Personnel Services	496,966	496,966	481,227
4981 – Recording Fees Health	390,000	378,125	390,000
5007 – Lab Water Testing - Environmental	116,864	164,728	116,864
5010 – Environmental Health Fees	4,852,005	4,388,787	4,389,792
5011 – Milk Inspection Fees	183,290	156,894	0
5012 – Soft Serve Ice Cream	40,500	40,500	0
5013 – Recreational Health Fees	462,850	451,813	462,850
5014 – Well Permit Fees	540,560	751,685	540,560
5015 – Organized Camps	16,883	16,991	16,883
5027 – Managed Care/Medi-Cal Patient Fees	132,070	110,669	102,070
5033 – Private Pay Patient Fees	97,982	78,850	79,382
5034 – Insurance Fees - Patient	6,000	1,091	2,000
5036 – Medi-Cal Fees - Patient	6,837,530	6,603,130	6,375,045
5037 – Clinical Lab Tests	20,000	3,918	10,000
5038 – Medicare Fees - Patient	20,500	4,358	4,500
5039 – Other Agencies Services	1,829,154	1,829,154	1,841,461
Total	\$ 16,043,154	\$ 15,477,659	\$ 14,812,634
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	1,657,505	1,522,430	343,556
Total	\$ 1,657,505	\$ 1,522,430	\$ 343,556
Acct # - Other Financing Sources			
5951 – Operating Transfer In From Special Revenue	31,162,285	29,762,285	0
5957 – Operating Transfer In	0	0	42,093,319
Total	\$ 31,162,285	\$ 29,762,285	\$ 42,093,319
Acct # - Intrafund			
5990 – Intrafund Revenue	2,131,859	2,074,512	2,107,410
Total	\$ 2,131,859	\$ 2,074,512	\$ 2,107,410
Total Revenues	\$ 70,821,967	\$ 66,427,395	\$ 79,306,719

PUBLIC HEALTH - 5620**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0293	Assistant Director of Community Health	D	1	1	\$ 111,822
1302	Senior Epidemiologist	2402	1	1	68,695
1304	Public Health Program Manager	E	1	1	78,416
1310	Division Manager - Public Health	E	3	3	295,143
1311	County Health Officer	E	1	1	156,234
1313	Division Manager - Environmental Health	E	1	1	97,069
1319	Health Education Assistant	1211	7	7	266,445
1320	Health Educator	1733	5	5	265,141
1321	Epidemiologist	2118	3	3	210,281
1323	Mental Health Nurse II	2454	1	1	42,143
1324	Health Education Specialist	1490	19	19	842,359
1327	Nutrition Education Coordinator	1733	1	1	47,769
1330	Senior Emergency Medical Services Specialist	2016	5	5	342,716
1331	Public Health Chemist I	1511	1	1	44,710
1332	Public Health Chemist II	1699	1	1	58,648
1334	Public Health Microbiologist II	1699	1	1	45,943
1340	Public Health Laboratory Assistant I	804	2	2	42,174
1345	Public Health Nurse I	2147	29	29	1,729,866
1346	Public Health Nurse II	2454	29	29	2,353,853
1355	Senior Public Health Microbiologist	1980	1	1	67,696
1356	Senior Public Health Chemist	1919	1	1	65,585
1360	Supervising Public Health Nurse	3147	8	8	763,713
1365	Public Health Physician	B	6	6	715,156
1370	Division Manager - Emergency Medical Services	E	1	1	99,560
1380	Emergency Medical Services Specialist	1869	7	7	441,499
1401	Communicable Disease Specialist I	1384	2	2	72,600
1402	Communicable Disease Specialist II	1479	10	10	495,659
1403	Supervising Communicable Disease Specialist	1611	2	2	107,979
1429	Medical Assistant II	942	4	4	126,276
1450	Licensed Vocational Nurse III	1421	2	2	95,244
1451	Head Nurse	3147	1	1	105,465
1455	Health Aide II	866	1	1	29,022
1497	Staff Nurse III	2454	9	9	758,565
1501	Admitting Interviewer I	947	9	9	238,448
1514	Clinical Laboratory Technologist II	1850	1	1	54,767
1557	Occupational Therapist III	2696	3	3	251,414
1580	Physical Therapist I	2174	1	1	59,844
1583	Physical Therapist III	2696	8	8	661,648
1593	Senior Admitting Interviewer	1282	2	2	85,928
1610	Rehabilitative Therapy Manager	E	1	1	101,341
1635	Therapy Aide	857	3	3	78,064
1655	Environmental Health Aide	1190	1	1	33,510
1670	Admitting Interviewer II	1114	6	6	207,172
1785	Environmental Health Specialist I	1609	1	1	43,460
1787	Environmental Health Specialist II	1805	31	31	1,906,082
1789	Environmental Health Specialist III	1990	17	17	1,166,705
1791	Supervising Environmental Health Specialist	2382	9	9	711,904
1921	Medical Social Worker I	1612	1	1	42,280
1922	Medical Social Worker II	1904	1	1	63,809
2212	Systems and Procedures Analyst III	2164	4	4	295,852
2240	Senior Systems and Procedures Analyst	2423	1	1	82,811
2291	Staff Analyst I	1597	4	4	184,677
2292	Staff Analyst II	1774	1	1	57,803
2293	Staff Analyst III	2048	7	7	490,063

Public Health -- 5620

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2294	Senior Staff Analyst	F	3	3	\$ 224,010
2297	Principal Staff Analyst	E	1	1	82,137
2372	Public Health Business Manager	E	1	1	83,000
3070	Supervising Office Assistant II	1399	4	4	187,539
3080	Office Assistant III	1049	38	38	1,333,796
3081	Office Assistant III - Conf.	1067	1	1	35,758
3110	Office Assistant II	940	7	7	208,453
3125	Office Assistant I	837	18	18	398,879
3140	Secretary III	1212	1	1	39,177
3160	Secretary IV	1291	4	4	173,061
3166	Administrative Secretary - Conf.	1438	1	1	44,828
3203	Account Clerk I	889	7	7	171,014
3215	Accountant II	1743	2	2	117,787
3240	Supervising Account Clerk II	1466	2	2	98,260
3260	Account Clerk III	1106	4	4	148,261
3620	Program Technician I	1246	3	3	99,426
8227	Director of Public Health	B	1	1	139,859
Subtotal			377	377	\$ 21,446,273
Auto Allowance					12,360
Shift Differential					22,950
Bilingual Skill Pay					44,400
Vacancy Rate Discount (1%)					(215,260)
TOTAL REGULAR SALARIES					\$ 21,310,723

Emergency Medical Services -- 5244

Emergency Medical Services BUDGET 5244 Special Revenue Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 1,360,671	\$ 1,543,668	\$ 1,634,197	\$ 90,529	6%
Other Financing Uses	-	-	321,456	321,456	100%
Total Appropriations	\$ 1,360,671	\$ 1,543,668	\$ 1,955,653	\$ 411,985	27%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 954,769	\$ 1,271,679	\$ 1,258,428	\$ (13,251)	-1%
Rev From Use of Money & Prop	28,567	54,956	51,097	(3,859)	-7%
Total Revenues	\$ 983,336	\$ 1,326,635	\$ 1,309,525	\$ (17,110)	-1%
<u>Revenues (Over)/Under Expenditures</u>	\$ 377,335	\$ 217,033	\$ 646,128	\$ 429,095	198%
(Decrease-Use of) Available Fund Balance	(377,335)	(217,033)	(646,128)	(429,095)	198%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

EMERGENCY MEDICAL SERVICES – 5244

FUNCTION

The Emergency Medical Services (EMS) Fund was established by the Board of Supervisors on February 28, 1989, under the authority of Senate Bill 12 (1987) and Senate Bill 612 (1988) for purposes of addressing uncompensated care costs of hospitals and physicians using penalty assessments on traffic fines.

OVERVIEW

The FY 2015-16 Recommended Budget of \$1,955,653 represents a 27% (\$411,985) increase in appropriations over the FY 2014-15 Adopted Budget. Revenues of \$1,309,525 represent a 1% (\$17,110) decrease from the FY 2014-15 Adopted Budget. Utilization of available fund balance totaling \$646,128 is included in the FY 2015-16 Recommended Budget to fund prior year outstanding claims. There is no net County cost or staffing included in this budget.

SUMMARY OF CAO RECOMMENDATIONS

The EMS Fund statutes specify the percentage allocation of funds for EMS at 58% for physicians, 25% for hospitals, and 17% for discretionary use approved by your Board.

Services and Supplies

- Services and Supplies, recommended at \$1,634,197, represent a 6% (\$90,529) increase over the FY 2014-15 Adopted Budget due to an increase in estimated uncompensated care costs of hospitals and physicians based on current year trends.

Recommended funding includes:

- Recommended appropriations of \$1,634,197 will be available to pay physician and hospital claims for emergency care performed in a general acute care hospital for persons who cannot afford to pay, and for whom payment will not be made through any private coverage or by any program funded in whole or in part by the Federal Government.
- Distribution of EMS, Proposition 99 funds to providers are calculated after allowing for administrative costs.

Other Financing Uses

- Other Financing Uses, recommended at \$321,456, represent a 100% (\$321,456) increase over the FY 2014-15 Adopted Budget and include the amount distributed for EMS discretionary use and administrative costs.

Recommended funding includes:

- Recommended appropriations for administrative costs of \$128,917 include \$9,380 to pay the Auditor-Controller/Treasurer-Tax Collector for quarterly compilation and review of the EMS Fund and to audit EMS Fund reporting, and \$119,537 to the Department of Public Health (DPH) for processing of physician and hospital reimbursements, and the allocation of administrative and discretionary funds. Administrative costs are limited to 10% of funds received.
- Recommended appropriations of \$192,539 will be transferred to the DPH and will be used to fund EMS.

SUMMARY OF REVENUES

- Revenues are recommended at \$1,309,525 which represent a 1% (\$17,110) decrease from FY 2014-15 Adopted Budget. This projection is based on a comparison of previous fiscal year actuals and current activity of fines collected. Specific changes by revenue accounts are noted below.
- Fines, Forfeitures, and Penalties of \$1,258,428 represent a 1% (\$13,251) decrease from the FY 2014-15 Adopted Budget, due to declining projected EMS designated penalty assessments that, by law, are divided into the following sub-accounts: Physicians, Hospitals, and Discretionary Use.
- Use of Money and Property of \$51,097 represents a 7% (\$3,859) decrease from the FY 2014-15 Adopted Budget and includes estimated interest earnings on balances in each of the following subaccounts: Senate Bill 612 Physicians, Hospitals, Discretionary, and Administration. Estimates are based on average receipts for the past four fiscal years.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3313 – SB 612 Penalty Assessments	1,271,679	1,271,679	1,258,428
Total	\$ 1,271,679	\$ 1,271,679	\$ 1,258,428
Acct # - Revenue from the Use of Money			
3380 - Interest	54,956	54,956	51,097
Total	\$ 54,956	\$ 54,956	\$ 51,097
Total Revenues	\$ 1,326,635	\$ 1,326,635	\$ 1,309,525

County Medical Services -- 5240

**County Medical Services
BUDGET 5240
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 21,308,865	\$ 10,630,489	\$ 7,444,392	\$ (3,186,097)	-30%
Other Financing Uses	48,562,938	47,845,534	60,288,792	12,443,258	26%
Total Appropriations	\$ 69,871,803	\$ 58,476,023	\$ 67,733,184	\$ 9,257,161	16%
<u>Revenues</u>					
Other Financing Sources	\$ 21,308,865	\$ 10,630,489	\$ 1,875,000	\$ (8,755,489)	-82%
Total Revenues	\$ 21,308,865	\$ 10,630,489	\$ 1,875,000	\$ (8,755,489)	-82%
<u>Net County Cost</u>	\$ 48,562,938	\$ 47,845,534	\$ 65,858,184	\$ 18,012,650	38%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

COUNTY MEDICAL SERVICES – 5240

FUNCTION

This budget provides for the appropriation of the mandated County General Fund match requirements for local health and mental health services. These County matching funds also satisfy requirements of State/Local Program Realignment (Assembly Bill (AB) 1288 of 1991) to deposit specified County funds into the Health and Welfare Trust Fund (H&WTF) to qualify for Realignment sales tax revenue. Assembly Bill 118 (2011 Realignment) requires that Vehicle License Fee (VLF) revenues that would have previously gone to the Mental Health Account, prior to the implementation of 2011 Realignment, were redirected to fund the CalWORKs Assistance Maintenance-of-Effort (MOE) Account and no longer flow through the County General Fund. This budget recognizes the required deposit into the H&WTF of an amount equal to VLF revenues received by the County General Fund under State/Local Program Realignment.

This budget also includes funding for the County's anticipated costs for indigent healthcare provided through the Medically Indigent Services Program (MISP) as obligated under Welfare and Institutions Code §17000, et seq. and funding for reimbursement for the provision of certain non-emergency specialty medical services for residents who do not qualify for MISP or participation in the Affordable Care Act (ACA).

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$67,733,184 reflect a 16% (\$9,257,161) increase primarily due to an increase in projected realignment revenues transfer to the H&WTF Org 5243. Budgeted revenues of \$1,875,000 reflect an 82% (\$8,755,489) decrease from FY 2014-15 Adopted Budget due to a reduction in Health Realignment revenues under AB 85 legislation. A 38% (\$18,012,650) increase in net County cost (NCC) over the FY 2014-15 Adopted Budget reflects the growth in VLF Realignment Base and funding, to provide reimbursement for specialty medical services for residents who do not qualify for MISP or participation in the ACA. Funding for the reimbursement of specialty medical services is from the full unspent balance amount of \$5,569,392, appropriated in FY 2014-15 Org 5240 and re-budgeted in FY 2015-16.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

This budget reflects significant changes in both delivery of care and funding for the MISP. In previous years, all MISP services were contracted with Community Regional Medical Centers (CRMC). Due to a shift in patients from MISP to Medi-Cal and significantly reduced Health Realignment revenues under AB 85, the Board directed staff to provide CRMC a notice of termination of the Master Agreement for Indigent and Inmate Medical Care effective December 1, 2014. Additionally the Board made revisions to the MISP eligibility criteria and scope of services, to reflect the changes brought forward by the ACA. Effective December 1, 2014, the County entered into agreements with CRMC and Central California Faculty Medical Group (CCFMG) to provide the MISP. Additionally the Board entered into an agreement with Advantek for the reimbursement for the provision of certain non-emergency specialty medical services for residents who do not qualify for MISP or participation in the ACA. This budget includes appropriations for claim reimbursement contracts with CRMC and Central California Faculty Medical Group (CCFMG) for MISP, and Advantek for the reimbursement for the provision of certain non-emergency specialty medical services. Inmate medical care previously provided in the contracted services with CRMC, is included through a provider contract budgeted in Org 5620 – Public Health.

Services and Supplies

- Services and Supplies, recommended at \$7,444,392, represent a 30% (\$3,186,097) decrease from the current year adopted budget primarily due to an accounting shift of contract providers for indigent healthcare and in-custody healthcare from this Org to Public Health Org - 5620.

Recommended funding includes:

- Account 7295, Professional and Specialized Services, represent a 30% (\$3,186,097) decrease from the current year due to indigent healthcare provided through claim reimbursement contracts with CRMC, CCFMG, and Advantek, and in-custody healthcare included in the recommended budget for 5620 – Public Health. Funding for the MISP is recommended at \$1,875,000. Funding for the reimbursement for the provision of certain non-emergency specialty medical services is recommended at \$5,569,392.

Other Financing Uses

- Other Financing Uses, recommended at \$60,288,792, represent a 26% (\$12,443,258) increase over current year adopted budget due to an increase in estimated VLF Realignment revenues.

Recommended funding includes:

- Account 7910, Operating Transfer Out, represents a 26% (\$12,443,258) increase over current year due to an increase in estimate VLF Realignment revenues, which must pass through this Org.
- This account includes the mandated County local match (\$11,359,752) to qualify Fresno County for Local Health and Welfare Realignment sales tax revenue, which consists of \$10,404,113 for the Health Account and \$955,639 for the Mental Health Account. This is the County's fixed MOE requirement that is specified in Welfare and Institutions Code §17608.010. This requirement is a condition for the deposit of sales tax into the County's Local Health and Welfare Trust Fund account.
- By meeting the MOE, the County is eligible to receive (\$48,929,040) in VLF Realignment revenues, for specific purposes, which consists of Health VLF revenues (\$24,522,534), Mental Health VLF (\$331,262), Social Services VLF (\$1,722,570), and Family Support VLF revenues (\$2,974,820); VLF Collection Account revenues (\$727,543); and CalWORKs MOE revenues (\$18,650,311). These funds are appropriated in this budget and transferred to the H&WTF Budget (Org 5243).

SUMMARY OF REVENUES

- Revenues are recommended at \$1,875,000 an 82% (\$8,755,489) decrease from the current year, which is due to the redirection of Health Realignment revenues through AB 85. Currently under AB 85, \$15 million of County of Fresno Health Realignment revenues are scheduled to be redirected to other State programs for FY 2015-16.
- The FY 2015-16 Recommended Budget includes re-budgeting the unspent balance amount of \$5,569,392, from the FY 2014-15 Adopted Budget, Org 5240, to fund the reimbursement for the provision of certain non-emergency specialty medical services for residents who do not qualify for MISP or participation in the ACA. The contract with Advantek went into effect April 20, 2015, due to the timing of the contract and subsequent reimbursement, staff is recommending re-budgeting the full \$5,569,392, from the FY 2014-15 Adopted Budget, Org 5240.

County Medical Services -- 5240

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Other Financing Sources			
5957 – Operating Transfer In	10,630,489	12,435,170	1,875,000
Total	\$ 10,630,489	\$ 12,435,170	\$ 1,875,000
Total Revenues	\$ 10,630,489	\$ 12,435,170	\$ 1,875,000

Behavioral Health-Public Guardian -- 5630

**Behavioral Health-Public Guardian
BUDGET 5630
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 41,806,434	\$ 49,577,471	\$ 53,509,738	\$ 3,932,267	8%
Services and Supplies	94,344,867	119,909,012	121,533,977	1,624,965	1%
Operating Transfers(Out)	-	260,000	708,750	448,750	173%
General Fixed Assets	-	18,900	-	(18,900)	-100%
Total Appropriations	\$ 136,151,301	\$ 169,765,383	\$ 175,752,465	\$ 5,987,082	4%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 6,787	\$ 8,000	\$ 8,000	\$ -	0%
Intergovernment Revenues - St	31,514,826	46,341,594	831,928	(45,509,666)	-98%
Intergovernment Rev-Federal	38,717,862	49,533,463	49,317,187	(216,276)	0%
Charges For Services	408,069	478,000	388,000	(90,000)	-19%
Miscellaneous Revenues	5,035,154	3,875,397	1,924,994	(1,950,403)	-50%
Other Financing Sources	52,058,305	61,108,728	114,739,435	53,630,707	88%
Intrafund Revenue	7,938,444	7,861,203	7,980,904	119,701	2%
Total Revenues	\$ 135,679,448	\$ 169,206,385	\$ 175,190,448	\$ 5,984,063	4%
<u>Net County Cost</u>	\$ 471,853	\$ 558,998	\$ 562,017	\$ 3,019	1%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	515	539	549	10	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

BEHAVIORAL HEALTH –PUBLIC GUARDIAN – 5630

FUNCTION

The Department of Behavioral Health (DBH) is responsible for providing specialty mental health services, substance use disorder treatment and prevention services, and other supportive services to clients throughout Fresno County.

The department is designated, by the State of California, as the Mental Health Plan (MHP) provider under a 1915(b) Managed Care Waiver with the Federal Government. The MHP is responsible to provide, or arrange for the provision of, specialty mental health services as entitlements for adults and children under the Medi-Cal insurance plan or who are indigent. The department provides specialty mental health services and programs which are both County-run or through contracted providers. The department is also responsible for planning, developing, and administering a countywide substance abuse prevention and treatment service delivery system.

The Federal Medicaid regulations mandate a Compliance Plan, Compliance Officer, and Compliance Committee in order to prevent, detect, and report fraud. The Compliance program performs and/or monitors compliance audits and reviews; develops, and/or coordinates compliance risk assessments; provides or coordinates trainings and education; and investigates or reports issues of possible non-compliance.

The Public Guardian's Office, through California Probate Code, Section 2920, and Welfare and Institutions Code, Section 5351, is mandated to manage the personal and estate affairs of those determined incompetent by the Superior Court in order to protect those individuals from fraud or undue influence in their estates from loss, waste, or misappropriation.

OVERVIEW

The FY 2015-16 Recommended Budget of \$175,752,465 reflects a 4% (\$5,987,082) increase over the FY 2014-15 Adopted Budget. The budget incorporates a 10% 1991 Realignment revenue shift to the Department of Public Health per the May 5, 2015, Board Agenda Item approval in the amount of \$3,464,765. This amount has been reduced from the budgeted revenues. The FY 2015-16 Recommended Budget reflects \$175,190,448 in revenues, a 4% (\$5,984,063) increase over the FY 2014-15 Adopted Budget. Net County cost of \$562,017, a 1% (\$3,019) increase over FY 2014-15 Adopted Budget, is recommended to support the services of the Public Guardian's Office. Recommended salaries reflect a Vacancy Rate Discount of 2.7% (\$797,748) and related reduced benefits cost of (\$555,187) for retirement, OASDI and health insurance. Staffing is recommended at 549 positions, an increase of 10 positions over current level.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** Successfully commence construction for an Adult Crisis Residential Treatment facility.
- **Performance Metric:** Partnering with the Internal Services and Public Works Departments to create a reasonable timeline and to execute groundbreaking and construction.

FY 2014-15

- **Goal:** Successfully execute and operationalize a contract for a 16-bed adolescent Psychiatric Health Facility (PHF).

- **Outcome(s)/Result(s):** On December 2, 2014, the Board approved a contract with Central Star Behavioral Health, Inc., for a 16-bed youth acute inpatient PHF with an effective date of January 1, 2015. Facility improvements were completed in the first three and a half months with client services beginning on April 20, 2015, at the Kings Canyon Campus.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The budget continues to include a variety of significant fiscal effects related to Patient Protection and Affordable Care Act (ACA) implementation. Changes related to ACA have resulted in both costs and savings. The ACA resulted in new eligibility and entitlements beginning January 1, 2014. The ACA includes expanded Medi-Cal coverage to adults solely based on an income under 138% of the Federal Poverty level. The ACA also includes enhanced mental health and substance use disorder services for both newly eligible and previously eligible Medi-Cal beneficiaries. As a result, many indigent adults receiving care became eligible for Medi-Cal, shifting the cost of services from Mental Health Realignment to Federal reimbursement.

A 10% (\$3,464,765) transfer of 1991 Realignment revenue in the Health and Welfare Trust Fund from Mental Health to the Health account was approved by the Board on May 5, 2015, due to reductions in Health Realignment revenue. This continues the 10% shift approved for FY 2014-15 with the Board making the determination that it was the most cost effective use of available resources to maximize client outcomes. The department has identified Mental Health Realignment savings made available by enhanced Federal revenues through ACA implementation, which shifted a portion of the indigent population previously being served to Medi-Cal eligibility effective January 1, 2014. The Mental Health Realignment savings has resulted in the department taking a larger role in the Jail and Juvenile Justice Campus Psychiatric services by increasing the department's share of the Corizon contract by \$1.5 million; allowing for the renovation of the former administration building (\$700,000); updating the department fleet (\$708,750); and resurfacing of the parking lots along Kings Canyon Avenue (\$320,000).

The "Katie A." class action lawsuit against the State of California was settled on December 1, 2011, which required counties to provide an integrated service delivery model with the Department of Social Services-Child Welfare (DSS-CW) to ensure children and families in the child welfare system are screened, referred and receive mental health treatment services. The department provided Mental Health Services Act (MHSA) funding allocated for the Team Decision Making program and 2011 Behavioral Health Realignment to add eight clinical and support positions in FY 2013-14, that are co-located at DSS coordinating mental health systems and community stakeholder presentations and input. The departments collaborated on a competitive bid process to select vendors to align mental health services with the requirements of Katie A. and in alignment with the California Partners for Permanency program model. Services began during FY 2014-15.

In January 2014, the department submitted a Senate Bill (SB) 82: Investment in Mental Health Wellness Act of 2013 grant application to create an expanded crisis response system for the Fresno County Recovery Center. On July 15, 2014, the department received a preliminary award of \$794,795 for an eight-bed expansion of the Exodus Adult Crisis Stabilization unit (CSU) and creation of an eight-bed Youth CSU at the Kings Canyon Campus. Construction will be complete and services will begin during FY 2014-15. On December 9, 2014, the department also received final award approval of \$3.1 million for the Adult Crisis Residential Treatment facility to be built at the Kings Canyon Campus. Construction of that facility is scheduled to begin during FY 2015-16 and is anticipated to be completed by early FY 2016-17.

Salaries and Benefits

- Salaries and Benefits, recommended at \$53,509,738, represent an 8% (\$3,932,267) increase over the FY 2014-15 Adopted Budget primarily due to salary adjustments and step increases, an increase in Extra-Help appropriations based on actual usage, an increase in the physician salary to a more competitive level, an increase in retirement contributions and the net increase of seven positions over the FY 2014-15 Adopted Budget. The ten positions recommended for addition include seven Clinical Supervisor positions to improve program supervision and provider support, as staff increases the frequency of site visits to contracted providers and clients, two Substance Abuse Specialist positions for program monitoring of Substance Use Disorder contracted providers, as required by the State and one Accountant position to provide more direct monitoring of revenue reimbursement for services, and track changing health regulations related to outcomes and reporting. These increases are partially offset by the midyear elimination of three Mental Health Worker positions, as a result of the establishment of the Youth CSU and elimination of the Children's Crisis Assessment Intervention Resolution Center. Staffing is recommended at 549 positions, an increase of 10 positions over the current year.

Recommended funding includes the following changes to the FY 2014-15 Adopted Budget:

- Account 6100, Regular Salaries, represent a 7% (\$1,813,455) increase over the current year primarily due to salary adjustments and step increases, an increase in physician salary pay and a net increase of seven positions over the FY 2014-15 Adopted Budget.
- Account 6200, Extra-Help represents a 48% (\$324,237) increase over the current year based on a five-year review of Extra-Help actual utilization. Extra-Help is being used short-term in compliance with Personnel.
- Account 6400, Retirement Contribution, represents a 12% (\$1,772,318) increase over the current year based on current contribution rates.

Services and Supplies

- Services and Supplies, recommended at \$121,553,977, represent a 1% (\$1,624,965) increase over the FY 2014-15 Adopted Budget due to parking lot and building renovation projects budgeted at \$1,020,000 in FY 2015-16, and an increase in the training budget of \$571,316. The department has also budgeted for the replacement of copiers, monitors, printers and chairs totaling \$206,982 as part of the department's Five-Year Capital and Minor Equipment Replacement Plan.

Recommended funding includes the following changes to the FY 2014-15 Adopted Budget:

- Accounts 7223 Managed Care, 7294 Professional and Specialized Services-Contracts and 7295 Professional and Specialized Services are the basis for most of the Services and Supplies costs for the department. Those are primarily for Substance Use Disorder Prevention and Treatment services and Mental Health Treatment services. The reduction of \$1,311,887, among the three accounts, is primarily due to a reduction in contract costs related to Jail Psychiatric and Juvenile Justice Campus Psychiatric services which are paid through the Department of Public Health using Mental Health Realignment (\$3,318,319). Funding to support the Mental Health cost of the contract will come directly from the Health Org 52430301 of the Health and Welfare Trust Fund.
- Account 7296, Data Processing Services, represent a 47% (\$914,136) increase over current year, which is primarily due to Avatar Electronic Health Records and billing system upgrades scheduled for FY 2015-16 and the shift of Telephone Charges (\$249,422) from Account 7040 to this line item.

- Account 7345, Facility Services–Rent, represent a 109% (\$1,161,560) increase over current year based on an estimate from Internal Services Department, as well as an additional \$700,000 for the renovation of the former administration building on the Kings Canyon Campus for waiting room upgrades and reconfiguration, carpet replacement, painting and capacity expansion for the Adult Mental Health Clinical Outpatient Team, the Medical Team, Urgent Care Wellness Center and the Law Enforcement Team. Until the middle of FY 2014-15, much of the building was dedicated to administration and administrative support and the remodeling will allow for the transition to service delivery. Also included is \$320,000 for a parking lot resurfacing project for the adjacent lots along Kings Canyon Road to create safer conditions for staff, clients and on-site provider's staff.
- Account 7385, Small Tools and Instruments, represent a 982% (\$250,494) increase over the current year primarily to replace older equipment including chairs, monitors, printers and copiers. The department's Five-Year Capital and Minor Equipment Replacement Plan address these needs in FY 2015-16 and in future years.
- Account 7415, Transportation, Travel-Education represents a 458% (\$571,316) increase over current year due to the department's effort to recruit and fill vacancies and provide training for new and existing staff.
- Account 7611, Security Services, represent a 28% (\$296,672) increase over current year based on estimated costs from Internal Services Department, Security division.

Other Charges

- Account 7910, Operating Transfer Out to Org 8911, Internal Services Department, Fleet Services division recommended at \$708,750 represent costs associated with replacement of 11 high mileage vehicles with more fuel efficient, reliable transportation, and the addition of 16 vehicles to allow staff to meet with clients and conduct site visits with providers throughout the county on a more regular basis.

Recommended funding includes:

(11) Vehicles.....\$288,750Replacement

(16) Vehicles.....\$420,000New

SUMMARY OF REVENUES

- Revenues are recommended at \$175,190,448, a 4% (\$5,984,063) increase over the FY 2014-15 Adopted Budget. Significant changes by specific revenue source are noted below.
- Intergovernment Revenues-State, recommended at \$831,928 represent a 98% (\$45,509,666) decrease from the current year. This is primarily due to an accounting change directed by the Auditor-Controller/Treasurer-Tax Collector (ACTTC) which shifts the Mental Health Services Act (MHSA) funding to Special Revenue Fund Orgs 1051 Community Services Supports, 1052 Prevention Early Intervention, 1053 Innovations and 1056 Workforce Education and Training (\$43,542,887) and transfer to this Org as an Operating Transfer In (Account 5957) as well as a decrease in estimated State General Fund match for certain Drug Medi-Cal services based on the new State agreement (\$1,171,984).
- Miscellaneous Revenues recommended at \$1,924,994 represent a 50% (\$1,950,403) decrease from the current year primarily due to an accounting change directed by the ACTTC which shifts revenue to Special Revenue Fund Orgs 1061 Alcohol Abuse Education and Prevention Penalty Assessment Fund substance use disorder revenues, Org 1064 Drug Medi-Cal Administration Fund, and Org 1062 Statham Fund substance use disorder funds are transferred back to this Org

Behavioral Health-Public Guardian -- 5630

through an Operating Transfer In (Account 5957).

- Account 5957, Other Financing Sources-Special Revenue Fund recommended at \$114,739,435 represent an 88% (\$53,630,707) increase over current year. This reflects increases in the following funds: 1991 and 2011 Realignment, MHSA, Substance Abuse Prevention and Treatment (SAPT) Block Grant, Alcohol Abuse Education and Prevention Penalty Assessment Fund substance use disorder, Drug Medi-Cal Administration Fund, Statham Fund and Mental Health funding set aside for use in offsetting Medi-Cal settlement costs. The 1991 and 2011 Realignment funding was previously budgeted in Account 5951, but has been moved to Account 5957 for FY 2015-16. Most of the increase represents a change in accounting from trust funds to Special Revenue Fund Orgs 1061 Alcohol Abuse Education and Prevention Penalty Assessment Fund, 1064 Drug Medi-Cal Administration Fund, 1062 Statham Fund, all previously in Account 5800.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	8,000	5,000	8,000
Total	\$ 8,000	\$ 5,000	\$ 8,000
Acct # - Intergovernment Revenues–State			
3517 – State Aid Mental Health-SB82	794,795	794,795	0
3530 – Other Health0State Aid	151,450	151,450	151,450
3535 – State MHSA	43,542,887	32,000,000	0
3628 – Drug Medi-Cal State Expansion	1,852,462	28,000	680,478
Total	\$ 46,341,594	\$ 32,974,245	\$ 831,928
Acct # - Intergovernment Revenues–Federal			
4375 – Federal Grants	506,203	340,000	506,203
4380 – Federal Other	6,017,567	4,600,000	705,424
4383 – MAA-Medi-Cal Admin Activities	156,619	159,247	0
4402 – Cur Yr MH Admin-SDMC	2,511,310	4,190,000	4,268,246
4404 – Cur Yr MH QA-SDMC	633,305	595,000	633,305
4408 – SDMC Patient Current Yr	28,431,183	13,900,000	28,634,543
4409 – SDMC Patient Prior Yr	0	3,100,000	0
4410 – Medicare Fees Patient	70,000	97,000	90,000
4428 – ADP Federal DMC CY	11,207,276	8,900,000	10,979,466
4412 – MAGI Medi-Cal	0	5,800,000	3,500,000
Total	\$ 49,533,463	\$ 41,681,247	\$ 49,317,187
Acct # - Charges for Services			
4965 – Estate Fees	340,000	250,000	250,000
5033 – Private Pay-Patient Fees	108,000	72,000	72,000
5034 – Insurance Fees-Patient	30,000	58,000	66,000
Total	\$ 478,000	\$ 380,000	\$ 388,000
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	3,875,397	2,098,000	1,924,994
Total	\$ 3,875,397	\$ 2,098,000	\$ 1,924,994
Acct # - Other Financing Sources			
5957 – Op Trans In from Special Rev Fund	61,108,728	50,057,172	114,739,435
Total	\$ 61,108,728	\$ 50,057,172	\$ 114,739,435
Acct # - Intrafund			
5990 – Intrafund Revenue	7,861,203	7,861,203	7,980,904
Total	\$ 7,861,203	\$ 7,861,203	\$ 7,980,904
Total Revenues	\$ 169,206,385	\$ 135,056,867	\$ 175,190,448

PENDING FACTORS

The California Department of Health Care Services (DHCS) has submitted an 1115(b) Waiver with the Federal Government to redesign the Drug Medi-Cal delivery system. A timeline has been released which reveals that the roll out date is scheduled for Spring of 2015 in Northern California with Central California implementation starting in late FY 2015-16. This will be a voluntary option; however, as one of the largest Drug Medi-Cal providers, Fresno County is likely to opt in at which time, the department may need to request additional appropriations and estimated revenues for expanded service delivery anticipated with the redesign expand drug treatment services to Medi-Cal enrollees.

The department is working closely with the justice partners to identify improved treatment / intervention approaches for clients involved in the justice system who have serious mental illness and/or substance use disorders. The department will continue to participate in AB 109 (Chapter 15, Statutes of 2011) planning and programming, along with exploration of responses to Proposition 47 Reduced Penalties for Some Crimes Initiative of 2014, pre-trial release options and grant applications, such as the Mentally Ill Offender Crime Reduction funding opportunities. The focus of these collaborative projects is to reduce recidivism, improve treatment options and provide alternatives to incarceration for individuals with serious mental illness and/or substance use disorders. New programming may result in the need for additional appropriations and estimated revenues during FY 2015-16.

The Board approved for the department to enter into negotiations with Community Medical Centers for the purchase of the Sierra Community Health Center resulting in an agreement to purchase the building. The final purchase agreement is being drafted, but it is expected to be completed sometime during FY 2015-16; once finalized, the department will return to the Board for approval of the purchase and to increase appropriations related to the cost of the building and necessary improvements.

The department received SB 82 (Chapter 34, Statutes of 2013) Investment in Mental Health Wellness Act of 2013 grant funding for Rural Crisis Triage personnel. The total amount awarded is \$2,697,000 over three years or \$899,000 annually. Funding was augmented with a commitment from the Fresno and Madera Counties Police Chiefs Association of \$350,000 annually for three years to support an expansion of these services. A RFP issued in early 2015 was published with no respondents. The department will work to secure a service provider and anticipates a contract will be negotiated during FY 2015-16.

In Phase II of SB 82, the department was awarded \$3,100,000 for the construction of an Adult Crisis Residential Treatment Facility on the Kings Canyon Campus. The Board approved the acceptance of the grant on May 19, 2015. The department will return to the Board early in FY 2015-16 to request an increase in appropriations related to this project.

The department has engaged in the MHSA stakeholders' process and is working to complete the Three-Year Plan for submission to the State. The recommended budget excludes the enhanced components and new MHSA-related programs. Once the Three-Year Plan has been completed and the enhanced components, as well as new programs are ready for implementation, the department will return to the Board to request an increase in appropriations and estimated revenues for these additional components and programs.

The department is working to develop a primary care practice on the Kings Canyon Campus to meet the primary needs of individuals with serious mental illness. This may result in the development of a Behavioral Health Home concept: collaboration between a physical health provider and the department's medical and clinical staff. Once developed, it is anticipated the department will return to the Board to request additional appropriations and estimated revenues.

There is growing community and advocacy interest across the state, and locally, in AB 1421 (Chapter 1017, Statutes of 2002) Assisted Outpatient Treatments Demonstration Project Act of 2002 also known as Laura's Law. Further, AB 1193 (Eggman) is pending in legislature and if passed, would require each county to implement the provisions of AB 1421, unless the county elects not to participate in the program by enacting a resolution. The department will continue to work with County and community partners to determine the feasibility of implementation in Fresno County. Additional appropriations and estimated revenues would be required if it is determined feasible to implement AB 1421 and/or AB 1193 becomes

Behavioral Health-Public Guardian -- 5630

law and the Board elects to participate in the program.

BEHAVIORAL HEALTH-PUBLIC GUARDIAN - 5630**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1309	Division Manager - Mental Health	E	7	7	\$ 612,059
1322	Mental Health Nurse I	2201	1	1	65,223
1323	Mental Health Nurse II	2515	1	1	84,338
1347	Utilization Review Specialist	2344	13	13	893,929
1363	Clinical Supervisor	2458	19	26	1,916,452
1366	Chief Child Psychiatrist	A	1	1	242,612
1367	Psychiatrist	A	7	7	1,303,763
1368	Child Psychiatrist	A	3	3	650,022
1368	Child Psychiatrist (PT)	A	1	1	173,339
1444	Managed Care Coordinator	E	1	1	82,137
1447	Quality Improvement Coordinator	2507	1	1	67,736
1450	Licensed Vocational Nurse III	1421	8	8	378,005
1465	Licensed Vocational Nurse I	1168	3	3	102,285
1468	Psychiatric Technician III	1421	2	2	95,210
1494	Licensed Vocational Nurse II	1298	4	4	150,441
1501	Admitting Interviewer I	947	9	9	259,585
1550	Medical Records Coordinator	2020	1	1	67,675
1560	Provider Relations Specialist	1200	5	5	175,231
1563	Psychiatric Mental Health Nurse Practitioner	3362	2	2	203,505
1564	Nurse Practitioner	3057	3	3	298,446
1593	Senior Admitting Interviewer	1282	3	3	120,017
1670	Admitting Interviewer II	1114	9	9	318,143
1772	Deputy Public Administrator/Guardian I	1457	2	2	86,730
1773	Deputy Public Administrator/Guardian II	1608	5	5	269,335
1910	Senior Licensed Psychologist	2491	1	1	80,948
1910	Senior Licensed Psychologist (1/2 time)	2491	1	1	41,750
1915	Unlicensed Psychologist	2050	1	1	55,388
1917	Unlicensed Mental Health Clinician	1733	68	68	3,672,654
1919	Licensed Mental Health Clinician	2085	18	18	1,153,049
1920	Senior Licensed Mental Health Clinician	2240	47	47	3,468,873
1927	Community Mental Health Specialist I	1255	27	27	949,693
1928	Community Mental Health Specialist II	1385	51	51	2,303,747
1951	Substance Abuse Specialist I	1268	4	6	203,241
1952	Substance Abuse Specialist II	1399	5	5	206,633
1953	Senior Substance Abuse Specialist	1611	7	7	357,057
1960	Mental Health Worker II	929	1	1	31,152
1965	Parent Partner I	751	1	1	20,696
1967	Peer Support Specialist I	739	9	9	186,457
1968	Peer Support Specialist II	895	9	9	251,940
2212	Systems & Procedures Analyst III	2207	5	5	369,815
2240	Senior Systems & Procedures Analyst	2471	1	1	82,818
2259	Public Guardian Manager	F	1	1	60,443
2291	Staff Analyst I	1629	6	6	278,809
2292	Staff Analyst II	1809	1	1	50,417
2293	Staff Analyst III	2089	10	10	680,171
2294	Senior Staff Analyst	F	9	9	664,877
2297	Principal Staff Analyst	E	2	2	159,925
2316	Deputy Director of Behavioral Health	D	2	2	197,182
2321	Compliance Officer	E	1	1	75,561
2335	MHSA Education & Training Coordinator	2332	1	1	63,007
2336	Behavioral Health Business Manager	E	1	1	82,137

Behavioral Health-Public Guardian -- 5630

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2337	Diversity Services Coordinator	2332	1	1	\$ 75,788
2338	MHSA Financial Analyst	F	1	1	74,670
3035	Eligibility Worker III	1343	2	2	89,970
3037	Driver	898	5	5	137,749
3070	Supervising Office Assistant II	1399	5	5	225,391
3080	Office Assistant III	1049	42	42	1,451,234
3126	Office Assistant I Conf.	851	1	1	22,993
3110	Office Assistant II	940	5	5	130,150
3125	Office Assistant I	837	19	19	438,841
3140	Secretary III	1169	1	1	39,195
3144	Secretary I	940	1	1	25,398
3160	Secretary IV	1291	9	9	389,540
3166	Administrative Secretary - Conf.	1467	1	1	49,151
3203	Account Clerk I	889	5	5	122,368
3205	Account Clerk II	986	3	3	88,864
3210	Accountant I	1552	1	2	83,110
3215	Accountant II	1795	1	1	48,499
3240	Supervising Account Clerk II	1466	2	2	95,327
3255	Senior Accountant	2097	3	3	204,706
3260	Account Clerk III	1106	10	10	361,500
3262	Supervising Accountant	2264	2	2	149,500
3405	Estate Property Assistant	1100	1	1	36,863
3620	Program Technician I	1246	5	5	188,874
3621	Program Technician II	1393	9	9	412,714
3623	Program Technician II - Conf.	1416	2	2	94,948
8073	Director of Behavioral Health	B	1	1	143,902
Subtotal			539	549	\$ 29,545,903
Auto Allowance					6,180
Bilingual Skill Pay					26,620
Vacancy Rate Discount (2.7%)					(797,748)
TOTAL REGULAR SALARIES					\$ 28,780,955

RECOMMENDED POSITIONS TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1363	Clinical Supervisor	2458	7	\$ 772,142
1951	Substance Abuse Specialist I	1268	2	110,948
3210	Accountant I	1552	1	66,591
Cost of Positions Recommended to Add			10	\$ 949,681

Social Services -- 5610

Department of Social Services
BUDGET 5610
General Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 176,461,513	\$ 188,840,825	\$ 195,820,945	\$ 6,980,120	4%
Services and Supplies	57,898,160	59,046,500	67,203,674	8,157,174	14%
Other Charges	31,698,086	43,110,670	49,843,050	6,732,380	16%
Operating Transfer Out	-	-	985,100	985,100	100%
Other Financing Uses	532,748	563,300	-	(563,300)	-100%
General Fixed Assets	53,690	-	75,200	75,200	100%
Total Appropriations	\$ 266,644,196	\$ 291,561,295	\$ 313,927,969	\$ 22,366,674	8%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 80,525,092	\$ 90,896,869	\$ 1,470,493	\$ (89,426,376)	-98%
Intergovernment Rev-Federal	146,700,829	159,412,874	5,337,915	(154,074,959)	-97%
Miscellaneous Revenues	818,429	622,630	147,341	(475,289)	-76%
Other Financing Sources	32,814,262	34,892,032	303,378,240	268,486,208	769%
Intrafund Revenue	5,427,008	5,266,719	3,108,255	(2,158,464)	-41%
Total Revenues	\$ 266,285,621	\$ 291,091,124	\$ 313,442,244	\$ 22,351,120	8%
<u>Net County Cost</u>	\$ 358,576	\$ 470,171	\$ 485,725	\$ 15,554	3%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	2,452	2,527	2,527	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

DEPARTMENT OF SOCIAL SERVICES – 5610

FUNCTION

The Fresno County Department of Social Services (DSS) provides a variety of services that protect the children and adults in our community from abuse and neglect and provides a safety net through a range of public assistance and employment services programs. The Department of Social Services is responsible for the administration of child welfare services, adult services, and public assistance programs. Child Welfare Services (CWS) are aligned with mandated child welfare core services components consisting of Emergency Response, Family Maintenance, Family Reunification, and Permanency Planning. Permanency and successful outcomes are incorporated under the Independent Living program (ILP) and Adoptions program. Adult services include the Adult Protective Services (APS) and In-Home Supportive Services (IHSS) programs. Public assistance programs administered by the department include CalWORKs, Employment Services, CalFresh (formerly Food Stamps), Foster Care and Adoptions Assistance, General Relief, Medi-Cal, Refugee Cash Assistance, and the Adolescent Family Life program (AFLP). These programs focus on providing temporary and supportive services to individuals and families in need, while assisting them to achieve their goal of self-sufficiency.

OVERVIEW

The FY 2015-16 Recommended Budget of \$313,927,969 reflects an 8% (\$22,366,674) increase in appropriations over the FY 2014-15 Adopted Budget. The increase is primarily due to the full-year cost of 70 additional positions for IHSS, CWS and CalWORKs, as well as court-ordered children's mental health services agreements that were approved in the current year. The increase also reflects updated benefit rates, including retirement, Workers' Compensation, and unemployment insurance and the projected cost of support services provided to CalWORKs employment services participants. The FY 2015-16 Recommended Budget reflects \$313,442,244 in revenues, an increase of 8% (\$22,351,120) over the FY 2014-15 Adopted Budget.

The total County share obligation for all programs prior to 2011 Realignment is (\$15,322,073), which includes the Maintenance-of-Effort (MOE) and required match for Social Services programs. The county share obligation is reduced by the department's contribution to general Countywide overhead through the Cost Allocation Plan (A-87) process managed by the Auditor Controller/Treasurer-Tax Collector (AC/TTC) (\$1,118,103). The balance is funded with 1991 Social Services Realignment (\$13,718,245) and net County cost (\$485,725). The County share-of-cost for programs realigned under 2011 Realignment is \$22,741,607 and is 100% offset with 2011 Realignment funds.

Staffing is recommended at the current year level of 2,527 positions. A 6.5% (\$7,098,404) Vacancy Rate Discount has been used in calculating Regular Salaries in the recommended budget. An additional \$5,604,260 benefit cost savings was also calculated for Vacancy Rate Discount impacts to the Retirement Contribution, OASDI, and Health Insurance accounts.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** The department's goal for FY 2015-16 is to meet the State or Federal thresholds in all of its program case reviews. The department has 42 case reviews that vary in frequency depending on the program. Of this total, 19 have established accuracy and processing standards and are scheduled to be reviewed in FY 2015-16, 15 are new or upcoming reviews that have no current established standards or are not scheduled to be conducted in the budget year and 8 are

informational reviews conducted of the department's programs with no standards set. The goal for FY 2015-16 is to meet or exceed all minimum thresholds for 19 program case reviews that have established accuracy and processing standards and are due for a review in the budget year.

- **Performance Metric:** The department will track the 19 case reviews that have established standards and have a scheduled review to be conducted in FY 2015-16. The department will target that it will be in compliance with 100% of the reviews. Compliance is established as meeting or exceeding the applicable minimum accuracy and processing standards established for that program. In the current year, the department achieved 73% compliance on the case reviews that were conducted in the current year.

FY 2014-15

- **Goal:** Increase the percentage of Welfare-to-Work (WTW) enrollees that are in unsubsidized and subsidized employment. The current year target is a minimum 5% of the total number of WTW enrollees. As of February 2014, 3.48% of WTW enrollees are in subsidized and unsubsidized employment. This is in part due to the expiration of temporary exemptions for participation in the WTW program, which has increased the number of enrollees by 12.5% in the current year. As part of the department's efforts to improve outcomes for this population, an expansion of the subsidized employment program was implemented in the current year, which aims to provide more opportunities for job ready WTW participants to attain employment. Additional funding for the subsidized employment expansion was adopted by the State in the current year and is going to continue in FY 2014-15.
- **Outcomes/Results:** The current average percentage of WTW enrollees that attain subsidized and unsubsidized employment was 4.02% in the current year. Based on FY 2013-14 aggregate of 3.46% the department has increased the number by 0.56%. Due to the expiration of temporary exemptions from the WTW program that occurred last fiscal year, the number of enrollees in the WTW program increased by 12.5%. This increase occurred prior to implementation of Expanded Subsidized Employment (ESE), which was intended to address the increase. Based on the current trend, it is anticipated that the department will meet its current year target of 5.00%.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$195,820,945, represent a 4% (\$6,980,120) increase over the current year adopted budget primarily due to the full-year cost of 43 IHSS positions that were added in February 2015 and 27 CWS and CalWORKs positions that were added in April 2015. The increase also includes updated Retirement Contribution rates and projected OASDI, Workers' Compensation, and Health Insurance costs for the budget year. Staffing is recommended at 2,527 positions, the same as the current level.

Recommended funding includes:

- Account 6100, Regular Salaries, represent a 3% (\$2,665,318) increase over FY 2014-15 Adopted Budget due to the full-year cost of 70 additional positions (43 IHSS and 27 CWS and CalWORKs) that were added in the current year. In addition, the recommended budget includes the deletion of one vacant Principal Analyst position and the addition of one (1) Social Services Program Manager position in order to better align departmental personnel functions with County personnel rules and regulations.
- Account 6200, Extra-Help, represents a significant (\$1,488,041) increase over the current year based on the department's plan to reduce the vacancy rate in its most critical service delivery positions. The recommended extra-help appropriations will be utilized to form a training pool of

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eligibility and social workers hired from regular employment lists. The extra-help staff will attend classroom training while receiving on the job experience by assisting eligibility and social worker program units to manage work of staff on leave of absences. As vacancies occur, they will be filled through the training pool, thereby decreasing the time a position remains vacant. The department will assure that all personnel guidelines are observed in the use of extra-help staffing.

- Account 6350, Unemployment Insurance, represents a 69% (\$68,575) decrease from the current year based on the actual department claim calculation provided by Risk Management.
- Account 6400, Retirement Contribution, represents a 3% (\$1,724,990) increase over the current year based on the updated Retirement Contribution rates and the full-year retirement benefit costs for 70 additional positions that were added in the current year.
- Account 6500, OASDI, reflects a 4% (\$318,191) increase based on full-year costs for the addition of 70 positions in the current year.
- Account 6550, Workers' Compensation Contribution, reflects an 18% (\$578,663) increase over the current year based on actual experience and rates provided by Risk Management.
- Account 6600, Health Insurance Contribution, represents a 2% (\$290,530) increase over the current year due to the projected full-year costs of health insurance elections of 70 addition positions that were added in the current year and updated information on dependent and family care elections for FY 2015-16.
- Vacancy Rate Discount is recommended at 6.5% (\$7,098,404) to account for normal recruitment timeframes, unpaid leave of absences, and savings associated with employee turnover. The Vacancy Rate Discount reflects a decrease from the current year due to the anticipated impacts of the department's plan to reduce the vacancy rate for its high-turnover positions.

Services and Supplies

- Services and Supplies, recommended at \$67,203,674, represent a 14% (\$8,157,174) increase over the current year adopted budget primarily due to the cost of the court-ordered children's mental health service agreements. The estimated cost of the court-ordered children's mental health service agreements in the recommended budget reflect the estimated on-going cost of providing services.

Recommended funding includes:

- Account 7040, Telephone Charges, reflect a 100% (\$1,230,251) decrease from the current year adopted budget. The evolution in technology has allowed for phone connectivity to follow data processing connections which allows access to phone messages via email a Countywide telephone directory and the ability of consumers to check case status via phone. Because additional information access through phone lines is made possible through a direct connection to computer servers, telephone charges will be included as part of Account 7296 Data Processing Services.
- Account 7223, Managed Care Providers, reflect a 154% (\$5,700,000) increase over the current year adopted budget due to appropriations for the court-ordered children's mental health agreements.
- Account 7295, Professional & Specialized Services, reflect a 12% (\$1,460,380) increase over the current year adopted budget based on projected increases in interdepartmental charges from various departments, which include charges from County Counsel for projected support of child welfare functions, charges from the Veterans' Services Office for Medi-Cal application services, and direct client services from various County departments.

Other Charges

- Other Charges, recommended at \$49,843,050, represent a 16% (\$6,732,380) increase over the current year adopted budget based on projected costs of direct client support and services.

Recommended funding includes:

- An increased cost (\$1,689,675) for childcare assistance provided to CalWORKs participants engaging in employment activities. These include payments made directly to childcare providers for the direct benefit of consumer participation in employment activities.
- An increased cost (\$2,213,404) for transportation assistance provided to CalWORKs participants engaging in employment activities. These include payments made directly to consumers for gas and/or public transit passes.
- An increased cost (\$801,732) for human trafficking and domestic violence victims assistance services (provided through a contractor).
- An increased cost (\$1,255,942) to reflect the full-year cost of the CalWORKs Housing Support and CalWORKs Family Stabilization agreements, which were approved midyear FY 2014-15.

Other Financing Uses

- Operating Transfers Out, recommended at \$985,100, represent costs to replace 17 vehicles that have reached their useful life and are recommended by the Internal Services Department for replacement. These vehicles replace those in the department's current fleet. In addition, 25 vehicles are requested to be added to the department's fleet in order to meet the current mandated work of the CWS and IHSS programs. The department manages its fleet based on an ongoing analysis of need and vehicle usage. There are not sufficient vehicles to meet the current workload, which has resulted in wait times for CWS and IHSS staff performing mandated contacts, canceled home visitations and appointments with providers and dependent children, increased personal vehicle use, which creates potential issues as mandated contacts can result in the need to transport children, and delayed processing of IHSS assessments.

(3) Vans	\$73,500	Replacement
(1) SUV	\$29,650	Replacement
(13) Sedans	\$235,300	Replacement
(17) Vans	\$478,750	New-CWS/IHSS
(2) SUV	\$59,300	New-CWS/IHSS
(6) Sedans	\$108,600	New-CWS/IHSS

General Fixed Assets – Equipment

- Equipment is recommended at \$75,200 and represents costs associated with purchasing ten replacement large volume copiers. Cost for replacing each large volume copier is estimated at more than \$5,000.
- | | | |
|-------------------------------|----------------|-------------|
| (10) High Volume Copiers..... | \$75,200 | Replacement |
|-------------------------------|----------------|-------------|

SUMMARY OF REVENUES

- Revenues are recommended at \$313,442,244, an 8% (\$22,351,120) increase over the FY 2014-15 Adopted Budget based on current year actual State and Federal program allocations. Effective for FY 2015-16, the AC/TTC made an accounting change in order to align existing fiduciary funds with current accounting rules. As a result, Special Revenue Funds were created in order to implement this change. For FY 2015-16, the department's State and Federal program funding that previously

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passed through the Welfare Advance Fund (Org 1120) are budgeted in a Special Revenue Fund and reflected under the Other Financing Sources object level in the Operating Transfer In account.

- State Revenues are recommended at a 98% (\$89,426,376) decrease from current year as a majority of these funds are now reflected within Other Financing Sources
- Federal Revenues are recommended at a 97% (\$154,074,959) decrease from current year as a majority of these funds are now reflected within Other Financing Sources.
- Miscellaneous Revenues are recommended at a 76% (\$475,289) decrease from current year as a majority of these funds are now reflected within Other Financing Sources.
- Other Financing Sources are recommended at a significant (\$268,486,208) increase over current year as State, Federal and Miscellaneous revenues are now reflected within this object level. The following is the breakout of revenue increases over current year by funding source of the revenues in this object level:
- An increase in State Revenues (\$5,363,323) based on the actual current year Medi-Cal, CalFresh, and CalWORKs allocations and projected State revenues for 43 IHSS and 27 CWS and CalWORKs positions that were added in the current year.
- An increase in Federal Revenues (\$12,606,385) based on the Federal revenue drawdown of the current year Medi-Cal, CalFresh, and CalWORKs allocations and projected Federal revenues for 43 IHSS and 27 CWS and CalWORKs positions that were added in the current year.
- An increase in 2011 Child Welfare Realignment Revenues (\$1,567,820) based on projected expenditures in Child Welfare Services.
- Intrafund Revenues are recommended at a 41% (\$2,158,464) decrease from current year as a majority of these funds are now reflected within Other Financing Sources.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3480 – State Welfare Administration	89,589,224	92,748,265	
3539 – EPSDT Aid State	1,184,722		1,470,493
3575 – State Other	122,923		
Total	\$ 90,896,869	\$ 92,748,265	\$ 1,470,493
Acct # - Intergovernment Revenues – Federal			
4361 – Federal Welfare Administration	156,987,089	160,829,817	
4382 – MCAH Federal Mat Child Health	579,866	494,829	514,989
4408 – SDMC Patient Current Yr	1,845,919	746,901	4,695,919
4380 – Federal Other	0	0	127,007
Total	\$ 159,412,874	\$ 162,071,547	\$ 5,337,915
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	622,630	472,579	147,341
Total	\$ 622,630	\$ 472,579	\$ 147,341
Acct # - Other Financing Sources			
5951 – Op Trans In From Special Rev Fund	34,892,032	35,839,322	
5957 – Op Trans In	0	0	303,378,240
Total	\$ 34,892,032	\$ 35,839,322	\$ 303,378,240
Acct # - Intrafund			
5990 – Intrafund Revenue	5,266,719	5,989,993	3,108,255
Total	\$ 5,266,719	\$ 5,989,993	\$ 3,108,255
Total Revenues	\$ 291,091,124	\$ 297,121,706	\$ 313,442,244

PENDING FACTORS

The IHSS MOE will remain in place for FY 2015-16, which is consistent with the Governor's January 2015 budget. However, continuation of the IHSS MOE beyond the budget year is still currently tied to successful implementation of the Coordinated Care Initiative (CCI). The CCI is currently still in the pilot phase. If the State communicates any negative changes pertaining to CCI that might impact the MOE, the department will return to the Board for any needed adjustments.

DEPARTMENT OF SOCIAL SERVICES - 5610**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE/</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3203	Account Clerk I	889	17	17	\$ 409,766
3205	Account Clerk II	986	5	0	0
3260	Account Clerk III	1,106	28	33	1,196,259
3210	Accountant I	1,552	1	1	45,401
3215	Accountant II	1,795	5	5	271,158
3166	Administrative Secretary - Conf.	1,438	1	1	49,151
0235	Assist Director of Soc Svs	E	1	1	102,893
3010	Chief Office Assistant	1,537	1	1	52,557
2200	Deputy Director	D	5	5	448,125
8072	Director	B	1	1	149,523
3037	Driver	898	6	6	172,082
3033	Eligibility Worker I	1,049	294	154	4,513,320
3034	Eligibility Worker II	1,155	149	141	4,614,403
3035	Eligibility Worker III	1,343	479	627	26,102,675
2341	Financial Analyst I	1,597	4	2	95,097
2342	Financial Analyst II	1,774	1	2	112,574
2343	Financial Analyst III	2,048	1	2	126,464
3704	Information Technology Analyst I	1,489	3	3	129,092
3707	Information Technology Analyst IV	2,302	4	4	297,992
1905	Job Specialist I	1,343	58	40	1,565,615
1904	Job Specialist II	1,478	11	18	847,814
1907	Job Specialist III	1,626	126	137	7,438,324
3125	Office Assistant I	837	111	67	1,570,749
3110	Office Assistant II	940	64	48	1,237,020
3080	Office Assistant III	1,049	289	349	11,636,378
3126	Office Assistant I-Conf.	851	1	1	22,639
3111	Office Assistant II-Conf.	956	1	0	0
3081	Office Assistant III-Conf.	1,067	1	2	57,536
2297	Principal Staff Analyst	E	4	3	248,245
3620	Program Technician I	1,246	6	4	132,590
3621	Program Technician II	1,393	18	20	916,528
3622	Program Technican I -Conf.	1,266	2	2	76,968
3623	Program Technican II -Conf.	1,416	6	6	282,863
3144	Secretary I	940	4	1	25,007
3142	Secretary II	1,049	4	4	141,131
3140	Secretary III	1,169	6	4	148,418
3160	Secretary IV	1,291	19	24	1,028,456
3161	Secretary IV-Conf.	1,313	2	2	87,976
3255	Senior Accountant	2,036	1	1	70,295
3708	Senior Information Technology Analyst	2,622	2	2	180,156
2294	Senior Staff Analyst	F	5	5	373,350
2240	Senior Systems & Procedure Analyst	2,423	2	2	165,631
3036	Social Services Appeals Specialist	1,552	17	17	850,719
2332	Social Services Finance Division Chief	E	1	1	86,277
2361	Social Services Finance Manager	F	3	3	224,010
1924	Social Services Program Manager	E	25	26	2,069,851
3031	Social Services Program Supervisor	1,874	133	133	7,876,551
1931	Social Work Practitioner	1,831	92	92	5,272,000
1930	Social Work Supervisor	2,135	61	61	4,159,990
5091	Social Worker Aide I	784	6	5	108,465
5093	Social Worker Aide II	956	18	19	566,787

Social Services -- 5610

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2337	Diversity Services Coordinator	2332	1	1	\$ 75,788
2338	MHSA Financial Analyst	F	1	1	74,670
3035	Eligibility Worker III	1343	2	2	89,970
3037	Driver	898	5	5	137,749
3070	Supervising Office Assistant II	1399	5	5	225,391
3080	Office Assistant III	1049	42	42	1,451,234
3126	Office Assistant I Conf.	851	1	1	22,993
3110	Office Assistant II	940	5	5	130,150
3125	Office Assistant I	837	19	19	438,841
3140	Secretary III	1169	1	1	39,195
3144	Secretary I	940	1	1	25,398
3160	Secretary IV	1291	9	9	389,540
3166	Administrative Secretary - Conf.	1467	1	1	49,151
3203	Account Clerk I	889	5	5	122,368
3205	Account Clerk II	986	3	3	88,864
3210	Accountant I	1552	1	2	83,110
3215	Accountant II	1795	1	1	48,499
3240	Supervising Account Clerk II	1466	2	2	95,327
3255	Senior Accountant	2097	3	3	204,706
3260	Account Clerk III	1106	10	10	361,500
3262	Supervising Accountant	2264	2	2	149,500
3405	Estate Property Assistant	1100	1	1	36,863
3620	Program Technician I	1246	5	5	188,874
3621	Program Technician II	1393	9	9	412,714
3623	Program Technician II - Conf.	1416	2	2	94,948
8073	Director of Behavioral Health	B	1	1	143,902
Subtotal			539	549	\$ 29,545,903
Auto Allowance					6,180
Bilingual Skill Pay					26,620
Vacancy Rate Discount (2.7%)					(797,748)
TOTAL REGULAR SALARIES					\$ 28,780,955

RECOMMENDED POSITIONS TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1363	Clinical Supervisor	2458	7	\$ 772,142
1951	Substance Abuse Specialist I	1268	2	110,948
3210	Accountant I	1552	1	66,591
Cost of Positions Recommended to Add			10	\$ 949,681

DSS - Aid to Adoptions -- 6415

**DSS - Aid to Adoptions
BUDGET 6415
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 27,617,858	\$ 30,643,005	\$ 32,444,490	\$ 1,801,485	6%
Total Appropriations	\$ 27,617,858	\$ 30,643,005	\$ 32,444,490	\$ 1,801,485	6%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ (2,174)	\$ -	\$ -	\$ -	0%
Intergovernment Rev-Federal	12,113,897	13,445,628	-	(13,445,628)	-100%
Miscellaneous Revenues	18,748	17,750	17,750	-	0%
Other Financing Sources	12,699,204	14,021,401	29,268,514	15,247,113	109%
Total Revenues	\$ 24,829,675	\$ 27,484,779	\$ 29,286,264	\$ 1,801,485	7%
<u>Net County Cost</u>	\$ 2,788,183	\$ 3,158,226	\$ 3,158,226	\$ -	0%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

DSS-AID TO ADOPTIONS – 6415

FUNCTION

The Aid to Adoptions program eligibility and payment system is administered by the Department of Social Services (DSS) and provides assistance payments to qualified parents who need financial assistance in order to adopt a child. Assistance payments aid families who adopt 'hard-to-place' children with the cost of food, housing, and other basic needs, and some special needs (i.e. ongoing counseling, health needs, etc.). Families are eligible for assistance until the child reaches the age of 18. Assembly Bill (AB) 12 authorized several changes to Foster Care and Kin-GAP, including increasing the child age limit eligibility from 19 years to 20 years beginning January 2013; and from 20 years to 21 years beginning January 2014. Due to the implementation of AB 12, families are also eligible for extended payments benefits up to age 21, provided the child was at least age 16 at time of adoption. Youth with a mental or physical disability are eligible for extended benefits up to the age of 21 regardless of the age of the child at time of adoption. Staff support for eligibility and payment processing services, as well as positions that support case management and placement activities, are included in the DSS budget (Org 5610).

OVERVIEW

The FY 2015-16 Recommended Budget of \$32,444,490 represents a 6% (\$1,801,485) increase over the FY 2014-15 Adopted Budget based on current Aid to Adoptions caseload trends. The estimated offsetting revenue (\$29,286,264) reflects a 7% (\$1,801,485) increase over the current year adopted budget and net County cost (\$3,158,226) is unchanged from the FY 2014-15 Adopted Budget. The County's share-of-cost (\$18,254,060) for this program is funded with 1991 Realignment revenues (\$1,093,817), 2011 Realignment revenues (\$14,002,017), and net County cost (\$3,158,226).

SUMMARY OF CAO RECOMMENDATIONS

Other Charges

- Recommended funding of \$32,444,490 represents a 6% (\$1,801,485) increase over the current year adopted budget based on current year caseloads and average grant projections. The average caseload includes 21 cases currently participating in the SB 163 Wraparound program in lieu of group home placements. Adoption Assistance uses State foster home rates and State approved group home rates; therefore, changes to those rates due to the California Necessities Index (CNI) rate affect the average grant payments.
- The Aid to Adoptions recommended budget compared to FY 2014-15 Adopted Budget caseload reflects a 5% (126) caseload growth over the current year projected cases of 2,677 per month to 2,803 cases per month in FY 2015-16, based on current caseload trends. The recommended budget also includes the estimated impact of the 2.17% California Necessities Index (CNI) increase to the average grant, which accounts for \$679,862 in increased cost for FY 2015-16.

Recommended funding includes:

- Federal Aid to Adoptions cases budgeted at \$28,345,359 represent an increase of \$1,926,524 for a monthly average of 2,448 cases at a rounded average grant of \$991.
- Non-Federal Aid to Adoptions cases budgeted at \$4,081,380 represent an increase of \$314,562 for a monthly average of 356 cases at a rounded average grant of \$956.
- Estimated grant repayments are appropriated in the amount of \$17,750. These costs are incurred by the department; therefore, funds are budgeted in the recommended appropriations but are reduced from the total cost claimed under Federal and Non-Federal Aid to Adoptions cases.

SUMMARY OF REVENUES

- Revenues are recommended at \$29,286,264, represent a 7% (\$1,801,485) increase over the current year adopted budget based on projected caseload and average grant amounts for FY 2015-16 and available realignment revenues allocated to this program. State and Federal program funding that is required to pass through the Welfare Advance Fund is reflected as an Operating Transfer In based on the Auditor-Controller/Tax-Collector's discretion on accounting for Special Revenue Funds.
- Intergovernment Revenues–Federal revenues recommended at \$0, represent a 100% (\$13,445,628) decrease from current year due to a change in accounting. Effective FY 2015-16, Federal funds previously budgeted under the Federal account are now budgeted in a Special Revenue Fund and reflected in the Operating Transfer In account under Other Financing Sources.
- Miscellaneous Revenues–Welfare Repayments recommended at \$17,750 represent no change from current year based on grant repayment collection trends.
- Other Financing Sources, recommended at \$29,268,514, represent a 109% (\$15,247,113) increase over current year due to a change in accounting. Effective FY 2015-16 State and Federal funds previously budgeted under the State and Federal accounts are now budgeted in Special Revenue Funds and reflected in the Operating Transfer In account under Other Financing Sources. The following is the breakout by funding source of the revenues in this object level:
- Federal revenues recommended to transfer from the Welfare Advance Fund (Org 1120) at \$14,172,680 reflect a 5% (\$727,052) increase based on the statutory ratios for Federal adoption cases.
- Realignment revenues recommended to transfer from Special Revenue Funds at \$15,095,834 reflect an 8% (\$1,074,433) increase and consist of \$1,093,817 in 1991 Realignment (Health and Welfare Trust Fund Org 5243) and \$14,002,017 in 2011 Realignment (Org 6210).

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – Federal			
4380 – Federal Other	13,445,628	13,209,418	0
Total	\$ 13,445,628	\$ 13,209,418	\$ 0
Acct # - Miscellaneous Revenues			
5777 – Welfare Repayments	17,750	17,388	17,750
Total	\$ 17,750	\$ 17,388	\$ 17,750
Acct # - Other Financing Sources			
5951 – Op Trans In Form Special Rev F	14,021,401	13,825,994	0
5957 – Op Trans In	0	0	29,268,514
Total	\$ 14,021,401	\$ 13,825,994	\$ 29,268,514
Total Revenues	\$ 27,484,779	\$ 27,052,800	\$ 29,286,264

PENDING FACTORS

The Governor's January 2015 budget included a State calculated California Necessities Index (CNI) increase of 2.17% for Group Home and Foster Home rates for FY 2015-16. As the Aid to Adoptions assistance payments are based on foster home rates, the projected CNI increase was accounted for in the recommended budget. If the actual CNI increase for FY 2015-16 is different, the department will return to your Board midyear with the appropriate recommended actions.

DSS - CalWORKs -- 6310

**DSS - CalWORKs
BUDGET 6310
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 158,868,843	\$ 167,517,012	\$ 177,633,642	\$ 10,116,630	6%
Total Appropriations	\$ 158,868,843	\$ 167,517,012	\$ 177,633,642	\$ 10,116,630	6%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 42,856,765	\$ 51,012,917	\$ -	\$ (51,012,917)	-100%
Intergovernment Rev-Federal	73,893,012	69,099,186	-	(69,099,186)	-100%
Miscellaneous Revenues	1,214,211	1,056,570	1,056,570	-	0%
Other Financing Sources	39,086,463	44,321,717	174,663,436	130,341,719	294%
Total Revenues	\$ 157,050,451	\$ 165,490,390	\$ 175,720,006	\$ 10,229,616	6%
<u>Net County Cost</u>	\$ 1,818,392	\$ 2,026,622	\$ 1,913,636	\$ (112,986)	-6%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

DSS-CALWORKS – 6310

FUNCTION

The California Work Opportunity and Responsibility to Kids (CalWORKs) program is administered by the Department of Social Services (DSS) and provides cash assistance payments for families with dependent children. Assistance payments issued through this budget provide a temporary means of assisting the family while also providing the training and educational support needed by the aided adult to gain employment and become self-sufficient. Eligibility rules and grant levels are established by the California Department of Social Services. Under CalWORKs, non-exempt adult recipients must participate in work activities from 30 to 35 hours per week. The majority of families receiving assistance through this program also qualify for Medi-Cal and CalFresh benefits. The State Safety Net Program, which provides cash assistance for children of adults who have reached their CalWORKs lifetime time-on-aid limit, is also included in this budget. Staffing for eligibility and payment processing services is provided under the DSS budget (Org 5610).

OVERVIEW

The FY 2015-16 Recommended Budget of \$177,633,642 represents a 6% (\$10,116,630) increase over the FY 2014-15 Adopted Budget based on current year CalWORKs caseload trends and average grant. The estimated offsetting revenues (\$175,720,006) reflect an increase of 6% (\$10,229,616) over the current year adopted budget, and net County cost (\$1,913,636) reflects a 6% (\$112,986) decrease from the current year. The County share-of-cost for this program (\$3,299,265) is funded with 1991 Realignment revenues (\$1,385,629) and net County cost (\$1,913,636).

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Senate Bill 855 (SB 855) set a 5% increase to the Maximum Aid Payment (MAP) effective April 1, 2015, for all CalWORKs cases, increasing the average monthly grant from \$478 to \$504. The estimated annual increase in assistance payments for Fresno County is \$8,848,845 and will be fully-funded by the State. There will be no additional County share-of-cost as a result of this grant increase.

On April 1, 2015, Assembly Bill 1468 (AB 1468) made individuals convicted of any offense classified as a felony that has an element of possession, use, or distribution of a controlled substance eligible to receive CalWORKs and/or CalFresh benefits. As a condition of eligibility to receive CalWORKs or CalFresh benefits, an applicant or recipient who is on probation or parole shall comply with the terms of probation or parole, including participation in a government-recognized drug treatment program, if required. If the department receives verification that the individual is in violation of probation or parole or that the individual is a fleeing felon pursuant to Federal law, the individual shall be ineligible for CalWORKs or CalFresh benefits until the person is no longer in violation of probation or parole or a fleeing felon.

Other Charges

- Recommended appropriations of \$177,633,642 represent a 6% (\$10,116,630) increase over the FY 2014-15 Adopted Budget based on caseload and average grant projections.

Recommended funding includes:

- The FY 2015-16 Recommended Budget CalWORKs caseload reflects a 1% (257 cases) decrease from a monthly average of 29,120 cases in FY 2014-15 to a monthly average of 28,863 cases in FY 2015-16 based on current caseload trends. An average grant of \$504 per month is projected for the budget year.

SUMMARY OF REVENUES

- Revenues are recommended at \$175,720,006, which represent a 6% (\$10,229,616) increase over the FY 2014-15 Adopted Budget based on current year caseload projections. For FY 2015-16, State and Federal program funding that are required to pass through the Welfare Advance Trust Fund are reflected as an Operating Transfer In based on the Auditor-Controller/Tax-Collector's direction on accounting for Special Revenue Funds.
- State Revenues, recommended at \$0, represent a 100% (\$51,012,917) decrease from current year due to a change in accounting. Effective FY 2015-16 State funds previously budgeted under the State account are budgeted in a Special Revenue Fund and reflected in the Operational Transfer In account under Other Financing Sources.
- Federal Revenues, recommended at \$0, represent a 100% (\$69,099,186) decrease from current year due to a change in accounting. Effective FY 2015-16 Federal funds previously budgeted under the Federal account are budgeted in a Special Revenue Fund and reflected in the Operational Transfer In account under Other Financing Sources.
- Miscellaneous Revenues, recommended at \$1,056,570, represent no change from current year adopted budget. The following is a breakout of funds included in this object level:
 - \$485,000 in Welfare Overpayment Collections based on current collection trends.
 - \$571,570 in Child Support collections based on current collection trends.
- Other Financing Sources, recommended at \$174,663,436, represent a significant (\$130,341,719) increase over the current year adopted budget due to the change in accounting for Special Revenue Funds. Effective FY 2015-16 State and Federal funds previously budgeted under the State and Federal accounts are budgeted in Special Revenue Funds (Orgs 1120 and 5243) and reflected in the Operational Transfer In account under Other Funding Sources. The following is a breakout by funding source of the revenues included in this object level:
 - State Revenues recommended to transfer from the Welfare Advance Fund (Org 1120) at \$2,010,996 represent a 96% (\$49,001,921) decrease from current year based on receipt of CalWORKs MOE and Family Support funding in lieu of State reimbursements.
 - Federal Revenues recommended to transfer from the Welfare Advance Fund (Org 1120) at \$70,309,487 represent a 2% (\$1,210,301) increase over current year based on caseload projections and associated statutory funding ratios for CalWORKs cases.
 - Realignment Revenues recommended to transfer from the Health and Welfare Trust Fund (Org 5243) at \$102,342,953 represent a 130% (\$58,021,236) increase over current year based on receipt of additional CalWORKs MOE and Family Support funding.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3491 – Intergovernment Revenues	51,012,917	52,041,964	
Total	\$ 51,012,917	\$ 52,041,964	\$ 0
Acct # - Intergovernment Revenues – Federal			
4362 – Intergovernment Revenues	69,099,186	67,823,181	
Total	\$ 69,099,186	\$ 67,823,181	\$ 0
Acct # - Miscellaneous Revenues			
5777 – Welfare & Child Support Repayments	485,000	485,000	485,000
5779 – Child Support	571,570	571,570	571,570
Total	\$ 1,056,570	\$ 1,056,570	\$ 1,056,570
Acct # - Other Financing Sources			
5951 – Op Transfer In From Special Rev Fund	44,321,717	47,405,684	0
5957 – Op Trans In	0	0	174,663,436
Total	\$ 44,321,717	\$ 47,405,684	\$ 174,663,436
Total Revenues	\$ 165,490,390	\$ 168,327,399	\$ 175,720,006

PENDING FACTORS

The full impact of the 5% grant increase and the changes to drug felon eligibility are not anticipated to affect the CalWORKs cost until after April 1, 2015. If the actual impacts are significantly different from the current estimates, the department may need to return to your Board midyear with the appropriate recommended actions.

DSS - Aid to Refugees -- 6615

**DSS - Aid to Refugees
BUDGET 6615
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 21,346	\$ 36,000	\$ 25,860	\$ (10,140)	-28%
Total Appropriations	\$ 21,346	\$ 36,000	\$ 25,860	\$ (10,140)	-28%
<u>Revenues</u>					
Intergovernment Rev-Federal	\$ 21,019	\$ 36,000	\$ -	\$ (36,000)	-100%
Miscellaneous Revenues	625	-	-	-	0%
Other Financing Sources	-	-	25,860	25,860	100%
Total Revenues	\$ 21,644	\$ 36,000	\$ 25,860	\$ (10,140)	-28%
<u>Net County Cost</u>	\$ (298)	\$ -	\$ -	\$ -	0%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

DSS – AID TO REFUGEES – 6615

FUNCTION

The Federal Refugee Cash Assistance (RCA) program is administered by the Department of Social Services (DSS) and provides public assistance to refugees newly admitted to the United States. Assistance payments are intended to provide food, housing and basic needs for individuals and families with no dependent children. Qualified applicants are eligible for a maximum of eight months of benefits from their date of entry into the United States. The program is 100 percent Federally funded with the Cash, Medical, and Administration Grant through the Office of Refugee Resettlement. Staffing for eligibility services is provided through the DSS budget (Org 5610).

OVERVIEW

The FY 2015-16 Recommended Budget of \$25,860 reflects a 28% (\$10,140) decrease from the FY 2014-15 Adopted Budget based on current year caseload trends. There is no net County cost for this program as all costs are offset with Federal funding.

SUMMARY OF CAO RECOMMENDATIONS

Other Charges

- Recommended Budget of \$25,860 reflects a 28% (\$10,140) decrease from the current year based on caseload and average grant projections. The budgeted RCA caseload reflects a 30% decrease from ten cases in FY 2014-15 to seven cases in FY 2015-16.

Recommended funding includes:

- \$25,860, which is a decrease of (\$10,140) to finance a monthly average of seven cases per month with an average grant of \$280.

SUMMARY OF REVENUES

- Revenues are recommended at \$25,860, which represent a 28% (\$10,140) decrease from the FY 2014-15 Adopted Budget based on current year caseload projections. For FY 2015-16, State and Federal program funding that is required to pass through the Welfare Advance Fund is reflected as an Operating Transfer In based on the Auditor-Controller/Tax Collector's direction on accounting for Special Revenue Funds.
 - Federal Revenues, recommended at \$0, represent a 100% (\$36,000) decrease from current year due to a change in accounting. Effective FY 2015-16 Federal funds previously budgeted under the Federal account are budgeted in a Special Revenue Fund and reflected in the Operating Transfer In account under Other Financing Sources.
 - Other Financing Sources, recommended at \$25,860, represent a 100% (\$25,860) increase over the current year due to a change in accounting. Effective FY 2015-16 Federal funds previously budgeted under the Federal accounts are budgeted in Welfare Advance Fund (Org 1120) and reflected in the Operating Transfer In account under Other Financing Sources. All funds under this object level are Federal revenues previously budgeted under the Federal account.

DSS - Aid to Refugees -- 6615

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – Federal			
4380 -	36,000	24,600	0
Total	\$ 36,000	\$ 24,600	\$ 0
Acct # - Other Financing Sources			
5957 – Op Transfer In	0	0	25,860
Total	\$ 0	\$ 0	\$ 25,860
Total Revenues	\$ 36,000	\$ 24,600	\$ 25,860

DSS - Dependent Children - Foster Care -- 6410

**DSS - Dependent Children-Foster Care
BUDGET 6410
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 46,693,622	\$ 51,591,346	\$ 54,939,878	\$ 3,348,532	6%
Total Appropriations	\$ 46,693,622	\$ 51,591,346	\$ 54,939,878	\$ 3,348,532	6%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 2,478,986	\$ 2,652,258	\$ -	\$ (2,652,258)	-100%
Intergovernment Rev-Federal	13,702,914	14,074,164	-	(14,074,164)	-100%
Miscellaneous Revenues	1,625,573	1,420,741	1,662,090	241,349	17%
Other Financing Sources	25,733,106	27,152,250	43,975,138	16,822,888	62%
Intrafund Revenue	99,210	106,632	-	(106,632)	-100%
Total Revenues	\$ 43,639,789	\$ 45,406,045	\$ 45,637,228	\$ 231,183	1%
<u>Net County Cost</u>	\$ 3,053,833	\$ 6,185,301	\$ 9,302,650	\$ 3,117,349	50%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

DSS – FOSTER CARE – 6410

FUNCTION

The Foster Care Assistance Payment program is administered by the Department of Social Services (DSS) and provides funding for food, housing and basic needs for children placed in out-of-home care facilities. Such facilities include Foster Family Homes, Foster Family Agencies, and Group Homes. This budget includes funding for the Kinship Guardianship Assistance Program (Kin-GAP), which is intended to enhance family preservation and stability by promoting stable placements of children with relatives, and appropriations for “County only” foster care placements. Case management and placement services are provided through the DSS budget (Org 5610).

OVERVIEW

The FY 2015-16 Recommended Budget of \$54,939,878 represents a 6% (\$3,348,532) increase over the FY 2014-15 Adopted Budget based on current year caseload trends and projected average placement costs. Placement costs are driven by State approved rates. The estimated offsetting revenues \$45,637,228 reflect a 1% (\$231,183) increase, and net County cost \$9,302,650 reflects a 50% (\$3,117,349) increase. The County share-of-cost (\$35,695,868) for this program is funded with 1991 Realignment revenues (\$10,644,666), 2011 Realignment revenues (\$15,748,552) and net County cost (\$9,302,650).

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

On December 16, 2014, the Board of Supervisors approved and authorized an Agreement with Aspiranet to provide Transitional Housing Program Plus, Transitional Housing Program Plus Foster Care, and Family Unification Program Case Management services effective January 1, 2015 through December 31, 2017. Transitional Housing Program Plus (THP Plus) is a transitional housing program for former foster/probation youth, ages 18-24. The program goal is to provide a safe living environment while helping youth develop skills for successful independent living. Services are provided to participants for a maximum of 24 months and include educational guidance, employment counseling and community referrals. Transitional Housing Program Plus Foster Care (THP+FC) is similar to THP Plus; however, this program targets dependent youth ages 18-21 that are in foster care. Services provided through THP+FC are covered by State Foster Care rates. THP Plus will assist 18 former foster care/probation youth per year and THP+FC will assist 40 foster care youth per year. The maximum annual cost for this agreement is funded with 2011 Realignment funds and SB 163 Children’s Wraparound Program Funds. The FY 2015-16 Recommended Budget includes an estimated 17 cases per month in Non-Federal Extended Foster Care (EFC) and 23 cases per month in Federal EFC, based on current year trend.

Other Charges

- Recommended funding of \$54,939,878 represents a 6% (\$3,348,532) increase over the current year adopted budget based on actual caseload and average placement cost trends.
- The overall budgeted caseload reflects 2,752 average monthly cases in FY 2015-16, which is an increase of 1% (35 cases) over the current year caseload. The FY 2015-16 budgeted average placement cost of \$1,630 per month includes a statutory increase to foster home and group home rates based on a California Necessities Index (CNI) estimate of 2.17% as estimated in the Governors May 2014 Revised budget. This rate increase was set in statute due to the California State Foster Parent Association v. William Lightbourne court settlement.

DSS - Dependent Children - Foster Care -- 6410

Recommended funding includes:

- Federal and State foster care cases budgeted at \$45,766,578, an increase of \$2,880,953 over current year based on a monthly average of 1,740 minor (0-18 years old) cases at an average grant of \$1,938 and 269 EFC (19-21 years old) cases at an average grant of \$1,637. Recommended funding includes an estimated increase to foster home and group home rates of 2.17% based on the State's estimate of the CNI rate for FY 2015-16.
- Kin-GAP cases budgeted at \$4,521,154, an increase of \$249,226 over current year, for a monthly average of 477 cases at an average grant of \$790. Recommended funding includes an estimated rate increase to Federal and Non-Federal Kin-GAP rates of 2.17% based on the State's estimate of the CNI rate.
- Emergency Assistance foster care cases budgeted at \$3,123,504, an increase of \$200,224 over current year, for an average of 182 cases per month at an average grant of \$1,428 per month. Recommended funding included an estimated rate increase to foster home and group home rates of 2.17%, based on the State's estimate of the CNI rate.
- Emergency Shelter care and County only foster care cases budgeted at \$397,864, a decrease of \$46,664 from current year, for an average of 83 cases per month at a rounded average grant of \$397 per month. Recommended funding includes a State estimated CNI rate increase of 2.17% that is applicable to eligible placements.
- Estimated grant and Social Security Insurance (SSI) repayments are budgeted in the amount of \$1,130,778. These costs are incurred by the department; therefore, these funds are included in the recommended funding, but are reduced from the total cost claimed under the Federal and Non-Federal foster care cases.

SUMMARY OF REVENUES

- Revenues are recommended at \$45,637,228, which represent a 1% (\$231,183) increase over the current year budget based on projected caseload and average placement claims cost for FY 2015-16. For FY 2015-16, State and Federal program funding that is required to pass through the Welfare Advance Fund is reflected as an Operating Transfer In based on the Auditor-Controller/Tax Collector's direction on accounting for Special Revenue Funds.
- Intergovernment Revenues--State recommended at \$0, represent a 100% (\$2,652,258) decrease from current year due to a change in accounting. Effective FY 2015-16 State funds previously budgeted under the State account are budgeted in a Special Revenue Fund and reflected in the Operating Transfer In account under Other Financing Sources.
- Intergovernment Revenues--Federal recommended at \$0, represent a 100% (\$14,074,164) decrease from current year due to a change in accounting. Effective FY 2015-16 Federal funds previously budgeted under the Federal account are budgeted in a Special Revenue Fund and reflected in the Operating Transfer In account under Other Financing Sources.
- Other Financing Sources recommended at \$43,975,138 represent a 62% (\$16,822,888) increase over the current year due to a change in accounting. Effective FY 2015-16 State and Federal funds previously budgeted under the State and Federal accounts are budgeted in a Special Revenue Fund and reflected in the Operating Transfer in account under Other Financing Sources. The following is the breakout by funding source of the revenues in this object level:
- State Revenues, recommended at \$2,633,950, represent a 1% (\$18,308) decrease from the current year based on a decrease from the average grant of State Kin-GAP cases. There is an increase in the number of cases; however, a higher percentage of those entering the program are now Federally eligible, which swaps the funding source from State to Federal for this population resulting in a slight decrease in State Revenues.

DSS - Dependent Children - Foster Care -- 6410

- Federal Revenues, recommended at \$14,810,210, represent a 5% (\$736,046) increase over the current year based on statutory ratios for Federal cases including Federally eligible Kin-GAP cases and an allocation of \$1,335,817 in Federal Title XX funds, which is unchanged from the FY 2014-15 Adopted Budget. The Title XX funds are capped Federal funds allocated to counties for social services programs in place of 2011 Realignment Funds.
- Realignment Revenues, recommended at \$26,393,218, reflect a 3% (\$759,032) decrease from current year based on the former state share-of-cost now being funded with 2011 Realignment and available 1991 Realignment.
- Miscellaneous Revenues, recommended at \$1,662,090, reflect a 17% (\$241,349) increase over the current year based on current year grant repayments and SSI reimbursement receipts and Child Support Collections.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3493 – State-Aid-Foster Care	2,652,258	2,537,911	0
Total	\$ 2,652,258	\$ 2,537,911	\$ 0
Acct # - Intergovernment Revenues – Federal			
4364 – Federal-Aid-Foster Care	14,074,164	13,964,642	0
Total	\$ 14,074,164	\$ 13,964,642	\$ 0
Acct # - Miscellaneous Revenues			
5777 – Welfare Repayments	111,000	67,166	70,075
5800 – Other Miscellaneous	954,985	1,061,194	1,060,703
5779 – Child Support Collections	354,756	520,137	531,312
Total	\$ 1,420,741	\$ 1,648,497	\$ 1,662,090
Acct # - Other Financing Sources			
5951 – Ops Trans In Form Special Rev F	27,152,250	27,143,383	0
5957 – Op Trans In	0	0	43,975,138
Total	\$ 27,152,250	\$ 27,143,383	\$ 43,975,138
Acct # - Intrafund			
5990 – Intrafund Revenue	106,632	182,185	0
Total	\$ 106,632	\$ 182,185	\$ 0
Total Revenues	\$ 45,406,045	\$ 45,476,618	\$ 45,637,228

PENDING FACTORS

The Governor's January 2015 budget includes a State calculated CNI increase of 2.17% for all Group Home and Foster Home rates for FY 2015-16. This increase is accounted for in the recommended budget for Foster Care. If the final FY 2015-16 State budget and calculation of the actual CNI rate increase are significantly different from the Governor's Budget, the department may need to return to your Board midyear with appropriate recommended budget adjustments.

