

County of Fresno 2011-2012 Proposed Budget

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County of Fresno
COUNTY ADMINISTRATIVE OFFICE
JOHN NAVARRETTE
COUNTY ADMINISTRATIVE OFFICER

June 13, 2011

Board of Supervisors
County of Fresno
Hall of Records
Fresno, CA 93721

Dear Board of Supervisors Members:

Looking back over the year which has passed between budget hearings it is evident that the watchful, conservative tone set by the County of Fresno Board of Supervisors in June 2010, was necessary. The continuation of an economic downturn and the resulting negative impact on Countywide revenues is still a reality to be addressed. The FY 2011-12 Recommended Budget is presented as a balanced budget based on the best information available at this time. Again, due to the uncertainty of the State budget, amendments to the FY 2011-12 Recommended Budget are anticipated. The failure of the State Legislature to act to extend the Vehicle License Fee (VLF) Local Safety and Protection Account (LSPA) Funding results in a reduction to local justice program revenues of at least \$10 million. Proposals included in the Governor's May Revision to address the state budget deficit include cost reduction measures such as Health and Human Services program cuts, no Williamson Act subvention funding as well as some potential solutions to current year challenges such as SB 678 California Community Corrections Performance Incentive Act and a revision of AB 3632 mandate from a county responsibility to a schools mandate. As in prior years, the FY 2011-12 Adopted Budget for Fresno County will be monitored on a continuous basis and any necessary amendments to address changes imposed by the State will be brought to the Board in a timely manner. It is possible, again for FY 2011-12, that the State budget process may not be completed prior to your Board adopting a budget.

FY 2010-11 Actions and the FY 2011-12 Budget Process

Analyzing departmental budgets and variance reporting continued with 1st quarter, 2nd quarter and 3rd quarter budget status reports to the Board during FY 2010-11. As indicated during the 3rd quarter variance report, all County departments have plans in place to end the fiscal year within authorized appropriations. This course of action ensured that the County budget remained balanced and that expenditures did not exceed available revenues.

The expenditure reductions in the current year were successful in addressing shortfalls. Workforce hiring controls approved by the Board continued to assist departments in achieving required salary savings and to ensure departments remained within their actual FY 2010-11 appropriations and revenues. The total number of authorized positions was reduced to approximately 6,620 positions during FY 2010-11, a reduction of over 250 positions.

Numerous organizational changes creating efficiencies occurred during FY 2010-11. The County Library utilized a professional organizational study completed in prior years to assist in a major restructuring to optimize operations to maximize Measure B funding while ensuring that the promises of Measure B to the public are kept. Effective July 1, 2011 the Internal Services

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Department will begin meeting County needs as a "one-stop shop" providing information technology, purchasing, facilities, graphics, security, fleet, radio and telecommunications services through a new collaboration of the former Information Technology Services Department and the General Services Division of the County Administrative office. Regional services have been implemented in some functions in the current year (Veteran's services with Madera County) and opportunities are being explored for additional functions in the coming year (Coroner Regional Forensic Facility).

The Board has authorized staff to explore the sale of underutilized County property as a means to generate needed revenue and reduce the current \$1.6 million cost of maintaining vacant facilities.

The dismal fiscal outlook also forced the Board to reduce the wages of the In-Home Supportive Services (IHSS) care providers. Wages were reduced from \$10.25 to \$8.00 per-hour and the health insurance benefit was reduced from \$.85 to \$.60 per-hour. Legal intervention has prohibited implementing Board direction regarding rates in the current year. The resulting shortfall in appropriations has been addressed through a variety of cost reduction measures in realigned and net County cost programs to provide the Board with solutions that do not require utilizing appropriations from outside of the department.

Personnel Services continues contract negotiations with labor organizations focusing on cost reduction measures as a means to maintain County services and mitigate layoffs. Cost reduction measures being discussed include, but are not limited to, a change in the employer health contribution, lower retirement tiers, and salary reductions. Tentative agreements have been reached with 14 bargaining groups for a total savings of \$8,450,624. Labor negotiators will meet with the remaining 10 bargaining groups this fiscal year to discuss successor labor contracts. The CAO has also directed that most of the non-justice departments prepare scenarios of 4% and 8% reductions of their NCC allocations for the Board of Supervisor's consideration during budget hearings to offer alternatives to the reductions of safety personnel in the recommended budget.


Acknowledgements

I would like to give special thanks to appointed and elected department heads and their staff for their assistance and cooperation in the development of the recommended budget. The Auditor-Controller/Treasurer-Tax Collector, Information Technology Services, and Graphic Communications and their staff are deserving of recognition for their assistance in the development of this document and related budget documents. The dedication, professionalism and exceptional work of the CAO team in the preparation of the recommended budget is also greatly appreciated.

Budget Hearing Schedule

Budget Hearings on the FY 2011-12 Fresno County Proposed Budget will begin on Monday, June 13, 2011, at 9:00 a.m. in the Board Chambers, with Budget adoption tentatively scheduled for Thursday, June 16, 2011. Friday, June 17, 2011 has been held as an extended hearing date, if necessary.

Respectfully submitted,



JOHN NAVARRETTE
County Administrative Officer

Summary of Funds

SUMMARY OF FUNDS			
REQUIREMENTS	2010-11 Adopted	2011-12 Recommended	Increase/ (Decrease)
<u>General Fund</u>			
Administration and Fiscal	\$ 53,728,120	\$ 54,490,416	\$ 762,296
Contingencies/Resv./Designations	1,087	620,434	619,347
Justice Services	308,545,746	293,341,932	(15,203,814)
Land Use and Development	54,990,724	51,541,530	(3,449,194)
Human Services	822,738,989	813,674,309	(9,064,680)
Internal Services	4,696,114	4,630,412	(65,702)
TOTAL GENERAL FUND	\$ 1,244,700,780	\$ 1,218,299,033	\$ (26,401,747)
<u>Other Funds</u>			
Road	\$ 75,491,359	\$ 57,942,635	\$ (17,548,724)
Community Redevelopment	31,525	39,525	8,000
Emergency Medical Services	1,606,844	1,495,367	(111,477)
Library Funds	26,771,008	24,878,377	(1,892,631)
Internal Service Funds	195,366,309	182,731,232	(12,635,077)
Reserve/Designation	0	1,835,700	1,835,700
Health & Welfare Trust	114,929,386	116,823,390	1,894,004
Debt Service	9,073,463	9,065,903	(7,560)
Enterprise Funds	23,048,068	27,456,666	4,408,598
Reserve/Designation	414,250	1,207,173	792,923
Other Miscellaneous	147,321	190,892	43,571
Designation	2,127	526	(1,601)
TOTAL OTHER FUNDS	\$ 446,881,660	\$ 423,667,386	\$ (23,214,274)
TOTAL REQUIREMENTS	\$ 1,691,582,440	\$ 1,641,966,419	\$ (49,616,021)
<u>AVAILABLE FINANCING</u>			
<u>Revenues</u>			
Taxes	\$ 225,472,293	\$ 220,373,389	\$ (5,098,904)
Licenses, Permits, and Franchises	8,063,542	7,877,104	(186,438)
Fines, Forfeitures, and Penalties	10,811,670	10,741,466	(70,204)
Use of Money and Property	6,870,637	3,969,345	(2,901,292)
State Aid	432,105,314	410,749,251	(21,356,063)
Federal Aid	354,712,167	336,170,033	(18,542,134)
Other Govt'l Aid	3,276,987	4,201,729	924,742
Charges for Services	135,590,173	124,726,924	(10,863,249)
Miscellaneous Revenues	22,156,361	23,267,232	1,110,871
Other Financing Sources	122,686,880	126,780,569	4,093,689
Intrafund Revenues	30,150,933	28,942,598	(1,208,335)
Realignment Trust Funds	114,929,386	116,823,390	1,894,004
Enterprise Revenues	15,354,784	16,822,922	1,468,138
Internal Service Fund Revenues	189,808,559	177,804,284	(12,004,275)
TOTAL REVENUES	\$ 1,671,989,686	\$ 1,609,250,236	\$ (62,739,450)
<u>Fund Balance</u>			
General Fund	\$ 1,398,531	\$ 6,137,911	\$ 4,739,380
Other Funds	18,194,223	28,578,272	8,384,049
TOTAL FUND BALANCE	\$ 19,592,754	\$ 32,716,183	\$ 13,123,429
TOTAL FINANCING	\$ 1,691,582,440	\$ 1,641,966,419	\$ (49,616,021)

RECOMMENDED PERMANENT STAFFING				
	CURRENT 2010-11	RECOMMENDED 2011-12	INCREASE/ (DECREASE)	
<u>GENERAL FUND</u>				
Administration & Fiscal Services	307	309	2	1%
Justice Services	2,052	1,843	(209)	(10%)
Land Use & Development Services	191	185	(6)	(3%)
Human Services	3,097	3,107	10	0%
Internal Services	45	45	0	0%
TOTAL GENERAL FUND	5,692	5,489	(203)	(4%)
<u>OTHER FUNDS</u>				
Road/Disposal Funds	279	277	(2)	(1%)
Library Funds	290	290	0	0%
Internal Services Funds	360	336	(24)	(7%)
TOTAL OTHER FUNDS	929	903	(26)	(3%)
<u>TOTAL ALL FUNDS</u>	<u>6,621</u>	<u>6,392</u>	<u>(229)</u>	<u>(3%)</u>

FINANCING OF NET COUNTY COST (NCC) BY SYSTEM IN MILLIONS				
	2010-11 ADOPTED NCC	2011-12 RECOMMENDED NCC	INCREASE/ (DECREASE)	
<u>SOURCES</u>				
<u>COUNTYWIDE REVENUES</u>				
COUNTYWIDE REVENUE	\$ 217.2	\$ 210.7	\$ (6.5)	(3%)
REALIGNMENT VLF	38.7	37.7	(1.0)	(3%)
TOTAL COUNTYWIDE REVENUES	\$ 255.9	\$ 248.4	\$ (7.5)	(3%)
<u>FUND BALANCE/RESERVES/DESIGNATIONS</u>				
FUND BALANCE	\$ 1.4	\$ 6.1	\$ 4.7	336%
ANNUAL LEAVE DESIGNATION DRAW	0.0	0.0	0.0	0%
TOTAL FUND BALANCE/RESERVES/DESIG.	\$ 1.4	\$ 6.1	\$ 4.7	336%
TOTAL GENERAL FUND SOURCES TO FINANCE NET COUNTY COST	\$ 257.3	\$ 254.5	\$ (2.8)	(1%)
<u>DISTRIBUTION</u>				
ADMINISTRATION & FISCAL	\$ 27.3	\$ 27.7	\$ 0.4	1%
CONTINGENCIES/RESV./DESIGNATIONS	0.0	0.6	0.6	100%
JUSTICE SERVICES	146.6	131.4	(15.2)	(10%)
LAND USE & DEVELOPMENT	6.2	5.4	(0.8)	(13%)
HUMAN SERVICES SYSTEM	75.5	87.9	12.4	16%
INTERNAL SERVICES	1.7	1.5	(0.2)	(12%)
TOTAL DISTRIBUTION OF NET COUNTY COST	\$ 257.3	\$ 254.5	\$ (2.8)	(1%)

PROPOSITION 172 BUDGETING AS DEPARTMENTAL REVENUE			
		ADOPTED FY 2010-11	RECOMMENDED FY 2011-12
Prop 172 Total Estimated		\$50,349,443	\$51,859,926
Sheriff	64%	\$32,223,643	\$33,190,353
District Attorney	11%	\$5,538,439	\$5,704,592
Probation	25%	\$12,587,361	\$12,964,981

PROPOSITION 172 REVENUES ARE BUDGETED AT A 3% INCREASE OVER CURRENT YEAR ADOPTED AMOUNTS

Sheriff BUDGET 3111 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 127,399,987	\$ 126,417,220	\$ 122,149,455	\$ (4,267,765)	-3%
Services and Supplies	23,370,191	21,903,326	24,359,907	2,456,581	11%
Other Charges	1,936,996	1,984,872	7,411	(1,977,461)	-100%
General Capital Assets	1,897,217	105,885	471,971	366,086	346%
Total Appropriations	\$ 154,604,391	\$ 150,411,303	\$ 146,988,744	\$ (3,422,559)	-2%
<u>Revenues</u>					
Taxes	\$ -	\$ 25,962	\$ -	\$ (25,962)	-100%
Licenses, Permits & Franchises	95,041	89,000	94,000	5,000	6%
Fines, Forfeitures & Penalties	438,456	231,188	231,188	-	0%
Rev From Use of Money & Prop	3,111	-	-	-	-100%
Intergovernment Revenues - St	35,057,939	35,395,026	34,863,220	(531,806)	-2%
Intergovernment Rev-Federal	3,884,807	3,895,525	8,547,711	4,652,186	119%
Intergovernment Revenue-Other	141,534	313,800	1,424,995	1,111,195	354%
Charges For Services	29,490,027	32,375,888	34,298,530	1,922,642	6%
Miscellaneous Revenues	501,607	157,000	333,609	176,609	112%
Intrafund Revenue	1,281,718	905,531	516,579	(388,952)	-43%
Total Revenues	\$ 70,894,238	\$ 73,388,920	\$ 80,309,832	\$ 6,920,912	9%
<u>Net County Cost</u>	\$ 83,710,153	\$ 77,022,383	\$ 66,678,912	\$ (10,343,471)	-13%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	1,126	982	905	(77)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

SHERIFF – 3111

FUNCTION

The Office of the Sheriff is responsible for the apprehension of criminal suspects for crimes committed in the unincorporated areas of Fresno County. This includes investigation, gathering, documentation, preservation, analysis and court testimony for evidence seized. The Office of the Sheriff is also responsible for providing for judicial protection, bailiff services, public screening and court security. A third major responsibility of the Sheriff is the operation of jail facilities for the County. The detention facilities are used to detain persons awaiting court appearance and to house convicted inmates sentenced to serve terms of one-year or less and inmates convicted of misdemeanor crimes. The Sheriff is also mandated to serve civil court documents and fulfills or facilitates crime prevention activities often through community and youth services programs that afford education, professional expertise, and a law enforcement presence for communities, schools, youth and neighborhood associations.

This budget finances these activities and includes Sheriff generated revenues from inmate housing, contracts for law enforcement services, the contract with the Superior Court, Public Safety sales tax (Proposition 172) and various grant funding.

OVERVIEW

The FY 2011-12 Recommended Budget of \$146,988,744, represents a 2% (\$3,422,559) decrease in appropriations from the FY 2010-11 Adopted Budget primarily due to the reduction in allocated net County cost. The FY 2011-12 Recommended Budget reflects a 9% (\$6,920,912) increase in estimated revenue over FY 2010-11 primarily due to increased revenues from the Courts; Dispatch contracts with Kerman, Fowler, Parlier and Sanger; Proposition 172, and Inmate Housing revenue; and projected revenues of approximately \$4.6 million from a COPS Hiring grant application presented to the Board of Supervisors on May 24, 2011. A 4.5% (\$2,473,353) salary savings has been used in calculating Regular Salaries (Account 6100) in the recommended budget. A \$1,235,426 savings in combined related benefits has been calculated for Retirement and OASDI. Staffing is recommended at 905 positions, a reduction of 77 positions from the current year.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The decrease in appropriations will reduce the general fund deputies by approximately 36%, which may result in the following: substation closures; patrol beats left unfilled; longer response times; reduced proactive patrol time; increased danger to deputies due to reduced availability of a back-up deputy; inability to respond or a modified response to lower priority traffic and animal calls, custody exchanges, and civil stand-bys; a reduction in detectives available to respond and follow up on metal thefts; a reduction in detective units to felony crimes only; a lower rate of cleared cases; the documenting of crimes by event number only; the completion of statistical and insurance requirements only for misdemeanor person or property crimes; the inability to respond to emerging trends in identity theft, cyber crime, internet crimes; etc.; a reduction in criminal investigations in smaller cities Countywide and in unincorporated communities. There will also be a reduction in professional staff at all area substations which will eliminate all public contact at the area substations. For any documentation needed, the Sheriff's Office will facilitate all requests from the Sheriff's Headquarters in downtown Fresno.

Salaries and Benefits

- Salaries and Benefits, recommended at \$122,149,455, represent a 3% (\$4,267,765) decrease from the current year. Staffing is budgeted at the level of 905 positions, which represents a decrease of 77 positions or 8% from the FY 2010-11 adopted positions.

Recommended funding includes:

- Account 6100 Regular Salaries represents an 11% (\$7,107,041) decrease from the current year.
- Account 6200 Extra-Help represents a 10% (\$79,398) decrease from the current year primarily due to a reduction in temporary and one-time projects.
- Account 6400 Retirement represents a 7% (\$2,620,261) increase over the current year based on the rates for FY 2011-12 partially offset by the elimination of positions.
- Account 6550 Workers' Compensation Contribution represents a 14% (\$1,026,893) decrease from the current year due to an adjustment in rates.
- Account 6670 Benefits Administration represents a 27% (\$42,785) decrease based on FY 2011-12 rates.

Services and Supplies

- Services and Supplies, recommended at \$24,359,907, represent an 11% (\$2,456,581) increase over the current year primarily due to increases in Mobile Communications, Liability Insurance, Equipment Maintenance, Facility Services Rent, and Special Departmental Expense.

Recommended funding includes:

- Account 7039 Mobile Communications represents a 16% (\$94,727) increase over the current year based on rates for FY 2011-12.
- Account 7101 Liability Insurance represents a 158% (\$1,316,077) increase over the current year based on actual costs for the program.
- Account 7205 Maintenance-Equipment reflects a 15% (\$245,781) increase over the current year due to increased maintenance costs for vehicles that are fully depreciated and exceed 100,000 miles.
- Account 7296 Data Processing Services represents a 99% (\$844,843) decrease from the current year primarily due to the reallocation of Information Technology (IT) services from Account 7296 to Account 7400. ITSD continued to support the mainframe system utilized by the Sheriff's Office pending completion of the PSIS in FY 2010-11.
- Account 7400 Special Departmental Expense represents a 98% (\$1,285,221) increase over the current year primarily due to the reallocation of funds in the amount of \$844,843 from Account 7296 to pay for data processing/maintenance expenses associated with the PSIS, \$212,000 for the High Intensity Drug Trafficking Area (HIDTA) program (which is revenue offset), and \$228,378 to replace aging IT equipment.

Other Charges

- Other Charges, recommended at \$7,411, represents a 99.7% (\$1,977,461) decrease from the current year due to the completion of lease/purchase payment for the Public Safety Information System in FY 2010-11. These funds (approximately \$1.8 million) were redirected to the Services and Supplies object level to offset increased costs for Internal Service Funds (primarily Liability Insurance) and to replace aging IT equipment. The remaining amount of \$171,318 was redirected to Salaries and Benefits to mitigate potential layoffs.

Capital Assets

- Capital Assets, recommended at \$471,971, represent a 346% (\$366,086) increase over the current year. Off-Highway Vehicle (OHV) funds will replace high maintenance OHV equipment (e.g., motorcycles and All-Terrain vehicles). Homeland Security funds will provide for additional visual/video security to specified locations throughout Fresno County. All recommended Capital Assets are offset with third-party revenue.

Off-Highway Vehicle Equipment \$70,000 Off-Road Vehicle Grant

Homeland Security Equipment.....\$401,971 Homeland Security Grant

SUMMARY OF REVENUES

- Revenues are recommended at \$80,309,832, a 9% (\$6,920,912) increase over the current year primarily due to an increase in Proposition 172 sales tax and increases in inmate housing, law enforcement contracts and grant revenue of approximately \$4.6 million from a COPS Hiring grant application that was presented to the Board on May 24, 2011.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Licenses, Permits, & Franchises			
3193 – Guns, Explosive Fees	89,000	147,297	94,000
Total	\$ 89,000	\$ 147,297	\$ 94,000
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Justice Temporary Construction	231,188	231,188	231,188
3315 – Asset Forfeiture	0	230,000	0
Total	\$ 231,188	\$ 461,188	\$ 231,188
Acct # - Revenue from the Use of Money			
3380 – Interest	0	5,362	0
Total	\$ 0	\$ 5,362	\$ 0
Acct # - Intergovernment Revenues-State			
3575 – Boating Grant	452,765	452,765	452,763
3575 – COPS Law Enforcement	100,000	100,000	0
3575 – Prop 69	328,955	328,955	380,000
3575 – COPS Detention	210,000	210,000	0
3575 – Cal-MMETT	700,333	900,333	0
3575 – Booking Fees	1,000,000	1,000,000	0
3575 – STC	230,330	212,396	230,330
3575 – 911 reimbursement	25,000	25,000	25,000
3575 – POST OT reimbursement	124,000	124,000	88,000
3575 – Off-Highway Vehicle Grant	0	51,106	0
3575 – Indian Gaming	0	0	496,774
3577 – Prop 172	32,223,643	32,530,535	33,190,353
Total	\$ 35,395,026	\$ 35,935,090	\$ 34,863,220
Acct # - Intergovernment Revenues-Federal			
4375 – DNA Cold Case	100,000	100,000	0
4375 – JAG Assistance	73,809	73,809	81,486
4375 – JAG Assistance - Recovery Act	2,138	2,138	0
4375 – ICAC 09 Recovery Act	175,435	175,435	154,956
4375 – ICAC Continuation	268,353	268,353	293,890
4375 – ADA Recovery Act	470,238	470,238	129,001
4375 – Drug Suppression	671,377	671,377	497,654
4375 – Cal-MMET Recovery Act	274,618	274,618	0
4375 – COPS Technology	200,000	200,000	418,143
4380 – JAG Assistance	26,992	26,992	0

4380 – DCESP	75,000	75,000	100,000
4380 – HIDTA	594,565	594,565	546,538
4380 – SCAAP	950,000	816,128	850,000
4380 – DNA Backlog Reduction	13,000	60,000	60,000
4375 – COPS Child Sexual Predator Program	0	0	454,713
4380 – Homeland Security Grant	0	0	401,971
4375 – COPS Hiring Grant	0	0	4,559,359
Total	\$ 3,895,525	\$ 3,808,653	\$ 8,547,711
Acct # -Intergovernment Revenues-Other			
4840 – Cal-ID RAN	141,447	141,447	149,995
4840 – Booking Fee	172,353	130,736	1,275,000
Total	\$ 313,800	\$ 272,183	\$ 1,424,995
Acct # - Charges for Services			
4941 – Debtors Assessment	120,926	160,000	155,163
4941 – Civil Fees	604,000	827,907	510,000
4975 – OT/School Contracts	62,573	70,000	55,000
4975 – Fig Garden	301,075	301,075	318,691
4975 – US Army Corp of Engineers - Pine Flat	54,515	54,515	46,758
4975 – US Forest Service - Huntington Lake	36,000	36,000	36,000
4975 – Street Level Nacotics	100,000	100,000	100,000
4975 – Orange Cove Police Protection District	10,994	10,994	1,915
4975 – San Joaquin Law Enforcement	93,834	93,834	93,834
4975 – FMAAA	72,528	72,528	72,528
4975 – OCDEF	4,117	4,117	0
4975 – Joint Terrorism Task Force	2,683	2,683	1,408
4975 – Central Unified	171,777	171,777	96,941
4975 – Court Security	15,561,575	14,900,000	16,015,919
4975 – Abandoned Vehicle Abatement	117,340	117,340	179,895
4975 – US Forest Service Marijuana	25,000	25,000	55,000
4975 – Contract Services	372,000	372,000	790,000
4975 – Clearance Letters	60,000	60,000	46,000
4976 – Fingerprinting Fees	80,000	86,945	84,000
4896 – IWF Reimbursement	1,318,706	1,336,659	1,308,926
5031 – Prisoner Transport Extraditions	115,455	120,000	143,000
5031 – Parole Revocation Hearings	80,000	80,000	73,000
5031 – State Inmate Housing	1,622,790	1,700,000	1,553,432
5031 – Federal Inmate Housing	11,388,000	14,600,000	12,561,120
Total	\$ 32,375,888	\$ 35,303,374	\$ 34,298,530
Acct # - Miscellaneous Revenues			
5800 – Mello Roos	25,962	25,962	25,962
5800 – Property	15,000	15,000	15,000
5800 – Debtor Assessment	70,000	70,000	87,000
5800 – Records	7,000	8,000	6,900
5800 – Training	3,000	3,000	1,700
5800 – Training - SCCCD	61,000	61,000	5,000
5800 – Business Office	1,000	1,000	500
5800 – Social Security Incentive	0	50,000	50,000
5800 – Trust Fund Revenue	0	0	141,547
Total	\$ 182,962	\$ 233,962	\$ 333,609
Acct # - Intrafund			
5990 – Off-Road Vehicle	16,500	16,500	86,500
5990 – CDBG	454,308	480,000	422,000
5990 – Rural Crime Prevention Program	426,644	426,644	0
5990 – FMAAA	8,079	8,079	8,079
5990 – Homeland Security	0	350,000	0
5990 – Never Give Up	0	26,889	0

5990 – Bullet Proof Vest Program	0	9,821	0
Total	\$ 905,531	\$ 1,317,933	\$ 516,579
Total Revenues	\$ 73,388,920	\$ 77,485,042	\$ 80,309,832

PENDING FACTORS

Vehicle License Fees (Local Safety and Protection Account) are not included in this budget; however, if the fees are extended or passed by the voters, any necessary adjustments will be presented to your Board.

With Board approval on May 24, 2011, the Sheriff's Office submitted a COPS Hiring Program grant application to retain 38 Deputy Sheriff positions. Grant funding in the amount of approximately \$4.6 million is included in the recommended budget along with \$1.1 million in additional salary savings (to offset the difference in costs between the entry level Deputy Sheriff II, Step 1 Salaries and Benefits cost for 38 positions that the grant may fund and the Deputy Sheriff III, Step 6 level of the 38 positions that would be deleted if the grant application is not successful). The Sheriff's Office will know the outcome of the application in September 2011. If the department does not receive the grant award or receives less than the \$4.6 million per year, any necessary budget adjustments will be brought to your Board for consideration.

SHERIFF - 3111

REGULAR SALARIES

BUDGET POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0105	Sheriff	Elected	1	1	\$ 154,233
4008	Undersheriff	C	1	1	123,735
4007	Assistant Sheriff	C	1	1	117,832
4075	Sheriff Captain	3651	3	3	322,342
2317	Sheriff's Administrative Services Director	D	1	1	100,591
4080	Sheriff's Lieutenant	3259	14	14	1,344,431
4085	Sheriff's Sergeant	2698	50	50	4,133,326
4059	Deputy Sheriff IV	2360	59	59	4,305,029
4055	Deputy Sheriff III	2174	204	178	11,940,083
4053	Deputy Sheriff II	1996	76	33	2,005,604
4051	Deputy Sheriff I	1619	10	7	124,273
4076	Correctional Captain	3363	1	1	98,984
4074	Correctional Lieutenant	3004	7	7	636,942
4073	Correctional Sergeants	2179	33	31	2,204,835
4048	Correctional Officer IV	2134	56	56	3,677,252
4047	Correctional Officer III	1882	252	251	14,445,014
4122	Offender Programs Manager	F	1	1	66,604
1935	Social Worker III	1844	1	1	55,220
1592	Recreational Therapist II	1689	1	1	50,587
2290	Volunteer Services Coordinator	1544	1	1	45,392
4044	Inmate Supplies Coordinator	1838	1	1	55,033
5090	Laundry Supervisor - Jail	1236	1	1	37,062
5055	Janitor	942	1	1	28,263
5050	Maintenance Janitor	970	2	2	58,258
4180	Rangemaster	1967	1	1	57,927
4185	Community Service Officer	1169	34	34	1,139,382
3613	Supervising Communications Dispatcher	1992	7	7	387,270
3616	Communications Dispatcher Specialist	1674	8	8	379,941
3615	Communications Dispatcher III	1557	18	21	989,812
3612	Communications Dispatcher II	1441	5	3	115,650
3610	Communications Dispatcher I	1337	5	4	139,815
3166	Administrative Secretary - Conf	1490	1	1	36,757
3161	Secretary IV - Conf	1338	3	3	113,174
3160	Secretary IV	1419	1	1	42,514
2235	Personnel Tech III - Conf	1440	1	1	43,146
2268	Sheriff's Business Manager	E	1	1	74,903
3255	Senior Accountant	2088	3	3	178,573
2293	Staff Analyst III	2122	1	1	60,485
3240	Supervising Account Clerk II	1611	3	3	140,338
3260	Account Clerk III	1215	10	10	362,571
3210	Accountant I	1546	1	1	43,892
3440	Stock Clerk II	933	1	1	26,672
5307	Automobile Mechanic	1547	2	2	88,257
5305	Helicopter Mechanic	2050	1	1	58,466
4177	Process Server	1327	6	6	238,656
4140	Forensic Services Coordinator	MGT	1	1	95,023
4153	Senior Identification Technician	2042	2	2	116,430
4155	Identification Technician IV	1794	6	5	264,365

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
4154	Identification Technician III	1666	6	6	\$ 294,470
4152	Identification Technician II	1440	6	7	287,504
4150	Identification Technician I	1280	2	2	65,269
4123	Criminalist Specialist	2742	5	5	403,635
4121	Criminalist II	2550	1	1	71,530
4119	Criminalist I	1909	2	2	104,571
2225	Systems & Procedures Manager	E	1	1	82,215
2212	Systems & Procedures Analyst III	MGT	1	1	63,925
3752	Senior Information Technology Analyst - Sheriff	2717	2	2	154,853
3751	Information Technology Analyst IV - Sheriff	2386	4	4	271,988
3713	Senior Network Systems Engineer	2717	1	1	77,427
3712	Network Systems Engineer IV	2386	4	4	271,988
3711	Network Systems Engineer III	1985	1	1	56,577
3710	Network Systems Engineer II	1697	2	2	96,827
3070	Supervising Office Assistant II	1537	5	5	228,060
3080	Office Assistant III	1153	39	35	1,199,814
3110	Office Assistant II	1033	0	2	57,796
Subtotal			982	905	\$ 55,113,394
Educational Incentives (POST)					1,235,786
Pilot/Tactical Flight Officer					26,000
Steno Allowance					1,560
Detention Facility Allowance					18,720
Remuneration					2,114
Auto Allowance					6,180
Lead Worker Allowance					1,300
Bilingual Skill Pay					172,900
Uniform Allowance					321,500
Holiday Payout					244,391
Shift Differential					966,552
LC4850					1,400,000
Less Salary Savings					(2,473,353)
TOTAL REGULAR SALARIES					\$ 57,037,044

VACANT POSITIONS RECOMMENDED FOR DELETION

(Effective June 27, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
4051	Deputy Sheriff I	Vacant	1619	-3	\$ 232,509
4047	Correctional Officer III	Vacant	1882	-3	317,304
3110	Office Assistant II	Vacant	1033	-2	90,664
Cost of Restoring Vacant Positions				-8	\$ 640,477

FILLED POSITIONS RECOMMENDED FOR DELETION

(Effective June 27, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
4055	Deputy Sheriff III	Filled	2174	-26	\$ 3,443,195
4053	Deputy Sheriff II	Filled	1996	-43	5,348,611
Cost of Restoring Filled Positions				-69	\$ 8,791,806

Coroner-Public Administrator BUDGET 4330 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 3,013,247	\$ 1,809,390	\$ 1,725,460	\$ (83,930)	-5%
Services and Supplies	804,069	609,037	682,444	73,407	12%
Total Appropriations	\$ 3,817,316	\$ 2,418,427	\$ 2,407,904	\$ (10,523)	0%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 17,563	\$ -	\$ 3,000	\$ 3,000	
Charges For Services	625,286	200,170	247,170	47,000	23%
Intrafund Revenue	530,618	-	-	-	-100%
Total Revenues	\$ 1,173,467	\$ 200,170	\$ 250,170	\$ 50,000	25%
<u>Net County Cost</u>	\$ 2,643,849	\$ 2,218,257	\$ 2,157,734	\$ (60,523)	-3%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	16	14	13	(1)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

CORONER-PUBLIC ADMINISTRATOR – 4330

FUNCTION

The Coroner is mandated (Government Code Section 27491; Health and Safety Code Section 7104) to determine the manner and cause of death; to inquire into the circumstances of unusual or unattended deaths, homicides, suicides and accidental deaths; deaths due to contagious disease; deaths in prisons or jails, and state mental facilities; to identify the deceased and notify next of kin; to act as the County burial authority in burying the indigent or abandoned dead.

The Public Administrator is mandated (Probate Code Sections 7601, 7602, and 7620) to take control, protect and manage a decedent's estate that is subject to loss, injury, waste or misappropriation either when no other person or family is willing or appropriate, or when ordered to do so by the Superior Court. Public Administrator services include searching for family, making burial arrangements, identifying assets, paying creditors of the estate, and paying expenses of administration and distribution of the balance of the estate to the decedent's heirs or beneficiaries.

OVERVIEW

The FY 2011-12 Recommended Budget of \$2,407,904 represents less than a 1% (\$10,523) net decrease in appropriations as compared to the FY 2010-11 Adopted Budget. The net decrease is primarily a result of a supplemental budget instructions and a decrease in staffing. This budget provides for the increased costs of retirement benefits and Services and Supplies. Staffing is recommended at 13 positions which is a reduction of 1 position or 7%, compared to the FY 2010-11 staffing level.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The new Fresno County Regional Forensic Center-Phase 1, located on Jefferson Avenue in the southwest quadrant of the Juvenile Justice Campus (JJC) is designed as a regional facility to accommodate growth through 2030. This facility has been under construction since October of 2010, and Phase 1 is scheduled to be completed in November of 2011. About December of 2011, Coroner and Public Administrator staff will relocate from the current West Nielsen Avenue facility to the new Regional Forensic Center and to available vacant office space elsewhere on the JJC site. The West Nielsen Avenue facility will then be vacant of all staff and services. All costs related to the move are included in the FY 2011-12 Recommended Budget.

The Fresno County Regional Forensic Center-Phase 2 is planned as an office and support services facility. Upon completion of this phase, Coroner and Public Administrator staff, temporarily relocated from the West Nielsen Avenue facility to vacant office space elsewhere on the JJC site, will be moved here.

Salaries and Benefits

- Salaries and Benefits, recommended at \$1,725,460, represent a 5% (\$83,930) decrease from FY 2010-11, primarily as a result of a decrease in staffing, supplemental budget instructions, and the elimination of second on-call (after hours) Deputy Coroner coverage. Staffing is recommended at 13 positions which is a reduction of 1 position or 7%, compared to the FY 2010-11 staffing level.

Recommended funding includes:

- Full-year funding for ten Coroner positions to cover a population of in excess of 900,000 over the 6,000 square miles of Fresno County 24/7: one Coroner-Public Administrator, one Chief Forensic Pathologist, one Forensic Pathologist, five Deputy Coroners, one Account Clerk, and one Senior Staff Analyst positions.

Coroner-Public Administrator -- 4330

- There are currently five filled Deputy Coroner positions which equates to a ratio of 0.56 positions per 100,000 County residents which is the lowest County Deputy Coroner to resident ratio in the State.
- Full-year funding for three Public Administrator staff positions: one Deputy Public Administrator, one Senior Probate Assistant, and one Estate Property Assistant.
- Extra-Help (Account 6200) funding for a part-time Administrative Secretary-Confidential (ten hours per-week) and Autopsy Technician coverage (eight hours per-day, seven days per-week).
- There are no salary savings in the FY 2011-12 Recommended Budget.

Services and Supplies

- Services and Supplies, recommended at \$682,444, represent a 12% (\$73,407) increase over FY 2010-11 primarily as a result of increases in Liability Insurance and various expenses associated with the opening of the Fresno County Regional Forensic Center-Phase 1. These additional expenses include: medical, dental, and lab supplies; Professional and Specialized Services; Facilities Operations and Maintenance Services; the one-time purchase of Small Tools and Instruments; Special Department Expense; and Utilities.

Recommended funding includes:

- Professional and Specialized Services (Account 7295) is recommended at \$253,208 for Coroner Services that include toxicology, histology, body removals, radiology, cremations, and consultations, as well as other professional services to support the Coroner Division.

SUMMARY OF REVENUES

- Revenues are recommended at \$250,170, an increase of 25% (\$50,000) from FY 2010-11 primarily as a result of anticipated revenues associated with providing contracted Coroner services for nearby counties in the second half of FY 2011-12.
- Based on the current Master Schedule of Fees, Charges, and Recovered Costs (Section 1909), mandated services provided by the Forensic Pathologist staff to other County departments without charge, including the District Attorney and the Public Defender, are estimated at \$90,000 for FY 2011-12.

Revenues	FY 2009-10 Adopted	FY 2009-10 Estimated Actual	FY 2010-11 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	0	3,000	3,000
Total	\$ 0	\$ 3,000	\$ 3,000
Acct # - Charges for Services			
4965 – Estate Fees	111,370	111,370	111,370
5060 – Other Charges for Services	84,000	84,000	134,000
5065 – Burial Reimbursements	4,800	1,800	1,800
Total	\$ 200,170	\$ 197,170	\$ 247,170
Total Revenues	\$ 200,170	\$ 200,170	\$ 250,170

PENDING FACTORS

The new Fresno County Regional Forensic Center-Phase 1 is designed as a regional facility. During FY 2011-12, Fresno County staff will be discussing, with nearby counties, the possibility of Fresno County providing contracted Coroner services.

CORONER-PUBLIC ADMINISTRATOR - 4330**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0087	Public Administrator-Coroner	ELECTED	1	1	\$ 114,911
1525	Chief Forensic Pathologist	A	1	1	193,306
1531	Forensic Pathologist	A	1	1	171,560
1773	Deputy Public Administrator/Guardian II	1767	1	1	55,899
2294	Senior Staff Analyst	F	1	1	67,666
3074	Senior Probate Assistant	1546	1	1	48,906
3260	Account Clerk III	1215	1	1	38,465
3405	Estate Property Assistant	1158	1	1	34,919
3621	Program Technician II	1531	1	0	5,080
4130	Deputy Coroner I	1694	3	3	146,727
4133	Deputy Coroner II	1862	2	2	109,908
Subtotal			14	13	\$ 987,347
Auto Allowance					6,180
Elected Officials Remuneration					2,114
TOTAL REGULAR SALARIES					\$ 995,641

FILLED POSITION RECOMMENDED FOR DELETION (Effective August 8, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3621	Program Technician II	Filled	1531	-1	\$ 80,868
	Cost of Restoring Filled Position			-1	\$ 80,868

District Attorney BUDGET 2860 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
FISCAL SUMMARY					
<u>Appropriations</u>					
Salaries and Benefits	\$ 21,957,272	\$ 20,135,142	\$ 19,252,923	\$ (882,219)	-4%
Services and Supplies	3,407,418	3,209,676	3,164,148	(45,528)	-1%
General Fixed Assets	5,988	-	-	-	-100%
Total Appropriations	\$ 25,370,678	\$ 23,344,818	\$ 22,417,071	\$ (927,747)	-4%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 397,744	\$ 410,650	\$ 410,650	\$ -	0%
Rev From Use of Money & Prop	116	-	-	-	-100%
Intergovernment Revenues - St	5,735,999	5,993,439	6,609,383	615,944	10%
Intergovernment Rev-Federal	214,344	-	-	-	-100%
Charges For Services	1,967,513	160,460	159,000	(1,460)	-1%
Miscellaneous Revenues	77,039	70,000	80,000	10,000	14%
Intrafund Revenue	351,426	384,969	425,632	40,663	11%
Total Revenues	\$ 8,744,183	\$ 7,019,518	\$ 7,684,665	\$ 665,147	9%
Net County Cost	\$ 16,626,496	\$ 16,325,300	\$ 14,732,406	\$ (1,592,894)	-10%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	175	155	140	(15)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

DISTRICT ATTORNEY – 2860

FUNCTION

The District Attorney (DA) is constitutionally mandated to evaluate and review for filing all criminal cases submitted by the 81 law enforcement agencies within Fresno County and prosecute all felony and misdemeanor violations of state law on behalf of the People of the State of California. This includes homicides, gang violence, sexual assault, child abuse, domestic violence, and identity theft. All law enforcement arrests must first be prosecuted by the District Attorney before being placed on probation or sentenced to prison. The District Attorney also investigates, files, and prosecutes criminal and civil actions of consumer fraud, real estate fraud, environmental crimes, welfare fraud, and financial crimes; provides restitution to local merchants and individuals who are victimized by criminal bad check writers; and is the legal advisor to the Fresno County Grand Jury for civil and criminal matters. The Writs and Appeals Unit manages and evaluates criminal matters post-conviction; researches and files writs to uphold reasonable interpretations of the law and protect lawful convictions; and appropriately responds to Habeas Petitions. This unit also provides research and legal advice to all attorney staff. Additionally, the District Attorney provides legal advice, investigative assistance and training to the law enforcement agencies throughout the County.

OVERVIEW

The FY 2011-12 Recommended Budget of \$22,417,071 reflects a 4% (\$927,747) decrease in appropriations primarily due to the elimination of a net of 15 positions to meet the net County cost (NCC) allocation. The FY 2010-11 Recommended Budget reflects a 9% (\$665,147) increase in estimated revenue primarily due to the addition of a Prison Crimes Unit along with offsetting revenue. A 3% (\$341,622) salary savings has been used in calculating Regular Salaries (Account 6100). A \$229,308 savings in combined related benefits has been calculated for Retirement, OASDI, and Health Insurance. Staffing is recommended at 140 positions, a net reduction of 15 positions from the current year. The 2860 Org. represents the core criminal prosecution units directly handling the District Attorney's mandated function of prosecuting all felony and misdemeanor offenses ranging from capital murder to driving-under-the-influence cases. Approximately 97% of the cases filed by the DA will be prosecuted by Deputy District Attorneys in this Org. The recommended staffing represents a substantial decrease in resources available to sustain core prosecutorial functions in the District Attorney's Office.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The recommended budget results in the elimination of 18 positions from the FY 2010-11 Adopted Budget. The reduction in positions from FY 2010-11 is as follows: one Supervising Senior DA Investigator, four Senior DA Investigators, one Investigative Assistant, one Staff Analyst, one Chief Office Assistant, eight Office Assistants, and two Secretaries. Due to the pending expiration of Vehicle License Fees (VLF) funding, 3 Deputy District Attorney (DDA) positions are recommended for transfer from the District Attorney Grants Org 2862 effective June 27, 2011 resulting in the net elimination of 15 positions. The prosecutors recommended for transfer currently staff the Career Criminal Unit and the Rural Crimes Unit in Org 2862. Supplemental budget instructions reduced the number of required deletions by approximately 12 positions including DDAs and investigators.

The District Attorney has been a responsible fiscal partner with the CAO in stepping up to help the County of Fresno through this difficult budget period. The department has aggressively sought additional funding to retain highly trained and experienced staff. In FY 2011-12, the District Attorney is adding a Prison Crimes Unit staffed by two DDAs and two DA Investigators to prosecute crimes committed at Pleasant Valley State Prison and Coalinga State Hospital. The Salaries and Benefits of the prosecutors

District Attorney -- 2860

and investigators will be reimbursed by the State per Penal Code Section 4750 and will prevent four layoffs.

Salaries and Benefits

- Salaries and Benefits, recommended at \$19,252,923, represent a 4% (\$882,219) decrease from the current year.

Recommended funding includes:

- The elimination of 18 positions: 1 Supervising Senior DA Investigator, 4 Senior DA Investigators, 1 Investigative Assistant, 1 Staff Analyst, 1 Chief Office Assistant, 8 Office Assistants, and 2 Secretaries.
- The transfer of three Deputy District Attorney positions, associated with the Career Criminal and Rural Crimes units, from District Attorney Grants Org. 2862 due to expiration of Vehicle License Fee revenue at the end of FY 2010-11.
- Account 6200 Extra-Help and Account 6300 Overtime reflect a 31% (\$120,421) and 22% (\$17,500) decrease, respectively, from the current year due to required budget reductions to meet the NCC allocation.
- Account 6400 Retirement Contributions represents a 9% (\$476,363) increase over the current year based on an increase in rates partially offset by the elimination of a net of 15 positions.

Services and Supplies

- Services and Supplies, recommended at \$3,164,148, represent a 1% (\$45,528) decrease from the current year

Recommended funding includes:

- Account 7040 Telephone Charges represents a 24% (\$38,567) decrease from the FY 2010-11 adopted level based on actual charges in the current year and rates for FY 2011-12.
- Account 7101 Liability Insurance reflects a 230% (\$202,497) increase over the current year based on actual costs for the program.
- Account 7266 Interoffice Messenger Mail represents an 86% (\$16,605) decrease from the current year due to the department reducing the number of mail stops as a cost savings measure.
- Account 7415 Transportation, Travel and Education represents a 35% (\$30,000) decrease from the current year based on a reduction in travel and training for prosecutors and investigators. This training is critical to the continuation of the department's expected productivity and efficiency.

SUMMARY OF REVENUE

- Revenues are recommended at \$7,684,665, a 9% (\$665,147) increase over the FY 2010-11 adopted level primarily due to the addition of mandate reimbursement revenue from the State for the Prison Crimes Unit and an increase in Proposition 172 sales tax revenue.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Justice Temp Const	410,650	410,650	410,650
Total	\$ 410,650	\$ 410,650	\$ 410,650
Acct # - Intergovernment Revenues-State			
3575 – POST Reimbursement	5,000	5,000	5,000
3575 – Cal WRAP	40,000	40,000	40,000
3575 – Violence Against Women Grant	200,000	200,000	200,000

District Attorney -- 2860

3577 – State Aid-Public Safety Prop 172	5,538,439	5,538,439	5,704,592
3578 – COPS- AB 3229	210,000	210,000	0
3455 – Mandate Reimbursement	0	2,984	659,791
Total	\$ 5,993,439	\$ 5,996,423	\$ 6,609,383
Acct # - Charges for Services			
4905 – Legal Services	63,260	63,260	74,000
4928 – Collection Charges	97,200	61,500	85,000
5060 – Other Charges for Services	0	22,707	0
Total	\$ 160,460	\$ 147,467	\$ 159,000
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	70,000	80,000	80,000
Total	\$ 70,000	\$ 80,000	\$ 80,000
Acct # - Intrafund			
5990 – Intrafund Revenue	384,969	384,969	425,632
Total	\$ 384,969	\$ 384,969	\$ 425,632
Total Revenues	\$ 7,019,518	\$ 7,019,509	\$ 7,684,665

PENDING FACTORS

COPS (SLESF) funding of \$210,000 has been eliminated from this budget. This program has been funded through Vehicle License Fees (VLF) since FY 2009-10. However, those revenues are set to sunset on June 30, 2011. If these fees are extended or passed by the voters, any necessary adjustments will be presented to your Board.

The Governor's Realignment Proposal removes the option of prison for a large segment of criminals the District Attorney prosecutes and shifts the responsibility for parole violations to the County. Fewer criminals in prison will mean more criminals on the streets. This will increase criminal case filings of the most dangerous offenders thereby increasing workloads in the District Attorney's Office. Parole realignment will mean parole violators will not be returned to prison and the likelihood that prosecutors would be involved in parole revocation hearings. Again, this will increase the workload of the District Attorney's Office. Resources must be allocated to the District Attorney to deal with the return of recidivist state prisoners. It should be noted that in signing this legislation the Governor included the statement that the realignment would not occur without the associated revenue.

DISTRICT ATTORNEY - 2860**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0075	District Attorney	ELECTED	1	1	\$ 157,540
0253	Associate District Attorney	B	1	1	135,629
0255	Assistant District Attorney	C	1	1	123,306
1209	Chief Deputy District Attorney	C	6	6	692,376
1211	Deputy District Attorney III	2926	4	6	434,761
1212	Deputy District Attorney IV	3424	55	56	5,691,942
1222	Senior Deputy District Attorney	3684	8	8	909,909
1758	Investigative Assistant	1339	2	1	40,144
1760	Senior District Attorney Investigator	2513	18	14	1,023,331
1793	Supervising Senior DA Investigator	3080	3	2	175,893
1796	Assistant Chief of Investigations	E	1	1	98,387
1797	Chief of Investigations	D	1	1	108,280
2033	Victim-Witness Advocate	1263	1	1	36,057
2213	Systems and Procedures Analyst I	1568	1	1	41,372
2293	Staff Analyst III	2122	3	2	120,608
2339	District Attorney Business Manager	E	1	1	77,460
2355	Law Office Administrator	E	1	1	67,145
3010	Chief Office Assistant	1593	1	0	0
3078	Supervising Office Assistant I	1327	2	2	85,879
3080	Office Assistant III	1153	29	23	790,226
3110	Office Assistant II	1033	3	1	29,503
3140	Secretary III	1285	4	3	115,500
3142	Secretary II	1153	1	1	34,601
3160	Secretary IV	1419	4	3	127,621
3161	Secretary IV - Conf.	1338	2	2	80,195
3166	Administrative Secretary	1490	1	1	44,678
Subtotal			155	140	\$ 11,242,343
Remuneration					2,114
Auto Allowance					6,180
POST Incentive					49,282
Educational Incentive					66,006
Bilingual Skills Pay					21,482
Less Salary Savings 3%					(341,622)
TOTAL REGULAR SALARIES					\$ 11,045,785

VACANT POSITIONS RECOMMENDED FOR DELETION

(Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1758	Investigative Assistant	Vacant	1300	-1	\$ 68,810
1760	Senior District Attorney Investigator	Vacant	2513	-1	149,715
1793	Supervising Senior DA Investigator	Vacant	3080	-1	164,384
2293	Staff Analyst III	Vacant	2122	-1	99,502
3110	Office Assistant II	Vacant	1003	-2	88,964
3140	Secretary III	Vacant	1248	-1	66,568
3160	Secretary IV	Vacant	1378	-1	72,593
Cost of Restoring Vacant Positions				-8	\$ 710,536

District Attorney -- 2860

FILLED POSITIONS RECOMMENDED FOR DELETION

(Effective June 27, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1760	Senior District Attorney Investigator	Filled	2513	-3	\$ 440,961
3010	Chief Office Assistant	Filled	1593	-1	77,266
3080	Office Assistant III	Filled	1003	-6	336,400
	Cost of Restoring Filled Positions			-10	\$ 854,627

POSITIONS RECOMMENDED FOR TRANSFER FROM ORG 2862 TO ORG 2860

(Effective June 27, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>
1212	Deputy District Attorney IV	Filled	3424	1
1211	Deputy District Attorney III	Filled	2926	2
	Total Positions Transferred In			3

District Attorney-Grants BUDGET 2862 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 8,075,140	\$ 8,347,117	\$ 8,198,038	\$ (149,079)	-2%
Services and Supplies	1,095,583	1,393,880	1,284,714	(109,166)	-8%
Other Charges	213,321	157,627	185,393	27,766	18%
General Fixed Assets	5,721	-	-	-	-100%
Total Appropriations	\$ 9,389,765	\$ 9,898,624	\$ 9,668,145	\$ (230,479)	-2%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 4,288,995	\$ 3,809,054	\$ 4,034,436	\$ 225,382	6%
Intergovernment Rev-Federal	14,912	511,389	203,907	(307,482)	-60%
Charges For Services	1,607,246	1,905,688	1,789,418	(116,270)	-6%
Miscellaneous Revenues	517	-	-	-	-100%
Intrafund Revenue	3,053,811	3,248,770	3,117,906	(130,864)	-4%
Total Revenues	\$ 8,965,481	\$ 9,474,901	\$ 9,145,667	\$ (329,234)	-3%
<u>Net County Cost</u>	\$ 424,285	\$ 423,723	\$ 522,478	\$ 98,755	23%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	68	73	63	(10)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

DISTRICT ATTORNEY-GRANTS – 2862

FUNCTION

The District Attorney Grants budget funds 17 units including 11 vertical prosecution teams. Many grants require that prosecutors carry a lower caseload, allowing for increased attention to complex litigation and the prosecution of serious, violent, and recidivist criminals. Prosecutors and investigators assigned to these grant units are not interchangeable with the core prosecution staff because the grants mandate that they work only on grant funded cases. Without this grant funding, which is precarious, the majority of these cases would be prosecuted by the core prosecution units. Grant appropriations are funded through various State and Federal agencies and the Indian Gaming Special Distribution Fund.

The grant units in this budget Org. include:

- The California Office of Traffic Safety (OTS) Young Adult Felony and Repeat DUI Offender team targeting young adult felony and repeat DUI offenders.
- Fresno County Mid-Level Drug Suppression [Anti-Drug Abuse Enforcement Program (ADA)] focused on the prosecution of narcotics cases working closely with various law enforcement narcotics teams throughout the County.
- The insurance fraud grants include Workers' Compensation, Automobile Insurance, Organized Automobile Insurance (Urban), and Life Insurance and Annuity.
- The Real Estate Fraud Prosecution Unit was statutorily created and investigates and prosecutes real estate fraud crimes.
- The District Attorney is the lead County agency of the Multi-Agency Gang Enforcement Consortium (MAGEC) charged with the investigation and prosecution of gang cases.
- The Victim Restitution Program ensures convicted offenders pay restitution to the victims of their criminal offenses.
- The Identity Theft Prosecution Unit prosecutes identity theft cases with a high dollar loss and/or complex cases involving multiple victims, numerous charges and requiring multiple search warrants in order to gain access to financial records.
- The Consumer and Environmental Protection Units are charged with the prosecution of cases involving fraudulent, deceptive and illegal business practices that victimize Fresno County residents and law abiding businesses, threaten public safety or endanger our local environment and natural resources.
- The Welfare Fraud Unit detects, investigates and prosecutes public aid fraud saving the County money by stopping and recovering overpayments and through the deterrence of welfare fraud.
- The In-Home Supportive Services (IHSS) Fraud Unit combats fraud occurring within the IHSS program, successfully terminating ongoing payments to fraud operators, recovering thousands of dollars of taxpayer money, and deterring future fraud.
- The Environmental Crime (Waste Tire) investigator works with the Department of Public Health conducting waste tire facility inspections, investigating illegal tire disposal or stockpiling and surveying points of waste tire generation to ensure compliance with applicable laws and regulations.
- The Training and Administration units coordinate training and administration of services for all staff in the above units and the core criminal division.
- The Tribal Gaming Unit focuses on the investigation and prosecution of cases with a nexus to Indian Gaming.

OVERVIEW

The FY 2011-12 Recommended Budget of \$9,668,145 reflects a 2% (\$230,479) decrease in appropriations from the FY 2010-11 Adopted Budget. The FY 2011-12 Recommended Budget reflects a 3% (\$329,234) decrease in estimated revenue from the FY 2010-11 Adopted Budget. The decrease is due to the loss of several grant programs including: Marijuana Suppression, California Department of Motor Vehicles Driving Under the Influence (DMV-DUI) Court Pilot Project, the Office of Traffic Safety (OTS) Young Adult Felony and Repeat DUI Offender team, California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET) program, and Rural Crimes and Career Criminal prosecution units. These losses were partially offset with additions to the Automobile Fraud, Organized Automobile Insurance (Urban) grant and the addition of the Tribal Gaming Unit. The recommended net County cost of \$522,478 partially supports the following programs: Training unit, IHSS Fraud, Mid-Level Drug Suppression, Waste Tire, and Victim Restitution.

A 1% (\$45,958) salary savings has been used in calculating Regular Salaries (Account 6100). A \$34,023 savings in combined related benefits has been calculated for Retirement, OASDI, and Health Insurance. Staffing is recommended at 63 positions, a net reduction of 10 positions from the current year.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

During the current year, the Deputy District Attorney (DDA) positions associated with the DMV-DUI Court Pilot Project focusing on repeat DUI offenders and the Marijuana Suppression grant targeting the prosecution of felony marijuana cases were eliminated due to lack of funding. During FY 2011-12, the positions and appropriations associated with the existing OTS Young Adult Felony and Repeat DUI Offender Program are funded through September 30, 2011. The District Attorney anticipates the retention of these positions with another OTS grant award currently under submission.

If the OTS grant is not successful, staffing will decrease to 63 positions, a decrease of 10 positions (as included in the recommended budget). This includes the loss of one DDA in the DMV-DUI Court Pilot Project; one DDA in the Marijuana Suppression grant; one DDA and one Office Assistant in the Rural Crimes Unit; two DDAs in the Career Criminal unit; and the potential expiration of the existing OTS Young Adult Felony and Repeat DUI Offender on September 30, 2011, resulting in the possible loss of four positions (two DDAs, one Senior DA Investigator and one Investigative Assistant). As indicated earlier, the existing four OTS Young Adult Felony and Repeat DUI Offender positions are currently pending a new OTS grant that will be awarded before the September 2011 termination of existing funding.

The addition of one Senior DA Investigator position in the Auto Insurance Fraud grant and one Senior DA Investigator position in the Organized Automobile Insurance (Urban) grant, funded through the Department of Insurance, obtained during the current year has augmented this budget Org. Additionally, in the current year the department successfully obtained a grant from the Indian Gaming Special Distribution Fund to add a Tribal Gaming Unit (one DDA, one Senior DA Investigator and one Office Assistant positions) for investigation and prosecution of cases with a nexus to Indian Gaming.

The current fiscal year has resulted in the further loss of third party funding leading to the deletion or reduction of several prosecution units in this budget Org. The units being deleted or reduced are as follows:

- The Marijuana Suppression program funding through Cal EMA, awarded in partnership with the Tulare County Sheriff's Department, with an assigned DDA.

The DMV-DUI Court Pilot Project, in conjunction with the Probation Department and Fresno Superior Court, focused on repeat DUI offenders and funded one DDA during FY 2010-11.

- The Young Adult Felony and Repeat DUI Offender program funded by the Office of Traffic Safety may end on September 30, 2011; however, the department anticipates the retention of the two DDAs, one Investigative Assistant and one Senior DA Investigator positions through a new OTS grant award.
- California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET) focuses on the prosecution of narcotics cases working closely with law enforcement narcotic investigation teams.
- The Rural Crime prosecutor concentrates on criminal prosecution of individuals charged with theft of equipment; vehicles including trucks, tractors, and all-terrain vehicles; fuel; chemicals; produce; and all sources of metal from open fields, farms and ranch outbuildings. This program was funded through Cal-EMA with Vehicle License Fees (VLF) which will sunset on June 30, 2011; no special election has been scheduled to continue the VLF revenues beyond the sunset date.
- The Career Criminal prosecutors aggressively prosecute violent habitual criminals and seek to obtain the maximum periods of incarceration. As with the Rural Crime prosecutor, this program was funded through Cal-EMA with VLF which will sunset on June 30, 2011.

Salaries and Benefits

- Salaries and Benefits, recommended at \$8,198,038, reflect a 2% (\$149,079) decrease from the current year primarily due to the loss of several grant programs partially offset by the addition and expansion of three grant programs as outlined above.

Recommended funding includes:

- Full-year funding for 63 permanent positions.
- Funding for the four existing OTS Young Adult Felony and Repeat DUI Offender grant positions through September 30, 2011 (two DDAs, one Senior DA Investigator and one Investigative Assistant).
- The transfer of three DDA positions associated with the Rural Crimes and Career Criminal grants that are no longer funded in FY 2011-12.
- Salary Savings of 1% (\$45,958) to more accurately reflect recruitment timeframes, position vacancies, and unpaid leave of absences.
- Negotiated salary adjustments and normal step advances.

Services and Supplies

- Services and Supplies, recommended at \$1,284,714, reflect an 8% (\$109,166) decrease from the current year as a result of partial year funding for the OTS Young Adult Felony and Repeat DUI Offender and the loss of the DMV-DUI Court Pilot Project and Marijuana Suppression, Rural Crimes, Career Criminal grant programs for FY 2011-12 as well as reduced MAGEC operating expenses. If the OTS Young Adult Felony and Repeat DUI Offender positions are successfully retained through a pending application for a new OTS grant award, this funding will be adjusted accordingly.

Other Charges

- Other Charges, recommended at \$185,393, represent an 18% (\$27,766) increase over the current year primarily due to the Department of Insurance grant programs paying additional indirect costs based on increased funding for positions added in the current year.

SUMMARY OF REVENUES

- Revenues, recommended at \$9,145,667, represent a 3% (\$329,234) decrease from the FY 2010-11 adopted level.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues-State			
3575 – Rural Crime	239,987	239,987	0
3575 – Career Criminal	334,326	334,326	0
3575 – MAGEC	141,528	141,528	23,691
3575 – Worker's Comp Insurance Fraud	1,222,652	1,222,652	1,219,240
3575 – ID Theft Unit	1,069,001	1,069,001	1,118,177
3575 – Auto Insurance	335,166	335,166	498,929
3575 – Urban Fraud	203,394	203,394	368,480
3575 – Life & Annuity	200,000	200,000	272,055
3575 – Victim Restitution	63,000	63,000	63,000
3575 – Tribal Gaming	0	0	470,864
Total	\$ 3,809,054	\$ 3,809,054	\$ 4,034,436
Acct # - Intergovernment Revenues-Federal			
4375 – DUI ROAD	511,389	511,389	203,907
Total	\$ 511,389	\$ 511,389	\$ 203,907
Acct # - Charges for Services			
4980 – Recording Fees - Real Estate Fraud	536,527	536,527	499,852
5069 – Judgment Awards - Consumer Protection	1,369,161	1,369,161	1,289,566
Total	\$ 1,905,688	\$ 1,905,688	\$ 1,789,418
Acct # - Intrafund			
5990 – Welfare Fraud	2,297,800	2,297,800	2,368,268
5990 – IHSS Fraud	586,823	586,823	555,990
5990 – DMV-DUI Court	36,670	36,670	0
5990 – Mid-Level Drug	149,730	149,730	74,648
5990 – Waste Tire	177,747	177,747	119,000
Total	\$ 3,248,770	\$ 3,248,770	\$ 3,117,906
Total Revenues	\$ 9,474,901	\$ 9,474,901	\$ 9,145,667

PENDING FACTORS

The Rural Crime (\$239,987), Career Criminal (\$334,326), and Cal-MMET (\$49,023) grants were eliminated from this budget and MAGEC (\$83,000) grant funds were reduced. These programs are funded through Cal-EMA with VLF that sunset on June 30, 2011. If legislation or an election allows for the extension of VLF funding past June 30, 2011, these programs could be reinstated.

The positions and appropriations and revenues associated with the existing OTS Young Adult Felony and Repeat DUI Offender are funded through September 30, 2011 (\$203,907); the department anticipates the retention of these positions with another OTS grant award currently under submission. This new grant would continue the program through September 30, 2012.

DISTRICT ATTORNEY-GRANTS - 2862**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1202	Legal Assistant III	1542	2	2	\$ 88,040
1209	Chief Deputy District Attorney	C	1	1	115,396
1211	Deputy District Attorney III	2926	2	0	0
1212	Deputy District Attorney IV	3424	20	15	1,829,073
1222	Senior Deputy District Attorney	3684	1	1	113,738
1758	Investigative Assistant	1339	3	2	91,427
1780	Senior District Attorney Investigator	2513	17	16	1,229,177
1775	Collections Officer	1394	1	1	41,812
1793	Supervising District Attorney Investigator	3080	1	1	87,948
1802	District Attorney Investigator II	2110	7	7	442,116
3078	Supervising QA I	1327	1	1	39,792
3090	Office Assistant III	1153	10	9	304,475
3110	Office Assistant II	1033	1	1	26,415
3140	Secretary III	1153	2	2	77,000
3160	Secretary IV	1419	1	1	42,540
3215	Senior Accountant	2088	1	1	59,618
3280	Account Clerk III	1215	1	1	35,433
3821	Program Tech II	1531	1	1	45,899
Subtotal			73	63	\$ 4,469,897
Less Salary Savings 1%					(45,958)
Educational Incentive					27,220
Bilingual Skills Pay					18,270
POST					<u>80,455</u>
TOTAL REGULAR SALARIES					\$ 4,549,884

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective June 27, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1212	Deputy District Attorney IV (Org 28622000)	Filled	3424	-2	\$ 351,996
3080	Office Assistant III (Org 28621500)	Filled	1153	-1	<u>61,313</u>
Cost of Restoring Filled Positions				-3	\$ 413,209

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective October 3, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1212	Deputy District Attorney IV (Org 28622500)	Filled	3424	-2	\$ 248,518
1758	Investigative Assistant (Org 28622500)	Filled	1339	-1	46,526
1780	Senior DA Investigator (Org 28622500)	Filled	2513	-1	<u>101,709</u>
Cost of Restoring Filled Positions				-4	\$ 396,751

POSITIONS RECOMMENDED FOR TRANSFER TO ORG 2860 FROM ORGS 28621500, 28623750 & 28624000 (Effective June 27, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>
1211	Deputy District Attorney III (Org 28623750)	Vacant	2926	-1
1211	Deputy District Attorney III (Org 28624000)	Filled	2926	-1
1212	Deputy District Attorney IV (Org 28621500)	Filled	3424	<u>-1</u>
Total Positions Transferred Out				-3

Public Defender -- 2880

Public Defender BUDGET 2880 General Fund				
	Actual 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease
<u>FISCAL SUMMARY</u>				
<u>Appropriations</u>				
Salaries and Benefits	\$ 12,060,755	\$ 10,879,865	\$ 10,125,404	\$ (754,461) -7%
Services and Supplies	1,241,713	1,123,110	1,160,933	37,823 3%
Total Appropriations	\$ 13,302,468	\$ 12,002,975	\$ 11,286,337	\$ (716,638) -6%
<u>Revenues</u>				
Fines, Forfeitures & Penalties	\$ 377,358	\$ 377,358	\$ 377,358	\$ - 0%
Intergovernment Revenues - St	18,189	16,586	15,590	(996) -6%
Charges For Services	1,113,522	1,187,223	1,187,223	- 0%
Miscellaneous Revenues	201,934	118,370	-	(118,370) -100%
Intrafund Revenue	252,260	239,486	236,473	(3,013) -1%
Total Revenues	\$ 1,963,263	\$ 1,939,023	\$ 1,816,644	\$ (122,379) -6%
<u>Net County Cost</u>	\$ 11,339,205	\$ 10,063,952	\$ 9,469,693	\$ (594,259) -6%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease
Position Summary	95	82	78	(4)
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.				

PUBLIC DEFENDER – 2880

FUNCTION

Pursuant to the 6th Amendment to the Constitution of the United States, all indigent persons charged with a criminal offense where their liberty is placed in jeopardy are entitled to legal counsel. The Public Defender is the primary source for court appointed counsel, and as such is a critical and integral part of the criminal justice system. The Public Defender counsels appointed clients on their legal rights, investigates their cases, secures witnesses, and defends the client's interest before the court. A further function of the office is to provide counsel to those minors and parents whose parental rights are challenged and to those whose personal rights to self reliance are also being challenged. The Public Defender services are mandated by the California Government and Civil Codes as well as those defined by judicial decree.

OVERVIEW

The FY 2011-12 Recommended Budget of \$11,286,337 reflects a decrease of 6% (\$716,638) in appropriations from the FY 2010-11 Adopted Budget. The recommended budget reflects a 6% decrease (\$122,379) in estimated revenue from FY 2010-11 primarily due to the expiration of two grant programs. The recommended budget requires the elimination of 5% of the department's permanent staff. In addition, the department's net County cost allocation results in the elimination of all eight extra-help defense attorneys added during the course of FY 2010-11 to address declinations. Staffing is recommended at 78 positions, a decrease of 4 permanent positions: 3 Defense Attorneys and 1 Office Assistant. This represents a significant reduction in permanent and extra-help attorneys. A 3% (\$188,015) salary savings has been used in calculating Regular Salaries (Account 6100). A \$108,823 savings in combined related benefits has been calculated for Retirement, OASDI, and Health Insurance.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The reprioritization of the recommended budget net County cost (NCC) allocations between the Public Defender and Alternate Indigent Defense resulted in the re-allocation of \$400,000 (previously planned for Alternate Indigent Defense Org. 2875) to the Public Defender Org 2880. This change in the NCC allocation along with supplemental budget instructions and approval by the CAO for the department to carryover \$305,000 of NCC from FY 2010-11, has allowed the Public Defender to minimize the number of staff that would have been deleted without these adjustments. The department is also continuing to implement recommendations included in the Public Defender Assessment Panel Report (presented to the Board on March 22, 2011) to improve departmental operations. The NCC and budget adjustments, coupled with a decline in the number of cases and the implementation of the Assessment Panel's recommendations, will assist the department in making every effort to accept all cases historically represented by the Public Defender. If the department finds that they may be unable to accept all cases, the Public Defender will consult and work with the CAO to identify cost-effective alternatives to avoid declining cases due to unavailability in the future and will present recommendations to the Board, if necessary.

Salaries and Benefits

- Salaries and Benefits, recommended at \$10,125,404, represent a 7% (\$754,461) decrease from the current year.

Recommended funding includes:

- A total of 78 recommended positions, a decrease of 4 positions from the current year.

- Account 6350 Unemployment Insurance represents a 23% (\$9,050) decrease from the current year based on current costs.
- Account 6400 Retirement Contributions represents an 8% (\$215,846) increase over the current year based on an increase in rates partially offset by the elimination of four positions.
- Account 6500 OASDI Contribution reflects a 27% (\$137,562) decrease from the current year due to a combination of supplemental budget instructions and a decrease in the number of positions.
- Account 6550 Workers' Compensation represents an 18% (\$26,786) decrease from the current year due to an adjustment in the rates.

Services and Supplies

- Services and Supplies, recommended at \$1,160,933, represent a 3% (\$37,823) increase over the current year.

Recommended funding includes:

- Account 7040 Telephone Charges represents a 109% (\$18,076) increase based on actual charges in the current year.
- Account 7101 Liability Insurance reflects a 286% (\$123,668) increase over the current year based on actual costs for the program.
- Account 7271 Books and Publications represents a 28% (\$8,349) decrease from the current year due to the reduction in the number of staff and the corresponding decrease in the number of books ordered.
- Account 7295 Professional & Specialized Services reflects a 16% (\$32,592) decrease from the current year due to increased oversight of required services for the defense of clients.
- Account 7296 Data Processing Services represents a 20% (\$53,644) decrease from the current year based on FY 2011-12 rates.

SUMMARY OF REVENUES

- Revenues are recommended at \$1,816,644, a 6% (\$122,379) decrease from the current year. Significant changes by specific revenue source are noted below.
- Miscellaneous Revenues – Reflects the elimination of the Driving Under the Influence (DUI) Court and Adjudication Grant programs which end June 30, 2011.
- Charges for Services – Includes Attorney Fees which are recommended at the same level based on current year collections and a stabilized collection of those fees.
- Net County Cost (NCC) Carryover – The Public Defender's NCC allocation for FY 2011-12 includes an additional \$305,000 that is based on the department's projected NCC carryover from FY 2010-11. The carryover is based on budget instructions and CAO approval.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Justice Temporary Construction	377,358	377,358	377,358
Total	\$ 377,358	\$ 377,358	\$ 377,358
Acct # - Intergovernment Revenues-State			
3455 – Juvenile Drug Court	16,586	15,590	15,590
Total	\$ 16,586	\$ 15,590	\$ 15,590
Acct # - Charges for Services			

Public Defender -- 2880

4906 – Court Appointed Attorney Fees	240,000	240,000	240,000
5047 – Title XX Dependency	947,225	947,223	947,223
Total	\$ 1,187,223	\$ 1,187,223	\$ 1,187,223
Acct # - Miscellaneous Revenues			
5800 – DUI Grant	49,263	49,263	0
5800 – Adjudication Grant	69,107	69,107	0
Total	\$ 118,370	\$ 118,370	\$ 0
Acct # - Intrafund			
3308 – Post Conviction Drug Court	31,703	31,703	31,703
3308 – JOBS2000	207,783	207,783	204,770
Total	\$ 239,486	\$ 239,486	\$ 236,473
Total Revenues	\$ 1,939,023	\$ 1,938,027	\$ 1,816,644

PENDING FACTORS

Additional revenue of \$75,000 may be realized through an MOU with Proteus, Inc., in conjunction with a Federal grant-funded program, the Enhanced Transitional Job Demonstration (ETJD) project. If the grant application is awarded, the additional revenue would be used to fund one extra-help attorney and one part-time office assistant dedicated to the ETJD project. Proteus, Inc. expects to know the outcome of the grant application by July 2011.

Renewal of the Juvenile Dependency MOU with the Superior Court for FY 2011-12 may result in a decrease in Title XX revenues. Court staff indicates a possible reduction of 10% from the current year revenue. However, actual Title XX revenue will not be known until after the State passes its FY 2011-12 budget. Any budget adjustments required, will be brought to the Board for consideration.

Recently passed Assembly Bill 1628 (effective January 19, 2011) requires that all youth released from a Division of Juvenile Justice (DJJ) facility shall discharge from the jurisdiction of DJJ and shall be supervised by County Probation and be subject to the jurisdiction and conditions of the juvenile court. The majority of this returning offender population is largely expected to be 18 or over. This will increase the workload for the department's juvenile division due to the extensive work involved with this type of clientele and additional court hearings. It is estimated that there are approximately 31 juvenile offenders that will be returned to Fresno County.

Recently passed Assembly Bill 109 calls for the realignment of State adult parole to local jurisdiction. This will increase the workload for the department's felony team due to the additional work involved with this clientele and additional hearings. It is unknown when and how many adult parolees will be returned to Fresno County. However, in signing this legislation the Governor included the statement that the realignment would not occur without the associated revenue. It is unknown if the revenue would also cover the Public Defender's Office.

New efforts are being made with the courts to address the ordering of attorney fee reimbursement in conservatorship and juvenile delinquency cases that may result in additional revenue. Any recommended budget adjustments will be brought to the Board for consideration.

PUBLIC DEFENDER - 2880**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0267	Assistant Public Defender	C	1	1	\$ 123,305
1202	Legal Assistant III	1542	1	1	44,020
1204	Legal Assistant II	1281	3	3	109,722
1208	Chief Defense Attorney	D	2	2	238,974
1241	Defense Attorney II	2511	6	6	416,505
1242	Defense Attorney III (PT)	3014	2	0	0
1242	Defense Attorney III	3014	12	12	1,036,148
1243	Defense Attorney IV	3527	20	19	2,011,093
1245	Senior Defense Attorney	3795	8	8	910,280
1764	Defense Investigator I	1813	1	1	54,355
1765	Defense Investigator II	2197	8	8	503,042
2209	Administrative Services Assistant	1912	1	1	47,843
3070	Supervising Office Assistant II	1537	1	1	44,725
3080	Office Assistant III	1153	11	11	380,600
3110	Office Assistant II	1033	1	0	3,086
3140	Secretary III	1285	2	2	68,646
3255	Senior Accountant	2088	1	1	59,618
8088	Public Defender	B	1	1	135,653
Subtotal			82	78	\$ 6,187,615
Auto Allowance					6,180
Criminal Law Specialists Incentives					50,568
Bilingual Skill Pay					22,787
Less Salary Savings 3%					(188,015)
TOTAL REGULAR SALARIES					\$ 6,079,135

VACANT POSITIONS RECOMMENDED FOR DELETION

(Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1243	Defense Attorney IV	Vacant	3527	-1	\$ 174,961
1242	Defense Attorney III (PT)	Vacant	3014	-2	169,964
Cost of Restoring Vacant Positions				-3	\$ 344,925

FILLED POSITION RECOMMENDED FOR DELETION

(Effective August 8, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3110	Office Assistant II	Filled	1033	-1	\$ 51,167
Cost of Restoring Deleted Position				-1	\$ 51,167

Probation BUDGET 3430 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 19,143,133	\$ 19,159,659	\$ 18,013,367	\$ (1,146,292)	-6%
Services and Supplies	4,839,337	3,972,768	4,095,419	122,651	3%
Other Charges	354,458	420,000	348,000	(72,000)	-17%
General Fixed Assets	74,995	69,214	55,189	(14,025)	-20%
Total Appropriations	\$ 24,411,922	\$ 23,621,641	\$ 22,511,975	\$ (1,109,666)	-5%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 1,283,176	\$ 1,313,974	\$ 1,073,974	\$ (240,000)	-18%
Intergovernment Revenues - St	15,087,027	10,106,330	7,837,970	(2,268,360)	-22%
Intergovernment Rev-Federal	1,742,255	1,900,000	1,610,785	(289,215)	-15%
Charges For Services	2,614,913	2,605,519	2,166,435	(439,084)	-17%
Miscellaneous Revenues	1,638,269	1,377,500	1,083,056	(294,444)	-21%
Other Financing Sources	211	-	-	-	-100%
Intrafund Revenue	1,105,329	382,765	364,632	(18,133)	-5%
Total Revenues	\$ 23,471,179	\$ 17,686,088	\$ 14,136,852	\$ (3,549,236)	-20%
<u>Net County Cost</u>	\$ 940,744	\$ 5,935,553	\$ 8,375,123	\$ 2,439,570	41%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	217	213	195	(18)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PROBATION – 3430

FUNCTION

Probation is a State mandated justice system department responsible for preparing pre-sentence evaluations and providing post-sentence supervision of adult and juvenile offenders. The department also serves as the investigative and evaluative arm of the Fresno County Superior Court. Financing for the department's Juvenile Justice Campus is detailed in Org. 3440 and the Probation-Grant funded programs are detailed in Org. 3432.

OVERVIEW

The FY 2011-12 Recommended Budget of \$22,511,975 reflects a 5% (\$1,109,666) decrease in appropriations from the FY 2010-11 Adopted Budget primarily due to the deletion of 19 Deputy Probation Officer positions. The FY 2011-12 Recommended Budget reflects a 20% (\$3,549,236) decrease in estimated revenue from the FY 2010-11 Adopted Budget primarily due to the loss of Vehicle License Fee revenue that expires on June 30, 2011. A 3.2% (\$327,701) salary savings has been used in calculating Regular Salaries (Account 6100) in the recommended budget. A \$222,253 savings in combined, related benefits has also been calculated in the recommended budget for Retirement, OASDI, and Health Insurance. Staffing is recommended at 195 positions, a net decrease of 18 positions.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

A total of 12 vacant Deputy Probation Officer I-III positions and 7 filled Deputy Probation Officer IV positions are recommended for deletion.

The deletion of these positions will have an impact on both the Adult and Juvenile Divisions. This will significantly reduce the ability of the Probation Department to supervise felony and misdemeanor offenders on Probation in Fresno County except for caseloads that have third-party funding. There are currently over 10,000 felony and 3,000 misdemeanor Adult Probationers convicted of a wide range of criminal acts. Caseloads that would be impacted include, in part, sexual offenders, child/senior abusers, auto thieves, domestic violence offenders, gang members, and felony traffic offenders. In addition, it would significantly impact the ability of the Probation Department to provide quality sentencing recommendations to the Fresno County Superior Court.

Salaries and Benefits

- Salaries and Benefits, recommended at \$18,013,367, represent a 6% (\$1,146,292) decrease from the current fiscal year. Staffing is recommended at 195 positions, a net decrease of 18 positions from the current year.

