



# THE COUNTY OF FRESNO

**RECOMMENDED BUDGET | FISCAL YEAR 2019-20**



# County of Fresno

## 2019-20 Recommended Budget

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“The FY 2019-20 Recommended Budget continues to focus on the following areas of importance: competitive salaries and benefits, fiscal sustainability and the dire need to upgrade the County’s capital infrastructure.”

Dear Board of Supervisors Members:

It is my pleasure and distinct honor to submit the Fresno County Fiscal Year (FY) 2019-20 Recommended Budget for your Board’s review, modification, and adoption. The FY 2019-20 Recommended Budget is balanced, utilizes conservative revenue estimates, increases general reserves by \$18 million, allocates funds for capital needs and establishes a Budget Mitigation Reserve to address future budget uncertainties. There are challenges ahead with current ongoing costs exceeding ongoing revenue in this budget, a slowing economy, and an expected spike in retirement costs in FY 2020-21. However, overall this budget is a fiscally responsible proposal that reflects our County’s core values, sustains current staffing and service levels, and adds operational capacity for some targeted public services.

The FY 2019-20 Recommended Budget document is the fourth year we have used the new format to communicate our financial plan for the upcoming fiscal year. The format improves the overall clarity of the budget and usefulness to you, the governing board, and to County residents. This year’s Recommended Budget includes a section focusing on some but not all department highlights from FY 2018-19. Because the budget document is rather technical in nature, a glossary of important terms is included to add coherence to some of the terminology used in the budget document. The fund organization and presentation is consistent with last year’s presentation and listed by fund type beginning with the General Fund followed by the Capital Projects Fund, Debt Service Fund, Internal Service Funds, Enterprise Funds and finally the Special Revenue Funds.

This year’s budget allows Departments to carryover a percentage of their unspent appropriations associated with Net County Cost (NCC) savings from FY 2018-19.

This is the second fiscal year in which the County has closed its fiscal year-end books to better conform to its financial reporting model. The use of encumbrances was eliminated last fiscal year and the year-end process was extended to mid to late July in order to allow departments to pay current year expenses against the FY 2018-19 budget and to accrue their estimated charges not expended as of that date.



The new process also changes how revenue accruals are generated and accounted for by Departments by aligning them with the financial reporting process to mirror budgetary actions to actual activity reflected in the County's Comprehensive Annual Financial Report (CAFR). The change was necessary to modernize how the County does its financial books and more importantly, increase departmental responsibility in the management of their accrued revenues and to align it to the CAFR.

Similar to last fiscal year-end, the CAO's office worked closely with the A-C/T-TC and departments to make sure revenue and expenditure accruals were properly done in accordance with actual and expected activity.

Ultimately, the FY 2019-20 Recommended Budget continues to focus on the following areas of importance: competitive salaries and benefits, fiscal sustainability and the dire need to upgrade the County's capital infrastructure. However, we need to be fiscally prudent in the next couple of years to overcome the current imbalance, deal with rising Retirement costs and the possible severity of the upcoming economic downturn.

## GENERAL FUND BUDGET TO ACTUAL ESTIMATED RESULTS FOR FY 2018-19

The FY 2018-19 Adopted Budget contained aggressive Salary and Benefit increases for our employees in order to improve competitiveness with our neighboring agencies and to begin to make up for the salary reductions employed during the Great Recession. The budget included the first of a two-year plan to increase staffing levels in the Public Defender Department to provide necessary coverage for caseloads in the local Superior Court. Finally, the budget contained an \$8 million increase to General Reserves, \$19.9 million towards various Capital Projects and established a \$10 million Budget Mitigation Reserve to help the county address future financial challenges.

We project the General Fund to finish FY 2018-19 in positive financial shape with a budgetary carryover fund balance of \$52 million due to greater than anticipated countywide revenues, and projected unused appropriations. Carryover fund balance includes \$3.6 million in SB 90 mandated claims refunds due prior to 2004 paid by the State in FY 2018-19. As a result, the General Fund has more than sufficient carryover fund balance to cover its structural fund balance of \$8.9 million.

In addition, the continued restructuring of fund balance started by the A-C/T-TC two fiscal years ago in accordance with the fund balance policy approved by your Board disclosed an additional \$31 million for FY 2019-20. Consequently, the overall fund balance used in the preparation of the FY 2019-20 Recommended Budget is \$83 million. These one-time monies are available to the County to add to reserves and to address its aging capital infrastructure.

## FY 2019-20 RECOMMENDED BUDGET

The FY 2019-20 Recommended Budget for all funds totals \$3.7 billion, an increase of \$366.7 million, or 11.1% when compared to the FY 2018-19 Adopted Budget. The budget supports a workforce of 8,053 positions and reflects a net increase of 158 positions.

<b>Fund</b>	<b>FY 2018-19 Adopted</b>	<b>FY 2019-20 Recommended</b>	<b>Difference</b>
General Fund	\$1,685,823,291	\$1,871,758,009	\$185,934,718
Special Revenue Funds	\$1,177,201,635	\$1,322,352,680	\$145,151,045
Capital Projects	\$103,738,396	\$134,292,722	\$30,554,326
Enterprise Funds	\$49,310,665	\$49,242,730	(\$67,935)
Internal Service Funds	\$234,028,516	\$253,332,569	\$19,304,053
Debt Service	\$51,163,450	\$37,266,927	(\$13,896,523)
<b>Totals All Funds</b>	<b>\$3,301,265,953</b>	<b>\$3,668,245,637</b>	<b>\$366,679,684</b>

<b>Authorized Staffing</b>	<b>FY 2018-19 Adopted</b>	<b>FY 2019-20 Recommended</b>	<b>Net Change</b>
<b>Total All Funds</b>	<b>7,895</b>	<b>8,053</b>	<b>158</b>

The Recommended Budget provides funding for mandated and essential services, County programs, infrastructure and capital needs, equipment maintenance and replacement, building County reserves, and maintaining a contingency fund; and adheres to the County Budget Act, County Administrative Regulations, and the County's financial policies.

## GENERAL FUND

The General Fund Budget, which encompasses the majority of County operations, totals \$1.9 billion, an increase of \$185.9 million, or 11% over the FY 2018-19 Adopted Budget. As noted above, estimated carryover fund balance along with additional fund balance identified by the A-C/T-TC continues to be strong for FY 2018-19 at \$83 million, which is predominately available for one-time expenditures. The combination of this fund balance carryover and increased countywide discretionary revenue estimates cover the General Fund's NCC.

Countywide estimated revenues total \$292.3 million, an \$11.6 million (4.2%) increase over last year based on the recent property tax roll assessment. The revenue estimate for Secured Property Taxes and Motor Vehicle in Lieu of Property Taxes reflects approximately 2% of the assessed value increase of 5.8%. These two important revenues types are indexed directly to assessed value growth and encompass 77.8% of the County's countywide revenues. This is important because countywide revenue growth pays for ongoing structural budgetary increases such as salary adjustments and the addition of positions not paid for with third-party subvented dollars. By budgeting a portion of the assessed value growth for FY 2019-20, this leaves approximately 3.8% of the growth to fall to fund balance at the end of the year and will be available to offset ongoing appropriations in FY 2020-21.

The FY 2019-20 Recommended Budget includes \$66.5 million in total one-time appropriations. \$56.4 million is not included in Department budgets for the following:

- \$18 million increase to General Reserves
- \$17.4 million for specific Capital Projects
- \$10 million for the Rowell Building payoff designation
- \$10 million for Budget Mitigation
- \$1 million for Quentin Hall Settlement ADA improvements

The remaining portion of one-time appropriations is recommended to cover carryover NCC for Departments, and funding a General Fund Contingency of \$1 million.

Of significant concern is the growth in ongoing operating costs, referred to as Net County Cost, exceeding the growth in countywide revenues. This concept should be differentiated from cash balances as the County clearly does not have a cash problem at this point as reflected in the amount of set asides for one-time purposes. However, the Recommended Budget utilizes approximately \$6.3 million in one-time monies to cover the excess operational costs. This is significant because the County has been able to utilize a growth factor of 2% of assessed value in countywide revenues to accommodate the growth in operational costs over the last three fiscal years. What this means is essentially the County will start its FY 2020-21 budget \$6.3 million short before it considers the impact of proposed negotiations, retirement increases, and annual established increases such as jail medical, alternate indigent defense and the County's agreement with CalFire.

Ongoing Retirement costs are expected to spike in FY 2020-21 due to two notable events. As reflected above, the County's Debt Service appropriations decline by \$13.9 million in FY 2019-20 from the prior year. The decline is due to the maturity of Pension Obligation Bonds (POBs) issued in 2002. This clearly is a positive aspect of the Recommended FY 2019-20 budget. However, the impact of the POBs on ongoing operational costs over the term of the bonds was to reduce the County's retirement costs charged by the Fresno County Employees Retirement Administration



(FCERA) by \$18 million per year. FY 2020-21 will be the first year without the \$18 million credit since 2003. In addition, in 2017, the FCERA board decided to reduce the FCERA's assumed rate of return from 7.25% to 7% for the fund's investments, which had the effect of increasing County retirement costs considerably. FCERA decided to smooth the impact of this change over three fiscal years starting with FY 2018-19 and ending in FY 2020-21. We will not know the impact of these events on FY 2020-21 until early December but it is expected to be significant.

In conclusion, for FY 2019-20, the General Fund is continuing to take steps toward future financial stability. The use of one-time monies to increase the General Reserve, invest in future capital needs and establish a significant Budget Mitigation Reserve will help position the County to sustain current service levels in future years. However, as indicated, this year's budget is balanced with one-time monies that will require prudent fiscal oversight relative to negotiations in the next few years as the economy slows at the State and Federal levels.

## **THE FOLLOWING ARE SOME HIGHLIGHTS OF THIS YEAR'S RECOMMENDED BUDGET:**

### **Capital Projects**

\$19.9 million is being set aside for the County's capital needs. The County occupies aging buildings with increased maintenance and repair costs as well as buildings that no longer meet the growing needs of Fresno County's service requirements. These funds will begin the process of upgrading and modernizing some of the current County owned buildings as well as setting aside funding for selected new projects.

The following capital project funding allocations are recommended in the FY 2019-20 budget for additional appropriations and new appropriations:

- \$3 million for the Animal Control Facility
- \$4 million for Hall of Records Board Chambers
- \$4.5 million for the Area 2 Sheriff Substation
- \$6 million for the new Ag Commissioner/Sealer Building
- \$0.5 million for the new EMS Dispatch Building
- \$1.9 million for various parks projects and upgrades

The Animal Control Facility, Sheriff Area 2 Substation and the new EMS building are all expected to break ground during the fiscal year. Once the new EMS building is completed and operational, the Sheriff's department will move its dispatch area from the main Sheriff Headquarters to the current EMS dispatch building at the County's Hamilton yard.

### **Increased General Reserves**

In FY 2016-17, your Board approved a County of Fresno Fund Balance Policy. The goal set forth in this policy was to reach a General Reserve Fund Balance of one-twelfth of annual expenditures. This budget sets aside \$18 million to bring the reserve to \$54 million and move the County closer to achieving this benchmark.

## **Child Support Services**

Working with State legislators, the Department of Child Support Services and 21 other underfunded counties were able to secure additional funding for the first time since 1999. As a result of these efforts, the Department was able to secure an annual increase of \$5.8 million, which will allow the Department to add 50 new positions, increase child support collections, and provide greater services to the residents of Fresno County.

## **Social Services**

The Department of Social Services (DSS) Administration Building officially opened on July 1, 2019, after completion of a full renovation of warehouse space into office space. The new space was designed to support DSS staff and modernize business processes. The building will accommodate 450 staff and provide training rooms for the DSS training space needs.

## **ACKNOWLEDGEMENTS**

It takes a lot of hard work, time, and dedication to complete a budget of this size and complexity for the County of Fresno. I would like to take this opportunity to thank the Department Heads for their collective cooperation during this budget process. In particular, I want to give special thanks to my office staff: Jeannie Figueroa, Debbie Paolinelli, Sonia De La Rosa, Samantha Buck, Ron Alexander, Yussel Zalapa, Raul Guerra, Jordan Scott, Natalie Ortiz and Elizabeth Vecchio for their hard work. Without their long hours and dedication, the completion of the budget process would not have been possible. I would also like to thank the Auditor-Controller/Treasurer-Tax Collector and his staff, the Human Resources Director and his staff, and the Internal Services Department Director and his staff, for their hard work and assistance in this process.

A handwritten signature in dark ink, appearing to read "Jean M. Rousseau". The signature is fluid and cursive, with a large loop at the beginning.

Jean M. Rousseau, CPA  
County Administrative Officer

# Fresno County Vision, Mission, and Guiding Principles

## **VISION**

Working together for a quality of life for all.

## **MISSION**

To provide excellent public services to our diverse community.

## **GUIDING PRINCIPLES**

### ▪ **STEWARDSHIP**

We will lead and follow as stewards of our region, caring responsibly for our community assets. We will work together to achieve the greatest, long-term benefit for the community as a whole.

### ▪ **BOUNDARY CROSSING AND COLLABORATION**

We are willing to cross political, social, ethnic and economic boundaries and partner with others to achieve community outcomes. We will lead “beyond the walls” to create an inclusive, cohesive community through partnership and collaboration.

### ▪ **COMMITMENT TO OUTCOMES**

We are willing to take responsibility for tasks and achieving specified outcomes. We are committed to staying involved until the tasks are completed.

### ▪ **“ART OF THE POSSIBLE” THINKING**

We believe that anything is possible in the Fresno Region. We will envision “success without limitations” and then backward map a specific, attainable strategy for achieving that vision.

### ▪ **POWER PARITY**

We respect all persons and recognize that there are diverse viewpoints. Positional power will not determine a strategy or preferred outcome, merit will. Viewpoints from diverse constituencies will be proactively sought to ensure the best possible outcomes for the community.

### ▪ **ASSET-BASED APPROACH**

We are focused on using a strengths-based, asset-oriented approach to people and issues. We believe that positive change occurs when we appreciate value and invest in what is best in our people and community.

### ▪ **RESPECTING DIVERSITY**

Respecting and embracing ethnic and cultural diversity. We acknowledge the rich cultural and ethnic communities of our region. We will actively include all communities in our decision-making process and will embrace their inclusion in key positions and committees in our County.



## Fresno County Board of Supervisors



**Steve Brandau**  
District 2  
Northern Central  
Area of Fresno  
County

**Sal Quintero**  
District 3  
Central Fresno  
County

**Nathan Magsig**  
**Chairman**  
District 5  
Eastern Fresno  
County

**Buddy Mendes**  
**Vice Chairman**  
District 4  
Southern Fresno  
County

**Brian Pacheco**  
District 1  
West Side of  
Fresno County

### Hall of Records

Originally constructed in 1935-1937 with an annex added in 1954-1955. It is a masterly example of PWA Deco Moderne architecture with stylized Neo-classical design elements, and exemplifies superior quality in aesthetics and workmanship throughout its exterior and public spaces. Added to the National Register of Historic Places on December 22, 2011.

*National Register of Historic Places, William B. Secrest, Jr., and John Edward Powell*

*Photo: Ron Alexander*



## Fresno County Board of Supervisors

The Board of Supervisors consists of five supervisors elected individually by five separate districts. Each Board Member is elected to a four-year term. Each supervisor must reside in the district that he/she represents. The Board of Supervisors sets the County's priorities and adopts the County's annual budget. The Board appoints the County Administrative Officer (CAO) and County Counsel.



**District 5-Nathan Magsig**  
**Chairman**

Location: Eastern Fresno County

Representing the cities of Clovis, Fresno and Sanger, as well as the communities and areas of Auberry, Big Creek, Centerville, Dunlap, Friant, Hume, Huntington Lake, Millerton, Minkler, Pinehurst, Prather, Shaver Lake, Squaw Valley, Sunnyside, Tarpey Village, Tollhouse, and Wonder Valley.



**District 1-Brian Pacheco**  
Location: West Side of Fresno County

Representing the cities of Firebaugh, Kerman, Mendota, and San Joaquin, as well as the communities and areas of Biola, Cantua Creek, Easton, Five Points, Helm, Herndon, Highway City, Mercey Hot Springs, Rolinda, Three Rocks, Tranquillity, and the west side of the City of Fresno.



**District 2-Steve Brandau**  
Location: Northern Central Area of Fresno County

Representing the cities of Fresno and Clovis and the communities and areas of Fig Garden, Fashion Fair, Fresno State University, Manchester, Pinedale, River Park, San Joaquin River and Bluff, and Woodward Park.



**District 3-Sal Quintero**  
Location: Central Fresno County

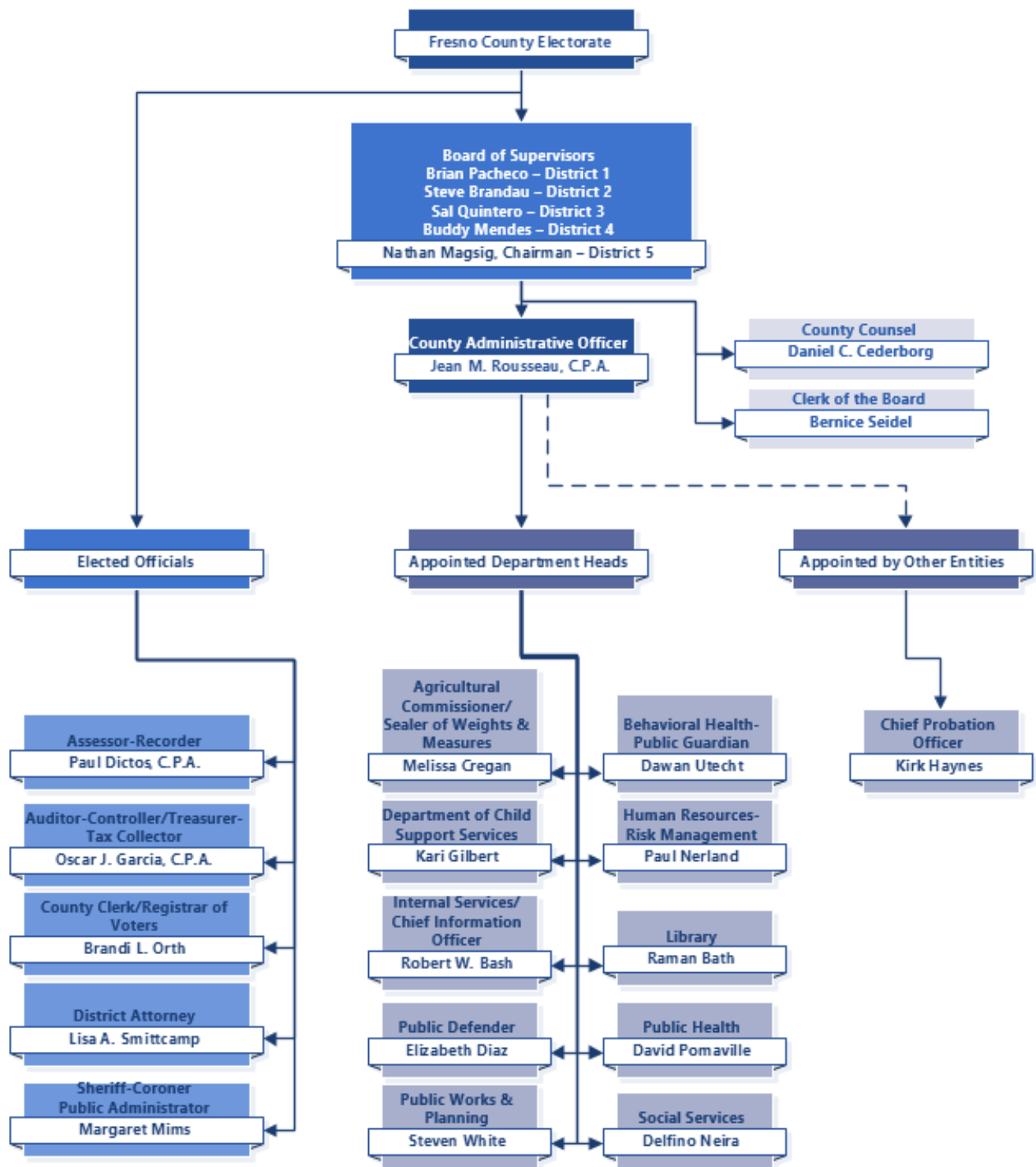
Representing the city of Fresno and the communities and areas of Calwa, Mayfair, portions of Malaga, and Tower District.



**District 4-Buddy Mendes**  
**Vice-Chairman**  
Location: Southern Fresno County

Representing the cities of Coalinga, Fowler, Huron, Kingsburg, Orange Cove, Parlier, Reedley, Sanger, and Selma, as well as the communities and areas of Burrel, Caruthers, Del Rey, Five Points, Lanare, Laton, Malaga, Raisin City, and Riverdale.

# Fresno County Organizational Chart



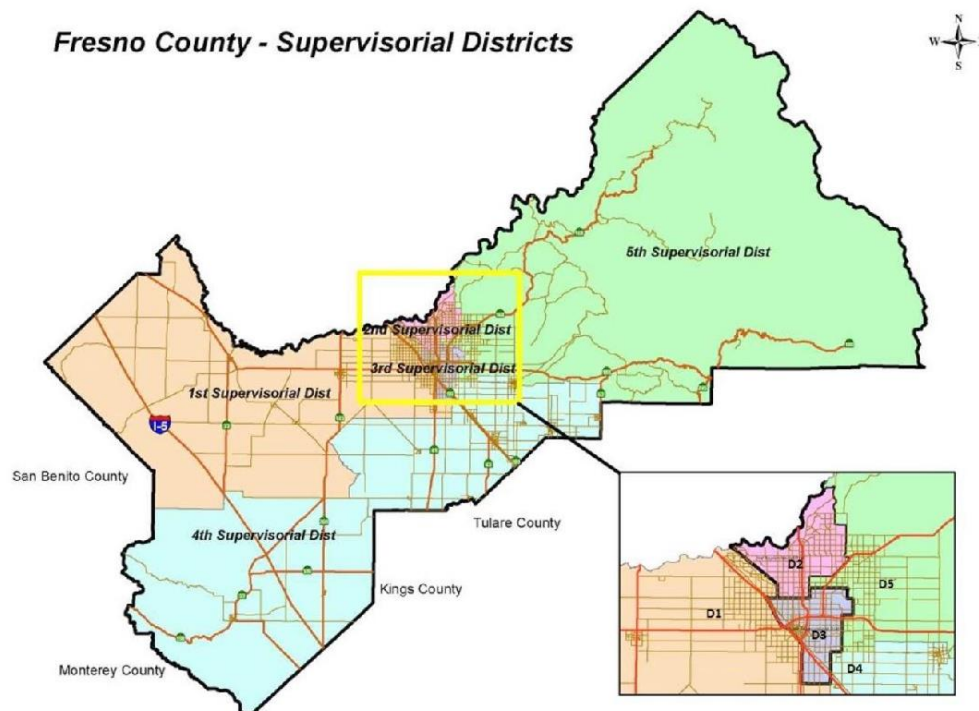


## Fresno County Governmental Structure

The County of Fresno is one of 58 counties in the State of California. The basic provisions for the government are contained in the California Constitution, the California Government Code and the Charter of the County of Fresno. Fresno is one of 14 charter counties in California.

Fresno County consists of the following elected officials:

- A five member Board of Supervisors elected separately by each individual supervisorial district.
- A countywide elected Auditor-Controller/Treasurer-Tax Collector, Assessor-Recorder, County Clerk, District Attorney, and Sheriff-Coroner-Public Administrator.



### Fresno Regional Sports Complex

'The Regional Sports Complex is 110 acres of baseball, softball and soccer dream land. The park, which was developed from a land fill, is environmentally conscious and regularly monitored for methane gas.

It features 9 soccer/football fields, two of which are championship size and lit, 6 lit softball/baseball fields, picnic benches, a vert ramp, restrooms and concession building.

[www.fresno.gov/parks](http://www.fresno.gov/parks)



## Fresno County Services

Although cities are primarily charged with providing city services to residents within the city boundaries, some services to all city and unincorporated residents are provided by the County. Some of these countywide services as well as services provided to only the unincorporated areas are as follows.

The County provides the following services to all residents of the County:

<b>Justice Services</b> <ul style="list-style-type: none"> <li>• Criminal prosecution by the District Attorney</li> <li>• Defense of indigent defendants</li> <li>• Operations of County jails</li> <li>• Operations of juvenile detention facilities</li> <li>• Probationary supervision of adults and juveniles</li> <li>• Coroner and forensic services</li> <li>• Investigations of local governments through the Grand Jury</li> </ul>	<b>Human Services</b> <ul style="list-style-type: none"> <li>• Public assistance programs</li> <li>• Mental health services</li> <li>• Public health services</li> <li>• Child protection services</li> <li>• Environmental quality services</li> <li>• Child support collections</li> <li>• Veteran assistance</li> </ul>
<b>Land Use and Development</b> <ul style="list-style-type: none"> <li>• Agricultural protection and consumer assurances</li> <li>• Assurance in weight, counts and measures</li> <li>• Oversight and operation of landfills</li> </ul>	<b>Administrative Services</b> <ul style="list-style-type: none"> <li>• Tax assessment</li> <li>• Tax collection and distribution</li> <li>• Elections</li> <li>• Recording and retrieval of vital statistics</li> <li>• Library services</li> </ul>

Services provided to residents in the unincorporated areas of the County:

- Law enforcement services
- Building permit processing and enforcement
- Maintenance of county roads, bridges and traffic signals
- Construction and maintenance of water and sewer projects
- Construction and maintenance of curbs and gutters
- Maintenance and operation of County parks
- Animal Control

### Sheriff Helicopter

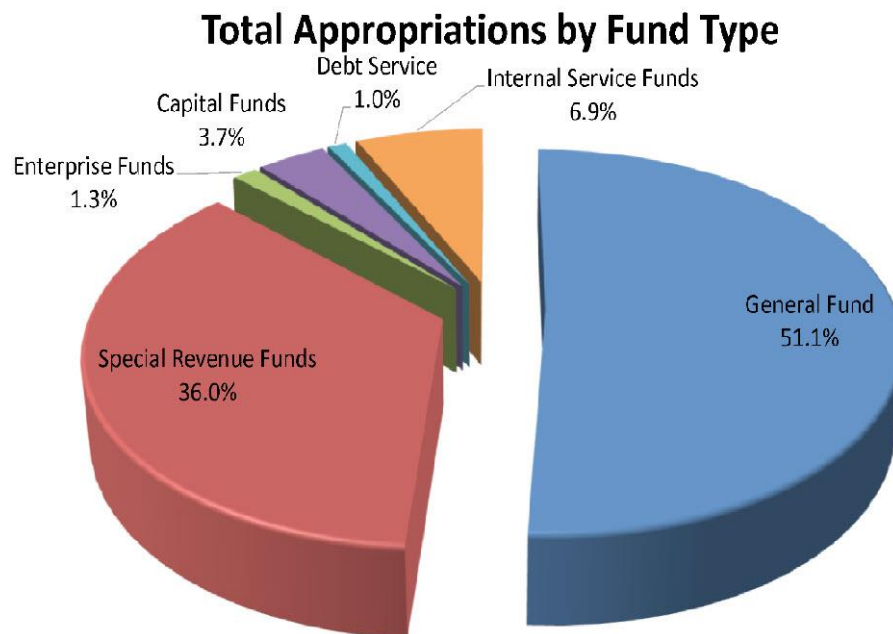
The Fresno County Sheriff's Air Support Unit (ASU) is a force multiplier with unique capabilities to impact the effectiveness of ground-based patrol deputies, search and rescue teams, narcotics detectives and allied law enforcement agencies throughout Fresno County. ASU operates seven days a week, 365 days a year and consists of two helicopters and one fixed-wing airplane

[www.fresnosherriff.org](http://www.fresnosherriff.org)

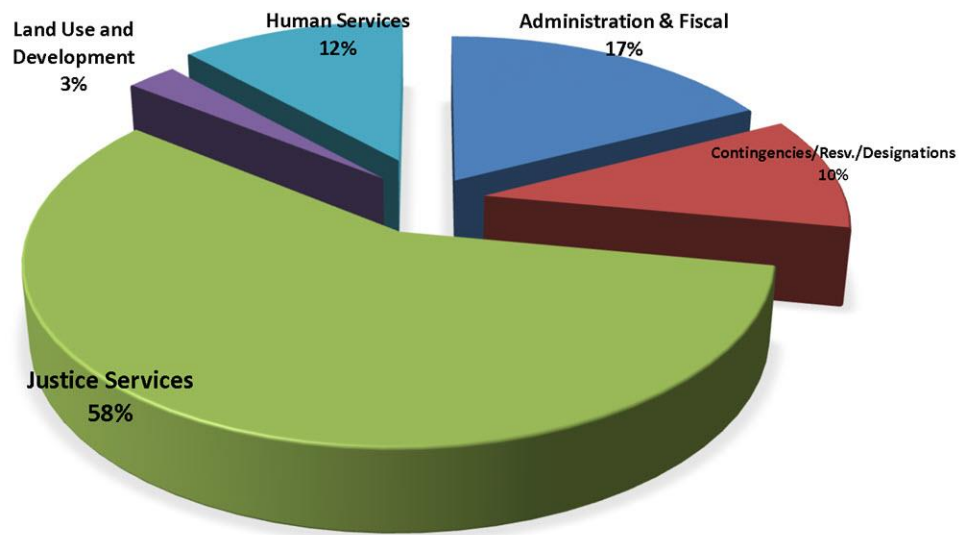


## Fresno County Budget at a Glance

Fund Type	Appropriations in Millions
General Fund	\$1,871.8
Special Revenue Funds	1,322.4
Enterprise Funds	49.2
Capital Funds	134.3
Debt Service	37.3
Internal Service Funds	253.3
<b>Total</b>	<b>\$3,668.3</b>