Senate Bill 1252, approved by the Governor September 29, 2014, authorizes a county to, at its option, extend transitional housing, pursuant to existing provisions, to a former foster youth who is not more than 25 years of age, and for a total of 36 cumulative months, if the former foster youth is completing secondary education or is enrolled in an institution that provides postsecondary education. Currently, existing law makes transitional housing available to any former foster youth who is at least 18 years of age and not more than 24 years of age who has exited from the foster care system and has elected to participate in THP Plus, as defined, if he or she has not received services pursuant to these provisions for more than a total of 24 months. Should the County choose to exercise this option, the extension in age could impact the number of former foster youth in transitional housing. The department will evaluate the impacts at that time and may need to return to you Board midyear with appropriate recommended actions, should adjustments be needed.

DSS - General Relief -- 6645

**DSS - General Relief
BUDGET 6645
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 9,180,866	\$ 10,004,796	\$ 10,486,316	\$ 481,520	5%
Total Appropriations	\$ 9,180,866	\$ 10,004,796	\$ 10,486,316	\$ 481,520	5%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 1,096,178	\$ 1,161,228	\$ -	\$ (1,161,228)	-100%
Charges For Services	1,049,904	1,126,032	1,126,032	-	0%
Miscellaneous Revenues	75,139	84,372	38,961	(45,411)	-54%
Other Financing Sources	-	-	1,126,541	1,126,541	100%
Total Revenues	\$ 2,221,221	\$ 2,371,632	\$ 2,291,534	\$ (80,098)	-3%
<u>Net County Cost</u>	\$ 6,959,645	\$ 7,633,164	\$ 8,194,782	\$ 561,618	7%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

DSS-GENERAL RELIEF – 6645

FUNCTION

The General Relief (GR) program is administered by the Department of Social Services (DSS) and provides emergency assistance to needy individuals who are not eligible for other assistance programs, but meet eligibility requirements established under the provision of the General Relief Resolution adopted by the Board of Supervisors. This budget also includes interim assistance to individuals applying for the Supplemental Security Income/State Supplemental Payment (SSI/SSP) program due to a physical or medical incapacity to obtain employment and the State Cash Assistance Program for Immigrants (CAPI), authorized under Assembly Bill 2779 (chapter 329, Statutes of 1998). CAPI is a 100% reimbursed State categorical assistance program that provides case assistance to immigrants meeting specific eligibility criteria who are no longer eligible for other public assistance programs as a result of Federal Welfare Reform. Staffing for eligibility and payment processing services is provided through DSS budget (Org 5610).

OVERVIEW

The FY 2015-16 Recommended Budget of \$10,486,316 is a 5% (\$481,520) increase over the FY 2014-15 Adopted Budget. Recommended appropriations for the General Relief program of \$9,359,775 represent a 7% (\$600,579) increase over current year adopted budget and recommended appropriations for the CAPI program of \$1,126,541 represent a 10% (\$119,059) decrease from the current year adopted budget based on actual FY 2014-15 caseload trends. The estimated offsetting revenue of \$2,291,534 reflects a 3% (\$80,098) decrease from current year. Net County cost of \$8,194,782 reflects a 7% (\$561,618) decrease from the FY 2014-15 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Other Charges

- Recommended funding of \$10,486,316 reflects a 5% (\$481,520) increase over the FY 2014-15 Adopted Budget based on current year trends in caseload and average grant projections.

Recommended funding includes:

- General Relief program costs in the amount of \$9,359,775, which is comprised of the following components:
- \$9,056,219 for a monthly average of 3,430 General Relief cases at a rounded average grant of \$222.
- \$127,000 for the performance of medical incapacity evaluations based on current year actuals and prior year trends.
- \$48,000 for the performance of medical incapacity evaluations based on current year actuals and prior year trends.
- \$128,556 to provide applicants with transportation assistance, complete job search activities and attend scheduled doctor/health services related appointments based on current year actuals and prior year trends.
- CAPI costs in the amount of \$1,126,541, for a monthly average of 122 CAPI cases at a rounded average grant of \$770.
- Estimated welfare repayments in the amount of \$38,961. These costs are incurred by the department; therefore, funds are appropriated in recommended funding, but are reduced from the total cost claimed under the State CAPI program.

SUMMARY OF REVENUES

- Revenues are recommended at \$2,291,534, and represent a 3% (80,098) decrease from the FY 2014-15 Adopted Budget and are based on current year caseload projections and reimbursements for Interim Assistance and the CAPI program. State and Federal program funding that is required to pass through the Welfare Advance Fund is reflected as an Operating Transfer In based on the Auditor-Controller/Tax-Collector's direction on accounting for Special Revenue Funds.
- State revenues recommended at \$0 represent a 100% (\$1,161,228) decrease from current year due to a change in accounting. Effective FY 2015-16 State funds previously budgeted under the State account are budgeted in a Special Revenue fund and reflected in the Operating Transfer In account under Other Financing Sources.
- Charges for Services, recommended at \$1,126,032, are estimated to remain the same as the current year adopted budget based on current trends of the Federal repayment of interim assistance paid to clients waiting for SSI/SSP certification.
- Miscellaneous Revenues, recommended at \$38,961, reflect a 54% (\$45,411) decrease from the current year adopted budget based on actual CAPI overpayment collections received in FY 2014-15.
- Other Financing Sources, recommended at \$1,126,541, represent a 100% (\$1,126,541) increase over FY 2014-15 adopted budget due to a change in accounting. Effective FY 2015-16 State funds previously budgeted under the State account are budgeted in the Welfare Advance Fund (Org 1120) and reflected in the Operating Transfer In account under Other Financing Sources.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3575 – State Other	1,161,228	990,214	0
Total	\$ 1,161,228	\$ 990,214	\$ 0
Acct # - Charges for Services			
4927 – Interim Assistance-Welfare	1,126,032	984,706	1,126,032
Total	\$ 1,126,032	\$ 984,706	\$ 1,126,032
Acct # - Miscellaneous Revenues			
5777 – Welfare Repayment	84,372	69,235	38,961
Total	\$ 84,372	\$ 69,235	\$ 38,961
Acct # - Other Financing Sources			
5957 – Op Trans In	0	0	1,126,541
Total	\$ 0	\$ 0	\$ 1,126,541
Total Revenues	\$ 2,371,632	\$ 2,044,155	\$ 2,291,534

DSS - Veterans Services Office -- 7110

**DSS - Veterans Service Office
BUDGET 7110
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 352,505	\$ 471,864	\$ 513,094	\$ 41,230	9%
Services and Supplies	120,769	128,187	136,527	8,340	7%
Total Appropriations	\$ 473,274	\$ 600,051	\$ 649,621	\$ 49,570	8%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 67,249	\$ 100,414	\$ 117,275	\$ 16,861	17%
Miscellaneous Revenues	57,368	92,300	58,712	(33,588)	-36%
Other Financing Sources	-	-	55,464	55,464	100%
Intrafund Revenue	238,319	238,632	249,465	10,833	5%
Total Revenues	\$ 362,936	\$ 431,346	\$ 480,916	\$ 49,570	11%
<u>Net County Cost</u>	\$ 110,338	\$ 168,705	\$ 168,705	\$ -	0%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	5	6	6	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

DSS – VETERANS SERVICE OFFICE – 7110

FUNCTION

The Veterans Service Office (VSO) assists veterans, their spouses, widows, and dependents in applying for Federal and State benefits through the California Department of Veterans Affairs (CDVA). The office provides assistance in filing applications and claims for the following benefits: pensions, compensations, education, medical, insurance, burials, headstones, and discharge upgrades. The VSO also makes referrals to other agencies as needed for services that are not offered by the Veterans Administration. Additionally, the Fresno VSO has an agreement with Madera County to act as their VSO and provide services to veterans in Madera two days per week. Revenue received as a result of the agreement is included in this budget.

OVERVIEW

The FY 2015-16 Recommended Budget of \$649,621 reflects an 8% (\$49,570) increase in appropriations over the FY 2014-15 Adopted Budget. The FY 2015-16 Recommended Budget reflects revenues of \$480,916, an 11% (\$49,570) increase over the FY 2014-15 Adopted Budget. Net County cost for FY 2015-16 remains at the current year level of \$168,705 and reflects the net County contribution for veterans services. Per Military and Veterans Code 972 (b), compensation of the veterans services office staff is a county charge; however, Fresno County has been able to utilize State funding to cover approximately 75% of veterans services expenditures. In addition, the Fresno Veterans Services Officer also provides service in Madera County. The VSO is fully reimbursed for all associated costs for that service through a revenue agreement.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The VSO is in the process of securing larger office space located adjacent to the State of California Veterans Office. The VSO currently serves an average of 500 veterans per month, and the current location is no longer sufficient to handle the increased number of veterans seeking access to services. The proposed location's larger size will provide the space needed for the increased volume, and the proximity to the State office will allow veterans to receive State and County services at one location, thereby making it easier for veterans with disabilities to gain access to services.

Salaries and Benefits

- Salaries and Benefits, recommended at \$513,094, represent a 9% (\$41,230) increase over FY 2014-15 Adopted Budget due to promotions, salary step increases, associated benefit increases, as well as budgeted extra-help. Staffing is recommended at the current level of six positions.

Recommended funding includes:

- Account 6100, Regular Salaries, represent a 9% (\$22,168) increase over the current year due to salary adjustments for all six positions.
- Account 6200, Extra-Help, recommended at \$10,463 represents no change from the current year. Estimated expenditures are for one extra-help staff for a one-time project with subvention funding authorized through the CDVA to link increased numbers of veterans to additional services and implementation of the identification card services.
- Account 6350, Unemployment Insurance, represents a 71% (\$54) decrease from the current year based on Risk Management rates determined by actual experience.

DSS - Veterans Services Office -- 7110

- Account 6400, Retirement Contribution, includes a 12% (\$16,743) increase over the current year based on salary adjustments and updated Retirement Contribution rates.
- Account 6500, OASDI Contribution, includes an 8% (\$1,696) increase over the current year based on projected Regular Salaries and extra-help staff.
- Account 6550, Workers Compensation Contribution, includes a 14% (\$90) decrease from the current year based on Risk Management rates determined by actual experience.
- Account 6600, Health Insurance Contribution, includes a 2% (\$819) increase over the current year based on projected staff enrollment.
- Account 6670, Administrative Benefits Contributions, includes an 8% (\$52) decrease from the current year based on Risk Management rates determined by actual experience.

Services and Supplies

- Services and Supplies, recommended at \$136,527, represent a 7% (\$8,340) increase over FY 2014-15 Adopted Budget.

Recommended funding includes:

- Account 7040, Telephone Charges, recommended at \$0, a 100% (\$1,105) decrease from the current year. Telephone Charges are now accounted for in Account 7296.
- Account 7101, Liability Risk, represents a 76% (\$9,194) decrease from the current year based on Risk Management rates determined by actual experience.
- Account 7266, Interoffice Messenger Mail, represents a 1% (\$38) decrease from the current year based on Internal Services Department, Graphic Communications Inter-Departmental Messenger Services updated rates.
- Account 7269, Printing, represents a 110% (\$3,193) increase over the current year based on actual experience.
- Account 7286, PeopleSoft HS Charges, represent an 18% (\$175) decrease from the current year based on an ITSD rate recommendation.
- Account 7296, Data Processing Services, represent a 1% (\$208) increase over the current year based on an ITSD Rate recommendation and inclusion of Telephone Charges moved from Account 7040.
- Account 7340, Rents and Leases—Buildings, represent a 61% (\$21,095) increase over the current year based on new office building lease estimations, which include utilities, rental space, maintenance and janitorial services.
- Account 7430, Utilities, recommended at \$0, a 100% (\$5,644) decrease from the current year as Utilities are now accounted for in Account 7340 – Rents and Leases.

SUMMARY OF REVENUES

- Revenues are recommended at \$480,916, an 11% (\$49,570) increase over the FY 2014-15 Adopted Budget based on estimated Proposition 63 allocation and projected State subvention revenue for FY 2015-16. Significant changes by revenue source are noted below:
 - Intergovernment Revenues-State, recommended at \$117,275, reflect a 17% (\$16,861) increase over the current year based on projected State subvention funds.
 - Miscellaneous Revenues, recommended at \$58,712, reflect a 36% (\$33,588) decrease from the current year due to the change in accounts used to reflect Proposition 63 (Mental Health Services Act) revenues. Revenues in this account now reflect only reimbursements from Madera County for VSO services.

DSS - Veterans Services Office -- 7110

- Other Financing Sources recommended at \$55,464, reflect a 100% increase over the current year as Proposition 63 (Mental Health Services Act) grant revenues were previously budgeted under Miscellaneous Revenues. Effective FY 2015-16, grant revenues from this source are budgeted as an Operational Transfer In from a Special Revenue Fund.
- Intrafund Revenues recommended at \$249,465 reflect a 5% (\$10,833) increase over the current year based on projected staff time-study to Medi-Cal percentages.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3560 – State Aid of VA	100,414	120,645	117,275
Total	\$ 100,414	\$ 120,645	\$ 117,275
Acct # - Miscellaneous Revenues			
5800 – Revenue Agreements	92,300	57,756	58,712
Total	\$ 92,300	\$ 57,756	\$ 58,712
Acct # - Other Financing Sources			
5957 – Operating Trans In	0	0	55,464
Total	\$ 0	\$ 0	\$ 55,464
Acct # - Intrafund			
5990 - Intrafund	238,632	264,165	249,465
Total	\$ 238,632	\$ 264,165	\$ 249,465
Total Revenues	\$ 431,346	\$ 442,566	\$ 480,916

PENDING FACTORS

The State distributes \$2.6 million in regular subvention funding to all counties with a Veterans Services Office, as outlined in the Military and Veterans Code 972.1. This allocation is used to improve assistance to veterans, their spouses, survivors and dependents in applying for Federal and State benefits. In FY 2013-14, the State authorized an additional \$3 million as a special one-time subvention funding for a project to link increased numbers of veterans to additional services. This special one-time subvention funding was authorized again in FY 2014-15 to continue the project. There is a possibility that this one-time funding from the State may become a permanent factor and raise the regular subvention funding for all counties. Currently, this funding is not included in the FY 2015-16 Recommended Budget; however, if the subvention funding from the State is increased, the department will return to your Board with any required funding adjustments for the VSO.

DSS - Veterans Services Office -- 7110
DSS - VETERANS SERVICE OFFICE - 7110

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2233	Veterans Service Officer	F	1	1	\$ 74,100
3080	Office Assistant III	1049	1	1	35,864
3628	Veterans Services Representative I	1245	3	2	75,140
3629	Veterans Services Representative II	1392	<u>1</u>	<u>2</u>	<u>87,764</u>
Subtotal			6	6	\$ 272,868
TOTAL REGULAR SALARIES					\$ 272,868

DSS - In-Home Supportive Services -- 6420

DSS - In-Home Supportive Services BUDGET 6420 General Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 38,675,551	\$ 40,361,070	\$ 46,058,164	\$ 5,697,094	14%
Total Appropriations	\$ 38,675,551	\$ 40,361,070	\$ 46,058,164	\$ 5,697,094	14%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 5,743,675	\$ 6,307,209	\$ -	\$ (6,307,209)	-100%
Intergovernment Rev-Federal	6,596,970	6,797,231	-	(6,797,231)	-100%
Other Financing Sources	23,051,706	23,839,553	41,687,105	17,847,552	75%
Total Revenues	\$ 35,392,351	\$ 36,943,993	\$ 41,687,105	\$ 4,743,112	13%
<u>Net County Cost</u>	\$ 3,283,201	\$ 3,417,077	\$ 4,371,059	\$ 953,982	28%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

DSS - IN-HOME SUPPORTIVE SERVICES – 6420

FUNCTION

The In-Home Supportive Services (IHSS) program is administered by the Department of Social Services (DSS) and provides in-home services to eligible aged, blind, or disabled individuals as an alternative to out of home care. IHSS recipients are unable to perform certain activities themselves and are unable to remain safely in their own homes unless such services are available. This may include meal preparation, laundry, heavy cleaning, non-medical personal services, transportation and protective supervision. Services are rendered by IHSS providers who are hired and employed by the IHSS recipients. The IHSS Public Authority serves as the 'employer of record' for providers and participates in union contract negotiations. IHSS Public Authority costs are budgeted in Org 5611. This budget reflects the total IHSS provider health benefits costs and the County share of providers' salaries, payroll taxes, workers' compensation, and Case Management Information and Payroll System (CMIPS) charges. Staff support for program eligibility services is provided through the DSS budget (Org 5610).

OVERVIEW

The FY 2015-16 Recommended Budget of \$46,058,164 reflects a 14% (\$5,697,094) increase over the FY 2014-15 Adopted Budget. The total County share-of-cost for the recommended budget is \$28,210,612, which represents a 3.5% (\$953,982) increase over the FY 2014-15 Adopted Budget due to the implementation of the IHSS Maintenance-of-Effort (MOE) in 2012 with an inflation factor effective July 1, 2015. Total cost is offset by 1991 Realignment of \$23,839,553 and net County cost of \$4,371,059.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Effective July 1, 2012, the State implemented a Maintenance-of-Effort (MOE) for the IHSS Program. Prior to the IHSS MOE, the County share-of-cost for IHSS was determined through statutory sharing ratios and the County was responsible for approximately 17.6% of the total cost of the IHSS program. Under the MOE, the County share-of-cost became a set amount that was equal to the actual County share-of-cost incurred by each County for FY 2011-12. The County must pay that set amount regardless of the actual IHSS program expenditures. Through the IHSS MOE, the County will not be financially impacted by any caseload increases; however, the County will also not realize any financial savings resulting from caseload decreases. Based on current statute, the IHSS MOE can be increased by the State for the following reasons: 1) County negotiated wage and/or benefits increases; and 2) an annual inflation factor of 3.5% effective July 1 of each fiscal year with the exception of years where there is 'negative growth' in 1991 Realignment funds. Based on this statute, a \$953,982 increase in the MOE will be in effect July 1, 2015 and is included in the recommended budget.

In March 2013, the State, IHSS beneficiaries and labor organizations reached a settlement resolving major legal actions against State imposed reductions to the IHSS Program. Under the terms of the settlement, the State reduced authorized hours by 8% in FY 2013-14 and then restored 1% of the reduction in hours beginning on July 1, 2014, reducing the total hour reduction from 8% to 7% for FY 2014-15 and forward. For FY 2015-16 the State is, per the settlement, evaluating the ability to remove the 7% reduction. The January 2015 Governor's budget accounted for the 7% reduction being removed; therefore, removal of the 7% reduction was utilized in calculating the department's recommended appropriations. However, as the County share-of-cost for the IHSS program is under a MOE, the total increase in costs associated with the 7% increase in hours will be offset by State and Federal revenues.

Other Charges

- Recommended funding of \$46,058,164 reflects a 14% (\$5,697,094) increase over the FY 2014-15 Adopted Budget based on projected monthly benefits costs paid and the adjusted IHSS MOE.

Recommended funding includes:

- IHSS MOE for FY 2015-16 of \$28,210,612, based on prior year plus an inflation rate of 3.5%, per legislation.
- Provider health benefits of \$17,847,552 based on the benefit rate of \$0.85 per hour and a projected 1,749,760 average paid hours per month for FY 2015-16.
 - Paid hours will be affected by the additional hours available after July 2015 to recipients if the 7% reduction is lifted. The recommended appropriations account for this impact.

SUMMARY OF REVENUES

- Revenues are recommended at \$41,687,105, which reflect a 13% (\$4,743,112) increase over the FY 2014-15 Adopted Budget due to the second inflation increase of the IHSS MOE and 1991 Realignment receipts. State and Federal program funding that is required to pass through the Welfare Advance Fund is reflected as an Operating Transfer In based on the Auditor-Controller/Tax-Collector's discretion on accounting for Special Revenue Funds.
- Intergovernment-State Revenues recommended at \$0 represent a 100% (\$6,307,209) decrease from current year due to a change in accounting. Effective FY 2015-16 State funds previously budgeted under the State account are budgeted in a Special Revenue Fund and reflected in the Operating Transfer In account under Other Financing Sources.
- Intergovernment-Federal Revenues recommended at \$0 represent a 100% (\$6,797,231) decrease from current year due to a change in accounting. Effective FY 2015-16 Federal funds previously budgeted under the Federal account are budgeted in a Special Revenue Fund and reflected in the Operating Transfer In account under Other Financing Sources.
- Other Financing Sources, recommended at \$41,687,105, represent a 75% (\$17,847,552) increase over the current year due to a change in accounting. Effective FY 2015-16 State and Federal funds previously budgeted under the State and Federal accounts are budgeted in the Welfare Advance Fund (Org 1120) and reflected in the Operating Transfer In account under Other Financing Sources. The following is the breakout by funding source of the revenues in this object level:
 - State Revenues recommended to transfer from the Special Revenue Fund (Org 1120) at \$8,294,002 represent a 32% (\$1,986,793) increase over FY 2014-15 based on the State share of projected health benefit cost and reimbursement of the costs incurred above the MOE.
 - Federal revenues recommended to transfer from the Special Revenue Fund (Org 1120) at \$9,553,550 represent a 41% (\$2,756,319) increase over FY 2014-15, based on Federal share of projected health benefit costs.
 - Realignment revenues recommended to transfer from the Health and Welfare Trust Fund (Org 5243) at \$23,839,553 represent no change from FY 2014-15 based on available 1991 Realignment revenues for this program.

DSS - In-Home Supportive Services -- 6420

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3480 - State-Welfare	6,307,209	6,576,330	0
Total	\$ 6,307,209	\$ 6,576,330	\$ 0
Acct # - Intergovernment Revenues – Federal			
4361 - Federal-Welfare	6,797,231	7,460,131	0
Total	\$ 6,797,231	\$ 7,460,131	\$ 0
Acct # - Other Financing Sources			
5951 – Op Trans In From Special Rev Fund	23,839,553	23,839,553	0
5957 – Op Trans In	0	0	41,687,105
Total	\$ 23,839,553	\$ 23,839,553	\$ 41,687,105
Total Revenues	\$ 36,943,993	\$ 37,876,014	\$ 41,687,105

PENDING FACTORS

As part of the State FY 2012-13 Adopted Budget, the State enacted the Coordinated Care Initiative (CCI), which adds IHSS services to care coordination for persons who also receive Medi-Cal and Medicare services. Implementation of the IHSS MOE was part of this initiative. Adopted legislation includes poison pill provisions that specify two distinct criteria that must be met: 1) the State must receive Federal approval of the CCI; and 2) the CCI cannot be evaluated as a failure. In March 2013, the State received Federal approval and entered into a Memorandum of Understanding to implement CCI in eight counties through a three-year demonstration project. Federal approval is limited to only the eight demonstration counties. Assessment of the CCI demonstration project's success or failure would likely occur upon project completion on September 30, 2016. The IHSS MOE will continue until such time that either the CCI demonstration project is evaluated as a failure and/or the Federal Government does not approve statewide implementation. Negative action in the CCI could potentially require the department to return to the Board with adjustments, if needed.

Implementation of the Department of Labor (DOL) regulations that require Overtime pay for domestic workers effective January 1, 2015, has been vacated by the Federal court. On January 15, 2015, a Federal district court ruled that the regulations exceeded the DOL's authority and has halted the implementation of the regulations. It is expected that the DOL will appeal the court's decision. If this ruling is overturned, the regulation could have a new effective date. As these procedures are currently vacated by the Federal court, the addition of travel time and medical accompaniment hours cost are not included in this fiscal year budget. The department will need to evaluate the impacts, if the ruling is later overturned and return to your Board midyear with recommendations, if necessary. Any additional wages and staff support costs associated with implementation of these regulations will be revenue offset by the State as the County share-of-cost for the IHSS program is capped by the terms of the MOE.

In-Home Supportive Services - Public Authority -- 5611

IHSS-Public Authority BUDGET 5611 General Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 443,827	\$ 508,483	\$ 846,932	\$ 338,449	67%
Services and Supplies	538,502	795,748	1,131,060	335,312	42%
Total Appropriations	\$ 982,329	\$ 1,304,231	\$ 1,977,992	\$ 673,761	52%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 263,380	\$ 454,843	\$ -	\$ (454,843)	-100%
Intergovernment Rev-Federal	334,781	446,870	-	(446,870)	-100%
Miscellaneous Revenues	19	-	-	-	0%
Other Financing Sources	145,231	119,040	1,582,030	1,462,990	1229%
Intrafund Revenue	239,888	283,478	395,962	112,484	40%
Total Revenues	\$ 983,299	\$ 1,304,231	\$ 1,977,992	\$ 673,761	52%
<u>Net County Cost</u>	\$ (970)	\$ -	\$ -	\$ -	0%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	7	12	12	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

IHSS-PUBLIC AUTHORITY - 5611

FUNCTION

The In-Home Supportive Services Public Authority (Public Authority) is the employer of record for In-Home Supportive Services (IHSS) homecare providers for the purpose of negotiating wages, benefits and working conditions with the local union. The Public Authority operates the Provider Registry, which assists IHSS recipients with finding homecare providers, as well as training and assisting providers in finding work. Registry services also include, but are not limited to: IHSS provider recruitment and screening; an initial background check; tracking Department of Justice fingerprint scanning; review of monthly background checks for as long as a provider remains on the Registry; and maintaining a registry of available providers available to IHSS recipients. The Public Authority also enrolls and provides all providers, including those who are non-registry providers, with State-mandated training, as well as recipient and provider support services.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$1,977,992 reflect a 52% (\$673,761) increase over the FY 2014-15 Adopted Budget. The FY 2015-16 Recommended Budget revenues of \$1,977,992 reflect a 52% (\$673,761) increase over the FY 2014-15 Adopted Budget, with no net County cost. Staffing is recommended at the current level. Due to limited number of staff, no Vacancy Rate Discount is included in the budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Effective July 1, 2012, the State implemented a Maintenance-of-Effort (MOE) for the IHSS program, which includes the Public Authority. Prior to the IHSS MOE, the County share-of-cost for the Public Authority was determined through statutory sharing ratios, and the County was responsible for approximately 17.6% of the total cost. Under the MOE, the County share-of-cost became a set amount that was equal to the actual County share-of-cost incurred by each County for FY 2011-12. The County must pay that set amount regardless of the actual Public Authority expenditures. Based on current statute, the IHSS MOE can be increased by the State for the following reasons: 1) County negotiated IHSS provider wage and/or benefits increases; and 2) an annual inflation factor of 3.5% effective July 1st of each fiscal year with the exception of years where there is 'negative growth' in 1991 Realignment funds. The FY 2015-16 IHSS MOE recommended appropriations of \$137,424 reflect a 3.5% (\$4,647) increase over the FY 2014-15 Adopted Budget.

Salaries and Benefits

- Salaries and Benefits, recommended at \$846,932, represent a 67% (\$338,449) increase over the FY 2014-15 Adopted Budget due to the cost of five additional staff positions that were added in February 2015 to assist with the increasing workload. Total staffing is recommended at 12 positions and represents no change from current level.

Recommended funding includes:

- Account 6100, Regular Salaries, reflect a 72% (\$187,659) increase over the current year based on the addition of five new staff positions. Total costs include full-year funding for 12 positions, salary adjustments and bilingual skill pay.
- Account 6350, Unemployment Insurance, reflects a 69% (\$448) decrease from the current year based on actual claim calculation provided by Risk Management.

In-Home Supportive Services - Public Authority -- 5611

- Account 6400, Retirement Contribution, reflects a 75% (\$116,719) increase over the current year based on updated Retirement Contribution rates and full-year retirement benefit costs for five positions that were added in the current year.
- Account 6500, OASDI Contribution, reflects a 72% (\$14,356) increase over the current year based on actual OASDI rates applied to projected increased regular salary costs along with the addition of five positions in the current year.
- Account 6550, Workers' Compensation Contribution, reflects a 5% (\$1,434) decrease from the current year based on Risk Management rates.
- Account 6600, Health Insurance Contribution, represents a 49% (\$21,681) increase over the current year due to the addition of five new positions current year.
- Account 6670, Administrative Benefits, reflect a 10% (\$83) decrease from the current year based on Risk Management rates.
- Vacancy Rate Discount is not included due to the size of the department with staffing of 12 positions.

Services and Supplies

- Services and Supplies, recommended at \$1,131,060, represent a 42% (\$335,312) increase over the current year. Increase is due to rate changes and cost associated with the current year addition of five positions.

Recommended funding includes:

- Account 7040, Telephone Charges, reflect a 100% (\$2,611) decrease from the current year. Phones now have voice over internet protocol and charges have been redirected to Account 7296, Data Processing Services.
- Account 7101, Liability Risk, reflects a 30% (\$864) increase over the current year due to increases in the organization's seven year experience rating.
- Account 7265, Office Expense, reflects a 30% (\$1,500) increase over the current year based on current trend and projected cost for five new staff positions.
- Account 7286, PeopleSoft HR Charges, reflect a 60% (\$797) increase over the current year based on current PeopleSoft budget rates and projected cost for five new staff positions.
- Account 7287, PeopleSoft Financial Charges, reflect a 102% (\$1,850) increase over the current year based on PeopleSoft budget rates and projected cost for five new staff positions.
- Account 7295, Professional and Specialized Services, reflect a 47% (\$310,787) increase over the current year due to an increase in the Department of Social Services In-Home Support Services staff assisting with an increase in Public Authority functions.
- Account 7296, Data Processing Services, reflect a 21% (\$7,592) increase over the current year based on IT Services rates including Telephone Charges redirected from Account 7040 and projected cost for five new staff positions.
- Account 7340, Rents & Leases-Buildings, reflect an 87% (\$12,004) increase over the current year based on lease agreements and the costs associated with additional usage of larger capacity orientation facilities.
- Account 7345, Facility Services-Rent, reflects a 100% (\$104) increase over the current year based on Facility Services estimates based on current year actuals.
- Account 7416, Transportation Travel-County Garage, reflects a 100% (\$878) increase over the current year based on Fleet Services estimated fuel cost as the department is currently experiencing some programmatic changes that should require additional travel.

SUMMARY OF REVENUES

- Revenues are recommended at \$1,977,992 and represent a 52% (\$673,761) increase over the FY 2014-15 Adopted Budget. For FY 2015-16, State and Federal program funding that is required to pass through the Welfare Advance Fund (Org 1120) are budgeted in a Special Revenue Fund and reflected as an Operating Transfer In for this budget based on the Auditor-Controller/Treasurer-Tax Collector's direction on accounting for Special Revenue Funds.
- Intergovernmental Revenues-State, recommended at \$0, represent a 100% (\$454,843) decrease from current year due to a change in accounting. Effective FY 2015-16 State funds previously budgeted under the State account are budgeted in a Special Revenue Fund and reflected in the Operating Transfer In account under Other Funding Sources.
- Intergovernmental Revenues-Federal, recommended at \$0, represent a 100% (\$446,870) decrease from current year due to a change in accounting. Effective FY 2015-16 Federal funds previously budgeted under the Federal account are budgeted in a Special Revenue Fund and reflected in the Operating Transfer In account under Other Funding Sources.
- Other Funding Sources recommended at \$1,582,030, represent a significant (\$1,462,990) increase over the current year due to a change in accounting. Effective FY 2015-16 State and Federal funds previously budgeted under the State and Federal accounts are budgeted in a Special Revenue Fund and reflected in the Operating Transfer In account under Other Funding Sources. Additional information regarding State and Federal increases are summarized below:
- State revenues recommended to transfer from the Welfare Advance Fund (Org 1120) at \$728,243 represents a 60% (\$273,400) increase over current year based on projected increased expenditures. County share-of-cost above MOE rate is offset by State funds; therefore, an increase in expected cost raises required State funding for this program.
- Federal revenues recommended to transfer from the Welfare Advance Fund (Org 1120) at \$715,478 represent a 60% (\$268,608) increase over current year based on Federal share of total eligible cost. FY 2015-16 total costs reflect an increase, which raises Federal funds claimed for this program.
- Realignment revenues recommended to transfer from the Health and Welfare Trust Fund (Org 5243) at \$138,309 represent a 16% (\$19,269) increase over current year, based on available 1991 Realignment.
- Intra-fund revenues recommended at \$395,962 represent a 40% (\$112,484) increase over the current year due to an increase in actual Public Authority staff charges for performing IHSS Administrative functions, which is paid for by the Department of Social Services Org 5610.

In-Home Supportive Services - Public Authority -- 5611

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3480 - Intergovernment Revenues - State	454,843	383,915	0
Total	\$ 454,843	\$ 383,915	\$ 0
Acct # - Intergovernment Revenues – Federal			
4361 - Intergovernment Revenues - Federal	446,870	377,186	0
Total	\$ 446,870	\$ 377,186	\$ 0
Acct # - Other Financing Sources			
5951 - Other Financing Sources	119,040	119,040	0
5957 – Op Transfer In	0	0	1,582,030
Total	\$ 119,040	\$ 119,040	\$ 1,582,030
Acct # - Intrafund			
5990 - Intrafund Revenue	283,478	219,912	395,962
Total	\$ 283,478	\$ 219,912	\$ 395,962
Total Revenues	\$ 1,304,231	\$ 1,100,053	\$ 1,977,992

PENDING FACTORS

In FY 2012-13, the State changed the County share-of-cost for this program from an established percentage of cost (17.5%) to a MOE amount with an annual statutory percentage increase delinked from the overall cost of the program. This change was a part of the legislation that was intended for implementing the Coordinated Care Initiative (CCI) program changes for the IHSS Statewide. In FY 2013-14, the State passed legislative language allowing the Department of Finance to reverse the MOE legislation under certain State financial conditions irrespective of the CCI implementation. If such a change is triggered by the State, the department would return to your Board with any required funding adjustments for this program.

IHSS - PUBLIC AUTHORITY - 5611**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1930	Social Worker Supervisor	1930	1	1	\$ 58,146
1931	Social Work Practitioner	1831	1	1	49,867
1905	Job Specialist I	1343	2	2	74,020
3620	Program Technician I	1246	1	1	34,523
3080	Office Assistant III	1049	6	6	207,328
3125	Office Assistant I	837	1	1	23,228
Subtotal			12	12	\$ 447,112
	Bilingual Skill Pay				1,807
TOTAL REGULAR SALARIES					\$ 448,919

Health & Welfare Trust Fund -- 5243

Health & Welfare Trust Fund
BUDGET 5243
Local Health and Welfare Trust

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ 170,625,812	\$ 165,140,445	\$ 220,015,323	\$ 54,874,878	33%
Total Appropriations	\$ 170,625,812	\$ 165,140,445	\$ 220,015,323	\$ 54,874,878	33%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 117,101,540	\$ 117,294,912	\$ 157,772,004	\$ 40,477,092	35%
Other Financing Sources	48,527,017	47,845,533	60,288,792	12,443,259	26%
Total Revenues	\$ 165,628,557	\$ 165,140,445	\$ 218,060,796	\$ 52,920,351	32%
<u>Revenues (Over)/Under Expenditures</u>	\$ 4,997,255	\$ -	\$ 1,954,527	\$ 1,954,527	100%
(Decrease-Use of) Available Fund Balance	-	-	(1,954,527)	(1,954,527)	100%
Increase/(Decrease-i.e. Use of) Designa- tion for: Capital Projects	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ 4,997,255	\$ -	\$ -	\$ -	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

HEALTH & WELFARE TRUST FUND – 5243

FUNCTION

Assembly Bill (AB) 1288 of 1991 requires counties to establish a local Health and Welfare Trust Fund (H&WTF) for proceeds of sales tax designated for State/Local Program Realignment. Counties must also deposit into the fund the Vehicle License Fee (VLF) revenue they receive in the County's General Fund from the Local Revenue Fund of the State for Realignment. In addition, the statute requires counties to deposit a continuing match of local funds for health and mental health services in order to continue receiving sales tax revenue. AB 118 added the CalWORKs Assistance Maintenance-of-Effort (MOE) account to the H&WTF for purposes of receiving realignment funds "in lieu of" State reimbursements for public assistance payments budgeted in the CalWORKs Assistance Org 6310. On January 1, 2014, AB 85 added the Family Support account to the H&WTF for purposes of receiving sales tax and VLF revenues that was redirected by the State from Health Realignment accounts Statewide. The amount of revenues received is determined by the State and, similar to the CalWORKs Assistance MOE revenues, funds received in the Family Support Account are funding "in lieu of" State reimbursements for CalWORKs public assistance payments. The effective purpose of funds received in the CalWORKs Assistance MOE and Family Support Accounts is for the State to realize State General Fund savings by equally reducing State reimbursements that would have otherwise been paid for CalWORKs public assistance payments.

Monies in the H&WTF may only be expended for purposes of providing realigned mental health, public health, indigent health care, social services, and CalWORKs assistance payments. Realignment funds deposited in the Social Services account can only be used to fund the County share-of-cost for social services programs realigned in 1991. Health Realignment funds are designated solely for providing health programs and can only be expended on those services or programs that were included as part of the Realignment enabling legislation (WIC Section 17609). Mental Health Realignment funds can only be used for mental health programs included in the 1991 legislation, which includes all community-based specialty mental health services for severely and persistently mentally ill adults and children with severe emotional disturbances, state hospital services for civil commitments, long-term nursing facility care, and the state portion of Short/Doyle Medi-Cal program. CalWORKs MOE and Family Support funds can only be used to fund a portion of CalWORKs assistance payments in lieu of State reimbursements.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$220,015,323 reflect a 33% (\$54,874,878) increase over the FY 2014-15 Adopted Budget. Recommended budget revenues of \$218,060,796 reflect a 32% (\$52,920,351) increase over the FY 2014-15 Adopted Budget. Use of available fund balance (\$1,954,527) is used to balance FY 2015-16 Recommended Budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

In compliance with Section 17600.20(c) of the Welfare & Institutions Code, a 10% transfer from the Mental Health Account to the Health Account was approved by the Board of Supervisors on May 5, 2015 and was determined to be the most cost effective use of the available resources to maximize client outcomes in FY 2015-16. The 10% transfer from the Mental Health Account to the Health Account will mitigate a revenue decrease, as a result of the AB 85 redirection of Health Realignment funds to the State. The Department of Behavioral Health identified Mental Health Realignment savings made available by the Affordable Care Act (ACA) implementation, which shifted a portion of the indigent population previously being served with mental health realignment dollars to Medi-Cal effective January 1, 2014.

SUMMARY OF REVENUES

- Revenues are recommended at \$218,060,796, a 32% (\$52,920,351) increase over the current year adopted budget. Significant change by specific revenue sources are noted below.
- Sales Tax Revenues recommended at \$157,772,004 reflect a 35% (\$40,477,092) increase based primarily on the State increases in the funding bases for the CalWORKs MOE and Family Support Accounts
- Operating Transfer In Revenues recommended at \$60,288,792 reflect a 26% (\$12,443,259) increase based on the State increase in the CalWORKs MOE and Family Support Account funding bases and general growth received in the current year for the Health and Social Services Accounts.
- The recommended budget includes utilization of \$1,954,527 in available fund balance. This fund balance represents Mental Health growth received in FY 2014-15, that was determined not to be needed to cover FY 2014-15 obligations. The funds will be utilized from fund balance in FY 2015-16 and are recommended to offset FY 2015-16 mental health expenditures.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
-	117,294,912	145,766,637	157,772,004
Total	\$ 117,294,912	\$ 145,766,637	\$ 157,772,004
Acct # - Other Financing Sources			
-	47,845,533	65,951,436	60,288,792
Total	\$ 47,845,533	\$ 65,951,436	\$ 60,288,792
Total Revenues	\$ 165,140,445	\$ 211,718,073	\$ 218,060,796

PENDING FACTORS

The FY 2015-16 Recommended Budget reflects \$15,051,212 in State Health Realignment redirection, pursuant to AB 85. This amount is currently an estimate and the State is in the process of determining whether a reduction of the redirection amount will be approved for FY 2015-16. Once a determination is made, the department will return to your Board with the appropriate adjustments, if applicable.

Board of Supervisors -- 0110

**Board of Supervisors
BUDGET 0110
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,935,771	\$ 2,272,092	\$ 2,649,658	\$ 377,566	17%
Services and Supplies	336,867	536,865	422,433	(114,432)	-21%
Total Appropriations	\$ 2,272,637	\$ 2,808,957	\$ 3,072,091	\$ 263,134	9%
<u>Revenues</u>					
Charges For Services	\$ 12,499	\$ 10,100	\$ 5,000	\$ (5,100)	-50%
Miscellaneous Revenues	4,280	3,000	2,000	(1,000)	-33%
Total Revenues	\$ 16,779	\$ 13,100	\$ 7,000	\$ (6,100)	-47%
<u>Net County Cost</u>	\$ 2,255,858	\$ 2,795,857	\$ 3,065,091	\$ 269,234	10%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	19	19	20	1	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

BOARD OF SUPERVISORS – 0110

FUNCTION

The five members of the Board of Supervisors are elected to serve as the executive and legislative, policymaking body of the County. The Board is empowered by the State Constitution, the laws of California, and the Fresno County Charter to enact ordinances and establish policies that provide for the health, safety, and welfare of County residents. The Board is accountable for the appropriation of public funds under their jurisdiction and appoints County Counsel and the County Administrative Officer who is responsible to supervise and manage County operations necessary to meet State mandates and carry out local service priorities. The Board approves contracts for public improvement projects and other specialized services; conducts public hearings on land-use and other matters, and makes appointments to various Boards and Commissions. Individual Board members represent the Board of Supervisors on a variety of Boards and Commissions. Board Member Assistants are responsible for assisting Board Members in a confidential capacity by performing research, constituent liaison work, and providing administrative services. The Clerk to the Board of Supervisors (Clerk) is responsible for preparing the Board agendas and minutes, processing agenda items, coordinating Board meetings, and performing other ministerial duties in support of the Board. The Clerk also administers the property assessment equalization program, serves as filing officer for Statements of Economic Interests, and is responsible for certifications of tract and parcel maps for recordation.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$3,072,091 reflect a 9% (\$263,134) increase over FY 2014-15 Adopted Budget primarily due to increases in budgeted amounts for salaries, extra-help and retirement rates. Budgeted revenues of \$7,000 reflect a 47% (\$6,100) decrease from FY 2014-15 Adopted Budget primarily due to the anticipated reduction of Property Tax Assessment Appeals hearings brought before the Board. Staffing is recommended at 20 positions, reflecting an increase of 1 Deputy Clerk to the Board position and the reclassification of 5 Board Member Assistant positions to Senior Board Member Assistant positions. Staff turnover is expected to be minimal therefore a Vacancy Rate Discount has not been included in the recommended budget with the CAO's approval.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** To complete the process of implementing “Granicus”, a robust agenda management system that will impact all departments throughout the County.
- **Performance Metric:** The system is scheduled to “go live” in August 2015, and the Clerk to the Board will coordinate any additional training County departments may request prior to the August 2015 date.

FY 2014-15

- **Goal:** To begin the process of implementing Granicus, a robust agenda management system that will impact all departments throughout the County. This system will enhance government transparency, and provide departments a streamlined method of processing agenda items.

- **Outcome(s)/Result(s):** The Clerk to the Board and Internal Services Department (ISD) began Granicus system coordination, implementation, and initial training on its use with County departments in FY 2014-15, with two introductory countywide trainings in October of 2014. Eight additional Granicus system training sessions were also provided to County departments, including Behavioral Health, two sessions for Public Works and Planning, County Counsel, Auditor-Controller/Treasurer-Tax Collector, County Administrative Office and Board of Supervisors Assistants. The operational date of the Granicus video application was in January of 2015 with full implementation expected in August of 2015.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Clerk to the Board is working to complete implementation of the Granicus agenda management system and convert current microfilm and microfiche to an electronic format to improve indexing and retrieval of information. The Clerk to the Board is also researching Boards, Commissions, and Committees software programs that will provide public access and allow community members to apply online to multiple boards at any time and provide department staff the capability to efficiently manage board rosters, appointments workflows and vacancies.

Salaries and Benefits

- Salaries and Benefits represent a 17% (\$377,566) increase over the current year. Staffing is recommended at 20 positions, an increase of 1 Deputy Clerk to the Board position that will assist meeting the County and Board of Supervisors operational needs, including but not limited to: tracking status of all contracts approved by the Board, compliance verification of Officials and members of Boards and Commissions, as specified in Government Code Section 87200, filing of Form 700, Statement of Economic Interests. Additionally, the position will track vacancies (including those in special and landowner district positions), and accept applications for County Boards and Commission appointments, and assist with appeals hearings including Marijuana Cultivation citation appeal hearings.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

- Account 6100, Regular Salaries, represent a 13% (171,475) increase primarily due to salary increases due to full implementation of the 9-step salary range and the addition of 1 Deputy Clerk to the Board I position. The recommended reclassification of five Board Member Assistant positions to Senior does not increase the total number of Board Member Assistant allocated positions, but does provide the positions for staff with experience and leadership responsibilities required in each supervisorial district office.
- Account 6200 – Extra-Help represents a 159% (\$70,779) increase over current year and is based on actual current year expenditures, estimated FY 2015-16 Extra-Help expenses, and object level balancing across district divisional budgets.
- Account 6400 – Retirement Contribution represents an 18% (\$127,628) increase over current year and is due to an increase in current year full-time staff, salary adjustments, one new staff position recommended for FY 2015-16, and the increase in FY 2015-16 retirement rates.

Services and Supplies

- Services and Supplies represent a decrease of 21% (\$114,432) from FY 2014-15 Adopted Budget primarily due to current year funding designated for the one-time Services and Supplies and staffing transition costs of two new Board Members which is not required in FY 2015-16.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

Board of Supervisors -- 0110

- Account 7221 – Building Maintenance represents an 88% (\$14,534) decrease from the current fiscal year based on estimated expenses.
- Account 7265 – Office Expenses, represent a 54% (\$18,400) decrease from the current fiscal year based on estimated expenses.
- Account 7296 – Data Processing Services represent a 27% (\$38,698) decrease from the current fiscal year as the cost of supporting the “Granicus” agenda management system is now shared by all user County departments.
- Account 7400 – Special Departmental Expense represents a 27% (\$29,849) decrease from the current year based on estimated expenses.
- Account 7416 – Transportation & Travel County Garage represents a 64% (\$6,344) decrease compared to current year based on a change from vehicle to auto allowance choice of a Board member.

SUMMARY OF REVENUES

- Revenues are recommended at \$7,000 and reflect a 47% (\$6,100) decrease from the FY 2014-15 Adopted Budget.
- Charges for Services of \$5,000 are recommended at a 50% (\$3,900) decrease from current year and are based on the current trend of reduction of Property Tax Assessment Appeals hearings brought before the Board with the reduced amount estimated and recommended by the Auditor-Controller/Treasurer-Tax Collector.
- Miscellaneous Revenues of \$2,000 are recommended at a 33% (\$1,000) decrease from current year and are based on actual revenues received in FY 2014-15. These revenues are primarily derived from fees collected for photocopying and request for recordings on compact disc.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
4882 – Assessment & Tax Coll Fee #80	10,100	7,000	5,000
Total	\$ 10,100	\$ 7,000	\$ 5,000
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	3,000	1,300	2,000
Total	\$ 3,000	\$ 1,300	\$ 2,000
Total Revenues	\$ 13,100	\$ 8,300	\$ 7,000

Board of Supervisors -- 0110
BOARD OF SUPERVISORS - 0110

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0410	Member, Board of Supervisors	Elected	4	4	\$ 455,427
0415	Chairman, Board of Supervisors	Elected	1	1	127,520
0420	Board Member Assistant	1912	10	5	282,704
0421	Senior Board Member Assistant	2089	0	5	353,532
3025	Clerk to Board of Supervisors	E	1	1	78,417
3180	Deputy Clerk to the Board of Supervisors I	1265	2	3	107,452
3182	Deputy Clerk to the Board of Supervisors III	1584	1	1	52,269
Subtotal			19	20	\$ 1,457,321
Auto Allowance					30,900
Remuneration					10,570
TOTAL REGULAR SALARIES					\$ 1,498,791

RECOMMENDED POSITIONS TO RECLASSIFY (Effective July 6, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
0421	Senior Board Member Assistant	2089	5	\$ 68,365
Cost of Positions Recommended to Reclassify			5	\$ 68,365

RECOMMENDED POSITION TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3180	Deputy Clerk to the Board of Supervisors I	1265	1	\$ 55,136
Cost of Position Recommended to Add			1	\$ 55,136

County Administrative Office -- 0120

County Administrative Office
BUDGET 0120
General Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,631,115	\$ 1,829,518	\$ 1,877,015	\$ 47,497	3%
Services and Supplies	116,840	163,106	146,477	(16,629)	-10%
Total Appropriations	\$ 1,747,955	\$ 1,992,624	\$ 2,023,492	\$ 30,868	2%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 51,394	\$ 55,000	\$ -	\$ (55,000)	-100%
Intergovernment Revenues - St	8,743	-	-	-	0%
Miscellaneous Revenues	160	-	-	-	0%
Other Financing Sources	-	-	55,000	55,000	100%
Intrafund Revenue	433,787	498,536	521,631	23,095	5%
Total Revenues	\$ 494,083	\$ 553,536	\$ 576,631	\$ 23,095	4%
<u>Net County Cost</u>	\$ 1,253,872	\$ 1,439,088	\$ 1,446,861	\$ 7,773	1%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	11	11	11	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

COUNTY ADMINISTRATIVE OFFICE – 0120

FUNCTION

The County Administrative Office (CAO) is responsible for administering County government. The office works with County Department Heads, various local, State, and Federal government entities, non-profit agencies, businesses, and educational institutions to address community concerns and issues in the operation of the County. The CAO develops strategic plans based on Board of Supervisors (Board) policies and direction. The CAO processes agenda items and sets Board meeting agendas, prepares and assists in Board presentations, performs legislative analysis and advocacy functions, and conducts continuous research in administrative policies and practices, with special emphasis on the review of interdepartmental coordination and management to ensure that service to the public is provided in the most efficient manner possible. The CAO directs the development of the annual recommended budget for the Board's consideration and exercises budgetary control over departmental expenditure of funds and use of personnel. The CAO also provides liaison and coordination activities for the budgeting, financing, and management of capital improvement projects; acts as negotiator in County litigation matters; and is responsible for all emergency related activities. The CAO is responsible for all support functions required for the operation of the Grand Jury; reviews claims for payment for court appointed defense attorneys, experts and other ancillary services providers for indigent parties; and administers the Fresno County Indian Gaming Local Community Benefit Committee and Community Recidivism Reduction Grant.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$2,023,492 reflect a 2% (\$30,868) increase over the FY 2014-15 Adopted Budget. The FY 2015-16 Recommended Budget revenues of \$576,631 reflect a 4% (\$23,095) increase over the FY 2014-15 Adopted Budget as a result of an increase in the projected number of hours charged to third party payer departments and the addition of funding for administration of the Community Recidivism Reduction Grant. Staffing is recommended at 11 positions, which reflects no change from the current year. No Vacancy Rate Discount is included in the recommended budget due to the CAO's staffing level.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** Continue “quarterly” review meetings with the CAO, Assistant CAO, and each Department Head to keep County Administration apprised of departmental issues and opportunities.
- **Performance Metric:** Increase to a minimum of four sessions with each Department Head in FY 2015-16.

FY 2014-15

- **Goal:** Fully develop a mentor/succession planning program for CAO staff. The department has seen unprecedented turnover in the past few years, which has provided opportunities for new staff to join the CAO. To ensure a smooth transition for staff, the department assessed and reorganized assignments and began to implement a mentoring program. The program pairs new analysts with an experienced analyst. This is intended to create the benefit of helping newer analysts gain experience, while also providing coverage of assignments when an analyst is unavailable, in order to ensure continuity of services for County departments. Additionally, the mentoring program will allow the department to implement succession planning to ensure institutional knowledge is maintained within the organization.

- **Outcome(s)/Result(s):** In FY 2014-15 the County Administrative Office continued to implement the mentor/succession plan program, which allowed for a smooth transition of assignments as three CAO staff pursued new opportunities.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$1,877,015, reflect a 3% (\$47,497) increase over the FY 2014-15 Adopted Budget, due to the increase in Retirement Contributions and salary adjustments. Staffing is recommended at 11 positions, which reflects no change from the current year.

Recommended funding includes:

- Account 6100, Regular Salaries, recommended at \$1,055,248 reflect a 4% (\$42,853) increase over the FY 2014-15 Adopted Budget due to salary adjustments. There is no Vacancy Rate Discount included in the recommended budget for FY 2015-16, which is consistent with the current year due to minimal projected turnover.
- Account 6200, Extra-Help, recommended at \$0 reflects a 100% (\$42,709) decrease from FY 2014-15 Adopted Budget based on current staffing and projected need.
- Account 6400, Retirement Contributions, recommended at \$642,755 reflect a 6% (\$38,593) increase over the FY 2014-15 Adopted Budget due to an increase in Regular Salaries and Retirement Contribution rates.

Services and Supplies

- Services and Supplies, recommended at \$146,477, reflect a 10% (\$16,629) decrease from the FY 2014-15 Adopted Budget, primarily due to decreases in Data Processing Services and Utilities.

Recommended funding includes:

- Account 7296, Data Processing Services recommended at \$39,447, reflect a 15% (\$7,200) decrease from FY 2014-15 Adopted Budget, based on a reduction of rates charged to user departments by the Internal Services Department.
- Account 7611, Utilities, recommended at \$9,952 reflect a 31% (\$4,561) decrease from FY 2014-15 Adopted Budget, based on actual and projected costs.

SUMMARY OF REVENUES

- Revenues are recommended at \$576,631, a 4% (\$23,095) increase over the FY 2014-15 Adopted Budget primarily as a result of a departmental review and restructure of staffing assignments to ensure department needs are met efficiently and effectively with available resources. As a result, an increase in the projected number of hours charged to third party payer departments is anticipated.
- Fines, Forfeitures and Penalties (\$0) a 100% (\$55,000) decrease from FY 2014-15 Adopted Budget due to reclassification of revenues from a trust fund to a Special Revenue Fund related to Criminal Justice Facility Construction Fund revenue.
- Intrafund Revenue (\$521,631) recommended at a 5% (\$23,095) increase over the FY 2014-15 Adopted Budget. The increase is due to the projected number of hours billed to third party payer departments, based on staffing assignments and the addition of funding for administration of the Community Recidivism Reduction Grant (\$12,500). The increase in revenue is partially off-set by the reduction of revenue for administering the Fresno County Indian Gaming Local Community Benefit Committee (Committee) (\$10,000).

County Administrative Office -- 0120

- Other Financing Sources (\$55,000) reflect a 100% (\$55,000) increase over the FY 2014-15 Adopted Budget due to reclassification of revenues from a trust fund to a Special Revenue Fund related to Criminal Justice Facility Construction Fund revenue. There is no change from the current year in the amount of Criminal Justice Facility Construction Fund revenue to be received by the department previously budgeted in Fines, Forfeitures and Penalties.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3308 - Criminal Justice Facilities Funds	55,000	55,000	0
Total	\$ 55,000	\$ 55,000	\$ 0
Acct # - Other Financing Sources			
5957 – Criminal Justice Facilities Funds	0	0	55,000
Total	\$ 0	\$ 0	\$ 55,000
Acct # - Intrafund			
5990 - Analyst Supprt to HS Dpts	445,672	394,263	461,267
5990 – MOU Charges to DCSS	17,864	17,864	17,864
5990 – AB 109 Planning Grant Charges	25,000	25,000	30,000
5990 – Indian Gaming Adm Charges	10,000	10,000	0
5990 – CRRG Adm Charges	0	0	12,500
Total	\$ 498,536	\$ 447,127	\$ 521,631
Total Revenues	\$ 553,536	\$ 502,127	\$ 576,631

County Administrative Office -- 0120
COUNTY ADMINISTRATIVE OFFICE - 0120

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2207	Administrative Analyst III	2089	1	1	\$ 70,006
2247	Principal Administrative Analyst	E	3	3	246,712
2270	Senior Administrative Analyst	F	2	2	154,004
3161	Secretary IV - Conf.	1313	1	1	36,105
3170	Administrative Assistant to CAO	1882	1	1	63,142
8020	County Administrative Officer (CAO)	FLAT	1	1	219,294
8211	Assistant County Administrative Officer	B	1	1	139,541
8225	Deputy County Administrative Officer	C	1	1	113,184
Subtotal			11	11	\$ 1,041,988
Auto Allowance					12,360
Cell Phone Stipend					900
TOTAL REGULAR SALARIES					\$ 1,055,248

Interest & Miscellaneous Expenditures -- 2540

Interest and Misc Expenditures BUDGET 2540 General Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 3,366,676	\$ 3,808,149	\$ 4,795,451	\$ 987,302	26%
Other Charges	6,471,387	7,024,199	1,640,941	(5,383,258)	-77%
Other Financing Uses	8,158,993	6,785,920	6,696,864	(89,056)	-1%
Total Appropriations	\$ 17,997,057	\$ 17,618,268	\$ 13,133,256	\$ (4,485,012)	-25%
<u>Revenues</u>					
Taxes	\$ 87,845	\$ 150,000	\$ 150,000	\$ -	0%
Fines, Forfeitures & Penalties	500,000	500,000	500,000	-	0%
Intergovernment Revenues - St	200,000	-	-	-	0%
Miscellaneous Revenues	144,330	152,778	248,028	95,250	62%
Intrafund Revenue	108,042	149,832	149,832	-	0%
Total Revenues	\$ 1,040,216	\$ 952,610	\$ 1,047,860	\$ 95,250	10%
<u>Net County Cost</u>	\$ 16,956,841	\$ 16,665,658	\$ 12,085,396	\$ (4,580,262)	-27%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

INTEREST AND MISCELLANEOUS EXPENDITURES - 2540

FUNCTION

The Interest and Miscellaneous Expenditures budget provides funding for expenditures that are not attributable to the operation of any specific department or that are for projects that need to be closely monitored per direction of the Board of Supervisors (Board). Appropriations primarily fund the interest costs of the County's short-term borrowing program or Tax Revenue Anticipation Notes (TRAN); debt service payments for the Lease Revenue Refunding Bonds (LRRB), and Juvenile Justice Court Facility Lease Revenue Bonds (LRBs); outside bond counsel; fire protection; economic development; countywide audit services; Federal and State legislative advocacy; costs applicable to vacant spaces in County-owned buildings, emergency repairs, and contributions to local organizations. The financial and operational activities funded in this budget are administered by a number of departments including the County Administrative Office (CAO), Auditor-Controller/Treasurer-Tax Collector (ACTTC), County Counsel, and Internal Services Department (ISD).

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$13,133,256 reflect a 25% (\$4,485,012) decrease from FY 2014-15 Adopted Budget. The FY 2015-16 Recommended Budget revenues of \$1,047,860 reflect a 10% (\$95,250) increase over the FY 2014-15 Adopted Budget. The net County cost (NCC) of \$12,085,396 for the FY 2015-16 Recommended Budget reflects a 27% (\$4,580,262) decrease from FY 2014-15 Adopted Budget. The decrease in NCC is due to the FY 2014-15 budgeting of \$5,569,392 for the payment of the Proposition 42 Maintenance-of-Effort (MOE) owed to the Road Fund. In the FY 2015-16 Recommended Budget funding will be used to reimburse certain specialty medical care for Fresno County residents not eligible for Medically Indigent Services Program (MISP) or Affordable Care Act (ACA) in the County Medical Services Org 5240. The decrease is partially off-set by the recommendation to budget \$850,000 for the cost of updating the County General Plan. The largest NCC components for this budget are \$6,300,000 in operating transfers to the Debt Service Org 0124 for debt service payments, and \$2,100,000 for maintenance/utility costs of County-owned vacant spaces.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies, recommended at \$4,795,451, represent a 26% (\$987,302) increase over the FY 2014-15 Adopted Budget due to budgeting \$850,000 for the cost of updating the County General Plan.

Recommended funding includes:

- Maintenance-Buildings and Grounds, (\$595,000) recommended at the same level as the FY 2014-15 Adopted Budget based on projected expenditures for emergency repairs and costs associated with maintaining County buildings and property leased to others. Due to the Facilities Services Internal Service Fund (ISF) being relatively new and in order to keep department charges at a reasonable level, reserves for emergency repairs are currently not included in the ISF. The ISD administers these activities.
- PeopleSoft Financial Charges (\$3,044) reflect a less than 1% (\$18) decrease from the FY 2014-15 Adopted Budget based on rates provided by ISD. The charges reflect the required share of the ISD ISF costs for processing PeopleSoft transactions for Org 2540. ISD administers these activities.

- Countywide Audit and Related Consulting Services (\$272,820) reflect a 56% (\$97,820) increase over the FY 2014-15 Adopted Budget based on an increase in the auditing contract and the addition of \$95,000 in reimbursed costs related to the audit of Community Service Areas (CSA) being included in the FY 2015-16 Recommended Budget. Expenditures are for the annual independent audits required by various Government (Govt.) Codes, U.S. Govt. Auditing Standards, the Single Audit Act, and individual Federal/State grants. The audit is also necessary for the County's bond rating and is directly related to the cost of borrowing. Reimbursements in the amount of \$112,760 are expected to be received from third party payers to offset the audit costs related to their agencies. The recommended funding also allows for other expert consulting services that may be needed to complete financial statement disclosures. The ACTTC administers these activities.
- Financial Advisor Services (\$120,000) recommended at the same level as the FY 2014-15 Adopted Budget. These services are needed for a financial consultant for the TRAN and other debt financing. County staff does not have the resources or expertise in these matters. Also includes the cost of printing and binding official statements as well as online bidding charges. The ACTTC administers these activities.
- Armored Transport Services (\$55,000) recommended at the same level as the FY 2014-15 Adopted Budget. Services are needed to safeguard cash transport activities. The costs are 100% reimbursed by user departments. The ACTTC administers these activities.
- Revenue Collection Services (\$100,000) recommended at the same level as the FY 2014-15 Adopted Budget to allow County departments to accept debit/credit card (Merchant Card) payments and provide electronic check processing services. These services facilitate receipt of revenues and enhance customer convenience. The costs are 100% reimbursed by user departments. The ACTTC administers these activities.
- Government Finance Officers Association (GFOA) (\$1,100) recommended at the same level as the FY 2014-15 Adopted Budget for funding to obtain a GFOA - Certificate of Achievement, which was established to encourage local governments to go beyond minimum requirements when preparing comprehensive annual financial reports. Achieving the certificate enhances confidence in the reported financial position of the County. The ACTTC administers this activity.
- Standard & Poor's (\$23,000) reflects a 48% (\$7,500) increase over the FY 2014-15 Adopted Budget based on projected increases for costs to obtain bond ratings, which are required in order to issue the County's annual Tax Revenue Anticipation Notes (TRAN). The ACTTC administers this activity.
- Sales Tax Recovery (\$150,000) recommended at the same level as the FY 2014-15 Adopted Budget for funding the recovery of sales tax revenues. Contracted services include analysis to help ensure vendors properly report to the State all sales tax receipts applicable to the County. Increased sales tax revenues fully-offset the cost of the contract. The ACTTC administers these activities.
- Trustee Fees (\$12,000) reflect a 9% (\$1,000) increase over the FY 2014-15 Adopted Budget for funding used to pay the Bank of New York for administering the 2012 Lease Revenue Refunding Bonds (LRRB), Juvenile Justice Court Facility and Offices Lease Revenue Bonds (LRBs) and Pension Obligation Bonds (POB), as the County does not have the expertise or resources to perform these services. The POB portion (\$5,100) is 100% offset from rates charged to the County departments to cover POB debt. The ACTTC administers these activities.
- Actuarial Fees (\$3,000) reflect a 50% (\$1,000) increase over the FY 2014-15 Adopted Budget for the cost of contracted actuarial services to implement Governmental Accounting Standards Board (GASB) 68, which changes the way the County reports their pension liability on their

Interest & Miscellaneous Expenditures -- 2540

financial reports. The ACTTC administers these activities.

- Bond Counsel (\$84,700) recommended at the same level as the FY 2014-15 Adopted Budget for services required from outside bond counsel. County Counsel does not have the expertise regarding municipal finance matters (e.g. bond issuance), and investors expect to see a nationally recognized law firm on the bond documents. County Counsel administers these activities and incurs the bond counsel expenditures in County Counsel Org 0710. Upon request, these expenditures are later reversed from Org 0710 and charged to Org 2540.
- State and Federal Legislative Advocacy Services (\$182,012) reflect a 12% (\$20,000) increase over the FY 2014-15 Adopted Budget based on a projected increase for contracted services with State (\$98,008) and Federal (\$84,004) Legislative Advocates. This item provides lobbyist services to more effectively represent the needs of the County on numerous issues at the State and Federal levels. The CAO administers these activities.
- Annual Membership Dues for the Five Cities Economic Development Joint Powers Authority (JPA) (\$6,000) recommended at the same level as the FY 2014-15 Adopted Budget and represents the projected cost for the County's membership in the JPA. The JPA was established to assist member agencies to develop local economic development resources, establish cooperative relationships to pursue legislation, seek funding, plan the allocation of resources, and implement the Regional Economic Development Program and strategies. The JPA now consists of seven members including the cities of Fowler, Kingsburg, Orange Cove, Parlier, Reedley, and Sanger, as well as the County of Fresno. Membership dues are proportionate to each member agency's population. The CAO administers these activities.
- Driver Alliant Insurance Liability (\$275) recommended at the same level as the FY 2014-15 Adopted Budget for the Retirement Board's insurance coverage. Government Code Section 7511 requires the County to pay for premiums related to the non-recourse clause of fiduciary liability insurance for the Fresno County Employees' Retirement Association (FCERA) Board and Administrator. The Code prohibits a public retirement plan from paying this charge. The bill is received from FCERA and payment is processed by the CAO.
- Council of Governments (COG) Membership Dues (\$15,500) recommended at the same level as the FY 2014-15 Adopted Budget for annual membership dues that are required through the COG Joint Powers Agreement (JPA). COG (a mandated State and Federal-designated Regional Transportation and Metropolitan Planning agency) currently uses the dues for State and Federal lobbying efforts which, cannot be funded from the Road Fund. Participation in the JPA is necessary for the County to have a voice in regional decision-making and the programming of hundreds of millions of dollars in regional and local transportation funding. The CAO administers this item.
- Appraisal Fees (\$20,000) reflects a 100% (\$10,000) increase over the FY 2014-15 Adopted Budget for the cost of appraising County property. In order for County property to be sold an appraisal must be obtained. Funding will be used for the cost of obtaining appraisals as the County potentially looks to sell vacant property. The CAO administers this item.
- Facility Operation and Maintenance for Vacant Spaces (\$2,100,000) recommended at the same level as the FY 2014-15 Adopted Budget based on updated actual and estimated costs of utilities, and maintenance of vacant County building spaces including University Medical Center, Elkhorn boot camp, and the 10th Street Juvenile Hall/Court facilities. These estimates could be reduced or offset as a result of the Board's direction to consider the sale, lease, or increased use of County properties. The costs do not benefit specific entities and therefore cannot be charged to departments or grants. As such, the Facility Services ISF would not be able to recover revenues for these costs so funding for this purpose needs to be absorbed by the General Fund (Org 2540, Account 7345). The ISD administers this activity.

Interest & Miscellaneous Expenditures -- 2540

- Transportation, Travel and Education (\$2,000) recommended at the same level as the FY 2014-15 Adopted Budget for travel costs needed in order to get Standard & Poor's bond ratings associated with TRAN borrowing. This expenditure account (7415) is also used to pay for American Express Corporate Card travel expenditures. Charges are then reversed and charged to applicable departments. This activity is primarily administered by the ACTTC.
- Public Safety Realignment Act (AB 109) Planning Grant (\$200,000) recommended at the same level as the FY 2014-15 Adopted Budget and is used to provide reimbursement for the planning grant activities of various County departments. AB 109 Planning Grant funding fully-offsets these costs. The CAO administers this item.

Other Charges

- Other Charges, recommended at (\$1,640,941), represent a 77% (\$5,383,258) decrease from FY 2014-15 Adopted Budget due to the elimination of appropriations for the Proposition 42 Maintenance-of-Effort payment.

Recommended funding includes:

- Fresno City/County Historical Society (\$12,500) recommended at the same level as the FY 2014-15 Adopted Budget and provides non-mandated funding for the operation of the Kearney Mansion Museum complex and interior maintenance of the Kearney Mansion. The CAO administers this activity. Additional funds are budgeted in Parks and Grounds Org 7910 of Public Works & Planning (PW&P).
- 415 Retirement Replacement Plan (\$125,000) recommended at the same level as the FY 2014-15 Adopted Budget for payments to past County of Fresno employees who have retired and have compensation above the IRS tax limit for retirement. The recommended funding, which is required by IRS Code 415, is based on projected expenditures as provided by the ACTTC. These costs are fully-offset by a reimbursement to Org 2540 which is made available from a like reduction in the Retirement Contribution to FCERA. The ACTTC administers this activity.
- Amador Plan Fire Services (\$894,048) recommended at the same level as the FY 2014-15 Adopted Budget, based on the proposed agreement with CAL FIRE for FY 2015-16. The FY 2015-16 agreement funding provides for non-mandated fire protection services during the non-fire season (generally November through May) at four of five fire stations located in select foothill and mountain areas including Piedra, Blasingame, Shaver Lake, and Squaw Valley. The Hurley station will be funded by the Fresno County Fire Protection District. Payments under this agreement are based on actual costs, which are contingent on the length of the fire season. The agreement with CAL FIRE is presented to the Board during the fiscal year for retroactive approval. The CAO administers these activities.
- Cash Shortages (\$4,000) recommended at the same level as the FY 2014-15 Adopted Budget based on actual and projected expenditures. Consistent with Management Directive 740, cash shortage reimbursements to County departments have been budgeted in Org 2540. Shortages are recommended for approval if there is no proof of fraud or gross negligence and the loss is not covered by insurance. The ACTTC administers these activities.
- Support of Organizations (\$599,893) reflects a 45% (\$186,134) increase over the FY 2014-15 Adopted Budget due to the addition of funding for the Local Agency Formation Commission Support (LAFCo) as a line item account. Previously LAFCo funding was budgeted in Org 4371. The Support of Organizations account was created to fund community service programs the Board adopts funding for each fiscal year as described below:
- Local Agency Formation Commission Support (\$176,134) reflects a 10% (\$21,671) decrease from FY 2014-15 Adopted Budget, which previously was budgeted in Org 4371. In FY 2014-15 the County determined for future years to dissolve County Budget Org 4371 and budget the County's contribution in Org 2540. The County will continue to pay LAFCo 50% of the annual

Interest & Miscellaneous Expenditures -- 2540

LAFCo budget passed by the LAFCo Board annually, as required. The CAO administers this activity.

- Cooperative Extension (\$315,000) recommended at the same level as the FY 2014-15 Adopted Budget. In FY 2012-13, the County and the Regents of the University of California (University) determined for future years to discontinue use of the County Budget Org 7610 and create a partnership agreement in which the County will pay the University directly an amount adopted by the Board each fiscal year. The CAO administers this activity.
- Veterans Memorial Museum (\$15,000) remains at the same level as the FY 2014-15 Adopted Budget for a non-mandated contribution to the Veterans Memorial Museum to promote, improve, operate, or maintain the museum that preserves the County's military history and honors its veterans. The CAO administers this activity.
- Economic Development Contract (EDC) (\$38,000) reflects a 35% (\$10,000) increase over the FY 2014-15 Adopted Budget to allow EDC to continue implementing non-mandated economic development marketing programs and promoting job creation in Fresno County, which is consistent with the economic element of the General Plan. The CAO administers this activity.
- Fresno-Madera Area Agency on Aging (FMAAA) (\$44,509) remains at the same level as the FY 2014-15 Adopted Budget and reflects Fresno County's financial share of a JPA between the County, City of Fresno, and the County of Madera to provide the FMAAA's required match. This allows the FMAAA to receive Federal and State funding for the provision of senior services. The CAO administers this activity.
- Volunteer Fire Department Contribution (\$11,250) remains at the same level as the FY 2014-15 Adopted Budget and represents the County's non-mandated contribution to five Volunteer Fire Departments (i.e. Big Creek, Hume Lake, Huntington Lake, Mountain Valley, and Pine Ridge) to purchase various types of firefighting clothing and equipment. The CAO administers these activities.
- Proposition 42 MOE payment (\$0) represents a 100% (\$5,569,392) decrease from the FY 2014-15 Adopted Budget. In FY 2009-10, the adopted budget included Proposition 42 funding that required a MOE contribution from the County's General Fund in the amount of \$5,569,392. The FY 2009-10 MOE payment was deferred in accordance with California Revenue and Taxation Code Section 7104.2(f)(6) until FY 2010-11. Legislative action allowed the County to further defer the payment until June 30, 2015. In FY 2014-15, as a result of Assembly Bill (AB) 2731, Fresno County was granted a five-year extension to meet its Prop 42 MOE requirement, with the stipulation that the County expend the funds to provide specialty medical services. Funding in the amount of \$5,569,392 is included in the FY 2015-16 Recommended Budget for Org 5240, County Medical Services and will be used to reimburse certain specialty medical care for Fresno County residents not eligible for MISP or ACA.
- Judgments and Damages (\$5,500) remain at the same level as the FY 2014-15 Adopted Budget, based on actual and projected expenditures and represent the County's obligation under California Commercial Code Division 3 to reimburse businesses for fraudulent or forged checks. The ACTTC administers this activity.

Other Financing Uses

- Other Financing Uses are recommended at \$6,696,864 and reflect a 1% (\$89,056) decrease from FY 2014-15 Adopted Budget. The decrease is due to the cost of providing Courthouse Park Security no longer being included in Org 2540. The decrease in object level appropriations is partially offset by the \$150,000 cost for on-going post closure monitoring of the Coalinga Regional Disposal site.

Recommended funding includes:

- Additional Courthouse Park Security (\$0) reflects a 100% (\$210,000) decrease from FY 2014-15 Adopted Budget to fund supplemental security to be present at Courthouse Park for an additional

Interest & Miscellaneous Expenditures -- 2540

92 hours per week. Costs for Courthouse Park Security are included in the ISD-Security rates. ISD administers these activities.

- Coalinga Regional Disposal Site (\$150,000) reflects a 100% (\$150,000) increase over the FY 2014-15 Adopted Budget to fund State required post closure monitoring costs of the Coalinga Regional Disposal site. The CAO administers this item.
- PeopleSoft Charges (Schools and Cemetery Districts) (\$190,278) reflect a 20% (\$48,995) decrease from FY 2014-15 Adopted Budget based on ISD rates to fund PeopleSoft financial system charges for schools and cemetery districts. Government Code Section 6103 and Health & Safety Code Section 9028 support that the County does not have the authority to charge such districts for performing the districts' data processing. ISD administers these activities.
- Historical Records and Landmarks Commission (HLRC) Administrative Support (\$27,601) reflects a 100% (\$27,601) increase over the FY 2014-15 Adopted Budget for costs associated with providing administrative support for the HLRC. The Library Org 7511 staff will provide the administrative support and costs will be reimbursed based on actual costs from Org 2540. Administrative support duties include preparing agenda's and taking minutes at the HLRC meetings throughout the year at various County locations; maintaining HLRC records and updating the Library and County website; working with the Clerk to the Board to maintain the status of the 17 member commission; and tracking agenda items and applications turned in to the commission for review. In previous years the cost of administrative support had been provided through the Library, but upon review of the administrative support function, it was determined that cost could not be off-set with Library Measure B funds. The Library administers this item.
- Operating Transfer Out to Debt Service (\$6,328,985) reflects a \$7,662 decrease from FY 2014-15 Adopted Budget and includes:
- 2012 Lease Revenue Refunding Bonds (LRRB) (\$1,934,800) reflect a \$6,500 decrease from FY 2014-15 Adopted Budget for the NCC portion of the 2012 Lease Revenue Refunding Bonds (LRRB). The LRRB were issued to refund (refinance) two outstanding Lease Revenue Bonds Series 2004 (Juvenile Justice Campus), and Series 2004B (Energy Projects).
- Juvenile Justice Court Facility and Offices (LRB) (\$1,694,185) reflect a (\$1,162) decrease from FY 2014-15 Adopted Budget for Fresno County's 41.5% share of the debt service payment related to the Juvenile Court Facility LRB. The Superior Court shares in the use of the facility, and their share of the debt payment (58.5%) is funded by the Administrative Office of the Courts through Court Ancillary Services Org 2838. The County's share of debt is offset by up to \$500,000 in annual Civil Assessment Fee revenues received from the Superior Court.
- Tax Revenue Anticipation Notes (TRAN) (\$2,700,000) recommended at the same level as FY 2014-15 and is based on an estimated \$90 million debt issuance at 3%. Once confirmed, if the final TRAN debt issuance amount and interest rate result in a debt requirement that is less than what is budgeted, any savings would be available for re-appropriation as approved by the Board.
- More information on the above debt service payments is available in the Narrative for Org 0124--Debt Service. The ACTTC administers these activities.

SUMMARY OF REVENUES

- Revenues are recommended at \$1,047,860 and reflect a 10% (\$95,250) increase over the FY 2014-15 Adopted Budget due to an increase in reimbursements from third party payer departments for auditing services.
- Taxes (\$150,000) are recommended at the same level as the FY 2014-15 Adopted Budget and reflect 15% of the additional sales tax revenues the County projects to receive as a result of the contract for sales tax recovery services budgeted in Org 2540. This revenue, which fully-offsets

Interest & Miscellaneous Expenditures -- 2540

the costs of the contracted services, is transferred to Org 2540 from the Discretionary Revenues Org 0415, where the total projected additional sales tax revenues (\$1,000,000) is received. The ACTTC administers these activities.

- Fines, Forfeitures and Penalties (\$500,000) are recommended at the same level as the FY 2014-15 Adopted Budget. This is the annual Civil Assessment Fee revenue received from the Superior Court which offsets a portion of the County's share of debt for the Juvenile Justice Court Facility and Offices LRB. The CAO works with the Superior Court in administering this activity.
- Miscellaneous Revenues (\$248,028) are recommended at a 62% (\$95,250) increase over the FY 2014-15 Adopted Budget due to a \$95,000 increase in estimated revenues for auditing services being performed for community service areas. Revenues include \$125,000 to fully-offset the cost of the 415 Retirement Replacement Plan; \$5,100 to offset the cost of Pension Obligation Bond Trustee fees; \$112,760 for third party payer audit reimbursements; and \$5,168 in reimbursements from non-General Fund user departments for armored transport services. The ACTTC administers these activities.
- Intrafund Revenue (\$149,832) recommended at the same level as the FY 2014-15 Adopted Budget for revenue collection services. Budgeted Intrafund revenues include charges to General Fund user departments, to fully recover the cost of armored transport (\$49,832) and revenue collection services (\$100,000). The ACTTC administers these activities.
- AB 109 Planning Grant Funding recommended budget includes \$200,000 in prior year AB 109 Planning Grant funding that will be made available for FY 2015-16 AB 109 Planning Grant expenditures and consists of \$200,000 of restricted net assets from FY 2014-15. The CAO administers these activities.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Taxes			
3045 - Bradley-Burns 1% Sales/Use Tax	150,000	150,000	150,000
Total	\$ 150,000	\$ 150,000	\$ 150,000
Acct # - Fines, Forfeitures, & Penalties			
3307 - Civil Assessment Fees - JJC Court	500,000	500,000	500,000
Total	\$ 500,000	\$ 500,000	\$ 500,000
Acct # - Intergovernment Revenues – State			
3575 – State Other - AB 109 Planning Grant	0	200,000	0
Total	\$ 0	\$ 200,000	\$ 0
Acct # - Miscellaneous Revenues			
5800 – Reimbursement - 415 Retirement	125,000	94,611	125,000
5800 - Reimbursement - Armored Transport Service	5,168	5,168	5,168
5800 - Reimbursement - POB Trustee Fee	4,850	4,850	5,100
5800 - Reimbursement - CSA Audit	0	0	95,000
5800 - Reimbursement - Zoo Auth Audit	3,110	3,110	3,110
5800 - Reimbursement - IHSS Audit	3,710	3,710	3,710
5800 - Reimbursement - Coalinga & SE Reg Audit	3,790	3,790	3,790
5800 - Reimbursement - Treas Compliance Audit	3,710	3,710	3,710
5800 - Reimbursement - Treas Cash Count Audit	3,440	3,440	3,440
Total	\$ 152,778	\$ 122,389	\$ 248,028
Acct # - Intrafund			
5990 – Reimbursement - Armored Transport Service	49,832	49,832	49,832
5990 – Reimbursement - Revenue Collection Svcs	100,000	100,000	100,000
Total	\$ 149,832	\$ 149,832	\$ 149,832
Total Revenues	\$ 952,610	\$ 1,122,221	\$ 1,047,860

Debt Service -- 0124

Debt Service BUDGET 0124 Debt Service Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 8,104,206	\$ 10,033,748	\$ 10,023,973	\$ (9,775)	0%
Total Appropriations	\$ 8,104,206	\$ 10,033,748	\$ 10,023,973	\$ (9,775)	0%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 427	\$ -	\$ -	\$ -	0%
Other Financing Sources	8,104,206	10,033,748	10,023,973	(9,775)	0%
Total Revenues	\$ 8,104,633	\$ 10,033,748	\$ 10,023,973	\$ (9,775)	0%
<u>Revenues (Over)/Under Expenditures</u>	\$ (427)	\$ -	\$ -	\$ -	0%
<u>Budgetary Balance</u>	\$ (427)	\$ -	\$ -	\$ -	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

DEBT SERVICE – 0124

FUNCTION

This budget provides for the appropriations and revenues related to the annual debt service payments for the County's long and short-term debt obligations for the Tax and Revenue Anticipation Notes (TRAN), Lease Revenue Bonds (LRB) for the Juvenile Justice Court Facility and Offices (Juvenile Court Facility and Offices), and Lease Revenue Refunding Bonds (LRRB). Information is also provided regarding the County's outstanding Pension Obligation Bonds (POB).

OVERVIEW

The FY 2015-16 Recommended Budget appropriations and revenues total \$10,023,973 and reflect a (\$9,775) net decrease from the FY 2014-15 Adopted Budget. Funding in this budget includes the scheduled LRB debt service payments for the Juvenile Court Facility and Offices (\$4,082,373), a decrease of \$2,800 from FY 2014-15, as well as the Juvenile Justice Campus and Downtown Lease Revenue Refunding Bond (LRRB) Series 2012A. The FY 2015-16 payment for the 2012 LRRB (\$3,241,600) is a decrease of \$6,975 from the FY 2014-15 Adopted Budget. Recommended funding for the FY 2015-16 TRAN (\$2,700,000) remains at the same level as FY 2014-15.

SUMMARY OF CAO RECOMMENDATIONS

Other Charges

- The following provides a summary of recommended funding for the County's long and short term debt obligations, which includes the required FY 2015-16 debt service payments for the LRB, TRAN, and LRRB:

Juvenile Court Facility LRB (Account 7853):

- A total of \$55,350,000 in LRB was issued by the Fresno County Financing Authority in 2007 to finance costs associated with the construction of a shared use Juvenile Court Facility and Offices to be located at the Juvenile Justice Campus. Usage of the Juvenile Court Facility is being shared by Fresno County and the Superior Court. The total principal amount of the Annual Base Rental (Lease) Payments is \$55,350,000 and is to be paid by the County. The County leases a portion of the facility and offices to the Administrative Office of the Courts (AOC), whose share of the Base Rental Payments is 58.5% of the annual payment. The bonds have a 23-year maturity and include 2 years of capitalized interest. The total debt service payment for FY 2015-16 is \$4,082,373 and is due in two installments: interest in October 2015; and principal and interest in April 2016. See debt service schedule following this narrative for the current and long-term annual debt service amounts.

Principal Balance as of June 30, 2015 \$44,115,000

Remaining Payment Period 15 years

2015-16 Debt Service Payment \$4,082,373

The AOC's share of the \$4,082,373 is \$2,388,188 (58.5%), and the County's share is \$1,694,185 (41.5%). The recommended amount of \$4,082,373 reflects a \$2,800 decrease from the FY 2014-15 Adopted Budget.

2012 Lease Revenue Refunding Bonds (LRRB) Series 2012A (Account 7864)

- A total of \$22,425,000 in LRRB was issued by the Fresno County Financing Authority in 2012 to refund (refinance) the County's previously issued and outstanding Lease Revenue Bonds Series 2004 (Juvenile Justice Campus) and Series 2004B (Energy Projects). The bonds have a 10-year maturity. The total debt service payment for FY 2015-16 is \$3,241,600 and is due in two installments: principal and interest in August 2015; and interest in February 2016. See debt service schedule following this narrative for the current and long-term annual debt service amounts.

Principal Balance as of June 30, 2015\$17,105,000

Remaining Payment Period 8 years

2015-16 Debt Service Payment\$3,241,600

Tax Revenue Anticipation Notes (TRAN) (Account 7867)

- For the past 37 years, the Board of Supervisors has authorized a short-term borrowing program through a TRAN issuance. The TRAN issuance enables the County to maintain a positive cash flow until anticipated taxes and revenues are received throughout the fiscal year.

The recommended funding of \$2,700,000 for FY 2015-16 is based on an assumed \$90,000,000 debt issuance at a 3% interest rate. This represents the same level of funding as recommended for FY 2014-15. If the final debt issuance amount and interest rate for FY 2015-16 result in a debt requirement that is significantly less than what is budgeted, any savings would be available for re-appropriation as approved by the Board.

Upon receipt, TRAN proceeds are deposited into an interest bearing account. Funding for the interest payment is transferred from the Interest and Miscellaneous Expenditures budget, where it is budgeted as net County cost.

Other Information

Pension Obligation Bonds (POB)

- Fresno County has issued POB on three occasions. In March 1998, Fresno County issued \$184,910,000 of taxable POB with a 10-year amortization to fund the Unfunded Actuarial Accrued Liability (UAAL) of the Fresno County Employee's Retirement Association. In March 2002, these bonds were partially refunded in order to extend the debt servicing of the bonds to an 18-year amortization period to provide budget relief. In addition, in 2004, a total of \$327,897,749 in fixed rate bonds were issued with a 30-year amortization, and a total of \$75 million in variable rate bonds were issued. The \$75 million variable rate bonds were converted to fixed rate bonds on September 12, 2006 at a fixed rate of 5.56%. The maturity schedule of the converted bonds remained the same. In FY 2008-09, the debt service for the 1998 POBs was completed. A total of \$41,034,946 in debt service payments is required in FY 2015-16, which includes all administration fees associated with the bonds. See debt service schedule and remaining maturity for all three issuances following this narrative.

Principal Balance as of June 30, 2015\$390,652,749

Remaining Payment Period Varied

2015-16 Debt Service Payment\$41,034,946

Amounts necessary to timely pay the POB debt service payments have been incorporated into the County's FY 2015-16 retirement rates and are collected from departments each pay period.

Tobacco Securitization Bonds

- In August of 1998 a Master Settlement Agreement (MSA) occurred to resolve cigarette smoking-related litigation between the settling states and the Participating Manufacturers (PMs) and released the PMs from past and present smoking-related claims in exchange for certain payments to be made to the states. Fresno County was allocated a share of the Tobacco Settlement Revenues (TSRs) by the State of California through a Memorandum of Understanding. The Fresno County Tobacco Funding Corporation (Corporation) was incorporated June 13, 2002. It is a nonprofit public benefit organization as defined by Internal Revenue Code Section 501C(3). The Corporation is a member of the California County Tobacco Securitization Agency (Agency), a joint powers agency created in November 2000 by the County of Fresno and eight other California Counties.

2002 Bond Issuance

- On June 18, 2002, the Board of Supervisors adopted Resolution No. 02-329 which approved the sale of certain County's TSRs. Under the terms of the sales agreement, the County realized through bond proceeds the present value of 75% of its TSRs and continued to receive 25% of its annual TSRs. On July 25, 2002, the County of Fresno (County) through the Corporation issued \$92,955,000 in Tobacco Settlement Asset-Backed Bonds in part to finance the costs of construction and development of the County's Juvenile Justice Campus (JJC). The 2002 bond proceeds were only used to fund the costs of the JJC. The remaining appropriations have time restrictions.

2006 Bond Issuance

- On February 7, 2006, the Board provided direction to staff to proceed with the analysis of issuing additional tobacco bonds. The analysis found that a subordinate bond offering could result in between \$31 million to \$42 million in net proceeds to the County. The Board determined that given the considerable risks associated with the receipt of the TSRs over the course of the next years that the associated sale of these future TSRs by the County represented a good opportunity. The 2006 Bonds were structured to shift the greatest amount of risk to the investors. The bonds were sold as subordinate lien Capital Appreciation Bonds (CABs). CABs are debt instruments where interest is accumulated and at maturity the principal and interest are paid in one lump sum. Further the CABs were wrapped around the existing 2002 Tobacco Bonds, meaning the 2006 Bonds would be paid only after all of the 2002 Bonds are paid in full. On April 12, 2006 the County received \$37,794,190 in bond proceeds which was placed in an endowment fund to be used for capital expenditures.

As of April 28, 2015, the County had \$5,569,819 in uncommitted Tobacco Bond proceeds available for qualified capital projects from both issuances.

SUMMARY OF REVENUES

- Revenues are recommended at \$10,023,973 and include the following:
 - Other Financing Sources (\$10,023,748) – Include an Operating Transfer In from General Fund (\$8,717,173) and an Operating Transfer In from Internal Services Fund (\$1,306,800). The General Fund revenue sources are budgeted in Org 2540 – Interest & Miscellaneous Expenditures and in Org 2838 – Court Ancillary Services. Org 2540 budgets for the TRAN interest payment (\$2,700,000); the debt service payment for the JJC portion of the 2012 LRRB (\$1,934,800); and the County share (41.5%) of the debt service payment for the Juvenile Court Facility LRBs (\$1,694,185). Org 2838 budgets for the State (AOC) share (58.5%) of the debt service payment for the Juvenile Court Facility LRBs (\$2,388,188). The total of both shares of this debt covers the total debt payment (\$4,082,373) for the Juvenile Court Facility LRBs. The Internal Services Fund revenue source is budgeted in Org 8935 – Facility Services for the Downtown Energy Savings Project portion of the 2012 LRRBs (\$1,306,800).