Recommended funding includes:

- Account 6100 Regular Salaries reflect a 12% (\$1,380,785) decrease primarily due to the elimination of 19 Deputy Probation Officer positions in order meet the allocated net County cost.
- The transfer of one Office Assistant position from Probation Grants Org. 3432 to this Org. In the current year, only 25% of this position is funded by the VOISE grant, which is ending in FY 2010-11.
- Account 6200 Extra-Help reflects a 10% (\$29,489) decrease and Account 6300 Overtime reflects a 15% (\$30,300) decrease primarily due to supplemental budget instructions.
- Account 6350 Unemployment Insurance represents an 18% (\$10,297) decrease from the current year based on past claim history.

- Account 6670 Benefit Administration represents a 26% (\$8,536) decrease from the current year based on the change in methodology in charging departments for these costs.

Services and Supplies

- Services and Supplies, recommended at \$4,095,419, represent a 3% (\$122,651) increase over the current year.

Recommended funding includes:

- Account 7025 Clothing and Personal Supplies represents a 38% (\$3,000) decrease from the current year primarily due to the elimination of the Students Targeted for Opportunities for Prevention (STOP) program. STOP funding was used to purchase items for the students participating in the program.
- Account 7101 Liability Insurance reflects a 274% (\$86,614) increase over the current year based on rates and past claim history.
- Account 7221 Building Maintenance-GSA represents a 100% (\$4,000) increase over the current year based on actual usage in the current fiscal year.
- Account 7266 Interoffice Messenger Mail reflects a 45% (\$17,257) decrease from the current year based on a reduction in requested mail stops in FY 2011-12.
- Account 7415 Transportation, Travel, and Education represents a 33% (\$10,000) increase over the current year based on mandated visitation costs for out-of-state juvenile placements.
- Account 7430 Utilities reflects a 69% (\$81,744) increase over the current year based on projected costs for FY 2011-12.
- Account 7611 Security represents a 267% (\$23,390) increase over the current year based on projected costs for FY 2011-12.

Other Charges

- Other Charges, recommended at \$348,000, represent a 17% (\$72,000) decrease from the current year based on estimated usage for FY 2011-12. The recommended appropriation provides funding for Department of Juvenile Justice, formerly California Youth Authority, placements as ordered by the Court.

Fixed Assets

- Fixed Assets, recommended at \$55,189, represents appropriations for the Tree Fresno project funded with Indian Gaming Special Distribution revenue.

SUMMARY OF REVENUES

- Revenues are recommended at \$14,136,852, a 20% (\$3,549,236) decrease from the current year primarily due to the loss Vehicle License Fee revenue that is set to expire on June 30, 2011 and a reduction in revenue from fees for services collected by the Probation Department.
 - Fines, Forfeitures and Penalties – Reflects an 18% (\$240,000) decrease from the current year due to a reduction in Adult Offender Work Program Fees revenue based on estimated actuals for FY 2010-11.
 - Intergovernmental Revenues-State – Represents a 22% (\$2,268,360) decrease from the current year primarily due to the loss of Vehicle License Fee revenue.
 - Intergovernmental Revenues-Federal – Represents a 15% (\$289,215) decrease from the current year based on supplemental budget instructions and the elimination of Deputy Probation Officer positions.

Probation -- 3430

- Charges for Services – Reflects a 17% (\$439,084) decrease from the current year primarily due to a reduction in Drug Testing and Adult Supervision fees revenue based on estimated actuals for FY 2010-11.
- Miscellaneous Revenues – Represents a 21% (\$294,444) decrease from the current year in Targeted Case Management revenues due to supplemental budget instructions, loss of Deputy Probation Officer positions, and a reduction in the Federal reimbursement rate in FY 2011-12.
- Intrafund Revenues – Reflects a 5% (\$18,133) decrease from the current year based on a reduction in the cost of Probation positions to be funded by other County departments in FY 2011-12.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Justice Funds	113,974	113,974	113,974
3320 – Adult Offender Work Program	1,200,000	926,945	960,000
Total	\$ 1,313,974	\$ 1,040,919	\$ 1,073,974
Acct # - Intergovernment Revenues – State			
3575 – State Other	3,743,436	3,482,582	1,150,290
3577 – Proposition 172	6,293,680	6,266,808	6,632,491
3591 – State Indian Gaming	69,214	69,214	55,189
Total	\$ 10,106,330	\$ 9,818,604	\$ 7,837,970
Acct # - Intergovernment Revenues – Federal			
4380 – Federal Other	1,900,000	2,088,157	1,610,785
Total	\$ 1,900,000	\$ 2,088,157	\$ 1,610,785
Acct # - Charges for Services			
4895 – Personnel Services	648,429	635,087	639,085
4957 – Presentence Invest. Reports	52,000	60,083	55,000
5031 – Work Furlough	12,000	7,070	5,000
5081 – Restitution-Collection Fee	12,000	11,303	10,000
5082 – Installment - Collection Fee	6,000	5,020	4,000
5083 – Diversion Program Fee	18,000	11,431	10,000
5084 – Drug Testing Fee	780,000	486,581	472,300
5085 – Adult Supervision Fee	984,000	882,680	900,000
5086 – Juvenile Electronic Monitoring	36,000	22,912	25,000
5087 – Juvenile Admin Screening Fee	50,000	40,117	40,000
5088 – Domestic Violence Treatment Provider Fee	3,250	2,250	2,250
5089 – Juvenile Record Sealing	3,840	3,720	3,800
Total	\$ 2,605,519	\$ 2,168,254	\$ 2,166,435
Acct # - Miscellaneous Revenues			
5880 – Misc. Other	1,377,500	2,135,415	1,083,056
Total	\$ 1,377,500	\$ 2,135,415	\$ 1,083,056
Acct # - Intrafund			
5990 – Intrafund Revenue	382,765	353,240	364,632
Total	\$ 382,765	\$ 353,240	\$ 364,632
Total Revenues	\$ 17,686,088	\$ 17,604,589	\$ 14,136,852

PENDING FACTORS

Vehicle License Fees (Local Safety and Protection Account) are not included in this budget; however, if the fees are extended or Passed by the voters, any necessary adjustments will be presented to your Board.

PROBATION - 3430

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	F	12	12	\$ 875,846
2005	Deputy Probation Officer IV	2119	56	49	3,123,909
2007	Deputy Probation Officer III	1917	52	45	2,474,406
2010	Deputy Probation Officer II	1702	5	0	51,020
2023	Juvenile Correctional Officer II	1670	1	1	50,104
2045	Probation Division Director	E	2	2	162,804
2066	Probation Technician II	1300	14	14	511,636
2213	Systems & Procedures Analyst III	2242	1	1	60,980
2240	Sr. Systems & Procedures Analyst	2511	1	1	71,691
2260	Probation Business Manager	E	1	1	77,336
2293	Staff Analyst III	2122	2	2	121,161
3010	Chief Office Assistant	1593	2	2	91,000
3070	Supervising Office Assistant II	1537	5	5	222,190
3080	Office Assistant III	1153	35	36	1,225,420
3110	Office Assistant II	1033	5	5	127,511
3141	Secretary III-C	1212	1	1	31,077
3161	Secretary IV - Conf.	1338	1	1	40,097
2209	Administrative Services Assistant	1912	1	1	49,201
3215	Accountant II	1788	2	2	102,135
3255	Senior Accountant	2088	1	1	59,618
3260	Account Clerk III	1215	4	4	145,732
3262	Supervising Accountant	2301	1	1	65,702
3621	Program Technician II	1531	1	1	45,899
3623	Program Technician II - Confidential	1443	3	3	129,876
3705	Information Technology Analyst II	1697	1	1	45,086
3707	Information Technology Analyst IV	2386	2	2	135,051
8085	Chief Probation Officer	FLAT	1	1	126,876
Subtotal			213	195	\$ 10,223,364
Auto Allowance					6,180
Bilingual Skill Pay					33,330
Less Salary Savings					(327,701)
TOTAL REGULAR SALARIES					\$ 9,935,173

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2010	Deputy Probation Officer I-III Associated Revenue Offset	Vacant	1702	-12	\$ 1,034,749 (288,571)
	Cost of Restoring Vacant Positions			-12	\$ 746,178

Probation -- 3430

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective August 8, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
2005	Deputy Probation Officer IV Associated Revenue Offset	Filled	2119	-7	\$ 652,259 (181,902)
	Cost of Restoring Filled Positions			-7	\$ 470,357

POSITION RECOMMENDED FOR TRANSFER TO ORG 3430 FROM ORG 34321850 (Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>
2003	Office Assistant III	F	1
	Total Positions Transferred In		1

Probation – Grants -- 3432

Probation - Grants BUDGET 3432 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,894,346	\$ 1,917,468	\$ 1,652,761	\$ (264,707)	-14%
Services and Supplies	167,428	1,013,964	1,004,664	(9,300)	-1%
Total Appropriations	\$ 2,061,773	\$ 2,931,432	\$ 2,657,425	\$ (274,007)	-9%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 244,490	\$ 432,511	\$ 487,482	\$ 54,971	13%
Intergovernment Rev-Federal	1,057,327	1,705,636	1,508,082	(197,554)	-12%
Charges For Services	37,589	36,800	36,800	-	0%
Miscellaneous Revenues	4,151	14,000	14,000	-	0%
Intrafund Revenue	524,931	480,744	395,467	(85,277)	-18%
Total Revenues	\$ 1,868,489	\$ 2,669,691	\$ 2,441,831	\$ (227,860)	-9%
<u>Net County Cost</u>	\$ 193,284	\$ 261,741	\$ 215,594	\$ (46,147)	-18%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	24	24	21	(3)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PROBATION-GRANTS – 3432

FUNCTION

The Probation Grants budget contains recommended appropriations for eight programs funded by State and Federal grants and one program funded by the Fresno County Superintendent of Schools.

OVERVIEW

The FY 2011-12 Recommended Budget of \$2,657,425 reflects a 9% (\$274,007) decrease in appropriations and 9% (\$227,860) decrease in revenues from the FY 2010-11 Adopted Budget. The decrease in appropriations and revenues is due to the elimination of the Department of Motor Vehicles-Driving Under the Influence (DMV-DUI) and Violent Offenders Intensive Supervision Endeavor (VOISE) grant programs. Staffing is recommended at 21 positions, a net reduction of 3 positions.

SUMMARY OF CAO RECOMMENDATIONS

Grant Programs

Drug Suppression Program - Probation Team (\$108,107)

Grant Funds: \$59,718 County Match: \$48,389

Part of a multi-disciplinary enforcement team that is addressing the problems of drug related crime in the Fresno area. This grant program is funded through the Sheriff Org. (31116313) and funds one Deputy Probation Officer position.

Victim Witness Service Center (\$827,429)

Grant Funds: \$684,324 County Match: \$143,105

Provides services to victims of violent crimes including coordination of psychiatric, legal, medical, and crisis intervention services and assists victims in completing State indemnification applications. This program funds one Probation Services Manager, eight Victim Witness Advocate, and one Office Assistant positions. In addition, the grant funds 85% of a Program Technician position.

Elder Abuse Program (\$149,100)

Grant Funds: \$125,000 County Match: \$24,100

Provides services to victims of elder abuse including coordination of psychiatric, legal, medical, and crisis intervention services. This grant program funds two permanent Victim Witness Advocate positions. In addition, the grant funds 15% of a Program Technician position.

Post-Conviction Drug Court (PCDC) (\$335,749)

Grant Funds: \$335,749 County Match: None

A multi-agency effort to provide sentencing alternatives for drug offenders to reduce recidivism. This program is funded with Drug Partnership grant funds available through the Substance Abuse Services budget and funds two Deputy Probation Officer, one Office Assistant, and one Probation Technician positions.

Juvenile Drug Court (\$40,872)

Grant Funds: \$40,872 County Match: None

A multi-agency effort to provide sentencing alternatives for drug offenders to reduce recidivism. Grant funding is available through the Juvenile Accountability Incentive Block Grant. This program funds one part-time extra-help Deputy Probation Officer position. Part-time staff from the District Attorney, Public Defender, and Behavioral Health are also funded by this grant.

Prevent Repeat Impaired Driving Effectively (PRIDE) (\$159,783)

Grant Funds: \$159,783 County Match: None

This program provides for intensive supervision of repeat DUI offenders. In addition, it improves collaboration and information sharing between law enforcement agencies and the Probation Department and enhances the ability to arrest probationers identified with outstanding warrants, violation of probation, and a danger to the community. The program provides funding for one Deputy Probation Officer position.

Juvenile Detention – Foster Youth Services Program (JD-FYSP) (\$36,800)

Grant Funds: \$36,800 County Match: None

This program provides a liaison at the Court Schools located at the Juvenile Justice Campus. The extra-help Juvenile Correctional Officer works with the Fresno County Office of Education's Foster Youth Services Program Coordinator, Foster Youth Consultants, and the Education Services Specialist to implement the Juvenile Detention Foster Youth Services program's goals and objectives.

Disproportionate Minority Contact-Technical Assistance Project (DMC-TAP) (\$85,477)

Grant Funds: \$85,477 County Match: None

This program provides funding to support Probation departments in understanding and identifying DMC and implementing broad systems reform. It is designed to equip these agencies with the tools and resources needed to provide leadership in developing and/or strengthening community-based DMC reduction activities. The program funds 25% of a Probation Services Manager position and 25% of a Program Technician position.

Evidence Based Probation Supervision Program (SB 678) (\$914,108)

Grant Funds: \$914,108 County Match: None

This one-time grant is designated as seed money for the implementation of Senate Bill 678 (Leno and Benoit, Statutes of 2009) designed to reduce the number of offenders returning to California state prisons. The allocation allows the Probation Department to purchase an evidence-based risk and needs assessment tool. In addition, the grant funds a Day Reporting Center for eligible adult felons to receive evidence-based probation supervision and programming. The program funds two Probation Technician positions to complete the risk and needs assessment evaluation on probationers.

Salaries and Benefits

- Salaries and Benefits represent a 14% (\$264,707) decrease from the current year primarily due to the deletion of the VOISE and DMV-DUI Court programs. Staffing is recommended at a net of 21 positions.

Recommended funding includes:

- The deletion of two Deputy Probation Officer positions associated with the DMV-DUI and VOISE grants due to the termination of the grant programs.
- The transfer of one Office Assistant position associated with the VOISE grant to Probation Org. 3430 due to the ending of the program. In the current year, only 25% of this position is funded by the VOISE grant.

Services and Supplies

- Services and Supplies represent a 1% (\$9,300) decrease from the current year primarily due the deletion of the DMV-DUI and VOISE programs.

SUMMARY OF REVENUES

- Revenues are recommended at \$2,441,831, a 9% (\$227,860) decrease from the current year primarily due to the deletion of two grant programs.
 - State Aid (\$487,482) – Represents a 13% (\$54,971) increase over the current year due to the additional funding for the DMC and Juvenile Drug Court grant programs.
 - Federal Aid (\$1,508,082) – Reflects a 12% (\$197,554) decrease from the current year due to the deletion of DMV-DUI and VOISE programs.
 - Charges for Services (\$36,800) and Miscellaneous Revenues (\$14,000) – Reflects no change from the current year allocation.
 - Intrafund Revenues (\$395,467) – Represents an 18% (\$85,277) decrease from the current year primarily due to the reduction in funding for the Drug Suppression program and the transfer of the de-funded VOISE Office Assistant position to Probation Org. 3430.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues – State			
3575 – State - Other - Juvenile Drug Court	21,270	40,872	40,872
3575 – State - Other - Victim Witness	361,133	361,133	361,133
3575 – State - Other - DMC	50,108	50,108	85,477
Total	\$ 432,511	\$ 452,113	\$ 487,482
Acct # - Intergovernment Revenues – Federal			
4380 – Federal - Other - Victim Witness	309,191	309,191	309,191
4380 – Federal - Other - Elder Abuse	100,388	100,388	125,000
4380 – Federal - Other - VOISE	89,969	21,519	0
4380 – Federal - Other - OTS PRIDE	123,422	121,544	159,783
4380 – Federal - Other - DMV-DUI	130,234	130,234	0
4380 – Federal - Other - SB 678	912,432	0	914,108
4380 – Federal - Other - JJC Gang Intervention	40,000	40,000	0
Total	\$ 1,705,636	\$ 722,876	\$ 1,508,082
Acct # - Charges for Services			
4295 – Personnel Services - JD-FYSP	36,800	36,800	36,800
Total	\$ 36,800	\$ 36,800	\$ 36,800
Acct # - Miscellaneous Revenues			
5800 – Miscellaneous - used for V/W Donation	14,000	9,528	14,000
Total	\$ 14,000	\$ 9,528	\$ 14,000
Acct # - Intrafund			
5990 – Intrafund - NET	80,565	59,718	59,718
5990 – Intrafund - PCDC	359,323	295,156	335,749
5990 – Intrafund - VOISE	40,856	19,697	0
Total	\$ 480,744	\$ 374,571	\$ 395,467
Total Revenues	\$ 2,669,691	\$ 1,595,888	\$ 2,441,831

PROBATION - GRANTS - 3432

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	F	1	1	\$ 71,132
2005	Deputy Probation Officer IV	2119	4	1	62,774
2007	Deputy Probation Officer III	1917	1	3	172,246
2010	Deputy Probation Officer II	1702	1	0	0
2033	Victim Witness Advocate	1263	10	10	351,763
2066	Probation Technician II	1262	1	1	38,970
2065	Probation Technician I	1123	2	2	79,024
3080	Office Assistant III	1119	2	2	71,550
3110	Office Assistant II	1003	1	0	0
3621	Program Technician II	1486	1	1	43,841
Subtotal			24	21	\$ 891,300
Bilingual Pay					6,824
TOTAL REGULAR SALARIES					\$ 898,124

VACANT POSITION RECOMMENDED FOR DELETION FROM ORG. 34321930 (Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
2005	Deputy Probation Officer IV	Vacant	2119	-1	\$ 70,601
	Cost of Restoring Vacant Position			-1	\$ 70,601

VACANT POSITION RECOMMENDED FOR DELETION FROM ORG. 34321850 (Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
2005	Deputy Probation Officer IV	Vacant	2119	-1	\$ 70,601
	Cost of Restoring Vacant Position			-1	\$ 70,601

FILLED POSITION RECOMMENDED FOR TRANSFER TO ORG. 3430 FROM ORG. 34321850 (Effective June 27, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>
3110	Office Assistant II	Filled	1033	-1
	Total Positions Transferred Out			-1

Probation – Juvenile Justice Campus -- 3440

Prob-Juvenile Justice Campus BUDGET 3440 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 28,866,021	\$ 28,753,389	\$ 21,893,340	\$ (6,860,049)	-24%
Services and Supplies	5,161,446	4,895,143	3,627,250	(1,267,893)	-26%
Total Appropriations	\$ 34,027,468	\$ 33,648,532	\$ 25,520,590	\$ (8,127,942)	-24%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 809,688	\$ 809,688	\$ 1,213,688	\$ 404,000	50%
Intergovernment Revenues - St	7,307,146	13,881,639	10,177,745	(3,703,894)	-27%
Charges For Services	149,655	132,000	96,600	(36,400)	-27%
Intrafund Revenue	20,012	18,733	18,733	-	0%
Total Revenues	\$ 8,286,501	\$ 14,842,060	\$ 11,506,766	\$ (3,335,294)	-22%
<u>Net County Cost</u>	\$ 25,740,966	\$ 18,806,472	\$ 14,013,824	\$ (4,792,648)	-25%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	295	277	196	(81)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PROBATION-JUVENILE JUSTICE CAMPUS – 3440

FUNCTION

The Juvenile Justice Campus Division of the Probation Department provides facilities for the detention, control, and commitment of juveniles pursuant to California State Juvenile Court law and California Youth Authority standards as audited by the California Corrections Standards Authority. Programs provided at the state-of-the-art Juvenile Justice Campus include substance abuse treatment for males and females, female gender specific treatment, and pre-adolescent treatment. In addition, the "Thinking for a Change" program has been integrated throughout the Campus. "Thinking for a Change" is a 22 module cognitive interactive decision making process involving correctional staff and youth. Various other programs, such as mentoring and arts, continue to be enhanced to provide juveniles a wide range of opportunities to improve their overall social and living skills. The division also provides support to the Supervised Home Detention program for minors pending Juvenile Court proceedings pursuant to the California State Welfare and Institutions Code.

OVERVIEW

The FY 2011-12 Recommended Budget of \$25,520,590 represents a 24% (\$8,127,942) decrease in appropriations from the FY 2010-11 Adopted Budget due to the elimination of 120 beds and 81 positions in order to meet the designated net County cost for the Probation Department. The FY 2011-12 Recommended Budget reflects a 22% (\$3,335,294) decrease in estimated revenue from FY 2010-11 primarily due to the loss of Vehicle License Fee revenue that expires on June 30, 2011. A 4.4% (\$455,429) salary savings has been used in calculating Regular Salaries (Account 6100) in the recommended budget. A \$290,752 savings in combined, related benefits has also been calculated in the recommended budget for Retirement, OASDI, and Health Insurance. Staffing is recommended at 196 positions, a reduction of 81 positions from the current year.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

In order to meet the designated net County cost allocated to the Probation Department, a total of 120 beds (60 Commitment and 60 Detention) are recommended for closure. This will result in the deletion of 81 positions consisting of 56 Juvenile Correctional Officers (44 filled, 12 vacant), 12 Senior Juvenile Correctional Officers (9 filled, 3 vacant), 5 filled Supervising Juvenile Correctional Officers, 1 filled Probation Division Director, 1 filled Probation Services Manager, 1 filled Secretary, 3 filled Dietary Aides, and 2 Janitors (1 filled, 1 vacant). This will have a significant impact on public safety. The reduction of detention beds (pre-adjudicated) will significantly reduce the ability to detain minors who have been arrested by local law enforcement for serious offenses. Elimination of commitment beds (post-adjudicated) will impact the ability to hold minors accountable for their actions and reduce the department's ability to provide meaningful rehabilitation programming for those minors committed by the Juvenile Court.

Salaries and Benefits

- Salaries and Benefits, recommended at \$21,893,340, represent a 24% (\$6,860,049) decrease from the current year primarily due to the elimination of 81 positions to meet the designated net County cost. Staffing is recommended at 196 positions, a decrease of 81 positions from the current year.

Recommended funding includes:

- Account 6100 Regular Salaries reflects a 29% (\$4,281,238) decrease from the current year due to the deletion of 81 positions.

Probation – Juvenile Justice Campus -- 3440

- Account 6200 Extra-Help reflects a 24% (\$295,419) reduction based on current year usage, the elimination of staff and beds, and supplemental budget instructions.
- Account 6300 Overtime reflects a 21% (\$376,419) decrease and Account 6310 Overtime Due to Holiday reflects a 25% (\$125,228) decrease based on current year usage, the recommended closing of 120 beds, and supplemental budget instructions.
- Account 6500 OASDI reflects a 28% (\$388,490) decrease from the current year primarily due to the deletion of 81 positions.
- Account 6550 Workers' Compensation reflects a 28% (\$403,796) decrease from the current year based on an adjustment to the rates and past claim history.

Services and Supplies

- Services and Supplies, recommended at \$3,627,250, represent a 26% (\$1,267,893) decrease from the current year primarily due to reductions to meet the designated net County cost.

Recommended funding includes:

- Account 7025 Clothing and Personal Supplies reflects a 30% (\$44,322) reduction due to the recommended closure of 120 beds.
- Account 7101 Liability Insurance reflects an increase over the current year of 108% (\$28,251) based on actual costs for the program.
- Account 7070 Household Expense reflects a 30% (\$50,160) reduction and Account 7235 Medical, Dental and Lab Supplies reflects an 18% (\$5,780) reduction both associated with the recommended closure of 120 beds.
- Account 7345 Facility Services Rent reflects a 31% (\$355,893) decrease and Account 7430 Utilities reflects a 43% (\$552,721) decrease from the current year. These recommended reductions reflect the estimated savings associated with the recommended closing of 120 beds.

SUMMARY OF REVENUES

- Revenues are recommended at \$11,506,766, a 22% (\$3,335,294) decrease from the current year. The reduction is primarily due to the loss of Vehicle License Fee revenue which is set to expire on June 30, 2011 and revenue associated with the recommended closure of beds.
 - Fines, Forfeitures and Penalties – Reflects a 50% (\$404,000) increase over the current year resulting from additional Criminal Justice Temporary Construction funds being available for FY 2011-12.
 - Intergovernmental Revenues-State – Represents a 27% (\$3,703,894) decrease from the current year due to the loss of Vehicle License Fee revenues and revenue associated with the recommended closure of beds.
 - Charges for Services – Reflects a 27% (\$35,400) decrease from the current year based on actual receipts in FY 2010-11 adjusted for the recommended reduction of beds.
 - Intrafund Revenues – Reflects the same level of funding as the current year and represents the percentage of cost of a Supervising Office Assistant position that is cost applied to Probation Org. 3430.

Probation – Juvenile Justice Campus -- 3440

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Justice Temporary Construction	809,688	809,688	1,213,688
Total	\$ 809,688	\$ 809,688	\$ 1,213,688
Acct # - Intergovernment Revenues-State			
3468 – Motor Vehicle Registration	700,000	694,454	700,000
3575 – State Other	6,283,927	6,390,906	2,705,654
3586 – School Lunch and Milk	604,032	628,738	439,600
3577 – Proposition 172	6,293,680	6,180,578	6,332,491
Total	\$ 13,881,639	\$ 13,894,676	\$ 10,177,745
Acct # - Charges for Services			
5035 – Juv Hall - Private Fees	132,000	138,680	96,600
Total	\$ 132,000	\$ 138,680	\$ 96,600
Acct # - Intrafund			
5990 – Intrafund	18,733	18,733	18,733
Total	\$ 18,733	\$ 18,733	\$ 18,733
Total Revenues	\$ 14,842,060	\$ 14,861,777	\$ 11,506,766

PENDING FACTORS

Vehicle License Fees (Local Safety and Protection Account) are not included in this budget; however, if the fees are extended or passed by the voters, any necessary adjustments will be presented to your Board.

Senate Bill 678, known as the California Community Corrections Performance Incentive Act of 2009, provides a formula based system for sharing State savings with Probation Departments when there is a reduction in commitments to the Department of Corrections of individuals on Probation. Fresno County Probation has achieved a significant reduction in prison commitments within the parameters of this legislation and expects to receive funding for these reductions in FY 2011-12. The Governor's May Revise to his FY 2011-12 Proposed Budget solidifies the dollar amounts the State is proposing for this program as part of the SB 678 legislation. The initial net County cost allocated to the Probation Department resulted in the recommendation to close the Commitment facility and only fund four detention and four commitment pods at the Detention facility (in FY 2010-11, a total of six detention and seven commitment pods were operational). A total of \$1.5 million in additional funding is included in the recommended budget for the Probation Department to keep open one additional commitment pod. The funding is recommended with the understanding that SB 678 funds and/or Vehicle License Fee (VLF) revenue, if restored for FY 2011-12, would be used by the Probation Department to cover the additional administrative, support and facility costs (associated with keeping open the Commitment facility) that were removed in the initial requested budget. If SB 678 or VLF revenues do not materialize to cover these costs, the additional \$1.5 million will be made available during budget hearings for other funding options as your Board deems appropriate.

Probation – Juvenile Justice Campus -- 3440

PROBATION - JUVENILE JUSTICE CAMPUS - 3440

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS CURRENT</u>	<u>RECOMMENDED</u>	<u>RECOMMENDED SALARIES</u>
2003	Probation Services Manager	F	3	2	\$ 153,088
2007	Deputy Probation Officer III	1917	2	2	115,007
2021	Supervising Juvenile Correctional Officer	2216	15	10	697,385
2022	Senior Juvenile Correctional Officer	1924	47	35	2,070,081
2023	Juvenile Correctional Officer II	1670	169	124	6,410,086
2025	Juvenile Correctional Officer I	1365	11	0	0
2045	Probation Division Director	E	2	1	89,511
3161	Secretary IV - Conf.	1338	2	1	43,902
3070	Supervising Office Assistant II	1537	1	1	46,087
3080	Office Assistant III	1153	4	4	138,403
3110	Office Assistant II	1033	1	1	30,380
3420	Stock Clerk I	828	1	1	23,344
3432	Supervising Stock Clerk	1431	1	1	42,916
5028	Dietary Aide II	911	1	0	2,721
5029	Dietary Aide III	970	6	4	122,215
5052	Senior Maintenance Janitor	1081	2	2	60,604
5055	Janitor	942	6	4	115,753
5130	Washer	890	3	3	80,124
Subtotal			277	196	\$ 10,241,607
Holiday Pay					166,534
Detention/Facility Differential					32,500
Shift Differential					344,404
Bilingual Pay					58,500
Less Salary Savings					<u>(455,429)</u>
TOTAL REGULAR SALARIES					\$ 10,388,116

VACANT POSITIONS RECOMMENDED FOR DELETION (Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
5055	Janitor	Vacant	942	-1	\$ 50,007
2025	Juvenile Correctional Officer I	Vacant	1365	-12	692,658
2022	Senior Correctional Officer	Vacant	1924	-3	<u>276,411</u>
Cost of Restoring Vacant Positions				-16	\$ 1,019,076

FILLED POSITIONS RECOMMENDED FOR DELETION (Effective August 8, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
5028	Dietary Aides II-III	Filled	911	-3	\$ 136,246
5055	Janitor	Filled	942	-1	44,108
3161	Secretary IV-Conf.	Filled	1338	-1	61,086
2003	Probation Services Manager	Filled	F	-1	107,780
2045	Probation Division Director	Filled	E	-1	120,871
2025	Juvenile Correctional Officer I-II	Filled	1365	-44	3,190,463
2022	Senior Juvenile Correctional Officer	Filled	1924	-9	781,789
2021	Supervising Correctional Officer	Filled	2216	-5	496,603
Associated Salary Savings					(724,336)
Associated Overtime and Extra-Help					1,052,043
Associated Shift and Holiday Pay					297,753
Associated Services and Supplies					1,079,826
Offsetting Revenue					<u>(174,201)</u>
Cost of Restoring Filled Positions				-65	\$ 6,470,031

Child Support Services -- 5110

Child Support Services BUDGET 5110 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 18,242,109	\$ 19,599,708	\$ 19,446,039	\$ (153,669)	-1%
Services and Supplies	3,554,954	3,580,140	3,716,942	136,802	4%
Residual Equity Transfers(Out)	-	50,000		(50,000)	-100%
Total Appropriations	\$ 21,797,063	\$ 23,229,848	\$ 23,162,981	\$ (66,867)	0%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 6,999,854	\$ 7,840,348	\$ 7,840,348	\$ -	0%
Intergovernment Rev-Federal	13,587,957	15,294,500	15,219,500	(75,000)	0%
Miscellaneous Revenues	33,564	-		-	-100%
Intrafund Revenue	63,469	95,000	103,133	8,133	9%
Total Revenues	\$ 20,684,843	\$ 23,229,848	\$ 23,162,981	\$ (66,867)	0%
Net County Cost	\$ 1,112,219	\$ -	\$ -	\$ -	-100%
Expenses in excess of revenues is a result of timing differences in adjusting revenue advances to actual expenses.					
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	274	232	232	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through June 30, 2010.					

DEPARTMENT OF CHILD SUPPORT SERVICES – 5110

FUNCTION

The Department of Child Support Services is responsible for establishing parentage and securing financial and medical support for children through administrative processes and the civil court system. This program is mandated by Federal and State law and authorized under Title IV-D of the Social Security Act. Services are designed to assist parents in their mutual obligation to financially support and care for their children.

OVERVIEW

The FY 2011-12 Recommended Budget of \$23,162,981 reflects a less than one-half percent (\$66,867) decrease in appropriations and revenues from the FY 2010-11 Adopted Budget. There is no net County cost associated with this budget. Staffing is recommended at 232 positions.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$19,446,039, represent a 1% (\$153,669) decrease from the current year. Staffing is recommended at 232 positions. Thirty-six positions were deleted during FY 2010-11.

Recommended funding includes:

- Salaries and Benefits for 232 employees increased for any negotiated Cost-of-Living Adjustments, step increases and decreased as per supplemental budget instructions.
- Account 6350 Unemployment Insurance represents a 24% (\$25,290) decrease from the current year based on the allocated amount.
- Account 6400 Retirement Contribution represents a 6% (\$305,015) increase over the current year as a result of the rate increase on salaries.
- Account 6550 Workers' Compensation Contribution represents a 5% (\$24,813) decrease from the current year based on Risk Management estimates.
- Account 6670 Benefit Administration represents a 24% (\$9,786) decrease from the current year based on the allocated amount.
- Salaries savings of 2% are budgeted to reflect position vacancies.

Services and Supplies

- Services and Supplies, recommended at \$3,716,942, represent a 4% (\$136,802) increase over the current year.

Recommended funding includes:

- Account 7040 Telephone Charges represents a 33% (\$80,000) decrease from the current year based on the estimated charges furnished by ITSD Communications and anticipated telephone service needs in FY 2010-11.
- Account 7101 Liability Insurance represents a 16% (\$1,899) increase over the current year to the allocated amount.
- Account 7265 Office Expense represents a 28% (\$38,876) increase in costs based on current year actual expenditures for supplies and equipment being utilized or replaced.

- Account 7295 Professional and Specialized Services represents a 6% (\$59,684) decrease from the current year in the costs/spending in contracted services based on actual previous years' expenditures.
- Account 7296 Data Processing Services represents a 12% (\$105,886) increase over the current year in the department's allocated amount.
- Account 7565 Countywide Cost Allocation represents a 30% (\$66,351) increase over the current year in the department's allocated amount.
- Account 7611 Security Services represents an 11% (\$14,372) increase over the current year in the department's allocated amount for services provided.

SUMMARY OF REVENUES

- Revenues are recommended at \$23,162,981, a less than one-half percent (\$66,687) decrease from the current year. The department's budget and revenue allocation are pending on the final State funding allocation. The department receives two separate and distinct funding allocations, administrative (\$21,582,116) and electronic data processing (\$1,477,732). The department receives funding via the State broken down as follows: 66% Federal pass-through and 34% State.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues-State			
3494 – State-Aid Supp Enforcement Inc.	7,840,348	7,840,348	7,840,348
Total	\$ 7,840,348	\$ 7,840,348	\$ 7,840,348
Acct # - Intergovernment Revenues-Federal			
4361 – Federal-Welfare Administration	15,294,500	15,294,500	15,219,500
Total	\$ 15,294,500	\$ 15,294,500	\$ 15,219,500
Acct # - Intrafund			
5990 – Intrafund Revenue	95,000	95,000	103,133
Total	\$ 95,000	\$ 95,000	\$ 103,133
Total Revenues	\$ 23,229,848	\$ 23,229,848	\$ 23,162,981

PENDING FACTORS

At this time, revenues and appropriations are being budgeted based on the FY 2010-11 allocation. Further adjustment may be required when the department receives the final State allocation letter.

The department has budgeted \$877,000 in Extra-Help as a placeholder resulting from the supplemental budget instructions. This amount may be reduced dependent upon the allocation received from the State. The department is looking at utilizing extra-help positions primarily in customer service areas and may explore options to add some permanent Child Support Officer, Child Support Assistant and/or Office Assistant positions after the State allocation amount is established.

DEPARTMENT OF CHILD SUPPORT SERVICES - 5110**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

JCN	TITLE	BAND/ RANGE	POSITIONS		RECOMMENDED SALARIES
			CURRENT	REQUESTED	
1250	Chief Child Support Attorney	C	1	1	\$ 121,771
1251	Senior Child Support Attorney	3795	2	2	226,692
1252	Child Support Attorney IV	3527	3	3	305,751
1253	Child Support Attorney III	3014	1	1	77,444
1254	Child Support Attorney II	2511	1	1	64,260
1973	Child Support Assistant	1186	12	12	390,746
1974	Child Support Officer III	1630	47	47	2,263,937
1975	Child Support Officer I	1218	28	28	969,550
1976	Child Support Officer II	1478	22	22	942,757
1977	Supervising Child Support Officer	2112	12	12	749,984
1978	Child Support Services Program Manager	E	3	3	203,331
1979	Senior Child Support Officer	1796	17	17	902,463
2211	Systems and Procedures Analyst II	1935	1	1	55,037
2212	Systems and Procedures Analyst III	2242	2	2	127,538
2240	Senior Systems and Procedures Analyst	2511	1	1	71,420
2304	Deputy Director of Child Support Services	D	1	1	92,131
2315	Child Support Business Manager	E	1	1	80,596
3070	Supervising Office Assistant II	1537	4	4	183,612
3080	Office Assistant III	1153	34	34	1,155,926
3110	Office Assistant II	1033	10	10	276,883
3111	Office Assistant II - Conf.	1033	1	1	24,172
3166	Administrative Secretary - Conf.	1490	1	1	44,499
3205	Account Clerk II	1083	5	5	153,738
3235	Supervising Account Clerk I	1399	3	3	125,343
3260	Account Clerk III	1215	9	9	325,277
3262	Supervising Accountant	2301	2	2	130,894
3621	Program Technician II	1531	4	4	182,896
3623	Program Technician II - Conf.	1531	2	2	91,448
3625	Supervising Program Technician	1621	1	1	46,106
8100	Director of Child Support Services	B	1	1	113,348
Subtotal			232	232	\$ 10,499,550
Auto Allowance					6,180
Bilingual Skill Pay					49,400
Less Salary Savings (2%)					(209,991)
TOTAL REGULAR SALARIES					\$ 10,345,139

Court Ancillary Services -- 2838

Court Ancillary Services BUDGET 2838 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 2,040,481	\$ 2,256,816	\$ 1,979,488	\$ (277,328)	-12%
Other Charges	16,927,251	17,246,444	17,246,444	-	0%
Other Financing Uses	2,795,757	2,389,183	2,388,949	(234)	0%
Total Appropriations	\$ 21,763,489	\$ 21,892,443	\$ 21,614,881	\$ (277,562)	-1%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 5,649,932	\$ 4,603,500	\$ 4,520,000	\$ (83,500)	-2%
Rev From Use of Money & Prop	8,322	-	-	-	-100%
Intergovernment Revenues - St	2,295,757	2,389,183	2,388,949	(234)	0%
Charges For Services	4,266,563	3,696,000	3,711,000	15,000	0%
Miscellaneous Revenues	6,193	-	-	-	-100%
Total Revenues	\$ 12,226,768	\$ 10,688,683	\$ 10,619,949	\$ (68,734)	-1%
<u>Net County Cost</u>	\$ 9,536,721	\$ 11,203,760	\$ 10,994,932	\$ (208,828)	-2%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

COURT ANCILLARY SERVICES – 2838

FUNCTION

Under the provisions of the Trial Court Funding Act (Act) of 1997, the State assumed responsibility for funding trial Court operations commencing with FY 1997-98. The County is responsible for paying a Maintenance-of-Effort (MOE) to the State consisting of two components: the County's contribution to trial Court operations in FY 1994-95, and fines and forfeiture revenue remitted to the State in that same year. The County is also responsible for paying the State its share of the growth in fines and forfeiture revenue.

The Act also requires counties to maintain their obligation to provide Court facilities for judicial and Court positions created prior to July 1, 1996. As part of the prescribed legislation for these transfers, Fresno County established Court Facility Payments (CFPs) for its prorata share of facilities operations and maintenance costs based on historical averages (FY 1995-96 through FY 1999-00). Also included in the CFPs are costs which are necessary to the operation of the Courts, but which are deemed as non-allowable under the California Rules of Court. These include costs related to juror parking, Court facility lease payments, and utilities. In addition, this budget includes those judicial benefits still funded by the County.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$21,614,881 reflect a 1% (\$277,562) decrease from the FY 2010-11 Adopted Budget, largely due reductions in cost for Court occupied space in County facilities. The FY 2011-12 Recommended Budget revenues of \$10,619,949 reflects a 1% (\$68,734) decrease from the FY 2010-11 Adopted Budget primarily due to lower estimated revenue from fines.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies, recommended at \$1,979,488, represent a 12% (\$277,328) decrease from the current year based on Court Facility Payments (CFPs) for all transferred Court facilities.

Recommended funding includes:

- Account 7340 Rents and Leases – Buildings represent a 5% (\$102,070) decrease from the current year based on expenses of \$1,929,463 to fund CFPs for 13 Court facilities and the Law Library.
- Account 7345 Facility Services Rent (\$24,967) and Account 7430 Utilities (\$21,532) reflect costs for the North Annex Jail Court. On December 9, 2008, the Board approved a Limited Use Agreement with the State whereby the North Annex Court facility continues to be utilized by the Superior Court and the County continues to maintain the facility in lieu of paying a CFP. The combined accounts are a 76% (\$147,903) decrease from the current year due to Family Support Courts and Family Court Services relocating from the Fresno County Plaza.
- Account 7611 Security Services (\$0) represents a decrease of \$26,111 from the current year due to Family Support Courts and Family Court Services relocating from the Fresno County Plaza.

Other Charges

- Other Charges of \$17,246,444 represents no change from the current year.

Recommended funding includes:

- An estimated growth payment of \$2,480,000 based on fines and forfeitures revenues above the MOE.

- The County's State Trial Court MOE obligation of \$14,758,944, which includes a base Court services cost obligation of \$11,222,780 and a fines and forfeitures base of \$3,536,164. This reflects no change from the current year.
- Judicial Benefits, recommended at \$7,500, represent the same level as the current year based on the number of eligible judges.

Other Financing Uses

- Other Financing Uses of \$2,388,949 represent a \$234 decrease from the current year due to a slight reduction in the scheduled debt service payments.

Recommended funding includes:

- The recommended amount represents the transfer of funds received from the Administrative Office of the Courts for their 58.5% share of the Juvenile Justice Court debt service payment.

SUMMARY OF REVENUES

- Revenues are recommended at \$10,619,949, a 1% (\$68,734) decrease from the current year.
 - Fines, Forfeitures, and Penalties (\$4,520,000) – Based on estimated Court-generated revenues from various sources, including vehicle code fines, criminal fines, and County penalties.
 - Intergovernmental Revenues-State (\$2,388,949) – Reflects the interest payment of \$659,199 due September 2011 from the AOC and the principal and interest payment of \$1,729,750 due March 2012 from the AOC for their 58.5% share of the debt service payment for the Juvenile Justice Court.
 - Charges for Services (\$3,711,000) – Represents a \$15,000 increase in Recording Indexing Fees and an increase in vehicle code traffic school bail based on current year actuals. Various vehicle code fines and Court civil fees and those derived from the Family Court Services Unit are also included in this category.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3295 – Vehicle Code Fines	2,700,000	2,700,000	2,700,000
3296 – Vehicle Code Fines/Parking	108,000	108,000	100,000
3301 – Criminal Fines	12,000	12,000	20,000
3314 – County Penalty PC 1464 (E) 30%	1,783,500	1,783,500	1,700,000
Total	\$ 4,603,500	\$ 4,603,500	\$ 4,520,000
Acct # - Intergovernment Revenues – State			
3569 – Lease Revenue for JJC Court	2,389,183	1,673,617	2,388,949
Total	\$ 2,389,183	\$ 1,673,617	\$ 2,388,949
Acct # - Charges for Services			
4945 – VC 42007 County 23% T Sch Bail	3,420,000	3,420,000	3,435,000
4946 – VC 40610 County Trf Cit Ds Fee	96,000	96,000	96,000
4955 – Family Reconcil Spec Serv Fees	24,000	24,000	24,000
4980 – Recording Fees	156,000	156,000	156,000
Total	\$ 3,696,000	\$ 3,696,000	\$ 3,711,000
Total Revenues	\$ 10,688,683	\$ 9,973,117	\$ 10,619,949

Alternate Indigent Defense -- 2875

Alternate Indigent Defense BUDGET 2875 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 4,696,967	\$ 5,089,848	\$ 5,050,024	\$ (39,824)	-1%
Total Appropriations	\$ 4,696,967	\$ 5,089,848	\$ 5,050,024	\$ (39,824)	-1%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 1,187,530	\$ 850,024	\$ 850,024	\$ -	0%
Charges For Services	5,980	-	-	-	-100%
Total Revenues	\$ 1,193,510	\$ 850,024	\$ 850,024	\$ -	0%
<u>Net County Cost</u>	\$ 3,503,457	\$ 4,239,824	\$ 4,200,000	\$ (39,824)	-1%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

ALTERNATE INDIGENT DEFENSE – 2875

FUNCTION

The Alternate Indigent Defense budget provides for the financing of legal defense services for indigent criminal defendants when the Public Defender declares a conflict of interest. Appropriations for court appointed attorneys and investigations in capital cases under Penal Code Section 987.9 are also included in this budget.

OVERVIEW

Appropriations in the FY 2011-12 Recommended Budget of \$5,050,024 reflect a decrease of 1% (\$39,824) from the FY 2010-11 Adopted Budget. The FY 2011-12 Recommended Budget also includes \$850,024 in revenues, no change from the current year. The net County cost of \$4,200,000 reflects a 1% (\$39,824) decrease from the FY 2010-11 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies, recommended at \$5,050,024, represents a decrease of 1% (\$39,824) from the current year. This decrease is due to a decrease in the number of cases declined by the Public Defender while recognizing that cases declined in FY 2010-11 have yet to conclude and will be billed in FY 2011-12.

Recommended funding includes:

- Account 7283 Appointed Attorneys-Superior reflects an increase of 7% (\$63,956) over FY 2010-11. Appropriations in the amount of \$926,666 are included for the cost of legal services to fund the cost of court appointed attorneys when the first and second level conflict defense services declare conflicts. This category also funds cases in which the Public Defender has declared itself unavailable to provide defense and when the court must appoint a private attorney to a special circumstance case.
- Account 7295 Professional and Specialized Services represents a 6% (\$41,850) increase over the current year. Funding in the amount of \$725,075 includes the cost of indigent capital case investigations and expert witness costs.
- Account 7301 Conflict Defense Levels 1 & 2 reflects a decrease of 4% (\$150,000) from the FY 2010-11 Adopted Budget as a result of negotiated contract reductions. Appropriations in the amount of \$3,390,970 are recommended for the cost of the Alternate Indigent Defense contract, of which \$57,500 is included for ancillary costs such as investigators, expert evaluations, transcriptions from prior proceedings and other non-attorney costs necessary to provide a proper defense.

SUMMARY OF REVENUES

- Revenues are recommended at \$850,024 reflecting no change from the current year.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Justice Facility Construction Fund	850,024	850,024	850,024
Total	\$ 850,024	\$ 850,024	\$ 850,024
Total Revenues	\$ 850,024	\$ 850,024	\$ 850,024

Grand Jury -- 2870

Grand Jury BUDGET 2870 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 48,974	\$ 55,855	\$ 55,855	\$ -	0%
Total Appropriations	\$ 48,974	\$ 55,855	\$ 55,855	\$ -	0%
<u>Revenues</u>					
<u>Net County Cost</u>	\$ 48,974	\$ 55,855	\$ 55,855	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Requested 2011-12	Increase/ Decrease	
Position Summary					-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

GRAND JURY – 2870

FUNCTION

The Grand Jury is formed pursuant to Penal Code Section 888. Members are impaneled by the Presiding Judge of the Fresno County Superior Court to investigate and inquire into the operations of the County, cities, and special districts. The Grand Jury also hears indictments brought by the District Attorney and may investigate misconduct of public officials. While the formation of a Grand Jury is mandated, the service level is not mandated.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$55,855 is the same level of funding as the FY 2010-11 Adopted Budget. The Grand Jury also receives the following in-kind support from the County: Parking - \$8,892; County Counsel - \$3,334; District Attorney - \$3,504; County Administrative Office - Analyst: \$2,340; Clerical - \$500. Total in-kind support: \$18,570.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies are recommended at \$55,855, the same level as the current year. Individual line items have been adjusted to reflect anticipated changes.

Recommended funding includes:

- Account 7190 Jury and Witness Expense of \$20,520 represents a slight decrease (\$130) from the current year and may impact the number of meetings the 19 Grand Jurors can hold.
- Account 7265 Office Expense of \$3,870 represents a decrease of 3% (\$130) for printing of the Grand Jury Final Report, office supplies, and livescan processing.
- Facility Related Charges (Accounts 7345 – Facility Operations and Maintenance, 7430 – Utilities and 7611 – Security) are recommended at an increase of 4% (\$279) for a total of \$7,117 based on ISF charges for space in the Fresno County Plaza.
- Account 7417 Transportation and Travel – Commissions and Advisory Boards expenses of \$17,505 to reimburse mileage costs for the 19 Grand Jurors. Although the mileage reimbursement rate has increased from \$.50 to \$.51 per-mile, this reflects only a \$211 change in the total from the current year.

PENDING FACTORS

Assembly Bill 622 would, among other things, propose to require civil grand jury sessions to be open to the public and the press, other than during jury deliberation. Should this legislation pass, it is uncertain what additional costs would be incurred for alternative meeting space to accommodate the public as well as to meet noticing requirements.

Board of Supervisors BUDGET 0110 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,847,189	\$ 1,952,994	\$ 1,932,948	\$ (20,046)	-1%
Services and Supplies	346,125	371,487	333,800	(37,687)	-10%
Total Appropriations	\$ 2,193,314	\$ 2,324,481	\$ 2,266,748	\$ (57,733)	-2%
<u>Revenues</u>					
Charges For Services	\$ 14,968	\$ 8,072	\$ 15,317	\$ 7,245	90%
Miscellaneous Revenues	19,906	3,000	3,000	-	0%
Total Revenues	\$ 34,874	\$ 11,072	\$ 18,317	\$ 7,245	65%
<u>Net County Cost</u>	\$ 2,158,440	\$ 2,313,409	\$ 2,248,431	\$ (64,978)	-3%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ (Decrease)	
Position Summary	19	19	19	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

BOARD OF SUPERVISORS – 0110

FUNCTION

The five members of the Board of Supervisors (Board) are elected to serve as the executive and legislative, policymaking body of the County. The Board is empowered by the State Constitution, the laws of California, and the Fresno County Charter to enact ordinances and establish policies that provide for the health, safety, and welfare of County residents. The Board is accountable for the appropriation of public funds under their jurisdiction and appoints County Counsel and the County Administrative Officer who is responsible to supervise and manage County operations necessary to meet State mandates and carry out local service priorities. The Board approves contracts for public improvement projects and other specialized services; conducts public hearings on land-use and other matters, and makes appointments to various Boards and Commissions. Individual Board members represent the Board of Supervisors on a variety of Boards and Commissions. Board Member Assistants are responsible for assisting Board Members in a confidential capacity by performing research, constituent liaison work, and providing administrative services. The Clerk to the Board of Supervisors (Clerk) is responsible for preparing the Board agendas and minutes, processing agenda items, coordinating Board meetings, and performing other ministerial duties in support of the Board. The Clerk also administers the property assessment equalization program, serves as filing officer for Statements of Economic Interests, and is responsible for certifications of tract and parcel maps for recordation.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$2,266,748 reflect a 2% (\$57,733) decrease from the FY 2010-11 Adopted Budget, primarily due to supplemental budget instructions. The FY 2011-12 Recommended Budget revenues reflect a 65% (\$7,245) increase over the FY 2010-11 Adopted Budget, which is based on actual revenues collected. Staffing is recommended at 19 positions which is at the same level as FY 2010-11. Due to the economic downturn, staff turnover is expected to be minimal or non-existent so no salary savings have been included in the recommended budget with the concurrence of the County Administrative Office.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$1,932,948, reflect a net 1% (\$20,046) decrease from the current year, which is primarily due to supplemental budget instructions, partially offset by increased retirement rates.

Recommended funding includes:

- Account 6100 Regular Salaries includes funding for 19 positions and reflects a 6% (\$81,109) decrease from the current fiscal year, primarily due to supplemental budget instructions. Recommended appropriations include regular step increases as applicable.
- Account 6400 Retirement Contribution reflects a 14% (\$66,541) increase over the current year primarily due to increased rates, partially offset by the impact of the supplemental budget instructions.
- Account 6500 OASDI Contribution reflects a 5% (\$5,168) decrease from the current year primarily due to the impact of the supplemental budget instructions.

Services and Supplies

- Services and Supplies represent a net decrease of 10% (\$37,887) from the current year primarily due to a decrease in Data Processing Services and Facility Operations & Maintenance Charges.

Recommended funding includes:

- Account 7040 Telephone Charges reflects a 20% (\$2,584) decrease from the current year based on the rates provided.
- Account 7269 Printing reflects a 16% (\$3,000) decrease from the current year primarily based on actual usage and cost of printing Agenda Packets.
- Account 7296 Data Processing Services reflects an 11% (\$13,815) decrease from the current year based on the rates provided.
- Account 7345 Facility Operations & Maintenance reflects a 16% (\$10,729) decrease from the current year based on the rates provided.
- Account 7430 Utilities reflects an 11% (\$4,161) decrease based on the rates provided.

SUMMARY OF REVENUES

- Revenues are recommended at \$18,317 and reflect a 65% (\$7,245) increase over the FY 2010-11 Adopted Budget due to increased property tax administrative revenues.
 - Charges for Services (\$15,317) – Recommended at a 90% (\$7,245) increase due to an increase in projected Senate Bill 2557 revenues (Account 4882) for the reimbursement of property tax administrative costs.
 - Miscellaneous Revenues (\$3,000) – Recommended at the same level as FY 2010-11 based on actual revenues.
 - Net County Cost (NCC) Carryover – The NCC allocation for FY 2011-12 includes an additional \$40,010 that is a carryover of 50% of the department's projected NCC savings from FY 2010-11. The NCC carryover, coupled with the department's increased revenue for FY 2011-12, helped to minimize expenditure reductions.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Charges for Services			
4882 – Assessment & Tax Coll Fees#80 (SB 2557)	8,046	15,317	15,317
5039 – Other Agencies Services	26	0	0
Total	\$ 8,072	\$ 15,317	\$ 15,317
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	3,000	3,120	3,000
Total	\$ 3,000	\$ 3,120	\$ 3,000
Total Revenues	\$ 11,072	\$ 18,437	\$ 18,317

BOARD OF SUPERVISORS - 0110**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0410	Member, Board of Supervisors	Elected	4	4	\$ 413,240
0415	Chairman, Board of Supervisors	Elected	1	1	108,965
0420	Board Member Assistant	1912	10	10	454,146
3025	Clerk to Board of Supervisors	G	1	1	69,996
3180	Deputy Clerk to the Board of Supervisors I	1265	2	2	70,353
3182	Deputy Clerk to the Board of Supervisors III	1584	<u>1</u>	<u>1</u>	<u>45,218</u>
Subtotal			19	19	\$ 1,161,918
	Auto Allowance				24,720
	Remuneration				<u>10,570</u>
TOTAL REGULAR SALARIES					\$ 1,197,208

County Administrative Office -- 0120

County Administrative Office BUDGET 0120 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,740,742	\$ 1,907,968	\$ 1,714,711	\$ (193,257)	-10%
Services and Supplies	266,573	320,830	437,243	116,413	36%
Total Appropriations	\$ 2,007,315	\$ 2,228,798	\$ 2,151,954	\$ (76,844)	-3%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 66,150	\$ 66,150	\$ 66,150	\$ -	0%
Intergovernment Revenues - St	-	-	306,900	306,900	100%
Intergovernment Rev-Federal	97,494	185,021	-	(185,021)	-100%
Intergovernment Revenue-Other	118,966	82,533	165,561	83,028	101%
Charges For Services	70,957	236,676	89,600	(147,076)	-62%
Miscellaneous Revenues	120,864	-	-	-	0%
Intrafund Revenue	204,363	219,586	267,904	48,318	22%
Total Revenues	\$ 678,794	\$ 789,966	\$ 896,115	\$ 106,149	13%
<u>Net County Cost</u>	\$ 1,328,521	\$ 1,438,832	\$ 1,255,839	\$ (182,993)	-13%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ (Decrease)	
Position Summary	12	12	11	(1)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

COUNTY ADMINISTRATIVE OFFICE – 0120

FUNCTION

The County Administrative Office (CAO) has four primary operations including the CAO, Compliance, and effective June 15, 2009, General Services, and Personnel Services. On May 3, 2011, the Board of Supervisors approved the transfer of the General Services Division from the CAO by consolidating it with the Information Technology Services Department to form a new Department of Internal Services effective July 11, 2011. General Services, Personnel Services and Compliance are budgeted in separate organizations and are not included in this budget. The CAO is responsible for administering the affairs of County government and for implementing and coordinating the County's Economic Development and Gang Task Force Programs. As such, the office works with all County Department Heads, various local, State, and Federal government entities, non-profit agencies, businesses, and educational institutions to address community concerns and overall issues in the operation of the County, and develops strategic plans based on Board of Supervisors (Board) policies and direction. The CAO processes agenda items and sets Board meeting agendas, prepares or assists in Board presentations, performs legislative analysis and advocacy functions, and conducts continuous research in administrative policies and practices, with special emphasis on the review of interdepartmental coordination and management to ensure that service to the public is provided in the most efficient manner possible. This office participates in the development of the annual recommended budget for the Board's consideration and exercises budgetary control over departmental expenditure of funds and use of personnel. The CAO also provides liaison and coordination activities for the budgeting, financing, and management of capital improvement projects; acts as negotiator in County litigation matters; and is responsible for all emergency related activities. The Gang Task Force unit coordinates and chairs a Gang Prevention Steering Committee and Community Action Teams, and facilitates Countywide efforts in mitigating gang-related activities. The Economic Development unit of this office continues efforts to stimulate job creation, diversify the economic base, and improve labor force preparedness in Fresno County. The unit coordinates with local and regional representatives to develop and implement economic strategies and assists businesses that are going through the development process.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$2,151,954 reflect a net 3% (\$76,844) decrease from the FY 2010-11 Adopted Budget, primarily due to the elimination of funding for the revenue-offset contract employee with the State Department of Mental Health (SDMH), 1 Secretary position, and supplemental budget instructions, partially offset by appropriation increases primarily due to the inclusion of the new Commute Green grant. The FY 2011-12 Recommended Budget revenues of \$896,115 reflect a net 13% (\$106,149) increase over the FY 2010-11 Adopted Budget, primarily due to the inclusion of the Commute Green grant, partially offset by the exclusion of other revenue-generating programs. Staffing is recommended at 11 positions, a decrease of 1 position. Staff turnover is expected to be minimal so no salary savings have been included in the recommended budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The CAO will acquire funding (\$306,900) for a new State funded program entitled Commute Green Fresno County, which is a travel demand management commuter program for Fresno County employees designed to provide subsidies and incentives for program participants. Other new funded programs recommended for FY 2011-12 include the Fresno Regional Comprehensive Residential Retrofit (FRCRR) program and the Local Government Partnership (LGP) program. The FRCRR program, which was approved by the Board on April 5, 2011, is a 15-month revenue agreement with the City of Fresno to engage in workforce development and participant and contractor recruitment, and promote residential

County Administrative Office -- 0120

energy audits to encourage energy efficiency retrofits. The LGP program is a revenue agreement with Pacific Gas & Electric (PG&E) which enables local governments as well as small businesses to have energy-efficiency surveys performed on their properties and have lighting retrofits performed at no cost to the customer. These retrofits will save money on utility bills and lessen the environmental impact. The contract, which covers the County of Fresno and thirteen cities, with the exception of the Cities of Fresno and San Joaquin, is in process of being finalized. Both of these programs have been proposed to begin in the current year and continue into FY 2011-12. A number of revenue generating programs that were budgeted in FY 2010-11 are ending or are no longer available for the CAO in FY 2011-12, including the Congressional Earmark Gang Prevention grant; Enterprise Plus (ePLUS) grant; Farmers' Market grant; Workforce Investment Board (WIB) revenue agreement for Economic Development services; and the State Department of Mental Health (SDMH) revenue agreement, which provided funding for County staff serving as an Executive Administrator for the Community Services Division of SDMH. In addition, due to fiscal constraints, the CAO is eliminating one Secretary position, which will impact the timely completion of administrative functions, and the Extra-Help Public Information Officer (PIO) position, which serves as the County's primary media liaison.

Salaries and Benefits

- Salaries and Benefits, recommended at \$1,714,711, reflect a 10% (\$193,257) decrease from the FY 2010-11 Adopted Budget, which is primarily due to the elimination of funding for the contract employee with SDMH and other factors as noted below. Staffing is recommended at 11 positions which represent a decrease of 1 permanent position.

Recommended funding includes:

- Full-year funding for 11 positions and salary costs (Account 6100) that reflect a 17% (\$198,716) decrease from FY 2010-11 primarily due to the elimination of the revenue-offset contract employee and Secretary position, and supplemental budget instructions. No salary savings are recommended for FY 2011-12, which is consistent with the current year due to minimal projected turnover.
- A 9% (\$9,458) increase in Extra-Help (Account 6200), which is primarily due to inclusion of staffing for the Commute Green grant and the FRCRR and LGP revenue agreements, partially offset by the elimination of funding for the PIO.
- A 14% (\$12,819) decrease in OASDI Contribution (Account 6500) which is primarily due to the elimination of contract and permanent employees, the deletion of the Extra-Help PIO, and supplemental budget instructions.

Services and Supplies

- Services and Supplies, recommended at \$437,243, represent a 36% (\$116,413) increase over FY 2010-11 primarily due to increases in Special Departmental and Professional & Specialized Services for the Commute Green grant.

Recommended funding includes:

- A 15% (\$22,580) increase in Professional & Specialized Services (Account 7295) which is primarily due to the inclusion of appropriations for the Commute Green grant (\$124,000), that is offset by the elimination of appropriations for the Congressional Earmark Gang Prevention grant (\$100,188).
- A 9% (\$5,569) decrease in Data Processing Services (Account 7296) based on rates provided.
- A 100% (\$9,000) increase in Small Tools & Instruments (Account 7385) which is for the Commute Green grant for bike racks/containers.
- A 100% (\$98,900) increase in Special Departmental (Account 7400) which is also for the Commute Green grant for carpool parking, ride-home costs and other program incentives.

SUMMARY OF REVENUES

- Revenues are recommended at \$896,115, a 13% (\$106,149) increase over the FY 2010-11 Adopted Budget, which is primarily due to the inclusion of the Commute Green grant and the FRCRR and LGP revenue agreements, partially offset by the exclusion of a number of revenue-offset programs that are not included in the FY 2011-12 Recommended Budget. Specific changes by type of revenue are noted below.
 - Fines, Forfeitures & Penalties (\$66,150) – Criminal Justice Facility Construction Fund revenue estimates are based on projections of current annual receipts and are recommended at the same level as FY 2010-11. These revenues are used to fund expenditures incurred for the purpose of assisting in the construction, reconstruction, expansion, improvement, operation, or maintenance of County criminal justice and court facilities and for the improvement of criminal justice automated information systems.
 - Intergovernmental Revenues-State (\$306,900) reflect a 100% (\$306,900) increase over the FY 2010-11 Adopted Budget for the new Commute Green grant, which is a travel demand management commuter program for Fresno County employees designed to provide subsidies and incentives for program participants. Some of these revenues (\$73,000) will be used to reimburse Personnel Services for program services provided.
 - Intergovernmental Revenue-Federal (\$0) – Reflects a 100% (\$185,021) decrease from the FY 2010-11 Adopted Budget due to the termination or unavailability of certain revenue offset programs that were included in FY 2010-11 including the Congressional Earmark Gang Prevention grant (\$160,699), Enterprise Plus (ePLUS) grant (\$8,070), and Farmers' Market grant (\$16,252). The ePlus grant was defunded during FY 2010-11 and the Farmers' Market program was transferred to the Department of Social Services (DSS) along with the related funding in FY 2010-11.
 - Intergovernmental Revenue-Other (\$165,561) reflects a net 101% (\$83,028) increase over the FY 2010-11 Adopted Budget primarily due to the inclusion of the new FRCRR revenue agreement with PG&E (\$114,561), offset by the termination of the WIB revenue agreement (\$31,533) which ends in FY 2010-11. Also included are annual contributions paid by cities participating in the Fresno County Enterprise Zone (EZ), which remain at the same level as the current year (\$51,000).
 - Charges for Services (\$89,600) – Reflects a 62% (\$147,076) decrease from the FY 2010-11 Adopted Budget due to the early termination of the revenue agreement with the SDMH for the contract employee (\$236,676). This decrease is offset by the inclusion of the LGP revenue agreement (\$89,600).
 - Intrafund Revenue (\$267,904) – Recommended at a 22% (\$48,318) increase over FY 2010-11, which is primarily due to a 32% (\$47,818) increase in charges to the Human Services Departments for Analyst/Support services. This increase is primarily due to the inclusion of indirect as well as direct costs related to the services provided. Also included in the recommended budget are revenues from an Inter-Departmental MOU with DSS for services related to the Interagency Council for Children and Families (\$54,500), which reflects a 1% (\$500) increase from the FY 2010-11 Adopted Budget. Revenues from an MOU with the Department of Child Support Services (DCSS) for Analyst services (\$8,800) and charges to DSS for economic development services (\$7,000) are recommended at the same level as FY 2010-11.
 - Net County Cost (NCC) Carryover – The CAO's NCC allocation for FY 2011-12 includes an additional \$19,901 that is a carryover of 50% of the department's projected NCC savings from FY 2010-11. The NCC carryover, coupled with the department's increased revenue sources for FY 2011-12, helped minimize staff layoffs and other expenditure reductions.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3308 – Criminal Justice Temporary Construction	66,150	66,150	66,150
Total	\$ 66,150	\$ 66,150	\$ 66,150
Acct # - Intergovernment Revenues-State			
3575 – State-Other - for Commute Green grant	0	0	306,900
Total	\$ 0	\$ 0	\$ 306,900
Acct # - Intergovernment Revenues-Federal			
4380 – Federal-Other - Gang Prevention grant	160,699	160,699	0
4380 – Federal-Other - ePlus grant	8,070	0	0
4380 – Federal-Other - Farmers' Market grant	16,252	0	0
Total	\$ 185,021	\$ 160,699	\$ 0
Acct # -Intergovernment Revenues-Other			
4841 – Other Govt Agencies - FRCRR Revenue Agt	0	21,025	114,561
4841 – Other Govt Agencies - EZ Contributions	51,000	51,000	51,000
4841 – Other Govt Agencies - WIB Revenue Agt	31,533	31,250	0
Total	\$ 82,533	\$ 103,275	\$ 165,561
Acct # - Charges for Services			
4895 – Personnel Services - SDMH Revenue Agt	236,676	182,512	0
5039 – Other Agencies Services - LGP Revenue Agt	0	7,384	89,600
Total	\$ 236,676	\$ 189,896	\$ 89,600
Acct # - Intrafund			
5990 – Intrafund Revenue- Charges to HS Depts	149,786	154,856	197,604
5990 – Intrafund Rev- Eco Dev Charges to DSS	7,000	7,000	7,000
59 90 – Intrafund Revenue - MOU Charges to DCSS	8,800	8,800	8,800
5990 – Intrafund Rev - Interagency Council MOU	54,000	54,500	54,500
Total	\$ 219,586	\$ 225,156	\$ 267,904
Total Revenues	\$ 789,966	\$ 745,176	\$ 896,115

PENDING FACTORS

The opportunity to transition the Economic Development functions for Fresno County to the Economic Development Corporation *serving* Fresno County (EDC) is being explored. Although there is no NCC in this budget for Economic Development activities, as all activities are revenue offset, \$25,000 contribution for EDC is recommended in Org. 2540 – Interest and Miscellaneous Expenditures. Transitioning the grants to EDC for management should provide enhanced opportunities for efficiencies due to the availability of broader staffing resources through this agency partnership.

COUNTY ADMINISTRATIVE OFFICE - 0120**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2207	Administrative Analyst III	2122	1	1	\$ 63,788
2247	Principal Administrative Analyst	E	3	3	239,174
2270	Senior Administrative Analyst	F	2	2	132,034
2300	Economic Development Coordinator	E	1	1	96,824
2346	County Budget Director	D	1	1	112,594
2500	Gang Task Force Coordinator	E	1	1	73,493
3161	Secretary IV-Conf.	1419	1	0	0
3170	Administrative Assistant to CAO	1912	1	1	54,592
8020	County Administrative Officer (CAO)	FLAT	1	1	176,426
Subtotal			12	11	\$ 948,925
Auto Allowance					6,180
Steno Allowance					522
Cell Phone Stipend					602
TOTAL REGULAR SALARIES					\$ 956,229

FILLED POSITION RECOMMENDED FOR DELETION (Effective June 27, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3161	Secretary IV-Conf.	Filled	1419	-1	\$ 74,390
	Cost of Restoring Filled Position			-1	\$ 74,390

Interest & Miscellaneous Expenditures -- 2540

Interest and Misc Expenditures BUDGET 2540 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 1,497,088	\$ 1,743,363	\$ 2,724,962	\$ 981,599	56%
Other Charges	1,140,418	1,398,608	1,369,308	(29,300)	-2%
Other Financing Uses	5,217,755	5,556,440	5,588,304	31,864	1%
Total Appropriations	\$ 7,855,261	\$ 8,698,411	\$ 9,682,574	\$ 984,163	11%
<u>Revenues</u>					
Taxes	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	0%
Fines, Forfeitures & Penalties	-	500,000	500,000	-	0%
Miscellaneous Revenues	22,192	32,139	132,989	100,850	314%
Intrafund Revenue	143,906	163,022	157,075	(5,947)	-4%
Total Revenues	\$ 316,098	\$ 845,161	\$ 940,064	\$ 94,903	11%
<u>Net County Cost</u>	\$ 7,539,163	\$ 7,853,250	\$ 8,742,510	\$ 889,260	11%
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

INTEREST AND MISCELLANEOUS EXPENDITURES – 2540

FUNCTION

The Interest and Miscellaneous Expenditures budget provides financing for expenditures that are not attributable to the operation of any specific department or that are for projects that need to be closely monitored per direction of the Board of Supervisors (Board). Appropriations primarily finance the interest costs of the County's short-term borrowing program; debt service payments for the Juvenile Justice Campus and Juvenile Justice Court Facility (Juvenile Court Facility) Lease Revenue Bonds (LRBs); outside counsel; fire protection; economic development; Countywide audit services; Federal and State legislative advocacy; costs applicable to vacant spaces in County-owned or leased buildings, emergency repairs, and contributions to local organizations. The financial and operational activities funded in this budget are administered by a number of departments including the County Administrative Office (CAO), Auditor-Controller/Treasurer-Tax Collector (ACTTC), County Counsel, Public Works and Planning (PW&P), and Internal Services Department (ISD).

OVERVIEW

The \$8,742,510 net County cost (NCC) of the FY 2011-12 Recommended Budget reflects an 11% (\$889,260) increase over the FY 2010-11 Adopted Budget, which is due to an 11% (\$984,163) increase in appropriations partially offset by an 11% (\$94,903) increase in recommended revenues. The increase in appropriations is primarily due to a \$1.1M increase in Services and Supplies for maintenance/utility costs of vacant spaces, which are 100% NCC. The increase in revenues is primarily due to the first-time budgeting of revenues to offset the 415 Retirement Replacement Plan costs (\$115K). The largest NCC component for this budget is for \$5.4M in operating transfers to the Debt Service Fund for debt service payments.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The FY 2011-12 Recommended Budget includes an additional \$1,140,000 in NCC appropriations for maintenance/utility costs for vacant spaces compared to the \$500,000 included in the FY 2010-11 Adopted Budget. On April 12, 2011, the Board approved a \$1,140,940 increase to the FY 2010-11 appropriations in Org. 2540 to maintain the County's vacant spaces based on actual and projected expenditures for FY 2010-11. These costs, which cannot be charged to departments or absorbed by the Facility Services Internal Services Fund (ISF), are recommended for inclusion in the FY 2011-12 budget at nearly the same level as that approved during the current fiscal year. Also, reimbursements to appropriately offset the Internal Revenue Service (IRS) Code Section 415 Retirement Replacement Plan benefit payments are being budgeted in Org. 2540 beginning in FY 2011-12 (\$115K). These payments, which are to past County employees who have retired and have compensation above the IRS tax limit for retirement, have been made by the County since 2002 without reimbursement. During FY 2010-11, a one-time reimbursement (\$606K), made available as appropriate from a like reduction in the Retirement Contribution to the Fresno County Employees' Retirement Association (FCERA), was processed and deposited to Discretionary Revenues Org. 0415 to correct past practice and catch up on the reimbursement of these unreimbursed prior year transactions. Additionally, a similar reimbursement was processed for payments made during FY 2010-11 (\$99K), which was not anticipated for the FY 2010-11 Adopted Budget.

Services and Supplies

- Services and Supplies, recommended at \$2,724,962, represents a 56% (\$981,599) increase over the FY 2010-11 Adopted Budget due primarily to the \$1.1M increase in appropriations for maintenance/utility costs of vacant spaces.

Recommended funding includes:

- Maintenance-Buildings & Grounds (\$150,000) – Recommended at a 14% (\$25,000) decrease from FY 2010-11 based on projected expenditures for emergency repairs. Reserves for emergency repairs are currently not included in the Facilities Services ISF. The ISD administers these activities.
- PeopleSoft Financial Charges (\$3,830) – Reflects a 15% (\$691) decrease from FY 2010-11 based on the rates provided by ISD. The charges reflect the required share of the ISD ISF costs for processing PeopleSoft transactions for Org. 2540. The ISD administers these activities.
- Countywide Audit and Related Consulting Services (\$200,000) – Reflects a 4% (\$9,000) decrease from the FY 2010-11 Adopted Budget due to a negotiated vendor discount. Expenditures are for the annual independent audits required by various Government (Govt.) Codes, U.S. Govt. Auditing Standards, the Single Audit Act, and individual Federal/State grants. The audit is also necessary for the County's bond rating and is directly related to the cost of borrowing. Reimbursements in the amount of \$7,860 are expected to be received from the Transportation Authority and Zoo Authority to offset the audit costs related to their agencies. The recommended funding also allows for other expert consulting services that may be needed to complete financial statement disclosures. The ACTTC administers these activities.
- Financial Advisor Services (\$120,000) – Reflects an 18% (\$26,000) decrease from FY 2010-11 based on a revised estimate of services needed. The services are needed for a financial consultant for the TRAN and other debt financing, and for the County to sell bonds on the market. County staff does not have the resources or expertise in these matters. Also includes the cost of printing and binding official statements as well as online bidding charges. The ACTTC administers these activities.
- Armored Transport Services (\$52,305) – Reflects a 10% (\$5,710) decrease from FY 2010-11 due to a negotiated vendor discount. Services are needed to safeguard cash transport activities, and the costs are 100% reimbursed by user departments. The ACTTC administers these activities.
- Revenue Collection Services (\$110,000) – Recommended at the same level as FY 2010-11 to allow County departments to accept debit/credit card (Merchant Card) payments and provide electronic check processing services. These services facilitate receipt of revenues and enhance customer convenience, and the costs are 100% reimbursed by user departments. The ACTTC administers these activities.
- Government Finance Officers Association (GFOA) (\$1,100) – Remains at the same level as FY 2010-11 and represents funding to obtain a GFOA - Certificate of Achievement, which was established to encourage local governments to go beyond minimum requirements when preparing comprehensive annual financial reports. Achieving the certificate enhances confidence in the reported financial position of the County. The ACTTC administers this activity.
- Standard & Poors (\$15,000) – Remains at the same level as FY 2010-11 and represents funding to obtain bond ratings which are required in order to issue the TRAN. The ACTTC administers this activity.
- Sales Tax Recovery (\$150,000) – Recommended at the same level as FY 2010-11 and reflects funding for the recovery of sales tax revenues. Contracted services include analysis to help ensure vendors properly report to the State all sales tax receipts that are applicable to the County. Increased sales tax revenues fully offset the cost of the contract. The ACTTC administers these activities.

Interest & Miscellaneous Expenditures -- 2540

- Trustee Fees (\$11,000) – Reflects an 8% (\$1,000) decrease from FY 2010-11 based on current expenditures. This is needed to pay the Bank of New York for administering the Juvenile Justice Campus and Juvenile Court Facility LRBs and Pension Obligation Bonds (POB), as the County does not have the expertise or resources to perform these services. The POB portion (\$4,850) is 100% offset from rates charged to the County to cover POB debt. The ACTTC administers these activities.
- Bond Counsel (\$84,700) – Recommended at an 11% (\$10,000) decrease from FY 2010-11 based on projected expenditures for services required from outside bond counsel. County Counsel does not have the expertise regarding municipal finance matters (e.g. bond issuance), and investors expect to see a nationally recognized law firm on the bond documents. County Counsel administers these activities and incurs the bond counsel expenditures in County Counsel Org. 0710. Upon request, these expenditures are later reversed from Org. 0710 and charged to Org. 2540.
- State and Federal Legislative Advocacy Services (\$162,012) – Remains at the same level as FY 2010-11 for contracted services with State (\$88,008) and Federal (\$74,004) Legislative Advocates. This item provides lobbyist services to more effectively represent the needs of the County on numerous issues at the State and Federal levels. The CAO administers these activities.
- Grant Identification and Application Services (\$0) – Reflects a 100% (\$30,000) decrease from FY 2010-11. This has provided for a \$30,000 professional services agreement that was budgeted in Org. 2540 for FY 2010-11 to assist County departments in identifying potential grants and preparing grant applications for various purposes. The activities have been administered by the CAO for the needs of all departments; however, based on a recent survey, it was determined that most departments do not plan to use the services.
- Annual Membership Dues for the Five Cities Economic Development Joint Powers Authority (JPA) (\$7,240) – Recommended at the same level as FY 2010-11 for the County's membership in the JPA. The JPA was established to assist member agencies to develop local economic development resources, establish cooperative relationships to pursue legislation, seek funding, plan the allocation of resources and implement the Regional Economic Development Program and strategies. The JPA now consists of eight members including the cities of Fowler, Kingsburg, Orange Cove, Parlier, Reedley, Sanger and Selma as well as the County of Fresno. Membership dues are proportionate to each member agency's population. The CAO administers these activities.
- Driver Alliant Insurance Liability (\$275) – Recommended at the same level as FY 2010-11 for the Retirement Board's insurance coverage. Government Code 7511 requires the County to pay for premiums related to the non-recourse clause of fiduciary liability insurance for the Fresno County Employees' Retirement Association (FCERA) Board and Administrator. The Code prohibits a public retirement plan from paying this charge. The bill is received from FCERA and processed by the CAO.
- Council of Governments (COG) Membership Dues (\$15,500) – Recommended at the same level as FY 2010-11 for annual membership dues that are required through the COG Joint Powers Agreement (JPA), not by State or Federal law. COG (a mandated State and Federal-designated Regional Transportation and Metropolitan Planning agency) currently uses the dues for State and Federal lobbying efforts, which therefore cannot be funded from the Road Fund. Participation in the JPA is necessary for the County to have a voice in regional decision-making and programming of hundreds of millions of regional and local transportation funding. The CAO administers this item.