GENERAL FUND NET COUNTY COST (NCC) BY SERVICE TYPE



Service Type	NCC in Millions
Administration & Fiscal	\$65.8
Contingencies/Resv./Designations	\$39.0
Justice Services	\$216.7
Land Use and Development	\$9.6
Human Services	\$44.2
<b>Total</b>	<b>\$375.3</b>

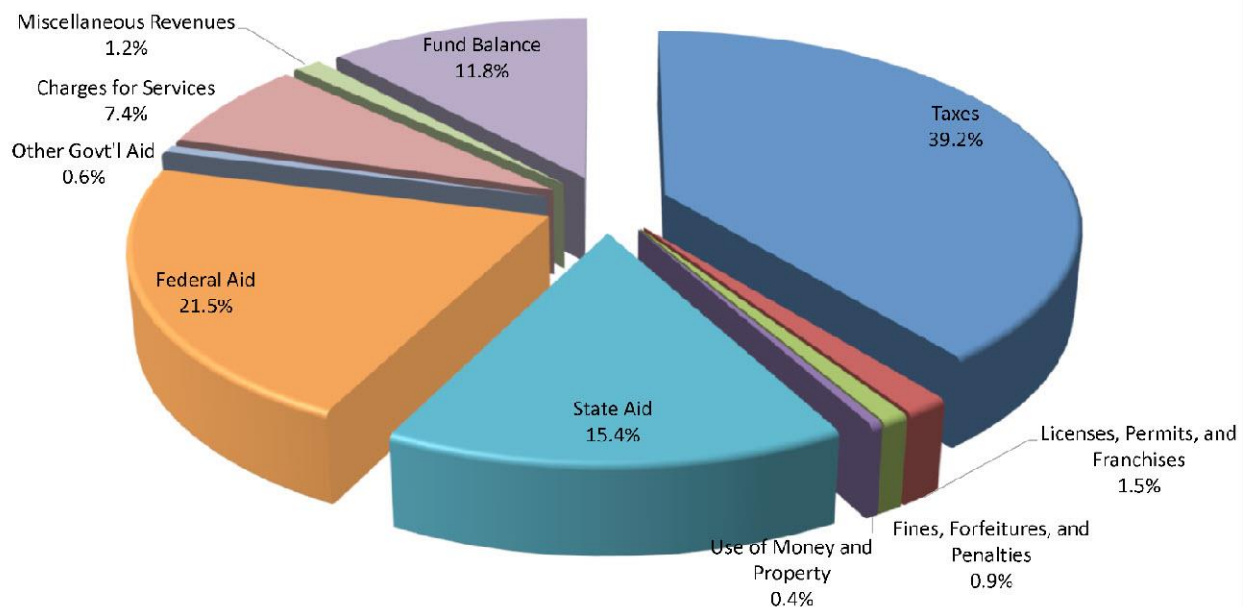


## Fresno County General Fund Sources

Financing Source	Financing in Millions
Taxes	\$275.6
Licenses, Permits, and Franchises	10.7
Fines, Forfeitures, and Penalties	6.0
Use of Money and Property	3.0
State Aid	108.3
Federal Aid	151.4
Other Gov't'l Aid	4.1
Charges for Services	52.0
Miscellaneous Revenues	8.7
Fund Balance	83.0
<b>Total</b>	<b>\$702.8</b>

\* Financing Sources exclude Intrafund Revenues and Operating Transfers In

## General Fund Financing Sources

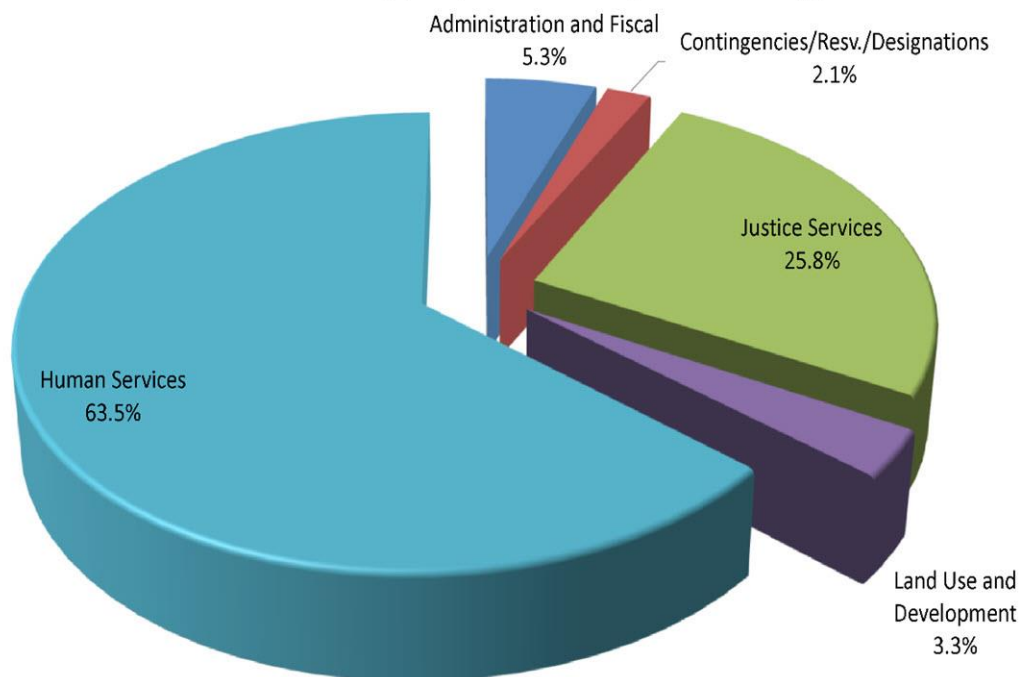




### Fresno County General Fund Appropriations by Service Type

Service Type	Budget in Millions
Administration and Fiscal	\$99.0
Contingencies/Resv./Designations	39.0
Justice Services	482.2
Land Use and Development	62.7
Human Services	1,188.9
<b>Total</b>	<b>\$1,871.8</b>

### General Fund Appropriations by Service Type



### The Department of Child Support Services (DCSS) increased child support collections

In FY 2018-19, the Fresno County Department of Child Support Services (DCSS) established child support orders on 94.4% of the cases compared to 91.9% statewide. Despite being one of the underfunded counties in the State of California, Fresno County Child Support Services continue to increase collections and distributed more than \$92 million in child support payments to the residents of Fresno County or as welfare recoupment to the State in FY2018-19. Working with State legislators, DCSS and 21 other underfunded counties, were able to secure additional funding for the child support program. As a result of these efforts the Department was able to secure an annual increase of \$5.8 million which will allow the Department to add 50 new positions, increase child support collections, and provide greater services to the residents of Fresno County.

### The Department of Behavioral Health All 4 Youth- Children/Youth/Family Prevention, Early Intervention & Treatment

In partnership with the Fresno County Superintendent of Schools (FCSS), the Department of Behavioral Health has continued to enhance and expand prevention, early intervention, and treatment services aimed to create one system of care that integrates school and community based behavioral health services for youth and families. The Department's All 4 Youth program, operated by FCSS, strives to enable youth and their families to access behavioral health services at school, in the community, or in the home. The goal of All 4 Youth is to remove barriers and increase access to a positive healthy environment in which to live and learn.

In FY 2018-19, Phase 1 of 5 was implemented, which included opening the clinical and administrative office and hub in downtown Fresno and the Mendota hub. In FY 2019-20, the program will continue to expand by onboarding two additional hubs in South/Central Fresno County. Two additional strategically located hubs will be created each fiscal year for the term of the Agreement to provide coverage in all areas of Fresno County.

### The Department of Behavioral Health Local Outreach to Survivors of Suicide (LOSS)

On April 9, 2019, Fresno County Board of Supervisors approved an agreement to establish a Local Outreach to Survivors of Suicide (LOSS) Team. LOSS Team embraces the Active Postvention Model (APM) in which a team of trained suicide loss survivors and mental health clinicians respond to the scene of suspected or probable suicide death. The Team provides both postvention and prevention efforts, as those who have lost a loved one to suicide are more likely to attempt suicide themselves. The LOSS Team provides information, support, warm linkage, and resources to the newly bereaved, and serves as a nexus between the survivors and community-based services for support and recovery. The Team is activated by first responders including emergency dispatch, patrol officers, fire personnel, hospitals, chaplains, and/or the Coroner. The program came about as part of the robust community effort that developed the Suicide Prevention Strategic Plan for Fresno County, enacted in September 2018. Fresno is the fourth county in the State to create a LOSS Team. The LOSS Team is operated by Hinds Hospice, under contract with the County.



### The Department of Behavioral Health Adult Crisis Residential Treatment Facility (CRT)

On February 28, 2019, the Department, through an agreement with Central Star Behavioral Health, Inc., began operation of the Crisis Residential Treatment program in the newly constructed modern treatment facility located on the Northeast corner of the University Medical Center Campus. The 16-bed program provides a positive, temporary crisis care residential setting for Fresno County residents age 18-59 experiencing a serious psychiatric episode or intense emotional distress. The program incorporates individual and group counseling, psychiatry, nursing care, and the tenets of recovery and community connections in a lower-cost home-like setting. One of the program goals is to reduce unnecessary Emergency Room visits and create a bridge between psychiatric hospital care and returning home.



### The Department of Behavioral Health Crisis Intervention Team

The Board of Supervisors approved an agreement on December 11, 2018, between the Department of Behavioral Health (DBH) and Kings View Behavioral Health for Fresno Metropolitan Crisis Intervention Team (CIT) mental health crisis response services. The services provided by the CIT include, but are not limited to, assessment, crisis intervention, community referrals and linkages, and short-term/brief case management. Services may also include community outreach, engagement, education, and prevention to those potentially in need of services for mental illness and/or co-occurring substance use disorders. Alongside law enforcement officers, CIT team members co-respond to crisis situations with the intention to de-escalate and intervene for the benefit of the person in crisis. The CIT program offers services which provide a clinical response to persons experiencing psychiatric crises in the community while also providing support and education to first responders, persons experiencing behavioral health symptoms, and the community. CIT provides referrals and links individuals in crisis to appropriate resources so that they may take advantage of all the potential resources from which they could benefit.



### The Sheriff West Annex Jail Construction in Progress

Construction on the West Annex Jail continues since the Groundbreaking on January 25, 2018. The project is funded by a combination of \$79.2 million from Senate Bill 1022 and \$22.6 million from County funding sources.

The West Annex Jail, which is being built to replace the South Annex Jail, will be a 300-bed facility focusing on the mental health needs and programs/services for the jail population. This facility will give increased flexibility to the jail's Population Management unit regarding the housing of the inmate population. The Facility will include a day reporting center, medical treatment areas, laundry and storage facilities, increased programming and exercise areas, contact and non-contact visitation areas and will be linked with the existing detention facilities underground tunnel system. The anticipated completion date for the entire facility is late 2020 and occupancy within 3 months.



*Photo: Nick Brinkman*





### Tree Mortality Efforts

Following three years of drought, the forests in eastern Fresno County became susceptible to infestation by the bark beetle. Since January of 2016, nearly 19.8 million trees have died in Fresno County. Many of the trees threaten power lines, roads, and buildings. This has substantially increased the threat of wildfire in the foothill and mountain communities and increased the need to reinforce firebreaks and remove fuels.

In response to this threat, leadership from Fresno County and Cal-Fire formed the Fresno County Tree Mortality Task Force to coordinate response efforts with Caltrans, PG&E, Southern California Edison, the US Forest Service, and others. To date, over 358,000 dead trees have been removed by various agencies. Fresno County has removed 20,000 trees at parks, around homes, and along private and County maintained roads. In FY 2019-20, work will continue with plans to remove an additional 12,000 trees near roads and public infrastructure. The Department of Public Works and Planning and the County Office of Emergency Services are coordinating this work. ISD – Purchasing Division has been instrumental in coordinating the procurement of resources through contracts.

Tree Removal 2016 to date:	
Cal-Fire	24,270
Caltrans	19,977
Highway 168 Fire Safe Council	2,592
Oak To Timberline Fire Safe Council	1,823
PG&E	40,817
So. Cal. Edison	104,210
U.S. Forest Service – Sequoia (felled only)	69,886
U.S. Forest Service – Sierra	74,414
Fresno County	20,136
<b>TOTAL</b>	<b>358,125</b>



### The Department of Social Services Ribbon Cutting of Building # 2

The Department of Social Services (DSS) Administration Building (Building 2) officially opened on July 1, 2019, after the completion of a full renovation of warehouse space into office space. The new space was designed to support DSS staff and modernized business processes. The new building houses approximately 450 staff and a training center that includes 8 training rooms to provide the various training needs of the Departments' 2,657 staff.

The Administration Building is the first of several buildings coming to the County of Fresno Clovis Campus. In the Fall of 2020 there will be two more newly renovated buildings that are in the process of being completed and will be used for the Department's Call Center and for the Adult Services division. The Public Building will house over 700 staff and the Call Center and Adult Services Building will house approximately 500 staff. The Public Building will support the use of technology to increase efficiency and reduce time spent waiting in lobbies.



## Homeless Efforts

### **Coordination & Collaboration**

On March 16, 2016, the County Administrative Officer formed the Working Group to Address Homeless Encampments. As of August 2019, the Group has evolved to encompass several county departments (Administrative Office, Behavioral Health, County Counsel, Sheriff's Office, Public Health, Public Works and Planning, Social Services and the Library) and a representative from each Supervisorial District. The Group collaborates with allied agencies (BNSF Railway, Fresno Irrigation District, Fresno Metropolitan Flood Control District, 15 Incorporated Cities in the County and their police departments, High Speed Rail, California Department of Transportation, California Department of Fish and Wildlife) and outreach service providers.

In FY 2018-19, the County enhanced its coordination with local, State, Federal agencies and private property owners by addressing homelessness as the cross-jurisdictional issue it is -- culminating with the adoption of 14 priorities to address homelessness in the County, supported by resolutions from each of the County's 15 incorporated cities.

### **Department of Social Services homeless programs**

- Assembly Bill 1811 (Chapter 35, Statutes of 2018) authorized the California Department of Social Services (CDSS) Home Safe Program funds, which the Department implemented in FY 2018-19 to provide case management and short-term financial assistance to Adult Protective Services clients at risk of becoming homeless.
- Through the CDSS Housing and Disability Advocacy Program, established by Assembly Bill 1603 (Chapter 25, Statutes of 2016), the Department provides housing and disability benefits advocacy to homeless incapacitated clients.
- Through the CalWORKs Housing Support Program, established by Senate Bill 855 (Chapter 29, Statutes of 2014), the Department continues to provide case management, housing and financial assistance, and housing search and placement assistance to recipient families.

### **One-Time State Funding**

In FY 2018-19, the Board of Supervisors declared a shelter crisis in support of one-time State funding to address homelessness. Senate Bill 850 (Chapter 48, Statutes of 2018) authorized the California Homeless Coordinating and Financing Council's Homeless Emergency Aid Program (HEAP) and the California Department of Housing and Community Development's California Emergency Solutions and Housing (CESH) funding opportunities for Continuums of Care and Large Cities (populations over 300,000). The Board approved a resolution allowing the Department of Social Services to serve as the Administrative Entry for the Fresno Madera Continuum of Care's (FMCoC) HEAP (\$9.5 million) and CESH (\$1.5 million) awards. The awards resulted in:

- Three Triage (emergency shelter) programs;
- Bridge emergency housing for adults and youth ages 18-24;
- Shelter diversion services;
- Rapid rehousing (rental assistance);
- Expanded coordinated entry (housing case management) for adults and youth ages 18-24; and,
- Landlord engagement and risk mitigation.

In FY 2019-20, it is anticipated that the State will provide funding opportunities to address homelessness regionally, not only to the continuums of care and large cities, but also to counties.

### The Sheriff's relocation of their Fleet Operations

In March 2019, the Sheriff's Office relocated their Fleet operations from the basement of the downtown Sheriff Headquarters to Chance Street on the Northwest Corner of the County Fairgrounds. The new location provides five work stalls as opposed to two in the old location, which includes up to 80 additional parking spots for vehicles, and a 3,000 square foot storage area. There are currently five full-time staff and up to four reserve deputies that are assigned to this unit and work from this location.

The relocation of the Sheriff's Fleet operations to a much larger facility has created many opportunities for cost savings. These include: reduced wait time for deputies as they can utilize a vehicle in the carpool while their vehicle receives routine maintenance, providing services previously contracted out for vehicles requiring replacement parts, and space for vehicles going to auction or that were in accidents to be evaluated for useable parts that can be reused to replace worn parts on current vehicles.

This new location, which is owned by the County, was remodeled to include the following: new gates with an electric security code, security cameras, new air conditioning and heating units, three new vehicle lifts, and two new offices with updated computer equipment.





## Fresno County Profile

Fresno County was formed on April 19, 1856 just 5 ½ years after California became the 31<sup>st</sup> State in the Union and was originally formed from parts of Mariposa, Merced and Tulare counties. The County functions under a Charter adopted in 1933, including subsequent amendments.

When the first Europeans arrived, the Yokuts tribe was settled on the valley floor and in the foothills along the San Joaquin and Kings Rivers. Along the upper reaches of these rivers lived the Monache.

The first European exploration was by the Spaniards in the early 1800's, in search of possible sites for an inland chain of missions. Other early expeditions were by fur trappers.

Fresno County experienced four stages of development. First the mining period, which extended into the early 1860's; then the livestock raising period, to about 1874; general farming, which received its impetus from the advent of the railroad in 1870; and finally after many years of bitter controversy over the use of water, the transition to irrigated orchards, vineyards and row crops.

The urban areas of Fresno County began as small agricultural centers that grew proportionately with the expansion of agribusiness in the central San Joaquin Valley. Initially, towns, and later cities, were located along the early stage routes and the Southern Pacific Railroad right-of-way, followed much later by the development of State Route 99. The size of communities varies dramatically. The Fresno/Clovis metropolitan area, one of the most populous in the state with over 600,000 residents, is the center of business, education, and cultural activities in the county. At the other end of the spectrum are numerous rural villages with just a few hundred year-round residents.

The County is located near the center of California's San Joaquin Valley which, together with the Sacramento Valley to the north, form the Great Central Valley, one of the distinct physical regions of the State. The Coast Range foothills, which form the County's western boundary, reach a height over 4,000 feet near Coalinga while some peaks along the crest of the Sierra Nevada, the County's eastern boundary, exceed 14,000 feet. The Valley floor in between is fifty to sixty miles wide and has an elevation near the city of Fresno of about 325 feet. The County is comprised of 6,011 square miles making it the 6<sup>th</sup> largest county in California.



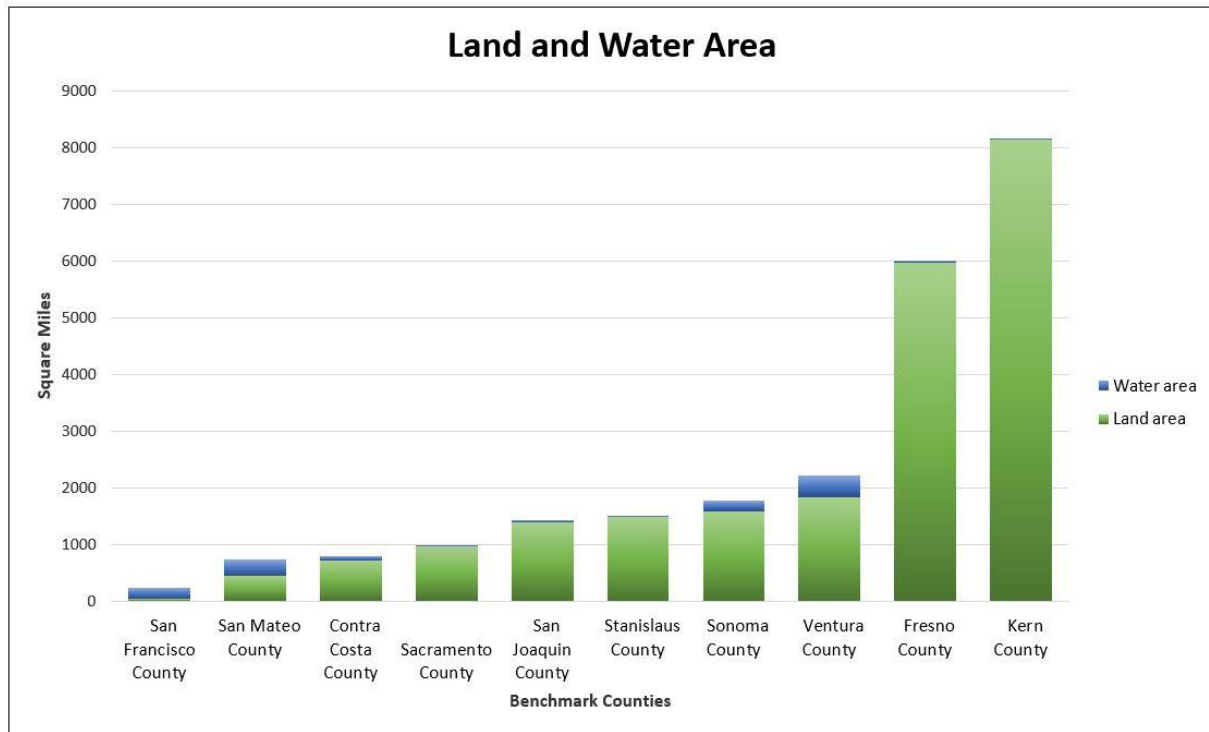
*Photo: Marc Benjamin*

### **In 2018, Fresno County growers grossed over \$7 billion from the production of commercial crops.**

Rich soil, irrigation, and the hard work of farmers who came from all over the world combine to make Fresno County one of the richest and most productive agricultural counties in the world. In 2018, Fresno County growers grossed over \$7 billion from the production of commercial crops.

## Land and Water Area

Among ten benchmark California counties with estimated population ranges of 500,000 to 1,500,000, Fresno County ranks second in total land area. With a very low fresh water-to-land ratio, water supplies continue to be a challenge for the County.



Source: 2010 Census

## County Population

Fresno County is one of the largest, fastest growing, and most diverse counties in the State of California. According to the State of California Department of Finance as of January 2019, the County's population estimate was 1,018,241 which was a 1.1% increase over the January 2018 estimate and a 9.4% increase over 2010 estimates. Fresno County is the 10<sup>th</sup> most populous county in the State.

COUNTY	2010	2018	2019	Annual Growth
Sacramento	1,418,788	1,530,242	1,546,174	1.0%
Contra Costa	1,049,025	1,147,879	1,155,879	0.7%
<b>Fresno</b>	<b>930,450</b>	<b>1,007,252</b>	<b>1,018,241</b>	<b>1.1%</b>
Kern	839,631	906,563	916,464	1.1%
San Francisco	805,235	880,980	883,869	0.3%
Ventura	823,318	857,415	856,598	-0.1%
San Mateo	718,451	772,372	774,485	0.3%
San Joaquin	685,306	757,279	770,385	1.7%
Stanislaus	514,453	554,108	558,972	0.9%
Sonoma	483,878	502,866	500,675	-0.4%

Source: California Department of Finance



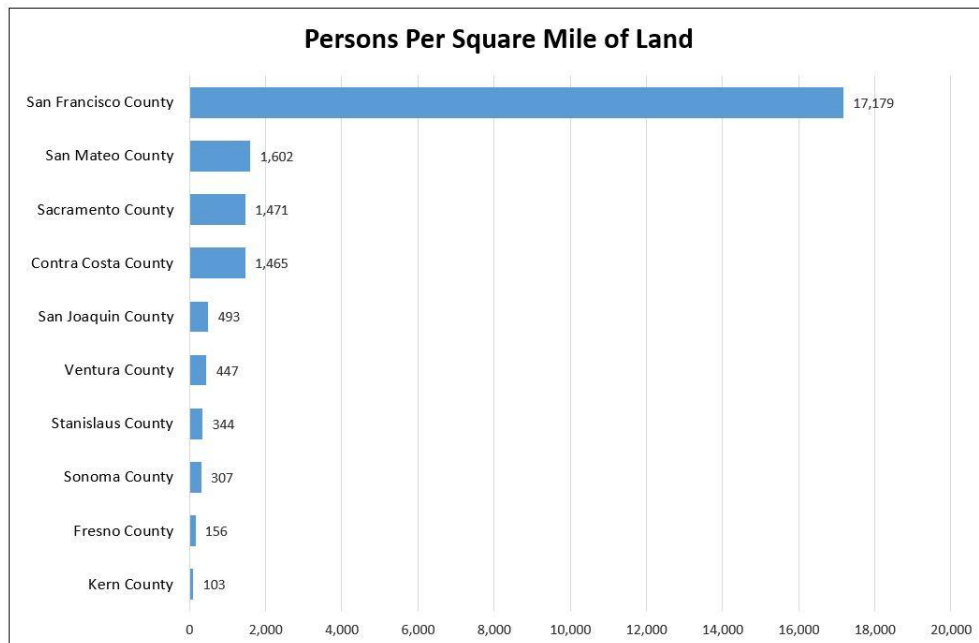
## Growth by City

Fresno County is comprised of 15 incorporated cities. Most of these cities, along with the unincorporated areas, have experienced steady growth, similar to that of the County as a whole.

City	2010	2018	2019	Annual Growth
Clovis	95,631	113,895	117,003	2.7%
Coalinga	18,087	17,120	17,600	2.8%
Firebaugh	7,549	8,078	8,132	0.7%
Fowler	5,570	6,520	6,605	1.3%
Fresno	494,665	531,580	536,683	1.0%
Huron	6,754	7,289	7,308	0.3%
Kerman	13,544	15,096	15,495	2.6%
Kingsburg	11,382	12,253	12,392	1.1%
Mendota	11,014	12,255	12,315	0.5%
Orange Cove	9,078	9,924	9,975	0.5%
Parlier	14,494	15,917	16,151	1.5%
Reedley	24,194	26,556	26,666	0.4%
Sanger	24,270	26,489	27,094	2.3%
San Joaquin	4,001	4,200	4,216	0.4%
Selma	23,219	24,932	25,045	0.5%
Unincorporated	166,998	175,148	175,561	0.2%
Incorporated	763,452	832,104	842,680	0.2%
<b>Total</b>	<b>930,450</b>	<b>1,007,252</b>	<b>1,018,241</b>	<b>0.1%</b>

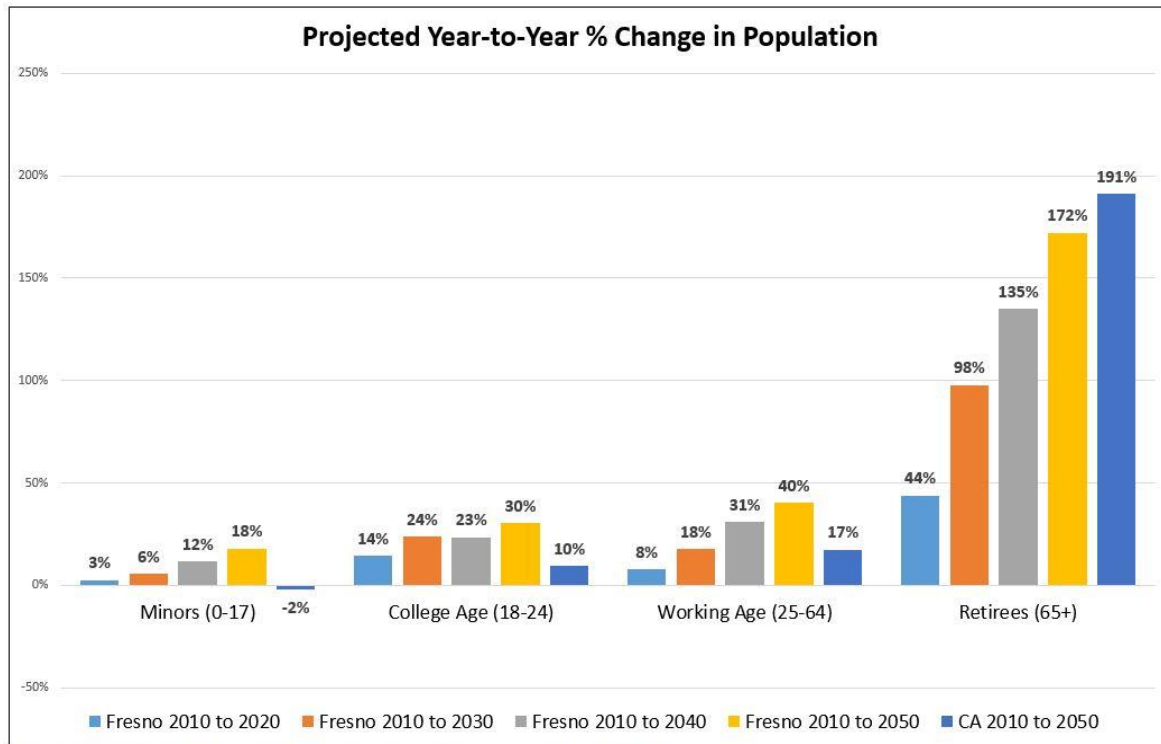
*Source: California Department of Finance*

Fresno County population density is relatively low, compared to benchmark Counties with similar population size.