Debt Service -- 0124

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Other Financing Sources			
5957 - Op Tran In from Gen Fund - 2012 LRRB	1,941,300	1,941,300	1,934,800
5957 - Op Tran In from Gen Fund - Juv Court LRB	4,085,173	4,085,173	4,082,373
5957 - Op Tran In for Gen Fund – TRAN	2,700,000	950,000	2,700,000
5957 - Op Tran in from ISF - 2012 LRRB	1,307,275	1,307,275	1,306,800
Total	\$ 10,033,748	\$ 8,283,748	\$ 10,023,973
Total Revenues	\$ 10,033,748	\$ 8,283,748	\$ 10,023,973

PENDING FACTORS

On October 14, 2014, the Board authorized the County Auditor-Controller/Treasurer-Tax Collector to analyze and propose a refunding (refinancing) of a portion of the County of Fresno Taxable Pension obligation bonds, Series 2004(A) for a potential savings of between \$1.64 million and \$1.85 million. The estimated timeframe for the refunding (refinancing) is May 2015. The estimated savings have already been included into the POB rate calculation that was used to determine the County's FY 2015-16 retirement rates.

County of Fresno

Annual Debt Service Schedule By Fiscal Year

For Pension Obligation Bonds (POBs), Lease Revenue Bonds (LRBs) and Lease Revenue Refinancing Bonds (LRRBs)
(Includes Bond Principal and Interest)

Fiscal Year Ending	2002 POBs (Partial 1998 Refunding)	2004A POBs Fixed Rate	2004B POBs Fixed Rate	2007 LRBs (Juvenile Court)	2012 LRRBs (2004 Refunding)	Total Annual Payments
2016	15,963,492	20,901,454	4,170,000	4,082,373	3,241,600	48,358,919
2017	15,965,889	22,435,013	4,170,000	4,086,373	3,242,225	49,899,499
2018	15,967,923	24,035,283	4,170,000	4,084,373	3,235,375	51,492,953
2019	15,970,424	25,693,747	4,170,000	4,085,373	2,393,800	52,313,344
2020	-	27,424,490	4,170,000	4,082,573	1,929,775	37,606,837
2021	-	29,220,000	4,170,000	4,085,973	1,931,000	39,406,973
2022	-	31,085,000	4,170,000	4,081,866	1,925,650	41,262,516
2023	-	33,025,000	4,170,000	4,081,241	933,800	42,210,041
2024	-	35,045,000	4,170,000	4,084,441	-	43,299,441
2025	-	37,140,000	4,170,000	4,084,581	-	45,394,581
2026	-	39,325,000	4,170,000	4,084,131	-	47,579,131
2027	-	41,595,000	4,170,000	4,085,413	-	49,850,413
2028	-	43,780,000	4,170,000	4,085,350	-	52,035,350
2029	-	46,410,000	4,170,000	4,084,250	-	54,664,250
2030	-	48,965,000	4,170,000	4,085,950	-	57,220,950
2031	-	51,620,000	4,170,000	-	-	55,790,000
2032	-	54,380,000	4,170,000	-	-	58,550,000
2033	-	44,785,000	16,614,160	-	-	61,399,160
2034	-	-	63,929,160	-	-	63,929,160
Totals	\$ 63,867,728	\$656,864,987	\$151,433,320	\$61,264,259	\$18,833,225	\$952,263,518

CONTINGENCIES, GENERAL RESERVES AND DESIGNATIONS
BUDGET 8210
GENERAL FUND
RECOMMENDED

CONTINGENCIES

	Adopted 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Approp for Contingencies	\$ 750,000	\$ 700,000	\$ 571,823	\$ (128,177)	-18%
Total Appropriations	\$ 750,000	\$ 700,000	\$ 571,823	\$ (128,177)	-18%
<u>Net County Cost</u>	\$ 750,000	\$ 700,000	\$ 571,823	\$ (128,177)	-18%

GENERAL RESERVES / DESIGNATIONS

	Adopted 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Budget Mitigation Designation	\$ 11,071,408	\$ 4,770,533	\$ 6,500,000	\$ 1,729,467	36%
Prop 42 MOE Designation	5,569,392	0	0	0	0%
POB Third Party Payer Designation	0	8,957,503	10,000,000	1,042,497	12%
Sheriff Vehicle Replace	0	0	700,000	700,000	100%
Sheriff Staffing Needs	0	5,950,000	0	(5,950,000)	-100%
Increase in General Reserves	1,500,000	2,043,453	2,237,321	193,868	9%
Total Appropriations	\$ 18,140,800	\$ 21,721,489	\$ 19,437,321	\$ (2,284,168)	-11%
<u>Revenues</u>					
General Fund Designation Draw	\$ 0	\$ 0	\$ 0	\$ 0	0%
Total Revenues	\$ 0	\$ 0	\$ 0	\$ 0	0%
<u>Net County Cost</u>	\$ 18,140,800	\$ 21,721,489	\$ 19,437,321	\$ (2,284,168)	-11%

CONTINGENCIES, GENERAL RESERVES & DESIGNATIONS – 8210

FUNCTION

The Contingencies, General Reserves, and Designations budget is used to provide for unforeseen or emergency expenditures during the course of the fiscal year and to accumulate funds in the General Fund for a designated use. General Fund Contingencies and Designations differ from General Reserves in that the Board of Supervisors (Board) can transfer Contingencies and Designations during the fiscal year to fund unanticipated expenditures on a (4/5) vote. The General Reserves, however, is a portion of the fund balance that is not available to fund current year expenditures except in cases where the Board declares an emergency as defined by Government Code 29127. The Board can approve increases to Contingencies, General Reserves and Designations during the fiscal year.

OVERVIEW

The FY 2015-16 Recommended Budget includes \$571,823 in funding for Contingencies, which reflect a 18% (\$128,177) decrease from the FY 2014-15 Adopted Budget. The FY 2014-15 Recommended Budget includes a \$2,237,321 increase to the General Reserves of the General Fund, which represents a 9% (\$193,868) increase over the FY 2014-15 Adopted Budget. The FY 2015-16 Recommended Budget includes \$17,200,000 for three General Fund Designations. The payment of Pension Obligation Bond debt (\$10,000,000) not eligible to be paid for with third party payer funding, funding contribution by the Sheriff Org 3111 for Sheriff Vehicle Replacement (\$700,000) and County budget mitigation (\$6,500,000) which represents the amount of funding available for the Board in making adjustments in budget hearings, to mitigate potential impacts in the FY 2015-16 State budget or during the fiscal year.

SUMMARY OF CAO RECOMMENDATIONS

Contingencies

- Contingencies are recommended at \$571,823 which reflect a 18% (\$128,177) decrease from the FY 2014-15 Adopted Budget. On September 16, 2014, the Department of Social Services transferred \$88,394 to Contingencies to off-set a FY 2013-14 overage, in which, the Department spent \$88,394 more in net County cost than was budgeted. February 24, 2015, the Department of Social Services transferred \$11,303 to Contingencies as a result of an increase in Realignment revenue. On March 24, 2015, \$154,220 was transferred to the Auditor-Controller/Treasurer-Tax Collector (ACTTC), to make a one-time payment to Hinderliter, de Llamas & Associates (HDL) for auditing services conducted on behalf of the County of Fresno. As a result of the work performed by HDL, the County received \$1,028,130 in additional Proposition 172 revenue that had been miscalculated by the State for prior years. At the end of the fiscal year unused appropriations for Contingencies will fall to fund balance and are included in the funding of the FY 2015-16 Recommended Budget. After budget adoption, during the fiscal year Contingencies require a 4/5 vote to access funding

General Reserves

- A \$2,237,321 contribution to the General Reserves is recommended for FY 2015-16. The FY 2015-16 General Reserve contribution represents 0.75% of the total FY 2015-16 Countywide Revenues amount of \$298.3 million. With this contribution, the General Reserve balance will increase to \$18,723,778 to address potential future liabilities. The General Reserve, except in cases of a legally declared emergency may only be decreased at the time of adopting the budget. The general reserve may be increased any time during the fiscal year by a 4/5 vote.

Designations

- Three designations have been included in the FY 2015-16 Recommended Budget in the amount of \$17,200,000. Designations require a 4/5 vote to access funding.

Pension Obligation Bond Third Party Payer

- A designation in the amount of \$10,000,000 has been reserved to address the potential disallowance of Pension Obligation Bond (POB) costs claimed to third party funding sources, such as federal grants, for a portion of the refinanced pension obligation bonds. Principles governing federal cost reimbursements are set out in the Office of Management and Budget (OMB) Circular A-87 (A-87). OMB A-87 treats pension plan costs as fringe benefits that are allowable to be claimed, including POBs. In March of 1998, the County issued POBs in the amount of \$184,910,000 to cover the Unfunded Actuarial Accrued Liability (UAAL). Due to the State of California's economy and stagnant growth in Countywide revenues, the County issued Taxable POBs, 2002 Refunding Series. Approximately \$117,000,000 of the 1998 POBs were refunded. By refunding the bonds, the County was able to reduce its annual debt service and extend its debt service schedule out 10 years, but in doing so, the County incurred an additional \$77 million in debt service payments. At the time of the 2002 POB issuance, the County of Fresno was not aware of the potential for future denial of claims, as correspondence from the Federal Department of Health and Human Services, regarding issuance guidelines relative to allowable costs on refunding POB that increase the total debt service was not circulated to the County until February of 2003. To date, no federal claims have been denied reimbursement for reasons concerning claiming POB costs. It is estimated that the potential cost of the disallowance is \$50 million in total and \$10,000,000 for FY 2015-16. The County and their advisors have attempted to resolve this issue with the State Controller's Office, but the County has been instructed that no action can be taken until such time that a claim for reimbursement for the additional POB costs is disallowed. It is the County's intent to fully appeal any and all amounts disallowed through the Federal Government's administrative appeals process. The recommended addition of \$10,000,000 in FY 2015-16 would bring the total amount reserved for POB Disallowances to \$18,957,503.

Sheriff Vehicle Replacement

- A designation in the amount of \$700,000 has been reserved for Sheriff Vehicle Replacement. On May 5, 2015, the Board approved the creation of a Sheriff Vehicle Replacement Designation. In FY 2014-15 the Sheriff-Coroner made available \$600,000 for inclusion in the Designation. The FY 2015-16 Recommended Budget includes an additional \$700,000 made available from the Sheriff-Coroner's FY 2015-16 net County cost allocation, to be reserved for Sheriff Vehicle Replacement, bringing the total Designation amount to \$1,300,000. The Sheriff-Coroner's Office maintains a fleet of patrol vehicles to provide a law enforcement presence for the unincorporated areas of the County's 6000 square miles. As a General Fund department, the Sheriff's Office does not charge itself "depreciation" for the replacement of Sheriff patrol vehicles. Because of the wear and tear and extended mileage on the patrol fleet, repairs needed to keep many of the vehicles operational now include engines, transmissions and other repairs that exceed the salvage value of the vehicle. As part of the annual budget process, the Sheriff will include recommendations for funding allocations to the Designation from the department's net County cost (NCC) and any available NCC carryover. In budget preparation the Sheriff-Coroner will continue to review the level of success achieved in bringing the patrol fleet to a timely and orderly replacement schedule. After the department has made the first initial replacement of all patrol vehicles (seven year schedule), the department will transition to replacement funding from the Vehicle Replacement Designation.

Budget Mitigation

- A designation in the amount of \$6,500,000 has been reserved for County budget mitigation. This represents the amount of funding available for the Board in making adjustments in budget hearings, to mitigate potential impacts in the FY 2015-16 State Budget or during the fiscal year.

FY 2014-15 Designations

- The FY 2014-15 Adopted Budget included three designations totaling \$22,762,003.
 - A designation in the amount of \$8,957,503 was reserved to address the potential disallowance of Pension Obligation Bond (POB) costs claimed to third party funding sources, such as federal grants, for a portion of the refinanced pension obligation bonds. To date, no federal claims have been denied reimbursement for reasons concerning claiming POB costs. The balance of the FY 2014-15 reserved amount \$8,957,503 will remain in the designation.
 - A designation in the amount of \$7,854,500 was reserved to address pending liabilities that could occur during FY 2014-15. On January 13, 2015, \$50,000 was transferred to Capital Projects Org 1910 to fund costs related to pursuing acquisition of land adjacent to the former Coroner's facility, fronting on Teilman, to enable the County to build a permanent animal control facility. On February 10, 2015, \$1,590,000 was transferred to Public Works and Planning Coalinga Disposal Site Org 9028, to provide funding to complete the final closure of the Coalinga Disposal Site. The remaining \$6,214,500 in the FY 2014-15 budget mitigation designation will be included in the FY 2015-16 Recommended Budget as fund balance used to fund NCC allocations.
 - A designation in the amount of \$5,950,000 was reserved to address potential staffing needs in the Fresno County Jail related to the Quentin Hall settlement. A total of \$2,509,449 of this designation has been included in the FY 2015-16 Recommended Budget of the Sheriff-Coroner Org 3111 to fund Phase One (51 correctional staff) of a 3-year staffing plan for additional Sheriff correctional staff. It is recommended the remaining balance of \$3,440,551 remain in the designation to fund plaintiffs' attorneys' fees and costs and required facility modifications related to the Quentin Hall litigation in addition to annual monitoring and court expert costs for four years as part of the settlement. Transfer of these funds into the proper Org for payment of these costs will be included as part of the settlement agreement presented to the Board for approval. Unless directed otherwise by the Board, any remaining balance will remain in the designation to partially offset costs associated with Phase Two (43 additional correctional staff) of the 3-year staffing plan in FY 2016-17.

Countywide Revenues -- 0415

**Discretionary Revenues
BUDGET 0415
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Revenues</u>					
Taxes	\$ 232,599,152	\$ 227,114,958	\$ 236,399,250	\$ 9,284,292	4%
Licenses, Permits & Franchises	4,571,810	4,336,355	4,336,400	45	0%
Fines, Forfeitures & Penalties	78,274	13,000	35,000	22,000	169%
Rev From Use of Money & Prop	3,499,793	2,172,450	3,277,000	1,104,550	51%
Intergovernment Revenues - St	42,026,455	40,340,671	52,249,840	11,909,169	30%
Intergovernment Rev-Federal	2,735,384	-	-	-	0%
Charges For Services	1,953,314	579,478	2,002,000	1,422,522	245%
Miscellaneous Revenues	1,024,417	10,000	10,000	-	0%
Total Revenues	\$ 288,488,599	\$ 274,566,912	\$ 298,309,490	\$ 23,742,578	9%
<u>Net County Cost</u>	\$ (288,488,599)	\$ (274,566,912)	\$ (298,309,490)	\$ (23,742,578)	9%

COUNTYWIDE REVENUES - 0415

FUNCTION

Countywide Revenues are not related to the revenue generating activities of any particular County department and include property taxes, sales tax, motor vehicle in lieu, interest, and other miscellaneous revenues. This revenue is used to fund the net County cost of General Fund County departments. Also included in this Org are State Health and Welfare Realignment revenues, which are derived from Vehicle License Fees (VLF) that are passed through the General Fund by statute to finance match requirements for the receipt of Realignment Sales Tax revenues.

OVERVIEW

FY 2015-16 Countywide Revenues, which support General Fund costs, are recommended at (\$298,309,490) and represent a 9% (\$23,742,578) increase over the FY 2014-15 Adopted Budget. This increase is primarily due to an increase in Intergovernmental Revenues-State (\$11,909,169), and increases in Taxes (\$9,284,292), Revenue from Use of Money (\$1,104,550), and Charges for Services (\$1,422,522).

SUMMARY OF REVENUES

- Taxes (\$236,399,250) the receipt of Tax Revenues is estimated at a 4% (\$9,284,292) net increase over the FY 2014-15 Adopted Budget. Property Tax revenues are projected to increase 6.5% (\$11,284,292) based on actual FY 2014-15 assessed values growth and continued improvement of the housing market. In addition, Teeter program revenues (Accounts 3021 and 3031) are projected at a 24% (\$2,800,000) decrease due to a reduction in collection of delinquencies incurred during the prior periods. Sales and Use Taxes is projected to increase 15% (\$3,000,000) and In Lieu of Sales and Use Tax are projected to decrease 49% (\$2,845,391) from the FY 2014-15 Adopted Budget primarily due to the State's wind down of the Triple Flip allocation of sales tax revenue to local governments.
- Licenses, Permits, and Franchises (\$4,336,400) is projected at near the same level as FY 2014-15 Adopted Budget for developmental services and franchise fees.
- Fines, Forfeitures & Penalties (\$35,000) represent a 169% (\$22,000) increase over FY 2014-15 Adopted Budget due to the anticipated increase in collections of the Crime Fines and Penalties primarily based on actual revenue received in prior years and the first six months of the FY 2014-15.
- Revenue from Use of Money and Property (\$3,277,000) represents a 51% (\$1,104,550) increase over FY 2014-15 Adopted Budget due to increases in interest earnings as projected by the Auditor-Controller/Treasurer-Tax Collector (AC/TTC) and Tax and Revenue Anticipation Notes (TRAN) Premium at the same level as FY 2014-15 Adopted Budget.
- Intergovernment Revenues-State (\$52,249,840) represent a 30% (\$11,909,169) increase over FY 2014-15 Adopted Budget. Key revenues in this category include the following:
- State Health and Welfare Realignment (\$48,929,040) – these revenues, which are derived from VLF, are recommended at a 34.1% (\$12,443,258) increase over the FY 2014-15 Adopted Budget as estimated by the State Department of Finance based on the FY 2013-14 receipts. As required by statute, the revenues are deposited into the County's General Fund, but must be used to finance match requirements for the receipt of the State Health and Welfare Realignment sales tax revenue.

Countywide Revenues -- 0415

- Tobacco Settlement Funds (\$2,000,000) represent a 29% (\$806,411) decrease from FY 2014-15 Adopted Budget based on actual FY 2014-15 receipts of Tobacco Settlement funds.
- Charges for Services (\$2,020,000) – estimated (\$1,422,522) increase over the FY 2014-15 Adopted Budget based on in part on cost allocations included in the FY 2015-16 Countywide Cost Allocation Plan submitted to the State Controller's Office for approval. Countywide Cost Allocation Plan is the formal means by which the County identifies Countywide indirect costs and assigns them to benefiting departments/funds on a reasonable and consistent basis. As departments have shifted from a central service type department to a benefiting type department such as an internal service and/or enterprise funds that are now direct billed rather than their costs spread to all benefiting departments in the Countywide Cost Allocation Plan, the Charges for Services have increased to reflect that shift.
- Miscellaneous Revenues (\$10,000) – this revenue is projected at the same level as the FY 2014-15 Adopted Budget.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Taxes			
3005 – RDA ABX1 26 Property Tax	500,000	1,751,393	500,000
3006 – Redev Tax Increm Reimb	5,359,639	5,984,975	6,104,600
3007 – Suppl-Prior Unsecured	5,000	14,032	5,000
3008 – Suppl Prior Secured	0	22,949	22,950
3009 – Suppl-Current Unsecured	5,000	5,000	5,000
3010 – Property Taxes-Current Secured	79,316,000	82,000,000	83,638,400
3011 – Suppl-Current Secured	900,000	926,920	500,000
3013 – Suppl-Current Unsecured Prior	5,000	5,000	5,000
3015 – Property Taxes-Current Unsecured	3,900,000	3,900,000	4,000,000
3017 – Property Taxes-Current Unsecured Prior	174,338	174,338	174,400
3021 – Teeter Program Taxes	6,800,000	6,800,000	5,000,000
3025 – Property Taxes-Prior Unsecured	66,000	386,557	66,000
3030 – Penalties & Cost-Delinq Taxes	600,000	1,557,943	600,000
3031 – Teeter Program Revenues	5,000,000	5,000,000	4,000,000
3033 – Redemption Fees	90,000	50,000	50,000
3036 – Deed Fees	3,000	7,980	3,000
3040 – Penalties-Current Suppl	2,000,000	2,000,000	2,000,000
3045 – Bradley-Burns 1% Sales/Use Tax	17,170,000	17,170,000	20,170,000
3047 – Timber Yield Taxes	5,000	14,616	5,000
3060 – In Lieu of Sales & Use Tax Revenue	5,845,391	5,978,218	3,000,000
3061 – Property Tax In-Lieu of VLF	97,143,169	102,278,824	104,322,400
3065 – Airplane Taxes	300,000	300,000	300,000
3075 – Property Transfer Tax	1,922,421	1,922,421	1,922,500
3085 – Racehorse Taxes	5,000	5,000	5,000
Total	\$ 227,114,958	\$ 238,256,166	\$ 236,399,250
Acct # - Licenses, Permits, & Franchises			
3171 – Development Service Fees	145,000	145,000	145,000
3183 – Franchises	4,191,355	4,191,355	4,191,400
Total	\$ 4,336,355	\$ 4,336,355	\$ 4,336,400
Acct # - Fines, Forfeitures, & Penalties			
3301 – Criminal Fines	10,000	29,909	25,000
3303 – Civil Fines	0	1,390	0
3314 – County Penalty Pc 1464(E) 30%	3,000	18,733	10,000
Total	\$ 13,000	\$ 50,032	\$ 35,000
Acct # - Revenue from the Use of Money			
3380 - Interest	2,121,000	2,461,000	3,000,000
3404 – Other Rental of Bldgs & Land	51,450	277,000	277,000
Total	\$ 2,172,450	\$ 2,738,000	\$ 3,277,000

Countywide Revenues -- 0415

Acct # - Intergovernment Revenues – State			
3455 – Mandated Program - State(SB 90)	0	1,451,821	0
3465 – State-Motor Vehicle in Lieu Tax	0	333,683	300,000
3509 – Healthcare Vehicle Lic Fee Revenue	36,485,782	54,591,684	48,929,040
3513 – Tobacco Settlement	2,806,411	2,848,000	2,000,000
3565 – State-I/L Homeowners Prop Tax	1,048,478	1,020,757	1,020,800
Total	\$ 40,340,671	\$ 60,245,945	\$ 52,249,840
Acct # - Intergovernment Revenues – Federal			
4370 – Federal In-Lieu Taxes	0	2,700,000	0
Total	\$ 0	\$ 2,700,000	\$ 0
Acct # - Charges for Services			
4921 – Recovery of Countywide Cost Plan	178,141	2,815,567	1,400,000
4923 – General Co Overhead Realignment	176,852	420,000	373,000
4980 – Recording Fees	224,485	224,485	229,000
Total	\$ 579,478	\$ 3,460,052	\$ 2,002,000
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	10,000	559,787	10,000
Total	\$ 10,000	\$ 559,787	\$ 10,000
Total Revenues	\$ 274,566,912	\$ 312,346,337	\$ 298,309,490

Personnel Services -- 1010

Personnel Services
BUDGET 1010
General Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,394,237	\$ 2,734,917	\$ 3,040,833	\$ 305,916	11%
Services and Supplies	541,500	881,770	897,128	15,358	2%
Total Appropriations	\$ 2,935,737	\$ 3,616,687	\$ 3,937,961	\$ 321,274	9%
<u>Revenues</u>					
Charges For Services	\$ 764,935	\$ 933,996	\$ 944,765	\$ 10,769	1%
Miscellaneous Revenues	319	-	-	-	0%
Intrafund Revenue	888,469	988,961	1,263,378	274,417	28%
Total Revenues	\$ 1,653,722	\$ 1,922,957	\$ 2,208,143	\$ 285,186	15%
<u>Net County Cost</u>	\$ 1,282,015	\$ 1,693,730	\$ 1,729,818	\$ 36,088	2%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	26	27	30	3	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PERSONNEL SERVICES – 1010

FUNCTION

The Department of Personnel Services provides Countywide centralized management and administrative oversight for activities associated with personnel, labor relations, employee benefits, loss prevention training, and risk management services. Pursuant to Fresno County Ordinance Code Chapter 2.12 and Administrative Policy Number 54, these Countywide personnel services are provided from a centralized perspective to ensure uniformity and consistency of services delivered and to maximize economies of scale. Individual departments, however, are responsible for personnel actions related to employee selection, development, retention, and separation, in consultation with and/or collaboration with Personnel Services.

The overall operations of Personnel Services are managed by the Director of Personnel Services. Organizationally, Personnel Services is divided into five divisions: Administration, Employment Services, Labor Relations, Employee Benefits and Risk Management. Employee Benefits, Risk Management, and Staff Development and Training are accounted for in the Risk Management budget.

Personnel Administration is responsible for the administrative and business functions, budgeting, finance, strategic planning, research and development, and legislative analysis. The Employment Services division is responsible for recruitment and examination activities, workforce reduction processes, administration of the classification and compensation program and retention analysis, as well as providing funding and support to the Civil Service Commission. Labor Relations is responsible for labor contract negotiations, contract administration, employee grievance resolution, employment discrimination complaints, bargaining unit determination, and unfair labor practice charges.

The Risk Management budget is detailed in Org 8925.

OVERVIEW

The FY 2015-16 Recommended Budget of \$3,937,961 reflects a 9% (\$321,276) increase over the FY 2014-15 Adopted Budget primarily due to the addition of one Personnel Analyst and two Personnel Technician - Confidential positions. Revenues are recommended at \$2,208,143 and reflect a 15% (\$285,186) increase over the FY 2014-15 Adopted Budget primarily as a result of the projected increase to revenue that would be generated by the three added positions and the projected service increase to departments with third party funding. Net County cost (NCC) funds the cost of providing Countywide Personnel central services that cannot be recovered directly from user departments (e.g. cost of services provided to NCC departments, countywide functions not specifically identifiable to a single department, etc.) Recommended salaries reflect Vacancy Rate Discount of 1% (\$16,960) and related reduced benefit costs of \$9,609 for retirement, OASDI and health insurance. Staffing is recommended at 30 positions, which is an increase of 3 positions over the current staffing levels.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** In the last three years, the County has experienced an increase of over 600 staff positions and high turnover, primarily in the larger departments, resulting in an increased workload for the Personnel Department. In FY 2015-16, Personnel Services will focus on reducing the County position vacancy rate while shortening the recruitment cycle. To accomplish this goal, the department has recommended the addition of two new positions; a Personnel Analyst and a Personnel Technician – Confidential. The increase in service will be primarily for the Department

Personnel Services -- 1010

of Social Services and the Sheriff's Office due to the growth and turnover in those departments. Personnel Services will work to accomplish this goal while maintaining the sound quality of the recruitment process and continuing to adhere to regulatory system practices including Local Agency for Personnel Standards, State Law, the Merit System, County Personnel Rules and County Charter.

- **Performance Metric:** The results of this goal will be measured by the number of recruitments processed promptly, efficiently and effectively during the year to fill existing County position vacancies and new positions added at budget and during the year.

FY 2014-15

- **Goal:** During FY 2014-15, Personnel Services will continue to analyze processes in order to create efficiencies that will improve service to user departments, particularly in the areas of recruitment, protected leave, and Job Change Information (JCI) processing. The FY 2014-15 recommended budgets for Personnel Services, Org 1010 and Risk Management, Org 8925 include the addition of three positions, if approved, the department will begin to restore the Staff Development and Training function, the Classification and Compensation and "Return to Work" program.
- **Outcome(s)/Result(s):**
- **Staff Development and Training function** – The Training unit has conducted biweekly New Employee Training, quarterly Supervisory Training Sessions for supervisors in County departments and added Team Building, time management and diversity breakout modules. Demand for the Team Building training was greater than anticipated and additional course dates are being scheduled; statistics will be available closer to budget hearings.
- **Classification and Compensation Program** – The Classification and Compensation program Personnel Analyst position included in the FY 2014-15 Adopted Budget was added in September 2014 and filled shortly after. Key Countywide classification and compensation studies have been conducted.
- **"Return to Work" Program** – The Personnel Analyst position included in the Risk Management FY 2014-15 Adopted Budget was filled and the program has been developed, but pending full implementation following review by County Counsel. The Personnel Analyst has been collaborating with County departments to expand their understanding of the responsibility to accommodate temporary and permanent disability, unless accommodation is unreasonable.
- **Protected Leave process** – Leave forms have been consolidated and streamlined based on feedback from departments. The department is finalizing an Interactive Process Guide for departments which will be used as an Americans with Disabilities Act/Fair Employment and Housing resource. These resources will be added to the website online resources for County departments. Supervisors in County departments are receiving training on all forms of leaves of absence during the quarterly Supervisory Academy and additional break-out sessions are now available.
- **Wellness Program expansion** – Participation in the County Wellness program (Wellness – It's About You!) increased and new programs were scheduled. A total of 911 County employees completed onsite biometric screenings and 476 County employees followed up with at least two coaching sessions related to health goals. County employees shared personal success stories in newsletters during the months of October (Breast Cancer Awareness Month), November (Movember focused on Men's Health) and December (Maintain, Don't Gain). In 2015, the County implemented a new wellness vendor (Viverae) and a new program called "Wellness Works" offering points and incentives based on participation. In April 2015, the County offered free onsite mammograms with participation by 160 County employees. In May 2015, the County scheduled the "Walking Works" challenge and thousands of free pedometers will be distributed. Last year, 20% of all County employees received free pedometers and actively participated in the "Walking Works" initiative with an average of approximately 8,000 steps a day.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The FY 2015-16 Recommended Budget includes the addition of a Personnel Analyst and a Personnel Technician - Confidential position that will be utilized primarily to meet the demand for recruitments. It is projected that 50% of the cost for these positions will be funded by net County cost, while the remaining 50% will be recovered through charges to County departments with third party funding for whom recruitments are performed.

A second Personnel Technician – Confidential position will be utilized to work with the Auditor/Controller's Office Payroll unit to perform systematic time card and work code testing to reduce the error rate and potential cost associated with miscoding of County time cards. It is projected that 50% of the cost for this position will be funded by net County cost, while the remaining 50% will be recovered through charges to County departments with third party funding.

Salaries and Benefits

- Salaries and Benefits are recommended at \$3,040,833 an 11% (\$305,916) increase over the FY 2014-15 Adopted Budget primarily due to the recommended addition of three positions.

Recommended funding includes:

- Staffing at 30 positions, which include the addition of 3 positions; 1 Personnel Analyst and 2 Personnel Technician – Confidential positions.
- Account 6100, Regular Salaries, recommended at \$1,685,493 reflect a 9% (\$145,031) increase over the FY 2014-15 Adopted Budget primarily due to the recommended addition of three positions.
- Account 6400, Retirement Contribution, at \$995,945 represents a 10% (\$90,647) increase over the FY 2014-15 Adopted Budget based on the recommended addition of three positions and rate increases.

Services and Supplies

- Services and Supplies, recommended at \$897,128, reflect a 2% (\$15,358) increase over the FY 2014-15 Adopted Budget primarily due to the accounts indicated below.

Recommended funding includes:

- Account 7101, General Liability Insurance, at \$52,939 reflects a 50% (\$17,619) increase over the FY 2014-15 Adopted Budget based on FY 2015-16 Risk Management rates, primarily due to one open, on-going claim.
- Account 7296, Data Processing Services, at \$101,475 reflect a 24% (\$19,343) increase over the FY 2014-15 Adopted Budget based on current year increases to actuals primarily driven by position growth in the department.
- Account 7340, Operating Leases-Buildings, at \$25,000 reflect a 44% (\$19,292) decrease from the FY 2014-15 Adopted Budget based on reduced anticipated use of the County ballroom for recruitment examinations and Personnel-related events at the projected rental rates provided by Internal Services Department, Facility Services.

SUMMARY OF REVENUES

- Revenues recommended at \$2,208,143 and reflect a 15% (\$285,186) increase over the FY 2014-15 Adopted Budget based on an estimated increase to total billable hours for services provided to County departments with third party funding at current year actual levels. The increase also includes estimated additional billable hours for services provided by the three recommended new positions.
- Account 5040, Other County Department Services, at \$944,765 reflect a 1% (\$10,769) increase over the FY 2014-15 Adopted Budget due to estimated charges based on the projected level of services that will be provided to non-General Fund departments such as Internal Service and Enterprise Funds and external entities. Revenue from charge backs to these County departments for reimbursable costs is also a component of this revenue category.
- Account 5990, Intrafund Revenue, at \$1,263,378 reflects a 28% (\$274,417) increase over the FY 2014-15 Adopted Budget due to estimated charges based on the projected level of services that will be provided in FY 2015-16 to General Fund departments with third party revenue from which reimbursement for professional services provided by Personnel staff can be recovered. Revenue from charge backs to General Fund departments for reimbursable costs is also a component of this revenue category.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
5040 – Other County Dpts Services	933,996	876,956	944,765
Total	\$ 933,996	\$ 876,956	\$ 944,765
Acct # - Intrafund			
5990 – Intrafund Revenue	988,961	1,172,701	1,263,378
Total	\$ 988,961	\$ 1,172,701	\$ 1,263,378
Total Revenues	\$ 1,922,957	\$ 2,049,657	\$ 2,208,143

PERSONNEL SERVICES - 1010

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2235	Personnel Technician III - Conf.	1416	1	1	\$ 47,474
2236	Personnel Technician II - Conf.	1266	3	3	122,339
2237	Personnel Technician I - Conf.	1146	3	5	158,628
2249	Personnel Analyst III	2089	5	5	324,328
2251	Senior Personnel Analyst	F	4	4	298,680
2253	Personnel Analyst I	1629	3	4	182,844
2277	Personnel Services Manager	D	2	2	177,767
2334	Personnel Services Business Manager	E	1	1	86,277
3126	Office Assistant I - Conf.	851	1	1	24,145
3134	Supervising Personnel Technician - Conf.	1595	1	1	51,824
3166	Administrative Secretary - Conf.	1467	1	1	44,449
3261	Account Clerk III - Conf.	1124	1	1	37,676
8063	Director of Personnel Services	B	1	1	139,541
Subtotal			27	30	\$ 1,695,970
	Cell Phone Stipend				302
	Auto Allowance				6,180
	Vacancy Rate Discount (1%)				(16,960)
TOTAL REGULAR SALARIES					\$ 1,685,493

RECOMMENDED POSITIONS TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2253	Personnel Analyst I	1629	1	\$ 73,294
2237	Personnel Technician I - Conf.	1146	2	107,659
Cost of Positions Recommended to Add			3	\$ 180,953

Risk Management -- 8925

**Risk Management
BUDGET 8925
Internal Service Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,392,016	\$ 3,031,869	\$ 3,102,523	\$ 70,654	2%
Services and Supplies	88,856,649	99,900,154	101,211,790	1,311,636	1%
Total Appropriations	\$ 91,248,665	\$ 102,932,023	\$ 104,314,313	\$ 1,382,290	1%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 1,034,477	\$ 896,831	\$ 1,029,194	\$ 132,363	15%
Charges For Services	92,329,710	99,947,185	100,776,539	829,354	1%
Miscellaneous Revenues	346,714	77,000	77,000	-	0%
Other Financing Sources	489,375	489,375	-	(489,375)	-100%
Total Revenues	\$ 94,200,276	\$ 101,410,391	\$ 101,882,733	\$ 472,342	0%
<u>Revenues(Over)/Under Expenses</u>	\$ (2,951,610)	\$ 1,521,632	\$ 2,431,580	\$ 909,948	60%
(Use of) Restoration of Cash Reserves		-		-	0%
from Loan Repayment	489,375.00	489,375.00	-	(489,375)	-100%
Increase to / (Use of) Net Assets	2,462,235	(2,011,007)	(2,431,580)	(420,573)	21%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	29	31	33	2	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

RISK MANAGEMENT – 8925

FUNCTION

The Risk Management Internal Service Fund (ISF) funds the County's Risk Management and Employee Benefits programs. Administratively, these programs are managed through the Personnel Services Department. The ISF is the financial mechanism through which the County's self-insurance programs are funded, and commercial insurance and employee benefits are purchased. The ISF is financed by charges assessed to County departments for insurance coverage, contributions made by employees and retirees for their health coverage, and interest earned on self-insurance reserve funds. The Risk Management division administers the insurance programs (Workers' Compensation, General Liability, Medical Malpractice, Unemployment, and Property/Vehicle Damage/Vehicle Replacement), directs the County's safety program, recovers damages due the County from third parties, provides risk management advice to County departments, provides loss prevention management and training, and controls mandated programs affecting employee safety. The Employee Benefits division provides and administers comprehensive benefits for eligible employees and their dependents including group life insurance, disability insurance, flex spending accounts, deferred compensation, other ancillary/voluntary benefit programs, as well as group health insurance for eligible employees, their dependents, and retirees. Employee Benefits also coordinates the management of personnel records and the approval and processing of all personnel, compensation, and benefit eligibility functions in the PeopleSoft Human Resource Management System (HRMS).

The Personnel Services Department is detailed in Org 1010 and includes the departmental goal.

OVERVIEW

The FY 2015-16 Recommended Budget of \$104,314,313 reflects a 1% (\$1,382,290) increase over the FY 2014-15 Adopted Budget primarily due to an increase in projected General Liability, Medical Malpractice, and Workers' Compensation program costs. Revenues are recommended at \$101,882,733, and represent a less than 1% (\$472,342) increase over the FY 2014-15 Adopted Budget primarily related to General Liability insurance premium revenue paid by County departments. In addition, the FY 2015-16 Recommended Budget includes use of retained earnings in the amount of \$2,431,580 to reduce or offset FY 2015-16 Risk Management rates charged to County departments. Staffing is recommended at 33 positions, which is an increase of two positions over current staffing levels. No Vacancy Rate Discount was budgeted based on historic low turnover rate.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The FY 2015-16 Recommended Budget includes the addition of one Personnel Analyst and I one Personnel Technician I - Confidential positions. The Personnel Analyst position will be utilized primarily for additional administrative workload due to the growth of the San Joaquin Valley Insurance Authority (SJVIA) while the Personnel Technician position will assist with increased workload of Countywide paperwork processing that has resulted from Countywide workforce growth, ACA requirements, and leave documentation requirements.

Salaries and Benefits

- Salaries and Benefits, recommended at \$3,102,523, represent a 2% (\$70,654) increase over the current year adopted budget primarily due to the addition of two positions.

Recommended funding includes the following changes to the FY 2014-15 Adopted Budget:

Risk Management -- 8925

- Staffing is recommended at 33 positions, which includes the addition of two positions; one Personnel Analyst I and one Personnel Technician I.
- Account 6100, Regular Salaries, reflect a 4% (\$59,067) increase over the current year primarily due to the recommended addition of two positions.
- Account 6400, Retirement Contribution, represent a 2% (\$19,978) increase over the current year related to the recommended addition of two positions and rate increases.
- Account 6200, Extra-Help, reflects a 100% (\$20,963) decrease from current year due to the reduced need related to the positions recommended for addition.

Services and Supplies

- Services and Supplies, recommended at \$101,211,790, represent a 1% (\$1,311,636) increase over the FY 2014-15 Adopted Budget primarily due to an increase in projected General Liability, Medical Malpractice, and Workers' Compensation program costs.

Recommended funding includes the following changes to the FY 2014-15 Adopted Budget:

- Account 7100, General Liability Insurance program costs at \$3,183,850 represent a 28% (\$696,499) increase over current year based on actuarial projections.
- Account 7105, Medical Malpractice Insurance program costs at \$629,818, represent a 116% (\$338,597) increase over current year based on actuarial projections that include \$291,000 toward the three-year deficit recovery period.
- Account 7085, Workers' Compensation program costs at \$14,580,803, represent a 10% (\$1,272,163) increase over current year based on actuarial projections that include \$827,000 toward the ten-year deficit recovery period per County funding policy.
- Account 7164, Excess Insurance Premiums at \$4,245,480, represent a 6% (\$241,522) increase over current year based on early premium projections from California State Association of Counties - Excess Insurance Authority.
- Account 7491, Accounting Services at \$35,346, reflect a 101% (\$17,782) increase over the FY 2014-15 Adopted Budget based on estimates provided by the Auditor-Controller/Treasurer-Tax Collector.
- Account 7565, Countywide Cost Allocation at \$298,434, reflects a 35% (\$76,846) increase over current year for charges calculated by the Auditor-Controller/Treasurer-Tax Collector.

SUMMARY OF REVENUES

- Revenues recommended at \$101,882,733 represent a less than 1% (\$472,342) increase over FY 2014-15 Adopted Budget primarily due to a projected increase in General Liability Insurance Premium revenue.
 - Account 3380, Interest Revenue, is projected at \$1,029,194 and reflects a 15% (\$132,363) increase over the FY 2014-15 Adopted Budget.
 - Account 5104, General Liability Insurance Premium revenue is recommended at \$5,513,000, a 28% (\$1,204,000) increase over FY 2014-15. This is the amount recommended by the actuary to fund the program at a 70% confidence level.
 - Account 5107, Medical Malpractice Insurance Premium revenue is recommended at \$919,000. This amount is recommended by the actuary to fund the program at a 75% confidence level. No revenue was budgeted in this account in FY 2014-15 because no rates were billed to County departments for this program due to the prior retained earnings balance that was available to offset program costs.

Risk Management -- 8925

- Account 5135, Health Administration Cost-Employee revenue is recommended at \$125,022 represents a 244% (\$88,701) increase over current year primarily due to the depletion of prior retained earnings that offset prior year administration fees.
- Account 5040, Health Administration Cost-Retiree revenue at \$130,000 reflects a 54% (\$45,727) increase over the FY 2014-15 Adopted Budget for services provided by Employee Benefits staff.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	896,831	900,000	1,029,194
Total	\$ 896,831	\$ 900,000	\$ 1,029,194
Acct # - Charges for Services			
5040 – Other County Departments	84,273	140,000	130,000
5101 – Workers Compensation Premiums	18,240,000	18,240,000	18,616,000
5103 – Unemployment Premiums	498,406	498,406	153,009
5104 – General Liability Premiums	4,309,000	4,309,000	5,513,000
5106 – Property Insurance Premiums	876,341	876,341	1,071,653
5107 – Medical Malpractice Premiums	0	0	919,000
5128 – Other Benefits Administration Rate	820,157	820,157	822,359
5135 – Health Administration Fees – Employee	36,321	37,000	125,022
5139 – Special Districts Health Premiums	146,305	167,725	216,056
5140 – Retirees Health Admin Fees	142,888	143,786	143,679
5170 – Active Employee Health Premiums	62,868,379	61,000,000	61,965,270
5183 – COBRA/LOA Health Premiums	1,871,563	1,871,563	1,900,669
5184 – FMLA Health Premiums	180,600	260,204	387,000
5185 – Retiree Health Premiums	9,758,496	9,700,000	8,813,822
5110 – Vehicle Damage Premiums	114,456	114,456	0
Total	\$ 99,947,185	\$ 98,178,638	\$ 100,776,539
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	27,000	84,731	27,000
5889 – ADRP Reimbursement	50,000	50,000	50,000
Total	\$ 77,000	\$ 134,731	\$ 77,000
Acct # - Other Financing Sources			
5950 – Operating Transfers In from General Fund	489,375	489,375	0
Total	\$ 489,375	\$ 489,375	\$ 0
Total Revenues	\$ 101,410,391	\$ 99,702,744	\$ 101,882,733

Risk Management -- 8925
RISK MANAGEMENT - 8925

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2235	Personnel Technician III - Conf.	1416	5	5	\$ 230,447
2237	Personnel Technician I - Conf.	1146	3	4	124,735
2249	Personnel Analyst III	2089	6	6	386,185
2250	Principal Personnel Analyst	E	1	1	79,910
2251	Senior Personnel Analyst	F	4	4	298,680
2252	Personnel Analyst II	1809	1	1	53,917
2253	Personnel Analyst I	1629	4	5	222,929
2277	Personnel Services Manager	D	2	2	178,317
3081	Office Assistant III - Conf.	1067	1	1	35,737
3126	Office Assistant I - Conf.	851	3	3	69,951
3213	Accountant II - Conf.	1795	1	1	53,967
Subtotal			31	33	\$ 1,734,775

TOTAL REGULAR SALARIES **\$ 1,734,775**

RECOMMENDED POSITIONS TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2237	Personnel Technician I - Conf.	1146	1	\$ 57,200
2253	Personnel Analyst I	1629	1	78,033
Cost of Positions Recommended to Add			2	\$ 135,233

Auditor-Controller/Treasurer-Tax Collector -- 0410

Aud-Cont/Treas-Tax Collector
BUDGET 0410
General Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 7,900,347	\$ 9,588,438	\$ 9,852,397	\$ 263,959	3%
Services and Supplies	2,333,573	3,045,141	2,747,877	(297,264)	-10%
Fixed Assets	-	-	17,585	17,585	100%
Total Appropriations	\$ 10,233,920	\$ 12,633,579	\$ 12,617,859	\$ (15,720)	-0.12%
<u>Revenues</u>					
Taxes	\$ 12	\$ -	\$ -	\$ -	0%
Licenses, Permits & Franchises	3,852	1,200	800	(400)	-33%
Fines, Forfeitures & Penalties	952,177	751,932	1,048,636	296,704	39%
Rev From Use of Money & Prop	23,892	13,000	22,080	9,080	70%
Intergovernment Revenues - St	11,647	30,188	30,792	604	2%
Intergovernment Rev-Federal	66,745	-	-	-	0%
Charges For Services	4,129,506	5,209,868	4,727,581	(482,287)	-9%
Miscellaneous Revenues	313,794	631,274	248,335	(382,939)	-61%
Other Financing Sources	-	-	354,325	354,325	100%
Intrafund Revenue	879,545	954,547	1,013,768	59,221	6%
Total Revenues	\$ 6,381,169	\$ 7,592,009	\$ 7,446,317	\$ (145,692)	-2%
<u>Net County Cost</u>	\$ 3,852,751	\$ 5,041,570	\$ 5,171,542	\$ 129,972	3%

	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)
Position Summary	107	111	114	3

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR – 0410

FUNCTION

Auditor-Controller/Treasurer-Tax Collector's (ACTTC) mission is to promote public trust by providing exemplary accounting and financial services to our public, business, and governmental customers.

The ACTTC has two primary operations, separating the accounting, auditing and general ledger functions from the cash handling, collection and portfolio management functions.

There are two accounting divisions, General Accounting (GA) and Financial Reporting and Audits (FR&A). The FR&A division prepares the County's audited financial statements, State Controller financial reports, and State court fines reports. Additionally, this division performs audits of internal departments and funds, special financial analysis projects, rate review and accounting for various Joint Powers Agreements (JPA), special funds and districts. The GA division is responsible for the centralized accounting functions including accounts payable, budget, general ledger, fixed assets, payroll, rate reviews of Master Schedule of Fees and Indirect Cost Rate Proposals (ICRP), and State Mandate (Senate Bill 90) reviews. The GA division also includes Special Accounting (SA) whose functions include all accounting supporting the property tax apportionment process, cost accounting, and special check issuance.

There are also two divisions dedicated to collections and cash management/banking functions. The Treasurer division performs central finance operations including debt issuance, cash flow projections, banking operations, cash management, debt service and portfolio management. The Tax and Revenue Collections division provides for a centralized property tax collection and revenue billing and collections unit.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$12,617,859 reflect a decrease of \$15,720 from the FY 2014-15 Adopted Budget primarily due to a decrease in Services and Supplies appropriations. Budgeted revenues of \$7,446,317 reflect a 2% (\$145,692) decrease from the current year primarily due to decreases in Charges for Services. Staffing is recommended at 114 positions; this includes deleting 2 vacant positions and adding 5 positions for a net increase of 3 positions above the current level. Recommended salaries reflect Vacancy Rate Discount of 2.6% (\$145,994) and related benefits savings of \$82,698 for Retirement Contribution, OASDI and Health Insurance.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** Provide training to all County departments that accept credit card payments to ensure that they are in compliance with EMV (Europay, MasterCard, Visa) standard effective October 1, 2015. EMV is an open-standard set of specifications for smart cards (cards equipped with chips) and Point of Sale devices. After October 1, 2015, liability will shift to the least EMV compliant party when and if fraud resulted from a compromised magnetic-strip card transaction occurs.
- **Performance Metric:** Treasury division will develop and provide training to educate County departments that accept credit card payments about the new EMV standards prior to September 30, 2015. After the adoption of the new EMV standard, training will continue to be provided to County departments on an as needed basis. Treasury will also work with Risk Management to assist with risk analysis of potential liability resulting from non-compliance. Follow-up testing will be completed with County departments by June 30, 2016 to ensure full compliance.

FY 2014-15

- **Goal:** Integrate PeopleSoft into Countywide operations to facilitate all facets of financial reporting and compliance by:
- Implementing the Automated Clearing House (ACH) payment process to allow the County to pay its vendors via the ACH instead of issuing checks to vendors. This will reduce the number of checks issued, risk of check fraud, transaction processing costs and will result in more timely payments to vendors.
- Implementing the adjustment period to improve the financial reporting process by allowing year-end adjustments to be recorded in the financial system before closing the books for the fiscal year. This will make the closing process more effective and efficient as adjustments to fiscal year-end account balances will no longer require manual entries thus eliminating entry errors.
- Implementing a Countywide cashiering system and a process that is fully integrated with PeopleSoft. This will create uniform cash handling procedures throughout the County, streamline the management of cash overages and shortages, and reduce the risks associated with poor cash handling practices.
- **Outcome(s)/Result(s):** The timeline for implementing the ACH payment process has been adjusted due to the issuance of the Request for Proposal for banking services. The banking services contract will be in place by March 31, 2015 and the process will be fully completed by June 30, 2016. The project of implementing the adjustment period is currently part of PeopleSoft Projects List managed by PeopleSoft Oversight Committee and is anticipated to be fully implemented by June 30, 2016. During FY 2014-15, there was a need to refocus resources to the project of reclassifying Countywide funds and subclasses to comply with Generally Accepted Accounting Principles, and correct reporting deficiencies. This project will be completed by July 1, 2015 and will add to the value of implementing the adjustment period. Implementing a Countywide cashiering system and a process that is fully integrated with PeopleSoft is on target to meet the June 30, 2016 implementation date.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

During the current fiscal year, ACTTC identified issues with the classification of certain fund subclass combinations within PeopleSoft. Namely, resources that should have been reported as part of the Primary Government (County of Fresno), and accounted for, budgeted, and reported, in PeopleSoft as either the General Fund or a Special Revenue Fund, were classified and accounted for as Trust and Agency Funds in PeopleSoft. Under Generally Accepted Accounting Principles, Trust and Agency Funds, are to be used only to account for funds that the County is holding in a custodial capacity on behalf of other government agencies (Special Districts, School Districts, etc.). Through this project the ACTTC identified over 200 fund/subclass combinations that required movement in PeopleSoft. Scheduled completion of the project is July 1, 2015, with budgeting, accounting for these funds to begin with FY 2015-16. The June 30, 2014 CAFR incorporated these changes for financial reporting purposes.

The recommended new positions will enhance operations and service to County departments, these include:

- One Payroll Technician and one Supervising Accountant positions added to the Payroll unit will strengthen the internal controls within the County payroll process to help reduce Countywide payroll adjustments and coding errors occurring in the bi-weekly payroll process.
- One Program Technician position will provide advanced technical skills to the Special Accounting division which will then allow the division to ensure that it is providing the correct guidance on the proper application of the Revenue and Taxation Code, as it relates to roll corrections performed for secured, unsecured and supplemental property tax rolls, to other agencies and the public.

Auditor-Controller/Treasurer-Tax Collector -- 0410

- One Program Technician position will provide advanced technical skill to the Tax Collection Unit that require a more extensive knowledge skill level on application of the Revenue and Taxation Codes along with the Federal Bankruptcy Codes as it is related to collection activities for the current and/or delinquent secured, unsecured and supplemental property tax rolls.
- One Account Clerk position to the Revenue Collection unit (RCU) will be funded by Probation for its billing efforts associated with the Court Ordered Debt (COD) program.

Salaries and Benefits

- Salaries and Benefits, recommended at \$9,852,397, represent a 3% (\$263,959) increase over FY 2014-15 Adopted Budget primarily due to increased staff and the cost of County's contributions for retirement, unemployment, and workers' compensation. Staffing is recommended at 114 positions, an increase of 3 positions.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

- Account 6200, Extra-Help, reflects a 100% (\$9,000) increase over the current year adopted budget primarily due to the addition of an Accounting Intern position and estimated usage for FY 2015-16.
- Account 6400, Retirement Contribution, reflects a 5% (\$144,032) increase over the current year adopted budget due to additional staff and increased rates for FY 2015-16.
- Account 6550, Workers' Comp Contribution, reflects a 25% (\$12,289) increase over the current year adopted budget due to added staff and increased rates for FY 2015-16 based on departmental experience.
- Account 6600, Health Insurance Contributions, reflect a 9% (\$62,727) increase over the current year adopted budget due to added staff participating in the County health insurance program.

Services and Supplies

- Services and Supplies, recommended at \$2,747,877, represent a 10% (\$297,264) decrease from FY 2014-15 Adopted Budget primarily due to decreases in Office Expenses, Postage, Professional and Specialized Services, and Data Processing Services.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

- Account 7265, Office Expense, represents a 75% (\$58,375) increase over the current year adopted budget primarily due reclassifying payments related to RCU supplies purchased through Columbia Ultimate (CUBS). In past fiscal years these purchases have been budgeted and paid to CUBS from Account 7268 Postage. There is a corresponding reduction in FY 2015-16 recommended Account 7268 Postage for RCU.
- Account 7268, Postage, represents a 12% (\$54,999) decrease from the current year adopted budget primarily due reclassifying payments related to RCU.
- Account 7288, Data Processing-Direct, represents a 24% (\$116,655) decrease from the current year adopted budget primarily due to decreases in Treasurer's one-time cost related to implementation of remittance processing system as well as decreased costs related to Tax Collections contract for IVR/Web system with Sonant.
- Account 7295, Professional and Specialized Services, represent a 15% (\$110,100) decrease from the current year adopted budget primarily due to decreased costs related to ePayables services and banking services.
- Account 7296, Data Processing Services, represent a 12% (\$70,043) decrease from the current year adopted budget primarily due to Treasurer's one-time cost related to implementation of remittance processing system.

Fixed Assets

- Purchase Ovation Model 306s by OPEX fixed asset that will be used by Tax Collection division to open, sort and verify their mail which include property tax payments, taxpayer correspondences and other related materials.

(1) Mail Processing Equipment \$17,585 Replacement-Tax Collection division

SUMMARY OF REVENUES

- Revenues are recommended at \$7,446,317, a 2% (\$145,692) decrease from the current year primarily due to decreases in Charges for Services. Significant changes from the FY 2014-15 Adopted Budget by specific revenue source are noted below:
 - Fines, Forfeitures and Penalties reflect a 39% (\$296,704) increase over the current year related to Court Ordered Debt (COD) program. The COD program has been established as of FY 2013-14, therefore the increase is attributed to recognizing cash received by defendants in accordance with the Penal Code §1203.1d priority of payments that was previously budgeted in Account 4928 Collection Charges.
 - Use of Money & Property reflects a 70% (\$9,080) increase over the current year is primarily due to increases in Account 3380, Interest.
 - Charges for Services reflect a 9% (\$482,287) decrease from the current year in revenues received from non-General Fund departments, outside entities and other funding sources. The decrease is primarily due to Collection Charges (\$585,789), Unsecured Collection Charges (\$44,765), and Investment Services Fees (\$133,519) due to one-time costs that incurred in the current year. The decrease in Collections Charges and Unsecured Collection Charges is due to separating Court Ordered Debt (COD) revenues from Account 4928 and budgeting in Account 3297. The RCU is required to prioritize the revenue received toward COD debt (Account 3297) prior to collection charges type of debt (Accounts 4929 and 4928); therefore the primary estimated revenue in FY 2015-16 will be applicable to Account 3297 than to Account 4928 respectively. The decrease is partially offset by increases in Assessment and Tax Collection Fees (\$4,669), SB 2557 Property Tax Administration Fess (\$33,551), Auditing and Accounting Fees (\$226,191), Property Tax Admin Service SB 2890 Fees (\$1,450), Other Agencies (\$3,686), and Other Charges (\$12,239).
 - Miscellaneous Revenues reflect a 61% (\$382,939) decrease from the current year is primarily due to reclassifying revenues from Special Revenue Fund into Account 5957 under Other Financing Sources and reclassifying e-Payables revenues from Account 5800 to Account 4885.
 - Other Financing Sources reflect a 100% (\$354,325) increase over the current year due to reclassification of revenues transferred from Special Revenue Fund related to maintenance of delinquent property tax roll.
 - Intrafund Revenues reflect a 6% (\$59,221) increase over the current year primarily due to increases in Charges for Services including Probation Department's funding of one Account Clerk position for RCU for its billing efforts with the COD debt that Probation is required to collect on.

Auditor-Controller/Treasurer-Tax Collector -- 0410

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Licenses, Permits, & Franchises			
3160 – Business Licenses (MSF for issuing new & renewing business licenses)	1,200	4,733	800
Total	\$ 1,200	\$ 4,733	\$ 800
Acct # - Fines, Forfeitures, & Penalties			
3297 – Court PC1463.07 AB233 (Court Ordered Debt revenue)	751,932	751,932	1,048,636
Total	\$ 751,932	\$ 751,932	\$ 1,048,636
Acct # - Revenue from the Use of Money			
3380 - Interest	13,000	22,078	22,080
Total	\$ 13,000	\$ 22,078	\$ 22,080
Acct # - Intergovernment Revenues – State			
3455 – Mandated Programs	30,188	30,188	30792
3565 – State-In Lieu Home Prop Tax	0	212	0
Total	\$ 30,188	\$ 30,400	\$ 30,792
Acct # - Charges for Services			
4880 – Assessment & TC Fees (Fees for processing special assmnts on tax rolls)	181,061	254,733	185,730
4882 – Assess & Tax Coll Fees #80 (SB2557 and Property Tax Administration Fee-PTAF)	524,351	549,536	557,902
4885 – Auditing and Accounting Fees	909,902	785,323	1,136,093
4888 – Admin Service SB2890 (5% admin fee for supplemental tax roll)	88,569	90,019	90,019
4928 – Collection Charges	833,021	460,206	247,232
4929 – Unsecured Collection Chgs	296,045	218,395	251,280
4942 – Aud-Cont Civil Process Svc (\$1.50 garnishments for processing ea pay period per Family Code §5235d)	8,613	8,613	8,613
5039 – Other Agencies (County RDA fees for AB1389 processes)	24,814	28,500	28,500
5060 – Other Charges for Curr Svcs (Special District 0.25% of Special Dist Prop Tax Rev & Wire Fees)	71,148	83,387	83,387
5064 – Data Processing Fees (Title Co's access to property system)	9,792	7,734	9,792
5074 – Investment Services Fees	2,262,552	2,164,598	2,129,033
Total	\$ 5,209,868	\$ 4,651,044	\$ 4,727,581
Acct # - Miscellaneous Revenues			
5771 – Revenue Recovery Liens	360	207	150
5800 – Other Misc (i.e., copy charges, duplicate W-2, 1099 charges)	574,179	352,136	188,185
5831 – Refunds & Abatements (State reimbursement for collecting state ordered restitutions related to Penal Codes §1202.4 and §1202.44)	56,735	57,751	60,000
5990 – Cash Overages	0	3,386	0
Total	\$ 631,274	\$ 413,480	\$ 248,335
Acct # - Other Financing Sources			
5951 – Operating Transfer In from Special Rev Fund	0	1,485	0
5957 – Operating Transfer In (SRF-\$335,565 & EMS/LHWTF-\$21,837)	0	0	354,325
Total	\$ 0	\$ 1,485	\$ 354,325
Acct # - Intrafund			
5990 – Intrafund Revenue	954,547	854,193	1,013,768
Total	\$ 954,547	\$ 854,193	\$ 1,013,768
Total Revenues	\$ 7,592,009	\$ 6,729,345	\$ 7,446,317

AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR - 0410**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0010	Auditor-Controller/Treasurer-Tax Collector	ELECTED	1	1	\$ 151,994
1777	Collections Representative III	1282	5	4	155,187
1779	Collections Representative II	1140	1	0	0
1780	Collections Representative I	1005	2	4	114,284
1782	Collections Supervisor	1595	1	1	43,501
1783	Tax Collection Supervisor	1595	1	1	52,621
2212	Systems & Procedures Analyst III	2207	1	1	73,963
2225	Systems & Procedures Manager	E	1	1	90,154
2302	Deputy Auditor-Controller	C	1	1	97,962
2303	Deputy Treasurer-Tax Collector	C	1	1	97,962
2307	Investment Officer	F	1	1	74,303
3127	Payroll Technician I - Conf.	1185	4	5	185,135
3128	Payroll Technician II - Conf.	1416	2	2	94,949
3166	Administrative Secretary - Conf.	1467	1	1	40,625
3203	Account Clerk I	889	11	12	303,329
3205	Account Clerk II	986	6	7	199,983
3210	Accountant I	1552	22	18	803,208
3215	Accountant II	1795	6	7	362,664
3225	Accounting and Financial Division Chief	D	4	4	356,215
3226	Accounting and Financial Manager	E	3	3	242,874
3240	Supervising Account Clerk II	1466	2	1	49,125
3255	Senior Accountant	2097	8	10	662,314
3260	Account Clerk III	1106	18	16	586,439
3261	Account Clerk III - Conf.	1124	1	1	37,676
3262	Supervising Accountant	2264	3	5	348,795
3620	Program Technician I	1053	0	2	64,222
3704	Information Technology Analyst I	1526	0	1	42,583
3706	Information Technology Analyst III	1980	3	2	136,250
3707	Information Technology Analyst IV	2360	1	1	79,072
Subtotal			111	114	\$ 5,547,389
Bilingual Skill Pay					4,838
Auto Allowance					6,180
Remuneration					2,122
Professional License Incentive - CPA					6,485
Vacancy Rate Discount (2%)					(145,994)
TOTAL REGULAR SALARIES					\$ 5,421,020

RECOMMENDED POSITIONS TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3203	Account Clerk I	889	1	\$ 52,215
3127	Payroll Technician I	1185	1	64,411
3620	Program Technician I	1053	2	140,364
3262	Supervising Accountant	2264	1	113,043
Cost of Positions Recommended to Add			5	\$ 370,033

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3203	Account Clerk I	889	-2	\$ 108,256
Cost of Restoring Vacant Postions			-2	\$ 108,256

**Assessor-Recorder
BUDGET 0420
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 9,360,207	\$ 10,292,503	\$ 11,044,710	\$ 752,207	7%
Services and Supplies	2,555,768	5,266,069	5,084,189	(181,880)	-3%
General Fixed Assets	-	5,590,116	650,000	(4,940,116)	-88%
Total Appropriations	\$ 11,915,975	\$ 21,148,688	\$ 16,778,899	\$ (4,369,789)	-21%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 5,891	\$ 4,500	\$ 4,500	\$ -	0%
Intergovernment Revenues - St	-	6,136,116	-	(6,136,116)	-100%
Charges For Services	6,002,754	8,228,348	5,175,950	(3,052,398)	-37%
Operating Transfer In	-	-	4,783,055	-	100%
Miscellaneous Revenues	266,732	175,000	175,000	-	0%
Total Revenues	\$ 6,275,378	\$ 14,543,964	\$ 10,138,505	\$ (4,405,459)	-30%
<u>Net County Cost</u>	\$ 5,640,597	\$ 6,604,724	\$ 6,640,394	\$ 35,670	1%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	111	124	124	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

ASSESSOR-RECORDER – 0420

FUNCTION

The Office of the Assessor-Recorder consists of two divisions. The Assessor's division of the Assessor-Recorder's Office has a constitutional responsibility for the annual assessment of all taxable property in the County, with the exception of State assessed property. This office certifies an annual assessment roll upon which all local governmental units rely for revenue generated from property taxes. The Assessor also determines eligibility for certain classes of exemptions permitted by State law. Since 1983, the Assessor has been responsible for supplemental assessments of properties as prescribed by Senate Bill 813 (Chapter 498, Statutes of 1983). The efficient and complete operation of the Assessor's Office is critical to the funding of state and local agencies.

The Recorder's division has the responsibility to record legal documents related primarily to real property and vital statistic records. Documents are scanned and filmed and images are displayed for public use, along with an index of all documents on record. The index is created by the data entry section through the on-line system. This office assists the public in the use of images and indexes, and equipment for research, provides copies of same as requested, and instructs the public in matters relating to information available in the Assessor and Recorder divisions.

All functions of the Assessor and Recorder divisions are mandated.

OVERVIEW

The FY 2015-16 Recommended Budget of \$16,778,899 represents a 21% (\$4,369,789) decrease from the FY 2014-15 Adopted Budget primarily due to the withdrawal of appropriations for a replacement Property Tax System delayed as a result of the inability to find a suitable system that met the needs of the department. The FY 2015-16 Recommended Budget revenues of \$10,138,505 represent a 30% (\$4,405,459) decrease from the FY 2014-15 Adopted Budget. There are 124 positions included in the recommended budget, which includes the 10 positions added during the current fiscal year for Org 1047 State-County Assessor Partnership program (SCAPAP) grant. For FY 2015-16, Salaries and Benefits, Services and Supplies and Fixed Assets for the Recorder division will be fully-funded with both Special Revenue Funds (SRF) designated for restricted Assessor-Recorder responsibilities and departmental revenue. SRFs and departmental revenue will also fully-fund Fixed Assets for the Assessor division, and partially fund remaining expenditures. Sixty-five percent of Salaries and Benefits and 33% of Services and Supplies for the Assessor division are funded with NCC. Recommended Salaries reflect Vacancy Rate Discount of 1% (\$60,531) and related reduced benefit costs of \$48,721 for retirement, OASDI and health insurance.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** The Assessor-Recorder is working on a plan that will bring greater efficiency to the Vital Records division. Part one is a physical remodel of the Vital Records division work space, making better usage of the available space and creating a better flow for customers from entrance to exit. Part two is the enhancement of the Recorder's computer system, including tracking the special Official Copy banknote paper, the ability to accept orders for recorded copies online and automatically look-up the requested document. The requested copy will be available as soon as the customer reaches the service counter, expediting the service and enabling shorter wait times.

- **Performance Metric:** The completion of the public area remodel by November 2015 and the issuance of a Request for Proposal for the required Recorder computer system enhancements by September 2015.

FY 2014-15

- **Goal:** Acquire and implement a Williamson Act Property Tax Valuation system from the County of Santa Barbara. Santa Barbara County has developed and utilized a Williamson Act Property Tax Valuation System for 20 years, and agrees to provide the system to the County to assist Fresno County meet the need of assessing the 15,000 agricultural parcels totaling 1.5 million acres of farm land currently under contract.
- **Outcome(s)/Result(s):** The department is currently in contract negotiations with the County of Santa Barbara for the use of their Williamson Act Valuation system with implementation planned for November 2015.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Midyear FY 2014-15, the Board accepted a State-County Assessor Partnership Agreement program (SCAPAP) grant and authorized the addition of ten positions to the Assessor's Office. These positions are budgeted to be fully-funded by the grant.

Salaries and Benefits

- Salaries and Benefits, recommended at \$11,044,710, represent a 7% (\$752,207) increase over FY 2014-15 Adopted Budget primarily due to full-year funding for 10 positions added midyear FY 2014-15. The expenses for these positions will be offset by an Operating Transfer In of \$790,504 from Org 1047 SCAPAP grant Special Revenue Fund. Additionally, an Operating Transfer In of \$198,173 from Org 1044 Record Documents System will offset Recorder division staff time spent on modernization projects. Staffing is recommended at 124 positions.

Recommended funding includes the following changes to the FY 2014-15 Adopted Budget:

- Account 6100, Regular Salaries, reflect an 8% (\$431,109) increase over the current year adopted budget primarily due to full-year funding for 10 positions added midyear FY 2014-15 funded by the SCAPAP grant.
- Account 6200, Extra-Help, reflects a 157% (\$24,450) increase due to the addition of temporary help during the training period of the recently added ten authorized positions.
- Account 6400, Retirement Contribution, represents a 6% (\$211,569) increase over the current year adopted budget based on full-year costs for positions added midyear FY 2014-15 and an increase in rates for FY 2015-16.

Services and Supplies

- Services and Supplies, recommended at \$5,084,189, represent a 3% (\$181,880) decrease from FY 2014-15 Adopted Budget. These expenditures will be offset 62% (\$3,144,378) by an Operating Transfer In from Special Revenue Funds specifically designated for Assessor and Recorder expenditures.

Recommended funding includes the following changes to the FY 2014-15 Adopted Budget:

- Account 7295, Professional and Specialized Services, represent a 7% (\$205,804) decrease from the current year primarily due to the near completion of the conversion of the Geographical Information System (GIS) Assessor maps.

Assessor - Recorder -- 0420

- Account 7296, Data Processing Services, represent a 1% (\$13,120) increase over current year due to the ten positions added midyear FY 2014-15.
- Account 7345, Facility Maintenance and Operation, represents a 12% (\$31,918) increase over current year based on actual work being done in the department, which includes the construction of a conference/break room that includes audio/video webinar conference capabilities.

Operating Transfers for Fixed Assets

- Operating Transfers In recommended at \$200,000 from Org 1046 Vital & Health Statistics Fee Special Revenue Fund; represent the costs associated with the customer service area modernization remodel of the Vital Records division.

Recommended funding includes:

- Buildings and Improvements (Account 8150)

(1) Vital Records Remodel \$200,000 Remodel-Recorder

- Operating Transfers In recommended at \$200,000 from Org 1046 Vital & Health Statistics Fee Special Revenue Fund; represent the cost associated with the purchase of modular furniture for the customer service area modernization remodel of the Vital Records division.

Recommended funding includes:

- Equipment (Account 8300)

(1) Recorder Modular Furniture..... \$200,000 Replacement-Recorder

- Operating Transfers In recommended at \$250,000 from Org 1040 Property Tax Administration Program (PTAP) Special Revenue Fund, Assembly Bill (AB) 818 (Chapter 914, Statutes of 1995), represents the cost associated with the purchase of modular furniture for the Assessor division.

- Equipment (Account 8300)

(1) Modular Furniture – Assessor \$250,000 Replacement-Assessor

SUMMARY OF REVENUES

- Revenues are recommended at \$10,138,505, a 30% (\$4,405,459) decrease from the current year adopted budget primarily due to the withdrawal of Special Revenue Funds held for the purchase and implementation of a new Property Tax System. The purchase was postponed due to the inability to find a suitable system that met the needs of the department.
 - Account 4882, Property Tax Administrative Fee, \$2,190,000 represent a 5% (\$110,000) decrease from the current year due to reduced actual property tax administrative costs reimbursed claims through AB 2257 (Chapter 501, Statutes of 2014) in FY 2014-15.
 - Account 4888, Administrative Services, AB 2890 (Chapter 1457, Statutes of 1986) \$400,000, represent a 5% (\$20,000) increase over the current year due to increased actual assessment fees administrative costs collected in FY 2014-15.
 - Account 4980, Recording Fees, at \$2,585,950 represent no change from the current year budget.
 - Operating Transfers In, at \$4,783,055, represents estimated revenue from the following Special Revenue Funds:
 - Org 1040 PTAP Fund \$1,239,500 is to be used for the enhancement of the Property Tax System. These revenues are expected to offset the cost of the migration of the GIS Assessor maps, document imaging and a Fit / Gap analysis for a new Assessor Property Tax System.

Assessor - Recorder -- 0420

- Org 1041 Social Security Number Truncation Fund at \$30,000 are revenues to offset the cost of the redaction of Social Security numbers from recorded documents.
- Org 1042 Micrographics Storage Fund at \$1,588,000 are revenues to offset the cost of the archival of Vital Records.
- Org 1043 Electronic Recording Delivery System Fund at \$130,000 are revenues to offset the cost of regulation and the electronic delivery system for eRecorded documents.
- Org 1044 Record Documents System Fund at \$528,051 are revenues to offset the cost of maintenance and improvement of the Recorded Documents System.
- Org 1045 Security Paper Fund at \$20,000 are revenues to offset the cost of special security banknote paper on which official Vital Records must be printed.
- Org 1046 Vital & Health Statistics Fee Fund at \$430,000 are revenues to offset the cost of the preservation of paper Vital Records and customer service area modernization remodel of the Vital Records Division.
- Org 1047 SCAPAP Grant Fund at \$817,504 are revenues to offset the full-year cost of 10 positions added midyear FY 2014-15 and \$27,000 for related services and supplies. The SCAPAP program grant enhances the local property assessment effort by providing supplemental resources to help address backlog.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Licenses, Permits, & Franchises			
3191 – Marriage License Fees	4,500	4,500	4,500
Total	\$ 4,500	\$ 4,500	\$ 4,500
Acct # - Intergovernment Revenues – State			
3568 – State Property Tax Admin Program	6,136,116	400,000	0
Total	\$ 6,136,116	\$ 400,000	\$ 0
Acct # - Charges for Services			
4882 – Assessments & Tax Collection Fees	2,300,000	2,079,000	2,190,000
4888 – Administrative Services	380,000	410,000	400,000
4980 – Recording Fees	2,585,950	2,500,000	2,585,950
4982 – Vital Record Trust Fees	2,100,000	0	0
4983 – Recorded Document Fees	644,398	50,000	0
4984 – Micrographic Fees	88,000	68,500	0
4997 – ERDS Fee Revenue from Trust	130,000	30,953	0
Total	\$ 8,228,348	\$ 5,138,453	\$ 5,175,950
Acct # - Miscellaneous Revenues			
5791 – Miscellaneous Sales	175,000	181,000	175,000
Total	\$ 175,000	\$ 181,000	\$ 175,000
Acct # - Other Financing Sources			
5957 – Operating Transfer In	0	0	4,783,055
Total	\$ 0	\$ 0	\$ 4,783,055
Total Revenues	\$ 14,543,964	\$ 5,723,953	\$ 10,138,505

ASSESSOR - RECORDER - 0420**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0015	Assessor-Recorder	ELECTED	1	1	\$ 140,720
0217	Assistant Assessor-Recorder	C	1	1	98,984
0275	Recording Manager	F	1	1	72,888
1005	Appraiser II	1690	1	1	56,671
1007	Auditor-Appraiser I	1464	1	1	37,811
1010	Appraiser I	1464	10	10	405,844
1012	Auditor-Appraiser II	1690	2	2	91,970
1013	Auditor-Appraiser III	1993	5	5	325,464
1016	Appraiser III	1993	20	20	1,316,116
1017	Chief Appraiser	D	1	1	88,635
1025	Senior Appraiser	2391	4	4	319,254
1030	Senior Auditor-Appraiser	2391	1	1	67,796
1038	Chief Auditor-Appraiser	D	1	1	89,918
1040	Special Properties Appraiser	2270	1	1	75,280
1103	Supervising Cadastral Technician	1914	1	1	64,190
1126	Cadastral Technician III	1610	1	1	53,972
1157	Cadastral Technician II	1487	3	3	149,496
3070	Supervising Office Assistant II	1399	5	5	230,697
3078	Supervising Office Assistant I	1208	1	1	40,479
3080	Office Assistant III	1049	26	26	877,835
3099	Property Recording Clerk	1123	7	7	256,341
3110	Office Assistant II	940	5	5	138,381
3125	Office Assistant I	837	5	5	117,673
3160	Secretary IV	1291	1	1	43,282
3166	Administrative Secretary - Conf.	1467	1	1	49,151
3620	Program Technician I	1246	2	2	106,841
3621	Program Technician II	1393	10	10	413,699
3625	Supervising Program Technician	1595	1	1	50,426
3704	Information Tech Analyst I	1526	2	2	81,364
3705	Information Tech Analyst II	1679	1	1	41,600
3706	Information Tech Analyst III	1980	1	1	66,365
3707	Information Tech Analyst IV	2360	1	1	69,580
Subtotal			124	124	\$ 6,038,723
	Bilingual Skill Pay				6,048
	Auto Allowance				6,180
	Remuneration				2,114
	Vacancy Rate Discount (1%)				(60,531)
TOTAL REGULAR SALARIES					\$ 5,992,534

County Counsel -- 0710

County Counsel
BUDGET 0710
General Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 4,180,957	\$ 4,509,708	\$ 4,659,517	\$ 149,809	3%
Services and Supplies	567,883	613,194	695,990	82,796	14%
Total Appropriations	\$ 4,748,840	\$ 5,122,902	\$ 5,355,507	\$ 232,605	5%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 1,367	\$ 69,334	\$ -	\$ (69,334)	-100%
Charges For Services	735,190	790,000	1,001,714	211,714	27%
Miscellaneous Revenues	643	-	-	-	0%
Intrafund Revenue	1,983,125	2,000,000	2,078,000	78,000	4%
Total Revenues	\$ 2,720,325	\$ 2,859,334	\$ 3,079,714	\$ 220,380	8%
<u>Net County Cost</u>	\$ 2,028,515	\$ 2,263,568	\$ 2,275,793	\$ 12,225	1%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	31	32	32	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

COUNTY COUNSEL – 0710

FUNCTION

The County Counsel represents the County and its officials in civil litigation, defends the County in administrative law proceedings, provides written and oral legal opinions to County staff, and acts as legal advisor to County boards, commissions, committees, and Special Districts upon request. The department consists of 32 approved positions, including 23 attorneys and 9 support staff. In FY 2015-16, seven attorneys will represent the Department of Social Services (DSS) in Dependency Court. One attorney will represent the Department of Behavioral Health-Public Guardian and District Attorney-Public Administrator in Probate Court; one attorney will represent the Local Mental Health Director in civil commitment hearings; one attorney will represent the Retirement Association; three attorneys will represent the County in general litigation (including Risk Management cases, Eminent Domain cases, section 1983 Civil Rights cases, code enforcement, etc.); and one and one-half attorneys will represent the County in Civil Service hearings and other employment related hearings/matters. The remaining attorneys will issue opinions, review contracts, attend meetings and handle general administrative and court hearings for the Board of Supervisors, the County Administrative Office, the Grand Jury, the In-Home Supportive Services Public Authority, the Transportation Authority, Council of Governments, approximately 21 County departments and various other boards, committees and commissions.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$5,355,507 reflect a 5% (\$232,605) increase over the FY 2014-15 Adopted Budget, which is due to an increase in Salaries and Benefits and Services and Supplies. Budgeted revenues of \$3,079,714 reflect an 8% (\$220,380) increase over FY 2014-15 Adopted Budget which is due to a small increase in revenue from clients based on the increased billing rate for County Counsel staff. A net County cost (NCC) allocation was provided in the amount of \$2,275,793, a 1% (\$12,225) increase over FY 2014-15 Adopted Budget. Of the total NCC allocation, \$250,000 is budgeted for outside legal services, which is a 19% (\$40,000) increase over FY 2014-15 Adopted Budget, but a 46% (\$210,000) reduction from FY 2014-15 estimated actual. Staffing is recommended at 32 positions, the same as the current level. No Vacancy Rate Discount has been included in this budget due to low anticipated staff turnover.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** County Counsel's departmental goal for FY 2015-16 is to revise current administrative structures, including a departmental reorganization, to increase efficiencies. In particular, County Counsel is looking to improve its ability to handle more litigation, labor and personnel matters with County Counsel staff, as opposed to engaging outside counsel, which will result in increased savings to the County.
- **Performance Metric:** County Counsel will use monthly reports to track the assignment of new litigation, as well as the cost savings accruing to the County as a result of those additional cases that are handled internally by County Counsel staff.

FY 2014-15

- **Goal:** Maximize the use of available legal resources to provide well-reasoned and researched legal advice in all legal matters and vigorous advocacy in contested matters, and to provide these legal services in as timely a manner as possible. County Counsel's departmental goal is also to deploy any additional attorney and staff resources to more timely respond to client requests for legal services.

- **Outcome(s)/Result(s):** County Counsel has used monthly reports from attorneys to track work load and response time to clients. In doing so, the department has been able to temporarily reassign attorneys when necessary to respond to legal service requests. In addition, with the additional attorney hired in November of 2014 the department has begun providing legal services that, for a time, it did not have the resources to provide, including providing legal advice to the Planning Commission, representing the Assessor at Assessment Appeals Board hearings and providing additional representation of the County in additional labor matters.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$4,659,517 represent a 3% (\$149,809) increase over the FY 2014-15 Adopted Budget, due to full-year funding of one attorney added in FY 2014-15, and increases in salaries and related benefits.

Recommended funding includes:

- Account 6100, Regular Salaries reflect a 3.5% (\$92,510) increase over FY 2014-15 Adopted Budget. This increase is primarily due to full-year funding of the attorney position added in FY 2014-15 as well as salary adjustments.
- Account 6400, Retirement Contributions represents a 4% (\$57,970) increase over FY 2014-15 Adopted Budget due to increased salaries and contribution rates.
- Account 6500, OASDI Contribution represents a 2.5% (\$4,776) increase over FY 2014-15 Adopted Budget due to increased salaries.

Services and Supplies

- Services and Supplies, recommended at \$695,990, represent a 14% (\$82,796) increase from FY 2014-15 Adopted Budget, due to increases in outside counsel costs, as well as a significant increase in Facility Services Rent.

Recommended funding includes:

- Account 7250, Memberships, represent a 13% (\$4,000) increase over FY 2014-15 Adopted Budget due to increased membership dues.
- Account 7271, Books and Publications, represent an 8% (\$4,097) increase over FY 2014-15 Adopted Budget due to an expected increase in on-line research costs.
- Account 7294, Professional and Specialized Services–Contracts, represent a 19% (\$40,000) increase over FY 2014-15 Adopted Budget due to projected needs for outside legal services.
- Account 7345, Facility Services Rent, represents a 55% (\$24,103) increase over FY 2014-15 Adopted Budget due to rate increases based on 12 months actual expenses for required facility maintenance and repairs, and the department's request to remove and dispose of bookcases.

SUMMARY OF REVENUES

- Revenues are recommended at \$3,079,714, an 8% (\$220,380) increase over the FY 2014-15 Adopted Budget, which is primarily due to a recommended 7% increase in County Counsel's Master Schedule of Fees hourly rate scheduled to be considered by the Board in May 2015.
- Account 5040, Other County Departments, represent a 36% increase over the FY 2014-15 Adopted Budget, which is primarily due to an anticipated increase in work performed for client departments.
- Account 3455, Intergovernment Revenues-State, Public Employees Relations Board (PERB) State Mandate, represents a 100% (\$69,334) reduction from FY 2014-15, due to the state's failure to pay this mandate for several years. While County Counsel will continue to submit reimbursement requests to the State for this mandate when appropriate.

County Counsel -- 0710

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3455 – State - PERB State Mandate	69,334	0	0
Total	\$ 69,334	\$ 0	\$ 0
Acct # - Charges for Services			
4906 – Court Ordered Attorney Fees	200,000	200,000	200,000
5039 – Other Agencies Services	240,000	240,000	236,154
5040 – Other County Departments	350,000	500,000	565,560
Total	\$ 790,000	\$ 940,000	\$ 1,001,714
Acct # - Intrafund			
5990 – Intrafund Revenue	2,000,000	2,100,000	2,078,000
Total	\$ 2,000,000	\$ 2,100,000	\$ 2,078,000
Total Revenues	\$ 2,859,334	\$ 3,040,000	\$ 3,079,714

County Counsel -- 0710
COUNTY COUNSEL - 0710

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0240	Assistant County Counsel	L	1	1	\$ 140,013
1202	Paralegal III	1488	2	2	101,708
1207	Chief Deputy County Counsel	L	1	2	253,492
1231	Deputy County Counsel I	1724	2	2	94,582
1232	Deputy County Counsel II	2211	3	1	62,651
1233	Deputy County Counsel III	2657	1	3	218,637
1234	Deputy County Counsel IV	3173	8	6	596,835
1235	Senior Deputy County Counsel	L	5	6	660,139
1236	Principal Deputy County Counsel	L	1	1	121,489
3126	Office Assistant I - Conf.	851	2	2	47,127
3141	Secretary III - Conf.	1189	1	1	31,706
3161	Secretary IV - Conf.	1313	1	1	43,990
3145	Secretary I - Conf	956	1	1	25,552
3166	Administrative Secretary - Conf.	1438	1	1	49,151
3213	Accountant II - Conf	1743	1	1	60,155
8035	County Counsel	Flat	1	1	174,428
Subtotal			32	32	\$ 2,681,655
Auto Allowance					6,180
Bilingual Skill Pay					605
					<u>\$ 6,785</u>
TOTAL REGULAR SALARIES					\$ 2,688,440

County Clerk - Elections -- 2850

County Clerk-Elections
BUDGET 2850
General Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,405,657	\$ 2,623,610	\$ 2,881,632	\$ 258,022	10%
Services and Supplies	2,512,120	4,729,644	4,441,622	(288,022)	-6%
Other Charges	40,803	47,274	52,763	5,489	12%
General Fixed Assets	-	-	28,000	28,000	100%
Total Appropriations	\$ 4,958,581	\$ 7,400,528	\$ 7,404,017	\$ 3,489	0%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 117,619	\$ 158,000	\$ 144,000	\$ (14,000)	-9%
Intergovernment Rev-Federal	41,582	1,899,094	1,816,219	(82,875)	-4%
Charges For Services	1,000,401	888,261	819,491	(68,770)	-8%
Miscellaneous Revenues	35,873	32,111	13,000	(19,111)	-60%
Other Financing Sources	-	-	55,000	55,000	100%
Intrafund Revenue	317,504	283,250	294,137	10,887	4%
Total Revenues	\$ 1,512,979	\$ 3,260,716	\$ 3,141,847	\$ (118,869)	-4%
<u>Net County Cost</u>	\$ 3,445,602	\$ 4,139,812	\$ 4,262,170	\$ 122,358	3%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	25	27	28	1	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

COUNTY CLERK - ELECTIONS – 2850

FUNCTION

The mission of the County Clerk – Elections Department is to recognize and respect all individuals while continually improving and providing the highest quality of service, conduct elections in a manner that protects the integrity of the electoral process, and promote a positive work environment.

The County Clerk is responsible for registering voters, maintaining voter records, verifying petitions and conducting Federal, State, and County elections, as well as elections for special districts, school districts, and all cities in Fresno County. The Clerk Services division issues marriage licenses, conducts civil marriage ceremonies, processes passport applications, and serves as the filing officer for fictitious business name statements, notary bonds, environmental impact reports, coroner's reports, and other miscellaneous documents.

The County Clerk is also responsible for the County's Records Management Program for inactive records storage, retrieval and destruction. The program provides assistance to all County departments to establish the legal retention and destruction timeframes for proper storage of records. Boxed records are maintained in the Records Management Center (RMC) located at the Elections Warehouse facility.

OVERVIEW

The FY 2015-16 Recommended Budget of \$7,404,017 reflects a less than 1% increase (\$3,489) over the FY 2014-15 Adopted Budget. The FY 2015-16 Recommended Budget revenues of \$3,141,847 reflect a 4% (\$118,869) decrease from the FY 2014-15 Adopted Budget. There are 28 positions included in the recommended budget, which reflect an increase of one position over the FY 2014-15 Adopted Budget. Recommended salaries reflect a Vacancy Rate Discount of 3% (\$39,417) and related benefits savings of (\$31,959) for Retirement Contribution, OASDI and Health Insurance Contribution.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** To improve the voting experience by providing voters with more opportunities to access voting information, including a voter look-up function on the department website, a mobile phone application to find a voter's polling place, and improved accessibility of images on the department's website.
- **Performance Metric:** The target date for completion of these improvements is May 1, 2016. Implementation of the enhancements to the website will be measured by monitoring the number of hits to the site during the June 2016 Presidential Primary Election cycle. The images on the website will be converted to HTML files to be compatible with assistive technology for visually impaired voters.

FY 2014-15

- **Goal:** To complete the implementation of the Master Polling Place and Precinct Officer assignments project in the Election Information Management System (EIMS).
- **Outcome(s)/Result(s):** The Master Polling Place project was completed November 1, 2014. Nearly 300 polling locations were surveyed to determine which polling sites meet the accessibility requirements for utilization in a major election cycle. While the department successfully met new language requirements for precinct officers for both the June and November 2014 elections, full implementation of the Master Precinct Officer module is still pending.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Elections – Two elections are budgeted for FY 2015-16. A Uniform Districts Election (UDEL) will be conducted November 3, 2015 for an estimated cost of \$96,150 and will be 100% revenue offset. The Statewide Presidential Primary Election will be conducted on June 7, 2016 at an estimated cost of \$2,172,881 and will be 12% revenue offset.

Clerk Services – This unit currently provides services to 400-500 customers per week. The unit has shared space at the Kern Street location with the Elections division for over 20 years. To ease overcrowding during peak election cycles, the Clerk Services unit will be relocated to the County Plaza Building.

Salaries and Benefits

- Salaries and Benefits, requested at \$2,881,632, represent a 10% (\$258,022) increase over the FY 2014-15 Adopted Budget and is primarily due to an increase in the amount of Extra-Help and Overtime needed to conduct the scheduled elections, increases in the Retirement Contribution, and the addition of one Information Technology Analyst position to best meet operational needs. Staffing is recommended at 28 positions, an increase of 1 position over the current level.

Recommended funding includes changes to current year adopted budget level as follows:

- Account 6100, Regular Salaries, represent an 8% (\$93,472) increase over the current year due primarily to the addition of one Information Technology Analyst position, and salary adjustments. Regular Salaries are based on a 3% Vacancy Rate Discount.
- Account 6200, Extra-Help represents a 19% (\$56,477) increase over the current year to reflect staffing needed to assist primarily with the June 2016 Statewide Primary Election.
- Account 6300, Overtime, represents a 10% (\$8,000) increase over the current year to reflect coverage needed to meet processing deadlines for the two scheduled elections.
- Account 6350, Unemployment Insurance, represents a 67% (\$10,187) decrease from the current year based on actual claims experience.
- Account 6400, Retirement Contributions, reflect a 10% (\$71,491) increase over the current year due to one recommended additional position and increase in contribution rates.
- Account 6600, Health Insurance Contribution, represents a 9% (\$16,398) increase over the current year due primarily to the addition of one recommended position.

Services and Supplies

- Services and Supplies, requested at \$4,441,622, represent a 6% (\$288,022) decrease from the FY 2014-15 Adopted Budget primarily due to the type of elections scheduled and supplies needed to conduct those elections.

Recommended funding includes changes to current year adopted budget level as follows:

- Account 7040, Telephone Charges, represent a 100% (\$23,781) decrease from the current year as this line item is now combined with Data Processing Services, Account 7296.
- Account 7268, Postage, represents an 8% (\$12,000) decrease from the current year due based on actual costs for prior primary elections.
- Account 7295, Professional & Specialized Services, represent a 4% (\$83,401) decrease from the current year due to reduced grant funding available for implementation of VoteCal project and Help America Vote Act Accessibility assistance.