Interest & Miscellaneous Expenditures -- 2540

- Facility Operation & Maintenance for Vacant Spaces (\$1,640,000) – Reflects a 228% (\$1,140,000) increase over the FY 2010-11 Adopted Budget based on updated actual and estimated costs of utilities, maintenance and vandalism of vacant County building spaces. As previously addressed, a similar increase was approved during FY 2010-11 based on updated cost estimates for vacant spaces located at UMC (\$1.34M), Elkhorn bootcamp (\$200K), and 10th Street Juvenile Hall/Court facilities (\$100K). These estimates could be reduced or offset as a result of the Board's direction to consider the sale, lease or increased use of County properties. The costs do not benefit specific entities and therefore cannot be charged to departments or grants. As such, the Facility Services ISF would not be able to recover revenues for these costs, so funding for this purpose needs to be absorbed by the General Fund (Org. 2540). The ISD administers this activity.
- Transportation, Travel & Education (\$2,000) – Reflects a 33% (\$1,000) decrease from FY 2010-11 based on current expenditure estimates. The funding is needed for travel costs in order to get Standard & Poors bond ratings associated with TRAN borrowing. County staff also consult with investors regarding the TRAN program and the issuance of bonds. This expenditure account (7415) is used to pay for American Express Corporate Card travel expenditures. Charges are then reversed and charged to applicable departments. This activity is primarily administered by the ACTTC.
- Contributions for Public Safety Joint Powers Agreement (JPA) with City of Fresno (\$0) – Reflects a 100% (\$50,000) decrease from FY 2010-11. Contributions are required by the JPA which was established to provide joint property and evidence storage to serve law enforcement personnel; provide joint accelerated prisoner processing; assume management of each dispatch center currently run by the County and City, and study integration of public safety dispatch systems and facilities. Although there continues to be interest in efforts to consolidate/streamline law enforcement services, the effectiveness of the JPA was questioned and a Board-directed notice was sent to the City indicating the County's intent to withdraw from the JPA no later than August 26, 2011. During FY 2009-10, \$50,000 was contributed by the County to the JPA fund and approximately \$12,000 (of which the County's share is \$6,000) in JPA expenditures have been incurred to date. If additional expenditures are incurred, the JPA can use the balance of the remaining County contribution (as well as the City's share) to cover any remaining costs.

Other Charges

- Other Charges, recommended at \$1,369,308, represent a 2% (\$29,300) decrease from FY 2010-11 due primarily to reductions to outside counsel services.

Recommended funding includes:

- Veterans Memorial Museum (\$10,000) – Remains at the same level as FY 2010-11 for a non-mandated contribution to the Veterans Memorial Museum to promote, improve, operate or maintain the museum that preserves the County's military history and honors its veterans. The CAO administers this activity.
- Fresno City/County Historical Society (\$12,500) – Recommended at the same level as FY 2010-11. Provides non-mandated funding for the operation of the Kearney Mansion Museum Complex and interior maintenance of the Kearney Mansion. The CAO administers this activity. Additional funds may be budgeted in PW&P.
- Fresno-Madera Area Agency on Aging (FMAAA) (\$44,509) – Remains at the same level as FY 2010-11. This reflects Fresno County's financial share of a Joint Powers Agreement between the County, City of Fresno, and the County of Madera to provide the FMAAA's required match which allows the FMAAA to receive Federal and State funding for the provision of senior services. The CAO administers this activity.

Interest & Miscellaneous Expenditures -- 2540

- Economic Development Contract (EDC) (\$25,000) – Recommended at the same level as FY 2010-11 for EDC to continue implementing non-mandated economic development marketing programs and promoting job creation in Fresno County, consistent with the economic element of the General Plan. The CAO administers this activity.
- City of San Joaquin (City) (\$0) – Remains at the same level as FY 2010-11. The County's contract with the City and the San Joaquin Redevelopment Agency (Agency) provides for annual non-mandated contributions of \$180,000 through FY 2013-14 to promote economic growth within the City consistent with the economic development strategies of the County, City and Agency. The agreement continues to provide the County with a funding out option if funding is not available, which the Board can exercise during budget hearings. Based on funding shortfalls, it is recommended that the Board exercise this option and budget \$0 for FY 2011-12. The CAO administers this activity.
- 415 Retirement Replacement Plan (\$115,049) – Budgeted at the same level as FY 2010-11 for payments to past County of Fresno employees who have retired and have compensation above the IRS tax limit for retirement. The recommended funding, which is required by IRS Code 415, is based on current projected expenditures as provided by the ACTTC. The costs are fully offset by a reimbursement to Org. 2540, which is made available from a like reduction in the retirement contribution to FCERA. The ACTTC administers this activity.
- Outside Counsel (\$210,000) – Budgeted at a 9% (\$20,000) decrease from FY 2010-11 based on the projected cost of obtaining outside legal services for the County. Funding for this purpose is necessary for certain cases where County Counsel does not have the expertise or resources. County Counsel administers these activities, and when needed, requests that the CAO transfer appropriations from Org. 2540 to County Counsel Org. 0710 where expenditures are incurred. Such transfer requests are presented to the Board for approval.
- Volunteer Fire Department Contribution (\$11,250) – Remains at the same as FY 2010-11, and represents the County's non-mandated contribution to five Volunteer Fire Departments (i.e. Big Creek, Hume Lake, Huntington Lake, Mountain Valley and Pine Ridge) to purchase various types of firefighting clothing and equipment. The CAO administers these activities.
- Amador Plan Fire Services (\$935,000) – Budgeted at the same level as the FY 2010-11 agreement with CAL FIRE. Funding provides for non-mandated fire protection services during the non-fire season (generally November through May) at fire stations located in select foothill and mountain areas including Hurley, Blasingame, Piedra, Shaver Lake, and Squaw Valley. Payments under this agreement are based on actual costs, which are contingent on the length of the fire season. The agreement with CAL FIRE is presented to the Board during the fiscal year for retroactive approval. The CAO administers these activities.
- Cash Shortages (\$1,000) – Recommended at an 80% (\$4,000) decrease from FY 2010-11 based on actual expenditures incurred in FY 2009-10 and in the current year. Based on Management Directive 740, cash shortage reimbursements to County departments have been budgeted in Org. 2540. Shortages are recommended for approval if there is no proof of fraud or gross negligence and the loss is not covered by insurance. The ACTTC administers these activities.
- Miscellaneous Refunds (\$0) – Reflects a 100% (\$300) decrease from FY 2010-11 based on the low level of activities. This was for reimbursements to delinquent Social Services clients for a \$17 State processing fee to garnish the clients' State Income Tax refund only after the client has paid off the Social Services account debt. The ACTTC administered the activities.

Interest & Miscellaneous Expenditures -- 2540

- Judgements and Damages (\$5,000) – Recommended at a 50% (\$5,000) decrease from FY 2010-11 based on actual expenditures incurred in FY 2009-10 and in the current year. Represents the County's obligation under California Commercial Code Division 3 to reimburse businesses for fraudulent or forged checks. The ACTTC administers this activity.

Other Financing Uses

- Other Financing Uses is recommended at \$5,588,304, which reflects a 1% (\$31,864) increase over the FY 2010-11 Adopted Budget. This is primarily due to increased PeopleSoft financial system charges related to Schools and Cemetery Districts which are further addressed below.

Recommended funding includes:

- Operating Transfer Out to ISF (\$224,850) reflects a 17% (\$33,395) increase over FY 2010-11 based on ITSD rates provided to fund PeopleSoft financial system charges for Schools and Cemetery Districts. Government Code Section 6103 and Health & Safety Code section 9028 support that the County does not have the authority to charge such Districts for performing the Districts' data processing. ISD administers these activities.
- Operating Transfer Out to Debt Service (\$5,363,454) reflects a less than 1% (\$1,531) decrease from FY 2010-11, which is due primarily to a \$1,365 decrease in the debt requirement for the Juvenile Justice Campus LRBs (\$1,953,429) compared to FY 2010-11. In addition, there is a \$166 decrease in the County's 41.5% share of the debt service payment related to the Juvenile Court Facility LRBs (\$1,694,725). The Superior Court shares in the use of the facility, and their share of the debt payment (58.5%), is funded by the Administrative Office of the Courts through Court Ancillary Services Org. 2838. The County's share of debt is offset by up to \$500,000 in annual Civil Assessment Fee revenues received from the Superior Court. The amount budgeted to pay the interest costs of the TRAN (\$1,715,300) is estimated at the same level as the FY 2010-11 Adopted Budget and is based on an \$86M debt issuance at 2% interest. Once confirmed, if the final TRAN debt issuance amount and interest rate result in a debt requirement that is significantly less than what is budgeted, any savings would be available for re-appropriation as approved by the Board. More information on the above debt service payments is available in the Narrative for Org. 0124 – Debt Service. The ACTTC administers these activities.

SUMMARY OF REVENUES

- Revenues are recommended at \$940,064 and reflect an 11% (\$94,903) increase over the FY 2010-11 Adopted Budget. This is primarily due to the inclusion of revenues to offset 415 Retirement Replacement costs. Other increases and decreases are addressed below.
- Taxes (\$150,000), which are at the same level as FY 2010-11, reflect 15% of the additional sales tax revenues the County projects to receive as a result of the contract for sales tax recovery services budgeted in Org. 2540. This revenue, which fully offsets the costs of those services, is transferred to Org. 2540 from the Discretionary Revenues Org. 0415, where the total projected additional sales tax revenues (\$1M) is received. The ACTTC administers this activity.
- Fines, Forfeitures & Penalties (\$500,000) are at the same level as FY 2010-11. This is the annual Civil Assessment Fee revenue received from the Superior Court, which offsets a portion of the County's share of debt for the Juvenile Court Facility LRBs. The CAO works with the Superior Court in administering this activity.
- Miscellaneous Revenues (\$132,989) reflect a 314% (\$100,850) increase over FY 2010-11, which is primarily due to the inclusion of \$115,049 in revenues to fully offset the cost of budgeting for the 415 Retirement Replacement Plan. These revenues, which were not anticipated in the FY 2010-11 Adopted Budget, were also received during the current year in the amount of \$99,005 to offset the current year cost. The FY 2011-12 increase is partially offset by a decrease in

Interest & Miscellaneous Expenditures -- 2540

reimbursements (\$15,439) for Office of Criminal Justice Planning grant programs that are audited as part of the countywide audit, which is funded through Org. 2540. The \$15,439 in revenues that was budgeted for FY 2010-11 will not be realized due to the unavailability of grant funding and is not currently budgeted for FY 2011-12. Amounts that are budgeted include \$2,580 for the Transportation Authority and \$5,280 for the Zoo Authority audit components. At this writing, the ACTTC is reviewing to determine which of approximately \$60K in remaining grant-related and non-General Fund audit costs can be reimbursed. Other budgeted amounts include reimbursements from non-General Fund user departments for armored transport services (\$5,230), and \$4,850 in revenues to offset the cost of POB Trustee fees. The ACTTC administers these activities.

- Intrafund Revenue (\$157,075), reflects a 4% (\$5,947) decrease from FY 2010-11. These are charges to General Fund user departments to fully recover the cost of armored transport and revenue collection services. The revenues are lower due to the decreased cost of armored transport services. The ACTTC administers these activities.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Taxes			
3045 – Bradley-Burns 1% Sales/Use Tax	150,000	197,311	150,000
Total	\$ 150,000	\$ 197,311	\$ 150,000
Acct # - Fines, Forfeitures, & Penalties			
3307 – Civil Assessment Fees - JJC Court	500,000	500,000	500,000
Total	\$ 500,000	\$ 500,000	\$ 500,000
Acct # - Miscellaneous Revenues			
5800 – Reimbursement-415 Retirement	0	99,005	115,049
5800 – Reimbursement-Armored Transport Services	4,993	4,993	5,230
5800 – Reimbursement-POB Trustee Fee	4,000	4,000	4,850
5800 – Reimbursement-Trans. Authority Audit Costs	2,757	2,757	2,580
5800 – Reimbursement-Zoo Authority Audit Costs	4,950	4,950	5,280
5800 – Reimbursement- DA OCJP Audit Costs	15,439	0	0
Total	\$ 32,139	\$ 115,705	\$ 132,989
Acct # - Intrafund			
5990 – Reimbursement-Armored Transport Services	53,022	40,297	47,075
5990 – Reimbursement-Revenue Collection Svcs	110,000	81,926	110,000
Total	\$ 163,022	\$ 122,223	\$ 157,075
Total Revenues	\$ 845,161	\$ 935,239	\$ 940,064

PENDING FACTORS

No appropriations are included in the FY 2011-12 Recommended Budget to fund a \$100,000 study to update the Public Facilities Impact Fee Report. Previously, in consideration of the current fiscal climate, the Board approved a two-year temporary suspension (effective November 10, 2010) of the requirement for building permit applicants to pay Facilities Impact Fees. By ordinance (Chapter 17.90) the temporary suspension will automatically terminate on November 9, 2012 at which time the currently approved fees will be required of all new development. The current fee schedule was developed and approved by the Board based on a study that was completed in 2006. Due to the age of the fee study and the changed economic environment since 2006 the current ordinance requires the fee study to be updated by April 15, 2012. Failure to do so may subject the County to legal challenges as to the validity of the current fee schedule. Suspension of the fee study would also require modification of the current ordinance which is estimated to cost about \$13,500.

Debt Service -- 0124

Debt Service BUDGET 0124 Debt Service Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 8,986,118	\$ 9,073,463	\$ 9,065,903	\$ (7,560)	0%
Total Appropriations	\$ 8,986,118	\$ 9,073,463	\$ 9,065,903	\$ (7,560)	0%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 30,842	\$ -	\$ -	\$ -	0%
Other Financing Sources	9,025,376	9,073,463	9,065,903	(7,560)	0%
Total Revenues	\$ 9,056,217	\$ 9,073,463	\$ 9,065,903	\$ (7,560)	0%
<u>Net County Cost</u>	\$ (70,099)	\$ -	\$ -	\$ -	0%
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

DEBT SERVICE – 0124

FUNCTION

This budget provides for the appropriations and revenues related to the annual debt service payments for the County's long and short-term debt obligations for the Tax and Revenue Anticipation Notes (TRAN), and Lease Revenue Bonds (LRBs) for the Juvenile Justice Campus, Downtown Energy Savings Project, and the Juvenile Justice Court Facility and Offices (Juvenile Court Facility). Information is also provided regarding the County's outstanding Pension Obligation Bonds (POBs).

OVERVIEW

The FY 2011-12 Recommended Budget totals \$9,065,903 and reflects a .08% (\$7,560) decrease from the FY 2010-11 Adopted Budget. This is due to decreases in the debt service payments for the Downtown Energy Savings Project (\$5,795), Juvenile Justice Campus (\$1,365), and Juvenile Court Facility (\$400) LRBs. Recommended funding for the TRAN remains at the same level as FY 2010-11.

SUMMARY OF CAO RECOMMENDATIONS

Other Charges

- The following provides a summary of recommended funding for the County's long and short-term debt obligations, which includes the required FY 2011-12 debt service payments for three different issuances of LRBs and the TRAN:

Juvenile Justice Campus LRBs (Account 7864) - A total of \$26 million in LRBs was issued by the Fresno County Financing Authority in 2004 to fund a portion of the costs associated with the construction of the County's \$141 million Juvenile Justice Campus. The bonds had a 20-year maturity and included 2 years of capitalized interest. The total debt service payment for FY 2011-12 is \$1,953,428 and is due in two installments: principal and interest in August 2011 and interest only in February 2012. See debt service calendar following this narrative for the current and long-term annual debt service amounts.

Principal Balance as of June 30, 2011 \$20,565,000
Remaining Payment Period 14 years
2011-12 Debt Service Payment \$1,953,428

(NOTE: An additional \$1 has been budgeted in the PeopleSoft Financial System for rounding purposes reflecting a budget total of \$1,953,429.) The recommended amount of \$1,953,429 reflects a .07% (\$1,365) decrease from FY 2010-11.

Downtown Energy Savings Project LRBs (Account 7865) - A total of \$14,375,000 in LRBs was issued by the Fresno County Financing Authority in 2004 to fund the costs associated with the Downtown Energy Savings Project. The bonds had a 15-year maturity and included capitalized interest during the construction period (17 months). The total debt service payment for FY 2011-12 is \$1,313,500 and is due in two installments: principal and interest in August 2011 and interest only in February 2012. See debt service calendar following this narrative for the current and long-term annual debt service amounts.

Principal Balance as of June 30, 2011 \$9,895,000
Remaining Payment Period 9 years
2011-12 Debt Service Payment \$1,313,500

The recommended \$1,313,500 budget reflects a .4% (\$5,795) decrease from FY 2010-11.

Juvenile Court Facility LRBs (Account 7853) - A total of \$55,350,000 in LRBs was issued by the Fresno County Financing Authority in 2007 to finance costs associated with the construction of a shared use Juvenile Court Facility and offices to be located at the Juvenile Justice Campus. Usage of the Juvenile Court Facility is being shared by Fresno County and the Superior Court. The total principal amount of the Annual Base Rental (Lease) Payments is \$55,350,000 and is to be paid by the County. The County leases a portion of the facility and offices to the Administrative Office of the Courts (AOC), whose share of the Base Rental Payments (i.e. 58.5%) is to be paid directly to the Trustee and credited against the total Base Rental Payments made by the County. The bonds have a 23-year maturity and include 2 years of capitalized interest. The total debt service payment for FY 2011-12 is \$4,083,673 and is due in two installments: principal and interest in October 2011 and interest only in April 2012. See debt service calendar following this narrative for the current and long-term annual debt service amounts.

Principal Balance as of June 30, 2011\$51,900,000

Remaining Payment Period 19 years

2011-12 Debt Service Payment\$4,083,673

(NOTE: An additional \$1 has been budgeted in the PeopleSoft financial system for rounding purposes reflecting a budget total of \$4,083,674.) The AOC's share of the \$4,083,674 is \$2,388,949 (58.5%), and the County's share is \$1,694,725 (41.5%). The recommended amount of \$4,083,674 reflects a .01% (\$400) decrease from FY 2010-11.

TRAN (Account 7867) - For the past 34 years, the Board of Supervisors has authorized a short-term borrowing program through the issuance of a TRAN. The TRAN enables the County to maintain a positive cash flow until anticipated taxes and revenues are received throughout the fiscal year. For FY 2010-11, \$86,000,000 in TRAN debt was issued based on the cash flow analysis of the Auditor-Controller/Treasurer-Tax Collector.

The recommended funding of \$1,715,300 for FY 2011-12 represents the same amount budgeted in FY 2010-11 for the TRAN interest payment (i.e. based on an \$86,000,000 debt issuance at a 2% interest rate.) Once confirmed, if the final debt issuance amount and interest rate for FY 2011-12 result in a debt requirement that is significantly less than what is budgeted, any savings would be available for re-appropriation as approved by the Board.

Upon receipt, TRAN funds are deposited into an interest bearing account. Funding for the interest payment is transferred from the Interest and Miscellaneous Expenditures budget, where it is budgeted as net County cost.

Other Information

POBs - Fresno County has issued POBs on three occasions. In March 1998, Fresno County issued \$184,910,000 of taxable POBs with an 11-year amortization to fund the Unfunded Actuarial Accrued Liability (UAAL) of the Fresno County Employee's Retirement Association. In March 2002, these bonds were partially refunded in order to extend the debt servicing of the bonds to an 18-year amortization period to provide budget relief. In addition, in 2004, a total of \$327,897,749 in fixed rate bonds were issued with a 30-year amortization, and a total of \$75 million in variable rate bonds were issued. The \$75 million variable rate bonds were converted to fixed rate bonds on September 12, 2006 at a fixed rate of 5.56%. The maturity schedule of the converted bonds remained the same. In FY 2008-09 the debt service for the 1998 POBs was completed. The County is currently paying the annual debt service for three POB issuances. A total of \$35,388,103 in debt service payments is required in FY 2011-12, which includes all administration fees associated with the bonds. See debt service calendar and remaining maturity for all three issuances following this narrative.

Principal Balance as of June 30, 2011\$478,962,749
 Remaining Payment Period Varied
 2011-12 Debt Service Payment\$35,388,103

Amounts necessary to timely pay the POB debt service payments have been incorporated into the County's FY 2011-12 retirement rates and are collected from departments each pay period.

SUMMARY OF REVENUES

- Revenues are recommended at \$9,065,903 and include the following:
 - Other Financing Sources (\$9,065,903) – Includes Operating Transfer In from General Fund (\$7,752,403) and Operating Transfer In from Internal Services Fund (\$1,313,500). The General Fund revenue sources are budgeted in Org. 2540 – Interest & Miscellaneous Expenditures and in Org. 2838 – Court Ancillary Services. Org. 2540 budgets for the TRAN interest payment (\$1,715,300); the debt service payment for the Juvenile Justice Campus LRBs (\$1,953,429); and the County share (41.5%) of the debt service payment for the Juvenile Court Facility LRBs (\$1,694,725). Org. 2838 budgets for the State (AOC) share (58.5%) of the debt service payment for the Juvenile Court Facility LRBs (\$2,388,949). The total of both shares of this debt covers the total debt payment (\$4,083,674) for the Juvenile Court Facility LRBs. It should be noted that these revenues and the related expenditures were about \$1.2M less than what was budgeted for FY 2010-11 due primarily to credits received for interest earned on the Juvenile Court Facility capital fund while the project was being constructed. These funds were not expended on the project and were credited against the FY 2010-11 debt service payment. Finally, the Internal Services Fund revenue source is budgeted in Org. 8935 – Facility Services for the Downtown Energy Savings Project LRBs (\$1,313,500).

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Other Financing Sources			
5950 – Op Tran In from Gen Fund - Juv Court LRBs	4,084,074	2,861,038	4,083,674
5950 – Op Tran In from Gen Fund - JJC LRBs	1,954,794	1,911,115	1,953,429
5950 – Op Tran In from Gen Fund - TRAN	1,715,300	1,715,300	1,715,300
5953 – Op Tran In from ISF - Energy Savings Proj	1,319,295	1,289,439	1,313,500
Total	\$ 9,073,463	\$ 7,776,892	\$ 9,065,903
Total Revenues	\$ 9,073,463	\$ 7,776,892	\$ 9,065,903

County of Fresno Annual Debt Service Calendar For Pension Obligation Bonds (POBs) and Lease Revenue Bonds (LRBs) (Includes Bond Principal and Interest)							
Fiscal Year Ending	2002 POBs (Partial 1998 Refunding)	2004A POBs Fixed Rate	2004B POBs Fixed Rate*	2004 LRBs (Juvenile Campus)	2004B LRBs (Energy Project)	2007 LRBs (Juvenile Court)	Total Annual Payments
2012	15,962,156	15,255,947	4,170,000	1,953,428	1,313,500	4,083,673	42,738,704
2013	15,965,239	16,638,136	4,170,000	1,947,415	1,310,575	4,085,473	44,116,838
2014	15,964,565	18,123,814	4,170,000	1,942,865	1,310,313	4,084,272	45,595,829
2015	15,967,204	19,422,069	4,170,000	1,945,428	1,308,825	4,085,173	46,898,699
2016	15,963,492	20,901,454	4,170,000	1,939,459	1,310,338	4,082,373	48,367,116
2017	15,965,889	22,435,013	4,170,000	1,939,875	1,307,600	4,086,373	49,904,750
2018	15,967,923	24,035,283	4,170,000	1,935,835	1,306,100	4,084,373	51,499,514
2019	15,970,424	25,693,747	4,170,000	1,933,335	1,302,800	4,085,373	53,155,679
2020	-	27,424,490	4,170,000	1,932,582	1,229,100	4,082,573	38,838,745
2021	-	29,220,000	4,170,000	1,932,341	-	4,085,973	39,408,314
2022	-	31,085,000	4,170,000	1,927,971	-	4,081,866	41,264,837
2023	-	33,025,000	4,170,000	1,924,654	-	4,081,241	43,200,895
2024	-	35,045,000	4,170,000	1,922,320	-	4,084,441	45,221,761
2025	-	37,140,000	4,170,000	1,921,360	-	4,084,581	47,315,941
2026	-	39,325,000	4,170,000	-	-	4,084,131	47,579,131
2027	-	41,595,000	4,170,000	-	-	4,085,413	49,850,413
2028	-	43,780,000	4,170,000	-	-	4,085,350	52,035,350
2029	-	46,410,000	4,170,000	-	-	4,084,250	54,664,250
2030	-	48,965,000	4,170,000	-	-	4,085,950	57,220,950
2031	-	51,620,000	4,170,000	-	-	-	55,790,000
2032	-	54,380,000	4,170,000	-	-	-	58,550,000
2033	-	44,785,000	16,614,160	-	-	-	61,399,160
2034	-	-	63,929,160	-	-	-	63,929,160
TOTALS	\$ 127,726,892	\$ 726,304,953	\$ 168,113,320	\$ 27,098,868	\$ 11,699,151	\$ 77,602,852	\$ 1,138,546,036

* This schedule reflects auction rate bonds converted to fixed rate bonds on September 12, 2006.

Contingencies, General Reserves, & Designations -- 8210

CONTINGENCIES, GENERAL RESERVES AND DESIGNATIONS BUDGET 8210 GENERAL FUND					
CONTINGENCIES					
	Actual 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Approp for Contingencies	\$ 493,300	\$ 1,087	\$ 120,434	\$ 119,347	10979%
Total Appropriations	\$ 493,300	\$ 1,087	\$ 120,434	\$ 119,347	10979%
<u>Net County Cost</u>	\$ 493,300	\$ 1,087	\$ 120,434	\$ 119,347	10979%
GENERAL RESERVES/DESIGNATIONS					
	Actual 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Increase in General Reserves	\$ 0	\$ 0	\$ 500,000	\$ 500,000	100%
Total Appropriations	\$ 0	\$ 0	\$ 500,000	\$ 500,000	100%
<u>Revenues</u>					
General Fund Designation Draw	\$ 0	\$ 0	\$ 500,000	\$ 500,000	100%
Total Revenues	\$ 0	\$ 0	\$ 500,000	\$ 500,000	100%
<u>Net County Cost</u>	\$ 0	\$ 0	\$ 0	\$ 0	0%

CONTINGENCIES, GENERAL RESERVES, & DESIGNATIONS – 8210

FUNCTION

The Contingencies, General Reserves, and Designations budget is used to provide for unforeseen or emergency expenditures during the course of the fiscal year and to accumulate funds in the General Fund for a designated use. General Fund Contingencies and Designations differ from General Reserves in that the Board of Supervisors (Board) can transfer Contingencies and Designations during the fiscal year to finance unanticipated expenditures. The General Reserves, however, is a portion of the fund balance that is not available to finance current year expenditures except in cases where the Board declares an emergency as defined by Government Code 29127. The Board can approve increases to Contingencies, General Reserves and Designations during the fiscal year.

OVERVIEW

The FY 2011-12 Recommended Budget includes \$120,434 in funding for Contingencies which represents a 10,979% (\$119,347) increase over the FY 2010-11 Adopted Budget. The FY 2011-12 Recommended Budget also includes a \$500,000 increase to the General Reserves of the General Fund, which reflects a 100% (\$500,000) increase over the FY 2010-11 Adopted Budget. No increases or decreases to General Fund Designations are reflected in the FY 2011-12 Recommended Budget, which is consistent with the FY 2010-11 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Contingencies

Contingencies are recommended at \$120,434 which reflects a 10,979% (\$119,347) increase over the FY 2010-11 Adopted Budget. The \$1,087 in appropriations that was adopted for FY 2010-11 has been increased by \$278,680.89 as a result of various Board actions that occurred during FY 2010-11 through the May 3, 2011 Board date. These increases came from various sources including reimbursements from the 2006 Tobacco Bond Endowment Funds for funding previously provided by Org. 8210 to acquire an exclusive option to purchase the Crocker Building (\$100,000), and from contract savings achieved by various departments (\$178,680.89). On January 25, 2011, the Board approved a \$99,121.30 appropriation decrease to provide funding to the County Clerk-Elections Department to provide a capital contribution to offset the negative cash balance in the dissolved Central Warehouse Internal Service Fund.

General Reserves

A \$500,000 contribution to the General Reserves is recommended for FY 2011-12. With this contribution, the General Reserves balance will increase to \$10,447,653. On May 25, 2010, the Board approved the sale of the Selma Community Health Center to Central Valley General Hospital for \$950,000 and that the \$950,000, less any closing costs, be used to increase the General Reserves of the General Fund during FY 2009-10. This would have increased the General Reserves balance from \$9,000,000 to up to \$9,950,000 as of June 30, 2010. However, the sale was not completed until August, 2010, so the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2010 still reflects General Reserves in the amount of \$9,000,000. The final settlement, net of closing costs, was \$947,653 which was deposited to the Discretionary Revenues Org. 0415 during FY 2010-11. As a result, the General Reserves will increase to \$9,947,653 during FY 2010-11, and will further increase to \$10,447,653 as a result of the FY 2011-12 recommended increase of \$500,000.

Designations

No designation amounts have been released to be made available as an additional available funding source for the General Fund nor have any amounts been set aside to mitigate any pending factors.

Countywide Revenues -- 0415

Discretionary Revenues BUDGET 0415 General Fund					
	Actual 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Revenues</u>					
Taxes	\$ 196,339,332	\$ 197,405,604	\$ 194,581,577	\$ (2,824,027)	-1%
Licenses, Permits & Franchises	3,827,089	4,564,591	4,290,439	(274,152)	-6%
Rev From Use of Money & Prop	6,987,344	5,988,300	3,090,629	(2,897,671)	-48%
Intergovernment Revenues - St	42,440,088	42,226,108	40,916,105	(1,310,003)	-3%
Intergovernment Rev-Federal	-	1,616,716	1,900,000	283,284	18%
Charges For Services	6,156,850	4,022,186	2,580,380	(1,441,806)	-36%
Miscellaneous Revenues	357,462	115,000	1,010,000	895,000	778%
Total Revenues	\$ 256,108,165	\$ 255,938,505	\$ 248,369,130	\$ (7,569,375)	-3%
<u>Net County Cost</u>	\$ (256,108,165)	\$ (255,938,505)	\$ (248,369,130)	\$ 7,569,375	-3%

COUNTYWIDE REVENUES – 0415

FUNCTION

Countywide Revenues are not related to the revenue generating activities of any particular County department and include property taxes, sales tax, motor vehicle in-lieu, interest, and other miscellaneous revenues. This revenue is used to fund the net County cost of General Fund County departments. Also included are State Health and Welfare Realignment revenues derived from Vehicle License Fees that are passed through the General Fund as required by statute to finance match requirements for the receipt of Realignment sales tax revenues.

OVERVIEW

The FY 2011-12 Countywide Revenues which support General Fund costs are recommended at \$248,369,130 representing a 3% (\$7,569,375) decrease from the FY 2010-11 Adopted Budget. The majority of this decrease is due to a decline in taxes (\$2.8M) and interest revenues (\$2.9M).

SUMMARY OF REVENUES

- Taxes (\$194,581,577) - Receipt of tax revenues are estimated at a 1% (\$2,824,027) decrease from the FY 2010-11 Adopted Budget, primarily due to a projected 76% (\$2,372,713) decrease in Supplemental Property taxes due to lower property value assessments as the result of continuing weak housing market. Sales and Use Taxes are projected at a slight increase based upon improving economic activity in the County.
- Licenses, Permits, and Franchises (\$4,290,439) - Represents a 6% (\$274,152) decrease from FY 2010-11 due to a decline in franchise revenues.
- Revenue From Use of Money and Property (\$3,090,629) - Represents a 48% (\$2,897,671) decrease from FY 2010-11 due to a decrease in interest earnings as projected by the Auditor-Controller/Treasurer-Tax Collector (ACTTC) based upon current interest rates, economic activity, economic forecasts and comments by the Federal Reserve Board for FY 2011-12.
- Intergovernmental Revenues–State (\$40,916,105) - Represents a 3% (\$1,310,003) decrease from FY 2010-11. Key revenues in this category include the following:
 - State Health and Welfare Realignment (\$37,701,298) - These revenues, which are derived from Vehicle License Fees, are recommended at a 3% (\$997,745) decrease from FY 2010-11 as estimated by the State Department of Finance. As required by statute, the revenues are deposited into the County's General Fund, but must be used to finance match requirements for the receipt of State Health and Welfare Realignment sales tax revenues. As a result, they are transferred to the Local Health and Welfare Trust Fund and are not available to finance General Fund costs which fall outside the identified health, mental health, and social services program areas.
 - Tobacco Settlement Funds (\$2,105,000) - This revenue is recommended at the same level as FY 2010-11 based on receipts of Tobacco Settlement funds. Tobacco Settlement revenues are used to partially finance the General Fund match required before receiving Health and Mental Health Realignment revenues.
- Intergovernmental Revenue-Federal (\$1,900,000) - Projected at an 18% (\$283,284) increase over FY 2010-11 based on receipts of Federal In-Lieu Taxes in FY 2010-11.
- Charges for Services (\$2,580,380) - Estimated at a 36% (\$1,441,806) decrease from FY 2010-11 adopted amounts based on cost allocations included in the Countywide Cost Allocation Plan.

Countywide Revenues -- 0415

- Miscellaneous Revenues (\$1,010,000) - Reflects a net 778% (\$895,000) increase from FY 2010-11 primarily due to the anticipated receipt of Short-Doyle/Medi-Cal program funds (\$1M) as a result of an audit appeal and subsequent adjustment. The audit adjustment applies to FY 2003-04, and because revenues were accrued at that time but did not materialize, net County cost was used by the Department of Behavioral Health.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Taxes			
3006 – Redev Tax Incre Reimb	5,212,617	5,548,369	4,455,231
3007 – Suppl-Prior Unsecured	5,000	217,184	5,000
3009 – Suppl-Current Unsecured	50,644	38,082	20,000
3010 – Property Taxes-Current Secured	73,824,620	72,426,194	72,933,178
3011 – Suppl-Current Secured	3,029,855	700,000	704,900
3013 – Supplemental-Curr Unsec Prior	22,114	22,114	5,000
3015 – Property Taxes-Current Unsecured	3,796,159	3,796,159	3,822,733
3017 – Property Taxes-Curr Unsec Prior	110,257	267,348	137,729
3020 – Property Taxes-Prior Secured	1,000	0	0
3025 – Property Taxes-Prior Unsecured	66,000	514,678	516,000
3030 – Penalties & Costs-Delinq Taxes	731,967	2,935,310	600,000
3033 – Redemption Fees	115,262	85,000	85,000
3036 – Deed Fees	3,859	3,859	3,000
3045 – Bradley-Burns 1% Sales/Use Tax	12,180,000	12,718,210	12,972,575
3047 – Timber Yield Taxes	3,000	4,586	4,586
3060 – In Lieu of Sales & Use Tax Rev	4,669,000	3,677,370	3,703,112
3061 – Property Tax In-Lieu of VLF	91,781,960	91,966,166	92,609,930
3065 – Airplane Taxes	297,290	348,603	348,603
3075 – Property Transfer Taxes	1,500,000	1,650,000	1,650,000
3085 – Racehorse Taxes	5,000	9,392	5,000
Total	\$ 197,405,604	\$ 196,928,624	\$ 194,581,577
Acct # - Licenses, Permits, & Franchises			
3171 – Development Service Fees	125,000	125,000	125,000
3183 – Franchises	4,439,591	4,165,439	4,165,439
Total	\$ 4,564,591	\$ 4,290,439	\$ 4,290,439
Acct # - Revenue from the Use of Money			
3380 - Interest	5,937,340	3,039,179	3,039,179
3404 – Other Rental of Bldgs & Land	50,960	63,700	51,450
Total	\$ 5,988,300	\$ 3,102,879	\$ 3,090,629
Acct # - Intergovernment Revenues-State			
3455 – Mandated Program - State (SB 90)	0	123,322	0
3465 – State-Motor Vehicle in-Lieu Tax	300,000	0	0
3509 – Healthcare Veh Lic Fee Revenue	38,699,043	38,470,711	37,701,298
3513 – Tobacco Settlement	2,105,000	2,105,000	2,105,000
3565 – State-I/L Homeowners Prop Tax	1,122,065	1,102,092	1,109,807
Total	\$ 42,226,108	\$ 41,801,125	\$ 40,916,105
Acct # - Intergovernment Revenues-Federal			
4370 – Federal In-Lieu Taxes	1,616,716	1,952,456	1,900,000
Total	\$ 1,616,716	\$ 1,952,456	\$ 1,900,000
Acct # - Charges for Services			
4921 – Recovery of Co Wide Cost Alloc	2,004,675	2,910,132	1,598,617
4923 – Gen Co. Overhead Realignment	1,837,511	1,897,530	787,963
4975 – Law Enforcement Services	0	659,966	0
4980 – Recording Fees	180,000	190,000	193,800
Total	\$ 4,022,186	\$ 5,657,628	\$ 2,580,380

Countywide Revenues -- 0415

Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	115,000	1,685,052	1,010,000
5911 – Sale of Fixed Assets	0	947,653	0
5920 – Proceeds Secur. of Tobacco Rev	0	100,000	0
Total	\$ 115,000	\$ 2,732,705	\$ 1,010,000
Total Revenues	\$ 255,938,505	\$ 256,465,856	\$ 248,369,130

PENDING FACTORS

The FY 2011-12 Recommended Budget was prepared excluding the Williamson Act subvention revenues from the State. At the time of printing, the ACTTC's most current information suggests that this revenue is not included in the State budget for this year.

Personnel Services -- 1010

Personnel Services BUDGET 1010 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,236,502	\$ 2,168,924	\$ 2,123,287	\$ (45,637)	-2%
Services and Supplies	458,690	499,407	495,528	(3,879)	-1%
Total Appropriations	\$ 2,695,192	\$ 2,668,331	\$ 2,618,815	\$ (49,516)	-2%
<u>Revenues</u>					
Charges For Services	\$ 696,751	\$ 546,142	\$ 606,354	\$ 60,212	11%
Miscellaneous Revenues	255	-	-	-	0%
Intrafund Revenue	855,391	871,341	939,966	68,625	8%
Total Revenues	\$ 1,552,397	\$ 1,417,483	\$ 1,546,320	\$ 128,837	9%
<u>Net County Cost</u>	\$ 1,142,795	\$ 1,250,848	\$ 1,072,495	\$ (178,353)	-14%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ (Decrease)	
Position Summary	25	23	23	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PERSONNEL SERVICES – 1010

FUNCTION

Personnel Services is a division of the County Administrative Office (CAO) and was previously a County Department. In 2009, Personnel Services became a Division of the CAO as a result of budgetary constraints. Personnel Services provides Countywide centralized management and administrative oversight for activities associated with personnel, labor relations, employee benefits, loss prevention training, and risk management services. Pursuant to Fresno County Ordinance Code Chapter 2.12 and Administrative Policy Number 54, these Countywide personnel services are provided from a centralized perspective to ensure uniformity and consistency of personnel services and to maximize economy of scale. Individual departments, however, are responsible for personnel actions related to employee selection, development, retention, and separation, in consultation and/or collaboration with the Personnel Services Department.

Organizationally, Personnel Services is divided into five divisions; Administration, Employment Services, Labor Relations, Employee Benefits, and Risk Management. However, Employee Benefits and Risk Management are accounted for in the Risk Management budget (8925).

Personnel Administration is responsible for the administrative and business functions, budgeting, finance, strategic planning, research and development, and legislative analysis. The Employment Services Division is responsible for recruitment and examination activities, workforce reduction processes, administration of the classification and compensation program and retention analysis; as well as providing funding and support to the Civil Service Commission. Labor Relations is responsible for labor contract negotiations, contract administration, employee grievance resolution, employment discrimination complaints, bargaining unit determination, and unfair labor practice charges. The overall operations of Personnel Services are managed by the Deputy Director of Personnel Services.

OVERVIEW

The FY 2011-12 Recommended Budget of \$2,618,815 reflects a 2% (\$49,516) decrease in appropriations compared to the FY 2010-11 Adopted Budget, primarily due to supplemental budget instructions. The FY 2011-12 recommended revenues of \$1,546,320 reflect a 9% (\$128,837) increase over the FY 2010-11 Adopted Budget primarily due to the inclusion of revenues related to the new Commute Green grant program. A 2% (\$25,016) salary savings has been applied to Regular Salaries in the recommended budget along with \$14,479 in related benefits savings. Staffing is recommended at 23 positions, which is at the same level as the FY 2010-11 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$2,123,287, reflect a 2% (\$45,637) decrease from FY 2010-11, which is primarily due to supplemental budget instructions. This decrease is partially offset by increased retirement rates and increases due to salary parity adjustments for nine confidential positions within the department.

Recommended funding includes:

- Staffing at 23 positions, which is the same level as the current year.
- A projected 2% salary savings from attrition throughout the year.
- A net 9% (\$118,352) decrease to Account 6100 Regular Salaries primarily due to supplemental budget instructions, partially offset by increases resulting from the salary parity adjustments addressed above.

Personnel Services -- 1010

- A net 13% (\$70,587) increase to Account 6400 Retirement Contribution due to increased retirement rates, partially offset by the impact of supplemental budget instructions.

Services and Supplies

- Services and Supplies, recommended at \$495,528, reflect a 1% (\$3,879) decrease from the FY 2010-11 Adopted Budget primarily due to decreased costs of Data Processing Services.

Recommended funding includes:

- \$225,400 in appropriations (45% of recommended Services and Supplies) for projected pass-through or reimbursable costs for which equal revenue has been included in revenue projections, resulting in no net County cost. Reimbursable costs include recruitment advertising costs, pre-employment medical and psychological exams, and a portion of costs related to the Civil Service Commission.
- A 20% (\$18,280) decrease to Account 7296 Data Processing Services as estimated by ITSD based on current year usage.
- A 181% (\$8,248) increase to Account 7268 Postage primarily due to an increased volume in mailings (lay-off notices, etc).

SUMMARY OF REVENUES

- Revenues are recommended at \$1,546,320, and reflect a 9% increase (\$128,837) over the current year. The recommended increase is primarily due to projected revenue of \$73,000 from the new Commute Green Grant program.
- Charges for Services (\$606,354), recommended at an 11% (\$60,212) increase over FY 2010-11, are based on the projected level of services that will be provided in FY 2011-12 to non-General Fund departments and external entities that are billed for professional services provided by Personnel staff.
- Intrafund Revenues (\$939,966), recommended at an 8% (\$68,625) increase over FY 2010-11, are primarily due to inclusion of \$73,000 from the new Commute Green Grant, which is budgeted in the County Administrative Office Org. 0120. This grant will provide reimbursements from Org. 0120 to partially fund one existing Personnel Analyst position that will perform work for this project during the year. Also included is \$866,966 in estimated charges based on the projected level of services that will be provided in FY 2011-12 to General Fund departments with third-party revenue sources (e.g. Federal, State, etc.) from which reimbursement for professional services provided by Personnel staff can be recovered.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Charges for Services			
5040 -- Other Cty Dpts Services - for Personnel Svcs	-546,142	570,059	606,354
Total	\$ 546,142	\$ 570,059	\$ 606,354
Acct # - Intrafund			
5990 -- Intrafund Revenue - for Personnel Services	871,341	771,500	866,966
5990 -- Intrafund Revenue-for Commute Green Svcs	0	0	73,000
Total	\$ 871,341	\$ 771,500	\$ 939,966
Total Revenues	\$ 1,417,483	\$ 1,341,559	\$ 1,546,320

Personnel Services -- 1010

PERSONNEL SERVICES - 1010

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2235	Personnel Technician III - Conf.	1531	2	2	\$ 91,799
2236	Personnel Technician II - Conf.	1369	2	2	82,031
2237	Personnel Technician I - Conf.	1239	1	1	37,138
2249	Personnel Analyst III	2122	4	3	177,841
2251	Senior Personnel Analyst	F	3	3	198,013
2252	Personnel Analyst II	1838	2	3	150,298
2253	Personnel Analyst I	1655	1	1	41,093
2276	Deputy Director of Personnel Services	D	1	1	94,122
2334	Personnel Services Business Manager	E	1	1	76,294
2347	Labor Relations Manager	E	1	1	80,063
2349	Employment Services Manager	E	1	1	78,203
3081	Office Assistant III - Conf.	1153	1	1	31,110
3111	Office Assistant II - Conf.	1033	1	1	26,030
3161	Secretary IV - Conf.	1419	1	1	35,234
3261	Account Clerk III - Conf.	1215	1	1	36,433
Subtotal			23	23	\$ 1,235,702
	Cell phone stipend				301
	Less 2% Salary Savings				(25,016)
TOTAL REGULAR SALARIES					\$ 1,210,987

Risk Management BUDGET 8925 Internal Service Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,105,635	\$ 2,394,680	\$ 2,391,359	\$ (3,321)	0%
Services and Supplies	92,529,540	111,554,021	101,099,145	(10,454,876)	-9%
Total Appropriations	\$ 94,635,175	\$ 113,948,701	\$ 103,490,504	\$ (10,458,197)	-9%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 1,052,676	\$ 1,148,089	\$ 1,212,026	\$ 63,937	6%
Intergovernment Revenues - St	-	-	21,000	21,000	100%
Charges For Services	91,074,422	111,563,443	103,858,712	(7,704,731)	-7%
Miscellaneous Revenues	455,299	330,757	234,466	(96,291)	-29%
Total Revenues	\$ 92,582,397	\$ 113,042,289	\$ 105,326,204	\$ (7,716,085)	-7%
<u>Revenues (Over)/Under Expenses</u>	\$ 2,062,778	\$ 906,412	\$ (1,835,700)	\$ (2,742,112)	303%
Increase to / (Use of) Net Assets	(2,052,778)	(906,412)	1,835,700	2,742,112	303%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ (Decrease)	
Position Summary	26	27	27	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

RISK MANAGEMENT – 8925

FUNCTION

This Risk Management Internal Service Fund (ISF) finances the County's Risk Management and Employee Benefits programs. Administratively, these programs are managed through Personnel Services, a division of the County Administrative Office. The ISF is the financial mechanism through which the County's self-insurance programs are funded, and commercial insurance and employee benefits are purchased. The ISF is financed by charges assessed to County departments for insurance coverage, contributions made by employees and retirees for their health coverage, and interest earned on self-insurance reserve funds. The Risk Management Division administers the insurance programs (Workers' Compensation, General Liability, Medical Malpractice, Unemployment, Property/Vehicle Damage/Vehicle Replacement), directs the County's safety program, recovers damages due the County from third parties, provides risk management advice to County departments, provides loss prevention management and training, and controls mandated programs affecting employee safety. The Employee Benefits Division provides and administers comprehensive benefits for eligible employees and retirees and their dependents including group health insurance, group life insurance, disability insurance, flex spending accounts, deferred compensation and other ancillary/voluntary benefit programs. Employee Benefits also coordinates the management of personnel records and the approval and processing of all personnel, compensation and benefit eligibility functions in the Peoplesoft Human Resource Management System (HRMS).

OVERVIEW

The FY 2011-12 Recommended Budget of \$103,490,504 reflects a 9% (\$10,458,197) decrease in appropriations from the FY 2010-11 Adopted Budget due primarily to a decrease in projected payments to health plans for retirees and their dependents (pass-through expenses). For similar reasons, revenues are recommended at \$105,326,204, a 7% (\$7,716,085) decrease from FY 2010-11. In addition, the FY 2011-12 Recommended Budget includes a projected recovery of the existing deficit in the ISF (for various Risk Programs) of \$1,835,700. Salary savings of \$2,844 have been applied to Regular Salaries in the recommended budget as well as \$1,371 in related benefit savings. Staffing is recommended at 27 positions, which is at the same level as the FY 2010-11 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$2,391,359 reflect a less than 1% (\$3,321) decrease from 2010-11, which is primarily due to supplemental budget instructions. This decrease is partially offset by increased retirement rates and increases due to salary parity adjustments for 11 confidential positions within the department.

Recommended funding includes:

- Staffing at 27 positions, which is the same level as the current year.
- A net 6% (\$89,464) decrease to Account 6100 Regular Salaries primarily due to supplemental budget instructions, partially offset by increases resulting from the salary parity adjustments addressed above.
- A net 12% (\$72,409) increase to Account 6400 Retirement Contribution due to increased retirement rates, partially offset by the impact of supplemental budget instructions.

- A net 7% (\$8,274) decrease to Account 6500 OASDI Contribution due primarily to supplemental budget instructions.
- A 12% (\$19,360) increase to Account 6600 Health insurance Contribution based on projected coverage.

Services and Supplies

- Services and Supplies, recommended at \$101,099,145, represent a 9% (\$10,454,876) decrease from the current year due primarily to a decrease in projected payments to health plans for retirees and their dependents (pass-through expense), as well as a decrease to projected Workers' Compensation program costs and reserve funding requirements.

Recommended funding includes:

- Appropriations of \$76,967,739 for County-wide health premium payments for active and retired employees. This amount includes both the employer and employee portion of health premiums as the full premium amount must be accounted for within the fund. Recommended appropriations for health premiums reflect a projected 9% (\$7,687,262) decrease from FY 2010-11, primarily to bring appropriations for premiums of retirees and their dependents more in line with current actual pass-through expenditures.
- Projected Workers' Compensation program costs of \$12,072,031, a decrease of 18% (\$2,704,969) from the current year. This estimate is based on funding of the Workers' Compensation Program at a 70% confidence level. Due to the current financial crisis, on May 3, 2011, the Board approved a revision to the Risk Funding Policy that establishes funding of this program at a 70% confidence level and re-amortizes the deficit in the program to a new ten-year period beginning with FY 2011-12. The projected decrease is primarily driven by a decrease to required program reserve levels resulting from the Board's May 3rd action.
- Projected General Liability program costs of \$3,349,185, an increase of 7% (\$231,185) over current year. This estimate is based on funding of the General Liability Program at a 70% confidence level. The revision to the Risk Funding Policy referenced above, also established funding for the General Liability Program at a 70% confidence level. The projected increase is primarily due to an increase in claims costs and is partially offset by a decrease to the required program reserve levels resulting from the Board's May 3rd action.
- Projected Unemployment program costs of \$2,266,689, a decrease of 2% (\$50,361) from current year. This projection is based on the current year trend with respect to claim costs that have been experienced as a result of the downturn in the economy and current unemployment rate.

SUMMARY OF REVENUES

- Total revenues are recommended at \$105,326,204, a 7% (\$7,716,085) decrease from FY 2010-11, primarily due to a decrease in projected payments to health plans for retirees and their dependents.
- Interest Revenue is projected at \$1,212,026, a 6% (\$63,937) increase over FY 2010-11 and is based on projected cash on hand and interest allocations rates over the past year.
- Intergovernmental Revenues-State are recommended at a 100% (\$21,000) increase over FY 2010-11 and are for anticipated State reimbursement of mandated claims associated with Labor Code 4850 Survivor Benefits.

- Charges for Services projected at \$103,858,712 reflect a 7% (\$7,704,731) decrease from FY 2010-11. This amount primarily represents revenue recovered from County departments for each of the Programs within this budget as well health premiums collected from retirees participating in the County's health program. This decrease is primarily due to a decrease in projected payments to health plans for retirees and their dependents. Also included is \$166,185 for the recovery of Countywide cost allocation expense.
- Miscellaneous Revenues projected at \$234,466 reflect a 29% (\$96,291) decrease from FY 2010-2011. This amount primarily represents anticipated reimbursements from the Fresno County Employees' Retirement Association related to the Advanced Disability Retirement Payment Program.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	1,148,089	1,182,000	1,212,026
Total	\$ 1,148,089	\$ 1,182,000	\$ 1,212,026
Acct # - Intergovernment Revenues-State			
3455 - Mandated Program - State	0	0	21,000
Total	\$ 0	\$ 0	\$ 21,000
Acct # - Charges for Services			
Mult - Premiums - Risk Programs	24,951,587	23,468,564	24,990,602
Mult - Active Employees Health Premiums	65,987,925	60,849,255	67,055,631
Mult - Retirees Health Premiums	18,667,076	9,483,758	10,195,584
Mult - Health & Benefit Admin	1,784,773	1,809,231	1,450,710
4921 - Recovery of Co Wide Cost Alloc	172,082	172,082	166,185
Total	\$ 111,563,443	\$ 95,782,890	\$ 103,858,712
Acct # - Miscellaneous Revenues			
5800 - Other Miscellaneous	22,344	12,500	22,141
5889 - ADRP Reimbursement	308,413	324,959	212,325
Total	\$ 330,757	\$ 337,459	\$ 234,466
Total Revenues	\$ 113,042,289	\$ 97,302,349	\$ 105,326,204

RISK MANAGEMENT - 8925

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2235	Personnel Technician III - Conf.	1531	5	5	\$ 223,758
2237	Personnel Technician I - Conf.	1239	3	3	103,604
2249	Personnel Analyst III	2122	5	5	302,899
2251	Senior Personnel Analyst	F	4	4	263,025
2252	Personnel Analyst II	1838	3	3	156,999
2289	Risk Manager	E	1	1	80,063
2348	Employee Benefits Manager	E	1	1	80,063
3081	Office Assistant III - Conf.	1153	1	1	31,110
3111	Office Assistant II - Conf.	1033	3	3	78,389
3213	Accountant II - Conf.	1788	1	1	42,000
Subtotal			27	27	\$ 1,361,910
Less Salary Savings					(2,844)
TOTAL REGULAR SALARIES					\$ 1,359,066

General Services – Administration -- 0130

General Services Admin BUDGET 0130 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,129,052	\$ 1,046,294	\$ 1,053,145	\$ 6,851	1%
Services and Supplies	148,010	151,579	119,616	(31,963)	-21%
Total Appropriations	\$ 1,277,062	\$ 1,197,873	\$ 1,172,761	\$ (25,112)	-2%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 150	\$ -	\$ -	\$ -	0%
Rev From Use of Money & Prop	161,535	156,103	159,680	3,577	2%
Charges For Services	894,483	979,301	999,914	20,613	2%
Miscellaneous Revenues	954	-	-	-	0%
Intrafund Revenue	37,000	36,839	-	(36,839)	-100%
Total Revenues	\$ 1,094,122	\$ 1,172,243	\$ 1,159,594	\$ (12,649)	-1%
<u>Net County Cost</u>	\$ 182,940	\$ 25,630	\$ 13,167	\$ (12,463)	-49%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	12	11	11	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

GENERAL SERVICES ADMINISTRATION – 0130

FUNCTION

In FY 2010-11, General Services Administration was consolidated into the newly established Internal Services Department. General Services Administration includes administrative and business office operations for the department, as well as the administration of all County leases.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$1,172,761 reflect a 2% (\$25,112) decrease from the FY 2010-11 Adopted Budget, and the FY 2011-12 Recommended Budget revenues of \$1,159,594 reflect a 1% (\$12,649) decrease from the FY 2010-11 Adopted Budget. Staffing is recommended at 11 positions, which reflects no change from FY 2010-11. No salary savings have been used in calculating Regular Salaries (Account 6100) in the recommended budget as a result of no turnover in staff and at the concurrence of the County Administrative Office.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

In FY 2010-11, the General Services Division of the County Administrative Office was consolidated with the Information Technology Services Department into the newly established Internal Services Division. The goal of the consolidation is to improve efficiency and achieve long-term budgetary savings through the consolidation of like functions consistent across internal services operations and through the standardization of processes such as service requests and cost recovery.

Salaries and Benefits

- Salaries and Benefits, recommended at \$1,053,145, represent a 1% (\$6,851) increase over the current year primarily due to supplemental budget instructions and increases in retirement contributions.

Recommended funding includes:

- Account 6100 Regular Salaries represent a 5% (\$34,710) decrease from the current year due to supplemental budget instructions.
- Account 6400 Retirement Contribution represents a 15% (\$40,766) increase over the current year due to increased retirement contributions.

Services and Supplies

- Services and Supplies, recommended at \$119,616, represent a 21% (\$31,963) decrease from the current year primarily due to a decrease in facility operations and maintenance charges.

Recommended funding includes:

- Account 7345 Facility Operations and Maintenance represents a 60% (\$33,952) decrease from the current year.
- Account 7101 Liability Insurance Risk represents a 176% (\$1,900) increase over the current year.
- Account 7040 Telephone Charges represent a 24% (\$1,177) increase over the current year.

SUMMARY OF REVENUES

- Revenues are recommended at \$1,159,594 and represent a 1% (\$12,649) decrease from the current year, which is primarily due to decreased recovery of costs for administrative support and fiscal services.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Revenue from the Use of Money			
3404 – Other Rental of Buildings & Land	156,103	156,103	159,680
Total	\$ 156,103	\$ 156,103	\$ 159,680
Acct # - Charges for Services			
5040 – Other County Departments Services	979,301	979,301	936,363
5060 – Other Charges for Current Services	0	0	63,551
Total	\$ 979,301	\$ 979,301	\$ 999,914
Acct # - Intrafund			
59 90 – Intrafund Revenues	36,839	36,839	0
Total	\$ 36,839	\$ 36,839	\$ 0
Total Revenues	\$ 1,172,243	\$ 1,172,243	\$ 1,159,594

GENERAL SERVICES ADMINISTRATION - 0130**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2209	Administrative Services Assistant	1912	1	1	\$ 54,591
2248	Deputy Director of General Services	D	1	1	102,257
2270	Senior Administrative Analyst	F	1	1	64,715
3205	Account Clerk II	1083	1	1	32,487
3255	Senior Accountant	2088	1	1	55,326
3260	Account Clerk III	1215	3	3	108,433
3265	Principal Accountant	F	1	1	66,773
3707	Information Technology Analyst IV	2386	<u>2</u>	<u>2</u>	<u>136,242</u>
Subtotal			11	11	\$ 620,824
TOTAL REGULAR SALARIES					\$ 620,824

Facility Services -- 8935

Facility Services BUDGET 8935 Internal Service Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 8,699,314	\$ 8,807,210	\$ 8,181,424	\$ (625,786)	-7%
Services and Supplies	13,119,931	14,212,200	15,138,176	925,976	7%
Other Financing Uses	1,322,232	1,319,295	1,313,500	(5,795)	0%
General Fixed Assets	3,748	-	-	-	0%
Total Appropriations	\$ 23,145,224	\$ 24,338,705	\$ 24,633,100	\$ 294,395	1%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 105,398	\$ 95,268	\$ 44,874	\$ (50,394)	-53%
State - Other	-	64,600	403,900	339,300	525%
Federal - Other	-	150,000	-	(150,000)	-100%
Charges For Services	21,115,749	24,011,037	24,161,312	150,275	1%
Miscellaneous Revenues	63,478	17,800	23,014	5,214	29%
Total Revenues	\$ 21,284,625	\$ 24,338,705	\$ 24,633,100	\$ 294,395	1%
<u>Revenues (Over)/Under Expenses</u>	\$ 1,860,599	\$ -	\$ -	\$ -	0%
Use of (Decrease) Net Assets	(1,860,599)	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	127	117	109	(8)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

FACILITY SERVICES – 8935

FUNCTION

In FY 2010-11, Facility Services was consolidated into the newly established Internal Services Department. Facility Services is responsible for the mechanical, electrical, structural, and custodial maintenance of County-owned facilities. In addition to routine and preventive maintenance and remodeling and modifications to County facilities, Facility Services provides computer cabling and furniture moves as requested by County departments.

OVERVIEW

The FY 2011-12 Recommended Budget of \$24,633,100 reflects a 1% (\$294,395) increase over the FY 2010-11 Adopted Budget. Staffing is recommended at 109 positions, which reflects a decrease of 8 positions from FY 2010-11. Salary savings of \$116,544 (2.8%), in addition to savings in related benefits of \$66,877, are included in Salaries and Benefits.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Facility Services manages and provides maintenance services to vacant County facilities. Over the past year, vacant facility costs have substantially increased as a result of an increased number of vacant facilities, including University Medical Center (UMC), 10th Street and Elkhorn. During FY 2010-11, approximately \$1.6 million was necessary to provide a minimal amount of maintenance and utilities associated with these facilities. As an internal service fund, Facility Services cannot recover the costs associated with vacant space through its rates. Therefore, the recommended budget includes funding for the costs associated with vacant facilities; however, these costs are recovered from the general fund Org. 2540.

Salaries and Benefits

- Salaries and Benefits represent a 7% (\$625,786) decrease from the current year primarily due to the deletion of eight positions and supplemental budget instructions.

Recommended funding includes:

- Account 6100 Regular Salaries represent a 14% (\$655,177) decrease from the current year due to the deletion of eight positions and supplemental budget instructions.
- Account 6550 Workers' Compensation Contribution represents a 17% (\$117,838) decrease from the current year due to decreased Workers' Compensation contributions.
- Account 6400 Retirement Contribution represents a 4% (\$82,850) increase over the current year due to increased retirement rates.

Services and Supplies

- Services and Supplies represent a 7% (\$925,976) increase over the current year primarily due to increases in special projects, central plant maintenance, and the need to address deferred maintenance of County facilities.

Recommended funding includes:

- Account 7295 Professional & Specialized Services represent a 97% (\$756,532) increase over the current year primarily due to including funds for the County's job order contractor to perform special projects, which is offset by charging requesting user departments. Also included are funds to operate the UMC central plant, previously paid by Community Medical Centers.

Facility Services -- 8935

- Account 7220 Maintenance-Buildings & Grounds represents a 28% (\$275,000) increase over the current year as a result of the increased need to address deferred maintenance to boilers, chillers, heat exchangers, electrical transformers/switch gear, and other aging components in County facilities.
- Account 7205 Maintenance-Equipment represents a 20% (\$182,397) decrease from the current year.
- Account 7565 Countywide Cost Allocation represents a 51% (\$140,654) decrease from the current year.
- Account 7431 County Departmental Utilities represent a 1% (\$107,391) increase over the current year due to consolidation of utilities billing, previously accomplished by the Department of Public Works and Planning.

Other Charges

- Other Financing Uses represent a \$5,795 decrease from the current year based on the actual amount of debt service due on the energy project financing.

SUMMARY OF REVENUES

- Revenues represent a 1% (\$294,395) increase over the current year, which is primarily based on the recovery of costs for the services provided to user departments.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	36,920	36,920	0
3404 – Other Rental of Buildings & Land	58,348	58,348	44,874
Total	\$ 95,268	\$ 95,268	\$ 44,874
Acct # - Intergovernment Revenues – State			
3575 – State - Other	64,600	408,801	403,900
Total	\$ 64,600	\$ 408,801	\$ 403,900
Acct # - Intergovernment Revenues – Federal			
4380 – Federal - Other	150,000	16,461	0
Total	\$ 150,000	\$ 16,461	\$ 0
Acct # - Charges for Services			
4897 – Buildings & Grounds Maintenance	10,317,826	9,909,025	9,942,420
4900 – Dept Charges Energy Project Debt Service	1,319,295	1,319,295	1,313,500
5040 – Other County Departments Services	2,699,421	2,699,421	3,123,506
5046 – Interfund Utilities Reimbursement	9,674,495	9,674,495	9,781,886
Total	\$ 24,011,037	\$ 23,602,236	\$ 24,161,312
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	17,800	17,800	23,014
Total	\$ 17,800	\$ 17,800	\$ 23,014
Total Revenues	\$ 24,338,705	\$ 24,140,566	\$ 24,633,100

PENDING FACTORS

On May 3, 2011 the Board of Supervisors approved the consolidation of the General Services Division of the County Administrative Office and Information Technology Services Department. Part of the consolidation effort will be to develop a new cost recovery methodology consistent with A-87 guidelines during FY 2011-12. In the past, historical trends were used as the basis for rate development. Historical trends do not project costs well in a down-turned economy, thus that method will be replaced with a new forward looking approach to cost recovery.

FACILITY SERVICES - 8935**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2206	Administrative Analyst II	1838	1	1	\$ 45,518
3080	Office Assistant III	1153	1	1	34,601
3110	Office Assistant II	1033	1	1	30,983
3160	Secretary IV	1419	1	1	42,540
3440	Stock Clerk II	933	1	1	26,638
5050	Maintenance Janitor	970	8	8	222,544
5055	Janitor	942	47	43	1,191,970
5061	Supervising Janitor	1124	3	3	101,055
5201	Maintenance Services Supervisor	2067	3	3	175,790
5202	Building Maintenance Engineer	1563	11	10	449,602
5230	Facility Services Manager	E	1	1	73,666
5231	Facility Services Supervisor	2349	1	1	67,041
5303	Floor Installer	1320	1	1	37,678
5315	Maintenance Carpenter	1614	2	2	92,174
5325	Maintenance Painter	1502	5	3	130,441
5326	Maintenance Plumber	1680	9	9	433,464
5327	Maintenance Electrician	1614	7	7	324,371
5328	Locksmith	1614	3	3	139,436
5330	Air Conditioning Mechanic	1680	9	9	430,480
5375	Building Maintenance Specialist	2032	2	1	64,004
Subtotal			117	109	\$ 4,113,996
Jail Premium					48,285
Less Salary Savings 2.8%					(116,544)
TOTAL REGULAR SALARIES					\$ 4,045,737

VACANT POSITIONS RECOMMENDED FOR DELETION

(Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
5055	Janitor	Vacant	942	-4	\$ 110,730
5202	Building Maintenance Engineer	Vacant	1563	-1	76,513
5325	Maintenance Painter	Vacant	1502	-1	67,832
5375	Building Maintenance Specialist	Vacant	2032	-1	118,625
Cost of Restoring Vacant Positions				-7	\$ 373,700

FILLED POSITION RECOMMENDED FOR DELETION

(Effective August 8, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
5325	Maintenance Painter	Filled	1502	-1	\$ 81,299
Cost of Restoring Filled Position				-1	\$ 81,299

Fleet Services BUDGET 8910-8911 Internal Service Funds					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,790,086	\$ 3,180,131	\$ 2,744,806	\$ (435,326)	-14%
Services and Supplies	6,284,500	8,711,903	8,264,657	(447,246)	-5%
Other Charges	2,510,085	2,817,259	2,750,000	(67,259)	-2%
Other Financing Uses	400,000	-	-	-	0%
Residual Equity Transfers(Out)	1,751,182	-	-	-	0%
General Fixed Assets	990,484	2,255,000	1,920,000	(335,000)	-15%
Total Appropriations	\$ 14,726,337	\$ 16,964,293	\$ 15,679,462	\$ (1,284,831)	-8%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 1,211,121	\$ 2,754,389	\$ 1,111,919	\$ (1,642,470)	-60%
Charges For Services	8,724,258	11,764,704	10,903,262	(861,442)	-7%
Miscellaneous Revenues	89,926	130,200	130,200	-	0%
Other Financing Sources	637,356	100,000	80,000	(20,000)	-20%
Residual Equity Transfers (In)	1,594,945	50,000	-	(50,000)	-100%
Total Revenues	\$ 12,257,606	\$ 14,799,293	\$ 12,225,381	\$ (2,573,912)	-17%
<u>Revenues (Over)/Under Expenses</u>	\$ 2,468,731	\$ 2,165,000	\$ 3,454,081	\$ 1,289,081	60%
(Decrease) or Replacement Reserve	(2,164,660)	(2,165,000)	(3,454,081)	(1,289,081)	60%
<u>Budgetary Balance</u>	\$ 304,071	\$ -	\$ -	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	38	37	33	(4)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

FLEET SERVICES – 8910-8911

FUNCTION

In FY 2010-11, Fleet Services was consolidated into the newly established Internal Services Department. Fleet Services is responsible for the management of the County's vehicle and heavy equipment fleet, including fleet planning, acquisition, maintenance, fueling operations, and sale of surplus equipment. Transportation services are provided through a central motor pool.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$15,679,462 reflect an 8% (\$1,284,831) decrease from the FY 2010-11 Adopted Budget, and the FY 2011-12 Recommended Budget revenues of \$12,225,381 reflect a 17% (\$2,573,912) decrease from the FY 2010-11 Adopted Budget. A total of \$3,454,081 is being used from the replacement reserves fund balance as part of the overall revenue stream. The reserve funds are derived primarily from the collection of depreciation charges and are used to fund the replacement of vehicles and heavy duty equipment. Staffing is recommended at 33 positions, which reflects a decrease of 4 positions from FY 2010-11. No salary savings have been used in calculating Regular Salaries (Account 6100) in the recommended budget as a result of no turnover in staff and at the concurrence of the County Administrative Office.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

As a result of a review of underutilized vehicles, Fleet Services was able to reduce its fleet complement by 81 light duty vehicles in FY 2010-11. Further reductions in vehicles and equipment are anticipated for FY 2011-12. Consequently, a reduction in staff (four positions) and Extra-Help funding is being recommended. Also being recommended are reductions in Services and Supplies for the same reason.

Salaries and Benefits

- Salaries and Benefits represent a 14% (\$435,326) decrease from the current year primarily due to the deletion of four positions, supplemental budget instructions, reduction of extra-help, and a decrease in Workers' Compensation contributions.

Recommended funding includes:

- Account 6100 Regular Salaries represent a 16% (\$282,428) decrease from the current year due to the deletion of four positions and supplemental budget instructions.
- Account 6200 Extra-Help represents an 84% (\$78,788) decrease from the current year due to a decreased need for extra-help.
- Account 6550 Workers' Compensation Contribution represents a 31% (\$78,268) decrease from the current year due to decreased Workers' Compensation contributions.

Services and Supplies

- Services and Supplies represent a 5% (\$447,246) decrease from the current year primarily due to decreases in maintenance and inventory costs as a result of a reduced fleet, as well as decreases in charges from County departments.

Recommended funding includes:

- Account 7400 Special Departmental Expense represents a 5% (\$250,000) increase over the current year due to increases in fuel costs.

- Account 7205 Maintenance-Equipment represents a 20% (\$125,000) decrease from the current year as a result of a reduced fleet.
- Account 7275 Inventory Purchases represent a 9% (\$110,000) decrease from the current year due to fewer parts required as a result of a reduced fleet.
- Account 7565 Countywide Cost Allocation represents a 20% (\$94,207) decrease from the current year.
- Account 7309 Computer Service Software represents a 39% (\$80,700) decrease from the current year due to a decreased need for software updates.
- Account 7040 Telephone Charges represent a 92% (\$80,509) decrease from the current year.

Other Charges

- Other Charges represent a 2% (\$67,259) decrease from the current year primarily due to decreased depreciation resulting from a reduced fleet and from older vehicles/equipment being fully depreciated.

Fixed Assets

- Fixed Assets represent a 15% (\$335,000) decrease from the current year primarily due to reducing planned purchases of heavy duty equipment.

(28) Light Duty Vehicles.....	\$450,000.....	Replacement - User Departments
(4) Shop Equipment.....	\$130,000.....	Replacement - Fleet Services
(2) Totally Damaged Vehicles	\$ 40,000.....	Replacement - Risk Management
CARB Retrofits	\$500,000.....	Replacement - User Departments
(4) Heavy Duty Equipment.....	\$800,000.....	Replacement - User Departments

SUMMARY OF REVENUES

- Revenues represent a 17% (\$2,573,912) decrease from the current year, which is primarily based on the recovery of costs for the services provided to user departments. In addition, \$3,454,081 is being used from the replacement reserves fund balance as part of the overall revenue stream. The replacement reserves fund balance is derived from the collection of depreciation and inflation revenue, sale of fixed assets and the interest earnings on available reserve funds. The reserve funds are used primarily for the replacement of vehicles and heavy duty equipment.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	155,502	155,502	105,000
3405 – Inflation Revenue	722,243	722,243	60,820
3406 – Replacement Revenue	1,876,644	1,876,644	946,099
Total	\$ 2,754,389	\$ 2,754,389	\$ 1,111,919
Acct # - Charges for Services			
5060 – Other Charges for Current Services	11,764,704	11,764,704	10,903,262
Total	\$ 11,764,704	\$ 11,764,704	\$ 10,903,262
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	9,500	9,500	9,500
5806 – Loss Recovery - Risk Management	120,700	120,700	120,700
Total	\$ 130,200	\$ 130,200	\$ 130,200
Acct # - Other Financing Sources			
5911 – Sale of Fixed Assets	100,000	100,000	80,000
Total	\$ 100,000	\$ 100,000	\$ 80,000
Acct # - Residual Equity Transfer (In)			
–	50,000	50,000	0
Total	\$ 50,000	\$ 50,000	\$ 0
Total Revenues	\$ 14,799,293	\$ 14,799,293	\$ 12,225,381

PENDING FACTORS

On May 3, 2011 the Board of Supervisors approved the consolidation of the General Services Division of the County Administrative Office and Information Technology Services Department. Part of the consolidation effort will be to develop a new cost recovery methodology consistent with A-87 guidelines during FY 2011-12. In the past, historical trends were used as the basis for rate development. Historical trends do not project costs well in a down-turned economy, thus that method will be replaced with a new forward looking approach to cost recovery.

FLEET SERVICES - ORG 8910-11**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1709	Fuel Site Compliance Specialist	1330	1	1	\$ 37,983
3080	Office Assistant III	1153	2	2	68,574
3110	Office Assistant II	1033	1	1	26,663
3140	Secretary III	1285	1	1	38,500
3410	Fleet Services Parts Specialist	1173	2	2	67,040
3707	Information Technology Analyst IV	2386	1	1	68,121
5040	Fleet Services Maintenance Custodian	954	1	0	0
5307	Automotive Mechanic	1547	6	6	264,966
5309	Fleet Services Supervisor	2137	2	2	122,054
5313	Heavy Duty Mechanic	1547	9	8	353,288
5331	Master Automotive Mechanic	1983	2	1	59,453
5332	Master Heavy Duty Mechanic	1983	1	1	59,453
5340	Equipment Service Assistant	1124	4	3	93,172
5360	Senior Welder	2046	1	1	61,309
5365	Fleet Services Manager	E	1	1	70,467
5370	Welder	1547	2	2	88,322
Subtotal			37	33	\$ 1,479,365
TOTAL REGULAR SALARIES					\$ 1,479,365

VACANT POSITIONS RECOMMENDED FOR DELETION

(Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
5040	Fleet Services Maintenance Custodian	Vacant	954	-1	\$ 51,065
5313	Heavy Duty Mechanic	Vacant	1547	-1	79,404
5331	Master Automotive Mechanic	Vacant	1983	-1	110,236
5340	Equipment Service Assistant	Vacant	1124	-1	61,995
Cost of Restoring Vacant Positions				-4	\$ 302,700

Graphic Communication Services -- 8920

Graphic Communication Services BUDGET 8920 Internal Service Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,114,523	\$ 1,213,459	\$ 1,174,343	\$ (39,116)	-3%
Services and Supplies	2,268,759	2,573,277	2,306,463	(266,814)	-10%
Other Charges	9,812	9,812	9,812	-	0%
Total Appropriations	\$ 3,393,094	\$ 3,796,548	\$ 3,490,618	\$ (305,930)	-8%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ (1,765)	\$ -	\$ -	\$ -	0%
Charges For Services	3,610,326	3,796,548	3,490,618	(305,930)	-8%
Total Revenues	\$ 3,608,561	\$ 3,796,548	\$ 3,490,618	\$ (305,930)	-8%
<u>Net County Cost</u>	\$ (215,467)	\$ -	\$ -	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	22	20	19	(1)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

GRAPHIC COMMUNICATION SERVICES – 8920

FUNCTION

In FY 2010-11, Graphic Communication Services was consolidated into the newly established Internal Services Department. Graphic Communication Services processes all outgoing County U.S. postal mail, and provides the Countywide messenger mail service, graphic design services, offset printing, copy service, and poster printing. Graphic Communication Services performs the majority of the County's graphic communication requirements in-house; specialized services and projects produced more cost effectively by private companies are contracted out.

OVERVIEW

The FY 2011-12 Recommended Budget of \$3,490,618 reflects an 8% (\$305,930) decrease from the FY 2010-11 Adopted Budget. Staffing is recommended at 19 positions, which reflects a decrease of 1 position from FY 2010-11. No salary savings have been used in calculating Regular Salaries (Account 6100) in the recommended budget as a result of no turnover in staff and at the concurrence of the County Administrative Office.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

One vacant position is recommended for deletion in FY 2011-12. As a result of transitioning the printing unit from traditional offset printing to digital printing, Graphic Communication Services is able to reduce its staffing by one Offset Equipment Operator position.

Salaries and Benefits

- Salaries and Benefits represent a 3% (\$39,116) decrease from the current year primarily due to supplemental budget instructions.

Recommended funding includes:

- Account 6100 Regular Salaries represent a 10% (\$64,941) decrease from the current year due to supplemental budget instructions.
- Account 6400 Retirement Contribution represents a 10% (\$26,905) increase over the current year due to increased retirement contributions.
- Account 6200 Extra-Help represents a 100% (\$26,000) decrease from the current year based on anticipated workload.

Services and Supplies

- Services and Supplies represent a 10% (\$266,814) decrease from the current year primarily due to a decrease in postage requirements and Countywide cost allocation charges.

Recommended funding includes:

- Account 7267 Postage-Stores represent a 14% (\$200,000) decrease from the current year as a result of the Department of Social Services replacing paper checks issued to clients with electronic debit cards.
- Account 7565 Countywide Cost Allocation represents a 42% (\$54,418) decrease from the current year.

Other Charges

- Other Charges represent no change from the current year for the depreciation of equipment and facility.

SUMMARY OF REVENUES

- Revenues represent an 8% (\$305,930) decrease from the current year, which is primarily based on the recovery of costs for the services provided to user departments.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Charges for Services			
5040 – Other County Departments Services	3,416,893	3,416,893	1,691,300
5048 – Postage Charges	0	0	1,546,595
5060 – Other Charges for Current Services	379,655	379,655	252,723
Total	\$ 3,796,548	\$ 3,796,548	\$ 3,490,618
Total Revenues	\$ 3,796,548	\$ 3,796,548	\$ 3,490,618

PENDING FACTORS

On May 3, 2011 the Board of Supervisors approved the consolidation of the General Services Division of the County Administrative Office and Information Technology Services Department. Part of the consolidation effort will be to develop a new cost recovery methodology consistent with A-87 guidelines during FY 2011-12. In the past, historical trends were used as the basis for rate development. Historical trends do not project costs well in a down-turned economy, thus that method will be replaced with a new forward looking approach to cost recovery.