*Source: 2010 Census*

## Demographics



The chart above shows the projected changes in population segments for Fresno County. Projecting forward to 2050, the fastest growing population will be retirees aged 65 and over. This will increase demand for healthcare services for an aging population. This is similar to the statewide projections of population growth for California. However, Fresno's population under 65 years of age projects to have much higher growth than at the state level. By the year 2050, Fresno County's population of people under 65 years of age will comprise 45% of the overall population while California's same age demographic will make up 75% of the overall population.

### Coalinga Oil Field

The Coalinga Oil Field is a large oil field in western Fresno County. It was discovered in the late 19<sup>th</sup> century, it became active around 1890, and is now the eight-largest oil field in California.

Oil was known in the Coalinga area long before the arrival of the Europeans, as the Native Americans in the region used the tarry substance from natural seeps as lining for baskets, as well as for trade.

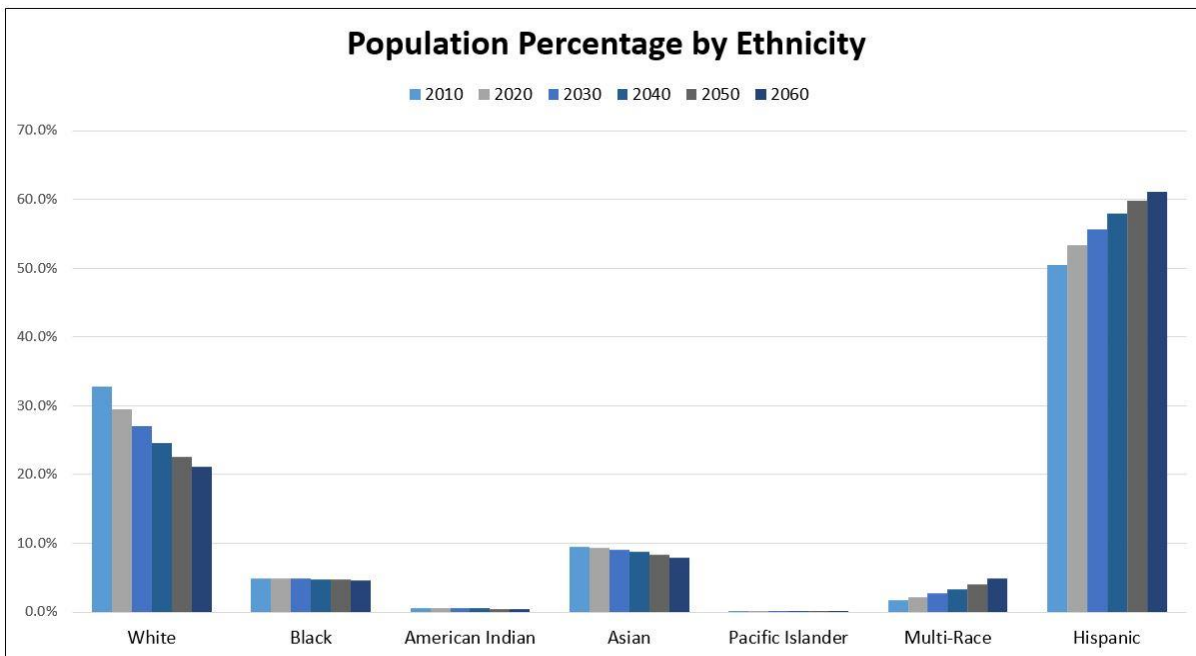
*Everything.explained.today/Coalinga\_Oil\_Field*



Photo: Jessika Zaragoza

## Demographics

Fresno County is a culturally diverse County. One-half of the residents are Hispanic or Latino.



Source: California Department of Finance, Demographic Projections

## Percent of Population Below Poverty Level

The US Census Bureau poverty data states that 21.1% of the County's entire population is below the poverty level with 28.3% of children under the age of 18 under the poverty level. These percentages are less than the prior year where 25.5% of the entire population and 37% of children under 18 were below the poverty level.

The poverty statistics provide an important measure of the County's economic condition. Higher poverty levels result in a larger strain on public assistance programs and resources.

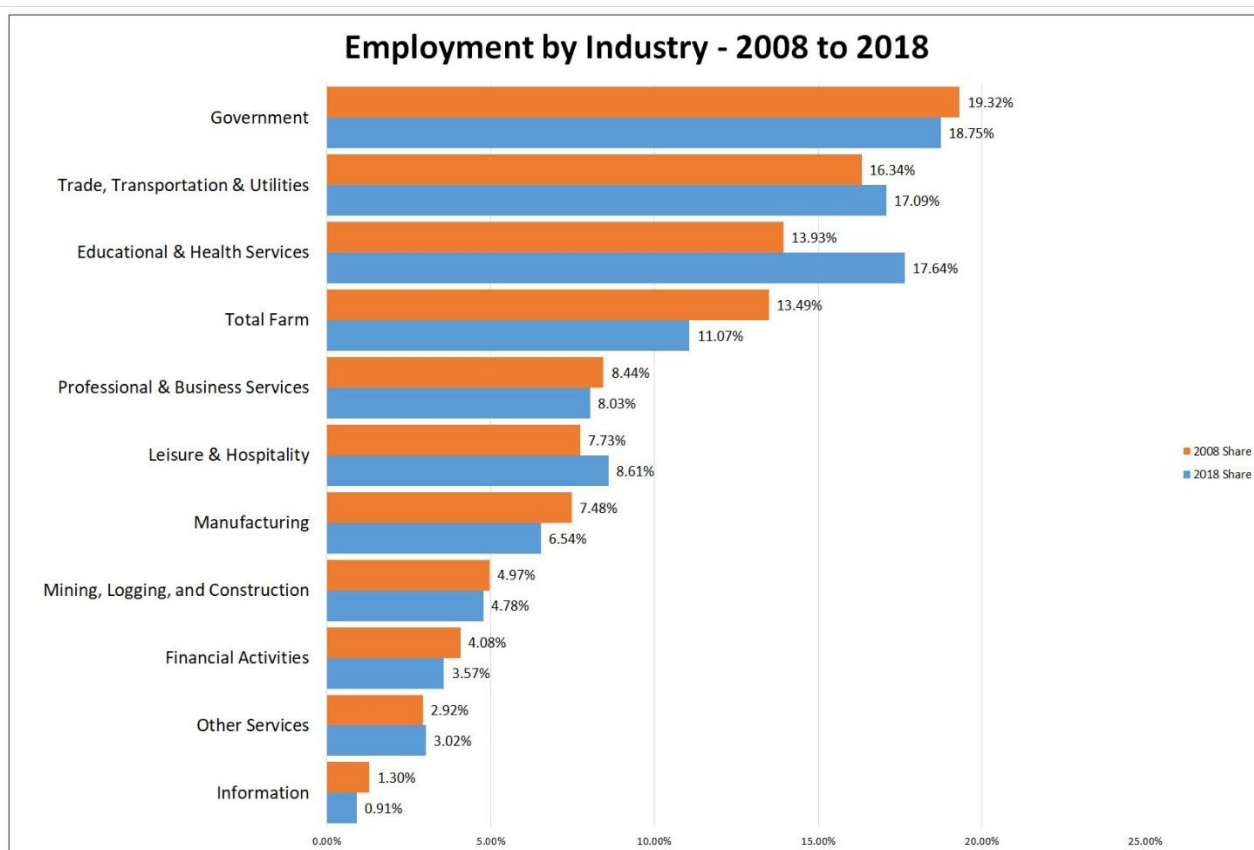
City	Poverty - All Ages	Poverty - Under 18
<b>Fresno</b>	<b>21.1%</b>	<b>28.3%</b>
Kern	21.2%	29.0%
Sacramento	14.1%	18.2%
San Joaquin	15.5%	21.6%
Stanislaus	14.0%	18.6%
San Francisco	10.1%	12.3%
San Mateo	6.4%	7.0%
Sonoma	9.3%	10.9%
Ventura	9.5%	13.2%
Contra Costa	9.1%	11.2%

Source: U.S Census Bureau, Small Area Income and Poverty Estimates

## General Economy

In 2007, government was the leading employment industry in Fresno County, at 19.3% of all civilian employment. Ten years later, that still holds true. However, several industries saw significant shifts in their share of total employment:

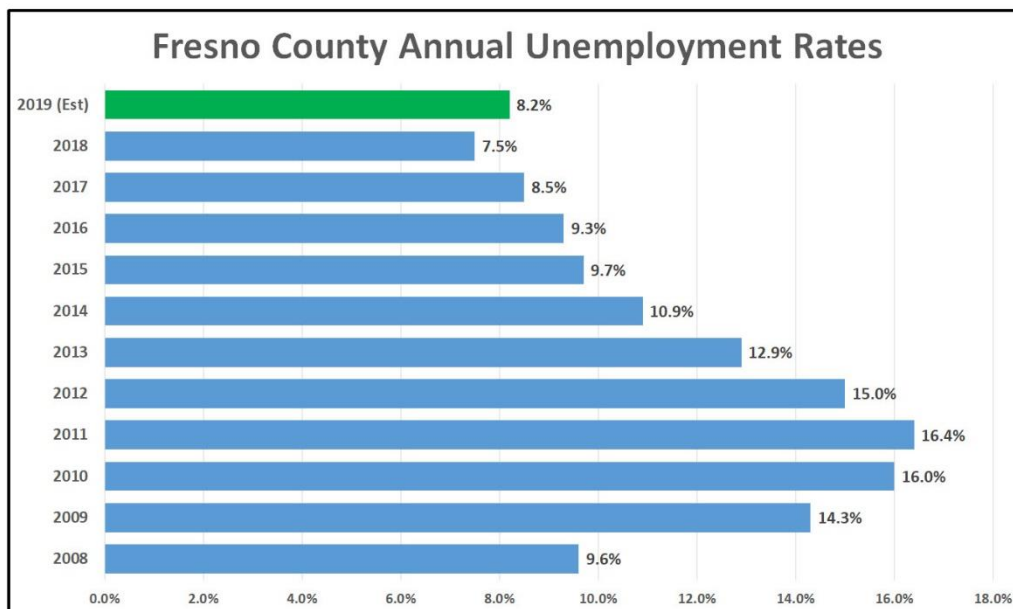
- The share of Educational & Health Services increased from 13.9% to 17.6%. Health Services mostly drive this shift because of an aging population and higher healthcare needs.
- Farm employment, as a percent of the employed labor force, has decreased from 13.5% to 11.1%. This signals a slight shift for Fresno County's local economy that has a high agrarian share, most likely due to water shortages.
- Mining, Logging and Construction employment reduced from 5.0% to 4.8%. This is a result of the peak of the housing bubble, subsequent housing crash, and reduction in new real estate construction.



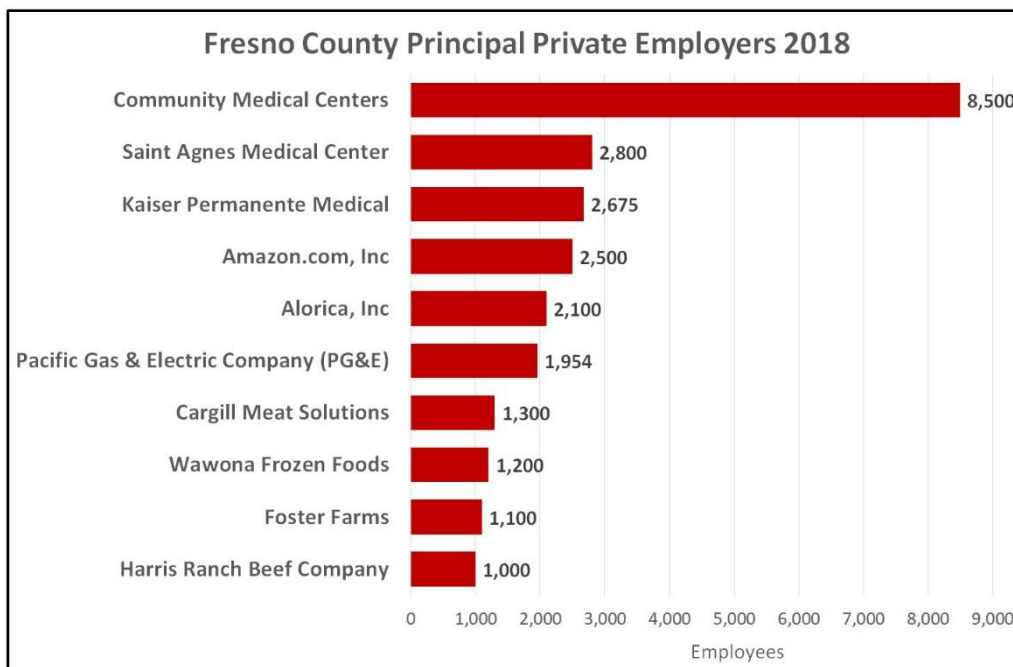
Source: California Employment Development Department

## General Economy

Fresno's labor force remains strong. 2019 will most likely mark five consecutive years of unemployment under 10 percent.



Source: California Employment Development Department

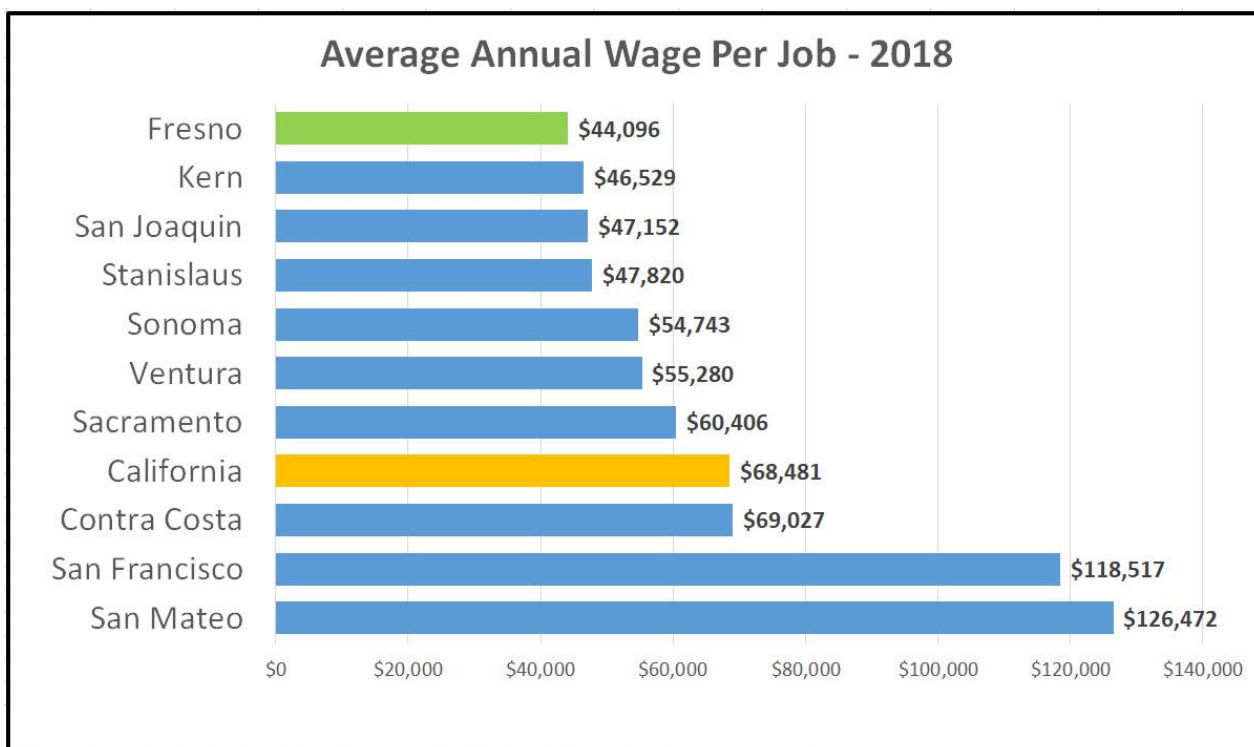


Source: Fresno County EDC



## General Economy

Fresno County's average annual wage per job, at \$44,096 ranks as the lowest amongst other benchmark counties. This is about two-thirds of the State average wage per job of \$68,481.



Source: Bureau of Labor Statistics, National Occupational Employment and Wage Estimates

### Lost Lake Recreation Area

In 1956, the County of Fresno purchased 248 acres from the Bureau of Land Management to create Lost Lake Recreation Area. In 1959, the County of Fresno leased an additional 78 acres from the State of California State Wildlife Conservation Board to expand the fishing and day use area and bring the total acreage to 326 acres. On March 26, 1961, Lost Lake Recreation Area was dedicated and formally open to the public.

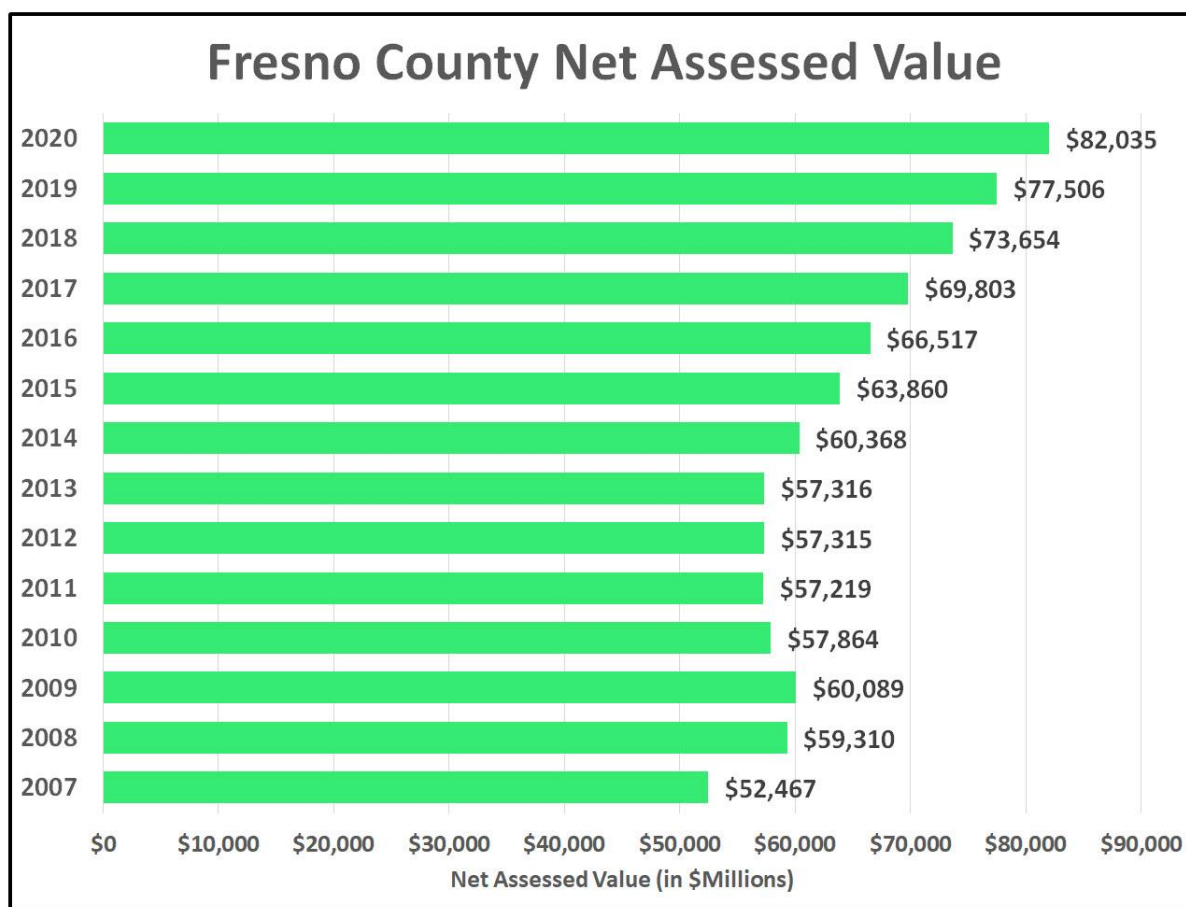
[co.fresno.ca.us](http://co.fresno.ca.us)



## County Assessed Values and Growth

Property taxes combined with sales taxes are the largest source of General Fund revenues. These taxes are determined on the assessed value of real and personal property within the County. The chart below is a 14-year history of property tax values in the County of Fresno.

The 2019-20 Preliminary Net Assessment Roll of \$82 billion increased \$4.5 billion or 5.84% over the prior years roll value. This increase is more than last year's increase of \$3.85 billion (5.5%). 2014 marked the first year since 2008 in which the County realized significant increases in value. Fresno County's Net Assessed Value has seen steady 4% to 5% growth over the last seven years.

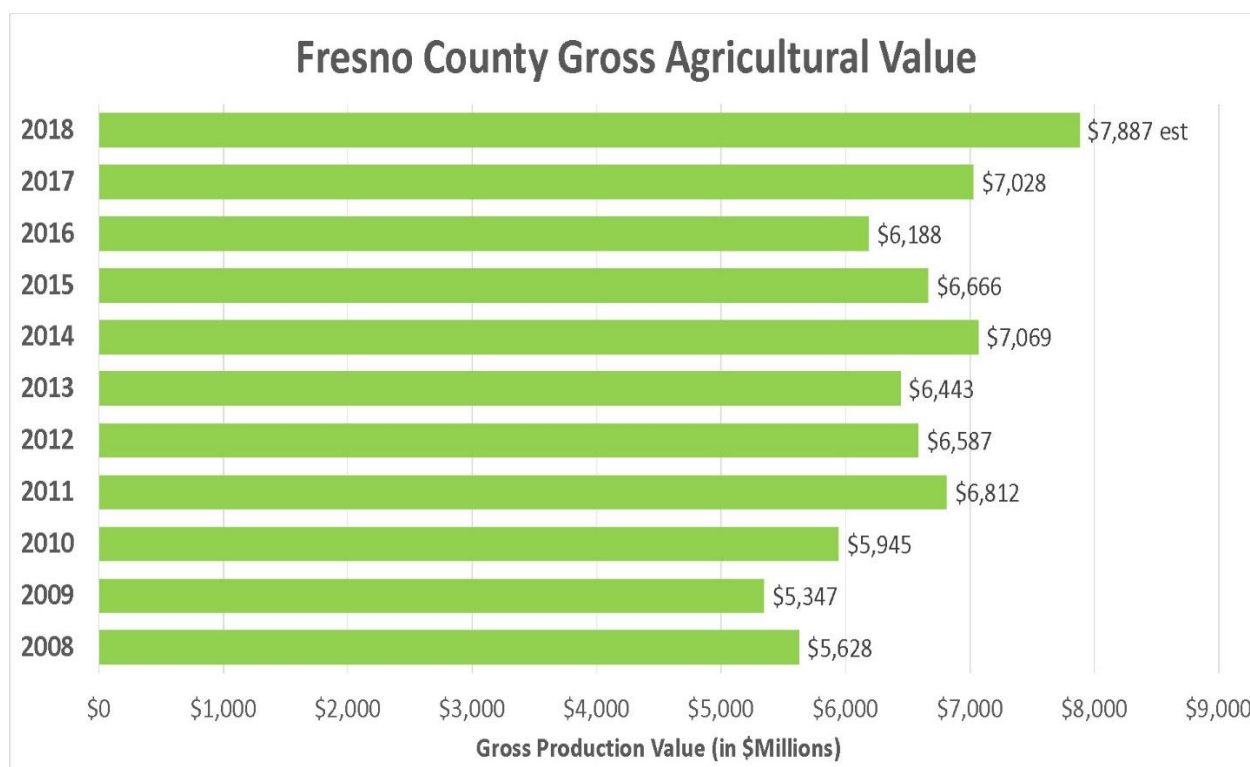


Source: County of Fresno Assessor

## Fresno County Gross Agricultural Value

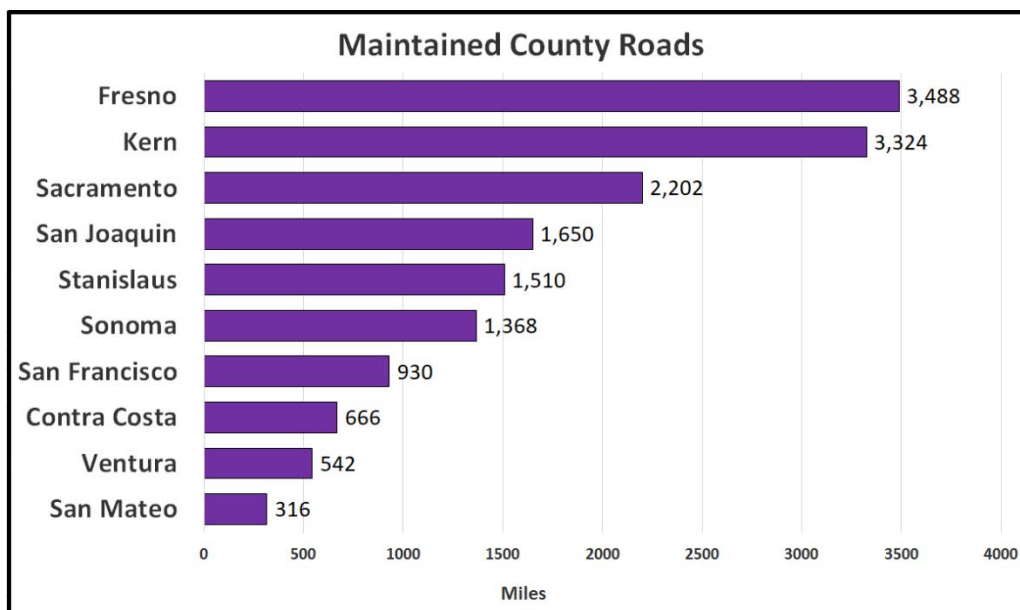
The total gross production value of Fresno County's agricultural commodities in 2018 is estimated to be \$7.88 billion. This represents an 18% increase over the 2017 reported value. The County has two leading agricultural commodities in Fresno county with a total gross value of over 1 billion.

Crop	2018 Value, In Millions
Almonds	\$1,178.18
Grapes	\$1,106.86
Pistachios	\$862.14
Poultry	\$596.48
Garlic	\$435.34
Milk	\$415.81
Cattle, Calves	\$392.24
Onion	\$369.56
Tomatoes	\$324.51
Mandarins	\$234.97



## Maintained County Roads

Fresno County has more maintained county roads than any other county in the State of California. There are 6,955 miles of total maintained public roads and 3,488 miles of these roads are County maintained roads.



Source: California State Controllers Office

### Simonian Farms

The farm was founded by an Armenian immigrant in 1901. The farm produces more than 180 crops and seasonal fruits which include cherries, peaches, nectarines, apricots, apples, pomegranates, blackberries, grapes, boysenberries, figs and persimmons. The vineyard is also used to produce signature wines.

In 2012 a western styled theme museum was opened which featured various old artifacts such as, automobiles, tractors, and farming equipment and has become a local tourist attraction.

[www.simonianfarms.com](http://www.simonianfarms.com)





# Fresno County Budget Construction & Legal

## Basis of Accounting

The budget is prepared each year for all governmental funds and proprietary funds. Governmental funds that are budgeted include the General Fund, Special Revenue Funds, Debt Service Fund, and Capital Projects Fund. Proprietary funds include Enterprise Funds and Internal Service Funds.

### Governmental Funds

The budget is prepared using the current financial resources measurement focus and the modified accrual basis of accounting. Expenditures are controlled at the object level within each budget unit of the County except for capital assets, which are controlled at the sub-object level.

### Proprietary Funds

The Board of Supervisors approves the proprietary fund budgets that are prepared using the economic resources measurement focus and the accrual basis of accounting. These funds collect fees and revenues generally to cover the cost of the goods and services they provide, their accounting and budgeting basis are closer to private sector models.

## Budget Structure

The State Controller's Office, pursuant to Government Code, sections 29002, 30200 and 53065, dictates the organization and structure of County budgets in order to ensure consistency and comparability of data. For most of the departments and programs reported in this document, the Recommended Budget includes the most recent prior fiscal years' activities for comparison. The schedules in the front of the document are existing schedules recapping the budget by functional categories across all funds. Individual fund recap schedules are added to increase clarity and to orient the document on a fund basis as opposed to functional categories as required by the State Controller.