County Clerk - Elections -- 2850

- Account 7296, Data Processing Services, represent a 15% (\$34,087) increase over the current year due to Telephone Charges now included in this line item, along with increase in phones needed to support the scheduled elections.
- Account 7325, Publications & Legal Notices, represent a 29% (\$15,000) decrease from the current year based on actual costs for prior primary elections.
- Account 7345, Facility Services Rent, represents a 24% (\$40,696) increase over the current year due to relocation of Clerk Services unit to the Plaza building.
- Account 7385, Small Tools & Instruments, represent a 100% (\$13,000) decrease from current year and reflects no plans to replace or upgrade equipment.
- Account 7400, Special Departmental Expense, represents a 13% (\$222,887) decrease from current year based on anticipated costs to conduct two scheduled elections.
- Account 7430, Utilities, represent a 21% (\$20,472) increase over the current year due to relocation of Clerk Services unit to the Plaza building.

Other Charges

- Account 7868, Department Overhead Allocation represents 12% (\$5,489) increase over the current year based on scheduled increases in Salaries and Benefits costs in Clerk Services and Records Management programs that are subject to the overhead allocation charge. The department budgets all administrative salary costs in the Elections division. A portion of these costs is distributed to the other departmental divisions based on a formula that allocates 10% of the program's actual salary and benefits to offset the administrative overhead for the program.

Fixed Assets

- Account 8300 Fixed Assets represent a 100% (\$28,000), increase over current year.
(1) Additional Scanner..... \$28,000 Purchase Scanner for Elections

SUMMARY OF REVENUES

- Revenues are recommended at \$3,141,847, a 4% (\$118,869) decrease from the FY 2014-15 Adopted Budget, which is primarily due to reduction in funding for Help America Vote Act (HAVA) grants, reimbursement for two scheduled elections, and elimination of revenues for container storage, offset by increased revenues for Records Management.
- Licenses, Permits & Franchises represent a 9% (\$14,000) decrease from current year based on actuals.
- Intergovernment Revenues–Federal represents a 4% (\$82,875) decrease from current year due to the HAVA grants expiring for implementation of a Statewide voter registration system (VoteCal), offset by new HAVA 261 funding for website and polling place accessibility. Unexpended HAVA 301 grant funds (\$1,785,929) are re-budgeted each year.
- Charges for Services represent an 8% (\$68,770) decrease in Elections Services revenues from current year for the June 2016 Statewide Primary and November 2015 Uniform Districts Election (UDEL).
- Miscellaneous Revenues represent a 60% (\$19,111) decrease from current year due to elimination of storage container billing, partially offset by increased map sales.
- Intrafund Revenues reflect a 4% (\$10,887) increase over the current year due to growth in the Records Management program.

The department has included \$100,000 in NCC carryover from FY 2014-15 in the FY 2015-16 Recommended Budget, per budget instructions with CAO approval.

County Clerk - Elections -- 2850

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Licenses, Permits, & Franchises			
3191 – Marriage Licenses	158,000	158,000	144,000
Total	\$ 158,000	\$ 158,000	\$ 144,000
Acct # - Intergovernment Revenues – Federal			
4375 – Federal Grants HAVA	1,899,094	1,899,094	1,816,219
Total	\$ 1,899,094	\$ 1,899,094	\$ 1,816,219
Acct # - Charges for Services			
4892 – Election Services	443,761	443,761	331,895
4958 – Notary, FBN, Marriage Ceremonies, Passports	430,000	430,000	473,096
4960 – Copy & Certified Fees	14,500	14,500	14,500
Total	\$ 888,261	\$ 888,261	\$ 819,491
Acct # - Miscellaneous Revenues			
5790 - Maps	1,000	1,000	3,000
5800 – Postage Claim	8,500	8,500	10,000
5800 – Warehouse Storage	22,611	22,611	0
Total	\$ 32,111	\$ 32,111	\$ 13,000
Acct # - Other Financing Sources			
5957 – Other Financing Sources	0	0	55,000
Total	\$ 0	\$ 0	\$ 55,000
Acct # - Intrafund			
5990 – Records Management	235,976	235,976	241,374
5990 – Administrative Overhead	47,274	47,274	52,763
Total	\$ 283,250	\$ 283,250	\$ 294,137
Total Revenues	\$ 3,260,716	\$ 3,260,716	\$ 3,141,847

PENDING FACTORS

The FY 2015-16 Recommended Budget includes costs for two scheduled elections – a Uniform Districts Election (UDEL) in November 2015 and a Statewide Presidential Primary Election in June 2016. At the time of this budget submittal there are no special elections under consideration. In the event a special election is called during FY 2015-16, action items will be brought to the Board to address funding needed to conduct any unscheduled elections.

Election Code 2170, chaptered in 2012, reflects a new method of voter registration named “Conditional Voter Registration” (CVR). CVR provides for eligible voters to register to vote and vote provisionally at the same time beginning 15 days prior to and through Election Day. This change is scheduled to be implemented in January 2017; however, there is discussion in the legislature to implement CVR for the November 2016 Presidential election. Any additional costs related to early implementation of CVR are not included in this budget submittal.

Also under consideration in the legislature is a bill that would automatically register an individual to vote at the time the person is issued a California driver’s license. Also under consideration by the legislature is a bill that would require elections offices to mail a ballot to every registered voter each election, even if the voter has not requested Vote-By-Mail status. Costs to implement these proposed changes have not been presented and are not included in this budget submittal.

County Clerk - Elections -- 2850
COUNTY CLERK - ELECTIONS - 2850

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0030	County Clerk/Registrar of Voters	Elected	1	1	\$ 122,354
2225	Systems and Procedures Manager	E	1	1	83,971
2346	County Clerk Business Manager	E	1	1	82,137
2294	Senior Staff Analyst	F	1	1	73,517
3029	County Clerk Program Coordinator	1940	2	2	125,843
3080	Office Assistant III	1049	1	3	94,356
3110	Office Assistant II	940	2	6	140,391
3125	Office Assistant I	837	6	0	0
3166	Administrative Secretary - Conf.	1467	1	1	47,656
3255	Senior Accountant	2097	1	1	70,295
3260	Account Clerk III	1106	1	1	36,217
3440	Stock Clerk II	923	1	1	30,995
3620	Program Technician I	1246	3	0	0
3621	Program Technician II	1393	3	6	254,187
3704	Information Technology Analyst I	1526	0	1	37,997
3705	Information Technology Analyst II	1679	1	1	45,622
3707	Information Technology Analyst IV	2360	1	1	68,368
Subtotal			27	28	\$ 1,313,906
Remuneration					2,114
Auto Allowance					6,180
Cell Phone Stipend					600
Bilingual Skill Pay					1,806
Vacancy Rate Discount (3%)					(39,417)
TOTAL REGULAR SALARIES					\$ 1,285,189

RECOMMENDED POSITION TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3704	Information Technology Analyst I	1526	1	\$ 37,997
	Cost of Position Recommended to Add		1	\$ 37,997

Internal Services Department - Information Technology -- 8905

**ISD - Information Technology Services
Budgets 8905 and 8908
Internal Service Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 12,108,570	\$ 14,040,980	\$ 14,658,549	\$ 617,569	4%
Services and Supplies	9,724,106	11,436,369	13,893,235	2,456,866	21%
Other Charges	103,655	103,655	99,952	(3,703)	-4%
Total Appropriations	\$ 21,936,331	\$ 25,581,004	\$ 28,651,736	\$ 3,070,732	12%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 83,254	\$ 100,000	\$ 100,000	\$ -	0%
Charges For Services	21,956,453	24,083,441	28,174,236	4,090,795	17%
Miscellaneous Revenues	12,464	2,500	2,500	-	0%
Other Financing Sources	100,000	-	-	-	0%
Total Revenues	\$ 22,152,171	\$ 24,185,941	\$ 28,276,736	\$ 4,090,795	17%
<u>Revenues (Over)/Under Expenses</u>	\$ (215,840)	\$ 1,395,063	\$ 375,000	\$ (1,020,063)	-73%
(Decrease-i.e. Use of) Available Net Assets		(1,395,063)	(375,000)	1,020,063	-73%
Increase in Available Net Assets	215,840	-	-	-	0%
<u>Budgetary Balance</u>	\$ (0)	\$ -	\$ -	\$ -	
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	110	117	117	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

ISD – INFORMATION TECHNOLOGY SERVICES – 8905 AND 8908

FUNCTION

These budget units, managed by the Internal Services Department (ISD), comprise an Internal Services Fund (ISF) that provides information technology related services to Fresno County departments and other agencies. Services provided include the functions of business analysis; system design and development; system acquisition and integration; and system operations, maintenance, and enhancements. The budget units are responsible for the design, implementation, maintenance and operation of the data Institutional Network (I-Net) and a suite of enterprise applications that operate securely over that network. Hosting services for a wide variety of customer applications plus hosting of the County intranet and internet suites are also provided. Enterprise-wide security for network and data access, investigative services for inappropriate use of the network, and secure remote access are additional services offered. These budget units are also responsible for the Health Insurance Portability and Accountability Act (HIPAA) data security compliance, including annual training and audits. In addition, core Information Technology (IT) facilities, IT services and solutions, desktop hardware and software support, and training are all provided. For FY 2015-16, voice communications also becomes an integral part of this unit. The Voice Over Internet Protocol (VOIP) allows voice communications to travel over the same network as data. Budget units 8905 and 8908 operate out of, and comprise Fund 1020.

OVERVIEW

The FY 2015-16 Recommended Budget of \$28,651,736 reflects a 12% (\$3,070,732) increase over the FY 2014-15 Adopted Budget. Revenues are recommended at \$28,276,736 and represent a 17% (\$4,090,795) increase over FY 2014-15 Adopted Budget. Both increases are primarily due to the combining of IT Services and Telecommunications. Staffing is recommended at the current level of 117 positions.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** Consolidate, evaluate, and update the County building inventory from a financial perspective including implementation of an ongoing capitalization procedure.
- **Performance Metric:** Ability to properly account for facility assets of the County.

FY 2014-15

- **Goal:** Develop Customer Service metrics across ISD units and commence gathering quantifiable customer service data. Department services need to be responsive to and focused on customer departments and increase the overall effectiveness of the County.
- **Outcome(s)/Result(s):** Purpose statements were developed for each functional unit. From those statements, metrics have been identified and baseline measurements are being taken.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

With the multiyear conversion from the old legacy telephone system to VOIP essentially complete, voice communications are now provided as a service of this budget unit. Voice and data communications now travel over the same network. Both overhead and some infrastructure were already being served out of this budget unit for the communications function. This budget reflects the organizational merging of those two formerly separate technologies following the technical merge which had already occurred.

Salaries and Benefits

- Salaries and Benefits are recommended at \$14,658,549 and represent a 4% (\$617,569) increase over the current year adopted budget. This increase is due to increased salaries because of the transfer of four employees from Telecommunications, higher Retirement Contributions and salary adjustments.
- Account 6100, Regular Salaries, at \$7,953,315 represent a 5% (\$364,711) increase over the current year adopted budget due to the transfer of four employees from Telecommunications and salary adjustments.
- Account 6270, Standby Pay, at \$227,958 represents a 24% (\$71,819) decrease from the current year adopted budget. There is less anticipated need for standby personnel this year.
- Account 6400, Retirement Contribution, at \$4,866,697 represents a 6% (\$273,451) increase over the current year adopted budget. This is due to four additional employees transferred from Telecommunications and higher contribution rates.

Services and Supplies

- Account 7040, Telephone Charges, at \$99,741 represent a 26% (\$20,500) increase over current year adopted budget. This increase is due to the absorption of the cost of yellow page advertising from Telecommunications.
- Account 7042, Countywide Telephone, at \$1,931,462 represents a 100% increase over current year adopted budget due to the merger of Telecommunications with ITSD. All Countywide telephone expenses are now budgeted in this budget unit.
- Account 7205, Maintenance-Equipment, at \$335,350 represents a 7% (\$26,400) decrease from the current year adopted budget. This is mainly due to a reduction in the estimated cost of planned projects.
- Account 7225, Maintenance-Capital Projects, at \$97,500 represent a 62% (\$37,500) increase over the current year adopted budget. The increase is due to the cost of installing private fiber cables in locations requested by departments.
- Account 7294, Professional Services-Contract, at \$680,229 represent a 20% (\$165,464) decrease from the current year adopted budget. This decrease is due to a reduction in the use of contracted employees and reduced telephone cabling costs.
- Account 7309, Computer Software, at \$3,620,058 represents a 9% (\$286,390) increase over the current year adopted budget primarily due to an anticipated increase in software purchases.
- Account 7311, End User Software, at \$538,475 represents a 25% (175,319) decrease from the current year adopted budget. This is due primarily to the discontinuation of FileNet maintenance and annual licenses to two departments.
- Account 7355, Rents & Leases-Equipment, at \$4,136,868 represent a 28% (\$910,526) increase over the current year adopted budget due to the merger of Communications with ITSD and an overall increase in volume of leased equipment.
- Account 7400, Special Departmental Expense, at \$5,307 represents a 99% (\$377,791) decrease from the current year adopted budget. This is no longer included as current year appropriations of \$337,791 for implementation of the Affordable Care Act were determined to be unnecessary.
- Account 7415, Trans, Travel and Education, at \$85,000 represents a 227% (\$59,000) increase over the current year adopted budget to update general skill levels.
- Account 7418, Technical Training, at \$178,030 represents a 20% (\$29,980) increase over the current year adopted budget to upgrade technical employee skills in keeping with upgraded systems. This training cost differs from the general training in Account 7415 in that it allows the department to track the costs of specific training required to maintain technical skills related to performing work in-house.

Internal Services Department - Information Technology -- 8905

- Account 7565, Overhead-A-87 Cost Allocation, at \$56,593 represents an 80% (\$223,809) decrease from the current year adopted budget. This cost varies from year-to-year and is calculated by the Auditor-Controller/Treasurer-Tax Collector.

Other Charges

- Other Charges, recommended at \$99,952 for depreciation expenses represent a 4% (\$3,703) decrease from the current year adopted budget.

SUMMARY OF REVENUES

- Revenues are recommended at \$28,276,736 and reflect a 17% (\$4,090,795) increase over the current year adopted budget. This increased revenue is a result of the merger of Telecommunications with ITSD. In addition, \$375,000 is being used from Fund 1020 Available Net Assets as part of the overall revenue stream for FY 2015-16. In the current year \$1,500,000 from Available Net Assets was used to keep rates lower for user departments.
- Interest Revenue estimated at \$100,000 reflects no change from the current year adopted budget.
- Miscellaneous Revenues at \$2,500 reflect no change from current year. The monies are collected from Dell Computer Company when certified staff technicians repair computers that are still under warranty.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	100,000	92,505	100,000
Total	\$ 100,000	\$ 92,505	\$ 100,000
Acct # - Charges for Services			
5064 – Data Processing Fees	24,083,441	21,415,400	28,174,236
Total	\$ 24,083,441	\$ 21,415,400	\$ 28,174,236
Acct # - Miscellaneous Revenues			
5800 – Misc. revenues	2,500	2,244	2,500
Total	\$ 2,500	\$ 2,244	\$ 2,500
Total Revenues	\$ 24,185,941	\$ 21,510,149	\$ 28,276,736

Internal Services Department - Information Technology -- 8905
ISD - INFORMATION TECHNOLOGY SERVICES - 8905 and 8908

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

JCN	TITLE	BAND/ RANGE	<u>POSITIONS</u>		RECOMMENDED SALARIES
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2209	Administrative Services Assist	1882	1	1	\$ 63,884
2234	Information Technology Manager	E	4	4	362,061
2243	Information Technology Division Manager	D	2	2	192,774
2248	Deputy Director of Internal Services	D	1	1	107,297
2292	Staff Analyst II	1809	1	1	51,002
2293	Staff Analyst III	2089	2	2	127,937
2294	Sr Staff Analyst	F	2	2	132,222
2324	Internal Svs Division Manager	D	1	1	85,947
2354	Deputy Director of Information Services	D	1	1	107,297
3080	Office Assistant III	1049	1	1	35,576
3111	Office Assistant II -C	956	1	1	26,141
3125	Office Assistant I	837	1	1	23,596
3138	Telecomm Service Asst II	1369	4	4	182,921
3203	Account Clerk I	889	4	4	98,548
3205	Account Clerk II	986	1	1	27,811
3210	Accountant I	1552	1	1	42,441
3255	Senior Accountant	2097	2	2	142,254
3260	Account Clerk III	1106	4	4	150,136
3265	Principal Accountant	F	1	1	74,385
3622	Program Tech I-C	1246	1	1	34,624
3704	Information Technology Analyst I	1526	4	4	179,525
3705	Information Technology Analyst II	1679	3	3	163,957
3706	Information Technology Analyst III	1980	8	8	514,175
3707	Information Technology Analyst IV	2360	10	10	864,535
3708	Senior Information Technology Analyst	2688	8	8	673,290
3709	Network Systems Engineer I	1526	3	3	136,497
3710	Network Systems Engineer II	1679	8	8	414,807
3711	Network Systems Engineer III	1964	7	7	456,308
3712	Network Systems Engineer IV	2360	11	11	785,994
3713	Senior Network Systems Engineer	2688	13	13	1,183,397
3745	Information Technology Analyst III - Conf	1980	2	2	118,971
3746	Information Technology Analyst IV - Conf.	2360	1	1	80,001
3747	Sr Info Technology Analyst-C	2688	1	1	85,704
3754	Info Technology Business Mgr	F	1	1	82,111
8045	Director of Internal Services/Chief Information Officer	B	1	1	139,009
Subtotal			117	117	\$ 7,947,135
	Auto Allowance				6,180
TOTAL REGULAR SALARIES					\$ 7,953,315

ISD - Telecommunications -- 8930

ISD - Telecommunications
Budgets 8930 and 8931
Internal Service Funds

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 353,721	\$ 381,727	\$ -	\$ (381,727)	-100%
Services and Supplies	2,694,039	2,944,254	-	(2,944,254)	-100%
Other Financing Uses	-	225,000	-	-	
General Fixed Assets	-	322,500	-	-	
Total Appropriations	\$ 3,047,760	\$ 3,873,481	\$ -	\$ (3,873,481)	-100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 25,381	\$ 5,000	\$ -	\$ (5,000)	-100%
Charges For Services	3,167,556	3,320,981	-	(3,320,981)	-100%
Miscellaneous Revenues	233	-	-	-	0%
Other Financing Sources	-	225,000	-	(225,000)	-100%
Total Revenues	\$ 3,193,170	\$ 3,550,981	\$ -	\$ (3,550,981)	-100%
<u>Revenues(Over)/Under Expenses</u>	\$ (145,409)	\$ 322,500	\$ -	\$ (322,500)	-100%
Increase in Available Net Assets	145,409	-	-	-	0%
Increase/(Decrease-i.e. Use of) Reserve	-	-	-	-	0%
for: Fixed Asset Replacement	-	(322,500)	-	322,500	-100%
<u>Budgetary Balance</u>	\$ (0)	\$ -	\$ -	\$ -	
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	4	0	0	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

ISD - TELECOMMUNICATIONS – 8930 AND 8931

OVERVIEW

There are no recommended appropriations or estimated revenues for the Telecommunications division for FY 2015-16. Telecommunications will be absorbed into IT Services (Org 8905) starting in FY 2015-16. All Telecommunications budget information is now included in Org 8905.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Traditional phone systems and networks have given way to Voice Over Internet Protocol (VOIP) which relies on the data communications network for voice communications as well. Effectively, the voice information has become an Information Technology (IT) function and is just more data being handled by specialized software. Currently there are already functions carried out by IT division staff (Budget Org 8905) in support of VOIP services due to the server environment and shared network. Staffing was transferred by Board action on April 21, 2015 to be effective June 22, 2015.

ISD - TELECOMMUNICATIONS - 8930 and 8931

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3138	Telecommunications Services Asst II	1369	0	0	\$ 0
3706	Information Technology Analyst III	1980	0	0	0
Subtotal			0	0	\$ 0
TOTAL REGULAR SALARIES					\$ 0

ISD - Radio Operations -- 8932

**ISD - Radio Operations
BUDGETS 8932 and 8934
Internal Service Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 405,943	\$ 439,396	\$ 446,938	\$ 7,542	2%
Services and Supplies	1,141,739	1,283,014	1,735,823	452,809	35%
Other Charges	44,045	44,045	44,045	-	0%
Other Financing Uses	-	200,000	200,000	-	0%
General Fixed Assets	47,998	288,000	288,000	-	0%
Total Appropriations	\$ 1,639,725	\$ 2,254,455	\$ 2,714,806	\$ 460,351	20%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 8,433	\$ 500	\$ 500	\$ -	0%
Charges For Services	1,494,801	1,665,955	2,226,306	560,351	34%
Other Financing Sources	-	200,000	200,000	-	0%
Rev From Use of Money & Prop	7,885	-	-	-	0%
Total Revenues	\$ 1,511,119	\$ 1,866,455	\$ 2,426,806	\$ 560,351	30%
<u>Revenues (Over)/UnderExpenses</u>	\$ 128,606	\$ 388,000	\$ 288,000	\$ (100,000)	-26%
Use of Fund Balance for Operation				-	0%
(Decrease-i.e. Use of) Available Net Assets	(80,608)	(100,000)	-	-	0%
(Decrease-i.e. Use of) Reserve for: Fixed Asset Replacement	(47,998)	(288,000)	(288,000)	-	0%
<u>Budgetary Balance</u>	\$ (0)	\$ -	\$ -	\$ (100,000)	
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	4	4	4	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

ISD – RADIO OPERATIONS – 8932 AND 8934

FUNCTION

Radio Operations provides radio communications through an Internal Service Fund (ISF) that operates from two budget organizations; and finances the operation, maintenance, upgrade, and replacement of the County's extensive radio communication network. Radio and pager communications are provided for law enforcement agencies, emergency medical services, and other departments that have field operations. Budget units 8932 and 8934 operate out of Fund 1080.

OVERVIEW

The FY 2015-16 Recommended Budget of \$2,714,806 represents a 20% (\$460,351) increase over the FY 2014-15 Adopted Budget. The increase is mainly due to planned upgrades to modernize parts of the system. Estimated revenues are recommended at a 30% (\$560,351) increase over the FY 2014-15 Adopted Budget. Use of Reserves for Fixed Assets is recommended at \$288,000. The recommended staffing remains constant at the current level of four positions.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

With the Federally mandated narrowband update essentially completed, modernization of the other segments of the radio network are necessary and will now be the focus of attention. Some portions of the radio network are running on 30-year old technology and parts. Replacement and updating this equipment is crucial for the long-term stability and reliability of the radio network. The leasing model which has been proven successful within other Internal Services Department (ISD) divisions will be used to replace these aging parts.

Salaries and Benefits

- Salaries and Benefits recommended at \$446,938 represent a 2% (\$7,542) increase over the current year adopted budget as a result of increased Regular Salaries, Unemployment Insurance, Retirement Contributions, OASDI Contributions, and Benefits Administration.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

- Account 6100, Regular Salaries, at \$238,981 represent a 4% (\$8,768) increase over the current year. Staffing remains the same at four positions. The increase is due to salary adjustments.
- Account 6400, Retirement Contributions, at \$101,421 represent a 7% (\$7,073) increase over the current year based on increased salaries and rates provided.
- Account 6550, Workers' Compensation Contribution, at \$9,110 represent a 5% (\$431) decrease from the current year based on rates provided by Personnel – Risk Management.
- Account 6600, Health Insurance Contribution, at \$23,655 represents a 26% (\$8,466) decrease from the current year due to updated information on current employee usage.

Services and Supplies

- Services and Supplies, recommended at \$1,735,823, represent a 35% (\$452,809) increase over the current year adopted budget. This increase is due to increases in equipment maintenance, leases, and Countywide Cost Allocation charges paid by ISFs.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

ISD - Radio Operations -- 8932

- Account 7205, Maintenance-Equipment, at \$237,370 represents a 20% (\$39,900) increase over the current year. This increase is due to increases in standby battery replacement, cabling, and tower support.
- Account 7295, Professional & Specialized Services, at \$8,480 represent a 748% (\$7,480) increase over the current year. This increase is due primarily to tower leasing and requisition services.
- Account 7296, Data Processing Services, at \$21,125 represent 34% (\$5,348) increase over the current year. The increase is due to the change in budgeting for Telephone Charges in this account.
- Account 7340, Rents & Leases-Building at \$114,110, represent a 9% (\$8,973) increase over the current year. The increase is due to annual escalation clauses in existing leases for antenna towers.
- Account 7355, Rents & Leases-Equipment, at \$860,581 represent a 67% (\$346,361) increase over the current year. This increase is due to new leases to upgrade aging equipment.
- Account 7415, Transportation, Travel, & Education, at \$10,500 represents a 91% (\$5,000) increase over the current year. This is due to training classes planned during FY 2015-16.
- Account 7416, Transportation & Travel County Garage, at \$22,492 represents a 27% (\$4,767) increase over the current year, based on projections supplied by the Fleet Services division.
- Account 7418, Technical Training, at \$8,550 represents a 235% (\$6,000) increase over the current year. This is due to advanced training classes planned during FY 2015-16.
- Account 7565, Overhead-A-87 Cost Allocation, at \$42,386 represents a 311% (\$32,072) increase over the current year, based on allocations calculated by the Auditor-Controller/Treasurer-Tax Collector (AC/TTC).

Other Charges

- Other Charges, recommended at \$44,045, represent no change from the current year adopted budget. These charges are for depreciation on multiple unique elements of the existing network.

Other Financing Uses

- Other Financing Uses remain unchanged from the FY 2014-15 Adopted Budget.

General Fixed Assets

Fixed Assets Replacement and Maintenance..... \$250,000
Removal of Old Tower at Hamilton Yard.....\$ 38,000

SUMMARY OF REVENUES

- Revenues are recommended at \$2,426,806 and represent a 30% (\$560,351) increase over the FY 2014-15 Adopted Budget. In addition, \$288,000 is being used from the Reserves for Fixed Assets as part of the overall revenue stream. This money will be used for maintenance on existing Fixed Assets and the replacement of equipment not eligible for lease. Due to the discontinued use of Account 5953, Operating Transfer In revenue will be moved to Account 5957 per direction from the AC/TTC.

ISD - Radio Operations -- 8932

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	500	500	500
Total	\$ 500	\$ 500	\$ 500
Acct # - Charges for Services			
5060 – Other Charges for Curr Servs	1,665,955	1,396,351	2,226,306
Total	\$ 1,665,955	\$ 1,396,351	\$ 2,226,306
Acct # - Intrafund			
5953 – Op Trans in from ISF	200,000	200,000	0
5957 – Operating Transfers In	0	0	200,000
Total	\$ 200,000	\$ 200,000	\$ 200,000
Total Revenues	\$ 1,866,455	\$ 1,596,851	\$ 2,426,806

ISD - RADIO OPERATIONS - 8932 and 8934

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1114	Telecommunications Systems Manager	E	1	1	\$ 76,577
5348	Telecommunications Technician	1597	<u>3</u>	<u>3</u>	<u>162,404</u>
Subtotal			4	4	\$ 238,981
TOTAL REGULAR SALARIES					\$ 238,981

ISD - PeopleSoft Operations -- 8933

ISD - PeopleSoft Operations
BUDGET 8933
Internal Service Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
FISCAL SUMMARY					
<u>Appropriations</u>					
Salaries and Benefits	\$ 158,271	\$ 167,269	\$ 173,049	\$ 5,780	3%
Services and Supplies	2,909,980	2,730,839	2,947,426	216,587	8%
Total Appropriations	\$ 3,068,251	\$ 2,898,108	\$ 3,120,475	\$ 222,367	8%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 8,259	\$ -	\$ 6,000	\$ 6,000	100%
Charges For Services	2,804,666	2,658,835	2,674,197	15,362	1%
Other Financing Sources	240,093	239,273	190,278	(48,995)	-20%
Total Revenues	\$ 3,053,018	\$ 2,898,108	\$ 2,870,475	\$ (27,633)	-1%
Revenues (Over)/Under Expenses	\$ 15,233	\$ -	\$ 250,000	\$ (250,000)	100%
(Decrease-i.e. Use of) Available Net Assets	(15,233)		(250,000)	250,000	100%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	1	1	1	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

ISD – PEOPLESOFT OPERATIONS – 8933

FUNCTION

PeopleSoft Operations is an Internal Service Fund (ISF), managed by Internal Services Department (ISD) that provides for the maintenance, operation, and technical support of the enterprise wide Human Resources Management and Financial Management Information System. The Human Resources system provides tracking, reporting, and control of personnel information, time and labor, calculation of payroll, calculation of related payroll taxes, and other issues in support of the County's biweekly payroll. The Financial Management system processes county financial activity for the general ledger, accounts receivable, accounts payable, purchasing, and fixed assets. The system also includes the Budget Planning module which is used in creating the annual departmental budgets and hence the overall comprehensive County budget. This PeopleSoft Operations budget unit is used to accurately allocate the costs of operation of this enterprise wide system to all users. As an ISF, costs associated with the operation, maintenance, technical support, and system upgrades of the enterprise wide PeopleSoft system will be recovered in a fair and equitable manner. Org 8933 operates out of and solely comprises Fund 1030.

OVERVIEW

The FY 2015-16 Recommended Budget for PeopleSoft Operations appropriations of \$3,120,475 is an 8% (\$222,367) increase over the FY 2014-15 Adopted Budget. Revenues are estimated at \$2,870,475, a 1% (\$27,633) decrease from the FY 2014-15 Adopted Budget. It is recommended that \$250,000 of available net assets be used to stabilize rate fluctuations for County departments. The staffing level remains unchanged at one position.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

During FY 2015-16, software upgrades will be done to both the Human Resources Management and Financial Management modules.

Salaries and Benefits

- Salaries and Benefits, recommended at \$173,049, represent a 3% (\$5,780) increase over the current year adopted budget primarily due to an increase in Regular Salaries and Retirement Contribution. The staffing level remains at one position.

Recommended funding includes:

- Account 6100, Regular Salaries, at \$90,858 represent a 5% (\$4,644) increase over the current year. This is due to salary adjustments.
- Account 6400, Retirement Contribution, at \$56,740 represents a 7% (\$3,796) increase over the current year based on rates provided and increased salary costs.
- Account 6500, OASDI, at \$6,952 represents a 5% (\$356) increase over the current year because of the salary increase.

Services and Supplies

- Services and Supplies, recommended at \$2,947,426, represent an 8% (\$216,587) increase over the current year due to increases in Professional & Specialized Services and Data Processing Services.

Recommended funding includes:

- Account 7295, Professional & Specialized Services, at \$613,372 represent a 14% (\$76,025) increase over the current year. The increase is due to costs involved in consulting for upgrades planned in FY 2015-16.
- Account 7296, Data Processing Services, at \$1,195,105 a 16% (\$160,839) increase over the current year. This is due primarily to increased labor charges from the IT division for planned upgrades.
- Account 7309, Computer Services Software, at \$1,078,780 represents a 2% (\$25,280) increase over the current year. This is due to additional licenses and maintenance fees.
- Account 7415, Transportation, Travel, & Education, at \$6,400 represents a 28% (\$1,400) increase over the current year. The increase is due to training required for planned upgrades.
- Account 7418, Technical Training, at \$49,400 represents a 12% (\$5,200) increase over the current year. The increase is to provide training for entry level staff and to provide support for the planned upgrades in FY 2015-16.

SUMMARY OF REVENUES

- Revenues are recommended at \$2,870,475, less than a 1% (\$27,633) decrease from the FY 2014-15 Adopted Budget and includes an Operating Transfer In from Org 2540, Interest and Miscellaneous Expenditures, for costs related to school and cemetery districts which are precluded by State codes from reimbursing the County for financial system activity and costs. Utilization of \$250,000 from Fund 1030 available net assets is being used as part of the overall revenue stream. Due to a change in accounting at the direction of the Auditor-Controller/Treasurer-Tax Collector (AC/TTC), transfer in revenue will be moved to Account 5957. Also included in FY 2015-16 is a credit of Countywide Cost Allocation from previous years as calculated by the AC/TTC.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	0	0	6,000
Total	\$ 0	\$ 0	\$ 6,000
Acct # - Charges for Services			
4921 - Recovery of Co. Wide Cost Allocation	0	0	28,330
5064 - Data Processing Charges	2,658,835	2,833,469	2,645,867
Total	\$ 2,658,835	\$ 2,833,469	\$ 2,674,197
Acct # - Other Financing Sources			
5950 - Operating Transfer In From General Fund	239,273	239,273	0
5957 - Operating Transfers In	0	0	190,278
Total	\$ 239,273	\$ 239,273	\$ 190,278
Total Revenues	\$ 2,898,108	\$ 3,072,742	\$ 2,870,475

ISD - PEOPLESOFT OPERATIONS - 8933

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3747	Sr. InfoTechnology Analyst - Conf.	2688	<u>1</u>	<u>1</u>	<u>\$ 90,858</u>
Subtotal			1	1	\$ 90,858
TOTAL REGULAR SALARIES					\$ 90,858

ISD - Facility Services -- 8935

**ISD - Facility Services
BUDGET 8935
Internal Service Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 7,080,072	\$ 8,464,564	\$ 8,194,284	\$ (270,280)	-3%
Services and Supplies	19,438,773	19,642,682	21,689,349	2,046,667	10%
Other Financing Uses	1,302,531	1,307,275	1,306,800	(475)	0%
Total Appropriations	\$ 27,821,375	\$ 29,414,521	\$ 31,190,433	\$ 1,775,912	6%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 48,131	\$ 188,109	\$ 90,367	\$ (97,742)	-52%
Intergovernment Revenues - St	472,762	515,640	489,224	(26,416)	-5%
Charges For Services	27,873,307	30,661,691	32,558,397	1,896,706	6%
Miscellaneous Revenues	703,156	-	-	-	0%
Total Revenues	\$ 29,097,356	\$ 31,365,440	\$ 33,137,988	\$ 1,772,548	6%
<u>Revenues(Over)/Under Expenses</u>	\$ (1,275,981)	\$ (1,950,919)	\$ (1,947,555)	\$ 3,364	0%
Increase/(Decrease-i.e. Use of) Available Net Assets	1,275,981	1,950,919	1,947,555	(3,364)	0%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	110	111	111	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

ISD – FACILITY SERVICES - 8935

FUNCTION

Facility Services is responsible for the mechanical, electrical, structural, and custodial maintenance of County-owned facilities. In addition to routine and preventative maintenance, remodeling and modifications to County facilities, Facility Services provides computer cabling and furniture moves as requested by County departments.

OVERVIEW

The FY 2015-16 Recommended Budget of \$31,190,433 reflects a 6% (\$1,775,912) increase over the FY 2014-15 Adopted Budget. The increase is primarily due to an anticipated increase in Job Order Contracting (JOC) contracts for FY 2015-16. A similar increase of 6% (\$1,772,548) is recommended in estimated revenues for FY 2015-16 primarily due to JOC contract costs being a direct charge back to departments. Staffing is recommended at the current level of 111 positions. The recommended appropriations and estimated revenues will result in an expected increase in Available Net Assets of \$1,947,555, relatively no change from the FY 2014-15 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$8,194,284, represent a 3% (\$270,280) decrease from the FY 2014-15 Adopted Budget primarily due to staffing turnover resulting in vacated positions being filled at entry levels. Staffing is recommended at the current year level of 111 positions.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

- Account 6100, Regular Salaries, reflect a 2% (\$98,597) decrease from the current year primarily due to staffing turnover resulting in vacated positions being filled at entry levels.
- Account 6350, Unemployment Insurance, reflects a 70% (\$6,817) decrease from the current year primarily due to a decrease in unemployment insurance rates as determined by Personnel – Risk Management based on the division's experience rating.
- Account 6400, Retirement Contribution, reflects a 2% (\$50,893) decrease from the current year primarily due to a reduction in salaries resulting from recent trends of hiring new staff at entry level classifications.
- Account 6550, Workers' Compensation Contribution, reflects a 11% (\$60,960) decrease from the current year primarily due to a decrease in workers' compensation rates as determined by Personnel – Risk Management based on the division's experience history.
- Account 6600, Health Insurance Contribution, reflects a 6% (\$44,942) decrease from the current year primarily due to adjustments in health premiums based on the level of employee participation and dependent care coverage.

Services and Supplies

- Services and Supplies, recommended at \$21,689,349, represent a 10% (\$2,046,667) increase over the FY 2014-15 Adopted Budget primarily due to increases in Maintenance-Equipment, Data Processing Services, and JOC Contract Services.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

ISD - Facility Services -- 8935

- Account 7205, Maintenance-Equipment, represents a 16% (\$229,698) increase over the current year primarily due to an increase in the agreement for elevator system maintenance, repair and inspections.
- Account 7295, Professional & Specialized Services, represent a 41% (\$1,414,311) increase over the current year primarily due to an anticipated increase in JOC contracts for FY 2015-16 and increases in boiler emissions testing, monitoring and repair.
- Account 7296, Data Processing Services, represent a 28% (\$199,992) increase over the current year based on current year actuals.
- Account 7416, Trans & Travel County Garage, represents a 24% (\$95,255) increase over the current year primarily due to the anticipated replacement of 10 assigned vehicles resulting in higher depreciation costs.
- Account 7491, Accounting Services, represents a 50% (\$14,053) increase over the current year primarily due to a plan by the Auditor-Controller/Treasurer-Tax Collector (AC/TTC) for two special engagement audits of building listings and negative cash balance positions.
- Account 7565, Countywide Cost Allocation, represents a 136% (\$155,103) increase over the current year based on the annual distribution of general government costs as calculated by the AC/TTC.

Other Charges

- Other Charges represent less than a 1% (\$475) decrease from the current year adopted budget.
- Recommended funding includes a transfer for payments on the bonds which funded the energy savings project. The annual cost is based on the payment schedule provided in the debt service documents and is included in the Debt Service Org 0124 recommended budget.

SUMMARY OF REVENUES

- Revenues are recommended at \$33,137,988, a 6% (\$1,772,548) increase over the FY 2014-15 Adopted Budget, which is primarily due to an increase in Charges for Services. Significant changes over the FY 2014-15 Adopted Budget by specific revenue sources are noted below.
- Revenue from the Use of Money and Property is recommended at a 52% (\$97,742) decrease from the current year adopted budget to reflect current actuals.
- State-Other revenue is recommended at a decrease primarily due to an expected decrease in direct requests for services by the Judicial Council of California. Revenue from the Judicial Council of California is for utilities and facility operation and maintenance services provided to the Juvenile Delinquency Court and utilities provided to the main Courthouse. The budgeted amount is based on actual expenditures for the current year.
- Charges for Services are recommended at an increase over the current year due to an anticipated increase in JOC contract revenue for FY 2015-16. JOC contracts are a direct chargeback to departments.
- Miscellaneous Revenues in FY 2014-15 are primarily made up of metal scrap sales and insurance reimbursement for property losses. None are estimated for FY 2015-16 due to the unpredictable nature of these revenue sources.

ISD - Facility Services -- 8935

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3404 – Other Rental of Bldgs & Land	188,109	73,630	90,367
Total	\$ 188,109	\$ 73,630	\$ 90,367
Acct # - Intergovernment Revenues – State			
3575 – State - Other	515,640	518,606	489,224
Total	\$ 515,640	\$ 518,606	\$ 489,224
Acct # - Charges for Services			
4900 – Dept Energy Debt Service	1,392,248	1,391,488	1,386,717
5046 – Interfund Utilities Reimb	10,978,663	11,574,920	10,999,660
5060 – Other Charges for Curr Services	18,290,780	16,783,021	20,172,020
Total	\$ 30,661,691	\$ 29,749,429	\$ 32,558,397
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	0	1,714	0
5806 – Loss Recovery-Risk Management	0	182,443	0
Total	\$ 0	\$ 184,157	\$ 0
Total Revenues	\$ 31,365,440	\$ 30,525,822	\$ 33,137,988

ISD - Facility Services -- 8935
ISD - FACILITY SERVICES - 8935

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3110	Office Assistant II	1033	1	1	\$ 31,713
3080	Office Assistant III	1049	1	1	35,472
3160	Secretary IV	1419	1	1	43,654
3440	Stock Clerk II	933	1	1	31,269
5050	Maintenance Janitor	970	8	8	238,464
5055	Janitor	942	45	45	1,205,825
5061	Supervising Janitor	1124	3	3	103,713
5201	Maintenance Services Supervisor	2067	3	3	173,052
5202	Building Maintenance Engineer	1563	12	12	503,126
5230	Facility Services Manager	E	1	1	80,753
5315	Maintenance Carpenter	1614	2	2	92,594
5325	Maintenance Painter	1502	3	3	140,817
5326	Maintenance Plumber	1680	9	9	459,174
5327	Maintenance Electrician	1614	6	6	307,211
5328	Locksmith	1614	3	3	161,892
5330	Air Conditioning Mechanic	1680	9	9	382,344
5375	Building Maintenance Specialist	2032	3	3	169,580
Subtotal			111	111	\$ 4,160,653
TOTAL REGULAR SALARIES					\$ 4,160,653

ISD - Fleet Services -- 8910

**ISD - Fleet Services
BUDGETS 8910 and 8911
Internal Service Funds**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,539,067	\$ 2,845,758	\$ 3,010,275	\$ 164,517	6%
Services and Supplies	7,440,883	9,477,304	8,826,151	(651,153)	-7%
Other Charges	1,019,828	-	-	-	0%
General Fixed Assets	4,039,108	4,519,121	5,597,350	1,078,229	24%
Total Appropriations	\$ 15,038,886	\$ 16,842,183	\$ 17,433,776	\$ 591,593	4%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 71,605	\$ 70,900	\$ 71,500	\$ 600	1%
Charges For Services	11,234,814	13,243,192	14,633,764	1,390,572	11%
Miscellaneous Revenues	53,677	57,750	61,600	3,850	7%
Other Financing Sources	2,440,284	2,286,366	2,253,350	(33,016)	-1%
Residual Equity Transfers (In)	1,144,675	537,755	-	(537,755)	-100%
Total Revenues	\$ 14,945,055	\$ 16,195,963	\$ 17,020,214	\$ 824,251	5%
<u>Revenues(Over)/Under Expenses</u>	\$ 93,831	\$ 646,220	\$ 413,562	\$ (232,658)	-36%
Increase/(Decrease-i.e. Use of) Available Net Assets	288,107	153,200	159,083	5,883	4%
Increase/(Decrease-i.e. Use of) Reserve for: Fixed Asset Replacement	(381,938)	(799,420)	(572,645)	226,775	-28%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	30	31	33	2	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

ISD – FLEET SERVICES – 8910 AND 8911

FUNCTION

Fleet Services is responsible for the management of the County's vehicle and heavy equipment fleet, including fleet planning, acquisition, maintenance, fueling operations, and sale of surplus equipment. Transportation services are provided through a central motor pool.

OVERVIEW

The FY 2015-16 Recommended Budget of \$17,433,776 reflects a 4% (\$591,593) increase in appropriations and 5% (\$824,251) increase in revenues over the FY 2014-15 Adopted Budget. The increase is due primarily to an increase in vehicle purchase requests by County departments recommended in FY 2015-16, partially offset by the forecasted decrease in fuel cost. A total of \$413,562 is being used from the replacement reserves fund balance as part of the overall revenue stream. Staffing is recommended at 33 positions, an increase of 2 positions over the FY 2014-15 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$3,010,275 represent a 6% (\$164,517) increase over the FY 2014-15 Adopted Budget primarily due to the recommended addition of two Mechanic positions. Staffing is recommended at 33 positions, an increase of 2 positions over the current level.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

- Account 6100, Regular Salaries, reflect an 11% (\$152,859) increase over the current year primarily due to the recommended addition of two Mechanic positions and the Office Assistant I position added during the current fiscal year.
- Account 6200, Extra-Help, reflects a 100% (\$103,401) decrease from the current year primarily due to the decision to eliminate Extra-Help based on the recommended increases in staff positions.
- Account 6400, Retirement Contribution reflects a 10% (\$88,325) increase over the current year primarily due to an increase in retirement rates and salaries resulting from the addition of staff.
- Account 6550, Workers' Compensation Contribution, reflects a 4% (\$5,327) increase over the current year primarily due to an increase in workers' compensation rates as determined by Personnel – Risk Management and based on the division's experience history.
- Account 6600, Health Insurance Contribution, reflects a 10% (\$19,239) increase over the current year primarily due to adjustments in health premiums based on the increased level of employee participation, resulting from the increase in permanent staff positions eligible for Health Insurance benefits.

Services and Supplies

- Services and Supplies, recommended at \$8,826,151, represent a 7% (\$651,153) decrease from the current year adopted budget primarily due to reducing the forecasted fuel expense to reflect current fuel industry trends which support lower costs of fuel, diesel and propane.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

- Account 7040, Telephone Charges, represents a 100% (\$12,361) decrease from the current year

ISD - Fleet Services -- 8910

primarily due to the direction of ISD Information Technology to budget for Telephone Charges in Account 7296.

- Account 7205, Maintenance-Equipment, represents a 9% (\$89,218) increase over the current year primarily due to an anticipated increase in auto shop work to be sent to outside vendors.
- Account 7275, Inventory Purchases, represent a 10% (\$65,680) decrease from the current year primarily due to a decision to decrease the amount of inventory on hand as management is forecasting lower use of inventoried parts.
- Account 7296, Data Processing Services, represent a 9% (\$58,031) decrease from the current year primarily due to current year actual usage.
- Account 7309, Computer Service Software, represents a 50% (\$54,720) increase over the current year primarily due to increasing the number of units to be purchased for the Global Positioning System (GPS) program and their associated monitoring costs.
- Account 7400, Special Departmental Expense, represents a 12% (\$748,550) decrease from the current year primarily due to existing trends in the fuel industry which support lower costs of fuel, diesel, and propane.
- Account 7430, Utilities, represents a 35% (\$19,613) increase over the current year primarily due to current year actual usage.
- Account 7565, Countywide Cost Allocation, represents a 50% (\$60,729) increase over the current year based on the annual distribution of general government costs as calculated by the Auditor-Controller/Treasurer-Tax Collector's (AC/TTC) office.

Fixed Assets

- Fixed Assets, recommended at \$5,597,350, represent a 24% (\$1,078,229) increase over the current year adopted budget primarily due to a significant increase in planned purchases of light duty vehicles on behalf of the Department of Social Services (DSS) and the Department of Behavioral Health (DBH) to accomplish both the replacement of aging vehicles and to accommodate the needs of new departmental programs.

(66) Light Duty Vehicles	\$1,350,000	Replacement-User Departments
(8) Heavy Duty Equipment	350,000	Replacement-User Departments
(3) Totally Damaged Vehicles	75,000	Replacement
(2) CARB Retrofits (Heavy Duty)	45,000	Emission Standards Compliance
(1) Shop Equipment	14,000	Replacement-Fleet Services
(1) Fuel Tanks	225,000	Replacement-Fleet Services
(3) Heavy Duty Equipment (Road Fund)	1,295,000	Replacement-PW&P
(9) Light Duty Vehicles (Road Fund)	293,000	Replacement-PW&P
(1) F-150 Truck (9015)	26,000	Replacement-Resources
(24) Light Duty Vehicles (5630)	708,750	Replacement-DBH
(1) EMS SUV (1151)	55,000	Replacement-Contingency
(1) 4x4 Crew Cab (5620)	28,000	Replacement-DPH
(3) Trucks 2WD (4360)	40,000	Replacement-PW&P
(1) Van (7511)	50,000	Replacement-Library-Meas. B
(42) Light Duty Vehicles (5610)	985,100	Replacement-DSS

ISD - Fleet Services -- 8910

(2) Light Duty Vehicles (5620)..... 40,000 Replacement-DPH

(1) Light Duty Vehicles (2880)..... 17,500 Replacement-Public Defender

SUMMARY OF REVENUES

- Revenues are recommended at \$17,020,214, representing a 5% (\$824,251) increase over the current year, primarily due to direction from the AC/TTC to transfer the Road Fund equipment replacement reserves back to Fleet Services. As a result, for FY 2015-16 Fleet Services is recognizing revenue from depreciation and inflation charges (previously transferred to the Road Fund) in excess of current year estimates. In addition, \$2,243,350 is being recovered directly from user departments for the purchase of light duty vehicles. Further, \$572,645 is being used from the replacement reserve fund balance as part of the overall revenue stream. The replacement reserve fund balance is derived from the collection of depreciation and inflation revenue, sale of Fixed Assets and the interest earnings on available reserve funds.
- Charges for Services reflect an 11% (\$1,390,572) increase over the current year adopted budget primarily due to AC/TTC's direction to transfer the Road Fund equipment replacement reserves back to Fleet Services. As a result, for FY 2015-16, Fleet Services is recognizing revenue from depreciation and inflation charges (previously transferred to the Road Fund) in excess of current year estimates.
- Other Financing Sources reflect a 1% (\$33,016) decrease from the current year adopted budget primarily due to a decrease in planned purchases of heavy duty equipment and vehicles on behalf of the Public Works and Planning Department, Road Fund.
- Residual Equity Transfers In reflects a 100% (\$537,755) decrease from the current year adopted budget primarily due to the restricted use of this account. As a result, future transfers from other County departments for the purchase of vehicles are now budgeted within Other Financing Sources.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	70,900	70,221	71,500
Total	\$ 70,900	\$ 70,221	\$ 71,500
Acct # - Charges for Services			
5040 – Other Cty Dpts Services	163,349	533,862	599,331
5060 – Other Charges For Curr Servs	13,079,843	14,675,359	14,034,433
Total	\$ 13,243,192	\$ 15,209,221	\$ 14,633,764
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	12,750	84,022	11,250
5806 – Loss Recovery - Risk Management	45,000	65,987	50,350
Total	\$ 57,750	\$ 150,009	\$ 61,600
Acct # - Other Financing Sources			
5911 – Sale of Fixed Assets	10,000	15,645	10,000
5957 – Operating Transfers In	0	0	2,243,350
5959 – Transfer From Trust Fund	2,276,366	0	0
Total	\$ 2,286,366	\$ 15,645	\$ 2,253,350
Acct # - Residual Equity Transfer (In)			
5986 – Residual Equity Transfer In	537,755	1,550,381	0
Total	\$ 537,755	\$ 1,550,381	\$ 0
Total Revenues	\$ 16,195,963	\$ 16,995,477	\$ 17,020,214

ISD - FLEET SERVICES - 8910 and 8911

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1709	Fuel Site Compliance Specialist	1330	1	1	\$ 43,367
3080	Office Assistant III	1153	3	3	105,332
3125	Office Assistant I	837	1	1	22,812
3160	Secretary IV	1652	1	1	43,655
3410	Fleet Services Parts Specialist	1173	2	2	78,434
5307	Automotive Mechanic	1547	9	10	464,970
5309	Fleet Services Supervisor	2137	2	2	139,432
5313	Heavy Duty Mechanic	1547	6	7	342,920
5331	Master Automotive Mechanic	1983	1	1	61,024
5332	Master Heavy Duty Mechanic	1983	1	1	61,025
5340	Equipment Service Assistant	1124	1	1	37,612
5360	Senior Welder	2046	1	1	62,956
5365	Fleet Services Manager	E	1	1	80,231
5370	Welder	1547	1	1	51,720
Subtotal			31	33	\$ 1,595,490
TOTAL REGULAR SALARIES					\$ 1,595,490

POSITIONS RECOMMENDED TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>RECOMMENDED SALARIES</u>
5307	Automotive Mechanic	1547	1	\$ 76,186
5313	Heavy Duty Mechanic	1547	1	76,186
Cost of Positions Recommended to Add			2	\$ 152,372

ISD - Graphic Communication Services -- 8920

**ISD - Graphic Communication Services
BUDGET 8920
Internal Service Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,044,904	\$ 1,138,622	\$ 1,088,655	\$ (49,967)	-4%
Services and Supplies	2,105,207	2,383,847	2,332,524	(51,323)	-2%
Other Charges	6,422	8,523	28,102	19,579	230%
Total Appropriations	\$ 3,156,533	\$ 3,530,992	\$ 3,449,281	\$ (81,711)	-2%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 730	\$ -	\$ 2,700	\$ 2,700	100%
Charges For Services	2,903,309	2,874,867	2,793,770	(81,097)	-3%
Miscellaneous Revenues	589,116	730,567	727,811	(2,756)	0%
Total Revenues	\$ 3,493,156	\$ 3,605,434	\$ 3,524,281	\$ (81,153)	-2%
<u>Revenues(Over)/Under Expenses</u>	\$ (336,623)	\$ (74,442)	\$ (75,000)	\$ (558)	1%
Increase to Fund Balance	336,623	74,442	75,000	558	1%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	16	16	16	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

ISD – GRAPHIC COMMUNICATION SERVICES – 8920

FUNCTION

Graphic Communication Services processes outgoing County U.S. postal mail and provides the Countywide messenger mail service, graphic design services, offset printing, copy service, and poster printing. Graphic Communication Services functions as an Internal Service Fund (ISF) and performs the majority of the County's graphic communication requirements in-house; specialized services and projects produced more cost effectively by private companies are contracted out.

OVERVIEW

The FY 2015-16 Recommended Budget of \$3,449,281 reflects a 2% (\$81,711) decrease in appropriations and a 2% (\$81,153) decrease in revenues from the FY 2014-15 Adopted Budget. Staffing is recommended to remain at the current level of 16 positions.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$1,088,655, represent a 4% (\$49,967) decrease from the FY 2014-15 Adopted Budget primarily due to decreases in Regular Salaries, Unemployment Insurance, Retirement Contributions, Workers' Compensation Contributions, and Health Insurance Contributions. Staffing is recommended at the current level of 16 positions.

Recommended funding includes:

- Account 6100, Regular Salaries, at \$529,735 represent a 1% (\$5,330) decrease from the current year adopted budget primarily due to hiring new staff at entry level, filling vacancies created by positions at higher salary steps.
- Account 6350, Unemployment Insurance, at \$576 represents a 69% (\$1,297) decrease from the current year adopted budget based on recent experience.
- Account 6400, Retirement Contribution, at \$308,534 represents a 1% (\$4,336) decrease from the current year adopted budget primarily due to hiring new staff under general retirement tier 5, filling vacancies created by staff that were under a higher rated retirement tier, partially offset by increased retirement rates.
- Account 6550, Workers' Compensation Contribution, at \$105,735 represents a 24% (\$33,048) decrease from the current year adopted budget based on the division's experience rating as calculated by Risk Management.
- Account 6600, Health Insurance Contribution, at \$101,452 represents a 5% (\$5,601) decrease from the current year adopted budget based on adjustments in the level of employee participation, and dependent care coverage.

Services and Supplies

- Services and Supplies, recommended at \$2,332,524, represent a 2% (\$51,323) decrease from the FY 2014-15 Adopted Budget primarily due to a decrease in the Countywide Cost Allocation as determined by the Auditor-Controller/Treasurer-Tax Collector (AC/TTC).

Recommended funding includes:

- Account 7040, Telephone Charges, at \$0 represent a 100% (\$2,408) decrease from the current year adopted budget primarily due to moving the expense to Account 7296 - Data Processing Services because of Voice Over Internet Protocol technology.
- Account 7101, Liability Insurance, at \$75,898 represents a 176% (\$48,368) increase over the current year adopted budget based on increases in the division's experience rating, which includes recently submitted claims. Rates are determined by Personnel – Risk Management.
- Account 7205, Maintenance-Equipment, at \$61,059 represent a \$60,059 increase over the current year adopted budget primarily due to the addition of maintenance costs for the new copier leases previously accounted for in Account 7355 - Operating Leases.
- Account 7345, Facility Operations & Maintenance, at \$42,004 represent a 29% (\$9,494) increase over the current year adopted budget primarily due to an increase in the forecasted costs of services provided by Facility Services that factor in utilization as well as rate increases.
- Account 7355, Operating Leases Equipment, at \$49,716 represent a 50% (\$49,716) decrease from the current year adopted budget primarily due to the cost of copier leases previously budgeted in this account now being budgeted in Account 7205 Maintenance-Equipment and Account 7888 Capital Lease Equipment for FY 2015-16.
- Account 7430, Utilities, at \$36,490 represent a 26% (\$7,419) increase over the current year adopted budget primarily due to an increase in the forecasted cost of services provided by Facility Services that factor in utilization as well as rate increases.
- Account 7565, Countywide Cost Allocation, at \$19,625 represents an 86% (\$118,001) decrease from the current year adopted budget as a result of the annual allocation process calculated by the AC/TTC.

Other Charges

- Other Charges at \$28,102 represent a 230% (\$19,579) increase over the FY 2014-15 Adopted Budget primarily due to an increase in Capital Lease Equipment costs.

Recommended funding includes:

- Account 7888, Capital Lease Equipment, at \$28,102 represents a 100% (\$28,102) increase over the current year adopted budget due to the addition of copier lease costs previously accounted for in Account 7355 - Operating Leases.
- Account 7893, Depreciation Office Furniture and Equipment, at \$0 represents a 100% (\$2,100) decrease from the current year adopted budget due to the cost no longer being budgeted for FY 2015-16 with the expense reported to the AC/TTC for financial statement purposes only as per the AC/TTC.
- Account 7894, Depreciation Structure and Improvements, at \$0 represent a 100% (\$6,423) decrease from the current year adopted budget due to the cost no longer being budgeted for FY 2015-16 with the expense reported to the AC/TTC for financial statement purposes only as per the AC/TTC.

SUMMARY OF REVENUES

- Revenues are recommended at \$3,524,281, a 2% (\$81,153) decrease from the current year adopted budget primarily due to an overall reduction in recommended appropriations and to a decrease in Charges for Services.

ISD - Graphic Communication Services -- 8920

- Other Charges for Current Services are recommended at a decrease due to a decrease in the estimated revenue from color copies based on a projected lower volume of requested copies, as well as an overall reduction in Graphic Communication Services appropriations.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	0	2,739	2,700
Total	\$ 0	\$ 2,739	\$ 2,700
Acct # - Charges for Services			
5048 – Postage Charges	1,551,930	1,621,291	1,502,617
5060 – Other Charges for Current Services	1,322,937	1,322,937	1,291,153
Total	\$ 2,874,867	\$ 2,944,228	\$ 2,793,770
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	730,567	706,277	727,811
Total	\$ 730,567	\$ 706,277	\$ 727,811
Total Revenues	\$ 3,605,434	\$ 3,653,244	\$ 3,524,281

ISD - GRAPHIC COMMUNICATION SERVICES - 8920

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1152	Graphic Arts Technician II	1284	1	1	\$ 43,394
2217	Graphic Communication Services Manager	F	1	1	66,294
3037	Driver	898	8	8	230,683
3110	Office Assistant II	940	2	2	51,210
3205	Account Clerk II	986	1	1	33,357
3535	Offset Equipment Operator II	991	2	2	66,976
3542	Senior Offset Equipment Operator	1119	1	1	37,821
Subtotal			16	16	\$ 529,735
TOTAL REGULAR SALARIES					\$ 529,735

ISD - Security Services -- 8970

**ISD - Security
BUDGET 8970
Internal Service Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 3,440,951	\$ 3,890,039	\$ 4,169,079	\$ 279,040	7%
Services and Supplies	1,374,968	1,485,041	1,565,876	80,835	5%
Total Appropriations	\$ 4,815,919	\$ 5,375,080	\$ 5,734,955	\$ 359,875	7%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 282,993	\$ 275,000	\$ 254,469	\$ (20,531)	-7%
Rev From Use of Money & Prop	611,645	624,726	624,573	(153)	0%
Charges For Services	4,718,145	4,225,354	4,879,255	653,901	15%
Miscellaneous Revenues	30	-	-	-	0%
Other Financing Sources	111,741	-	-	-	0%
Total Revenues	\$ 5,724,555	\$ 5,125,080	\$ 5,758,297	\$ 633,217	12%
<u>Revenues(Over)/Under Expenses</u>	\$ (908,636)	\$ 250,000	\$ (23,342)	\$ (273,342)	-109%
Increase/(Decrease-i.e. Use of)					
Available Net Assets	908,636	(250,000)	23,342	273,342	-109%
<u>Budgetary Balance</u>	\$ (0)	\$ -	\$ -	\$ -	
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	53	60	60	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

ISD – SECURITY SERVICES – 8970

FUNCTION

The Internal Services Department (ISD) – Security Org 8970 is an Internal Service Fund (ISF) that is responsible for the physical security of County facilities and employees. Security administers the County Parking program, which includes enforcement of parking regulations in all County parking areas. Other services provided by Security include centralized County identification badge services and administration of the County's security access control system.

OVERVIEW

The FY 2015-16 Recommended Budget of \$5,734,955 reflects a 7% (\$359,875) increase in appropriations and a 12% (\$633,217) increase in estimated revenues over the FY 2014-15 Adopted Budget. The increase is primarily due to an increase in the number of authorized positions in FY 2014-15. Staffing is recommended at the current level of 60 positions.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits recommended at \$4,169,079 represent a 7% (\$279,040) increase over the FY 2014-15 Adopted Budget primarily due to increases in Regular Salaries, Retirement Contribution, and Health Insurance Contribution resulting from the increase in authorized positions in FY 2014-15. Staffing is recommended at the current level of 60 positions.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

- Account 6100, Regular Salaries, at \$1,898,440 represent a 6% (\$115,350) increase over the current year primarily due to increased salaries from step increases and the addition of seven permanent positions.
- Account 6200, Extra-Help, at \$220,260 represents a 33% (\$109,240) decrease from the current year to comply with Personnel guidelines.
- Account 6300, Overtime, at \$14,000 represents a 49% (\$4,599) increase over the current year primarily due to restrictions on Extra-Help usage and the amount of travel required for the Conservatee Transport program.
- Account 6400, Retirement Contribution, at \$1,098,385 represents a 6% (\$66,897) increase over the current year primarily due to an increase in retirement rates and compensable salaries resulting from the increase in authorized positions.
- Account 6600, Health Insurance Contribution, at \$571,649 represents a 53% (\$198,312) increase over the current year primarily due to increased Health Insurance Contributions from the addition of authorized positions.

Services and Supplies

- Services and Supplies recommended at \$1,565,876 represent a 5% (\$80,835) increase over the FY 2014-15 Adopted Budget primarily due to increases in Maintenance-Equipment and Data Processing Services.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

ISD - Security Services -- 8970

- Account 7025, Clothing & Personal Supplies, at \$16,200 represent a 500% (\$13,500) increase over the current year primarily due to including uniform expense that was previously budgeted for in account 7070 – Household Expense in FY 2014-15 and for the added positions.
- Account 7205, Maintenance-Equipment, at \$377,500 represents a 26% (\$77,500) increase over the current year primarily due to estimated increases in vendor costs for alarm maintenance and additional facilities brought on line.
- Account 7295, Professional & Specialized Services, at \$67,132 represent a 31% (\$15,841) increase over the current year primarily due to increases in alarm maintenance costs and Personnel recruitment costs that are more reflective of actual service provided.
- Account 7296, Data Processing Services, at \$247,533 represent a 35% (\$63,490) increase over the current year primarily due to the inclusion of telephone costs previously budgeted in Account 7040, Telephone Charges, and ISD administrative and business office costs more reflective of actual expenditures estimated for the current year as assessed by ISD.
- Account 7345, Facility Operation & Maintenance, at \$66,465 represents a 20% (\$16,682) decrease from the current year primarily due to a reduction in Facility Service needs as assessed by the Facility Services division.
- Account 7385, Small Tools & Instruments, at \$31,000 represent a 49% (\$30,000) decrease from the current year primarily due to basing costs in line with estimated expenditures which includes a decrease in the need for body armor expenditures.
- Account 7416, Trans & Travel County Garage, at \$277,974 represents a 6% (\$18,476) decrease from the current year primarily due to a decrease in forecasted costs of services as assessed by the Fleet Services division that factors in estimated annual usage.

SUMMARY OF REVENUES

- Revenues are recommended at \$5,758,297 and represent a 12% (\$633,217) increase over the FY 2014-15 Adopted Budget primarily due to an increase in costs to recover through Charges for Services provided to County departments. In addition, \$300,000 of the Security fund balance was included in the calculation of billing rates to help mitigate increased costs to customer departments. With that, estimated revenues over appropriations is expected to result in a \$23,342 increase to Available Net Assets.
- Fines, Forfeitures & Penalties is recommended at a 7% (\$20,531) decrease from the current year adopted budget due to a decrease in estimated revenue based on current year estimated actuals.
- Charges for Services are recommended at an increase over the current year adopted budget primarily due to an increase in the cost to recover for security labor and transport costs. An increase in projected revenue is also due to the inclusion of estimated revenue for ballroom rental not included in the FY 2014-15 revenue estimates.

ISD - Security Services -- 8970

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3296 – Vehcile Code Fines/Parking	275,000	220,525	254,469
Total	\$ 275,000	\$ 220,525	\$ 254,469
Acct # - Revenue from the Use of Money			
3380 - Interest	10,000	20,000	20,000
3401 – County Parking Facilities	614,726	648,548	604,573
Total	\$ 624,726	\$ 668,548	\$ 624,573
Acct # - Charges for Services			
5040 – Other Cty Depts Services	4,225,354	4,200,000	4,879,255
Total	\$ 4,225,354	\$ 4,200,000	\$ 4,879,255
Total Revenues	\$ 5,125,080	\$ 5,089,073	\$ 5,758,297

ISD - SECURITY - 8970

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3080	Office Assistant III	1049	1	1	\$ 35,576
3140	Secretary III	1169	1	1	40,529
5206	Chief of Security	E	1	1	76,577
5236	Supervising Security Officer	1549	2	2	102,971
5237	Security Officer II	992	26	26	828,898
5238	Security Officer I	881	22	22	534,354
5239	Senior Security Officer	1220	<u>7</u>	<u>7</u>	<u>279,535</u>
Subtotal			60	60	\$ 1,898,440
TOTAL REGULAR SALARIES					\$ 1,898,440

ISD - Purchasing -- 0440

ISD - Purchasing
BUDGET 0440
General Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 859,440	\$ 1,034,641	\$ 998,325	\$ (36,316)	-4%
Services and Supplies	114,096	143,894	149,853	5,959	4%
Total Appropriations	\$ 973,536	\$ 1,178,535	\$ 1,148,178	\$ (30,357)	-3%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 7,899	\$ -	\$ -	\$ -	0%
Charges For Services	414,532	414,374	401,732	(12,642)	-3%
Miscellaneous Revenues	98,533	100,000	65,000	(35,000)	-35%
Intrafund Revenue	70,212	67,738	71,802	4,064	6%
Total Revenues	\$ 591,176	\$ 582,112	\$ 538,534	\$ (43,578)	-7%
<u>Net County Cost</u>	\$ 382,360	\$ 596,423	\$ 609,644	\$ 13,221	2%

	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)
Position Summary	12	12	12	-

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

ISD – PURCHASING - 0440

FUNCTION

Purchasing is responsible for the acquisition of all supplies and equipment used by County departments. As the County's contracting agency, the division also assists in securing outside services required by County operations. Purchasing obtains quality goods and services through the competitive process. The County Surplus Property program and the Cal-Card (credit card) program are also administered by Purchasing.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$1,148,178 reflect a 3% (\$30,357) decrease from FY 2014-15 Adopted Budget primarily due to departmental turnover resulting in vacant positions being filled at entry levels. The FY 2015-16 Recommended Budget estimated revenues of \$538,534 reflect a 7% (\$43,578) decrease from the current year adopted budget primarily due to a decrease in forecasted sales of surplus property. Staffing is recommended to remain at the current level of 12 positions. No Vacancy Rate Discount has been used in the recommended budget as a result of the small number of staff.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

On December 16, 2014, the Board approved Salary Resolution #14-043 to allow Purchasing to replace the existing Buyer series classifications with two different classifications of Purchasing Analyst and Purchasing Technician, more accurately reflecting the nature of the work being done.

Salaries and Benefits

- Salaries and Benefits, recommended at \$998,325, represent a 4% (\$36,316) decrease from FY 2014-15 Adopted Budget primarily due to salary and benefit adjustments related to departmental turnover resulting in vacated positions being filled at entry levels. Staffing is recommended to remain at the current level of 12 positions.

Recommended funding includes:

- Account 6200, Extra-Help, reflects a 100% (\$15,000) decrease from the current year adopted budget primarily due to eliminating the need for extra-help.
- Account 6350, Unemployment Insurance, reflects a 69% (\$424) decrease from the current year adopted budget primarily due to a decrease in Unemployment Insurance rates based on division experience.
- Account 6400, Retirement Contribution, reflects a 3% (\$9,535) decrease from the current year adopted budget primarily due to a decrease in salaries, which are subject to retirement.
- Account 6600, Health Insurance Contribution, reflects a 5% (\$3,932) decrease from the current year adopted budget primarily due to adjustments in the number of participants and levels of dependent care coverage.

Services and Supplies

- Services and Supplies, recommended at \$149,853, represent a 4% (\$5,959) increase over FY 2014-15 Adopted Budget primarily due to a significant amount of technical training that is planned for all Purchasing staff during FY 2015-16.

Recommended funding includes:

- Account 7040, Telephone Charges, represent a 100% (\$3,284) decrease from the current year adopted budget primarily due to the direction of ISD Information Technology to budget for Telephone Charges in Account 7296, Data Processing Services.
- Account 7205, Maintenance-Equipment, represents a 23% (\$872) decrease from the current year adopted budget primarily due to current year actuals.
- Account 7265, Office Expense, represents a 27% (\$2,022) decrease from the current year adopted budget primarily due to current year actuals.
- Account 7345, Facility Operations & Maintenance, represents a 5% (\$2,000) decrease from the current year adopted budget primarily due to current year actuals for janitorial and building maintenance services.
- Account 7415, Trans, Travel & Education, represents a 2,577% (\$10,307) increase over the current year adopted budget primarily due to planning a significant amount of technical training for all of Purchasing staff during FY 2015-16. The purpose of the training is to improve knowledge and skill in support of Purchasing's procurement and bid/contract review functions.
- Account 7416, Trans & Travel County Garage, represents a 202% (\$468) increase over the current year adopted budget primarily due to a projected increase in motorpool use by staff servicing the County's property management function.

SUMMARY OF REVENUES

- Revenues are recommended at \$538,534, a 7% (\$43,578) decrease from the current year adopted budget, which is primarily due to a decrease in estimated revenue from the sale of surplus property. Significant changes by specific revenue source are noted below.
- Surplus sales are recommended at a decrease to better reflect a reduction in current sales trends resulting from diminishing surplus property being received from County departments.
- Net County Cost (NCC) Carryover – The net County cost allocation for FY 2015-16 includes an additional \$10,000 that is based on a portion of the department's projected NCC carryover from FY 2014-15. The carryover is based on budget instructions and CAO approval for up to 50% of projected NCC savings from FY 2014-15.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
5040 – Other Cty Dpts Services	414,374	414,809	401,732
Total	\$ 414,374	\$ 414,809	\$ 401,732
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	100,000	106,076	65,000
Total	\$ 100,000	\$ 106,076	\$ 65,000
Acct # - Intrafund			
5990 – Intrafund Revenue	67,738	67,738	71,802
Total	\$ 67,738	\$ 67,738	\$ 71,802
Total Revenues	\$ 582,112	\$ 588,623	\$ 538,534

ISD - PURCHASING - 0440

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2220	Purchasing Manager	E	1	1	\$ 80,539
2294	Senior Staff Analyst	F	1	1	73,203
2366	Purchasing Analyst I	1629	3	3	145,780
2368	Purchasing Analyst III	2089	1	1	57,142
3080	Office Assistant III	1049	0	1	35,605
3110	Office Assistant II	940	2	1	34,191
3125	Office Assistant I	837	1	1	23,606
3631	Purchasing Technician I	1246	2	2	72,468
3632	Purchasing Technician II	1393	1	1	42,260
Subtotal			12	12	\$ 564,794
TOTAL REGULAR SALARIES					\$ 564,794

2011 Local Revenue Trust Fund -- 0271

Local Revenue Fund 2011 (Fund 0271)
Various Organizations
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ 112,843,349	\$ 143,259,032	\$ 150,442,442	\$ 7,183,410	5%
Total Appropriations	\$ 112,843,349	\$ 143,259,032	\$ 150,442,442	\$ 7,183,410	5%
<u>Revenues</u>					
Intergovernment Revenues-State	\$ 116,960,441	\$ 143,305,765	\$ 147,687,173	\$ 4,381,408	3%
Total Revenues	\$ 116,960,441	\$ 143,305,765	\$ 147,687,173	\$ 4,381,408	3%
Revenues (Over)/Under Expenditures					
(Decease-Use of) Assigned Fund Balanc	\$ -	\$ -	\$ 2,755,269	\$ 2,755,269	
Increase Available Fund Balance	(4,117,092.00)	(46,733.00)	-	-	
<u>Budgetary Balance</u>	\$ (4,117,092)	\$ (46,733)	\$ 2,755,269	\$ 2,802,002	

LOCAL REVENUE FUND 2011 – VARIOUS ORGS (FUND 0271)

FUNCTION

As a part of the FY 2011-12 State Budget, the California Legislature enacted a series of trailer bills that realigned State funding for various programs to the counties. Assembly Bills (AB) 118 and X1 16 and Senate Bill (SB) 89 established the accounting structure for realignment and identified 1.0625% of existing State Sales Tax and a specified portion of Vehicle License Fees (VLF) to cover the cost of this realignment (2011 Realignment). In the County, Special Revenue Fund 0270 (Local Revenue Fund 2011) was created to comply with 2011 Realignment legislation and receive the funds for 2011 Realignment purposes. On June 27, 2012, the California Legislature enacted SB 1020, which established the permanent funding structure for the Local Revenue Fund 2011 beginning FY 2012-13. Special Revenue Fund 0271 was created in order to implement the accounting structure changes required by SB 1020.

The State's share-of-cost for the following programs or funding sources are now provided through 2011 Realignment: Rural Crime Prevention, Multi-Agency Gang Enforcement Consortium (MAGEC), Sheriff's Booking Fees, Cal-MMET, Probation Grants, Juvenile Camps and Ranches, Citizens' Option for Public Safety (COPS), Juvenile Justice Crime Prevention Act (JJCPA), Trial Court Security, Youthful Offender Block Grant, Juvenile Reentry Grant, Early and Periodic Screening, Diagnosis and Treatment (EPSDT), Mental Health Managed Care, Substance Abuse Treatment, Adult Protective Services, Foster Care, Child Welfare Services, Adoptions Assistance, and Child Abuse Prevention. In addition, funding for AB 109 (Public Safety Realignment Act), which transferred responsibility for housing and supervising three distinct inmate and parolee populations from the California Department of Corrections and Rehabilitation (CDCR) to counties, was also established through 2011 Realignment and is budgeted under the Local Community Corrections Subaccount of the Local Revenue Fund 2011. Funding for parole revocation hearings related to AB 109 is budgeted in the District Attorney and Public Defender Subaccount.

2011 Realignment legislation also made accounting structure changes to the existing 1991 Realignment Accounts, which by statute are budgeted under the Health and Welfare Realignment Trust Fund and funded with 1991 Realignment Sales Tax and VLF. Funding for Mental Health Programs is now funded with a portion of the 2011 Realignment Sales Tax and is budgeted under the Mental Health Account of the Health and Welfare Realignment Trust Fund. Further, 1991 Realignment Sales Tax and VLF revenues previously utilized for Mental Health programs were redirected to the newly created CalWORKs Assistance Maintenance-of-Effort (MOE) Account. Unlike traditional MOEs, where a County will have to spend a statutorily set amount regardless of available realignment funds, the new CalWORKs Assistance MOE is a "floating" number and is set annually, in arrears, to the amount of realignment funds actually received in that specific account for a given fiscal year. The new CalWORKs Assistance MOE is separate from and does not replace the existing CalWORKs Single Allocation MOE.

OVERVIEW

The FY 2015-16 Recommended Budget of \$150,442,442 reflects a 5% (\$7,183,410) increase over the FY 2014-15 Adopted Budget. Local Revenue Fund 2011 (Fund 0271) is comprised of ten individual subaccounts and special accounts separately budgeted as a funding source under various Orgs, which provides funding for programs administered by the District Attorney, Public Defender, Probation, Sheriff, and the Departments of Behavioral Health and Social Services. The existing budgetary fund balance per Org will cover the excess appropriations over revenues for FY 2015-16. The FY 2015-16 Local Revenue Fund 2011 Summary Table at the end of this narrative illustrates the FY 2015-16 funding estimates for each Local Revenue Fund 2011 Org and the budgeted uses of those funds under each General Fund Department Org.

SUMMARY OF REVENUES

- Revenues for FY 2015-16 are recommended at \$147,687,173 and represent a 3% (\$4,381,408) increase over current year and are based on budgeting projected FY 2014-15 Sales Tax and also Vehicle License Fees received in the current year.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue			
3575 – State Other-Trial Court Security	16,295,727	15,795,727	17,236,149
3575 – State Other-Community Corrections	25,760,565	25,760,565	33,233,400
3575 – State Other-Rural Crime Prevention	685,747	685,747	685,747
3575 – State Other-Multi-Agency Gang Enforc Consort (MAGEC)	80,000	80,000	80,000
3575 – State Other-Booking Fees-Sheriff	1,400,000	1,400,000	1,400,000
3575 – State Other-War on Meth (Cal-MMET)	1,028,996	1,028,996	1,045,923
3575 – State Other-County Probation Grants	4,163,249	4,163,249	3,271,696
3575 – State Other-Juvenile Camps & Ranches	2,250,201	2,250,201	1,700,000
3575 – State Other-District Attorney	249,994	249,994	203,261
3575 – State Other-Public Defender	249,994	249,994	300,000
3575 – State Other-JJCPA	3,014,023	3,014,023	2,692,970
3575 – State Other-Youth Offender Block Grant	3,821,718	3,821,718	3,300,000
3575 – State Other-Juvenile Reentry Grant	300,000	300,000	350,000
3575 – State Other-COPS Sheriff-Front Line Service	271,776	271,776	271,776
3575 – State Other-COPS Sheriff-Detention	276,500	276,500	276,500
3575 – State Other-COPS DA	276,500	276,500	276,500
3575 – State Other-Protective Services	47,491,606	49,321,072	48,672,210
3575 – State Other-Drug Court	996,304	996,304	907,310
3575 – State Other-Nondrug Medi-Cal Substance Abuse Treatment Services	126,064	126,064	114,804
3575 – State Other-Drug Medi-Cal	8,991,616	8,991,616	8,188,436
3575 – State Other-Mental Health (EPSDT)	14,751,778	14,751,778	13,434,067
3575 – State Other-Mental Health (Managed Care)	10,823,407	10,823,407	9,856,601
Total	\$ 143,305,765	\$ 144,635,231	\$ 147,687,173
Total Revenues	\$ 143,305,765	\$ 144,635,231	\$ 147,687,173

FY 2015-16 Recommended Budget

Local Revenue Fund 2011

(Subclass)	(13020)									
OLD FUND 0270 Account Description	Rural Crime Prevention	Multi-Agency Gang Enforcement Consortium (MAGEC)	Book Fees Sheriff	War On Meth (Cal-MMET)	County Probation Grants	Juvenile Camps & Ranches	JJCPA Account	COPS Sheriff - Front Line Services	COPS Sheriff - Detention	COPS - DA
SPECIAL REVENUE FUND 0271	Enhancing Law Enforcement Activities Subaccount									
Fund 0271 ORG Description	28610100 Rural Crime Prevention	28610200 Multi-Agency Gang Enf. Consr. MAGEC	31180200 Booking Fees Sheriff	31180300 War on Meth Cal-MMET	34330100 County Probation Grants	34330300 Juvenile Camps & Ranches	34370100 JJCPA ²	31190100 COPS ¹ Sheriff Front Line Services	31190200 COPS Sheriff Detention	28670100 COPS District Attorney
Sales Tax / VLF	\$ 685,747	\$ 80,000	\$ 1,400,000	\$ 1,045,923	\$ 3,271,696	\$ 1,700,000	\$ 2,692,970	\$ 271,776	\$ 276,500	\$ 276,500
DEPARTMENT ORG										
31113260 - Ag Crime Task Force	438,878									
31113350 - ASU Patrol Helicopter								271,776		
31114000 - Main Jail Administration			1,400,000							
31114701 - Prisoner Warrants & Transport									276,500	
31115702 - Court Security										
31116328 - Cal-MET				1,045,923						
2860 - District Attorney										276,500
28621500 - Rural Crime Prevention Task Force	263,378									
28624500 - MAGEC Grant		60,000								
2880 - Public Defender										
34309999 - Probation					-		3,400,223			
34409999 - Probation Juvenile Justice Campus					3,716,728	2,172,400				
5630 - EPSDT ³										
5630 - Substance Abuse Contracts										
5630 - Managed Care										
5630 - Drug Court Partnership										
5610 - Foster Care Program										
5610 - Adoptions Services										
5610 - Child Welfare Services Program										
5610 - Adult Protective Services Program										
6410 - Foster Care Assistance Payments										
6415 - Adoptions Assistance Payments										
CCP ⁴ Recommends allocation of AB 109 funds for Board approval										
Grand Total	\$ 702,254	\$ 60,000	\$ 1,400,000	\$ 1,045,923	\$ 3,716,728	\$ 2,172,400	\$ 3,400,223	\$ 271,776	\$ 276,500	\$ 276,500
Balance	(16,507)	20,000	-	-	(445,032)	(472,400)	(707,253)	-	-	-
¹ COPS - Citizens' Option for Public Safety ² JJCPA - Juvenile Justice Crime Prevention Act ³ EPSDT - Early and Periodic Screening, Diagnosis, & Treatment ⁴ CCP - Community Corrections Partnership										

FY 2015-16 Recommended Budget Local Revenue Fund 2011

(Subclass)										
OLD FUND 0270 Account Description	District Attorney & Public Defender Account		Trail Court Security Account	Local Community Corrections Account	Youthful Offender Block Grant Subaccount	Juvenile Reentry Grant Subaccount	Drug Court Subaccount	Nondrug Medi-Cal Sub. Abuse Subaccount	Drug Medi-Cal Subaccount	Mental Health (EPSDT)
SPECIAL REVENUE FUND 0271	District Attorney & Public Defender Subaccount		Trial Court Security Subaccount	Local Community Corrections Subaccount	Youthful Offender Block Grant Special Account	Juvenile Reentry Grant Special Account	Behavioral Health Subaccount			Mental Health (EPSDT)
Fund 0271 ORG Description	2866 District Attorney	2861 Public Defender	3117 Trial Court Security Account	3436 Local Community Corrections Account	3434 Youthful Offender Block Grant	3435 Juvenile Reentry Grant	5632 Drug Court Account Sub Abuse	5633 Nondrug Medi-Cal Sub Abuse	5634 Drug Medi-Cal Account Sub Abuse	5637 Mental Health Account (EPSDT)
Sales Tax / VLF	\$ 407,950	\$ 300,000	\$ 17,478,240	\$ 33,233,400	\$ 3,300,000	\$ 350,000	\$ 907,310	\$ 114,804	\$ 8,188,436	\$ 13,177,110
DEPARTMENT ORG										
31113260 - Ag Crime Task Force										
31113350 - ASU Patrol Helicopter										
31114000 - Main Jail Administration										
31114701 - Prisoner Warrants & Transport										
31115702 - Court Security			17,478,240							
31116328 - Cal-MET										
2860 - District Attorney	203,261									
28621500 - Rural Crime Prevention Task Force										
28624500 - MAGEC Grant										
2880 - Public Defender		300,000								
34309999 - Probation					202,411	427,656				
34409999 - Probation Juvenile Justice Campus					3,330,784					
5630 - EPSDT ³										13,177,110
5630 - Substance Abuse Contracts								114,804	8,188,436	
5630 - Managed Care					304,500					
5630 - Drug Court Partnership							907,310			
5610 - Foster Care Program										
5610 - Adoptions Services										
5610 - Child Welfare Services Program										
5610 - Adult Protective Services Program										
6410 - Foster Care Assistance Payments										
6415 - Adoptions Assistance Payments										
CCP ⁴ Recommends allocation of AB 109 funds for Board approval				30,024,849						
Grand Total	\$ 203,261	\$ 300,000	\$ 17,478,240	\$ 30,024,849	\$ 3,837,695	\$ 427,656	\$ 907,310	\$ 114,804	\$ 8,188,436	\$ 13,177,110
Balance	204,689	-	-	3,208,551	(537,695)	(77,656)	-	-	-	-
¹ COPS - Citizens' Option for Public Safety ² JJCPA - Juvenile Justice Crime Prevention Act ³ EPSDT - Early and Periodic Screening, Diagnosis, & Tre ⁴ CCP - Community Corrections Partnership										

FY 2015-16 Recommended Budget Local Revenue Fund 2011

(Subclass)	(13030)								
OLD FUND 0270 Account Description	Mental Health (Managed Care)	Adult Protective Services Subaccount	Foster Care Administration Subaccount	Foster Care Assistance Subaccount	Child Welfare Services Subaccount	Adoptions Subaccount	Adoptions Assistance Program Subaccount	Child Abuse Prevention Subaccount	
SPECIAL REVENUE FUND 0271	Mental Health (Managed Care)	Protective Services Subaccount							
Fund 0271 ORG Description	5636 Mental Health Account (Managed Care)	Adult Prot. Services Program	Foster Care Program	Foster Care Assistance Payments	6210 Child Welfare Services Program	Adoptions Services Program	Adoptions Assistance Payments	Child Abuse Prevention	TOTAL Projected Collections
Sales Tax / VLF	\$ 9,856,601	\$						48,672,210	\$ 147,687,173
DEPARTMENT ORG									
31113260 - Ag Crime Task Force									438,878
31113350 - ASU Patrol Helicopter									271,776
31114000 - Main Jail Administration									1,400,000
31114701 - Prisoner Warrants & Transport									276,500
31115702 - Court Security									17,478,240
31116328 - Cal-MET									1,045,923
2860 - District Attorney									479,761
28621500 - Rural Crime Prevention Task Force									263,376
28624500 - MAGEC Grant									60,000
2880 - Public Defender									300,000
34309999 - Probation					112,000				4,142,290
34409999 - Probation Juvenile Justice Campus									9,219,912
5630 - EPSDT ³									13,177,110
5630 - Substance Abuse Contracts									8,303,240
5630 - Managed Care	9,856,601								10,161,101
5630 - Drug Court Partnership									907,310
5610 - Foster Care Program			1,094,440						1,094,440
5610 - Adoptions Services						578,122			578,122
5610 - Child Welfare Services Program					19,316,332				19,316,332
5610 - Adult Protective Services Program		1,752,713							1,752,713
6410 - Foster Care Assistance Payments				15,748,552					15,748,552
6415 - Adoptions Assistance Payments							14,002,017		14,002,017
CCP ⁴ Recommends allocation of AB 109 funds for Board approval									30,024,849
Grand Total	\$ 9,856,601	\$ 1,752,713	\$ 1,094,440	\$ 15,748,552	\$ 19,428,332	\$ 578,122	\$ 14,002,017	\$ -	\$ 150,442,442
Balance	-								(2,755,269)

¹COPS - Citizens' Option for Public Safety
²JJCPA - Juvenile Justice Crime Prevention Act
³EPSDT - Early and Periodic Screening, Diagnosis, & Treatment
⁴CCP - Community Corrections Partnership

Librarian -- 7515

**Librarian
BUDGET 7515
General Fund**

	<u>Actual** 2013-14</u>	<u>Adopted 2014-15</u>	<u>Recommended 2015-16</u>	<u>Increase/ (Decrease)</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 209,744	\$ 220,959	\$ 227,153	\$ 6,194	3%
Services and Supplies	650	679	834	155	23%
Other Financing Uses	<u>103,899</u>	<u>105,042</u>	<u>107,143</u>	<u>2,101</u>	2%
Total Appropriations	\$ 314,292	\$ 326,680	\$ 335,130	\$ 8,450	3%
 <u>Net County Cost</u>					
	\$ 314,292	\$ 326,680	\$ 335,130	\$ 8,450	3%
	<u>Budgeted 2013-14</u>	<u>Current 2014-15</u>	<u>Recommended 2015-16</u>	<u>Increase/ (Decrease)</u>	
Position Summary	1	1	1	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

LIBRARIAN – 7515

FUNCTION

The Librarian budget includes the salary and benefits cost of the County Librarian and the annual County General Fund Maintenance-of-Effort contribution (\$107,143) to the Library as required by the Measure B Ordinance. The County Librarian also serves as the Secretary to the County Historical Landmarks and Records Advisory Commission.

OVERVIEW

The FY 2015-16 Recommended Budget of \$335,130 represents a 3% (\$8,450) increase in net County cost over the FY 2014-15 Adopted Budget. Staffing is recommended at the FY 2014-15 level of one position. No Vacancy Rate Discount was used in calculating the recommended budget, as the County Librarian is the only position in this budget. There are no revenues in this budget because these expenditures are only those that are mandated to be covered by General Fund dollars and cannot be covered by Measure B funds or other Library revenues.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$227,153, represent a 3% (\$6,194) net increase over the FY 2014-15 Adopted Budget, primarily as a result of an increase in both, the Department Head's salary and the Retirement Contribution Rate. Staffing is recommended at one position, no change from the current level.

Recommended funding includes:

- Account 6100, Regular Salaries, represent a 2% (\$2,903) increase over the current year, due to a salary adjustment approved by the Board on October 14, 2014.
- Account 6350, Unemployment Insurance, represents a 70% (\$35) decrease from the current year due to revised rates provided by Risk Management.
- Account 6400, Retirement Contribution, represents a 4% (\$3,179) increase over the current year based on higher Retirement Contribution rates provided in budget instructions.

Services and Supplies

- Services and Supplies, recommended at \$834, represent a 23% (\$155) increase over the FY 2014-15 Adopted Budget, due to an increase in the PeopleSoft Financials rate provided by Internal Services Department (ISD) to reflect actual charges in the current year.

Recommended funding includes:

- Account 7286, PeopleSoft Human Resource Charges, in the amount of (\$208) reflect the same level as current year as recommended by ISD.
- Account 7287, PeopleSoft Financial Charges, represent a 33% (\$155) increase over the current year, due to an adjustment made to the estimated rate provided by ISD to reflect actuals from the current year.