GRAPHIC COMMUNICATION SERVICES - 8920**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS CURRENT</u>	<u>RECOMMENDED</u>	<u>RECOMMENDED SALARIES</u>
1152	Graphic Arts Technician II	1298	2	2	\$ 74,134
2217	Graphic Communication Services Manager	H	1	1	55,194
3037	Driver	987	8	8	227,535
3080	Office Assistant III	1153	1	1	35,775
3110	Office Assistant II	1033	2	2	61,966
3205	Account Clerk II	1083	1	1	32,009
3535	Offset Equipment Operator II	1002	4	3	85,833
3542	Senior Offset Equipment Operator	1132	1	1	34,084
Subtotal			20	19	\$ 606,530
TOTAL REGULAR SALARIES					\$ 606,530

VACANT POSITION RECOMMENDED FOR DELETION

(Effective August 8, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3535	Offset Equipment Operator II	Vacant	1002	-1	\$ 51,168
	Cost of Restoring Vacant Position			-1	\$ 51,168

Security Services -- 8970

Security BUDGET 8970 Internal Service Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 3,557,128	\$ 3,248,407	\$ 3,096,672	\$ (151,735)	-5%
Services and Supplies	1,109,491	1,225,873	1,353,298	127,425	10%
Total Appropriations	\$ 4,666,619	\$ 4,474,280	\$ 4,449,970	\$ (24,310)	-1%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 348,445	\$ 337,525	\$ 317,831	\$ (19,694)	-6%
Rev From Use of Money & Prop	645,887	660,000	600,000	(60,000)	-9%
Charges For Services	3,080,907	3,476,755	3,532,139	55,384	2%
Miscellaneous Revenues	29,660	-	-	-	0%
Total Revenues	\$ 4,104,899	\$ 4,474,280	\$ 4,449,970	\$ (24,310)	-1%
<u>Net County Cost</u>	\$ 561,719	\$ -	\$ -	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	62	49	43	(6)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

SECURITY SERVICES – 8970

FUNCTION

In FY 2010-11, Security was consolidated into the newly established Internal Services Department. Security is responsible for the physical security of County facilities and employees, and parking enforcement. Other services provided by Security include centralized County identification badge services and administration of the County's security access control system.

OVERVIEW

The FY 2011-12 Recommended Budget of \$4,449,970 reflects a 1% (\$24,310) decrease from the FY 2010-11 Adopted Budget. Staffing is recommended at 43 positions, which reflects a decrease of 6 positions from FY 2010-11. Salary savings of \$44,052 (3%), in addition to savings in related benefits of \$25,318, are included in Salaries and Benefits.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

As a result of varying security needs by user departments, staffing levels continue to be adjusted. In FY 2010-11, 13 positions were deleted from the budget. Although requests for additional security services have increased for FY 2011-12, six positions are recommended for deletion to reduce overall costs to user departments. Extra-help staffing has been increased to support the increased requests, as well as for increased transport services provided to the Department of Behavioral Health.

Salaries and Benefits

- Salaries and Benefits represent a 5% (\$151,735) net decrease from the current year primarily due to the deletion of six positions, supplemental budget instructions, and increased extra-help.

Recommended funding includes:

- Account 6100 Regular Salaries represent an 18% (\$313,453) decrease from the current year due to the deletion of six positions and supplemental budget instructions.
- Account 6200 Extra-Help represents a 90% (\$177,466) increase over the current year due to increased security requests and transport services by user departments.
- Account 6550 Workers' Compensation Contribution represents a 33% (\$26,048) decrease from the current year due to decreased Workers' Compensation contributions.

Services and Supplies

- Services and Supplies represent a 10% (\$127,425) increase over the current year primarily due to increases in fleet and equipment maintenance charges.

Recommended funding includes:

- Account 7416 Transportation & Travel-County Garage represents a 41% (\$56,197) increase over the current year due to increased transport services.
- Account 7205 Maintenance-Equipment represents a 20% (\$51,300) increase over the current year due to replacement of out-dated life safety (fire alarm) systems throughout County facilities.
- Account 7565 Countywide Cost Allocation represents a 38% (\$39,464) decrease from the current year.
- Account 7101 Liability Insurance Risk represents a 140% (\$31,048) increase over the current year.

SUMMARY OF REVENUES

- Revenues represent a 1% (\$24,310) decrease from the current year, which is primarily based on the recovery of costs for the services provided to user departments.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3296 – Vehicle Code Fines/Parking	337,525	337,525	317,831
Total	\$ 337,525	\$ 337,525	\$ 317,831
Acct # - Revenue from the Use of Money			
3380 – Interest	4,000	0	0
3401 – County Parking Facilities	656,000	656,000	600,000
Total	\$ 660,000	\$ 656,000	\$ 600,000
Acct # - Charges for Services			
5040 – Other County Departments Services	2,617,723	2,617,723	2,685,558
5043 – Services Other County Departments	0	0	92,070
5060 – Other Charges for Current Services	859,032	859,032	754,511
Total	\$ 3,476,755	\$ 3,476,755	\$ 3,532,139
Total Revenues	\$ 4,474,280	\$ 4,470,280	\$ 4,449,970

PENDING FACTORS

On May 3, 2011 the Board of Supervisors approved the consolidation of the General Services Division of the County Administrative Office and Information Technology Services Department. Part of the consolidation effort will be to develop a new cost recovery methodology consistent with A-87 guidelines during FY 2011-12. In the past, historical trends were used as the basis for rate development. Historical trends do not project costs well in a down-turned economy, thus that method will be replaced with a new forward looking approach to cost recovery.

SECURITY SERVICES - 8970**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3140	Secretary III	1285	1	1	\$ 38,500
5206	Chief of Security	F	1	1	67,492
5236	Supervising Security Officer	1574	2	2	89,920
5237	Security Officer II	1090	35	31	998,268
5238	Security Officer I	968	3	2	61,101
5239	Senior Security Officer	1239	<u>7</u>	<u>6</u>	<u>211,219</u>
Subtotal			49	43	\$ 1,466,500
Bilingual Skills Pay					1,907
Less Salary Savings 3%					<u>(44,052)</u>
TOTAL REGULAR SALARIES					\$ 1,424,355

VACANT POSITIONS RECOMMENDED FOR DELETION

(Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
5237	Security Officer I	Vacant	968	-1	\$ 41,231
5238	Security Officer II	Vacant	1090	-4	182,968
5239	Senior Security Officer	Vacant	1239	<u>-1</u>	<u>51,906</u>
Cost of Restoring Vacant Positions				-6	\$ 276,105

Purchasing -- 0440

Purchasing BUDGET 0440 General Fund					
	<u>Actual** 2009-10</u>	<u>Adopted 2010-11</u>	<u>Recommended 2011-12</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 711,724	\$ 749,206	\$ 755,786	\$ 6,580	1%
Services and Supplies	81,612	80,704	83,050	2,346	3%
Total Appropriations	\$ 793,336	\$ 829,910	\$ 838,836	\$ 8,926	1%
<u>Revenues</u>					
Charges For Services	\$ -	\$ 153,117	\$ 177,865	\$ 24,748	16%
Miscellaneous Revenues	134,860	102,970	94,000	(8,970)	-9%
Intrafund Revenue	157,168	117,615	166,303	48,688	41%
Total Revenues	\$ 292,028	\$ 373,702	\$ 438,168	\$ 64,466	17%
<u>Net County Cost</u>	\$ 501,308	\$ 456,208	\$ 400,668	\$ (55,540)	-12%
	<u>Budgeted 2009-10</u>	<u>Current 2010-11</u>	<u>Recommended 2011-12</u>	<u>Increase/ Decrease</u>	
Position Summary	10	10	10	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PURCHASING – 0440

FUNCTION

In FY 2010-11, Purchasing was consolidated into the newly established Internal Services Department. Purchasing is responsible for the acquisition of all supplies and equipment used by County departments. As the County's contracting agency, the division also assists in securing outside services required by County operations. Purchasing obtains quality goods and services through the competitive process. The County surplus property program and the Cal-Card (credit card) program are also administered by Purchasing.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$838,836 reflect a 1% (\$8,926) increase over the FY 2010-11 Adopted Budget, and the FY 2011-12 Recommended Budget revenues of \$438,168 reflect a 17% (\$64,466) increase over the FY 2010-11 Adopted Budget. Staffing is recommended at ten positions, which reflects no change from FY 2010-11. No salary savings have been used in calculating Regular Salaries (Account 6100) in the recommended budget as a result of no turnover in staff and at the concurrence of the County Administrative Office.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

In FY 2010-11, Purchasing was consolidated into the newly established Internal Services Department. The goal of the consolidation is to improve efficiency and achieve long-term budgetary savings through the consolidation of like functions consistent across internal services operations and through the standardization of processes such as service requests and cost recovery.

During FY 2010-11, Purchasing was instrumental in negotiating with contracted vendors to obtain lower contract pricing in exchange for extending the term of their agreements. Significant Countywide savings were realized in the current year, specifically with the County's office supply vendor, and will carry over into FY 2011-12 and subsequent years.

Salaries and Benefits

- Salaries and Benefits, recommended at \$755,786, represent a 1% (\$6,580) increase over the current year primarily due to supplemental budget instructions and increases in Retirement Contributions.

Recommended funding includes:

- Account 6100 Regular Salaries represent an 8% (\$35,816) decrease from the current year due to supplemental budget instructions.
- Account 6400 Retirement Contribution represents a 12% (\$22,877) increase over the current year due to increased retirement contributions.
- Account 6200 Extra-Help represents an 85% (\$11,000) increase over the current year as a result of additional specialized procurement requests by user departments. Costs for the services are fully offset by the Departments of Social Services and Behavioral Health.

Services and Supplies

- Services and Supplies, recommended at \$83,050, represent a 3% (\$2,346) increase over the current year primarily due to increases in charges from County departments.

Recommended funding includes:

- Account 7101 Liability Insurance Risk represents a 176% (\$1,900) increase over the current year.
- Account 7430 Utilities represent an 18% (\$1,646) decrease from the current year.
- Account 7345 Facility Operations and Maintenance represents a 19% (\$1,614) increase over the current year.
- Account 7040 Telephone Charges represent a 34% (\$1,061) increase over the current year.

SUMMARY OF REVENUES

- Revenues are recommended at \$438,168 and represent a 17% (\$64,466) increase over the current year, which is primarily due to partial recovery of costs for purchasing services to user departments.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Charges for Services			
5040 – Other County Departments Services	153,117	153,117	177,865
Total	\$ 153,117	\$ 153,117	\$ 177,865
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	102,970	102,970	94,000
Total	\$ 102,970	\$ 102,970	\$ 94,000
Acct # - Intrafund			
5990 – Intrafund Revenue	117,615	117,615	166,303
Total	\$ 117,615	\$ 117,615	\$ 166,303
Total Revenues	\$ 373,702	\$ 373,702	\$ 438,168

Purchasing -- 0440

PURCHASING - 0440

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2229	Senior Buyer	1891	1	1	\$ 53,980
2230	Buyer I	1189	2	2	67,886
2231	Buyer III	1705	3	3	146,085
2314	Purchasing Supervisor	2147	1	1	61,285
3080	Office Assistant III	1153	1	1	34,601
3110	Office Assistant II	1033	<u>2</u>	<u>2</u>	<u>60,888</u>
Subtotal			10	10	\$ 424,725
TOTAL REGULAR SALARIES					\$ 424,725

Aud-Cont/Treas-Tax Collector BUDGET 0410 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 8,058,945	\$ 8,349,335	\$ 8,396,571	\$ 47,236	1%
Services and Supplies	2,240,705	2,687,498	2,435,178	(252,320)	-9%
Total Appropriations	\$ 10,299,651	\$ 11,036,833	\$ 10,831,749	\$ (205,084)	-2%
<u>Revenues</u>					
Taxes	\$ (12)	\$ -	\$ -	\$ -	-100%
Licenses, Permits & Franchises	5,093	4,000	6,635	2,635	66%
Rev From Use of Money & Prop	34,820	7,200	1,200	(6,000)	-83%
Intergovernment Rev-Federal	360,320	299,643	293,331	(6,312)	-2%
Charges For Services	3,735,485	4,443,634	5,085,802	642,168	14%
Miscellaneous Revenues	250,472	753,016	586,774	(166,242)	-22%
Intrafund Revenue	808,720	848,336	731,599	(116,737)	-14%
Total Revenues	\$ 5,194,899	\$ 6,355,829	\$ 6,706,341	\$ 349,512	5%
<u>Net County Cost</u>	\$ 5,104,752	\$ 4,681,004	\$ 4,126,408	\$ (554,596)	-12%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	108	104	105	1	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR – 0410

FUNCTION

The Auditor-Controller/Treasurer-Tax Collector's (ACTTC) mission is to promote public trust by providing exemplary accounting and financial services to the public, business, and governmental customers.

The ACTTC has two primary operations, separating the accounting, auditing and general ledger functions from the cash handling, collection and portfolio management functions.

There are two accounting divisions, General and Special Accounting and Financial Reporting & Audits (FR&A). The FR&A division prepares the County's audited financial statements and related compliance and financial reports. Additionally, this division performs audits of internal departments and funds, special financial analysis projects, and rate review. The General Accounting division is responsible for the centralized accounting functions including accounts payable, budget, general ledger, fixed assets, payroll and rate reviews of Master Schedule of Fees and Indirect Cost Rate Proposal (ICRP's). The Special Accounting unit functions include all accounting functions supporting the property tax apportionment process, cost accounting, and special check issuance.

There are two divisions dedicated to collections and cash management/banking functions. The Treasurer division performs central finance operations including debt issuance, cash flow projections, banking operations, cash management, debt service and treasury portfolio management. The Tax and Revenue Collections division provides for a centralized property tax collection and revenue billing and collections unit.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations (\$10,831,749) reflect a net 2% (\$205,084) decrease from the FY 2010-11 Adopted Budget. The FY 2011-12 Recommended Budget revenues of \$6,705,341 reflect a net 5% (\$349,512) increase over the FY 2010-11 Adopted Budget. Staffing is recommended at 105 positions, which reflects an increase of 1 position over the FY 2010-11 Adopted Budget. A 2% (\$97,810) salary savings has been used in calculating Regular Salaries (Account 6100) in the recommended budget. A \$65,571 savings has also been calculated in the recommended budget for Retirement, OASDI, and Health Insurance.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Tax Sale Postponement – The department is postponing the sale of tax defaulted properties, until 2013. This will defer the expenditures related to the sale to FY 2012-13. Per Revenue and Taxation Code, the sale of tax defaulted properties must be conducted at least once every four years.

The addition of an Accountant position to the Treasurer division will increase investment support including analyzing yield enhancing strategies, monitoring corporate investments, analyzing the interest apportionment process, and it will accommodate assignments transferred to the Treasurer division.

The department merged the General and Special Accounting divisions. The accounts payable function was relocated to the Special Accounting area. This allows staff to cross train between property tax, and accounts payable functions. It also allows staff to support both functions during peak times. The reduced office hours (9 a.m. to 12 p.m. and 1 p.m. to 4 p.m.) that were implemented in July 2010, for public access, will continue.

Salaries and Benefits

- Salaries and Benefits, recommended at \$8,396,571, represent a net 1% (\$47,236) increase over the FY 2010-11 Adopted Budget primarily due to an increase in Retirement and Unemployment Insurance rates, and the supplemental budget instructions. Also, included is a 2% (\$97,810) salary savings.

Recommended funding includes:

- Account 6100 Regular Salaries reflect a 6% (\$332,133) decrease from the current year due to supplemental budget instructions.
- Account 6400 Retirement Contribution reflects a 14% (\$289,740) increase over the current year due to increases in rates.
- Account 6550 Workers' Compensation reflects a 15% (\$11,571) decrease from the current year based on utilization.
- Account 6600 Health Insurance Contribution reflects a 24% (\$129,790) increase over the current year due to increases in rates.
- Account 6670 Benefit Administration reflects a 27% (\$4,429) decrease from the current year due to a change in rate calculation methodology.

Services and Supplies

- Services and Supplies, recommended at \$2,435,178 represent a 9% (\$252,320) decrease from the FY 2010-11 Adopted Budget. Significant changes by account are noted below.

Recommended funding includes:

- Account 7101 General Liability Insurance reflects a 767% (\$40,260) increase over the current year due to increased rates.
- Account 7250 Memberships reflect a 41% (\$19,848) increase over the current year due to an increase in the membership fee for the Medical Administrative Activities/Targeted Case Management participation agreement with Marin County.
- Account 7288 Data Processing Direct reflects a 26% (\$104,567) decrease from the current year primarily due to usage of prepaid funds or monies on deposit with Collections Systems (CUBS) for the maintenance and support of the CUBS, reduction in direct charges related to the property tax system supported by Hewlett Packard Enterprise Services, and elimination of FORTIS software maintenance due to utilization of Laserfiche.
- Account 7295 Professional & Specialized Services reflect a 13% (\$81,970) decrease from the current year primarily due to a reduction in projected banking contract costs.
- Account 7325 Publications and Legal Notice reflects a 24% (\$20,235) decrease from the current year due to postponing delinquent property tax sale for one year, thus deferring related publication costs for one year.

SUMMARY OF REVENUES

- Revenues are recommended at \$6,705,341 and reflect a 5% (\$349,512) increase over the FY 2010-11 Adopted Budget primarily due to increases in collections.

Recommended funding includes:

- Intergovernment Revenues-Federal (\$293,331) – Reflects a 2% (\$6,312) decrease from the current year due to a decrease in Federally reimbursable Medi-Cal Admin Activities (MAA) program revenues.

- Charges for Services (\$5,085,802) – Reflects a 14% (\$642,168) increase over the current year, which is primarily due to: a \$132,421 increase in revenues that will be generated by implementing all of the State's guidelines for collection, disbursement and cost recovery of court ordered debt; a \$24,248 increase in fees for processing Special Assessments on Property Tax Rolls; a \$281,048 increase in property tax administrative fees; a \$183,361 increase in Auditing and Accounting Fees; and a \$92,295 increase for Targeted Case Management revenues. This increase is partially offset by a decrease of \$40,256 in Administrative Services SB 2890 (5% administrative fee for supplemental roll) due to decreased activities in supplemental tax rolls.
- Miscellaneous Revenues (\$586,774) – Reflects a 22% (\$166,242) decrease from the current year primarily due to a decrease in revenues for the maintenance of the delinquent tax roll.
- Intrafund Revenues (\$731,599) – Reflects a 14% (\$116,737) decrease from the current year due to changes in the department's revenue generating services.
- Net County Cost (NCC) Carryover – The ACTTC's NCC allocation for FY 2010-11 includes an additional \$50,000 that is a carryover of the department's projected NCC savings (\$163,581) from FY 2010-11. Although the department is allowed to carryover 50% of the projected savings, the department took a conservative approach, and limited the carryover to \$50,000.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Licenses, Permits, & Franchises			
3160 – Business Licenses, MSF for issuing new & renewing business licenses	4,000	5,200	6,635
Total	\$ 4,000	\$ 5,200	\$ 6,635
Acct # - Revenue from the Use of Money			
3380 – Interest	7,200	5,054	1,200
Total	\$ 7,200	\$ 5,054	\$ 1,200
Acct # - Intergovernment Revenues – Federal			
4383 – MAA-Medic-Cal Admin Activities	299,643	393,452	293,331
Total	\$ 299,643	\$ 393,452	\$ 293,331
Acct # - Charges for Services			
4880 – Assessment & TC Fees-Fees for processing special assessments on tax rolls	203,577	262,362	227,825
4882 – Assess & Tax Coll Fees #80 -SB2557 property tax administrative fee (PTAF)	481,318	762,366	762,366
4885 – Auditing & Accounting Fees Accounting & Auditing Service Charges to County depts. (non General Fund) & Other Agencies	532,230	509,023	715,591
4888 – Admin Service SB 2890 - 5% administrative fee for supplemental tax roll	81,808	66,279	41,552
4928 – Collection Charges	925,525	425,949	1,057,941
4929 – Unsecured Collection Charges	102,010	155,724	149,000
4942 – Aud-Cont Civil Process Service-\$1.50 garnishments for processing each pay period per Family Code 5235d	5,760	6,166	5,760
5032 – TCM-Target Case Management	6,006	221,852	98,301
5039 – Other Agencies-County RDA fees for AB1389 processes	3,500	3,500	0
5060 – Other Charges for Current Services-0.25% of special district property tax revenue per R&T Code; wire service fees	65,673	65,531	63,451
5064 – Data Processing Fees-title companies access to property system	5,808	8,842	0
5074 – Investment Services Fees	2,030,419	1,708,603	1,964,015
Total	\$ 4,443,634	\$ 4,196,197	\$ 5,085,802

Auditor–Controller/Treasurer-Tax Collector -- 0410

Acct # - Miscellaneous Revenues			
5771 – Revenue Recovery-Liens	2,250	176	168
5800 – Other Misc-Copy charges, duplicated W-2, 1099 charges, 2 year transfer to General Fund, revenue for maintenance of delinquent tax roll	671,370	195,717	507,210
5831 – Refunds & Abatements-State Reimbursement for collecting state ordered restitutions related to Penal Codes 1202.4 and 1202.44	79,000	111,392	79,000
5900 – Cash Overages	396	5,580	396
Total	\$ 753,016	\$ 312,865	\$ 586,774
Acct # - Intrafund			
5990 – Accounting & Auditing Service Charges to County Departments (General Fund)	848,336	833,899	731,599
Total	\$ 848,336	\$ 833,899	\$ 731,599
Total Revenues	\$ 6,355,829	\$ 5,746,667	\$ 6,705,341

AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR - 0410**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0010	Auditor-Controller/Treasurer-Tax Collector	ELECTED X	1	1	\$ 142,722
1777	Collections Representative III	1349	6	5	192,501
1779	Collections Representative II	1200	1	3	91,208
1780	Collections Representative I	1058	1	0	0
1782	Collections Supervisor	1860	1	1	52,362
2212	Systems & Procedures Analyst III	2242	1	1	64,034
2225	Systems & Procedures Manager	E	1	1	85,369
2302	Deputy Auditor-Controller	D	1	1	87,328
2303	Deputy Treasurer-Tax Collector	D	1	1	93,595
2307	Investment Officer	F	1	1	66,773
3127	Payroll Technician I - Conf.	1281	4	4	144,417
3128	Payroll Technician II - Conf.	1531	2	2	86,349
3166	Administrative Secretary - Conf.	1490	1	1	44,878
3203	Account Clerk I	977	4	4	105,071
3205	Account Clerk II	1083	9	10	298,711
3210	Accountant I	1546	9	9	358,518
3215	Accountant II	1786	11	14	697,098
3225	Accounting and Financial Division Chief	E	4	4	294,217
3226	Accounting and Financial Manager	F	3	3	209,642
3240	Supervising Account Clerk II	1611	3	3	143,782
3244	Accounting Technician II	1487	1	1	42,446
3255	Senior Accountant	2088	9	6	357,706
3260	Account Clerk III	1215	22	21	763,504
3261	Account Clerk III - Conf.	1215	1	1	36,059
3262	Supervising Accountant	2301	2	3	197,182
3706	Information Technology Analyst III	2002	2	2	111,828
3707	Information Technology Analyst IV	2386	2	2	136,242
Subtotal			104	105	\$ 4,903,342
	Bilingual Skills Pay				14,957
	Auto Allowance				6,180
	Remuneration				2,114
	Steno				520
	Less Salary Savings				(97,810)
TOTAL REGULAR SALARIES					\$ 4,829,303

POSITION RECOMMENDED FOR ADDITION

(Effective June 27, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3210	Accountant I	Vacant	1546	1	\$ 77,006
	Cost of Adding Position			1	\$ 77,006

Assessor-Recorder BUDGET 0420 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 11,811,333	\$ 10,549,626	\$ 10,729,623	\$ 179,997	2%
Services and Supplies	2,504,633	6,958,148	7,082,410	124,262	2%
Fixed Assets		-	12,500	12,500	
Total Appropriations	\$ 14,315,966	\$ 17,507,774	\$ 17,824,533	\$ 316,759	2%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 5,107	\$ 4,500	\$ 4,500	\$ -	0%
Intergovernment Revenues - St	400,456	423,322	-	(423,322)	-100%
Charges For Services	6,214,709	10,574,644	11,959,500	1,384,856	13%
Miscellaneous Revenues	75,575	73,750	60,000	(13,750)	-19%
Total Revenues	\$ 6,695,847	\$ 11,076,216	\$ 12,024,000	\$ 947,784	9%
<u>Net County Cost</u>	\$ 7,620,118	\$ 6,431,558	\$ 5,800,533	\$ (631,025)	-10%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	148	123	126	3	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

ASSESSOR-RECORDER – 0420

FUNCTION

The Office of the Assessor-Recorder is divided into two divisions. The Assessor's Division of the Assessor-Recorder's Office has a constitutional responsibility for the annual assessment of all taxable property in the County, with the exception of State assessed property. This office certifies an annual assessment roll upon which all local governmental units rely for revenue generated from property taxes. The Assessor also determines eligibility for certain classes of exemptions permitted by State law. Since 1983, the Assessor has been responsible for supplemental assessments of properties as prescribed by Senate Bill 813. The efficient and complete operation of the Assessor's Office is critical to the funding of State and local agencies.

The Recorder's Division has the responsibility to record legal documents related primarily to real property and vital statistic records. Documents are scanned and filmed and images are displayed for public use, along with an index of all documents on record. The index is created by the data entry section through the on-line system. This office assists the public in the use of images and indexes, equipment for research, provides copies of same as requested, and instructs the public in matters relating to information available in the Assessor and Recorder Divisions.

All functions of these offices are mandated.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$17,824,533 reflect a net 2% (\$316,759) increase over the FY 2010-11 Adopted Budget. This includes an estimated NCC carryover of \$223,000 from FY 2010-11, as permitted in budget instructions. Staffing is recommended at 126 positions, an increase of 3 full-time positions over FY 2010-11. Services and Supplies reflect an increase of 2% (\$124,262).

The FY 2011-12 Recommended Budget revenues of \$12,024,000 reflect a net 8% (\$857,784) increase over the FY 2010-11 Adopted Budget. This has resulted primarily from an increase in estimated Assessment & Tax Collection Fees and in Recording Fees.

A 1% (\$62,151) Salary Savings has been used in calculating Regular Salaries (Account 6100) in the recommend budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Assessor will initiate the acquisition and implementation of a new, modern Property Tax System to replace the County's existing legacy system.

Salaries and Benefits

- Salaries and Benefits, recommended at \$10,729,623, represent a 2% (\$179,997) increase over the current year. Staffing is recommended at 126 positions, a net increase of 3 full-time positions over the current year.
 - Retirement Contributions, recommended at \$3,083,059, represents a 17% (\$441,580) increase over the current year, due to increased retirement rates and additional staff positions.
 - OASDI Contribution, recommended at \$469,539, represents a 5% (\$26,811) decrease from the current year.
 - Health Insurance Benefits, recommended at \$812,913, represents a 14% (\$98,139) increase over the current year.

Assessor – Recorder -- 0420

- An IT Analyst IV position is recommended for addition to assist with the planning and transition of the current legacy Property Tax System to a new system using modern programming and database systems. The cost of this position will be offset by the increase in revenues of Assessment & Tax Collection Fees based on current year actual receipts.
- Two Office Assistant positions are recommended for addition to the Recorder Division to assist in customer service requests for birth certificates and copies of other official documents with Vital Records. The cost of these positions will be offset through existing Recording Fees.

Services and Supplies

- Services and Supplies, recommended at \$7,082,410, represent a 2% (\$124,262) increase over the current year.
- Professional & Specialized Services, recommended at \$4,870,435, represents a 4% (\$166,634) increase over the current year. This is primarily due to ongoing Recorder projects that were not completed during FY 2010-11 and will continue into FY 2011-12. These projects include archiving Recorder books, development and maintenance of Auto-Indexing of the Grantor/Grantee Index and Vital Records, eRecording and Social Security Number Redaction. These expenses are funded with Recorder Trust fund monies. This account also includes funding of \$160,527 for consultant services related to a process transition for the County's Property Tax System as more fully described in the Pending Factors section.
- Data Processing Services, recommended at \$1,116,482, represents a 3% (\$27,974) increase over the current year primarily due to increased ITSD costs offset with a negotiated decrease in charges from the outsourced mainframe vendor.
- Special Departmental Expense, recommended at \$210,000, represents a 9% (\$20,000) decrease from the current year. This includes special Recorder supplies, such as banknote paper for vital documents, archival film and the cost of maintaining and participating in eFiling and eRecording. \$200,000 of the expenses in this account are funded with Recorder Trust fund monies.
- Mileage, recommended at \$57,500, represents a 15% (\$10,000) decrease from the current year due to the anticipated curtailment of field inspections.
- Transportation, Travel and Education, recommended at \$50,000, represents a 9% (\$4,816) decrease due to the availability of online continuing education classes reducing the need for travel.

Fixed Assets

- Fixed Assets, recommended at \$12,500 (100% increase) represent the cost associated with purchasing one replacement copy machine for the Recorder Division funded with Recorder Modernization Trust funds.

(1) Copy Machine\$12,500..... Replacement-Recorder

SUMMARY OF REVENUES

- Revenues are recommended at \$12,024,000, a 9% (\$947,784) increase over the current year, which is primarily due to an increase in Assessment & Tax Collection Fees and in Recording Fees. Significant changes by specific revenue source are noted below.
- Property Tax Administration Program revenues from funds held in trust recommended at \$0, represents a 100% (\$423,322) decrease from the current year. This is due to the finding in the Fresno County Auditor-Controller/Treasurer-Tax Collector Independent Accountant's Report that, at the current staffing level of the Assessor's Office, the County of Fresno is failing to meet the Maintenance-of-Effort requirement in California Revenue and Taxation Code Section 95.35(d)(1) and Agreement #05-187.

- Administrative Services Assembly Bill 2890, recommended at \$400,000, represents an 8% (\$30,000) increase over the current year.
- Recording Fees, recommended at \$2,750,000, represent a 33% (\$686,317) increase over the current year.
- Recorded Document Fees are recommended at \$2,856,500, represent a 4% (\$112,461) decrease from the current year and Micrographic Fees, recommended at \$1,538,000, are unchanged from the current year. These are both revenue accounts for funds held in trust used to offset specific expenses that are anticipated to decline.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Licenses, Permits, & Franchises			
3191 – Marriage License Fees	4,500	4,749	4,500
Total	\$ 4,500	\$ 4,749	\$ 4,500
Acct # - Intergovernment Revenue-Federal			
3568 – State Property Tax Administration Funds	423,322	0	0
Total	\$ 423,322	\$ 0	\$ 0
Acct # - Charges for Services			
4882 – Assessments & Tax Collection Fees	2,944,000	3,450,000	3,725,000
4888 – Administrative Services AB-2890	370,000	370,000	400,000
4980 – Recording Fees	2,063,683	2,450,000	2,750,000
4982 – Vital Records Trust Fees	515,000	515,000	515,000
4983 – Recorded Document Fees	2,968,961	2,968,961	2,856,500
4984 – Micrographic Fees	1,538,000	1,538,000	1,538,000
4997 – ERDS Fee Revenue from Trust	175,000	175,000	175,000
Total	\$ 10,574,644	\$ 11,466,961	\$ 11,959,500
Acct # - Miscellaneous Revenues			
5791 – Misc. Sales	70,000	45,000	60,000
5800 – Other Misc.	750	122	0
5990 – Cash Overages	3,000	0	0
Total	\$ 73,750	\$ 45,122	\$ 60,000
Total Revenues	\$ 11,076,216	\$ 11,516,832	\$ 12,024,000

PENDING FACTORS

The Assessor is planning to acquire and transition to a new, modern Property Tax System. The Department anticipates the need for consultant services to effectively manage a project of this scope to a successful completion. Also, the department will need an IT Analyst possessing a detailed and complete knowledge of systems and storage formats ranging from the COBOL and VSAM files of the existing legacy system to modern .NET and SQL programming and database systems to assure a successful and accurate transition of data. Existing staff, while well versed in knowledge of the legacy system, do not have expertise in the thin-client and web based world of a modern system, nor do they have experience in making such a transition. The added position will be offset with increases in Assessments and Tax Collection Fees.

At the conclusion of a successful Request for Proposal process, when total project costs are known, the department will return to the Board to request appropriations for the project and to commit funding from the Property Tax Administration Program funds held in trust for this purpose.

ASSESSOR - RECORDER - 0420**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0015	Assessor-Recorder	ELECTED	1	1	\$ 134,120
0217	Assistant Assessor-Recorder	D	1	1	93,725
0275	Assistant Recorder	E	1	1	76,815
0123	Supervising Deputy Recorder	F	1	1	60,698
1017	Chief Appraiser	E	1	1	83,932
1038	Chief Auditor-Appraiser	E	1	1	83,807
1037	Supervising Auditor-Appraiser	E	1	1	83,311
1030	Senior Auditor-Appraiser	2551	1	1	78,785
1013	Auditor-Appraiser III	1985	5	5	283,343
1012	Auditor-Appraiser II	1683	2	2	93,977
1035	Supervising Appraiser	E	1	1	79,914
1025	Senior Appraiser	2551	5	5	393,551
1016	Appraiser III	1985	24	24	1,353,041
1005	Appraiser II	1683	4	4	187,647
2293	Staff Analyst III	2122	1	1	45,573
3707	Information Tech Analyst IV	2386	1	2	147,800
3706	Information Tech Analyst III	2002	1	1	57,151
3705	Information Tech Analyst II	1697	2	2	91,721
2212	Systems & Procedures Analyst III	2242	2	2	127,975
1103	Supervising Cadastral Technician	2042	1	1	63,047
1126	Cadastral Technician III	1717	2	2	106,082
1157	Cadastral Technician II	1586	3	3	98,000
3166	Administrative Secretary - Conf.	1490	1	1	44,678
3140	Secretary III	1248	1	1	38,500
3010	Chief Office Assistant	1593	2	2	91,000
3070	Supervising Office Assistant II	1492	6	6	276,304
3078	Supervising Office Assistant I	1288	1	1	39,792
3621	Program Technician II	1486	8	8	367,192
3620	Program Technician I	1329	1	1	73,698
3080	Office Assistant III	1119	32	32	1,095,818
3110	Office Assistant II	1003	2	4	111,712
3099	Property Recording Clerk	1163	7	7	252,335
Subtotal			123	126	\$ 6,215,044
Bilingual Skill Pay					9,135
Auto Allowance					6,180
Remuneration					2,114
Less Salary Savings 1%					(62,151)
TOTAL REGULAR SALARIES					\$ 6,170,322

POSITIONS RECOMMENDED TO ADD

(Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3707	Information Technology Analyst IV	2386	1	\$ 122,104
3110	Office Assistant II	1033	2	87,604
Cost of Positions Recommended to Add			3	\$ 209,708

County Counsel BUDGET 0710 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ (Decrease)	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 3,759,957	\$ 3,688,844	\$ 3,708,041	\$ 19,197	1%
Services and Supplies	630,487	442,160	396,356	(45,804)	-10%
Total Appropriations	\$ 4,390,444	\$ 4,131,004	\$ 4,104,397	\$ (26,607)	-1%
<u>Revenues</u>					
Charges For Services	\$ 752,934	\$ 35,000	\$ 655,902	\$ 620,902	1774%
Miscellaneous Revenues	30	-	-	-	0%
Intrafund Revenue	1,403,857	2,165,000	1,730,000	(435,000)	-20%
Total Revenues	\$ 2,156,821	\$ 2,200,000	\$ 2,385,902	\$ 185,902	8%
<u>Net County Cost</u>	\$ 2,233,623	\$ 1,931,004	\$ 1,718,495	\$ (212,509)	-11%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ (Decrease)	
Position Summary	29	26	25	(1)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

COUNTY COUNSEL - 0710

FUNCTION

The County Counsel represents the County and its officials in civil litigation, defends the County in administrative law proceedings, provides written and oral legal opinions to County staff, and acts as legal advisor to County boards, commissions, committees, and Special Districts upon request. In FY 2011-12, seven attorneys (one of which is extra-help) will represent the Department of Social Services (DSS) in Dependency Court; one attorney will represent the County Departments administering the Public Guardian and Public Administrator in Probate Court; one attorney will represent the Local Mental Health Director in civil commitment hearings; one attorney will represent the Retirement Association; three attorneys will represent the County in general litigation (including Risk Management cases, Eminent Domain cases, section 1983 Civil Rights cases, etc.); and one attorney will represent the County in Civil Service hearings and other employment related hearings/matters. There will be six remaining attorneys, who issue opinions, review contracts, attend meetings and handle general administrative and court hearings for the Board of Supervisors, the County Administrative Office, the Grand Jury, the In-Home Supportive Services (IHSS) Public Authority, the Transportation Authority, Council of Governments (COG), approximately 21 County departments, and various other boards, committees and commissions.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$4,104,397 reflect a net 1% (\$26,607) decrease from the FY 2010-11 Adopted Budget, which is primarily due to a decrease in Services and Supplies, partially offset by a slight increase in Salaries and Benefits. Budgeted revenues of \$2,385,902 reflect an 8% (\$185,902) increase over the FY 2010-11 Adopted Budget due to increased charges for services. A net County cost (NCC) contribution in the amount of \$1,718,495 reflects an 11% (\$212,509) decrease from the FY 2010-11 Adopted Budget. Staffing is recommended at 25 positions, reflecting a decrease of 1 vacant position from FY 2010-11. No salary savings have been used in calculating Regular Salaries (Account 6100) in the recommended budget at the concurrence of the County Administrative Office.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The FY 2011-12 Recommended Budget includes an 11% (\$212,509) reduction in NCC, which has resulted in the elimination of one Office Assistant position (currently vacant). This reflects a 4% decrease in total staffing and a 14% reduction in support staff. With this reduction, County Counsel will be left with six support staff. As a result of this staffing reduction, fewer clerical functions will be performed.

The reduction in clerical staff coupled with a significant reduction in appropriations budgeted for Office Expenses (27% reduction) and Professional & Specialized Services (22% reduction) will result in County Counsel having fewer resources and, therefore, reduced capacity to handle litigation.

The reduction in NCC has also resulted in County Counsel taking additional steps to reduce expenditures as well as maximize revenues. County Counsel has streamlined the Office's organizational structure by underfilling a Chief Deputy and a Principal Deputy position vacant during FY 2011-12. In addition, County Counsel revenue for FY 2011-12 is estimated to increase \$185,902 as a result of County Counsel billing Internal Service Funds (ISFs) for County Counsel services and the hiring of an extra-help attorney to provide much needed billable services. County Counsel will be closely monitoring actual revenues during FY 2011-12. If actual revenues during FY 2011-12 do not prove to meet County Counsel projections, significant cuts to attorney positions will be necessary during FY 2011-12.

Salaries and Benefits

- Salaries and Benefits, recommended at \$3,708,041 represent a 1% (\$19,197) increase over the current year, primarily due to increases in the Retirement rates and Extra-Help, and largely offset by supplemental budget instructions as noted below. Staffing is recommended at 25 which is a reduction of 1 vacant position.

Recommended funding includes:

- Full-year funding for 25 positions (19 attorneys and 6 support staff).
- Account 6100 Regular Salaries reflects a 7% (\$166,555) decrease from the current year due to supplemental budget instructions and the elimination of one Office Assistant position. Reductions in applicable benefits resulting from supplemental budget instructions are included in this budget.
- Account 6200 Extra-Help reflects a 654% (\$78,839) increase over FY 2010-11 and provides for full-year funding for one extra-help attorney and partial year funding (18 pay periods) for one extra-help attorney to provide critical billable services.
- Account 6400 Retirement Contributions represents a 13% (\$121,304) increase over the current year due to increased rates from the Retirement Association, which was partially offset due the impact of the supplemental budget instructions.
- Account 6350 Unemployment Insurance represents a 27% (\$3,562) decrease from the current year due to decreased rates from Risk Management.
- Account 6670 Benefits Administration represents a 31% (\$1,384) decrease from the current year due to decreased rates from Personnel.

Services and Supplies

- Services and Supplies, recommended at \$396,356, represent a 10% (\$45,804) decrease from the current year mainly due to decreases in Data Processing and Professional & Specialized Services as well as Office Expense, partially offset by increases in Liability Insurance, Memberships and Books & Publications.

Recommended funding includes:

- Account 7101 Liability Insurance represents an 888% (\$15,740) increase over the current year due to increased rates from Risk Management.
- Account 7250 Memberships reflects an 84% (\$11,447) increase over the current year primarily due to a reclassification of certain expenditures into this account.
- Account 7265 Office Expense represents a 28% (\$15,200) decrease due to some shifting of certain expenses to other accounts as well as a reduction in office supplies to be purchased in FY 2011-12.
- Account 7271 Books & Publications reflects a 31% (\$9,000) increase over the current year due to reclassification of the Westlaw on-line subscription expenditures from another account to 7271, partially offset by significant reductions in print subscriptions.
- Account 7295 Professional & Specialized Services represents a 22% (\$9,450) decrease from the current year due to some reclassification of certain expenditures to other accounts as well as a reduction in funds available for litigation support costs for litigation on behalf of NCC departments.
- Account 7296 Data Processing Services represents a 35% (\$47,888) decrease from the current year due to decreased rates from ISD.

SUMMARY OF REVENUES

- Revenues are recommended at \$2,385,902, an 8% increase (\$185,902) over the FY 2010-11 Adopted Budget, which is primarily due to the addition of an extra-help attorney that will provide billable services and reduction of legal services to NCC departments. Specific changes by type of revenue are noted below.
- Charges for Services (\$655,902) – Recommended at a 1774% (\$620,902) increase over the current year due to a reclassification of revenue from Intrafund Revenue to Charges for Services as well as increased County Counsel billings to ISFs.
- Intrafund Revenue (\$1,730,000) – Recommended at a 20% (\$435,000) decrease from the current year due to the reclassification of revenue from Intrafund Revenue to Charges for Services.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Charges for Services			
4905 – Legal Services	35,000	306,966	0
4906 – Court Ordered Attorney Fees	0	158,999	150,000
5039 – Other Agencies	0	3,094	175,402
5040 – Other County Depts	0	28,067	330,500
Total	\$ 35,000	\$ 497,126	\$ 655,902
Acct # - Intrafund			
5990 – Intrafund Revenue	2,165,000	1,525,563	1,730,000
Total	\$ 2,165,000	\$ 1,525,563	\$ 1,730,000
Total Revenues	\$ 2,200,000	\$ 2,022,689	\$ 2,385,902

COUNTY COUNSEL - 0710REGULAR SALARIESBUDGETED POSITIONSRECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0240	Assistant County Counsel	C	1	1	\$ 130,500
1202	Legal Assistant III	1542	3	3	132,092
1207	Chief Deputy County Counsel	C	1	1	117,372
1234	Deputy County Counsel IV	3288	11	11	997,160
1235	Senior Deputy County Counsel	D	5	5	516,075
3081	Office Assistant III - Conf.	1153	1	0	0
3141	Secretary III - Conf.	1285	1	1	35,022
3161	Secretary IV - Conf.	1419	1	1	42,543
3166	Administrative Secretary -Conf	1490	1	1	44,683
8035	County Counsel	Flat	1	1	152,633
Subtotal			26	25	\$ 2,168,080
Auto Allowance					6,180
Bilingual Skill Pay					602
TOTAL REGULAR SALARIES					\$ 2,174,862

VACANT POSITION RECOMMENDED FOR DELETION (Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3081	Office Assistant III - Conf	Vacant	1153	-1	\$ 63,746
	Cost of Restoring Vacant Position			-1	\$ 63,746

County Clerk-Elections BUDGET 2850 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,760,834	\$ 2,897,733	\$ 2,310,137	\$ (587,596)	-20%
Services and Supplies	2,174,117	4,553,487	4,973,907	420,420	9%
Other Charges	-	60,835	46,190	(14,645)	-24%
Total Appropriations	\$ 4,934,951	\$ 7,512,055	\$ 7,330,234	\$ (181,821)	-2%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 111,647	\$ 103,000	\$ 107,000	\$ 4,000	4%
Intergovernment Revenues - St	709,500	-	-	-	-100%
Intergovernment Rev-Federal	(16,157)	1,955,271	1,867,000	(88,271)	-5%
Charges For Services	473,327	945,474	843,587	(101,887)	-11%
Miscellaneous Revenues	61,171	173,995	49,400	(124,595)	-72%
Intrafund Revenue	1,034,993	1,962,057	894,307	(1,067,750)	-54%
Total Revenues	\$ 2,374,482	\$ 5,139,797	\$ 3,761,294	\$ (1,378,503)	-27%
<u>Net County Cost</u>	\$ 2,560,469	\$ 2,372,258	\$ 3,568,940	\$ 1,196,682	50%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	35	23	23	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

COUNTY CLERK/ELECTIONS – 2850

FUNCTION

The mission of the County Clerk – Elections Department is to recognize and respect all individuals, while continually improving and providing the highest quality of service, to conduct elections in a manner that protects the integrity of the electoral process, and which promotes a positive work environment.

The County Clerk is responsible for registering voters, maintaining voter records, verifying petitions, and conducting Federal, State, and County elections, as well as elections for special districts, school districts, and all cities in Fresno County. The Clerk Services division issues marriage licenses, conducts civil marriage ceremonies, processes passport applications, and serves as the filing officer for fictitious business name statements, notary bonds, environmental impact reports, coroner's reports, and other miscellaneous documents.

The County Clerk is also responsible for the County's Records Management Program for inactive records storage, retrieval and destruction. The program provides assistance to all County departments to establish the legal retention and destruction timeframes for proper storage of records. Boxed records are maintained in the Records Management Center (RMC) located at the Hamilton warehouse facility. The Central Warehouse serves as a shipping and receiving facility, provides secure storage of goods, inventory tracking, and pick-up and delivery of items to departments. The Central Warehouse will stock copy paper for sale to County departments, and will continue to administer the Countywide shredding agreement.

OVERVIEW

The FY 2011-12 Recommended Budget of \$7,330,234 reflects a net 2% decrease (\$181,821) from the FY 2010-11 Adopted Budget. The FY 2011-12 Recommended Budget revenues of \$3,761,294 reflect a net 27% decrease (\$1,378,503) from the FY 2010-11 Adopted Budget. There are 23 positions included in the recommended budget. Recommended salaries reflect salary savings of 3% (\$34,552) and related benefits reduction of \$19,999.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Elections – Two major elections are budgeted for FY 2011-12. Redistricting of voting precincts, coupled with an increasing number of special districts that are switching from voting at large to smaller trustee areas have presented new challenges for elections officials in a climate of reduced resources and lower levels of reimbursement for elections activities. Increased elections, the number of registered voters and the number of voters choosing to vote by mail continues to grow. Instability in the marketplace for elections equipment and limited support of existing voting systems has placed a greater burden and responsibility on elections officials at the local level. Cost-saving strategies for scheduled elections include consolidation of polling places in conformance with Elections Code Section 12223, a 50% reduction in the number of paid poll workers at each polling place, an increased reliance on volunteers to perform elections activities, reduced level of election day support for voters, and changes in the format and allocation of costs for the sample ballot. Any further reduction in funding for Elections would seriously jeopardize the department's ability to conduct open, fair, and accessible elections throughout the upcoming election cycle.

Records Management – Records Management pick-up and deliveries were scaled back to four days per-week to save on fuel and labor charges. During FY 2010-11, the Seaport records management services, and ten staff were returned to the Department of Social Services (DSS).

Salaries and Benefits

- Salaries and Benefits, recommended at \$2,310,137 represent a 20% (\$587,596) decrease from the Adopted FY 2010-11 due to the reduction of two positions (one Program Technician and one Account Clerk) during the year to mitigate the impact of a budget shortfall, the transfer of function for ten positions (one Supervising Office Assistant and nine Office Assistants) to DSS and closure of the Seaport facility effective June 27, 2011. Staffing is recommended at 23 positions.

Recommended funding includes:

- Account 6100 Regular Salaries represents a 31% (\$496,417) decrease from the current year due to elimination of two positions mid-year and ten positions due to the transfer of function of records management services for DSS, and budgeted salary savings of 3%, and supplemental budget instructions.
- Account 6200 Extra-Help represents a 36% (\$51,266) increase over the current year to reflect staffing needed to assist with the two elections scheduled for FY 2011-12.
- Account 6300 Overtime represents a 28% (\$11,740) increase over the current year to reflect staffing needed to complete the two elections scheduled for FY 2011-12.
- Account 6350 Unemployment Insurance represents a 41% (\$19,024) increase over the current year, and reflects the department's reliance on hiring seasonal workers to assist with mandated elections.
- Account 6400 Retirement Contributions represents a 15% (\$100,792) decrease from the current year due to the reduction of 12 positions that is partially offset by an increase in rates.
- Account 6500 OASDI represents a 24% (\$33,157) decrease from the current year due to the elimination of 12 positions.
- Account 6600 Health Insurance represents an 18% (\$35,101) decrease from the current year due to the elimination of 12 positions from the FY 2010-11 Adopted Budget.

Services and Supplies

- Services and Supplies, recommended at \$4,973,907 represent a 9% (\$420,420) net increase over the FY 2010-11 Adopted Budget due to the inclusion of costs for two scheduled elections at levels that conform to recent changes in the Elections Code. Included is a partial offset by reductions in contracted services and cost-saving strategies for all department operations.

Recommended funding includes:

- Account 7040 Telephone Charges represents a 52% (\$12,786) increase over the current year due to a reduction in the number of phones utilized for ongoing operations, offset by increased phones needed to support two scheduled elections.
- Account 7265 Office Expense represents a 42% (\$11,200) decrease from the current year due to the elimination of costs for the Seaport operation and elimination of the staff sharing agreement with Assessor/Recorder.
- Account 7275 Inventory represents a 19% (\$79,819) increase over the current year based on actual paper purchases for sale to County departments and inclusion of the shredding agreement.
- Account 7286 PeopleSoft Human Resources Charge represents a 133% (\$8,080) increase over the current year based the rates provided by ITSD which includes election-related transactions for two elections.
- Account 7287 PeopleSoft Financial Charge represents a 91% (\$18,652) increase over the current year based on the rates provided by ITSD which includes election-related transactions for two elections.

County Clerk – Elections -- 2850

- Account 7295 Professional and Specialized Services represents a 9% (\$175,850) decrease from the current year due to reductions in the Help America Vote Act (HAVA) activities.
- Account 7340 Rents and Leases Building represent a 100% (\$166,898) decrease from the current year due to termination of the lease for the Seaport facility effective July 1, 2011.
- Account 7400 Special Departmental Expense represents an 85% (\$706,451) increase over the current year due to inclusion of costs to conduct two scheduled elections at levels that conform to recent changes in the Elections Code.
- Account 7611 Security Services represents a 21% (\$5,119) decrease from the current year based on the rates provided by General Services, and a reduction in service level.

Other Charges

- Account 7868 Department Overhead Allocation represents a 24% (\$14,645) decrease from the current year due to the elimination of the Seaport operation.

SUMMARY OF REVENUES

- Revenues are recommended at \$3,761,294, a 27% (\$1,378,503) decrease from the current year, which is primarily due to decreases in Intrafund Revenues related to the elimination of operations at Seaport and termination of the special project for the Recorder. Significant changes from the current year are noted below:
 - Marriage License Fees (\$107,000) are recommended at a 4% (\$4,000) increase over the current year based on current year actuals.
 - Intergovernment Revenues-Federal (\$1,867,000) are recommended at a 5% (\$88,271) decrease from the current year to reflect the declining balance for available HAVA grant revenues.
 - Charges for Services (\$843,587) are recommended at an 11% (\$101,887) decrease from the current year based on two scheduled elections and the estimated third party reimbursement for each and minimal changes to Fictitious Business Names, Marriage Ceremonies, and Environmental Impact Reports.
 - Miscellaneous Revenues (\$49,400) are recommended at a 72% (\$124,595) decrease from the current year based on the non-renewal of the 80/20 Program.
 - Intrafund Revenues (\$894,307) are recommended at a 54% (\$1,067,750) decrease due to elimination of the Seaport operation and termination of the special project for the Recorder, offset by increased activity for the Records Management Center at the Hamilton facility.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Licenses, Permits, & Franchises			
3191 – Marriage Licenses	103,000	113,821	107,000
Total	\$ 103,000	\$ 113,821	\$ 107,000
Acct # - Intergovernment Revenues – State			
4375 – Federal Grant (HAVA)	1,955,271	93,393	1,867,000
Total	\$ 1,955,271	\$ 93,393	\$ 1,867,000
Acct # - Charges for Services			
4892 – Election Services	550,474	280,977	443,587
4958 – Passports	10,000	10,775	11,000
4958 – Notary	22,000	22,029	23,000
4958 – Fictitious Business Names	265,000	266,592	268,500
4958 – Marriage Ceremonies	60,000	59,696	60,000
4958 – Environmental Impact Reports	10,000	10,265	10,500
4958 – Miscellaneous	13,000	12,974	12,000

County Clerk – Elections -- 2850

4960 – Copies & Certified Fees	15,000	15,000	15,000
Total	\$ 945,474	\$ 678,308	\$ 843,587
Acct # - Miscellaneous Revenues			
5790 – Other Sales (Maps)	1,500	12,500	1,200
5800 – 80-20 Program	20,000	45,760	0
5800 – Postage Claim	10,000	15,000	12,300
5800 – Others NSF Recovery	500	60	300
5800 – Others LAFCO	300	554	600
5800 – Central Warehouse Other Revenue	0	30,000	30,000
5800 – Vital Stats	0	0	5,000
5800 – Designation Fund	141,695	0	0
Total	\$ 173,995	\$ 103,874	\$ 49,400
Acct # - Intrafund			
5990 - Assessor	100,000	100,000	0
5990 - Seaport	955,539	831,315	0
5990 – Records Management	192,000	189,493	222,878
5990 – Central Warehouse	653,683	516,833	625,239
5990 – Administrative Overhead	60,835	51,000	46,190
Total	\$ 1,962,057	\$ 1,688,641	\$ 894,307
Total Revenues	\$ 5,139,797	\$ 2,678,037	\$ 3,761,294

PENDING FACTORS

Elections – Although there are currently three major elections scheduled for FY 2011-12, only two major elections are included in the FY 2011-12 Recommended Budget. Passage of Assembly Bill 80 (Fong) is expected during the current legislative session. This bill calls for the consolidation of the Presidential Primary held in February 2012 with the Statewide Primary scheduled for June 2012. The estimated cost of the Unified Districts Election (UDEL) scheduled for November 2, 2011 is \$137,000 with 100% revenue offset.

This budget does not include costs for any Countywide measures to be included on the November ballot. If the County includes any Countywide measures, the cost of the November 2011 election will increase substantially.

The Consolidated Statewide Primary scheduled for June 5, 2012 will cost approximately \$2.18 million with estimated offsetting revenues of 14% (\$307,000).

Elections Code Section 12223 revised the methodology for consolidating precincts. It will depend on the election as to whether or not this will help in consolidating precincts.

The “Top Two Candidates Open Primary Act” allow voters to vote for any candidate, regardless of party affiliation. This may require multiple ballot pages for each voter, thereby increasing the costs for ballot printing. The estimated costs for the June 2012 Statewide Primary included in this budget provide for a two-page ballot for each precinct to accommodate all of the political parties on the ballot.

Additional language requirements, post Census, are expected to be posted in the Federal Register in July 2011. In the event Fresno County is required to add another language to the ballots and sample ballots, the costs for printing will increase, along with some initial costs of election supplies, envelopes, posters and signs. This recommended budget does not include funding for implementation of an additional language requirement.

Clerk Services – Revenues for the core services provided by this division are not expected to measurably increase for FY 2011-12. The program continues to experience significant wait times for services. A reduction in the hours offices are open to the public may be required to ensure the services provided through the mail and on the phone are maintained.

Central Warehouse – The recommended budget assumes the Warehouse will continue to purchase copy paper on the spot market for sale and delivery to all County departments. If it is found to be more cost effective or advantageous for the County to eliminate that service, alternative uses for the warehouse space will be pursued.

County Clerk – Elections -- 2850

COUNTY CLERK-ELECTIONS - 2850

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0030	County Clerk/Registrar of Voters	Elected	1	1	\$ 114,918
2205	Assistant Registrar of Voters	F	1	1	62,781
2225	Systems and Procedures Manager	E	1	1	77,162
2297	Principal Staff Analyst	E	1	1	67,988
3029	County Clerk Program Coordinator	1971	3	3	168,918
3080	Office Assistant III	1153	4	4	138,404
3110	Office Assistant II	1033	1	1	26,637
3166	Administrative Secretary - Conf.	1490	1	1	44,678
3255	Senior Accountant	2088	1	1	59,618
3205	Account Clerk II	1083	1	1	32,486
3440	Stock Clerk II	933	1	1	26,637
3620	Program Technician I	1369	2	2	82,028
3621	Program Technician II	1531	4	4	181,365
3707	Information Technology Analyst IV	2386	1	1	68,121
Subtotal			23	23	\$ 1,151,741
Remuneration					2,114
Auto Allowance					6,180
Bilingual Skill Pay					3,915
Less Salary Savings 3%					(34,552)
TOTAL REGULAR SALARIES					\$ 1,129,398

Internal Services Department - IT Services -- 8905

ISD (Formerly ITSD) -- IT Services Budget Units 8905 and 8908 Internal Service and Equipment Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 10,800,886	\$ 10,907,394	\$ 10,306,065	\$ (601,329)	-6%
Services and Supplies	9,537,364	11,190,434	9,764,669	(1,425,765)	-13%
Other Charges	-	36,667	50,774	14,107	38%
Other Financing Uses	1,300,000	-	-	-	-100%
General Fixed Assets	1,001,594	-	-	-	-100%
Total Appropriations	\$ 22,639,844	\$ 22,134,495	\$ 20,121,508	\$ (2,012,987)	-9%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 134,511	\$ 125,000	\$ 100,000	\$ (25,000)	-20%
Charges For Services	20,718,258	21,048,695	19,035,708	(2,012,987)	-10%
Miscellaneous Revenues	16,539	10,800	10,800	-	0%
Other Financing Sources	1,300,000	-	-	-	-100%
Total Revenues	\$ 22,169,308	\$ 21,184,495	\$ 19,146,508	\$ (2,037,987)	-10%
<u>Fund Balance: Increase/(Decrease)</u>	\$ (470,536)	\$ (950,000)	(975,000)	\$ (25,000)	3%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	97	97	92	(5)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

INTERNAL SERVICES DEPARTMENT - IT SERVICES – 8905/08

FUNCTION

The Internal Services Department (ISD) – Information Technology (IT) Services Budget Units 8905 and 8908 are an Internal Service Fund (ISF) that provide information technology related services to Fresno County departments and other agencies. Services provided include the functions of business analysis; system design and development; system acquisition and integration; and system operations, maintenance, and enhancements. The budget units are responsible for the design, implementation, maintenance, and operation of the data Institutional Network (I-Net) and a suite of enterprise applications that operate securely over that network. Hosting services for a wide variety of customer applications plus hosting of the County Intranet and Internet sites are also provided. Enterprise wide security for network and data access, investigative services for inappropriate use of the network, and secure remote access are additional services offered. These budget units are also responsible for HIPAA data security compliance, including annual training and audits. In addition, core Information Technology (IT) facilities, IT services and solutions, desktop hardware and software support, and training are all provided. Budget units 8905 and 8908 operate out of, and comprise Fund 1020.

OVERVIEW

The FY 2011-12 Recommended Budget of \$20,121,508 reflects a 9% (\$2,012,987) decrease in appropriations and a 10% (\$2,037,987) decrease in revenues from the FY 2010-11 Adopted Budget. The decrease is due primarily to supplemental budget instructions, plus expected savings in telephone expenditures, equipment maintenance, software requirements, leased equipment, and a substantial reduction in the Countywide cost allocation. In addition, \$975,000, an increase of 3% (\$25,000) over the current year, is being used from the ISF fund balance as part of the overall revenue stream. This is to help mitigate costs to the customer departments by keeping service rates at or near the current year levels. Five vacant positions are being eliminated as a further cost reduction effort. A 4% (\$236,239) salary savings is used in calculating the recommended regular salaries.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

On May 3, 2011, your Board approved the consolidation of the Information Technology Services Department (ITSD) and the General Services Division of the County Administrative Office under one department called the Internal Services Department. The goal of the consolidation is to improve efficiency and achieve long-term budgetary savings through the consolidation of like functions consistent across internal services operations and through the standardization of processes such as service requests and cost recovery. The first and second hearings to amend the County Ordinance Code were conducted on May 3, 2011 and May 17, 2011, respectively.

With the implementation of an integrated voice and data system, voice communication will more and more be seen as an extension of a computer based service rather than a completely separate service. Over time, as the implementation spreads, voice communications will migrate from its separate budget unit and become an inherent part of networked services.

Salaries and Benefits

- Salaries and Benefits are recommended at \$10,306,065 and represent a 6% (\$601,329) decrease from the current year. This decrease is primarily due to supplemental budget instructions and elimination of five vacant positions. The overall decrease was partially offset by an increase in retirement contribution.

Recommended funding includes:

- Account 6100 Regular Salaries, recommended at \$5,675,906, represents a 12% (\$745,170) decrease from the current year. This is due to supplemental budget instructions and the elimination of five vacant positions. The recommended appropriations reflect a 4% salary savings.
- Account 6400 Retirement Contribution, recommended at \$2,850,878, represents a 7% (\$195,274) increase over the current year based on updated General Membership retirement rates.

Services and Supplies

- Services and Supplies, recommended at \$9,764,669, represent a 13% (\$1,425,765) decrease from the current year. This is due to several factors: a decrease in telephone expense attributable to new technology; a savings in equipment maintenance because of the ability to lease new equipment; a decrease in software requirements; a decrease in equipment leasing expenses to match staffing trends, new technology, which increased capacity of network servers so fewer units are needed; a savings in electrical usage as a result of the capital improvements at the data center, and a substantial reduction in the department's Countywide Cost Allocation.

Recommended funding includes:

- Account 7040 and 7044 Telephone Charges, at \$581,381 represents 39% (\$366,708) decrease from the current year. This is due primarily to the total implementation of the integrated voice and data service within the department, and the projected switch to Session Integrated Protocol (SIP) trunking from the commercial phone companies.
- Account 7205 Maintenance-Equipment, at \$315,811 represents a 52% (\$345,224) decrease from the current year. This is due primarily to the continual elimination of older equipment and in cases where that equipment needs to be replaced; it is replaced with newer technology that is more capable.
- Account 7225 Maintenance-Capital Projects, at \$110,000 represents a 31% (\$50,000) decrease from the current year. This decrease is reflective of the work that has already been done to replace the copper wire in several of the network's main pathways with fiber optic cable. Fewer of those pathways remain to be upgraded.
- Account 7294 Professional and Specialized Services-Contract, at \$755,646 represents a 30% (\$172,371) increase over the current year. This is due primarily to the the new direct charges from other County departments that have been included in this account.
- Account 7311 End User Software, at \$470,040 represents a 32% (\$223,578) decrease from the current year due to the negotiated reduction in costs of some of the major software maintenance contracts and the austerity of departmental budgets and their inability to buy new software.
- Account 7355 Operational Leases-Equipment, at \$3,248,955 represents a 5% (\$168,841) decrease from the current year. This reflects the need for fewer computers because of the overall downsizing of the County and the need for fewer servers due to the greater capacity of the newer servers and the new technology that they use.
- Account 7430 Utilities, at \$416,680 represents a 23% (\$126,652) decrease from the current year. This is due primarily from the cost reductions achieved through the infrastructure upgrade at the data center.
- Account 7565 Countywide Cost Allocation, at \$40,101 represents a 92% (\$439,877) decrease from the current year. This cost is calculated by the Auditor-Controller/Treasurer-Tax Collector – Special Accounting Division.

Other Charges

- Other Charges, recommended at \$50,774 represents a 38% (\$14,107) increase over the current year due to added depreciation for new assets.

Recommended funding includes:

- Account 7890 Depreciation, at \$50,774 represents a 38% (\$14,107) increase over the current year. This increase represents the addition of the depreciation of capital equipment, such as the new Uninterrupted Power Supply (UPS), that was installed at the main and secondary data centers during the current year.

SUMMARY OF REVENUES

- Revenues are recommended at \$19,146,508 and reflect an overall 10% (\$2,037,987) decrease from the current year. In addition, \$975,000 is being used from the fund balance as part of the overall revenue stream. This is to help mitigate costs to the customer departments by keeping service rates at or near the current year levels.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	125,000	97,500	100,000
Total	\$ 125,000	\$ 97,500	\$ 100,000
Acct # - Charges for Services			
5064 – Data Processing Fees	21,048,695	20,913,626	19,035,708
Total	\$ 21,048,695	\$ 20,913,626	\$ 19,035,708
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	10,800	10,800	10,800
Total	\$ 10,800	\$ 10,800	\$ 10,800
Total Revenues	\$ 21,184,495	\$ 21,021,926	\$ 19,146,508

PENDING FACTORS

Two major automation systems, the District Attorney's "STAR" System and the Auditor-Controller/Treasurer-Tax Collector and Assessor's combined Property System are in need of replacement. This proposed budget does not take into consideration the replacement cost of either system. Should funding become available to replace either or both systems, additional appropriations will be needed to participate in those projects.

The District Attorney's "STAR" System provides case management, subpoena generation, calendaring, and disposition tracking. The "STAR" System has reached end of life due to changes in technology, which limit the ability to acquire hardware to run the system. This incompatibility will negatively impact the District Attorney's operations in the near future.

The Property System is a mainframe based system which is hosted remotely by Hewlett Packard in Rancho Cordova and is approaching 30 years of age. The system is expensive to run and does not provide the full functionality needed by the Auditor-Controller/Treasurer-Tax Collector and the Assessor to assess property values and levy property tax.

Internal Services Department - IT Services -- 8905

ISD (Formerly ITSD) - IT SERVICES - 8905/08

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2209	Administrative Services Assist	1912	1	1	\$ 54,590
2234	Information Technology Manager	E	3	3	259,753
2243	Information Technology Division Manager	D	2	2	198,880
3080	Office Assistant III	1086	2	1	35,092
3110	Office Assistant II	1003	1	1	31,432
3161	Secretary IV - Conf.	1338	1	1	40,098
3215	Accountant II	1788	1	1	51,067
3255	Senior Accountant	2088	1	1	59,618
3260	Account Clerk III	1146	4	4	147,932
3700	Information Technology Support Technician I	909	1	1	25,957
3702	Information Technology Support Technician III	1224	2	2	69,860
3703	Senior Information Technology Support Technician	1543	4	4	176,176
3705	Information Technology Analyst II	1697	1	1	48,460
3706	Information Technology Analyst III	2002	7	7	400,057
3707	Information Technology Analyst IV	2386	14	14	953,695
3708	Senior Information Technology Analyst	2717	9	8	620,696
3709	Network Systems Engineer I	1543	2	2	81,910
3710	Network Systems Engineer II	1697	3	2	96,920
3711	Network Systems Engineer III	1985	10	9	507,223
3712	Network Systems Engineer IV	2386	9	9	613,089
3713	Senior Network Systems Engineer	2717	14	13	1,007,857
3746	Information Technology Analyst IV - Conf.	2386	2	2	136,242
3747	Senior Information Technology Analyst - Conf.	1543	1	1	77,587
3754	Info Technology Business Mgr	F	1	1	78,030
8045	Chief Information Officer	B	1	1	133,744
Subtotal			97	92	\$ 5,905,965
Auto Allowance					6,180
Salary Savings 4%					(236,239)
TOTAL REGULAR SALARIES					\$ 5,675,906

VACANT POSITIONS RECOMMENDED FOR DELETION

(Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
3080	Office Assistant III	Vacant	1086	-1	\$ 63,444
3708	Senior Information Technology Analyst	Vacant	2717	-1	130,534
3710	Network System Engineer II	Vacant	1697	-1	84,549
3711	Network System Engineer III	Vacant	1985	-1	97,492
3713	Senior Network Systems Engineer	Vacant	2717	-1	130,534
Cost of Restoring Vacant Positions				-5	\$ 506,553

ISD (Formerly ITSD) -- TELECOMMUNICATIONS					
Budget Units 8930 and 8931					
Internal Service and Equipment Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
FISCAL SUMMARY					
<u>Appropriations</u>					
Salaries and Benefits	\$ 721,576	\$ 769,146	\$ 722,512	\$ (46,634)	-6%
Services and Supplies	3,747,239	3,566,163	5,104,933	1,538,770	43%
Other Charges	53,916	836,338	-	(836,338)	-100%
Other Financing Uses	250,000	-	-	-	0%
General Fixed Assets	270,691	250,000	250,000	-	0%
Total Appropriations	\$ 5,043,422	\$ 5,421,647	\$ 6,077,445	\$ 655,798	12%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 104,506	\$ -	\$ 5,000	\$ 5,000	100%
Charges For Services	4,678,937	4,193,309	3,988,878	(204,431)	-5%
Miscellaneous Revenues	199,262	-	-	-	0%
Other Financing Sources	250,000	-	-	-	0%
Residual Equity Transfers (In)	235,085	-	-	-	0%
Total Revenues	\$ 5,467,790	\$ 4,193,309	\$ 3,993,878	\$ (199,431)	-5%
Fund Balance: Increase/(Decrease)	\$ 424,368	\$ (1,228,338)	\$ (2,083,567)	\$ (855,229)	70%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	9	8	8	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

ISD - TELECOMMUNICATIONS – 8930/31

FUNCTION

The Internal Services Department (ISD) – Telecommunications Budget Unit provides voice communications through an Internal Service Fund (ISF) structure which operates from two budget organizations, and finances the operation, maintenance, upgrade, and replacement of the County's extensive telephone system. The County's aging telephone system consists of leased lines from commercial telephone companies, NORTEL switches, in-building cabling and wiring closets, and desk-set telephone equipment. As the conversion to the integrated voice and data system takes place, much of the older phone equipment will be replaced with state of the art equipment capable of processing integrated voice and data transmissions. The employees in this ISF are working in conjunction with other ISD staff to manage the conversion to that integrated voice and data system. They also maintain the existing voice communications infrastructure, and coordinate other technical support as requested by customer departments. Budget units 8930 and 8931 operate out of Fund 1080 along with the independent Radio Operations function.

OVERVIEW

The FY 2011-12 Recommended Budget for Telecommunications is \$6,077,445 and represents a 12% (\$655,798) increase over the FY 2010-11 Adopted Budget. The increase is primarily due to an increase in leasing activity needed to acquire new equipment to support the expansion of the integrated voice and data conversion. Also contributing to the increase is the need to keep portions of the old phone system operational until replacement is completed. These two factors offset the decrease in Salaries and Benefits resulting from supplemental budget instructions. In addition, \$2,083,567, an increase of 70% (\$855,229) over the current year, is being used from the ISF fund balance as part of the overall revenue stream. This funding utilizes the accumulated depreciation account and is used to fund the maintenance on the remaining part of the old telephone system until it is replaced. The staffing level remains constant at eight positions and, due to the small amount of staff, no salary savings has been calculated in this budget unit.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The implementation of the Voice Over Internet Protocol (VOIP) telephones is on schedule and it is estimated that half of the telephones in the County will have been converted by the end of the current year. There is a significant change in the way this budget unit is calculated. The budget for the current year, FY 2010-11, was based on the old telephone system and its foundation of equivalent units and pass through of commercial phone bills. Since it is anticipated that half of the County's telephones will be VOIP by the beginning of the budget year, the FY 2011-12 Recommended Budget was based on the new system and used a new cost recovery process. There will be an expense to cover the actual procurement of the new phone. This expense will vary based on the model of phone the customer chooses. It will be a "direct pass through", which means that ISD will not add any overhead or processing fees and the cost will be the monthly lease cost for the phone model chosen. In addition, there will be three rated services available: first, a rate to recover the expense of connecting the phone to the County network; second, a flat rate per telephone for Session Initiation Protocols (SIP) trunking, which covers the expense of making calls outside of the County's network and use of commercial phone networks; and third, are rates for maintaining the equipment and licenses needed to make the Integrated Voice Response (IVR) system operational. The network connection and SIP trunking charges will be required for all phones; the IVR service will be optional. There are added expenses involved during this time of transition due to the fact that the remaining part of the old system has to be maintained until it is converted. Those expenses will be met with available depreciation monies. Once fully in place, the new system will provide significant voice communication cost reductions.

Salaries and Benefits

- Salaries and Benefits are recommended at \$722,512, and represent a 6% (\$46,634) decrease from the current year. This decrease is due to supplemental budget instructions.

Recommended funding includes:

- Account 6100 Regular Salaries, at \$408,794 represents a 7% (\$30,721) decrease from the current year due to supplemental budget instructions. Staffing is recommended at eight positions, which is the same as the current level. No salary savings is included due to the small number of staff.
- Account 6270 Standby Pay, no appropriations are recommended in the budget year due to elimination of Standby Pay based on department's projected operational need.
- Account 6350 Unemployment Insurance, at \$838 represents an 89% (\$6,561) decrease from the current year. This insurance premium is calculated by Risk Management.
- Account 6400 Retirement Contribution, at \$205,338 represents a 13% (\$23,588) increase over the current year. This is due to an increase in the General Membership rates.
- Account 6550 Workers' Compensation Contribution, at \$9,744 represents a 69% (\$21,832) decrease from the current year. This insurance premium is calculated by Risk Management.

Services and Supplies

- Services and Supplies, recommended at \$5,104,933, represent a 43% (\$1,538,770) increase over the current year. This is due primarily to a substantial increase in the amount of equipment being leased to support the new integrated telephone system.

Recommended funding includes:

- Accounts 7040 and 7042 Telephone Charges, at \$2,751,740 represents a 16% (\$383,304) increase over the current year. This is attributable to a refinement in the estimated costs associated with using the commercial telephone system.
- Account 7205 Maintenance-Equipment, at \$535,000 represents a 19% (\$126,936) decrease from the current year. This reflects the decreasing requirement to maintain the old, existing phone system.
- Account 7221 Building Maintenance-GSA, at \$178,437 represents a 46% (\$152,773) decrease from the current year. This reflects the diminishing need for new cabling to expand the old phone system since the new system uses existing data cables.
- Account 7308 and 7309 Hardware and Software Expenses, at \$98,962 represents a 100% (\$98,962) increase over the current year. Since the new phone system is integrated with the current computer system, it requires certain unique hardware and software components beyond what can be leased.
- Account 7355 Operating Leases-Equipment, at \$1,268,453 represents a 52% (\$432,115) increase over the current year. This reflects the ongoing conversion to the new phone system and the need to lease additional equipment.
- Account 7565 Countywide Cost Allocation, at \$71,136 represents a 72% (\$29,752) increase over the current year. This cost is calculated and allocated by the Auditor-Controller/Treasurer-Tax Collector - Special Accounting Division.

Fixed Assets

- Fixed Assets are recommended at \$250,000 which is the same as the current year. This funding is used to pay for requested changes to the old phone system and is entirely driven by departmental requests.

Phone System \$250,000 Moves, Adds, and Changes

SUMMARY OF REVENUES

- Revenues are recommended at \$3,988,878, and reflect an overall 5% (\$204,431) decrease from the current year. In addition, \$2,083,567 is being used from the ISF fund balance as part of the overall revenue stream. This money comes from the accumulated depreciation account and is used to fund the maintenance on the remaining part of old telephone system until it is replaced.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	0	7,000	5,000
Total	\$ 0	\$ 7,000	\$ 5,000
Acct # - Charges for Services			
5501 – Telephone Services	4,193,309	4,040,380	3,988,878
Total	\$ 4,193,309	\$ 4,040,380	\$ 3,988,878
Total Revenues	\$ 4,193,309	\$ 4,047,380	\$ 3,993,878

ISD - TELECOMMUNICATIONS & EQUIPMENT - 8930/31

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2234	Information Technology Mgr	E	1	1	\$ 84,799
3080	Office Assistant III	1086	1	1	35,092
3138	Telecommunications Services Asst II	1391	3	3	119,235
3702	Information Technology Support Technician III	1224	1	1	34,930
3706	Information Technology Analyst III	2002	1	1	57,151
3708	Senior Information Technology Analyst	2717	1	1	77,587
Subtotal			8	8	\$ 408,794
TOTAL REGULAR SALARIES					\$ 408,794

ISD – Radio Operations & Equipment -- 8932

ISD (Formerly ITSD) --- Radio Operations Budget Units 8932 and 8934 Internal Service and Equipment Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 464,108	\$ 488,041	\$ 389,977	\$ (98,064)	-20%
Services and Supplies	374,887	491,864	1,016,257	524,393	107%
Other Charges	350,000	440,062	44,045	(396,017)	-90%
Residual Equity Transfer (Out)	293,054	-	-	-	0%
General Fixed Assets	-	450,000	250,000	(200,000)	-44%
Total Appropriations	\$ 1,482,049	\$ 1,869,967	\$ 1,700,279	\$ (169,688)	-9%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 12,185	\$ -	\$ 500	\$ 500	100%
Charges For Services	939,742	1,419,967	1,449,779	29,812	2%
Miscellaneous Revenues	6,852,831	-	-	-	0%
Other Financing Sources	1,800,000	-	-	-	0%
Total Revenues	\$ 9,604,758	\$ 1,419,967	\$ 1,450,279	\$ 30,312	2%
<u>Fund Balance: Increase/(Decrease)</u>	\$ 8,122,709	\$ (450,000)	\$ (250,000)	\$ (200,000)	44%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	7	4	4	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

ISD - RADIO OPERATIONS – 8932/34

FUNCTION

The Internal Services Department (ISD) Radio Shop Operations budget units provides radio communications through an Internal Service Fund (ISF), that operates from two budget organizations, and finances the operation, maintenance, upgrade, and replacement of the County's extensive radio communication network. Radio and pager communications are provided for law enforcement agencies, emergency medical services, and other departments that have field operations. Budget units 8932 and 8934 operate out of Fund 1080 along with the independent Telecommunications function.

OVERVIEW

The FY 2011-12 Recommended Budget for the Radio Shop is \$1,700,279 and represents a 9% (\$169,688) decrease from the Adopted FY 2010-11 Budget. This decrease is primarily due to changes in salary and benefit expenses resulting from the retirement of long-tenured staff. Further, asset acquisition expenses continue to shift from a "buy/depreciate" model to a model based on leasing. In addition, \$250,000, a decrease of 44% (\$200,000) from the current year, is being used from the ISF fund balance as part of the overall revenue stream. This money comes from the accumulated depreciation account and is used to fund replacement of aging network equipment. Recommended staffing remains constant at four positions.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The current budget year is the second year that the Radio Shop has been managed by ISD (Formerly ITSD). The operational model was changed in the prior year as responsibility for vehicular and mobile radio units was given to the departments that utilize them. ISD – Radio Operations remained responsible for the institutional network. The network will need to be upgraded to meet the narrowband requirement mandated by the Federal Communication Commission to be effective January 2013. A model to lease the necessary equipment was developed and will be implemented under the current year's budget and will be greatly expanded under the FY 2011-12 Recommended Budget.

Salaries and Benefits

- Salaries and Benefits, recommended at \$389,977, represents a 20% (\$98,064) decrease from the current year. This decrease is due to supplemental budget instructions, revised method of calculating Standby Pay, and from the retirement of long-tenured staff.