Consequently, the document is organized by fund type starting with the General Fund followed by the Capital Projects Fund, Debt Services Fund, Internal Service Funds, Enterprise Funds and the Special Revenue Funds.

The budget summary table provides information by appropriation object level and revenue sources. The appropriation object levels are the departmental expenditures. The Salaries and Benefits appropriation object level is a composite of all employee costs including Extra-Help and overtime netted with Salary Savings. The Services and Supplies appropriation object level represents all operational costs such as office supplies and professional services; it also includes the charges for the Internal Service Funds for facilities, custodial, fleet, and other internal services. Capital Assets appropriation object level is for any asset purchase of \$5,000 or more. The Other Financial Uses appropriation object level is used for operating transfers from one fund to another. The revenue sources are categorized primarily as follows: taxes; licenses, permits, and franchise fees; revenue from use of money (interest earnings); intergovernmental revenue (State and Federal); charges for services; other financing sources; miscellaneous revenue and intrafund revenue.

## Budget Modification

State Law permits modifications to the adopted budget during the year. Any amendments or transfers of appropriations between object levels (sub-object level for capital assets) within the same budget unit, or between budget units or funds must be authorized by the County Administrative Office and approved by the Board of Supervisors. There are two options for requesting midyear budget adjustments:

### Budget Modifications that Increase Appropriations

Budget modifications are generally made due to unforeseen and program-specific changes. In compliance with Government Code, section 29130, increases in appropriations require a four-fifths vote of approval by the Board of Supervisors after the budget is adopted.

Changes that result in additional appropriations can be placed on the Board of Supervisors regular agenda. These items are reviewed by the Auditor-Controller and the County Administrator.

**Transfers Between a Single Budget Unit**

Pursuant to Government Code, section 29092, the County Administrative Officer is authorized to approve transfers and revisions of appropriations within a single budget unit as deemed necessary and appropriate. Currently, County Policy allows the County Administrative Officer to approve transfers within a single budget unit that total \$200,000 or less.

**Calendar Year 2019 Budget Timeline**

<b>Early April</b>	ISF Rates are submitted to ACTTC for approval
<b>April</b>	Budget timeline and instructions are provided to County Departments via Budget Workshops
<b>April</b>	Departmental Salaries and Benefits data and calculations are provided to departments
<b>April</b>	New Position Requests made by County Departments to the County Administrative Office
<b>Early May</b>	California Revised Budget is released
<b>Early May</b>	Net County Cost (NCC) allocations are provided to Departments by the County Administrative Office
<b>May</b>	Salary and Benefit Certifications are signed and approved by County Departments
<b>May</b>	Budget Module is open for County Department submissions
<b>Early June</b>	MSF rates approved by the Board of Supervisors
<b>June</b>	Fiscal Year 2019-20 Recommended Budget, for July 1 to September Adoption, is approved
<b>June</b>	Budget data, documents and narratives are due to the County Administrative Office from County Departments
<b>July</b>	Budget data, documents and narratives are revised by County Departments at the direction of the County Administrative Office
<b>Late July</b>	Budget Module is closed for County Department submissions
<b>August</b>	Budget documents and data are finalized by the County Administrative Office
<b>September 6th</b>	Final Recommended Budget filed with the Clerk of the Board of Supervisors and made available to the public
<b>September 16th</b>	Public Budget Hearings begin and Fiscal Year 2019-20 Budget is adopted by the Board of Supervisors

**SUMMARY OF FUNDS  
RECOMMENDED**

**REQUIREMENTS**

	<b>2018-19 Adopted</b>	<b>2019-20 Recommended</b>	<b>Increase/ (Decrease)</b>	
<b>General Fund</b>				
Administration and Fiscal	\$ 85,257,202	\$ 98,964,359	\$ 13,707,157	16.1%
Contingencies/Resv./Designations	18,976,222	39,000,000	20,023,778	105.5%
Justice Services	451,025,319	482,190,470	31,165,151	6.9%
Land Use and Development	56,819,711	62,675,053	5,855,342	10.3%
Human Services	1,073,744,837	1,188,928,127	115,183,290	10.7%
<b>TOTAL GENERAL FUND</b>	<b>\$ 1,685,823,291</b>	<b>\$ 1,871,758,009</b>	<b>\$ 185,934,718</b>	<b>11.0%</b>
<b>Other Funds</b>				
Capital Projects	\$ 103,738,396	\$ 134,292,722	30,554,326	29.5%
Debt Service	51,163,450	37,266,927	(13,896,523)	-27.2%
Enterprise Funds	49,310,665	49,242,730	(67,935)	-0.1%
Internal Service Funds	234,028,516	253,332,569	19,304,053	8.2%
Special Revenue Funds	1,177,201,635	1,322,352,680	145,151,045	12.3%
<b>TOTAL OTHER FUNDS</b>	<b>\$ 1,615,442,662</b>	<b>\$ 1,796,487,628</b>	<b>\$ 181,044,966</b>	<b>11.2%</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$ 3,301,265,953</b>	<b>\$ 3,668,245,637</b>	<b>366,979,684</b>	<b>11.1%</b>

**AVAILABLE FINANCING****Revenues**

Taxes	\$ 303,459,608	\$ 316,399,942	\$ 12,940,334	4.3%
Licenses, Permits, and Franchises	12,473,934	11,360,913	(1,113,021)	-8.9%
Fines, Forfeitures, and Penalties	8,856,235	10,527,314	1,671,079	18.9%
Use of Money and Property	8,060,104	8,181,965	121,861	1.5%
State Aid	821,984,134	834,629,834	12,645,700	1.5%
Federal Aid	449,631,774	483,725,790	34,094,016	7.6%
Other Gov't'l Aid	9,132,721	9,628,134	495,413	5.4%
Charges for Services	301,175,990	316,083,263	14,907,273	4.9%
Miscellaneous Revenues	21,557,090	20,562,590	(994,500)	-4.6%
Other Financing Sources	1,128,845,424	1,268,597,661	139,752,237	12.4%
Intrafund Revenues	30,545,268	32,314,211	1,768,943	5.8%
<b>TOTAL REVENUES</b>	<b>\$ 3,095,722,282</b>	<b>\$ 3,312,011,617</b>	<b>\$ 216,289,335</b>	<b>7.0%</b>

**Fund Balance**

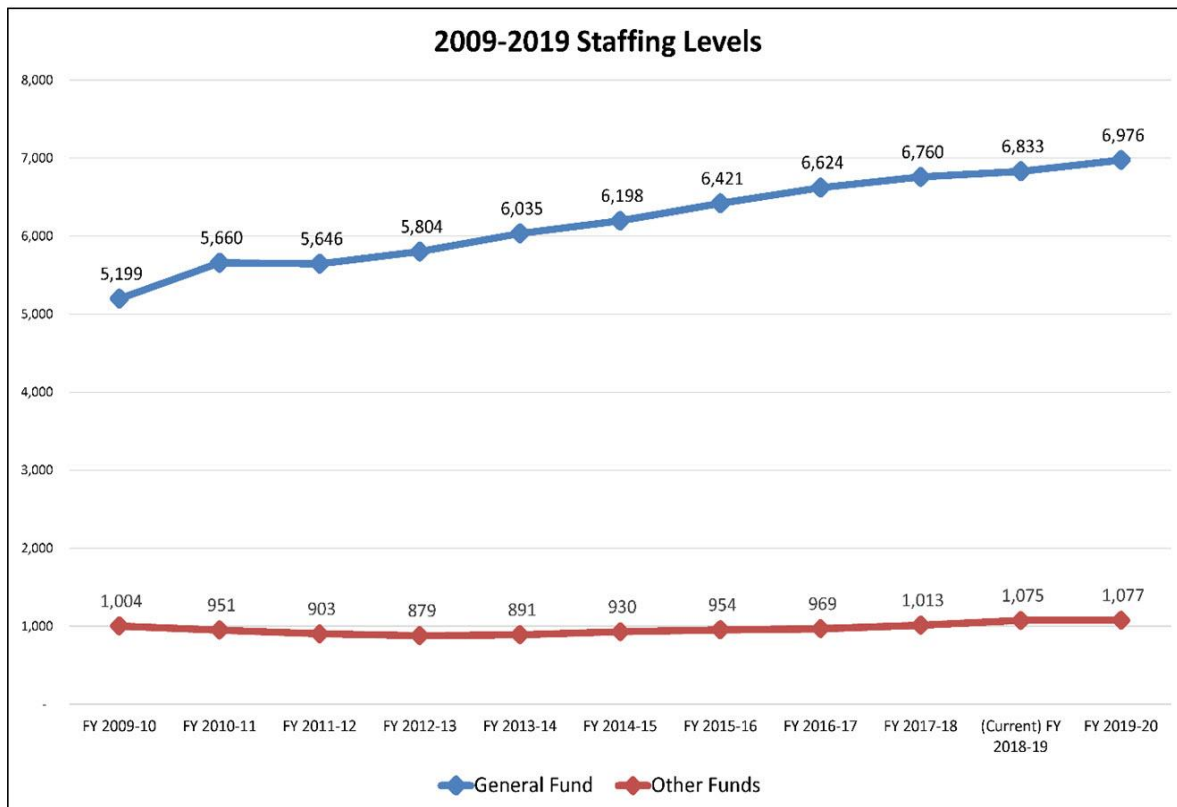
General Fund	\$ 50,000,000	\$ 83,037,440	\$ 33,037,440	66.1%
Other Funds	155,543,671	273,196,580	117,652,909	75.6%
<b>TOTAL FUND BALANCE</b>	<b>\$ 205,543,671</b>	<b>\$ 356,234,020</b>	<b>\$ 150,690,349</b>	<b>73.3%</b>
<b>TOTAL FINANCING</b>	<b>\$ 3,301,265,953</b>	<b>\$ 3,668,245,637</b>	<b>\$ 366,979,684</b>	<b>11.1%</b>



## Recommended Permanent Staffing

**RECOMMENDED PERMANENT STAFFING**

	ADOPTED 2018-19	RECOMMENDED 2019-20	INCREASE/ (DECREASE)	
<u>GENERAL FUND</u>				
Administration & Fiscal Services	345	347	2	1%
Justice Services	2,533	2,618	85	3%
Land Use & Development Services	240	241	1	0%
Human Services	3,704	3,770	66	2%
TOTAL GENERAL FUND	6,822	6,976	154	2%
<u>OTHER FUNDS</u>				
Road/Disposal Funds	303	305	2	1%
Library Funds	325	325	-	0%
Recorder Fund	26	26	0	100%
Internal Services Funds	419	421	2	0%
TOTAL OTHER FUNDS	1,073	1,077	4	0%
<u>TOTAL ALL FUNDS</u>	7,895	8,053	158	2%



FINANCING OF NET COUNTY COST (NCC) BY SYSTEM IN MILLIONS RECOMMENDED					
	2018-19 ADOPTED NCC	2019-20 RECOMMENDED NCC	INCREASE/ (DECREASE)		
<u>SOURCES</u>					
<u>COUNTYWIDE REVENUES</u>					
COUNTYWIDE REVENUE	\$ 280.6	\$ 292.3	\$ 11.7	4%	
REALIGNMENT VLF	0.0	0.0	0.0	0%	
TOTAL COUNTYWIDE REVENUES	\$ 280.6	\$ 292.3	\$ 11.7	4%	
<u>FUND BALANCE/RESERVES/DESIGNATIONS</u>					
FUND BALANCE	\$ 50.0	\$ 83.0	\$ 33.0	66%	
ANNUAL LEAVE DESIGNATION DRAW	0.0	0.0	0.0	0%	
RELEASE OF ENCUMBRANCES	0.0	0.0	0.0	0%	
TOTAL FUND BALANCE/RESERVES/DESIG.	\$ 50.0	\$ 83.0	\$ 33.0	66%	
TOTAL GENERAL FUND SOURCES TO FINANCE NET COUNTY COST	\$ 330.6	\$ 375.3	\$ 44.7	14%	
<u>DISTRIBUTION</u>					
ADMINISTRATION & FISCAL	\$ 56.6	\$ 65.8	\$ 9.2	16%	
CONTINGENCIES/RESV./DESIGNATIONS	19.0	39.0	20.0	105%	
JUSTICE SERVICES	203.6	216.7	13.1	6%	
LAND USE & DEVELOPMENT	8.2	9.6	1.4	17%	
HUMAN SERVICES SYSTEM	43.2	44.2	1.0	2%	
TOTAL DISTRIBUTION OF NET COUNTY COST	\$ 330.6	\$ 375.3	\$ 44.7	14%	

PROPOSITION 172 BUDGETING AS DEPARTMENTAL REVENUE			
		ADOPTED FY 2018-19	*RECOMMENDED FY 2019-20
Prop 172 Total Estimated		\$73,173,831	\$76,100,784
Sheriff	64%	\$46,831,252	\$48,704,502
District Attorney	11%	\$8,049,121	\$8,371,086
Probation	25%	\$18,293,458	\$19,025,196
PROPOSITION 172 REVENUES ARE BUDGETED AT A 4% INCREASE OVER FY 2018-19 ADOPTED AMOUNTS			
*As agreed upon by the Justice agencies (Sheriff, District Attorney, and Probation), the Auditor-Controller/Treasurer-Tax Collector, and the County Administrative Office.			

Recommended Budget Control Summary

GENERAL FUND			RECOMMENDED		
Fund	Dept	Department Name	Appropriations	Revenues	NCC
0001	0110	Board of Supervisors	3,960,371	42,180	3,918,191
0001	0120	County Administrative Office	2,408,722	500,573	1,908,149
0001	0410	Auditor-Controller/Treasurer-Tax Collector	15,439,138	9,059,241	6,379,897
0001	0420	Assessor	14,540,314	6,155,677	8,384,637
0001	0440	Purchasing	1,460,473	726,197	734,276
0001	0710	County Counsel	6,731,441	3,956,850	2,774,591
0001	1010	Human Resources	5,530,882	3,064,618	2,466,264
0001	2540	Miscellaneous and Interest Expenditures	34,501,321	652,760	33,848,561
0001	2838	Court Ancillary Services	17,589,737	5,057,234	12,532,503
0001	2850	County Clerk - Elections	14,031,293	9,013,024	5,018,269
0001	2860	District Attorney	38,687,066	12,505,101	26,181,965
0001	2862	District Attorney - Grants	10,768,138	9,072,481	1,695,657
0001	2870	Grand Jury	65,000	-	65,000
0001	2875	Alternate Indigent Defense	5,886,454	343,400	5,543,054
0001	2880	Public Defender	23,285,662	3,947,005	19,338,657
0001	3111	Sheriff-Coroner	256,676,072	136,484,966	120,191,106
0001	3430	Probation	51,916,853	39,460,050	12,456,803
0001	3432	Probation - Grants	4,095,403	3,918,332	177,071
0001	3440	Probation - Juvenile Justice Campus	43,558,892	25,080,682	18,478,210
0001	4010	Agriculture	14,782,543	11,095,426	3,687,117
0001	4360	Public Works and Planning	15,184,407	11,388,860	3,795,547
0001	4365	Public Works and Planning-Support Services	4,278,907	4,278,907	-
0001	4700	Public Works and Planning-Transit Services	3,973,000	3,973,000	-
0001	5110	Child Support Services	29,661,193	29,661,193	-
0001	5240	County Medical Services	11,709,752	350,000	11,359,752
0001	5512	Public Works - Grants	12,639,053	12,639,053	-
0001	5610	Social Services	380,866,497	376,127,845	4,738,652
0001	5611	In-Home Supportive Services-Public Authority	2,425,183	2,320,575	104,608
0001	5620	Public Health	81,625,408	79,825,107	1,800,301
0001	5630	Behavioral Health	358,818,572	358,209,164	609,408
0001	6310	CalWORKs	166,789,007	165,225,709	1,563,298
0001	6410	Dependent Children - Foster Care	69,353,513	63,278,558	6,074,955
0001	6415	Aid to Adoptions	37,895,387	34,007,662	3,887,725
0001	6420	In-Home Supportive Services	69,101,649	62,453,160	6,648,489
0001	6615	Aid to Refugees	1,222,187	1,222,187	-
0001	6645	General Relief	8,275,896	1,020,069	7,255,827
0001	7110	Veterans Services Office	845,076	677,076	168,000
0001	7205	Community Development Block Grant	7,305,770	7,305,770	-
0001	7515	Librarian	360,404	-	360,404
0001	7910	Parks and Grounds	4,511,373	2,357,714	2,153,659
<b>Subtotal General Fund</b>			<b>1,832,758,009</b>	<b>1,496,457,406</b>	<b>336,300,603</b>

Fund	Dept	Department Name	Appropriations	Revenues	NCC
0001	8210	Contingencies	1,000,000	-	1,000,000
0001		Budget Mitigation Designation	10,000,000	-	10,000,000
0001		Rowell Building Lease Purchase	10,000,000	-	10,000,000
0001		Increase in General Reserves	18,000,000	-	18,000,000
<b>Subtotal General Fund Reserves and Designations</b>			<b>39,000,000</b>	<b>-</b>	<b>39,000,000</b>
<b>General Fund Total</b>			<b>1,871,758,009</b>	<b>1,496,457,406</b>	<b>375,300,603</b>

0001	0415	Countywide Revenues to Finance NCC	-	292,263,163	(292,263,163)
		Fund Balance to Finance NCC	-	83,037,440	(83,037,440)
<b>Total Financing for NCC</b>			<b>-</b>	<b>375,300,603</b>	<b>(375,300,603)</b>

<b>Total Budget FY 2019/20</b>	<b>1,871,758,009</b>	<b>1,871,758,009</b>	<b>-</b>
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OTHER FUNDS			RECOMMENDED		
CAPITAL PROJECTS			Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
0400	8830	Juvenile Justice Campus	1,116,208	-	(1,116,208)
0400	8845	State SB 1022 (WAJ)	47,902,292	47,902,292	-
0400	8846	Leasehold Improvements (WAJ)	9,993,012	1,201,722	(8,791,290)
0400	8847	Central Plant/Tunnel (WAJ)	6,385,006	3,918,387	(2,466,619)
0400	8848	Intangibles (WAJ)	1,064,150	-	(1,064,150)
0400	8849	Non-Capitalized Expenditures (WAJ)	885,804	-	(885,804)
0400	8852	Jail Improvements	6,166,678	1,612,554	(4,554,124)
0400	8853	Sheriff Substation	18,041,939	7,500,000	(10,541,939)
0400	8854	District Attorney Building	5,455,540	-	(5,455,540)
0400	8855	Animal Control Facility	6,152,162	1,000,000	(5,152,162)
0400	8856	Assessor-Recorder Building	-	-	-
0400	8857	Ag Projects	-	6,000,000	6,000,000
0400	8858	EMS Communications Center	3,980,855	3,836,665	(144,190)
0400	8859	Sierra Facility Improvements	3,305,076	3,465,119	160,043
0400	8861	Hall of Records Improvements	1,000,000	-	(1,000,000)
0400	8863	Clovis Regional Library	15,054,000	15,054,000	-
0400	8865	Reedley Branch Library	7,790,000	7,790,000	-
0400	8867	Capital Projects Parks	-	1,947,000	1,947,000
<b>Capital Projects</b>			<b>134,292,722</b>	<b>101,227,739</b>	<b>(33,064,983)</b>

DEBT SERVICE			Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
0300	0301	Lease Revenue Bonds	5,497,875	3,565,101	(1,932,774)
0300	0302	Pension Obligation Bonds	31,769,052	31,764,052	(5,000)
<b>Debt Service</b>			<b>37,266,927</b>	<b>35,329,153</b>	<b>(1,937,774)</b>



Recommended Budget Control Summary

OTHER FUNDS			RECOMMENDED		
Fund	Dept.	Department Name	Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
<b>ENTERPRISE FUNDS</b>					
0700	9026	American Avenue Disposal Site	36,392,852	14,710,499	(21,682,353)
0701	9015	Resources	8,363,651	5,291,346	(3,072,305)
0710	9028	Coalinga Disposal Site	356,879	150,000	(206,879)
0720	9020	Southeast Regional Disposal	619,966	360,054	(259,912)
0801	9140	Special Districts Administration	3,509,382	3,509,382	-
<b>Enterprise Fund Subtotal</b>			<b>49,242,730</b>	<b>24,021,281</b>	<b>(25,221,449)</b>

**INTERNAL SERVICE FUNDS**

1000	8910/11	Fleet Services	15,438,931	20,147,354	4,708,423
1020	8905/08	Information Technology ISF/Equipment	52,606,298	50,661,298	(1,945,000)
1030	8933	PeopleSoft Operations	3,263,179	3,213,179	(50,000)
1035	8970	Security	7,314,831	7,351,745	36,914
1045	8935	Facility Services	42,293,653	40,593,653	(1,700,000)
1060	8925	Risk Management	132,415,677	125,166,472	(7,249,205)
<b>Internal Service Fund Subtotal</b>			<b>253,332,569</b>	<b>247,133,701</b>	<b>(6,198,868)</b>

**SPECIAL REVENUE FUNDS**

0009	3451	Community Recidivism Reduction Grant	140	-	(140)
0010	4510	Road Fund	97,669,220	84,990,031	(12,679,189)
0021	1020	Criminal Justice Temp Construction	1,700,000	1,700,000	-
0025	1030	Tax Collector Delinquent Cost	1,319,112	-	(1,319,112)
0035	1040	Assessor AB-818	1,244,428	35,000	(1,209,428)
0035	1041	SSN Truncation	50,000	4,500	(45,500)
0035	1042	Micrographics Storage Fund	95,000	6,300	(88,700)
0035	1043	ERDS (Electronic Recording)	100,000	153,000	53,000
0035	1044	Record Documents System	8,841,661	791,000	(8,050,661)
0035	1045	Security Paper	20,000	19,700	(300)
0035	1046	Vital & Health Statistics Fee	280,000	127,000	(153,000)
0035	1047	SCAPAP Grant	-	500	500
0035	1048	Recorder - Base Recorder Fees	11,777,877	11,777,877	-
0035	1049	SSCAP	750,000	753,000	3,000
0040	1050	CSS Local Prudent Reserve	8,200,000	-	(8,200,000)
0040	1051	Community Services Support Fund	78,606,325	42,340,900	(36,265,425)
0040	1052	Prevention and Early Intervention Fund	25,796,415	10,754,697	(15,041,718)
0040	1053	Mental Health Services Act	11,362,912	2,495,700	(8,867,212)
0040	1054	PEI Prudent Reserve	1,500,000	-	(1,500,000)
0040	1055	Capital Facilities	6,305,076	304,000	(6,001,076)
0040	1056	Education and Training	3,260,461	2,570,240	(690,221)
0040	1058	SMI Housing Allocation	746,132	13,856	(732,276)
0040	1059	No Place Like Home	2,377,327	2,377,327	-
0041	1060	Prop 36	100	-	(100)
0041	1061	Alcohol Abuse Ed & Prev-SB920	96,102	64,690	(31,412)
0041	1062	Alcoholism Rehab-Statham Funds	2,783,249	1,554,535	(1,228,714)
0041	1063	Alcohol Assessment	1,267,172	137,809	(1,129,363)
0041	1064	Drug Medi-Cal County Admin	100	-	(100)
0041	1065	SAPT Block Grant (Federal)	5,847,265	4,663,849	(1,183,416)
0041	1066	DUI / PC 1000	1,994,665	174,342	(1,820,323)
0041	1067	Restricted-Sub Abuse Local Assis	808,147	12,894	(795,253)
0041	1068	SB 82 Prog Funding- Sub Abuse	460,918	10,139	(450,779)
0041	1069	SD & EPSDT Advance	4,494,389	3,769,939	(724,450)
0041	1070	SB 82 Rural Triage	376,200	42,247	(333,953)
0050	1080	Election Fees	25,000	25,000	-
0050	1081	Vital & Hlth Statistics Fee	-	4,000	4,000

## Recommended Budget Control Summary

OTHER FUNDS			RECOMMENDED		
Fund	Dept.	Department Name	Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
0055	1090	Admin & EDP Rev	29,541,913	29,541,913	-
0060	1100	Proposition 64 Trust	1,723,375	1,000,000	(723,375)
0060	1102	Disability and Healthcare Ins. Fraud	141,500	141,500	-
0060	1103	RE Fraud Fund	1,058,179	725,000	(333,179)
0060	1104	DOI Auto Ins Fraud Program	410,608	410,608	-
0060	1107	DOI Workers Comp Fraud Prog	1,275,026	1,275,026	-
0060	1108	ID Theft Fund	1,200,000	1,200,000	-
0060	1111	Federal Asset Forfeiture	50,000	-	(50,000)
0065	1120	Welfare Advnce Fund	395,058,855	395,058,855	-
0065	1121	Childrens Fund	263,507	263,507	-
0065	1123	Domestic Violence	169,150	169,150	-
0065	1124	Children's Direct Donations	500	500	-
0065	1125	Welfare Trust (5810Trst)	122,317	53,620	(68,697)
0065	1128	SB 163 Project Fund	5,008,126	6,056,640	1,048,514
0065	1129	Walter S. Johnson Grant Fund	49,000	670	(48,330)
0065	1130	SB163-AAP	150,000	689,856	539,856
0065	1131	Intensive Services Foster Care Fund	477,852	465,120	(12,732)
0065	1132	Homeless Services Fund	3,479,088	59,481	(3,419,607)
0065	1133	Housing and Disability Advocacy	129,250	129,250	-
0065	1134	California Census 2020	1,027,244	903,233	(124,011)
0075	1140	Victims Emergency	3,000	3,000	-
0075	1141	Domestic ViolencePrevent	-	375	375
0075	1142	Federal Asset Forfeiture	-	5,000	5,000
0075	1143	Juvenile Special Deposit	85,984	94,882	8,898
0075	1144	Second Strike PRCS Funds	386,004	758,000	371,996
0080	1150	VRIP	145,768	92,912	(52,856)
0080	1151	Contingency Fines & Penalties	1,653,000	46,760	(1,606,240)
0080	1152	Health Special Deposit Fund	2,498,352	688,679	(1,809,673)
0080	1153	Tobacco Prevention Program	-	153,265	153,265
0080	1154	Environmental Health Service	134,438	134,730	292
0080	1155	Dairy Surcharge	233,289	234,776	1,487
0080	1156	Integrated Waste Mgmnt	28,358	28,475	117
0080	1157	Enviromental Health Surcharges	310,201	311,494	1,293
0080	1158	Solid Waste Enfrce Tipping Fee	404,338	536,847	132,509
0080	1159	Local PublicHlth Preparedness	1,299,777	1,302,975	3,198
0080	1160	Hospital Preparedness Program	701,454	703,040	1,586
0080	1161	Aids Education PC 1463-23	50,000	2,159	(47,841)
0080	1162	CUPA Fines	221,795	51,704	(170,091)
0080	1163	ChildRestraint/BicycleHelmet	99,600	100,300	700
0080	1164	Tobacco Prop 56	1,340,184	1,353,502	13,318
0085	1179	NEWHA Program	156,364	-	(156,364)
0085	1180	Used Oil Rec Block Grant	1,204	-	(1,204)
0085	1181	Used Oil Contract Revenue	5,500	-	(5,500)
0085	1186	P&RM-Spec Studies Deposit	898,016	-	(898,016)
0085	1187	Water Mgmt&Planning Fund	7,500	-	(7,500)
0085	1188	Admin Fines - Code Enforcement	50,000	-	(50,000)
0085	1191	County Parks Donations	100,000	-	(100,000)
0085	1192	Hmong War Memorial Mnmnt	1,000	-	(1,000)
0086	1202	Home Investment Fund	1,731,366	1,731,366	-
0086	1203	Housing Presvtn Prog	600	-	(600)
0086	1204	CalHome Reuse Account	2,000	-	(2,000)
0086	1205	Neighborhood Stabilization	10,100	-	(10,100)
0088	1301	Friant/North Fork Traffic Signal	2,160	-	(2,160)
0088	1304	Friant/Willow To North Fork Rd	68,026	-	(68,026)
0088	1305	Friant/Corridor Entrance To Willow	46,287	-	(46,287)
0088	1310	Dewolf/Shaw Intersection	39,014	-	(39,014)
0088	1351	Friant Road Buggto North Fork	17,306	-	(17,306)
0088	1356	Central Bethelto Academy	196,389	-	(196,389)

