

# CENTRAL CALIFORNIA EMERGENCY MEDICAL SERVICES

Manual	Emergency Medical Services Administrative Policies and Procedures	Policy Number 131  Page 1 of 2
Subject	Emergency Medical Technician-Paramedic Training Program	
References	California Code of Regulations, Title 22, Division 9 Division 2.5 of the California Health and Safety Code	Effective 04/15/86

## I. POLICY

The Central California EMS Agency shall review and approve Paramedic training programs according to the current criteria established by the State of California EMS Authority and California Code of Regulations. Paramedic training in Fresno, Kings, Madera, or Tulare County shall be offered only in approved training programs.

## II. PROCEDURE

- A. Training institutions that wish to be approved as a Paramedic training program shall submit a written request for Paramedic program approval to the EMS Agency.
- B. The EMS Agency shall receive a review the following prior to program approval:
  1. A statement of course objectives
  2. Session guides or lesson plans
  3. A course outline
  4. Text Books
  5. Performance objectives for each skill
  6. The name and qualifications of the training program course director, program medical director, and principal Instructors
  7. Provisions for supervised hospital clinical training including standardized forms for evaluating Paramedic trainees
  8. Provisions for supervised field internship including standardized forms for evaluating Paramedic trainees
  9. The location at which the courses are to be offered and their proposed dates.

Approved By EMS Division Manager	Revision
EMS Medical Director	<b>04/19/2005</b>

Subject	Emergency Medical Technician-Paramedic Training Program	Policy Number 131
---------	---	----------------------

- C. The EMS Agency shall review the following prior to program approval:
  - 1. Samples of written and skills examinations used for periodic testing
  - 2. A final skills competency examination
  - 3. A final written examination
  - 4. Evidence that the program provides adequate facilities, equipment, examination security and student record keeping

II. Program Approval

- A. Program approval or disapproval shall be made in writing by the EMS Agency to the requesting training program within a reasonable period of time after receipt of all required documentation. This time period shall not exceed three (3) months.
- B. The EMS Agency shall establish the effective date of program approval in writing upon the satisfactory documentation of compliance with all program requirements.
- C. Program approval shall be for two (2) years following the effective date of approval and may be renewed every two (2) years subject to the procedure for program approval specified in this policy.

III. Program Review and Reporting

- A. All program materials shall be subject to periodic review by the EMS Agency.
- B. All programs shall be subject to periodic on-site evaluation by the EMS Agency.
- C. Any person or agency conducting a training program shall notify the EMS Agency in writing, in advance when possible, and in all cases within thirty (30) days of any change in course content, hours of instruction, course director, program medical director, provisions for hospital clinical experience, or field internship.

IV. Withdrawal of Program Approval

- A. Noncompliance with any criteria required for program approval, use of any unqualified teaching personnel, or noncompliance with any other applicable provision of this policy may result in withdrawal, suspension, or revocation of program approval by the EMS Agency subject to the provision that an approved Paramedic training program shall have a reasonable opportunity to comply with this policy but in no case shall the time exceed sixty (60) days.