Recommended funding includes:

- Account 6100 Regular Salaries, at \$207,415 represents an 11% (\$26,005) decrease from the current year. This is due primarily to supplemental budget instructions and the retirement of long-tenured staff. Staffing remains constant at four positions; no salary savings was included due to the size of this budget.
- Account 6270 Standby Pay, at \$13,432 represents an 81% (\$58,794) decrease from the current year. The operational requirement for the network to be fully operational on a 24/7 basis in order to support the needs of law enforcement and emergency medical operations require the use of Standby Pay. The decrease is due to a revised method of calculating the expense based on the negotiated labor contract.
- Account 6400 Retirement Contribution, at \$69,449 represents a 28% (\$27,074) decrease from the current year. This is primarily due to a decrease in the number of employees being charged for this benefit.

- Account 6500 OASDI Contribution, at \$19,900 represents a 21% (\$5,205) decrease from current year. This is due to supplemental budget instructions.

Services and Supplies

- Services and Supplies, recommended at \$1,016,257, represent a 107% (\$524,393) increase over the current year. This increase is due primarily to the expansion of a leasing program to replace aging radio network equipment with equipment capable of operating under the Federal narrowband mandate.

Recommended funding includes:

- Account 7040 Telephone Charges, at \$5,640 represents a 41% (\$3,894) decrease from the current year. This is due to improved accounting of projected telephone use.
- Account 7205 Maintenance-Equipment, at \$166,220 represents a \$160,415 increase over the current year. This is due to more accurate projections and estimates resulting from analysis of actual data collected since the transfer of the Radio Shop to ISD.
- Account 7221 Building Maintenance-GSA, at \$18,237 represents a 28% (\$3,968) increase over the current year. This is due to additional wiring and cabling work needed in the antenna support facilities.
- Account 7275 Inventory Purchases, at \$46,050 represents a 45% (\$37,497) decrease from the current year. This reflects the transition from the prior model of purchasing equipment and buying parts to maintain it, to the new model of leasing new equipment and having it repaired while still under warranty.
- Account 7295 Professional and Specialized Services, at \$6,000 represents a 60% (\$9,000) decrease from the current year. This reflects more accurate projections; the remaining amount is anticipated for engineering help to meet the narrowband mandate.
- Accounts 7296 and 7309 Data Processing Services and Computer Service Software, at \$14,584 represent a 27% (\$5,328) decrease from the current year. This decrease is possible through a refinement of projected computer and software related needs.
- Account 7345 Facility Operations and Maintenance, at \$17,469 represents a 75% (\$7,500) increase over the current year. This increase is the result of a concerted effort to accurately identify all expenses for radio antenna space.
- Account 7355 Operating Leases-Equipment, at \$517,400 represents a 214% (\$352,553) increase over the current year. This increase reflects the expansion of a plan to replace aging radio network equipment with leased equipment consistent with activities to comply with the mandated narrowband upgrade.
- Account 7416 Transportation and Travel-County Garage, at \$24,489 represents a 17% (\$4,852) increase over the current year. This increase more accurately reflects the vehicles assigned and used by the Radio Shop.
- Account 7418 Technical Training, at \$5,500 represents a new expense from the current year and is needed to pay for mandatory training necessary to operate the new narrowband system.
- Account 7430 Utilities, at \$28,651 represents a 208% (\$19,355) increase over the current year. This increase reflects a more realistic estimate of electricity consumption at all the radio transmit and receive sites.
- Account 7565 Countywide Cost Allocation, at \$32,308 represents an entirely new expense from the current year. This allocation is calculated by the Auditor-Controller/Treasurer-Tax Collector - Special Accounting Division.

Other Charges

- Other Charges are recommended at \$44,045 and represents a 90% (\$396,017) decrease from the current year. These charges are for depreciation on the existing network and the large decrease reflects the replacement of the older network with leased equipment.

Fixed Assets

- Fixed Assets are recommended at \$250,000 and represents a 44% (\$200,000) decrease from the current year. This funding is used to pay for necessary changes to the existing network. The decrease in funding reflects, in part, the transition to leased equipment.

Radio Network \$250,000 Radio Network Equipment

SUMMARY OF REVENUES

- Revenues are recommended at \$1,450,279 and represent a 2% (\$30,312) increase over the Adopted 2010-11 Budget. In addition, \$250,000 is being used from the ISF fund balance as part of the overall revenue stream. This money comes from the accumulated depreciation account and is used to fund replacement of aging network equipment.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	0	0	500
Total	\$ 0	\$ 0	\$ 500
Acct # - Charges for Services			
5060 – Other Charges for Current Services	1,419,967	1,124,582	1,449,779
Total	\$ 1,419,967	\$ 1,124,582	\$ 1,449,779
Total Revenues	\$ 1,419,967	\$ 1,124,582	\$ 1,450,279

PENDING FACTORS

The Federal Communications Commission (FCC) has mandated that all radio communications networks be converted to narrowband technology by January 1, 2013. This will require the majority of the County's existing radio equipment, both network and mobile units, to be replaced with narrowband capable technology by that date. A small fraction of the existing equipment is already narrowband capable and will be usable after the mandated conversion. However, the imminent deadline for the conversion does present a significant management and financial challenge. To purchase the required narrowband equipment would conservatively cost \$8 million. Since that is not feasible, given the austerity of the current and future budgeting environments, it is the department's recommendation that the equipment be replaced through a series of leases between now and the mandated deadline. This process will mitigate the huge outlay of required capital for equipment purchases and spread the acquisition of the equipment over time and thus make the expense much more manageable. Progression toward meeting the Federal mandate will require a concerted effort and close monitoring. Failure to meet this deadline will cause the FCC to shut down the County's radio communication network. This would have disastrous effects on law enforcement and emergency medical services.

ISD - RADIO OPERATIONS & EQUIPMENT - 8932-34

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1114	Telecommunications Systems Manager	E	1	1	\$ 69,154
5348	Telecommunications Technician	1614	<u>3</u>	<u>3</u>	<u>138,261</u>
Subtotal			4	4	\$ 207,415
TOTAL REGULAR SALARIES					\$ 207,415

PeopleSoft Operations BUDGET 8933 PeopleSoft Operations					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 134,769	\$ 140,168	\$ 143,519	\$ 3,351	2%
Services and Supplies	3,392,471	2,902,005	2,944,827	42,822	1%
Total Appropriations	\$ 3,527,240	\$ 3,042,173	\$ 3,088,346	\$ 46,173	2%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 24,472	\$ -	\$ -	\$ -	0%
Charges For Services	2,221,692	2,850,718	2,863,792	13,074	0%
Other Financing Sources	160,368	191,455	224,554	33,099	17%
Total Revenues	\$ 2,406,533	\$ 3,042,173	\$ 3,088,346	\$ 46,173	2%
<u>Fund Balance: Increase/(Decrease)</u>	\$ (1,120,707)	\$ -	\$ -	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	1	1	1	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

ISD - PEOPLESFT OPERATIONS – 8933

FUNCTION

The Internal Services Department (ISD) - PeopleSoft Operations budget unit is an Internal Service Fund (ISF) that provides for the maintenance, operation, and technical support of the enterprise-wide Human Resources Management and Financial Management Information Systems. The Human Resources system provides tracking, reporting, and control of personnel information, time and labor, calculation of payroll, calculation of related payroll taxes, and other issues in support of the County's biweekly payroll. The Financial Management system processes county financial activity for the general ledger, accounts receivable, accounts payable, purchasing, and fixed assets. The system also includes the Budget Planning module which is used in creating the annual departmental budgets and hence the overall comprehensive County budget. This PeopleSoft Operations budget unit is used to accurately allocate the costs of operation of this enterprise wide system to all users. As an ISF, costs associated with the operation, maintenance, technical support, and system upgrades of the enterprise-wide PeopleSoft system will be recovered in a fair and equitable manner. Budget Unit 8933 operates out of and solely comprises Fund 1030.

OVERVIEW

The FY 2011-12 Recommended Budget for PeopleSoft Operations is \$3,088,346 and represents a 2% (\$46,173) increase over the FY 2010-11 Adopted Budget. The increase is primarily due to a substantial increase in the Countywide Cost Allocation. The staffing level remains unchanged at one management position and, due to this, there are no salary savings included in this budget.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$143,519, represent a 2% (\$3,351) increase over the current year. This is due to the increase in the Retirement Contribution withholding rate and offset by reductions resulting from supplemental budget instructions. The staffing level remains constant at one management position.

Recommended funding includes:

- Account 6100 Regular Salaries at \$85,047, represents a 3% (\$2,761) decrease from the current year and reflects supplemental budget instructions. There is no salary savings included as this budget only has one position.
- Account 6400 Retirement Contribution at \$42,720, represents a 17% (\$6,408) increase over the current year due to an increase in the General Membership rate.

Services and Supplies

- Services and Supplies, recommended at \$2,944,827, represent a 1% (\$42,822) increase over the current year. This is due primarily to the increase in the Countywide Cost Allocation.

Recommended funding includes:

- Account 7309 Computer Services Software at \$1,178,700, represents a 3% (\$39,309) decrease from the current year. This is due primarily to a negotiated savings in contracted software maintenance.
- Account 7565 Countywide Cost Allocation at \$84,926, represents a 1387% (\$79,215) increase over the current year. This cost is calculated by the Auditor-Controller/Treasurer-Tax Collector - Special Accounting Division.

SUMMARY OF REVENUES

- Revenues are recommended at \$3,088,346, and represent a 2% (\$46,173) increase over the FY 2010-11 Adopted Budget.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Charges for Services			
5064 – Data Processing Fees	2,850,718	2,835,000	2,863,792
Total	\$ 2,850,718	\$ 2,835,000	\$ 2,863,792
Acct # - Other Financing Sources			
5950 – Ops Trans In From General Fund	191,455	191,455	224,554
Total	\$ 191,455	\$ 191,455	\$ 224,554
Total Revenues	\$ 3,042,173	\$ 3,026,455	\$ 3,088,346

PENDING FACTORS

The PeopleSoft Operations Unit has begun a software upgrade program on the Financial Management module during the current budget year. That effort will continue into FY 2011-12 and will be expanded to include the Human Resources module as well. This will require support from the Oracle Corporation; funding has been included in the current and recommended budget. Failure to upgrade will result in the County's version of the PeopleSoft software being unsupported by Oracle.

PEOPLESFT OPERATIONS - 8933

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2234	Information Technology Manager	E	<u>1</u>	<u>1</u>	\$ <u>85,047</u>
Subtotal			1	1	\$ 85,047
TOTAL REGULAR SALARIES					\$ 85,047

Department of Public Health BUDGET 5620 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 44,293,961	\$ 46,659,146	\$ 44,902,814	\$ (1,756,332)	-4%
Services and Supplies	17,625,693	18,143,886	19,978,483	1,834,597	10%
Other Charges	398,859	-	-	-	N/A
Residual Equity Transfers(Out)	40,723	-	22,000	22,000	100%
General Fixed Assets	178,441	-	149,720	149,720	100%
Total Appropriations	\$ 62,537,677	\$ 64,803,032	\$ 65,053,017	\$ 249,985	0%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 63,564	\$ 66,751	\$ 66,751	\$ -	0%
Fines, Forfeitures & Penalties	14,725	10,000	10,000	-	0%
Intergovernment Revenues - St	8,220,528	7,729,600	8,029,644	300,044	4%
Intergovernment Rev-Federal	10,067,866	11,094,951	11,002,717	(92,234)	-1%
Charges For Services	13,348,192	14,661,479	15,332,506	671,027	5%
Miscellaneous Revenues	999,927	1,237,302	1,388,344	151,042	12%
Other Financing Sources	25,436,056	25,337,676	24,944,612	(393,064)	-2%
Intrafund Revenue	2,051,530	2,153,308	1,766,478	(386,830)	-18%
Total Revenues	\$ 60,202,387	\$ 62,291,067	\$ 62,541,052	\$ 249,985	0%
<u>Net County Cost</u>	\$ 2,335,289	\$ 2,511,965	\$ 2,511,965	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	479	438	438	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

DEPARTMENT OF PUBLIC HEALTH – 5620

FUNCTION

The mission of the Department of Public Health is to promote, preserve and protect the health of the community. The department serves four essential public health functions. These functions include health care, community health, environmental health, and emergency preparedness and response. These essential functions are carried out through services provided in seven divisions including Children's Medical Services, Emergency Medical Services, Community Health, Environmental Health, Correctional Health, Public Health Nursing, and the Public Health Laboratory. This budget also funds the County's Office of Emergency Services and the County's share of a joint City and County program with the Central Valley Society for the Prevention of Cruelty to Animals (SPCA) to provide animal pound, quarantine services, and leash law enforcement.

OVERVIEW

The FY 2011-12 Recommended Budget totals \$65,053,017 and reflects less than a 1% increase (\$249,985) over the FY 2010-11 Adopted Budget. This increase is due primarily to increased benefit rates projected for FY 2011-12. Net County cost is allocated to this budget for 1) the annual cost for the County's contract with the SPCA for animal control services, and 2) the cost of medical services provided to Federal and State inmates housed at the Jail; there is no change in net County cost from the current year. All other costs incurred in this budget are departmental revenue and Realignment offset. Staffing is recommended at 438 positions, an increase of 6 positions from the FY 2010-11 Adopted Budget. The FY 2011-12 Recommended Budget does not diminish the medical services provided to indigents pursuant to the existing agreement with Community Medical Centers.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$44,902,814, represent a 4% (\$1,756,332) decrease from the current year due to supplemental budget instructions. Staffing is recommended at 438 positions.

Recommended funding includes:

- Account 6100 Regular Salaries reflects an 8% (\$2,125,298) decrease from the current year due to the supplemental budget instructions.
- Account 6200 Extra-Help reflects a 44% (\$301,528) decrease from the current year due to reduction in Extra-Help staff utilized by the department.
- Account 6300 Overtime reflects a 15% (\$167,500) decrease from the current year based on forecasted actual usage primarily in the Division of Correctional Health.
- Account 6400 Retirement Contribution reflects a 12% (\$2,292,215) increase over the current year projected rates.
- Account 6350 Unemployment Insurance reflects a 22% (\$38,122) decrease from the current year based on actual loss history for the department.
- Account 6550 Workers' Compensation Contribution reflects a 23% (\$233,225) decrease from the current year based on Risk Management estimates.
- Account 6600 Health Insurance reflects a 1% (\$34,964) increase over the current year based on staff level of 438 positions in this budget.

Services and Supplies

- Services and Supplies, recommended at \$19,978,483 represent a 10% (\$1,834,597) increase over the current year primarily due to the inclusion of additional grant funds for nursing programs, costs for special legal services, and increased costs for contracted services and supplies.

Recommended funding includes:

- Account 7039 Mobile Communications reflects an 18% (\$34,048) increase over the current year based on rates and actual usage forecasted for FY 2011-12.
- Account 7101 Liability Insurance reflects a 300% (\$150,602) increase over the current year based on rates provided by Risk Management.
- Account 7106 Medical Malpractice Insurance reflects a 35% (\$25,932) decrease from the current year based on Risk Management rates recommended for FY 2011-12.
- Account 7235 Medical Dental and Laboratory Supplies reflects a 10% (\$180,967) increase over the current year primarily in the Public Health Laboratory and Correctional Health Division.
- Account 7295 Professional and Specialized Services reflects a 21% (\$1,868,603) increase over the current year due primarily to pending legal counsel fees, cost settlements, and other contracted services.
- Account 7296 Data Processing Services reflects a 6% (\$150,097) decrease from the current year due to rate adjustments by ITSD.
- Account 7309 Computer Service Software reflects a 13% (\$86,566) increase over the current year based on rates provided by ITSD for projected needs in the department.
- Account 7345 Facilities Services Rent reflects an 8% (\$34,521) increase over the current year based on proposed rates from General Services Administration.
- Account 7400 Special Departmental Expense reflects a 10% (\$46,391) decrease from the current year due primarily to reduced appropriations for advertisement and outreach campaigns in the Division of Public Health Nursing.
- Account 7412 Mileage reflects a 22% (\$35,643) decrease from the current year due to a projected decrease in private auto usage.
- Account 7415 Transportation, Travel & Education reflects a 27% (\$42,747) decrease from the current year due to anticipated need. The department ensures that only essential trainings/meetings are attended by staff.
- Account 7416 County Garage reflects a 17% (\$51,041) decrease from the current year based on Fleet allocation adjusted for estimated usage.
- Account 7430 Utilities reflects a 22% (\$155,392) decrease from the current year based on proposed rates from General Services Administration.

Residual Equity Transfers

- Residual Equity Transfers, recommended at \$22,000, represent costs associated with purchasing a replacement dairy inspection vehicle for Environmental Health.

(1) EH Inspection Vehicle.....\$22,000.....Replacement

Fixed Assets

- Fixed Assets, recommended at \$149,720, represent costs associated with purchasing four replacement equipment/instruments for the Public Health Laboratory.
- (1) Dionex Ion Chromatography.....\$45,590....Replacement
- (1) GC Gas Chromatography.....\$47,130....Replacement
- (1) Atomic Absorption Flame Spectrophotometer.....\$34,200....Replacement
- (1) Gas Flow Proportional Counter.....\$22,800....Replacement

SUMMARY OF REVENUES

- Revenues are recommended at \$62,541,052 which reflects a less than 1% (\$249,985) increase over the FY 2010-11 Adopted Budget.
 - Intergovernment Revenues-State (\$8,029,644) – Represents a 4% (\$300,044) increase over the current year due primarily to increase State revenues for Public Health Nursing and Children's Medical Services.
 - Intergovernment Revenues-Federal (\$11,002,717) – Represents a 1% (\$92,234) decrease from the current year primarily due to a decrease in Maternal Child and Adolescent Health Federal Financial Participation revenues related to supplemental budget instructions.
 - Charges for Services (\$15,332,506) – Represents a 5% (\$671,027) increase over the current year due primarily to increased revenues in the California Children's Services Administration program.
 - Miscellaneous Revenues (\$1,388,344) – Represents a 12% (\$151,042) increase over the current year based on actual trust fund revenues used to finance services and track specific funding sources. These include Vital Statistics Trust Funds utilized to offset the cost of clerical support, Child Restraint Trust Funds utilized for the purchase of infant and toddler car seats, EMS Trust Funds utilized for Emergency Medical Services administration costs, and other miscellaneous trust funds that will be utilized to offset the costs of this budget.
 - Other Financing Sources-Realignment (\$24,944,612) – Represents a 2% (\$393,064) decrease from FY 2010-11 as follows:
 - State/Local Program Health Realignment (\$21,721,723) – Represents a 2% (\$394,937) decrease based on a forecasted decrease in Vehicle License Fees and an increase to the Community Medical Center payment for indigent and inmate health care for FY 2011-12.
 - State/Local Mental Health Realignment (\$1,856,537) – Reflects no change from the FY 2010-11 level and provides partial funding for Jail Psychiatric Services.
 - Intrafund Revenues (\$1,766,478) – Represents an 18% (\$386,830) decrease from FY 2010-11 due primarily to reduction to interdepartmental agreements for Medi-Cal application assistance and CalLearn.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Licenses, Permits, & Franchises			
3155 - Animal Licenses	50,000	42,187	50,000
3192 - Burial Permits	16,751	13,788	16,751
Total	\$ 66,751	\$ 55,975	\$ 66,751
Acct # - Fines, Forfeitures, & Penalties			
3303 - Civil Fines	10,000	9,652	10,000
Total	\$ 10,000	\$ 9,652	\$ 10,000
Acct # - Intergovernment Revenues-State			
3503 - State EMS	341,851	355,351	341,851
3504 - State Tobacco	255,917	229,426	237,939
3505 - State CCS	2,896,922	2,427,988	3,015,425
3506 - State AIDS	281,273	269,778	260,779
3525 - State TB	371,467	352,944	279,709
3529 - State Immunization	654,759	481,128	392,719
3530 - State Other Health	2,391,693	2,546,510	2,997,604
3541 - State CHDP Administration	408,604	408,604	390,277
3543 - State CHDP Screening	77,114	52,898	63,341
3575 - State Other	50,000	0	50,000
Total	\$ 7,729,600	\$ 7,124,627	\$ 8,029,644
Acct # - Intergovernment Revenues-Federal			
4380 - Federal Other	8,801,273	6,600,954	8,078,436
4382 - MCH Federal	1,893,678	1,225,269	2,624,281
4383 - MAA - Medi-Cal Administrative Activities	400,000	497,853	300,000
Total	\$ 11,094,951	\$ 8,324,076	\$ 11,002,717
Acct # - Charges for Services			
4895 - Personnel Services	1,130,822	1,248,814	1,130,715
4981 - Recording Fees	285,000	262,191	285,000
5007 - Lab Water Testing	610,000	522,998	630,000
5010 - Environmental Health Fees	4,852,005	4,124,204	4,852,005
5011 - Milk Inspection Fees	233,290	168,548	233,290
5012 - Soft Serve Ice Cream	22,500	22,500	22,500
5013 - Recreational Health	462,850	458,222	462,850
5014 - Water Well Permits	405,560	324,448	405,560
5015 - Organized Camps	16,883	16,545	16,883
5027 - Managed Care Medi-Cal	197,070	149,773	207,070
5033 - Patient Fees Private Pay	200,482	180,434	174,482
5034 - Patient Fees Insurance	20,000	10,164	20,000
5036 - Patient Fees Medi-Cal	5,535,450	5,721,680	6,136,057
5037 - Health Lab Tests	85,000	85,000	95,000
5038 - Patient Fees Medi-Care	25,000	25,000	25,000
5039 - Other Agencies	579,567	576,658	636,094
Total	\$ 14,661,479	\$ 13,897,179	\$ 15,332,506
Acct # - Miscellaneous Revenues			
5800 - Other Miscellaneous	1,237,302	927,976	1,388,344
Total	\$ 1,237,302	\$ 927,976	\$ 1,388,344
Acct # - Other Financing Sources			
5951 - Realignment	25,337,676	24,830,922	24,944,612
Total	\$ 25,337,676	\$ 24,830,922	\$ 24,944,612
Acct # - Intrafund			
5990 - Intrafund Revenue	2,153,308	2,013,059	1,766,478
Total	\$ 2,153,308	\$ 2,013,059	\$ 1,766,478
Total Revenues	\$ 62,291,067	\$ 57,183,466	\$ 62,541,052

PENDING FACTORS

Health Realignment is the major source of revenue in the Department of Public Health for funding public health services. Vehicle License Fees (VLF) are the major source of State revenues directed to the counties that comprise Health Realignment. The nationwide economic downturn continues to result in steady declines in VLF collections. Accordingly, Health Realignment revenues for FY 2011-12 are forecasted assuming a 2% reduction in VLF revenues. In the event VLF collections diminish beyond the assumed reduction, a budget adjustment will be required.

Should the Governor's proposal to redirect First 5 tobacco tax revenues be approved, the Department of Public Health would risk losing First 5 revenues that support the Smart Model of Care, Nurse Family Partnership, Nurse Liaison, and Child Care Health Linkages programs. If First 5 revenues are reduced or eliminated, a budget adjustment will be made eliminating or reducing services in these programs.

DEPARTMENT OF PUBLIC HEALTH - 5620**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0293	Assistant Director of Community Health	D	1	1	\$ 106,420
1310	Division Manager - Public Health	E	4	4	384,224
1313	Division Manager - Environmental Health	E	1	1	94,270
1319	Health Education Assistant	1331	6	6	239,417
1320	Health Educator	1904	5	5	285,188
1321	Epidemiologist	2172	3	3	186,046
1323	Mental Health Nurse II	2556	3	3	241,380
1324	Health Education Specialist	1637	9	9	441,698
1330	Senior Emergency Medical Services Specialist	2089	5	5	298,229
1332	Public Health Chemist II	1743	4	4	197,046
1334	Public Health Microbiologist II	1743	2	2	97,172
1340	Public Health Laboratory Assistant I	858	2	2	44,604
1341	Public Health Laboratory Assistant II	1044	2	2	62,599
1345	Public Health Nurse I	2236	3	3	197,184
1346	Public Health Nurse II	2556	47	47	3,594,671
1355	Senior Public Health Microbiologist	2052	1	1	56,272
1356	Senior Public Health Chemist	1989	1	1	56,485
1360	Supervising Public Health Nurse	3278	9	9	890,766
1363	Clinical Supervisor	2672	1	1	76,291
1365	Public Health Physician	B	7	7	806,853
1367	Psychiatrist	A	1	1	174,433
1370	Division Manager - Emergency Medical Services	E	1	1	94,246
1380	Emergency Medical Services Specialist	1937	7	7	387,141
1402	Communicable Disease Specialist II	1625	13	13	620,074
1403	Supervising Communicable Disease Specialist	1669	2	2	95,308
1427	Dental Assistant II	1080	1	1	32,378
1429	Medical Assistant II	1035	8	8	244,013
1450	Licensed Vocational Nurse III	1516	21	21	971,894
1451	Head Nurse	3278	4	4	391,287
1455	Health Aide II	952	2	2	53,108
1463	Psychiatric Technician II	1426	2	2	78,453
1465	Licensed Vocational Nurse I (Step 3)	1283	1	1	38,464
1467	Psychiatric Technician I	1283	1	1	38,168
1468	Psychiatric Technician III	1561	3	3	134,030
1494	Licensed Vocational Nurse II	1426	6	6	234,888
1497	Staff Nurse III	2556	27	27	2,169,443
1501	Admitting Interviewer I	1041	3	3	81,275
1516	Clinical Laboratory Technologist III	2077	1	1	59,303
1557	Occupational Therapist III	2963	3	3	255,550
1583	Physical Therapist III	2963	9	9	773,357
1593	Senior Admitting Interviewer	1409	1	1	34,873
1610	Rehabilitative Therapy Manager	E	1	1	92,287
1635	Therapy Aide	942	3	3	82,108
1670	Admitting Interviewer II	1224	12	12	440,240
1785	Environmental Health Specialist I	1650	4	4	168,509
1787	Environmental Health Specialist II	1851	29	29	1,458,847
1789	Environmental Health Specialist III	2041	17	17	983,730
1791	Supervising Environmental Health Specialist	2618	9	9	694,508
1919	Licensed Mental Health Clinician	2291	2	2	137,367
1920	Senior Licensed Mental Health Clinician	2461	1	1	62,085
1922	Medical Social Worker II	2092	1	1	62,718
1928	Community Health Specialist II	1522	1	1	45,629

Public Health -- 5620

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2212	Systems and Procedures Analyst III	2242	4	4	\$ 256,057
2240	Senior Systems and Procedures Analyst	2511	1	1	71,695
2292	Staff Analyst II	1838	2	2	95,218
2293	Staff Analyst III	2122	10	10	601,930
2294	Senior Staff Analyst	F	2	2	132,554
2297	Principal Staff Analyst	E	2	2	146,043
3070	Supervising Office Assistant II	1537	6	6	276,475
3080	Office Assistant III	1153	63	63	2,163,401
3081	Office Assistant III - Conf.	1153	1	1	34,567
3110	Office Assistant II	1033	7	7	214,162
3125	Office Assistant I	920	3	3	76,434
3160	Secretary IV	1419	6	6	255,247
3166	Administrative Secretary - Conf.	1490	1	1	41,290
3205	Account Clerk II	1083	1	1	32,314
3215	Accountant II	1788	2	2	104,478
3240	Supervising Account Clerk II	1611	1	1	48,298
3260	Account Clerk III	1215	11	11	395,250
3621	Program Technician II	1531	1	1	45,899
8227	Director of Public Health	B	1	1	175,592
Subtotal			438	438	\$ 24,713,433
Auto Allowance					6,180
Shift Differential					253,931
Bilingual Skill Pay					101,756
TOTAL REGULAR SALARIES					\$ 25,075,300

California Healthcare for Indigents Program -- 5242

CA Healthcare for indigents BUDGET 5242 Special Revenue Account				
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease
<u>FISCAL SUMMARY</u>				
<u>Appropriations</u>				
Services and Supplies	\$ 49,542	\$ -	\$ -	\$ - -100%
Total Appropriations	\$ 49,542	\$ -	\$ -	\$ - -100%
<u>Revenues</u>				
Rev From Use of Money & Prop	\$ 1,198	\$ -	\$ -	\$ - -100%
Intergovernment Revenues - St	368,698	-	-	- -100%
Total Revenues	\$ 369,896	\$ -	\$ -	\$ - -100%
<u>Net County Cost</u>	\$ (320,354)	\$ -	\$ -	\$ - -100%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease
Position Summary				-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.				

CALIFORNIA HEALTHCARE FOR INDIGENTS PROGRAM – 5242

FUNCTION

The California Healthcare for Indigents Program (CHIP) is financed by the Tobacco Surtax Fund established by Proposition 99 of 1988. As originally established under Chapter 1331, Statutes of 1989, funds from the Hospital Services Account, Physician Services Account (PSA), and Other Health Services Account are directed to counties for use in paying private and county providers for uncompensated health care to people who cannot afford to pay for those services and for whom payment will not be made through any private coverage or by any program funded in whole or in part by the Federal Government. However, the State has redirected these funds and does not anticipate any future funding of this program.

OVERVIEW

On September 17, 2009, the California Department of Public Health issued a letter to CHIP health services programs that there will be no funds allocated in FY 2009-10 and that the State does not anticipate any future funding of this program. Therefore, there is no recommended budget, which represents no change in appropriations and revenues from the FY 2010-11 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

No distribution of Proposition 99 CHIP funds due to lack of State allocation of funds.

SUMMARY OF REVENUES

- Revenues are recommended at \$0, no change from FY 2010-11, which is based on the actual allocations in FY 2010-11.

Emergency Medical Services -- 5244

Emergency Medical Services BUDGET 5244 Special Revenue Account					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 1,335,614	\$ 1,606,844	\$ 1,495,367	\$ (111,477)	-7%
Total Appropriations	\$ 1,335,614	\$ 1,606,844	\$ 1,495,367	\$ (111,477)	-7%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 1,532,472	\$ 1,523,962	\$ 1,422,255	\$ (101,707)	-7%
Rev From Use of Money & Prop	79,573	82,882	73,112	(9,770)	-12%
Intergovernment Revenues - St	107,438	-	-	-	-100%
Total Revenues	\$ 1,719,483	\$ 1,606,844	\$ 1,495,367	\$ (111,477)	-7%
<u>Net County Cost</u>	\$ (383,869)	\$ -	\$ -	\$ -	-100%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

EMERGENCY MEDICAL SERVICES – 5244

FUNCTION

The Emergency Medical Services (EMS) Fund was established by the Board of Supervisors on February 28, 1989, under authority of Senate Bill 12 (1987) and Senate Bill 612 (1988) for purposes of addressing uncompensated care costs of hospitals and physicians using penalty assessments on traffic fines. In addition, Chapter 1331, Statutes of 1989 (Assembly Bill 75), which created the California Healthcare for Indigents Program (CHIP), requires that at least 50% of the Proposition 99 Tobacco Surtax funds, designated for the Physician Services Account (PSA), must be deposited into the EMS Fund. At Board discretion, all or a portion of the remaining Proposition 99 PSA funds may be directed to the EMS Fund. In 1990, Board policy directed the entire discretionary portion of PSA funds to the EMS Fund. On September 28, 2000, the Governor signed Senate Bill 2132, adding the Emergency Medical Services Appropriation (EMSA) to the EMS Fund. EMSA funds are to be used to compensate physicians for emergency medical services provided in general acute care hospitals, and are Proposition 99 generated revenues designated for special distribution through CHIP. However, on September 17, 2009, the California Department of Public Health issued a letter to CHIP health services programs that the State does not anticipate any future funding of CHIP/EMSA for this program.

OVERVIEW

The FY 2011-12 Recommended Budget of \$1,495,367 represents a 7% (\$111,477) decrease in projected appropriations and revenues from the FY 2010-11 Adopted Budget. Recommended funding reflects Board policy that all PSA funds be transferred from the California Healthcare for Indigents Budget (5242) into the EMS Fund, however, there were no PSA funds allocated for FY 2011-12.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

Recommended funding includes:

- Recommended appropriations of \$1,495,367 will be available to pay physician and hospital claims for emergency care performed in a general acute care hospital, obstetric care, and pediatric care for persons who cannot afford to pay, and for whom payment will not be made through any private coverage or by any program funded in whole or in part by the Federal Government.
- Distributions of EMS, Proposition 99 funds to providers are calculated after allowing for administrative costs.
- Seventeen percent of the designated penalty assessment revenues must be expended for EMS purposes approved by your Board.
- The EMS Fund statutes specify the percentage allocations of funds for EMS at 58% for physicians, 25% for hospitals, and 17% for discretionary use.

SUMMARY OF REVENUES

- Revenues are recommended at \$1,495,367 which represents a 7% (\$111,477) decrease from FY 2010-11 Adopted Budget. This projection is based on historical data and FY 2010-11 actual receipts collected through December 31, 2010. Specific changes by revenue accounts are noted below:

Emergency Medical Services -- 5244

- Fines, Forfeitures, and Penalties (\$1,422,255) represent the projected EMS designated penalty assessments which, by law, are divided into the following sub-accounts: Physicians, Hospitals, Discretionary, and Administration.
- Use of Money and Property (\$73,112) includes estimated interest earnings on balances in each of the following subaccounts: Senate Bill 612 Physicians, Hospitals, Discretionary, and Administration.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3313 – SB612 Penalty Assessments	1,523,962	1,211,296	1,422,255
Total	\$ 1,523,962	\$ 1,211,296	\$ 1,422,255
Acct # - Revenue from the Use of Money			
3380 – Interest	82,882	70,548	73,112
Total	\$ 82,882	\$ 70,548	\$ 73,112
Total Revenues	\$ 1,606,844	\$ 1,281,844	\$ 1,495,367

County Medical Services -- 5240

County Medical Services BUDGET 5240 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 19,675,970	\$ 19,997,491	\$ 20,318,714	\$ 321,223	2%
Other Financing Uses	49,830,463	50,058,795	49,061,049	(997,746)	-2%
Total Appropriations	\$ 69,506,433	\$ 70,056,286	\$ 69,379,763	\$ (676,523)	-1%
<u>Revenues</u>					
Charges For Services	\$ 6,825	\$ -	\$ -	\$ -	N/A
Miscellaneous Revenues	(1,998)	-	-	-	N/A
Other Financing Sources	19,675,560	19,997,491	20,318,714	321,223	2%
Total Revenues	\$ 19,680,387	\$ 19,997,491	\$ 20,318,714	\$ 321,223	2%
<u>Net County Cost</u>	\$ 49,826,046	\$ 50,058,795	\$ 49,061,049	\$ (997,746)	-2%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

COUNTY MEDICAL SERVICES – 5240

FUNCTION

This budget provides for the appropriation of the mandated County General Fund match requirements for local health and mental health services. These County matching funds also satisfy the requirements of State/Local Program Realignment (Assembly Bill 1288 of 1991) to deposit specified County funds into the Health and Welfare Trust Fund (H&WTF) to qualify for Realignment sales tax revenue. This budget also funds the required deposit into the H&WTF of an amount equal to Vehicle License Fee (VLF) revenues received by the County General Fund under State/Local Program Realignment.

This budget also includes funding for the County's payment to Community Medical Centers for indigent health care and specialty medical care for in-custody patients.

OVERVIEW

The FY 2011-12 Recommended Budget of \$69,700,651 represents a 2% (\$997,746) decrease in net County cost from the FY 2010-11 Adopted Budget. The net County cost in this budget is equal to Realignment VLF in Countywide Revenues which decreased 2%.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Recommended funding of \$20,639,602 represents the FY 2011-12 budget for indigent health and in-custody patient care and represents a 3% (\$642,111) increase over the FY 2010-11 Adopted Budget. Increases for these services are based on the Consumer Price Index.

Other Financing Uses

- Recommended funding of \$49,061,049 reflects the mandated County local match to qualify Fresno County for Local Health and Welfare Realignment sales tax revenue which consists of the following:
 - Maintenance-of-Effort – The local match (\$11,359,752) consists of \$10,404,113 for the Health Account and \$955,639 for the Mental Health Account. This represents the County's fixed Maintenance-of-Effort requirement that is specified in Welfare and Institutions Code 17608.10. This requirement is a condition for the deposit of sales tax into the County's Local Health and Welfare Trust Fund account.

By meeting the Maintenance-of-Effort, the County is eligible to receive VLF Realignment revenue, for specific purposes, which consists of the following:

- \$24,128,670 for the Health Account;
- \$11,295,582 for the Mental Health Account;
- \$1,564,053 for the Social Services Account for VLF Base revenues; and
- \$712,992 for the Mental Health Account for VLF Collection Account revenues.

These funds are appropriated in the General Fund budget County Medical Services (5240) and transferred to the Health and Welfare Trust Fund budget (5243).

SUMMARY OF REVENUES

- Revenues are recommended at \$20,639,602, a 3% (\$642,111) increase over the FY 2010-11 Adopted Budget. These funds represent the State/Local program Realignment revenues needed to offset the contract with Community Medical Centers for indigent, and inmate health care.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Other Financing Sources			
5951 – Realignment	19,997,491	20,038,449	20,639,602
Total	\$ 19,997,491	\$ 20,038,449	\$ 20,639,602
Total Revenues	\$ 19,997,491	\$ 20,038,449	\$ 20,639,602

Behavioral Health – Public Guardian -- 5630

Behavioral Health BUDGET 5630 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 15,755,394	\$ 47,861,811	\$ 44,970,126	\$ (2,891,685)	-6%
Services and Supplies	16,360,512	73,339,824	83,015,365	9,675,541	13%
Other Charges	259,070	309,812	-	(309,812)	-100%
Total Appropriations	\$ 32,374,976	\$ 121,511,447	\$ 127,985,491	\$ 6,474,044	5%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ -	\$ -	\$ 12,000	\$ 12,000	0%
Intergovernment Revenues - St	3,936,644	49,905,236	58,133,568	8,228,332	16%
Intergovernment Rev-Federal	285,338	5,108,355	10,457,430	5,351,075	105%
Charges For Services	2,996,948	27,188,921	18,181,759	(9,007,162)	-33%
Miscellaneous Revenues	544,850	2,050,404	3,160,793	1,110,389	54%
Other Financing Sources	22,449,809	27,578,276	29,136,012	1,557,736	6%
Intrafund Revenue	1,983,779	9,120,203	8,395,297	(724,906)	-8%
Total Revenues	\$ 32,197,368	\$ 120,949,395	\$ 127,476,859	\$ 6,527,464	5%
<u>Net County Cost</u>	\$ 177,609	\$ 562,052	\$ 508,632	\$ (53,420)	-10%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	196	484	494	10	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

BEHAVIORAL HEALTH-PUBLIC GUARDIAN – 5630

FUNCTION

The Department of Behavioral Health is responsible for providing mental health, substance abuse treatment and prevention services and conservatorship services to clients throughout Fresno County. The department is divided into five divisions, Substance Abuse Services, Adult Mental Health Services, Children's Mental Health Services, Mental Health Services Act and the Public Guardian's Office.

The Substance Abuse Services (SAS) division is responsible for planning, developing, and administering a Countywide substance abuse prevention and treatment service delivery system. Fresno County offers a range of primary and secondary prevention and treatment services, which include residential non-medical detoxification, short and long-term residential and outpatient programs, and ancillary services including Detox and sober living centers. Programs include Drug MediCal, Post Conviction Drug Court (PCDC), Pathways to Recovery, CalWORKs Outreach, Driving Under the Influence (DUI), and Penal Code 1000 Drug Diversion programs. SAS provides programmatic and managerial oversight for the CalWORKs substance abuse and mental health programs. SAS administers alcohol and drug prevention and treatment services primarily through contracts with community service providers. Substance abuse services are also provided through collaborative agreements with other County departments. The division functions as the point of contact for Fresno County with the State Department of Alcohol and Drug Programs for all alcohol and drug services and activities. The Community Resource and Recovery Center will provide a range of alcohol and other drug services to residents of Fresno County. Services will include education programs and materials for teachers, parents, students, clergy and other community members, assessments, treatment referrals, crisis counseling and case management.

The Adult Mental Health (AMH) division is organized into three sub-divisions: Adult Treatment which includes inpatient and outpatient services for both metro and rural Fresno County, Administrative Services, and conservatorship services. The division provides contracted 24-hour acute inpatient hospitalization; specialized mental health and medication management services to assist adults and older adults; supported education and employment programs to teach independent living, employment, rehabilitation, and socialization skills; and specialty mental health services to consumers at eight sites located throughout the metropolitan and rural areas of the County. The conservatorship team works to transition conservatees to the appropriate level of care.

The Children's Mental Health Services (CMH) division is responsible for providing mental health services to children of Fresno County and their families. Children's Mental Health is organized into the following program areas: Day Treatment; Children's Crisis Assessment Intervention Resolution Center (CCAIR); Outpatient Services to include Youth Link-Infant Mental Health, Psychiatric Medical Team and School-Based Services; Rural Outpatient Services; and the Juvenile Justice Campus.

The Mental Health Services Act (MHSA) division, including Mental Health Managed Care and Medical Records, is responsible for all components of MHSA program development, monitoring and oversight, oversight of the Fresno County Mental Health Plan and coordination of all Medical Records services for adult and children's mental health services.

MHSA is responsible for planning, developing, and administering comprehensive, integrated and transformational public mental health services to children and families, transition age youth, adult and the older adult populations in Fresno County. The MHSA division performs multiple functions for the administration, oversight, implementation and monitoring of public mental health and client support services provided by County-operated and contracted programs in the rural and urban locations. The division secures contracts, through the competitive bid process as a result of DMH State approved plans that undergo extensive community input process. The division also administers workforce education and training initiatives to enhance the knowledge and ability of the County and contracted providers' workforce to provide wellness and recovery oriented public mental health services. Workforce

Behavioral Health – Public Guardian -- 5630

development includes the oversight of all training, design of training plans, oversight of continuing education units as well as the oversight of intern and student supervision throughout all DBH Divisions. The division also administers funding streams and provides staffing and administrative support to enhance the infrastructure needed to facilitate service delivery including information technology systems, housing for mentally ill individuals and families, and capital facility projects. MHSA has been organized into the following five components to assist with program implementation: Community Services and Supports, which includes funding for dedicated Housing; Prevention and Early Intervention; Workforce Education and Training; Capital Facilities and Technology Needs; and Innovation. The MHSA division works with the State Department of Mental Health and the Mental Health Services Oversight and Accountability Commission to ensure planning and development of each of these components are in compliance with all MHSA guidelines. Mental Health Managed Care administers funding and monitors provider compliance for Mental Health Medi-Cal contract providers.

The Public Guardian, through Probate Code 2920a, Welfare and Institutions Code Section 5351, is mandated to manage the personal and estate affairs of those determined incompetent by the Superior Court, in order to protect those individuals from fraud or undue influence and their estates from loss, waste or misappropriation. Fifty percent of the Public Guardian referrals originate from the Department of Social Services, Adult Protective Services and the Fresno County Superior Court (Probate). The remaining referrals are from various agencies including Fresno and Clovis area hospitals, skilled nursing facilities, board and care homes, private care provider agencies, the Fresno County Sheriff's Office, the Fresno City Police Department, private attorneys, and financial institutions. A probate conservatorship is usually the last resort when no other resources are available. Public Guardian Deputies investigate the need for conservatorship and petition the Court for appointment if necessary. Once Court appointed, the Public Guardian is responsible for all case management aspects of the conservatee's life including their finances, estate, residence, medical needs, and personal needs. The conservatees are typically senior citizens or dependent adults who require a great deal of medical attention, may be incapacitated, and are unable to protect their finances. Many are victims of financial and physical elder abuse. There are 36 probate conservatorship cases currently under investigation. The Public Guardian currently handles 581 consumers under conservatorship, including those that are currently being investigated. The Public Guardian is reimbursed from the conservatee's estate, if there are available resources, approximately 20 to 24 months after Court appointment.

OVERVIEW

The consolidated Behavioral Health FY 2011-12 Recommended Budget of \$127,985,491 reflects a 5% (\$6,474,044) increase over the Adopted FY 2010-11. Net County cost of \$508,632, a reduction of 10% (\$53,420) from the current year, is recommended to support the services of the Public Guardian's Office. Staffing is recommended at 494 positions, an increase of 10 positions from the current year. A 4% average salary savings and associated benefit savings were included in the recommended budget from all five divisions of the department.

The Substance Abuse Services division FY 2011-12 Recommended Budget of \$21,529,516 reflects an increase of 1% (\$239,835) over the current year. No net County cost is recommended for this budget. Staffing is recommended at the current year level of 66 positions. A 3% Salary Savings is included for this division.

The Adult Mental Health division FY 2011-12 Recommended Budget of \$29,153,169 reflects a 16% (\$3,955,661) increase over the current year. Staffing is recommended at 134 positions for the adult division, which is an increase of 1 position over the current year. The increase in appropriations is primarily due to the proposed costs for a Crisis Center (\$3,000,000) and projected increased costs associated with conservatee placement costs. Additional funding for these operations are in part due to increased realignment funds available for operations in FY 2011-12. In FY 2010-11, \$2,788,877 in mental health realignment was identified for Medi-Cal Cost Settlements. For FY 2011-12, no cost settlements are projected. The division has included a 5% salary savings in the recommended budget.

The Children's Mental Health division FY 2011-12 Recommended Budget of \$14,595,180 reflects a 15% decrease (\$2,490,412) from the current year. The decrease is due primarily to reductions in contracted provider costs related to the department master placement agreements and supplemental budget instructions. Staffing is recommended at 106 positions, which is an increase of 2 positions over the current year. The division has included a 5% salary savings.

The Mental Health Services Act division FY 2011-12 Recommended Budget of \$61,339,399 reflects a 9% (\$4,931,485) increase in appropriations over the FY 2010-11 Adopted Budget. Managed Care operations were transferred to the MHSA division in FY 2010-11 and have seen a significant increase in inpatient costs. The Managed Care operations portion of the increase is \$3,593,103 or 28% from the current year. Staffing is recommended at 173 positions, which is an increase of 7 positions over the current year. A 3% Salary Savings is included for this division.

The Public Guardian division FY 2011-12 Recommended Budget of \$1,368,227 reflects an 11% (\$162,525) decrease in appropriations from the FY 2010-11 Adopted Budget. Staffing is recommended at the current year level of 15 positions. The Public Guardian division represents the only division recommending net County cost (\$508,632), which is a decrease of 10% (\$53,420), from the FY 2010-11 Adopted Budget. A 3% Salary Savings is included for this division.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Substance Abuse Services Division

The Community Resource and Recovery Center (Recovery Center) will provide Assessment Services including screening, treatment matching and referrals; Information Services such as hot lines/crisis lines, repositories for brochures, literature and videos and community resources; Pretreatment Services including education, human immunodeficiency virus/hepatitis C (HIV/HEP C), sexually transmitted diseases (STD) and tuberculosis (TB) testing, crisis counseling, alcoholics anonymous/narcotics anonymous (AA/NA) attendance monitoring and intervention training; and case management.

On April 26, 2011, the department was notified by the State Department of Alcohol and Drug Programs of the planned one-year suspension of the Parolee Services Network (PSN) funding totaling \$445,817. That funding supported four contracts offering outpatient and residential services to parolees in Fresno County. The PSN funding and associated appropriations were not included in the recommended budget.

Adult Mental Health Services Division

Mid-year reduction of 26 positions from the FY 2010-11 Adopted Budget as a result of contracting out the Department's Psychiatric Health Facility.

Mid-year tele-psychiatry services were added to assist with our physician shortage.

Children's Mental Health Services

An 11% decrease from the FY 2010-11 Adopted Budget for the Children's Mental Health Services division as a result reductions in contracted services.

Mental Health Services Act

Mental Health Managed Care and Medical Records have moved to this division to streamline and create consistency for in-house and contracted mental health programs monitoring. Despite the significant budget reductions DBH is experiencing in core services (non-MHSA), limited growth in MHSA funding will continue into FY 2011-12 with the continued provision of approved MHSA programs with no decrease in capacity of services at the time. However, contracted MHSA providers have worked with a 5% annual reduction over a four year period as a sustainability plan.

Approval of the Fresno County Prevention and Early Intervention (PEI) plan and implementation of all approved plans will take place in FY 2011-12. Expansion of successful projects such as increased staffing for mental health law enforcement field response and staffing to support extended hours of urgent care are being incorporated into the budget and annual update process.

Fresno County's Innovation plan was submitted to the State in the current year, with all implementation to take place in the first quarter of FY 2011-12.

Ongoing, extensive, consumer-focused, community-based planning and input process for design, implementation, and enhancement of services has identified needed growth in housing infrastructure; up to five MHSA Housing projects will be made available for lease in FY 2011-12.

The Fresno County Managed Care Mental Health Plan has seen a significant increase in inpatient costs. Because of this, budgets have been adjusted accordingly to cover anticipated costs and divisions are working on program plans to address consumer services and costs.

Public Guardian

The Public Guardian received 90 new probate conservatorships referrals in 2010. Fifty percent of the Public Guardian referrals originated from the Department of Social Services and the Fresno County Superior Court (Probate). The remaining referrals originated from other agencies including Fresno/Clovis area hospitals, skilled nursing facilities, board and care homes, private care provider agencies, the Fresno County Sheriff's Department, the Fresno City Police Department, private attorneys, and financial institutions. A probate conservatorship is usually the last resort when no other resources are available.

During 2010, the Superior Probate Court appointed the Public Guardian's Office on 30 conservatorship cases as the immediate and emergency temporary conservator during Court hearings when there were no other alternatives. Once appointed, the Public Guardian's Office is immediately held accountable to protect the conservatee and their estate.

During FY 2010-11 the Public Guardian reduced staffing by one position mid-year and retitled three positions to align job function with job title.

Salaries and Benefits

- Salaries and Benefits costs of \$44,970,126 reflects a 6% (\$2,891,685) decrease from the FY 2010-11 Adopted Budget due primarily to the mid-year elimination of 26 positions within the Psychiatric Health Facility, including the elimination of shift differential and lead worker pay (\$125,620), elimination of one half-time position in the recommended budget, and supplemental budget instructions. Partially offsetting these decreases are increases to Retirement General Membership rates and the recommended net addition of ten positions. The recommended budget includes a net 4% salary savings and all associated benefit savings for all five divisions of the department. Staffing is recommended at 494 positions which is a net increase of 10 positions over the current year.

Substance Abuse Services

- Salaries and Benefits of \$5,602,035 reflects less than 1% net increase (\$48,009) over the FY 2010-11 Adopted Budget due primarily to the mid-year transfer of one mental health clinician position from the Adult Mental Health division to provide support for the Community Resource & Recovery Center, step increases, benefit rates, and supplemental budget instructions. A 3% salary savings is included in the recommended budget for this division. Staffing is recommended at the current year level of 66 positions.

Adult Mental Health Services

- Salaries and Benefits of \$11,858,998 reflect a decrease of 22% (\$3,304,838) from the FY 2010-11 Adopted Budget due primarily to the mid-year elimination of 26 positions with the closure of the County's Psychiatric Health Facility and supplemental budget instructions. These decreases are

Behavioral Health – Public Guardian -- 5630

partially offset by increases in retirement benefit rates and step increases. The recommended budget includes a 5% salary savings and funding for 134 positions, a net increase of 1 over the current level. This division is requesting the addition of one Mental Health Nurse position for rural medication, the addition of one full-time Community Mental Health Specialist (CMHS) position, and the deletion of one vacant half-time CMHS position.

Children's Mental Health Services

- Salaries and Benefits are recommended at \$10,594,563, which is an 8% decrease (\$980,336) from the FY 2010-11 Adopted Budget due primarily supplemental budget instructions. These decreases are partially offset by increases in Retirement costs. The recommended budget includes a 5% salary savings and funding for 106 positions, a net increase of 2 positions over the current level. The division is requesting the addition of one Licensed Mental Health Clinician and one Mental Health Worker positions for the CCAIR program to meet staffing requirements for the 5150 designation.

Mental Health Services Act

- Salaries and Benefits, recommended at \$15,756,606, represent a 10% (\$1,470,645) increase over the FY 2010-11 Adopted Budget. This is primarily due to the recommended addition of four mental health clinician positions to increase service capacity in PEI first onset crisis intervention services and the Urgent Care and Wellness Center; one mental health clinician for the Crisis Field Response Team; the addition of one Community Mental Health Specialist and one Program Tech position for the housing stabilization program; an increase in employee retirement benefit rates, and step increases. These increases are partially offset by supplemental budget instructions and a reduction in extra-help in peer support and crisis intervention services. A 3% salary savings is budgeted in this division. Staffing is recommended at 173 positions which is an increase of 7 positions over the current year level. The division is recommending the addition of one Program Technician and one Community Mental Health Specialist positions to provide support for the housing projects, one Licensed Mental Health Clinician (LMHC) position to assist law enforcement in the Crisis Field Response Team and four LMHC positions to support the Urgent Care and Wellness Center expansion.

Public Guardian

- Salaries and Benefits, recommended at \$1,157,924 represent a 10% (\$125,165) decrease from the FY 2010-11 Adopted Budget due primarily to the mid-year elimination of one position and supplemental budget instructions. These reductions are partially offset by increases in Retirement costs. Staffing is recommended at the current year level of 15 positions. In FY 2010-11 the division also reclassified three positions in the Public Guardian office to align job title with job function. A 3% Salary Savings is included in the recommended budget for this division.

Services and Supplies

- Services and Supplies, recommended at \$83,015,365, represents a 13% increase (\$9,675,541) over the FY 2010-11 Adopted Budget due primarily to increases in contract costs associated with contracting the County's Psychiatric Health Facility and the inclusion of a proposed contracted crisis center.

Substance Abuse Services

- Services and Supplies (\$15,927,481) represent an increase of 1% (\$191,826) over the FY 2010-11 Adopted Budget due primarily to increased contract costs for both Prevention and Treatment Services.
 - A decrease of \$56,156 in Professional and Specialized Services-Contracts (Account 7294) primarily due to the elimination of the PSN contracts and is partially offset by increased Prevention services contract costs as well as new contracts to provide Sober Living and Detox services.

- An increase over the current year of \$85,577 in Data Processing costs based on ITSD estimates.
- A decrease from the current year of \$9,006 in Computer Services Software costs based on ITSD estimates.
- An increase over the current year of \$10,127 in Utilities is based on current year costs and the estimate from GSA-Facilities.

Adult Mental Health Services

- Services and Supplies (\$17,294,171) represent an increase of 72% (\$7,260,499) over the FY 2010-11 Adopted Budget.
- An increase over the current year of \$4,095,619 in Account 7294, Professional and Specialized Services-Contracts is due primarily to contracting services of the Psychiatric Health Facility.
- An increase over the current year of \$2,978,021 in Account 7295, Professional and Specialized Services is due primarily to the inclusion of \$3,000,000 in appropriations for a contracted Crisis Center for the community.

Children's Mental Health Services

- Services and Supplies (\$4,000,617) represent a decrease of 27% (\$1,510,076) from the FY 2010-11 Adopted Budget.
- A decrease of \$230,834 in Account 7294, Professional and Specialized Services-Contracts is due primarily to reductions in the department's Master Placement agreements.

Mental Health Services Act

- Services and Supplies (\$45,582,793) represent a 9% (\$3,770,652) increase over the FY 2010-11 Adopted Budget. This is primarily due to an increase in contracted services.
- A decrease of \$2,988,281 in Account 7294, Professional and Specialized Services-Contracts is due primarily to the elimination of budgeted MHSA programs in FY 2010-11 that were never implemented or were reduced.
- An increase of \$6,027,416 in Account 7295 Professional and Specialized Services is related primarily to increased costs associated with inpatient utilization related to the County's Medi-Cal population (\$2,440,000), increased utilization of inpatient costs related to the County's indigent population (\$1,000,000), and cost not previously budgeted for administrative and business office support costs (\$1,181,620), the addition of a Full Service Partnership contract funded through a PATH Grant (\$525,473) and MOUs with the Departments of Probation and Public Works & Planning (\$200,000).
- Increases in Utilities (\$95,600), County Garage Charges (\$50,490); Medical, Dental, Lab Supplies (\$71,500); Insurance (\$86,381) and the Countywide Cost Allocation (224,890) to reflect actual costs as well as match Risk Management, Fleet Services and Auditor-Controller/Treasurer-Tax Collector (AC/TTC) estimates.

Public Guardian

- Services and Supplies (\$210,303) represent a 15% (\$37,360) decrease from the FY 2010-11 Adopted Budget due to reductions in various accounts based on actual expenditures.

Other Charges

- Other Charges represents a 100% decrease (\$309,812) from the FY 2010-11 Adopted Budget due to the completion of the MHSA IT Project during FY 2010-11.

SUMMARY OF REVENUES

- Revenues of \$127,476,859 are recommended at a 5% (\$6,527,464) increase over the Adopted FY 2010-11.

Substance Abuse Services

- Revenues of \$21,529,516, reflects a 1% (\$239,835) increase over the FY 2010-11 Adopted Budget.
 - State Aid (\$5,600,093) reflects a 350% (\$4,354,564) increase over the FY 2010-11 Adopted due to the reclassification of the State portion of Drug Medi-Cal revenues from Charges for Services to State Aid pursuant to the recommendation of the AC/TTC.
 - Federal Aid (\$9,399,074) reflects a 125% (\$5,223,616) increase over the FY 2010-11 Adopted Budget due to the reclassification of the Federal portion of Drug Medi-Cal revenues from Charges for Services to Federal Aid pursuant to the recommendation of the AC/TTC.
 - Charges for Services (\$103,642), reflects a 99% (9,311,863) decrease from FY 2010-11 Adopted due to the reclassification of Drug Medi-Cal revenues from Charges for Services to State and Federal Aid pursuant to the recommendation of AC/TTC.
 - Miscellaneous Revenues (\$1,912,298) recommended at a 24% (\$370,905) increase over the current year. A portion of this funding includes the usage of Drug Medi-Cal Administrative revenues, currently set at about 10% of Medi-Cal service claims. The recommended budget also recognizes the use of roll-over revenues from the Alcohol Assessment, Statham and Senate Bill 920 legislation.
 - Intrafund Revenue (\$4,514,409) recommended at an 8% (\$397,387) decrease from the current year. This funding supports the Pathways to Recovery Childcare, Pathways treatment, Employment Services Program and the CalWORKs Outreach program. Also included in this category is reimbursement from Probation for the New Horizons contract administered by SAS and DSS funding for non-CalWORKs clients referred to the Pathways program.

Adult Mental Health Services

- Revenues are recommended at \$29,153,169 and reflect a 16% (\$3,955,661) increase over the FY 2010-11 Adopted Budget.
 - Intergovernmental Revenues-State (\$2,731,453) reflects an increase of 90% (\$1,295,041) over the FY 2010-11 Adopted Budget due to projected increased funding identified for the Managed Care allocation, which has been earmarked to support the proposed Crisis Center.
 - Federal Aid (\$281,573) reflects a 2% (\$5,092) decrease from the FY 2010-11 Adopted Budget due to a reduction in Medi-Cal Administrative Activities revenue estimated for FY 2011-12.
 - Charges for Services (\$2,874,093) are recommended at an increase of 1,197% (\$2,652,420) over the FY 2010-11 Adopted Budget. This increase is due to the elimination of Medi-Cal Cost Settlements of \$2,788,877 budgeted in FY 2010-11. For FY 2011-12 the department is not projecting any Medi-Cal cost settlements owed by the County.
 - Miscellaneous Revenues (\$1,246,195) recommended at a 146% (\$739,484) increase over the FY 2010-11 Adopted Budget. This revenue represents conservatee Supplemental Security Income/State Supplemental Payment reimbursements from the Conservatees' Estates, which are based on actual receipts and are projected based on the number of clients in conservatorship.
 - Mental Health Realignment (\$19,714,290) is recommended at a decrease of less than 1% (\$89,244) from the FY 2010-11 Adopted Budget. This is based on estimates of Sales Tax and Vehicle License Fees collections for FY 2011-12 and shifting of funding for a Contracted Crisis Center.

- Intrafund Revenue (\$2,305,565) is recommended at a decrease of 22% (\$636,948) from the FY 2010-11 Adopted Budget. This decrease is due to the combination of reduced revenue estimates related to charges to the Department of Social Services and reduction in revenue estimates related to charges to other divisions for Business Office costs.

Children's Mental Health Services

- Revenues are recommended at \$14,595,180 a 15% (\$2,490,412) decrease from the FY 2010-11 Adopted Budget.
 - State Aid recommended at \$5,458,156, represents a decrease of 1% (\$77,151) from the FY 2010-11 Adopted Budget. The recommended revenue estimates include an offset for the second installment of a cost settlement owed to the State (\$536,751) for prior fiscal years, which will be paid over a three-year period.
 - Federal Aid recommended at \$446,627, represents a 24% (\$87,483) increase over the FY 2010-11 Adopted Budget due primarily to the allocation of a SAMHSA grant to fund contract administrative oversight and estimated Medi-Cal Administrative Activities revenue.
 - Charges for Services recommended at \$4,005,698, represents a 26% (\$1,428,283) decrease from the FY 2010-11 Adopted Budget due to decreases in Medi-Cal revenues as it relates to reduced Federal Medi-Cal Assistance Percentage (FMAP) rates as well as reductions in insurance and private pay collections.
 - Mental Health Realignment is recommended at \$4,139,337, which represents a 21% (\$1,122,353) decrease from the FY 2010-11 Adopted Budget.
 - Intrafund Revenue recommended at \$545,362 represents a 10% (\$49,892) increase over the FY 2010-11 Adopted Budget due to anticipated increases in charges for services to other departments.

Mental Health Services Act

- Revenues recommended at \$61,339,399 represents a 9% (\$4,931,485) increase over the FY 2010-11 Adopted Budget.
 - State Aid revenues of \$44,343,866 represents a 6% (\$2,673,378) increase over the current year primarily due to an increase in Managed Care revenues necessary to fund inpatient hospital costs and an increase in MHSA revenues to fund services.
 - Federal Aid recommended at \$330,156 represents a 16% (\$45,068) increase over the FY 2010-11 Adopted Budget. This is a result of an increase in grant award estimates related to the departments PATH grant for FY 11-12.
 - Charges for Services of \$10,881,731 represents a 7% (\$794,831) decrease from the FY 2010-11 Adopted Budget primarily due to a decrease in Medi-Cal revenues resulting from a reduction to the FMAP.
 - Miscellaneous Revenues of \$2,300, generated from fees collected for copies of Mental Health Medical Records, remain unchanged for the budget year based on actual collections.
 - Mental Health Realignment of \$5,282,385 represents a 110% (\$2,769,333) increase over the FY 2010-11 Adopted Budget due to a projected increase in Managed Care Inpatient Costs funded through Realignment.
 - Intrafund Revenue recommended at \$498,961 represents a 92% (\$238,537) increase over the FY 2010-11 Adopted Budget due to anticipated increases in charges to other divisions for medical record costs and Path Grant match.

Public Guardian

- Public Guardian Revenues are recommended at \$859,595, an 11% decrease (\$109,105) from the FY 2010-11 Adopted Budget, based on projected FY 2010-11 revenues.
 - Interest earned is recommended at \$12,000 based on projected FY 2010-11 actual receipts and system changes on how excess interest is determined.
 - Charges for Services are recommended at \$316,595, which is a decrease of 28% (\$124,605) from the current year primarily due to the loss of the division's ability to earn Targeted Case Management revenue and actual revenues earned related to estate fees.
 - Intrafund Revenues are recommended at \$531,000, which is an increase of 1% (\$21,000) over the current year, due to increases in MOU agreements with the department of Social Services for referrals and Medi-Cal application process.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest Earned	0	12,000	12,000
Total	\$ 0	\$ 12,000	\$ 12,000
Acct # - Intergovernment Revenues – State			
3491 – State Aid - Family Group	17,500	0	0
3510 – Health Admin - State	1,267,808	1,235,374	1,338,111
3519 – Drug Abuse - State Aid	1,245,529	1,137,198	799,712
3520 – Rehabilitation - State Aid	626,287	626,287	579,899
3523 – Managed Care Prog - State	4,829,107	5,611,721	6,635,606
3530 – Other Health - State Aid	2,200,000	304,968	2,200,000
3535 – State MHSA	33,198,549	17,657,226	35,788,064
3537 – EPSDT Cost Settlement	-570,282	-536,751	-536,751
3539 – EPSDT Aid - State	6,524,312	6,524,312	5,945,660
3574 – Quality Improvement	566,426	566,426	582,886
3628 – ADP STATE DMC CY	0	0	4,800,381
Total	\$ 49,905,236	\$ 33,126,761	\$ 58,133,568
Acct # - Intergovernment Revenues – Federal			
4380 – Federal Other	4,664,959	3,923,298	5,334,201
4383 – MAA	441,396	250,000	611,747
4428 – ADP FEDERAL DMC CY	0	0	4,511,482
Total	\$ 5,106,355	\$ 4,173,298	\$ 10,457,430
Acct # - Charges for Services			
4895 – Personnel Services	494,356	494,356	493,816
4965 – Estate Fees	406,200	375,000	316,595
5028 – Drug Abuse - MediCal	9,311,863	7,914,316	0
5032 – TCM	35,000	-37,435	0
5033 – Private Pay - Patient Fees	824,649	121,822	524,695
5034 – Insurance Fees - Patient	96,498	111,847	88,004
5036 – MediCal Fees - Patient	18,750,776	18,920,033	16,192,029
5038 - Medicare	58,466	41,206	58,466
5058 – Cost Settlement	-2,788,887	4,652,378	0
5360 – MediCal - PY	0	0	508,154
Total	\$ 27,188,921	\$ 32,593,523	\$ 18,181,759
Acct # - Miscellaneous Revenues			
5800 – Other Misc	2,050,404	916,799	3,160,793
Total	\$ 2,050,404	\$ 916,799	\$ 3,160,793
Acct # - Other Financing Sources			
5951 – Op Tr In From Special Rev F	27,578,276	27,578,276	29,136,012
Total	\$ 27,578,276	\$ 27,578,276	\$ 29,136,012

Behavioral Health – Public Guardian -- 5630

Acct # - Intrafund			
5990 – Intrafund Revenue	9,120,203	6,372,796	8,395,297
Total	\$ 9,120,203	\$ 6,372,796	\$ 8,395,297
Total Revenues	\$ 120,949,395	\$ 104,773,453	\$ 127,476,859

PENDING FACTORS

The Governor's proposed budget shifts full responsibility for Medi-Cal Specialty Mental Health Managed Care and EPSDT to counties which means counties would be fully responsible and financially at risk for the Medi-Cal Specialty Mental Health Managed Care and EPSDT programs, both of which are federal entitlement programs.

Beginning in FY 2011-12, the Governor's proposed budget diverts MHSA funds to pay counties for prior year Senate Bill 90 claims. The Governor's proposed budget diverts MHSA to fund EPSDT, mental health managed care psychiatric inpatient hospital services, outpatient treatment services through county mental health plans and special education students through Assembly Bill 3632.

The Public Guardian's division is at risk for repayment to the State for disallowance of Targeted Case Management (TCM) revenues earned in prior years. Appropriations for the repayments are not included in the recommended budget. Should the repayment occur in FY 2011-12, the department will return to your Board with the appropriate recommendations to balance this budget.

The Governor's proposed budget in January 2011, offered a plan for most of the State-funded Substance Abuse programs to be funded through a new realignment proposal within Public Safety. That plan included a special election to be held in June 2011 to get voter approval for extending the current sales tax rate and VLF fees. Since the State did not get the necessary support in time to meet the election deadline, that realignment plan has been put on hold. The budget did not include any cuts for Substance Abuse programs but without the realignment plan, State Substance Abuse funding for FY 2011-12 and beyond is at risk. Programs included in the realignment plan are the State General Fund match for Drug Medi-Cal, Drug Court and non-DMC Perinatal Treatment Services.

DEPARTMENT OF BEHAVIORAL HEALTH - 5630**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

JCN	TITLE	BAND/ RANGE	POSITIONS		RECOMMENDED SALARIES
			CURRENT	RECOMMENDED	
294	Assist. Director of Behavioral Health	D	1	1	\$ 94,213
1309	Division Manager - Mental Health	E	5	5	408,259
1323	Mental Health Nurse II	2556	1	2	158,968
1347	Utilization Review Specialist	2467	6	6	416,261
1363	Clinical Supervisor	2672	20	20	1,508,288
1366	Chief Child Psychiatrist	A	1	1	185,316
1367	Psychiatrist	A	10	10	1,578,648
1368	Child Psychiatrist	A	1	1	162,999
1368	Child Psychiatrist (PT)	A	1	1	40,750
1445	Deputy Alcohol and Drug Program Administrator	E	1	1	81,206
1450	Licensed Vocational Nurse III	1561	14	14	647,206
1463	Psychiatric Technician II	1426	1	1	42,260
1465	Licensed Vocational Nurse I	1283	2	2	70,602
1468	Psychiatric Technician III	1561	2	2	92,458
1494	Licensed Vocational Nurse II	1426	1	1	38,306
1501	Admitting Interviewer I	1041	2	2	61,639
1550	Medical Records Coordinator	2052	1	1	57,902
1560	Provider Relations Specialist	1263	4	4	137,645
1564	Nurse Practitioner	3106	3	3	268,862
1593	Senior Admitting Interviewer	1409	1	1	41,750
1670	Admitting Interviewer II	1224	13	13	451,747
1772	Deputy Public Administrator/Guardian I	1601	3	3	141,006
1773	Deputy Public Administrator/Guardian II	1767	4	4	209,236
1910	Senior Licensed Psychologist	2737	2	2	162,126
1910	Senior Licensed Psychologist (1/2T)	2737	1	1	40,532
1911	Licensed Psychologist	2581	2	2	129,863
1917	Unlicensed Mental Health Clinician	1904	38	38	2,077,433
1919	Licensed Mental Health Clinician	2291	30	36	2,175,170
1919	Licensed Mental Health Clinician (1/2T)	2291	1	1	27,913
1920	Senior Licensed Mental Health Clinician	2461	52	52	3,795,043
1927	Community Mental Health Specialist I	1379	4	4	164,142
1928	Community Mental Health Specialist II	1522	62	64	2,808,182
1928	Community Mental Health Specialist II (1/2T)	1522	1	0	0
1951	Substance Abuse Specialist I	1393	1	1	37,579
1952	Substance Abuse Specialist II	1537	10	10	423,501
1953	Senior Substance Abuse Specialist	1770	7	7	352,376
1960	Mental Health Worker II	1021	2	3	85,356
1963	Mental Health Worker I	842	2	2	49,850
1965	Parent Partner I	778	1	1	21,956
1967	Peer Support Specialist I	778	11	11	218,394
1968	Peer Support Specialist II	942	4	4	95,508
2212	Systems & Procedures Analyst III	2242	4	4	253,052
2240	Senior Systems & Procedures Analyst	2511	1	1	70,827
2259	Public Guardian Division Manager	G	1	1	55,166
2292	Staff Analyst II	1838	7	7	342,421
2293	Staff Analyst III	2122	6	6	356,043
2294	Senior Staff Analyst	F	8	8	527,776
2297	Principal Staff Analyst	E	2	2	149,845
2335	Mental Health Services Act Education & Training Coordinator	2369	1	1	68,076
2336	Behavioral Health Business Manager	E	1	1	72,167
2337	Diversity Services Coordinator	2369	1	1	57,727
2338	Mental Health Services Act Financial Analyst	F	1	1	63,641

Behavioral Health – Public Guardian -- 5630

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3035	Eligibility Worker III	1476	2	2	\$ 87,444
3037	Driver	987	4	4	117,864
3070	Supervising Office Assistant II	1537	5	5	227,662
3080	Office Assistant III	1153	67	67	2,264,972
3160	Secretary IV	1419	9	9	377,766
3166	Administrative Secretary - Conf.	1490	1	1	42,028
3205	Account Clerk II	1063	4	4	120,992
3215	Accountant II	1788	3	3	151,356
3240	Supervising Account Clerk II	1611	1	1	46,655
3244	Accounting Technician II	1487	1	1	41,936
3255	Senior Accountant	2088	2	2	117,800
3260	Account Clerk III	1215	9	9	324,493
3262	Supervising Accountant	2301	2	2	129,822
3405	Estate Property Assistant	1158	1	1	32,675
3620	Program Technician I	1369	1	2	75,540
3621	Program Technician II	1531	7	7	314,855
3622	Program Technician I - Conf.	1290	2	2	70,770
8073	Director of Behavioral Health	B	1	1	117,950
Subtotal			484	494	\$ 26,239,772
					Auto Allowance 6,180
					Bilingual Skills Pay 87,700
					Less Salary Savings 4% (1,043,302)

TOTAL REGULAR SALARIES

\$ 25,290,350

VACANT POSITION RECOMMENDED FOR DELETION

(Effective August 8, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
1928	Community Mental Health Specialist II (1/2T)	Vacant	1522	-1	\$ 36,667
Cost of Restoring Vacant Position				-1	\$ 36,667

POSITIONS RECOMMENDED FOR ADDITION

(Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1323	Mental Health Nurse II	Vacant	2556	1	\$ 127,811
1919	Licensed Mental Health Clinician	Vacant	2291	6	591,868
3620	Program Technician I	Vacant	1369	1	63,988
1928	Community Mental Health Specialist II	Vacant	1522	2	146,666
1960	Mental Health Worker II	Vacant	1021	1	49,732
Cost of Adding Positions				11	\$ 980,065

Social Services -- 5610

Department of Social Services BUDGET 5610 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 149,002,426	\$ 165,062,705	\$ 166,298,441	\$ 1,235,736	1%
Services and Supplies	49,715,144	53,541,271	48,755,159	(4,786,112)	-9%
Other Charges	51,526,130	46,297,293	38,450,940	(7,846,353)	-17%
Residual Equity Transfers(Out)	900,181	-	-	-	-100%
Total Appropriations	\$ 251,143,880	\$ 264,901,269	\$ 253,504,540	\$ (11,396,729)	-4%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 90,777,452	\$ 80,431,254	\$ 79,123,613	\$ (1,307,641)	-2%
Intergovernment Rev-Federal	140,739,487	166,783,008	149,277,724	(17,505,284)	-10%
Charges For Services	1,881,621	2,064,229	2,064,229	-	0%
Miscellaneous Revenues	1,504,323	2,558,801	5,390,689	2,831,888	111%
Other Financing Sources	10,463,900	8,601,303	11,664,147	3,062,844	36%
Intrafund Revenue	4,197,654	4,462,674	5,984,138	1,521,464	34%
Total Revenues	\$ 249,564,437	\$ 264,901,269	\$ 253,504,540	\$ (11,396,729)	-4%
<u>Net County Cost</u>	\$ 1,579,443	\$ -	\$ -	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	2,058	2,160	2,160	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

DEPARTMENT OF SOCIAL SERVICES – 5610

FUNCTION

The Fresno County Department of Social Services (DSS) provides a variety of services that protect the children and adults in our community from abuse and neglect and provides a safety net through a range of public assistance and employment services programs. The Department of Social Services is responsible for the administration of child welfare services, adult services, and public assistance programs.

Child welfare services are aligned with mandated child welfare core services components consisting of Emergency Response, Family Maintenance, Family Reunification, and Permanency Planning. Permanency and successful outcomes are incorporated under the Independent Living Program (ILP) and Adoptions Program. Adult services includes the Adult Protective Services (APS) and In-Home Supportive Services (IHSS) Programs. Public assistance programs administered by the department include CalWORKs, Employment Services, CalFresh (formerly Food Stamps), Foster Care and Adoptions Assistance, General Relief, Medi-Cal, Refugee Cash Assistance, Adolescent Family Life Program, and Cal-Learn. These programs focus on providing temporary and supportive services to individuals and families in need, while assisting them to achieve their goal of self-sufficiency.

OVERVIEW

The FY 2011-12 Recommended Budget of \$253,504,540 reflects a 4% (\$11,396,729) decrease in appropriations from the FY 2010-11 Adopted Budget primarily due to supplemental budget instructions and reductions in Services and Supplies. The FY 2011-12 Recommended Budget reflects \$253,504,540 in revenues, a decrease of 4% (\$11,396,729) from the FY 2010-11 Adopted Budget. The total County share obligation for all programs is \$14,953,779, which includes the Maintenance-of-Effort (MOE) and required match for Social Services Programs, is reduced by the department's contribution to general Countywide overhead (\$1,077,886). The balance (\$13,875,893) is comprised of: the MOE for CalWORKs Eligibility and Services (\$4,034,483) and the Adult Protective Services Program (\$247,503); County match for the CalWIN System (\$413,653), Foster Care and Adoptions Eligibility (\$289,383), IHSS Eligibility and Services (\$1,509,661), IHSS Anti-Fraud (\$119,574), Child Welfare Services (\$5,918,093), and Supportive and Therapeutic Options Program (\$121,881); eligibility costs for the General Relief Program (\$1,216,626); and the cost of providing administrative hearings for the Medically Indigent Services Program (\$5,036). In FY 2011-12, the net County share obligation (\$13,875,893) is funded with Social Services Realignment (\$11,664,147) and one-time incentives revenues from Food Stamp overpayment collections that can now be recognized after completion of a Federal Audit and State recoupment (\$2,211,746), with no additional net County cost. Staffing is recommended at the current year level of 2,160 positions. A 5% (\$4,850,375) salary savings has been used in calculating Regular Salaries (Account 6100) in the recommended budget. A \$2,769,378 benefit cost savings was also calculated for salary savings impact to the Retirement, OASDI, and Health Insurance accounts.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

During the current year, the Department of Social Services has continued efforts to align administrative functions, resource distribution, and establish and maintain integrated data and communication systems as a result of consolidation of the Departments of Employment and Temporary Assistance and Children and Family Services on December 28, 2009. The department has reviewed staffing and other costs for administration, information technology, and fiscal functions to identify duplication of programs and services to achieve cost reductions.

Activities and achievements during the fiscal year include: time study improvement to increase Child Welfare Health Related Federal revenue draw down and reduce County share-of-cost; implementation of Assembly Bill 429 and further development of CalWORKs and Child Welfare Services Linkages, resulting in the shift of Child Welfare expenditures to the 100% State and Federally funded CalWORKs Program; implementation of Access and Benefits CalWIN, which provides clients with continuous, automated access to case information and allows applicants to screen for eligibility and apply for CalFresh and Medi-Cal benefits online; and implementation and administration of the Temporary Assistance to Needy Families (TANF) Emergency Contingency Fund (ECF) 80/20 and Non-Recurring Short-Term Benefits Programs, which assisted families in achieving self-sufficiency.

Salaries and Benefits

- Salaries and Benefits, recommended at \$166,298,441, represent a 1% (\$1,235,736) increase over the current year. Staffing is recommended at the same level as current year (2,160).