Recommended Budget Control Summary

OTHER FUNDS			RECOMMENDED		
Fund	Dept.	Department Name	Appropriations	Revenues	Increase Reserve/(Use of Fund Balance)
0088	1357	Central Academyto Newmark	147,621	-	(147,621)
0088	1360	Central SR99 SBOff Ramp	1,925	-	(1,925)
0088	1363	Friant/Millbrook TrfcSignal	1	-	(1)
0095	1452	Sheriff-CA St Corr Train	250,207	249,628	(579)
0095	1454	Debtor Assessment Fee	395,234	395,234	-
0095	1455	Sheriff Automted GC 26731	137,743	137,743	-
0095	1456	Local Law Enforcmnt Block	124,158	71,622	(52,536)
0095	1457	Search & Rescue Fund	80,000	80,000	-
0095	1459	Federal Asset Forfeiture	49,976	-	(49,976)
0095	1462	FMTF HIDTA Assest Forfeiture	25,000	-	(25,000)
0095	1465	Indigent Burial Trust Fund	30,000	-	(30,000)
0095	1466	Federal Asset Forfeiture	1,635,252	-	(1,635,252)
0096	1500	Inmate Welfare Fund	4,374,215	4,096,697	(277,518)
0107	7511	Library - Measure B	31,203,568	33,718,944	2,515,376
0107	7517	Library - Grants	32,549	3,437	(29,112)
0107	7521	Library Book Fund	228,800	62,800	(166,000)
0107	7530	Library - Measure B Capital Projects	25,253,000	-	(25,253,000)
0115	4350	Fish and Game Propagation	9,485	6,885	(2,600)
0120	7920	Off-Highway License	150	12,200	12,050
0130	5244	Emergency Medical Services	898,741	849,909	(48,832)
0135	5243	Health & Welfare Trust Fund	41,883,148	30,968,483	(10,914,665)
0135	5245	1991 Realignment-Behavioral Health	52,302,848	39,743,672	(12,559,176)
0135	5246	1991 Realignment-Social Services	88,459,352	78,748,454	(9,710,898)
0135	5247	1991 Realignment-CAIWORKs MOE	62,808,004	62,808,004	-
0135	5248	1991 Realignment-Family Support	70,927,044	57,624,093	(13,302,951)
0271	2861	Rural Crime/MAGEC	833,843	780,000	(53,843)
0271	2866	District Attorney Revocation	459,000	536,056	77,056
0271	2867	C.O.P.S. - District Attorney	400,000	400,000	-
0271	2881	Public Defender	500,000	439,860	(60,140)
0271	3117	Trail Court Security	19,504,218	19,504,218	-
0271	3118	Booking Fees/Cal-MMET	2,890,500	2,890,500	-
0271	3119	C.O.P.S. - Sheriff	907,500	907,500	-
0271	3433	County Probation/Juvenile Camps	7,173,627	6,152,055	(1,021,572)
0271	3434	Youthful Offender Block Grant	6,147,066	5,178,910	(968,156)
0271	3435	Juvenile Reentry Grant	194,965	500,000	305,035
0271	3436	Local Community Corrections	48,365,615	40,760,000	(7,605,615)
0271	3437	Juvenile Justice Crime Prevention Act (JJCPA)	3,529,406	3,038,647	(490,759)
0271	3438	Local Innovation Subaccount	300,300	650,000	349,700
0271	3439	AB109 Planning Grant	6,000	200,000	194,000
0271	5632	Drug Court	2,126,648	2,126,648	-
0271	5633	Non-Drug Medi-Cal	289,698	289,698	-
0271	5634	Drug Medi-Cal	16,465,518	7,989,689	(8,475,829)
0271	5636	Mental Health (Managed Care)	10,202,542	10,202,542	-
0271	5637	Mental Health (EPSTD)	13,905,567	13,905,567	-
0271	6210	Health and Human Services	68,530,631	68,530,631	-
0275	3450	SB 678 - Performance Incentive Funding Program	3,942,758	2,866,606	(1,076,152)
<b>Special Revenue Fund Subtotal</b>			<b>1,322,352,680</b>	<b>1,115,579,174</b>	<b>(206,773,506)</b>
<b>Total Recommended Budget</b>			<b>3,668,245,637</b>	<b>3,312,011,617</b>	<b>(356,234,020)</b>
<b>General Fund Balance</b>				<b>83,037,440</b>	<b>(83,037,440)</b>
<b>Other Funds Balance</b>				<b>273,196,580</b>	<b>(273,196,580)</b>
			<b>3,668,245,637</b>	<b>3,668,245,637</b>	

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**Agricultural Commissioner - Sealer of Weights and Measures  
BUDGET 4010  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 9,663,807	\$ 10,457,353	\$ 11,115,503	\$ 658,150	6%
Services and Supplies	2,827,247	3,139,358	3,667,040	527,682	17%
Other Financing Uses	31,126	82,000	-	(82,000)	-100%
General Capital Assets	-	106,000	-	(106,000)	-100%
Total Appropriations	\$ 12,522,180	\$ 13,784,711	\$ 14,782,543	\$ 997,832	7%
<b><u>Revenues</u></b>					
Taxes	\$ 315	\$ -	\$ -	\$ -	0%
Licenses, Permits & Franchises	660,851	650,000	650,000	-	0%
Fines, Forfeitures & Penalties	66,845	19,000	15,500	(3,500)	-18%
Intergovernment Revenues - St	4,829,739	5,314,776	6,014,041	699,265	13%
Intergovernment Rev-Federal	1,756,158	1,963,585	1,956,585	(7,000)	0%
Intergovernment Revenue-Other	-	-	-	-	0%
Charges For Services	1,860,667	2,543,400	2,259,800	(283,600)	-11%
Miscellaneous Revenues	246,749	192,000	192,000	-	0%
Intrafund Revenue	25,004	9,500	7,500	(2,000)	-21%
Total Revenues	\$ 9,446,328	\$ 10,692,261	\$ 11,095,426	\$ 403,165	4%
<b><u>Net County Cost</u></b>	<b>\$ 3,075,852</b>	<b>\$ 3,092,450</b>	<b>\$ 3,687,117</b>	<b>\$ 594,667</b>	<b>19%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	94	95	95	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **AGRICULTURAL COMMISSIONER – SEALER OF WEIGHTS AND MEASURES - 4010**

### **FUNCTION**

The Department of the Agricultural Commissioner – Sealer of Weights and Measures' function is to promote Fresno County agriculture, foster public confidence by assuring a fair and equitable marketplace, protect environmental quality through the sound application of pesticide and worker safety regulations, preserve agricultural land use for future generations and minimize the pest risk pathways of exotic and harmful pests. Program responsibilities and activities include:

- Pest Detection – Monitoring urbanized and crop areas for quarantine pests with traps and surveys;
- Pest Eradication – Treating and eliminating unwanted quarantine pests of significance as they occur in the urban and agricultural setting;
- Pest Management-Control – Limiting and controlling the spread of pests of significance, including weeds, vertebrate pests, and insects;
- Pest Exclusion-Plant Quarantine – Inspecting incoming and outgoing pathways of pest introduction, including export certification and high risk pest exclusion facilities;
- Pesticide Use Enforcement and Apiary – Enforcing regulations covering agricultural and structural use of pesticides and apiaries;
- Nursery and Seed Inspection – Inspecting nursery stock to be used for farm planting and retail nursery stock and enforcing seed law regulations;
- Fruit and Vegetable Quality Control – Inspecting fruits and vegetables for compliance with State and Federal standards;
- County Weed and Rodent Control – Providing service to other County departments for weed and rodent control; and
- Weights and Measures – Ensuring the public gets what they paid for through the enforcement of national and State standards for weighing, measuring, and transaction devices.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$14,782,543 represents a 7% (\$997,832) increase over the FY 2018-19 Adopted Budget. Budgeted revenues of \$11,095,426 represent a 4% (\$403,165) increase over the FY 2018-19 Adopted Budget. The Net County Cost allocation represents a 19% (\$594,667) increase over the FY 2018-19. Staffing is recommended at 95 positions. Recommended salaries include salary savings of 1.5% (\$85,379) and related benefits savings of \$69,733.

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Goal:** Improve communication and outreach to the public.
- **Performance Metric:**
  - Develop a strategic plan to communicate and align the Department's core mission and goals.

- Redesign the Department's public access website to offer more information and services online while improving ease of use.
- Develop and maintain a social media presence.
- Provide continuing education seminars to pesticide applicators and agricultural employers to improve compliance with laws and regulations.

#### **FY 2018-19**

- **Goal:** Enhance the Exotic Pest Exclusion program by gaining canine team access to the United States Post Office sorting facility in Fresno to perform inspections of any incoming packages containing high-risk plant material.
- **Outcome(s)/Result(s):** During FY 2018-19, the Department met all four performance metrics. An agreement with the management of the United States Post Office has allowed for an inspection area located in their sorting facility. The canine team has acclimated to the work environment and staff has been trained on specialized procedures and requirements for inspections within the postal facility.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$11,115,503 represents a 6% (\$658,150) increase over the FY 2018-19 Adopted Budget primarily due to a rise in retirement contributions and a reduction in salary savings from 2% in FY 2018-19 to 1.5% in FY 2019-20. Staffing is recommended at 95 positions.

Recommended funding includes:

- Account 6400 Retirement Contributions recommended at \$3,311,621 reflects a 10% (\$301,275) increase over the FY 2018-19 Adopted Budget due to salary increases and retirement contribution rates for FY 2019-20.

#### **Services and Supplies**

- Services and Supplies recommended at \$3,667,040 represent a 17% (\$527,682) increase over the FY 2018-19 Adopted Budget due to increases in liability insurance rates, additional appropriations allocated to furniture and equipment purchases, increased budget for information technology and website improvements, and increased rates and service levels budgeted by the Internal Services Department for transportation and data processing.

Recommended funding includes:

- Account 7011 Agricultural-Weed Killer recommended at \$330,618 represents a 16% (\$63,036) decrease from the FY 2018-19 Adopted Budget due to a decrease in projected service levels in the County Weed Program.
- Account 7101 Liability Insurance recommended at \$199,045 represents a significant 136% (\$114,609) increase over the FY 2018-19 Adopted Budget due to an increase in liability cases over the last few years
- Account 7265 Office Expense recommended at \$146,641 represents a significant 226% (\$101,641) increase over the FY 2018-19 Adopted Budget due to additional appropriations allocated for furniture and equipment.
- Account 7295 Professional and Specialized Services recommended at \$331,726 represents a 54% (\$115,679) increase over the FY 2018-19 Adopted Budget due to additional spending allocated to website redesign and other IT-related projects.



- Account 7416 Transportation & Travel County Garage recommended at \$1,196,432 represents a 16% (\$167,009) increase over the FY 2018-19 Adopted Budget due to the increase in Fleet's hourly rates for repair services, increased fuel costs, and costs associated with compliance with emission standards for heavy-duty trucks.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$11,095,426 and represent a 4% (\$403,165) increase over the FY 2018-19 Adopted Budget, which is primarily due to an increase in Intergovernmental Revenue-State and a decrease in Charges for Services in the County Weed Program.
- Intergovernmental Revenue-State recommended at \$6,014,041 represents a 13% (\$699,265) increase over the FY 2018-19 Adopted Budget is mainly due to an increase in funding from the Pest Exclusion-High Risk agreement.
- Charges for Services recommended at \$2,259,800 represent an 11% (\$283,600) decrease from the FY 2018-19 Adopted Budget due to a reduction in anticipated services in the County Weed Program.

**AGRICULTURAL COMMISSIONER - SEALER OF WEIGHTS AND MEASURES - 4010****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>CURRENT</u>	<u>POSITIONS RECOMMENDED</u>	<u>RECOMMENDED SALARIES</u>
0213	Assistant Agricultural Commissioner/Sealer	C	1	1	\$ 113,900
1698	Agricultural/Standards Investigator	2495	2	2	159,671
1699	Supervising Agricultural/Standards Specialist	2495	14	14	1,117,699
1700	Agricultural/Standards Specialist III	2169	23	23	1,520,222
1701	Agricultural/Standards Specialist II	1931	13	13	729,534
1702	Agricultural/Standards Specialist I	1744	9	9	421,529
1703	Agricultural/Standards Specialist Trainee	1484	5	4	154,930
1704	Agricultural Field Aide	979	8	8	229,453
1710	Agricultural Technician	1217	3	3	105,611
1769	Deputy Agricultural Commissioner/Sealer	D	2	2	205,269
1770	Entomologist	2495	1	1	79,836
1820	Deputy Agricultural Commissioner	D	1	1	97,774
2213	Business Systems Analyst I	1774	0	1	46,301
2345	Agricultural Business Manager	E	1	1	93,101
3070	Supervising Office Assistant	1574	1	1	42,314
3080	Office Assistant III	1180	2	2	81,133
3110	Office Assistant II	1058	1	1	28,887
3125	Office Assistant I	960	1	1	26,614
3166	Executive Secretary - Confidential	1707	1	1	54,647
3205	Account Clerk II	1237	1	1	32,550
3260	Account Clerk III	1387	1	1	47,611
3621	Program Technician II	1633	2	2	105,742
3623	Program Technician II - Confidential	1633	1	1	52,859
8005	Agricultural Commissioner/Sealer	B	1	1	144,765
<b>Subtotal</b>			<b>95</b>	<b>95</b>	<b>\$ 5,691,952</b>
	Auto Allowance				7,800
	Bilingual Skill Pay				600
	Salary Savings (1.5%)				(85,379)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 5,614,973</b>

**VACANT POSITIONS DELETED (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
1703	Agricultural/Standards Specialist Trainee	Vacant	1484	-1	\$ 73,151
	Cost of Restoring Vacant Positions			-1	\$ 73,151

**RECOMMENDED POSITIONS TO ADD (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>STATUS</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2213	Business Systems Analyst I	Vacant	1774	1	\$ 85,315
	Cost of Positions Recommended to Add			1	\$ 85,315



**Assessor  
BUDGET 0420  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 11,253,834	\$ 10,299,932	\$ 11,277,859	\$ 977,927	9%
Services and Supplies	3,468,767	4,338,706	2,627,455	(1,711,251)	-39%
Other Financing Uses	25,225	806,060	635,000	(171,060)	-21%
Total Appropriations	\$ 14,747,826	\$ 15,444,698	\$ 14,540,314	\$ (904,384)	-6%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 5,531	\$ -	\$ -	\$ -	0%
Charges For Services	3,383,949	3,300,000	3,218,806	(81,194)	-2%
Miscellaneous Revenues	316,025	325,000	325,000	-	0%
Other Financing Sources	4,013,632	4,349,003	2,611,871	(1,737,132)	-40%
Total Revenues	\$ 7,719,137	\$ 7,974,003	\$ 6,155,677	\$ (1,818,326)	-23%
<b><u>Net County Cost</u></b>	<b>\$ 7,028,689</b>	<b>\$ 7,470,695</b>	<b>\$ 8,384,637</b>	<b>\$ 913,942</b>	<b>12%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	99	99	99	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.



## **ASSESSOR – 0420**

### **FUNCTION**

The Assessor's Division of the Assessor-Recorder's Office has a constitutional responsibility for the annual assessment of all taxable property in the County, with the exception of State assessed property. This Office certifies an annual assessment roll upon which all local governmental units rely for revenue generated from property taxes. The Assessor also determines eligibility for certain classes of exemptions permitted by State law. Since 1983, the Assessor has been responsible for supplemental assessments of properties as prescribed by Senate Bill (SB) 813 (Chapter 498, Statutes of 1983). The efficient and complete operation of the Assessor's Office is critical to the funding of State and local agencies. All functions of the Assessor are mandated.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$14,540,314 represents a 6% (\$904,384) decrease from the FY 2018-19 Adopted Budget due to the reprioritization of the property tax files scanning project. Revenues recommended at \$6,155,677 represent a 23% (\$1,818,326) decrease from the FY 2018-19 Adopted Budget as the offsetting operating transfer in revenues for the reprioritized scanning project are no longer required. Staffing is recommended at 99 positions, which is the same as the FY 2018-19 Adopted Budget. Recommended salaries include a 5% Salary Savings (\$297,537), with related benefit savings of \$242,536.

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Goal:** The Assessor will continue working on full implementation of the Property Tax System (PTS), Megabyte in FY 2019-20.
- **Performance Metric:** The new PTS is anticipated to be fully functional by July 2020.

##### **FY 2018-19**

- **Goal:** The Assessor has worked with the Internal Services Department and the Auditor Controller/Treasurer-Tax Collector (AC/TTC) to purchase a new Property Tax System (PTS), Megabyte. Data migration/conversion, document scanning, and programming began in FY 2017-18. The Department will continue these efforts in FY 2018-19.
- **Outcome(s)/Result(s):** Completion of this project is ongoing and will be the goal for FY 2019-20.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$11,277,859 represent a 9% (\$977,927) increase over the FY 2018-19 Adopted Budget primarily due to a \$750,000 grant that will be received from State Supplementation for County Assessors Program (SSCAP) for utilization of Extra-Help (\$150,000) and Overtime (\$600,000 ) during the year and an additional \$200,000 to address potential needs related to the PTS upgrade.

Recommended funding includes:

- Account 6300 Overtime recommended at \$800,000 represents a 100% (\$800,000) increase over the FY 2018-19 Adopted Budget primarily due to funding by the SSCAP grant and overtime needs related to the PTS upgrade.

### **Services and Supplies**

- Services and Supplies recommended at \$2,627,455 represent a 39% (\$1,711,251) decrease from the FY 2018-19 Adopted Budget primarily due to the reprioritization of the property tax files scanning project.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$70,100 represent a 96% (\$1,901,501) decrease from the FY 2018-19 Adopted Budget primarily due to the reprioritization of the property tax files scanning project.

### **Other Financing Uses**

- Account 7910 Operating Transfers Out recommended at \$635,000 represents a 21% (\$171,060) decrease from the FY 2018-19 Adopted Budget based on the current payment schedule for the new PTS.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$6,155,677, represent a 23% (\$1,818,326) decrease from FY 2018-19 Adopted Budget primarily due to decreases in Operating Transfers In.
  - Account 5957 Operating Transfer In recommended at \$2,611,871 represents a 40% (\$1,737,132) decrease from the FY 2018-19 Adopted Budget primarily reflected as Operating Transfers In from the following Special Revenue Funds:
  - Org 1040 Assessor AB 818 (PTAP) \$1,244,428 is to be used for the enhancement of the PTS. These revenues offset the cost of the acquisition on the new integrated PTS and ongoing support cost of existing PTS.
  - Org 1049 SSCAP grant at \$750,000 for the usage of Extra-Help and Overtime.

## **PENDING FACTORS**

The Property Tax Administration Program (PTAP) fund balance, which is the funding source for the Assessor's property tax system costs, continues to decrease. Depletion of these funds is expected within the next couple of fiscal years.

**ASSESSOR - 0420****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0015	Assessor-Recorder	ELECTED	1	1	\$ 152,214
0217	Assistant Assessor-Recorder	C	1	1	120,640
1005	Appraiser II	1886	9	9	506,293
1007	Auditor - Appraiser I	1634	1	1	46,591
1012	Auditor - Appraiser II	1886	1	1	53,395
1010	Appraiser I	1634	5	5	230,213
1013	Auditor - Appraiser III	2224	6	6	420,361
1016	Appraiser III	2224	17	17	1,329,095
1017	Chief Appraiser	D	1	1	102,353
1025	Senior Appraiser	2691	5	5	448,926
1030	Senior Auditor - Appraiser	2691	1	1	86,876
1038	Chief Auditor - Appraiser	D	1	1	117,034
1040	Special Properties Appraiser	2559	1	1	83,286
1042	Assessment Technician I	1546	7	7	381,465
1043	Assessment Technician II	1753	2	2	107,550
1044	Assessment Technician III	1896	3	3	171,887
1045	Supervising Assessment Technician	2255	1	1	65,999
1103	Supervising Cadastral Technician	2154	1	1	73,203
1124	Cadastral Technician I	1475	2	2	41,670
1157	Cadastral Technician II	1673	2	2	105,084
2376	Assessor-Recorder Business Manager	E	1	1	92,846
3070	Supervising Office Assistant	1574	2	2	90,597
3080	Office Assistant III	1180	7	6	236,883
3110	Office Assistant II	1058	2	3	109,266
3125	Office Assistant I	960	7	7	165,642
3166	Executive Secretary - Confidential	1674	1	1	54,497
3620	Program Technician I	1460	4	4	126,274
3621	Program Technician II	1633	2	2	104,725
3625	Supervising Program Technician	1808	1	1	55,053
3705	Information Technology Analyst II	1875	3	3	177,387
3707	Information Technology Analyst IV	2635	1	1	84,573
<b>Subtotal</b>			<b>99</b>	<b>99</b>	<b>\$ 5,941,878</b>
	Bilingual Skill Pay				600
	Auto Allowance				6,156
	Remuneration				2,114
	Salary Savings (5%)				(297,537)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 5,653,211</b>

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**Auditor-Controller/Treasurer-Tax Collector**  
**BUDGET 0410**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 8,405,742	\$ 10,119,726	\$ 10,090,181	\$ (29,545)	0%
Services and Supplies	2,752,808	4,446,952	5,348,957	902,005	20%
Capital Assets	178,857	-	-	-	0%
Total Appropriations	\$ 11,337,407	\$ 14,566,678	\$ 15,439,138	\$ 872,460	6%
<b><u>Revenues</u></b>					
Taxes	\$ 86,957	\$ 150,000	\$ 417,000	\$ 267,000	178%
Licenses, Permits & Franchises	4,288	4,245	4,245	-	0%
Fines, Forfeitures & Penalties	1,144,160	1,370,740	1,750,190	379,450	28%
Rev From Use of Money & Prop	44,049	43,050	28,000	(15,050)	-35%
Intergovernment Revenues - State	-	24,000	26,000	2,000	8%
Charges For Services	4,600,001	4,360,050	4,170,702	(189,348)	-4%
Miscellaneous Revenues	210,470	167,568	139,042	(28,526)	-17%
Other Financing Sources	837,860	1,314,699	1,319,112	4,413	0%
Intrafund Revenue	1,014,899	1,123,200	1,204,950	81,750	7%
Total Revenues	\$ 7,942,684	\$ 8,557,552	\$ 9,059,241	\$ 501,689	6%
<b><u>Net County Cost</u></b>	<b>\$ 3,394,723</b>	<b>\$ 6,009,126</b>	<b>\$ 6,379,897</b>	<b>\$ 370,771</b>	<b>6%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	106	106	106	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR – 0410**

### **FUNCTION**

The Auditor-Controller/Treasurer-Tax Collector's (ACTTC) mission is to promote public trust by providing exemplary accounting and financial services to our public, business, and governmental customers.

The ACTTC has two primary operations, separating the accounting, auditing and general ledger functions from the cash handling, portfolio management functions, and revenue collection efforts.

There are three accounting divisions, Financial Reporting and Audits (FR&A), General Accounting (GA), and Special Accounting (SA). The FR&A Division prepares the County's audited financial statements, State Controller financial reports, State court fines reports, and other financial reports. This Division is responsible for the compliance, reporting, and payments associated with the County's bond indebtedness. Additionally, this Division performs audits of internal departments and funds, special financial analysis projects, and accounting for various Joint Powers Agreements (JPAs), special funds and districts. The GA Division is responsible for the centralized accounting functions including accounts payable, budget, general ledger, and payroll. The payroll unit processes the County's payroll on a bi-weekly basis. The SA Division functions include rate reviews of the Internal Service Funds, Master Schedule of Fees, Indirect Cost Rate Proposals (ICRP), and State Mandates (SB 90). In addition, the SA Division provides all accounting supporting the property tax apportionment process, cost accounting, and special check issuance.

There are also three divisions dedicated to cash handling, portfolio management, and revenue collection functions. The Treasurer Division performs central finance operations including banking operations, cash management, and portfolio management. The Tax Collector Division provides for centralized property tax billing and information. The Revenue Collections Division provides a centralized delinquent receivables collections.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$15,439,138 represents a 6% (\$872,460) increase over the FY 2018-19 Adopted Budget. Budgeted revenues of \$9,059,241 represent a 6% (\$501,689) increase over the FY 2018-19 Adopted Budget. Staffing is recommended at 106 positions, which is the same as FY 2018-19. Recommended salaries reflect a Salary Savings rate of 4% (\$231,458), which also includes the corresponding savings in benefits. Net County Cost (NCC) recommended at \$6,379,897 represents a 6% (\$370,771) increase over the FY 2018-19 Adopted Budget.

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Goal:** Develop and issue a cash manual to improve the County's internal controls over cash handling.
- **Performance Metric:** The ACTTC will work in conjunction with County Counsel to finalize the cash manual, take an item to the Board of Supervisors to adopt the cash manual, and finally work with the departments to implement the cash manual.
- **Goal:** Fully implement the new Megabyte Property Tax System (MPTS), which will replace the current property tax system that operates on a mainframe.

- **Performance Metric:** The Tax Collector, Treasurer, and Special Accounting Divisions will ensure that proper training is provided to staff to properly review data for accuracy, the equipment and software needed are compatible to the new system, and the conversion process is effective with minimal impact to the taxpayers.

#### **FY 2018-19**

- **Goal:** Develop a plan and provide training for all departments to improve the financial reporting of accruals for the County of Fresno by recognizing the transactions or events that affect the financial resources in the period they take place by way of extending the 12<sup>th</sup> accounting period. This will allow for proper reporting according to Generally Accepted Accounting Principles (GAAP).
- **Outcome(s)/Result(s):** The FR&A Division held one-on-one meetings with several departments to provide training related to their extended 12<sup>th</sup> accounting period transactions and any other specific financial reporting needs of the departments. In addition, the FR&A Division held three sessions of Countywide training that included the material related to the extended 12<sup>th</sup> accounting period.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$10,090,181 represent less than 1% (\$29,545) decrease from the FY 2018-19 Adopted Budget primarily due a reduction in overtime and an increase in Salary Savings from 3% to 4%. Staffing is recommended at 106 positions, which is the same as FY 2018-19 Adopted Budget.

#### **Services and Supplies**

- Services and Supplies recommended at \$5,348,957 represent a 20% (\$902,805) increase over the FY 2018-19 Adopted Budget primarily due to increases in Data Processing Direct, and Professional and Specialized Services. The increase was partially offset by the decrease in Data Processing Services.

Recommended funding includes:

- Account 7288 Data Processing Direct recommended at \$1,515,770 represents a 230% (\$1,056,070) increase over the FY 2018-19 Adopted Budget primarily due to the new Megabyte Property Tax System annual maintenance and one-time payment for development and licensing.
- Account 7295 Professional and Specialized Services recommended at \$1,014,025 represents an 11% (\$103,250) increase over the FY 2018-19 Adopted Budget primarily due to office remodeling projects and outsourcing of audits for pass through agreements.
- Account 7296 Data Processing Services recommended at \$1,267,475 represents a 21% (\$329,766) decrease from the FY 2018-19 Adopted Budget primarily due to a decrease in services related to data conversion for the Megabyte Property Tax System.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$9,059,241 and represent a 6% (\$501,689) increase over the FY 2018-19 Adopted Budget primarily due to an increase in Taxes and Fines, Forfeitures & Penalties. Significant changes by specific revenue sources are noted below.
- Taxes represent a 178% (\$267,000) increase over the FY 2018-19 Adopted Budget due to recognition of the Penalties & Costs Delinquent Taxes in the current year.
- Fines, Forfeitures & Penalties represent a 28% (\$379,450) increase over the FY 2018-19 Adopted Budget due to performing new strategies to improve court collections.

**AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR - 0410****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0010	Auditor-Controller/Treasurer-Tax Collector	ELECTED	1	1	\$ 166,869
1777	Collections Representative III	1442	4	4	192,593
1779	Collections Representative II	1282	1	1	35,521
1780	Collections Representative I	1131	2	2	71,463
1782	Collections Supervisor	1835	1	1	55,361
1783	Tax Collections Supervisor	1844	2	2	100,832
2209	Executive Assistant	2166	1	1	59,228
2293	Staff Analyst III	2403	1	1	51,281
2302	Deputy Auditor-Controller	C	1	1	123,354
2303	Deputy Treasurer-Tax Collector	C	1	1	123,354
2307	Investment Officer	D	1	1	114,741
3127	Payroll Technician I - Confidential	1367	5	5	214,893
3128	Payroll Technician II - Confidential	1633	3	3	143,803
3203	Account Clerk I	1127	16	16	424,324
3205	Account Clerk II	1237	7	7	243,707
3210	Accountant I	1752	16	16	771,465
3215	Accountant II	2005	6	6	350,334
3225	Accounting & Financial Division Chief	D	6	6	672,877
3226	Accounting & Financial Manager	E	5	5	475,693
3240	Supervising Account Clerk II	1649	4	4	194,921
3243	Accountant Trainee	1628	2	2	93,582
3255	Senior Accountant	2343	7	7	474,623
3260	Account Clerk III	1387	5	5	223,042
3262	Supervising Accountant	2603	1	1	74,732
3620	Program Technician I	1460	7	7	316,484
<b>Subtotal</b>			<b>106</b>	<b>106</b>	<b>\$ 5,769,077</b>
	Bilingual Skill Pay				9,135
	Auto Allowance				6,156
	Remuneration				2,114
	Salary Savings (4%)				(231,458)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 5,555,024</b>





**Behavioral Health - Public Guardian**  
**BUDGET 5630**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 50,122,833	\$ 64,451,536	\$ 72,702,306	\$ 8,250,770	13%
Services and Supplies	151,489,028	214,883,192	282,653,692	67,770,500	32%
Other Charges	16,798	100,000	53,000	(47,000)	-47%
Other Financing Uses	632,263	6,834,129	3,401,076	(3,433,053)	-50%
Capital Assets	18,565	27,550	8,498	(19,052)	-69%
Total Appropriations	\$ 202,279,487	\$ 286,296,407	\$ 358,818,572	\$ 72,522,165	25%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ -	\$ 8,000	\$ 8,000	\$ -	0%
Intergovernment Revenues - St	-	4,322,478	-	(4,322,478)	-100%
Intergovernment Rev-Federal	96,422,094	79,988,938	100,498,235	20,509,297	26%
Charges For Services	420,630	536,732	572,281	35,549	7%
Miscellaneous Revenues	2,316,084	2,302,789	2,032,789	(270,000)	-12%
Other Financing Sources	111,168,468	186,617,002	241,787,777	55,170,775	30%
Intrafund Revenue	16,353,746	11,911,060	13,310,082	1,399,022	12%
Total Revenues	\$ 226,681,022	\$ 285,686,999	\$ 358,209,164	\$ 72,522,165	25%
<b><u>Net County Cost</u></b>	<b>\$ (24,401,535)</b>	<b>\$ 609,408</b>	<b>\$ 609,408</b>	<b>\$ -</b>	<b>0%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	641	641	706	65	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **BEHAVIORAL HEALTH – PUBLIC GUARDIAN - 5630**

### **FUNCTION**

The Department of Behavioral Health – Public Guardian, in partnership with our diverse community, is dedicated to providing quality, culturally responsive, behavioral health services to promote wellness, recovery, and resiliency for individuals and families in our community.