Other Financing

- Other Financing Uses, recommended at \$107,143, represent a 2% (\$2,101) increase over the FY 2014-15 Adopted Budget due to the required annual adjustment to the Maintenance-of-Effort per the Consumer Price Index-Urban ending April 2014.
- Account 7910, Operating Transfers Out (\$107,143), represent the General Fund MOE contribution to the Library as required in the Measure B Ordinance 12-011. The transfer of the County contribution is recognized in the Library Budget Org 7511, Account 5957-Operating Transfer In-General Fund.

Librarian -- 7515
LIBRARIAN - 7515

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
8040	County Librarian	B	<u>1</u>	<u>1</u>	<u>\$ 124,581</u>
Subtotal			1	1	<u>\$ 124,581</u>
	Auto Allowance				<u>6,180</u>
TOTAL REGULAR SALARIES					\$ 130,761

Library - Measure B -- 7511

**Library - Measure B
BUDGET 7511
Special Revenue Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 15,995,125	\$ 17,779,527	\$ 18,403,442	\$ 623,915	4%
Services and Supplies	7,743,762	9,888,092	10,196,786	308,694	3%
Other Charges	313,307	332,102	447,473	115,371	35%
Other Financing Uses	-	-	50,000	50,000	100%
Residual Equity Transfers(Out)	111,587	-	-	-	0%
General Fixed Assets	36,395	88,551	13,000	(75,551)	-85%
Total Appropriations	\$ 24,200,175	\$ 28,088,272	\$ 29,110,701	\$ 1,022,429	4%
<u>Revenues</u>					
Taxes	\$ 24,436,513	\$ 24,144,615	\$ 25,485,732	\$ 1,341,117	6%
Rev From Use of Money & Prop	144,943	100,000	103,000	3,000	3%
Intergovernment Revenues - St	145,997	145,774	138,553	(7,221)	-5%
Intergovernment Rev-Federal	963	-	-	-	0%
Charges For Services	1,617,672	1,613,383	1,661,604	48,221	3%
Miscellaneous Revenues	231,371	130,920	132,328	1,408	1%
Other Financing Sources	103,899	105,042	134,744	29,702	28%
Intrafund Revenue	4,500	-	-	-	0%
Total Revenues	\$ 26,685,859	\$ 26,239,734	\$ 27,655,961	\$ 1,416,227	5%
<u>Revenues (Over)/Under Expenditures</u>	\$ (2,485,684)	\$ 1,848,538	\$ 1,454,740	\$ (393,798)	-21%
(Decrease-Use of) Assigned Fund Balance	-	(1,848,538)	(1,454,740)	393,798	-21%
<u>Budgetary Balance</u>	\$ (2,485,684)	\$ -	\$ -	\$ -	
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	313	315	325	10	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

LIBRARY – 7511

FUNCTION

The Fresno County Public Library is a special district, under the governance of the Board of Supervisors, which provides informational, cultural, and recreational services to the general public. The County Library Administration also serves as the fiscal agent for the San Joaquin Valley Library System (SJVLS) of which it is a member. The Coalinga-Huron Library District is a separate library district and is, therefore, not covered in this budget. Funding is primarily provided from two sources, special district property taxes and Measure B sales tax revenue. The Measure B Sales Tax Ordinance was initially passed by the voters in November 1998 and renewed in 2004 and 2012. It will expire March 31, 2029, if not renewed prior to that date.

OVERVIEW

The FY 2015-16 Recommended Budget of \$29,110,701 reflects a 4% (\$1,022,429) increase over the FY 2014-15 Adopted Budget primarily due to the addition of ten positions and the increased enrollment in the County's health plan. The FY 2015-16 Recommended Budget revenues of \$27,655,961 reflect a 5% (\$1,416,227) increase over the FY 2014-15 Adopted Budget. Assigned Fund Balance totaling \$1,454,740 is included to fund the FY 2015-16 Recommended Budget. Staffing is recommended at 325 positions, an increase of 10 positions over the current level. A 3% (\$307,835) Vacancy Rate Discount has been used in calculating Regular Salaries (Account 6100) in the recommended budget. The Vacancy Rate Discount will result in a corresponding \$238,205 benefit cost reduction for Retirement Contributions, OASDI/Medicare, and Health Insurance Contributions.

GOAL SETTING

Goal

FY 2015-16

- **Operational Goal:** Maintain Measure B promises made to the residents of Fresno County.
- **Performance Metric:** Improvements to library programs and services.

FY 2014-15

- **Goal:** Maintain Measure B promises made to the residents of Fresno County evidenced by improvements to library programs and services and increase total system-wide service hours to at least 83,320.
- **Outcome(s)/Result(s):**
- Added five (5) Early Learning Centers at Mendota, Orange Cove, Fig Garden, West Fresno, and Cedar-Clinton libraries.
- Teague Library opened in the Teague Elementary School. This provides an additional 624 service hours per year to County residents.
- Sierra Vista Library opened in the Sierra Vista Mall in Clovis. This was the first automated library book kiosk installed in a mall in the United States. This provides a minimum of 3,700 additional service hours per year to County residents.
- Cedar-Clinton Replacement - On November 4, 2014, the Board of Supervisors approved the lease-to-own acquisition of the Fresh 'n Easy site at Cedar and Shields to replace the old library. The new library is expected to open in the Fall of 2015.

Library - Measure B -- 7511

- Expanded the Summer Lunch program at the Library from one site to four, serving 3,071 children at Central, Caruthers, Fowler, and Sanger libraries.
- Opened the Veterans Service Center at Central Library to help Veterans connect with community resources.
- Installed Wi-Fi services at all Library facilities.
- Increased total service hours to County residents from 82,108 to 86,432 with the addition of the Teague Elementary School satellite branch (624 service hours per year, open 3 days per week for four hours each day) and the Book Kiosk at Sierra Vista Mall (3,700 minimum service hours per year).

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

A new Library facility will be opening in the Fall of 2015 to replace the current Cedar-Clinton Branch. This new facility is much larger in size and the Library anticipates an increase in the number of customers served. The Sunnyside facility is also expected to increase in size during FY 2015-16. Increased customer service demands at the Central Library also call for an increase in staff. To address these needs, the Library will add 3.5 Library Assistants and 1.0 Library Aide positions to its Public Service divisions. The Library is also adding 1.0 Groundskeeper I to the current workforce of 2.5 groundskeepers to maintain the 36 Library locations throughout the County and 1.0 Driver to the Materials Handling and Delivery division to eliminate the use of the extra-help driver the Library has used for two years. The Library is also adding 1.0 Accountant I and 1.0 Office Assistant I positions to mitigate the increased workload for the Business Office division as the Library grows in services to the community.

Salaries and Benefits

- Salaries and Benefits, recommended at \$18,403,442 represent a 4% (\$623,915) increase over the FY 2014-15 Adopted Budget. The increase is primarily due to the recommended positions increase in staff, retirement rates and enrollment rate in the County health plan. Staffing is recommended at 325 positions with 10 positions (7 full-time and 3 part-time positions) to be added in the FY 2015-16 Recommended Budget.

Recommended funding includes:

- Account 6100, Regular Salaries, recommended at \$9,953,342 represent a 2% (\$241,229) increase over the current year primarily due to the recommended addition of staff.
- Account 6400, Retirement Contribution, represents a 2% (\$137,074) increase over the current year due to a combination of the increase in recommended staffing and the increase in retirement rates.
- Account 6600, Health Insurance Contribution, represents a 23% (\$291,871) increase over the current year primarily due to the increased enrollment rate in the County's health plan.

Services and Supplies

- Services and Supplies, recommended at \$10,196,786, represent a 3% (\$308,694) increase over the FY 2014-15 Adopted Budget primarily due to an increase in small tools and instruments.

Recommended funding includes:

- Account 7101, Liability Insurance, represents a 68% (\$23,744) increase over the current year due to increased rates provided by Risk Management adjusted for processing of one large claim totaling \$82,000 during the current year.

Library - Measure B -- 7511

- Account 7296, Data Processing Services, represent a 2,513% (\$314,585) increase over the current year due to the reclassification of Telephone Charges as data charges since all phones are now voice over internet protocol.
- Account 7385, Small Tools & Instruments, represent a 329% (\$527,270) increase over the current year primarily due to the need to replace worn furniture at several branches, purchase modular furniture for staff workstations, replace copiers that are at the end of their life cycles and replace security cameras at various branches.

Other Charges

- Other Charges, recommended at \$447,473, represent a 35% (\$115,371) increase over the FY 2014-15 Adopted Budget.

Recommended funding includes:

- Account 7887, Capital Leases Buildings, represent a 35% (\$115,371) increase over the current year due to plans to increase the lease footage at the Sunnyside Regional Library to accommodate a large increase in customers over the past few years. The space will bring Sunnyside closer in size to other Regional Libraries that have a similar customer service base.

Other Financing Uses

- Other Financing Uses, recommended at \$50,000, represent a 100% increase over the FY 2014-15 Adopted Budget due to the purchase of a new van for the Without Walls (WOW) Mobile Library.

Fixed Assets

- Fixed Assets recommended at \$13,000 represent an 85% (\$75,551) decrease from the current year primarily due to a reduction in equipment needed. The only budgeted fixed asset is a Scissor Lift for Library Facilities Maintenance staff to use to safely conduct everyday maintenance, such as air vent cleaning, changing lightbulbs, sign installation, painting and roof maintenance.

(1) Scissor Lift \$13,000 New—Maintenance

SUMMARY OF REVENUES

- Revenues are recommended at \$27,655,961 a 5% (\$1,416,227) increase over the FY 2014-15 Adopted Budget. This increase is primarily due to a projected increase in Property Taxes. Significant changes by specific revenue source are noted below.
 - Account 3010 Property Taxes-Current Secured (\$8,977,000) represent an 8% (\$664,000) increase over the current year based on the ACTTC's projected increase of 1.998% over the current year collections.
 - Account 3042 Measure 'B' Sales Tax (\$15,544,014) represents a 4% (\$603,014) increase over the current year based on actual receipts for the current year and the ACTTC's zero growth estimate.
 - Account 3565 State In Lieu of Homeowners Property Tax (\$108,779) represents a 6% (\$7,221) decrease from the current year to reflect actual decrease in State revenue received during the FY 2014-15. This tax revenue is given to counties by the State to replace the loss of property tax revenue caused by State exemptions given to homeowners on assessed value of property owned and occupied as a principal residence (California Constitution, Rev. & Tax 218).

Library - Measure B -- 7511

- Account 5957 Operating Transfer In (\$134,744) represents a 28% (\$29,702) increase over the current year primarily due to the addition of reimbursement for Library staff to provide administrative services to the Fresno County Historical Landmarks & Records Advisory Commission (\$27,601), created in 1965 as a result of State legislation. This account also includes the increase in the Maintenance-of-Effort level the County must maintain according to the Measure "B" ordinance adopted by the Board on July 17, 2012 (\$2,101).

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Taxes			
3005 - RDA AB1 26 Property Tax	0	48,539	32,086
3006 - Redev Tax Increm Reimb	433,500	433,500	442,170
3007 - Supp-Prior Unsecured	0	1,466	366
3008 - Supp-Prior Secured	3,575	3,575	3,575
3009 - Supp-Current Unsecured	300	300	300
3010 - Prop Taxes-Current Secured	8,313,000	8,318,000	8,977,000
3011 - Supp-Current Secured	30,000	76,628	30,000
3013 - Supp-Current Secured Prior	200	200	200
3015 - Prop Taxes-Current Unsecured	400,000	400,000	412,000
3017 - Prop Taxes-Current Unsec Prior	22,440	22,440	22,889
3025 - Prop Taxes-Prior Unsecured	0	40,143	20,000
3030 - Penalties & Costs-Delinq Taxes	0	3,063	257
3032 - Priot Tax Sales Taxes	0	0	75
3042 - Measure 'B' Sales Tax	14,941,000	15,544,014	15,544,014
3047 - Timber Yield Taxes	600	767	800
Total	\$ 24,144,615	\$ 24,892,635	\$ 25,485,732
Acct # - Revenue from the Use of Money			
3380 - Interest	100,000	100,000	103,000
Total	\$ 100,000	\$ 100,000	\$ 103,000
Acct # - Intergovernment Revenues - State			
3565 - State I/L Homeowners Prop	116,000	116,000	108,779
3575 - State Other	29,774	29,774	29,774
Total	\$ 145,774	\$ 145,774	\$ 138,553
Acct # - Charges for Services			
5039 - Service To Other Agencies	1,163,383	1,235,913	1,198,104
5050 - Library Services	450,000	450,000	463,500
Total	\$ 1,613,383	\$ 1,685,913	\$ 1,661,604
Acct # - Miscellaneous Revenues			
5789 - Non-Taxable Sales	46,920	46,920	48,328
5791 - Mis Sales-Taxable	83,000	83,000	83,000
5800 - Other Miscellaneous	1,000	13,554	1,000
5806 - Loss Recovery	0	3,064	0
5831 - Refund and other	0	1,419	0
5890 - Donations	0	1,250	0
5900 - Cash overages	0	197	0
Total	\$ 130,920	\$ 149,404	\$ 132,328
Acct # - Residual Equity Transfer (In)			
5950 - Oper Trfs In - General Fund	105,042	105,042	0
5957 - Oper Trfs In - General Fund	0	0	134,744
Total	\$ 105,042	\$ 105,042	\$ 134,744
Acct # - Intrafund			
5990 - Intrafund Transfers	0	2,945	0
Total	\$ 0	\$ 2,945	\$ 0
Total Revenues	\$ 26,239,734	\$ 27,081,713	\$ 27,655,961

Library - Measure B -- 7511

LIBRARY - MEASURE B - 7511**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
251	Associate County Librarian	C	1	1	\$ 93,089
1151	Graphic Arts Technician I (PT)	1149	1	1	16,572
1152	Graphic Arts Technician II	1284	1	1	43,020
2110	Librarian I	1568	16	16	711,191
2120	Library Assistant I	927	16	19	545,566
2120	Library Assistant I (PT)	927	42	43	612,619
2121	Library Assistant II	1028	49	49	1,686,461
2121	Library Assistant II (PT)	1028	5	5	92,952
2145	Library Aide	685	4	4	91,805
2145	Library Aide (PT)	685	57	59	619,838
2150	Principal Librarian	D	4	4	307,693
2151	Library Program Manager	E	1	1	76,923
2155	Librarian III	1967	8	8	499,113
2156	Supervising Librarian	2045	8	8	538,880
2160	Librarian II	1728	14	14	805,642
2166	Senior Library Assistant	1112	26	26	960,596
2167	Supervising Library Assistant	1229	4	4	164,746
2175	Literacy Coordinator	1972	1	1	58,308
2180	Library Facilities Coordinator	2232	1	1	74,827
2185	San Joaquin Valley Library System Administrator	D	1	1	84,600
2286	Library Business Manager	E	1	1	76,923
2290	Volunteer Services Coordinator	1565	1	1	52,452
2292	Staff Analyst II	1809	2	2	108,719
2293	Staff Analyst III	2089	3	3	196,443
3037	Driver	898	6	7	200,186
3037	Driver (PT)	898	1	1	24,104
3080	Office Assistant III	1049	1	1	35,160
3125	Office Assistant I	837	0	1	21,454
3166	Administrative Secretary - Conf.	1467	1	1	49,151
3205	Account Clerk II	986	2	2	62,648
3212	Accountant I - Confidential	1552	0	1	39,791
3236	Supervising Account Clerk I - Conf.	1294	1	1	43,361
3260	Account Clerk III	1106	1	1	37,099
3620	Program Technician I	1246	1	1	41,831
3700	Information Technology Support Technician I	899	3	3	74,154
3700	Information Technology Support Technician I (PT)	899	1	1	18,215
3701	Information Technology Support Technician II	1036	1	1	34,689
3704	Information Technology Analyst I	1526	1	1	52,373
3706	Information Technology Analyst III	1980	1	1	62,623
3709	Network Systems Engineer I	1526	1	1	54,548
3710	Network Systems Engineer II	1679	1	1	47,881
3712	Network Systems Engineer IV	2360	1	1	72,360
3713	Senior Network Systems Engineer	2688	1	1	88,900
5050	Maintenance Janitor	883	13	13	367,327
5050	Maintenance Janitor (PT)	883	3	3	36,444
5055	Janitor (PT)	857	1	1	17,371
5215	Parks Groundskeeper I	861	1	2	49,539
5215	Parks Groundskeeper I (PT)	861	1	1	12,692
5221	Parks Groundskeeper III	1126	1	1	37,728
5222	Library Maintenance Supervisor	1792	1	1	51,130
5315	Maintenance Carpenter	1597	1	1	53,500
5325	Maintenance Painter	1485	1	1	46,265
Subtotal			315	325	\$ 10,251,502
Bilingual Skill Pay					9,675
Vacancy Rate Discount (3%)					(307,835)
TOTAL REGULAR SALARIES					\$ 9,953,342

Library - Grants -- 7517

Library - Grants
BUDGET 7517
Special Revenue Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 171,252	\$ 287,073	\$ 417,500	\$ 130,427	45%
Other Charges	4,500	-	-	-	0%
Total Appropriations	\$ 175,752	\$ 287,073	\$ 417,500	\$ 130,427	45%
<u>Revenues</u>					
Intergovernment Rev-Federal	\$ 61,500	\$ 15,000	\$ -	\$ (15,000)	-100%
Miscellaneous Revenues	94,237	272,073	417,500	145,427	53%
Total Revenues	\$ 155,737	\$ 287,073	\$ 417,500	\$ 130,427	45%
<u>Revenues (Over)/Under Expenditures</u>	\$ 20,015	\$ -	\$ -	\$ -	0%
(Decrease-Use of) Available Fund Balance	(20,015)	-	-	-	0%
<u>Budgetary Balance</u>	\$ (0)	\$ -	\$ -	\$ -	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

LIBRARY GRANTS – 7517

FUNCTION

The Library Grants budget provides for the acquisition of Library materials, supplies, furniture, and equipment funded by private donations received by the Library and grants from other governmental institutions including federal, state and local government.

OVERVIEW

The FY 2015-16 Recommended Budget of \$417,500 represents a 45% (\$130,427) increase over the FY 2014-15 Adopted Budget. This budget is for Services and Supplies only, and does not include staff costs. There is no net County cost associated with this budget.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies, recommended at \$417,500, represent a 45% (\$130,427) increase over the FY 2014-15 Adopted Budget primarily due to the planned purchase of modular furniture for the Central Library Branch.

Recommended funding includes:

- Account 7385, Small Tools & Instruments, represent a 107% (\$120,100) increase over the current year primarily due to the planned acquisition of low profile modular furniture for the Central Library Branch and furniture and equipment for young adult spaces in various branches funded by private donations to the Library.
- Account 7400, Special Departmental Expense, represents a 29% (\$8,500) decrease from the current year primarily due to adjustment made to reflect actual use for special program supplies and materials funded by private donations to the Library.
- Account 7406, Library Materials, represent a 74% (\$70,000) increase over the current year primarily due to planned acquisition of Library Reference Materials funded by private donations to the Library.

SUMMARY OF REVENUES

- Revenues recommended at \$417,500 represent a 45% (\$130,427) increase over FY 2014-15 Adopted Budget.
 - Account 4380, Intergovernment Revenues, (\$0) represent a 100% (\$40,000) decrease from the current year primarily because these revenues are unpredictable and there are currently no grant awards pending for FY 2015-16.
 - Account 5800, Miscellaneous Revenues, (\$417,500) represent a 53% (\$145,427) increase over the current year due to the planned purchase of furniture and Reference Materials funded by donations to the Library.

Library - Grants -- 7517

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – Federal			
4380 – Federal Other	15,000	40,000	0
Total	\$ 15,000	\$ 40,000	\$ 0
Acct # - Miscellaneous Revenues			
5800 - Miscellaneous	272,073	119,416	417,500
Total	\$ 272,073	\$ 119,416	\$ 417,500
Total Revenues	\$ 287,073	\$ 159,416	\$ 417,500

Library - Measure B - Capital Improvements -- 7530

Library - Measure B-Capital Improvements
BUDGET 7530
Special Revenue Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
General Fixed Assets	\$ -	\$ 705,000	\$ 100,000	\$ (605,000)	-86%
Total Appropriations	\$ -	\$ 705,000	\$ 100,000	\$ (605,000)	-86%
<u>Revenues</u>					
Miscellaneous Revenues	\$ 249	\$ -	\$ -	\$ -	0%
Total Revenues	\$ 249	\$ -	\$ -	\$ -	0%
<u>Revenues (Over)/Under Expenditures</u>	\$ (249)	\$ 705,000	\$ 100,000	\$ (605,000)	-86%
(Decrease-Use of) Assigned Fund Balance	-	(705,000)	(100,000)	605,000	-86%
Increase/(Decrease-i.e. Use of) Designation for: Capital Projects	249	-	-	-	0%
<u>Budgetary Balance</u>	\$ 0	\$ -	\$ -	\$ -	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

LIBRARY MEASURE B – CAPITAL IMPROVEMENTS – 7530

FUNCTION

This budget accounts for the construction of new Library facilities, capital improvements, and expansion of existing facilities included as part of the Measure B Library Tax Ordinance service plan.

OVERVIEW

The FY 2015-16 Recommended Budget of \$100,000 represents an 86% (\$605,000) decrease from the FY 2014-15 Adopted Budget. Use of Assigned Fund Balance totaling \$100,000 is included to balance the FY 2015-16 Recommended Budget. The funding will support renovations and expansion of one library branch. There is no net County cost associated with this budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Library is currently looking at building new and larger facilities in the communities of Clovis and Reedley to replace the current branches that do not adequately meet the needs of their corresponding growing communities. The department may return to your Board to seek additional appropriations for the purchase or renovation of such facilities during FY 2015-16. At this time, there is only one improvement included in the budget.

- Buildings & Improvements, recommended at \$100,000, represent an 86% (\$605,000) decrease from the FY 2014-15 Adopted Budget primarily due to the removal of the Library Headquarters remodel project. Continued projects of upgrading security cameras and installing seismic anchoring in branches have been reclassified as recommended by the Auditor-Controller/Treasurer-Tax Collector department, as normal operating expenses and therefore removed from the Capital Improvements budget.

Recommended funding includes:

- **Buildings**

Sunnyside Renovation \$100,000 Renovation of increased lease space.

SUMMARY OF REVENUES

- No revenues are recommended in the FY 2015-16 Budget. The proposed capital project will be fully-funded with Assigned Fund Balance (\$100,000).

Agriculture -- 4010

**Agriculture
BUDGET 4010
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 8,589,382	\$ 9,180,280	\$ 9,508,999	\$ 328,719	4%
Services and Supplies	2,949,249	2,928,882	2,711,540	(217,342)	-7%
Other Financing Uses	94,556	-		-	0%
General Fixed Assets	56,582	-		-	0%
Total Appropriations	\$ 11,689,768	\$ 12,109,162	\$ 12,220,539	\$ 111,377	1%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 656,297	\$ 650,000	\$ 668,000	\$ 18,000	3%
Fines, Forfeitures & Penalties	11,593	19,000	19,000	-	0%
Intergovernment Revenues - St	3,937,655	4,796,411	4,696,889	(99,522)	-2%
Intergovernment Rev-Federal	2,405,897	1,846,247	2,008,269	162,022	9%
Charges For Services	2,208,846	2,196,800	2,104,773	(92,027)	-4%
Miscellaneous Revenues	223,497	150,500	170,500	20,000	13%
Intrafund Revenue	139,480	146,500	146,500	-	0%
Total Revenues	\$ 9,583,265	\$ 9,805,458	\$ 9,813,931	\$ 8,473	0%
<u>Net County Cost</u>	\$ 2,106,503	\$ 2,303,704	\$ 2,406,608	\$ 102,904	4%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	83	92	93	1	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

AGRICULTURE – 4010

FUNCTION

“Promoting agriculture and a fair marketplace through equal enforcement of laws for the protection of society and the environment” is the Vision Statement adopted by the Agriculture Department. The department is committed to promoting Fresno County agriculture, fostering public confidence by assuring a fair and equitable marketplace, protecting environmental quality through the sound application of pesticide and worker safety regulations, preserving agricultural land use for future generations and minimizing the pest risk pathways of exotic and harmful pests. The department is organized into seven districts, which are located in Firebaugh, Fresno, Huron, Kerman, Reedley, Sanger, and Selma. All administrative functions and related activities occur in the Fresno district area. Program responsibilities and activities occur in all of the districts, and staff provides services to the general public and the agricultural industry for the following nine programs:

- Pest Detection – Monitoring urbanized and crop areas for quarantine pests with traps and surveys;
- Pest Eradication – Treating and eliminating unwanted quarantine pests of significance as they occur in the urban and agricultural setting;
- Pest Management-Control – Limiting and controlling the spread of pests of significance, including weeds, vertebrate pests, and insects;
- Pest Exclusion-Plant Quarantine – Inspecting incoming and outgoing pathways of pest introduction, including export certification and high risk pest exclusion facilities;
- Pesticide Use Enforcement and Apiary – Enforcing regulations covering agricultural and structural use of pesticides and apiaries;
- Nursery and Seed Inspection – Inspecting nursery stock to be used for farm planting and retail nursery stock and enforcing seed law regulations;
- Fruit and Vegetable Quality Control – Inspecting fruits and vegetables for compliance with state and federal standards;
- County Weed and Rodent Control – Providing service to other County departments for weed and rodent control; and
- Weights and Measures – Ensuring the public gets what they paid for through the enforcement of national and state standards for weighing, measuring, and transaction devices.

OVERVIEW

Appropriations are recommended at \$12,220,539, a 1% (\$111,377) increase over the FY 2014-15 Adopted Budget. Revenues are recommended at \$9,813,931, a less than one percent (\$8,473) increase over the FY 2014-15 Adopted Budget, which includes full-year grant funding for four positions added midyear and one new net County cost funded position. Staffing is recommended at 93 positions. The Vacancy Rate Discount was calculated at 4% (\$196,332) with corresponding reductions in Retirement (\$115,799), OASDI (\$12,177), and in Health Insurance (\$26,638) accounts based on departmental experience. Net County cost is recommended at \$2,406,608, which includes \$960,779 for Administration expenses, \$511,605 for Pest Management expenses and \$501,481 for Pesticide Use Enforcement. The current level of net County cost funds the new position and ensures that the County will continue to meet the Maintenance-of-Effort (MOE) requirement with the State and continue to receive State funds nearing \$1,500,000 in Unclaimed Gas Tax.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** Reduce pesticide illness incidents in the County of Fresno.
- **Performance Metric:** The department investigates 10 pesticide incidents in the average year. That tripled in calendar year 2014.
 - Additional training of staff by Department of Pesticides Regulations.
 - Increase enforcement of regulations.
 - Greater visibility of our staff in the field.
 - Greater education of applicators and users of pesticide products.

FY 2014-15

- **Goal:** Procure and begin training a new canine by December 31, 2014.
- **Outcome(s)/Result(s):** A new canine team was put into place in May 2014 and is becoming a valuable team member in finding pests that are detrimental to the County.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$9,508,999, represent a 4% (\$328,719) increase over FY 2014-15 Adopted Budget due to salary adjustments, full-year grant funded positions (4) added midyear FY 2014-15, and the recommended addition of one new net County cost funded position. Staffing is recommended at 93 positions, which includes the addition of 1 new position for a pilot program to survey County crops including the removal and planting of new crops. This program will benefit the Agriculture Department and help determine the tax base for the Assessor's office. This information will be helpful in projecting future revenues for the County.

Recommended funding includes:

- Account 6100, Regular Salaries, represent a 4% (\$194,089) increase over current year due to salary adjustments, addition of four positions that were previously staffed as extra-help and the addition of one new position.
- Account 6200, Extra-Help, represents a 10% (\$53,837) decrease from current year due to the addition of four permanent positions, which results in a reduced need for extra-help staff.
- Account 6400, Retirement Contribution, represents a 5% (\$129,226) increase over current year due to an increase in Retirement rates and additional staff.

Services and Supplies

- Services and Supplies, recommended at \$2,711,540, represent a 7% (\$217,342) decrease from the FY 2014-15 Adopted Budget primarily due to a decrease in Information Technology programming hours, Liability Insurance, Fleet charges, Data Processing Services, and Small Tools & Instruments.

Recommended funding includes:

- Account 7101, Liability Insurance, represents a 20% (\$19,748) decrease from current year due to a County rate reduction.

- Account 7296, Data Processing Services, represent an 11% (\$49,322) decrease from current year due to a decrease in Information Technology staff hours for the development of programs to automate the reporting provided to the State. Programming for this project is 90% complete.
- Account 7416, Transportation & Travel County Garage, represents a 6% (\$80,896) decrease from current year primarily due to a decrease in the need for Fleet vehicles. Less extra-help staff are needed to perform seasonal inspections due to the drought resulting in a decreased need for Fleet vehicles. Additionally, several older, high mileage vehicles owned by the department were replaced resulting in a projected decrease in vehicle maintenance costs.

SUMMARY OF REVENUES

- Revenues are recommended at \$9,813,931, a less than one percent (\$8,473) increase over the current year adopted budget.
- State Aid for Agriculture is recommended at a 2% (\$99,522) decrease from current year. Current year actuals for Unclaimed Gas Tax revenue were less than budgeted estimates.
- Federal Grants are recommended at a 9% (\$162,022) increase over current year due to a change in a State mandated trapping program. The Asian Citrus Psyllid trapping program was changed from a seasonal program to a year-round trapping program.
- Charges for Services are recommended at a 4% (\$92,027) decrease from current year due to a projected reduction in crop productive acreages and the associated need for inspection services due to the drought.
- Miscellaneous Revenues are recommended at a 13% (\$20,000) increase over current year due to an increase in bait sales over the past two years.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Licenses, Permits, & Franchises			
3160 – Business Licenses	650,000	650,000	668,000
Total	\$ 650,000	\$ 650,000	\$ 668,000
Acct # - Fines, Forfeitures, & Penalties			
3301 – Criminal Fines	19,000	19,000	19,000
Total	\$ 19,000	\$ 19,000	\$ 19,000
Acct # - Revenue from the Use of Money			
3545 – State-Aid for Agriculture	3,036,351	2,936,829	2,936,109
3555 – State-Aid-Pesticide Mill Assessment	1,730,000	1,730,000	1,730,000
3575 – State-Other	30,060	30,060	30,780
Total	\$ 4,796,411	\$ 4,696,889	\$ 4,696,889
Acct # - Intergovernment Revenues – Federal			
4368 – Federal-Grazing Fees	5,000	5,000	5,000
4375 – Federal Grants	1,841,247	1,841,247	2,003,269
Total	\$ 1,846,247	\$ 1,846,247	\$ 2,008,269
Acct # - Charges for Services			
4935 – Charges for Services	2,182,800	2,182,800	2,090,773
5040 – Other Cty Depts Services	4,000	4,000	4,000
5060 – Other Charges for Curr Servs	5,000	5,000	5,000
5064 – Data Processing Fees	5,000	5,000	5,000
Total	\$ 2,196,800	\$ 2,196,800	\$ 2,104,773
Acct # - Miscellaneous Revenues			
5793 – Rodent Control	150,000	170,000	170,000
5800 – Other Miscellaneous	500	500	500
Total	\$ 150,500	\$ 170,500	\$ 170,500

Agriculture -- 4010

Acct # - Intrafund			
5990 - Intrafund	146,500	146,500	146,500
Total	\$ 146,500	\$ 146,500	\$ 146,500
Total Revenues	\$ 9,805,458	\$ 9,725,936	\$ 9,813,931

Agriculture -- 4010
AGRICULTURE - 4010

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1698	Agricultural/Standards Investigator	2126	2	2	\$ 142,846
1699	Supervising Agricultural/Standards Specialist	2126	14	14	1,008,498
1700	Agricultural/Standards Specialist III	1848	20	20	1,226,896
1701	Agricultural/Standards Specialist II	1644	12	12	607,477
1702	Agricultural/Standards Specialist I	1488	18	18	764,385
1769	Deputy Agricultural Commissioner/Sealer	D	2	2	172,553
1770	Entomologist	2126	1	1	72,705
1820	Deputy Ag Commissioner	E	1	1	82,137
2345	Agricultural Business Manager	E	1	1	78,417
3080	Office Assistant III	1049	1	1	35,160
3110	Office Assistant II	940	1	1	31,440
3125	Office Assistant I	837	3	3	68,956
3166	Administrative Secretary - Conf.	1438	1	1	48,182
3260	Account Clerk III	1106	2	2	74,198
3621	Program Technician II	1393	2	2	86,913
3623	Program Technician II - Conf.	1416	1	1	47,474
8005	Agricultural Commissioner/Sealer	B	1	1	124,581
1704	Agricultural Field Aide	834	7	8	178,503
1710	Agricultural Technician	1059	2	2	56,941
Subtotal			92	93	\$ 4,908,262
Auto Allowance					6,180
Bilingual Skill Pay					3,000
Vacancy Rate Discount (4%)					(196,332)
TOTAL REGULAR SALARIES					\$ 4,721,110

RECOMMENDED POSITION TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
1704	Agricultural Field Aide	834	1	\$ 90,463
	Cost of Position Recommended to Add		1	\$ 90,463

Public Works & Planning -- 4360

Public Works and Planning
BUDGET 4360
General Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 5,467,268	\$ 6,422,555	\$ 7,093,471	\$ 670,916	10%
Services and Supplies	2,422,957	2,701,337	3,597,133	895,796	33%
Other Charges	11,804	14,880	-	(14,880)	-100%
Other Financing Uses	489,375	489,375	222,269	(267,106)	-55%
General Fixed Assets	-	6,700	22,000	15,300	228%
Total Appropriations	\$ 8,391,403	\$ 9,634,847	\$ 10,934,873	\$ 1,300,026	13%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 4,345,945	\$ 3,411,937	\$ 5,137,911	\$ 1,725,974	51%
Fines, Forfeitures & Penalties	-	65,746	-	(65,746)	-100%
Intergovernment Rev-Federal	-	-	483,022	483,022	100%
Charges For Services	2,025,726	2,500,090	1,739,163	(760,927)	-30%
Miscellaneous Revenues	84,713	95,292	95,192	(100)	0%
Other Financing Sources	-	-	50,400	50,400	100%
Intrafund Revenue	382,104	555,788	728,191	172,403	31%
Total Revenues	\$ 6,838,488	\$ 6,628,853	\$ 8,233,879	\$ 1,605,026	24%
<u>Net County Cost</u>	\$ 1,552,916	\$ 3,005,994	\$ 2,700,994	\$ (305,000)	-10%

	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)
Position Summary	49	58	64	6

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PUBLIC WORKS AND PLANNING – 4360

FUNCTION

The Department of Public Works and Planning is responsible for providing services to the public in the areas of public works, planning, land development services, and resource management. The public works, planning, and land development services components of Org 4360 involve administration of the County's General Plan and enforcement of building and land use standards including inspections and the issuance of building and land use permits. This Org also provides services related to environmental analysis, plan reviews, code enforcement, County Surveyor activities, growth management issues, regional and cooperative planning, ground and surface water management and planning, and mineral and natural resource management. Another function within this budget provides for the administration, design and implementation of the County's Capital Projects program. In addition, this Org includes funding for the administration of the Fresno County Blossom Trail and the Fresno County Fruit Trail. Other services in support of maintaining and operating the County public road system, housing, community development, solid and hazardous waste management, County service area and waterworks district administration, transportation, and parks and grounds are also supported by this department, but primarily funded in other budget units.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$10,934,873 reflect an 13% (\$1,300,026) increase over the FY 2014-15 Adopted Budget, and FY 2015-16 estimated revenues of \$8,233,879 reflect a 24% (\$1,605,026) increase over the FY 2014-15 Adopted Budget.

Staffing is recommended at 64 positions, an increase of 6 positions over FY 2014-15. These positions are proposed to provide an increased level of customer service in response to existing and projected workload demands. No Vacancy Rate Discount has been used in the calculation for Regular Salaries with the concurrence of the County Administrative Office.

Recommended funding includes \$1,241,867 for architectural and construction management services for the County's Capital Projects program, which is offset by funded projects. A net County cost allocation of \$19,000 (same as the current year) is included for the administration of the County's two agritourism trails (Blossom Trail and Fruit Trail), which is necessary for the trails to continue.

Department staff will continue to be involved in the processing of significant development projects and associated Environmental Impact Reports, updating of the Community Plans, comprehensive review and update of the County's General Plan and Zoning Ordinance, and activities related to the expansion and annexation of cities. Building permit activity is expected to increase moderately based on projected construction activity in FY 2015-16.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

In 2014, the Board implemented two new programs intended to address current economic conditions. These included the Building Permit Fee Deferral and Rapid Response Processing programs. These programs were funded during the FY 2014-15 budget adoption process and will continue to be implemented by department staff in the Development Services division. Based on activity levels in various work areas as well as experience gained in implementing the two programs over the past year, staffing resources have and will continue to be adjusted to efficiently deliver these programs, as well as the other work programs needed to serve the department's customers.

Salaries and Benefits

- Salaries and Benefits represent a 10% (\$670,916) increase over the FY 2014-15 Adopted Budget due to the addition of six positions, promotions, and retirement rate increases.

Recommended funding includes the following changes to the FY 2014-15 Adopted Budget:

- Fifty-eight positions in the Development Services division and six positions in the Capital Projects division for a total of sixty-four positions.
- Account 6100, Regular Salaries, increased \$342,593 (10%) over the current year due to the recommended addition of four positions in the Development Services division and two positions in the Capital Projects division.
- Account 6400, Retirement Contribution, increased \$202,719 (10%) over the current year due to the recommended addition of four positions in the Development Services division and two positions in the Capital Projects division.
- Account 6550 Workers' Compensation increased \$5,971 (8%) over the current year due to the increases in premiums provided by Risk Management based on experience.
- Account 6600, Health Insurance Contribution, increased \$32,963 (9%) over the current year due to the recommended addition of four positions in the Development Services division and two positions in the Capital Projects division.

Services and Supplies

- Services and Supplies represent a 33% (\$895,796) increase over the FY 2014-15 Adopted Budget

Recommended funding includes:

- Appropriations of \$376,164 to support ongoing capital projects. These appropriations are fully-offset by funded projects.
- An appropriation of \$398,391 in net County cost for monitoring of closed landfills as mandated by Title 27 of the California Code of Regulations.
- An appropriation of \$19,000 in net County cost (same as the current year) to administer the County's two agritourism trails, the Fresno County Blossom Trail and the Fresno County Fruit Trail, including website maintenance and public information, which is necessary for the trails to continue.
- Account 7295, Professional & Specialized Services, increased \$881,713 (47%) over the current year adopted budget due to increased work being done by Development Services and for an agreement with Economic Development Corporation (EDC) for High Speed Rail (HSR) work.
- Account 7416, Trans & Travel County Garage, increased \$33,447 (59%) due to the purchase of additional vehicles for Development Services which will be used for inspection services.

Other Financing Uses

- Other Financing Uses represent a 55% (\$267,106) decrease from the FY 2014-15 Adopted Budget and is comprised of work provided by staff in other divisions.

General Fixed Assets

- Fixed Assets, recommended at \$22,000, represent costs associated with the purchase of a new Plotter/Scanner for the Capital Projects division.

(1) Plotter/Scanner \$22,000 New

SUMMARY OF REVENUES

- Revenues are recommended at \$8,233,879, a 24% (\$1,605,026) increase over the FY 2014-15 Adopted Budget primarily due to:

Public Works & Planning -- 4360

- Licenses, Permits and Franchises - Estimated at an increase of 51% (\$1,725,974) based on projected permit and land use application activity for FY 2015-16.
- Fines, Forfeitures and Penalties - Estimated at a decrease of 100% (\$65,746) due to the creation of a Special Revenue Fund for Code Enforcement activities. Revenue is generated through the collection of administrative fines for code violations.
- Intergovernment Revenue-Federal - Estimated at an increase of 100% (\$483,022) due to an agreement with EDC for HSR work.
- Charges for Services - Estimated at a decrease of 30% (\$790,927) primarily due to estimated decreases in Environmental Impact Reports in Development Services activities.
- Other Financing Sources - Estimated at an increase of 100% (\$50,400) due to the creation of a Special Revenue Fund for Code Enforcement activities.
- Intrafund Revenues - Estimated at an increase of 31% (\$172,403) over the FY 2014-15 Adopted Budget. The increase is due to an increase in capital project activities.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Licenses, Permits, & Franchises			
3170 – Construction Permits	2,951,608	4,000,000	4,638,951
3180 – Land Use Permits	446,205	500,000	478,800
3185 – Agricultural Preserve-App Fees	14,124	20,000	20,160
Total	\$ 3,411,937	\$ 4,520,000	\$ 5,137,911
Acct # - Fines, Forfeitures, & Penalties			
3303 – Civil Fines	65,746	50,000	0
Total	\$ 65,746	\$ 50,000	\$ 0
Acct # - Intergovernment Revenues – Federal			
4375 – Federal Grants	0	0	483,022
Total	\$ 0	\$ 0	\$ 483,022
Acct # - Charges for Services			
4895 – Personnel Services	10,225	6,000	6,000
4910 – Plan & Engineering Services	871,574	900,000	900,000
4911 – Env Impact Report	693,447	500,000	95,000
4912 – Env Applications	183,808	250,000	25,200
4916 – General Plan/Amendments	38,155	10,000	20,400
4918 – Specific Plan/Amendments	68,331	55,000	20,400
5039 – Other Agencies Services	132,852	130,000	83,487
5040 – Services to Other County Depts	501,698	150,000	588,676
Total	\$ 2,500,090	\$ 2,001,000	\$ 1,739,163
Acct # - Miscellaneous Revenues			
5789 – Non-taxable Sales	174	0	96
5800 – Miscellaneous Revenues	95,026	95,000	95,000
5882 – Cty Emp Witness and Jury Fees	92	0	96
Total	\$ 95,292	\$ 95,000	\$ 95,192
Acct # - Other Financing Sources			
5957 – Operating Transfer In	0	0	50,400
Total	\$ 0	\$ 0	\$ 50,400
Acct # - Intrafund			
5990 – Intrafund Revenue	555,788	605,000	728,191
Total	\$ 555,788	\$ 605,000	\$ 728,191
Total Revenues	\$ 6,628,853	\$ 7,271,000	\$ 8,233,879

PUBLIC WORKS AND PLANNING - 4360**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0223	Development Services Manager	D	1	1	\$ 102,285
1132	Engineering Technician I	1557	2	2	81,587
1133	Senior Engineering Technician	1996	1	1	66,862
1134	Senior Engineer	2902	2	2	183,269
1135	Engineer I	1850	2	2	101,780
1137	Engineer III	2438	1	1	81,744
1144	Capital Projects Division Manager	D	1	1	112,110
1168	Architect	2811	2	2	188,378
1169	Architectural Assistant	1652	0	2	74,505
1175	Planner I	1616	5	5	172,197
1176	Planner II	1794	5	5	295,222
1177	Planner III	2072	6	6	414,226
1178	Senior Planner	2602	4	4	302,992
1179	Principal Planner	2862	1	1	95,892
1715	Building Inspector I	1718	3	4	227,951
1716	Building Inspector II	1962	3	3	194,665
1720	Building Plans Engineer	2750	1	1	92,145
1721	Supervising Building Inspector	2351	1	1	78,783
1722	Building Plans Checker III	2428	2	2	162,754
1745	Chief Building Inspector	2916	1	1	92,552
2293	Staff Analyst III	2089	3	3	210,020
2319	Deputy Director of Planning	C	1	1	120,625
3080	Office Assistant III	1049	2	2	70,321
3110	Office Assistant II	940	2	2	57,077
3125	Office Assistant I	837	2	4	87,747
3160	Secretary IV	1291	1	1	43,282
3620	Program Technician I	1246	2	3	100,411
3621	Program Technician II	1393	1	1	46,688
Subtotal			58	64	\$ 3,858,070
Professional License Incentive					10,416
Bilingual Skill Pay					605
TOTAL REGULAR SALARIES					\$ 3,869,091

RECOMMENDED POSITIONS TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1169	Architectural Assistant	1652	1	\$ 72,465
1715	Building Inspector I	1718	1	71,713
3125	Office Assistant I	837	2	78,050
3620	Program Technician I	1246	1	54,201
Cost of Positions Recommended to Add			5	\$ 276,429

RECOMMENDED POSITION TO ADD (Effective October 12, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
1169	Architectural Assistant	1652	1	\$ 54,052
Cost of Position Recommended to Add			1	\$ 54,052

PW&P - Road Fund -- 4510

**PW&P - Road Fund
BUDGET 4510
Special Revenue Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 18,702,603	\$ 20,397,215	\$ 21,151,976	\$ 754,761	4%
Services and Supplies	24,031,116	38,093,609	36,398,830	(1,694,779)	-4%
Other Charges	315,620	550,000	305,000	(245,000)	-45%
Other Financing Uses	-	-	293,000	293,000	100%
General Fixed Assets	6,023	252,000	90,000	(162,000)	-64%
Total Appropriations	\$ 43,055,361	\$ 59,292,824	\$ 58,238,806	\$ (1,054,018)	-2%
<u>Revenues</u>					
Taxes	\$ 7,897,540	\$ 8,626,145	\$ 9,418,920	\$ 792,775	9%
Licenses, Permits & Franchises	398,875	450,000	545,000	95,000	21%
Rev From Use of Money & Prop	318,547	350,000	539,589	189,589	54%
Intergovernment Revenues - St	28,543,014	24,943,659	19,867,026	(5,076,633)	-20%
Intergovernment Rev-Federal	8,208,310	11,746,420	10,963,000	(783,420)	-7%
Charges For Services	4,216,539	7,105,289	5,771,000	(1,334,289)	-19%
Miscellaneous Revenues	72,679	102,000	16,050	(85,950)	-84%
Other Financing Sources	-	-	267,768	267,768	100%
Total Revenues	\$ 49,655,503	\$ 53,323,513	\$ 47,388,353	\$ (5,935,160)	-11%
<u>Revenues (Over)/Under Expenditures</u>	\$ (6,600,142)	\$ 5,969,311	\$ 10,850,453	\$ 4,881,142	82%
Decrease-Use of Assigned Fund Balance		(5,969,311)	(10,850,453)	(4,881,142)	82%
Increase Available Fund Balance	6,600,142	-	-	-	0%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	196	196	203	7	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PW&P - ROAD FUND – 4510

FUNCTION

The Design, Construction, and Maintenance divisions of the Department of Public Works and Planning (PW&P) are responsible for the implementation of specified road and bridge improvement projects, and the maintenance and operation of the County roads. The 3,516 miles of County roads represent the largest County road system in the State of California. The primary function of these divisions is to provide for administration, maintenance, operations, rehabilitation, and reconstruction of roads, bridges and attendant facilities as authorized by the California Streets and Highways Code and to provide for traffic safety. The three noted divisions within the department also provide engineering and construction services for special districts, County service areas, and other County departments.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$58,238,806 reflect a 2% (\$1,054,018) decrease from the FY 2014-15 Adopted Budget. The FY 2015-16 Recommended Budget estimated revenues of \$47,388,353 reflect an 11% (\$5,935,160) decrease from the FY 2014-15 Adopted Budget and does not include the \$5,569,391 Maintenance-of-Effort (MOE) funding currently due to be transferred to the Road Fund from the General Fund by June 30, 2020. Assigned Fund Balance of \$10,850,453 from the Road Fund will be required to balance the FY 2015-16 Recommended Budget as expenditures will exceed estimated revenues. Staffing is recommended at 203 positions, a recommended increase of 7 positions. A Vacancy Rate Discount of \$113,889 (1%) is included in Account 6100 Regular Salaries with a corresponding reduction in benefits of \$89,481.

The FY 2015-16 Recommended Budget includes \$33.64 million for the Road Maintenance and Operations program, which represents a 10.2% (\$3.43 million) increase over FY 2014-15 Adopted Budget levels. The increase in the Road Maintenance and Operations program is for additional expenditures targeted for contract, preventive and day labor reconstruction and routine road maintenance. Funding in the FY 2015-16 Recommended Budget reflects projects as outlined in the Road and Bridge Construction section below.

GOAL SETTING

Goal

FY 2015-16

- **Goal:** The PW&P department will continue to strive to reduce operational costs by maintaining or reducing the number of safety-related incidents in FY 2015-16. Future cost reductions will be realized by:
- Further reduction in future Workers' Compensation Charges assigned to department;
- Further reduction in liability costs since some of the department's injury claims involve damage to County and/or public equipment and property;
- Further reduction in Overtime and Extra-Help costs incurred as a result of coverage for employees away from work due to injury;
- Lowered risk of possible safety violations and fines (e.g. Cal-OSHA).
- **Performance Metric:** Attainment of this goal will be measured by keeping the number of lost days to less than 260 and less than 20 recordable incidents for FY 2015-16.

FY 2014-15

- **Goal:** The PW&P department will continue to strive to reduce operational costs by maintaining or reducing the number of safety-related incidents in FY 2014-15. Future cost reductions will be realized by:
- Further reduction in future Workers' Compensation Charges assigned to department;
- Further reduction in liability costs since some of the department's injury claims involve damage to County and/or public equipment and property;
- Further reduction in Overtime and Extra-Help costs incurred as a result of coverage for employees away from work due to injury; and
- Lowered risk of possible safety violations and fines (e.g. Cal-OSHA).
- **Outcome(s)/Result(s):** Attainment of this goal was measured by keeping the number of lost days to less than 20 for FY 2014-15. The current number of lost days through the end of March 2015, was 26. The Narrative for FY 2014-15 should have stated that the number of lost days would be kept to less than 260 and less than 20 recordable incidents.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Some of the increase in appropriations is reflective of the several large multi-year projects that have been awarded to the County. Staff has been very successful in applying for and being awarded several projects from different funding agencies. Staff has been successful in obtaining funding for four active transportation projects that total \$1,254,000. Also in the Highway Bridge program, administered by the Federal Highway Administration, staff has been able to secure \$59,999,000 to replace or maintain existing bridges. Because the projects are multi-year, the funds will be distributed in increments through FY 2017-18. The overall budget still reflects an allocation of Measure "C" and routine road maintenance projects that will be awarded for construction or have significant design completed in the coming fiscal years.

To meet current number of projects, it is recommended that seven positions be added in FY 2015-16. The additional staff will be utilized in the Design and Construction divisions. The additional positions will bring the staffing level to 203. Without the additional staff, the department will not be able to deliver currently funded projects within the timeline allotted by the Federal Highway Administration.

The department continues a team-based approach in seeking to identify avenues for improving service to clients and other County departments. This is evident in the scheduling of heavy equipment usage between road maintenance yards to promote sharing of the equipment. This effort has allowed the divisions to reduce the heavy equipment fleet by approximately 29% from the levels in FY 2012-13. This includes working with other jurisdictions on projects of common interest. The use of advanced electronic and computer technology in areas such as Geographic Information Systems, and the Cost Accounting Management System (CAMS) are being employed.

Road Maintenance

The FY 2015-16 programs consist of the following components:

Day Labor Rehabilitation, Specific Maintenance Projects, and	
Pavement Seals and Maintenance Overlays	\$ 6.11 million
Contract Preventive Maintenance	\$13.75 million
Routine Road Maintenance Activities	\$10.62 million
Traffic Signs and Striping.....	\$ 1.33 million
Traffic Safety and Operations	<u>\$ 1.83 million</u>
Total	\$33.64 million

PW&P - Road Fund -- 4510

- A total of \$6.11 million is recommended for day labor rehabilitation and specific maintenance projects for roads. These funds will be expended for the rehabilitation of approximately 33 miles of selected lower traffic volume roads by day labor forces. Approximately \$300,000 (not included in the \$6.11 million allocation) has been budgeted for maintenance of private roads in the County Service Areas (CSAs). The CSAs will reimburse the Road Fund for all maintenance work.
- The recommended \$13.75 million for contract preventive maintenance projects will provide for the maintenance treatment of approximately 30 miles of chip seal projects, and 20 miles of asphalt concrete overlay. The preventive maintenance allocation also reflects \$1.70 million of Congestion Mitigation and Air Quality (CMAQ) shoulder projects throughout the County.
- Pothole patching, shoulder maintenance, and other routine road maintenance activities, including culvert maintenance, storm damage repairs, tree trimming, and snow removal are recommended at \$10.62 million. The allocation of expenditures to the various general maintenance categories can vary in any given year. For example, in years when above average precipitation occurs, the cost for snow removal, storm response and signing, and storm damage repairs will consume more of these allocations than in normal years.
- Traffic signs and striping, including installation and maintenance of traffic signs, pavement markings, and line striping is recommended at \$1.33 million. This allocation includes funding for agreements with Caltrans for Caltrans-operated traffic signals at joint State/County intersections at an annual cost of approximately \$50,000; the City of Fresno for the maintenance of County-owned traffic signals and lighting at an annual cost of approximately \$140,000; and with a private contractor at an annual cost of \$25,000 to maintain other traffic signals and lighting not maintained by the State or the City of Fresno.
- Included in the \$33.64 million allocation in the proposed budget for road maintenance and traffic signs and striping, there is an allocation of \$1.83 million for traffic safety and operations activities. This allocation provides for the preparation and review of Traffic Safety Studies to determine the need for four-way stop signs, other traffic control devices, traffic control needs, review and approval of encroachment permits for work to be done within the County road right-of-way, issuance of oversize load permits for County roads, and various other operational and safety roadway related activities. This allocation also includes the Traffic Census (traffic count program) section in the Maintenance and Operations division.

Road and Bridge Construction

Major projects for FY 2015-16 include:

- Begin construction of Mountain View Avenue from Bethel to the Tulare County line (\$3,000,000) with the project to continue through FY 2016-17;
- Two Congestion Management and Air Quality projects: San Diego Avenue, Belmont to Shaw Shoulder Improvements (\$650,000) and California Avenue, Derrick to Washoe (\$930,000); and
- One Federally funded Highway Safety Improvement Project: Striping of various mountainous locations (\$1,200,000).

Salaries and Benefits

- Salaries and Benefits, recommended at \$21,151,976, represent a 4% (\$754,761) increase over the current year due to promotions, step increases, benefit rate increases, and the recommended additional seven positions. Staffing is recommended at 203 positions.

Recommended funding includes:

- Account 6100, Regular Salaries, represents a 5% (\$586,172) increase over the current year due to promotions, step increases, and the recommended additional seven positions.

PW&P - Road Fund -- 4510

- Account 6400, Retirement Contribution, represents a 5% (\$290,190) increase over the current year due to increased retirement rates and the recommended additional seven positions.
- Account 6550, Workers' Compensation, represents a 12% (\$68,489) decrease from the current year due to reduced rates provided by Risk Management.

Services and Supplies

- Services and Supplies reflect a 4% (\$1,694,779) decrease from the FY 2014-15 Adopted Budget primarily due to decreases in road maintenance services and professional engineering consultants for bridge design.

Recommended funding includes:

- An allocation for the purchase of materials used in the maintenance of roads and traffic operations, signs and striping (\$5.83 million).
- Account 7295, Professional and Specialized Services, represent a 12% (\$669,991) increase over the current year for activities performed by private firms such as street sweeping, tree trimming and removal, roadside vegetation control, and other owner operated equipment such as trucking services when needed. Also included in this allocation are services provided by specialized and consultant service providers, such as engineering and environmental and geo-technical review. Additional services such as technology, personnel and financial services necessary for the operation of the division have been budgeted in Account 7910, Operating Transfers Out. Design for several bridge replacements (\$3,153,500) will continue throughout FY 2015-16 with the anticipated construction to continue until FY 2018-19. Also included is the design for right-of-way acquisition and utility relocation of American Avenue from State Route 99 to Temperance Avenue (\$1,285,000). Design for several bridge replacements (\$3,153,500) will continue throughout FY 2015-16 with the anticipated construction to continue until FY 2018-19.
- Account 7385, Small Tools and Instruments, represent an 82% (\$60,880) increase over the current year due to the need to replace tools related to traffic counts and other tools that are failing.
- Account 7416, Transportation and Travel County Garage, is recommended at \$4.8 million, same as the current year, to reimburse the Fleet Services Org 8910-11 for the cost of operating and maintaining all vehicles, including construction equipment. Maintenance costs for vehicles and equipment has been steady for the last three fiscal years.

Other Charges

- Other Charges are recommended at \$305,000, a decrease of 45% (\$245,000) from the current year for right-of-way acquisition for various on-going projects primarily due to the completion of the right-of-way acquisition for the Mountain View project and a reduction in the amount of right-of-way necessary for the American Avenue project.

Other Financing Uses

- Operating Transfers Out are recommended at \$293,000. This amount represents purchases of new equipment through Fleet Services.

General Fixed Assets

- Hamburg wheel tracker for "Superpave" method that is adopted by Caltrans for road maintenance.
(1) Hamburg wheel tracker..... \$90,000 New

SUMMARY OF REVENUES

- Revenues are recommended at \$47,388,353 an 11% (\$5,935,160) decrease from the FY 2014-15 Adopted Budget and does not include the MOE requirement for Prop. 42 in the amount of \$5,569,391:

PW&P - Road Fund -- 4510

- Taxes – Represent a 9% (\$792,775) decrease from the current year.
- Licenses, Permits, and Franchises – Revenues generated through the collection of Road Privileges and Permit fees represent a 21% (\$95,000) increase over the current year based on actual receipts in the current year.
- Use of Money and Property – Revenue represents a 54% (\$189,589) increase over the current year based on interest earnings on Assigned Fund Balance and actual experience in the current year.
- State Aid – Estimated at a 20% (\$5,076,633) decrease from the current year due to an anticipated decrease in Highway User Tax collection.
- Federal Aid – Estimated at a 7% (\$783,420) decrease from the current year primarily due to the completion of various federal projects.
- Charges for Services – Estimated at a 19% (\$1,334,289) decrease from the current year based on projected Measure “C” reimbursements for design, right-of-way acquisition costs, and road construction for the various phases of the Mountain View project. Other design, contract administration, and construction inspection will be 100% funded for the American Avenue Landfill projects and County Service Areas (CSA). Road maintenance activities performed by County Road crews on CSA roads will be 100% reimbursed by the various road zones receiving the maintenance service.
- Other Financing Sources – Estimated at a 100% (\$267,768) increase over the current year due changes in accounting per the Auditor-Controller/Treasurer-Tax Collector. Previously budgeted under Charges for Services, this is revenue from other divisions and other departments.
- Assigned Fund Balance of Road Fund 0010 will be decreased by the amount of \$10,850,453 in the FY 2015-16 Recommended Budget.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Taxes			
3043 – Local Trans-1/4% Sales Tax	3,426,145	3,426,145	3,555,660
3044 – Measure C-1/2% Sales Tax	5,200,000	5,519,953	5,863,260
Total	\$ 8,626,145	\$ 8,946,098	\$ 9,418,920
Acct # - Licenses, Permits, & Franchises			
3175 – Road Privileges and Permits	450,000	494,000	545,000
Total	\$ 450,000	\$ 494,000	\$ 545,000
Acct # - Revenue from the Use of Money			
3380 - Interest	350,000	539,590	539,589
Total	\$ 350,000	\$ 539,590	\$ 539,589
Acct # - Intergovernment Revenues – State			
3459 – Highway User Tax 2103	10,514,379	10,515,677	5,035,046
3460 – Highway User Tax 2104	8,009,092	8,785,005	8,076,535
3461 – Highway User Tax 2106	1,355,154	1,124,900	952,242
3462 – Highway User Tax 2105	4,532,034	5,711,098	5,344,203
3546 – State Aid Construction	15,000	56,193	71,000
3547 – State TEA 21 Match & Exchange	368,000	368,108	368,000
3575 – State-Other	150,000	10,000	20,000
Total	\$ 24,943,659	\$ 26,570,981	\$ 19,867,026
Acct # - Intergovernment Revenues – Federal			
4365 – Federal Construction	11,446,420	9,348,260	10,963,000
4366 – Federal-Forest Reserve Revenue	300,000	300,000	0
4375 – Federal Grants	0	6,022	0
4380 – Federal Other	0	10,140	0
Total	\$ 11,746,420	\$ 9,664,422	\$ 10,963,000

PW&P - Road Fund -- 4510

Acct # -Intergovernment Revenues – Other			
4841 – Other Governmental Agencies	0	37,305	0
Total	\$ 0	\$ 37,305	\$ 0
Acct # - Charges for Services			
4910 – Planning & Engineering Services	166,500	219,857	166,500
4985 – Road & Street Services	4,142,000	3,845,786	3,550,000
5040 – Charges for Services	2,596,789	1,226,374	1,794,500
5043 – Serv to Other Count Dept-PY	200,000	0	260,000
Total	\$ 7,105,289	\$ 5,292,017	\$ 5,771,000
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	100,000	9,990	10,000
5806 – Loss Recovery-Risk Management	2,000	5,579	6,000
5882 – Cty Emp Witness & Jury Fees	0	37	50
Total	\$ 102,000	\$ 15,606	\$ 16,050
Acct # - Other Financing Sources			
5957 – Operating Transfers In	0	0	267,768
Total	\$ 0	\$ 0	\$ 267,768
Total Revenues	\$ 53,323,513	\$ 51,560,019	\$ 47,388,353

PENDING FACTORS

The continued lack of a consistent, secure source of funding for road maintenance continues to impact the ability of the department to maintain the County's road system. The uncertainty of gas tax funding and the adoption of MAP-21 Federal Surface Transportation without key direction on spending levels for programs continue to hamper the County's ability to provide long term planning for maintenance. The funds that are available under MAP-21 are becoming much more restrictive and require additional reporting, which is very labor intensive. Public Works and Planning is projected to deliver over \$11 million of federally funded services and road construction during FY 2015-16. Decisions on slowing down or shelving projects might have to be made if an impasse in Congress develops. Impacts to staffing levels will have to be determined and adjustments made if the impasse does develop and resolution is not made timely.

With Fresno County having the most miles of roads and a very high number of bridges, it is critical to know the funding levels available for each of these categories. It is anticipated that California will be making funding level decisions this year to reduce the impacts to projects already in the pipeline.

In FY 2009-10, the County deferred the MOE requirement for Prop. 42 in the amount of \$5,569,391. Payment in full was due in FY 2010-11; however, AB 2731 extended the deadline for the County to June 30, 2020. If the MOE is not paid in full by June 30, 2020, the County will have to refund the State the amount of Prop 42 received for FY 2009-10 (\$8,839,211) with interest of approximately \$645,000 unless relieved legislatively.

PW&P - Road Fund -- 4510
PW&P - ROAD FUND - 4510

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1105	Engineer II	2220	2	2	\$ 127,405
1117	Associate Real Property Agent	1984	2	2	124,520
1130	Engineering Aide	1011	1	1	40,793
1132	Engineering Technician I	1557	3	5	206,154
1133	Senior Engineering Technician	1996	12	12	800,401
1134	Senior Engineer	2902	6	6	547,454
1135	Engineer I	1850	2	5	254,523
1137	Engineer III	2438	14	14	1,120,232
1140	Engineering Technician II	1741	22	22	1,281,322
1147	Field Survey Supervisor	2103	2	2	141,008
1148	Supervising Engineer	3192	2	3	291,446
1149	Chief of Field Surveys	2805	1	1	93,979
1150	Public Works Division Engineer	D	3	3	336,198
2291	Staff Analyst I	1629	2	3	141,563
2293	Staff Analyst III	2089	2	2	207,468
2294	Senior Staff Analyst	F	1	1	74,670
2318	Deputy Director of Public Works	C	1	1	120,913
3080	Office Assistant III	1049	2	2	70,321
3140	Secretary III	1169	2	2	78,390
3166	Administrative Secretary - Conf.	1467	1	1	49,151
5409	Road Equipment Operator-Trainee	991	1	1	29,020
5410	Road Equipment Operator I	1261	22	22	695,241
5415	Road Equipment Operator II	1426	56	56	2,580,248
5420	Road Maintenance Supervisor	1950	9	9	569,119
5425	Road Operations Lead Supervisor	1704	11	11	600,234
5430	Road Superintendent	2187	2	2	140,960
5445	Traffic Maintenance Supervisor	1950	1	1	62,044
5448	Traffic Equipment Operator Trainee	991	2	2	52,511
5450	Traffic Equipment Operator I	1208	1	1	30,890
5455	Traffic Equipment Operator II	1354	6	6	307,790
5460	Traffic Operations Lead Supervisor	1596	1	1	53,474
8065	Director of Public Works & Planning	B	1	1	159,479
Subtotal			196	203	\$ 11,388,923
Auto Allowance					6,180
Professional License Incentive					23,363
Bilingual Skill Pay					1,209
Vacancy Rate Discount (1%)					(113,889)
TOTAL REGULAR SALARIES					\$ 11,305,787

RECOMMENDED POSITIONS TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1132	Engineering Technician I	1557	2	\$ 131,479
1135	Engineer I	1850	3	229,833
1148	Supervising Engineer	3192	1	141,913
2291	Staff Analyst I	1629	1	68,411
Cost of Positions Recommended to Add			7	\$ 571,636

PW&P - Transit Services -- 4700

**PW&P - Transit Services
BUDGET 4700
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 1,785,942	\$ 2,838,500	\$ 2,705,200	\$ (133,300)	-5%
Total Appropriations	\$ 1,785,942	\$ 2,838,500	\$ 2,705,200	\$ (133,300)	-5%
<u>Revenues</u>					
Intergovernment Revenue-Other	\$ 1,785,942	\$ 2,838,500	\$ 2,705,200	\$ (133,300)	-5%
Total Revenues	\$ 1,785,942	\$ 2,838,500	\$ 2,705,200	\$ (133,300)	-5%
<u>Net County Cost</u>	\$ -	\$ -	\$ -	\$ -	0%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PW&P - TRANSIT SERVICES – 4700

FUNCTION

The Transit Services budget recognizes the County's share of the Transportation Development Act Local Transportation Fund (LTF) and State Transit Assistance (STA) monies allocated directly to local transit providers from the Fresno Council of Governments (Fresno COG) for transit services in unincorporated areas. The annual allocation to each agency is determined by Fresno COG based upon an estimate of revenue by the State Department of Finance and the population of each city and unincorporated area. The County, the City of Fresno, City of Clovis, and the Fresno County Rural Transit Agency (FCRTA) each year perform an analysis of the unincorporated area transit services and needs to determine the County's contribution of LTF and STA monies to Fresno Area Express (FAX) and Handi Ride, Clovis Transit (Roundup) and FCRTA, according to agreements between the County, the City of Fresno, the City of Clovis, and the FCRTA. Funds are also allocated by formula for social service transit services (through FCRTA, FAX, and the Fresno County Economic Opportunities Commission as the Consolidated Transportation Services Agencies) to unincorporated area residents. Three percent of the total Fresno County allocation is, by statute, allocated to the Fresno COG for regional transportation planning services including transit planning.

OVERVIEW

The FY 2015-16 Recommended Budget of \$2,705,200 represents a 5% (\$133,300) decrease in appropriations from the FY 2014-15 Adopted Budget. Recommended funding is based on State estimates, as refined by the County's Auditor-Controller/Treasurer-Tax Collector, of FY 2015-16 sales tax revenues. The allocation to transit providers is made in December of each year through a separate Board action and is based on the most current State estimate of sales tax revenues, the adopted FCRTA budget, and actual transit use and service costs for FAX and Clovis services for the current fiscal year.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies, recommended at \$2,705, 200, represent a 5% (\$133,300) decrease from FY 2014-15 Adopted Budget and represent monies allocated directly to transit providers and for regional transportation planning.
 - An allocation to the City of Fresno of \$1,914,200 represents a 5% (\$103,800) decrease from the current year for services to the unincorporated area within the Fresno metropolitan transit service area.
 - An allocation to 19 rural transit subsystems of \$348,000 represent a 10% (\$37,000) decrease from the current year allocation. Since FY 2009-10, FCRTA has used contingency funds that had been held as matching dollars for capital projects to offset local agency contributions. Staff is assured that FCRTA will continue to use contingency funds to offset local agency contribution for the next fiscal year; however, the offset is less than previous years due to lower operational costs.
 - An allocation for transportation social services of \$258,400 represent a less than 1% (\$400) increase over the current year for clients of community-based social service agencies in the unincorporated area, performed under contract by the Fresno County Economic Opportunities Commission.

PW&P - Transit Services -- 4700

- An allocation to the Fresno COG of \$147,000 remains the same as current year for operation of the Regional Transportation Planning Agency pursuant to the Transportation Development Act of 1972.
- An allocation to the City of Clovis (\$37,600) represents a 23% (\$7,100) increase over the current year for paratransit services to the unincorporated area of Tarpey Village.

SUMMARY OF REVENUES

- Other Governmental Aid revenues are recommended at \$2,705,200, a 5% (\$133,300) decrease from the current year and represents the County's share of the Local Transportation Funds and State Transit Assistance Funds allocated under formula by Fresno COG.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # -Intergovernment Revenues – Other			
4841 – Other Governmental Agencies	2,838,500	2,838,500	2,705,200
Total	\$ 2,838,500	\$ 2,838,500	\$ 2,705,200
Total Revenues	\$ 2,838,500	\$ 2,838,500	\$ 2,705,200

PW&P - Grants -- 5512

**Public Works & Planning Grants
BUDGET 5512
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 3,513,773	\$ 5,361,954	\$ 6,575,458	\$ 1,213,504	23%
Total Appropriations	\$ 3,513,773	\$ 5,361,954	\$ 6,575,458	\$ 1,213,504	23%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 780,415	\$ 813,768	\$ 3,319,718	\$ 2,505,950	308%
Intergovernment Rev-Federal	1,487,587	3,506,686	2,722,840	(783,846)	-22%
Intergovernment Revenue-Other	-	529,000		(529,000)	-100%
Miscellaneous Revenues	1,209,466	500,000		(500,000)	-100%
Other Financing Sources	36,305	12,500	532,900	520,400	4163%
Total Revenues	\$ 3,513,773	\$ 5,361,954	\$ 6,575,458	\$ 1,213,504	23%
<u>Net County Cost</u>	\$ -	\$ -	\$ -	\$ -	0%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PW&P GRANTS – 5512

FUNCTION

This budget contains funds for planning and implementing several programs including the Rental Rehabilitation program, the Housing Preservation program, Housing Payment Clearing, the Jensen/Drummond Sewer Feasibility Study, CALHOME 2013, Safe Drinking Water State Revolving Fund, Federal HOME Investment Partnerships program, Neighborhood Stabilization program Loan Servicing, Used Oil Payment program, Tire Amnesty Grant, Cal-Recycle Tire Cleanup Grant, City/County Beverage Payment program, County Service Area 49 (O'Neil) Consolidation, Water Works District 40 Water Improvement Plan, and the County Service Area 44D Monte Verde Waste Water Treatment Facility Improvements.

OVERVIEW

The FY 2015-16 Recommended Budget of \$6,575,458 reflects an 23% (\$1,213,504) increase in appropriations and revenues over the FY 2014-15 Adopted Budget based on an increase in the amount and number of available grant funds. There are two new grants related to various Special District projects while the other grants are ongoing until the projects are complete or funding is no longer available. There is no net County cost associated with this budget.

The work effort required to implement these grant programs is provided primarily by staff in the Public Works and Planning Roads Org 4510, Community Development Block Grant (CDBG) Org 7205, and Public Works and Planning, Resources Orgs 9015 and 9140.

SUMMARY OF CAO RECOMMENDATIONS

Rental Rehabilitation

Misc. Revenue\$5,200County Match: None

Provides for ongoing required loan servicing and monitoring costs associated with the completed Rental Rehabilitation Grant program. Funding is provided from the new Special Revenue Fund Org 1200 Rental Rehabilitation program. This is ongoing until all loans have been paid off.

Services and Supplies

- Services and Supplies are budgeted at \$5,200, an increase of 100% (\$5,200) over the current year adopted budget and include monitoring of loans by County staff from Community Development Org 7205.

Recommended funding includes:

- Reserved Rental Rehabilitation program income dedicated solely for this purpose.

Housing Preservation

Misc. Revenue\$600County Match: None

Provides for the required loan servicing and monitoring costs associated with the County's completed Housing Preservation grants from the U.S. Department of Agriculture. Funding is provided from the new Special Revenue Fund Org 1203 Housing Preservation and is ongoing until all loans are paid off.

Services and Supplies

- Services and Supplies are budgeted at \$600, an increase of 100% (\$600) over the current year adopted budget.

Recommended funding includes:

- Reserved Housing Preservation Grant program income dedicated solely for this purpose.

Housing Payment Clearing

Misc. Revenue\$15,000County Match: None

Provides for processing of affordable housing loan payments made payable to the County to the County's loan servicer for required loan accounting purposes. Funding is provided from the new Special Revenue Fund Org 1201 Community Development Loan Trust and is ongoing until all loans have been paid off.

Services and Supplies

- Services and Supplies are budgeted at \$15,000, an increase of 100% (\$15,000) over the current year adopted budget.

Recommended funding includes:

- Reserved Housing Payment funds dedicated solely for this purpose.

Jensen/Drummond Sewer Feasibility Study

Misc. Revenue\$7,500County Match: None

Provides for the administration, evaluation, planning, design, and engineering of the Jensen/Drummond Sewer Feasibility Study. Funding is provided by the California Department of Water Resources through the Kings River Conservation District. The funding agreement for this project was initiated in FY 2012-13 and extends to December 2015.

Services and Supplies

- Services and Supplies are budgeted at \$7,500, an increase of 100% (\$7,500) over the current year adopted budget.

Recommended funding includes:

- State of California Grant funding for this project.

CALHOME 2013

Misc. Revenue\$2,000County Match: None

Provides for the required ongoing loan servicing and monitoring costs associated with the County's completed CalHome Grant program from the State of California. Funding is provided from the new Special Revenue Fund Org 1204 CalHome Reuse Account and is ongoing until all loans are paid off.

Services and Supplies

- Services and Supplies are budgeted at \$2,000, an increase of 100% (\$2,000) over the current year adopted budget.

Recommended funding includes:

- Reserved CalHome Grant program income dedicated solely for this purpose.

State Revolving Fund – County Service Area 30-32 Surface Water Treatment Facility Consolidation

Grant Funds\$406,000County Match: None

The Safe Drinking Water State Revolving Fund Grant for the County Service Area (CSA) 30 (El Porvenir) and CSA 32 (Cantua Creek) Surface Water Treatment Facilities Consolidation provides funding for the planning of the consolidation of the CSA 30 and CSA 32 potable water systems. The improvements will bring the water systems into compliance with current drinking water regulatory standards. In addition,

surrounding water systems with similar water quality issues will be evaluated for feasibility to consolidate into a single system for the area. Funding for projects was initially executed in FY 2012-13 and is extended through FY 2015-16.

Services and Supplies

- Services and Supplies are budgeted at \$406,000, a decrease of 23% (\$123,000) from the current year adopted budget as work gets underway on the project.

Recommended funding includes:

- On-going Federal and State grant funds through the Safe Drinking Water State Revolving Fund.

Federal HOME Grant Program

Grant Funds\$2,316,840 Misc. Revenue \$500,000 County: Match None

The Federal HOME Investment Partnerships program (HOME) grant provides funds for housing rehabilitation loans, homebuyer loans for home ownership, and loans for affordable housing development projects in the seven partner cities of Fowler, Kerman, Kingsburg, Mendota, Reedley, Sanger and Selma, and the unincorporated area. This is an ongoing grant until all money has been expended.

Services and Supplies

- Services and Supplies are budgeted at \$2,816,840, a decrease of 30% (\$1,189,846) from the current year adopted budget due to a decrease in the amount of prior year grant funds carried over for affordable housing development loan projects in process, as the projects are now completed or nearing completion. Included are staff costs to administer this grant in the amount of \$143,477 provided by staff from CDBG Org 7205.

Recommended funding includes:

- Federal HOME grant funds and miscellaneous revenue derived from repayments of existing loans made to homeowners and affordable housing developers.

Neighborhood Stabilization Program (NSP) Loan Servicing

Misc. Revenue\$10,100County Match: None

Provides for the mandated loan servicing and monitoring for the County's completed NSP mortgage assistance loans for the 15-year life of the loans. Funding is provided by reserved program income remaining from NSP dedicated solely for this purpose, per the Federal NSP regulations. Funding is re-budgeted from prior year in new Org 1205 NSP Loan Servicing due to a change in budgetary accounting related to the new Special Revenue Funds.

Services and Supplies

- Services and Supplies are budgeted at \$10,100, a decrease of 19% (\$2,400) from the current year adopted budget.

Recommended funding includes:

- Reserved NSP program income dedicated solely for this purpose.

Used Oil Payment Program

Grant Funds\$300,000County Match: None

Grant funds provided to assist local governments for: 1) the development and implementation of ongoing used oil and used oil filter collection and recycling programs; 2) education and outreach programs; and 3) the establishment and promotion of the Certified Collection Centers located within the 14 jurisdictions (excluding Fresno City, which has its own program), and the unincorporated area of Fresno County. The County must re-apply for this grant every year.

Services and Supplies

- Services and Supplies are budgeted at \$300,000, the same level as the current year adopted budget.

Recommended funding includes:

- Cal-Recycle Oil Payment.

Tire Amnesty Grant

Grant Funds\$50,000County Match: None

The two year allocation of \$40,000 is made available to the County to conduct waste tire amnesty drop-off events throughout the unincorporated areas of Fresno County. Funds are to be utilized to cover the costs of the County's programs for FY 2015-16 and FY 2016-17 at \$20,000 per year. Tires collected at the amnesty events will be transported by a licensed tire recycler to be recycled into reuse products. The difference of \$10,000 between the allocation and the appropriated amount represents unspent funds from the prior year.

Services and Supplies

- Services and Supplies are budgeted at \$50,000 an increase of 150% (\$30,000) over the current year adopted budget.

Recommended funding includes:

- Cal-Recycle Tire Amnesty grant funding.

Cal-Recycle Tire Clean Up Grant

Grant Funds\$85,000County Match: None

Cal-Recycle will provide \$85,000 in funds for the Tire Clean-Up program to offset waste tire clean-up costs in the rural areas of the County in FY 2015-16. Tires collected during clean-up activities will be transported by a licensed tire recycler to be recycled into reuse products. The County must re-apply for this grant every year.

Services and Supplies

- Services and Supplies are budgeted at \$85,000, an increase of 70% (\$35,000) over the current year adopted budget.

Recommended funding includes:

- Cal-Recycle Tire Clean-Up grant funding.

City/County Beverage Payment Program

Grant Funds\$58,600County Match: None

Provides funds to California cities and counties to use for public education for promoting beverage container recycling and/or litter clean-up activities. Grant funding to Fresno County for FY 2015-16 is expected to be \$58,600. The County must re-apply for this grant every year.

Services and Supplies

- Services and Supplies are budgeted at \$58,600 an increase of 33% (\$14,832) over the current year adopted budget.

Recommended funding includes:

- Cal-Recycle City/County Payment

County Service Area 49 (O'Neil) Consolidation

Grant Funds\$260,300County Match: None

The Safe Drinking Water State Revolving Fund (SDWSRF) Grant for the CSA 49 Surface Water Treatment Facility Improvements provides funding for the planning of the improvements to the CSA 49 potable water system. The planning for improvements is for the purpose of bringing the water system into compliance with current drinking water regulatory standards for disinfection byproducts. In addition, there is potential for Casaca Vineyards, a surrounding water system with similar water quality issues, to be evaluated for feasibility to consolidate with CSA 49 into a single system for the area. The State Water Resources Control Board has indicated that the funding agreement will be ready for execution in FY 2015-16.

Services and Supplies

- Services and Supplies are budgeted at \$260,300 a decrease of 35% (\$139,700) from the current year adopted budget as work continues on the project.

Recommended funding includes:

- Federal and State grant funds through SDWSRF

Water Works District 40 Water Improvement Plan

Loan Funds\$232,300County Match: None

The SDWSRF loan for the Water Works District 40 Water Improvement Plan (WWD 40) Water Supply and System Improvements provides funding for the planning of the improvements to the WWD 40 potable water supply. The planning for improvements is for the purpose of bringing the water system into compliance with current drinking water regulatory standards for radionuclides and arsenic. The project is to locate and develop a water supply that provides an adequate and reliable source of drinking water that meets all drinking water standards. The funding agreement for this project was executed in FY 2014-15 and extends through FY 2016-17. The Board of Supervisors approved this project on January 13, 2015.

Significant Program Changes

The community of WWD 40 does not qualify for any grant funds and the funds provided through the SDWSRF are a low interest loan. An assessment to secure the loan was voted on and approved by the community and the Board of Supervisors on May 20, 2014.

Services and Supplies

- Services and Supplies are budgeted at \$232,300 an increase of 100% (\$232,300) over the current year adopted budget as work gets underway on the project.

Recommended funding includes:

- Federal and State funds through SDWSRF

County Service Area 44D Monte Verde Waste Water Treatment Facility Improvements

Loan/Grant Funds\$2,326,018County Match: None

The Clean Water State Revolving Fund (CWSRF) / Water Recycling Funding (WRF) programs WRF loan for the County Service Area 44D (CSA 44D) Wastewater Treatment Facility Improvements provides funding for the planning and construction of improvements to the CSA 44D wastewater treatment facility. The purpose of the improvements is to bring treated wastewater effluent into compliance with the facility's Waste Discharge Requirements imposed by the Regional Water Quality Control Board. The project is to replace the existing sequential batch reactors with membrane biological reactors and add head works to improve effluent quality. The project will allow the wastewater effluent to be used to irrigate the green spaces within the community reducing the use of groundwater for that purpose. The funding agreement for this project is presently being processed and is expected to be executed in FY 2015-16. County staff is ready to bid the construction contract once the funding agreement is executed, which is going before the Board of Supervisors on June 16, 2015.

Significant Program Changes

Under the WRF program the project is eligible for up to a 25% grant with the balance of the project costs financed for 20 years at 1% interest. An assessment to secure the loan was voted on and approved by the community and the Board of Supervisors on August 2, 2013.

Services and Supplies

- Services and Supplies are budgeted at \$2,326,018 an increase of 100% (\$2,326,018) over the current year adopted budget as work gets underway on the project.

Recommended funding includes:

- Federal and State funds through WRF program.

SUMMARY OF REVENUES

- Revenues are recommended at \$6,575,458, a 23% (\$1,213,504) increase over the FY 2014-15 Adopted Budget due to two new grants (WWD 40 and CSA 44D).
 - State Aid – Estimated at an increase of 308% (\$2,505,950) over the current year adopted budget primarily due to the funding availability for the new WWD 40 Grant (\$232,300) and the new CSA 44D Grant (\$2,326,018) and a decrease of 35% (\$139,700) for the CSA 49 Grant.
 - Federal Aid – Estimated at a decrease of 22% (\$783,846) from the current year adopted budget due to a decreased amount of prior year HOME funds carried over for affordable housing development loan projects in progress as projects in progress are nearing completion.
 - Other Governmental Agencies – Estimated at a 100% (\$529,000) decrease from the current year adopted budget due to a carryover of funds not anticipated to be spent in the current year re-budgeted under Account 4375 Federal Grant for the Safe Drinking Water State Revolving Fund Grant.
 - Other Financing Sources – Estimated at a significant increase of \$520,400 over current year adopted budget due to a reclassification of revenues due to a change in accounting related to the new Special Revenue Funds accounts.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3575 – State Other	813,768	813,768	3,319,718
Total	\$ 813,768	\$ 813,768	\$ 3,319,718
Acct # - Intergovernment Revenues – Federal			
4380 – Federal Other	3,506,686	3,506,686	2,316,840
4375 – Federal-Grant	0	0	406,000
Total	\$ 3,506,686	\$ 3,506,686	\$ 2,722,840
Acct # -Intergovernment Revenues – Other			
4841 – Other Governmental Agencies	529,000	529,000	0
Total	\$ 529,000	\$ 529,000	\$ 0
Acct # - Miscellaneous Revenues			
5885 – HOME Program Income	500,000	500,000	0
Total	\$ 500,000	\$ 500,000	\$ 0
Acct # - Other Financing Sources			
5959 – Transfer from Trust Fund	12,500	12,500	0
5957 – Operating Transfers In	0	0	532,900
Total	\$ 12,500	\$ 12,500	\$ 532,900
Total Revenues	\$ 5,361,954	\$ 5,361,954	\$ 6,575,458

PW&P - Community Development Block Grant -- 7205

**PW&P – Community Development Block Grant
Budget 7205
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,191,990	\$ 1,313,579	\$ 1,303,421	\$ (10,158)	-1%
Services and Supplies	1,039,765	1,186,319	1,013,993	(172,326)	-15%
Other Charges	1,912,153	4,408,529	4,500,014	91,485	2%
Other Financing Uses	-	-	53,000	53,000	100%
Total Appropriations	\$ 4,143,908	\$ 6,908,427	\$ 6,870,428	\$ (37,999)	-1%
<u>Revenues</u>					
Intergovernment Rev-Federal	\$ 3,245,015	\$ 6,224,427	\$ 6,163,951	\$ (60,476)	-1%
Charges For Services	14,946	-	-	-	0%
Miscellaneous Revenues	613,037	500,000	500,000	-	0%
Intrafund Revenue	270,910	184,000	206,477	22,477	12%
Total Revenues	\$ 4,143,908	\$ 6,908,427	\$ 6,870,428	\$ (37,999)	-1%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	13	11	11	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PW&P - COMMUNITY DEVELOPMENT BLOCK GRANT - 7205

FUNCTION

This budget contains the Federal Community Development Block Grant (CDBG) funds administered by the Community Development division of the Department of Public Works and Planning. The annual application for the County's Urban County CDBG entitlement grant funds, which is approved by the Board of Supervisors and submitted to U.S. Department of Housing and Urban Development (HUD), details how the funds will be spent. These grant funds are used to implement a variety of projects and programs to improve low and moderate income neighborhoods throughout Fresno County and seven participating cities: Fowler, Kerman, Kingsburg, Mendota, Reedley, Sanger and Selma. The Community Development staff in this budget administers a variety of housing and community development activities necessary to implement the County's Consolidated Plan, Annual Action Plan, Housing Element, and the Economic Development Strategy and Economic Development Element of the General Plan. Community Development Block Grant staff also administer other housing grant funds for affordable housing development, housing rehabilitation and homebuyer assistance, along with other specialized housing and community development grant programs such as the Neighborhood Stabilization Program.

OVERVIEW

The FY 2015-16 Recommended Budget of \$6,870,428 reflects a 1% (\$37,999) decrease in appropriations and revenues from the FY 2014-15 Adopted Budget, due to a decreased federal CDBG grant allocation to the County for FY 2015-16 as a result of federal funding reductions to the CDBG Program.

The recommended budget continues to fund the five current unincorporated area Community Development programs which include public facility and infrastructure improvement projects, housing rehabilitation (HARP), commercial rehabilitation (FACE), community-based social services, and the Sheriff's Area Based Policing program. This budget also includes CDBG funding which is provided as grants to the seven cities participating in the County's CDBG Program, at proportionate funding in accordance with the Joint Powers Agreement. Staffing is recommended at 11 positions.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Appropriations of \$1,303,421 represent a 1% (\$10,158) decrease from the FY 2014-15 Adopted Budget in employee Salaries and Benefits.

Recommended funding includes: The County's federal CDBG allocation for FY 2015-16.

- Account 6100, Regular Salaries, represent a 1% (\$9,519) decrease from the current year, due to vacancies being filled at lower levels.
- Account 6400, Retirement Contribution, represents a 1% (\$4,414) decrease from the current year, due to vacancies being filled at lower levels.

Services and Supplies

- Services and Supplies represent a 15% (\$172,326) decrease from the FY 2014-15 Adopted Budget.
 - Account 7295, Professional & Specialized Services, represent an 8% (\$39,176) decrease from the current year primarily due to Public Works administrative services budgeted now in Account 7910 due to a change in budgetary accounting.

- Account 7312, Social Services programs, represent a 29% (\$41,424) increase over the current year due to an increased amount budgeted for current year services in progress and for current service contracts that run through September 30 rather than June 30.
- Account 7400, Special Departmental Expense, represents a 49% (\$188,937) decrease from the current year primarily due to a decrease in re-budgeted funding for Housing Assistance Rehabilitation Program (HARP) loans in progress. Appropriations totaling \$157,486 are budgeted for new HARP housing rehabilitation loans and façade improvement loans (FACE).

Other Financing Uses

- Account 7910, Operating Transfers Out, represent a 100% (\$53,000) increase over the current year due to a change in accounting. This amount, representing Public Works administrative services such as engineering and labor compliance review, was previously budgeted in Account 7295.

Other Charges

- Account 7885, Contributions-Other Agencies, represent a 2% (\$91,485) increase over the current year primarily due to a slight increase in estimated carryover funds for multi-year public facility and improvement projects in progress.
- Recommended funding for FY 2014-15 will provide for an estimated eight new public facility and infrastructure improvement projects for the participating cities and the unincorporated area, all of which are anticipated to be multi-year projects.