Recommended funding includes:

- Account 6100 Regular Salaries represents a 6% (\$5,956,914) decrease from the current year primarily due to supplemental budget instructions and 5% (\$4,850,375) Salary Savings budgeted to account for normal recruitment timeframes, unpaid leave of absences, and savings associated with employee turnover.
- Account 6200 Extra-Help represents a 42% (\$1,264,535) decrease from the current year primarily due to the conversion of extra-help Medi-Cal and CalFresh positions to permanent positions in the current year to address caseload growth and workload increases.
- Account 6350 Unemployment Insurance represents a 14% (\$77,942) decrease from the current year based on actual department claim calculations provided by Risk Management.
- Account 6400 Retirement represents a 17% (\$6,708,087) increase over the current year based on a combined 15% increase in General Tier 1, 2, and 3 retirement rates over the current year.
- Account 6500 OASDI, Account 6550 Workers' Compensation, and Account 6650 Life and Disability Insurance represent a combined 6% (\$690,703) decrease from the current year based on updated rates provided by Risk Management and Personnel.

Services and Supplies

- Services and Supplies, recommended at \$48,755,159, represent a 9% (\$4,786,112) decrease from the current year.

Recommended funding includes:

- Account 7101 Liability Risk represents a 263% (\$504,729) increase over the current year based on rates provided by Risk Management.
- Account 7268 Postage represents a 25% (\$579,718) decrease from the current year based on one-time postage costs budgeted in the current year and projected department needs in the budget year.
- Account 7295 Professional and Specialized Services represents a 19% (\$3,371,078) decrease from the current year primarily due to the elimination of a revenue shift between the former Departments of Employment and Temporary Assistance and Children and Family Services budgeted in the current year and updated charges for interdepartmental agreements.
- Account 7340 Operating Leases-Buildings represents a 12% (\$733,013) decrease primarily due to the elimination of the Crocker Building lease and elimination of three building leases in the current year.

- Account 7385 Small Tools and Instruments represents a 68% (\$1,994,964) decrease from the current year primarily due to costs (\$2,837,776) associated with Medi-Cal Personally Identifiable Information (MEDS PII) requirements budgeted in the current year. MEDS PII costs of \$611,406 are included in the recommended budget.
- Account 7415 Transportation, Travel and Education represents a 117% (\$92,213) increase over the current year primarily due to increases in mandated child welfare case management travel and travel essential to maintain social services funding in the budget year.

Other Charges

- Other Charges, recommended at \$38,450,940, represent a 17% (\$7,846,353) decrease from the current year.

Recommended funding includes:

- A 30% (\$5,408,010) decrease in projected Stage I Child Care expenditures based on actual expenditures in the current year and projected need for the budget year.
- The elimination of appropriations (\$4,695,944) budgeted in the current year to fund wage subsidies for employers under the Subsidized Employment Program, which ended September 30, 2010.
- A 41% (\$1,444,908) increase in CalWORKs transportation costs for Welfare-to-Work participants based on public transportation rates.

SUMMARY OF REVENUES

- Revenues are recommended at \$253,504,540, a 4% (\$11,396,729) decrease from the current year due to the elimination of Federal Temporary Assistance for Needy Families (TANF) Emergency Contingency Fund (ECF) and Cal-Learn funding, decreased Federal CalWORKs Stage I Child Care and Medi-Cal revenues, and a loss of State and Federal revenues due to salary reductions offset with increases in intrafund, miscellaneous, and Social Services Realignment revenues.
- Intergovernment Revenues-State are recommended at \$79,123,613, a 2% (\$1,307,641) decrease based on additional State general funds received for the CalFresh Program and CalWIN automated eligibility system due to caseload growth and one-time incentive revenues from Food Stamp overpayment collections that can now be recognized after completion of a Federal Audit and State recoupment (\$2,211,746), offset with reduced costs due to supplemental budget instructions.
- Intergovernment Revenues-Federal are recommended at \$149,277,724, a 10% (\$17,505,284) decrease based on the elimination of Federal TANF ECF and Cal-Learn funding in the budget year, decreased CalWORKs Stage I Child Care revenues and Medi-Cal revenues for MEDS PII compliance, and reduced costs due to supplemental budget instructions.
- Charges for Services are recommended at the current year level (\$2,064,229) based on projected revenue reimbursement for Medi-Cal eligible costs for the Senate Bill 163 Foster Care Wraparound Program.
- Miscellaneous Revenue are recommended at \$5,390,689, a 111% (\$2,831,888) increase based on projected budget year revenues available from child welfare grants, the Homeless Prevention and Rapid Re-Housing Program (HPRP), and the new Permanency Innovation Initiative (Partners for Permanency) Federal grant.
- Social Services Realignment are recommended at \$11,664,147, a 36% (\$3,062,844) increase based on projections of sales tax and Vehicle License Fees (VLF) receipts in the current year.

Social Services -- 5610

- Intrafund Revenues recommended at \$5,984,138 reflect a 34% (\$1,521,464) increase based on projected Senate Bill 163 Reinvestment into Child Welfare Services and the Adoptions Programs.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues – State			
3480 – State-Welfare-Administration	78,529,831	81,665,572	77,142,750
3526 – MCAH-State Mat Child Health	0	0	66,980
3539 – EPSDT Aid-State	1,651,384	1,525,839	1,651,384
3575 – State-Other	250,039	262,499	262,499
Total	\$ 80,431,254	\$ 83,453,910	\$ 79,123,613
Acct # - Intergovernment Revenues – Federal			
4361 – Federal-Welfare-Administration	165,794,110	153,233,247	148,100,862
4380 – Federal-Other	531,357	1,398,504	761,106
4382 – MCAH-Federal Mat Child Health	457,541	436,047	415,756
Total	\$ 166,783,008	\$ 155,067,798	\$ 149,277,724
Acct # - Charges for Services			
5036 – Medi-Cal Fees-Patient	2,064,229	1,907,300	2,064,229
Total	\$ 2,064,229	\$ 1,907,300	\$ 2,064,229
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	2,558,801	1,518,958	5,390,689
Total	\$ 2,558,801	\$ 1,518,958	\$ 5,390,689
Acct # - Other Financing Sources			
5951 – Op Trans In From Special Revenue F	8,601,303	7,543,698	11,664,147
Total	\$ 8,601,303	\$ 7,543,698	\$ 11,664,147
Acct # - Intrafund			
5990 – Intrafund Revenue	4,462,674	5,271,754	5,984,138
Total	\$ 4,462,674	\$ 5,271,754	\$ 5,984,138
Total Revenues	\$ 264,901,269	\$ 254,763,418	\$ 253,504,540

PENDING FACTORS

The Department of Social Services recommended budget includes FY 2011-12 State Budget actions that were approved in trailer bills but have not been adopted in the final State budget. These actions include: elimination of the Cal-Learn Program and \$3,004,832 in Federal revenues, and elimination of revenues (\$49,466) for the In-Home Supportive Services Advisory Committee. There are additional reductions to social services programs included the Governor's January Budget that have not been included in this recommended budget as they are being discussed in State Conference Committee and detailed information is not known at this time. The reductions include:

- CalWORKs Single Allocation unallocated reduction;
- CalWORKs Single Allocation 48-month time limit reduction;
- CalWORKs Substance Abuse/Mental Health reduction;
- CalWORKs Stage I Child Care reduction;
- Transitional Housing Program Plus (THP+) reduction

The department will return to the Board during the budget year to make any necessary budget adjustments required from the adopted State budget.

DEPARTMENT OF SOCIAL SERVICES - 5610**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

JCN	TITLE	BAND/ RANGE	POSITIONS		RECOMMENDED SALARIES
			CURRENT	RECOMMENDED	
3203	Account Clerk I	977	2	2	\$ 45,899
3205	Account Clerk II	1083	3	3	91,382
3260	Account Clerk III	1215	44	44	1,557,634
3210	Accountant I	1546	1	1	37,540
3215	Accountant II	1788	4	4	198,983
3166	Administrative Secretary - Conf.	1490	1	1	44,678
2332	Business Manager	E	1	1	76,641
3010	Chief Office Assistant	1593	1	1	45,500
2200	Deputy Director	D	5	5	434,284
8072	Director	B	1	1	119,909
3037	Driver	987	6	6	170,683
3033	Eligibility Worker I	1153	160	160	4,852,175
3034	Eligibility Worker II	1269	87	87	3,144,833
3035	Eligibility Worker III	1476	473	473	20,451,532
2343	Financial Analyst III	2122	6	6	350,051
3706	Information Technology Analyst III	2002	1	1	57,148
3707	Information Technology Analyst IV	2386	5	5	340,607
1905	Job Specialist I	1476	31	31	1,291,958
1904	Job Specialist II	1624	43	43	2,050,656
1907	Job Specialist III	1787	123	123	6,572,783
3125	Office Assistant I	920	22	22	516,671
3126	Office Assistant I-Conf.	867	1	1	20,366
3110	Office Assistant II	1033	69	69	1,982,367
3080	Office Assistant III	1153	301	301	10,152,215
3081	Office Assistant III-Conf.	974	2	2	63,560
3265	Principal Accountant	E	2	2	132,157
2297	Principal Staff Analyst	E	4	4	297,168
3622	Program Technician I -Conf.	1290	2	2	77,387
3623	Program Technician II -Conf.	1443	4	4	173,168
3620	Program Technician I	1369	5	5	194,267
3621	Program Technician II	1531	16	16	732,720
3144	Secretary I	1033	4	4	109,012
3142	Secretary II	1153	3	3	103,806
3140	Secretary III	1285	5	5	188,928
3160	Secretary IV	1419	18	18	759,776
3161	Secretary IV-Conf.	1338	2	2	80,195
3255	Senior Accountant	2088	2	2	108,665
2344	Senior Financial Analyst	F	1	1	65,979
3708	Senior Information Technology Analyst	2717	2	2	155,175
2294	Senior Staff Analyst	F	4	4	286,323
2240	Senior Systems & Procedure Analyst	2511	2	2	143,383
3036	Social Services Appeals Specialist	1706	14	14	711,469
1924	Social Services Program Manager	E	23	23	1,651,521
3031	Social Services Program Supervisor	2059	107	107	6,466,260
1931	Social Work Practitioner	2012	94	94	5,484,275
1930	Social Work Supervisor	2346	53	53	3,685,019
5091	Social Worker Aide I	861	3	3	60,675
5093	Social Worker Aide II	1050	21	21	638,254
1945	Social Worker I	1489	53	53	2,256,005
1940	Social Worker II	1640	56	56	2,619,319
1935	Social Worker III	1844	192	192	10,496,686
2291	Staff Analyst I	1655	3	3	116,628
2292	Staff Analyst II	1838	1	1	52,477
2293	Staff Analyst III	2122	13	13	779,031

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<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1952	Substance Abuse Specialist II	1537	3	3	138,262
3240	Supervising Account Clerk II	1611	5	5	\$ 239,297
3070	Supervising Office Assistant II	1537	35	35	1,585,261
3625	Supervising Program Technician	1621	1	1	46,271
3624	Supervising Program Technician - Conf.	1621	1	1	46,275
2213	Systems & Procedures Analyst I	1568	2	2	73,665
2212	Systems & Procedures Analyst III	2242	10	10	633,828
2225	Systems & Procedures Manager	<u>E</u>	<u>1</u>	<u>1</u>	<u>87,030</u>
Subtotal			2,160	2,160	\$ 96,125,672
	Auto Allowance				6,180
	Lead Worker Pay				150,075
	Bilingual Skill Pay				818,235
	Shift Differential				22,588
	Child Welfare Differential				881,825
	Less Salary Savings 5%				<u>(4,850,375)</u>
TOTAL REGULAR SALARIES					\$ 93,154,198

Social Services – Aid to Adoptions -- 6415

Aid to Adoptions BUDGET 6415 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 19,116,709	\$ 19,580,085	\$ 23,569,503	\$ 3,989,418	20%
Total Appropriations	\$ 19,116,709	\$ 19,580,085	\$ 23,569,503	\$ 3,989,418	20%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 6,769,415	\$ 7,388,640	\$ 9,945,015	\$ 2,556,375	35%
Intergovernment Rev-Federal	9,912,792	9,712,654	10,287,030	574,376	6%
Miscellaneous Revenues	17,187	12,532	19,075	6,543	52%
Other Financing Sources	125,344	111,891	111,891	-	0%
Total Revenues	\$ 16,824,738	\$ 17,225,717	\$ 20,363,011	\$ 3,137,294	18%
<u>Net County Cost</u>	\$ 2,291,971	\$ 2,354,368	\$ 3,206,492	\$ 852,124	36%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

DEPARTMENT OF SOCIAL SERVICES - AID TO ADOPTIONS – 6415

FUNCTION

The Aid to Adoptions Program eligibility and payment system is administered by the Department of Social Services (DSS) and provides assistance payments to qualified parents who need financial assistance in order to adopt a child. Assistance payments aid families who adopt 'hard-to-place' children with the costs of food, housing, other basic needs, and some special needs (i.e. ongoing counseling, health needs, etc). Families are eligible until the child reaches the age of 18 or the age of 21 for those children with mental or physical handicaps. Federal funding is provided by Title IV-E of the Social Security Act for those cases meeting eligibility criteria, with the amount of Federal financial participation (FFP) based on the Federal Medical Assistance Percentage (FMAP) of 50%. Federal case costs ineligible for FFP and the cost of the non-Federal eligible cases are shared 75% State and 25% County. Staff support for eligibility and payment processing services as well as positions that support case management and placement activities are included in the DSS budget (5610).

OVERVIEW

The FY 2011-12 Recommended Budget of \$23,569,503 represents a 20% (\$3,989,418) increase from the Adopted FY 2010-11 Budget based on current Aid to Adoptions caseload trends. The estimated offsetting revenue for the budget (\$20,363,011) reflects an 18% (\$3,137,294) increase over current year and net County cost (\$3,206,492) reflects a 36% (\$852,124) increase. The County's share-of-cost (\$3,318,383) for this program is funded with \$111,891 in Social Services Realignment revenues and net County cost of \$3,206,492.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Federal funding for the Aid to Adoptions Program is provided by Title IV-E of the Social Security Act, with the amount of Federal Financial Participation (FFP) based on the Federal Medical Assistance Percentage (FMAP). For FY 2010-11, the American Recovery and Reinvestment Act of 2009 increased FMAP from the Federal sharing-ratio of 50% to 56.42% for the first half of the year and an average of 52% for the remainder of the year. For FY 2011-12, FMAP has been reduced to the normal 50% share which translates to a \$304,182 loss of Federal funds.

In the litigation of California State Foster Parent Associations v. State Department of Social Services, the United States District Court required the State Department of Social Services (CDSS) to conclude the foster home cost study and recalculate current foster home rates to reflect all cost factors by March 2011, with implementation of rate changes effective April 2011. Aid to Adoptions assistance payments are based on foster home rates. FY 2011-12 includes an estimated rate increase of 26.5% for 332 new adoptions and 100 existing adoption cases that might request a rate evaluation change. The rate increase has an estimated County cost increase of \$136,533 for FY 2011-12.

Other Charges

- Recommended funding of \$23,569,503 represents a 20% (\$3,989,418) increase over the current year based on current year caseloads and average grant projections. The average caseload includes 21 cases currently participating in the SB163 Wraparound services in lieu of group home placement.

The budgeted Aid to Adoptions caseload reflects a 0% caseload growth as of the projected June 2011 caseload.

Recommended funding includes:

- Federal Aid to Adoptions cases budgeted at \$20,599,891, an increase of \$3,367,711 over the current year budget, to finance a monthly average of 2,089 cases at an average grant of \$819.
- Non-Federal Aid to Adoptions cases budgeted at \$2,969,612, an increase of \$621,707 over the current year budget, to finance a monthly average of 246 cases at an average grant of \$1,004.

SUMMARY OF REVENUES

- Revenues are recommended at \$20,363,011, an 18% (\$3,137,294) increase over the current year budget based on projected caseload and average grant amounts for FY 2011-12 and available Realignment revenues allocated to this program. Significant changes by specific revenue source are noted below.
- Intergovernment Revenues-State reflect an increase of 35% (\$2,556,375), which reflects the shift of decreased Federal participation (FMAP) to State and County and current caseload trends.
- Intergovernment Revenues-Federal reflect an increase of 6% (\$574,376), which reflects current caseload trends offset by a decrease in Federal participation (FMAP).

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues-State			
3575 – State Other	7,388,640	8,631,277	9,945,015
Total	\$ 7,388,640	\$ 8,631,277	\$ 9,945,015
Acct # - Intergovernment Revenues-Federal			
4380 – Federal Other	9,712,654	10,673,924	10,287,030
Total	\$ 9,712,654	\$ 10,673,924	\$ 10,287,030
Acct # - Miscellaneous Revenues			
5777 – Welfare Repayments	12,532	21,194	19,075
Total	\$ 12,532	\$ 21,194	\$ 19,075
Acct # - Other Financing Sources			
5951 – Op Trans In From Special Rev F (Realignment)	111,891	111,891	111,891
Total	\$ 111,891	\$ 111,891	\$ 111,891
Total Revenues	\$ 17,225,717	\$ 19,438,286	\$ 20,363,011

PENDING FACTORS

Assembly Bill 12 authorized several changes which include raising the child age limit eligibility from 18 years to 19 years beginning January 2012, for Adoption Assistance, Foster Care and Kin Gap. The age limit increase is on a voluntary basis and specific criteria must be met to continue assistance. No cost has been budgeted for this change.

In the litigation of California State Foster Parent Associations v. State Department of Social Services, the State Department of Social Services has submitted a recommendation of an average 30% Foster Home rate increase, which is still subject to court ruling. FY 2011-12 includes an estimated Foster Home rate increase of 26.5% for 332 new adoptions and 100 existing cases requesting a rate evaluation change; if the rate increase is approved at 30%, the department will need to evaluate impact of the additional 3.5% and may need to return to the Board to adjust appropriations and County share-of-cost.

Social Services – CalWORKs -- 6310

CalWORKS BUDGET 6310 General Fund					
	<u>Actual** 2009-10</u>	<u>Adopted 2010-11</u>	<u>Recommended 2011-12</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 177,664,367	\$ 190,172,460	\$ 169,929,634	\$ (20,242,826)	-11%
Total Appropriations	\$ 177,664,367	\$ 190,172,460	\$ 169,929,634	\$ (20,242,826)	-11%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 78,741,709	\$ 99,316,099	\$ 88,772,030	\$ (10,544,069)	-11%
Intergovernment Rev-Federal	94,051,524	85,503,785	76,467,659	(9,036,126)	-11%
Miscellaneous Revenues	1,177,429	1,622,752	440,386	(1,182,366)	-73%
Other Financing Sources	1,235,445	955,121	1,385,629	430,508	45%
Total Revenues	\$ 175,206,107	\$ 187,397,757	\$ 167,065,704	\$ (20,332,053)	-11%
<u>Net County Cost</u>	\$ 2,458,260	\$ 2,774,703	\$ 2,863,930	\$ 89,227	3%
	<u>Budgeted 2009-10</u>	<u>Current 2010-11</u>	<u>Recommended 2011-12</u>	<u>Increase/ Decrease</u>	
Position Summary					-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

DEPARTMENT OF SOCIAL SERVICES - CALWORKS – 6310

FUNCTION

The California Work Opportunity and Responsibility to Kids (CalWORKs) program is administered by the Department of Social Services and provides cash assistance payments for families with dependent children. Assistance payments issued through this budget provide a temporary means of assisting the family while also providing the training and educational support needed by the aided adult to gain employment and become self-sufficient. Eligibility rules and grant levels are established by the California Department of Social Services. Under CalWORKs, non-exempt adult recipients must participate in work activities from 30 to 35 hours per-week. The majority of families receiving assistance through this program also qualify for Medi-Cal and CalFresh benefits. The State Safety Net Program, which provides cash assistance for children of adults who have reached their CalWORKs lifetime time-on-aid limit, is also included in this budget. The program has a mandated 2.5% County share-of-cost.

OVERVIEW

The FY 2011-12 Recommended Budget of \$169,929,634 represents an 11% (\$20,242,826) decrease from the Adopted FY 2010-11 Budget based on recent State legislative changes to the CalWORKs program. The estimated offsetting revenues (\$167,065,704) reflects an 11% (\$20,332,053) decrease from the current year and net County cost (\$2,863,930) reflects a 3% (\$89,227) increase due to State legislative change to suspend receipt of County child support revenues in FY 2011-12. The County's share-of-cost (\$4,249,559) for this program is funded with \$1,385,629 in Social Services Realignment revenues and net County cost of \$2,863,930.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Senate Bill 72 authorized several changes which include an 8% CalWORKs grant reduction to all cases, effective July 1, 2011. Based on current year expenditures, the CalWORKs average grant of \$506 would be reduced to \$465. The FY 2011-12 Recommended Budget reflects an estimated County share reduction of \$377,614.

Senate Bill 72 reduces the current CalWORKs income disregard, which is used to determine CalWORKs eligibility and aid payment, from \$225 to \$112, effective July 1, 2011. Implementation of this legislative change would result in FY 2011-12 estimated County share reduction of \$72,835 by reducing the average grant amount from \$465 to \$458.

Senate Bill 72 provisions revised the requirement for providing aid under the CalWORKs program by reducing the existing time limits on receipt of aid from a 60-month limit to 48-month limit for parents and caregiver relatives receiving CalWORKs aid on or after January 1, 1998. FY 2011-12 estimated County share reduction due to time limit reductions total \$64,538.

Other Charges

- Recommended funding of \$169,929,634 represents an 11% (\$20,242,826) decrease from the current year based on several State legislative changes and current year caseload trends. The overall budgeted CalWORKs caseload reflects a 1% (254) decrease from an average of 31,067 cases per-month in FY 2010-11 to 30,813 cases per-month in FY 2011-12 based on current caseload trends at an average grant of \$458 per-case.

SUMMARY OF REVENUES

- Revenues are recommended at \$167,065,704, an 11% (\$20,332,053) decrease from FY 2010-11, which is primarily due to a suspension to counties for receipt of child support collections, reduction in welfare repayment revenues, CalWORKs time limit reduction, and income disregard changes. Significant changes by specific revenue sources are noted below:
 - State revenues reflect an 11% (\$10,544,069) decrease from the current year based on the State statutory ratios for CalWORKs and Safety Net cases and Senate Bill 72 implementation.
 - Federal revenues reflect an 11% (\$9,036,126) decrease from the current year based on Federal statutory ratios for CalWORKs Federal cases and Senate Bill 72 implementation.
 - Child Support Collections and Other Miscellaneous revenues reflects a 73% (\$1,182,366) decrease from the current year based on actual welfare repayments received in FY 2010-11 and Senate Bill 72 suspension of receipt of the County's child support revenues.
 - Other Financing Sources revenues reflect a 45% (430,508) increase over the current year based on available Realignment revenues for this program.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues – State			
3491 – Intergovernmental Revenues – State	99,316,099	96,368,585	88,772,030
Total	\$ 99,316,099	\$ 96,368,585	\$ 88,772,030
Acct # - Intergovernment Revenues – Federal			
4362 – Intergovernmental Revenues – Federal	85,503,785	81,028,106	76,467,659
Total	\$ 85,503,785	\$ 81,028,106	\$ 76,467,659
Acct # - Miscellaneous Revenues			
5777 – Welfare Repayments	610,103	440,386	440,386
5779 – Child Support	1,012,649	708,956	0
Total	\$ 1,622,752	\$ 1,149,342	\$ 440,386
Acct # - Other Financing Sources			
5951 – Realignment	955,121	955,121	1,385,629
Total	\$ 955,121	\$ 955,121	\$ 1,385,629
Total Revenues	\$ 187,397,757	\$ 179,501,154	\$ 167,065,704

PENDING FACTORS

Effective July 1, 2011, Senate Bill 72 authorizes three subsequent 5% grant reductions for specific child-only cases that have reached 61st, 73rd, and 85th cumulative months of aid. Pending State clarification and direction, estimated County share-of-cost reductions from child-only gradual grants are unknown at this time.

Social Services – Aid to Refugees -- 6615

Aid to Refugees BUDGET 6615 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 25,325	\$ 63,960	\$ 54,540	\$ (9,420)	-15%
Total Appropriations	\$ 25,325	\$ 63,960	\$ 54,540	\$ (9,420)	-15%
<u>Revenues</u>					
Intergovernment Rev-Federal	\$ 25,874	\$ 63,960	\$ 54,540	\$ (9,420)	-15%
Total Revenues	\$ 25,874	\$ 63,960	\$ 54,540	\$ (9,420)	-15%
<u>Net County Cost</u>	\$ (549)	\$ -	\$ -	\$ -	-100%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

DEPARTMENT OF SOCIAL SERVICES-AID TO REFUGEES – 6615

FUNCTION

The Federal Refugee Cash Assistance (RCA) Program is administered by the Department of Social Services and provides public assistance to refugees newly admitted to the United States. Assistance payments are intended to provide food, housing, and basic needs for individuals and families with no dependent children. Qualified applicants are eligible for a maximum of eight months of benefits from their date of entry into the United States. The program is 100 percent federally funded with the Cash, Medical and Administration Grant through the Office of Refugee Resettlement.

OVERVIEW

The FY 2011-12 Recommended Budget of \$54,540 reflects a 15% (\$9,420) decrease from the FY 2010-11 Adopted Budget based on current caseload trends. There is no net County cost for this program as all costs are offset with Federal funding. Staffing for eligibility services is provided through the Department of Social Services budget (5610).

SUMMARY OF CAO RECOMMENDATIONS

Other Charges

- Recommended funding of \$54,540 represents a 15% (\$9,420) decrease from current year based on caseload and average grant projections. The budgeted RCA caseload reflects a 17% decrease from 18 cases in FY 2010-11 to 15 cases in FY 2011-12.

Recommended funding includes:

- \$54,540, a decrease of \$9,420, to finance a monthly average of 15 cases at an average grant of \$303 per-month.

SUMMARY OF REVENUES

- Revenues are recommended at \$54,540, a 15% (\$9,420) decrease from current year based on caseload and average grant projections.
 - Intergovernment Revenues-Federal (\$54,540) – Estimated to decrease based on projected caseload decrease in this program.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues – Federal			
4380 – Federal Other	63,960	43,061	54,540
Total	\$ 63,960	\$ 43,061	\$ 54,540
Total Revenues	\$ 63,960	\$ 43,061	\$ 54,540

Social Services – Dependent Children – Foster Care -- 6410

Dependent Children-Foster Care BUDGET 6410 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 48,909,485	\$ 50,673,751	\$ 51,425,519	\$ 751,768	1.5%
Total Appropriations	\$ 48,909,485	\$ 50,673,751	\$ 51,425,519	\$ 751,768	1.5%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 13,972,833	\$ 14,617,431	\$ 15,237,813	\$ 620,382	4%
Intergovernment Rev-Federal	14,372,881	14,899,869	13,439,289	(1,460,580)	-10%
Miscellaneous Revenues	1,812,907	1,767,498	1,247,705	(519,793)	-29%
Other Financing Sources	6,773,167	11,645,524	5,401,543	(6,243,981)	-54%
Intrafund Revenue	55,326	76,484	181,289	104,805	137%
Total Revenues	\$ 36,987,113	\$ 43,006,806	\$ 35,507,639	\$ (7,499,167)	-17%
<u>Net County Cost</u>	\$ 11,922,371	\$ 7,666,945	\$ 15,917,880	\$ 8,250,935	108%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

DEPARTMENT OF SOCIAL SERVICES-DEPENDENT CHILDREN - FOSTER CARE – 6410

FUNCTION

The Foster Care Eligibility and Payment Program is administered by the Department of Social Services and provides funding for food, housing, and basic needs of children placed in out-of-home care facilities. Such facilities include foster family homes, foster family agencies, and group homes. This budget includes funding for the Kinship Guardianship Assistance Program (Kin-GAP), which is intended to enhance family preservation and stability by promoting stable placements of children with relatives, and appropriations for County only foster care placements. Case management and placement services are provided through the Department of Social Services, Child Welfare Services Division (Org 5610).

OVERVIEW

The FY 2011-12 Recommended Budget of \$51,425,519 represents a 1.5% (\$751,768) increase over the Adopted FY 2010-11 Budget based on current year caseload trends, an estimated 26.5% Foster Family Home rate increase as a placeholder for pending litigation outcome, and an estimated 1.57% Group Home rate increase. The estimated offsetting revenues (\$35,507,639) reflect a 17% (\$7,499,167) decrease based on loss of FMAP and available Realignment funds. Net County cost (\$15,917,880) reflects a 108% (\$8,250,935) increase in the budget year based on a decrease in available Realignment revenues to offset County share. The County share-of-cost (\$21,319,423) for this program is funded with \$5,401,543 in Social Services Realignment revenues and net County cost of \$15,917,880.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Federal funding for the Foster Care Program is provided by Title IV-E of the Social Security Act, with the amount of Federal Financial Participation (FFP) based on the Federal Medical Assistance Percentage (FMAP). For FY 2010-11, the American Recovery and Reinvestment Act of 2009 increased FMAP from the Federal sharing-ratio of 50% to 56.42% for the first half of the year and an average of 52% for the remainder of the year. For FY 2011-12, FMAP has been reduced to the normal 50% share which translates to a \$965,216 loss of Federal funds.

Assembly Bill 12 authorized several changes which include increasing the child age limit eligibility from 18 years to 19 years beginning January 2012 for both Foster Care and Kin-GAP, which adds one year of eligibility for qualifying children. Prior to the passage of Assembly Bill 12, the courts could order foster care for a child over 18 and the County would be required to issue 100% County funds for the child. This legislation would allow for State and Federal reimbursement for court-ordered foster care children that are 19 years old. Based on current year expenditures for minors who have reached 18 years of age but for whom the court continues dependency, an estimated \$166,276 in appropriations was included in the FY 2011-12 Recommended Budget.

Assembly Bill 12 converts eligible Kin-GAP cases to a Federal Title IV-E program, including programmatic and Title IV-E Federal funding regulatory compliance. The implementation phase to transition all Kin-GAP cases to Title IV-E or State only cases has an estimated timeframe of 12 months; all cases are expected to be transitioned to the appropriate funding beginning on January 1, 2012. The FY 2011-12 Recommended Budget includes County cost reduction of \$242,162 for six months of the fiscal year due to federal financial participation (Title IV-E) in the program, which will lower the County share-of-cost beginning January 1, 2012.

In the 2010 case of the California Alliance of Child and Family Services v. Cliff Allenby, et al, the court ordered the California Department of Social Services (CDSS) to amend the group home rate schedule annually to reflect changes in the California Necessities Index (CNI). In the current year, the group home rate increase due to CNI was 1.57%. The FY 2011-12 Recommended Budget includes an additional estimated increase of 1.57%, with an estimated County cost increase of \$138,071.

In the litigation of California State Foster Parent Associations v. State Department of Social Services, the United States District Court required CDSS to conclude the foster home cost study and recalculate current foster home rates to reflect all cost factors by March 2011, with implementation of rate changes effective April 2011. The FY 2011-12 Recommended Budget includes an estimated Foster Home rate increase of 26.5% with an estimated County cost increase of \$1,252,547 for the budget year and an additional \$235,868 for estimated supplemental payments for FY 2010-11 cases related to this increase that will be paid out in the budget year.

The State's FY 2011-12 preliminary budget assumes funding for Seriously Emotionally Disturbed (SED) youth placed in 24-hour out-of-home care by Mental Health Clinicians from Mental Health Services Act (MHSA) funds. For the budget year, the 40% State share-of-cost (\$630,229) is assumed to be funded with MHSA funds and is included in the recommended budget.

Other Charges

- Recommended funding of \$51,425,519 represents a 1.5% (\$751,768) increase over the current year based on actual caseload and average grant trends.
- The overall budgeted caseload reflects 2,677 average monthly cases in FY 2011-12 based on current year caseload trends, a decrease of 5% (151) from the current year budget. The FY 2011-12 budgeted weighted average grant (\$1,554) accounts for an estimated 26.5% Foster Home rate increase, and an additional 1.57% Group Home rate increase effective FY 2011-12.

Recommended funding includes:

- Federal and State Foster Care cases budgeted at \$44,615,409, a decrease of \$122,115 from the current year budget, to finance a monthly average of 1,537 Federal Foster Care cases and 462 State Foster Care cases at an average grant of \$1,497 and \$2,527 respectively. The State cases also include an average of 17 placements per month for Seriously Emotionally Disturbed (SED) children at an average placement cost of \$7,723 per month. Recommended funding includes an estimated 26.5% Foster Home rate increase, two months of supplemental payments related to the Foster Home rate increase, and an estimated 1.57% Group Home rate increase.
- Kin-GAP cases budgeted at \$4,096,933, an increase of \$990,621 over the current year budget, to finance a monthly average of 449 cases at an average grant of \$736 per month. Recommended funding includes costs associated with an estimated 26.5% Foster Home rate increase, and two months of supplemental payments related to the Foster Home rate increase.
- Emergency Assistance Foster Care cases budgeted at \$1,937,666, a decrease of \$249,737 from the current year budget, to finance an average of 142 cases per-month at an average grant of \$1,087 per month.
- Emergency Shelter Care and County Only Foster Care cases budgeted at \$775,511, an increase of \$132,999 from current year budget, to finance an average of 70 cases per month at an average grant of \$1,081 per month. Recommended funding includes an estimated shift of cost from this case category to regular Federal and State foster care due to the Assembly Bill 12 age limit increase and estimated 26.5% Foster Home rate increase.

SUMMARY OF REVENUES

- Revenues are recommended at \$35,507,639, a 17% (\$7,499,167) decrease from current year, which is primarily due to a decrease in Federal Financial Participation from the enhanced FMAP of 56% to 50%, a suspension to counties for child support collections and reduction in available realignment funds for this budget. Significant changes by specific revenue source are noted below.
 - Intergovernment Revenues-State reflects an increase of 4% (\$620,382), which reflects the shift of decreased Federal participation (FMAP) to State and County.
 - Intergovernment Revenues-Federal reflect a decrease of 10% (\$1,460,580), which reflects the decrease in Federal participation (FMAP) related to the American Reinvestment and Recovery Act of 2009, as well as changes in caseloads.
 - Miscellaneous Revenues reflect a decrease of 29% (\$519,793) based on a suspension on Child Support Collections revenue receipt to counties offset with increases in welfare repayment collections and Social Security Income (SSI) reimbursement.
 - Other Financing Sources revenues reflect a 54% (\$6,243,981) decrease from current year budget based on the reduction in Realignment revenues available for this program.
 - Intrafund Revenues reflect a 137% (\$104,805) increase based on year to date trends for actual case costs eligible to be covered with Child Welfare Services Emergency Assistance Temporary Assistance to Needy Families (EA-TANF) revenues.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues-State			
3493 – State-Aid-Foster Care	14,617,431	13,653,913	15,237,813
Total	\$ 14,617,431	\$ 13,653,913	\$ 15,237,813
Acct # - Intergovernment Revenues-Federal			
4364 – Federal-Aid Foster Care	14,899,869	12,978,189	13,439,289
Total	\$ 14,899,869	\$ 12,978,189	\$ 13,439,289
Acct # - Miscellaneous Revenues			
5777 – Welfare Repayments	90,814	142,113	149,327
5779 – Child Support Collections	765,320	383,409	0
5800 – Other Miscellaneous	911,364	963,201	1,098,378
Total	\$ 1,767,498	\$ 1,488,723	\$ 1,247,705
Acct # - Other Financing Sources			
5951 – Op Trans In From Special Rev F (Realignment)	11,645,524	12,710,123	5,401,543
Total	\$ 11,645,524	\$ 12,710,123	\$ 5,401,543
Acct # - Intrafund			
5990 – Intrafund Revenue	76,484	112,544	181,289
Total	\$ 76,484	\$ 112,544	\$ 181,289
Total Revenues	\$ 43,006,806	\$ 40,943,492	\$ 35,507,639

PENDING FACTORS

In the litigation of California State Foster Parent Associations v. State Department of Social Services, the State Department of Social Services has submitted a recommendation of an average 30% Foster Home rate increase, which is still subject to court ruling. The FY 2011-12 Recommended Budget includes an estimated Foster Home rate increase of 26.5%. If the rate increase is approved at 30%, the department expects to mitigate the difference by their continued efforts to place children in Foster Family Homes (FFH) versus Foster Family Agencies (FFA), which are twice the cost of a FFH.

In addition to Assembly Bill 12 legislation allowing State and Federal reimbursement for foster care children who are 19 years old, the legislation would also allow the age limit increase on a voluntary basis upon request of the foster care child, though specific criteria must be met to continue assistance. No cost has been budgeted for this change.

Social Services – General Relief -- 6645

General Relief BUDGET 6645 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 8,813,999	\$ 11,619,676	\$ 10,833,559	\$ (786,117)	-7%
Total Appropriations	\$ 8,813,999	\$ 11,619,676	\$ 10,833,559	\$ (786,117)	-7%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 1,017,552	\$ 1,307,256	\$ 1,942,056	\$ 634,800	49%
Charges For Services	783,865	832,092	1,042,592	210,500	25%
Miscellaneous Revenues	1,051,910	56,192	45,420	(10,772)	-19%
Total Revenues	\$ 2,853,327	\$ 2,195,540	\$ 3,030,068	\$ 834,528	38%
<u>Net County Cost</u>	\$ 5,960,673	\$ 9,424,136	\$ 7,803,491	\$ (1,620,645)	-17%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

DEPARTMENT OF SOCIAL SERVICES-GENERAL RELIEF – 6645

FUNCTION

The General Relief Program is administered by the Department of Social Services and provides emergency assistance to needy individuals who are not eligible for other assistance programs, but meet eligibility requirements established under the provision of the General Relief Resolution adopted by the Board of Supervisors. This budget also includes interim assistance to individuals applying for the Supplemental Security Income/State Supplemental Payment (SSI/SSP) Program due to a physical or medical incapacity to obtain employment; and the State Cash Assistance Program for Immigrants (CAPI), authorized under Assembly Bill 2779 (Chapter 329, Statutes of 1998). CAPI is a 100% reimbursed state categorical assistance program which provides cash assistance to immigrants meeting specific eligibility criteria who are no longer eligible for other public assistance programs as a result of Federal Welfare Reform. Staffing for eligibility and payment processing services is provided through the Department of Social Services budget (5610).

OVERVIEW

The FY 2011-12 Recommended Budget of \$10,833,559 reflects a 7% (\$786,117) decrease from the Adopted FY 2010-11 Budget. Recommended appropriations for the General Relief Program (\$8,846,083) represents a 14% (\$1,410,145) decrease from the current year due to actual caseload reduction in FY 2010-11. Recommended appropriations for the CAPI program (\$1,987,476) represents a 46% (\$624,028) increase over the current year due to a projected increase in average caseload based on actual FY 2010-11 trends. The estimated offsetting revenue for the budget (\$3,030,068) reflects a 38% (\$834,528) increase and net County cost (\$7,803,491) reflects a 17% decrease (\$1,620,645) from the current year.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

On December 14, 2010, the Board approved an amendment to the General Relief and Emergency Aid Program Resolution, effective January 1, 2011, which changed the beginning date of aid for the General Relief Program to the first day of the month following the date of the application. The change ensured that employable clients receive assistance for 3 months out of a 12-month period as approved by regulation. The net reduction in expenditures (\$538,070) associated with the change in the beginning date of aid have been included in the FY 2011-12 Recommended Budget.

On May 17, 2011, your Board approved an amendment to the General Relief and Emergency Aid Program Resolution, effective July 1, 2011, to reduce the Maximum Aid Payment Levels. This action resulted in a net reduction in expenditures of \$201,060, which has been included in the FY 2011-12 Recommended Budget. The department is continuing to work with County Counsel to identify additional reductions allowed in regulation. If additional reductions are identified, the department will bring future actions to your Board for approval, which may result in County share savings.

The Governor's Budget includes a reduction in the SSI/SSP grant for individuals by \$15 per-month. The CAPI grant per-household is based on the SSI/SSP payment standards minus \$10 for an individual and \$20 for a couple. The reduction in the CAPI average grant has been included in the recommended budget which is an estimated reduction in cost of \$39,960.

Other Charges

- Recommended funding of \$10,833,559 represents a 7% (\$786,117) decrease from the current year based on caseload and average grant projections.

Recommended funding includes:

- General Relief Program costs in the amount of \$8,846,083, which is comprised of the following components:
 - \$8,343,990 to finance a monthly average of 2,793 General Relief cases at an average grant of \$249;
 - \$100,000 for the performance of medical incapacity evaluations;
 - \$50,000 for the performance of mental health incapacity evaluations, and
 - \$352,093 to provide applicants with transportation assistance to complete job search activities and attend scheduled doctor/health services related appointments.
- CAPIC costs in the amount of \$1,987,476 to finance a monthly average of 222 CAPIC cases at an average grant of \$729.

SUMMARY OF REVENUES

- Revenues are recommended at \$3,030,068, a 38% (\$834,528) increase over the FY 2010-11 Adopted Budget, which is primarily due to caseload projections and reimbursements for the CAPIC and SSI/SSP Programs.
 - Intergovernment Revenues-State (\$1,942,056) – Estimated to increase over the current year by 49% (\$634,800) based on a projected caseload increase in the State CAPIC Program.
 - Charges for Services (\$1,042,592) – Estimated to increase over the current year by 25% (\$210,500) based on trends for actual revenues received in FY 2010-11 for Federal repayment of interim assistance paid to clients awaiting SSI/SSP certification.
 - Miscellaneous Revenues (\$45,420) – Estimated to decrease from the current year by 19% (\$10,772) based on actual CAPIC overpayment collections received in FY 2010-11.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues - State			
3575 – State Other	1,307,256	1,472,185	1,942,056
Total	\$ 1,307,256	\$ 1,472,185	\$ 1,942,056
Acct # - Charges for Services			
4927 – Interim Assistance-Welfare	832,092	1,344,456	1,042,592
Total	\$ 832,092	\$ 1,344,456	\$ 1,042,592
Acct # - Miscellaneous Revenues			
5777 – Welfare Repayments	56,192	45,420	45,420
Total	\$ 56,192	\$ 45,420	\$ 45,420
Total Revenues	\$ 2,195,540	\$ 2,862,061	\$ 3,030,068

Social Services – Veterans' Service Office -- 7110

Veterans' Service Office BUDGET 7110 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 330,624	\$ 370,979	\$ 368,037	\$ (2,942)	-1%
Services and Supplies	68,825	117,444	143,899	26,455	23%
Other Charges	23,091	-	-	-	-100%
Total Appropriations	\$ 422,540	\$ 488,423	\$ 511,936	\$ 23,513	5%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 80,560	\$ 84,063	\$ 84,063	\$ -	0%
Charges For Services	-	750	-	(750)	-100%
Miscellaneous Revenues	34,210	95,648	98,741	3,093	3%
Intrafund Revenue	197,544	183,601	207,585	23,984	13%
Total Revenues	\$ 312,314	\$ 364,062	\$ 390,389	\$ 26,327	7%
<u>Net County Cost</u>	\$ 110,226	\$ 124,361	\$ 121,547	\$ (2,814)	-2%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	5	5	5	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

VETERANS' SERVICE OFFICE – 7110

FUNCTION

The Veterans' Service Office (VSO) assists veterans, their spouses, widows, and dependents in applying for Federal and State benefits through the California Department of Veterans Affairs (CDVA). The office provides assistance in filing applications and claims for the following benefits: pensions, compensations, educational, medical, insurance, burials, headstones, and discharge upgrades. The Veterans' Service Office also makes referrals to other agencies as needed for services that are not offered by the Veterans Administration.

OVERVIEW

The FY 2011-12 Recommended Budget reflects appropriations of \$511,936, an increase of 5% (\$23,513) from the FY 2010-11 Adopted Budget. The FY 2011-12 recommended revenues of \$390,389 reflect an increase of 7% (\$26,327) over the FY 2010-11 Adopted Budget. Net County cost is recommended at \$121,547 which represents a decrease of 2% (\$2,814) from the FY 2010-11 Adopted Budget. Staffing is recommended at five positions, which is the same level as the current year.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

During FY 2010-11, State subvention funds to the County Veterans Services Offices increased by \$8.4 million Statewide as part of the Operation Welcome Home initiative. The additional funding increased the FY 2010-11 Fresno County VSO's allocation 83% (\$69,605), to a total of \$153,668. This increase in funding was utilized to partially reduce the County share-of-cost and allow for a rollover of Prop 63 funds into FY 2011-12 to offset increases in costs associated with this program. Operation Welcome Home funding is expected to be eliminated in the FY 2011-12 State budget and therefore is not included in the FY 2011-12 Recommended Budget. CDVA staff will continue to be co-located with VSO staff to provide outreach and increased access to veterans in the County. Salaries and Benefits for the CDVA staff are paid for by the State. Connectivity and space costs incurred is paid by the VSO and is fully offset with mental health outreach funds, State Subvention Funds and Medi-Cal funds, thereby allowing improved access to needed services for California veterans with no increase in net County cost.

Salaries and Benefits

- Salaries and Benefits, recommended at \$368,037, represent a 1% (\$2,942) decrease from the current year. Staffing is recommended at five positions.

Recommended funding includes:

- Account 6100 Regular Salaries represents an 8% (\$18,587) decrease from the current year in salaries due to supplemental budget instructions.
- Account 6350 Unemployment Insurance represents a 24% (\$182) decrease from the current year based on Risk Management rates.
- Account 6400 Retirement Contribution reflects a 12% (\$10,967) increase over the current year based on increased rates.
- Account 6550 Workers' Compensation represents a 4% (\$17) increase over the current year in Workers' Compensation contributions based on Risk Management rates.
- Account 6670 Administrative Benefits represents a 29% (\$235) decrease from the current year based on Risk Management rates.

Social Services – Veterans' Service Office -- 7110

- No salary savings budgeted due to the relatively small size of the VSO and minimal staffing of five positions with CAO approval.

Services and Supplies

- Services and Supplies, recommended at \$143,899, represent a 23% (\$26,455) increase over the current year.

Recommended funding includes:

- Account 7101 Liability Risk represents a 170% (\$9,100) increase over the current year based on Risk Management rates.
- Account 7265 Office Expense represents a 56% (\$2,384) decrease from the current year based on current year actuals.
- Account 7268 Postage represents a 40% (\$2,233) decrease from the current year based on current year actuals.
- Account 7295 Professional and Specialized Services represents a 4% (\$1,496) decrease from the current year based on current year actuals which includes the administrative costs of staff time incurred in Org. 5610 – Social Services.
- Account 7296 Data Processing Services represents a 57% (\$7,409) increase over the current year based on actual ITSD rates and full-year funding for connectivity costs associated with CDVA staff co-located under a collaborative agreement between the CDVA and the VSO.
- Account 7340 Operating Leases - Buildings represents a 53% (\$11,454) increase over the current year to reflect the full-year funding for the additional VSO office space, effective March 2011.

SUMMARY OF REVENUES

- Revenues are recommended at \$390,389 a 7% (\$26,327) increase over the current year based on estimated allocations and projection of revenue for FY 2011-12. Significant changes by specific revenue source are noted below:
 - Charges for Services recommended at \$0 in FY 2011-12 due to funeral plot preparation and ceremony services no longer being needed or provided.
 - Intrafund Revenues recommended at \$207,585 reflect a 13% (\$23,984) increase over the current year based on current year actual trends for Medi-Cal eligible activities performed by VSO staff.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues – State			
3560 – State Aid for VA	84,063	153,668	84,063
Total	\$ 84,063	\$ 153,668	\$ 84,063
Acct # - Charges for Services			
5060 – Other Charges for Current Service	750	0	0
Total	\$ 750	\$ 0	\$ 0
Acct # - Miscellaneous Revenues			
5800 – Mental Health Outreach Funds	46,556	6,342	49,649
5800 – Madera County Agreement	49,092	49,092	49,092
Total	\$ 95,648	\$ 55,434	\$ 98,741
Acct # - Other Financing Sources			
5990 - Intrafund	183,601	183,601	207,585
Total	\$ 183,601	\$ 183,601	\$ 207,585
Total Revenues	\$ 364,062	\$ 392,703	\$ 390,389

VETERANS' SERVICE OFFICE - 7110

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS CURRENT</u>	<u>RECOMMENDED</u>	<u>RECOMMENDED SALARIES</u>
2233	Veterans' Service Officer	G	1	1	\$ 69,699
3080	Office Assistant III	1119	1	1	31,373
3628	Veterans' Services Representative I	1265	<u>3</u>	<u>3</u>	<u>108,312</u>
Subtotal			5	5	<u>209,384</u>
TOTAL REGULAR SALARIES					\$ 209,384

Social Services – In-Home Supportive Services -- 6420

In Home Supportive Services BUDGET 6420 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Charges	\$ 34,125,483	\$ 27,377,609	\$ 39,673,655	\$ 12,296,046	45%
Total Appropriations	\$ 34,125,483	\$ 27,377,609	\$ 39,673,655	\$ 12,296,046	45%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 3,164,393	\$ 2,157,120	\$ 3,713,415	\$ 1,556,295	72%
Intergovernment Rev-Federal	9,051,145	6,781,062	7,167,719	386,657	6%
Other Financing Sources	21,684,268	18,439,427	22,922,876	4,483,449	24%
Total Revenues	\$ 33,899,806	\$ 27,377,609	\$ 33,804,010	\$ 6,426,401	23%
<u>Net County Cost</u>	\$ 225,677	\$ -	\$ 5,869,645	\$ 5,869,645	100%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

DSS - IN-HOME SUPPORTIVE SERVICES – 6420

FUNCTION

The In-Home Supportive Services (IHSS) Program is a mandated program wherein Federal and State laws require the program's existence and any applicant who meets the eligibility criteria must be served. This program, administered by the Department of Social Services (DSS), provides in-home services to eligible aged, blind, or disabled individuals as an alternative to out of home care. IHSS recipients are unable to perform certain activities themselves and cannot remain safely in their own homes unless such services are available. This may include meal preparation, laundry, heavy cleaning, non-medical personal services, transportation, and protective supervision. Services are rendered by IHSS providers who are hired and employed by the IHSS recipients. The IHSS Public Authority serves as the 'employer of record' for providers and participates in union contract negotiations. This budget reflects the total IHSS provider health benefits costs and the County share of providers' salaries, payroll taxes, Workers' Compensation, and Case Management Information and Payroll System (CMIPS) charges. Staff support for program eligibility is provided through the DSS budget (5610). The IHSS Public Authority budget (5611) provides supervision to individual IHSS providers and serves as their 'employer of record'.

OVERVIEW

The FY 2011-12 Recommended Budget of \$39,673,655 reflects a 45% (\$12,296,046) increase over the FY 2010-11 Adopted Budget. This reflects a budget based upon provider wages at a rate of \$10.25 per-hour and \$0.85 per-hour for health benefits. The State and Federal share of salaries, payroll taxes, CMIPS and Workers' Compensation (\$123,226,038) is not budgeted as the State reimburses providers directly and bills the County for the appropriate share-of-cost. The total County share-of-cost for the recommended budget is \$28,792,521, which represents a 56% (\$10,353,094) increase over FY 2010-11 Adopted Budget, is funded by Social Services Realignment funds (\$22,922,876) and net County cost of \$5,869,645. This increase is primarily due to litigation that eliminated the reduction in wages that was utilized to prepare the FY 2010-11 Adopted Budget and the changes in the Federal reimbursement rates. Federal Medicaid Assistance Percentage (FMAP), which determines the Federal reimbursement rate and was budgeted at 61.59% for FY 2010-11, has been reduced to 50% effective July 1, 2011.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Effective February 1, 2011, the State implemented an across-the-board 3.6% reduction to authorized service hours for program recipients, which resulted in a reduction effective this date and is reflected in the recommended budget. The corresponding County share-of-cost reduction for this service hour decrease is \$1,022,131.

The Memorandum of Understanding (MOU) between the United Health Care Workers West – SEIU and the Fresno County IHSS Public Authority expired on September 30, 2009. The Public Authority will be negotiating a new contract in FY 2011-12. Due to pending litigation, the department has continued to pay the combined IHSS provider wage and benefit rate of \$11.10 per hour and has included this rate in the recommended budget. The increased County share-of-cost due to paying this higher wage is \$6,359,428.

Effective July 1, 2011, the enhanced Federal Medicaid Assistance Percentage of 61.59%, which determines Federal share of IHSS program costs, will be reduced to the pre-Federal stimulus level of 50% resulting in the estimated Federal revenue loss of \$4.5 Million.

Other Charges

- Recommended funding of \$39,673,655 reflects a 45% (\$12,296,046) increase over the Adopted FY 2010-11 Budget appropriations and assumes a 6% decrease over the FY 2010-11 budgeted paid hours, based on current year trends and State budget actions that reduced authorized hours by 3.6%.

Recommended funding includes:

- County share-of-cost of Provider wages of \$25,544,391 based on the wage rate of \$10.25 per-hour and estimated County share-of-cost at 17.7%. This includes estimated Title XIX Federal waiver revenue which is paid to the County retrospectively.
- County share-of-cost of payroll taxes of \$2,416,499 based on the calculated rate of 9.46% of estimated salaries and estimated County share of 17.7%. This includes estimated Title XIX Federal waiver revenue which is paid to the County retrospectively.
- Provider health benefits are \$11,312,765 based on the benefit rate of \$0.85 per-hour.
- County share-of-cost of annual CMIPS and Workers' Compensation charges are estimated at \$400,000 based on contract charges.

SUMMARY OF REVENUES

- Revenues are recommended at \$33,804,010, a 23% (\$6,426,401) increase over the FY 2010-11 Adopted Budget due to increases in wages and benefits. Significant changes by specific revenue source are noted below.
 - Intergovernment Revenues-State reflect an increase of 72% (\$1,556,295), which reflects the shift of decreased Federal participation (FMAP) and paying the combined wage and benefit rate of \$11.10 per hour due to pending litigation.
 - Intergovernment Revenues-Federal reflect an increase of 6% (\$386,657), which reflects the cost of paying the combined wage and benefit rate of \$11.10 per hour due to pending litigation offset by a decrease in Federal participation (FMAP).

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues-State			
3480 – Intergovernmental Revenues – State	2,157,120	2,823,490	3,713,415
Total	\$ 2,157,120	\$ 2,283,490	\$ 3,713,415
Acct # - Intergovernment Revenues-Federal			
4361 – Intergovernmental Revenues – Federal	6,781,062	8,141,773	7,167,719
Total	\$ 6,781,062	\$ 8,141,773	\$ 7,167,719
Acct # - Miscellaneous Revenues			
5951 – Other Financing Sources	0	750,989	0
Total	\$ 0	\$ 750,989	\$ 0
Acct # - Other Financing Sources			
5951 – Other Financing Sources	18,439,427	20,737,223	22,922,876
Total	\$ 18,439,427	\$ 20,737,223	\$ 22,922,876
Total Revenues	\$ 27,377,609	\$ 32,453,475	\$ 33,804,010

PENDING FACTORS

State reduction to authorized hours – Implementation July 1, 2011.

Proposal would implement an 8.4% reduction to authorized hours for all IHSS recipients. This proposal, combined with 3.6% reduction enacted February 1, 2011 will bring the total across-the board reduction in assessed hours for IHSS recipients to 12%. The 8.4% reduction in hours would result in a total expenditure decrease of \$13.8 million; County share-of-cost would decrease \$2.4 million.

The MOU between SEIU - United Health Care Workers Union and the Fresno County IHSS Public Authority expired on September 30, 2009. MOU negotiations changes will be effective as early as July 1, 2011.

The State is exploring the implementation of the Community's First Choice Options (CFCO) Program which would increase the Federal matching funds for attendant services for a percentage of the IHSS population. Under this option, the Federal matching percentage would increase from 50% to 56% for this selected population. If adopted, the implementation date would be October 1, 2011 resulting in a nine-month savings to the State and County.

In-Home Supportive Services – Public Authority -- 5611

IHSS-Public Authority BUDGET 5611 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 610,962	\$ 513,315	\$ 502,319	\$ (10,996)	-2%
Services and Supplies	319,336	578,506	600,355	21,849	4%
Other Charges	115,915	-	-	-	-100%
Total Appropriations	\$ 1,046,213	\$ 1,091,821	\$ 1,102,674	\$ 10,853	1%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 362,674	\$ 271,040	\$ 269,205	\$ (1,835)	-1%
Intergovernment Rev-Federal	549,310	468,143	486,005	17,862	4%
Other Financing Sources	-	205,454	199,685	(5,769)	-3%
Intrafund Revenue	196,315	147,184	147,779	595	0%
Total Revenues	\$ 1,108,300	\$ 1,091,821	\$ 1,102,674	\$ 10,853	1%
<u>Net County Cost</u>	\$ (62,087)	\$ -	\$ -	\$ -	-100%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	7	7	7	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY – 5611

FUNCTION

The In-Home Supportive Services Public Authority (Public Authority) is the employer of record for In-Home Supportive Services (IHSS) care providers for the purpose of negotiating wages, benefits and working conditions with the local union. The Public Authority also operates the Provider Registry, which assists IHSS Recipients with finding home care Providers as well as training and assisting Providers in finding work. Public Authority services include, but are not limited to: IHSS Provider recruitment and screening, which includes an initial background check and Department of Justice fingerprint scanning and monthly background checks for as long as a Provider remains in the Registry; maintaining a Registry of available Providers; referral of Registry Providers to IHSS Recipients; Recipient and Provider training; and Recipient and Provider support services.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$1,102,674 reflects a net 1% (\$10,853) increase over the FY 2010-11 Adopted Budget. The FY 2011-12 Recommended Budget revenues of \$1,102,674 also reflects a net 1% (\$10,853) increase over the FY 2010-11 Adopted Budget, with no net County cost. Staffing is recommended at seven positions. Due to limited number of staff, no salary savings are included in the budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The Memorandum of Understanding (MOU) between United Health Care Workers West – SEIU and the Fresno County IHSS Public Authority expired on September 30, 2009. MOU negotiations are currently in progress.

Salaries and Benefits

- Salaries and Benefits, recommended at \$502,319, represent a 2% (\$10,996) decrease from the current year due to supplemental budget instructions, and an increase in Retirement Contributions. Staffing is recommended at seven positions.

Recommended funding includes:

- Account 6100 Regular Salaries includes full-year funding for seven positions, normal step increases, freezing of in-class promotions, bilingual skills pay for three positions, and salary reductions as per budget instructions.
- Elimination of Account 6300 Overtime and Account 6200 Extra-Help Appropriations based on the department's ongoing efforts to control expenditures.
- A 52% (\$1,948) decrease from the current year in Account 6350 Unemployment based on Risk Management Rates.
- An 11% (\$12,620) increase over the current year in Account 6400 Retirement Contributions based on increased rates.
- A 15% (\$4,578) increase over the current year in Account 6550 Workers' Compensation based on increased rates.
- A 29% (\$329) decrease from the current year in Account 6670 Benefits Administration based on decreased rates.

Services and Supplies

- Services and Supplies, recommended at \$600,355, represent a 4% (\$21,849) increase over the current year due to increases in intrafund Personnel charges for MOU negotiations and in contracted legal service fees for ongoing IHSS litigation.

Recommended funding includes:

- A 176% (\$1,900) increase over the current year in Account 7101 Liability Risk based on Risk Management rates.
- A 50% (\$2,500) decrease from the current year in Account 7265 Office Expense due to ongoing reductions in supply purchases.
- A 154% (\$10,000) increase over the current year in Account 7268 Postage due to the requirement to send out notification to IHSS providers of State program changes as well as any action regarding pending IHSS litigation.
- A 425% (\$4,250) increase over the current year in Account 7269 Printing due to printing of notification to IHSS providers of State program changes as well as any action regarding pending IHSS litigation.
- A 19% (\$74,910) increase over the current year in Account 7295 Professional and Specialized Services due to increases in intrafund Personnel charges for MOU negotiations and contracted legal service fees for pending IHSS litigation.
- A 77% (\$49,955) decrease from the current year in Account 7340 Rents and Leases due to a recalculation of utilized square footage of 2nd floor Senior Resource Center (building 835).
- A 60% (\$15,000) decrease from the current year in Account 7430 Utilities due to a recalculation of utilized square footage of 2nd floor Senior Resource Center (building 835).

SUMMARY OF REVENUES

- Revenues are recommended at \$1,102,674, a 1% (\$10,853) increase over the FY 2010-11 Adopted Budget. Specific changes by revenue accounts are noted below:
 - Intergovernment Revenues-State, recommended at \$269,205, represent a 1% (\$1,835) decrease from the current year based on the State allocation.
 - Intergovernment Revenues-Federal, recommended at \$486,005, represent a 4% (\$17,862) increase over the current year based on actual Federal-eligible cases.
 - Other Financing Sources, recommended at \$199,685, represent a 3% (\$5,769) decrease from the current year based on available Social Services Realignment revenues.
 - Intrafund Revenues, recommended at \$147,779, represent a \$595 increase over the current year based on actual Public Authority staff time performing IHSS Administrative functions, which is paid for by Org. 5610.

In-Home Supportive Services – Public Authority -- 5611

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues – State			
3480 – Intergovernmental Revenues-St	271,040	271,040	269,205
Total	\$ 271,040	\$ 271,040	\$ 269,205
Acct # - Intergovernment Revenues – Federal			
4361 – Intergovernmental Revenues-Federal	468,143	302,854	486,005
Total	\$ 468,143	\$ 302,854	\$ 486,005
Acct # - Other Financing Sources			
5951 – Other Financing Sources	205,454	205,454	199,685
Total	\$ 205,454	\$ 205,454	\$ 199,685
Acct # - Intrafund			
5990 – Intrafund Revenue	147,184	199,704	147,779
Total	\$ 147,184	\$ 199,704	\$ 147,779
Total Revenues	\$ 1,091,821	\$ 979,052	\$ 1,102,674

In-Home Supportive Services – Public Authority -- 5611

IHSS - PUBLIC AUTHORITY - 5611

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1931	Social Work Practitioner	1896	1	1	\$ 52,392
3080	Office Assistant III	1086	<u>6</u>	<u>6</u>	<u>212,580</u>
Subtotal			7	7	\$ 264,972
	Bilingual Skill Pay				<u>3,915</u>
TOTAL REGULAR SALARIES					\$ 268,887

Health & Welfare Trust Fund -- 5243

Health and Welfare Trust BUDGET 5243 Local Health and Welfare Trust					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Other Financing Uses	\$ 117,023,931	\$ 114,929,386	\$ 116,823,390	\$ 1,894,004	2%
Total Appropriations	\$ 117,023,931	\$ 114,929,386	\$ 116,823,390	\$ 1,894,004	2%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 66,945,331	\$ 64,870,592	\$ 67,762,341	\$ 2,891,749	4%
Other Financing Sources	50,111,006	50,058,794	49,061,049	(997,745)	-2%
Total Revenues	\$ 117,056,337	\$ 114,929,386	\$ 116,823,390	\$ 1,894,004	2%
<u>Net County Cost</u>	\$ (32,405)	\$ -	\$ -	\$ -	-100%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					
-					
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

HEALTH & WELFARE TRUST FUND – 5243

FUNCTION

Assembly Bill 1288 of 1991 requires counties to establish a local Health and Welfare Trust Fund (H&WTF) for proceeds of sales tax designated for State/Local Program Realignment. Counties must also deposit into the fund the Vehicle License Fee (VLF) Realignment revenue they receive in Countywide Revenues (Org 0415). In addition, the statute requires counties to deposit a continuing match of local funds (Maintenance-of-Effort) for health and mental health services, based on the funding schedule specified in the 1991 legislation, in order to continue receiving Realignment Sales Tax revenue. Fresno County's required annual match is \$11,359,752, which includes \$10,404,113 for the Health Realignment match and \$955,639 for the Mental Health Realignment match. The required Maintenance-of-Effort (MOE) is first recognized as net County cost in Org 5240. The MOE is then combined with VLF Realignment Revenues received in Org 5240, transferred to this Org, and, together with the Realignment Sales Tax revenues, directed for deposit into three accounts within the H&WTF: Social Services Account, Health Account, and Mental Health Account. The amount deposited into each of the three accounts is determined via Realignment formulas that were set in the 1991 statute. The FY 2011-12 estimated amounts for each account are detailed in the Overview section below.

Realignment funds in the H&WTF may only be expended for purposes of providing realigned mental health, public health, indigent health care, and social services programs. Realignment funds deposited in the Social Services Account can only be used to fund the County share-of-cost for social services programs realigned in 1991. Health Realignment funds are designated solely for providing health programs and can only be expended on those services or programs that were included as part of the Realignment enabling legislation (WIC Section 17609). Mental Health Realignment funds can only be used for mental health programs included in the 1991 legislation, which include all community-based specialty mental health services for severely and persistently mentally ill adults and children with severe emotional disturbances, state hospital services for civil commitments, long-term nursing facility care, and state portion of Short/Doyle Medi-Cal Program.

OVERVIEW

The FY 2011-12 Recommended Budget of \$116,823,390 reflects a 2% (\$1,894,004) increase in appropriations and revenues over the FY 2010-11 Adopted Budget based on projected Realignment Sales Tax and VLF revenues. Realignment Sales Tax and VLF revenue projections for the FY 2011-12 Recommended Budget reflect an increase of 4% (\$2,891,749) and a decrease of 2% (\$997,745), respectively, from the FY 2010-11 Adopted Budget. There is no Trust Fund carryover from the current year to FY 2011-12. The projected Realignment funds available in FY 2011-12 for each account within the H&WTF are: \$43,052,123 for the Social Services Account, \$42,710,487 for the Public Health Account, and \$31,060,780 for the Mental Health Account.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

- Consumer spending has directly affected the amount of realignment revenue received; since FY 2006-07, counties have experienced a significant decline in sales tax and VLF revenues. The Sales Tax collections in FY 2010-11 have stabilized and are anticipated to meet the prior year base. However, VLF collections are continuing to decline and are expected to be 2% below prior year base. Departments affected with this decrease have been proactively making changes to their operations in anticipation of current year shortfalls and adjusting for projected new base for the budget year.

SUMMARY OF REVENUES

- Revenues are recommended at \$116,823,390, a 2% (\$1,894,004) increase over the FY 2010-11 Adopted Budget, which reflects budgeting anticipated sales tax and VLF collections.
- Sales Tax revenues are projected to be \$2,891,749 higher than current year budgeted based on current year collections, which will set the base amounts at the State level for next year.
- Vehicle License Fees revenues are projected to be \$997,745 lower than current year budgeted based on current year collections, which will set the base amounts at the state level for next year.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues – State			
3508 – Healthcare Sales Tax Revenue	64,870,592	67,762,341	67,762,341
Total	\$ 64,870,592	\$ 67,762,341	\$ 67,762,341
Acct # - Other Financing Sources			
5950 – Op Trans In From General Fund (VLF and County Match)	50,058,794	49,061,049	49,061,049
Total	\$ 50,058,794	\$ 49,061,049	\$ 49,061,049
Total Revenues	\$ 114,929,386	\$ 116,823,390	\$ 116,823,390

PENDING FACTORS

Revenues are dependent upon consumer spending therefore additional Sales Tax collections could be realized. However, the benefit of additional collections would only be realized once the State has satisfied their primary obligations. The State's first obligation with additional funds is to pay Caseload Growth owed starting with the oldest debt first. Currently, the State owes Counties \$74,405,186 for FY 2006-07, \$105,389,453 for FY 2007-08, \$104,972,555 for FY 2008-09, and \$43,805,240 for FY 2009-10 for a total of \$328,572,434. Fresno is not owed any caseload growth for FY 2006-07. Fresno County is owed \$246,789 for FY 2007-08; \$4,580,239 for FY 2008-09 and \$1,782,326 for FY 2009-10. Because Fresno County is not owed any caseload growth for FY 2006-07, the Sales Tax collections would have to be 7.6% (\$74,405,186) above the base before any additional disbursement of sales tax growth to Fresno County would occur.

The Governor's FY 2011-12 proposed budget includes an additional Realignment proposal effective July 1, 2011 that would shift \$5.9 billion in current State share-of-cost to counties Statewide. Under the proposal, counties will be responsible for funding the State's share of the programs but will be provided new revenues to cover the costs. There is currently no detail on how revenues would be allocated among counties. It is anticipated that revenues would be allocated in such a way that the 'new' realignment revenues would cover the 'new' realigned expense, the old realignment revenues would cover old realigned expense, and net County cost would continue to cover old Realignment adjusted county shares-of-cost.

FY 2011-12 REALIGNMENT BUDGETED Estimates as of April 27, 2011				
TRUST FUND ACCOUNTS				
SOURCES	PUBLIC HEALTH Projected FY 2011-12 Base	MENTAL HEALTH Projected FY 2011-12 Base	SOCIAL SERVICES Projected FY 2011-12 Base	TOTAL Projected Collections
County Match	\$10,404,113.00	\$955,639.00	\$0.00	\$11,359,752.00
Sales Tax	8,177,704	18,096,567	38,651,070	64,925,341
Stabilization	-	-	2,837,000	2,837,000
VLF	24,128,670	-	-	24,128,670
VLF Base	-	11,295,582	1,564,053	12,859,635
VLF Collection	-	712,992	-	712,992
TOTAL Sources \$	42,710,487	\$ 31,060,780	\$ 43,052,123	\$ 116,823,390
USES	PUBLIC HEALTH Budgeted	MENTAL HEALTH Budgeted	SOCIAL SERVICES Budgeted	TOTAL Projected Disbursements
5610 Department of Social Services	\$0.00	\$0.00	\$11,664,147.00	\$11,664,147.00
5611 IHSS - Public Authority	-	-	199,685	199,685
5620 Public Health	21,721,723	-	1,366,352	23,088,075
56201687 Jail Psychiatric Services	-	1,856,537	-	1,856,537
5630 Department of Behavioral Health	-	18,158,959	-	18,158,959
56302175 State Hospital Offsets	-	6,089,782	-	6,089,782
56302666 Managed Care Offsets	-	4,887,271	-	4,887,271
5635 Compliance / IRO	-	68,231	-	68,231
5240 County Medical Services	20,639,602	-	-	20,639,602
6310 Cal Works	-	-	1,385,629	1,385,629
6410 Dependent Children - Foster Care	-	-	5,401,543	5,401,543
6515 Aid to Adoptions	-	-	111,891	111,891
6420 IHSS	-	-	22,922,676	22,922,676
0410 Auditor Controller	20,000	-	-	20,000
0410 A-87 - DPH	329,162	-	-	329,162
0410 A-87 - DBH	-	-	-	-
Grand Total \$	42,710,487	\$ 31,060,780	\$ 43,052,123	\$ 116,823,390
Balance \$	-	\$ -	\$ -	-

Compliance BUDGET 5635 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 294,396	\$ 311,584	\$ 302,788	\$ (8,796)	-3%
Services and Supplies	65,666	87,586	26,802	(60,784)	-69%
Total Appropriations	\$ 360,062	\$ 399,170	\$ 329,590	\$ (69,580)	-17%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 260,372	\$ 259,254	\$ 261,359	\$ 2,105	1%
Other Financing Sources	99,158	139,694	68,231	(71,463)	-51%
Intrafund Revenue	2,587	222	-	(222)	-100%
Total Revenues	\$ 362,117	\$ 399,170	\$ 329,590	\$ (69,580)	-17%
<u>Net County Cost</u>	\$ (2,055)	\$ -	\$ -	\$ -	-100%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	3	3	3	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

COMPLIANCE – 5635

FUNCTION

The Compliance Program develops and implements policies, procedures, practices, and standards of conduct to articulate the County's commitment to compliance to all applicable Federal and State regulations, standards, and guidelines related to the provision, documentation, claiming, and reimbursement of mental health services. The Federal Medicaid regulations mandate a Compliance Plan, Compliance Officer and Compliance Committee. The Compliance Program performs and/or monitors compliance audits and reviews; develops, provides, and/or coordinates compliance trainings and education, and investigates reports or issues of possible non-compliance. The Compliance Program works with the Compliance Committee to promote an awareness and understanding of the positive ethical and moral practices consistent with the mission and values of the County, the Compliance Plan, as well as those required by all regulations applicable to the provision and reimbursement of mental health services.

OVERVIEW

The FY 2011-12 Recommended Budget of \$329,590 reflects a 17% (\$69,580) decrease from the FY 2010-11 Adopted Budget primarily due to the elimination of the services provided by the Integrity Review Organization (IRO), which is partially offset by the increase in the Retirement rate. This program is funded with Mental Health Realignment, Managed Care Allocation, and Quality Improvement revenues with no net County cost. Staffing is recommended at three positions, the same as the FY 2010-11 level with no salary savings.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Although the five-year Integrity Agreement with the Office of Inspector General of the U.S. Department of Health and Human Services has been successfully fulfilled, annual reviews and trainings will continue to be performed for Medicare, County programs, contractors, and medication services to ensure compliance with State and Federal regulations.

Salaries and Benefits

- Salaries and Benefits, recommended at \$302,788 represents a 3% (\$8,796) decrease from the current year primarily due to supplemental budget instructions which is partially offset by an increase in the Retirement rate. Staffing is recommended at the current year level of three positions.

Recommended funding includes:

- Full-year funding for three positions according to supplemental budget instructions.
- Account 6400 Retirement represents a 12% (\$9,347) increase over the current year based on higher rates which are partially offset by the budgeted reductions from supplemental budget instructions.

Services and Supplies

- Services and Supplies recommended at \$26,802 represent a 69% (\$60,784) decrease from the current year primarily due to the elimination of the services provided by the Independent Review Organization.

Recommended funding includes:

- Account 7040 Telephone Charges represents a 42% (\$606) decrease from the current year based on rates provided by Information Technology Services Department.
- Account 7101 Liability Insurance represents a 176% (\$1,900) increase over the current year based on rates provided by Risk Management.
- Account 7287 PeopleSoft Financials represents a 13% (\$226) decrease from the current year based on rates provided by the Information Technology Services Department.
- Account 7295 Professional and Specialized Services represents a 93% (\$59,677) decrease from the current year primarily due to the exclusion of the Independent Review Organization services.
- Account 7611 Security Services represents a 6% (\$94) increase based on the rates provided by General Services and allocated accordingly by the Department of Behavioral Health.

SUMMARY OF REVENUES

- Revenues are recommended at \$329,590 a 17% (\$69,580) decrease from the current year primarily due to a reduction in the Mental Health Realignment funding requirement. Specific changes by type of revenue are noted below:
 - Intergovernmental Revenues-State (\$261,359) – Includes funding for Quality Improvement activities, which are estimated to increase by \$2,105 over the current year based on actual claims. Intergovernmental Revenues – State, also includes a portion of the Managed Care allocation which is estimated at the current fiscal year level.
 - Other Financing Sources (\$68,231) – Operating Transfers In from Special Revenue Funds reflects Mental Health Realignment transfers. This revenue is budgeted at a decrease from the current year primarily due to the conclusion of the Integrity Agreement and the costs related to the Independent Review Organization services.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues – State			
3523 – Managed Care Allocation	229,359	229,359	229,359
3574 – QI Revenue	29,895	32,000	32,000
Total	\$ 259,254	\$ 261,359	\$ 261,359
Acct # - Other Financing Sources			
5951 – Mental Health Realignment	139,694	139,694	68,231
Total	\$ 139,694	\$ 139,694	\$ 68,231
Acct # - Intrafund			
5990 – MHSA Reimbursement	222	15	0
Total	\$ 222	\$ 15	\$ 0
Total Revenues	\$ 399,170	\$ 401,068	\$ 329,590

COMPLIANCE - 5635

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2207	Administrative Analyst III	2122	1	1	\$ 60,581
2321	Compliance Officer	E	1	1	79,443
3080	Office Assistant III	1054	<u>1</u>	<u>1</u>	<u>34,577</u>
Subtotal			3	3	\$ 174,601
TOTAL REGULAR SALARIES					\$ 174,601

Agriculture BUDGET 4010 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 8,157,649	\$ 8,558,533	\$ 8,380,780	\$ (177,753)	-2%
Services and Supplies	2,045,296	2,288,328	2,365,102	76,774	3%
Total Appropriations	\$ 10,202,945	\$ 10,846,861	\$ 10,745,882	\$ (100,979)	-1%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 550,814	\$ 560,500	\$ 545,000	\$ (15,500)	-3%
Fines, Forfeitures & Penalties	2,555	11,000	3,000	(8,000)	-73%
Intergovernment Revenues - St	4,960,646	6,214,927	6,400,687	185,760	3%
Intergovernment Rev-Federal	11,707	5,000	5,000	-	0%
Charges For Services	2,009,983	1,853,114	1,878,307	25,193	1%
Miscellaneous Revenues	205,967	160,600	155,800	(4,800)	-3%
Intrafund Revenue	86,799	127,000	133,500	6,500	5%
Total Revenues	\$ 7,828,471	\$ 8,932,141	\$ 9,121,294	\$ 189,153	2%
<u>Net County Cost</u>	\$ 2,374,474	\$ 1,914,720	\$ 1,624,588	\$ (290,132)	-15%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	76	76	76	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

AGRICULTURE DEPARTMENT – 4010

FUNCTION

"Promoting agriculture and a fair marketplace through equal enforcement of laws for the protection of society and the environment" is the Vision Statement adopted by the Agriculture Department. The department is committed to promoting Fresno County agriculture, fostering public confidence by assuring a fair and equitable marketplace, protecting environmental quality through the sound application of pesticide and worker safety regulations, preserving agricultural land use for future generations, and minimizing the pest risk pathways of exotic and harmful pests. The department is organized into seven districts which are located in Firebaugh, Fresno, Huron, Kerman, Reedley, Sanger and Selma. All administrative functions and related activities occur in the Fresno district area. Program responsibilities and activities occur in all of the districts and staff provide services to the general public and the agricultural industry for the following nine programs:

- Pest Detection – Monitoring urbanized and crop areas for quarantine pests with traps and surveys;
- Pest Eradication – Treating and eliminating unwanted quarantine pests of significance as they occur in the urban and agricultural setting;
- Pest Management-Control – Limiting the spread or controlling pests of significance, including weeds, vertebrate pests, and insects;
- Pest Exclusion-Plant Quarantine – Inspecting incoming and outgoing pathways of pest introduction, including export certification and high risk pest exclusion facilities;
- Pesticide Use Enforcement and Apiary – Enforcing regulations covering agricultural and structural use of pesticides and apiaries;
- Nursery and Seed Inspection – Inspecting nursery stock to be used for farm planting and retail nursery stock and enforcing seed law regulations;
- Fruit and Vegetable Quality Control and Eggs – Inspecting fruit, vegetables, and eggs for compliance with state and federal standards;
- County Weed and Rodent Control – Providing service to other county departments for weed and rodent control; and
- Weights and Measures – Ensuring the public gets what they paid for through the enforcement of national and state standards for weighing, measuring, and transaction devices.