The Department is designated by the State of California as the Mental Health Plan (MHP) provider under a 1915(b) Managed Care Waiver with the Federal Government. As the MHP, the Department provides or arranges for the provision of medically necessary specialty mental health services for persons who are indigent and persons covered by Medi-Cal. The Department provides both specialty mental health and Substance Use Disorder (SUD) services through County-operated and contracted programs, with the vast majority of services provided through contracted programs.

Federal Medicaid regulations mandate a Compliance Plan, Compliance Officer, and Compliance Committee in order to prevent, detect, and report fraud. The Compliance program performs and monitors compliance audits and reviews; develops and coordinates compliance risk assessments; provides and coordinates training and education; and, investigates and reports issues of possible non-compliance.

The Public Guardian's Office, through California Probate Code, Section 2920, and Welfare and Institutions Code, Section 5351, is mandated to manage the personal and estate affairs of those determined incompetent by the Superior Court. The Office protects those individuals from fraud or undue influence in their estates from loss, waste, or misappropriation.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$358,818,572 represents a 25% (\$72,522,165) increase over the FY 2018-19 Adopted Budget. Revenues recommended at \$358,209,164 represent a 25% (\$72,522,165) increase over the FY 2018-19 Adopted Budget. Net County Cost recommended at \$609,408 represents no change from the FY 2018-19 Adopted Budget and supports the services of the Public Guardian's Office that are not reimbursable through third party funding. Staffing is recommended at 706 positions, an increase of 65 positions.

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Goal:** Successfully implement one of three new projects, as described in the Significant Program Changes section, funded through Mental Health Services Act (MHSA) Innovation funding with approval of the California Mental Health Services Oversight and Accountability Commission (MHSOAC).
- **Outcome(s)/Result(s):** Secure approval of at least one Innovation Plan by the MHSOAC and successfully launch the new project.

##### **FY 2018-19**

- **Goal 1:** Finalize the process of a space needs analysis to identify needs and/or gaps in the Department's current space utilization.
- **Performance Metric 1:** The Department finalized the space analysis and is actively looking for space. A decision will be made by the end of summer 2019.

- **Goal 2:** Implement the Technology Suite through Innovation funding that focuses on client-based technology-based interventions.
- **Performance Metric 2:** Due to changes in the statewide implementation of the project known as “Technology Suite”, the Department has deferred the implementation of the Innovation Technology Suite at this time.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

- On January 1, 2019, the Department opted into the Drug Medi-Cal Organized Delivery System (DMC-ODS) under the State’s 1115(a) Medicaid waiver. This program is intended to provide a continuum of care modeled after the American Society of Addiction Medicine Criteria for substance use disorder treatment services, enables more local control and accountability, provides greater administrative oversight, creates utilization controls to improve care and efficient use of resources, implements evidenced based practices in substance abuse treatment, and coordinates with other systems of care.
- The Department has three new Innovation Plans it will be implementing. These are the Department’s first innovation plans in several years. Two of these projects are part of a larger statewide/multi-county effort. The Full Service Partnership Evaluation is a 10 county effort, along with the MHSAOAC, to gain better insights into Full Service Partnership Programs (FSP), including how to develop effective FSPs for different populations, standards for what constitutes an effective FSP, what should be standardized performance measures for FSP, and how to develop incentives to improve care/outcomes for FSPs. The other project is also a multi-county effort in conjunction with the MHSAOAC and the Saks Institute. This program seeks to develop a Psychiatric Advance Directive (PAD) using supportive decision making to reduce instances of crisis and improve care coordination. Both programs will use \$950,000 of Innovation funding for up to four years. The third project is to support the Innovation-related Community Program Planning Process by conducting focus groups on specific populations (African American adults and youth, Spanish speaking adults, Hmong speaking adults, older adults, LGBTQ Transitional Age Youth and adults, and caregivers) with whom the County has had difficulty engaging. Fresno County also will utilize social media as an additional strategy to engage local stakeholders who may be more comfortable using this form of media rather than providing input in person. Some of the efforts will be around promoting and advertising the community events to increase opportunity for participation by residents. Additionally, some of the community planning will include working with vendors for development of youth specific programs with input and hands on involvement from youth. This program will use \$750,000 of Innovation funding over five years.
- The construction of the Adult Crisis Residential Treatment facility was completed in August 2018 and became operational on February 28, 2019. Central Star Behavioral Health, Inc. was awarded the contract to provide therapeutic and rehabilitative services to adults in a non-institutional residential setting through a structured program as an alternative to hospitalization for clients experiencing an acute psychiatric episode or crisis without medical complications requiring nursing care. The Department continues to work with Central Star to monitor client census as well as with referring agencies to remedy any referral barriers.
- The Department expanded the Crisis Intervention Team in the Fresno/Clovis metropolitan area. Kings View Behavioral Health was awarded a contract for this field-based crisis response program, which became operational in Spring of 2019. This program operates in close collaboration and partnership with multiple law enforcement agencies.
- DBH partnered with the Fresno Housing Authority in three applications for No Place Like Home (NPLH) funding for permanent supportive housing projects. All three projects received approval for award of funds.

- DBH developed a new Division within the Department's organizational structure, the Division of Public Behavioral Health. This new Division is leading efforts related to prevention services, outreach, communication, and the planning and regulatory compliance functions related to the Mental Health Services Act.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$72,702,306 represent a 13% (\$8,250,770) increase over the FY 2018-19 Adopted Budget primarily due to the addition of 65 positions. These positions will support administrative infrastructure for expanded internal and contracted services and new State policies/regulations, as well as provide additional clinical support in the Children's Mental Health Services and Adult System of Care Divisions.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$39,865,973 represents a 13% (\$4,512,338) increase over the FY 2018-19 Adopted Budget due to the addition of 65 positions and negotiated salary and benefit increases.
- Account 6300 Overtime recommended at \$483,500 represents a 161% (\$298,500) increase over the FY 2018-19 Adopted Budget to support completion of back-logged mental health and substance use disorder billing activities.
- Account 6400 Retirement Contribution recommended at \$22,401,153 represents a 13% (\$2,546,904) increase over the FY 2018-19 Adopted Budget due to the addition of 65 positions and negotiated salary and benefit increases.
- Account 6500 OASDI Contribution recommended at \$3,044,675 represents a 10% (\$267,319) increase over the FY 2018-19 Adopted Budget due to the addition of 65 positions.
- Account 6600 Health Insurance Contribution recommended at \$5,963,020 represents a 10% (\$560,923) increase over the FY 2018-19 Adopted Budget due to the addition of 65 positions and negotiated salary and benefit increases.

### **Services and Supplies**

- Services and Supplies recommended at \$282,653,692 represent a 32% (\$67,770,500) increase over the FY 2018-19 Adopted Budget primarily due to an increase in contracted services. As part of the Department's Five-Year Capital and Minor Equipment Replacement Plan, the replacement of copiers, monitors, printers, and chairs were budgeted.

Recommended funding includes:

- Account 7286 PeopleSoft Human Resources Charge recommended at \$89,209 represents a 74% (\$258,198) decrease from the FY 2018-19 Adopted Budget due to a rate decrease provided by the Department of Human Resources.
- Account 7295 Professional and Specialized Services recommended at \$257,849,241 represents a 33% (\$63,255,296) increase over the FY 2018-19 Adopted Budget due to increases in Drug Medi-Cal Organized Delivery System for Substance Use Disorder services, non-Drug Medi-Cal services, inpatient placements agreements, specialty mental health treatment and prevention and early intervention services for youth at school sites, as well as psychiatrist and clinical staffing services agreements.
- Account 7309 Computer Services Software recommended at \$3,112,507 represents a 96% (\$1,527,874) increase over the FY 2018-19 Adopted Budget due to an increase in the Netsmart agreement to support an increase in Avatar users and re-categorization of the Central Valley Health Information Exchange (\$300,000) agreement from account 7295 – Professional and Specialized Services.



- Account 7345 Facility Operation and Maintenance recommended at \$1,988,527 represents a 15% (\$358,138) decrease from the FY 2018-19 Adopted Budget due to a rate decrease provided by the Department of Internal Services.
- Account 7385 Small Tools & Instruments recommended at \$1,652,500 represents a 313% (\$1,252,000) increase over the FY 2018-19 Adopted Budget due to purchase of furniture for building 319 and for new employees resulting from the addition of 65 positions.
- Account 7565 Countywide Cost Allocation recommended at \$1,099,745 represents a 129% (\$619,248) increase over the FY 2018-19 Adopted Budget due to an increased allocation provided by the Auditor-Controller/Treasurer-Tax Collector.
- Account 7611 Security Services recommended at \$1,134,135 represents a 14% (\$139,679) increase over the FY 2018-19 Adopted Budget due to a rate increase provide by the Department of Internal Services.

### **Other Financing Uses**

- Operating Transfers Out recommended at \$3,401,076 represent a 50% (\$3,433,053) decrease from the FY 2018-19 Adopted Budget due to costs associated with the Health and Wellness Center (H&WC) capital projects and Building 319 improvements that began in previous fiscal years along with four replacement vehicles.

Recommended funding includes:

H&WC Roof Replacement.....	\$1,577,244
H&WC HVAC Replacement.....	\$ 704,985
H&WC Parking Lot Repaving .....	\$ 82
Building 319 Improvements .....	\$1,022,765
(4) Replacement Vehicles .....	\$ 96,000

### **Capital Assets**

- Capital Assets recommended at \$8,498 represent a 69% (\$19,052) decrease from the FY 2018-19 Adopted Budget due to a decrease in programmatic need for copiers.

Recommended funding includes:

(1) Copier .....	\$ 8,498.....	Program Number 91572
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## **SUMMARY OF REVENUES**

- Revenues recommended at \$358,209,164 represent a 25% (\$72,522,165) increase over the FY 2018-19 Adopted Budget, which is primarily due to estimated increases in Short Doyle, Drug, MAGI Medi-Cal and Intrafund revenues. Significant changes by specific revenue source are noted below:
  - Intergovernmental Rev-State recommended at \$0 represents a 100% (\$4,322,478) decrease from the FY 2018-19 Adopted Budget. This is due to full disbursement of the State Mental Health grant funds utilized for the construction of the Adult Crisis Residential Treatment facility.
  - Intergovernmental Rev-Federal recommended at \$100,498,235 represents a 26% (\$20,509,296) increase over the FY 2018-19 Adopted Budget. This is due to estimated increases in Medi-Cal revenue resulting from increased mental health and substance use disorder Medi-Cal billable services and administrative activities.

- Miscellaneous Revenue recommended at \$2,032,789 represents a 12% (\$270,000) decrease from the FY 2018-19 Adopted Budget based on actual receipts for increased Public Guardian services and auctioning of county vehicles removed from service.
- Other Financing Sources recommended at \$241,787,777 represents a 30% (\$55,170,775) increase over the FY 2018-19 Adopted Budget. This is due to estimated increases in 1991 and 2011 realignment and Mental Health Services Act revenues.

## **PENDING FACTORS**

The Centers for Medicare & Medicaid Services (CMS) issued the Medicaid and CHIP Managed Care Final Rule in 2016 intended to establish network adequacy standards, including developing and implementing time and distance standards for certain providers. It also provides flexibility to states to set state specific standards, including annually certifying networks to CMS demonstrating compliance with the state established standards and the adequacy of health plan networks to provide timely access to care for all Medicaid managed care beneficiaries. The Department may be found out of compliance with State standards due to new, conflicting and inconsistent direction from the Department of Health Care Services (DHCS). As a result, DHCS may apply a one-time non-refundable civil penalty of \$751,650 and withhold \$2.18 million of Federal Financial Participation (FFP) each month. Withheld FFP funds will be released to the Department upon satisfactory compliance. After multiple resubmissions, the Department believes that it is now in compliance with the reporting requirements and has taken steps to ensure continued compliance. The Department anticipates additional new and more stringent requirements to come from DHCS.

The Department continues to work toward the decarceration of persons with mental health and substance use disorders. In June 2018, Assembly Bill 1810 was signed into law establishing a pretrial diversion program for defendants experiencing mental health conditions. The legislation promotes the diversion of individuals with mental disorders which helps to mitigate the individuals' entry and reentry into the criminal justice system while protecting public safety. The legislation also allows for local discretion and flexibility for counties in the development and implementation of behavioral health diversion services for individuals with mental disorders across a continuum of care settings. It also includes provisions affording diversion that meets the unique mental health treatment and support needs of individuals with mental disorders. The Department intends to secure a contract with Department of State Hospitals to fund such diversion efforts.

The Department continues to focus on housing for persons with behavioral health conditions. Through California's NPLH Initiative, the Department has been awarded competitive funding to support the development of three new housing projects and related supportive services and will continue to apply for funding to develop additional housing to support the target population. The execution of these projects is also dependent on securing other sources of funding, such as through the competitive process to receive tax credits. One of the three NPLH funded projects is approved for tax credits while the other two projects are pending tax credits. The Department will pursue additional NPLH funding opportunities through the competitive application process with approved developments sponsors in the coming fiscal year.

**BEHAVIORAL HEALTH-PUBLIC GUARDIAN - 5630****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<b><u>JCN</u></b>	<b><u>TITLE</u></b>	<b><u>BAND/ RANGE</u></b>	<b><u>POSITIONS</u></b>		<b><u>RECOMMENDED SALARIES</u></b>
			<b><u>CURRENT</u></b>	<b><u>RECOMMENDED</u></b>	
1309	Division Manager - Mental Health	D	8	9	\$ 989,037
1321	Epidemiologist	2271	1	1	71,875
1322	Mental Health Nurse I	2347	2	2	134,303
1347	Utilization Review Specialist	2777	17	28	2,159,035
1363	Clinical Supervisor	2910	27	27	2,601,237
1444	Managed Care Coordinator	E	1	1	93,101
1447	Quality Improvement Coordinator	2924	1	1	83,583
1450	Licensed Vocational Nurse III	1552	9	9	494,482
1465	Licensed Vocational Nurse I	1275	3	10	299,543
1467	Psychiatric Technician I	1313	3	3	103,978
1468	Psychiatric Technician III	1552	2	2	109,885
1481	Behavioral Health Nurse Manager	1481	1	1	109,668
1501	Admitting Interviewer I	1034	9	9	261,866
1550	Medical Records Coordinator	2415	1	1	75,181
1560	Provider Relations Specialist	1311	6	6	243,677
1563	Psychiatric Mental Health Nurse Practitioner	3768	2	2	272,887
1564	Nurse Practitioner	3393	5	5	486,635
1593	Senior Admitting Interviewer	1400	3	3	134,124
1670	Admitting Interviewer II	1218	9	9	357,124
1773	Deputy Public Guardian II	1756	7	7	412,545
1915	Unlicensed Psychologist	2531	3	3	200,460
1917	Unlicensed Mental Health Clinician	2185	80	85	5,533,578
1919	Licensed Mental Health Clinician	2405	27	27	2,073,552
1920	Senior Licensed Mental Health Clinician	2646	28	29	2,563,325
1927	Community Mental Health Specialist I	1371	36	36	1,459,957
1928	Community Mental Health Specialist II	1513	47	47	2,408,048
1951	Substance Abuse Specialist I	1385	9	9	339,024
1952	Substance Abuse Specialist II	1528	2	2	85,535
1953	Senior Substance Abuse Specialist	1760	11	11	604,363
1958	Behavioral Health Program Manager	E	1	1	93,101
1960	Behavioral Health Worker II	1015	4	4	135,008
1963	Behavioral Health worker I	960	2	2	50,697
1965	Parent Partner I	880	1	1	25,446
1967	Peer Support Specialist I	880	14	15	380,567
1968	Peer Support Specialist II	978	5	5	179,667
2209	Executive Assistant	1978	1	1	42,768
2211	Business Systems Analyst II	2148	2	2	109,399
2212	Business Systems Analyst III	2319	4	4	325,143
2213	Business Systems Analyst I	1621	1	2	80,066
2240	Senior Business Systems Analyst	2596	1	2	145,113
2259	Public Guardian Manager	F	1	1	84,642
2291	Staff Analyst I	1712	25	36	1,661,662
2292	Staff Analyst II	1900	13	13	750,286
2293	Staff Analyst III	2195	15	15	1,046,608
2294	Senior Staff Analyst	F	12	17	1,325,417
2297	Principal Staff Analyst	E	4	4	372,405
2316	Deputy Director of Behavioral Health	C	2	2	249,201
2321	Compliance Officer	F	1	1	93,101
2335	Mental Health Services Act Education & Training Coordinator	2450	1	1	83,349
2336	Behavioral Health Business Manager	D	1	1	107,549
2337	Diversity Services Coordinator	2450	1	1	70,079
2338	Mental Health Services Act Financial Analyst	F	1	1	84,642
3010	Chief Office Assistant	1689	1	1	59,212
3035	Eligibility Worker III	1467	2	2	102,359
3070	Supervising Office Assistant	1528	5	5	258,246

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3080	Office Assistant III	1146	35	35	\$ 1,333,746
3110	Office Assistant II	1027	10	10	308,451
3111	Office Assistant II- Confidential	1058	2	2	59,209
3125	Office Assistant I	914	25	32	785,692
3126	Office Assistant I - Confidential	914	0	1	18,516
3140	Administrative Assistant II	1276	2	2	84,464
3142	Administrative Assistant I	1146	4	5	157,004
3160	Administrative Assistant III	1410	7	7	336,654
3161	Administrative Assistant III- C	1452	1	1	48,363
3203	Account Clerk I	1062	8	8	239,146
3205	Account Clerk II	1166	3	3	103,011
3210	Accountant I	1631	3	4	176,876
3215	Accountant II	1868	2	2	116,034
3240	Supervising Account Clerk II	1601	2	2	113,322
3255	Senior Accountant	2182	6	6	448,171
3260	Account Clerk III	1308	8	8	348,725
3262	Supervising Accountant	2378	2	3	221,162
3405	Estate Property Assistant	1201	1	1	32,661
3620	Program Technician I	1361	18	26	979,900
3621	Program Technician II	1522	15	15	784,030
3622	Program Technician I - Confidential	1361	5	7	255,252
8073	Director of Behavioral Health	6231	1	1	171,943
<b>Subtotal</b>			<b>641</b>	<b>706</b>	<b>\$ 39,799,673</b>
Auto Allowance					7,800
Bilingual Skill Pay					58,500
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 39,865,973</b>

**RECOMMENDED POSITIONS TO ADD (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1309	Division Manager - Mental Health	D	1	\$ 82,890
1347	Utilization Review Specialist	2777	11	642,714
1465	Licensed Vocational Nurse I	1275	7	177,270
1917	Unlicensed Mental Health Clinician	1760	5	231,015
1920	Sr Licensed Mental Health Clinician	2646	1	52,558
1967	Peer Support Specialist	880	1	18,516
2213	Business Systems Analyst I	2789	1	33,737
2240	Sr Business Systems Analyst	1631	1	54,107
2291	Staff Analyst I	1712	11	392,443
2294	Sr Staff Analyst	F	5	309,707
3125	Office Assistant I	914	7	155,772
3126	Office Assistant I- Confidential	914	1	18,516
3142	Administrative Assistant I	1146	1	22,759
3210	Accountant I	1631	1	33,989
3262	Supervising Accountant	2552	1	49,509
3620	Program Technician I	1361	8	226,592
3622	Program TechnicianI- Confidential	1361	2	56,648
<b>Cost of Positions Recommended to Add</b>			<b>65</b>	<b>\$ 2,558,741</b>

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**Board of Supervisors  
BUDGET 0110  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 2,601,267	\$ 2,712,683	\$ 2,796,748	\$ 84,065	3%
Services and Supplies	295,967	1,010,542	1,163,623	153,081	15%
Total Appropriations	\$ 2,897,234	\$ 3,723,225	\$ 3,960,371	\$ 237,146	6%
<b><u>Revenues</u></b>					
Charges For Services	\$ 7,892	\$ 7,900	\$ -	\$ (7,900)	-100%
Miscellaneous Revenues	4,082	2,600	2,600	\$ -	0%
Assessment Appeal Fee	-	-	39,580	\$ 39,580	100%
Intrafund Revenue	486	-	-	\$ -	0%
Total Revenues	\$ 12,460	\$ 10,500	\$ 42,180	\$ 31,680	302%
<b><u>Net County Cost</u></b>	<b>\$ 2,884,774</b>	<b>\$ 3,712,725</b>	<b>\$ 3,918,191</b>	<b>\$ 205,466</b>	<b>6%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	20	20	20	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **BOARD OF SUPERVISORS – 0110**

### **FUNCTION**

The five members of the Board of Supervisors (Board) are elected to serve as the executive and legislative, policymaking body of the County. The Board is empowered by the State Constitution, the laws of California, and the Fresno County Charter to enact ordinances and establish policies that provide for the health, safety, and welfare of County residents. The Board is accountable for the appropriation of public funds under their jurisdiction and appoints County Counsel and the County Administrative Officer who is responsible to supervise and manage County operations necessary to meet State mandates and carry out local service priorities. The Board approves contracts for public improvement projects and other specialized services; conducts public hearings on land-use and other matters; and makes appointments to various Boards and Commissions. Individual Board members represent the Board on a variety of Boards and Commissions. Board Member Assistants are responsible for assisting Board Members in a confidential capacity by performing research, constituent liaison work, and providing administrative services. The Clerk of the Board of Supervisors (Clerk) is responsible for preparing the Board agendas and minutes, processing agenda items, coordinating Board meetings, and performing other ministerial duties in support of the Board. The Clerk also administers the property assessment equalization program, serves as filing officer for Statements of Economic Interests, and is responsible for certifications of tract and parcel maps for recordation.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$3,960,371 represents a 6% (\$237,146) increase over the FY 2018-19 Adopted Budget. Revenues recommended at \$42,180 represent a significant (\$31,680) increase over the FY 2018-19 Adopted Budget. Net County Cost recommended at \$3,918,191 represents a 6% (\$205,466) increase over the FY 2018-19 Adopted Budget. No change in staffing is recommended, which remains at 20 positions. Staff turnover is expected to be minimal or non-existent; therefore, Salary Savings has not been included in the Recommended Budget.

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Goal:** To provide workshops/trainings to Boards, Commissions, and Committees (BCC) staff for compliance with Management Directive 2700.
- **Performance Metric:** The Clerk of the Board's office will provide accurate, timely and consistent BCC documentation as it relates to creation and conduct of business, vacancies, applications, nominations, and appointments.

##### **FY 2018-19**

- **Goal:** To provide workshops/trainings to Boards, Commissions, and Committees (BCC) staff for compliance with Management Directive 2700.
- **Outcome(s)/Result(s):** Management Directive 2700 required revision prior to providing workshops/trainings to BCCs. The Directive was revised, approved and released by the County Administrative Office May 21, 2019; therefore, no workshops/trainings were conducted during FY 2018-19. This goal has been continued for FY 2019-20.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$2,796,748 represent a 3% (\$84,065) increase over the FY 2018-19 Adopted Budget due to negotiated salary and benefit adjustments. No change in staffing is recommended, which remains at 20 positions.

### **Services and Supplies**

- Services and Supplies recommended at \$1,163,623 represent a 15% (\$153,081) increase over the FY 2018-19 Adopted Budget due to Net County Cost carryover from FY 2018-19.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$660,893 represents a 42% (\$196,555) increase over the FY 2018-19 Adopted Budget due to budgeted Net County Cost carryover from FY 2018-19.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$42,180 and represent a significant (\$31,680) increase over the FY 2018-19 Adopted Budget due to adoption of an Assessment Appeal Application Processing fee in FY 2018-19.

**BOARD OF SUPERVISORS - 0110****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0410	Member, Board of Supervisors	Elected	4	4	\$ 499,216
0415	Chairman, Board of Supervisors	Elected	1	1	140,395
0420	Board Member Assistant	2124	5	5	333,828
0421	Senior Board Member Assistant	2356	5	5	348,522
3025	Clerk to Board of Supervisors	E	1	1	100,540
3180	Deputy Clerk to the Board of Supervisors I	1460	2	2	91,541
3181	Deputy Clerk to the Board of Supervisors II	1633	1	1	53,330
3026	Senior Deputy Clerk to the Board	1829	<u>1</u>	<u>1</u>	<u>66,174</u>
<b>Subtotal</b>			<b>20</b>	<b>20</b>	<b>\$ 1,633,546</b>
	Auto Allowance				30,780
	Remuneration				<u>10,570</u>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,674,896</b>



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**Child Support Services  
BUDGET 5110  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 18,667,242	\$ 19,611,240	\$ 25,272,725	\$ 5,661,485	29%
Services and Supplies	<u>3,072,870</u>	<u>3,310,344</u>	<u>4,388,468</u>	<u>1,078,124</u>	33%
Total Appropriations	\$ 21,740,112	\$ 22,921,584	\$ 29,661,193	\$ 6,739,609	29%
<b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 12,286	\$ -	\$ -	\$ -	0%
Other Financing Sources	21,871,206	22,795,044	29,541,913	6,746,869	30%
Intrafund Revenue	<u>114,980</u>	<u>126,540</u>	<u>119,280</u>	<u>(7,260)</u>	-6%
Total Revenues	\$ 21,998,472	\$ 22,921,584	\$ 29,661,193	\$ 6,739,609	29%
<b><u>Net County Cost</u></b>	<b>\$ (258,360)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	224	278	278	-	

\*Net County Cost amount for FY2017-18 is due to timing difference as Child Support is fully funded by Federal and State with no Net County Cost

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **DEPARTMENT OF CHILD SUPPORT SERVICES – 5110**

### **FUNCTION**

The Fresno County Department of Child Support Services (FDCSS) administers and implements the Federal Child Support Program for the State of California in Fresno County. This is accomplished by assisting families with establishing parentage and the establishment and enforcement of child support and medical support in an equitable, timely, and courteous manner. By encouraging parents to provide for their children, we are committed to improving the performance of the Fresno County Child Support Program and increasing total collections annually.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$29,661,193 represents an increase of 29% (\$6,739,609) over the FY 2018-19 Adopted Budget. There is no Net County Cost (NCC) associated with this budget. Staffing is recommended at 278 positions, which is an increase of 54 positions over the FY 2018-19 Adopted Budget. Salary Savings of 1% (\$137,527) was used in calculating Regular Salaries, with related benefit cost savings of (\$113,040).

### **GOAL SETTING**

#### **FY 2019-20**

- **Goal:** Continue to operate efficiently and effectively to ensure FDCSS remains one of the Top 5 Counties in California for cost effectiveness.
  - Continue to maximize efficiencies through reengineering, training, and automation.
  - Continue to be within the Top 5 Local Child Support Agencies having the best cost effectiveness statewide, which means to maintain a cost effectiveness of at least \$4.00 or higher. This is higher than the \$2.25 goal the State has established for FDCSS.
- **Performance Metric:** Cost effectiveness is measured by calculating total dollars collected for every dollar expended. Cost effectiveness is an annual calculation conducted by the State Department of Child Support Services for all Local Child Support Agencies. The State's goal is to improve the overall effectiveness and efficiencies of the State's Child Support Program. Every Local Child Support Agency in California is challenged to have a minimum cost effectiveness of \$2.25. FDCSS has been recognized by the State as an efficient and effective program with regards to the collections and distributions of child support.