SUMMARY OF REVENUES

- Revenues are recommended at \$6,870,428, a 1% (\$37,999) decrease from FY 2014-15, due to a decreased Federal CDBG grant allocation to the County for FY 2015-16 as a result of Federal funding reductions to the CDBG program.
- Intergovernmental Revenue—Federal estimated at \$6,163,951, reflects a 1% decrease (\$60,476) from the current year adopted budget. Includes committed but unexpended CDBG funds of \$3,029,536 for activities in progress, and the new Federal CDBG grant allocation of \$3,134,415, a decrease of 1% (\$40,765) from the FY 2014-15 adopted budget grant amount.
- Miscellaneous Revenues remain the same as the current year, estimated at \$500,000.
- Intrafund Revenues are estimated at \$206,477, a 12% (\$22,477) increase over the current year adopted budget primarily due to increased revenue available for administration of the Federal HOME grant activities budgeted in Org 5512, Public Works and Planning Grants.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – Federal			
4390 – Federal Aid - Comm Dev Block Grt	6,224,427	3,641,345	6,163,951
Total	\$ 6,224,427	\$ 3,641,345	\$ 6,163,951
Acct # - Charges for Services			
4921 – Cost Plan Recovery	0	6,622	0
5040 – Charges to Other County Depts	0	2,775	0
Total	\$ 0	\$ 9,397	\$ 0
Acct # - Miscellaneous Revenues			
5800 – Miscellaneous Revenue	0	30	0
5888 – Community Development Repayments	500,000	500,000	500,000
Total	\$ 500,000	\$ 500,030	\$ 500,000
Acct # - Intrafund			
5990 – Intrafund Revenue	184,000	320,000	206,477
Total	\$ 184,000	\$ 320,000	\$ 206,477
Total Revenues	\$ 6,908,427	\$ 4,470,772	\$ 6,870,428

PW&P - COMMUNITY DEVELOPMENT BLOCK GRANT - 7205**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0229	Community Development Manager	D	1	1	\$ 96,599
1747	Housing Rehabilitation Specialist II	1962	1	1	65,710
2291	Staff Analyst I	1629	1	1	44,218
2293	Staff Analyst III	2089	4	4	277,553
2294	Senior Staff Analyst	F	1	1	76,556
2297	Principal Staff Analyst	E	1	1	82,137
3080	Office Assistant III	1049	1	1	28,441
3125	Office Assistant I	837	1	1	22,985
Subtotal			11	11	\$ 694,200
Bilingual Skill Pay					605
TOTAL REGULAR SALARIES					\$ 694,804

PW&P - Neighborhood Stabilization Program 3 -- 7209

PW&P - Neighborhood Stabilization Program 3
BUDGET 7209
General Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 47,621	\$ 22,716	\$ -	\$ (22,716)	-100%
Services and Supplies	1,078,581	2,177,784	469,845	(1,707,939)	-78%
Other Financing Uses	-	-	5,000	5,000	100%
Total Appropriations	\$ 1,126,201	\$ 2,200,500	\$ 474,845	\$ (1,725,655)	-78%
<u>Revenues</u>					
Intergovernment Rev-Federal	\$ 404,181	\$ 623,181	\$ 74,845	\$ (548,336)	-88%
Miscellaneous Revenues	722,021	1,577,319	-	(1,577,319)	-100%
Other Financing Sources	-	-	400,000	400,000	100%
Total Revenues	\$ 1,126,201	\$ 2,200,500	\$ 474,845	\$ (1,725,655)	-78%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PW&P – NEIGHBORHOOD STABILIZATION PROGRAM 3 - 7209

FUNCTION

The Neighborhood Stabilization Program 3 (NSP3) is a one-time Federal grant program which provides funds for the County to purchase foreclosed and abandoned homes, rehabilitate them as necessary, and then resell them to eligible homebuyers in specifically targeted areas of great need within the designated Urban County program area. Org 7209 contains the County's allocation of NSP3 funds and proceeds of resale which must be reused for this same purpose during the life of the program. NSP3 is administered by staff in the Community Development Block Grant Org 7205.

OVERVIEW

The FY 2015-16 Recommended Budget of \$479,845 reflects a 78% (\$1,725,655) decrease from the FY 2014-15 Adopted Budget and includes both the anticipated remaining NSP3 grant funds provided to the County by the U.S. Department of Housing and Urban Development and the estimated program income from the resale of homes. There is no net County cost as NSP3 is funded by the Federal grant and program income, which must be reused for grant purposes for the life of the program, which is expected to be completed by the end of FY 2015-16. There are no permanent positions in this budget.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits represent a 100% (\$22,716) decrease from the FY 2014-15 Adopted Budget. No staff is budgeted in FY 2015-16 as this is administered by staff in the Community Development Block Grant (CDBG) Org 7205.

Services and Supplies

- Services and Supplies, recommended at \$469,845, a 78% (\$1,707,939) decrease from the FY 2014-15 Adopted Budget based on the amount of the remaining NSP3 grant funds and program income from the resale of homes, which is all appropriated for the purchase of foreclosed and abandoned homes, rehabilitation of the homes, and mortgage assistance for qualified buyers.
 - Account 7265, Office Expense, represents a 29% (\$2,000) decrease from the current year adopted budget as the program is nearly completed.
 - Account 7295, Professional & Specialized Services, represent a 79% (\$278,614) decrease from the current year as the program is nearly completed. Appropriations in the amount of \$50,000 are included to fund administrative costs for staff in CDBG Org 7205.
 - Account 7400, Special Departmental Expense, represents a 79% (\$1,415,344) decrease from the current year adopted budget as the one-time grant funds for the purchase and rehabilitation of homes have nearly been expended as the program is nearly completed.

Other Financing Uses

- Other Financing Uses, recommended at \$5,000, a 100% (\$5,000) increase over FY 2014-15 Adopted Budget, represents labor compliance costs, performed by the County's Labor Officer, who ensures that contractors performing rehabilitation work adhere to State and Federal wage rate law requirements. These costs were previously budgeted in Account 7295.

SUMMARY OF REVENUES

- Revenues are recommended at \$474,845, and represent a 78% (\$1,725,655) decrease from FY 2014-15 Adopted Budget as the program is almost completed. Revenue reflects the remaining NSP3 Federal grant funds and program income from the sale of rehabilitated homes.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – Federal			
4380 – Federal - Other	623,181	623,181	74,845
Total	\$ 623,181	\$ 623,181	\$ 74,845
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	1,577,319	455,892	0
Total	\$ 1,577,319	\$ 455,892	\$ 0
Acct # - Other Financing Sources			
5957 – Operating Transfers In	0	0	400,000
Total	\$ 0	\$ 0	\$ 400,000
Total Revenues	\$ 2,200,500	\$ 1,079,073	\$ 474,845

PW&P - Parks and Grounds -- 7910

**PW&P - Parks and Grounds
Budget 7910
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,533,809	\$ 1,620,988	\$ 1,780,133	\$ 159,145	10%
Services and Supplies	1,574,943	1,168,583	1,324,086	155,503	13%
Other Charges	1,292	1,331	1,331	-	0%
Other Financing Uses	-	-	12,498	12,498	100%
General Fixed Assets	150,944	-	7,500	7,500	100%
Total Appropriations	\$ 3,260,988	\$ 2,790,902	\$ 3,125,548	\$ 334,646	12%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 68,901	\$ 26,752	\$ 26,752	\$ -	0%
Intergovernment Revenue-Other	99,784	-	-	-	0%
Charges For Services	1,089,926	904,243	874,398	(29,845)	-3%
Miscellaneous Revenues	263,610	-	-	-	0%
Other Financing Sources	-	-	35,537	35,537	100%
Intrafund Revenue	226,063	222,881	221,760	(1,121)	-1%
Total Revenues	\$ 1,748,282	\$ 1,153,876	\$ 1,158,447	\$ 4,571	0%
<u>Net County Cost</u>	\$ 1,512,705	\$ 1,637,026	\$ 1,967,101	\$ 330,075	20%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	19	19	24	5	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PW&P - PARKS AND GROUNDS - 7910

FUNCTION

The Parks and Grounds Maintenance section of the Resources division of the Department of Public Works and Planning operates and maintains all regional County parks, campgrounds, fishing areas, Veterans Liberty Cemetery, and the County Cemetery. Additionally, the grounds for many County facilities, including the 10th Street facility, Juvenile Justice Campus, Courthouse Park, and University Medical Center campus are maintained for by this section of the department. Parks and Grounds also maintains scenic drives along Kearney Boulevard and Van Ness Boulevard. The section is also contracted to maintain the landscape at American Avenue and Southeast Regional landfills.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$3,125,548 reflect a 12% (\$334,646) increase over the FY 2014-15 Adopted Budget. The increase in appropriations is due to the recommended addition of staff and an increase in Services and Supplies (\$155,503). The FY 2015-16 estimated revenues of \$1,158,447 reflect a slight (\$4,571) increase over the FY 2014-15 Adopted Budget. Staffing is recommended to increase from 19 to 24 positions over the current level. No Vacancy Rate Discount has been used in calculating Regular Salaries in the recommended budget with the concurrence of the County Administrative Office.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The FY 2015-16 Recommended Budget calls for the addition of four Parks Groundskeeper I positions and one Parks Maintenance Worker position. With these additions, there will be an increase of approximately 29% in the number of field staff hours dedicated to maintaining and improving County-operated parks. Staff productivity is also expected to improve as qualified/trained staff will be able to efficiently complete various tasks such as maintenance of irrigation systems, pumps, and bathrooms. In addition there will be a service level increase in the maintenance of the turf, trees, campground sites and painting of curbs. As in the previous year, parks staff will continue to remove defective tables, BBQs and fire rings, and replace them utilizing the funding approved by the Board from the Ernest Lawrence Estate Special Revenue Fund.

The addition of one Parks Maintenance Worker position will help to reduce the severe backlog of maintenance tasks which include maintaining and repairing of aging building structures, domestic water systems, septic pumps and other sewer systems, and reinitiate the preventative maintenance program designed to manage equipment in the parks.

The grounds maintenance of the Juvenile Justice Campus (JJC) will remain constant. JJC is supported by one Groundskeeper II, two extra-help Seasonal Groundskeeper positions (1,000 hours maximum) and the Adult Offender Work program participants.

Salaries and Benefits

- Salaries and Benefits represent a 10% (\$159,145) increase over the FY 2014-15 Adopted Budget due primarily to the recommended increase in staffing.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

- Account 6100 Regular Salaries increased over the current year by 20% (\$133,332) due largely to the recommended addition of five positions.

PW&P - Parks and Grounds -- 7910

- Account 6350 Unemployment Insurance decreased from the current year by 68% (\$5,201) due to rate decreases from Risk Management based on experience.
- Account 6600 Health Insurance increased over the current year by 30% (\$34,635) due to changes in employee health benefit selections and the recommended addition of five positions.

Services and Supplies

- Services and Supplies reflect a 13% (\$155,503) increase over the FY 2014-15 Adopted Budget due primarily to increases in: insurance premiums, contracted services, maintenance supplies, and using the Ernest Lawrence Trust and Lao Hmong American Memorial Trust funding to support approved projects.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

- Account 7175 Property Insurance increased over the current year by 129% (\$59,763) for insurance premiums. The increase in premiums resulted from insurance claims history.
- Account 7205 Maintenance-Equipment increased over current year by 50% (\$20,000) to fund contract services for repairs to small equipment, maintenance parts and supplies based on current year actuals.
- Account 7220 Maintenance-Buildings & Grounds increased over the current year by 54% (\$31,183) for the purchase of necessary maintenance supplies including irrigation system supplies, pumps, lighting system, fences, building signs, etc., based on current year actuals.
- Account 7295 Professional and Specialized Services increased over the current year by 14% (\$28,634) for approved projects utilizing the Ernest Lawrence Trust and Lao Hmong American Memorial Trust.
- Account 7385 Small Tools decreased from the current year by 39% (\$23,350) to replace push mowers and hand tools.
- Account 7416 Trans and Travel County Garage increased over the current year by 6% (\$21,896) based on actual costs in FY 2014-15 and the addition of a service truck.

Other Charges

- Other Charges are unchanged from FY 2014-15 Adopted Budget for the Kings River Water District mandated fee assessment at China Creek.

General Fixed Assets

(1) 5 HP Submersible Well Pump at Lost Lake Park \$7,500 - Replacement

SUMMARY OF REVENUES

- Revenues are recommended at \$1,158,447, a slight (\$4,571) increase over FY 2014-15 Adopted Budget.
 - Use of Money and Property represents no change from the FY 2014-15 Adopted Budget.
 - Charges for Services represent a 3% (\$29,845) decrease from the FY 2014-15 Adopted Budget due to accounting changes. Revenues from Special Revenue Funds have been moved to Other Financing Sources at the direction of the Auditor-Controller/Treasurer-Tax Collector.
 - Intrafund Revenues represent a 1% (\$1,121) decrease from the current year in charges for landscape maintenance for County facilities, due to a lower indirect cost rate proposal (ICRP rate).

PW&P - Parks and Grounds -- 7910

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3400 – Rents and Concessions	26,752	26,752	26,752
Total	\$ 26,752	\$ 26,752	\$ 26,752
Acct # - Charges for Services			
5040 – Other Cty Dpts Services	639,630	639,630	609,398
5055 – Parks and Rec Fees	264,613	264,613	265,000
Total	\$ 904,243	\$ 904,243	\$ 874,398
Acct # - Other Financing Sources			
5957 – Op Trans In	0	0	35,537
Total	\$ 0	\$ 0	\$ 35,537
Acct # - Intrafund			
5990 – Interfund Revenues	222,881	222,881	221,760
Total	\$ 222,881	\$ 222,881	\$ 221,760
Total Revenues	\$ 1,153,876	\$ 1,153,876	\$ 1,158,447

PW&P - PARKS AND GROUNDS - 7910**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2294	Senior Staff Analyst	F	1	1	\$ 74,670
3125	Office Assistant I	837	1	1	22,639
5215	Parks Groundskeeper I	861	5	9	207,186
5220	Parks Groundskeeper II	989	3	3	88,444
5221	Parks Groundskeeper III	1126	3	3	113,184
5235	Parks Maintenance Worker	1331	1	2	73,102
5241	Parks Services Supervisor	1543	2	2	103,438
5242	Senior Tree Trimmer	1401	1	1	39,270
5243	Tree Trimmer I	1126	2	2	62,826
Subtotal			19	24	\$ 784,759
Bilingual Skill Pay					1,209
TOTAL REGULAR SALARIES					\$ 785,968

RECOMMENDED POSITIONS TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
5215	Parks Groundskeeper I	861	4	\$ 162,718
5235	Parks Maintenance Worker	1331	1	59,452
Cost of Positions Recommended to Add			5	\$ 222,170

PW&P - Off-Highway License Fund -- 7920

**PW&P – Off-Highway License Fund
Budget 7920
Special Revenue Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 4,083	\$ 3,439	\$ 3,763	\$ 324	9%
Total Appropriations	\$ 4,083	\$ 3,439	\$ 3,763	\$ 324	9%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 508	\$ 500	\$ 500	\$ -	0%
Intergovernment Revenues - St	9,676	11,642	11,000	(642)	-6%
Total Revenues	\$ 10,184	\$ 12,142	\$ 11,500	\$ (642)	-5%
<u>Revenues (Over)/Under Expenditures</u>	\$ (6,101)	\$ (8,703)	\$ (7,737)	\$ 966	-11%
Increase Available Fund Balance	6,101	8,703	7,737	(966)	-11%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PW&P – OFF-HIGHWAY LICENSE FUND – 7920

FUNCTION

The Off-Highway Vehicle Law of 1971 requires users of trail bikes, dune buggies, and similar vehicles designed for off-highway use to purchase an identification certificate. The State Department of Motor Vehicles collects the fee and returns one-third of the fee to the purchaser's county of residence. This fund can be used for acquisition and development of off-road recreation areas, as well as enforcement of off-road laws and regulations. This fund is administered by the Department of Public Works and Planning.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$3,763 reflect a 9% (\$324) increase over the FY 2014-15 Adopted Budget, and the FY 2015-16 Estimated Revenues of \$11,500 reflect a 5% (\$642) decrease from the FY 2014-15 Adopted Budget. Allowable expenditures include feasibility and planning studies, environmental impact reports, and other expenses necessary to acquire and develop lands for off-highway vehicle use. Funds may also be used for the enforcement of off-highway laws and regulations. The Recreation and Wildlife Commission recommended funding a request by the Sierra National Forest in the amount of \$3,625 to fund personal protection equipment used when maintaining off-highway vehicle trails within Fresno County. Funding for this program is ongoing as funds are available and approved by the Commission.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Although revenues continue to be low due to the state of the economy, the fund balance of the Off-Highway License fund is anticipated to be around \$55,000 at the end of the FY 2014-15. This is an increase of 25% (\$11,000) over the beginning fund balance due to revenues exceeding expenditures.

Services and Supplies

- Services and Supplies reflect a 9% (\$324) increase over the FY 2014-15 Adopted Budget. There is one project in the amount of \$3,625 recommended for funding during FY 2015-16. As projects are proposed, staff evaluates the ability of the County to participate through the use of these funds as required by the Off-Highway Vehicle Law.
- Account 7287, PeopleSoft Financial Charges, of \$138 reflect a less than 1% (\$1) decrease from FY 2014-15 Adopted Budget.
- Account 7295, Professional and Specialized Services—Contract, of \$3,625 reflect a 10% (\$325) increase over FY 2014-15 Adopted Budget.

SUMMARY OF REVENUES

- Revenues are recommended at \$11,500, a 5% (\$642) decrease from the FY 2014-15 Adopted Budget.
- Revenue from Use of Money and Property remains the same as current year at \$500 in interest earnings on accumulated funds.
- Intergovernmental Revenues-State Revenues are estimated at a 6% (\$642) decrease from the FY 2014-15 Adopted Budget. Revenues generated from Vehicle License Fees are estimated based on actual vehicle registration fees collected.

PW&P - Off-Highway License Fund -- 7920

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	500	500	500
Total	\$ 500	\$ 500	\$ 500
Acct # - Intergovernment Revenues – State			
3575 - State	11,642	11,642	11,000
Total	\$ 11,642	\$ 11,642	\$ 11,000
Total Revenues	\$ 12,142	\$ 12,142	\$ 11,500

PW&P - Fish and Game Propagation Fund -- 4350

**PW&P - Fish and Game Propagation Fund
BUDGET 4350
Special Revenue Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 3,008	\$ 5,154	\$ 7,695	\$ 2,541	49%
Total Appropriations	\$ 3,008	\$ 5,154	\$ 7,695	\$ 2,541	49%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 3,439	\$ 4,800	\$ 3,000	\$ (1,800)	-38%
Rev From Use of Money & Prop	258	200	203	3	2%
Total Revenues	\$ 3,698	\$ 5,000	\$ 3,203	\$ (1,797)	-36%
<u>Revenues (Over)/Under Expenditures</u>	\$ (690)	\$ 154	\$ 4,492	\$ 4,338	2817%
Decrease-Use of Assigned Fund Balance		(154)	(4,492)	(4,338)	2817%
Increase Available Fund Balance	690	-	-	-	0%

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PW&P - FISH AND GAME PROPAGATION FUND – 4350

FUNCTION

The Fish and Game Propagation Fund is used to finance projects and activities related to the conservation and propagation of wildlife. The Fish and Game Code requires that 50% of all funds collected for violations accrue to the County Fish and Game Propagation Fund. The fund is administered by the Department of Public Works and Planning and can only be used for eligible projects. Accumulated funds are allocated by the Board of Supervisors with the recommendation of the Fresno County Recreation and Wildlife Commission and the Department of Public Works and Planning.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$7,695 reflect a 49% (\$2,541) increase over the FY 2014-15 Adopted Budget. The FY 2015-16 Recommended Budget revenues of \$3,203 reflect a 36% (\$1,797) decrease from the FY 2014-15 Adopted Budget. Projects totaling \$7,500 are recommended by the Fresno County Recreation and Wildlife Commission for three organizations for planned wildlife conservation and propagation activities in FY 2015-16.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies represent a 49% (\$2,541) increase over the current year and include \$7,695 for projects and PeopleSoft Financial charges. The following projects are recommended by the Recreation and Wildlife Commission for FY 2015-16.
 - Critter Creek Wildlife Station (\$2,500) to fund the purchase of 1,400 feet of “no climb fencing” and one 16 foot gate to protect rehabilitating animals.
 - Central Valley Sportsman’s Club (\$2,500) to sponsor an annual fishing derby at Woodward Park that allows Fresno County area children the opportunity to catch fish and promote outdoor recreation.
 - Fly Fishers for Conservation (\$2,500) to fund a portion of an annual two-day Youth Fly Fishing Academy. The goal of the program is to teach youth participants the sport of fly fishing.
 - Account 7287, PeopleSoft Financial Charges, of \$195 reflect a 4% (\$9) increase over FY 2014-15 Adopted Budget.

SUMMARY OF REVENUES

- Recommended revenues of \$3,203 represent a 36% (\$1,797) decrease from the current year.
 - Fines, Forfeitures and Penalties are estimated at \$3,000 and represent a 38% (\$1,800) decrease from the current year due to continued lack of prosecution and levying of fines.
 - Use of Money and Property is estimated at the current level of \$203 and is estimated using the current fund balance.

PW&P - Fish and Game Propagation Fund -- 4350

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3302 – Fish and Game Fines	4,800	3,000	3,000
Total	\$ 4,800	\$ 3,000	\$ 3,000
Acct # - Revenue from the Use of Money			
3380 - Interest	200	200	203
Total	\$ 200	\$ 200	\$ 203
Total Revenues	\$ 5,000	\$ 3,200	\$ 3,203

PW&P - Support Services -- 4365

**PW&P - Support Services
BUDGET 4365
General Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,272,786	\$ 2,451,205	\$ 2,587,391	\$ 136,186	6%
Services and Supplies	260,616	320,965	401,170	80,205	25%
Other Financing Uses	-	-	15,000	15,000	100%
Total Appropriations	\$ 2,533,402	\$ 2,772,170	\$ 3,003,561	\$ 231,391	8%
<u>Revenues</u>					
Charges For Services	\$ 1,980,864	\$ 2,280,652	\$ 2,282,542	\$ 1,890	0%
Miscellaneous Revenues	265	-	-	-	0%
Other Financing Sources	670	-	-	-	0%
Intrafund Revenue	551,603	491,518	721,019	229,501	47%
Total Revenues	\$ 2,533,402	\$ 2,772,170	\$ 3,003,561	\$ 231,391	8%
<u>Net County Cost</u>	\$ -	\$ -	\$ -	\$ -	0%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	24	24	25	1	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PW&P – SUPPORT SERVICES – 4365

FUNCTION

The Support Services section provides financial, data system, and administrative services for the Department of Public Works and Planning (PW&P). The Financial Services area is responsible for the preparation of the department budgets, accounts payable for the department, accounts receivable for water/sewer districts and disposal sites, mail and reproduction services for the department, accounting for capital projects, preparation of financial reports for grant claims and the Road Fund report, and personnel services for the department. The data system area is responsible for the data processing functions which include the coordination of ordering of hardware and software, and oversight of upgrades and conversions of various packaged software programs utilized in the department. The data system area also administers and maintains the Geographical Information System (GIS), the Amanda Permit System (building permits and cashiering system for park reservations, utility payments, etc.), and the department web site.

OVERVIEW

The FY 2015-16 Recommended Budget of \$3,003,561 reflects an 8% (\$231,391) increase in appropriations and estimated revenues over the FY 2014-15 Adopted Budget primarily due to increases in Salaries and Benefits and the addition of one Information Technology Analyst position. Staffing is recommended at 25 positions, an increase of 1 position.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Financial Services section of the division will be converting all accounts payable to laserfiche which will eliminate the use of paper files. The Computer Data Services section is adding one position, which will be used to assist with programming and GIS development to meet the added service demands by the department. The cost of adding one position is \$62,463 and is fully recovered from other department divisions as well as other County departments utilizing the services of the division.

Salaries and Benefits

- Salaries and Benefits, recommended at \$2,587,391, represent a 6% (\$136,186) increase over the FY 2014-15 Adopted Budget due to increases in Regular Salaries, Extra-Help, benefit rates, and the addition of one position.

Recommended funding includes:

- Account 6100, Regular Salaries, increased over the current year by 5% (\$64,039) due to step increases and the addition of one position.
- Account 6200, Extra-Help, increased over the current year by 41% (\$10,000) due to the need of additional staff for increased workloads and to cover for unexpected leaves. Extra-Help is, and will be, used in accordance with Personnel guidelines.
- Account 6400, Retirement Contributions, increased over the current year by 6% (\$48,587) due to increased contribution rates, salaries and one additional staff.
- Account 6550, Workers' Compensation, increased over the current year by 8% (\$338) due to an increase in Risk Management rates based on experience history.

Services and Supplies

- Services and Supplies, recommended at \$401,170, represent a 25% (\$80,205) increase over the FY 2014-15 Adopted Budget.

Recommended funding includes:

- Account 7220, Maintenance Buildings and Grounds, increased over the current year by 100% (\$25,000) due to a proposed remodel of a portion of the 6th floor in the Plaza to better utilize available space.
- Account 7295, Professional and Specialized Services, increased over the current year by 12% (\$13,743) due to increased charges from other PW&P divisions.
- Account 7430, Utilities, increased over the current year by 53% (\$8,400) based on actual costs in the current year as provided by Facility Services.
- Account 7611, Security Services, increased over the current year by 34% (\$1,897) due to rate increases from the Internal Services Department and reflecting current year usage.

Other Financing Uses

- Other Financing Uses, recommended at \$15,000 represent a 100% (\$15,000) increase over the FY 2014-15 Adopted Budget.

Recommended funding includes:

- Account 7910, Operating Transfers Out, increased over the current year by 100% (\$15,000) to more appropriately account for overhead charges from the Road Fund. This has been previously budgeted in Account 7295 Professional and Specialized Services.

SUMMARY OF REVENUES

- Revenues recommended at \$3,003,561 represent an 8% (\$231,391) increase over FY 2014-15 due to an increase in operational costs which result in an increase of billable charges.
- Charges for Services, estimated at \$2,282,542, reflect an increase over the current year of less than 1% (\$1,890). Some charges have been moved to Account 5990, Intrafund Revenue to more appropriately account for the source of the revenue.
- Intrafund Revenue, estimated at \$721,019, reflects an increase over the current year of 47% (\$229,501) due to changes in accounting and operational cost increases. Some charges were previously budgeted in Account 5040, Charges for Services.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
4910 – Plan & Engineering Services	0	0	6,050
5040 – Services to Other County Dept	2,280,652	2,100,000	2,276,492
Total	\$ 2,280,652	\$ 2,100,000	\$ 2,282,542
Acct # - Intrafund			
5990 – Intrafund Revenue	491,518	600,000	721,019
Total	\$ 491,518	\$ 600,000	\$ 721,019
Total Revenues	\$ 2,772,170	\$ 2,700,000	\$ 3,003,561

PW&P SUPPORT SERVICES - 4365**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2225	Systems & Procedures Manager	E	1	1	\$ 83,971
2240	Senior Systems & Procedures Analyst	2471	1	1	82,818
2293	Staff Analyst III	2089	3	3	202,616
2294	Senior Staff Analyst	F	1	1	74,670
2356	Public Works and Planning Business Manager	E	1	1	86,277
3080	Office Assistant III	1049	3	3	105,481
3205	Account Clerk II	986	1	1	25,253
3255	Senior Accountant	2097	2	2	134,632
3260	Account Clerk III	1106	4	4	146,217
3262	Supervising Accountant	2264	1	1	69,091
3265	Principal Accountant	F	1	1	80,958
3620	Program Technician I	1246	1	1	41,580
3621	Program Technician II	1393	1	1	46,688
3623	Program Technician II-Conf.	1531	1	1	47,474
3704	Information Technology Analyst I	1526	0	1	37,997
3705	Information Technology Analyst II	1679	1	1	48,510
3707	Information Technology Analyst IV	2360	1	1	79,072
Subtotal			24	25	\$ 1,393,306
Professional License Incentive					1,608
Bilingual Skill Pay					1,209
TOTAL REGULAR SALARIES					\$ 1,396,123

RECOMMENDED POSITION TO ADD (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3704	Information Technology Analyst I	1526	1	\$ 62,463
Cost of Position Recommended to Add			1	\$ 62,463

**PW&P - Resources
Budget 9015
Enterprise Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,970,704	\$ 2,299,103	\$ 2,108,316	\$ (190,787)	-8%
Services and Supplies	1,388,046	3,709,337	2,614,120	(1,095,217)	-30%
Other Financing Uses	-	-	26,000	26,000	100%
General Fixed Assets	1,446,114	53,000	-	(53,000)	-100%
Total Appropriations	\$ 4,804,863	\$ 6,061,440	\$ 4,748,436	\$ (1,313,004)	-22%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 1,248	\$ 2,000	\$ -	\$ (2,000)	-100%
Intergovernment Revenues - St	-	350,000	-	(350,000)	-100%
Intergovernment Revenue-Other	2,267,402	2,638,148	2,675,268	37,120	1%
Charges For Services	2,300,725	2,930,501	2,230,151	(700,350)	-24%
Miscellaneous Revenues	576	-	-	-	0%
Other Financing Sources	109,846	690,000	58,000	(632,000)	-92%
Total Revenues	\$ 4,679,797	\$ 6,610,649	\$ 4,963,419	\$ (1,647,230)	-25%
<u>Revenues(Over)/Under Expenses</u>	\$ 125,066	\$ (549,209)	\$ (214,983)	\$ 334,226	-61%
(Decrease-i.e. Use of) Assigned Fund Balance	(125,066)	-	-	-	0%
Increase Available Fund Balance	-	549,209	214,983	\$ (334,226)	-61%
<u>Budgetary Balance</u>	\$ (0)	\$ -	\$ -	\$ -	
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	19	20	18	(2)	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PW&P - RESOURCES – 9015

FUNCTION

The Resources division of the Department of Public Works and Planning is responsible for the operation and regulatory compliance for operating the regional American Avenue disposal site, one disposal site in the process of being permanently closed (Coalinga) and postclosure maintenance and regulatory compliance for four closed disposal sites (Blue Hills, Southeast Regional Disposal Site (SER), Del Rey and Riverdale). Resources also provide for the administration and oversight of the Household Hazardous Waste (HHW) Regional Facility (Facility) and HHW Local Network (Network). The Resources division provides for implementation of the Countywide Integrated Waste Management Plan, administration of programs to meet State-mandated recycling requirements, administration of the program and relevant agreements for the solid waste collection for the County's Exclusive Service Area program, and administration of various grants. Additionally, staff support is provided for the Fresno County Zoo Authority, Fresno County Special Districts and Parks and Grounds administration

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$4,748,436 reflect a 22% (\$1,313,004) decrease from the FY 2014-15 Adopted Budget. Estimated revenues of \$4,963,419 reflect a 25% (\$1,647,230) decrease from the FY 2014-15 Adopted Budget. Staffing is recommended at 18 positions, a decrease of 2 positions from the current level recommended for transfer to Org 9140, Special Districts.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The County's HHW Facility is now operational and it serves approximately 80 residents and approximately 8-10 local businesses per month. There are approximately 100 potential HHW Network sites that accept various types of HHW from County residents. Staff is currently recruiting host sites for the Network.

Salaries and Benefits

- Salaries and Benefits represent an 8% (\$190,787) decrease from the current year adopted budget primarily due to the recommended transfer of two positions to Org 9140, Special Districts. Staffing is recommended at 18 positions.

Recommended funding includes the following changes from the FY 2014-15 Adopted Budget:

- Account 6100, Regular Salaries, reflect a decrease from the current year of 7% (\$90,055) due to the recommended transfer of two positions to Org 9140, Special Districts.
- Account 6400, Retirement Contributions, reflect a decrease from the current year of 8% (\$56,366) due to the recommended transfer of two positions to Org 9140, Special Districts.
- Account 6500, OASDI, reflects a decrease from the current year of 8% (\$7,654).
- Account 6550, Workers' Compensation, reflects an increase over the current year of 45% (\$9,814) based on charges from Risk Management which factor in the division's experience rating.

Services and Supplies

- Services and Supplies reflect a decrease of 30% (\$1,095,217) from the FY 2014-15 Adopted Budget.

Recommended funding includes:

PW&P - Resources -- 9015

- Account 7250, Memberships, reflect an increase over from the current year of 1,313% (\$15,100) due to the additional participation in the California Stewardship Council, which provides a forum for local governments to comply with unfunded mandates, and it also serves as a source for technical and educational resources to promote management, regulatory compliance, and program implementation (e.g., workshops and webinars, presentation materials, speakers, brochures).
- Account 7295, Professional & Specialized Services, reflect a decrease from the current year of 22% (\$460,609) due to the reallocation of the American Avenue Refund Trust fund to the American Avenue Landfill, Org 9026.
- Account 7400, Special Departmental Expense, reflects a decrease from the current year of 64% (\$734,502) due no longer budgeting for the Blue Hills letter of credit loan reimbursement to Risk Management (final payment made in the current year), and the completion and reimbursement of the FY 2013-14 HHW grant program (HD 21).

SUMMARY OF REVENUES

- Revenues are recommended at \$4,963,419, a 25% (\$1,647,230) decrease from the current year adopted budget.
- Intergovernment Revenues-State – Estimated at a 100% (\$350,000) decrease from the current year due to the completion and reimbursement of the HD 21 HHW grant.
- Intergovernment Revenues-Other – Estimated at a 1% (\$37,120) increase over the current year, due to revenue from the collection and recycling of used motor oil and filters, which will be used to fund educational programs and outreach efforts.
- Charges for Services – Estimated at a 24% (\$700,350) decrease from the current year due to the completion of the payment for closed site monitoring for the Blue Hills letter of credit loan which was funded by a General Fund appropriation transferred to this Enterprise Fund.
- Other Financing Sources – Estimated at a 92% (\$632,000) decrease from the current year due to the transfer of American Avenue Refund Trust fund revenues to the American Avenue Landfill Org 9026.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	2,000	1,000	0
Total	\$ 2,000	\$ 1,000	\$ 0
Acct # - Intergovernment Revenues – State			
3575 – State-Other	350,000	350,000	0
Total	\$ 350,000	\$ 350,000	\$ 0
Acct # -Intergovernment Revenues – Other			
4841 – Other Governmental Agencies	2,638,148	1,400,000	2,675,268
Total	\$ 2,638,148	\$ 1,400,000	\$ 2,675,268
Acct # - Charges for Services			
5040 – Service to Other County Depts	2,930,501	2,800,000	2,230,151
Total	\$ 2,930,501	\$ 2,800,000	\$ 2,230,151
Acct # - Other Financing Sources			
5959 – Transfer from Trust Fund	690,000	100,000	0
5957 – Operating Transfers In	0	0	58,000
Total	\$ 690,000	\$ 100,000	\$ 58,000
Total Revenues	\$ 6,610,649	\$ 4,651,000	\$ 4,963,419

PENDING FACTORS

HHW Permanent Facility: Staff continues to work on the direction provided by the 16 jurisdiction AB 939 Committee to site a permanent Household Hazardous Waste facility (HHW Facility) at the County-owned and operated American Avenue Disposal Site (AADS) and establish a HHW local Network (Network). The HHW Facility became operational in August 2014 and staff is now focused on the recruitment of host businesses or organizations for the various Network sites. It is anticipated that there will be a minimum of two Network sites in the unincorporated portions of the County and each of the 15 cities. Staff anticipates completing the Network recruitment during FY 2015-16.

PW&P - Resources -- 9015
PW&P - RESOURCES - 9015

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1132	Engineering Technician I	1557	1	1	\$ 44,359
1133	Senior Engineering Technician	1996	1	1	66,862
1134	Senior Engineer	2902	1	1	97,281
1137	Engineer III	2438	1	1	81,744
1140	Engineering Technician II	1741	1	1	58,321
2291	Staff Analyst I	1629	4	4	194,258
2293	Staff Analyst III	2089	1	1	70,006
2294	Senior Staff Analyst	F	1	1	74,670
2297	Principal Staff Analyst	E	1	1	82,137
2370	Deputy Director of Resources/Admin	C	1	1	116,354
2371	Landfill Operations Manager	E	1	1	106,975
3080	Office Assistant III	1049	1	0	0
3110	Office Assistant II	940	1	1	26,524
3203	Account Clerk I	889	1	1	25,330
3620	Program Technician I	1246	1	1	37,060
3621	Program Technician II	1393	2	1	46,688
Subtotal			20	18	\$ 1,128,569
TOTAL REGULAR SALARIES					\$ 1,128,569

POSITIONS RECOMMENDED FOR TRANSFER FROM ORG 9015 TO ORG 9140 (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>
3080	Office Assistant III	1049	-1
3621	Program Technician II	1393	-1
Total Positions Transferred From Org 9015 To Org 9140			-2

PW&P - Disposal Sites and Transfer Stations (9020, 9023, 9026, 9028) -- 9020

PW&P - Southeast Regional Disposal Site
Budget 9020
Enterprise Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 327,630	\$ 571,278	\$ 655,444	\$ 84,166	15%
General Fixed Assets	14,304	30,000	-	(30,000)	-100%
Total Appropriations	\$ 341,934	\$ 601,278	\$ 655,444	\$ 54,166	9%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 5,247	\$ 4,938	\$ 5,634	\$ 696	14%
Charges For Services	7,716	-	-	-	0%
Miscellaneous Revenues	300,579	270,000	270,000	-	0%
Total Revenues	\$ 313,542	\$ 274,938	\$ 275,634	\$ 696	0%
<u>Revenues(Over)/Under Expenses</u>	\$ 28,392	\$ 326,340	\$ 379,810	\$ 53,470	16%
Decrease-Use of Assigned Fund Balance	(28,392)	(326,340)	(379,810)	(53,470)	16%
<u>Budgetary Balance</u>	\$ 0	\$ -	\$ -	\$ -	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PW&P - Fresno-Clovis Metro Solid Waste
Budget 9023
Enterprise Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ -	\$ 165	\$ 165	\$ -	0%
Total Appropriations	\$ -	\$ 165	\$ 165	\$ -	0%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 274	\$ 200	\$ 320	\$ 120	60%
Charges For Services	312	365	-	(365)	-100%
Total Revenues	\$ 586	\$ 565	\$ 320	\$ (245)	-43%
<u>Revenues(Over)/Under Expenses</u>	\$ (586)	\$ (400)	\$ (155)	\$ 245	-61%
Increase Available Fund Balance	586	400	155	(245)	-61%
<u>Budgetary Balance</u>	\$ 0	\$ -	\$ -	\$ -	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PW&P - Disposal Sites and Transfer Stations (9020, 9023, 9026, 9028) -- 9020

PW&P - American Avenue Disposal Site

Budget 9026

Enterprise Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,569,253	\$ 1,832,509	\$ 1,402,370	\$ (430,139)	-23%
Services and Supplies	6,558,792	8,993,040	9,437,244	444,204	5%
General Fixed Assets	1,132,650	18,265,000	18,855,000	590,000	3%
Total Appropriations	\$ 9,260,695	\$ 29,090,549	\$ 29,694,614	\$ 604,065	2%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 371,890	\$ 386,193	\$ 502,376	\$ 116,183	30%
Charges For Services	7,413,468	9,169,600	9,274,988	105,388	1%
Miscellaneous Revenues	27,681	-	2,000	2,000	100%
Other Financing Sources	1,050	-	-	-	0%
Intrafund Revenue	-	-	682,000	682,000	100%
Total Revenues	\$ 7,814,089	\$ 9,555,793	\$ 10,461,364	\$ 905,571	9%
<u>Revenues(Over)/Under Expenses</u>	\$ 1,446,606	\$ 19,534,756	\$ 19,233,250	\$ (301,506)	-2%
Decrease-Use of Assigned Fund Balance	(1,446,606)	(19,534,756)	(19,233,250)	301,506	-2%
<u>Budgetary Balance</u>	\$ (0)	\$ -	\$ -	\$ -	
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	21	15	15	-	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PW&P - Disposal Sites and Transfer Stations (9020, 9023, 9026, 9028) -- 9020

PW&P - Coalinga Disposal Site

Budget 9028

Enterprise Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 227,771	\$ 4,639,889	\$ 189,596	\$ (4,450,293)	-96%
Total Appropriations	\$ 227,771	\$ 4,639,889	\$ 189,596	\$ (4,450,293)	-96%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 5,835	\$ 2,174	\$ 12,402	\$ 10,228	470%
Charges For Services	19,398	-	-	-	0%
Other Financing Sources	3,011,040	-	150,000	150,000	100%
Total Revenues	\$ 3,036,273	\$ 2,174	\$ 162,402	\$ 160,228	7370%
<u>Revenues(Over)/Under Expenses</u>	\$ (2,808,502)	\$ 4,637,715	\$ 27,194	\$ (4,610,521)	-99%
Decrease-Use of Assigned Fund Balance		(4,637,715)	(27,194)	4,610,521	-99%
Increase Available Fund Balance	2,808,502				0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PW&P - DISPOSAL SITES AND TRANSFER STATIONS – 9020 - 9028

FUNCTION

Fresno County owns and operates the regional American Avenue Disposal Site. Fresno County also maintains, as required by law, the Southeast Regional Disposal Site which is a closed facility. The County operated a disposal site near Coalinga, which ceased to accept waste during FY 2009-10. Financing for the one open and two closed disposal sites is funded through three individual enterprise funds and is detailed in three separate budgets (9020, 9026, and 9028). The Fresno-Clovis Metropolitan Solid Waste Commission is financed through a separate enterprise fund (9023). The Shaver Lake Transfer Station is managed under the 9015 Resources budget. The transfer station is operated and maintained by Granite Solid Waste through an agreement with the County of Fresno.

Recommended funding for operation of the three disposal sites continues to be directed by State legislative action in terms of surcharges payable to the State for solid waste activities, mandated planning, and regulatory requirements.

OVERVIEW

Southeast Regional Disposal Site (SER) 9020 Budget – The FY 2015-16 Recommended Budget appropriations of \$655,444 reflect a 9% (\$54,166) increase over the FY 2014-15 Adopted Budget. The FY 2015-16 estimated revenues of \$275,634 reflect a small (\$696) increase over the FY 2014-15 Adopted Budget. Funding provides for mandated on-going post-closure maintenance activities such as groundwater and methane monitoring along with consultant services to evaluate the existing groundwater remediation system. Reserves from the Southeast Regional Disposal Site Fund 0720 in the amount of \$379,810 will be required to balance the FY 2015-16 Recommended Budget.

Fresno-Clovis Metropolitan Solid Waste Commission (FCM/SWC) 9023 Budget – The FY 2015-16 Recommended Budget of \$165 reflects the same level as the FY 2014-15 Adopted Budget. The FY 2015-16 estimated revenues of \$320 reflect a 43% (\$245) decrease from FY 2014-15. This budget includes the use of \$155 of Available Fund Balance.

American Avenue Disposal Site 9026 Budget – The FY 2015-16 Recommended Budget appropriations of \$29,694,614 reflect a 2% (\$604,065) increase over the FY 2014-15 Adopted Budget. The FY 2015-16 estimated revenues of \$10,461,364 reflect a 9% (\$905,571) increase over the FY 2014-15 Adopted Budget. Recommended funding assumes operating the disposal site with tonnages averaging 1,500 tons per day. Reserves allocated from the American Avenue Disposal Site Fund 0700 in the amount of \$19,233,250 will be utilized to balance the FY 2015-16 Recommended Budget to perform planned capital projects and equipment acquisitions.

Recommended funding includes \$3,000,000 for the installation Phase II & III Landfill Gas/Supervisory Control and Data Acquisition (LFG/SCADA) Expansion Project; \$160,000 for the replacement of an inbound truck scale; \$110,000 for the purchase and installation of diesel particulate filters for site heavy equipment to meet California Air Resource Board requirements; \$20,000 for the replacement of the flare blower motor; \$75,000 for a Scalehouse Software Web Module; \$75,000 for the upgrade of the Security Camera System; \$15,000 for a Portable Break Station and \$400,000 for a landfill gas to energy supervisory control and data acquisition system. Funding also includes \$15,000,000 for the Phase I Clean Closure Project to remove the waste from the unlined portion of the site (30 acres, approximately 1.5 million cubic yards) and place it into a lined area.

Staffing is recommended at the current level of 15 positions.

Coalinga Disposal Site 9028 Budget – The FY 2015-16 Recommended Budget appropriations of \$189,596 reflect a 96% (\$4,450,293) decrease from the FY 2014-15 Adopted Budget. The FY 2015-16 estimated revenues of \$162,402 include a \$150,000 transfer from Interest and Miscellaneous

Expenditures for funding State required post closure monitoring costs of the site. Assigned Fund Balance from the Coalinga Disposal Site Fund 0710 in the amount of \$27,194 will be required to balance the FY 2015-16 Recommended Budget. Reserves will be utilized to fund mandated closure activities.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Coalinga Disposal Site (CDS) has been permanently closed and is now in post-closure maintenance. The estimated annual post-closure cost of \$188,389 will be partially funded through an operating transfer in of \$150,000 from Interest and Miscellaneous Expenditures, Org 2540.

American Avenue Disposal Site (AADS) completed the Phase III Modules 4, 5 & 6 Landfill Expansion. The expansion was required to comply with the fill sequence plan developed by Shaw Environmental & Infrastructure Inc. and for the preparation of the Phase I Reclamation Project (clean closure, removal of waste from the 30 acres of unlined area) and to comply with Title 27 CCR requirements.

In FY 2014-15, a new agreement with the City of Fresno (City) was negotiated to decrease the per ton rate charged to the City for waste hauled to AADS. This resulted in a reduction in operating hours for AADS and the elimination of five positions.

A Clean-Up Abatement Order (98-702) was issued by the Regional Water Quality Control Board (RWQCB) in 1998, due to volatile organic compounds detected in the AADS groundwater monitoring wells adjacent the Phase I fill area (unlined 30 acre area). Since 2005, the AADS RWQCB Waste Discharge Requirements (WDR's) have indicated that the County proposes to remove the waste from the unlined portion of the site and place it into a lined area. The Phase I area also resides in the future fill areas of Phase III, Modules 11 & 12 and in order for Phase III Modules 11 & 12 to be constructed, Phase I will need to be clean closed in accordance with Title 27. Staff has budgeted \$15,000,000 to fund the clean closure in FY 2015-16. The Phase I Reclamation Project is estimated to take approximately three to five years to complete from project initiation to regulatory approval of clean closure. The potential risk in not performing the Phase I Reclamation Project may result in a cease and desist order from the RWQCB, including the inability to accept and process waste.

Salaries and Benefits

- Salaries and Benefits, recommended at \$1,402,370, represent a 23% (\$430,139) decrease from FY 2014-15 Adopted Budget. All Salaries and Benefits are budgeted in Org 9026 for FY 2015-16. Staffing is recommended at the current level of 15 positions with no Vacancy Rate Discount projected.
 - Account 6100, Regular Salaries, reflect a decrease from the current year adopted budget of 21% (\$165,921) due to the elimination of five positions during FY 2014-15.
 - Account 6200, Extra-Help, reflects a decrease of 79% (\$76,000) from the current year adopted budget. The American Avenue Disposal Site operates 310 days per year. Use of Extra-Help staff, within Personnel guidelines, is necessary in order to meet the workload demands of site projects, weekend operations, County holidays and vacation/sick relief for employees.
 - Account 6300, Overtime, reflects no change from the current year adopted budget based on projected workload.
 - Account 6350, Unemployment Insurance, reflects a decrease from the current year adopted budget of 64% (\$1,980) based on rates provided by Risk Management.
 - Account 6400, Retirement Contribution, reflects a decrease from the current year adopted budget of 19% (\$85,653) due to the elimination of five positions during FY 2014-15.
 - Account 6500, OASDI, reflects a decrease from the current year adopted budget of 18% (\$13,994) due to the elimination of five positions during FY 2014-15.

PW&P - Disposal Sites and Transfer Stations (9020, 9023, 9026, 9028) -- 9020

- Account 6550, Workers' Compensation Contribution, reflect a decrease from the current year adopted budget of 25% (\$38,388) based on rates provided by Risk Management.

Services and Supplies (all budgets)

- Services and Supplies represent a 28% (\$3,921,923) decrease from FY 2014-15 primarily due to a decrease in Professional and Specialized Services in the Coalinga Disposal Site budget.
- Account 7295, Professional and Specialized Services, reflect a decrease from the current year adopted budget of 55% (\$4,695,255) primarily due to a net decrease in Professional and Specialized Services in the Coalinga Disposal Site budget.
- Account 7400, Special Departmental Expense, reflects an increase over current year adopted budget of 45% (\$991,458). The primary variance is due to transferring the American Avenue Trust Fund Voucher program from Resources Org 9015 to AADS Org 9026. The program transfer was per the direction of the Auditor-Controller/Treasurer-Tax Collector.

General Fixed Assets (Org 9026)

- Total = \$18,855,000 (All fixed assets are in American Avenue Disposal Site Org 9026)
- | | | |
|--|------------------|-----------------------|
| (1) Weight Scale | \$160,000 | Replacement Equipment |
| (1) Portable Break Station | 15,000 | New |
| (1) Security Camera System Upgrade | 75,000 | Replacement |
| (1) Flare Blower Motor | 20,000 | New-Regulatory |
| (3) Diesel Particulate Filter..... | 110,000 | New-Regulatory |
| (1) LFGTE SCADA System | 400,000 | New-Regulatory |
| (1) Phase I Clean Closure Project | 15,000,000 | New-Regulatory |
| (1) Phase II & III LFG/SCADA Expansion | 3,000,000 | New-Regulatory |
| (1) Scalehouse Software Web Module | 75,000 | New |

SUMMARY OF REVENUES - ALL BUDGETS

- Revenues are recommended at \$10,899,720, an 11% (\$1,066,250) increase over FY 2014-15 Adopted Budget.
 - Revenue From Use of Money & Property – Estimated at an increase of 32% (\$127,227) due to higher cash balances.
 - Miscellaneous Revenues – Estimated at a small increase (\$2,000) based on current year levels.
 - Intrafund Revenues – Estimated at an increase of 100% (\$682,000) due to the reclassification of funds previously budgeted in Resources Org 9015. Funds are used for the American Avenue Disposal Site Voucher program. Each year staff issues over 900 bulky item cleanup vouchers to be redeemed by residents of the unincorporated areas.
 - Other Financing Sources – the FY 2014-15 Adopted Budget included a transfer of General Funds of \$1,500,000 to complete the funding of clean closure activities for the Coalinga Landfill. The FY 2015-16 estimated revenues only reflect the transfer of funds estimated to fund State mandated post closure compliance and monitoring.

PW&P - Disposal Sites and Transfer Stations (9020, 9023, 9026, 9028) -- 9020

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	264,409	272,061	278,980
3404 – Other Rental of Bldgs & Land	132,158	132,158	241,752
Total	\$ 396,567	\$ 404,219	\$ 520,732
Acct # -Intergovernment Revenues – Other			
4841 – Other Governmental Agencies	0	31,781	0
Total	\$ 0	\$ 31,781	\$ 0
Acct # - Charges for Services			
4921 – Recovery of Countywide Cost Alloc	8,081	8,081	0
4991 – Refuse Disposal Fees	9,158,600	7,290,483	9,274,988
5040 – Services to Other County Depts	11,000	6,146	0
Total	\$ 9,177,681	\$ 7,304,710	\$ 9,274,988
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	270,000	3,457	272,000
Total	\$ 270,000	\$ 3,457	\$ 272,000
Acct # - Other Financing Sources			
5950 – OpTran In from Gen Fund	0	1,500,000	0
5957 – Operating Transfer In	0	0	150,000
Total	\$ 0	\$ 1,500,000	\$ 150,000
Acct # - Intrafund			
5990 – Intrafund Revenue	0	0	682,000
Total	\$ 0	\$ 0	\$ 682,000
Total Revenues	\$ 9,844,248	\$ 9,244,167	\$ 10,899,720

PENDING FACTORS

Coalinga Disposal Site: The Coalinga Disposal Site has been permanently closed and is now in post-closure maintenance. The site has minimal cash reserves so all costs for post-closure maintenance will be borne by Operating Transfers In from Interest and Miscellaneous Expenditures, Org 2540.

PW&P - Disposal Sites and Transfer Stations (9020, 9023, 9026, 9028) -- 9020

PW&P - DISPOSAL SITES AND TRANSFER STATIONS

- AMERICAN AVENUE DISPOSAL SITE - 9026

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
5401	Disposal Site Supervisor	1950	1	1	\$ 59,605
5403	Disposal Site Attendant II	923	2	2	61,989
5404	Disposal Site Equipment Operator I	1261	7	7	282,446
5406	Supervising Disposal Site Attendant	1058	1	1	35,449
5407	Disposal Site Equipment Operator II	1426	3	3	140,933
5408	Disposal Site Lead Supervisor	1600	1	1	56,313
Subtotal			15	15	\$ 636,734
TOTAL REGULAR SALARIES					\$ 636,734

PW&P - Special Districts Administration -- 9140

**PW&P - Special Districts Administration
Budget 9140
Enterprise Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,584,191	\$ 1,781,647	\$ 1,911,092	\$ 129,445	7%
Services and Supplies	613,215	803,308	891,541	88,233	11%
General Fixed Assets	30,288	32,000	38,000	6,000	19%
Total Appropriations	\$ 2,227,693	\$ 2,616,955	\$ 2,840,633	\$ 223,678	9%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ (682)	\$ -	\$ -	\$ -	0%
Charges For Services	1,897,932	2,616,955	2,840,633	223,678	9%
Miscellaneous Revenues	11,247	-	-	-	0%
Total Revenues	\$ 1,908,497	\$ 2,616,955	\$ 2,840,633	\$ 223,678	9%
<u>Revenues(Over)/Under Expenses</u>	\$ 319,196	\$ -	\$ -	\$ -	0%
Decrease-Use of Assigned Fund Balance	(319,196)	-	-	-	0%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	16	16	18	2	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

PW&P - SPECIAL DISTRICTS ADMINISTRATION – 9140

FUNCTION

Public Works and Planning, Special Districts Administration includes the administration of 127 County Service Areas, Maintenance, Lighting, and Waterworks Districts. The activities include the preparation of the budgets for the various districts, conducting Prop 218 hearings, obtaining and administering contractor services, operation of water and wastewater facilities, responding to customers, tax roll and financial report preparation, and purchasing of water.

OVERVIEW

The FY 2015-16 Recommended Budget appropriations of \$2,840,633 reflect a 9% (\$223,678) increase over the FY 2014-15 Adopted Budget. The FY 2015-16 estimated revenues of \$2,840,633 reflect a 9% (\$223,678) increase over the FY 2014-15 Adopted Budget. Staffing is recommended at 18 positions, an increase of 2 positions over the FY 2014-15 Adopted Budget. The two positions are recommended to be transferred from Org 9015 – Resources effective July 20, 2015.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

In July 2010, the Board of Supervisors approved the State-mandated Sewer System Management Plan that increases the level of service required for the 12 sewer systems currently administered and operated by Special Districts staff. Multiple water and wastewater districts have been awarded competitive grants and loans for infrastructure improvements by the State Department of Public Health.

Salaries and Benefits

- Salaries and Benefits, recommended at \$1,911,092, represent a 7% (\$129,445) increase over the FY 2014-15 Adopted Budget primarily due to the recommended transfer of two positions from Org 9015 - Resources. Standby pay is required as the water and sewer operations are 24/7 and, at least one operator for the mountain areas and one for the valley areas, are on-call 24/7 in case of emergencies. Staffing is recommended at 18 positions, an increase of 2 positions recommended for transfer.

Recommended funding includes:

- Account 6100, Regular Salaries, reflect a 9% (\$82,616) increase over the current year due to two positions recommended for transfer from the Resources division.
- Account 6400, Retirement Contributions, reflect an increase over the current year of 7% (\$38,493) due to two positions being recommended for transfer from the Resources division.
- Account 6550, Workers' Compensation Contribution, reflects a decrease from current year of 22% (\$7,675) based on rates provided by Personnel – Risk Management.

Services and Supplies

- Services and Supplies are recommended at \$891,541 for FY 2015-16. This represents an 11% (\$88,233) increase over the FY 2014-15 Adopted Budget.

Recommended funding includes:

- Account 7205, Maintenance-Equipment, represents a 33% (\$66,549) increase over the current year due to increased repair and upgrades. The increase in repairs and upgrades cause a need for increased vendors or vendor contract amounts. In FY 2014-15, \$60,500 was added in Blanket Purchase Orders, due to mainline repairs, well rehabilitation projects, pump replacements, and step tank maintenance in various water and sewer districts. These Blanket Purchase Orders are expected to be renewed in FY 2015-16 for similar type repairs, projects and upgrades. The remaining increase is due to higher chemical costs for the Juvenile Justice Campus (JJC) water and wastewater treatment plants.
- Account 7385, Small Tools & Instruments, represent a 33% (\$3,000) increase over the current year due to additional tools needed by field staff.
- Account 7400, Special Departmental Expense, represents a 19% (\$5,000) increase over the current year adopted budget due to an increase in cost for the JJC State wastewater permit.

General Fixed Assets

- Fixed Assets, recommended at \$38,000, represent costs associated with purchasing and outfitting a replacement service truck responsible for services to the Community Service Areas.

(1) 4x4 Service Truck \$38,000 Replacement

SUMMARY OF REVENUES

- Revenues are recommended at \$2,840,633 a 9% (\$223,678) increase over the current year adopted budget. The department charges for all the services it provides to the public, County Service Areas, Waterworks Districts, and to other County departments.
- Charges for Services – Estimated at a 9% (\$223,678) increase over the current year based on increases in operational costs.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
5040 – Charges for Services	2,616,955	2,616,955	2,840,033
5060 – Other Charges for Services	0	0	600
Total	\$ 2,616,955	\$ 2,616,955	\$ 2,840,633
Total Revenues	\$ 2,616,955	\$ 2,616,955	\$ 2,840,633

PENDING FACTORS

Special Districts staff, in coordination with the respective Citizen's Advisory Committees (CAC), whenever possible, are actively evaluating the self-sufficiency of each district. This process includes budget reviews and meetings on current and future infrastructure needs. It has become evident early in this process that 11 districts will need rate adjustments (if approved in accordance with the provisions of Proposition 218) or an adjustment in service levels in the FY 2015-16.

On November 10, 2009, the Board confirmed the implementation of the Policy on Minimum Reserve Levels for water and sewer districts administered by the County. The purpose of these reserves was to increase the district's respective ability to address unforeseen equipment failures and avoid imposing emergency measures on a community. Due to the respective age of many of these districts, some have experienced unforeseen equipment failures and operational costs that continually deplete the reserves. As a result of these failures and rising operational costs, many of the districts have not been able to sustain a cash balance that would allow for long-term capital replacement of aging infrastructure.

PW&P - Special Districts Administration -- 9140

Currently 15 (which is 55%) out of the 27 water, wastewater and park districts do not currently maintain the minimum reserves levels required by County policy. Staff will continue to work with the CACs and district residents in an effort to move toward implementation of effective capital replacement strategies and funding.

Staff has been working with the Auditor-Controller/Treasurer-Tax Collector, as well as with County Counsel to explore and develop alternative temporary funding plans to address negative cash balances within individual districts. Staff will return to the Board with proposed options as soon as they are available.

PW&P - SPECIAL DISTRICTS ADMINISTRATION - 9140

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2291	Staff Analyst I	1629	3	3	\$ 135,387
2292	Staff Analyst II	1809	1	1	50,565
2297	Principal Staff Analyst	E	1	1	78,417
3080	Office Assistant III	1049	0	1	35,160
3621	Program Technician II	1393	0	1	46,688
5318	Water/Wastewater Specialist I	1633	1	1	46,394
5319	Water/Wastewater Specialist II	1772	3	3	178,265
5320	Supervising Water/Wastewater Specialist	2208	1	1	73,989
5321	Water/Wastewater Specialist III	1923	3	3	190,078
5322	Water/Wastewater Technician	1339	<u>3</u>	<u>3</u>	<u>130,609</u>
Subtotal			16	18	\$ 965,553
TOTAL REGULAR SALARIES					\$ 965,553

POSITIONS RECOMMENDED FOR TRANSFER FROM ORG 9015 TO ORG 9140 (Effective July 20, 2015)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>
3080	Office Assistant III	1049	1
3621	Program Technician II	1393	<u>1</u>
Total Positions Transferred From Org 9015 to Org 9140			2

Local Agency Formation Commission - Support -- 4371

LAFCO - Support
BUDGET 4371
General Fund

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 184,774	\$ 196,460	\$ -	\$ (196,460)	-100%
Other Charges	220,743	197,805	-	(197,805)	-100%
Total Appropriations	\$ 405,517	\$ 394,265	\$ -	\$ (394,265)	-100%
<u>Revenues</u>					
Charges For Services	\$ 193,972	\$ 196,460	\$ -	\$ (196,460)	-100%
Total Revenues	\$ 193,972	\$ 196,460	\$ -	\$ (196,460)	-100%
<u>Net County Cost</u>	\$ 211,545	\$ 197,805	\$ -	\$ (197,805)	-100%
	Budgeted 2013-14	Current 2014-15	Recommended 2015-16	Increase/ (Decrease)	
Position Summary	2	2		(2)	

** The column labeled Actual 2013-14 includes expenditures incurred against FY 2013-14 appropriations from July 1, 2013 through December 31, 2014.

LOCAL AGENCY FORMATION COMMISSION - SUPPORT – 4371

FUNCTION

The Local Agency Formation Commission (LAFCo) is responsible under the provisions of the Cortese-Knox-Hertzberg Local Government Act of 2000 to review and hold hearings on all proposals for change in organization, reorganization, annexation, and detachments for cities and special districts in the County. The Commission is also responsible for determining and periodically updating the sphere of influence for each special district and city. Additionally, LAFCo is responsible for performing municipal service reviews for all 15 cities and 120 special districts in Fresno County. Although the function is required by State law, the level of review is at the discretion of the Commission. Effective July 1, 2001, LAFCo became a separate entity, with the cities and the County each being responsible for one-half of its net operating costs, after adjusting for revenues received directly by LAFCo. Under an agreement approved by the Board of Supervisors in May, 2001, the County also provided limited staffing and support services to LAFCo on a contract basis. During the current year, LAFCo chose to employ its own staffing with one staff member retiring from County service and the other transferring to another County department. There are no appropriations or revenues budgeted in the FY 2015-16 Recommended Budget. Effective FY 2015-16, the support of LAFCo will be budgeted in Org 2540 – Interest and Miscellaneous Expenditures as a line item expenditure. Org 4371 has been dissolved; however, LAFCo services will continue to be provided. The only remaining County obligation is the County share of the net cost of the Commission.



County of Fresno

NEW SPECIAL REVENUE FUNDS

Effective July 1, 2015, in accordance with the Governmental Accounting Standards and at the recommendation of the County's external auditor, 211 funds previously accounted for in Trust and Agency type funds are being reclassified as new Special Revenue Funds. In prior budgets these funds were only shown as revenue in department budgets. Now, as new Special Revenue Funds, the collection and transfer of this revenue source will also be included in the recommended budget.

Of the 211 new Special Revenue Funds, 72 have fiscal summaries and narratives describing the appropriations in the FY 2015-16 Recommended Budget as operating transfers out to be utilized as a source of revenue for certain departmental budgets.

The remaining 139 new Special Revenues Funds do not have appropriations recommended for FY 2015-16. The "New Special Revenue Funds-No Appropriations" are included in a table located at the end of this section. The table provides a synopsis of each of these new Special Revenue Fund Orgs including the authority, authorized use, description and estimated beginning and ending balances.

CAO - Criminal Justice Temporary Construction Fund -- 1020

CAO - Criminal Justice Facility Construction Fund
Budget 1020
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 2,226,000	\$ 2,226,000	100%
Total Appropriations	\$ -	\$ -	\$ 2,226,000	\$ 2,226,000	100%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ -	\$ -	\$ 2,220,000	\$ 2,220,000	100%
Rev From Use of Money & Prop	-	-	6,000	6,000	100%
Total Revenues	\$ -	\$ -	\$ 2,226,000	\$ 2,226,000	100%

Note:

Special Revenue Fund established July 1, 2015

CAO – CRIMINAL JUSTICE FACILITY CONSTRUCTION FUND – 1020

OVERVIEW

The Criminal Justice Facility Construction Fund (CJFCF) is administered by the County Administrative Office for the purpose of assisting the County in construction, reconstruction, expansion, improvement, operation, or maintenance of county criminal justice and court facilities, and for improvement of criminal justice automated information systems. The funding authority to establish this Special Revenue Fund is by Board of Supervisors resolution on December 13, 1983 pursuant to California Government Code Title 8, Article 2, Allocation of Penalties, Section 76101.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The CJFCF Org 1020 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$2,226,000 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes Operating Transfers Out to the following Orgs:

- Org 0120, County Administrative Office, recommended at \$55,000 and reflects no change from FY 2014-15 to fund County Administrative Office staff support for criminal justice projects.
- Org 2875, Alternate Indigent Defense, recommended at \$660,000 and reflects no change from FY 2014-15 to fund court-appointed conflict and indigent defense services.
- Org 2880, Public Defender, recommended at \$1,011,000 and reflects no change from FY 2014-15 to fund court-appointed indigent criminal defense services.
- Org 3111, Sheriff-Coroner, recommended at \$500,000 and reflects no change from FY 2014-15 to fund costs associated with operating County criminal justice facilities.

SUMMARY OF REVENUES

- The CJFCF receives \$3.57 from every \$10 of each fine, forfeiture or penalty imposed and collected by the courts for criminal offenses (except parking) and \$1.50 of each \$5.00 penalty for every parking offense where a parking fine, forfeiture or penalty is imposed pursuant to California Government Code §76000, subdivision (a) and (b). Funds are deposited monthly and transferred to recipient departments quarterly.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$248,945.
- Revenues of \$2,226,000 are recommended at the same level as FY 2014-15 based on estimated projections of current annual receipts.
 - Fines, Forfeitures and Penalties (\$2,220,000) are projected at the same level as FY 2014-15 and consists of Internal Services Department (ISD) – Security Citation revenue, Court deposits and Delinquent costs recovered by the Revenue Collection unit.
 - Use of Money and Property (\$6,000) revenue is projected at the same level as FY 2014-15 and consists of interest earned on the CJFCF Fund Balance during FY 2015-16.

CAO - Criminal Justice Temporary Construction Fund -- 1020

- Estimated Ending Fund Balance on June 30, 2016 is \$248,945. CJFCF revenues are primarily derived from Fines, Forfeitures and Penalties and actual collections can fluctuate year over year. The maintaining of an annual estimated ending fund balance is recommended to ensure departments that budget CJFCF revenues receive their full annual allocation. The recommended appropriations and estimated revenues are reviewed annually and adjusted based on actual revenue received.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3296 – ISD - Security Citation Dist	0	2,898	3,000
3301 – V2 County Fines	0	2,144,912	2,184,000
3301 – RCU Prob Fines	0	31,221	3,000
3301 – Court Deposits	0	28,718	30,000
Total	\$ 0	\$ 2,207,749	\$ 2,220,000
Acct # - Revenue from the Use of Money			
3308 - Interest	0	7,582	6,000
Total	\$ 0	\$ 7,582	\$ 6,000
Total Revenues	\$ 0	\$ 2,215,331	\$ 2,226,000

AC/TTC - Tax Collector Delinquent Cost Fund -- 1030

Auditor-Controller/Treasurer-Tax Collector - Tax Collector Delinquent Cost Fund
Budget 1030
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 335,565	\$ 335,565	100%
Total Appropriations	\$ -	\$ -	\$ 335,565	\$ 335,565	100%
<u>Revenues</u>					
Taxes	\$ -	\$ -	\$ 381,962	381,962	100%
Total Revenues	\$ -	\$ -	\$ 381,962	\$ 381,962	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ (46,397)	\$ (46,397)	100%
Increase Available Fund Balance	-	-	46,397	46,397	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR – TAX COLLECTOR DELINQUENT COST FUND - 1030

OVERVIEW

California Revenue and Taxation Code §2706 mandates that after the second installment of taxes on the secured roll is delinquent, the tax collector shall collect a cost of ten dollars (\$10) for preparing the delinquent tax records and giving notice of delinquency on each separate valuation on the secured roll of (a) real property, except possessory interests; (b) possessory interests; and (c) personal property cross-secured to real property. The cost shall be collected even though the property appears on the roll due to a special assessment and no valuation of the property is given. The Auditor-Controller/Treasurer-Tax Collector collects this cost and the funds are used to fund operational costs associated with preparing delinquent tax records and giving notice of delinquency.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- Recommended at \$335,565. California Revenue and Taxation Code §2706 limits the use of the \$10 cost collected upon the payment of delinquent taxes to completing the various tasks associated with the delinquent tax roll. The \$10 cost collected will be used to fund operational costs of staff performing delinquent tax records and giving notice of delinquency.

SUMMARY OF REVENUES

- Pursuant to Revenue and Taxation Code §2706 after the second installment of taxes on the secured roll is delinquent, tax collector shall collect a cost of \$10 for preparing the delinquent tax records and giving notice of delinquency.
 - Estimated July 1, 2015 Beginning Fund Balance is \$8,793,800.
 - Estimated revenues for FY 2015-16 are \$381,962.
 - Estimated June 30, 2016 Ending Fund Balance is \$8,840,197.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Taxes			
3030 – Penalties & Costs-Delinq Taxes	0	0	381,962
Total	\$ 0	\$ 0	\$ 381,962
Total Revenues	\$ 0	\$ 0	\$ 381,962

Assessor-Recorder - Assessor Property Tax Administration Program Fund -- 1040

**Assessor-Recorder - Property Tax Administration Program Fund
Budget 1040
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 1,239,500	\$ 1,239,500	100%
Total Appropriations	\$ -	\$ -	\$ 1,239,500	\$ 1,239,500	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ 120,000	\$ 120,000	100%
Total Revenues	\$ -	\$ -	\$ 120,000	\$ 120,000	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ 1,119,500	\$ 1,119,500	100%
(Decrease-Use of) Assigned Fund Balance	-	-	(1,119,500)	(1,119,500)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

ASSESSOR-RECORDER – PROPERTY TAX ADMINISTRATION PROGRAM FUND - 1040

OVERVIEW

The Property Tax Administration Program (PTAP) Fund is administered by the Assessor-Recorder to reduce backlog and enhance the system. In 1995, Assembly Bill 818 (Chapter 914, Statutes of 1995) established the State-County Property Tax Administration Program to help reduce backlog and improve the administration of the property tax system. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, Resolution 95-615, on November 14, 1995 pursuant to California Revenue and Taxation Code, Section 95.35, which established the PTAP grant program.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The PTAP Fund Org 1040 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$1,239,500 and reflects an 80% (\$4,896,616) decrease from the FY 2014-15 funding levels. In FY 2014-15, the Assessor-Recorder included the purchase of a new Assessor property tax system in appropriations. The purchase was postponed when a suitable system was not located. The department anticipates returning to the Board with a Request for Proposal for a new system during FY 2015-16 and request for appropriations at that time.

Recommended funding includes:

- Org 04200100, Assessor, recommended at \$1,239,500, an 80% (\$4,896,616) decrease from FY 2014-15 to offset the cost of the migration of the Geographical Information System (GIS) Assessor maps, document imaging and Fit / Gap analysis in preparation of a new Assessor Property Tax System.

SUMMARY OF REVENUES

The PTAP was allowed to sunset in 2007 and no further grants are to be made under the program.

- Estimated Beginning Fund Balance on July 1, 2015 is \$5,605,137.
- The fund balance is restricted by statute to be used to enhance the property tax administration system.
- Revenues of \$120,000 are recommended at the same level as FY 2014-15 based on estimated projections of current annual receipts.
- Use of Money and Property (\$120,000) revenue is projected at the same level as FY 2014-15 and consists of interest earned on the PTAP Fund Balance during FY 2015-16.
- Estimated Ending Fund Balance on June 30, 2016 is \$4,485,637. PTAP Fund revenues are derived from interest on the existing fund balance. The fund balance is being used to continue the improvement of the property tax system.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3308 - Interest	0	0	120,000
Total	\$ 0	\$ 0	\$ 120,000
Total Revenues	\$ 0	\$ 0	\$ 120,000

Assessor-Recorder - Social Security Number Truncation Fund -- 1041

Assessor-Recorder - Social Security Number Truncation Fund Budget 1041 Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 30,000	\$ 30,000	100%
Total Appropriations	\$ -	\$ -	\$ 30,000	\$ 30,000	100%
 <u>Revenues (Over)/Under Expenditures</u>	 \$ -	 \$ -	 \$ 30,000	 \$ 30,000	 100%
(Decrease-Use of) Assigned Fund					
Balance	-	-	(30,000)	(30,000)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

ASSESSOR-RECORDER – SOCIAL SECURITY NUMBER TRUNCATION FUND - 1041

OVERVIEW

The Assessor-Recorder Social Security Number (SSN) Truncation Fund is administered by the Assessor-Recorder for the purpose of funding the cost of truncating social security numbers on publically available documents. In 2007, Assembly Bill 1168 was signed into law to protect against identity theft by requiring local agencies to redact social security numbers from records prior to disclosing them to the public. The provisions applied to all documents recorded since 1980. The law authorized the County to establish an additional \$1 fee to fund implementation and ongoing operation of the program. The funding authority to establish this Special Revenue Fund is the Board of Supervisors, December 18, 2007, Resolution 07-641, pursuant to the California Government Code (GC), Section (§) 27361(d)(4).

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The SSN Truncation Fund Org 1041 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$30,000 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 04200200, Recorder, recommended at \$30,000 and reflects no change from the FY 2014-15 to fund technology required to truncate or redact social security numbers on records prior to disclosing them to the public.

SUMMARY OF REVENUES

- On May 21, 2013, the Board adopted Resolution 13-180 eliminating the fee for the SSN Truncation effective June 1, 2013 pursuant to GC §27361(d)(2), the County Assessor-Recorder and the Board determined there is sufficient fund balance to conclude the project.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$509,696.
 - The fund is restricted by statute to be used to truncate or redact SSN on publically available documents.
- Revenues of \$0 are recommended at the same level as FY 2014-15 based on the fee no longer being collected.
 - Estimated Ending Fund Balance on June 30, 2016 is \$479,696. SSN Truncation funds were derived from a fee that is no longer being charged. The fund balance is being used to complete the SSN redaction of records prior to disclosing them to the public.

Assessor-Recorder - Micrographics Storage Fund -- 1042

Assessor-Recorder - Micrographics Storage Fund Budget 1042 Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 1,588,000	\$ 1,588,000	100%
Total Appropriations	\$ -	\$ -	\$ 1,588,000	\$ 1,588,000	100%
 <u>Revenues (Over)/Under Expenditures</u>	 \$ -	 \$ -	 \$ 1,588,000	 \$ 1,588,000	 100%
(Decrease-Use of) Assigned Fund					
Balance	-	-	(1,588,000)	(1,588,000)	100%
<u>Budgetary Balance</u>	-	-	-	-	

Note:

Special Revenue Fund established July 1, 2015

ASSESSOR-RECORDER – MICROGRAPHICS STORAGE FUND - 1042

OVERVIEW

The Recorder Micrographics Storage Fund is administered by the Assessor-Recorder for the conversion of document storage to micrographics or digitization. California Government Code, Chapter 6 Recorder, Article 5 Fees allows the board of supervisors of any county to provide for an additional fee of one dollar for filing every instrument, paper or notice for record, in order to defray the cost of converting the county recorder's document storage system to micrographics. The funding authority to establish this Special Revenue Fund is the Board of Supervisors pursuant to California Government Code (GC), Section (§) 27361.4(a).

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Micrographics Storage Fund Org 1042 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$1,588,000 and reflects a significant increase of \$1,500,000 over the FY 2014-15 funding levels.

Recommended funding includes:

- Org 04200200, Recorder, recommended at \$1,588,000 reflects a significant increase of \$1,500,000 over FY 2014-15 to offset the cost of the archival of Vital Records including purchase of archival film, the archival duties and storage fees and an extensive records preservation project. The Vital Records division of the Recorder division has approximately 1,000 volumes of materials, consisting of over 440,000 sheets of paper dating back to 1857. The collection is frequently handled in the course of fulfilling the Recorder's duty to provide certified copies of vital records. The historical records allow officials and the public to research and verify births, marriages and deaths. The restoration project will provide stabilization, repair and preservation of these records. Digitized images of each page of the restored records will be created to facilitate access and protect the original materials from over-handling.

SUMMARY OF REVENUES

- On May 21, 2013, the Board adopted Resolution 13-180 eliminating the fee for the Micrographics Storage Fund effective June 1, 2013 pursuant to GC §27361.4(a), the County Assessor-Recorder and the Board determined there is sufficient fund balance to continue the document preservation and storage projects.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$4,250,075.
 - The fund is restricted by statute to be used to defray the cost of converting the county recorder's document storage system to micrographics.
- Revenues of \$0 are recommended at the same level as FY 2014-15 based on the fee no longer being collected.
 - Estimated Ending Fund Balance on June 30, 2016 is \$2,662,075. Micrographics Storage funds were derived from a fee that is no longer being charged. The fund balance is being used to continue the document preservation and storage projects.

Assessor-Recorder - Electronic Recording Delivery System Fund -- 1043

Assessor-Recorder - Electronic Recording Delivery System (ERDS) Fund Budget 1043 Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 130,000	\$ 130,000	100%
Total Appropriations	\$ -	\$ -	\$ 130,000	\$ 130,000	100%
<u>Revenues</u>					
Charges For Services	\$ -	\$ -	\$ 140,000	\$ 140,000	100%
Total Revenues	\$ -	\$ -	\$ 140,000	\$ 140,000	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ (10,000)	\$ (10,000)	100%
(Decrease-Use of) Assigned Fund Balance	-	-	-	-	0%
Increase Available Fund Balance	-	-	10,000	10,000	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

ASSESSOR-RECORDER – ELECTRONIC RECORDING DELIVERY SYSTEM FUND - 1043

OVERVIEW

The Electronic Recording Delivery System (ERDS) Fund is administered by the Assessor-Recorder for the purpose of providing funding for the cost of Attorney General regulation and oversight of the system. Assembly Bill 578, the Electronic Delivery Act of 2004 (Chapter 621, Statutes of 2004), authorized a county recorder, upon approval by resolution of the board of supervisors and system certification by the Attorney General, to establish an electronic recording delivery system for the recording of specified digitized and digital electronic records, subject to specified conditions, including system certification, regulation, and oversight by the Attorney General. The funding authority to establish this Special Revenue Fund is the Board of Supervisors, October 11, 2005, Resolution 05-472, pursuant to the California Government Code, Section 27397.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The ERDS, Org 1043 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$130,000 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 04200200, Recorder, recommended at \$130,000 and reflects no change from FY 2014-15 to offset the cost of regulation and oversight payable to the California Attorney General and for participation in the California Electronic Recording Transaction Network Authority (CeRTNA), a consortium of California's county recorders, for eRecorded documents in the Electronic Recording Delivery System.

SUMMARY OF REVENUES

The ERDS Fund receives \$1.00 for each instrument recorded by the county recorder.

- Estimated Beginning Fund Balance on July 1, 2015 is \$490,293.
 - The fund is statutorily restricted to defer the reasonable costs of the ERDS, the review and approval of vendors, security testing and reimbursement to the Attorney General for the costs of regulation and oversight.
- Revenues of \$140,000 are recommended at the same level as FY 2014-15 based on estimated projections of current annual receipts.
 - Charges for Services (\$140,000) revenue is projected at the same level as FY 2014-15 and consists of a fee of \$1 per recorded instrument.
 - Estimated Ending Fund Balance on June 30, 2016 is \$500,293. ERDS revenues are derived from the imposition of a fee for each recorded instrument.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
4987 – ERDS Fees	0	0	140,000
Total	\$ 0	\$ 0	\$ 140,000
Total Revenues	\$ 0	\$ 0	\$ 140,000

Assessor-Recorder - Record Documents System Fund -- 1044

Assessor-Recorder - Record Documents System Fund Budget 1044 Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 528,051	\$ 528,051	100%
Total Appropriations	\$ -	\$ -	\$ 528,051	\$ 528,051	100%
<u>Revenues</u>					
Charges For Services	\$ -	\$ -	\$ 535,000	\$ 535,000	100%
Total Revenues	\$ -	\$ -	\$ 535,000	\$ 535,000	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ (6,949)	\$ (6,949)	100%
(Decrease-Use of) Assigned Fund Balance	-	-	-	-	0%
Increase Available Fund Balance	-	-	6,949	6,949	100%
<u>Budgetary Balance</u>	-	-	-	-	

Note:

Special Revenue Fund established July 1, 2015

ASSESSOR-RECORDER – RECORD DOCUMENTS SYSTEM FUND - 1044

OVERVIEW

The Record Documents System Fund is administered by the Assessor-Recorder for the purpose of providing funding for the modernization of the county's system of recorded documents. One dollar for recording the first page and one dollar for each additional page shall be available solely to support, maintain, improve, and provide for the full operation for modernized creation, retention, and retrieval of information in each county's system of recorded documents. The funding authority to establish this Special Revenue Fund is California Government Code (GC), Section (§) 27361(c).

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Record Documents System Org 1044 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$528,051 and reflects an 18% (\$116,347) decrease from the FY 2014-15 funding levels. Since these funds are to be used in the modernization of the County's system of recorded documents, the funds are used for projects and acquisitions that vary from year-to-year. The decrease is primarily due to a one-time acquisition of certain fixed assets, including Map Storage Units and Microfilm Reader/Printers completed in FY 2014-15. Also, a planned Library Kiosk project was cancelled and will not require funding in FY 2015-16.

Recommended funding includes:

- Org 04200200, Recorder, recommended at \$528,051 and reflects an 18% (\$116,347) decrease from the FY 2014-15 to offset the cost of maintenance and improvement of the Record Documents System including computer technology, annual maintenance on the recording system, and to defray salaries and benefits associated with the modernization of the recorded documents system.

SUMMARY OF REVENUES

- Pursuant to GC §27361(c), the Record Documents System Fund receives \$1.00 for the first and every additional page for each document recorded by the County Recorder.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$14,965,960.
 - The fund is statutorily restricted to be used solely for the support, maintenance and improvement for modernized creation, retention and retrieval of information in the County's system of recorded documents.
- Revenues of \$535,000 are recommended at the same level as FY 2014-15 based on estimated projections of current annual receipts.
 - Charges for Services (\$535,000) revenue is projected at the same level as FY 2014-15 and consists of a statutory fee of \$1.00 for the first and each additional page for each recorded document.
 - Estimated Ending Fund Balance on June 30, 2016 is \$14,972,909. Record Documents System revenues are derived from a statutory fee.

Assessor-Recorder - Record Documents System Fund -- 1044

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
4983 – Recorded Document Fees	0	0	535,000
Total	\$ 0	\$ 0	\$ 535,000
Total Revenues	\$ 0	\$ 0	\$ 535,000

Assessor-Recorder - Security Paper Fund -- 1045

**Assessor-Recorder - Security Paper Fund
Budget 1045
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 20,000	\$ 20,000	100%
Total Appropriations	\$ -	\$ -	\$ 20,000	\$ 20,000	100%
<u>Revenues</u>					
Charges For Services	\$ -	\$ -	\$ 16,000	\$ 16,000	100%
Total Revenues	\$ -	\$ -	\$ 16,000	\$ 16,000	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ 4,000	\$ 4,000	100%
(Decrease-Use of) Assigned Fund Balance	-	-	(4,000)	(4,000)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

ASSESSOR-RECORDER – SECURITY PAPER FUND - 1045**OVERVIEW**

The Security Paper Fund is administered by the County Assessor-Recorder for the purpose of the acquisition of special banknote paper on which copies of official vital records are printed. This special paper is a sign of authenticity and security of the recorded copy. The funding authority to establish this Special Revenue Fund is California Health and Safety (H&S) Code, Section §103525.5.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Security Paper Fund Org 1045 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$20,000 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 04200200, Recorder, recommended at \$20,000 and reflects no change from the FY 2014-15 to offset the cost of special security banknote paper on which Vital Records are printed.

SUMMARY OF REVENUES

- The Recorder collects a Vital Records Security Fee of \$1.00 for each copy of a Birth, Death, or Marriage certificate. Pursuant to H&S Code §103525.5, of each \$1.00, \$0.65 is transmitted to the State Registrar and the Security Paper Fund receives \$0.35.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$144,190.
 - The fund is statutorily restricted to be used to defray the cost of statutorily required security measures, including the use of special banknote paper.
- Revenues of \$16,000 are recommended at the same level as FY 2014-15 based on estimated projections of current annual receipts.
 - Charges for Services (\$16,000) revenue is projected at the same level as FY 2014-15 and consists of a statutorily imposed fee.
 - Estimated Ending Fund Balance on June 30, 2016 is \$140,190. Security Paper Fund revenues are derived from a statutorily imposed fee.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
4982 – Vital Record Trust Fees	0	0	16,000
Total	\$ 0	\$ 0	\$ 16,000
Total Revenues	\$ 0	\$ 0	\$ 16,000

Assessor-Recorder - Vital & Health Statistics Fee Fund -- 1046

**Assessor-Recorder - Vital & Health Statistics Fee Fund
Budget 1046
Special Revenue Fund**

	Actual** 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 430,000	\$ 430,000	100%
Total Appropriations	\$ -	\$ -	\$ 430,000	\$ 430,000	100%
<u>Revenues</u>					
Charges For Services	\$ -	\$ -	\$ 103,000	\$ 103,000	100%
Total Revenues	\$ -	\$ -	\$ 103,000	\$ 103,000	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ 327,000	\$ 327,000	100%
(Decrease-Use of) Assigned Fund Balance	-	-	(327,000)	(327,000)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

ASSESSOR-RECORDER – VITAL AND HEALTH STATISTICS FEE FUND - 1046

OVERVIEW

The Vital and Health Statistics Fee Fund is administered by the Assessor-Recorder for the modernization of vital record operations, including improvement, automation, and technical support of vital record systems. The fees are also used for the improvement in the collection and analysis of health-related birth and death certificate information, and other community health data collection and analysis, as appropriate. The funding authority to establish this Special Revenue Fund is California Health and Safety Code (H&S), Section §103625(f).

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Vital and Health Statistics Fee Fund Org 1046 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$430,000 and reflects an 80% (\$1,670,000) decrease from the FY 2014-15 to fund the modernization of the customer service area of the Vital Records division. This consists of a complete remodel of the Vital Records area with the removal of some non-structural walls to enlarge the available space and a reconfiguration of modular furniture. This will provide easier access for customers, increased safety for staff and a more efficient use of the space. The reduction is primarily due to a document restoration and preservation project that was budgeted in FY 2014-15, but will not be contracted until FY 2015-16 and will now be funded from Org 1042 Micrographics Storage Fund.

Recommended funding includes:

- Org 04200200, Recorder, recommended at \$430,000 and reflects an 80% (\$1,670,000) decrease from the FY 2014-15 to fund the modernization remodel of the Vital Records customer service area. The decrease in appropriations is a result of a document restoration and preservation project that was budgeted in FY 2014-15, but will not be contracted until FY 2015-16 and will now be funded from Org 1042 Micrographics Storage Fund.

SUMMARY OF REVENUES

- The Recorder collects a Vital and Health Statistics Fee of \$3.00 for each copy of a Birth, Death or Marriage certificate. In accordance with the H&S Code 103625(g)(1) and (2), of each \$3.00, \$1.45 is transmitted to the State Registrar and the Vital and Health Statistics Fee fund receives \$1.55.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$1,693,135.
 - The fund is statutorily restricted to be used for the modernization of vital record operations and improvement in the collection and analysis of health-related birth and death certificate information.
- Revenues of \$103,000 are recommended at the same level as FY 2014-15 based on estimated projections of current annual receipts.
 - Charges for Services (\$103,000) revenue is projected at the same level as FY 2014-15 and consists of a statutorily required fee.
 - Fund balance (\$327,000) is being used to offset the balance of the cost of the Vital Records area remodel.

Assessor-Recorder - Vital & Health Statistics Fee Fund -- 1046

- Estimated Ending Fund Balance on June 30, 2016 is \$1,366,135. Vital and Health Statistics Fee fund revenues are derived from a statutorily required fee.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
4982 – Vital Record Trust Fees	0	0	103,000
Total	\$ 0	\$ 0	\$ 103,000
Total Revenues	\$ 0	\$ 0	\$ 103,000

Assessor-Recorder - State-County Assessor Partnership Agreement Fund -- 1047

Assessor-Recorder - State-County Assessor Partnership Agreement Program (SCAPAP) Fund
 Budget 1047
 Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 817,504	\$ 817,504	100%
Total Appropriations	\$ -	\$ -	\$ 817,504	\$ 817,504	100%
<u>Revenues</u>					
Intergovernment Revenues-State	\$ -	\$ -	\$ 618,750	\$ 618,750	100%
Total Revenues	\$ -	\$ -	\$ 618,750	\$ 618,750	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ 198,754	\$ 198,754	100%
(Decrease-Use of) Assigned Fund Balance	-	-	(198,754)	(198,754)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

ASSESSOR-RECORDER – STATE-COUNTY ASSESSOR PARTNERSHIP AGREEMENT PROGRAM FUND – 1047

OVERVIEW

The State-County Assessor Partnership Agreement program (SCAPAP) Fund is administered by the Assessor-Recorder for the purpose of increasing the efficiencies and effectiveness of property tax administration. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, Resolution 15-017, on January 13, 2015, pursuant to California Revenue and Taxation Code, Section 95.5.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The State-County Assessor Partnership Agreement program (SCAPAP) Fund Org 1047 in the prior fiscal year was budgeted as a departmental revenue source. Funding is recommended at \$817,504 and reflects a 160% (\$503,015) increase over the FY 2014-15 funding levels.

Recommended funding includes:

- Org 04200100, Assessor, recommended at \$817,504 and reflects a 160% (\$503,015) increase over the FY 2014-15 to offset the full-year cost of ten positions added midyear including Salaries and Benefits and Services and Supplies related to those positions.

SUMMARY OF REVENUES

- On December 2, 2014, the Board accepted a grant under the State-County Assessor Partnership Agreement program. This program, administered by the State Department of Finance (DOF), is a three-year pilot program from which the County of Fresno was awarded grants in the amount of \$825,000, \$618,750 and \$618,750 for FYs 2014-15, 2015-16 and 2016-17, respectively.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$510,511.
 - The fund is statutorily restricted to be used to defer Salaries and Benefits, related office space and supplies and to procure information technology systems.
- Revenues of \$618,750 a 25% (\$206,250) decrease from FY 2014-15 due to the full-year funding for the ten positions added in January 2015. The revenues are based on a statement of grant by the California DOF.
 - Intergovernment Revenues-State of \$618,750 revenue is projected at a 25% (\$206,250) decrease from FY 2014-15 revenues and consists of a grant from the DOF.
 - Fund balance will have a net reduction of \$198,754 as the cost of offsetting the positions added midyear and related Services and Supplies will exceed the grant revenue for FY 2015-16. However, the grant allows receipts to be used over the course of the three years and excess funding from FY 2014-15 will be drawn down to help cover the cost of the positions and related Services and Supplies in FY 2015-16 and FY 2016-17.
 - Estimated Ending Fund Balance on June 30, 2016 is \$311,757. SCAPAP Fund revenues are primarily derived from a grant from the DOF.