OVERVIEW

Appropriations in the FY 2011-12 Budget are recommended at \$10,745,882, a 1% (\$100,979) decrease from the current year and revenues are recommended at \$9,121,294, a 2% increase (\$189,153) over the current year. The FY 2011-12 Recommended Budget reflects a 15% (\$290,132) decrease in net County cost from the FY 2010-11 Adopted Budget. Minimal service levels will continue with the proposed FY 2011-12 Budget. Shifting of staff will continue to be made to meet workload prioritization and to maximize revenue generation. Staffing is recommended at the current level of 76 positions. Salary savings was calculated at a 2% (\$80,932) level with corresponding reductions in Retirement (\$40,362), OASDI (\$6,172), and Health Insurance (\$10,205) accounts.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Additional funding (\$634,710) for the European Grape Vine Moth (EGVM) Program will be available for the department to enforce the quarantine restrictions and continue detection trapping efforts to contain the spread of EGVM and to focus on protecting host agricultural crops while maintaining the agricultural industry's ability to move their crops domestically and globally.

With the diversion of permanent staff away from the Weights and Measures Program in response to the reduction in net County cost and to maximize the potential amount of Unclaimed Gas Tax, the department has chosen to respond to consumer concerns as they arise in the marketplace on an "as needed" basis and to target enforcement to areas of concern.

Due to the Governor's requested \$15,000,000 reduction to the Secretary of Agriculture and the agricultural industry consortium, the department has assumed resulting reductions of \$45,983 with the loss of revenue agreements for Japanese dodder, red imported fire ant and sudden oak death surveys and elimination of weights and measures service agency funding. The reduction in revenue and appropriations was factored into the budget.

There is an additional reduction anticipated for the High Risk Pest Exclusion Program. However, the working group that allocates the funding has not yet met to determine the funding level reductions. The original statewide cut was to be \$1,000,000, but has been reduced to \$267,000. Due to the uncertainty of the level of funding, High Risk revenue and appropriations for incoming beehive inspections have been removed from the budget.

Salaries and Benefits

- Salaries and Benefits, recommended at \$8,380,780, represent a 2% decrease (\$177,753) from the current year. Staffing is recommended at 76 positions, the same as the current year.

Recommended funding includes:

- Account 6100 Regular Salaries decreased by 9% (\$379,488) based on supplemental budget instructions.
- Account 6200 Extra-Help and Account 6300 Overtime decreased 11% (\$81,375) and 1% (\$2,432), respectively, based on supplemental budget instructions.
- Account 6350 Unemployment Insurance decreased 22% (\$80,754) due to lower payments to seasonal personnel.
- Account 6400 Retirement Contribution increased by 12% (\$205,924).
- Account 6600 Health Insurance increased by 20% (\$84,741).

Services and Supplies

- Services and Supplies, recommended at \$2,365,102 represent a 3% increase (\$76,774) over the current year.

Recommended funding includes:

- Account 7101 Liability Insurance represents a 234% increase (\$86,137) over the current year due to an increase in automobile accidents in 2010.
- Account 7295 Professional & Specialized Services represents a 1,759% increase (\$176,742) over the current year due to the outsourcing of the Glassy-Winged Sharp Shooter (GWSS) program.

- Account 7400 Special Departmental Expense represents a 99% decrease (\$539,843) from the current year due to the decrease in supplies needed for the GWSS contract.
- Account 7416 Trans & Travel County Garage represents a 31% increase (\$268,443) over the current year primarily due to an increase in the number of fleet vehicles needed for the EGVM program.

SUMMARY OF REVENUES

- Revenues are recommended at \$9,121,294, a 2% increase (\$189,153) over the current year adopted budget, which is primarily due to increases in the following:
 - Additional funding is anticipated for EGVM regulatory contract (\$634,710) with a change in the program to the department being the lead agency on the regulatory inspection and audit programs for EGVM instead of the State or Federal agencies.
 - Revenue from many of the smaller State contracts will be reduced due to supplemental budget instructions, since they are reimbursed on an actual cost basis.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Licenses, Permits, & Franchises			
3160 – Business Licenses	560,500	553,842	545,000
Total	\$ 560,500	\$ 553,842	\$ 545,000
Acct # - Fines, Forfeitures, & Penalties			
3301 – Criminal Fines	11,000	7,905	3,000
Total	\$ 11,000	\$ 7,905	\$ 3,000
Acct # - Intergovernment Revenues-State			
3545 – State -Aid for Agriculture	4,841,381	5,138,575	4,999,742
3555 – State-Aid-Pesticide Mill Assessment	1,344,946	1,380,652	1,371,845
3575 – State-Other	28,600	17,445	29,100
Total	\$ 6,214,927	\$ 6,536,672	\$ 6,400,687
Acct # - Intergovernment Revenues-Federal			
4368 – Federal-Grazing Fees	5,000	9,812	5,000
Total	\$ 5,000	\$ 9,812	\$ 5,000
Acct # - Charges for Services			
4935 – Agricultural Services	1,820,105	2,071,736	1,863,807
5060 – Other Charges For Current Services	21,000	8,214	8,000
5064 – Data Processing Fees	12,009	6,436	6,500
Total	\$ 1,853,114	\$ 2,086,386	\$ 1,878,307
Acct # - Miscellaneous Revenues			
5793 – Rodent Control	160,000	231,654	155,000
5800 – Other Miscellaneous	600	19,570	800
5806 – Loss Recovery - Risk Management	0	1,387	0
Total	\$ 160,600	\$ 252,611	\$ 155,800
Acct # - Intrafund			
5990 – Intrafund Revenue	127,000	132,908	133,500
Total	\$ 127,000	\$ 132,908	\$ 133,500
Total Revenues	\$ 8,932,141	\$ 9,580,136	\$ 9,121,294

PENDING FACTORS

The effect on rodenticide sales due to the changes in the rodenticide grain bait labels, which classify them as a "Restricted Use" pesticide for "agricultural use only," is unknown at this time. Costs will be controlled by formulating stock only as sales demand it.

The department has not been notified of any reductions that the Governor has directed to the California Department of Pesticide Regulations. Based on current discussions, reductions are not anticipated or factored in to the budget. However, there are discussions surrounding the pesticide use reporting data entry agreements that will effect future funding for entering use data into the online California Agricultural Permits (CAPS) statewide database; at this time, the impact on FY 2011-12 and future years is undetermined.

At the Federal level, reduction or elimination of the Asian citrus psyllid and light brown apple moth revenue agreements may be effected by funding reductions through the loss of Farm Bill and other sources of Federal funds.

The recommended budget includes an estimated \$1.28 million in Unclaimed Gas Tax (UGT) revenue anticipated to be received in FY 2011-12. In order to receive all or part of this revenue, regulations require that counties annually maintain the general fund portion of the department's budget equal to or exceeding the rolling average of the previous five year's net County cost (NCC). The department's portion of UGT is based on the statewide pro-rata share of NCC used in each eligible agricultural program. Since FY 2008-09, when seven positions which perform inspections were lost, the department has struggled to meet the Maintenance-of-Effort (MOE) levels. The preliminary calculations for the five-year average show that the County's MOE level will be short by over \$400,000 for the activities completed in FY 2010-11. With the \$483,485 reduction to NCC in FY 2010-11, the department will not meet the MOE, and the estimated UGT for FY 2011-12 reflects an anticipated reduction.

The County will be required to justify the shortfall in the department's general fund support to the Secretary of Agriculture in order to be considered for a waiver to receive any UGT disbursement in FY 2011-12. If such a waiver is granted, the total amount will be less than previously received, since the distribution is base on NCC, and the County reduced NCC to the department in FY 2010-11. The more NCC taken away from the Department that is disproportionate to other departments within the County, the greater the risk that the waiver would be denied as the intent of the regulation was to ensure that agriculture departments would not take a greater NCC reduction than other departments.

The proposed reduction of \$290,132 (15%) for FY 2011-12's NCC will substantially reduce the County's UGT revenue in FY 2012-13, potentially crippling the department's core programs. The impact of this proposed reduction will be felt in FY 2012-13, and subsequent years, as the UGT distribution is based on activities done in the previous FY.

There is no simple calculation or model to use in determining future UGT since it is based on all counties' expenditures and revenues. With the current fiscal crisis statewide, there is no way to accurately predict what the loss of UGT will be. As the County continues reductions to the department's NCC, the dollars lost in UGT flow to counties who maintain or increase their relative NCC.

AGRICULTURE - 4010**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1698	Agricultural/Standards Investigator	2203	1	1	\$ 62,906
1699	Supervising Agricultural Standards/Specialist	2203	14	14	880,032
1700	Agricultural/Standards Specialist III	1915	29	29	1,576,628
1701	Agricultural/Standards Specialist II	1704	5	5	240,914
1702	Agricultural/Standards Specialist I	1542	6	8	339,423
1703	Agricultural/Standards Specialist Trainee	1378	2	0	0
1769	Deputy Agricultural Commissioner/Sealer	E	3	3	214,910
1770	Entomologist	2203	1	1	55,998
2209	Program Technician II - Conf.	1443	1	1	45,899
3620	Program Technician I	1329	1	1	38,705
2212	Systems and Procedures Analyst III	2242	1	1	64,034
2345	Agricultural Business Manager	E	1	1	76,295
3080	Office Assistant III	1086	2	2	70,376
3110	Office Assistant II	974	3	2	61,165
3125	Office Assistant I	920	1	2	44,630
3166	Administrative Secretary - Conf.	1490	1	1	42,151
3260	Account Clerk III	1146	3	3	107,246
8005	Agricultural Commissioner/Sealer	C	1	1	116,065
Subtotal			76	76	\$ 4,037,377
	Auto Allowance				5,871
	Bilingual Skill Pay				3,336
	Less Salary Savings (2%)				<u>(80,932)</u>
TOTAL REGULAR SALARIES					\$ 3,965,652

Cooperative Extension -- 7610

Cooperative Extension BUDGET 7610 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 230,431	\$ 238,862	\$ 241,435	\$ 2,573	1%
Services and Supplies	238,899	221,859	215,381	(6,478)	-3%
Total Appropriations	\$ 469,330	\$ 460,721	\$ 456,816	\$ (3,905)	-1%
<u>Revenues</u>					
Charges For Services	\$ 52,454	\$ 30,000	\$ 6,000	\$ (24,000)	-80%
Miscellaneous Revenues	15,270	95,130	162,531	67,401	71%
Total Revenues	\$ 67,724	\$ 125,130	\$ 168,531	\$ 43,401	35%
<u>Net County Cost</u>	\$ 401,605	\$ 335,591	\$ 288,285	\$ (47,306)	-14%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	3	3	3	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

COOPERATIVE EXTENSION – 7610

FUNCTION

Cooperative Extension was established in 1918 to provide education and research programs in agriculture; nutrition, family, and consumer sciences; 4-H youth development; and community development through a partnership between the University of California (UC) and the County of Fresno. Pursuant to an agreement with UC, Fresno County finances support staff, operating supplies, transportation, and facilities. UC is responsible for funding Salaries and Benefits for the academic staff made up of a Director, nine Farm Advisors, one Nutrition and Family/Consumer Sciences Advisor, and one 4-H Youth Development Advisor. In addition, there are 25 UC program staff supported by University or grant funds.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$456,816 reflects a 1% decrease (\$3,905) from the FY 2010-11 Adopted Budget. The recommended budget reflects \$168,531 in revenues, an increase of 35% (\$43,401) over the FY 2010-11 Adopted Budget. This increase is attributed to the contribution of the Cooperative Extension Research Trust Fund, clientele, grant and industry support funds (\$162,531) to augment this budget. The net County cost for this budget is \$288,285 which reflects a 14% (\$47,306) decrease from the current year adopted budget. Staffing is recommended at the current level of three positions.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

All printing for grant-funded programs will be outsourced. The department will no longer be utilizing the County Graphic Communications for this purpose. This change is being made in an effort to more efficiently utilize the time the three remaining Fresno County staff spend to complete necessary forms, work with Graphic Communications, and process payments from the Grant programs. Grant programs will be solely responsible for securing a vendor, arranging payment, etc. for all their printing projects. This reduces the County budget expenditures and revenues by about \$35,000 per year, but the department foresees a savings in County staff time. Operating the department with three County staff is problematic when one staff member is out. Two clerical staff serves the needs of approximately 35-40 UC staff in addition to serving clientele and performing basic day-to-day tasks required to keep the office operating efficiently.

Approximately 36% of this budget is funded by the Cooperative Extension Research Trust Fund. The NCC allocation of \$288,285 provides funding for Salaries and Benefits for three positions (\$241,435) and approximately 2% (\$46,850) of the Services and Supplies budget.

Salaries and Benefits

- Salaries and Benefits, recommended at \$241,435, represent a 1% increase (\$2,573) over the current year. Staffing is recommended at the current year level of three positions.

Recommended funding includes:

- Account 6100 Regular Salaries reflects a 10% (\$10,853) reduction based on supplemental budget instructions.
- A 22% (\$13,127) increase over the current year in Retirement Contribution rates based on rates provided.
- A 26% (\$3,901) increase over the current year in Health Insurance Contribution rates based on estimates provided.

Cooperative Extension -- 7610

- A 100% (\$6,180) decrease from the current year in W-2 Reportable Mileage which was used for Department Head mileage allocation (a non-county employee).

Services and Supplies

Recommended funding includes:

- A 168% (\$25,133) increase over the current year in Liability Insurance rates.
- A 91% reduction (\$32,000) in the Office Expense budget resulting from eliminating the use of County Graphic Communications for grant-funded program printing and eliminating office supplies except for vital supplies (copier paper and printing supplies - cartridges).
- A 100% reduction of the Postage budget (\$300). Postage previously paid by the County will be covered with UC funds.
- A 50% reduction (\$1,000) in Special Departmental Expense by going to a bi-weekly service for door mat replacement.
- The department should see a decrease in copy and maintenance charges due to replacing a ten-year old copier. Those anticipated savings are reflected in the Services and Supplies budget.

SUMMARY OF REVENUES

- Revenues are recommended at \$168,531 and reflect a 35% increase over the current year.
 - Charges for Services (\$6,000) represents a \$24,000 (80%) decrease in revenue generated for printing services provided to UC entities. All printing for UC grant-funded programs and research work will be outsourced. The \$6,000 represents revenue that will be collected for use of County vehicles for grant-funded program work and minor printing.
 - Miscellaneous Revenue (\$162,531) represents a 71% increase (\$67,401) in funding from the Cooperative Extension Research Trust Fund. The trust fund will be used to augment this budget to cover County funding shortfalls, fund virtually all ISF charges and provide a limited operations budget covering travel and miscellaneous supplies.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Charges for Services			
5060 – Other Charges for Current Servs	30,000	30,000	6,000
Total	\$ 30,000	\$ 30,000	\$ 6,000
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	95,130	95,130	162,531
Total	\$ 95,130	\$ 95,130	\$ 162,531
Total Revenues	\$ 125,130	\$ 125,130	\$ 168,531

PENDING FACTORS

For the FY 2011-12 Recommended Budget, the department will use \$162,531 of the Cooperative Extension Research Trust Fund. These funds are being used to cover ISF and insurance rates, which was not the intent of the funding since the original source of the CE Research Trust fund came from growers and agricultural-related businesses to support agricultural research in Fresno County. This fund will no longer be augmented. The department has a commitment to use \$95,130 of the fund for the FY 2010-11 budget and \$162,531 for FY 2011-12. Trust funds remaining entering the FY 2012-13 budget cycle will not be sufficient to support Cooperative Extension at the present level. The County of Fresno and the UC Division of Agriculture and Natural Resources will then have to make a joint decision regarding the sustainability of Cooperative Extension as a part of Fresno County.

Cooperative Extension -- 7610

COOPERATIVE EXTENSION - 7610

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u> <u>CURRENT</u>	<u>RECOMMENDED</u>	<u>RECOMMENDED SALARIES</u>
2400	Cooperative Extension Administrative Coordinator	2122	1	1	\$ 60,581
3140	Secretary III	1248	<u>2</u>	<u>2</u>	<u>77,000</u>
Subtotal			3	3	\$ 137,581
TOTAL REGULAR SALARIES					\$ 137,581

Public Works & Planning (PW&P) -- 4360

Public Works and Planning BUDGET 4360 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 6,432,995	\$ 5,198,107	\$ 5,276,280	\$ 78,173	2%
Services and Supplies	1,897,983	1,589,744	1,737,456	147,712	9%
Other Charges	16,000	32,000	32,000	-	0%
Total Appropriations	\$ 8,346,978	\$ 6,819,851	\$ 7,045,736	\$ 225,885	3%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 2,409,122	\$ 2,471,208	\$ 2,562,779	\$ 91,571	4%
Fines, Forfeitures & Penalties	40,681	100,000	59,003	(40,997)	-41%
Intergovernment Revenue-Other	5,769	400	-	(400)	-100%
Charges For Services	2,140,614	1,497,810	1,818,345	320,535	21%
Miscellaneous Revenues	84,284	86,640	61,465	(25,175)	-29%
Intrafund Revenue	635,599	522,748	474,628	(48,120)	-9%
Total Revenues	\$ 5,316,068	\$ 4,678,806	\$ 4,976,220	\$ 297,414	6%
<u>Net County Cost</u>	\$ 3,030,910	\$ 2,141,045	\$ 2,069,516	\$ (71,529)	-3%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	70	46	46	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PUBLIC WORKS AND PLANNING (PW&P) – 4360

FUNCTION

The Department of Public Works and Planning is responsible for providing services to the public in the areas of public works, planning, land development services, and resource management. The public works, planning, and land development services components of Org. 4360 involve administration of the County's General Plan and enforcement of building and land use standards including inspections and the issuance of building and land use permits, environmental analysis, plan reviews, code enforcement, County Surveyor activities, growth management issues, regional and cooperative planning, ground and surface water management and planning, mineral and natural resource management, and administration, design and implementation of the County's Capital Projects program. In addition, Org. 4360 includes economic development activities of the Fresno County Office of Tourism. Other services in support of maintaining and operating the County public road system, housing, community development, solid and hazardous waste management, County service area and waterworks districts administration, transportation, and parks and grounds are also provided by this department, but primarily funded in other budget units.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$7,045,736 reflect a 3% (\$225,885) increase over the FY 2010-11 Adopted Budget, and the FY 2011-12 Recommended Budget revenues of \$4,976,220 reflect a 6% (\$297,414) increase over the FY 2010-11 Adopted Budget.

Staffing is recommended at 46 positions, the same level as in the current year. No salary savings have been used in calculating Regular Salaries (Account 6100) in the recommended budget at the concurrence of the County Administrative Office.

Recommended funding includes \$942,569 for architectural and construction management services for the County's Capital Projects program, which is offset by funded projects. A net County cost allocation of \$10,000 is included for the County's tourism activities.

Departmental staff will continue to be involved in the processing of major development projects and associated Environmental Impact Reports for hard rock excavation/sand and gravel operation projects, large solar proposals, updating of the Laton and Del Rey Community Plans, comprehensive review and updating of the County's General Plan and Zoning Ordinance, and activities related to the expansion and annexation of cities. Building permit activity is projected to remain at low levels based on construction activity in FY 2010-11.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Due to current staffing levels, the Development Services Division will continue to maintain reduced public counter hours (one-half day) every Friday, and extended processing timelines will continue in the plan check review and inspections and land use and mapping application programs. In addition, with reduced net County cost allocations, Code Enforcement efforts will exclusively be focused on health and safety code related violations. Neighborhood Beautification and land use violations (inappropriate use/activities per Zoning/Williamson Act) would be given secondary priority. The Fresno County Office of Tourism has reduced services to one-to-two hours per-week, which may create a challenge to meet seasonal public demand.

Salaries and Benefits

- Salaries and Benefits represent a 2% (\$78,173) increase over FY 2010-11 due to increases in benefit rates.

Recommended funding includes:

- Forty-one positions in the Development Services Division and five positions in the Capital Projects Division for a total of forty-six positions.

Services and Supplies

- Services and Supplies represent a 9% (\$147,712) increase over FY 2010-11 due primarily to increases in Internal Service Fund (ISF) rates.

Recommended funding includes:

- An appropriation of \$10,000 in net County cost allocation to pay for tourism related activities. These activities continue to be decreased with focus solely on maintaining the Blossom and Fruit Trails, website maintenance, media relations and no-cost marketing cooperatives, as time and funding permit.
- Appropriations of \$232,905 to support ongoing capital projects. These appropriations are fully offset by funded projects.
- An appropriation of \$243,094 in net County cost allocation for monitoring of closed landfills as mandated by Title 27 of the California Code of Regulations.

Other Charges

- Other Charges is recommended at \$32,000 which is at the same level as in FY 2010-11.

Recommended funding includes:

- Other Charges provide for contract payments in the amount of \$32,000 to the Fresno Irrigation District (FID) under the FID Stream Group contract.

SUMMARY OF REVENUES

- Revenues are recommended at \$4,976,220, a 6% (\$297,414) increase over FY 2010-11 due primarily to:
 - Licenses, Permits and Franchises - Estimated at an increase of 4% (\$91,571) based on projected permit and land use application activity for FY 2011-12.
 - Fines, Forfeitures and Penalties - Estimated at a decrease of 41% (\$40,997) based on FY 2010-11 activities. Revenue is generated through the collection of administrative fines for code violations.
 - Charges for Services - Estimated at an increase of 21% (\$320,535) primarily due to an increase in Development Services activities. The increase will help maintain staffing and provide some funding for plan check consultant services.
 - Miscellaneous Revenues - Estimated at a decrease of 29% (\$25,175). Revenue is generated by bond forfeitures, sales of copies, and jury duty reimbursements. The estimated decrease is based on FY 2010-11 activities.
 - Intrafund Revenues - Estimated at a decrease of 9% (\$48,120) from FY 2010-11. The decrease is based on fewer capital projects.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Licenses, Permits, & Franchises			
3170 – Construction Permits	2,250,768	2,250,768	2,281,501
3180 – Land Use Permits	202,800	202,800	259,298
3185 – Agricultural Preserve-App Fees	17,640	17,640	21,980
Total	\$ 2,471,208	\$ 2,471,208	\$ 2,562,779
Acct # - Fines, Forfeitures, & Penalties			
3303 – Civil Fines	100,000	100,000	59,003
Total	\$ 100,000	\$ 100,000	\$ 59,003
Acct # - Intergovernment Revenues – Other			
4841 – Other Govt Agencies	400	400	0
Total	\$ 400	\$ 400	\$ 0
Acct # - Charges for Services			
4895 – Personnel Services	2,400	2,400	2123
4910 – Plan & Engineering Services	573,600	573,600	520,686
4911 – Env Impact Report	150,000	150,000	325,000
4912 – Env Applications	100,800	100,800	133,839
4916 – General Plans/Amendments	28,800	28,800	107,700
4918 – Specific Plans/Amendments	133,200	133,200	110,000
5039 – Other Agencies Services	50,000	50,000	50,000
5040 – Services to Other County Depts	459,010	459,010	568,997
Total	\$ 1,497,810	\$ 1,497,810	\$ 1,818,345
Acct # - Miscellaneous Revenues			
5789 – Non-taxable Sales	840	840	475
5800 – Miscellaneous Revenues	85,200	85,200	60,640
5882 – Cty Emp Witness and Jury Fees	600	600	350
Total	\$ 86,640	\$ 86,640	\$ 61,465
Acct # - Intrafund			
5990 – Intrafund Revenue	522,748	522,748	474,628
Total	\$ 522,748	\$ 522,748	\$ 474,628
Total Revenues	\$ 4,678,806	\$ 4,678,806	\$ 4,976,220

PENDING FACTORS

Operational revenue for the Development Services Division originates from two primary sources, net County cost allocation and fees for services provided. The department, similar to other local jurisdictions throughout the state, has seen significant declines in construction activities which have forced reductions in staffing levels in the department's Development Services Division. If fees for services activities (building plan reviews and inspections, land use and mapping applications) continue to decline or if County General Fund appropriations are further reduced, the department will re-evaluate its current staffing levels and make reductions as necessary.

PUBLIC WORKS AND PLANNING - 4360**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0223	Development Services Manager	D	1	1	\$ 106,742
1105	Engineer II	2374	2	2	133,775
1133	Senior Engineering Technician	2093	1	1	62,742
1134	Senior Engineer	2948	1	1	76,114
1144	Capital Projects Division Manager	D	1	1	106,147
1167	Senior Architect	3050	1	1	87,101
1168	Architect	2856	2	2	163,068
1175	Planner I	1738	1	1	49,634
1176	Planner II	1929	5	5	275,303
1177	Planner III	2228	5	5	318,055
1178	Senior Planner	2644	4	4	301,987
1179	Principal Planner	2908	1	1	83,014
1716	Building Inspector II	2156	4	4	258,578
1720	Building Plans Engineer	2794	1	1	75,450
1721	Supervising Building Inspector	2389	1	1	68,191
1722	Building Plans Checker III	2597	2	2	155,692
1745	Chief Building Inspector	2963	1	1	84,611
2293	Staff Analyst III	2122	3	3	181,742
2319	Deputy Director of Planning	D	1	1	117,404
3080	Office Assistant III	1153	4	4	138,243
3110	Office Assistant II	1033	1	1	30,983
3160	Secretary IV	1419	1	1	42,540
3621	Program Technician II	1531	2	2	91,800
Subtotal			46	46	\$ 3,008,916
License Bonus					14,387
Bilingual Pay					2,509
TOTAL REGULAR SALARIES					\$ 3,025,812

Public Works & Planning-Roads BUDGET 4510 Special Revenue Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 18,451,484	\$ 20,100,007	\$ 20,079,165	\$ (20,842)	0%
Services and Supplies	34,057,023	55,259,952	36,339,970	(18,919,982)	-34%
Other Charges	821,510	100,000	1,500,000	1,400,000	1400%
General Fixed Assets	86,378	31,400	23,500	(7,900)	-25%
Total Appropriations	\$ 53,416,395	\$ 75,491,359	\$ 57,942,635	\$ (17,548,724)	-23%
<u>Revenues</u>					
Taxes	\$ 4,921,921	\$ 6,870,912	\$ 5,756,916	\$ (1,113,996)	-16%
Licenses, Permits & Franchises	333,032	199,992	200,000	8	0%
Fines, Forfeitures & Penalties	190	-	-	-	-100%
Rev From Use of Money & Prop	396,813	401,996	402,000	4	0%
Intergovernment Revenues - St	35,023,987	37,297,013	21,668,000	(15,629,013)	-42%
Intergovernment Rev-Federal	3,155,029	11,040,290	10,702,986	(337,304)	-3%
Charges For Services	8,380,084	18,161,106	12,763,513	(5,397,593)	-30%
Miscellaneous Revenues	9,894	20,050	20,100	50	0%
Other Financing Sources			638,878		
Total Revenues	\$ 52,220,951	\$ 73,991,359	\$ 52,152,393	\$ (21,838,966)	-30%
<u>Revenues (Over)/Under Expenses</u>	\$ 1,195,444	\$ 1,500,000	\$ 5,790,242	\$ 4,290,242	286%
Increase/(Decrease-i.e. Use of) Reserve	(1,195,444)	(1,500,000)	(5,790,242)	(4,290,242)	286%
<u>Budgetary Balance</u>	0	-	-	-	
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	224	222	220	(2)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P-ROAD FUND – 4510

FUNCTION

The County of Fresno maintains the largest County road system in California. The Design, Construction, and Maintenance Divisions of the Department of Public Works and Planning are responsible for the implementation of specified road and bridge improvement projects, and the maintenance and operation of 3,527 miles of County roads and 530 bridges. The primary function of the above three Divisions is to provide for maintenance, rehabilitation, and reconstruction of roads, bridges and attendant facilities as authorized by the California Streets and Highways Code and to provide for traffic safety. The three noted Divisions within the department also provide engineering and construction services for Special Districts, County Service Areas, and other County departments.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$57,942,635 reflect a 23% (\$17,548,724) decrease from the FY 2010-11 Adopted Budget. The FY 2011-12 Recommended Budget revenues of \$52,152,393 reflect a 30% (\$21,838,966) decrease from the FY 2010-11 Adopted Budget. Reserves from Road Fund 0010 in the amount of \$5,790,242 will be required to balance the FY 2011-12 Recommended Budget. Staffing is recommended at 220 positions, a decrease of 2 positions from the current year. Salary savings of \$113,495 (1%) in addition to savings in related benefits of \$80,194 are included in Salaries and Benefits.

The FY 2011-12 Recommended Budget includes \$23.47 million for the Road Maintenance and Operations program, which represents a 9.5% (\$2.47 million) decrease from FY 2010-11 adopted funding levels. The decrease for the Road Maintenance and Operations program is due primarily to the expenditures of the ARRA Federal Overlay funds.

Funding of \$4.5 million for Road Maintenance and Operations program reflects a portion of a one-time Proposition 1B allocation of \$30.28 million issued in three installments, and programmed over three fiscal years commencing in FY 2007-08. Funding in the FY 2011-12 Recommended Budget reflects:

- One-time funding for the Measure "C" Academy Avenue project, Mountain View Avenue to Manning Avenue (\$4.5 million);
- Various Pedestrian Trails, Bike Trails, and ADA Compliance projects (\$946,917);
- Federal funded Manning Avenue, Crawford Avenue to Hill Avenue reconstruction project (\$3.69 million);
- Three Safe Route to School projects (\$616,440);
- Congestion Management and Air Quality (CMAQ) shoulder improvements (\$2.07 million);
- Three projects with various Federal funding for intersection improvements at the intersection of Maple and North Avenues (CMAQ \$89,996) and road improvements on Cedar Avenue from Lincoln to Adams (CMAQ \$197,285), Highway Safety realignment project on Howard at Shaw Avenue (\$77,000); and
- One Federal Bridge replacement project at the Outside Main Canal on Bass Avenue (\$2.04 million).

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Some of the decrease in appropriations is reflective of the completion of contracts on several large multi-year projects for several phases of Academy Avenue, several Highway Bridge Replacements such as the Kings River Bridge on Goodfellow, Byrd Slough on Goodfellow, the Friant-Kern Canal Bridge Rail Replacement on Piedra Road, and one-time ARRA appropriations for asphalt concrete overlays and the Kearney Blvd. Palm Tree Replacement project. However, much of the overall budget still reflects an allocation of funds for specific Measure "C" and Federal Aid projects that will be awarded for construction or have significant design engineering completed in the coming fiscal year.

The proposed budget includes funding from the "Transportation Funding Swap" in lieu of Proposition 42 funds. The risk associated with the Transportation Funding Swap, in contrast to Proposition 42, is that the State has the ability to borrow the revenue, as well as fluctuations in revenue due to the instability of fuel consumption.

The allocation of funding considers the uncertainty of Federal Funding such as Stimulus (ARRA) funding and the lack of adoption of a new Federal Surface Transportation Bill to replace SAFETEA-LU and current unstable prices of oil products, such as asphalt concrete and liquid asphalts, and aggregate materials used in road maintenance and new construction.

Staffing is recommended at 220 positions, a reduction of 2 positions from the current year.

The department continues its team-based approach in seeking to identify avenues for improving service to our clients and other County departments. This includes working with other jurisdictions on projects of common interest. The use of advanced electronic and computer technology in areas such as Geographic Information Systems (GIS), and Cost Accounting Management System (CAMS) are being employed.

Road Maintenance

The FY 2011-12 programs consist of the following components:

Day Labor Rehabilitation, Specific Maintenance Projects, and	
Pavement Seals and Maintenance Overlays.....	5.68 million
Contract Preventative Maintenance	6.94 million
Routine Road Maintenance Activities.....	8.03 million
Traffic Signs and Striping.....	1.28 million
Traffic Safety and Operations	<u>1.54 million</u>
Total	\$ 23.47 Million

- A total of \$5.68 million is recommended for day labor rehabilitation and specific maintenance projects for roads. These funds will be expended for the rehabilitation of approximately 18 miles of selected lower traffic volume roads by day labor forces. Approximately \$250,000 (not included in the \$5.68 million allocation) has been budgeted for maintenance of private roads in the County Service Areas (CSAs). The CSAs will reimburse the Road Fund for all maintenance work.
- The recommended \$6.94 million for contract preventive maintenance projects will provide for the maintenance treatment of approximately 30 miles of slurry seals on residential streets, 60 miles of chip seal projects, and 10 miles of asphalt concrete overlay. The preventive maintenance allocation also reflects \$2.06 million of CMAQ Shoulder projects throughout the County.

- Pothole patching, shoulder maintenance, and other routine road maintenance activities, including culvert maintenance, storm damage repairs, tree trimming, and snow removal are recommended at \$8.03 million. The allocation of expenditure activity to the various general maintenance categories can vary in any given year. For example, in years when above average precipitation occurs, the cost for snow removal, storm response and signing, and storm damage repairs will consume more of these allocations than in normal years.
- Traffic signs and striping, including installation and maintenance of traffic signs, pavement markings, and line striping is recommended at \$1.28 million. This allocation includes funding for agreements with Caltrans for Caltrans operated traffic signals at joint State/County intersections at an annual cost of approximately \$50,000 and the City of Fresno for the maintenance of County-owned traffic signals and lighting at an annual cost of approximately \$140,000 and with a private contractor in the annual amount of \$10,000 to maintain a traffic signal and lighting installed by the State on Jayne Avenue in the Coalinga area as a condition of development for the State Hospital facility (traffic volumes entering and leaving the facility warranted a traffic signal on Jayne Avenue and since Jayne Avenue is a County road, the signal became the property of the County).
- Included in the \$23.47 million allocation in the proposed budget for road maintenance and traffic signs and striping, there is an allocation of \$1.54 million for traffic safety and operations activities. This allocation provides for the preparation and review of Traffic Safety Studies to determine the need for four-way stop signs, other traffic control devices, traffic control needs, review and approval of encroachment permits for work to be done within the County road right-of-way, issuance of oversize load permits for County roads, and various other operational and safety roadway related activities. This allocation also includes the Traffic Census (traffic count program) section in the Maintenance and Operations Division.

Road and Bridge Construction

Major projects for FY 2011-12 include:

- Measure "C" Academy Avenue project, Mountain View Avenue to Manning Avenue project (\$4.5 million);
- Various Pedestrian Trails, Bike Trails, and ADA Compliance projects (\$946,917);
- Federally funded Manning Avenue, Crawford Avenue to Hill Avenue reconstruction project (\$3.69 million);
- Three Safe Route to School projects (\$616,440);
- Congestion Management and Air Quality (CMAQ) shoulder improvements (\$2.07 million);
- Three projects with various Federal funding sources including intersection improvements at the intersection of Maple and North Avenues (CMAQ \$89,996), road improvements on Cedar Avenue from Lincoln to Adams (CMAQ \$197,285), a Highway Safety realignment project on Howard at Shaw Avenue (\$77,000);
- One Federal Bridge replacement project at the Outside Main Canal on Bass Avenue (\$2.04 million).

Salaries and Benefits

- Salaries and Benefits, recommended at \$20,079,165, represent a less than 1% (\$20,842) decrease from the current year due to supplemental budget instructions. Staffing is recommended at 220 positions, a reduction of 2 positions from the FY 2010-11 level.
 - Account 6200 Extra-Help represents a 73% (\$396,941) decrease from the current year primarily due to a reduced projected workload.

Services and Supplies

- Services and Supplies reflect a 34% (\$18,919,982) decrease from FY 2010-11 primarily due to a decrease in project construction services.

Recommended funding includes:

- One federally funded bridge replacement, intersection improvement and road improvements projects (\$2.42 million) at various locations;
- Preventive Maintenance contract activities (\$6.94 million);
- Academy Avenue, Mountain View Avenue to Manning Avenue, two-lane highway reconstruction project (\$4.5 million);
- Manning Avenue, Crawford Avenue to Hill Avenue, two-lane highway reconstruction project (\$3.69 million);
- Three Safe Routes to School projects, various locations (\$616,440);
- CMAQ shoulder project (\$2.07 million);
- A \$5.80 million allocation in Transportation and Travel County Garage to reimburse the Fleet Services Org. (8910/11) for the cost of operating and maintaining all vehicles, including construction equipment;
- An allocation for the purchase of materials used in the maintenance of roads and traffic operations, signs and striping (\$5.21 million);
- Account 7295 Professional and Specialized Services represents a 10% (\$370,205) decrease from the current year for activities performed by private firms such as street sweeping, tree trimming and removal, roadside vegetation control, and other owner operated equipment such as trucking services when needed. Also included in this allocation are services provided by specialized and consultant service providers, such as engineering, environmental and geo-technical review, and funding for technology services, department personnel services and financial services necessary for the operation of the department; and
- Account 7355 Rents & Leases-Equipment represents a 2% (\$5,000) increase over the current year for rental of equipment not available from Fleet Services necessary for road maintenance.
- Account 7430 Utility represents a 71% (\$153,235) increase for payments for County traffic signals, road maintenance yard facilities, and sign shop and resident engineer field trailers.

Other Charges

- Other Charges are recommended at \$1,500,000 for right-of-way acquisition for various on-going projects.

Fixed Assets

(1) Retroreflectometer.....\$14,500..... New-Cost/Labor Savings

The retroreflectometer will allow the County to quickly measure retro reflectivity of our traffic signs ensuring compliance with standards.

(1) Digital Level.....\$ 9,000..... Replacement/Useful Life surpassed

SUMMARY OF REVENUES

- Revenues are recommended at \$52,152,393 a 30% (\$21,838,966) decrease from the current year, which is primarily due to the completion of various Federally funded projects and the ending of Proposition 1B funding. Significant changes by specific revenue source are noted below:
 - Taxes – Represents a 16% (\$1,113,996) decrease to reflect actual experience in the current year due to the slowing economy.
 - Licenses, Permits, and Franchises – Revenues generated through the collection of Road Privileges and Permit fees remain at the current level based on actual receipts in the current year.
 - Use of Money and Property – Revenue remains status quo based on interest earnings on carryover funds and actual experience in the current year.
 - State Aid – Estimated at a 42% (\$15,629,013) decrease from the current year due to the anticipated one-time allocation of Proposition 1B funding. This revenue source includes the anticipated "Transportation Funding Swap" allocation.
 - Federal Aid – Estimated at a 3% (\$337,304) decrease from the current year primarily due to the completion of various Federal projects.
 - Charges for Services – Estimated at a 30% (\$5,397,593) decrease from the current year based on projected Measure "C" reimbursement for right-of-way acquisition costs and road construction for the various phases of the Academy Avenue projects. Measure "C" will additionally fund 100% of all design costs for the Academy Avenue and Mountain View Avenue projects. Other design, contract administration, and construction inspection will be 100% funded for the American Avenue Landfill Projects and the Assessment District funded County Service Area No. 51 Dry Creek Water Distribution System. Entry road maintenance at the American Avenue Landfill performed by County Road crews will be 100% funded by the landfill. Road maintenance activities performed by County Road crews on County Service Area roads will be 100% reimbursed by the various road zones receiving the maintenance service.
 - Miscellaneous Revenues – Revenue will remain status quo from the current year. Revenues are generated through interest earnings on eminent domain deposits, copy sales, jury fees, and loss recovery by the County's Risk Management Division.
 - Reserves from Road Fund 0010 in the amount of \$5,790,242 will be required to balance the FY 2011-12 Recommended Budget.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Taxes			
3043 – Local Trans - 1/4% Sales Tax	1,676,912	4,000,000	1,689,226
3044 – Measure C - 1/2% Sales Tax	5,194,000	5,194,000	4,067,690
Total	\$ 6,870,912	\$ 9,194,000	\$ 5,756,916
Acct # - Licenses, Permits, & Franchises			
3175 – Road Privileges And Permits	199,992	300,000	200,000
Total	\$ 199,992	\$ 300,000	\$ 200,000
Acct # - Revenue from the Use of Money			
3380 – Interest	399,996	399,996	400,000
3400 – Rents and Concessions	2,000	2,000	2,000
Total	\$ 401,996	\$ 401,996	\$ 402,000
Acct # - Intergovernment Revenues-State			
3459 – Highway User Tax 2103	0	8,000,000	8,000,000
3460 – Highway User Tax 2104	7,172,603	5,000,000	7,000,000

PW&P – Road Fund -- 4510

3461 – Highway User Tax 2106	947,325	700,000	1,000,000
3462 – Highway User Tax 2105	5,413,285	4,000,000	5,300,000
3463 – ST TCRF-gas sales tax Sce 2182	9,200,000	2,468,396	0
3547 – State-TEA-21 Match and Exchange	368,000	368,000	368,000
3575 – State-Other	14,195,800	0	0
Total	\$ 37,297,013	\$ 20,536,396	\$ 21,668,000
Acct # - Intergovernment Revenues-Federal			
4365 – Federal-Construction	10,158,106	4,000,000	9,822,416
4366 – Federal-Forest Reserve Revenue	882,184	882,184	880,570
Total	\$ 11,040,290	\$ 4,882,184	\$ 10,702,986
Acct # - Charges for Services			
4898 – Personnel Services-Non Road	500	500	500
4910 – Plan & Engineering Services	166,500	300,000	166,500
4985 – Road & Street Services	16,210,000	11,000,000	10,771,333
5040 – Services To Other County Depts	1,604,106	1,400,000	1,645,180
5043 – Serv Other County Dept.-P.Y	180,000	340,704	180,000
Total	\$ 18,161,106	\$ 13,041,204	\$ 12,763,513
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	13,000	70,000	13,000
5806 – Loss Recovery-Risk Management	7,000	7,000	7,000
5882 – Cty Emp Witness And Jury Fees	50	50	100
Total	\$ 20,050	\$ 77,050	\$ 20,100
Acct # - Residual Equity Transfer (In)			
5957 – Operating Transfers In	0	0	638,878
Total	\$ 0	\$ 0	\$ 638,878
Total Revenues	\$ 73,991,359	\$ 48,432,830	\$ 52,152,393

PENDING FACTORS

The continued lack of a consistent, secure source of funding for road maintenance continues to impact the ability of the department to maintain the County's road system. The County has been, for many years, deferring crucial road maintenance activities. It is estimated the County currently incurs a deferred road maintenance backlog of over \$9 million per year Countywide and currently has a total road maintenance need of over \$300 million. With the current proposal for the "Transportation Funding Swap" the deferred maintenance backlog will grow by over \$15 million each year in the future.

The "Transportation Funding Swap" eliminates Proposition 42 and Proposition 1A. The increased excise tax, Highway Users Tax Account (HUTA), on gasoline will not have the same protections from borrowing by the State as provided with Proposition 42 funds through Proposition 1A. The State will be able to borrow the HUTA funds as often as it wishes without the requirement to repay interest on the borrowing.

PW&P - ROAD FUND - 4510**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1105	Engineer II	2374	2	2	\$ 130,162
1117	Associate Real Property Agent	2016	2	2	114,343
1132	Engineering Technician I	1632	14	14	642,859
1133	Senior Engineering Technician	2093	13	13	815,643
1134	Senior Engineer	2948	6	6	505,129
1137	Engineer III	2608	16	16	1,238,111
1140	Engineering Technician II	1826	19	19	1,025,776
1141	Principal Engineer	3243	1	1	92,598
1145	Real Property Manager	2428	1	0	0
1147	Field Survey Supervisor	2137	2	2	122,054
1148	Supervising Engineer	3243	3	3	277,793
1149	Chief of Field Surveys	2850	1	1	81,393
1150	Public Works Division Engineer	D	3	3	325,583
1163	Sr Real Property Agent	2511	1	1	75,285
2293	Staff Analyst III	2122	5	5	302,904
2294	Senior Staff Analyst	F	1	1	67,790
2318	Deputy Director of Public Works	D	1	1	109,693
3080	Office Assistant III	1153	2	2	68,725
3140	Secretary III	1285	1	1	38,500
3160	Secretary IV	1419	3	2	85,081
3166	Administrative Secretary - Conf.	1490	1	1	44,678
5409	Road Equipment Operator Trainee	1002	2	2	54,732
5410	Road Equipment Operator I	1275	32	32	1,056,314
5415	Road Equipment Operator II	1441	55	55	2,257,933
5420	Road Maintenance Supervisor	1981	10	10	559,569
5425	Road Operations Lead Supervisor	1872	11	11	575,542
5430	Road Superintendent	2222	2	2	124,199
5445	Traffic Maintenance Supervisor	1981	1	1	49,562
5448	Traffic Equipment Operator Trainee	1002	2	2	50,846
5450	Traffic Equipment Operator I	1222	1	1	32,762
5455	Traffic Equipment Operator II	1369	6	6	233,846
5460	Traffic Operations Lead Supervisor	1754	1	1	52,618
8065	Director of Public Works & Planning	B	1	1	137,438
Subtotal			222	220	\$ 11,349,461
Steno Allowance					520
Auto Allowance					6,180
Professional License Allowance					47,787
Bilingual Pay					3,915
Less Salary Savings - 1%					(113,495)
TOTAL REGULAR SALARIES					\$ 11,294,368

VACANT POSITIONS RECOMMENDED FOR DELETION

(Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & BENEFITS</u>
1145	Real Property Manager	Vacant	2428	-1	\$ 95,800
3160	Secretary IV	Vacant	1419	-1	68,065
Cost of Restoring Vacant Positions				-2	\$ 163,865

Transit Services BUDGET 4700 Special Revenue Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 2,695,653	\$ 2,880,254	\$ 2,611,173	\$ (269,081)	-9%
Total Appropriations	\$ 2,695,653	\$ 2,880,254	\$ 2,611,173	\$ (269,081)	-9%
<u>Revenues</u>					
Intergovernment Revenue-Other	\$ 2,695,653	\$ 2,880,254	\$ 2,611,173	\$ (269,081)	-9%
Total Revenues	\$ 2,695,653	\$ 2,880,254	\$ 2,611,173	\$ (269,081)	-9%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ -	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P-TRANSIT SERVICES – 4700

FUNCTION

The Transit Services budget recognizes the County's share of the Transportation Development Act Local Transportation Fund (LTF) and State Transit Assistance (STA) monies allocated directly to local transit providers from the Council of Fresno County Governments (COFCG) for transit services in unincorporated areas. The annual allocation to each agency is determined by COFCG based upon an estimate of revenue by the State Department of Finance and the population of each city and unincorporated area. The County, the City of Fresno, City of Clovis, and the Fresno County Rural Transit Agency (FCRTA) each year perform an analysis of the unincorporated area transit services and needs to determine the County's contribution of LTF and STA monies to Fresno Area Express (FAX), Clovis Transit (Roundup) and FCRTA, according to agreements between the County, the City of Fresno, the City of Clovis, and the FCRTA. Funds are also allocated by formula for social service transit services (through FCRTA, FAX, and the Fresno County Economic Opportunities Commission as the Consolidated Transportation Services Agencies) to unincorporated area residents. Three percent of the total Fresno County allocation is, by statute, allocated to the COFCG for regional transportation planning services including transit planning.

OVERVIEW

The FY 2011-12 Recommended Budget of \$2,611,173 reflects an overall decrease in appropriations and revenues of 9% (\$269,081) from the FY 2010-11 Adopted Budget. Recommended funding is based on State estimates, as refined by the County's Auditor-Controller/Treasurer-Tax Collector, of FY 2011-12 sales tax revenues. The allocation to transit providers is made in September of each year through a separate Board action and is based on the most current State estimate of sales tax revenues, the adopted FCRTA budget, and actual transit use and service costs for FAX and Clovis services for the current fiscal year.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies reflect an overall decrease of 9% (\$269,081) from the FY 2010-11 Adopted Budget and represent monies allocated directly to transit providers and for regional transportation planning.

Recommended funding includes the following allocations in Account 7295 Professional & Specialized Services:

- An allocation to the City of Fresno (\$1,554,000) represents a 16.9% decrease from the current year for services to the unincorporated area within the Fresno urban transit service area.
- An allocation to 19 rural transit subsystems (\$658,000) represents a 4% increase over the current year.
- An allocation for transportation social services (\$223,295) represents an 8% increase over the current year for clients of community-based social service agencies in the unincorporated area, performed under contract by the Fresno County Economic Opportunities Commission.
- An allocation to the COFCG (\$127,278) represents a 3.7% increase over the current year for operation of the Regional Transportation Planning Agency pursuant to the Transportation Development Act of 1972.
- An allocation to the City of Clovis (\$48,600) represents a 21.5% increase over the current year for paratransit services to the unincorporated area of Tarpey Village.

SUMMARY OF REVENUES

- Other Governmental Aid revenues are recommended at \$2,611,173, a 9% (\$269,081) increase over the current year and represent the County's share of the Local Transportation Funds and State Transit Assistance Funds allocated under formula by COFCG.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues – Other			
4841 – Other Governmental Agencies	2,880,254	2,880,254	2,611,173
Total	\$ 2,880,254	\$ 2,880,254	\$ 2,611,173
Total Revenues	\$ 2,880,254	\$ 2,880,254	\$ 2,611,173

Public Works & Planning-Grants BUDGET 5512 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 4,403,595	\$ 8,341,408	\$ 6,146,670	\$ (2,194,738)	-26%
Other Charges	2,126,750	2,163,410	552,656	(1,610,754)	-74%
Total Appropriations	\$ 6,530,345	\$ 10,504,818	\$ 6,699,326	\$ (3,805,492)	-36%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 2,411,959	\$ 2,109,558	\$ 1,199,018	\$ (910,540)	-43%
Intergovernment Rev-Federal	3,455,790	7,395,260	4,400,308	(2,994,952)	-40%
Miscellaneous Revenues	662,596	500,000	600,000	100,000	20%
Other Financing Sources	-	500,000	500,000	-	0%
Total Revenues	\$ 6,530,345	\$ 10,504,818	\$ 6,699,326	\$ (3,805,492)	-36%
<u>Net County Cost</u>	\$ (0)	\$ -	\$ -	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P-GRANTS – 5512

FUNCTION

This budget contains funds for planning and implementing the federal HOME Investment Partnerships Program (HOME), the Housing Energy Efficiency Program, Community Development Block Grant-Recovery Act (CDBG-R), USDA Housing Preservation Grant, California Integrated Waste Management Board Used Oil Recycling Program, the Department of Conservation Beverage Container Recycling Program, State Tire/Cleanup Amnesty Grant, Coalinga-Huron Sports Complex, Lost Lake Master Plan, and Safe Drinking Water State Revolving Fund.

OVERVIEW

The FY 2011-12 Recommended Budget of \$6,699,326 reflects a 36% (\$3,805,492) decrease in appropriations and revenues from the FY 2010-11 Adopted Budget based on decreased amount of grant funds. There is no net County cost associated with this budget.

At the time of this writing, the Federal FY 2011 budget had not yet been set, but we have been advised that the Federal HOME program could receive a significant funding reduction. This budget is based upon an approximate 10% reduction to the County's Federal HOME allocation for the FY 2011-12 budget year, which would result in a total HOME grant amount of \$1,500,000, a decrease of \$192,729 from the current year grant of \$1,692,729.

The work effort required to implement these grant programs is provided primarily by staff in the Community Development Block Grant Org. 7205 and Public Works and Planning Resources Orgs. 9140, 9015, and 7910.

SUMMARY OF CAO RECOMMENDATIONS

Federal HOME Grant Program

Grant Funds: \$4,172,441 Misc. Revenue: \$600,000 County Match: None

The Federal HOME Investment Partnerships Program (HOME) grant provides funds for housing rehabilitation loans, homebuyer loans for home ownership, and loans for affordable housing development projects in the eight partner cities and the unincorporated areas.

Services and Supplies

- Services and Supplies are budgeted at \$4,772,441, a decrease of 30.6% (\$2,109,098) from the current year due to an anticipated decrease in Federal funding.

Recommended funding includes:

- Federal HOME grant funds and miscellaneous revenue derived from repayments of existing loans made to homeowners and community housing development organizations.

Housing Energy Efficiency Program

Grant Funds: \$500,000 County Match: None

This program is being developed and implemented to provide energy efficiency improvements to eligible housing units. The program is intended to have positive economic impacts to the local economy along with the physical housing and energy improvements. Funding for this program is available from the re-appropriation of Federal Rental Rehabilitation Grant Program loan repayments.

Services and Supplies

- Services and Supplies are re-budgeted at \$500,000, the same level as the current year, since program development is still underway.

Recommended funding includes:

- \$500,000 appropriated from the Rental Rehabilitation Program housing loan repayments fund.

CDBG-R

Grant Funds: \$157,867

County Match: None

This one-time grant of \$1,013,721 was provided by the U.S. Department of Housing and Urban Development (HUD) in 2009 through the Federal recovery act as a separate allocation of CDBG funds to Fresno County, to be used to construct three infrastructure projects, in Tranquillity, Reedley and Kerman. The Tranquillity and Reedley projects are completed and funds in the amount of \$157,867 have been re-budgeted to finish the Kerman project.

Services and Supplies

- Services and Supplies are re-budgeted at \$35,057, a decrease of 64.9% (\$64,943) from the current year. The one remaining project should be completed in FY 2011-12.

Recommended funding includes:

- Carryover Federal grant funds for staff in Org. 7205 administering the CDBG-R grant.

Other Charges

- Contributions-Other Agencies is re-budgeted at \$122,810, a decrease of 86% (790,911) from the current year. This will fund the completion of the Kerman infrastructure project.

Recommended funding includes:

- Carryover Federal HUD grant funds for one remaining project in progress.

Housing Preservation Grant

Grant Funds: \$70,000

County Match: None

This new, one-time grant was provided by the U.S. Department of Agriculture (USDA) in 2010 to provide housing rehabilitation grants to augment the County's Housing Rehabilitation Assistance Program (HARP) loan program for eligible families in the rural unincorporated area.

Services and Supplies

- Services and Supplies are budgeted at \$70,000.

Recommended funding includes:

- Federal Housing Preservation Grant funds from USDA for housing rehabilitation grants.

SRF CSA 49

Grant Funds: \$200,000

County Match: None

Funding from The Safe Drinking Water State Revolving Fund (SRF) in the amount of \$1,825,452 was used to upgrade the surface water treatment and distribution system in CSA 49. Engineering and construction on the project began in 2008 and should be completed in FY 2011-12.

Services and Supplies

- Services and Supplies are re-budgeted at \$72, a 35% (\$40) decrease from the current year, due to the upcoming completion of the project.

Recommended funding includes:

- Safe Drinking Water State Revolving Fund funding carried over to complete project.

Other Charges

- Other Charges are re-budgeted at \$199,928, a decrease of 55% (\$249,960) from the current year, since construction on the project is almost complete.

Recommended funding includes:

- Safe Drinking Water State Revolving Fund funding carried over to complete project.

California Integrated Waste Management Board Used Oil Grant

Grant Funds: \$238,000

County Match: None

Provides funds to assist local governments in developing and maintaining an on-going used oil and used oil filter collection/recycling and education program for the 14 cities (excluding Fresno City, who has their own program) and the unincorporated area of Fresno County. Cal Recycle has enacted various changes to the Used Oil Program and has changed the funding from a reimbursable grant program (formerly known as the Used Oil Block Grant Program [UBG]) to a payment program (referred to as the Oil Payment Program [OPP]). In addition to carry-over funds from UBG Cycle 15 of \$101,259, approximately \$136,741 of OPP funds are expected to be used in FY 2011-12.

Services and Supplies

- Services and Supplies are budgeted at \$238,000, an increase of 89% (\$112,527) over the current year, due to increased funding from the Oil Payment Program.

Recommended funding includes:

- California Department of Resources, Recycling and Recovery Used Oil Block Grant (UBG) funding and Oil Payment Program (OPP) funding.

2010-11 Tire/Cleanup Amnesty

Grant Funds: \$230,000

County Match: None

Provides funds to offset waste tire clean-up costs in the rural areas of the County and to conduct waste tire amnesty drop-off events. Tires collected during clean-up activities and the amnesty events will be transported by a licensed tire recycler to be recycled into reuse products. Staff has applied for a grant for \$230,000 for FY 2011-12.

Services and Supplies

- Services and Supplies are budgeted for \$230,000, an increase of 39% (\$64,178) over the current year, due to increased funding.

Recommended funding includes:

- California Department of Resources, Recycling and Recovery grant funding.

Department of Conservation Beverage Container Recycling Grant

Grant Funds: \$44,755

Carryover Funds: \$25,695

County Match: None

Provides funds to use for public education for promoting beverage container recycling and/or litter clean-up activities. New grant funding for FY 2011-12 is expected to be \$44,755. Grant managers inform County staff that the requirements for future funding are undergoing revisions.

Services and Supplies

- Services and Supplies are budgeted at \$70,450, an increase of 174% (\$44,755) over the current year. This includes \$25,695, which is being re-budgeted from carryover funds from the current year.

Recommended funding includes:

- California Department of Resources, Recycling and Recovery grant funding for recycling and clean-up activities.

Coalinga-Huron Sports Complex

Grant Funds: \$230,000

County Match: None

Funds totaling \$800,000 were provided by 2002 Park Bond, through the Roberti-Z'Berg Per Capita Program and were used for the construction of a Youth-Sports Complex for the Coalinga-Huron Recreation and Park District. Project started in 2006 and is due for completion in early FY 2011-12.

Services and Supplies

- Services and Supplies are re-budgeted at \$82, a 58% (\$117) decrease from the current year, as the project moves toward completion.

Recommended funding includes:

- The remaining 2002 Park Bond funding is re-budgeted to complete project.

Other Charges

- Other Charges are re-budgeted at \$229,918, a decrease of 71% (\$569,883) from the current year, as construction is completed for the project.

Recommended funding includes:

- The remaining 2002 Park Bond funding is re-budgeted to complete project.

Lost Lake Park Master Plan

Grant Funds: \$230,568

County Match: None

The Lost Lake Park Master Plan is fully funded by a San Joaquin River Conservancy grant. Originally funded for \$400,000, the plan will provide a blueprint for the future improvement and development of the lake. Work on the plan started in 2007, and is based on the desires of the community and is scheduled to meld seamlessly with the development of the larger San Joaquin River Parkway.

Services and Supplies

- Services and Supplies are re-budgeted at \$230,568, the same level as last year, as the final plan has not yet been completed.

Recommended funding includes:

- Funding by a San Joaquin River Conservancy grant is re-budgeted to complete the project.

SUMMARY OF REVENUES

- Revenues are recommended at \$6,699,326, a 36% (\$3,805,492) decrease from the FY 2010-11 Adopted Budget.
 - State Aid – Estimated at a decrease of 43% (\$910,540) from the current year based on the Safe Drinking Water State Revolving Fund and 2002 Park Bond, through the Roberti-Z'Berg per capita program.
 - Federal Aid – Estimated at a decrease of 40% (\$2,994,952) from the current year due to a decrease in Federal HOME funds.
 - Miscellaneous Revenues – Estimated at an increase of 20% (\$100,000) over the FY 2010-11 program year due to an estimated increase in HOME program income.
 - Other Financing Sources – Estimated at \$500,000 from the transfer of funds from the Rental Rehab Trust Fund.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues – State			
3546 – State Aid Construction	1,250,000	1,250,000	660,568
3575 – State - Other	859,558	859,558	538,450
Total	\$ 2,109,558	\$ 2,109,558	\$ 1,199,018
Acct # - Intergovernment Revenues – Federal			
4380 – Federal - Other	7,395,260	7,395,260	4,400,308
Total	\$ 7,395,260	\$ 7,395,260	\$ 4,400,308
Acct # - Miscellaneous Revenues			
5885 – HOME Program Income	500,000	500,000	600,000
Total	\$ 500,000	\$ 500,000	\$ 600,000
Acct # - Other Financing Sources			
5959 – Transfer from Trust Fund	500,000	500,000	500,000
Total	\$ 500,000	\$ 500,000	\$ 500,000
Total Revenues	\$ 10,504,818	\$ 10,504,818	\$ 6,699,326

PENDING FACTORS

The Federal HOME funds included in this budget are contingent upon the Federal FY (FFY) 2011 budget, which at the time of this writing is still being debated in Congress. The FFY 2011 budget must be approved by both houses of Congress and signed by the President before HUD can calculate individual allocations of HOME Investment Partnerships Act (HOME) funds for participating jurisdictions such as Fresno County. It is possible that the amount of these grant allocations will not be known until as late as July 2011, at which time this budget may be brought back to the Board for amendment as necessary.

PW&P – Community Development Block Grant -- 7205

Community Develop Block Grant BUDGET 7205 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,782,620	\$ 1,882,855	\$ 1,805,284	\$ (77,571)	-4%
Services and Supplies	1,424,809	2,393,355	2,400,186	6,831	0%
Other Charges	3,073,674	5,251,096	5,314,074	62,978	1%
General Fixed Assets	7,399	100,000	100,000	-	0%
Total Appropriations	\$ 6,288,502	\$ 9,627,306	\$ 9,619,544	\$ (7,762)	0%
<u>Revenues</u>					
Intergovernment Rev-Federal	\$ 4,623,727	\$ 8,476,079	\$ 8,530,544	\$ 54,465	1%
Charges For Services	27,943	-	-	-	0%
Miscellaneous Revenues	1,079,923	605,000	505,000	(100,000)	-17%
Intrafund Revenue	556,909	546,227	584,000	37,773	7%
Total Revenues	\$ 6,288,503	\$ 9,627,306	\$ 9,619,544	\$ (7,762)	0%
<u>Net County Cost</u>	\$ (0)	\$ -	\$ -	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary		19	17	(2)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P-COMMUNITY DEVELOPMENT BLOCK GRANT - 7205

FUNCTION

This budget contains the Federal Community Development Block Grant (CDBG) funds administered by the Community Development Division of the Department of Public Works and Planning. The annual application for the County's Urban County CDBG entitlement grant funds, which is approved by the Board of Supervisors and submitted to HUD, details how the funds will be spent. These grant funds are used to develop and implement a variety of projects and programs to improve low- and moderate-income neighborhoods throughout Fresno County and eight participating cities. The Community Development staff in this budget administers a variety of housing and community development activities necessary to implement the County's Consolidated Plan, Annual Action Plan, Housing Element, and the Economic Development Strategy and Economic Element of the General Plan. Community Development Block Grant staff also administer other housing grant funds for affordable housing development, housing rehabilitation and homebuyer assistance; along with other specialized housing and community development grant programs such as the Neighborhood Stabilization Program. The Community Development Manager also serves as the Director of Tourism and designated Division staff carries out tourism activities to implement the County's Tourism Master Plan. The department's tourism funds are budgeted in Org. 4360.

OVERVIEW

The FY 2011-12 Recommended Budget of \$9,619,544 reflects a less than 1% (\$7,762) decrease in appropriations and revenues from the FY 2010-11 Adopted Budget.

At the time of this writing, the Federal FY (FFY) 2011 budget had not yet been set, but we have been advised that the federal CDBG program could receive a significant funding reduction. This budget is based upon an approximate 7% reduction to the County's Federal CDBG allocation for the FY 2011-12 budget year, which would result in a total grant amount of \$4,000,000, a decrease of \$302,331 from FY 2010-11. The recommended budget funds the five current unincorporated area Community Development programs which include public facility and infrastructure improvement projects, housing rehabilitation (HARP), commercial rehabilitation (FACE), community-based social services, and the Sheriff's Area Based Policing program. This budget also includes CDBG funding which is provided as grants to the eight cities participating in the County's CDBG Program. Staffing is recommended at 17 positions, a reduction of 1 vacant position and 1 filled position due to anticipated work activity and decrease of funding availability. Salary savings of \$30,161 (3%), in addition to savings in related benefits of \$20,748, are included in Salaries and Benefits.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Appropriations of \$1,805,284 represent a 4% (\$77,571) decrease from FY 2010-11 in employee Salaries and Benefits, due to the elimination of two permanent positions as well as supplemental budget instructions. The recommended number of positions is decreased by two positions (one vacant and one filled) from the current year.

Recommended funding includes:

- Account 6100 Regular Salaries represents a 13% (\$151,761) decrease from the current year primarily due to the decrease in regular positions.
- Account 6400 Retirement represents a 5% (\$25,133) increase over the current year due to an increase in the retirement rate, offset by decreased positions.

Services and Supplies

- Services and Supplies represent a less than 1% (\$6,831) increase from FY 2010-11.

Recommended funding includes:

- Account 7400 Special Department Expense represents a 12% (\$148,048) increase over current year primarily due to an increase in carry-over of the Housing Assistance Rehabilitation Program (HARP) loans in progress. Appropriations totaling \$380,125 are budgeted for new housing rehabilitation loans.
- Account 7312 Social Services Programs represents a 22% (\$63,041) decrease from current year due to a decrease in social service contracts in progress and a decrease in new community-based social service activities.
- Account 7295 Professional & Specialized Services represents an 11% (\$75,533) decrease from current year due to across-the-board reductions in services required from various other departments due to reduction in grant funds and associated program activity.

Other Charges

- Account 7885 Contributions-Other Agencies represents a 1% (\$62,978) increase over FY 2010-11 due to a slight increase in estimated carryover funds for multi-year activities in progress.

Recommended funding includes:

- Recommended funding for FY 2011-12 will provide for an estimated eight new public facility and infrastructure improvement projects for the County, cities, and districts, most of which are multi-year projects.

Fixed Assets

Land.....\$100,000.....Affordable Housing Program; Potential Acquisition of Property Under Foreclosure Lien Held by County

SUMMARY OF REVENUES

- Revenues are recommended at \$9,619,544, a less than 1% (\$7,762) decrease from FY 2010-11, due to a decrease in housing loan repayments as fewer homes are sold and paid off, and due to the expected allocation decrease in Federal grant funds.
- Federal Aid - Estimated at an increase of 1% (\$54,465) over the current year. Includes committed but unexpended CDBG funds of \$4,530,544 for activities in progress, and an estimated new Federal CDBG grant allocation of \$4,000,000.
- Miscellaneous Revenues - Estimated at a 17% (\$100,000) decrease from the current year due to the decrease in loan repayments described above.
- Intrafund Revenues - Estimated at a 7% (\$37,773) increase over the current year due to increased revenue available from additional grants budgeted in Orgs. 5512 and 7209.

PW&P – Community Development Block Grant -- 7205

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues-Federal			
4390 – Federal Aid - Comm Dev Block Grt	8,476,079	3,945,535	8,530,544
Total	\$ 8,476,079	\$ 3,945,535	\$ 8,530,544
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	5,000	5,000	5,000
Total	\$ 5,000	\$ 5,000	\$ 5,000
Acct # - Other Financing Sources			
5888 – Community Development Repayments	600,000	500,000	500,000
Total	\$ 600,000	\$ 500,000	\$ 500,000
Acct # - Intrafund			
5990 – Intrafund Revenue	546,227	546,227	584,000
Total	\$ 546,227	\$ 546,227	\$ 584,000
Total Revenues	\$ 9,627,306	\$ 4,996,762	\$ 9,619,544

PENDING FACTORS

This budget is contingent upon the FFY 2011 budget, which at the time of this writing is still being debated in Congress. The FFY 2011 budget must be approved by both houses of Congress and signed by the President before HUD can calculate individual allocations of Community Development Block Grant funds for participating jurisdictions such as Fresno County. It is possible that the amount of these grant allocations will not be known until as late as July 2011, at which time this budget may be amended as necessary.

PW&P – Neighborhood Stabilization Program -- 7208

Neighborhood Stabilization Program BUDGET 7208 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 48,913	\$ 97,357	\$ 105,131	\$ 7,774	8%
Services and Supplies	7,335,193	7,875,210	6,144,869	(1,730,341)	-22%
Total Appropriations	\$ 7,384,105	\$ 7,972,567	\$ 6,250,000	\$ (1,722,567)	-22%
<u>Revenues</u>					
Intergovernment Rev-Federal	\$ 6,197,269	\$ -	\$ -	\$ -	0%
Miscellaneous Revenues	1,186,836	7,972,567	6,200,000	(1,772,567)	-22%
Intrafund Revenue	-	-	50,000	50,000	100%
Total Revenues	\$ 7,384,105	\$ 7,972,567	\$ 6,250,000	\$ (1,722,567)	-22%
<u>Net County Cost</u>	\$ 0	\$ -	\$ -	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P-NEIGHBORHOOD STABILIZATION PROGRAM – 7208

FUNCTION

The Neighborhood Stabilization Program (NSP) is a Federal grant program launched in 2009, which provides funds for the County to purchase foreclosed and abandoned homes, rehabilitate them as necessary, and then resell them to eligible homebuyers in areas of greatest need throughout the County and eight partner cities, including also the provision of mortgage assistance, as necessary. Org. 7208 contains the County's allocation of NSP funds along with the proceeds of resale which must be reused for this same purpose during the life of the program. NSP is administered primarily by staff in the Community Development Block Grant Org. 7205, with the assistance of designated extra-help included in this budget.

OVERVIEW

The FY 2011-12 Recommended Budget of \$6,250,000 reflects a 22% (\$1,722,567) decrease in appropriations and revenue from the FY 2010-11 budget. This decrease is because the original NSP grant funds were all expended in the FY 2009-10 and the program is continuing operations through the proceeds of resale of properties (program income). There is no net County cost as NSP is funded by the Federal grant and program income, which must be reused for grant purposes for the life of the program. There are no permanent staffing in this Org., but an amount of \$105,131 has been appropriated to pay for two extra-help housing loan staff who assist with carrying out the program.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$105,131, represent an 8% (\$7,774) increase over FY 2010-11. There are two extra-help positions working full-time on NSP.

Services and Supplies

- Services and Supplies, recommended at \$6,144,869, represents a 22% (\$1,730,341) decrease from FY 2010-11 primarily due to the appropriations being limited to the anticipated program income revenue from the resale of foreclosed properties acquired through the program. The NSP grant funds were all expended in the FY 2009-10. Program income must be reused for grant purposes for the life of the program.
 - Account 7295 Professional and Specialized Services represents a 13% (\$88,397) decrease from the current year primarily due to decreased program income from the proceeds of resale properties.
 - Account 7400 Special Departmental Expense represents a 76% (\$1,650,657) decrease from the current year primarily due to a decrease in activity funded by program income from NSP properties sold at a net loss due to the depressed housing market.

SUMMARY OF REVENUES

- Revenues are recommended at \$6,250,000 and reflect a 22% (\$1,722,567) decrease from FY 2010-11.
 - Miscellaneous Revenues (\$6,200,000) – Reflects a 22% (\$1,772,567) decrease from FY 2010-11. This is the anticipated program income from the resale of foreclosed properties which is reallocated and appropriated for reuse in accordance with grant regulations.

PW&P – Neighborhood Stabilization Program -- 7208

- Intrafund Revenue (\$50,000) – Reflects an 100% increase from FY 2010-11, due to NSP3 Org. 7209 reimbursing labor costs for staff budgeted in Org. 7208.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Miscellaneous Revenues			
5800 - Other Miscellaneous	7,972,567	7,972,567	6,200,000
Total	\$ 7,972,567	\$ 7,972,567	\$ 6,200,000
Acct # - Intrafund			
5990 – Intrafund Revenue	0	0	50,000
Total	\$ 0	\$ 0	\$ 50,000
Total Revenues	\$ 7,972,567	\$ 7,972,567	\$ 6,250,000

PW&P - Neighborhood Stabilization Program 3 -- 7209

NSP3 BUDGET 7209 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies			\$ 2,739,766	\$ 2,739,766	100%
Total Appropriations	\$ -	\$ -	\$ 2,739,766	\$ 2,739,766	100%
<u>Revenues</u>					
Intergovernment Rev-Federal			\$ 2,739,766	\$ 2,739,766	100%
Total Revenues	\$ -	\$ -	\$ 2,739,766	\$ 2,739,766	100%
<u>Net County Cost</u>	\$ -	\$ -	\$ -	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P-NEIGHBORHOOD STABILIZATION PROGRAM 3 – ORG 7209**FUNCTION**

The Neighborhood Stabilization Program 3 (NSP3) is the newest phase of the Federal grant program originally launched in 2009, which provides funds for the County to purchase foreclosed and abandoned homes, rehabilitate them as necessary, and then resell them to eligible homebuyers in areas of greatest need in targeted areas of the designated Urban County program area. Org. 7209 contains the County's allocation of NSP3 funds and ultimately also any proceeds of resale which must be reused for this same purpose during the life of the program. NSP3 is administered primarily by staff in the Community Development Block Grant Org. 7205, with the assistance of designated extra help included in the first NSP grant, Org. 7208.

OVERVIEW

The FY 2011-12 Recommended Budget of \$2,739,766 reflects the amount of NSP3 grant funds provided to the County by the U.S. Department of Housing and Urban Development. This grant is new for FY 2011-12. There is no net County cost as NSP is funded by the Federal grant and program income, which must be reused for grant purposes for the life of the program. There is no staff in this Org., as NSP3 is administered primarily by staff in the Community Development Block Grant Org. 7205, with the assistance of two extra-help staff in the NSP Org. 7208.

SUMMARY OF CAO RECOMMENDATIONS**Services and Supplies**

- Services and Supplies, recommended at \$2,739,766, represent the amount of the new grant appropriated for the purchase of foreclosed and abandoned homes, rehabilitation of the homes, and mortgage assistance for qualified buyers.

SUMMARY OF REVENUES

- Revenues are recommended at \$2,739,766, which is the amount of the new NSP3 Federal grant.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues-Federal			
4380 – Federal-Other	0	0	2,739,766
Total	\$ 0	\$ 0	\$ 2,739,766
Total Revenues	\$ 0	\$ 0	\$ 2,739,766

Community Redevelopment BUDGET 7540 Special Revenue Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 83,304	\$ 31,525	\$ 31,525	\$ -	0%
Other Financing Uses			8,000		100%
Total Appropriations	\$ 83,304	\$ 31,525	\$ 39,525	\$ 8,000	25%
<u>Revenues</u>					
Taxes	\$ 3,767	\$ -	\$ 39,525	\$ 39,525	100%
Rev From Use of Money & Prop	5,972	-		-	
Other Financing Sources	150,000	-		-	
Total Revenues	\$ 159,739	\$ -	\$ 39,525	\$ 39,525	100%
<u>Revenues (Over/Under Expenditures)</u>	\$ (76,434)	\$ 31,525	\$ -	\$ (31,525)	
Increase/Decrease Fund Balance	76,434	(31,525)	-	31,525	
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P-COMMUNITY REDEVELOPMENT – 7540

FUNCTION

The Board of Supervisors established the Community Redevelopment budget on June 13, 1995, to comply with the requirements of State law and provide funding for redevelopment activities within the unincorporated areas of Fresno County. The Board of Supervisors serves as the Board of Directors of the Fresno County Redevelopment Agency. Functions funded in this budget include the implementation of the Redevelopment Agency administrative functions and implementation of the Friant Redevelopment Plan, which is to provide needed public improvements; implement design standards; and a provision of low and moderate-income housing funds as required by law; encouraging rehabilitation and repair of deteriorated structures; to increase housing and employment opportunities; and an expanded sales and property tax base.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$39,525 reflect a 25% (\$8,000) increase over the FY 2010-11 Adopted Budget, and the FY 2011-12 Recommended Budget revenues of \$39,525 represent a 100% (\$39,525) increase over the FY 2010-11 Adopted Budget. Revenues reflect the reinstatement of tax increment collection to satisfy the additional debt the agency incurred in June 2010, in order to provide sufficient operational funds for the remainder of the term of the Agency. The primary element of the Community Redevelopment work program was the potential development of a community sewer system for the Friant Redevelopment Area, however sufficient tax increment was never collected to fund such a large and costly endeavor. Funding will allow staff to continue administrative efforts to wind down the Redevelopment Agency operations as it is set to expire in December 2012. Not included in this budget are Housing Rehabilitation Funds of \$302,475 currently reserved for low to moderate income housing. If these funds have not been expended by December 2012, these funds will become available for use in areas other than the originally intended Friant Redevelopment Area, in accordance with the adopted Redevelopment Plan. The Friant Redevelopment Area is the only County redevelopment area currently approved by the Board of Supervisors.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies of \$31,525 represent no change from the current year.

Recommended funding includes:

- The recommended funding will provide for the required legal and financial accounting and audits for the Redevelopment Agency by staff in the Auditor's Office and County Counsel, and implementation of the Redevelopment Plan by staff in the Department of Public Works and Planning.

Other Financing Uses

- Other Financing Uses represents a 100% (\$8,000) increase over the current year.

Recommended funding includes:

- Under State Redevelopment law, a minimum of 20% of tax increment revenue must be set aside for low- and moderate-income housing. No tax increment was budgeted for FY 2010-11 because no tax increment was able to be collected as the Agency no longer had debt. However, in June 2010, the Agency received a loan from the General Fund making it eligible for tax increment collection.

SUMMARY OF REVENUES

- Recommended revenues reflect a 100% (\$39,525) increase over the FY 2010-11 funding level.
 - Taxes – Tax increment revenues are estimated at a 100% (\$39,525) increase over FY 2010-11, as the Agency is eligible to receive tax increment.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Taxes			
3006 – Redevel Tax Increment Reimb.	0	31,525	39,525
Total	\$ 0	\$ 31,525	\$ 39,525
Total Revenues	\$ 0	\$ 31,525	\$ 39,525

PENDING FACTORS

The Redevelopment Plan is scheduled to expire in December 2012. The ongoing costs for the remaining required operations of the Redevelopment Agency will be funded by the loan from the General Fund and tax increment to be collected to repay the loan upon expiration of the term of the Agency.

Parks And Grounds BUDGET 7910 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,692,234	\$ 1,660,232	\$ 1,438,237	\$ (221,995)	-13%
Services and Supplies	1,038,841	974,938	950,636	(24,302)	-2%
Other Charges	992	1,274	1,054	(220)	-17%
Total Appropriations	\$ 2,732,067	\$ 2,636,444	\$ 2,389,927	\$ (246,517)	-9%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 40,917	\$ 27,200	\$ 27,200	\$ -	0%
Intergovernment Revenues - St	330,000	-	-	-	0%
Charges For Services	1,235,045	957,506	987,159	29,653	3%
Miscellaneous Revenues	2,223	-	-	-	0%
Intrafund Revenue	154,869	218,438	214,777	(3,661)	-2%
Total Revenues	\$ 1,763,054	\$ 1,203,144	\$ 1,229,136	\$ 25,992	2%
<u>Net County Cost</u>	\$ 969,014	\$ 1,433,300	\$ 1,160,791	\$ (272,509)	-19%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	28	20	16	(4)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P - PARKS AND GROUNDS – 7910

FUNCTION

The Parks and Grounds Maintenance Section of the Resources Division of the Department of Public Works and Planning operates and maintains all regional County parks, campgrounds, fishing areas, Veterans Liberty Cemetery, and the County Cemetery. Additionally, the grounds for many County facilities, including the 10th Street Juvenile Justice Campus, Courthouse Park, County Service Areas, and University Medical Center campus are cared for by this section of the Department. Parks and Grounds also maintains scenic drives along Kearney Boulevard and Van Ness Boulevard. Additionally the section maintains the landscape at American Avenue and Southeast Regional landfills. The section also administers the Fish and Game Propagation Fund and State grants, including the 2000 Parks Bond, 2002 Parks Bond, Department of Boating and Waterways, and Wildlife Conservation Board grants. The section also provides staff support to the Historic Parks Advisory Committee and the Recreation and Wildlife Commission.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$2,389,927 reflect a 9% (\$246,517) decrease from the FY 2010-11 Adopted Budget. The FY 2011-12 Recommended Budget revenues of \$1,229,136 reflect a 2% (\$25,992) increase over the FY 2010-11 Adopted Budget. Staffing is recommended at 16 positions, and reflects a 20% (4) decrease in positions from the FY 2010-11 Adopted Budget. No salary savings have been used in calculating Regular Salaries (Account 6100) in the recommended budget at the concurrence of the County Administrative Office.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The decrease in staff hours will result in significant reductions in service levels to all County parks and grounds areas and may require seasonal closures (October – February) of many parks such as Avocado, Los Gatos, Skaggs, Laton, Winton and Choinumni. Services affected in all parks will be visual in turf maintenance, tree and shrub maintenance, facilities (restroom cleanliness and supplies), graffiti abatement and litter removal. Staffing at areas such as Courthouse Park, Lost Lake, Veteran's Cemetery and Kearney will be reduced to two or three days per-week.