#### **FY 2018-19**

- **Goal:** Continue to operate efficiently and effectively to ensure FDCSS remains one of the Top 5 Counties in California for cost effectiveness.
  - Continue to maximize efficiencies through reengineering, training, and automation.
  - Continue to be within the Top 5 Local Child Support Agencies having the best cost effectiveness statewide, which means to maintain a cost effectiveness of at least \$4.00 or higher. This is higher than the \$2.25 goal the State has established for FDCSS.
- **Outcome(s)/Result(s):** The goal is set by the State and is calculated on a Federal Fiscal Year (FFY). For FFY 2018, October 2017 – September 2018, the total child support collected was \$91.2 million. This was an increase in departmental collections from the prior FFY 2017 by \$2.7 million. The Department overall cost effectiveness, defined as dollar collected for every dollar spent, was \$4.31 for FFY 2018.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

The State Legislature passed the 2019-20 Budget Act which provided additional funding to the Child Support Program. For FY 2019-20, the California Department of Child Support Services allocated an additional \$5.8 million in augmentation funding to the FDCSS. The additional funding allowed the Department to add 50 new positions in FY 2019-20 effective July 1, 2019. The added positions will allow the Department to better serve customers and bring increased awareness to the Child Support Program.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$25,272,725 represent a 29% (\$5,661,485) increase over the FY 2018-19 Adopted Budget. Staffing is recommended at 278 positions, an increase of 54 positions over the FY 2018-19 Adopted Budget.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$13,669,810 represents a 28% (\$3,023,400) increase over the FY 2018-19 Adopted Budget primarily due to the increase of 54 positions.
- Account 6400 Retirement Contribution recommended at \$7,958,943 represents a 31% (\$1,862,261) increase over the FY 2018-19 Adopted Budget due to the increase in salaries and retirement contribution rates.
- Account 6500 OASDI Contribution recommended at \$1,047,812 represents a 28% (\$231,188) increase over the FY 2018-19 Adopted Budget due to the increase in salaries.
- Account 6600 Health Insurance Contribution recommended at \$2,230,907 represents a 32% (\$545,701) increase over the FY 2018-19 Adopted Budget due to the increase in number of positions and the increase in County contribution rates.

### **Services and Supplies**

- Services and Supplies, recommended at \$4,388,468 represent a 33% (\$1,078,124) increase over the FY 2018-19 Adopted Budget.

Recommended funding includes:

- Account 7265 Office Expense recommended at \$275,000 represents a 127% (\$153,638) increase over the FY 2018-19 Adopted Budget due to anticipated increases in office equipment and supplies for the new positions added.
- Account 7295 Professional and Specialized Services recommended at \$1,200,000 represents a 167% (\$750,000) increase over the FY 2018-19 Adopted Budget due to the increase in cost for reconfiguration of office space and modular furniture.



## **SUMMARY OF REVENUES**

- Revenues are recommended at \$29,661,193 and represent a 29% (\$6,739,609) increase over the FY 2018-19 Adopted Budget which is primarily due to increased allocations from the State Department of Child Support Services. The Department receives two separate and distinct State funding allocations: Administrative (\$28,323,985) and Electronic Data Processing (\$1,197,928). The funding received from the State is broken down as follows: 66% Federal pass-through and 34% State pass-through. The Department has budgeted \$20,000 in interest income generated from the monthly advancement of 1/12 of the State allocation. These revenues will be transferred in from the special revenue fund Org 1090 Admin & EDP Revenue. Intrafund Revenues estimated at \$119,280 will be received from the Department of Social Services (\$116,500) and General Fund Contribution (\$2,780) for staff support of the JOBS 2000 program and employee appreciation.

**DEPARTMENT OF CHILD SUPPORT SERVICES - 5110****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<b><u>JCN</u></b>	<b><u>TITLE</u></b>	<b><u>BAND/ RANGE</u></b>	<b><u>POSITIONS</u></b>		<b><u>RECOMMENDED SALARIES</u></b>
			<b><u>CURRENT</u></b>	<b><u>RECOMMENDED</u></b>	
1250	Chief Child Support Attorney	L	1	1	\$ 158,248
1251	Senior Child Support Attorney	4186	2	2	287,548
1252	Child Support Attorney IV	3889	2	2	228,009
1253	Child Support Attorney III	3324	2	2	214,625
1254	Child Support Attorney II	2770	1	1	77,831
1255	Child Support Attorney I	2373	2	2	131,676
1973	Child Support Assistant	1267	19	19	688,691
1974	Child Support Specialist III	1738	37	37	2,020,972
1975	Child Support Specialist I	1299	67	67	2,389,258
1976	Child Support Specialist II	1576	12	12	556,748
1977	Supervising Child Support Specialist	2162	17	17	1,140,872
1978	Child Support Services Program Manager	E	5	5	444,426
1979	Senior Child Support Specialist	1916	28	28	1,643,556
2212	Business Systems Analyst III	2540	2	2	162,576
2213	Business Systems Analyst I	1774	1	1	47,508
2240	Senior Business System Analyst	2845	1	1	91,007
2291	Staff Analyst I	1876	1	1	50,239
2293	Staff Analyst III	2403	1	1	66,309
2294	Senior Staff Analyst	F	1	1	83,503
2304	Deputy Director of Child Support Services	C	2	2	215,044
2315	Child Support Business Manager	E	1	1	97,747
3070	Supervising Office Assistant	1574	3	3	157,951
3080	Office Assistant III	1180	20	20	778,685
3081	Office Assistant III - Confidential	1180	2	2	71,645
3110	Office Assistant II	1058	5	5	158,481
3125	Office Assistant I	960	13	13	342,543
3166	Executive Secretary - Confidential	1707	1	1	50,833
3203	Account Clerk I	1127	8	8	253,218
3210	Accountant I	1752	1	1	49,396
3235	Supervising Account Clerk I	1526	1	0	-
3240	Supervising Account Clerk	1698	2	3	151,516
3260	Account Clerk III	1387	6	6	276,100
3262	Supervising Accountant	2603	1	1	83,327
3620	Program Technician I	1460	3	3	117,403
3621	Program Technician II	1633	4	4	207,774
3623	Program Technician II - Confidential	1633	2	2	106,662
8100	Director of Child Support Services	B	1	1	150,810
<b>Subtotal</b>			<b>278</b>	<b>278</b>	<b>\$ 13,752,737</b>
	Auto Allowance				7,800
	Bilingual Skill Pay				46,800
	Salary Savings (1%)				(137,527)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 13,669,810</b>

CLASSIFICATION DELETED (Effective October 7, 2019)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
3235	Supervising Account Clerk I	1572	<u>-1</u>	\$ <u>99,456</u>
	Cost of Restoring Filled Position		-1	\$ 99,456

RECLASSIFIED POSITION (Effective October 7, 2019)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
3240	Supervising Account Clerk	1698	<u>1</u>	\$ <u>106,355</u>
	Cost of Positions Recommended to Add		1	\$ 106,355

\* On June 18, 2019, the Board of Supervisors approved the addition of one Deputy Director, one Program Manager, one Senior Staff Analyst, one Staff Analyst, one Business Systems Analyst, three Supervising Child Support Specialist, six Senior Child Support Specialist, thirty Child Support Specialist, two Child Support Assistants, three Account Clerk, and one Program Technician positions effective July 1, 2019. The Current and Recommended columns include these position changes.

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**County Administrative Office**  
**BUDGET 0120**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,899,132	\$ 2,042,239	\$ 2,114,517	\$ 72,278	4%
Services and Supplies	175,305	280,551	294,205	13,654	5%
Total Appropriations	\$ 2,074,438	\$ 2,322,790	\$ 2,408,722	\$ 85,932	4%
<b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 28,500	\$ -	\$ -	\$ -	0%
Other Financing Sources	64,403	71,000	57,600	(13,400)	-19%
Intrafund Revenue	367,433	358,585	442,973	84,388	24%
Total Revenues	\$ 460,336	\$ 429,585	\$ 500,573	\$ 70,988	17%
<b><u>Net County Cost</u></b>	<b>\$ 1,614,102</b>	<b>\$ 1,893,205</b>	<b>\$ 1,908,149</b>	<b>\$ 14,944</b>	<b>1%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	11	11	11	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.



## **COUNTY ADMINISTRATIVE OFFICE – 0120**

### **FUNCTION**

The County Administrative Office (CAO) is responsible for administering County government. The office works with County Department Heads, various local, State, and Federal government entities, non-profit agencies, businesses, and educational institutions to address community concerns and issues in the operation of the County. The CAO develops strategic plans based on Board of Supervisors (Board) policies and direction. The CAO processes agenda items and sets Board meeting agendas, prepares and assists in Board presentations, performs legislative analysis and advocacy functions, and conducts continuous research in administrative policies and practices with special emphasis on the review of interdepartmental coordination and management to ensure that service to the public is provided in the most efficient manner possible. The CAO directs the development of the annual Recommended Budget for the Board's consideration and exercises budgetary control over departmental expenditure of funds and use of personnel. The CAO also provides liaison and coordination activities for the budgeting, financing, and management of capital improvement projects; acts as negotiator in County litigation matters; and is responsible for all emergency related activities. The CAO is responsible for all support functions required for the operation of the Grand Jury and reviews claims for payment for court appointed defense attorneys, experts and other ancillary services providers for indigent parties.

### **OVERVIEW**

The FY 2019-20 Recommended Budget appropriations of \$2,408,722 represents a 4% (\$85,932) increase over the FY 2018-19 Adopted Budget. Net County Cost (NCC) includes an additional \$41,871, based on the Department's projected NCC carryover from FY 2018-19. The carryover is 25% of the projected NCC savings from FY 2018-19.

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Goal:** The goal for the County Administrative Office is to enhance transparency, communication and collaboration across all County departments, employees and stakeholders as part of an ongoing effort to foster strong relationships, improve understanding of County policies and decision-making, and boost workforce morale.
- **Performance Metric:** To accomplish this goal the County Administrative Office will seek out opportunities to further engage department leadership, employees and stakeholders to apprise all of timely, relevant information and maintain open communication to solicit regular feedback that will contribute to the enhancement of business operations, professional development and employee morale.

##### **FY 2018-19**

- **Goal:** The goal for the County Administrative Office is to conduct a full review of all County Administrative Policies as well as the corresponding Management Directives.
- **Outcome(s)/Result(s):** The County Administrative Office has reviewed numerous County Administrative Policies and Management Directives. The review of policies and directives is continuing until the project is completed.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$2,114,517 represent a 4% (\$72,278) increase over the FY 2018-19 Adopted Budget. This is primarily due to an increase in salaries and benefits. Staffing is recommended at 11 positions, with no change in staffing.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$500,573 and represent a 17% (\$70,988) increase over the FY 2018-19 Adopted Budget primarily due to an increase of staff hours that will be charged to third-party departments (\$84,388) for support services and the increase in Intrafund Revenue for AB 109 Planning Grant charges (\$10,000).

**COUNTY ADMINISTRATIVE OFFICE - 0120**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2206	Administrative Analyst II	2039	1	1	\$ 59,137
2247	Principal Administrative Analyst	E	2	2	185,787
2270	Senior Administrative Analyst	F	2	2	175,050
2320	Public Information Officer	F	1	1	84,453
3167	Executive Secretary to the CAO	1857	1	1	67,310
3622	Program Technician II - Confidential	1633	1	1	53,212
8020	County Administrative Officer	FLAT	1	1	250,118
8211	Assistant County Administrative Officer	B	2	2	309,948
<b>Subtotal</b>			<b>11</b>	<b>11</b>	<b>\$ 1,185,015</b>
	Auto Allowance				18,450
	Cell Phone Stipend				900
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,204,365</b>

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**Alternate Indigent Defense  
BUDGET 2875  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 5,500,272	\$ 6,061,724	\$ 5,886,454	\$ (175,270)	-3%
Total Appropriations	\$ 5,500,272	\$ 6,061,724	\$ 5,886,454	\$ (175,270)	-3%
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ -	\$ 396,000	\$ 343,400	\$ (52,600)	-13%
Charges For Services	60,280	-	-	-	0%
Other Financing Sources	396,000	-	-	-	0%
Total Revenues	\$ 456,280	\$ 396,000	\$ 343,400	\$ (52,600)	-13%
<b><u>Net County Cost</u></b>	<b>\$ 5,043,992</b>	<b>\$ 5,665,724</b>	<b>\$ 5,543,054</b>	<b>\$ (122,670)</b>	<b>-2%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.



## **ALTERNATE INDIGENT DEFENSE – 2875**

### **FUNCTION**

The Alternate Indigent Defense budget provides for the funding of legal defense services for indigent criminal defendants when the Public Defender declares a conflict of interest. Appropriations for court appointed attorneys and ancillary defense services in capital cases under Penal Code Section 987.9 are also included in this budget.

### **OVERVIEW**

The FY 2019-20 Recommended Budget appropriations of \$5,886,454 represent a 3% (\$175,270) decrease from the FY 2018-19 Adopted Budget. The Net County Cost of \$5,543,054 represents a decrease of 2% (\$122,670) from the FY 2018-19 Adopted Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$5,886,454 represent a 3% (\$175,270) decrease from the FY 2018-19 Adopted Budget. This is primarily due to a decrease in the need for additional services in the alternate indigent defense agreement funded in this budget.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$343,400 and represent a 13% (\$52,600) decrease from the FY 2018-19 Adopted Budget. The Criminal Justice Facility Construction Fund is the revenue source for this budget.

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**Countywide Revenues**  
**BUDGET 0415**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Revenues</u></b>					
Taxes	\$ 269,751,914	\$ 264,063,015	\$ 275,153,726	\$ 11,090,711	4%
Licenses, Permits & Franchises	4,922,318	4,645,000	4,645,000	-	0%
Fines, Forfeitures & Penalties	54,843	35,000	35,000	-	0%
Rev From Use of Money & Prop	4,287,320	2,700,000	2,700,000	-	0%
Intergovernment Revenues - St	3,892,232	3,310,000	3,310,000	-	0%
Intergovernment Rev-Federal	3,448,117	2,600,000	2,600,000	-	0%
Charges For Services	2,546,034	2,821,586	3,312,530	490,944	17%
Miscellaneous Revenues	2,151,252	10,000	10,000	-	0%
Other Financing Sources	1,041,296	447,125	496,907	49,782	11%
Total Revenues	\$ 292,095,326	\$ 280,631,726	\$ 292,263,163	\$ 11,631,437	4%
<b><u>Net County Cost</u></b>	<b>\$ (292,095,326)</b>	<b>\$ (280,631,726)</b>	<b>\$ (292,263,163)</b>	<b>\$ (11,631,437)</b>	<b>4%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **COUNTYWIDE REVENUES - 0415**

### **FUNCTION**

Countywide Revenues are not related to the revenue generating activities of any particular County department and include property taxes, sales tax, motor vehicle in lieu, interest, and other miscellaneous revenues. This revenue is used to fund the Net County Cost (NCC) of General Fund County departments.

### **OVERVIEW**

FY 2019-20 Countywide Revenues, which support General Fund costs, are recommended at (\$292,263,163) and represent a 4% (\$11,631,437) increase from the FY 2018-19 Adopted Budget. The increase is primarily due to increases in property tax revenues.

### **SUMMARY OF REVENUES**

- Taxes (\$275,153,726) are estimated at a 4% (\$11,090,711) increase over the FY 2018-19 Adopted Budget. This increase is due to the anticipated growth in Secured Property Taxes (\$4,862,327) and Property Tax In Lieu of Vehicle License Fees (\$6,228,384). These taxes are derived from the net assessed value of real and personal property in Fresno County.
- Charges for Services (\$3,312,530) are estimated at a 17% (\$490,994) increase over the FY 2018-19 Adopted Budget, primarily due to increased indirect costs recovered by the General Fund through the U.S. Office of Management and Budget (OMB) Circular 2CFR200, *Uniform Guidance* process. The Auditor Controller/Treasurer-Tax Collector (AC/TTC) manages the Cost Allocation Plan.

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**CONTINGENCIES, GENERAL RESERVES AND DESIGNATIONS**  
**BUDGET 8210**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Appropriations For Contingencies	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	0%
Total Appropriations	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	0%
<b><u>Net County Cost</u></b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

**GENERAL RESERVES / DESIGNATIONS**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Budget Mitigation Designation	\$ 19,622	\$ 10,000,000	\$ 10,000,000	\$ -	0%
POB Third Party Payer	\$ 9,000,000	\$ -	\$ -	\$ -	0%
Rowell Building Lease Purchase	\$ -	\$ -	\$ 10,000,000	\$ 10,000,000	100%
Increase in General Reserves	<u>\$ 7,000,000</u>	<u>\$ 7,976,222</u>	<u>\$ 18,000,000</u>	<u>\$ 10,023,778</u>	126%
Total Appropriations	\$ 16,019,622	\$ 17,976,222	\$ 38,000,000	\$ 20,023,778	111%

## **CONTINGENCIES, GENERAL RESERVES AND DESIGNATIONS – 8210**

### **FUNCTION**

The Contingencies, General Reserves, and Designations budget is used to provide for unforeseen or emergency expenditures during the course of the fiscal year and to accumulate funds in the General Fund for a designated use. General Fund Contingencies and Designations differ from General Reserves in that the Board of Supervisors (Board) can transfer Contingencies and Designations during the fiscal year to fund unanticipated expenditures on a (4/5) vote. The General Reserves, however, is a portion of the Fund Balance that is not available to fund current year expenditures except in cases where the Board declares an emergency as defined by California Government Code 29127. The Board can approve increases to Contingencies, General Reserves, and Designations during the fiscal year.

### **OVERVIEW**

The FY 2019-20 Recommended Budget includes \$1,000,000 in funding for Contingencies, which is the same as the FY 2018-19 Adopted Budget. The FY 2019-20 Recommended Budget includes an increase of \$18,000,000 to the General Reserves of the General Fund and \$10,000,000 for County budget mitigation, the same as the FY 2018-19 Adopted Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Contingencies**

- Contingencies are recommended at \$1,000,000, the same as the FY 2018-19 Adopted Budget. At the end of FY 2018-19 unused appropriations for Contingencies fell to Fund Balance and are included in the funding of the FY 2018-19 Recommended Budget. After adoption of the County Budget, during the fiscal year Contingencies require a 4/5 vote to access funding.

#### **General Reserve**

- General Reserves recommended at \$18,000,000 represent 6.2% of the total estimated FY 2019-20 Countywide Revenues amount of \$292,263,163. With this contribution, the General Reserve balance will increase to \$54,000,000. The General Reserve, except in cases of legally declared emergency, may only be decreased at the time of adopting the budget. The General Reserve may be increased any time during the fiscal year by a 4/5 vote.

#### **Budget Mitigation**

- Recommended is a designation in the amount of \$10,000,000 for County budget mitigation. This amount may be used for future, unforeseen budgetary challenges and is the same as the FY 2018-19 Adopted Budget.

#### **Payoff of Rowell Building**

- On July 19, 2019 the Board of Supervisors agreed to a Lease Purchase Option of the Rowell Building with a purchase option of \$18,000,000 at the end of the tenth year. A designation in the amount of \$10,000,000 is recommended to be set aside for the purchase of this building in 2030.

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**Court Ancillary Services  
BUDGET 2838  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 1,811,983	\$ 1,913,471	\$ 1,964,969	\$ 51,498	3%
Other Charges	15,146,385	15,624,768	15,624,768	-	0%
Total Appropriations	\$ 16,958,368	\$ 17,538,239	\$ 17,589,737	\$ 51,498	0%
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ 2,942,947	\$ 2,675,834	\$ 2,645,222	\$ (30,612)	-1%
Charges For Services	2,992,726	2,329,902	2,412,012	82,110	4%
Miscellaneous Revenues	2,682	-	-	-	0%
Total Revenues	\$ 5,938,355	\$ 5,005,736	\$ 5,057,234	\$ 51,498	1%
<b><u>Net County Cost</u></b>	<b>\$ 11,020,013</b>	<b>\$ 12,532,503</b>	<b>\$ 12,532,503</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **COURT ANCILLARY SERVICES – 2838**

### **FUNCTION**

Under the provisions of the Trial Court Funding Act (ACT) of 1997, the State assumed responsibility for funding trial court operations commencing with FY 1997-98. The County is responsible for paying a Maintenance-of-Effort (MOE) to the State consisting of two components: County's contribution to trial court operations in FY 1994-95, and fines and forfeiture revenue remitted to the State in that same year. The County is also responsible for paying the State its share of the growth in fines and forfeiture revenue.

The ACT also requires counties to pay for the ongoing maintenance of court facilities for judicial and court operations. As part of the prescribed legislation, the ACT established County Facility Payments (CFPs) for counties to pay their pro rata share of facilities operations and maintenance costs based on historical averages (FY 1995-1996 through FY 1999-2000).

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$17,589,737 represents a less than 1% (\$51,498) increase over the FY 2018-19 Adopted Budget. Revenues recommended at \$5,057,234 represent a 1% (\$51,498) increase over the FY 2018-19 Adopted Budget. The increase in appropriations is primarily due to an increase in facility operation and maintenance charges. The Net County Cost of \$12,532,503 represents no change from the FY 2018-19 Adopted Budget.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Other Charges**

- Other Charges recommended at \$15,624,768 represent no change from the FY 2018-19 Adopted Budget.

Recommended funding includes:

- The County's State Trial Court MOE obligation of \$14,758,944, which includes a base Court services cost obligation of \$11,222,780 and a fines and forfeitures base of \$3,536,164.
- An estimated growth payment of \$791,992 based on projected fines and forfeitures revenues above the MOE.



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**Grand Jury  
BUDGET 2870  
General Fund**

	<u>Actual** 2017-18</u>	<u>Adopted 2018-19</u>	<u>Recommended 2019-20</u>	<u>Increase/ (Decrease)</u>	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 53,390	\$ 65,000	\$ 65,000	\$ -	0%
Total Appropriations	\$ 53,390	\$ 65,000	\$ 65,000	\$ -	0%
<b><u>Revenues</u></b>					
	-	-	-	-	
<b><u>Net County Cost</u></b>	<b>\$ 53,390</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **GRAND JURY – 2870**

### **FUNCTION**

The Grand Jury is formed pursuant to California Penal Code Section 888. Members are impaneled by the Presiding Judge of the Fresno County Superior Court to investigate and inquire into the operations of the County, cities, and special districts. The Grand Jury also hears indictments brought by the District Attorney and may investigate misconduct of public officials. While the formation of the Grand Jury is mandated, the service level is not mandated.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$65,000 represents no change over the FY 2018-19 Adopted Budget. The Grand Jury will also receive approximately \$37,465 of in-kind support from the County: Parking - \$5,928; County Counsel - \$12,000, District Attorney - \$2,037; and, County Administrative Office (CAO) - \$17,500. The CAO continues to provide all support functions required for the operation of the Grand Jury as a result of the Superior Court transferring this responsibility to the CAO in FY 2012-13.

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## Interest and Miscellaneous Expenditures (Org 2540)

### Interest and Miscellaneous Expenditures BUDGET 2540 General Fund

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 4,035,034	\$ 6,561,862	\$ 8,952,613	\$ 2,390,751	36%
Other Charges	1,057,265	2,723,592	2,801,406	77,814	3%
Other Financing Uses	<u>47,812,801</u>	<u>20,180,535</u>	<u>22,747,302</u>	<u>2,566,767</u>	13%
Total Appropriations	\$ 52,905,100	\$ 29,465,989	\$ 34,501,321	\$ 5,035,332	17%
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	0%
Intergovernment Revenues - St	2,076,041	2,086,315	-	(2,086,315)	-100%
Miscellaneous Revenues	<u>212,715</u>	<u>152,760</u>	<u>152,760</u>	<u>-</u>	0%
Total Revenues	\$ 2,788,756	\$ 2,739,075	\$ 652,760	\$ (2,086,315)	-76%
<b><u>Net County Cost</u></b>	<b>\$ 50,116,344</b>	<b>\$ 26,726,914</b>	<b>\$ 33,848,561</b>	<b>\$ 7,121,647</b>	<b>27%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.



## **INTEREST AND MISCELLANEOUS EXPENDITURES – 2540**

### **FUNCTION**

The Interest and Miscellaneous Expenditures budget provides funding for expenditures that are not attributable to the operation of any specific department or that are for projects that need to be closely monitored per direction of the Board of Supervisors (Board). Appropriations primarily fund debt service payments for the Lease Revenue Refunding Bonds (LRRB); outside counsel; fire protection; economic development; countywide audit services; Federal and State legislative advocacy; costs applicable to vacant spaces in County-owned buildings, emergency repairs, contributions to local organizations, and when monies are available to transfer out to Capital Projects. The financial and operational activities funded in this budget are administered by a number of departments including the County Administrative Office, Auditor-Controller/Treasurer-Tax Collector (ACTTC), County Counsel, and the Internal Services Department (ISD).

### **OVERVIEW**

The FY 2019-20 Recommended Budget appropriations of \$34,501,321 represents a 17% (\$5,035,332) increase over the FY 2018-19 Adopted Budget. The increase in recommended appropriations is primarily due to one-time commitments to various facility and Capital Projects budgeted in FY 2019-20. These commitments include: additional appropriations for the new Animal Control Building, additional appropriations for the Sheriff's Area 2 Substation, additional funding for the Hall of Records building improvements, funding for a new Emergency Medical Services Building, funding for a new Agriculture Commissioner Building, and funding for various Parks improvements and maintenance.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Services and Supplies**

- Services and Supplies are recommended at \$8,952,613, a 36% increase over the FY 2018-19 Adopted Budget.

Recommended funding includes:

- Maintenance-Buildings and Grounds is recommended at \$595,000, the same level as the FY 2018-19 Adopted Budget. This recommended amount is based on projected expenditures for emergency repairs and costs associated with maintaining County buildings and property leased to others. To keep department charges at a reasonable level, reserves for emergency repairs are currently not included in the Facility Services Internal Service Fund (ISF). ISD administers these activities.
- Memberships are recommended at \$115,961, the same level as the FY 2018-19 Adopted Budget. These memberships include Urban Counties Caucus (\$37,000), Water Joint Powers Agency (\$50,000), and NACo (\$18,421)
- Countywide Audit and Related Consulting Services are recommended at \$155,000, the same level as the FY 2018-19 Adopted Budget. Expenditures are for the annual independent audits required by various Government Codes, U.S. Government Auditing Standards, the Single Audit Act, and individual Federal/State grants. The audits are also necessary for the County's bond rating and are directly related to the cost of borrowing. Reimbursements in the amount of \$17,760 are expected to be received from third party payers to offset the audit costs related to their agencies. The ACTTC administers these activities.

- Financial Advisor Services are recommended at \$100,000, and represent a decrease of \$20,000 from the FY 2018-19 Adopted Budget. The services of a financial consultant are needed for professional services related to debt financing and other financial advisory services. County staff does not have the resources or expertise in these matters. Also included is the cost of printing and binding any needed official statements as well as online bidding charges. The ACTTC administers these activities.
- Government Finance Officers Association (GFOA) recommended at \$1,250, the same level as the FY 2018-19 Adopted Budget. This recommended appropriation is to obtain the GFOA - Certificate of Achievement, a certification established to encourage local governments to go beyond minimum requirements when preparing Comprehensive Annual Financial Reports. Achieving the certificate enhances confidence in the reported financial position of the County. The ACTTC administers this activity.
- Trustee Fees are recommended at \$5,000 the same level as the FY 2018-19 Adopted Budget. These appropriations are used to pay the Bank of New York for administering the 2012 LRRB, Juvenile Justice Court Facility and Offices Lease Revenue Bonds LRBs and Pension Obligation Bonds (POB). The County does not have the expertise or resources to perform these specialized services. The ACTTC administers these activities.
- Actuarial Fees are recommended at \$22,000 the same level as the FY 2018-19 Adopted Budget. These appropriations are used to fund the cost of contracted actuarial services to prepare Governmental Accounting Standards Board (GASB) 68, which changed the way the County reports their pension liability on their financial reports. The ACTTC administers these activities.
- Bond Counsel recommended at \$80,000, and increase of \$50,000 over the FY 2018-19 Adopted Budget to fund services required from outside bond counsel. County Counsel does not have the expertise regarding municipal finance matters (e.g. bond issuance), and investors expect to see a nationally recognized law firm on the bond documents. There is a possibility that the County may issue a TRAN in FY 2020-21 and the preliminary work would begin in FY 2019-20. County Counsel administers these activities.
- Outside Counsel recommended at \$300,000 represents a \$300,000 increase over the FY 2018-19 Adopted Budget to fund services in connection with American's with Disabilities Act matters.
- State and Federal Legislative Advocacy Services are recommended at \$186,816, the same level as the FY 2018-19 Adopted Budget and are based on costs for contracted services with our State (\$98,808) and Federal (\$88,008) Legislative Advocates. The Legislative Advocates provide lobbyist services to more effectively represent the needs of the County on numerous issues at the State and Federal levels. The County Administrative Office administers these activities.
- Annual Membership Dues for the Five Cities Economic Development Joint Powers Authority (JPA) is recommended at \$6,700, the same level as the FY 2018-19 Adopted Budget. The JPA was established to assist member agencies to develop local economic development resources, establish cooperative relationships to pursue legislation, seek funding, plan the allocation of resources, and implement the Regional Economic Development Program and strategies. The JPA now consists of eight members including the cities of Fowler, Kingsburg, Orange Cove, Parlier, Reedley, Sanger, and Selma as well as the County of Fresno. Membership dues are proportionate to each member agency's population. The County Administrative Office administers these activities.