Assessor-Recorder - State-County Assessor Partnership Agreement Fund -- 1047

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3568 – State Prop Tax Admin Program	825,000	825,000	618,750
Total	\$ 825,000	\$ 825,000	\$ 618,750
Total Revenues	\$ 825,000	\$ 825,000	\$ 618,750

DBH-MHSA - Community Services Support Fund -- 1051

DBH-MHSA - Community Services Supports Fund
Budget 1051
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 28,805,100	\$ 28,805,100	100%
Total Appropriations	\$ -	\$ -	\$ 28,805,100	\$ 28,805,100	100%
<u>Revenues</u>					
Intergovernment Revenue-State	\$ -	\$ -	\$ 26,334,100	\$ 26,334,100	100%
Total Revenues	\$ -	\$ -	\$ 26,334,100	\$ 26,334,100	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ 2,471,000	\$ 2,471,000	100%
Decrease-Use of Assigned Fund Balance	-	-	(2,471,000)	-	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ 2,471,000	

Note:

Special Revenue Fund established July 1, 2015

DBH - COMMUNITY SERVICES SUPPORTS FUND – 1051**OVERVIEW**

The Mental Health Services Act (MHSA) Community Services Supports (CSS) Fund is administered by the Department of Behavioral Health for the purpose of improving and expanding California Mental Health Services for children, transition-age youth, adults and older adults. The funding authority to establish this Special Revenue Fund is 2004 Proposition 63: California Mental Health Services Act pursuant to Revenue and Taxation (R&T) Code, Sections (§) 17043 and 19602

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The MHSA CSS Fund Org 1051 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$28,805,100 and reflects an 11% (\$2,853,624) increase over FY 2014-15 funding levels.

Recommended funding includes:

- Org 5630, Department of Behavioral Health, is recommended at \$28,805,100 and reflects an 11% (\$2,853,624) increase over FY 2014-15. Funds are used to improve and expand California Mental Health Services for children, transition-age youth, adults and older adults.

SUMMARY OF REVENUES

- The MHSA CSS Fund is part of an income tax distribution under 2004 Proposition 63. The source of these funds is a 1% tax on personal income above \$1 million released to the county upon state approval of expenditure plans and annual updates and deposited into this fund pursuant to R&T Code §17043 and 19602.
 - Estimated Fund Balance on July 1, 2015 is \$39,113,558.
- Revenues of \$26,334,100 are recommended at a 1% (\$382,624) increase over FY 2014-15 based projected FY 2015-16 Allocation receipts. The balance of the appropriations will be offset with existing fund balance.
 - Fund balance (\$2,471,000) is being used to improve and expand mental health services for Fresno County clients.
 - Estimated Ending Fund Balance on June 30, 2016 is \$36,642,558.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3535 – State - MHSA	0	0	26,334,100
Total	\$ 0	\$ 0	\$ 26,334,100
Total Revenues	\$ 0	\$ 0	\$ 26,334,100

DBH-MHSA - Prevention and Early Intervention Fund -- 1052

DBH-MHSA - Prevention and Early Intervention Fund
Budget 1052
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 9,718,000	\$ 9,718,000	100%
Total Appropriations	\$ -	\$ -	\$ 9,718,000	\$ 9,718,000	100%
<u>Revenues</u>					
Intergovernment Revenue-State	\$ -	\$ -	\$ 6,478,600	\$ 6,478,600	100%
Total Revenues	\$ -	\$ -	\$ 6,478,600	\$ 6,478,600	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ 3,239,400	\$ 3,239,400	100%
Decrease-Use of Assigned Fund Balance	-	-	(3,239,400)	-	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ 3,239,400	

Note:

Special Revenue Fund established July 1, 2015

DBH – MHSA-PREVENTION AND EARLY INTERVENTION FUND - 1052**OVERVIEW**

The Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Fund is administered by the Department of Behavioral Health for the purpose of improving and expanding California Mental Health Services for children, transition-age youth, adults and older adults. The funding authority to establish this Special Revenue Fund is 2004 Proposition 63: California Mental Health Services Act pursuant to Revenue and Taxation (R&T) Code, Sections (§) 17043 and 19602

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The MHSA PEI Fund Org 1052 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$9,718,000 and reflects an 18% (\$1,460,394) increase over the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5630, Department of Behavioral Health, recommended at \$9,718,000 and reflects an 18% (\$1,460,394) increase over FY 2014-15. Funds are used to focus on interventions and programs for individuals across their life span prior to the onset of a serious emotional/behavioral or mental illness.

SUMMARY OF REVENUES

- MHSA PEI Fund is part of an income tax distribution under 2004 Proposition 63. The source of these funds is a 1% tax on personal income above \$1 million released to the county upon state approval of expenditure plans and annual updates and deposited into this fund pursuant to R&T Code §17043 and 19602.
 - Estimated Fund Balance on July 1, 2015 is \$13,128,092.
- Revenues of \$6,478,600 are recommended at a 22% (\$1,779,076) decrease from FY 2014-15 and consist of projected FY 2015-16 Allocation receipts. The balance of the appropriations will be offset by the use of existing fund balance.
 - Fund balance (\$3,239,400) is being used to improve and expand mental health services for Fresno County clients and the monies in the fund should be spent in three years from date the monies are received.
 - Estimated Ending Fund Balance on June 30, 2016 is \$9,888,692. MHSA PEI Fund revenues are derived from a 1% income tax on incomes over \$1 million per year.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3535 – State - MHSA	0	0	6,478,600
Total	\$ 0	\$ 0	\$ 6,478,600
Total Revenues	\$ 0	\$ 0	\$ 6,478,600

DBH-MHSA - Innovations Fund -- 1053

DBH-MHSA - Innovations Fund
Budget 1053
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 3,573,800	\$ 3,573,800	100%
Total Appropriations	\$ -	\$ -	\$ 3,573,800	\$ 3,573,800	100%
<u>Revenues</u>					
Intergovernment Revenue-State	\$ -	\$ -	\$ 1,724,800	\$ 1,724,800	100%
Total Revenues	\$ -	\$ -	\$ 1,724,800	\$ 1,724,800	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ 1,849,000	\$ 1,849,000	100%
Decrease-Use of Assigned Fund Balance	-	-	(1,849,000)	-	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ 1,849,000	

Note:

Special Revenue Fund established July 1, 2015

DBH - MHSA – INNOVATIONS FUND - 1053**OVERVIEW**

The Mental Health Services Act (MHSA) Innovations Fund is administered by the Department of Behavioral Health for the purpose of funding learning-based projects intended to affect an aspect of mental health practices and/or assess a new or changed application. The funding authority to establish this Special Revenue Fund is 2004 Proposition 63: California Mental Health Services Act pursuant to California Revenue and Taxation (R&T) Code, Sections (§) 17043 and 19602.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The MHSA Innovations Fund Org 1053 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$3,573,800 and reflects a 5% (\$174,145) decrease from the FY 2014-15 Adopted Budget.

Recommended funding includes:

- Org 5630, Department of Behavioral Health, is recommended at \$3,573,800 and reflects a 5% (\$174,145) decrease from FY 2014-15. Funds are used to improve and expand California Mental Health Services for children, transition-age youth, adults and older adults.

SUMMARY OF REVENUES

- MHSA Innovations Fund is part of an income tax distribution under 2004 Proposition 63. The source of these funds is a 1% tax on personal income above \$1 million released to the county upon state approval of expenditure plans and annual updates and deposited into this fund pursuant to R&T Code §17043 and 19602.
 - Estimated Fund Balance on July 1, 2015 is \$1,890,140.
- Revenues of \$1,724,800 are recommended at a 54% (\$2,023,445) decrease from FY 2014-15 and consist of projected FY 2015-16 Allocation receipts. The balance of the appropriations will be offset with existing fund balance.
 - Fund balance (\$1,849,000) is being used to improve and expand mental health services for Fresno County clients and the monies in the fund should be spent in three years from the date monies are received.
 - Estimated Ending Fund Balance on June 30, 2016 is \$41,140.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3535 – State - MHSA	0	0	1,724,800
Total	\$ 0	\$ 0	\$ 1,724,800
Total Revenues	\$ 0	\$ 0	\$ 1,724,800

DBH - MHSA Workforce Education and Training Fund -- 1056

**DBH - MHSA Workforce Education and Training Fund
Budget 1056
Special Revenue Fund**

	<u>Actual 2013-14</u>	<u>Adopted 2014-15</u>	<u>Recommended 2015-16</u>	<u>Increase/ (Decrease)</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 1,688,400	\$ 1,688,400	100%
Total Appropriations	\$ -	\$ -	\$ 1,688,400	\$ 1,688,400	100%
 <u>Revenues (Over)/Under Expenditures</u>					
Decrease-Use of Assigned Fund	\$ -	\$ -	\$ 1,688,400	\$ 1,688,400	100%
Balance	-	-	(1,688,400)	-	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ 1,688,400	

Note:

Special Revenue Fund established July 1, 2015

DBH – MHSA – WORKFORCE EDUCATION AND TRAINING FUND - 1056

OVERVIEW

The Mental Health Services Act (MHSA) Workforce Education and Training Fund is administered by the Department of Behavioral Health for the purpose of improving and expanding California Mental Health Services for children, transition-age youth, adult and older adults. The funding authority to establish this Special Revenue Fund is 2004 Proposition 63: California Mental Health Services Act pursuant to Revenue and Taxation (R&T) Code, Sections (§) 17043 and 19602.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Sources

- The MHSA Workforce Education and Training Fund Org 1056 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$1,688,400 a 30% (\$391,185) increase over FY 2014-15 funding levels.

Recommended funding includes:

- Org 5630, Department of Behavioral Health, recommended at \$1,688,400 and reflects a 30% (\$391,185) increase over FY 2014-15. Funds are used to promote consumers employability and to remedy the shortage of staff available to address serious mental illness by identifying shortages in each professional and other occupational category in order to increase the supply of professional staff and other staff that County mental health programs anticipate they will require in order to provide the increase in services projected to service additional individuals and families [California Welfare and Institutions Code, Division 5, Part 3.1, §5820(a) and (b)]

SUMMARY OF REVENUES

- MHSA Workforce Education and Training Fund is part of an income tax distribution under 2004 Proposition 63. The source of these funds is a 1% tax on personal income above \$1 million released to the county upon state approval of expenditure plans and annual updates and deposited into this fund pursuant to R&T Code §17043 and 19602.
 - Estimated Fund Balance on July 1, 2015 is \$3,474,677.
 - Fund balance is being used to improve and expand mental health services for Fresno County clients and the monies in the fund should be spent in ten years from the date monies are received.
- Revenues of \$0 are recommended at a 100% (\$1,297,215) decrease from FY 2014-15.
 - Revenues to offset program costs for FY 2015-16 are available through utilization of existing fund balance in the amount of \$1,688,400.
 - Estimated Ending Fund Balance on June 30, 2016 is \$1,786,277. MHSA Workforce Education and Training Fund revenues are derived from a 1% income tax on incomes over \$1 million per year.

DBH - Alcohol Abuse Education & Prevention Penalty Assessment Fund -- 1061

DBH - Alcohol Abuse Education & Prevention Penalty Assessment Fund
Budget 1061
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 113,107	\$ 113,107	100%
Total Appropriations	\$ -	\$ -	\$ 113,107	\$ 113,107	100%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ -	\$ -	\$ 113,107	\$ 113,107	100%
Total Revenues	\$ -	\$ -	\$ 113,107	\$ 113,107	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DBH – ALCOHOL ABUSE EDUCATION AND PREVENTION PENALTY ASSESSMENT FUND - 1061

OVERVIEW

The Alcohol Abuse Education and Prevention Penalty Assessment Fund is administered by the Department of Behavioral Health for the purpose of collecting certain fines for violations and conviction of alcohol and/or drug related offenses to fund Substance Use Disorder Prevention and Treatment programs. In 1991, Senate Bill 920 established the Alcohol Abuse Education and Prevention Penalty Assessment ordered through the Fresno County Superior Court for alcohol and/or drug related convictions and deposited into the fund for the county's alcohol abuse education and prevention program. The funding authority to establish this Special Revenue Fund is California Penal Code (PC), Section (§) 1463.25.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Alcohol Abuse Education and Prevention Penalty Assessment Fund Org 1061 has, in prior fiscal years, been budgeted as a departmental revenue source. In prior budget years these revenues, along with Drug Medi-Cal Administration and Statham Funds were budgeted together in Account 5800 - Other Miscellaneous Revenues within Org 5630 rather than as separate funding sources. Funding is recommended at \$113,107 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5630, Department of Behavioral Health, recommended at \$113,107 and reflects no change from FY 2014-15 to fund Sober Living programs contracted through the department.

SUMMARY OF REVENUES

- Alcohol Abuse Education and Prevention Penalty Assessment Fund directed certain fines for violations and conviction of alcohol and/or drug related offenses to fund Substance Use Disorder Prevention and Treatment programs. The fines are collected through the Superior Court, Probation and Revenue Reimbursement division of the Auditor-Controller/Treasurer-Tax Collector (AC/TTC) and deposited into this fund pursuant to PC §1463.25.
 - Estimated Fund Balance on July 1, 2015 is \$0, as funds have been transferred to cover program expenses prior to the end of FY 2014-15. Estimated receipts of Alcohol Abuse Education and Prevention Penalty Assessment funding during FY 2015-16 \$113,107 will be transferred to Org 5630 during the year to fund program activities.
- Revenues of \$113,107 are recommended at the same level as FY 2014-15 based on historical receipts in the fund.
 - Fines, Forfeitures and Penalties (\$113,107) are projected at the same level as FY 2014-15 and consist of fines recovered by the AC/TTC Revenue Reimbursement division.
 - Estimated Ending Fund Balance on June 30, 2016 is \$0. Alcohol Abuse Education and Prevention Penalty Assessment Fund revenues are derived from Fines, Forfeitures and Penalties and actual collections can fluctuate year-over-year. Any funds collected in excess of \$113,107 will become fund balance in this Org for use in FY 2016-17.

DBH - Alcohol Abuse Education & Prevention Penalty Assessment Fund -- 1061

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3310 – Forfeitures & Penalties	0	0	113,107
Total	\$ 0	\$ 0	\$ 113,107
Total Revenues	\$ 0	\$ 0	\$ 113,107

DBH - Alcoholism Rehabilitation-Statham Fund -- 1062

DBH - Alcoholism Rehabilitation - Statham Fund
Budget 1062
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 391,000	\$ 391,000	100%
Total Appropriations	\$ -	\$ -	\$ 391,000	\$ 391,000	100%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ -	\$ -	\$ 145,953	\$ 145,953	100%
Total Revenues	\$ -	\$ -	\$ 145,953	\$ 145,953	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ 245,047	\$ 245,047	100%
Decrease-Use of Assigned Fund					
Balance	-	-	(245,047)	-	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ 245,047	

Note:

Special Revenue Fund established July 1, 2015

DBH – ALCOHOLISM REHABILITATION - STATHAM FUND - 1062**OVERVIEW**

The Alcoholism Rehabilitation Statham Fund is administered by the Department of Behavioral Health for the purpose of funding substance use disorder treatment programs for clients with a primary diagnosis of alcoholism and can be used for alcohol only clients. The funding authority to establish this Special Revenue Fund is California Penal Code (PC) Section (§) 1463.16 and Vehicle Code (VC) §23103, 23104, 23152 and 23153.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Alcoholism Rehabilitation Statham Fund Org 1062 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$391,000 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5630, Department of Behavioral Health, is recommended at \$391,000 and reflects no change from FY 2014-15. The Org is used to fund a portion of the County-operated outpatient Pathways to Recovery–Substance Abuse program and is based on the percentage of alcohol only clients in the program and program cost.

SUMMARY OF REVENUES

- Alcoholism Rehabilitation Statham fund directed certain fines for violations and conviction of alcohol related offenses to fund alcohol abuse programs. The fines are collected through the Superior Court, Probation and Revenue Reimbursement division of the Auditor-Controller/Treasurer-Tax Collector (AC/TTC) and are deposited into this fund pursuant to PC §1463.16 and VC §23103, 23104, 23152 and 23153.
- Estimated Fund Balance on July 1, 2015 is \$1,927,570
- Revenues of \$145,953 are recommended at the same level as FY 2014-15 based on the anticipated need within the department and an estimate of the eligible clients. The balance of the appropriations will be offset with the use of existing fund balance.
 - Fines, Forfeitures and Penalties of \$145,953 consist of fines recovered by the AC/TTC Revenue Reimbursement division.
 - Fund balance (\$145,047) is being used to offset eligible costs within programs related to services for clients with a primary diagnosis of alcohol abuse.
 - Estimated Ending Fund Balance on June 30, 2016 is \$1,682,523 Alcoholism Rehabilitation Statham Fund revenues are derived from Fines, Forfeitures and Penalties and actual collections can fluctuate year-over-year

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3310 – Forfeitures & Penalties	0	0	145,953
Total	\$ 0	\$ 0	\$ 145,953
Total Revenues	\$ 0	\$ 0	\$ 145,953

DBH - Drug Medi-Cal County Administration Fund -- 1064

**DBH - Drug Medi-Cal County Administration Fund
Budget 1064
Special Revenue Fund**

	<u>Actual 2013-14</u>	<u>Adopted 2014-15</u>	<u>Recommended 2015-16</u>	<u>Increase/ (Decrease)</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 561,090	\$ 561,090	100%
Total Appropriations	\$ -	\$ -	\$ 561,090	\$ 561,090	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ 561,090	\$ 561,090	100%
Decrease-Use of Assigned Fund					
Balance	-	-	(561,090)	-	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ 561,090	

Note:

Special Revenue Fund established July 1, 2015

DBH – DRUG MEDI-CAL COUNTY ADMINISTRATION FUND - 1064

OVERVIEW

The Drug Medi-Cal (DMC) County Administration Fund is administered by the Department of Behavioral Health (DBH) for the purpose of withholding up to 10% of DMC claims to offset the administrative costs of the program. The authority to withhold the funding to offset administrative costs is California Welfare and Institutions Code (W&IC), Section §14021.9.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Drug Medi-Cal (DMC) County Administration Fund Org 1064 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$561,090 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5630, DBH is recommended at \$561,090 and reflects no change from FY 2014-15 to offset administrative costs associated with the DMC contract and program monitoring.

SUMMARY OF REVENUES

- DMC County Administration Fund receives a 10% withholding of monthly payments to DMC providers and deposits into this fund pursuant to W&IC §14021.9
 - Estimated Beginning Fund Balance on July 1, 2015 is \$647,276. The deposits will no longer be made and the remaining fund balance is being used to offset the administrative costs of the program.
 - Fund balance is being used to offset administrative costs related to monitoring DMC contracts and conducting program site monitoring in Fresno County.
- Revenues of \$0 are recommended at the same level as FY 2014-15 based on changes in administrative cost reimbursement initiated by California Department of Health Care Services as of July 1, 2014.
 - The Estimated Fund Balance on June 30, 2016 is \$86,186. Through the end of FY 2013-14, the DMC program allowed for the withholding of up to 10% of DMC claims to be used to offset the administrative costs of the program. For FY 2014-15, the State changed the methodology for setting the rates for services, eliminating that withholding allowance and allowing counties to claim for actual administrative costs either quarterly or yearly. Funds remaining at the end of FY 2013-14 are anticipated for use in FY 2015-16 and FY 2016-17.

DBH - Substance Abuse Prevention Block Grant Fund -- 1065

**DBH - Substance Abuse Prevention and Treatment Block Grant Fund
Budget 1065
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 5,312,143	\$ 5,312,143	100%
Total Appropriations	\$ -	\$ -	\$ 5,312,143	\$ 5,312,143	100%
<u>Revenues</u>					
Intergovernment Rev-Federal	\$ -	\$ -	\$ 4,586,511	\$ 4,586,511	100%
Total Revenues	\$ -	\$ -	\$ 4,586,511	\$ 4,586,511	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ 725,632	\$ 725,632	100%
Decrease-Use of Assigned Fund Balance	-	-	(725,632)	-	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ 725,632	

Note:

Special Revenue Fund established July 1, 2015

DBH – SUBSTANCE ABUSE PREVENTION AND TREATMENT BLOCK GRANT FUND - 1065

OVERVIEW

The Substance Abuse Prevention and Treatment (SAPT) Fund is administered by the Department of Behavioral Health for the purpose of Prevention, HIV Early Intervention, Adolescent/Youth Treatment and Perinatal Treatment Services. The funding authority to establish this Special Revenue Fund is pursuant to U.S. Code, Title 42 and the Code of Federal Regulations, Title 45.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Substance Abuse Prevention and Treatment (SAPT) Fund Org 1065 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$5,312,143 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5630, Department of Behavioral Health, is recommended at \$5,312,143 and reflects no change from FY 2014-15 to fund contracts with ten non-profit providers for Detox Services, Human Immunodeficiency Virus (HIV) Case Management Services, Prevention, Outpatient Drug Free and Residential Services, a portion of the Assembly Bill 109 (Public Safety Realignment of 2011) treatment contract, and part of the County's Outpatient Pathways to Recovery program.

SUMMARY OF REVENUES

- Substance Abuse Prevention and Treatment (SAPT) is a Block Grant administered by the Substance Abuse and Mental Health Services Administration (SAMHSA) in the Centers for Medicare and Medicaid Services (CMS) received as a yearly allocation with 1/12th of the funding received each month beginning in October of each year and deposited into this fund pursuant to U.S. Code, Title 42 and the Code of Federal Regulations, Title 45.
- Estimated fund balance on July 1, 2015 is \$3,564,757. The Federal SAPT Block Grant funding has been available through a contract with the State since 1996. Fresno County's allocation has been consistent for most of the last eight years at about \$4.5 million. Funding can be used for a variety of Substance Use Disorder services but must include at least a 20% set-aside for Prevention Services in addition to specific allocations for Adolescent and Youth Treatment, HIV Case Management and Perinatal Services.
- Revenues of \$4,586,511 are recommended at the same level as FY 2014-15 based on historical allocations and FY 2015-16 SAPT Block Grant Allocation estimates from the California Department of Health Care Services (DHCS).
 - Intergovernment Revenues-Federal (\$4,586,511) is projected at a 14% (\$725,632) decrease from FY 2014-15 and represent estimated Block Grant revenues to be received in FY 2015-16.
 - Fund balance (\$725,632) is being used to offset the balance of appropriations.
 - Estimated Ending Fund Balance on June 30, 2016 is \$2,839,125. Substance Abuse Prevention and Treatment (SAPT) fund revenues are primarily derived from a Federal Block Grant Allocation from SAMHSA distributed through DHCS.

DBH - Substance Abuse Prevention Block Grant Fund -- 1065

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – Federal			
4380 – Federal Other	0	0	4,586,511
Total	\$ 0	\$ 0	\$ 4,586,511
Total Revenues	\$ 0	\$ 0	\$ 4,586,511

DBH - Audit Reconciliation Fund -- 1069

**DBH - Audit Reconciliation Fund
Budget 1069
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 600,000	\$ 600,000	100%
Total Appropriations	\$ -	\$ -	\$ 600,000	\$ 600,000	100%
 <u>Revenues (Over)/Under Expenditures</u>					
Decrease-Use of Assigned Fund	\$ -	\$ -	\$ 600,000	\$ 600,000	100%
Balance	-	-	(600,000)	-	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ 600,000	

Note:

Special Revenue Fund established July 1, 2015

DBH – AUDIT RECONCILIATION FUND - 1069

OVERVIEW

The Audit Reconciliation Fund is administered by the Department of Behavioral Health for the purpose of holding sufficient funding to offset several paybacks should the department be invoiced during the year by the State. Audit reconciliation funds are primarily derived from Medi-Cal and Medi-Cal Administrative Activities (MAA) for the cost report years still subject to audit under California Welfare and Institutions Code (W&IC), Sections (§) 14170(a) and 14172.5. After an audit examination pursuant to W&IC §10722 and 14170, the department shall issue the first statement of account status or demand for repayment. The California Department of Health Care Services shall not begin liquidation of the overpayment until 60 days after issuance of the first statement of account status or demand for repayment.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Audit Reconciliation Fund Org 1069 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$600,000 and reflects a 5% (\$29,000) increase over the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5630, Department of Behavioral Health, is recommended at (\$600,000) and reflects a 5% (\$29,000) increase over FY 2014-15 to fund anticipated audit paybacks for FY 2008-09 Medi-Cal Administrative Activities and FY 2009-10 Short Doyle Medi-Cal payments.

SUMMARY OF REVENUES

- Audit Reconciliation Special Revenue Fund holds revenues the department anticipates to be due to the State through audit paybacks by estimating the amount to be invoiced for the year and depositing that amount into this fund pursuant to W&IC §14170(a) and 14172.5. If no fund is available to offset settlements, DHCS will order the settlement to be withheld from available Short-Doyle Medi-Cal claims revenue.
 - Estimated Fund Balance on July 1, 2015 is \$7,398,915.
- Revenues of \$0 are recommended at 5% (\$29,000) increase over FY 2014-15 based on audit settlements estimated to be paid during FY 2015-16.
 - Fund balance is being used to offset the costs of audit settlements to be paid to the State.
 - Estimated Ending Fund Balance on June 30, 2016 is \$6,798,915. Audit Reconciliation funds are primarily derived from several sources including Mental Health Realignment, Behavioral Health Realignment and Short-Doyle Medi-Cal prior year revenues.

County Clerk-Elections - Election Fees Fund -- 1080

County Clerk-Elections - Election Fees
Budget 1080
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 55,000	\$ 55,000	100%
Total Appropriations	\$ -	\$ -	\$ 55,000	\$ 55,000	100%
<u>Revenues</u>					
Charges For Services	\$ -	\$ -	\$ 55,000	\$ 55,000	100%
Other Financing Sources	-	-	-	-	0%
Residual Equity Transfers (In)	-	-	-	-	0%
Total Revenues	\$ -	\$ -	\$ 55,000	\$ 55,000	100%

Note:

Special Revenue Fund established July 1, 2015

COUNTY CLERK-ELECTIONS – ELECTION FEES SPECIAL REVENUE FUND - 1080

FUNCTION

The Election Fees Special Revenue Fund is administered by the County Clerk-Elections and was established pursuant to Elections Code Section 13307 (c) that prescribes the manner in which local elections offices may estimate the total cost of placing a candidate's statement on the ballot, collect an advance payment of the candidate's pro-rata share and then refund the excess or bill the balance due within 30 days of the election.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The FY 2015-16 Recommended Budget of \$55,000 reflects a 100% increase (\$55,000) over the FY 2014-15 Adopted Budget. In prior years, election fees were collected and distributed from a departmental trust fund and not reflected in the County budget.

Recommended funding includes Operating Transfer Out to:

- Org 2850 County Clerk-Elections, recommended at \$55,000 a 100% (\$55,000) increase over the FY 2014-15 Adopted Budget to fund costs associated with placing a candidate's statement on the ballot.

SUMMARY OF REVENUES

- Fund receives revenues from candidates for non-partisan elective office who are required to make an advance payment for the estimated cost of printing, handling, translating, and mailing candidate statements which include the name, age, occupation, education, and qualifications of the candidate.
 - Estimated Fund Balance on July 1, 2015 is \$0.
- Revenues are requested at \$55,000, a 100% (\$55,000) increase over the FY 2014-15 Adopted Budget because this function was previously not reflected in the County budget.
 - Charges for Services (\$55,000) are based on the estimated costs for printing, handling, translating and mailing candidate information to registered voters. All charges for statements include the estimated cost for English and Federally mandated translations.
 - Estimated Ending Fund Balance on June 30, 2016 is \$0.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
4892 – Election Services	0	0	55,000
Total	\$ 0	\$ 0	\$ 55,000
Total Revenues	\$ 0	\$ 0	\$ 55,000

DCSS - Administrative & Electronic Data Processing Revenue Fund -- 1090

DCSS - Administrative & Electronic Data Processing Revenue Fund
Budget 1090
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 22,087,307	\$ 22,087,307	100%
Total Appropriations	\$ -	\$ -	\$ 22,087,307	\$ 22,087,307	100%
<u>Revenues</u>					
Intergovernment Rev-State	\$ -	\$ -	\$ 7,509,684	\$ 7,509,684	100%
Intergovernment Rev-Federal	-	-	14,577,623	14,577,623	100%
Total Revenues	\$ -	\$ -	\$ 22,087,307	\$ 22,087,307	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DCSS – ADMINISTRATION AND ELECTRONIC DATA PROCESSING REVENUE FUND - 1090

OVERVIEW

The Administrative and Electronic Data Processing (Administrative & EDP) Revenue Fund Org 1090 is administered by the Department of Child Support Services for the purpose of separating the advances received from the State of California Department of Child Support Services for child support related activities from other funding sources being received by the County. The funding authority to establish this Special Revenue Fund is the California Department of Child Support Services pursuant to California Family Code Section 17714.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Administrative & EDP Revenue Fund Org 1090 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$22,087,307 and reflects a decrease of \$41,384 from the FY 2014-15 Adopted Budget.

Recommended funding includes:

- Org 5110 Child Support Services funding is recommended at \$22,087,307 which reflect a decrease of \$41,384 from the FY 2014-15 Adopted Budget.

SUMMARY OF REVENUES

- The Administrative & EDP Revenue Fund receives two separate and distinct State funding allocations, administrative (\$20,871,646) and electronic data processing (\$1,215,661). The department receives funding via the State broken down as follows: 66% Federal pass-through and 34% State. The revenue allocations are pending on the final State funding allocation.
- Revenues recommended at \$22,087,307 represent a less than 1% (\$41,384) decrease from the FY 2014-15 Adopted Budget.
 - Intergovernment Revenues-State is projected at \$7,509,684 and reflect a decrease of \$14,071 from the FY 2014-15 Adopted Budget.
 - Intergovernment Revenues-Federal is projected at \$14,577,623 and reflect a decrease of \$27,313 from the FY 2014-15 Adopted Budget.
 - Estimated July 1, 2015 Beginning Fund Balance is \$ 0.
 - Estimated revenues for FY 2015-16 are \$22,087,307.
 - Estimated June 30, 2016 Ending Fund Balance is \$ 0.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3494 – State Aid Supp Enforcement	0	0	7,509,684
Total	\$ 0	\$ 0	\$ 7,509,684
Acct # - Intergovernment Revenues – Federal			
4361 – Federal Welfare Administration	0	0	14,577,623
Total	\$ 0	\$ 0	\$ 14,577,623
Total Revenues	\$ 0	\$ 0	\$ 22,087,307

D.A. - P.A. - Unfair Business Competition Lawsuits Fund -- 1100

**DA-PA - Unfair Business Competition Lawsuits
Budget 1100
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 1,030,041	\$ 1,030,041	100%
Total Appropriations	\$ -	\$ -	\$ 1,030,041	\$ 1,030,041	100%
<u>Revenues</u>					
Charges For Services	\$ -	\$ -	\$ 500,000	\$ 500,000	100%
Total Revenues	\$ -	\$ -	\$ 500,000	\$ 500,000	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ 530,041	\$ 530,041	100%
Decrease-Use of Assigned Fund Balance	-	-	(530,041)	(530,041)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

D.A. - P.A. – UNFAIR BUSINESS COMPETITION LAWSUITS FUND - 1100**OVERVIEW**

The Unfair Business Competition Lawsuits Fund is administered by the District Attorney – Public Administrator Consumer Protection unit for investigations and prosecutions of California's consumer protection laws, including implementation of judgments obtained from such prosecutions or investigations. The funding authority to establish this Special Revenue Fund is 2004 Proposition 64: Unfair Business Competition Lawsuits pursuant to Business and Professions Code (B&PC) Sections (§) 17200 and 17500.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Unfair Business Competition Lawsuits Fund Org 1100 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$1,030,041 and reflects a 4% (\$39,631) increase over the FY 2014-15 funding levels.

Recommended funding includes:

- Org 2862 District Attorney-Public Administrator - Grants recommended at \$1,030,041 and reflect a 4% (\$39,631) increase over the FY 2014-15 levels. Funds are used to offset the investigation and prosecution of consumer protection cases.

SUMMARY OF REVENUES

- Pursuant to B&PC § 17200 and 17500, the Unfair Business Competition Lawsuits Fund collects the penalty resulting from a judgment entered in an unfair business competition consumer protection case investigated and prosecuted by the District Attorney's Office.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$1,800,000.
- Revenues of \$500,000 are recommended primarily due to attorney vacancies that impacted caseload for FY 2015-16 and consist of projected civil penalties. Funds are transferred into this fund from District Attorney Victim Restitution clearing fund on a monthly basis per a court judgment. These funds are now available to be transferred on a quarterly basis as revenue to offset the Consumer Protection unit costs in Org 2862.
 - Charges for Services of \$500,000 are projected at a 50% (\$490,410) decrease from FY 2014-15 levels based on existing and anticipated prosecutions that may result in civil penalties.
 - Fund balance will have a net reduction of \$530,041 as the cost of offsetting the prosecutorial staff and related services and supplies will exceed the grant revenue for FY 2015-16. However, the fund allows receipts to be drawn from prior years.
 - Estimated Ending Fund Balance at June 30, 2016 is \$1,269,959.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
5069 – Judgments Awards	0	0	500,000
Total	\$ 0	\$ 0	\$ 500,000
Total Revenues	\$ 0	\$ 0	\$ 500,000

D.A. – P.A. - Organized Automobile Fraud Activity Insurance Grant Fund -- 1101

**DA-PA - Organized Automobile Fraud Activity (URBAN) Insurance Grant
Budget 1101
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 141,667	\$ 141,667	100%
Total Appropriations	\$ -	\$ -	\$ 141,667	\$ 141,667	100%
<u>Revenues</u>					
Intergovernment Rev-State	\$ -	\$ -	\$ 141,667	\$ 141,667	100%
Total Revenues	\$ -	\$ -	\$ 141,667	\$ 141,667	100%

Note:

Special Revenue Fund established July 1, 2015

D.A. - P.A. – URBAN GRANT FUND – 1101

OVERVIEW

The Organized Automobile Fraud Activity (URBAN) Insurance Grant Fund is administered by the District Attorney-Public Administrator to investigate organized automobile fraud activity in the County to reduce activity committed by an insurer's employee or agents, brokers, insureds, and others, and lessening the economic losses realized by insurers from that fraud. The funding authority to establish this Special Revenue Fund is by the Board of Supervisors August 7, 2012, Resolution 12-296, pursuant to California Insurance Code (IC), Section (§) 1874.8.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Organized Automobile Fraud Activity (URBAN) Insurance Grant fund Org 1101 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$141,667, the same as FY 2014-15 funding levels.

Recommended funding includes:

- Org 2862 District Attorney-Public Administrator – Grants at \$141,667, the same as FY 2014-15 funding levels. Funds are used to offset the costs of investigation of organized automobile fraud activity.

SUMMARY OF REVENUES

- The last three-year URBAN grant was accepted by the Board of Supervisors on August 7, 2012. This program is funded annually and awarded by the California Department of Insurance (DOI).
 - Estimated Beginning Fund Balance at July 1, 2015 is \$0.
- Revenues of \$141,667 are recommended at the same level as FY 2014-15. The revenues are based on a formula and allocation committee controlled by the DOI.
 - Intergovernment Revenues-State of \$141,667 are projected at the same level as FY 2014-15 revenues and consist of a grant from DOI.
 - Estimated Ending Fund Balance on June 30, 2016 is projected to be \$0.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3575 – State-Other	0	0	141,667
Total	\$ 0	\$ 0	\$ 141,667
Total Revenues	\$ 0	\$ 0	\$ 141,667

D.A. – P.A. - Disability & Healthcare Insurance Fraud Fund -- 1102

**DA-PA - Disability and Health Insurance Fraud Fund
Budget 1102
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 356,069	\$ 356,069	100%
Total Appropriations	\$ -	\$ -	\$ 356,069	\$ 356,069	100%
<u>Revenues</u>					
Intergovernment Rev-State	\$ -	\$ -	\$ 356,069	\$ 356,069	100%
Total Revenues	\$ -	\$ -	\$ 356,069	\$ 356,069	100%

Note:

Special Revenue Fund established July 1, 2015

D.A. – P.A. – DISABILITY & HEALTH INSURANCE FRAUD GRANT FUND - 1102

OVERVIEW

The Disability and Health Insurance Fraud Grant fund is administered by the District Attorney-Public Administrator to investigate and prosecute disability and health fraud. The funding authority to establish this Special Revenue Fund is by Board of Supervisors July 15, 2014, Resolution 14-231, pursuant to California Insurance Code (IC), Section (§) 1872.85

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Disability and Health Insurance Fraud Grant Fund Org 1102 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$356,069 and reflects a 16% (\$66,610) decrease from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 2862 District Attorney–Grants at \$356,069 and reflects a 16% (\$66,610) decrease from FY 2014-15 levels. Funds are used to offset the cost of investigation and prosecution of fraudulent disability insurance claims.

SUMMARY OF REVENUES

- The last Disability and Health Insurance Fraud Grant was accepted by the Board on July 15, 2014. This program is funded annually and administered by the California Department of Insurance (DOI).
 - Estimated Beginning Fund Balance on July 1, 2015 is \$20,000.
- Revenues of \$356,069 are recommended due to a reduced funding allocation from the DOI.
 - Intergovernment Revenues–State of \$356,069 are projected at a 16% (\$66,610) decrease from FY 2014-15 revenues and consists of a grant from the DOI.
 - Estimated Ending Fund Balance on June 30, 2016 is \$20,000.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3575 – State-Other	0	0	356,069
Total	\$ 0	\$ 0	\$ 356,069
Total Revenues	\$ 0	\$ 0	\$ 356,069

D.A. – P.A. - Real Estate Fraud Fund -- 1103

DA-PA - Real Estate Fraud
Budget 1103
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 937,511	\$ 937,511	100%
Total Appropriations	\$ -	\$ -	\$ 937,511	\$ 937,511	100%
<u>Revenues</u>					
Charges For Services	\$ -	\$ -	\$ 937,511	\$ 937,511	100%
Total Revenues	\$ -	\$ -	\$ 937,511	\$ 937,511	100%

Note:

Special Revenue Fund established July 1, 2015

D.A. - P.A. – REAL ESTATE FRAUD FUND - 1103**OVERVIEW**

The Real Estate Fraud Fund is administered by the District Attorney-Public Administrator to deter, investigate and prosecute real estate fraud crimes. The funding authority to establish this Special Revenue Fund is by the Board of Supervisors May 7, 2013, Resolution 13-156, pursuant to California Government Code (GC), Section (§) 27388.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Real Estate Fraud Fund Org 1103 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$937,511 and reflects a 34% (\$476,481) decrease from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 2862 District Attorney-Public Administrator-Grants at \$937,511 and reflects a 34% (\$476,481) decrease from FY 2014-15 levels. Funds are used to offset the cost of investigation and prosecution of real estate fraud crimes.

SUMMARY OF REVENUES

- On May 7, 2013, the Board of Supervisors adopted Resolution 13-156, pursuant to GC § 27388 increasing real estate fraud fees to \$8.00 to fund real estate fraud determent, investigation, and prosecution. Effective, June 1, 2013, the fee is collected by the Assessor-Recorder on behalf of the District Attorney at the time real estate documents are recorded in the County.
 - Estimated Beginning Fund Balance at July 1, 2015 is \$100,000.
- Revenues of \$937,511 are recommended based on estimated projections of current annual receipts due to reduced real estate activities.
 - Charges for Services of \$937,511 are projected at a 34% (\$476,481) decrease from the FY 2014-15 revenues and consist of a statutorily imposed recording fee.
 - Estimated Ending Fund Balance at June 30, 2016 is \$100,000.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
4980 – Recording Fees	0	0	937,511
Total	\$ 0	\$ 0	\$ 937,511
Total Revenues	\$ 0	\$ 0	\$ 937,511

D.A. – P.A. - Automobile Insurance Fraud Program Fund -- 1104

**DA-PA - Automobile Insurance Fraud Fund
Budget 1104
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 320,454	\$ 320,454	100%
Total Appropriations	\$ -	\$ -	\$ 320,454	\$ 320,454	100%
<u>Revenues</u>					
Intergovernment Rev-State	\$ -	\$ -	\$ 320,454	\$ 320,454	100%
Total Revenues	\$ -	\$ -	\$ 320,454	\$ 320,454	100%

Note:

Special Revenue Fund established July 1, 2015

D.A.-P.A. – AUTOMOBILE INSURANCE FRAUD FUND - 1104

OVERVIEW

The Automobile Insurance Fraud Fund is administered by the District Attorney-Public Administrator for increased investigation and prosecution of fraudulent automobile insurance claims and economic automobile theft. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, October 28, 2014 Resolution 14-393, pursuant to California Insurance Code (IC), Section (§) 1872.8.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Automobile Insurance Fraud Fund Org 1104 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$320,454 and reflects a 37% (\$190,167) decrease from the FY 2014-15 funding level.

Recommended funding includes:

- Org 2862 District Attorney–Grants at \$320,454 and reflects a 37% (\$190,167) decrease from FY 2014-15 funding levels based on the current year allocation. Funds are used to offset the cost of investigation and prosecution of fraudulent automobile insurance claims and economic automobile theft.

SUMMARY OF REVENUES

- The last Automobile Insurance Fraud Grant was accepted by the Fresno County Board of Supervisors on October 28, 2014. This program is funded annually and administered by the California Department of Insurance (DOI).
- Estimated Beginning Fund Balance on July 1, 2015 is \$10,000.
- Revenues of \$320,454 are recommended based on the current year allocation. The revenues are based on a formula and allocation committee controlled by the DOI.
- Intergovernment Revenues–State of \$320,454 are projected at a 37% (\$190,167) decrease from the FY 2014-15 funding level based on the estimated grant allocation and consists of a grant from the DOI.
- Estimated Ending Fund Balance on June 30, 2016 is \$10,000.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3575 – State-Other	0	0	320,454
Total	\$ 0	\$ 0	\$ 320,454
Total Revenues	\$ 0	\$ 0	\$ 320,454

D.A. – P.A. - Life & Annuity Insurance Fraud Program Fund -- 1105

**DA-PA - Life and Annuity Insurance Fraud Fund
Budget 1105
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 60,000	\$ 60,000	100%
Total Appropriations	\$ -	\$ -	\$ 60,000	\$ 60,000	100%
<u>Revenues</u>					
Intergovernment Rev-State	\$ -	\$ -	\$ 60,000	\$ 60,000	100%
Total Revenues	\$ -	\$ -	\$ 60,000	\$ 60,000	100%

Note:

Special Revenue Fund established July 1, 2015

D.A. - P.A. – LIFE AND ANNUITY INSURANCE FRAUD GRANT FUND - 1105

OVERVIEW

The Life and Annuity Insurance Fraud Fund is administered by the District Attorney-Public Administrator for investigating and prosecuting individual life insurance and annuity product financial abuse cases involving insurance licensees, or persons holding themselves out to be insurance licensees, or any person purporting to be engaged in the business of insurance, and for other projects beneficial to insurance consumers. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, June 10, 2014, Resolution 14-219, pursuant to California Insurance Code (IC), Section (§) 10127.17.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Life and Annuity Insurance Fraud Fund Org 1105 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$60,000 and reflects a 25% (\$20,000) decrease from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 2862 District Attorney–Grants at \$60,000 and reflects a 25% (\$20,000) decrease from FY 2014-15 levels. Funds are used to offset the cost of investigation and prosecution of fraudulent life insurance and annuity cases.

SUMMARY OF REVENUES

- The last Life and Annuity Insurance Fraud Grant was accepted by the Fresno County Board of Supervisors on June 10, 2014. This program is funded annually and administered by the California Department of Insurance (DOI).
 - Estimated Beginning Fund Balance at July 1, 2015 is \$26,000.
- Revenues of \$60,000 are recommended due to reduced program activities. The revenues are based on a formula and funding committee controlled by the DOI.
 - Intergovernment Revenues–State of \$60,000 are projected at a 25% (\$20,000) decrease from FY 2014-15 revenues and consists of a grant from the DOI.
 - Estimated Ending Fund Balance at June 30, 2016 is \$26,000.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3575 – State-Other	0	0	60,000
Total	\$ 0	\$ 0	\$ 60,000
Total Revenues	\$ 0	\$ 0	\$ 60,000

D.A. – P.A. - MAGEC OCJP Grant Fund -- 1106

**DA-PA - Multi-Agency Gang Enforcement Consortium (MAGEC) Fund
Budget 1106
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 63,492	\$ 63,492	100%
Total Appropriations	\$ -	\$ -	\$ 63,492	\$ 63,492	100%
 <u>Revenues (Over)/Under Expenditures</u>					
Decrease-Use of Assigned Fund	\$ -	\$ -	\$ 63,492	\$ 63,492	100%
Balance	-	-	(63,492)	-	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ 63,492	

Note:

Special Revenue Fund established July 1, 2015

D.A. - P.A. – MULTI-AGENCY GANG ENFORCEMENT CONSORTIUM (MAGEC) FUND - 1106

OVERVIEW

The Multi-Agency Gang Enforcement Consortium (MAGEC) Fund is administered by the District Attorney-Public Administrator to deter criminal activity of street gang members who threaten, terrorize, and commit violent crimes against the citizens of their neighborhoods, schools, and businesses in the Fresno County area. The State Budget Act of 1998 established the MAGEC Program. The funding authority to establish this Special Revenue Fund is the California Penal Code (PC), Section (§) 13821(c)(4).

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Multi-Agency Gang Enforcement Consortium (MAGEC) fund Org 1106 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$63,492 and reflects a 41% (\$18,621) increase over the FY 2014-15 funding levels.

Recommended funding includes:

- Org 2862 District Attorney–Grants at \$63,492 and reflects a 41% (\$18,621) increase over FY 2014-15 funding levels based on projected program activities. Funds are used to offset the cost of investigation and prosecution of gang crimes.

SUMMARY OF REVENUES

- The Multi-Agency Gang Enforcement Consortium (MAGEC) fund was established by State Budget Act of 1998; however, this grant was discontinued on December 31, 2012.
 - Estimated Beginning Fund Balance at July 1, 2015 is \$160,000.
- Revenues of \$0 are recommended due to the elimination of funding through the California Office of Emergency Services.
 - Intergovernment Revenues–State of \$0 reflect the same level as FY 2014-15 revenues due to the elimination of funding on December 31, 2012.
 - Fund balance will have a net reduction of \$63,492 to offset the projected operational costs associated with the MAGEC grant.
 - Estimated Ending Fund Balance on June 30, 2016 is projected to be \$96,508.

D.A. – P.A. - Workers' Compensation Insurance Fraud Program Fund -- 1107

**DA-PA - Workers' Compensation Insurance Fraud Fund
Budget 1107
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 1,126,378	\$ 1,126,378	100%
Total Appropriations	\$ -	\$ -	\$ 1,126,378	\$ 1,126,378	100%
<u>Revenues</u>					
Intergovernment Rev-State	\$ -	\$ -	\$ 1,126,378	\$ 1,126,378	100%
Total Revenues	\$ -	\$ -	\$ 1,126,378	\$ 1,126,378	100%

Note:

Special Revenue Fund established July 1, 2015

D.A. - P.A. – WORKERS’ COMPENSATION INSURANCE FRAUD - 1107**OVERVIEW**

The Workers' Compensation Insurance Fraud Fund is administered by the District Attorney-Public Administrator to fund increased investigation and prosecution of workers' compensation fraud, and of willful failure to secure payment of workers' compensation, in violation of Section 3700.5 of the California Labor Code. The funding authority to establish this Special Revenue Fund is California Insurance Code (IC), Section (§) 1872.83.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Workers' Compensation Insurance Fraud Fund Org 1107 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$1,126,378 and reflects an 11% (\$12,172) increase over the FY 2014-15 funding levels.

Recommended funding includes:

- Org 2862 District Attorney–Grants at \$1,126,378 reflect an 11% (\$12,172) increase over the FY 2014-15 Adopted Budget level. Funds are used to offset the cost of investigation and prosecution of workers' compensation fraud.

SUMMARY OF REVENUES

- The Workers' Compensation Insurance Fraud Fund is awarded by the California Department of Insurance (DOI) and funded annually.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$164,000.
- Revenues of \$1,126,378 are recommended based on estimated program costs. Actual revenues are based on a formula and allocation committee controlled by the DOI.
 - Intergovernment Revenues–State of \$1,126,378 is projected at an 11% (\$12,172) increase over FY 2014-15 revenues and consists of a grant from the DOI.
 - Estimated Ending Fund Balance at June 30, 2016 is \$164,000.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3575 – State-Other	0	0	1,126,378
Total	\$ 0	\$ 0	\$ 1,126,378
Total Revenues	\$ 0	\$ 0	\$ 1,126,378

D.A. – P.A. - Identify Theft Trust Fund -- 1108

**DA-PA - Identify Theft Trust Fund
Budget 1108
Special Revenue Fund**

	<u>Actual 2013-14</u>	<u>Adopted 2014-15</u>	<u>Recommended 2015-16</u>	<u>Increase/ (Decrease)</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 800,000	\$ 800,000	100%
Total Appropriations	\$ -	\$ -	\$ 800,000	\$ 800,000	100%
<u>Revenues</u>					
Miscellaneous Revenues	\$ -	\$ -	\$ 800,000	\$ 800,000	100%
Total Revenues	\$ -	\$ -	\$ 800,000	\$ 800,000	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

D.A. - P.A. – IDENTITY THEFT TRUST FUND - 1108

OVERVIEW

The Identity Theft Trust Fund is administered by the District Attorney-Public Administrator to investigate and prosecute identity theft cases in Fresno County. The fund is supported through a donation from the Table Mountain Rancheria. The funding authority to establish this Special Revenue Fund is Board of Supervisors June 17, 2014 Resolution 14-223 pursuant to County Administrative Office, Management Directive Chapter 762.12.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Identity Theft Trust Fund Org 1108 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$800,000 and reflects a 60% (\$300,000) increase over the FY 2014-15 funding level based on the estimated donation from the Table Mountain Rancheria.

Recommended funding includes:

- Org 2862 District Attorney–Grants at \$800,000 and reflects a 60% (\$300,000) increase over the FY 2014-15 Adopted Budget level to offset the cost of investigation and prosecution of identity theft cases.

SUMMARY OF REVENUES

- The Identity Theft Trust Fund was established by a donation from the Table Mountain Rancheria in 2010.
 - Estimated Beginning Fund Balance at July 1, 2015 is \$0.
- Revenues of \$800,000 are recommended from Table Mountain Rancheria.
 - Miscellaneous Revenues of \$800,000 are projected at a 60% (\$300,000) increase over the FY 2014-15 funding level based on the estimated donation from the Table Mountain Rancheria.
 - Estimated Ending Fund Balance at June 30, 2016 is \$0.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Miscellaneous Revenues			
5890 - Donations	0	0	800,000
Total	\$ 0	\$ 0	\$ 800,000
Total Revenues	\$ 0	\$ 0	\$ 800,000

D.A. – P.A. - Federal Asset Forfeiture Fund -- 1111

**DA-PA - Federal Asset Forfeiture
Budget 1111
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 45,000	\$ 45,000	100%
Total Appropriations	\$ -	\$ -	\$ 45,000	\$ 45,000	100%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ -	\$ -	\$ 45,000	\$ 45,000	100%
Total Revenues	\$ -	\$ -	\$ 45,000	\$ 45,000	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

DA-PA - FEDERAL ASSET FORFEITURE FUND – 1111**OVERVIEW**

The Federal Asset Forfeiture Fund is administered by the District Attorney-Public Administrator for law enforcement uses including, but not limited to, law enforcement investigations, training, equipment, travel and transportation. The Comprehensive Crime Control Act of 1984 authorized federal officials to implement a national asset forfeiture program. As a participant in the U.S. Department of Justice Equitable Sharing program, the percentage received is deposited in this fund. The funding authority to establish this Special Revenue Fund is Title 21 U.S. Code Section 881(e)(3). The fund also includes South West Border Prosecution Initiative (SWBPI) monies for reimbursement of federally declined case prosecutions involving drug and alien smuggling cases. The SWBPI monies are not received yearly and due to a change in the formula the program is no longer cost effective. Therefore, the department will not request future reimbursement funds.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Federal Asset Forfeiture Fund Org 1111 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$45,000 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 2860 District Attorney-Public Administrator at \$45,000 and reflects no change from the FY 2014-15 Adopted Budget levels. Funds are used for law enforcement purposes including reimbursement of training and case related travel.

SUMMARY OF REVENUES

- Federal Asset Forfeiture Fund monies are received from the United States Marshal's Office when the federal asset forfeiture process has been completed. South West Border Prosecution Initiative (SWBPI) reimbursed funds are for costs associated with the prosecution of Federally initiated illegal immigration and drug and alien smuggling cases that subsequently are declined by the U.S. Attorney's offices and instead referred to state and local jurisdictions. However, the funds will no longer be sought.
- Estimated Beginning Fund Balance on July 1, 2015 is \$1,375,000.
- Revenues of \$45,000 reflect no change from the FY 2014-15 funding level. The revenues are based on monies resulting from federal asset forfeiture proceedings.
- Fines, Forfeitures & Penalties of \$45,000 reflect no change from FY 2014-15 revenues and consist of monies from asset forfeitures.
- Estimated Ending Fund Balance on June 30, 2016 is \$1,375,000.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3315 – Asset Forfeiture	0	0	45,000
Total	\$ 0	\$ 0	\$ 45,000
Total Revenues	\$ 0	\$ 0	\$ 45,000

DSS - Welfare Advance Fund -- 1120

**DSS - Welfare Advance Fund
Budget 1120
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 385,376,040	\$ 385,376,040	100%
Total Appropriations	\$ -	\$ -	\$ 385,376,040	\$ 385,376,040	100%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ -	\$ -	\$ 109,583,431	\$ 109,583,431	100%
Intergovernment Rev-Federal	-	-	275,792,609	275,792,609	100%
Total Revenues	\$ -	\$ -	\$ 385,376,040	\$ 385,376,040	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ -	\$ -	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DSS – WELFARE ADVANCE FUND - 1120

OVERVIEW

The Welfare Advance Fund is administered by the Department of Social Services for the purpose of depositing all State and Federal welfare assistance and welfare administration revenue advances. This is essentially a clearing fund; counties are required to maintain separate accounts in a trust fund for welfare assistance and administration. All advances shall be deposited in this fund and monies are to be transferred to the County General Fund on a basis of either actual or estimated State and Federal share of disbursements for aid and administration of welfare (social services) programs. The funding authority to establish this Special Revenue Fund is by the California Department of Social Services, pursuant to State of California Manual of Policies & Procedures, Division 25 – Fiscal Management & Control, Section 220.1.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Welfare Advance Fund Org 1120 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$385,376,040 and reflects a 7% (\$28,575,318) decrease from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5610, Department of Social Services recommended at \$260,995,043 and reflect a 5% (\$12,531,219) increase over the FY 2014-15 funding levels and will fund the State and Federal shares-of-cost for administering social services programs, including the full-year cost of In-Home Supportive Services (IHSS), CalWORKs, and Child Welfare Services positions added in the current year.
- Org 5611, IHSS Public Authority recommended at \$1,443,721 reflects a 60% (\$542,008) increase over the FY 2014-15 funding levels and will fund the State and Federal shares-of-cost administering the public authority function of IHSS, including the full-year cost of public authority positions added in the current year.
- Org 6310, CalWORKs Assistance recommended at \$72,320,483 reflects a 40% (\$47,791,620) decrease from the FY 2014-15 funding levels due to the receipt of more 1991 Realignment funding.
- Org 6410, Foster Care Assistance recommended at \$17,444,160 reflects a 4% (\$717,738) increase over the FY 2014-15 funding levels and will Fund the State and Federal shares-of-cost of out-of-home placements for dependent children.
- Org 6415, Adoptions Assistance recommended at \$14,172,680 reflects a 5% (\$727,052) increase over the FY 2014-15 funding levels and will fund the Federal share of Adoptions Assistance payments made to Fresno County adoptive families.
- Org 6420, In-Home Supportive Services recommended at \$17,847,552 reflect a 36% (\$4,743,112) increase over the FY 2014-15 funding levels will fund the State and Federal shares-of-cost of IHSS provider benefit expenditures.
- Org 6615, Refugee Cash Assistance recommended at \$25,860 and reflects a 28% (\$10,140) decrease from the FY 2014-15 funding levels and will fund the projected cost of assistance payments made to refugees residing in Fresno County.
- Org 6645, Cash Assistance program for Immigrants recommended at \$1,126,541 reflects a 3% (\$34,687) decrease from the FY 2014-15 funding levels and will fund the cost of assistance payments to eligible immigrants residing in Fresno County.

SUMMARY OF REVENUES

- The Welfare Advance Fund receives administrative and assistance advances for social services programs. As the funds are earned, they are transferred to the general fund orgs. Revenues for the Welfare Advance Fund are recommended at \$385,376,040 based on estimated receipts of State and Federal allocations.
- Estimated Beginning Fund Balance on July 1, 2015 is \$32,114,670.
- Revenues of \$385,376,040 reflect a 7% (\$28,575,318) net decrease from the FY 2014-15 funding levels based on estimated State and Federal allocations
 - Intergovernment Revenues-State (\$109,583,431) is projected to decrease 28% (\$42,901,893) from the FY 2014-15 funding levels due to receipt of more 1991 Realignment funding "in lieu of" State reimbursements for the CalWORKs Assistance Programs. Recommended funding consists of State reimbursements for the CalWORKs, CalFresh, In-Home Supportive Services, Medi-Cal, and Cash Assistance Program for Immigrants Allocations.
 - Intergovernment Revenues-Federal (\$275,792,609) is projected to increase 5% (\$14,326,575) over the FY 2014-15 funding levels due to projected Federal allocation revenues from the CalWORKs, CalFresh, Foster Care, Adoptions, In-Home Supportive Services, Adult Protective Services, Medi-Cal, and Child Welfare Services Allocations.
 - Estimated Ending Fund Balance as of June 30, 2016 is \$32,114,670, which represents the estimated July 2016 State and Federal advances for all social service programs.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3480 – State Welfare Administration	0	0	109,583,431
Total	\$ 0	\$ 0	\$ 109,583,431
Acct # - Intergovernment Revenues – Federal			
4361 – Federal Welfare Administration	0	0	275,792,609
Total	\$ 0	\$ 0	\$ 275,792,609
Total Revenues	\$ 0	\$ 0	\$ 385,376,040

DSS - Childrens Fund -- 1121

Department of Social Services - Children's Fund
Budget 1121
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 217,453	\$ 217,453	100%
Total Appropriations	\$ -	\$ -	\$ 217,453	\$ 217,453	100%
<u>Revenues</u>					
Charges For Services	\$ -	\$ -	\$ 139,738	\$ 139,738	100%
Miscellaneous Revenues	-	-	77,715	77,715	100%
Total Revenues	\$ -	\$ -	\$ 217,453	\$ 217,453	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ -	\$ -	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DSS – CHILDREN’S FUND - 1121**OVERVIEW**

The Children’s Trust Fund (CTF) is administered by the Department of Social Services for the purpose of supporting child abuse prevention services in the community and funding child abuse prevention coordinating councils, along with child abuse and neglect prevention and intervention programs. The funding authority to establish this Special Revenue Fund is by AB 2994 (1983), Welfare and Institutions Code Section 18285. Welfare and Institutions Code Section 18966 established the CTF at the County level.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Children’s Fund Org 1121 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$217,453 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5610, Department of Social Services, recommended at (\$217,453) and reflects no change from FY 2014-15 to fund the cost of an agreement with Fresno Council on Child Abuse Prevention for Child Abuse Prevention Council services (\$168,995) and Comprehensive Youth Services for Child Abuse Prevention, intervention, and treatment services (\$48,458).

SUMMARY OF REVENUES

- The Children’s Fund receives \$3.60 from each birth certificate issued by Fresno County. Additionally, the department receives the Children’s Trust Fund (CTF) share of the Kid’s Plates program revenue and Community-Based Child Abuse Prevention (CBCAP) allocations on an annual basis.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$0.
- Revenues of \$217,453 are recommended at the same level as FY 2014-15 based on estimated projections of current year receipts.
 - Charges for Services (\$139,738) is projected at the same level as FY 2014-15 and consists of Birth Certificate fees (\$139,738) collected by the Assessor-Recorder.
 - Miscellaneous Revenues (\$77,715) is projected at the same level as FY 2014-15 and consists of the CTF share of the Kid’s Plate Revenue (\$29,257) and the Community-Based Child Abuse Prevention (CBCAP) allocation (\$48,458).
 - Estimated Ending Fund Balance on June 30, 2016 is \$0 as all funds received are immediately transferred to DSS Org 5610 to offset contracted services expenditures.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
4980 – Recording Fees	0	139,738	139,738
Total	\$ 0	\$ 139,738	\$ 139,738
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	0	77,715	77,715
Total	\$ 0	\$ 77,715	\$ 77,715
Total Revenues	\$ 0	\$ 217,453	\$ 217,453

DSS - Domestic Violence Fund -- 1123

**Department of Social Services - Domestic Violence Fund
Budget 1123
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 146,164	\$ 146,164	100%
Total Appropriations	\$ -	\$ -	\$ 146,164	\$ 146,164	100%
<u>Revenues</u>					
Charges For Services	\$ -	\$ -	\$ 124,882	\$ 124,882	100%
Miscellaneous Revenues	-	-	16,291	16,291	100%
Total Revenues	\$ -	\$ -	\$ 141,173	\$ 141,173	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ 4,991	\$ 4,991	100%
(Decrease-Use of) Assigned Fund Balance	-	-	(4,991)	(4,991)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DSS – DOMESTIC VIOLENCE FUND - 1123

OVERVIEW

The Domestic Violence Fund is administered by the Department of Social Services for funds generated by marriage license fees, court ordered debt revenue and court fines and fees imposed by the courts for domestic violence cases. 92% of the funds generated through fees are designated to be distributed to qualified shelter-based domestic violence programs within the County for the purpose of reducing incidents of domestic violence. In Fresno County, these revenues are designated to go the Marjaree Mason Center, Inc. A portion of the funds (8%) shall be retained by the County to fund administrative costs associated with the collection of marriage license fees and administration of the Domestic Violence Fund. The authority to establish this Special Revenue Fund is by SB 1246 (1980), Welfare and Institutions Code, Sections 18290-18390.8.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Domestic Violence Fund Org 1123 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding recommended at \$146,164 will fund contracted services and administrative expenditures in the Department of Social Services Org 5610.

Recommended funding includes:

- Org 5610, Department of Social Services recommended at \$146,164 reflects no change from FY 2014-15 to fund the cost of an agreement with the Marjaree Mason Center, Inc. as the designated qualified shelter-based domestic violence program in the County (\$134,594) and administrative costs associated with management of the Domestic Violence Fund (\$11,570).

SUMMARY OF REVENUES

- The Domestic Violence Fund receives \$23 from each marriage license fee issued by the County Clerk. Additionally, the fund receives a percentage of court-ordered domestic violence fines and fees from specific domestic violence related crimes.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$11,723.
- Revenues of \$141,173 are recommended at the same level as FY 2014-15 based on estimated projections of current annual receipts.
 - Charges for Services of \$124,882 are projected at the same level as FY 2014-15 and consist of a portion of Marriage License fees that are collected by the County Clerk.
 - Miscellaneous Revenues of \$16,291 are projected at the same level as FY 2014-15 and consist of a portion of collected court-ordered domestic violence fines and fees.
 - Use of Assigned Fund Balance of \$4,991 consists of projected June 2015 revenue receipts that will be utilized to fund FY 2015-16 obligations.
 - Estimated Ending Fund Balance on June 30, 2016 is \$6,732 and consists of projected June 2016 revenue receipts that will be carried over to FY 2016-17.

DSS - Domestic Violence Fund -- 1123

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
4958 – Clerk Special Service Fees	0	124,882	124,882
Total	\$ 0	\$ 124,882	\$ 124,882
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	0	16,291	16,291
Total	\$ 0	\$ 16,291	\$ 16,291
Total Revenues	\$ 0	\$ 141,173	\$ 141,173

DSS - Veterans Service Office Fund -- 1125

**Department of Social Services - Veterans Service Office (VSO) Fund
Budget 1125
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 55,464	\$ 55,464	100%
Total Appropriations	\$ -	\$ -	\$ 55,464	\$ 55,464	100%
 <u>Revenues (Over)/Under Expenditures</u>	 \$ -	 \$ -	 \$ 55,464	 \$ 55,464	 100%
(Decrease-Use of) Assigned Fund					
Balance	-	-	(55,464)	(55,464)	100%
<u>Budgetary Balance</u>	-	-	-	-	

Note:

Special Revenue Fund established July 1, 2015

DSS – VETERANS SERVICE OFFICE FUND – 1125

OVERVIEW

The Veterans Service Office (VSO) Fund is administered by the Department of Social Services for the purpose of holding revenues from the State Department of Veterans Affairs for the Soldier Readiness Project and the FY 2013-14 One-Time Veterans Services Subvention Funding. The funding authority to establish this Special Revenue Fund is by Proposition 63, Military and Veterans Code, Sections 972-972.1, AB 101, and an MOU with the California Department of Veterans Affairs.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The VSO Fund Org 1125 has, in prior years, been budgeted as a departmental revenue source. Funding is recommended at \$55,464 and reflects no change from the FY 2014-15 funding level.

Recommended funding includes:

- Org 7110, Veterans Services Office recommended at \$55,464 and reflects no change from FY 2014-15 to fund the cost of providing various mental health outreach activities and services in order to mitigate the harmful effects of combat, sexual assault, in-service injury, and readjustment/assimilation to civilian life.

SUMMARY OF REVENUES

- There are no revenues projected for FY 2015-16. Soldier Readiness Project funds were received in the current year will be utilized in FY 2015-16.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$61,003.
 - Use of Assigned Fund Balance of \$55,464 consists of a portion of the remaining Soldier Readiness Project funds available in this fund as of July 1, 2015.
 - Estimated Ending Fund Balance on June 30, 2016 is \$5,539, which reflects the estimated balance of Soldier Readiness Project funds that are available for eligible mental health outreach activities.

DSS - Stuart Foundation Fund -- 1127

Department of Social Services - Stuart Foundation
Budget 1127
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 426,000	\$ 426,000	100%
Total Appropriations	\$ -	\$ -	\$ 426,000	\$ 426,000	100%
<u>Revenues</u>					
Miscellaneous Revenues	\$ -	\$ -	\$ 330,000	\$ 330,000	100%
Total Revenues	\$ -	\$ -	\$ 330,000	\$ 330,000	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ 96,000	\$ 96,000	100%
(Decrease-Use of) Assigned Fund Balance	-	-	(96,000)	(96,000)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DSS – STUART FOUNDATION FUND - 1127**OVERVIEW**

The Stuart Foundation Fund is administered by the Department of Social Services for the purpose of supporting implementation of the core elements of the Education Equals Partnership in Fresno County. The Education Equals Partnership is an integrated vision to improve educational outcomes for children in foster care across the educational spectrum, from preschool through college. The funding authority to establish this Special Revenue Fund is by the grant agreement with the Stuart Foundation and Internal Revenue Code, Section 501(c)(3).

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Stuart Foundation Fund Org 1127 has, in prior years, been budgeted as a departmental revenue source. Funding is recommended at \$426,000 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5610, Department of Social Services, recommended at \$426,000 and reflects no change from FY 2014-15 to partially offset various Child Welfare caseworker costs, including salary and benefits, travel and data support that are in direct support of the core elements of the Education Equals Partnership.

SUMMARY OF REVENUES

- The Stuart Foundation Fund receives non-competitive grant funding from the Stuart Foundation to support participation in the Education Equals Partnership.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$99,668.
- Revenues of \$330,000 are recommended at the same level as FY 2014-15 based on current estimates.
 - Other Miscellaneous Revenues of \$330,000 is projected at the same level as FY 2014-15 and consists of the fourth year of the Stuart Foundation Grant.
 - Use of Assigned Fund Balance of \$96,000 reflects the remaining funds received in FY 2014-15 that will be carried over to fund grant-related services in FY 2015-16.
 - Estimated Ending Fund Balance on June 30, 2016 is \$3,668, which consists of the projected interest earned in FY 2014-15 that is currently not recommended for use in the budget year until the grant funding is fully utilized.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	0	330,000	330,000
Total	\$ 0	\$ 330,000	\$ 330,000
Total Revenues	\$ 0	\$ 330,000	\$ 330,000

DSS - Wraparound Services Project Fund (SB 163) -- 1128

**DSS - Wraparound Services Project Fund
Budget 1128
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 3,907,828	\$ 3,907,828	100%
Total Appropriations	\$ -	\$ -	\$ 3,907,828	\$ 3,907,828	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ 104,411	\$ 104,411	100%
Miscellaneous Revenues	-	-	4,519,301	4,519,301	100%
Total Revenues	\$ -	\$ -	\$ 4,623,712	\$ 4,623,712	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ (715,884)	\$ (715,884)	100%
Increase Available Fund Balance	-	-	715,884	715,884	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DSS – WRAPAROUND SERVICES PROGRAM FUND - 1128

OVERVIEW

The Wraparound Services program was created through Senate Bill (SB) 163, Chapter 795, Statutes of 1997, and is an intensive community-based and family centered process designed to allow children with serious behavioral and emotional difficulties to remain in their community at the lowest level of care possible instead of being placed in a group home setting. The intensive Wraparound services make it possible for the County to place a child that would have otherwise been in a group home placement (highest level of care) into a lower level placement or kept at home. The difference between the group home rate and the cost of the lower level placement is the source of the funding (reinvestment funding) that will be used to fund the cost of the intensive Wraparound services that is needed for the child.

This fund was created for the purpose of holding the reinvestment portion of Senate Bill (SB) 163-Wraparound placement funding for Foster Care. The funds are deposited until the department incurs eligible expenditures that are consistent with Sections 18250 – 18258 of the Welfare & Institutions Code. Once incurred, a transfer to fully offset the cost of the eligible expenditures is made from the SB 163 Project Fund Org 1128 to the Department of Social Services Org 5610.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The SB 163 Project Fund Org 1128 has, in prior years, been budgeted as a departmental revenue source. Funding is recommended at \$3,907,828 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5610, Department of Social Services recommended at \$3,770,068 and reflects no change from FY 2014-15 to fund the cost of contracted Wraparound services and interdepartmental agreements.
- Org 6410, Foster Care Assistance recommended at \$137,760 and reflects no change from FY 2014-15 to offset estimated SB 163 reinvestment fund overpayments.

SUMMARY OF REVENUES

- The source of revenue for this fund is the monthly reinvestment payment, which consists of the SB 163 placement cost, less the actual cost of the lower-level placement the child is under. The SB 163 placement cost is the cost of the group home placement that would have otherwise been made if the child did not receive the intensive Wraparound Services to keep them in a lower level of care placement.
 - The Estimated Beginning Fund Balance on July 1, 2015 is \$2,184,603.
- Revenues of \$4,623,712 are recommended at the same level as FY 2014-15 based on estimated projections and current annual receipts.
 - Miscellaneous Revenues of \$4,519,301 are projected at the same level as FY 2014-15 and consist of the projected SB 163 reinvestment payments.
 - Revenues from Use of Money & Property of \$104,411 are projected at the same level as FY 2014-15 and consist of projected interest earnings on fund balance based on current year experience.

DSS - Wraparound Services Project Fund (SB 163) -- 1128

- Increase in Available Fund Balance of \$715,884 consists of the difference between the higher projected reinvestment payments compared to the projected cost of intensive Wraparound services that is needed for dependent children in Foster Care.
- Estimated Ending Fund Balance on June 30, 2016 is \$2,900,487, which consists of reinvestment funding that can be utilized to fund eligible Wraparound expenditures. The balance of funds can also be utilized by counties to offset any continuing cost of intensive Wraparound services for dependent children that are participating in the program at the time the County decides to end its Wraparound program or if the Wraparound program is ended by the State.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	0	0	104,411
Total	\$ 0	\$ 0	\$ 104,411
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	0	0	4,519,301
Total	\$ 0	\$ 0	\$ 4,519,301
Total Revenues	\$ 0	\$ 0	\$ 4,623,712

DSS - Walter S. Johnson Grant Fund -- 1129

Department of Social Services - Walter S. Johnson Grant
Budget 1129
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 50,000	\$ 50,000	100%
Total Appropriations	\$ -	\$ -	\$ 50,000	\$ 50,000	100%
 <u>Revenues (Over)/Under Expenditures</u>	 \$ -	 \$ -	 \$ 50,000	 \$ 50,000	 100%
(Decrease-Use of) Assigned Fund					
Balance	-	-	(50,000)	(50,000)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DSS – WALTER S. JOHNSON GRANT FUND – 1129

OVERVIEW

The Walter S. Johnson Grant Fund is administered by the Department of Social Services. The Walter S. Johnson Grant funds were restricted to satisfy a multiple year agreement with the Walter S. Johnson Foundation for the purpose of helping the Fresno County Youth Transition Project. The youth project focused on expanding opportunities to maximize the chances for success for foster youth to mature and emancipate from the child welfare and juvenile justice systems. The funding authority to establish this Special Revenue Fund is by agreement with the Walter S. Johnson Foundation.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Walter S. Johnson Grant Fund Org 1129 has in prior years been budgeted as a departmental revenue source. Funding is recommended at \$50,000 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5610, Department of Social Services, recommended at \$50,000 and reflects no change from FY 2014-15 to fund the cost of supportive services to assist the transition of dependent children that are aging out of the Foster Care system.

SUMMARY OF REVENUES

- There are no revenues projected for FY 2015-16 as the grant has been completed with the final revenue payment received and deposited in FY 2011-12. The remaining revenues, which reflect accumulated interest through the life of the grant, will be fully utilized in FY 2015-16 to serve the goals of the grant.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$50,000.
 - Use of Assigned Fund Balance of \$50,000 consists of the balance of grant revenues that are available for eligible expenditures as of July 1, 2015.
 - Estimated Ending Fund Balance on June 30, 2016 is \$0, which will reflect the full utilization of the grant funds.

DSS - Adoptions Assistance Program Fund (SB 163) -- 1130

DSS - Adoptions Assistance Program Fund (SB 163)
Budget 1130
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 1,313,660	\$ 1,313,660	100%
Total Appropriations	\$ -	\$ -	\$ 1,313,660	\$ 1,313,660	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ 44,971	\$ 44,971	100%
Miscellaneous Revenues	-	-	1,032,045	1,032,045	100%
Total Revenues	\$ -	\$ -	\$ 1,077,016	\$ 1,077,016	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ 236,644	\$ 236,644	100%
(Decrease-Use of) Assigned Fund Balance	-	-	(236,644)	(236,644)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DSS - ADOPTIONS ASSISTANCE PROGRAM FUND (SB 163) – 1130

OVERVIEW

The Wraparound Services program was created through Senate Bill (SB) 163, Chapter 795, Statutes of 1997, and is an intensive community-based and family centered process designed to allow children with serious behavioral and emotional difficulties to remain in their community at the lowest level of care possible instead of being placed in a group home setting. Payments for SB 163 adoptive children are deposited to this fund. SB 163 authorizes California counties to provide children with service alternatives to group home care through the development of expanded family-based programs, including Wraparound services. State legislation allows counties to use foster care funding for traditional and non-traditional Wraparound services for adoptive children in or at risk of placement in a group home.

This fund was created for the purpose of depositing the reinvestment portion of the Senate Bill SB 163 - Wraparound placement funding for Adoptions Assistance program (AAP) cases. The funds are deposited until the department incurs eligible expenditures that are consistent with Sections 18250 – 18258 of the Welfare & Institutions Code (WIC). Eligible expenditures for Wraparound services are incurred in the General Fund Org 5610. Once incurred, a transfer to fully cover the cost of the eligible expenditures is made from the AAP Fund Org 1130 to the Department of Social Services (DSS).

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The SB 163-AAP Fund Org 1130 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$1,313,660 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5610, DSS recommended at \$1,313,660 and reflects no change from FY 2014-15 to fund the cost for contracted Wraparound services and interdepartmental agreements.

SUMMARY OF REVENUES

- The source of revenue for this fund is the monthly reinvestment payment, which consists of the SB 163 placement cost, less the actual cost of the adoptions assistance payment. The SB 163 placement cost is the cost of the group home placement that would have otherwise been made if the child did not receive the intensive Wraparound services to keep them in their adoptive homes.
 - The Estimated Beginning Fund Balance on July 1, 2015 is \$2,742,308.
- Revenues of \$1,077,016 reflect an 18% (\$236,644) decrease from FY 2014-15 based on estimated current annual receipts.
 - Miscellaneous Revenues of \$1,032,045 reflect a 19% (\$236,644) decrease from FY 2015-16 based on estimated reinvestment payments to be received in FY 2015-16.
 - Revenue from Use of Money & Property of \$44,971 is projected at the same level as FY 2014-15 and consists of projected interest earnings based on current year experience.
 - Use of Assigned Fund Balance of \$236,644, consists of a portion of reinvestment funds earned in FY 2014-15 that are available to cover eligible expenditures as of July 1, 2015.

DSS - Adoptions Assistance Program Fund (SB 163) -- 1130

- Estimated Ending Fund Balance on June 30, 2016 is \$2,505,664 and consists of reinvestment funding balance that can be utilized to fund eligible Wraparound expenditures. The balance of funds can also to be utilized by counties to offset any continuing cost of intensive Wraparound services for adoptive children that are participating in the program at the time the County decides to end its Wraparound program or if the Wraparound program is ended by the State.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	0	44,971	44,971
Total	\$ 0	\$ 44,971	\$ 44,971
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	0	1,032,045	1,032,045
Total	\$ 0	\$ 1,032,045	\$ 1,032,045
Total Revenues	\$ 0	\$ 1,077,016	\$ 1,077,016

DSS - Victim Emergency Fund -- 1140

Probation - Victim Emergency Fund
Budget 1140
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 24,490	\$ 24,490	100%
Total Appropriations	\$ -	\$ -	\$ 24,490	\$ 24,490	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ 1,132	\$ 1,132	100%
Miscellaneous Revenues	-	-	41,253	41,253	100%
Total Revenues	\$ -	\$ -	\$ 42,385	\$ 42,385	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ (17,895)	\$ (17,895)	100%
Increase Available Fund Balance	-	-	17,895	17,895	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

PROBATION – VICTIM EMERGENCY FUND - 1140**OVERVIEW**

The Victim Emergency Fund was created and is used by the Crime Victim Assistance Center as a resource to meet certain emergency needs of crime victims in Fresno County. "Emergency" is defined as any immediate financial intervention in response to a victim's basic needs such as temporary shelter, food, transportation or clothing. Funding for these services is primarily from unclaimed restitution and is authorized per California Government Code §50050.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Victim Emergency Fund Org 1140 has, in prior fiscal years, been classified as a trust fund. FY 2015-16 appropriations are recommended at \$24,490.

Recommended funding includes:

- Org 3430 Probation is recommended at \$24,490 to pay for various resources to victims in order to meet their emergency needs.

SUMMARY OF REVENUES

- The Victim Emergency Fund receives victim restitution (fines paid by court order from those charged with crime) that remains unclaimed for over three years if over \$15 and one year if \$15 and under. This fund also receives proceeds from Brenda's Book Fair held in the Plaza Building twice a year. This is an interest bearing fund.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$113,207.
- Estimated revenues for FY 2015-16 are \$42,385 based on last year's book sale proceeds (\$1,000), documented amount of unclaimed restitution due to expire during the fiscal year (\$40,253), and interest (\$1,132). This will result in an increase in fund balance of \$17,895. The Probation Department is currently looking at options to increase services to victims due to the available fund balance.
 - Miscellaneous Revenues (\$41,253) represent funding from Brenda's Book Fair and unclaimed victim restitution from fines paid by court order from those charged with a crime.
 - Use of Money and Property (\$1,132) revenue represents the estimated interest earned in this fund for FY 2015-16.
 - Increase in Available Fund Balance is \$17,895.
 - Estimated Ending Fund Balance on June 30, 2016 is \$131,102.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	0	0	1,132
Total	\$ 0	\$ 0	\$ 1,132
Acct # - Miscellaneous Revenues			
5800 – Book Sale Proceeds	0	0	1,000
5800 – Unclaimed Restitution	0	0	40,253
Total	\$ 0	\$ 0	\$ 41,253
Total Revenues	\$ 0	\$ 0	\$ 42,385

Probation - Juvenile Special Deposit Fund -- 1143

**Probation - Juvenile Special Deposit Fund
Budget 1143
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 129,801	\$ 129,801	100%
Total Appropriations	\$ -	\$ -	\$ 129,801	\$ 129,801	100%
<u>Revenues</u>					
Miscellaneous Revenues	\$ -	\$ -	\$ 127,526	\$ -	
Total Revenues	\$ -	\$ -	\$ 127,526	\$ 127,526	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ 2,275	\$ 2,275	100%
Decrease-Use of Assigned Fund Balance	\$ -	\$ -	(2,275)	\$ -	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ 2,275	

Note:

Special Revenue Fund established July 1, 2015

PROBATION – JUVENILE SPECIAL DEPOSIT FUND – ORG 1143

OVERVIEW

The Juvenile Special Deposit Fund (JSDF) is administered by the Probation Department and the funds are used to benefit the minors housed at the Juvenile Justice Campus (JJC). Such benefits include: contracted services, craft projects, holiday parties, board games, sports equipment, art supplies, and rewards for good behavior. These funds are used in accordance with Welfare and Institutions Code §873 and by Board of Supervisors Resolution.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The JSDF Org 1143 has, in prior fiscal years, been classified as a trust fund. FY 2015-16 appropriations are recommended at \$129,801.

Recommended funding includes:

- Account 7910, Operating Transfer Out, is recommended at \$129,801 and will be transferred out to Probation Org 3440 to fund contract services for the Boys & Girls Club and behavioral health treatment and coordination services, vending machine supplies, and incentives and equipment for minors housed at the JJC.

SUMMARY OF REVENUES

- The JSDF primarily receives revenue from the proceeds of vending machine sales at the JJC. In addition, this fund receives revenue from commissions on out-going calls placed by minors at the JJC.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$8,802.
 - Revenues for FY 2015-16 are estimated to be \$127,526. Revenues from vending machine sales are expected to increase 50% in FY 2015-16 due to the price increase of individual canteen items from \$1.00 to \$1.50. Revenue from Telephone Commissions is expected to remain unchanged.
- Miscellaneous Revenue (\$127,526) represents \$125,497 from vending machine sales and \$2,029 from Telephone Commissions.
 - Use of Assigned Fund Balance is \$2,275.
 - Estimated Ending Fund Balance on June 30, 2016 is \$6,527.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Miscellaneous Revenues			
5800 – Canteen Sales	0	0	125,497
5800 – Telephone Commissions	0	0	2,029
Total	\$ 0	\$ 0	\$ 127,526
Total Revenues	\$ 0	\$ 0	\$ 127,526

Probation - Second Strike PRCS Fund -- 1144

**Probation-Second Strike Post Release Community Supervision Fund
Budget 1144
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 191,630	\$ 191,630	100%
Total Appropriations	\$ -	\$ -	\$ 191,630	\$ 191,630	100%
<u>Revenues</u>					
Intergovernment Rev-State	\$ -	\$ -	\$ 470,000	\$ 470,000	100%
Total Revenues	\$ -	\$ -	\$ 470,000	\$ 470,000	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ (278,370)	\$ (278,370)	100%
Decrease-Use of Assigned Fund Balance	-	-	-	-	0%
Increase Available Fund Balance	-	-	278,370	278,370	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

PROBATION – SECOND STRIKE PRCS FUND – ORG 1144

OVERVIEW

The Second Strike Post Release Community Supervision (PRCS) Fund consists of funding received by the State for the Probation Department to offset costs associated with the accelerated release of some Second Strike PRCS offenders. The accelerated release is the result of a California Three Judge Panel order to enhance time credit earnings for non-violent, second strike offenders (excluding sex offenders) in order to reduce prison overcrowding. This funding is used to pay for three deputy probation officers recommended to be added in the Probation Org 3430 Budget. Funding for this purpose was received in FY 2014-15 and held for FY 2015-16; the funding has also been included in the Governor's 2015-16 Budget.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- Appropriations for FY 2015-16 are recommended at \$191,630.

Recommended funding includes:

- Account 7910, Operating Transfer Out, is recommended at \$191,630 and will be transferred to Probation Org 3430 to fund three new deputy probation officer positions in the Adult Probation division.

SUMMARY OF REVENUES

The Second Strike PRCS Special Revenue Fund receives revenue from the State to offset staffing costs for additional Second Strike PRCS offenders who have been released early due to enhanced time credits.

- Estimated Beginning Fund Balance on July 1, 2015 is \$471,500.
- Intergovernment Revenues-State (\$470,000) represent the estimated funding to be received from the State for FY 2015-16.
- Increase in Available Fund Balance is \$278,370.
- Estimated Ending Fund Balance on June 30, 2016 is \$749,870.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3575 – Intergovernment Revenues - State	0	0	470,000
Total	\$ 0	\$ 0	\$ 470,000
Total Revenues	\$ 0	\$ 0	\$ 470,000

DPH - Vital & Health Statistics Fund -- 1150

**Public Health- Vital and Health Statistics
Budget 1150
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 89,187	\$ 89,187	100%
Total Appropriations	\$ -	\$ -	\$ 89,187	\$ 89,187	100%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ -	\$ -	\$ 2,000	\$ 2,000	100%
Rev From Use of Money & Prop	-	-	135	135	100%
Charges For Services	-	-	11,500	11,500	100%
Total Revenues	\$ -	\$ -	\$ 13,635	\$ 13,635	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ 75,552	\$ 75,552	100%
(Decrease-Use of) Assigned Fund Balance	-	-	(75,552)	(75,552)	100%
Increase Available Fund Balance	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DPH – VITAL AND HEALTH STATISTICS – 1150**OVERVIEW**

The Vital and Health Statistics Special Revenue Fund provides funding for the modernization and improvement of vital record operations, including vital record systems, collection and analysis of health-related death certificate information, and other vital record analysis as appropriate. The funding authority to establish this Special Revenue Fund is Health & Safety Code Section 103625.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Vital and Health Statistics Fund Org 1150 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$89,187 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5620, Department of Public Health (\$89,187) to reimburse administrative and personnel costs quarterly relating to vital record operations, which include improvement of vital record systems, collection and analysis of health-related death certificate information, and other vital record analysis as appropriate.

SUMMARY OF REVENUES

- The Vital and Health Statistics Fund receives \$4.00 from every \$12 through fees collected for the issuance of birth and/or death certificates pursuant to Health and Safety Code Section 103625.
 - Estimated Fund Balance on July 1, 2015 is \$102,200.
 - A decrease of available fund balance totaling \$75,552 is included to fund the FY 2015-16 Recommended Budget.
- Revenues are recommended at \$13,635 and include:
 - Licenses, Permits, & Franchises of \$2,000 is projected at the same level as FY 2014-15 based on estimated annual fees collected for Burial and Disinterment Payments.
 - Revenue from Use of Money and Property of \$135 is projected based on earning 1% interest on the Org fund balance during FY 2015-16.
 - Charges for Services of \$11,500 is projected at the same level as FY 2014-15 based on estimated annual fees collected for birth and death certificates.
 - Estimated Ending Fund Balance on June 30, 2016 is \$26,648. Vital and Health Statistics revenues fluctuate year-over-year. To ensure the program has funding available the Department reviews revenues and expenditures annually, utilizing or increasing fund balance as appropriate.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Licenses, Permits, & Franchises			
3192 – Burial & Disinternment Payments	0	0	2,000
Total	\$ 0	\$ 0	\$ 2,000
Acct # - Revenue from the Use of Money			
3380 - Interest	0	0	135
Total	\$ 0	\$ 0	\$ 135
Acct # - Charges for Services			
4981 – Recording Fees - Health	0	0	11,500
Total	\$ 0	\$ 0	\$ 11,500
Total Revenues	\$ 0	\$ 0	\$ 13,635

DPH - Contingency Fines & Penalties Fund -- 1151

Public Health - Contingency Fines & Penalties Fund Budget 1151 Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 55,000	\$ 55,000	100%
Total Appropriations	\$ -	\$ -	\$ 55,000	\$ 55,000	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ 13,000	\$ 13,000	100%
Miscellaneous Revenues	-	-	150,000	150,000	100%
Total Revenues	\$ -	\$ -	\$ 163,000	\$ 163,000	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ (108,000)	\$ (108,000)	100%
(Decrease-Use of) Assigned Fund	-	-	108,000	108,000	100%
Balance	-	-	-	-	-
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	-

Note:

Special Revenue Fund established July 1, 2015

DPH – CONTINGENCY FINES & PENALTIES FUND – 1151

OVERVIEW

The Contingency Fines and Penalties Special Revenue Fund provides funding for Emergency Medical Services system administration, equipment, and the Communications Center Infrastructure. The funding authority to establish this Special Revenue Fund is by Board of Supervisors approval of an exclusive operating agreement (#07-292 Emergency Medical Services Provider Agreement for Emergency Ambulance Service and Advanced Life Support (Paramedic) Ambulance Service) with American Ambulance in 1986.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Contingency Fines and Penalties Fund has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$55,000, which will be transferred to Org 5620 for the purchase of a replacement vehicle for the Emergency Medical Services staff to respond to local emergencies.

Recommended funding includes:

- Org 5620, Department of Public Health (DPH), Emergency Medical Services Communication Center (\$55,000) for the cost of a replacement vehicle for the Department of Public Health to be used for emergency response.

SUMMARY OF REVENUES

- The Contingency Fines and Penalties Special Revenue Fund receives revenue through the collection of penalty assessments against American Ambulance when performance standards are not met (i.e.; ambulance response time) as established by the Board of Supervisors approval of Emergency Medical Services Provider Agreement #07-292.
 - Estimated Fund Balance on July 1, 2015 is \$1,193,298.
 - An increase of available fund balance totaling \$108,000 is included in the FY 2015-16 Recommended Budget.
- Revenues are recommended at \$163,000, projected at the same level as FY 2014-15 and include:
 - Miscellaneous Revenue, recommended at \$150,000, based on projected revenues collected pursuant to Emergency Medical Services Provider Agreement #07-292 which provides for the collection of fines and penalties from American Ambulance when performance standards are not met.
 - Revenue from Use of Money and Property recommended at \$13,000 is projected based on earning 1% interest on the Org Fund balance and projected fines collected.
 - Estimated Ending Fund Balance on June 30, 2016 is \$1,301,298. The Contingency Fines and Penalties SRF revenues are primarily from fines and penalties and funding is accumulated for the purchase of equipment and software for the emergency communication dispatch center and the Emergency Medical Services program through DPH Org 5620.