Salaries and Benefits

- Salaries and Benefits represent a 13% (\$221,995) decrease from FY 2010-11, primarily due to a net reduction of four positions. Currently there is one trained Tree Trimmer II who operates the aerial lift and physically climbs trees. Due to ongoing safety concerns, an increase of one Tree Trimmer II position has been identified for addition. The classification of a Tree Trimmer II was identified over a Tree Trimmer I as the Tree Trimmer I is an entry level position and would not satisfy the safety concerns of having two experienced aerial lift operators who are also capable of physically climbing trees. The tree crew is funded primarily through Org. 4510 Roads.

Services and Supplies

- Services and Supplies reflect a 2% (\$24,302) decrease from FY 2010-11, primarily due to a decrease in Internal Service Fund (ISF) rates. All backup fleet equipment has been turned in and only a minimal amount of equipment will be used for services in FY 2011-12. Minimal monies have been retained for building or equipment repair and maintenance.

Other Charges

- Other Charges reflect a 17% (\$220) decrease from FY 2010-11.

Recommended funding includes:

- Mandated fees.

SUMMARY OF REVENUES

- Revenues are recommended at \$1,229,136, a 2% (\$25,992) increase from FY 2010-11.
 - Use of Money and Property - Represents the same level as in the FY 2010-11 Adopted Budget.
 - Charges for Services - Represents a 3% (\$29,653) increase over the FY 2010-11 Adopted Budget.
 - Intrafund Revenues - Represents a 2% (\$3,661) decrease from the current year in charges for landscape maintenance for County facilities.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Revenue from the Use of Money			
3400 – Rents and Concessions	27,200	27,200	27,200
Total	\$ 27,200	\$ 27,200	\$ 27,200
Acct # - Charges for Services			
5040 – Services to Other County Depts	674,506	674,506	732,459
5055 – Parks and Rec Fees	283,000	283,000	254,700
Total	\$ 957,506	\$ 957,506	\$ 987,159
Acct # - Intrafund			
5990 – Interfund Revenue	218,438	218,438	214,777
Total	\$ 218,438	\$ 218,438	\$ 214,777
Total Revenues	\$ 1,203,144	\$ 1,203,144	\$ 1,229,136

PW&P - PARKS AND GROUNDS - 7910**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3080	Office Assistant III	1153	1	1	\$ 34,601
5220	Parks Groundskeeper II	1000	2	2	57,128
5221	Parks Groundskeeper III	1139	12	8	260,269
5235	Parks Maintenance Worker	1346	1	1	38,430
5241	Parks Services Supervisor	1568	2	2	89,497
5244	Tree Trimmer II	1244	1	2	66,194
Subtotal			19	16	\$ 546,119
Bilingual Pay					1,204
TOTAL REGULAR SALARIES					\$ 547,323

FILLED POSITIONS RECOMMENDED FOR DELETION (June 27, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & BENEFITS</u>
5221	Parks Groundskeeper III	Filled	1139	-4	\$ 208,215
5240	Sr Parks Groundskeeper	Filled	1506	-1	72,245
Cost of Restoring Filled Positions				-5	\$ 280,460

POSITION RECOMMENDED FOR ADDITION (June 27, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & BENEFITS</u>
5244	Tree Trimmer II	1244	1	\$ 49,085
Cost of Adding Position			1	\$ 49,085

Juvenile Justice Campus – Public Works Operations & Maintenance -- 9030

JJC-Public Works Op & Maint BUDGET 9030 General Fund				
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease
<u>FISCAL SUMMARY</u>				
<u>Appropriations</u>				
Services and Supplies	\$ 407,223	\$ 232,459	\$ -	\$ (232,459) -100%
Total Appropriations	\$ 407,223	\$ 232,459	\$ -	\$ (232,459) -100%
<u>Revenues</u>				
Residual Equity Transfers (In)	\$ 6,585	\$ -	\$ -	\$ - -100%
Intrafund Revenue	39,585	14,608		(14,608) -100%
Total Revenues	\$ 46,170	\$ 14,608	\$ -	\$ (14,608) -100%
<u>Net County Cost</u>	\$ 361,052	\$ 217,851	\$ -	\$ (217,851) -100%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease
Position Summary				-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.				

JUVENILE JUSTICE CAMPUS - PUBLIC WORKS OPERATIONS & MAINTENANCE – 9030

UPDATE

The Department of Public Works and Planning is responsible for the maintenance and operations of the water and wastewater systems at the Juvenile Justice Campus (JJC) located at American Avenue and Highway 99. The department's responsibilities include testing water and wastewater for compliance with state requirements, and daily operations and maintenance of equipment.

In FY 2011-12 there are no monies budgeted in Org. 9030. JJC water and wastewater operation and maintenance activities will continue to be provided by the Department of Public Works and Planning. Expenses for these activities are budgeted in Org. 9140 – Special Districts Administration, but will be reimbursed by the Internal Services Department – Facilities Org. 8935. Org. 9030 will not be used for accounting purposes in the future.

Off Highway License Fund -- 7920

Off Highway License BUDGET 7920 Special Revenue Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 130,555	\$ 68,340	\$ 100,518	\$ 32,178	47%
Other Financing Uses	16,500	76,500	86,500	10,000	13%
Total Appropriations	\$ 147,055	\$ 144,840	\$ 187,018	\$ 42,178	29%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 8,486	\$ 6,524	\$ 300	\$ (6,224)	-95%
Intergovernment Revenues - St	10,486	11,000	6,000	(5,000)	-45%
Total Revenues	\$ 18,971	\$ 17,524	\$ 6,300	\$ (11,224)	-64%
<u>Revenues (Over)/Under Expenditures</u>	\$ 128,083	\$ 127,316	\$ 180,718	\$ 53,402	42%
Use of Available Fund Balance	(128,083)	(127,316)	(180,718)	(53,402)	42%
<u>Budgetary Balance</u>	\$ 0	\$ -	\$ -	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					
-					
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P-OFF HIGHWAY LICENSE FUND – 7920

FUNCTION

The Off-Highway Vehicle Law of 1971 requires users of trail bikes, dune buggies, and similar vehicles designed for off-highway use to purchase an identification certificate. The State Department of Motor Vehicles collects the fee and returns one-third of the fee to the purchaser's county of residence. This fund can be used for acquisition and development of off-road recreation areas, as well as enforcement of off-road laws and regulations. This fund is administered by the Department of Public Works and Planning.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$187,018 reflect a 29% (\$42,178) increase over the FY 2010-11 Adopted Budget, and the FY 2011-12 Recommended Budget revenues of \$6,300 reflect a 64% (\$11,224) decrease from FY 2010-11. Allowable expenditures include feasibility and planning studies, environmental impact reports, and other expenses necessary to acquire and develop lands for off-highway vehicle use. Funds may also be used for the enforcement of off-highway laws and regulations. The Recreation and Wildlife Commission recommends funding of a request by the Sierra National Forest in the amount of \$70,000 and the request by the U.S. Department of Agriculture Forest Service in the amount of \$30,354.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Revenues continue to decrease due to the state of the economy.

Services and Supplies

- Services and Supplies reflect a 47% (\$32,178) increase over the FY 2010-11. There are two projects in the amount of \$100,354 recommended for funding. As projects are proposed, staff evaluates the ability of the County to participate through the use of these funds as required by the Off-Highway Vehicle Law.

Recommended funding includes:

- United States Department of Ag, High Sierra Ranger District funding (\$70,000) to support the summer (OHV) and winter (OSV) off-highway vehicle programs.
- United States Department of Ag, Sequoia Hume Lake Ranger District funding (\$30,354) to the Off-Highway Vehicle program in the portion of the forest within Fresno County.
- Account 7287 PeopleSoft Financial Charge represents a 100% (\$164) increase over the current year due to an allocation to this budget.

Other Charges

- A total of \$86,500 is recommended for transfer to the Sheriff's Department in FY 2011-12.

Recommended funding includes:

- Fresno County Sheriff's Department for maintenance of off-road equipment used in enforcement of off-road regulations (\$16,500) and the purchase of one ATV, three snowmobiles, one utility vehicle, and two snowmobile trailers (\$70,000).

SUMMARY OF REVENUES

- Revenues are recommended at \$6,300, a 64% (\$11,224) decrease from the FY 2010-11.
 - Use of Money and Property – Represents a decrease of 95% (\$6,224) in interest earnings on accumulated funds. Revenues are estimated at a decrease from FY 2010-11 due to the decrease in earnings on accumulated funds.
 - Intergovernmental Revenues-State – Revenues are estimated at a 45% (\$5,000) decrease from FY 2010-11. Revenues generated from Vehicle License Fees are estimated at a decreased level based on FY 2010-11 actual vehicle registration fees.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	6,524	6,524	300
Total	\$ 6,524	\$ 6,524	\$ 300
Acct # - Intergovernment Revenues-State			
3575 – State-Other	11,000	11,000	6,000
Total	\$ 11,000	\$ 11,000	\$ 6,000
Total Revenues	\$ 17,524	\$ 17,524	\$ 6,300

PW&P – Fish & Game Propagation -- 4350

Fish And Game Propagation BUDGET 4350 Special Revenue Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 12,030	\$ 2,481	\$ 3,874	\$ 1,393	56%
Total Appropriations	\$ 12,030	\$ 2,481	\$ 3,874	\$ 1,393	56%
<u>Revenues</u>					
Fines, Forfeitures & Penalties	\$ 5,025	\$ 4,176	\$ 4,176	\$ -	0%
Rev From Use of Money & Prop	359	432	224	(208)	-48%
Total Revenues	\$ 5,384	\$ 4,608	\$ 4,400	\$ (208)	-5%
<u>Revenues (Over)/Under Expenditures</u>	\$ 6,646	\$ (2,127)	\$ (526)	\$ 1,601	-75%
Increase/(Decrease) Designation for Fish & Game Projects	(6,646)	2,127	526	(1,601)	
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P-FISH AND GAME PROPAGATION – 4350

FUNCTION

The Fish and Game Propagation Fund is used to finance projects and activities related to the conservation and propagation of wildlife. The Fish and Game Code requires that 50% of all funds collected for violations accrue to the County Fish and Game Propagation Fund. The fund is administered by the Department of Public Works and Planning and can only be used for eligible projects. Accumulated funds are allocated by the Board of Supervisors with the recommendation of the Fresno County Recreation and Wildlife Commission and the Department of Public Works and Planning.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$3,874 reflect a 56% (\$1,393) increase over the FY 2010-11 Adopted Budget. The FY 2011-12 Recommended Budget revenues of \$4,400 reflect a 5% (\$208) decrease from the FY 2010-11 Adopted Budget. Projects totaling \$3,650 are recommended by the Recreation and Wildlife Commission for two organizations for planned wildlife conservation and propagation activities during FY 2011-12.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Revenues continue to decline due to a decline in prosecution and levying of fines.

Services and Supplies

- Services and Supplies represent a 56% (\$1,393) increase over the current year and include \$3,874 for projects and PeopleSoft Financial charges. The County Public Works and Planning staff has reviewed and concurred with the projects recommended by the Recreation and Wildlife Commission for FY 2011-12.

Recommended funding includes:

- Critter Creek Wildlife Station (\$2,050) to repair the roof on a 100' x 20' x 20' flight cage that allows for the conditioning of hawks, eagles and turkey vultures and a footbridge.
- Quail Unlimited (\$1,600) to sponsor eight Fresno County youths at the Covey Kids/Natural Resources Youth Camp.

SUMMARY OF REVENUES

- Recommended revenues of \$4,400 represent a 5% (\$208) decrease from the current year.
 - Fines, Forfeitures and Penalties – Estimated at \$4,176 which is the same as the current year.
 - Use of Money and Property – Estimated at a decrease of 48% (\$208) from the current year based on the outstanding fund balance.

PW&P – Fish & Game Propagation -- 4350

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Fines, Forfeitures, & Penalties			
3302 – Fish and Game Fines	4,176	4,176	4,176
Total	\$ 4,176	\$ 4,176	\$ 4,176
Acct # - Revenue from the Use of Money			
3380 – Interest	432	432	224
Total	\$ 432	\$ 432	\$ 224
Total Revenues	\$ 4,608	\$ 4,608	\$ 4,400

PW&P – Support Services -- 4365

PW&P - Support Services BUDGET 4365 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,072,413	\$ 2,240,946	\$ 2,233,706	\$ (7,240)	0%
Services and Supplies	398,467	379,666	364,582	(15,084)	-4%
Total Appropriations	\$ 2,470,880	\$ 2,620,612	\$ 2,598,288	\$ (22,324)	-1%
<u>Revenues</u>					
Intergovernment Revenue-Other	\$ 2,350	\$ -	\$ -	\$ -	0%
Charges For Services	1,954,819	2,182,020	2,142,193	(39,827)	-2%
Miscellaneous Revenues	132	150	-	(150)	-100%
Intrafund Revenue	529,616	438,442	456,095	17,653	4%
Total Revenues	\$ 2,486,917	\$ 2,620,612	\$ 2,598,288	\$ (22,324)	-1%
<u>Net County Cost</u>	\$ (16,037)	\$ -	\$ -	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	25	25	25	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P-SUPPORT SERVICES – 4365

FUNCTION

The Support Services section provides financial, data system, and administrative services for the Department of Public Works and Planning. The financial services area is responsible for the preparation of the Department's budgets, accounts receivable for water/sewer districts and disposal sites, mail and reproduction services for the department, accounting for capital projects, preparation of financial reports for grant claims and the Road Fund report, and personnel services for the department. The data system area is responsible for the data processing functions which includes the coordination of ordering of hardware and software, and oversight of upgrades and conversions of the various software utilized in the department. The data system area also administers and maintains the Geographical Information System (GIS), the Amanda Permit System, and the department web site.

OVERVIEW

The FY 2011-12 Recommended Budget of \$2,598,288 reflects a 1% (\$22,324) decrease in appropriations and revenues from the FY 2010-11 Adopted Budget due to supplemental budget instructions.

Staffing is recommended at 25 positions, which reflect no change from FY 2010-11. Salary savings of \$39,469 (3%), in addition to savings in related benefits of \$27,886, are included in Salaries and Benefits.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The data system area is in the process of creating a new web site to provide detailed GIS information to the public.

Salaries and Benefits

- Salaries and Benefits, recommended at \$2,233,706 represent less than a 1% (\$7,240) decrease from current year due to supplemental budget instructions.

Recommended funding includes:

- Account 6100 Regular Salaries decreased from the current year by 7% (\$99,612) due to supplemental budget instructions.
- Account 6400 Retirement Contributions increased over the current year by 13% (\$74,185) due to increased contribution rates.

Services and Supplies

- Services and Supplies, recommended at \$364,582 represent a 4% (\$15,084) decrease from FY 2010-11.
 - Account 7295 Professional & Specialized Services decreased from the current year by 9% (\$11,838) due to decreased charges from department Administration.
 - Account 7415 Transportation, Travel & Education decreased from the current year by 61% (\$8,500) due to reductions in travel to the Cost Accounting Management System user group conference.

SUMMARY OF REVENUES

- Revenues recommended at \$2,598,288 represent a 1% (\$22,324) decrease from FY 2010-11 due to a decrease in operational costs which result in a reduction of billable charges.
 - Charges for Services – Estimated at \$2,142,193, a decrease from the current year of 2% (\$39,827) due to operational cost reductions.
 - Miscellaneous Revenues – Estimated at \$0, a decrease from the current year of 100% (\$150) from FY 2010-11 based on current year activity.
 - Intrafund Revenue – Estimated at \$456,095, an increase over the current year of 4% (\$17,653) due to increased services that will be provided to the Neighborhood Stabilization Programs.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Charges for Services			
4910 – Plan & Engineering Services	12,000	12,000	25,973
5040 – Service to Other County Depts	2,170,020	2,170,020	2,116,220
Total	\$ 2,182,020	\$ 2,182,020	\$ 2,142,193
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	150	150	0
Total	\$ 150	\$ 150	\$ 0
Acct # - Intrafund			
5990 – Intrafund Revenue	438,442	438,442	456,095
Total	\$ 438,442	\$ 438,442	\$ 456,095
Total Revenues	\$ 2,620,612	\$ 2,620,612	\$ 2,598,288

PUBLIC WORKS AND PLANNING - 4365**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2225	Systems & Procedures Manager	E	1	1	\$ 87,030
2240	Senior Systems & Procedures Analyst	2511	1	1	70,051
2291	Staff Analyst I	1655	1	1	45,401
2292	Staff Analyst II	1838	1	1	52,477
2293	Staff Analyst III	2122	2	2	121,162
2294	Senior Staff Analyst	F	1	1	67,566
3080	Office Assistant III	1153	3	3	103,802
3205	Account Clerk II	1083	1	1	29,095
3224	Chief Accountant	E	1	1	79,543
3255	Senior Accountant	2088	2	2	116,829
3260	Account Clerk III	1215	4	4	145,732
3262	Supervising Accountant	2301	2	2	122,453
3265	Principal Accountant	F	1	1	71,087
3620	Program Technician I	1369	1	1	40,224
3621	Program Technician II	1531	1	1	45,899
3623	Program Technician II-Conf.	1443	1	1	43,292
3707	Information Technology Analyst IV	2386	1	1	68,121
Subtotal			25	25	\$ 1,309,764
	License Bonus				3,977
	Bilingual Pay				1,907
	Less Salary Savings 3%				(39,469)
TOTAL REGULAR SALARIES					\$ 1,276,179

Public Works - Resources BUDGET 9015 Enterprise Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,886,423	\$ 2,135,225	\$ 2,037,592	\$ (97,633)	-5%
Services and Supplies	1,011,127	1,898,405	1,960,504	62,099	3%
General Fixed Assets	-	285,157	400,000	114,843	40%
Total Appropriations	\$ 2,897,551	\$ 4,318,787	\$ 4,398,096	\$ 79,309	2%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 3,077	\$ 3,488	\$ 2,968	\$ (520)	-15%
Intergovernment Revenue-Other	913,862	1,482,948	2,372,909	889,961	60%
Charges For Services	1,859,477	2,527,783	2,283,212	(244,571)	-10%
Other Financing Sources	106,531	688,200	776,000	87,800	13%
Total Revenues	\$ 2,882,946	\$ 4,702,419	\$ 5,435,089	\$ 732,670	16%
<u>Revenues (Over)/Under Expenses</u>	\$ 14,604	\$ (383,632)	\$ (1,036,993)	\$ (653,361)	170%
Increase/(Decrease) in Available Net Assets	(14,604)	383,632	1,036,993	653,361	
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	21	21	20	(1)	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P-RESOURCES – 9015

FUNCTION

This Enterprise funded Resources Section is responsible for the operation and regulatory compliance for one operating disposal site (American Avenue), one disposal site in the process of being permanently closed (Coalinga), one disposal site clean closed (Mendota) and postclosure maintenance and regulatory compliance for four closed disposal sites (Blue Hills, Southeast Regional Disposal Site (SER), Del Rey and Riverdale), implementation of the Countywide Integrated Waste Management Plan, administration of the programs to meet State-mandated recycling requirements, administration of the program and relevant agreements for the solid waste collection for the County's exclusive service area, administration of various grants, and also provides staff support for the Fresno County Zoo Authority, Indian Gaming and Parks and Grounds administration.

OVERVIEW

The FY 2011-12 Recommended Budget appropriations of \$4,398,096 reflect a 2% (\$79,309) increase over the FY 2010-11 Adopted Budget, and the FY 2011-12 Recommended Budget revenues of \$5,435,089 reflect a 16% (\$732,670) increase over the FY 2010-11 Adopted Budget. Staffing is recommended at 20 positions, a net decrease of 1 position from FY 2010-11. Salary savings of \$35,379 (3%), in addition to savings in related benefits of \$24,609, are included in Salaries and Benefits.

The County continues to use American Avenue Disposal Site Enterprise Fund tipping fee reserve funds to provide the Board-approved \$40 Coupon Program for "Bulky Item" clean-up services. The FY 2011-12 Recommended Budget includes approximately \$580,000 for the Bulky Item "Coupon" Program, which represents a 3% (\$20,000) decrease from the FY 2010-11 Adopted Budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The FY 2011-12 budget recommends the elimination of one Secretary III position and the addition of one Program Tech I position. This change in job title/classification will allow the division to properly manage the increasing number of solid waste programs. The work associated with the programs fits well in the Program Tech I classification.

The FY 2011-12 Recommended Budget continues to reflect funding for a Community Clean-Up "Voucher" Program. To date staff has issued in excess of 3,600 vouchers/coupons to residents and businesses in the unincorporated area of Fresno County.

Used Oil Block grant funds reflect a 61% (\$83,843) increase over the FY 2010-11 Adopted Budget. Used Oil Grant services and activities have been increased to the increased funding.

Department of Conservation Grant Fund reflects a 73% increase (\$18,911) over the FY 2010-11 Adopted Budget. Grant managers inform County staff that the requirements for future funding are undergoing revisions.

Salaries and Benefits

- Salaries and Benefits represent a 5% (\$97,633) decrease from the current year. Staffing is recommended at 20 positions.

Recommended funding includes:

- The FY 2011-12 Recommended Budget includes the deletion of one Secretary III and one Engineering Tech positions and the addition of one Program Tech I position. Increased efficiencies in the duties performed by the Engineering Techs have allowed the Org. to reduce the number of Engineering Techs by one position. The Secretary position has been changed to a Program Tech I position which will allow the Org. to properly manage and administer the active programs.
- Account 6100 Regular Salaries reflects a decrease from the current year of 10% (\$127,799) as a result of supplemental budget instructions.
- Account 6200 Extra-Help reflects a decrease from the current year of 26% (\$26,655) based on current year activity.
- Account 6400 Retirement Contributions reflects an increase over the current year of 8% (\$44,195) due to higher contribution rates.
- Account 6500 OASDI reflects a decrease from the current year of 11% (\$11,930) due to supplemental budget instructions.
- Account 6550 Workers' Compensation reflects an increase over the current year of 55% (\$2,998) based on rates provided by Risk Management.

Services and Supplies

- Services and Supplies reflect an increase of 3% (\$62,099).

Recommended funding includes:

- Account 7295 Professional & Specialized Services reflects an increase over the current year of 7% (\$89,357) due to consultant costs for increased requirements to monitor the landfills.
- Account 7296 Data Processing Services reflects a decrease from the current year of 23% (\$25,390) based on rates provided by ITSD.

Fixed Assets

Fixed Assets, recommended at \$400,000, represent costs associated with the preparation and development of the new Household Hazardous Waste (HHW) Permanent Facility.

(1) HHW Permanent Facility.....\$400,000....Preparation and Development of HHW Facility

SUMMARY OF REVENUES

- Revenues are recommended at \$5,435,089 a 16% (\$732,670) increase over the current year.
- Revenue From Use of Money & Prop – Estimated at a 15% (\$520) decrease from the current year based on a reduced interest rate.
- Intergovernmental Revenues-Other – Estimated at a 60% (\$889,961) increase over the current year due to funding available to provide Community Clean-Up Program services.
- Charges for Services – Estimated at a 10% (\$244,571) decrease which includes services for newly mandated monitoring and reporting of regulatory requirements at the landfills and administration of Indian Gaming, Zoo Authority, Parks and Grounds, Beverage Container Recycling grants and Used Oil Recycling grants.
- Other Financing Sources – Estimated at a 13% (\$87,800) increase over the current year due to the increased level of Clean-Up Program services funded by the American Avenue Disposal Site Enterprise Fund tipping fee reserve fund.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	3,488	3,488	2,968
Total	\$ 3,488	\$ 3,488	\$ 2,968
Acct # -Intergovernment Revenues – Other			
4841 – Other Governmental Agencies	1,482,948	1,482,948	2,372,909
Total	\$ 1,482,948	\$ 1,482,948	\$ 2,372,909
Acct # - Charges for Services			
4910 – Planning & Engineering Services	2,500	2,500	2,220
5040 – Service to Other County Depts	2,525,283	2,525,283	2,280,992
Total	\$ 2,527,783	\$ 2,527,783	\$ 2,283,212
Acct # - Other Financing Sources			
5959 – Transfer from Trust Fund	688,200	688,200	776,000
Total	\$ 688,200	\$ 688,200	\$ 776,000
Total Revenues	\$ 4,702,419	\$ 4,702,419	\$ 5,435,089

PUBLIC WORKS & PLANNING - RESOURCES 9015**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0228	Resources Manager	D	1	1	\$ 100,147
1133	Senior Engineering Technician	2093	2	2	125,484
1134	Senior Engineer	2948	1	1	83,013
1140	Engineering Technician II	1826	3	2	114,965
1141	Principal Engineer	3243	1	1	85,350
2292	Staff Analyst II	1838	1	1	48,913
2293	Staff Analyst III	2122	5	5	302,903
2294	Senior Staff Analyst	F	1	1	67,839
2297	Principal Staff Analyst	E	1	1	70,343
3080	Office Assistant III	1153	1	1	34,601
3110	Office Assistant II	1033	1	1	26,732
3140	Secretary III	1285	1	0	3,835
3260	Account Clerk III	1215	1	1	36,433
3620	Program Technician I	1369	0	1	33,755
3621	Program Technician II	1531	1	1	43,099
Subtotal			21	20	\$ 1,177,412
Bilingual Pay					1,907
Salary Savings 3%					(35,379)
TOTAL REGULAR SALARIES					\$ 1,143,940

FILLED POSITIONS RECOMMENDED FOR DELETION (August 8, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & EXPENSES</u>
1140	Engineering Technician II	Filled	1826	-1	\$ 91,972
3140	Secretary III	Filled	1285	-1	56,050
Cost of Restoring Filled Positions				-2	\$ 148,022

POSITION RECOMMENDED TO ADD (July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
3620	Program Technician I	1369	1	\$ 54,010
Cost of Position Recommended to Add			1	\$ 54,010

PW&P - Disposal Sites – (9020, 9023, 9024, 9026, 9028) -- 9020

Southeast Regional Disposal BUDGET 9020 Enterprise Fund					
	Actual** 2009-010	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 57	\$ -	\$ -	\$ -	0%
Services and Supplies	254,065	791,798	725,999	(65,799)	-8%
Total Appropriations	\$ 254,122	\$ 791,798	\$ 725,999	\$ (65,799)	-8%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 4,280	\$ 15,000	\$ 17,000	\$ 2,000	13%
Miscellaneous Revenues	359	248,500	273,000	24,500	10%
Total Revenues	\$ 4,639	\$ 263,500	\$ 290,000	\$ 26,500	10%
<u>Revenues (Over)/Under Expenses</u>	\$ 249,483	\$ 528,298	\$ 435,999	\$ (92,299)	-17%
Increase/(Decrease-i.e. Use of) Net Assets	(249,483)	(528,298)	(435,999)	92,299	-17%
<u>Budgetary Balance</u>					
	Budgeted 2009-010	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					-
**The column labeled Actual 2009-10 includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P - Disposal Sites – (9020, 9023, 9024, 9026, 9028) -- 9020

Fresno-Clovis Metro Solid Waste BUDGET 9023 Enterprise Fund					
	Actual** 2009-010	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 752	\$ 243	\$ 331	\$ 88	36%
Total Appropriations	\$ 752	\$ 243	\$ 331	\$ 88	36%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 366	\$ 331	\$ 331	\$ -	0%
Charges For Services	6,509	-	-	-	0%
Total Revenues	\$ 6,875	\$ 331	\$ 331	\$ -	0%
<u>Revenues (Over)/Under Expenses</u>	\$ (6,123)	\$ (88)	\$ -	\$ 88	-100%
Increase/(Decrease) Reserve for Operations	6,123	88	-	(88)	-100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2009-010	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary				-	
**The column labeled Actual 2009-10 includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P - Disposal Sites – (9020, 9023, 9024, 9026, 9028) -- 9020

Shaver Lake Transfer Station BUDGET 9024 Enterprise Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 1,647	\$ 3,470	\$ -	\$ (3,470)	-100%
Total Appropriations	\$ 1,647	\$ 3,470	\$ -	\$ (3,470)	-100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 32	\$ -	\$ -	\$ -	-100%
Charges For Services	-	4,000	-	(4,000)	-100%
Total Revenues	\$ 32	\$ 4,000	\$ -	\$ (4,000)	-100%
<u>Revenues (Over)/Under Expenses</u>	\$ 1,615	\$ (530)	\$ -	\$ 530	-100%
Increase/(Decrease-i.e. Use of) Net Assets	(1,615)	530	-	(530)	-100%
<u>Budgetary Balance</u>	-	-	-	-	
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary					-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P - Disposal Sites – (9020, 9023, 9024, 9026, 9028) -- 9020

American Ave Disposal Site BUDGET 9026 Enterprise Fund					
	Actual** 2009-010	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
FISCAL SUMMARY					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,664,123	\$ 1,917,327	\$ 1,707,484	\$ (209,843)	-11%
Services and Supplies	6,012,037	10,111,510	10,323,429	211,919	2%
General Fixed Assets	1,202,883	1,845,000	5,665,850	3,820,850	207%
Total Appropriations	\$ 8,879,043	\$ 13,873,837	\$ 17,696,763	\$ 3,822,926	28%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 715,713	\$ 737,400	\$ 632,302	\$ (105,098)	-14%
Charges For Services	7,545,548	7,866,228	8,003,248	137,020	2%
Miscellaneous Revenues	7,660	3,000	2,000	(1,000)	-33%
Total Revenues	\$ 8,268,922	\$ 8,606,628	\$ 8,637,550	\$ 30,922	0%
Revenues (Over)/Under Expenses	\$ 610,121	\$ 5,267,209	\$ 9,059,213	\$ 3,792,004	72%
Increase/(Decrease-i.e. Use of) Net Assets	(610,121)	(5,267,209)	(9,059,213)	(3,792,004)	72%
<u>Budgetary Balance</u>					
	Budgeted 2009-010	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	22	22	21	(1)	
**The column labeled Actual 2009-10 includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P - Disposal Sites – (9020, 9023, 9024, 9026, 9028) -- 9020

Coalinga Disposal Site BUDGET 9028 Enterprise Fund					
	Actual** 2009-010	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 45,287	\$ -	\$ -	\$ -	0%
Services and Supplies	290,438	2,312,027	2,345,705	33,678	1%
Other Charges	4,022	-	-	-	0%
Total Appropriations	\$ 339,747	\$ 2,312,027	\$ 2,345,705	\$ 33,678	1%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 38,397	\$ -	\$ -	\$ -	0%
Total Revenues	\$ 38,397	\$ -	\$ -	\$ -	0%
<u>Revenues (Over)/Under Expenses</u>	\$ 301,350	\$ 2,312,027	\$ 2,345,705	\$ 33,678	
Increase/(Decrease-i.e. Use of) Net Assets	(301,350)	(2,312,027)	(2,345,705)	(33,678)	
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2009-010	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	2	-	-	-	
**The column labeled Actual 2009-10 includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010					

DISPOSAL SITES AND TRANSFER STATION – 9020-9028

FUNCTION

Fresno County owns and operates the regional American Avenue Disposal Site and owns a small transfer station at Shaver Lake. Fresno County also maintains, as required by law, the Southeast Regional Disposal Site which is a closed facility. The County operated a Disposal Site near Coalinga, which ceased to accept waste during FY 2009-10. Financing for the one open and two closed disposal sites is funded through three individual enterprise funds and are detailed in three separate budgets (9020, 9026, and 9028). The Shaver Lake Transfer Station (9024) is currently operated by a third party through a private contract. In addition, the Fresno-Clovis Metropolitan Solid Waste Commission is financed through a separate enterprise fund (9023).

Recommended funding for operation of the three disposal sites continues to be directed by State legislative action in terms of surcharges payable to the State for solid waste activities, mandated planning, and regulatory requirements.

OVERVIEW

Southeast Regional Disposal Site (SER) 9020 Budget – The FY 2011-12 Recommended Budget appropriations of \$725,999 reflect an 8% (\$65,799) decrease from the FY 2010-11 Adopted Budget, and the FY 2011-12 Recommended Budget revenues of \$290,000 reflect a 10% (\$26,500) increase over the FY 2010-11 Adopted Budget. Funding provides for mandated on-going postclosure maintenance activities such as groundwater and methane monitoring along with consultant services to evaluate existing groundwater remediation system. Reserves from the Southeast Regional Disposal Site Fund 0720 in the amount of \$435,999 will be required to balance the FY 2011-12 Recommended Budget.

Fresno-Clovis Metropolitan Solid Waste Commission (FCM/SWC) 9023 Budget – The FY 2011-12 Recommended Budget of \$331 reflects a 36% (\$88) increase over the FY 2010-11 Adopted Budget, due primarily to an increase in the Countywide cost allocation for Auditor-Controller charges.

American Avenue Disposal Site 9026 Budget – The FY 2011-12 Recommended Budget appropriations of \$17,696,763 reflect a 28% (\$3,822,926) increase from the FY 2010-11 Adopted Budget, and the FY 2011-12 Recommended Budget revenues of \$8,637,550 reflect a less than 1% (\$30,922) increase over the FY 2010-11 Adopted Budget. Recommended funding assumes operating the disposal site with tonnages averaging 980 tons per-day. Reserves from the American Avenue Disposal Site Fund 0700 in the amount of \$9,059,213 will be required to balance the FY 2011-12 Recommended Budget.

Funding includes \$500,000 for the acquisition of properties to provide buffer land for the American Avenue Disposal Site. Recommended funding also includes \$4,046,850 for the landfill expansion of Phase III Modules 4, 5 & 6, \$420,000 for the installation of landfill gas migration remediation technology, \$200,000 for the development of plans, specifications and estimates for Phase III landfill gas collection system, \$103,000 for the purchase and installation of diesel particulate filters for site heavy equipment to meet California Air Resource Board requirements, and \$210,000 for a maintenance truck.

Staffing is recommended at 21 positions, a decrease of 1 position from the current year. Salary savings of \$23,045 (3%), in addition to savings in related benefits of \$17,111, are included in Salaries and Benefits.

Coalinga Disposal Site - 9028 Budget – The FY 2011-12 Recommended Budget appropriations of \$2,345,705 reflect a 1% (\$33,773) increase from the FY 2010-11 Adopted Budget. The FY 2011-12 Recommended Budget does not include revenues. Reserves from the Coalinga Disposal Site Fund 0710 in the amount of \$2,345,705 will be required to balance the FY 2011-12 Recommended Budget. Reserves will be utilized to fund mandated closure activities. After closure activities are complete; the remaining reserves will be utilized for mandated post-closure activities.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Permanent closure of the Coalinga Disposal Site.

Phase III of landfill expansion at American Avenue Disposal Site.

Salaries and Benefits

- Salaries and Benefits, recommended at \$1,707,484, represent an 11% (\$209,843) decrease from FY 2010-11 due to supplemental budget instructions, the closure of the Coalinga Landfill, and the deletion of one position at the American Avenue Landfill. The two positions at the Coalinga Landfill were deleted during FY 2009-10. All Salaries and Benefits are budgeted in Org. 9026 for FY 2011-12.

Recommended funding includes:

- Funding is included for 21 positions at the American Avenue Disposal Site.
- Account 6100 Regular Salaries reflects a decrease from the current year of 13% (\$112,330) based on the deletion of one position at the American Avenue Landfill and supplemental budget instructions.
- Account 6200 Extra-Help reflects a decrease from the current year of 42% (\$80,608) based on current year activity.
- Account 6310 Overtime Due to Holiday reflects an increase over the current year of 100% (\$36,000) based on projected workload.
- Account 6350 Unemployment Insurance reflects a decrease from the current year of 22% (\$5,682) based on rates provided by Risk Management.
- Account 6400 Retirement Contributions reflects an increase over the current year of 6% (\$19,689) due to higher contribution rates.
- Account 6500 OASDI reflects a decrease from the current year of 17% (\$14,683) due to supplemental budget instructions.
- Account 6550 Workers' Compensation reflects a decrease from the current year of 14% (\$24,183) based on rates provided by Risk Management.

Services and Supplies (9020-9028 inclusive)

- Services and Supplies represent a 1% (\$179,886) increase over FY 2010-11 due primarily to an increase in Professional and Specialized Services in the American Avenue and Coalinga Disposal Site budgets.

Recommended funding includes:

- Account 7295 Professional & Specialized Services reflects an increase over the current year of 5% (\$383,675) due to the closure of Coalinga Disposal Site and consultant services for the American Avenue Disposal Site.
- Account 7400 Special Departmental Expense reflects an increase over the current year of 12% (\$207,703). The variance is due to an increase in the Assembly Bill 939 surcharge which is used to fund the development of the County's Household Hazardous Waste Facility and program.

Fixed Assets

Total = \$5,665,850 (All Fixed Assets are in American Avenue Disposal Site Org. 9026)

(1) Weight Scale\$58,000..... Replacement to existing scale

PW&P - Disposal Sites – (9020, 9023, 9024, 9026, 9028) -- 9020

(1) Litter Control Fence	\$75,000	Replacement-Mandated-Regulatory
(1) Piezo Penetrometer Test Collector	\$120,000	Mandated-Regulatory-Safety
(landfill gas migration testing device)		
(1) Flare Air Compressor Piping	\$8,000	Replacement - Safety
(1) Flare Blower Motor	\$20,000	New-Regulatory
(1) Dump Trailer.....	\$10,000	New-Increase Productivity - Safety
(3) Diesel Particulate Filter.....	\$103,000	New-Regulatory
(1) Weather Station	\$15,000	New-Regulatory - Safety
(1) Land Acquisition	\$500,000	New-Acquire Adjacent Property
(1) Landfill Exp.....	\$46,850	New-Modules 4, 5 & 6 CQA Manual
(1) Maintenance Truck.....	\$210,000	Replacement-Regulatory
(1) Liner Construction	\$4,000,000	Modules 4, 5 & 6 Liner Construction
(1) Gas Collection System	\$200,000	New-Regulatory PIII Modules 1 & 2
(1) Vapor Extraction System	\$300,000	New-Regulatory Phase II perimeter

SUMMARY OF REVENUES

- Revenues are recommended at \$8,927,881, a 1% (\$53,422) increase over FY 2010-11.
 - Revenue From Use of Money & Prop – Estimated at a decrease of 14% (\$103,098) due to lower cash balances and lower interest rates.
 - Miscellaneous Revenues – Estimated at an increase of 9% (\$23,500) based on current year levels.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Revenue from the Use of Money			
3380 - Interest	660,131	660,131	573,633
3404 – Other Rental of Bids & Land	92,600	92,600	76,000
Total	\$ 752,731	\$ 752,731	\$ 649,633
Acct # - Charges for Services			
4991 – Refuse Disposal Fees	7,828,828	7,828,828	7,974,848
5040 – Service to Other County Depts	37,400	37,400	28,400
5060 – Charges for Services	4,000	4,000	0
Total	\$ 7,870,228	\$ 7,870,228	\$ 8,003,248
Acct # - Miscellaneous Revenues			
5800 – Other Miscellaneous	251,500	251,500	275,000
Total	\$ 251,500	\$ 251,500	\$ 275,000
Total Revenues	\$ 8,874,459	\$ 8,874,459	\$ 8,927,881

PENDING FACTORS

The American Avenue Disposal Site fee for disposal was reduced from \$28.80 per-ton for general refuse to \$21.25 per-ton effective July 7, 2005. Disposal fees for the American Avenue Disposal Site increased from \$21.25 to \$21.60 per-ton on February 13, 2009 and \$21.60 to \$21.95 per-ton on March 1, 2010. Effective March 1, 2011 the disposal fees for the American Avenue Disposal Site increased from \$21.95 to \$22.30 per-ton. On October 11, 2005, the Board approved the establishment of \$44.5 million as the current prudent reserve for expected costs and expenses, and \$22.7 million as the prudent reserve for contingent costs and expenses and tipping fee rate stabilization in the Site Enterprise Fund. Currently the cash reserves as of July 1, 2011 is forecast to be \$66.7 million; approximately \$500,000 short of the recommended \$67.2 million reserve. The reason for the shortfall is due to the recent purchase of several new pieces of landfill equipment in order to comply with Title 17 air emissions standards adopted by the California Air Board. The disposal fee is to be reviewed annually after the prior year audited financial statements are reviewed and analyzed. Based on the review of the FY 2009-10 audited financial statements and future projections of revenue and expenses, a disposal fee increase to \$25.00 to \$26.00 per-ton may be necessary in the future in order to maintain the recommended prudent reserve of \$67.2 million. Staff continues to make efficiency improvements in the operation in an effort to contain annual cost increases and is researching other avenues of revenue such as the landfill gas to energy project. If the landfill gas to energy project is successful, staff anticipates the revenues from this project will delay any required tipping fee increase due to rising costs and expenses.

DISPOSAL SITES AND TRANSFER STATIONS
- AMERICAN AVENUE DISPOSAL - 9026

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
5401	Disposal Site Supervisor	1981	1	1	\$ 56,564
5402	Disposal Site Attendant I	828	3	3	68,359
5403	Disposal Site Attendant II	933	3	3	79,913
5404	Disposal Site Equipment Operator I	1275	5	4	142,792
5406	Supervising Disposal Site Attendant	1154	1	1	32,980
5407	Disposal Site Equipment Operator II	1441	7	7	287,917
5408	Disposal Site Lead Supervisor	1745	<u>2</u>	<u>2</u>	<u>99,644</u>
Subtotal			22	21	\$ 768,169
	Salary Savings 3%				<u>(23,045)</u>
TOTAL REGULAR SALARIES					\$ 745,124

VACANT POSITION RECOMMENDED FOR DELETION

(Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES & EXPENSES</u>
5404	Disposal Site Equipment Operator I	Vacant	1275	<u>-1</u>	<u>\$ 37,810</u>
	Cost of Restoring Vacant Position			-1	\$ 37,810

Public Works – Special Districts -- 9140

Special Districts Admin BUDGET 9140 Enterprise Fund					
	Actual** 2009-010	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 1,312,857	\$ 1,419,796	\$ 1,578,881	\$ 159,085	11%
Services and Supplies	266,811	293,110	675,891	382,781	131%
Fixed Assets	-	35,000	35,000	-	100%
Total Appropriations	\$ 1,579,668	\$ 1,747,906	\$ 2,289,772	\$ 541,866	31%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 3,292	\$ 2,040	\$ 2,600	\$ 560	27%
Charges For Services	1,595,516	1,775,866	2,457,352	681,486	38%
Intrafund Revenue	46,456	-	-	-	0%
Total Revenues	\$ 1,645,264	\$ 1,777,906	\$ 2,459,952	\$ 682,046	38%
<u>Revenues (Over)/Under Expenses</u>	\$ (65,596)	\$ (30,000)	\$ (170,180)	\$ (140,180)	467%
Increase/(Decrease) Reserve for Operations	65,596	30,000	170,180	140,180	467%
<u>Budgetary balance</u>	-	-	-	-	
	Budgeted 2009-010	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	14	14	16	2	
**The column labeled Actual 2009-10 includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

PW&P - SPECIAL DISTRICTS ADMINISTRATION – 9140

FUNCTION

Public Works and Planning, Special Districts Administration includes the administration of 131 County Service Areas, Maintenance, Lighting, and Waterworks Districts. The activities include the preparation of the budgets for the various districts, holding Prop 218 hearings, obtaining and administering contractor services, operation of water and wastewater facilities, responding to customers, tax roll and financial report preparation, and purchasing of water.

OVERVIEW

The FY 2011-12 recommended appropriations of \$2,289,772 reflect a 31% (\$541,866) increase in total appropriations over the FY 2010-11 Adopted Budget. The increase in appropriations is primarily due to increases in benefits, Internal Service Funds rates, and the inclusion of appropriations for the Juvenile Justice Campus (JJC) water and sewer operations. The FY 2011-12 recommended revenues of \$2,459,952 reflect a 38% (\$682,046) increase over the FY 2010-11 Adopted Budget. Staffing is recommended at 16 positions, which is an increase of 2 positions over the current year. Salary savings of \$25,109 (3%) in addition to savings in related benefits of \$17,519 are included in Salaries and Benefits.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

In July 2010 the Board approved the State mandated Sewer System Management Plan that requires an increase in level of service required for the 12 sewer systems currently administered and operated by Special District's staff. Multiple water and wastewater districts have been awarded competitive grants and loans for infrastructure improvements by the State Department of Public Health. If approved by the communities there is a potential of \$22 million going directly to districts for infrastructure improvements within the next two years.

Salaries and Benefits

- Salaries and Benefits, recommended at \$1,578,881, represent an 11% increase (\$159,085) over the current year primarily due to increased benefit rates and the addition of one Crafts Maintenance Trainee and one Staff Analyst positions to meet the increased workload.
 - Funding includes 16 positions.

Services and Supplies

- Services and Supplies are recommended at \$675,891 for FY 2011-12. This represents a 131% (\$382,781) increase over FY 2010-11 due to budgeting for JJC water/sewer operation and maintenance, which was previously budgeted in a separate Org. (9030). JJC water and sewer operations will be budgeted in Org. 9140 and Internal Services will reimburse actual costs through their revised fee to current departments/occupants at the facility. Org. 9140 is an enterprise fund that was developed in FY 2008-09 and this will be the first year to budget A-87 costs (\$50,692).

SUMMARY OF REVENUES

- Revenues are recommended at \$2,459,952, a 38% (\$682,046) increase over the current year. The department has developed new fees for project review and implementation of new or annexations to County Service Areas (CSAs) or Waterworks Districts (WWDs). The department charges for all the services it provides to the public, CSAs, WWDs, and to other County departments.
- Revenue From Use of Money & Prop – Estimated at an increase of 27% (\$560) due to an increase in reserves and current year revenues.
- Charges For Services – Estimated at an increase of 38% (\$681,486) due to the addition of the JJC and Westside water/sewer systems in FY 2011-12.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Revenue from the Use of Money			
3380 – Interest	2,040	2,040	2,600
Total	\$ 2,040	\$ 2,040	\$ 2,600
Acct # - Charges for Services			
5040 – Service to Other County Depts	1,763,866	1,763,866	2,453,352
5060 – Other Charges for Current Services	12,000	12,000	4,000
Total	\$ 1,775,866	\$ 1,775,866	\$ 2,457,352
Total Revenues	\$ 1,777,906	\$ 1,777,906	\$ 2,459,952

PW&P - SPECIAL DISTRICTS ADMINISTRATION - 9140**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2293	Staff Analyst III	2122	3	4	\$ 234,078
2297	Principal Staff Analyst	E	1	1	74,559
5316	Crafts Maintenance Trainee	1361	2	3	104,131
5318	Water/Sewer Specialist I	1659	1	1	42,966
5319	Water/Sewer Specialist II	1800	4	4	205,584
5320	Supervising Water/Sewer Specialist	2244	1	1	64,081
5321	Water/Sewer Specialist III	1953	<u>2</u>	<u>2</u>	<u>111,577</u>
Subtotal			14	16	\$ 836,976
Less Salary Savings 3%					<u>(25,109)</u>
TOTAL REGULAR SALARIES					\$ 811,867

POSITIONS RECOMMENDED TO ADD (Effective July 25, 2011)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES & BENEFITS</u>
2293	Staff Analyst III	2122	1	\$ 83,738
5316	Crafts Maintenance Trainee	1361	<u>1</u>	<u>53,707</u>
Cost of Positions Recommended to Add			2	\$ 137,445

Local Agency Formation Commission Support -- 4371

LAFCO - Support BUDGET 4371 General Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 346,365	\$ 172,299	\$ 168,540	\$ (3,759)	-2%
Other Charges	175,787	216,532	216,532	-	0%
Total Appropriations	\$ 522,152	\$ 388,831	\$ 385,072	\$ (3,759)	-1%
<u>Revenues</u>					
Charges For Services	\$ 355,078	\$ 172,299	\$ 168,540	\$ (3,759)	-2%
Total Revenues	\$ 355,078	\$ 172,299	\$ 168,540	\$ (3,759)	-2%
<u>Net County Cost</u>	\$ 167,074	\$ 216,532	\$ 216,532	\$ -	0%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	2	2	2	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

LOCAL AGENCY FORMATION COMMISSION – 4371

FUNCTION

This budget appropriates funds for Fresno County's contribution to the Local Agency Formation Commission (LAFCo) under the provisions of Assembly Bill 2838 (Statutes of 2000, Chapter 761). Effective July 1, 2001, LAFCo became a separate entity, with the cities and the County each being responsible for one-half of its net operating costs, after adjusting for revenues received directly by LAFCo. Under an agreement approved by the Board of Supervisors in May 2001, and the Third Amended and Restated Professional Services Agreement approved March 2, 2010, the County also provides limited staffing and support services to LAFCo on a contract basis and established a Special Revenue Fund to account for all costs and revenues associated with the LAFCo operation.

The Local Agency Formation Commission is responsible under State law to review and hold hearings on all proposals for change in organization, reorganization, annexation, and detachments for cities and special districts in the County. The Commission is also responsible for determining and periodically updating the sphere of influence for each special district and city. Additionally, LAFCo is responsible for performing municipal service reviews for all fifteen cities and one-hundred and twenty special districts in Fresno County. Although the function is required by State law, the level of review is at the discretion of the Commission.

OVERVIEW

The FY 2011-12 Recommended Budget of \$385,072 reflects a 1% (\$3,759) decrease from the FY 2010-11 Adopted Budget as LAFCo continues to move toward independence. Funding represents the salary and benefit costs for LAFCo personnel in accordance with the support services agreement between LAFCo and the County, and the County's financial contribution to LAFCo in accordance with the provisions of Assembly Bill 2838. The Executive Officer is being compensated directly by LAFCo, and is not a County employee. The two permanent LAFCo employees will remain County employees, until their separation from County service. The Cities and County contribution levels have remained at the current level of \$216,532 each. No salary savings (0%) were utilized in the calculation of Salaries and Benefits.

SUMMARY OF CAO RECOMMENDATIONS

Salaries and Benefits

- Salaries and Benefits, recommended at \$168,540, represent a 2% (\$3,759) decrease from the current year primarily due to supplemental budget instructions. Staffing is recommended at two positions, no change in positions from the current year.

Recommended funding includes:

- Account 6100 Regular Salaries represents a 9% (\$8,855) decrease from the current year primarily due to supplemental budget instructions.
- Account 6350 Unemployment Insurance represents a 63% (\$794) increase over the current year primarily due to increased unemployment costs.
- Account 6400 Retirement Contribution represents a 13% (\$5,592) increase over the current year due to increased retirement costs.

Other Charges

- Other Charges of \$216,532 represent the County's contribution to LAFCo under the provisions of Assembly Bill 2838.

Recommended funding includes:

- The County contribution to LAFCo of \$216,532 will be funded and remains at the same level as the current year.

SUMMARY OF REVENUES

- Revenues are recommended at \$168,540, a 2% (\$3,759) decrease from the current year, which is primarily due to a decrease in Salaries and Benefits.
- Charges for Services (\$168,540) are recommended at a 2% (\$3,759) decrease from FY 2010-11 representing reimbursement from LAFCo for salary and benefit costs in accordance with the Support Services Agreement between LAFCo and the County.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Charges for Services			
4875 – Special Revenue Fund	172,299	172,299	168,540
Total	\$ 172,299	\$ 172,299	\$ 168,540
Total Revenues	\$ 172,299	\$ 172,299	\$ 168,540

LOCAL AGENCY FORMATION COMMISSION SUPPORT - 4371

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2331	LAFCo Administrative Services Assistant	1912	1	1	\$ 54,591
3627	LAFCo Technician II	1414	<u>1</u>	<u>1</u>	<u>40,379</u>
Subtotal			2	2	\$ 94,970
TOTAL REGULAR SALARIES					\$ 94,970

Librarian BUDGET 7515 General Fund					
	<u>Actual** 2009-10</u>	<u>Adopted 2010-11</u>	<u>Recommended 2011-12</u>	<u>Increase/ Decrease</u>	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 226,853	\$ 186,565	\$ 196,088	\$ 9,523	5%
Services and Supplies	422	639	579	(60)	-9%
Other Financing Uses	<u>101,560</u>	<u>101,560</u>	<u>101,560</u>	<u>-</u>	<u>0%</u>
Total Appropriations	\$ 328,836	\$ 288,764	\$ 298,227	\$ 9,463	3%
<u>Net County Cost</u>	\$ 328,836	\$ 288,764	\$ 298,227	\$ 9,463	3%
	<u>Budgeted 2009-10</u>	<u>Current 2010-11</u>	<u>Recommended 2011-12</u>	<u>Increase/ Decrease</u>	
Position Summary	1	1	1	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2010 through December 31, 2010.					

LIBRARIAN – 7515

FUNCTION

The Librarian budget includes the salary and benefits cost of the County Librarian and the annual County General Fund Maintenance-of-Effort (\$101,560) contribution to the Library as required by the Measure B Ordinance. The County Librarian also serves as the Secretary to the County Historical Landmarks and Records Advisory Commission.

OVERVIEW

The FY 2011-12 Recommended Budget of \$298,227 represents a 3% (\$9,463) increase in net County cost over the FY 2010-11 Adopted Budget. Staffing is recommended at the FY 2010-11 level of one position. No salary savings were used in calculating Regular Salaries (Account 6100) in the recommended budget, as the County Librarian is the only position in this budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

The FY 2010-11 Adopted Budget provided funding for an interim Librarian prior to filling the position in July 2010. The FY 2011-12 Recommended Budget includes full-year funding for a County Librarian.

Salaries and Benefits

- Salaries and Benefits, recommended at \$196,088, represent a 5% (\$9,523) increase over the current year primarily as a result of increases in the Retirement Contribution, and supplemental budget instructions.

Recommended funding includes:

- Account 6350 Unemployment Insurance represents a 31% (\$238) decrease from the current year primarily due to a reduction in unemployment claims.
- Account 6400 Retirement Contribution represents a 16% (\$8,161) increase over the current year primarily due to an increase in the Retirement Contribution rate.
- Account 6550 Workers' Compensation Insurance represents a 20% (\$61) increase over the current year primarily due to an increase in Workers' Compensation claims.
- Account 6600 Health Insurance Contribution reflects an increase over the current year primarily due to budgeting health costs for the full-year.
- Account 6670 Benefits Administration represents a 29% (\$47) decrease from the current year primarily due to a reduction in rates.

Services and Supplies

- Services and Supplies, recommended at \$579, represent a 9% (\$60) decrease from the current year. The decrease is primarily due to a decrease in the PeopleSoft Financials rate.

Other Financing Uses

- Other Financing Uses recommended at \$101,560, represents no change from the FY 2010-11 Adopted Budget.
 - Account 7910 Operating Transfers Out, at \$101,560 represents the General Fund contribution to the Library as required in the Measure B Ordinance. The transfer of the County contribution is recognized in the Library Budget 7511 under Account 5950 Operating Transfer In – General Fund.

Librarian -- 7515

LIBRARIAN - 7515

REGULAR SALARIES

BUDGETED POSITIONS

RECOMMENDED

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS CURRENT</u>	<u>RECOMMENDED</u>	<u>RECOMMENDED SALARIES</u>
8040	County Librarian	D	<u>1</u>	<u>1</u>	<u>\$ 114,454</u>
	Subtotal		1	1	\$ 114,454
	Auto Allowance				<u>6,180</u>
	TOTAL REGULAR SALARIES				\$ 120,634

Library-Measure B BUDGET 7511 Special Revenue Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 18,016,519	\$ 18,159,401	\$ 16,109,600	\$ (2,049,801)	-11%
Services and Supplies	6,686,898	7,911,929	8,152,996	241,067	3%
Other Charges	287,696	302,102	312,102	10,000	3%
General Fixed Assets	9,251	119,171	42,324	(76,847)	-64%
Total Appropriations	\$ 25,000,365	\$ 26,492,603	\$ 24,617,022	\$ (1,875,581)	-7%
<u>Revenues</u>					
Taxes	\$ 19,816,071	\$ 21,019,815	\$ 19,845,371	\$ (1,174,444)	-6%
Rev From Use of Money & Prop	256,103	200,000	200,000	-	0%
Intergovernment Revenues - St	502,288	492,277	485,637	(6,640)	-1%
Intergovernment Rev-Federal	1,150	1,000	1,000	-	0%
Charges For Services	1,591,261	1,744,853	1,635,384	(109,469)	-6%
Miscellaneous Revenues	676,315	63,000	63,000	-	0%
Other Financing Sources	101,596	101,560	101,560	-	0%
Intrafund Revenue	-	-	281,323	281,323	100%
Total Revenues	\$ 22,944,783	\$ 23,622,505	\$ 22,613,275	\$ (1,009,230)	-4%
<u>Revenues (Over)/Under Expenditures</u>	\$ 2,055,582	\$ 2,870,098	\$ 2,003,747	\$ (866,351)	-30%
Decrease of Fund Balance		\$ (2,870,098)	\$ (2,003,747)	\$ 866,351	-30%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary	329	290	290	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2010 through December 31, 2010.					

LIBRARY-MEASURE B – 7511

FUNCTION

The Fresno County Free Library is a special district, under the governance of the Board of Supervisors, which provides informational, cultural, and recreational services to the general public through 38 library outlets. The County Library Administration also serves as the fiscal agent for the San Joaquin Valley Library System (SJVLS) of which it is a member. The Coalinga-Huron Library District is a separate library district and is, therefore, not covered in this budget. Funding is primarily provided from two sources, special district property taxes and Measure B Sales Tax Ordinance sales tax revenue. The Measure B Sales Tax Ordinance was passed by the voters in November 1998, renewed in 2004, and will expire March 31, 2013.

OVERVIEW

The FY 2011-12 Recommended Budget of \$24,617,022 reflects a net 7% (\$1,875,581) decrease from the FY 2010-11 Adopted Budget. The FY 2011-12 Recommended Budget revenues of \$22,613,275 reflects a net 4% (\$1,009,230) decrease from the FY 2010-11 Adopted Budget. A 3% (\$284,426) salary savings has been used in calculating Regular Salaries (Account 6100) in the recommended budget. The salary savings will result in a corresponding 3% (\$213,496) benefit savings for Retirement, OASDI/Medicare, and Health Insurance. A decrease in fund balance totaling \$2,003,747 is included to balance the FY 2011-12 Recommended Budget.

Staffing is recommended at 290 positions, the same as the current level.

Library services will be in compliance with Measure B commitments.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

In FY 2010-11, the Board approved a Library restructure plan, which made changes to staffing, processes, and services recommended by a 2008 Operational Audit. The purpose of the restructure plan was to improve efficiency, eliminate obsolete programs, maintain Measure B promises, and address reductions in revenues and increases in costs. As a result of this plan, many changes were made including the elimination of 21 positions, a major reorganization of the staffing and programs, the elimination of the Library's Information and Referral Service program, and the move of the Library's Literacy Services from its current location near the Gillis Library to the Central Library. Also, the number of hours the libraries are open to the public were reduced to a level that still exceeded the Measure B promise made in 1998 to double the hours of operation.

The Tranquillity Library, funded by Measure B proceeds and a State Library Construction Bond Act grant, is currently under construction. This 3,484 square-foot library is scheduled to be opened to the public in July 2011.

Salaries and Benefits

- Salaries and Benefits, recommended at \$16,109,600, represents an 11% (\$2,049,801) decrease from the FY 2010-11 Adopted Budget. The decrease is primarily due to supplemental budget instructions, elimination of 21 positions during FY 2010-11, and a major reduction in the use of extra-help services in FY 2010-11. Staffing is recommended at 290 positions, same as the current level.

Recommended funding includes:

- Account 6200 Extra-Help represents a 95% (\$518,030) decrease from the current year, primarily due to the restructure of Library operations to promote efficiency and reduce costs.
- Account 6350 Unemployment Insurance represents a 2% (\$1,178) increase over the current year, primarily due to the experience rating of the Library.
- Account 6400 Retirement Contribution represents a 3% (\$120,988) increase over the current year, due to the net result of a reduction in positions, supplemental budget instructions, and an increase in the retirement plan funding rate.
- Account 6500 OASDI Contribution represents a 20% (\$172,182) decrease from the current year primarily due to the reduction in positions.
- Account 6550 Workers' Compensation Contribution represents a 9% (\$24,382) decrease from the current year, due to the experience rating of the Library.
- Account 6600 Health Insurance Contribution represents a 29% (\$281,600) increase over the current year, due to budgeting the full-year's health costs.
- Account 6670 Benefit Administration represents a 14% (\$5,966) decrease from the current year, due to a new cost allocation methodology, which changed from a charge per-employee to a fixed annual charge.

Services and Supplies

- Services and Supplies, recommended at \$8,152,996, represent a 3% (\$241,067) increase over the FY 2010-11 Adopted Budget.

Recommended funding includes:

- Account 7101 Liability Insurance represents a 32% (\$4,469) decrease from the current year, due to lower rates.
- Account 7295 Professional and Specialized Services represents a 10% (\$128,821) increase over the current year, due to the net result of the elimination of Web Developer services and the transfer of labor costs to the Literacy program divisions within the budget.
- Account 7296 Data Processing Services represents a 40% (\$9,955) decrease from the current year, primarily due to the closure of the Information & Referral program.
- Account 7385 Small Tools & Instruments represents a 40% (\$81,518) decrease from the current year, due to reductions in projected revenues. The recommended amount of \$121,916 includes hardware needed to complete the RFID (Radio Frequency Identification) system installation in the Sanger Library and for items deemed essential for branch daily operations.
- Account 7400 Special Departmental Expense represents an 11% (\$22,214) decrease from the current year due to the reduction in RFID software upgrades, initial purchases and licenses needed for four branch libraries.
- Account 7406 Library Materials represents a 6% (\$169,061) increase over the current year due to the bulk cost of RFID tags of \$89,061 and an increase of \$80,000 for library materials to bring the library materials budget in line with recommended levels.

Other Charges

- Other Charges, recommended at \$312,102, represent a 3% (\$10,000) increase over the FY 2010-11 Adopted Budget.

Recommended funding includes:

- Account 7887 Capital Leases Buildings represents a 3% (\$10,000) increase over the current year, due to scheduled increases in capital lease rates.

Fixed Assets

- Fixed Assets, recommended at \$42,324, represent a 64% (\$76,847) decrease from the FY 2010-11 Adopted Budget. The amount includes new Radio Frequency Identification gates for the Sanger Branch Library.

SUMMARY OF REVENUES

- Revenues, recommended at \$22,613,275, reflect a 4% (\$1,009,230) decrease from the FY 2010-11 Adopted Budget. This decrease is primarily due to reductions in property and sales tax revenues. Specific changes by revenue accounts are noted below.
 - Taxes (\$19,845,371) – Represents a 6% (\$1,174,444) decrease from the current year.
 - Account 3010 Property Tax Secured represents a 3% (\$198,514) decrease from the current year, due to reductions in assessed values of current secured property.
 - Account 3042 Measure “B” Sales Tax represents an 8% (\$975,930) decrease from the current year, due to lower sales tax revenues.
 - Intergovernmental Revenues-State (\$485,637) – Represents a 1% (\$6,640) decrease from the FY 2010-11 Adopted Budget for State In-Lieu Property Tax revenue. The decrease is to adjust projected revenues to be more in line with actual revenues.
 - Charges for Services (\$1,635,384) – Represents a 6% (\$109,469) decrease, primarily due to the supplemental budget instructions and reduced number of employees.
 - Account 5039 Service to Other Agencies (\$1,150,756) represents a 9% (\$114,032) decrease from the current year. Services include \$864,893 for the cost of nine positions that provide service to the San Joaquin Valley Library System (SJVLS), and \$285,863 for library fiduciary and support services.
 - Account 5040 Service to Other County Departments represents a 7% (\$4,563) increase over the FY 2010-11 Adopted Budget. Revenue is from library service of 32.5 hours per week provided to the County Jail Law Library. This service is funded by the Sheriff's Inmate Welfare Trust Fund.
 - Account 5050 Library Services (\$415,000) represents no change from the FY 2010-11 Adopted Budget. Includes revenues from fines, lost books fees, and printing fees from public use computers.
 - Other Financing Sources – Represents the fixed General Fund annual contribution of \$101,560 to the County Library mandated by the Measure B Sales Tax Ordinance.
 - Intrafund Transfers – Represent a 100% (\$281,323) increase over the FY 2010-11 Adopted Budget for the transfer of the reimbursement of Literacy Program labor costs to the Literacy Program divisional budgets.
 - Decrease of Fund Balance – (\$2,003,747) represents a 30% (\$866,351) decrease from the FY 2010-11 Adopted Budget, due primarily to reductions in staffing and supplemental budget instructions.

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Taxes			
3006 – Redev Tax Increm Reimb	425,000	425,000	425,000
3009 – Supp-Current Unsecured	3,500	3,500	3,500
3010 – Prop Taxes-Current Secured	7,580,657	7,309,052	7,382,143
3011 – Supp-Current Secured	185,000	185,000	185,000
3015 – Prop Taxes-Current Unsecured	290,000	2,900,000	290,000
3042 – Measure'B' Sales Tax	12,535,658	11,795,641	11,559,728
Total	\$ 21,019,815	\$ 22,618,193	\$ 19,845,371
Acct # - Revenue from the Use of Money			
3380 – Interest	200,000	200,000	200,000
Total	\$ 200,000	\$ 200,000	\$ 200,000
Acct # - Intergovernment Revenues – State			
3565 – State I/L Homeowners Prop	122,640	122,640	116,000
3575 – State Other	369,637	369,637	369,637
Total	\$ 492,277	\$ 492,277	\$ 485,637
Acct # - Intergovernment Revenues – Federal			
4369 – Federal In-Lieu Housing	1,000	1,000	1,000
Total	\$ 1,000	\$ 1,000	\$ 1,000
Acct # - Charges for Services			
5039 – Service To Other Agencies	1,264,788	1,264,788	1,150,756
5040 – Service To Other County Dept	65,065	65,065	69,628
5050 – Library Services	415,000	415,000	415,000
Total	\$ 1,744,853	\$ 1,744,853	\$ 1,635,384
Acct # - Miscellaneous Revenues			
5789 – Non-Taxable Sales	46,000	46,000	46,000
5791 – Misc Sales - Taxable	16,000	16,000	16,000
5800 – Other Miscellaneous	1,000	1,000	1,000
Total	\$ 63,000	\$ 63,000	\$ 63,000
Acct # - Other Financing Sources			
5950 – Oper Trfs In - General Fund	101,560	101,560	101,560
Total	\$ 101,560	\$ 101,560	\$ 101,560
Acct # - Intrafund			
5990 – Intrafund Transfers	0	0	281,323
Total	\$ 0	\$ 0	\$ 281,323
Total Revenues	\$ 23,622,505	\$ 25,220,883	\$ 22,613,275

PENDING FACTORS

The FY 2011-12 Recommended Budget includes State revenue that may not materialize depending on the final adoption of the State budget. The County may directly lose \$309,000 in funding from the State Public Library Fund, and \$63,000 from California Library Literacy Services. There could also be a \$393,000 reduction in State funding to the San Joaquin Valley Library System (SJVLS), of which the County is a member. In the event that any of these funding sources are impacted, the department will return to your Board to make any necessary adjustments.

Library -- Measure B -- 7511

LIBRARY - MEASURE B - 7511**REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
251	Associate County Librarian	E	1	1	\$ 76,245
1152	Graphic Arts Technician II	1298	1	1	37,067
2120	Library Assistant I	1019	2	2	61,120
2121	Library Assistant II	1130	50	50	1,661,429
2121	Library Assistant II (PT)	1130	44	44	928,963
2145	Library Aide	753	3	3	67,863
2145	Library Aide (PT)	753	58	58	612,342
2150	Principal Librarian	G	4	4	283,160
2151	Library Program Manager	G	1	1	69,550
2155	Librarian III	2161	6	6	388,572
2156	Librarian III - Supervisory	2247	9	9	606,321
2160	Librarian II	1899	27	27	1,497,511
2166	Senior Library Assistant	1222	28	28	1,008,448
2167	Library Assistant Supervisory	1350	3	3	121,419
2175	Literacy Coordinator	2003	1	1	57,174
2180	Library Facilities Coordinator	2267	1	1	64,715
2185	San Joaquin Valley Library System Administrator	E	1	1	73,022
2286	Library Business Manager	E	1	1	72,600
2290	Volunteer Services Coordinator	1590	1	1	45,429
2291	Staff Analyst I	1655	1	1	47,262
2292	Staff Analyst II	1836	1	1	52,476
2293	Staff Analyst III	2122	3	3	169,627
3037	Driver	987	5	5	147,870
3037	Driver (PT)	987	1	1	23,659
3071	Administrative Services Aide	1362	1	1	38,900
3080	Office Assistant III	1153	1	1	34,600
3166	Administrative Secretary - Conf.	1490	1	1	39,878
3206	Account Clerk II - Conf.	1020	1	1	30,584
3236	Supervising Account Clerk I - Conf.	1318	1	1	39,510
3260	Account Clerk III	1215	1	1	36,433
3261	Account Clerk III - Conf.	1146	1	1	34,342
3535	Offset Equipment Operator II	1002	1	1	27,687
3621	Program Tech II	1531	1	1	45,899
3701	Info Tech Support Tech II	1048	4	4	123,744
3701	Info Tech Support Tech II (PT)	1048	1	1	14,963
3704	Info Tech Analyst I	1543	1	1	37,451
3705	Info Tech Analyst II	1697	1	1	48,460
3709	Network Systems Engineer I	1543	2	2	80,358
3711	Network Systems Engineer III	1985	1	1	56,658
3713	Senior Network Systems Engineer	2717	1	1	69,862
5050	Maintenance Janitor	970	13	13	377,200
5220	Parks Groundskeeper II	1000	1	1	28,564
5221	Parks Groundskeeper III	1139	1	1	32,076
5315	Maintenance Carpenter	1614	1	1	46,087
5325	Maintenance Painter	1502	1	1	42,893
Subtotal			290	290	\$ 9,459,993
	Bilingual Skills Pay				20,880
	Less Salary Savings (3%)				(284,426)
TOTAL REGULAR SALARIES					\$ 9,196,447

Library Grants BUDGET 7517 Special Revenue Fund					
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease	
<u>FISCAL SUMMARY</u>					
<u>Appropriations</u>					
Services and Supplies	\$ 109,466	\$ 278,405	\$ 261,355	\$ (17,050)	-6%
Total Appropriations	\$ 109,466	\$ 278,405	\$ 261,355	\$ (17,050)	-6%
<u>Revenues</u>					
Intergovernment Revenues - St	\$ 56,602	\$ -	\$ -	\$ -	-100%
Intergovernment Rev-Federal	46,990	17,050	-	(17,050)	-100%
Miscellaneous Revenues	62,733	261,355	261,355	-	0%
Total Revenues	\$ 166,326	\$ 278,405	\$ 261,355	\$ (17,050)	-6%
<u>Revenues (Over)/Under Expenditures</u>	\$ (56,860)	\$ -	\$ -	\$ -	-100%
Decrease of Fund Balance	\$ -	\$ -	\$ -	\$ -	
Budgetary Balance		\$ -	\$ -	\$ -	
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease	
Position Summary		-	-	-	
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.					

LIBRARY-GRANTS – 7517

FUNCTION

The Library Grants budget includes State and Federal grant funding, and private donations for the acquisition of library materials, supplies, and furniture and equipment.

OVERVIEW

The FY 2011-12 Recommended Budget of \$261,355 represents a 6% (\$17,050) decrease from the FY 2010-11 Adopted Budget. This budget is for Services and Supplies only, and does not include staff costs.

SUMMARY OF CAO RECOMMENDATIONS

Services and Supplies

- Services and Supplies, recommended at \$261,355 reflect a 6% (\$17,050) decrease from the FY 2010-11 Adopted Budget. The budget provides for children's programs, new and replacement library equipment, and furnishings. It also includes funding from donations to the Library Trust Fund for library materials that are designated for specific purposes.

Recommended funding includes:

- Account 7265 - Office Expense remains at \$310 for blank cassettes for the Talking Book Library.
- Account 7295 - Professional and Specialized Services remains at \$6,045 for entertainers for summer programs.
- Account 7385 - Small Tools & Instruments, at \$150,000 reflects a 6% (\$10,000) decrease from the current year for furniture and equipment to create young adult/teen spaces within libraries.
- Account 7400 - Special Departmental Expense represents a 63% (\$17,050) decrease, due to expiration of the FY 2010-11 one-time "The Big Read - Fahrenheit 451" grant and the First 5 "Fit for Life" grant. The recommended amount of \$10,000 is for library and grant program promotions and supplies.
- Account 7406 - Library Materials remains at \$95,000 for the purchase of library materials funded by donations to the Library Trust Fund.

SUMMARY OF REVENUES

- Revenues are recommended at \$261,355, a 6% (\$17,050) decrease from the FY 2010-11 Adopted Budget, primarily due to the elimination of one-time grants. Specific changes by revenue accounts are noted below:
 - Intergovernmental Revenues-Federal represents a 100% (\$17,050) decrease due to the expiration of the FY 2010-11 one-time National Endowment for the Arts, "The Big Read" grant to promote the book, The Stories and Poems of Edgar Allan Poe by Edgar Allan Poe.
 - Miscellaneous Revenues (\$261,355) represent no change from the FY 2010-11 Adopted Budget for Account 5800 Other Miscellaneous Revenues. These revenues are derived from donations to the Library Trust Fund.

Library – Grants -- 7517

Revenues	FY 2010-11 Adopted	FY 2010-11 Estimated Actual	FY 2011-12 Recommended
Acct # - Intergovernment Revenues-Federal			
4380 – Federal - Other	17,050	17,050	0
Total	\$ 17,050	\$ 17,050	\$ 0
Acct # - Miscellaneous Revenues			
5800 – Miscellaneous	261,355	261,355	261,355
Total	\$ 261,355	\$ 261,355	\$ 261,355
Total Revenues	\$ 278,405	\$ 278,405	\$ 261,355

Library – Measure B – Capital Improvements -- 7530

Library Measure B - Capital Improvements				
BUDGET 7530				
Special Revenue Fund				
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease
<u>FISCAL SUMMARY</u>				
<u>Appropriations</u>				
	\$ -	\$ -	\$ -	\$ -
<u>Revenues</u>				
Taxes	\$ 81,469	\$ -	\$ -	\$ - -100%
Intergovernment Revenues - St	2,512,026	-	-	- -100%
Miscellaneous Revenues	21,577	-	-	- -100%
Total Revenues	\$ 2,615,072	\$ -	\$ -	\$ - -100%
<u>Revenues (Over)/Under Expenditures</u>	\$ (2,615,072)	\$ -	\$ -	\$ - -100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ - -100%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease
Position Summary		-	-	-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2009 through December 31, 2010.				

LIBRARY-MEASURE B - CAPITAL IMPROVEMENTS – 7530

FUNCTION

This budget accounts for capital projects related to the construction of new Library facilities, and improvements and expansion of existing facilities as required by the Measure B Library Tax Ordinance service plan. Other Measure B sales tax revenues are included in the Library - Measure B Budget 7511 for associated operational service needs.

OVERVIEW

The FY 2011-12 Recommended Budget of \$0 represents no change over the FY 2010-11 Adopted Budget. There is no net County cost associated with this budget.

SUMMARY OF CAO RECOMMENDATIONS

Significant Program Changes

Due to declining sales tax revenues, plans for new facilities and expansion of existing facilities have been suspended until sales tax revenues recover.

Services and Supplies

- Services and Supplies, recommended at \$0, represent no change over the FY 2010-11 Adopted Budget.

PENDING FACTORS

Construction projects have been suspended as sales tax revenues continued declining in FY 2010-11. An extension of the Measure B library sales tax will be placed on the ballot in 2012. If approved, the term of the Measure will be limited to 16 years. A decision should be made within the next few months on whether the library sales tax should remain at the current tax of one-eighth cent, or increased to one-quarter cent.

Library Contingencies -- 8225

Library-Measure B-Contingency BUDGET 8225 Special Revenue Fund				
	Actual** 2009-10	Adopted 2010-11	Recommended 2011-12	Increase/ Decrease
<u>FISCAL SUMMARY</u>				
<u>Appropriations</u>				
Services and Supplies	\$ -	\$ -	\$ -	\$ - -100%
General Fixed Assets	-	-	-	- -100%
Total Appropriations	\$ -	\$ -	\$ -	\$ - -100%
<u>Revenues</u>				
Taxes	\$ -	\$ -	\$ -	\$ - -100%
Miscellaneous Revenues	-	-	-	- -100%
Total Revenues	\$ -	\$ -	\$ -	\$ - -100%
<u>Revenues (Over)/Under Expenditures</u>	\$ -	\$ -	\$ -	\$ - -100%
	Budgeted 2009-10	Current 2010-11	Recommended 2011-12	Increase/ Decrease
Position Summary	-	-	-	-
** Actual 2009-10 - This column includes expenditures incurred against FY 2009-10 appropriations from July 1, 2010 through December 31, 2010.				

LIBRARY - MEASURE B CONTINGENCY-- 8225

FUNCTION

This contingency budget accounts for unexpected expenditures during the budget year. All contingency appropriations are collected in a separate budget unit. The County Budget Guide, Section 2.15 indicates that the budget may include an appropriation within each fund for contingencies, or within a separate contingency fund, or in the General Fund, in such amounts as the board deems sufficient. These amounts are appropriated through the budget adoption process. However, to make the appropriations specific and to authorize expenditures against them, a four-fifths vote of the board is required.

OVERVIEW

The FY 2011-12 Recommended Budget of \$0 represents a \$0 change over the FY 2010-11 Adopted Budget. No funding has been identified for this budget for FY 2011-12. There is no net County cost associated with this budget.