DPH - Contingency Fines & Penalties Fund -- 1151

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	0	0	13,000
Total	\$ 0	\$ 0	\$ 13,000
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	0	0	150,000
Total	\$ 0	\$ 0	\$ 150,000
Total Revenues	\$ 0	\$ 0	\$ 163,000

DPH - Health Special Deposit Revenue Fund -- 1152

**DPH - Health Special Deposit Revenue Fund
Budget 1152
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 75,000	\$ 75,000	100%
Total Appropriations	\$ -	\$ -	\$ 75,000	\$ 75,000	100%
<u>Revenues</u>					
Charges For Services	\$ -	\$ -	\$ 75,000	\$ 75,000	100%
Total Revenues	\$ -	\$ -	\$ 75,000	\$ 75,000	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ -	\$ -	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DPH – HEALTH SPECIAL DEPOSIT FUND - 1152**OVERVIEW**

The Health Special Deposit Special Revenue Fund is used to deposit miscellaneous revenue for various Department of Public Health (DPH) programs which include Medical Marijuana Identification Card (MMIC) fees and Emergency Medical Technician (EMT) Certification training fees. The funding authority to establish this Special Revenue Fund includes Health & Safety Code Section 103625 (b) (1); Health & Safety Code Section 11362.7; and California Code of Regulations Title 22.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Health Special Deposit Fund Org 1152 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$75,000 for fees collected by the Department of Public Health that, per Statute, must be remitted to the State. All payments to the State are made by DPH from Org 5620.

Recommended funding includes:

- Training Fees for Emergency Medical Technicians Certification recommended at \$70,000 and reflect no change from FY 2014-15 for EMT Certification fees remitted to the State on a monthly basis by DPH from Org 5620.
- Medical Marijuana Identification Card Fees of \$5,000 is projected at the same level as FY 2014-15 for MMIC fees remitted to the State on a monthly basis by DPH from Org 5620.

SUMMARY OF REVENUES

- The Health Special Deposit Fund receives \$49 from every \$124 of fees collected for EMT Certification and \$43 from every \$80 of fees collected for re-certification pursuant to California Code of Regulations Title 22; and \$41 from every \$107 of fees collected for private pay client issued MMIC cards and \$16 from every \$49 collected for Medi-Cal client issued MMIC cards pursuant to Health and Safety Code Section 11362.7.
 - Estimated Fund Balance on July 1, 2015 is \$291,100.
- Revenues are recommended at \$75,000.
 - Charges for Services recommended at \$75,000 is projected at the same level as FY 2014-15 based on annual fees collected for MMIC and EMT Certification and Re-certification fees.
 - Estimated Ending Fund Balance on June 30, 2016 is \$291,100 and consists primarily of funds from the sale of assets, from a DPH administered program, that has since been eliminated. The department is working to determine allowable uses for the funding.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
4895 – Personnel Services	0	0	70,000
4981 – Recording Fees - Health	0	0	5,000
Total	\$ 0	\$ 0	\$ 75,000
Total Revenues	\$ 0	\$ 0	\$ 75,000

DPH - Tobacco Prevention Program Fund -- 1153

**DPH - Tobacco Prevention Fund
Budget 1153
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 155,000	\$ 155,000	100%
Total Appropriations	\$ -	\$ -	\$ 155,000	\$ 155,000	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ 2,030	\$ 2,030	100%
Intergovernment Rev-State	-	-	152,970	152,970	100%
Total Revenues	\$ -	\$ -	\$ 155,000	\$ 155,000	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ -	\$ -	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DPH – TOBACCO PREVENTION FUND - 1153**OVERVIEW**

The Tobacco Prevention Special Revenue Fund provides funding for outreach and educational activities related to tobacco control. The funding authority to establish this Special Revenue Fund is California Tobacco Health Protection Act of 1988, also known as Prop 99.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Tobacco Prevention Fund Org 1153 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$155,000 to provide outreach and educational activities related to tobacco control in Fresno County to reduce tobacco use and exposure to second and third hand smoke.

Recommended funding includes:

- Org 5620, Department of Public Health at \$155,000 to fund Tobacco Prevention Program Community education provided by departmental staff for coordinating information, referral, outreach, and education activities related to tobacco control in Fresno County.

SUMMARY OF REVENUES

- The Tobacco Prevention Special Revenue Fund receives a State Allocation Award that provides for advanced payments on a quarterly basis pursuant to the California Tobacco Protection Act of 1988 (also known as Prop 99).
 - Estimated Fund Balance on July 1, 2015 is \$119,271.
- The Tobacco Prevention program revenues are recommended at \$155,000 which reflects a 35% increase over the FY 2014-15 Adopted Budget.
 - Revenue from Use of Money and Property recommended at \$2,030. This projection is based on earning 1% interest on the Org fund balance and the projected State Tobacco Allocation.
 - Intergovernment Revenues–State is recommended at \$152,970 based on anticipated State Allocation Award.
 - Estimated Ending Fund Balance on June 30, 2016 is \$119,271. Tobacco Prevention revenues are primarily derived from Intergovernment Revenues-State and the actual State Award can fluctuate year-over-year. To ensure the program has funding available the department reviews revenues and expenditures annually, utilizing or increasing fund balance as appropriate.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	0	0	2,030
Total	\$ 0	\$ 0	\$ 2,030
Acct # - Intergovernment Revenues – State			
3504 – State Tobacco	0	0	152,970
Total	\$ 0	\$ 0	\$ 152,970
Total Revenues	\$ 0	\$ 0	\$ 155,000

DPH - Environmental Health Soft Serve Fund -- 1154

DPH - Environmental Health Soft Serve Fund
Budget 1154
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 48,300	\$ 48,300	100%
Total Appropriations	\$ -	\$ -	\$ 48,300	\$ 48,300	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ 520	\$ 520	100%
Charges For Services	-	-	52,000	52,000	100%
Total Revenues	\$ -	\$ -	\$ 52,520	\$ 52,520	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ (4,220)	\$ (4,220)	100%
Increase Available Fund Balance	-	-	4,220	4,220	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

PUBLIC HEALTH – ENVIRONMENTAL HEALTH SOFT SERVE FUND - 1154**OVERVIEW**

The Environmental Health Soft Serve Special Revenue Fund provides funding for the permitting and inspection of approximately 220 semi-frozen soft serve milk product facilities in Fresno County. The funding authority for this Special Revenue Fund (SRF) is California Codes – Food and Agricultural Food Section 35221 and 59944 which provides for the collection of fees for this program.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Environmental Health Soft Serve Fund Org 1154 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$48,300 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5620, Department of Public Health, to reimburse administrative and personnel costs quarterly relating to the permitting and inspecting of Soft Serve Facilities in the County of Fresno as well as the 15% remitted to the State.

SUMMARY OF REVENUES

- The Environmental Health Soft Serve Fund receives 85% percent of the revenue collected through license fees for semi-frozen, soft serve milk products pursuant to Food and Agricultural Code 35221 and 59944 with the 15% balance being remitted to the State.
 - Estimated Fund Balance on July 1, 2015 is \$9,446.
 - An increase of available fund balance totaling \$4,220 is included in the FY 2015-16 Recommended Budget.
- Revenues are recommended at \$52,520 and include:
 - Revenue from Use of Money and Property recommended at \$520 based on earning 1% interest on the projected fines collected during FY 2015-16.
 - Charges for Services are projected at \$52,000 based on previous fiscal year collections for soft serve licensing fees.
 - Estimated Ending Fund Balance on June 30, 2016 is \$13,666. The Environmental Health Soft Serve revenues are derived from Charges for Services and actual collections can fluctuate year over year.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	0	0	520
Total	\$ 0	\$ 0	\$ 520
Acct # - Charges for Services			
5012 – Soft Serve Ice Cream	0	0	52,000
Total	\$ 0	\$ 0	\$ 52,000
Total Revenues	\$ 0	\$ 0	\$ 52,520

DPH - Dairy Surcharges Fund -- 1155

**DPH - Dairy Surcharge Fund
Budget 1155
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 196,540	\$ 196,540	100%
Total Appropriations	\$ -	\$ -	\$ 196,540	\$ 196,540	100%
<u>Revenues</u>					
Charges For Services	\$ -	\$ -	\$ 175,000	\$ 175,000	100%
Total Revenues	\$ -	\$ -	\$ 175,000	\$ 175,000	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ 21,540	\$ 21,540	100%
(Decrease-Use of) Assigned Fund Balance	-	-	(21,540)	(21,540)	100%
Increase Available Fund Balance	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

PUBLIC HEALTH – DAIRY SURCHARGE FUND - 1155**OVERVIEW**

The Dairy Surcharge Special Revenue Fund provides funding for conducting routine inspections on dairy farms, and collecting milk & water samples for laboratory analyses. The funding authority for this Special Revenue Fund is set by the California Department of Food and Agricultural Code Section 33251-33265 which provides for the collection of fees for this program.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Dairy Surcharge Fund Org 1155 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$196,540 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5620, Department of Public Health (\$196,540) to reimburse administrative and personnel costs quarterly relating to the inspection and routine testing of milk produced on Fresno County dairies as well as the 15% remitted to the State.

SUMMARY OF REVENUES

- The Dairy Surcharge Fund receives revenue collected through fees for the inspection and routine testing of milk pursuant to California Department of Food and Agricultural Code Section 33251-33265. Eighty-five percent of the fees collected go to the DPH to reimburse costs. The remaining 15% of fees collected are remitted to the State by the DPH through Org 5620.
- A decrease of available balance totaling \$21,540 is included to fund the FY 2015-16 Recommended Budget
- Revenues are recommended at \$175,000 and include:
 - Charges for Services are projected at \$175,000 based on previous fiscal year collections for inspection and testing of milk produced in dairies in Fresno County.
 - Estimated Ending Fund Balance on June 30, 2016 is \$0.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
5011 – Milk Inspection Fees	0	0	175,000
Total	\$ 0	\$ 0	\$ 175,000
Total Revenues	\$ 0	\$ 0	\$ 175,000

DPH - Integrated Waste Management Fund -- 1156

**DPH - Integrated Waste Management Fund
Budget 1156
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 29,000	\$ 29,000	100%
Total Appropriations	\$ -	\$ -	\$ 29,000	\$ 29,000	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ 265	\$ 265	100%
Intergovernment Revenues - St	-	-	26,500	26,500	100%
Total Revenues	\$ -	\$ -	\$ 26,765	\$ 26,765	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ 2,235	\$ 2,235	100%
(Decrease-Use of) Assigned Fund Balance	-	-	(2,235)	(2,235)	100%
Increase Available Fund Balance	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

PUBLIC HEALTH – INTEGRATED WASTE MANAGEMENT - 1156

OVERVIEW

The Integrated Waste Management Special Revenue Fund provides funding for inspection and permits of solid waste facilities. Title 14 California CalRecycle, Division 7, Chapter 5, Article 2.4 provides for the funding of the Local Enforcement Agency (LEA) Grant. Per Board resolution (#92-179) the Department of Public Health (DPH) was designated as LEA for the County of Fresno, making DPH eligible for LEA grant funding.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Integrated Waste Management Fund Org 1156 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$29,000 and reflects no change from the FY 2014-15 funding levels for inspection and permits of solid waste facilities.

Recommended funding includes:

- Org 5620, Department of Public Health (\$29,000) to fund inspection and oversight to ensure the safe handling and disposal of solid waste throughout Fresno County provided by the Department of Public Health Waste Management program staff.

SUMMARY OF REVENUES

- The Integrated Waste Management Special Revenue Fund receives revenue through a grant with the State of California Cal Recycle. Ninety percent of the grant award is advanced and is required to be placed in an interest-bearing account.
 - Estimated Fund Balance on July 1, 2015 is \$ 26,660.
 - A decrease of available fund balance totaling \$2,235 is included to fund the FY 2015-16 Recommended Budget.
- Revenues are recommended at \$26,765 and include:
 - Revenue from Use of Money and Property is recommended at \$265. This projection is based on earning 1% interest on the Org fund balance and the LEA Grant allocation during FY 2015-16.
 - Intergovernment Revenue State is recommended at \$26,500 and is based on 90% of the anticipated LEA Grant allocation from California CalRecycle.
 - Estimated Ending Fund Balance on June 30, 2016 is \$24,425. The Integrated Waste Management Special Revenue Fund revenues are primarily from a 90% advance of grant funds. Reconciliation of program expenditures are completed after the close of the fiscal year and use of fund balance is reviewed annually.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	0	0	265
Total	\$ 0	\$ 0	\$ 265
Acct # - Intergovernment Revenues – State			
3530 – State Other - Health	0	0	26,500
Total	\$ 0	\$ 0	\$ 26,500
Total Revenues	\$ 0	\$ 0	\$ 26,765

DPH - Environmental Health Surcharges Fund -- 1157

DPH - Environmental Health Surcharges Fund
Budget 1157
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 145,000	\$ 145,000	100%
Total Appropriations	\$ -	\$ -	\$ 145,000	\$ 145,000	100%
Charges For Services	\$ -	\$ -	\$ 145,000	\$ 145,000	100%
Total Revenues	\$ -	\$ -	\$ 145,000	\$ 145,000	100%
Revenues (Over)/Under Expenditures	\$ -	\$ -	\$ -	\$ -	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DPH – ENVIRONMENTAL HEALTH SURCHARGES FUND - 1157**OVERVIEW**

The Environmental Health Surcharge Special Revenue Fund provides funding for inspection and oversight of compliance to Environmental Health Laws and regulations. The funding authority to establish this Special Revenue Fund is the State of California (CalEPA) under the Certified Unified Program Agency (CUPA) which sets the State Surcharge for fees charged.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Environmental Health Surcharge Fund Org 1157 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$145,000 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5620, Department of Public Health (\$145,000) to fund the costs of inspection and enforcement activities, and administration of permits for facilities that handle hazardous material, generate or treat hazardous waste, and operate underground and aboveground storage tanks, provided by the Department of Public Health Hazardous Materials Program staff.

SUMMARY OF REVENUES

- The Environmental Health Surcharge Special Revenue Fund receives revenue through the collection of surcharges as set by the State of California CalEPA.
 - Estimated Fund Balance on July 1, 2015 is \$46,035.
- Revenues recommended at \$145,000 and include:
 - Charges for services recommended at \$145,000 projected at the same level as FY 2014-15 based on estimated projection of annual fees collected.
 - Estimated Ending Fund Balance on June 30, 2016 is \$46,035. The Environmental Health Surcharge Special Revenue Fund revenues are primarily from Charges for Services and actual collections can fluctuate year-over-year. To ensure the program has funding available the department reviews revenues and expenditures annually, utilizing or increasing fund balance as appropriate.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
5010 – Environmental Health Fees	0	0	145,000
Total	\$ 0	\$ 0	\$ 145,000
Total Revenues	\$ 0	\$ 0	\$ 145,000

DPH - Solid Waste Enforcement Tipping Fee Fund -- 1158

**DPH - Solid Waste Enforcement Tipping Fee Fund
Budget 1158
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 390,213	\$ 390,213	100%
Total Appropriations	\$ -	\$ -	\$ 390,213	\$ 390,213	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ 4,230	\$ 4,230	100%
Charges For Services	-	-	423,000	423,000	100%
Total Revenues	\$ -	\$ -	\$ 427,230	\$ 427,230	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ (37,017)	\$ (37,017)	100%
(Decrease-Use of) Assigned Fund Balance	-	-	-	-	0%
Increase Available Fund Balance	-	-	37,017	37,017	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DPH - SOLID WASTE ENFORCEMENT TIPPING FEE FUND - 1158**OVERVIEW**

The Solid Waste Enforcement Tipping Fee Special Revenue Fund provides funding for Environmental Health inspections that are performed at landfills to ensure compliance to Environmental Health laws and regulations. The Department of Public Health (DPH) has been designated by the Department of Resources Recycling and Recovery (Cal Recycle) as the Local Enforcement Agency (LEA) to ensure the safe handling and disposal of solid waste throughout Fresno County. Ordinance #93-002 established the County Solid Waste Management Fee for the Department of Public Health at \$0.63 per ton to be collected at the disposal sites.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Solid Waste Enforcement Tipping Fee Fund Org 1158 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$390,213 and reflects no change from the FY 2014-15 funding levels for inspections and enforcement activities at disposal sites throughout Fresno County.

Recommended funding includes:

- Org 5620, Department of Public Health (\$390,213) for the cost of inspection and oversight of landfill disposal sites, permitting and inspection of refuse collection vehicles and liquid waste pumping vehicles, and response to non-hazardous waste disposal and illegal dumping complaints, provided by the DPH Waste Management program staff.

SUMMARY OF REVENUES

- The Solid Waste Enforcement Tipping Fee Special Revenue Fund receives revenue through the collection of fees by Public Works and Planning at the landfill disposal site.
 - Estimated Fund Balance on July 1, 2015 is \$394,492.
 - An increase to fund balance of \$37,017 is projected for FY 2015-16.
- Revenues are recommended at \$427,230 and include:
 - Revenue from Use of Money and Property recommended at \$4,230. This projection is based on 1% of interest earned on the fund balance and projected fines collected for FY 2015-16.
 - Charges for Services recommended at \$423,000. This amount is based on previous fiscal year fee collections.
 - Estimated Ending Fund Balance on June 30, 2016 is \$431,509. Actual program expenditures are transferred from the fund quarterly. In prior years the actual program expenses have been less than the fees collected. During FY 2015-16 program costs will be reviewed and adjusted based on revenues received in subsequent fiscal years.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	0	0	4,230
Total	\$ 0	\$ 0	\$ 4,230
Acct # - Charges for Services			
5039 - Other Agencies Services	0	0	423,000
Total	\$ 0	\$ 0	\$ 423,000
Total Revenues	\$ 0	\$ 0	\$ 427,230

DPH - Local Public Health Preparedness Fund -- 1159

**DPH - Local Public Health Preparedness Fund
Budget 1159
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 1,168,465	\$ 1,168,465	100%
Total Appropriations	\$ -	\$ -	\$ 1,168,465	\$ 1,168,465	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ 9,532	\$ 9,532	100%
Intergovernment Rev-Federal	-	-	1,120,709	1,120,709	100%
Total Revenues	\$ -	\$ -	\$ 1,130,241	\$ 1,130,241	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ 38,224	\$ 38,224	100%
(Decrease-Use of) Assigned Fund Balance	-	-	(38,224)	(38,224)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DPH - LOCAL PUBLIC HEALTH PREPAREDNESS - 1159**OVERVIEW**

The Local Public Health Preparedness program Special Revenue Fund provides funding for emergency preparedness and grant administration. The Center for Disease Control and Prevention through the California Department of Public Health provides funding for the Local Public Health Preparedness grant. The authority for this Special Revenue Fund is Health & Safety Code Section 101317.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The Local Public Health Preparedness program Fund Org 1159 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$1,168,465 and reflects no change from the FY 2014-15 funding levels for administration of the Public Health Preparedness grant.

Recommended funding includes:

- Org 5620, Department of Public Health Emergency Preparedness program at \$1,168,465 to fund services and supplies, and equipment costs of community preparedness activities and for administration of the Public Health Preparedness grant.

SUMMARY OF REVENUES

- The Local Public Health Preparedness program Special Revenue Fund receives revenue through a grant with the California Department of Public Health.
 - Estimated Fund Balance on July 1, 2015 is \$493,688.
 - A decrease of available fund balance totaling \$38,224 is included to fund the FY 2015-16 Recommended Budget.
- Revenues are recommended at \$1,130,241 and include:
 - Revenue From Use of Money and Property recommended at \$9,532. This projection is based on an estimated 1% interest earned on the fund balance and Public Health Preparedness grant receipts for FY 2015-16.
 - Intergovernment Revenue-Federal recommended at \$1,120,709. This amount reflects anticipated grant funding for FY 2015-16.
 - Estimated Ending Fund Balance on June 30, 2016 is \$455,464. The Local Public Health Preparedness program Special Revenue Fund balance reflects timing of the receipt of funds and the subsequent reconciliation to the program expenditures. The projected fund balance reflects a 15% advance of \$272,000 for FY 2014-15 and a carryforward balance from FY 2013-14 of \$184,000. Reconciliation of program expenditures are completed after the close of the fiscal year.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	0	0	9,532
Total	\$ 0	\$ 0	\$ 9,532
Acct # - Intergovernment Revenues – Federal			
4380 – Federal Other	0	0	1,120,709
Total	\$ 0	\$ 0	\$ 1,120,709
Total Revenues	\$ 0	\$ 0	\$ 1,130,241

DPH - Hospital Preparedness Program Fund -- 1160

**DPH - Hospital Preparedness Program Fund
Budget 1160
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 348,166	\$ 348,166	100%
Total Appropriations	\$ -	\$ -	\$ 348,166	\$ 348,166	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ 4,827	\$ 4,827	100%
Intergovernment Rev-Federal	-	-	300,000	300,000	100%
Total Revenues	\$ -	\$ -	\$ 304,827	\$ 304,827	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ 43,339	\$ 43,339	100%
(Decrease-Use of) Assigned Fund Balance	-	-	(43,339)	(43,339)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DPH - HOSPITAL PREPAREDNESS PROGRAM FUND - 1160**OVERVIEW**

The Hospital Preparedness Program Special Revenue Fund provides funding to assist participating hospitals in the preparation, response and recovery from incidents that have a public health and medical impact in the short and long-term. The Center for Disease Control and Prevention through the California Department of Public Health, provides funding for the Hospital Preparedness grant.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Sources**

- The Hospital Preparedness Program Fund Org 1160 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$348,166 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 5620, Department of Public Health at \$348,166 to fund services and supplies, and equipment for hospital preparedness activities provided by the Department of Public Health Hospital Preparedness Program staff.

SUMMARY OF REVENUES

- The Hospital Preparedness Program Special Revenue Fund receives revenue through a grant from the California Department of Public Health.
 - Estimated Fund Balance on July 1, 2015 is \$187,557.
 - A decrease of available fund balance totaling \$43,339 is included to fund the FY 2015-16 Recommended Budget.
- Revenues are recommended at \$304,827 and include:
 - Revenue From Use of Money and Property recommended at \$4,827. This projection is based on an estimated 1% interest earned on the fund balance and Hospital Preparedness Program grant receipts for FY 2015-16.
 - Intergovernment Revenue-Federal recommended at \$300,000. This amount reflects anticipated grant funding for FY 2015-16.
 - Estimated Ending Fund Balance on June 30, 2016 is \$144,218. Fund balance reflects timing of receipt of funds and reconciliation to the program for expenditures. Reconciliation for program expenditures are completed after the close of the fiscal year.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	0	0	4,827
Total	\$ 0	\$ 0	\$ 4,827
Acct # - Intergovernment Revenues – Federal			
4380 – Federal Other	0	0	300,000
Total	\$ 0	\$ 0	\$ 300,000
Total Revenues	\$ 0	\$ 0	\$ 304,827

DPH - Certified Unified Program Agency Fines Fund -- 1162

DPH - Certified Unified Program Agency Fines Fund
Budget 1162
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 100,000	\$ 100,000	100%
Total Appropriations	\$ -	\$ -	\$ 100,000	\$ 100,000	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ 5,892	\$ 5,892	100%
Miscellaneous Revenues	-	-	589,255	589,255	100%
Total Revenues	\$ -	\$ -	\$ 595,147	\$ 595,147	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ (495,147)	\$ (495,147)	100%
(Decrease-Use of) Assigned Fund Balance	-	-	-	-	0%
Increase Available Fund Balance	-	-	495,147	495,147	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DPH – CERTIFIED UNIFIED PROGRAM AGENCY FINES FUND - 1162**OVERVIEW**

The Certified Unified Program Agency (CUPA) Fines Special Revenue Fund provides funding for enforcement activities and the inspection and oversight of hazardous materials. The funding authority for this Special Revenue Fund is Health & Safety Code sections 25299.50 – 25299.63 which provide for the collection of fines to fund the CUPA.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The CUPA Fines Fund Org 1162 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$100,000 and reflects no change from the FY 2014-15 funding levels

Recommended funding includes:

- Org 5620, Department of Public Health (DPH) at \$100,000 to fund enforcement activities and the inspection and oversight of hazardous materials provided by DPH Hazardous Materials program staff.

SUMMARY OF REVENUES

- The CUPA Fines Special Revenue Fund receives revenue through the collection of fines levied by the County on businesses and individuals for hazardous materials oversight.
 - Estimated Fund Balance on July 1, 2015 is \$910,508.
 - An increase to fund balance of \$495,147 is projected for FY 2015-16.
- Revenues recommended at \$595,147 and include:
 - Revenue from Use of Money and Property recommended at \$5,892. This projection is based on an estimated 1% of interest earned on fund balance and projected fines collected for FY 2015-16.
 - Miscellaneous Revenues recommended at \$589,255. Health and Safety Code sections 25299.50 – 25299.63 provides for the collection of fines from businesses and individuals to fund the program.
 - Estimated Ending Fund balance on June 30, 2016 is \$1,405,655. The CUPA Fines Special Revenue Fund revenues are primarily from Miscellaneous Revenues for fines collected and actual collections can fluctuate year-over-year. Reconciliation for program expenditures are completed after the close of the fiscal year. Prior reconciliations have found actual expenditures have been less than the collections of fines resulting in a fund balance. During FY 2015-16 the department will review the program expenditures and adjust future budgets.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	0	0	5,892
Total	\$ 0	\$ 0	\$ 5,892
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	0	0	589,255
Total	\$ 0	\$ 0	\$ 589,255
Total Revenues	\$ 0	\$ 0	\$ 595,147

DPH - Child Restraint/Bicycle Helmet Fund -- 1163

**Public Health - Child Restraint/Bicycle Helmet
Budget 1163
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 119,169	\$ 119,169	100%
Total Appropriations	\$ -	\$ -	\$ 119,169	\$ 119,169	100%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ -	\$ -	\$ 40,000	\$ 40,000	100%
Rev From Use of Money & Prop	-	-	400	400	100%
Total Revenues	\$ -	\$ -	\$ 40,400	\$ 40,400	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ 78,769	\$ 78,769	100%
(Decrease-Use of) Assigned Fund Balance	-	-	(78,769)	(78,769)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

DPH - CHILD RESTRAINT/BICYCLE HELMET FUND - 1163

OVERVIEW

The Child Restraint/Bicycle Helmet Special Revenue Fund provides funding for a community education and assistance program regarding proper use of child passenger restraints. The funding authority for this Special Revenue Fund (SRF) is Vehicle Code sections 27360 – 27366 which provides for the collection of fines to fund the program.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Child Restraint/Bicycle Helmet Fund Org 1163 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$119,169 and reflects no change from the FY 2014-15 funding levels to provide community education for the proper use of child passenger restraints.

Recommended funding includes:

- Org 5620, Department of Public Health at \$119,169 for community education provided by the Child Ride Safe program staff, outreach and education materials, child-passenger safety education classes provided by contracted National Child Passenger Safety Training program approved Certified Lead Instructor, and distribution of low cost child passenger restraints.

SUMMARY OF REVENUES

- The Child Restraint/Bicycle Helmet Special Revenue Fund receives revenue through the collection of fines pursuant to Vehicle Code sections 27360 – 27366. Sixty percent of the fines collected in Fresno County are allocated to the county health department where the violation occurred.
 - Estimated Fund Balance on July 1, 2015 is \$152,059.
 - A decrease of available fund balance totaling \$78,769 is included to fund the FY 2015-16 Recommended Budget.
- Revenues are recommended at \$40,400 and include:
 - Fines, Forfeitures, and Penalties recommended at \$40,000 based on projected revenues collected pursuant to Vehicle Code sections 27360 – 27366 which provides for the collection of vehicle code fines with 60% allocated to the local health department for community education purposes.
 - Revenue From Use of Money and Property recommended at \$400. This projection is based on an estimated 1% of interest earned on the Child Restraint/Bicycle Helmet SRF fund balance and projected fines collected.
 - Estimated Ending Fund Balance on June 30, 2016 is \$73,290. The Child Restraint/Bicycle Helmet SRF revenues are primarily from Fines, Forfeitures, and Penalties and actual collections can fluctuate year-over-year. The recommended appropriations and estimated revenues are reviewed annually and adjusted based on actual revenue received.

DPH - Child Restraint/Bicycle Helmet Fund -- 1163

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3295 – Vehicle Code Fines	0	0	40,000
Total	\$ 0	\$ 0	\$ 40,000
Acct # - Revenue from the Use of Money			
3380 - Interest	0	0	400
Total	\$ 0	\$ 0	\$ 400
Total Revenues	\$ 0	\$ 0	\$ 40,400

PW&P - Used Oil Recycling Block Grant Fund -- 1180

**PW&P - Used Oil Recycling Block Grant Fund
Budget 1180
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 6,000	\$ 6,000	100%
Total Appropriations	\$ -	\$ -	\$ 6,000	\$ 6,000	100%
 <u>Revenues (Over)/Under Expenditures</u>					
Decrease-Use of Assigned Fund Balance	-	-	(6,000)	(6,000)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	0%

Note:

Special Revenue Fund established July 1, 2015

PW&P – USED OIL RECYCLING BLOCK GRANT FUND – 1180

OVERVIEW

The Used Oil Recycling Block Grant Fund is used by the Department of Public Works and Planning-Resources division staff for outreach and education program activities at various high school automotive classes related to the proper disposal and recycling of used oil/filters. These one-time funds were received through a State grant.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The funding in this Special Revenue Fund 0085 has been previously classified as a trust fund and was budgeted as a departmental revenue source.

Recommended funding includes:

- Org 9015, Resources, is recommended at \$6,000 for FY 2015-16 to fund Resources to cover the cost of providing the outreach and educational programs.

SUMMARY OF REVENUES

- The estimated Beginning Assigned Fund Balance on July 1, 2015 is \$6,100.
 - Estimated revenues are recommended at \$0.
 - The use of Assigned Fund Balance is \$6,000.
- The estimated Ending Assigned Fund Balance on June 30, 2016 is projected to be \$100.

PW&P - Used Oil Contract Revenue Fund -- 1181

Public Works & Planning - Used Oil Recycling Contract
Budget 1181
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 52,000	\$ 52,000	100%
Total Appropriations	\$ -	\$ -	\$ 52,000	\$ 52,000	100%
<u>Revenues</u>					
Miscellaneous Revenues	\$ -	\$ -	\$ 3,000	\$ 3,000	100%
Total Revenues	\$ -	\$ -	\$ 3,000	\$ 3,000	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ 49,000	\$ 49,000	100%
Decrease-Use of Assigned Fund Balance	-	-	(49,000)	(49,000)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	0%

Note:

Special Revenue Fund established July 1, 2015

PW&P – USED OIL RECYCLING CONTRACT – 1181

OVERVIEW

The Used Oil Recycling Contract Fund is used by the Department of Public Works and Planning, Resources division to promote various recycling programs, used oil/filter recycling, tire recycling, and household hazardous waste programs. Receipt of funds in this Org is through an agreement with Asbury Environmental which is effective through FY 2016-17.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The funds in this Special Revenue Fund 0085 have been previously classified as a trust fund and were budgeted as a departmental revenue source.

Recommended funding includes:

- Org 9015, Resources, recommended at \$52,000 for FY 2015-16 and represent funds to promote various recycling programs associated with the used oil recycling contract.

SUMMARY OF REVENUES

- The estimated Beginning Fund Balance on July 1, 2015 is \$57,952. Estimated revenues are recommended at \$3,000 and represent estimated revenue from an agreement with Asbury Environmental. The use of Assigned Fund Balance is \$49,000. With a reduction in the liability for Deposits Held for Others, the estimated ending Assigned Fund Balance on June 30, 2016 is projected to be \$8,952.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Miscellaneous Revenues			
5800 – Miscellaneous Revenue	0	0	3,000
–	0	0	0
Total	\$ 0	\$ 0	\$ 3,000
Total Revenues	\$ 0	\$ 0	\$ 3,000

PW&P - Administrative Fines-Code Enforcement Fund -- 1188

PW&P - Administrative Fines-Code Enforcement Fund
Budget 1188
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 50,400	\$ 50,400	100%
Total Appropriations	\$ -	\$ -	\$ 50,400	\$ 50,400	100%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ -	\$ -	\$ 50,400	\$ 50,400	100%
Total Revenues	\$ -	\$ -	\$ 50,400	\$ 50,400	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ -	\$ -	0%
Increase/(Decrease-i.e. Use of) Reserves	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	0%

Note:

Special Revenue Fund established July 1, 2015

PW&P – ADMINISTRATIVE FINES-CODE ENFORCEMENT FUND – 1188

OVERVIEW

The Administrative Fines-Code Enforcement Fund is administered by the Development Services division of the Department of Public Works and Planning for expenditures related to code enforcement activities. Collection and use of these funds is authorized by Fresno County Ordinance Code Title I, Chapter 1.13.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- Other Financing Uses are recommended at \$50,400 for FY 2015-16. In prior years, funds were budgeted as a departmental revenue source.

Recommended funding includes:

- Org 4360, Public Works and Planning, recommended at \$50,400 to fund the Development Services division to offset the cost of code enforcement related activities.

SUMMARY OF REVENUES

- The estimated Beginning Assigned Fund Balance on July 1, 2015 is \$10,200. Estimated revenues are recommended at \$50,400.
 - Revenue from Civil Fines, estimated at \$50,400, represent administrative fines collected from code enforcement activities
- The estimated Ending Assigned Fund Balance on June 30, 2016 is projected to be \$10,200.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3303 – Civil Fines	0	0	50,400
Total	\$ 0	\$ 0	\$ 50,400
Total Revenues	\$ 0	\$ 0	\$ 50,400

PW&P - County Parks Donations Fund -- 1191

**PW&P - County Parks Donations Fund
Budget 1191
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 34,537	\$ 34,537	100%
Total Appropriations	\$ -	\$ -	\$ 34,537	\$ 34,537	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ 4,360	\$ 4,360	100%
Total Revenues	\$ -	\$ -	\$ 4,360	\$ 4,360	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ 30,177	\$ 30,177	100%
Decrease-Use of Assigned Fund Balance	-	-	(30,177)	(30,177)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	0%

Note:

Special Revenue Fund established July 1, 2015

PW&P – COUNTY PARKS DONATIONS FUND – 1191

OVERVIEW

The County Parks Donations Fund is administered by the Parks and Grounds division of the Department of Public Works and Planning for expenditures funded by the Ernest Lawrence Trust Fund. Ernest H. Lawrence willed his estate to the County of Fresno with the stated purpose that it be used by the Parks and Grounds division.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The County Park Donations Fund has been appropriated in prior years as a departmental expense. Recommended funding includes:
 - Org 7910, Parks and Grounds, recommended at \$34,537 for FY 2015-16 to fund Parks and Grounds for the outstanding balance due to the Historical Society for improvements to the Kearney Mansion first appropriated in April 2012.

SUMMARY OF REVENUES

- The Estimated Beginning Assigned Fund Balance on July 1, 2015 is \$518,673. Estimated revenues are recommended at \$4,360.
 - Revenue from the Use of Money and Property, estimated at \$4,360 represents interest earned.
- The use of Assigned Fund Balance is \$30,177. With a reduction in the Liability for Deposits Held for Others, the protected Ending Assigned Fund Balance on June 30, 2016 is \$488,496.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	0	0	4,360
Total	\$ 0	\$ 0	\$ 4,360
Total Revenues	\$ 0	\$ 0	\$ 4,360

PW&P - LAO Hmong American War Memorial Monument Fund -- 1192

PW&P - LAO Hmong American War Memorial Monument Fund
Budget 1192
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 1,000	\$ 1,000	100%
Total Appropriations	\$ -	\$ -	\$ 1,000	\$ 1,000	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ 480	\$ 480	100%
Total Revenues	\$ -	\$ -	\$ 480	\$ 480	100%
<u>Revenues (Over)/Under Expenditures</u>					
Decrease-Use of Assigned Fund Balance	-	-	(520)	(520)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	0%

Note:

Special Revenue Fund established July 1, 2015

PW&P – LAO HMONG AMERICAN WAR MEMORIAL MONUMENT FUND – 1192

OVERVIEW

The Lao Hmong American War Memorial Monument Fund is administered by Public Works and Planning (PW&P), Parks and Grounds Division. Funding is used by Parks and Grounds to cover the cost of two annual cleanings and minor repairs to the structure. On May 6, 2014, the Board of Supervisors received and accepted a donation in the amount of \$38,838.38 from the City of Fresno for the sole purpose of maintaining and repairing the Lao Hmong American War Memorial located in Courthouse Park. Collection and use of these funds is authorized by the Lao Hmong American War Memorial Committee.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Lao Hmong American War Memorial Monument Fund Org 1192 has been previously budgeted as departmental revenue.

Recommended funding includes:

- Org 7910, Parks and Grounds, are recommended at \$1,000 for FY 2015-16 funding to Parks and Grounds to cover the cost for the annual maintenance of the Lao Hmong American Memorial Monument, located in Courthouse Park.

SUMMARY OF REVENUES

- The estimated beginning Assigned Fund Balance on July 1, 2015 is \$36,717. Revenues are recommended at \$480.
 - Revenue from the Use of Money and Property – Estimated at \$480 represents interest earned.
- The use of Assigned Fund Balance is \$520. With a reduction in the liability for Deposits Held for Others, the ending Assigned Fund Balance on June 30, 2016 is projected to be \$36,197.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	0	0	480
Total	\$ 0	\$ 0	\$ 480
Total Revenues	\$ 0	\$ 0	\$ 480

PW&P - Rental Rehabilitation Grant Program Fund -- 1200

PW&P - Rental Rehabilitation Grant Program Fund
Budget 1200
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 5,200	\$ 5,200	100%
Total Appropriations	\$ -	\$ -	\$ 5,200	\$ 5,200	100%
 <u>Revenues (Over)/Under Expenditures</u>	 \$ -	 \$ -	 \$ 5,200	 \$ 5,200	 100%
Decrease-Use of Assigned Fund Balance	-	-	(5,200)	(5,200)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	0%

Note:

Special Revenue Fund established July 1, 2015

PW&P – RENTAL REHABILITATION GRANT PROGRAM FUND – 1200

OVERVIEW

The Rental Rehabilitation Grant Program Fund is used by the Department of Public Works and Planning - Community Development Block Grant (CDBG) division to receive and transfer Rental Rehabilitation Grant program funding, per the Federal grant regulations, for the payment of ongoing, required loan servicing and monitoring costs associated with the completed Rental Rehabilitation Grant program. Use and receipt of funds is governed by the Housing and Urban-Rural Authority Act of 1983 and the Code of Federal Regulations Title 24. The U.S. Department of Housing and Urban Development restricts the use of the funds.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The funding in this Special Revenue Fund 0086 has been previously classified as a trust fund and was budgeted by CDBG as departmental revenue.

Recommended funding includes:

- Org 5512, Public Works and Planning Grants, is recommended at \$5,200 for FY 2015-16 to fund ongoing required loan servicing and monitoring costs associated with the Rental Rehabilitation Grant program.

SUMMARY OF REVENUES

- The Estimated Beginning Assigned Fund Balance on July 1, 2015 is \$802,149.
 - Estimated revenues are recommended at \$0.
 - The use of Assigned Fund Balance is \$5,200.
- The Estimated Assigned Fund Balance on June 30, 2016, is projected to be \$796,949.

PW&P - Community Development Loan Trust Fund -- 1201

**PW&P - Community Development Loan Trust Fund
Budget 1201
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 15,000	15,000	100%
Total Appropriations	\$ -	\$ -	\$ 15,000	\$ 15,000	100%
<u>Revenues</u>					
Miscellaneous Revenues	\$ -	\$ -	\$ 15,000	\$ 15,000	100%
Total Revenues	\$ -	\$ -	\$ 15,000	\$ 15,000	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ -	\$ -	
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

PW&P – COMMUNITY DEVELOPMENT LOAN TRUST FUND – 1201

OVERVIEW

The Community Development Loan Trust Fund is used by Community Development for processing affordable housing loan repayments made payable to the County to be repaid to the County's loan servicer for required loan accounting purposes. Use and receipt of monies in this fund are governed by the Code of Federal Regulations Title 24 and grant agreements with the U.S. Department of Housing and Urban Development.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Community Development Loan Trust Fund in this Special Revenue Fund 0086 has been previously classified as a trust fund and was budgeted as departmental revenue.

Recommended funding includes:

- Org 5512, Public Works and Planning Grants, recommended at \$15,000 for FY 2015-16 to transfer affordable housing loan repayments that are made payable to the County, to be repaid to the County's loan servicer for required loan accounting purposes.

SUMMARY OF REVENUES

- The Beginning Assigned Fund Balance on July 1, 2015 is \$208,154. Estimated revenues are recommended at \$15,000.
 - Miscellaneous Revenue – Estimated at \$15,000 represents affordable housing loan repayments scheduled to be received in FY 2015-16.
- The Ending Assigned Fund Balance on June 30, 2016 is projected to be \$208,154.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Miscellaneous Revenues			
5800 – Miscellaneous Revenues	0	0	15,000
Total	\$ 0	\$ 0	\$ 15,000
Total Revenues	\$ 0	\$ 0	\$ 15,000

PW&P - Home Investment Trust Fund -- 1202

**PW&P - Home Investment Trust Fund
Budget 1202
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 500,000	\$ 500,000	100%
Total Appropriations	\$ -	\$ -	\$ 500,000	\$ 500,000	100%
<u>Revenues</u>					
Miscellaneous Revenues	\$ -	\$ -	\$ 500,000	\$ 500,000	100%
Total Revenues	\$ -	\$ -	\$ 500,000	\$ 500,000	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ -	\$ -	0%
Increase/(Decrease-i.e. Use of) Reserves	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	0%

Note:

Special Revenue Fund established July 1, 2015

PW&P – HOME INVESTMENT TRUST FUND – 1202

OVERVIEW

The Federal HOME Investment Partnerships Program (HOME) Investment Trust Fund is used by Community Development to receive and transfer the HOME Investment Partnerships Grant program proceeds. Use and receipt of monies in this Fund is governed by the Code of Federal Regulations Title 24 and grant agreements with the U.S. Department of Housing and Urban Development.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Federal HOME Investment Trust funds in this Special Revenue Fund 0086 have been previously classified as a trust fund and were budgeted as departmental revenue.

Recommended funding includes:

- Org 5512, Public Works and Planning Grants, recommended at \$500,000 for FY 2015-16 to fund the HOME Grant Org 5512 for HOME grant program activities including housing rehabilitation loans, first-time homebuyer assistance and affordable housing loans per the Annual Action Plan.

SUMMARY OF REVENUES

- The estimated Beginning Fund Balance on July 1, 2015 is \$390,132. Estimated revenues are recommended at \$500,000.
 - Miscellaneous Revenue – Estimated at \$500,000 represents HOME-funded affordable housing loan repayments.
- The estimated Fund Balance on June 30, 2016 is projected to be \$390,132.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
5888 – Community Development Repayments	0	0	500,000
Total	\$ 0	\$ 0	\$ 500,000
Total Revenues	\$ 0	\$ 0	\$ 500,000

PW&P - Housing Preservation Grant Fund -- 1203

**PW&P - Housing Preservation Grant Fund
Budget 1203
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 600	\$ 600	100%
Total Appropriations	\$ -	\$ -	\$ 600	\$ 600	100%
 <u>Revenues (Over)/Under Expenditures</u>					
Decrease-Use of Assigned Fund Balance	-	-	(600)	(600)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	0%

Note:

Special Revenue Fund established July 1, 2015

PW&P – HOUSING PRESERVATION GRANT FUND – 1203

OVERVIEW

The Housing Preservation Grant Fund is used by Community Development for required ongoing loan servicing and monitoring costs associated with the County's completed Housing Preservation Grants from the U.S. Department of Agriculture. Use and receipt of monies in this Fund are governed by the Code of Federal Regulations Title 7, grant awards approved by the Board of Supervisors, and the U.S. Department of Agriculture.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Housing Preservation Grant Fund in this Special Revenue Fund 0086 has been previously classified as a trust fund and was budgeted as departmental revenue.

Recommended funding includes:

- Org 5512, Public Works and Planning-Grants, recommended at \$600 for FY 2015-16 to fund the Housing Preservation Grant Org 5512 for ongoing, required loan servicing and monitoring costs associated with the completed Housing Preservation Grants.

SUMMARY OF REVENUES

- The Beginning Assigned Fund Balance on July 1, 2015 is \$1,975.
 - Estimated revenues are recommended at \$0.
 - The use of Assigned Fund Balance is \$600.
- The Ending Assigned Fund Balance on June 30, 2016 is projected to be \$1,375.

PW&P - CalHome Reuse Account Fund -- 1204

**PW&P - CalHome Reuse Account Fund
Budget 1204
Special Revenue Fund**

	<u>Actual 2013-14</u>	<u>Adopted 2014-15</u>	<u>Recommended 2015-16</u>	<u>Increase/ (Decrease)</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 2,000	\$ 2,000	100%
Total Appropriations	\$ -	\$ -	\$ 2,000	\$ 2,000	100%
 <u>Revenues (Over)/Under Expenditures</u>					
Decrease-Use of Assigned Fund Balance	-	-	(2,000)	(2,000)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	0%

Note:

Special Revenue Fund established July 1, 2015

PW&P – CALHOME REUSE ACCOUNT FUND – 1204

OVERVIEW

The CalHome Reuse Account Fund is used by Community Development for required ongoing loan servicing and monitoring costs associated with the County's completed CalHome Grant program from the State. Use and receipt of monies in this Fund are governed by the State of California Code of Regulations Title 25 and grant agreements with the State Department of Housing and Community Development.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The CalHome Reuse Account Fund in this Special Revenue Fund 0086 has been previously classified as a trust fund and was previously budgeted as departmental revenue.

Recommended funding includes:

- Org 5512, Public Works and Planning Grants, recommended at \$2,000 for FY 2015-16 to fund ongoing, required loan servicing and monitoring costs associated with the completed CalHome Grant Program.

SUMMARY OF REVENUES

- The Beginning Assigned Fund Balance on July 1, 2015 is \$38,449.
 - Estimated revenues are recommended at \$0.
 - The use of Assigned Fund Balance is \$2,000.
- The Ending Assigned Fund Balance on June 30, 2016 is projected to be \$36,449.

PW&P - Neighborhood Stabilization Trust Fund -- 1205

**PW&P - Neighborhood Stabilization Trust Fund
Budget 1205
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 10,100	\$ 10,100	100%
Total Appropriations	\$ -	\$ -	\$ 10,100	\$ 10,100	100%
 <u>Revenues (Over)/Under Expenditures</u>	 \$ -	 \$ -	 \$ 10,100	 \$ 10,100	 100%
Decrease-Use of Assigned Fund Balance	-	-	(10,100)	(10,100)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	0%

Note:

Special Revenue Fund established July 1, 2015

PW&P – NEIGHBORHOOD STABILIZATION TRUST FUND – 1205

OVERVIEW

The Neighborhood Stabilization Trust Fund is used by Community Development to receive and transfer Neighborhood Stabilization program (NSP) grant program revenues, per the Federal grant regulations, for the payment of ongoing, required loan servicing and monitoring costs associated with the completed NSP from the U.S. Department of Housing and Urban Development. Use and receipt of monies in this fund are governed by the Code of Federal Regulations Title 24 and grant agreements with the U.S. Department of Housing and Urban Development.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Neighborhood Stabilization Trust Fund in Special Revenue Fund 0086 has been previously classified as a trust fund and was budgeted as departmental revenue.

Recommended funding includes:

- Org 5512, Public Works and Planning Grants, recommended at \$10,100 for FY 2015-16 to fund the ongoing, required loan servicing and monitoring costs associated with the NSP grant.

SUMMARY OF REVENUES

- The Beginning Assigned Fund Balance on July 1, 2015 is \$330,694.
 - Estimated Revenues are recommended at \$0.
 - The use of Assigned Fund Balance is \$10,100.
- With a reduction in the liability for Deposits Held for Others, the Ending Assigned Fund Balance on June 30, 2016 is projected to be \$320,594.

PW&P - Neighborhood Stabilization 3 Trust Fund -- 1206

PW&P - Neighborhood Stabilization 3 Trust Fund
Budget 1206
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 400,000	\$ 400,000	100%
Total Appropriations	\$ -	\$ -	\$ 400,000	\$ 400,000	100%
<u>Revenues</u>					
Miscellaneous Revenues	\$ -	\$ -	\$ 400,000	\$ 400,000	100%
Total Revenues	\$ -	\$ -	\$ 400,000	\$ 400,000	100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ -	\$ -	0%
Increase/(Decrease-i.e. Use of) Reserves	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	0%

Note:

Special Revenue Fund established July 1, 2015

PW&P – NEIGHBORHOOD STABILIZATION 3 TRUST FUND – 1206**OVERVIEW**

The Neighborhood Stabilization program 3 (NSP3) Trust Fund is used by Community Development to receive and transfer NSP3 grant program revenues. Use and receipt of monies in this fund are governed by the Code of Federal Regulations Title 24 and grant agreements with the U.S. Department of Housing and Urban Development.

SUMMARY OF CAO RECOMMENDATIONS**Other Financing Uses**

- The NSP3 Trust Fund in this Special Revenue Fund 0086 has been previously classified as a trust fund and was budgeted as departmental revenue.

Recommended funding includes:

- Org 7209, NSP3, recommended at \$400,000 for FY 2015-16 to fund grant program activities per the NSP3 grant Action Plan. Activities include the purchase of foreclosed and abandoned homes, rehabilitation of the homes, and mortgage assistance for qualified buyers.

SUMMARY OF REVENUES

- The Beginning Assigned Fund Balance on July 1, 2015 is \$0. Estimated revenues are recommended at \$400,000.
 - Miscellaneous Revenue – Estimated at \$400,000 represents NSP3 program income from sale of properties.
 - The Ending Assigned Fund Balance on June 30, 2016 is projected to be \$0.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Miscellaneous Revenues			
5800 – Miscellaneous Revenue	0	0	400,000
Total	\$ 0	\$ 0	\$ 400,000
Total Revenues	\$ 0	\$ 0	\$ 400,000

Sheriff-Coroner - Standards & Training for Corrections Fund -- 1452

Sheriff-Coroner- Standards & Training for Corrections Fund (STC)
Budget 1452
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	0%
Other Financing Uses	-	-	234,575	234,575	100%
Total Appropriations	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 234,575</u>	<u>\$ 234,575</u>	100%
<u>Revenues</u>					
Intergovernment Revenues - St	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 234,575</u>	<u>\$ 234,575</u>	100%
Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 234,575</u>	<u>\$ 234,575</u>	100%

Note:

Special Revenue Fund established July 1, 2015

SHERIFF-CORONER – STANDARDS AND TRAINING FOR CORRECTIONS FUND - 1452

OVERVIEW

The Sheriff-Coroner administers a Standards and Training for Corrections (STC) grant from the Board of State and Community Corrections (BSCC) to offset the cost of core training courses for Correctional Officers. Core training consists of basic training for newly appointed entry-level, supervisory, and management corrections staff employed in local jails and probation departments. The basic training entry-level core courses contain subject matter that directly relates to the performance of job tasks as established through job analysis. Core courses consist of modules that are specific in content and time allocated to the training subjects. The subjects taught in each module are critical to being able to perform job tasks. One of the selection standards for line staff in moving from entry-level to journey-level status is the successful completion of core training. The funding authority to establish this fund is pursuant to California Code of Regulations, Title 15, Division 1, Chapter 1, Board of State and Community Corrections, Subchapter 1, Standards and Training of Local Corrections and Probation Officers.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Standards and Training for Corrections (STC) Org 1452 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$234,575 and reflects no change from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 3111 Sheriff-Coroner recommended at \$234,575 and reflects no change from the FY 2014-15 Adopted Budget level to partially fund required training for Correctional staff.

SUMMARY OF REVENUES

- The STC fund receives a grant from the State of California to partially offset the cost of core Correctional training classes.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$239,570.
- Revenues of \$234,575 are recommended at the same level as FY 2014-15 based on estimated projections of current annual receipts.
 - Intergovernment Revenues-State of \$234,575 is projected at the same level as FY 2014-15.
 - Estimated Ending Fund Balance on June 30, 2016 is \$239,570. STC Fund revenues are derived from a State of California grant and actual collections can fluctuate over the year. The maintaining of an annual Estimated Ending Fund Balance is recommended to be in compliance with grant requirements for training.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Intergovernment Revenues – State			
3575 - STC	0	0	234,575
Total	\$ 0	\$ 0	\$ 234,575
Total Revenues	\$ 0	\$ 0	\$ 234,575

Sheriff-Coroner - Debtor Assessment Fee Fund -- 1454

**Sheriff-Coroner - Debtor Assessment Fee Fund
Budget 1454
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 163,760	\$ 163,760	100%
Total Appropriations	\$ -	\$ -	\$ 163,760	\$ 163,760	100%
<u>Revenues</u>					
Charges For Services	\$ -	\$ -	\$ 163,760	\$ 163,760	100%
Total Revenues	\$ -	\$ -	\$ 163,760	\$ 163,760	100%

Note:

Special Revenue Fund established July 1, 2015

SHERIFF-CORONER – DEBTOR ASSESSMENT FEE FUND - 1454

OVERVIEW

The Sheriff-Coroner administers the Debtor Assessment Fee fund and is mandated to collect a processing fee, in addition to the monies collected under a writ of attachment, execution, possession, or sale, from the judgment debtor for deposit into a special fund. The Sheriff's Civil unit, as the levying officer, serves and enforces money judgment writs of execution (court orders). Collection is most commonly through wage garnishment or bank levies. The employer or bank is served by the Sheriff's Office Civil unit and payment of the funds is made to the Sheriff's Office who in turn pays the person entitled to the funds. A \$12.00 processing fee is collected by the levying officer for each disbursement paid by the employer or bank. The processing fees shall be expended to supplement the County's cost for vehicle fleet replacement and equipment, maintenance, and civil process operations, including data systems and consultant services. The funding authority to establish this Special Revenue Fund is Government Code Section 26746.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Debtors Assessment Fee Fund Org 1454 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$163,760 and reflects a decrease of \$35,404 from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 3111 Sheriff-Coroner recommended at \$163,760 and reflects a decrease of \$35,404 from the FY 2014-15 Adopted Budget level to fund Salaries and Benefits costs incurred by civil process staff in the Sheriff-Coroner Org 3111.

SUMMARY OF REVENUES

- The Debtor Assessment Fee Fund receives a \$12 processing fee from the judgment debtor for each writ of attachment, execution, possession, or sale pursuant to Government Code Section 26746.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$319,564.
- Revenues of \$163,760 are recommended based on estimated projections of current annual receipts.
 - Charges for Services of \$163,760 are projected at a \$35,404 decrease from the FY 2014-15 level based on current annual receipts and consists of processing fees from judgment debtors.
 - Estimated Ending Fund Balance on June 30, 2016 is \$319,564. Debtor Assessment Fee fund revenues are derived from processing fees and actual collections can fluctuate from year-to-year. The maintaining of an annual estimated ending fund balance is recommended in order to be in compliance with Government Code Section 26746.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
4941 – Sheriffs Civil Process Service	0	0	163,760
Total	\$ 0	\$ 0	\$ 163,760
Total Revenues	\$ 0	\$ 0	\$ 163,760

Sheriff-Coroner - Civil Automation Fund -- 1455

**Sheriff-Coroner - Civil Automation Fund
Budget 1455
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 513,000	\$ 513,000	100%
Total Appropriations	\$ -	\$ -	\$ 513,000	\$ 513,000	100%
<u>Revenues</u>					
Charges For Services	\$ -	\$ -	\$ 513,000	\$ 513,000	100%
Total Revenues	\$ -	\$ -	\$ 513,000	\$ 513,000	100%

Note:

Special Revenue Fund established July 1, 2015

SHERIFF-CORONER – CIVIL AUTOMATION FUND - 1455

OVERVIEW

The Sheriff-Coroner administers the Civil Automation Fund and retains \$18 of any fee collected by the Civil division under Government Code sections 26721, 26722, 26725, 26726, 26728, 26730, 26733.5, 26734, 26736, 26738, 26742, 26743, 26744, and 26750 for deposit into a special fund. Ninety-five percent of the revenues received shall be expended for the implementation, maintenance and purchase of auxiliary equipment and furnishings for automated systems or other non-automated operational equipment and furnishings deemed necessary by the Sheriff's Civil division. The remaining five percent shall be used to supplement the expenses of the Civil division in administering the funds. The funding authority to establish this Special Revenue Fund is Government Code Section 26731.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Sheriff Civil Automation Fund Org 1455 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$513,000 and reflects an increase of \$22,000 over the FY 2014-15 funding levels.

Recommended funding includes:

- Org 3111 Sheriff-Coroner recommended at \$513,000 and reflects a 4% (\$22,000) increase over the FY 2014-15 funding levels. These funds are used to purchase computer equipment and fund the maintenance of the payment processing system for the Sheriff's Civil division.

SUMMARY OF REVENUES

- The Civil Automation Fund receives an \$18 fee for the processing of paperwork related to civil matters.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$1,621,530.
- Revenues of \$513,000 are recommended based on estimated projections of current annual receipts.
 - Charges for Services of \$513,000 are projected at a 4% (\$22,000) increase over the FY 2014-15 funding level based on estimated fees to be collected pursuant to Government Code sections 26721, 26722, 26725, 26726, 26728, 26730, 26733.5, 26734, 26736, 26738, 26742, 26743, 26744 and 26750.
 - Estimated Ending Fund Balance on June 30, 2016 is \$1,621,530. Sheriff Automated GC 26731 Fund revenues are derived from Fees and actual collections can fluctuate from year-to-year. The maintaining of an annual estimated ending fund balance is recommended to be in compliance under Government Code Section 26731.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
4941 – Civil Fees	0	0	513,000
Total	\$ 0	\$ 0	\$ 513,000
Total Revenues	\$ 0	\$ 0	\$ 513,000

Sheriff-Coroner - Local Law Enforcement Block Grant Fund -- 1456

Sheriff-Coroner - Local Law Enforcement Block Grant Fund
Budget 1456
Special Revenue Fund

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 106,283	\$ 106,283	100%
Total Appropriations	\$ -	\$ -	\$ 106,283	\$ 106,283	100%
 <u>Revenues (Over)/Under Expenditures</u>					
Decrease-Use of Assigned Fund	\$ -	\$ -	\$ 106,283	\$ 106,283	100%
Balance	-	-	(106,283)	(106,283)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	

Note:

Special Revenue Fund established July 1, 2015

SHERIFF-CORONER – LOCAL LAW ENFORCEMENT BLOCK GRANT FUND - 1456

OVERVIEW

The Sheriff-Coroner administers the Local Law Enforcement Block Grant Fund and receives a grant from the U.S. Department of Justice, Bureau of Justice Assistance (BJA). The Edward Byrne Memorial Justice Assistance Grant (JAG) program blends the previous Byrne formula and Local Law Enforcement Block grant programs and provides states, tribes, and local governments with critical funding to support law enforcement programs, including the purchase of equipment. The City of Fresno and County of Fresno are required to submit a joint application specifying the funding distribution to each disparate unit of local government and the purposes for which the funds will be used. As the lead agency and fiscal agent, the City of Fresno submits the application and administers the joint grant. The funding authority to establish this Special Revenue Fund is by the Board of Supervisors, June 10, 2014, Agreement 14-308, pursuant to U.S. Code, Title 42, Chapter 46, Subchapter V, Part A, Sections 3751 and 3755.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Local Law Enforcement Block Grant Fund Org 1456 has, in prior fiscal years, been budgeted as a departmental revenue source. Funding is recommended at \$106,283 and reflects an increase of \$51,235 over the FY 2014-15 funding levels due to the use of fund balance.

Recommended funding includes:

- Org 3111 Sheriff-Coroner recommended at \$106,283 and reflects a 93% (\$51,235) increase over the FY 2014-15 funding levels. The funds will allow the Sheriff-Coroner to upgrade the Explosive Ordinance Disposal unit's ten year old Remotec Andros robot that is coming to the end of its life cycle.

SUMMARY OF REVENUES

- The last Local Law Enforcement Block Grant was accepted by the Board of Supervisors on June 10, 2014 with a grant award of \$62,624. This grant is funded annually through the City of Fresno based on an allocation from the U.S. Department of Justice, BJA.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$106,881.
- Revenues of \$0 are recommended as the FY 2015-16 application process has not been completed and the allocation is unknown at this time.
 - Intergovernment Revenues-Federal of \$0 is estimated due to the application process being incomplete.
 - Fund Balance will have a net reduction of \$106,283 to offset projected expenses to upgrade the department's Remotec Andros robot.
 - Estimated Ending Fund Balance on June 30, 2016 is projected to be \$598.

Sheriff-Coroner - Inmate Welfare Fund -- 1500

**Sheriff-Coroner- Inmate Welfare Fund
Budget 1500
Special Revenue Fund**

	Actual 2013-14	Adopted 2014-15	Recommended 2015-16	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ -	\$ -	\$ 2,524,916	\$ 2,524,916	100%
Total Appropriations	\$ -	\$ -	\$ 2,524,916	\$ 2,524,916	100%
<u>Revenues</u>					
Charges For Services	\$ -	\$ -	\$ 2,524,916	\$ 2,524,916	100%
Total Revenues	\$ -	\$ -	\$ 2,524,916	\$ 2,524,916	100%
Note:					
Special Revenue Fund established July 1, 2015					

SHERIFF-CORONER – INMATE WELFARE FUND – 1500

OVERVIEW

The Sheriff-Coroner administers the Inmate Welfare Fund (IWF) and earns commissions on inmate telephone calls and profit on an inmate's purchase of commissary items along with interest earned on those funds. Monies deposited in the IWF shall be expended by the Sheriff primarily for the benefit, education, and welfare of the inmates confined within the jail. Any funds that are not needed for the welfare of the inmates may be expended for the maintenance of county jail facilities. Maintenance of county jail facilities may include, but is not limited to, the salary and benefits of personnel used in programs to benefit the inmates including, but not limited to, education, drug and alcohol treatment, welfare, library, accounting, and other programs deemed appropriate by the Sheriff. The funding authority to establish this Special Revenue Fund is Penal Code Section 4025.

SUMMARY OF CAO RECOMMENDATIONS

Other Financing Uses

- The Inmate Welfare Fund Org 1500 has in prior fiscal years been budgeted as a departmental revenue source. Funding is recommended at \$2,524,916 and reflects a decrease of \$275,084 from the FY 2014-15 funding levels.

Recommended funding includes:

- Org 3111 Sheriff-Coroner recommended at \$2,524,916 and reflects a 12% (\$275,084) decrease from the FY 2014-15 funding levels. The funds are used to help prepare inmates for reentry to society; the Sheriff's inmate labor crews; and various programs benefitting the inmates including, but not limited to, Alcoholics Anonymous, Narcotics Anonymous, Celebrate Recovery (12 step faith-based recovery program), General Equivalency Diploma, English as a Second Language, Adult Basic Education, Life Skills (job preparation, self-esteem, communication and writing skills), and Religious Services.

SUMMARY OF REVENUES

- The Inmate Welfare Fund revenues are derived from sale of commissary items to the inmates, commissions from pay telephones used by the inmates, and interest earned on the fund balance.
 - Estimated Beginning Fund Balance on July 1, 2015 is \$3,562,863.
- Revenues of \$2,524,916 are recommended based on estimated projections of current annual receipts.
 - Charges for Services of \$2,524,916 are projected at a 12% (\$275,084) decrease from the FY 2014-15 funding level based on estimated revenues from inmates for the purchase of commissary items and use of pay telephones.
 - Estimated Ending Fund Balance on June 30, 2016 is \$3,562,863.

Revenues	FY 2014-15 Adopted	FY 2014-15 Estimated Actual	FY 2015-16 Recommended
Acct # - Charges for Services			
4896 – IWF Salaries Reimbursable	0	0	2,524,916
Total	\$ 0	\$ 0	\$ 2,524,916
Total Revenues	\$ 0	\$ 0	\$ 2,524,916

New SRF No Appropriations

New Special Revenue Funds No Budgeted Appropriations in FY 2015-16							
Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Department of Behavioral Health	1050	0040	17100	Community Services Supports Local Prudent Reserve Utilized to maintain and ensure the county will continue to be able to serve the Mental Health Services Act (MHSA) target population during years in which revenues for MHSA fund are below recent averages. Revenue Source: Established by the 2004 Proposition 63: California MHSA pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Service Fund on a monthly basis.	\$ 10,515,056	\$ 110,917	\$ 10,625,973
Department of Behavioral Health	1054	0040	17104	Prevention & Early Intervention Prudent Reserve Utilized to maintain and ensure the county will continue to be able to serve the Mental Health Services Act (MHSA) target population during years in which revenues for MHSA fund are below recent averages. Revenue Source: Established by the 2004 Proposition 63: California MHSA pursuant to Revenue and Taxation Code, Sections 17043 and 19602 which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Service Fund on a monthly basis.	\$ 2,861,409	\$ 30,183	\$ 2,891,592
Department of Behavioral Health	1055	0040	17105	Mental Health Services Act - Capital Facilities Utilized to collect and monitor Mental Health Services Act (MHSA) Capital Projects. Revenue Source: Established by the Proposition 63: California MHSA of 2004 enacting Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Service Fund on a monthly basis.	\$ 6,623,600	\$ 96,000	\$ 6,719,600
Department of Behavioral Health	1060	0041	17110	Proposition 36 (2000) Utilized to track and monitor the Substance Abuse and Crime Prevention Act fines, fees and interest. Revenue Source: Established by Proposition 36: Substance Abuse and Crime Prevention Act of 2000 codifying California Penal Code, Sections 1210 and 3063.1 and California Health and Safety Code, Division 10.8, Sections 11999.4-11999.13, which collects client fees and deposit into this fund.	\$ 10,140	\$ 900	\$ 11,040
Department of Behavioral Health	1063	0041	17113	Alcohol Assessment Utilized for Substance Use Disorder Services. Revenue Source: Established by California Vehicle Code (VC), Section (§) 23649, which levies an assessment of not more than \$100 upon every fine, penalty, or forfeiture imposed and collected by the courts for a violation of VC § 23103, when ordered to participate in a county alcohol and drug problem assessment program pursuant to VC § 23647.	\$ 427,387	\$ 225,000	\$ 652,387

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Department of Behavioral Health	1066	0041	17116	Driving Under the Influence / Penal Code 1000 Utilized for fees collected by alcohol and other drug education and counseling services for a person whose license to drive has been administratively suspended or revoked for, or who is convicted of, driving under the influence of alcohol. Revenue Source: Established by California Penal Code, Section (§) 1000 deferred entry of judgment fees and Health and Safety Code §11837.3 (a)(1), which authorizes a county to have a program that shall be self-supporting through fees collected from program participants deposited into this fund.	\$ 1,099,698	\$ 150,000	\$ 1,249,698
Department of Behavioral Health	1067	0041	17117	Restricted-Substance Abuse Local Assistance Utilized for substance abuse treatment services for youthful offenders. Revenue: Established by Senate Bill 1020: Public Safety Realignment (2012), the Local Revenue Fund 2011 where specified tax revenues are deposited and are continuously appropriated for the provision of public safety services, in this instance, the Behavioral Health Subaccount pursuant to Government Code Section 30025.	\$ 744,679	\$ 10,100	\$ 754,779
Department of Behavioral Health	1068	0041	17118	Senate Bill 82 Program Funding - Substance Abuse Utilized for the anticipated Sobering Center facility. Program suggested but not funded by Senate Bill 82: Investment in Mental Health Wellness Act of 2013, pursuant to Welfare and Institutions Code Section 5848.5. Although not funded through the grant, the Department anticipates the need for the Sobering Center program. Funding included in this SRF comes from the Alcohol Assessment funds (Org 1063) that have become available to offset costs in this program. No other single funding source can offset the type of cost included in a Sobering Center that includes medical, mental health and substance use disorder services.	\$ 725,385	\$ 9,000	\$ 734,385
County Clerk/Elect.	1081	0050	17151	Vital & Health Statistics Fee The purpose of this fund is to account for state mandated portion fees collected from the purchase of certified copies of confidential marriage licenses pursuant to Health and Safety Code 103625(f)(g) (i). Funding is designated for the exclusive use for enhanced service to the public and modernization/improvement of vital record systems.	\$ 31,639	\$ 2,979	\$ 34,618
District Attorney-PA	1109	0060	17209	Rural Crime Trust To isolate funds received from the California Office of Emergency Services (formerly the Office of Criminal Justice Planning (OCJP)) for the Rural Crime Prevention program. The Department has determined this Org to be obsolete and is working with the Auditor-Controller/Treasurer-Tax Collector's (ACTTC) office to close the Org.	\$ -	\$ -	\$ -

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
District Attorney-PA	1110	0060	17210	State Asset Forfeiture To isolate monies received from local law enforcement during the seizure and forfeiture process of property taken from individuals suspected of illegal activity. The Org acts as a clearing fund until the forfeiture process has been completed and the funds distributed per Health and Safety Code section 11489.	\$ 500,000	\$ 15,000	\$ 515,000
District Attorney-PA	1112	0060	17212	State Asset Forfeiture-Special To isolate Special Revenue Fund monies received from the completed forfeiture process per Health and Safety Code section 11489(b)(2)(A)(i). The actual distribution of these funds is to be determined by a panel consisting of the Sheriff, a police chief, the District Attorney and the chief probation officer.	\$ 184,000	\$ 5,000	\$ 189,000
Department of Social Services	1122	0065	17227	Excess Repayment Serves as a holding fund for Excess Repayment checks that return to the County as undeliverable to the client. The Department has determined this Org to be obsolete and is working with the ACTTC office to close the Org.	\$ -	\$ -	\$ -
Department of Social Services	1124	0065	17229	Children's Direct Donations Funds received from various donations for child welfare are held in this fund. State and Federal funding allocations are maximized to offset child welfare expenditures. If there are expenditures that can not be funded, the Department of Social Services Director can request the Board's approval to utilize the funds.	\$ 5,368	\$ -	\$ 5,368
Department of Social Services	1126	0065	17231	Welfare Revolving Established in 1986 for processing out of county vital statistics request for the child welfare services program. After current year review, this fund will no longer be needed and a process for securing such documents through general fund Budget Org 5610 will be implemented. The Department is working with the ACTTC office to close the Org.	\$ -	\$ -	\$ -
Probation	1141	0075	17301	Domestic Violence Prevention The purpose of this fund is to collect revenue generated from AB 2405 that added Penal Code Section 1463.27 related to domestic violence prevention programs. Board Resolution #08-502 provides for imposing an additional fee of not more than \$250 upon every fine, penalty, or forfeiture imposed and collected by the courts for a crime of domestic violence. AB 2405 requires the funding to be used for domestic violence prevention programs that focus on assisting immigrants, refugees, or persons who live in a rural community.	\$ 4,751	\$ 595	\$ 5,346

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Probation	1142	0075	17302	Federal Asset Forfeiture The purpose of this fund is to collect revenue generated from participating in the Federal Department of Justice Asset Forfeiture program. Funds are received when Probation participates in a search that results in the seizure of assets. Authorized per 21 U.S. Code § 881 (e)(3) - Forfeitures.	\$ 13,266	\$ 180	\$ 13,446
Public Health	1161	0080	17361	AIDS Education PC 1463-23 Penal Code 1463-23 allows for the collection of fines and forfeitures imposed and collected for crimes other than parking offenses resulting from a filing in a court to be used for an AIDS education program under the direction of the County Health Department.	\$ 96,724	\$ 166	\$ 96,890
Public Works & Planning	1183	0085	17403	Building Inspectors Clearing To provide a centralized clearing fund related to Building Inspections and Permits collected by Development Services.	\$ 489,722	\$ -	\$ 489,722
Public Works & Planning	1184	0085	17404	Building & Safety Inspectors Clearing To segregate deposits from property owners to guarantee performance and occupancy by private parties per County Ordinance 15.04.090.	\$ 129,622	\$ -	\$ 129,622
Public Works & Planning	1185	0085	17405	Cross Valley Canal Trust To segregate funds related to Community Facility District #1 at Shaver Lake. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 18,800	\$ -	\$ 18,800
Public Works & Planning	1186	0085	17406	Special Studies Deposit To segregate funds related to Environmental Impact Reports (EIR) and General Plan Amendments (GPA) activities. Deposits and refunds are made from this fund. Revenue is not earned until work is being done for the project. Funds are held until projects are completed or refund request is made. The potential level of activity for FY 2015-16 is unknown at this time.	\$ 169,939	\$ -	\$ 169,939
Public Works & Planning	1187	0085	17407	Special Studies Deposit To segregate funds related to Cross Valley water capital costs for expenses related to specific water activities (BOS AI-6.26.90).	\$ 14,284	\$ -	\$ 14,284
Public Works & Planning	1189	0085	17409	Disability Access & Education To segregate funds related to disability access and education. Funds from local business license/permit renewals to fund certified access specialist to facilitate construction related accessibility requirements per Title I, Division 5, Ch 7.5 of Government Code. The Department is working with the ACTTC on the accounting for this Org.	\$ -	\$ -	\$ -

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1190	0085	17410	Unconditional Use Permit #3362 Pristine Sun LLC Funds refunded to Pristine Sun. Balance is zero. The Department is working with the ACTTC office to close the Org.	\$ -	\$ -	\$ -
Public Works & Planning	1220	0087	33900	CFD #1-Phase 1 Northeast Reservoir To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 6,196	\$ -	\$ 6,196
Public Works & Planning	1221	0087	33901	CFD #1-Phase 2 Northeast Reservoir To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 9,311	\$ -	\$ 9,311
Public Works & Planning	1222	0087	33902	CFD #1-Northeast Reservoir Black Oak Line To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 18,469	\$ -	\$ 18,469
Public Works & Planning	1223	0087	33903	CFD #1-2599 Black Oak Line (Water) To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 9,622	\$ -	\$ 9,622
Public Works & Planning	1224	0087	33904	CFD #1-Phase 1 Southeast Reservoir To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 17,284	\$ -	\$ 17,284

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1225	0087	33905	CFD #1-Phase 2 Southeast Reservoir To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 10,449	\$ -	\$ 10,449
Public Works & Planning	1226	0087	33906	CFD #1-Ridgetop Reservoir Expansion To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 8,931	\$ -	\$ 8,931
Public Works & Planning	1227	0087	33907	CFD #1-Ridgetop Reservoir Expand Well Ridgetop Reservoir To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 3,926	\$ -	\$ 3,926
Public Works & Planning	1228	0087	33908	CFD #1-Existing Twine Reservoir Southeast Reservoir To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 16,530	\$ -	\$ 16,530
Public Works & Planning	1229	0087	33909	CFD #1-Southeast Reservoir-WeirVillage Line To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 27,277	\$ -	\$ 27,277
Public Works & Planning	1230	0087	33910	CFD #1-Sierra Cedars FCWD 41 To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 6,539	\$ -	\$ 6,539

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1231	0087	33911	CFD #1-Sierra Cedars Reservoir Expansion To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 8,234	\$ -	\$ 8,234
Public Works & Planning	1232	0087	33912	CFD #1-2599 Black Oak Line (Sewer) To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 2,093	\$ -	\$ 2,093
Public Works & Planning	1233	0087	33913	CFD #1-Timberwine Wildflower Village Line To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 18,719	\$ -	\$ 18,719
Public Works & Planning	1234	0087	33914	CFD #1-Upgrade Existing Intersection To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 7,882	\$ -	\$ 7,882
Public Works & Planning	1235	0087	33915	CFD #1-Rd A Rdm Wildflower Village To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 36,533	\$ -	\$ 36,533

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1236	0087	33916	CFD #1-2N M Seibert Prop To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradepartment Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 14,963	\$ -	\$ 14,963
Public Works & Planning	1237	0087	33917	CFD #1-Improvements Thru Siebert To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradepartment Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 25,724	\$ -	\$ 25,724
Public Works & Planning	1238	0087	33918	CFD #1-Improvements on Bretz Mountain To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradepartment Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 12,407	\$ -	\$ 12,407
Public Works & Planning	1239	0087	33919	CFD #1-Bretz-State Route 168 Intersection To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradepartment Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 7,594	\$ -	\$ 7,594
Public Works & Planning	1240	0087	33920	CFD #1-State Route 168 to Black Oak Road To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradepartment Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 19,602	\$ -	\$ 19,602

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1241	0087	33921	CFD #1-Black Oak Fwy to County Road To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85)	\$ 622	\$ -	\$ 622
Public Works & Planning	1242	0087	33922	CFD #1-Fwy- County Road Dinkey Creek Road To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85)	\$ 56,060	\$ -	\$ 56,060
Public Works & Planning	1243	0087	33923	CFD #1-Thru Timberwine To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 21,847	\$ -	\$ 21,847
Public Works & Planning	1244	0087	33924	CFD #1-Thru Wildflower Village To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 49,648	\$ -	\$ 49,648
Public Works & Planning	1245	0087	33925	CFD #1-168 Expansion To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 439,776	\$ -	\$ 439,776

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1246	0087	33926	CFD #1-Water Treatment Plant To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 741,289	\$ -	\$ 741,289
Public Works & Planning	1247	0087	33927	CFD #1-Lake Capacity Fee To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 21,745	\$ -	\$ 21,745
Public Works & Planning	1248	0087	33928	CFD #1-Cressman Road Construction To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 298,272	\$ -	\$ 298,272
Public Works & Planning	1249	0087	33929	CFD #1-Fire Facilities To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 93,522	\$ -	\$ 93,522
Public Works & Planning	1250	0087	33930	CFD #1-Snow Removal Facilities To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 148,395	\$ -	\$ 148,395

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1251	0087	33931	CFD #1-Water District System To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 600,627	\$ -	\$ 600,627
Public Works & Planning	1252	0087	33932	CFD #1-School Facilities To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 15,072	\$ -	\$ 15,072
Public Works & Planning	1253	0087	33933	CFD #1-Sewer Plant Expansion To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 540,206	\$ -	\$ 540,206
Public Works & Planning	1254	0087	33934	CFD #1-Well Water Supply Development To segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6.25.85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (6.24.85).	\$ 38,331	\$ -	\$ 38,331
Public Works & Planning	1300	0088	34200	State Route 198-Road A Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 98,087	\$ -	\$ 98,087
Public Works & Planning	1301	0088	34201	Friant/North Fork Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 2,508	\$ -	\$ 2,508

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1302	0088	34203	Friant/Willow Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,015	\$ -	\$ 4,015
Public Works & Planning	1303	0088	34204	Willow/Copper Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,721	\$ -	\$ 4,721
Public Works & Planning	1304	0088	34205	Friant Road-Willow to North Fork Road To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 72,307	\$ -	\$ 72,307
Public Works & Planning	1305	0088	34206	Friant-CRR Entrance to Willow To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 71,065	\$ -	\$ 71,065
Public Works & Planning	1306	0088	34207	Millerton Road-Friant to Auberry To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 71,333	\$ -	\$ 71,333
Public Works & Planning	1307	0088	34209	Millerton Road Rd Improvements Brighton Crest To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 191,586	\$ -	\$ 191,586

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1308	0088	34210	Millerton/Friant Road Improvements To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 111,566	\$ -	\$ 111,566
Public Works & Planning	1309	0088	34211	Fowler/Shaw Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 6,559	\$ -	\$ 6,559
Public Works & Planning	1310	0088	34213	DeWolf/Shaw Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 9,305	\$ -	\$ 9,305
Public Works & Planning	1311	0088	34214	Leonard/Shaw Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 9,885	\$ -	\$ 9,885
Public Works & Planning	1312	0088	34215	McCall/Shaw Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 9,887	\$ -	\$ 9,887
Public Works & Planning	1313	0088	34216	Academy/Shaw intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,916	\$ -	\$ 4,916

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1314	0088	34217	Ashlan/McCall Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 8,405	\$ -	\$ 8,405
Public Works & Planning	1315	0088	34218	Ashlan/Academy Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 6,728	\$ -	\$ 6,728
Public Works & Planning	1316	0088	34219	Clovis/Shaw Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 12,936	\$ -	\$ 12,936
Public Works & Planning	1317	0088	34220	Shaw-Temperance to Clovis Lakes To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 209,385	\$ -	\$ 209,385
Public Works & Planning	1318	0088	34221	Temperance Ave Expressway Fr To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 34,597	\$ -	\$ 34,597
Public Works & Planning	1319	0088	34223	Central/Chestnut Ave Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 16,382	\$ -	\$ 16,382

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1320	0088	34225	Central Ave at State Route 99 Off-Ramp To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 23,051	\$ -	\$ 23,051
Public Works & Planning	1321	0088	34226	Auberry Road/State Route 168 Prather To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 382	\$ -	\$ 382
Public Works & Planning	1322	0088	34227	Lodge Road/State Route 168 To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 135	\$ -	\$ 135
Public Works & Planning	1323	0088	34228	Auberry Road/State Route 168 Auberry To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 244	\$ -	\$ 244
Public Works & Planning	1324	0088	34230	Academy/Herndon Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 270	\$ -	\$ 270
Public Works & Planning	1325	0088	34231	Shepherd/State Route 168 Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 311	\$ -	\$ 311

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1326	0088	34232	State Route 168 Widening To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 7,622	\$ -	\$ 7,622
Public Works & Planning	1327	0088	34233	Manning Ave-Button Willow to Alta To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 18,959	\$ -	\$ 18,959
Public Works & Planning	1328	0088	34234	Shaw Ave-Temperance to Leonard To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 14,006	\$ -	\$ 14,006
Public Works & Planning	1329	0088	34235	Willow-Friant to Copper To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 41,971	\$ -	\$ 41,971
Public Works & Planning	1330	0088	34236	Herndon/DeWolf Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 890	\$ -	\$ 890
Public Works & Planning	1331	0088	34238	Herndon/Locan Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 977	\$ -	\$ 977

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1332	0088	34239	Herndon/Tollhouse Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 881	\$ -	\$ 881
Public Works & Planning	1333	0088	34241	Willow/International Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,734	\$ -	\$ 4,734
Public Works & Planning	1334	0088	34242	Willow Ave-Shepherd to Copper To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 11,749	\$ -	\$ 11,749
Public Works & Planning	1335	0088	34243	Jefferson/Academy Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 336	\$ -	\$ 336
Public Works & Planning	1336	0088	34245	Auberry/Copper Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 67	\$ -	\$ 67
Public Works & Planning	1337	0088	34246	Auberry/Marina Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 94	\$ -	\$ 94

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1338	0088	34247	Auberry Improvements-Copper to Marina Dr To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 5,315	\$ -	\$ 5,315
Public Works & Planning	1339	0088	34248	State Route 41-Friant Road Off Ramp Improvements To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 202	\$ -	\$ 202
Public Works & Planning	1340	0088	34249	Shaw/Grantland Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,016	\$ -	\$ 1,016
Public Works & Planning	1341	0088	34251	Shields/Academy Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 551	\$ -	\$ 551
Public Works & Planning	1342	0088	34252	Ashlan/Academy Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 530	\$ -	\$ 530
Public Works & Planning	1343	0088	34253	Shaw/Academy Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 504	\$ -	\$ 504

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1344	0088	34255	Belmont/Academy Left Turn Lanes To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 663	\$ -	\$ 663
Public Works & Planning	1345	0088	34256	McKinley/Academy Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 551	\$ -	\$ 551
Public Works & Planning	1346	0088	34257	Millerton/Auberry Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 9	\$ -	\$ 9
Public Works & Planning	1347	0088	34258	Millerton/Sky Harbor Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 22	\$ -	\$ 22
Public Works & Planning	1348	0088	34259	Millerton/Brighton Crest Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 25	\$ -	\$ 25
Public Works & Planning	1349	0088	34260	Millerton/Marina Dr Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 894	\$ -	\$ 894

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1350	0088	34261	Millerton/Table Mountain Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 19	\$ -	\$ 19
Public Works & Planning	1351	0088	34262	Friant Road-Bugg to North Fork To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 1,246	\$ -	\$ 1,246
Public Works & Planning	1352	0088	34263	Millerton Road-Marina Dr to Sky Harbor To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 177	\$ -	\$ 177
Public Works & Planning	1353	0088	34264	Millerton Road-SkyHarbor to Auberry To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 448	\$ -	\$ 448
Public Works & Planning	1354	0088	34265	Jayne Ave-Glen to I-5 Road Improvements To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,679	\$ -	\$ 4,679
Public Works & Planning	1355	0088	34266	Amer Ave/Golden State Blvd-Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 10,649	\$ -	\$ 10,649

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1356	0088	34267	Central-Bethel to Academy To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 6,744	\$ -	\$ 6,744
Public Works & Planning	1357	0088	34268	Central-Academy to Newmark To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 5,070	\$ -	\$ 5,070
Public Works & Planning	1358	0088	34269	Goodfellow, Newmark & Riverbend To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 22,587	\$ -	\$ 22,587
Public Works & Planning	1359	0088	34270	Central/Chestnut Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 106	\$ -	\$ 106
Public Works & Planning	1360	0088	34272	Central-State Route 99 Southbound Off Ramp To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 66	\$ -	\$ 66
Public Works & Planning	1361	0088	34273	Central-Chestnut to Golden State Blvd To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 62	\$ -	\$ 62
Public Works & Planning	1362	0088	34274	Central/Academy Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 393	\$ -	\$ 393

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Public Works & Planning	1363	0088	34202	Friant/Millbrook Traffic Signal To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 6,268	\$ -	\$ 6,268
Public Works & Planning	1364	0088	34212	Temperance/Shaw Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 16,008	\$ -	\$ 16,008
Public Works & Planning	1365	0088	34237	Herndon/Temperance Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 928	\$ -	\$ 928
Public Works & Planning	1366	0088	34240	Herndon/Armstrong Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 516	\$ -	\$ 516
Public Works & Planning	1367	0088	34229	Academy/State Route 168 Intersection To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 71	\$ -	\$ 71
Sheriff-Coroner	1450	0095	17650	Automated Warrant Fund Utilized to keep the penalty assessments separate for the fine/bail forfeitures received from violations of VC Code Sections 40508A (violating his or her written promise to appear in court) and 40508B (failing to pay bail in installments). Funds are used for the development and operation of an automated warrant system.	\$ 167,599	\$ -	\$ 167,599
Sheriff-Coroner	1451	0095	17651	Criminalistics Laboratory Utilized to keep the fines collected from controlled substance convictions received from violations of Health and Safety Code Sections 11350 - 11360 separate. Funds are used to maintain crime labs and continuing education.	\$ 78,239	\$ -	\$ 78,239

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Sheriff-Coroner	1457	0095	17656	Search & Rescue Fund Utilized for Search and Rescue and other emergency activities on Federal lands. Revenue Source: - Established by the BOS 10/29/02 under Public Law Section 106389 - Federal Forest Reserve Title III County Project Fund.	\$ 850,970	\$ -	\$ 850,970
Sheriff-Coroner	1458	0095	17657	Sex Offender Fines Fund Utilized to keep fines received from the State separate for conviction(s) of specified sex offenses from violations of Penal Code Section 290.3. Fund are used for the testing of DNA samples for law enforcement purposes.	\$ 4,566	\$ -	\$ 4,566
Sheriff-Coroner	1459	0095	17658	Federal Asset Forfeiture Fund Utilized to keep funds received from Assets seized during Criminal arrests separate. Funds are used for law enforcement purposes in accordance with the statutes/guidelines that govern the Federal Equitable Sharing Agreement. Revenue Source: Established under provision of the Federal Comp. Crime Control Act of 1984 - Seized Assets.	\$ 2,894,157	\$ -	\$ 2,894,157
Sheriff-Coroner	1460	0095	17659	State Asset Forfeiture Utilized to keep funds received from Assets seized during Criminal arrests separate. Funds are used for law enforcement purposes in accordance with state statutes and guidelines that govern equitable sharing. Revenue Source - Established under AB7478 and Health and Safety Code Sections 11488.4 and 11489 of the Uniform Controlled Substance Act.	\$ 158,704	\$ -	\$ 158,704
Sheriff-Coroner	1461	0095	17660	Safety Positive Intervention Program Utilized for positive intervention programs designed to combat drug abuse and gang activity. Revenue Source: Established under the provisions of Health and Safety Code Section 11489 of the Uniform Controlled Substance Act.	\$ 48,731	\$ -	\$ 48,731
Sheriff-Coroner	1462	0095	17661	Fresno Meth Task Force HIDTA Asset Forfeiture Utilized to keep funds received from Assets from the High Intensity Drug Trafficking Area (HIDTA) Criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with the statutes/guidelines that govern the Federal Equitable Sharing Agreement. Revenue Source: Established under provision of the Federal Comp. Crime Control Act of 1984 - Seized Assets.	\$ 154,995	\$ -	\$ 154,995
Sheriff-Coroner	1463	0095	17662	HIDTA-Federal Forfeiture Utilized to keep funds received from Assets from the High Intensity Drug Trafficking Area (HIDTA) Criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with the statutes/guidelines that govern the Federal Equitable Sharing Agreement. Revenue Source: Established under provision of the Federal Comp. Crime Control Act of 1984 - Seized Assets.	\$ 342,442	\$ -	\$ 342,442

New SRF No Appropriations

Responsible Dept.	Org	Fund	Subclass	Org Description	Est. Beginning Fund Balance @ 7/1/15	Est. FY 2015-16 Budgeted Revenue	Est. Ending Fund Balance @ 6/30/16
Sheriff-Coroner	1464	0095	17663	HIDTA-State Forfeiture Utilized to keep funds received from Assets seized from the High Intensity Drug Trafficking Area (HIDTA) Criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with state statutes and guidelines that govern equitable sharing. Revenue Source - Established under AB7478 and Health and Safety Code Sections 11488.4 and 11489 of the Uniform Controlled Substance Act.	\$ 111,044	\$ -	\$ 111,044
Sheriff-Coroner	1465	0095	17664	Indigent Burial Trust Fund Utilized for the costs associated with indigent burials. Revenues are generated from death certificates used exclusively for indigent burials. Established under Gov. Code Section 103680.	\$ 165,329	\$ -	\$ 165,329