- Driver Alliant Insurance Liability is recommended at \$275, the same level as the FY 2018-19 Adopted Budget and is for the Retirement Board's insurance coverage. California Government Code Section 7511 requires the County to pay for premiums related to the non-recourse clause of fiduciary liability insurance for the Fresno County Employees' Retirement Association (FCERA) Board and Administrator. The Code prohibits a public retirement plan from paying this charge. The bill is received from FCERA and payment is processed by the County Administrative Office.
- Council of Governments (COG) Membership Dues is recommended at \$15,500, the same level as the FY 2018-19 Adopted Budget. These appropriations fund annual membership dues that are required through the COG Joint Powers Agreement (JPA). COG (a mandated State and Federal-designated Regional Transportation and Metropolitan Planning agency) currently uses the dues for State and Federal lobbying efforts that cannot be funded from the Road Fund. Participation in the JPA is necessary for the County to have a voice in regional decision-making and the programming of hundreds of millions of dollars in regional and local transportation funding. The County Administrative Office administers this item.
- County General Plan recommended at \$400,000 represents a \$265,000 decrease from the FY 2018-19 Adopted Budget. The recommended appropriations are re-budgeting a portion of the FY 2018-19 Adopted Budget appropriations and are based on General Plan/Zoning Ordinance costs provided by Public Works and Planning. Public Works and Planning administers this item.
- County Public Facilities Impact Fees Renewal recommended at \$50,000 the same level as the FY 2018-19 Adopted Budget. The recommended appropriations are needed to fund consultant and staff work necessary to update the Public Facilities Impact Fees that are collected prior to the issuance of building permits in the County to ensure full cost recovery.
- Appraisal Fees recommended at \$20,000, the same level as the FY 2018-19 Adopted Budget. The recommended appropriations are for the cost of appraising County property. For County property to be sold, an appraisal must be obtained. Funding will be used for the cost of obtaining appraisals as the County potentially looks to sell vacant property. The County Administrative Office administers this item.
- Appropriations in the amount of \$100,000 are recommended for annual maintenance of medians on County streets and roads. Public Works and Planning will administer these activities.
- Appropriations in the amount of \$75,000, a \$25,000 decrease from the FY 2018-19 Adopted Budget, are recommended for the County's contract with Court Appointed Special Advocates (CASA). These court appointed services for prevention, intervention, and treatment of child abuse and neglect were previously budgeted under Org 5610 – Department of Social Services.
- Appropriations in the amount of \$808,391 are recommended for payments to the Fresno County Fire Protection District (District) extension of services. This payment is a result of an MOU entered into between the County and the District and was approved by the Board of Supervisors on June 12, 2018. The County Administrative Office administers this item.
- Appropriations in the amount of \$100,000 are recommended for the offset of costs associated with homeless cleanup activities, the same level as the FY 2018-19 Adopted Budget.
- Appropriations in the amount of \$500,000 are recommended for the costs associated with the move of the dispatch area of the Sheriff's Office to the EMS dispatch center at Hamilton Yard once the new EMS dispatch center is completed in early 2020.

- Appropriations in the amount of \$2,648,262 are recommended for the costs associated with department moves anticipated due to the District Attorney and the Public Defender moving out of the County Plaza Building.
- Appropriations in the amount of \$200,000 are recommended for the remodel of the breakroom in the Auditor-Controller/Treasurer-Tax Collectors Office.
- Appropriations in the amount of \$200,000 are recommended to fund 2 community plans in Public Works and Planning.
- Facility Services Rent is recommended at \$2,100,000, the same level as the FY 2018-19 Adopted Budget. The recommended appropriations are based on actual and estimated costs of utilities, and maintenance of vacant County building spaces including University Medical Center and Elkhorn Boot Camp. The costs do not benefit specific entities and therefore cannot be charged to departments or grants. As such, the Facility Services ISF would not be able to recover revenues for these costs so funding for this purpose needs to be absorbed by the General Fund Org 2540.
- Utilities recommended at \$0, a \$416,000 reduction from the FY 2018-19 Adopted Budget. This final payment of the Energy Bond Debt Payment that was not associated with subvented Departments was made in FY 2018-19.
- Security Services is recommended at \$126,405, a decrease of \$81,137 for security services of vacant County building spaces, including University Medical Center and Elkhorn Boot Camp. These estimates could be reduced or offset as a result of the Board's direction to consider the sale, lease, or increased use of County properties. The costs do not benefit specific entities and therefore cannot be charged to departments or grants. As such, the Security Services ISF would not be able to recover revenues for these costs so funding for this purpose needs to be absorbed by the General Fund Org 2540.

#### **Other Charges**

- Other Charges are recommended at \$2,801,406 and represent a 3% (\$77,814) increase over the FY 2018-19 Adopted Budget.

Recommended funding includes:

- Fresno City/County Historical Society is recommended at \$12,500, the same level as the FY 2018-19 Adopted Budget. The recommended appropriations provides non-mandated funding for the operation of the Kearney Mansion Museum complex and interior maintenance of the Kearney Mansion. The County Administrative Office administers this activity. Additional funds are budgeted in Parks and Grounds Org 7910 of Public Works & Planning.
- 415 Retirement Replacement Plan is recommended at \$135,000, the same level as the 2018-19 Adopted Budget. The recommended appropriations are for payments to past County of Fresno employees who have retired and have compensation above the Internal Revenue Code tax limit for retirement. The recommended funding, which is required by Internal Revenue Code 415, is based on projected expenditures as provided by the ACTTC. These costs are fully offset by a reimbursement to Org 2540 which is made available from a like reduction in the retirement contribution to FCERA. The ACTTC administers this activity.
- Amador Plan Fire Services recommended at \$1,100,000, the same level as the FY 2018-19 Adopted Budget and is based on the proposed agreement with CAL FIRE for FY 2019-20. The FY 2019-20 agreement funding provides for non-mandated fire protection services during the non-fire season (generally November through May) at four of five fire stations located in select foothill and mountain areas including Piedra, Blasingame, Shaver Lake, and Squaw Valley. The Hurley station will be funded by the Fresno County Fire Protection District. Payments under this agreement are based on actual costs, which are contingent on the length

of the fire season. The agreement with CAL FIRE is presented to the Board during the Fiscal Year for retroactive approval. The County Administrative Office administers these activities.

- Cash Shortages are recommended at \$5,000, an increase of \$1,000 over the FY 2018-19 Adopted Budget and based on actual and projected expenditures. Consistent with Management Directive 740, cash shortage reimbursements to County departments have been budgeted in Org 2540. Shortages are recommended for approval if there is no proof of fraud or gross negligence and the loss is not covered by insurance. The ACTTC administers these activities.
- Support of Organizations recommended at \$1,305,573 represents a 9% (\$106,814) increase over the FY 2017-18 Adopted Budget. The Support of Organizations account was created to fund community service programs the Board adopts funding for each Fiscal Year as described below:
- Cooperative Extension is recommended at \$415,000, an increase of \$30,000 over the FY 2018-19 Adopted Budget. In FY 2012-13, the County and the Regents of the University of California (University) determined for future years to discontinue use of the County Budget Org 7610 and create a partnership agreement in which the County will pay the University directly an amount adopted by the Board each Fiscal Year. The County Administrative Office administers this activity.
- Veterans Memorial Museum is recommended at \$20,000, the same level as the FY 2018-19 Adopted Budget. The recommended appropriations are a non-mandated contribution to the Veterans Memorial Museum to promote, improve, operate, or maintain the museum that preserves the County's military history and honors its veterans. The County Administrative Office administers this activity.
- Fresno-Madera Area Agency on Aging (FMAAA) is recommended at \$51,112, and increase of \$6,603 over the FY 2018-19 Adopted Budget. The recommended appropriations reflects Fresno County's financial share of a JPA between the County, City of Fresno, and the County of Madera to provide the FMAAA's required match. This allows the FMAAA to receive Federal and State funding for the provision of senior services. The County Administrative Office administers this activity.
- Economic Development Corporation (EDC) contract is recommended at \$38,000, the same level as the FY 2018-19 Adopted Budget. The recommended appropriations provide funding for the EDC to continue implementing non-mandated economic development marketing programs and promoting job creation in Fresno County, which is consistent with the economic element of the General Plan. The County Administrative Office administers this activity.
- Groundwater Sustainability Agency is recommended at \$770,211, an increase of \$70,211 over the FY 2018-19 Adopted Budget. The County of Fresno, as a Groundwater Sustainability Agency (GSA) for the Kings Subbasin, has a memoranda of understanding with various GSAs as part of the Sustainable Groundwater Management Act (SGMA) signed into law in September 2014. Payments to water districts include: North Kings (\$110,000), Kings River East (\$10,000), Westlands Water District (\$20,000), Delta Mendota Coordination (\$110,776), Central Delta Mendota (\$149,683), Management Area "A" (\$175,000), Management Area "B" (\$184,752), and San Joaquin River Contractors (\$10,000).
- Volunteer Fire Department Contribution is recommended at \$11,250, the same level as the FY 2018-19 Adopted Budget. The recommended appropriations represent the County's non-mandated contribution of \$2,250 each to five Volunteer Fire Departments (i.e. Big Creek, Hume Lake, Huntington Lake, Mountain Valley, and Pine Ridge) to purchase various types of firefighting clothing and equipment. The County Administrative Office administers this activity.
- Judgments and Damages are recommended at \$5,000, the same level as the FY 2018-19 Adopted Budget. The recommended appropriations are based on actual and projected



expenditures and represent the County's obligation under California Commercial Code Division 3 to reimburse businesses for fraudulent or forged checks. The ACTTC administers this activity.

- Contributions – Other Agencies are recommended at \$228,333, a decrease of \$30,000 from the FY 2018-19 Adopted Budget. The recommended appropriations are based on an estimate of 50% of the annual budget for the Local Agency Formation Commission Support (LAFCo) as annually passed by the LAFCo Board.

### **Other Financing Uses**

- Other Financing Uses are recommended at \$22,747,302 and represent a 13% (\$2,566,767) increase from the FY 2018-19 Adopted Budget. This increase is primarily due to various facility and Capital Projects funded in the current year.

Recommended funding includes:

- Historical Records and Landmarks Commission (HLRC) Administrative Support is recommended at \$27,601, the same level as the FY 2018-19 Adopted Budget. These appropriations support costs associated with providing administrative support for the HLRC. The Library Org 7511 staff provides the administrative support and costs will be reimbursed based on actual expenses from this Org. Administrative support duties include preparing agenda's and taking minutes at the HLRC meetings throughout the year at various County locations: maintaining HLRC records and updating the Library and County websites, working with the Clerk to the Board to maintain the status of the 17 member commission, and tracking agenda items and applications turned in to the commission for review. In previous years the cost of administrative support had been provided through the Library, but upon review of the administrative support function, it was determined that cost could not be offset with Library Measure B funds. The Library administers this item.
- PeopleSoft Charges (Schools and Cemetery Districts) recommended at \$339,257, a \$47,114 reduction from the FY 2018-19 Adopted Budget. The recommended appropriations are based on ISD rate estimates required to fund PeopleSoft financial system charges for schools and cemetery districts. California Government Code Section 6103 and Health & Safety Code Section 9028 support that the County does not have the authority to charge such districts for performing the districts' data processing. ISD administers these activities.
- Coalinga Regional Disposal Site is recommended at \$150,000, the same level as the FY 2018-19 Adopted Budget to fund the State required post closure monitoring costs of the Coalinga Regional Disposal site. The Department of Public Works and Planning administers this item.
- Contributions for the Quentin Hall Settlement are recommended at \$1,000,000.
- Contributions for the Animal Control Shelter are recommended at \$3,000,000.
- Contributions for the new Sheriff Substation are recommended at \$1,917,063.
- Contributions for improvements to the Hall of Records are recommended at \$4,000,000.
- Contributions for the new Ag Commissioner Building are recommended at \$6,000,000.
- Contributions for the new Emergency Medical Services Building are recommended at \$523,905.
- Contributions for various Parks projects are recommended at \$1,947,000. These projects include Kearney Boulevard hazardous tree removal, Avocado Lake Park septic system improvements, Winton Park pit toilet replacement, preservation of historic survey and map records, Avocado Lake Park, Chionumni Campgrounds and Winton Park Access Road Repairs, Chionumni Park new picnic shelter, Libery Cemetery reclaimed water project,

Laton/Kingston Park restroom renovations, Skaggs Bridge Park restroom addition, and Kearney Park roads walls and shelter repairs.

- Operating Transfer Out to the Roads Division is recommended at \$212,959 to meet the County's MOE requirements for SB1, Road Repair and Accountability Act of 2017.
- Operating Transfer Out to Debt Service is recommended at \$3,479,517 and represents a 36% (\$1,984,355) decrease from the FY 2018-19 Adopted Budget and includes:
- The County is responsible for 41.5% of the annual 2007 LRB debt payment which is recommended at \$1,479,517. This represents a \$518 decrease from the FY 2018-19 Adopted Budget. The recommended appropriations fund Fresno County's 41.5% share of the debt service payment related to the Juvenile Justice Court Facility LRB. The County's share of debt is offset by up to \$500,000 in annual Civil Assessment Fee revenues received from the Superior Court.
- The Superior Court is responsible for 58.5% of the annual 2007 LRB debt payment. This portion was \$2,086,315 in FY 2018-19. This payment is now budgeted in the debt service funds Orgs 0301 and 0302.
- Debt Service for the proposed DA Building is recommended at \$2,000,000.
- More information on the above debt service payments is available in the Narrative for Orgs 0301 and 0302–Debt Service. The ACTTC administers these activities.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$652,760 and represent a \$2,086,315 decrease from the FY 2018-19 Adopted Budget. This is due to the Superior Court portion of the LRB debt payment now budgeted in the Debt Service funds.



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**County Clerk-Elections  
BUDGET 2850  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 3,119,511	\$ 3,502,031	\$ 3,977,061	\$ 475,030	14%
Services and Supplies	2,485,661	2,920,038	9,292,970	6,372,932	218%
Other Charges	43,701	73,219	64,823	(8,396)	-11%
Capital Assets	-	5,995	696,439	690,444	11517%
Total Appropriations	\$ 5,648,873	\$ 6,501,283	\$ 14,031,293	\$ 7,530,010	116%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 164,775	\$ 165,000	\$ 150,000	\$ (15,000)	-9%
Intergovernment Rev-Federal	20,001	58,086	7,045,184	6,987,098	12029%
Charges For Services	813,257	1,284,377	1,456,517	172,140	13%
Miscellaneous Revenues	11,676	21,200	31,500	10,300	49%
Other Financing Sources	1,438	25,000	25,000	-	0%
Intrafund Revenue	318,884	328,551	304,823	(23,728)	-7%
Total Revenues	\$ 1,330,031	\$ 1,882,214	\$ 9,013,024	\$ 7,130,810	379%
<b><u>Net County Cost</u></b>	<b>\$ 4,318,842</b>	<b>\$ 4,619,069</b>	<b>\$ 5,018,269</b>	<b>\$ 399,200</b>	<b>9%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	31	32	32	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **COUNTY CLERK – ELECTIONS - 2850**

### **FUNCTION**

The mission of the County Clerk – Elections Department is to recognize and respect all individuals while continually improving and providing the highest quality of service, conduct elections in a manner that protects the integrity of the electoral process, and promote a positive work environment.

The County Clerk is responsible for registering voters, maintaining voter records, verifying petitions and conducting Federal, State, and County elections, as well as elections for special districts, school districts, and all cities in Fresno County. The Clerk Services Division issues marriage licenses, conducts civil marriage ceremonies, processes passport applications, and serves as the filing officer for fictitious business name statements, notary bonds, environmental impact reports, coroner's reports, and other miscellaneous documents.

The County Clerk is also responsible for the County's Records Management Program for inactive records storage, retrieval and destruction. The program provides assistance to all County departments to establish the legal retention and destruction timeframes for proper storage of records. Boxed records are maintained in the Records Management Center (RMC) located at the Elections Warehouse facility.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$14,031,293 represents a 116% (\$7,530,010) increase over the FY 2018-19 Adopted Budget primarily due to available State and Federal grant funds. Budgeted revenues of \$9,013,024 represent a 379% (\$7,130,810) increase over the FY 2018-19 Adopted Budget. Staffing is recommended at 32 positions which reflects no change.

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Goal:** To implement the Voter's Choice Act in Fresno County for the March 2020 Presidential Primary.
- **Performance Metric:** Complete all public meetings, receive State approval of the Election Administration Plan, and execute the Vote Center Model.

##### **FY 2018-19**

- **Goal:** To replace the current voting system.
- **Outcome(s)/Result(s):** The Department released a Request for Proposals for a new voting system in August 2018. In May 2019, the Board of Supervisors approved the agreement for acquisition of the new voting system and the Department is currently accepting delivery of the new system. It is anticipated that the new Voting Equipment will be utilized for the November 2019 Uniform District Election.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

Four elections are budgeted for FY 2019-20. The City of Fresno Special Election is scheduled for August 13, 2019 at an estimated cost of \$145,000, a Uniform District Election is scheduled for November 5, 2019 at an estimated cost of \$195,000, and a FCERA Election for November 2019 at an estimated cost of \$19,000. Costs for all three elections will be reimbursed to the County by each entity. A Presidential Primary Election will be conducted on March 2020 for an estimated cost of \$2,864,981 with estimated offsetting revenues of \$458,397 (16%).

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$3,977,061 represent a 14% (\$475,030) increase over the FY 2018-19 Adopted Budget primarily due to negotiated salary adjustments and increased utilization of Extra-Help to implement the requirements of the Voter's Choice Act for the March 2020 Statewide Presidential Primary Election.

Recommended funding includes:

- Account 6200 Extra-Help recommended at \$588,700 represents a 68% (\$237,650) increase over the FY 2018-19 Adopted Budget primarily due to staffing required for the Voter's Choice Act for the March 2020 Statewide Presidential Primary Election.

### **Services and Supplies**

- Services and Supplies recommended at \$9,292,970 represent a 218% (\$6,372,932) increase over the FY 2018-19 Adopted Budget due primarily to the implementation of the Voter's Choice Act, the purchase and implementation of a new voting system, and related expenditures under State and Federal grants.

Recommended funding includes:

- Account 7268 Postage recommended at \$271,000 represents a 110% (\$142,000) increase over the FY 2018-19 Adopted Budget due to new requirements to mail ballots to all registered voters and provide postage paid envelopes for returned ballots.
- Account 7295 Professional and Specialized Services recommended at \$7,490,611 represents a 521% (\$6,285,036) increase over the FY 2018-19 Adopted Budget due primarily to State and Federal grant funds available to implement the Voter's Choice Act for the March 2020 Statewide Presidential Primary Election. The grant funding is highly restrictive and generally does not allow reimbursement for routine operating expenses or staff time.

### **Capital Assets**

(1) Dominion Voting System.....\$696,439.....New.....Program Number 91526

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$9,013,024 and represent a 379% (\$7,130,810) increase over the FY 2018-19 Adopted Budget, which is primarily due to State and Federal grant revenues for implementation of the Voter's Choice Act and purchase and implementation of a new voting system.

## **PENDING FACTORS**

The FY 2019-20 Recommended Budget includes costs for four scheduled elections – a Special Election for the City of Fresno in August 2019, a FCERA election in November 2019, a Uniform District Election in November 2019, and a Statewide Presidential Primary Election in March 2020. There may

be additional special elections called during the year that are not included in this Recommended Budget. In that event, agenda items will be brought to the Board to address funding for any unscheduled elections.

The Department will implement the requirements of the Voter's Choice Act in the March 2020 Statewide Presidential Primary Election. In compliance with the Voter's Choice Act the Department is conducting multiple public meetings to obtain public input in its transition to the new Voter's Choice Act model.

The Department is closely monitoring AB 681 which would require an additional three separate notices to be sent to registered voters containing specific information, including the voter's current political party preference, the type of ballot the voter will be able to cast at the presidential primary election, and instructions on how the voter may change their party preference. If adopted this legislation would become effective for the March 2020 Statewide Presidential Primary Election. At this time it is unknown if the specified information can be included in other mandated voter mailings. In the event that this legislation is passed, an agenda item will be brought to the Board of Supervisors to request additional appropriations.

**COUNTY CLERK - ELECTIONS - 2850****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0030	County Clerk	Elected	1	1	\$ 132,730
2209	Executive Assistant	2124	1	1	64,589
2211	Business Systems Analyst II	2148	1	1	60,416
2225	Systems & Procedures Manager	E	1	1	95,545
2291	Staff Analyst I	1839	1	0	-
2292	Staff Analyst II	2039	1	1	57,387
2333	County Clerk Business Manager	E	1	1	90,142
2374	County Clerk Program Manager	E	2	2	177,771
3029	County Clerk Program Coordinator	2187	2	2	130,704
3080	Office Assistant III	1180	3	3	99,253
3125	Office Assistant I	960	7	8	218,989
3205	Account Clerk II	1237	1	1	37,896
3255	Senior Accountant	2343	1	1	74,251
3440	Stock Clerk II	1056	1	1	33,450
3621	Program Technician II	1633	5	5	229,775
3706	Information Technology Analyst III	2211	2	2	120,388
3707	Information Technology Analyst IV	2635	1	1	72,696
<b>Subtotal</b>			<b>32</b>	<b>32</b>	<b>\$ 1,695,982</b>
	Remuneration				2,114
	Auto Allowance				6,156
	Cell Phone Stipend				900
	Bilingual Skill Pay				1,800
	Salary Savings (3%)				(51,208)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,655,744</b>

**RECOMMENDED POSITIONS TO ADD (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
3125	Office Assistant I	960	1	\$ 53,676
	Cost of Positions Recommended to Add		1	\$ 53,676

**VACANT POSITIONS DELETED (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2291	Staff Analyst I	1839	1	\$ 96,642
	Cost of Restoring Vacant Position		1	\$ 96,642

\* Denotes allocation of one (1) Supervising Accountant position in combination with series, no additional positions added to Org 2850.





**County Counsel  
BUDGET 0710  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 5,311,156	\$ 5,768,559	\$ 6,194,939	\$ 426,380	7%
Services and Supplies	460,602	606,681	536,502	(70,179)	-12%
Total Appropriations	\$ 5,771,758	\$ 6,375,240	\$ 6,731,441	\$ 356,201	6%
<b><u>Revenues</u></b>					
Charges For Services	\$ 829,476	\$ 806,857	\$ 1,468,850	\$ 661,993	82%
Miscellaneous Revenues	12,380	-	-	-	0%
Intrafund Revenue	2,327,170	2,870,250	2,488,000	(382,250)	-13%
Total Revenues	\$ 3,169,026	\$ 3,677,107	\$ 3,956,850	\$ 279,743	8%
<b><u>Net County Cost</u></b>	<b>\$ 2,602,732</b>	<b>\$ 2,698,133</b>	<b>\$ 2,774,591</b>	<b>\$ 76,458</b>	<b>3%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	34	34	36	2	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **COUNTY COUNSEL – 0710**

### **FUNCTION**

The County Counsel Department represents the County and its officials in civil litigation and business transactions, defends the County in administrative law proceedings, provides written and oral legal opinions to County staff, and acts as legal advisor to County boards, commissions, committees, and Special Districts upon request. The County Counsel Department consists of 34 positions, including 25 attorneys and 9 support staff. In FY 2019-20, seven attorneys will represent the Department of Social Services (DSS) in Dependency Court. One attorney will represent the Public Guardian and Sheriff-Coroner-Public Administrator in Probate Court; one attorney will represent the local Mental Health Director in civil commitment hearings; one and one-half attorneys will handle land use matters; four and one-half attorneys will represent the County in general litigation (including Risk Management cases, Eminent Domain cases, section 1983 Civil Rights cases, code enforcement, etc.); and two attorneys will represent the County in Civil Service Hearings and other employment related hearings/matters. The remaining attorneys will issue opinions, review contracts, attend meetings and handle general administrative and court hearings for the Board of Supervisors, the County Administrative Office, the Grand Jury, the In-Home Support Services Public Authority, the Transportation Authority, Council of Governments (COG), approximately 21 County departments and various other boards, committees and commissions.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$6,731,441 represents a 6% (\$356,201) increase over the FY 2018-19 Adopted Budget, which is primarily due to increased salaries and benefits costs. Budgeted revenues of \$3,956,850 represents an 8% (\$279,743) increase over the FY 2018-19 Adopted Budget primarily due to the proposed addition of one attorney and one accountant this fiscal year. Net County Cost (NCC) of \$2,774,591, represents a 3% increase over the FY 2018-19 Adopted Budget. No Salary Savings has been included in this budget due to low anticipated staff turnover. Staffing is recommended at 36 positions, which reflects two additional positions over the current year level: one attorney and one accountant. The attorney will be funded with interfund revenue from the Department of Public Works and Planning.

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Goal:** In conjunction with the County Administrator and the Internal Services Department, finalize and make available to departments an updated model contract for departments to use for contracted goods and services. With the participation of the Auditor-Controller/Treasurer-Tax-Collector and the Internal Services Department conduct at least two county-wide trainings on the use of the updated model contract and on contract administration and compliance issues.
- **Performance Metric:** Completion of the updated model contract and the provision of at least two countywide training sessions on contract utilization, administration and compliance.

## **FY 2018-19**

- **Goal:** Decrease overall time required to complete review of contracts for departments and utilize case management software to provide real time tracking of contract assignments.
- **Outcome(s)/Result(s):** The Department continues to come close to having 90% of contract review assignments completed within five days of receipt in the Office. The Department continues to refine its tracking of contract assignments.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$6,194,939 represent a 7% (\$426,380) increase over the FY 2018-19 Adopted Budget, primarily due to the addition of one attorney and one accountant position in FY 2019-20, as well as increased salaries and benefit rates. Staffing is recommended at 36 positions, an increase of 2 positions from the current staffing level.

### **Services and Supplies**

- Services and Supplies recommended at \$536,502 represent a 12% (\$70,179) decrease from the FY 2018-19 Adopted Budget, primarily due to reductions in various Internal Service Department (ISF) rates.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$3,956,850 and represent an 8% (\$279,743) increase over the FY 2018-19 Adopted Budget, which is primarily due to revenue from one additional attorney proposed to be added in FY 2019-20. Significant changes by specific revenue source are noted below.

Recommended funding includes:

- Charges For Services recommended at \$1,468,850, an 82% (\$661,993) increase over the FY 2018-19 Adopted Budget, is primarily due to increased revenue from one additional attorney proposed to be added in FY 2019-20 and the reclassification of some revenue from Interfund Revenue.
- Intrafund Revenue recommended at \$2,488,000, a 13% (\$382,250) decrease from the FY 2018-19 Adopted Budget, is primarily due to the reclassification of revenue from Intrafund Revenue to Charges for Services revenue.

**COUNTY COUNSEL - 0710****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0240	Assistant County Counsel	L	1	1	\$ 174,064
1202	Paralegal III	1744	1	1	55,828
1203	Paralegal I	1221	1	1	33,550
1204	Paralegal II	1451	1	1	40,667
1207	Chief Deputy County Counsel	L	2	2	316,496
1231	Deputy County Counsel I	2373	0	1	59,434
1232	Deputy County Counsel II	2770	3	3	205,095
1233	Deputy County Counsel III	3324	1	1	95,488
1234	Deputy County Counsel IV	3889	12	11	1,255,301
1235	Senior Deputy County Counsel	4186	4	5	696,877
1236	Principal Deputy County Counsel	L	1	1	150,970
1265	Legal Assistant I - Confidential	1058	2	1	33,550
1266	Legal Assistant II - Confidential	1180	1	2	68,036
1267	Senior Legal Assistant - Confidential	1452	2	2	96,204
2209	Executive Assistant	2166	1	1	69,334
3213	Accountant II	2005	0	1	38,906
8035	County Counsel	Flat	1	1	202,980
<b>Subtotal</b>			<b>34</b>	<b>36</b>	<b>\$ 3,592,780</b>
	Auto Allowance				7,800
	Bilingual Skill Pay				1,305
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 3,601,885</b>

**RECOMMENDED POSITIONS TO ADD (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1231	Deputy County Counsel I	2373	1	\$ 107,872
3213	Accountant II	2005	1	55,440
	Cost of Positions Recommended to Add		2	\$ 163,312

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**District Attorney  
BUDGET 2860  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 29,251,264	\$ 30,892,923	\$ 33,692,099	\$ 2,799,176	9%
Services and Supplies	3,318,723	5,158,621	4,769,967	(388,654)	-8%
Other Financing Uses	59,999	-	-	-	0%
Capital Assets	-	225,000	225,000	-	0%
Total Appropriations	\$ 32,629,986	\$ 36,276,544	\$ 38,687,066	\$ 2,410,522	7%
<b><u>Revenues</u></b>					
Intergovernment Revenues - State	\$ 8,926,456	\$ 8,389,121	\$ 8,796,086	\$ 406,965	5%
Intergovernment Rev-Federal	218,440	202,545	202,545	-	0%
Charges For Services	118,676	106,040	103,400	(2,640)	-2%
Miscellaneous Revenues	125,593	65,000	55,500	(9,500)	-15%
Other Financing Sources	2,425,936	2,671,155	2,891,453	220,298	8%
Intrafund Revenue	347,239	372,813	456,117	83,304	22%
Total Revenues	\$ 12,162,340	\$ 11,806,674	\$ 12,505,101	\$ 698,427	6%
<b><u>Net County Cost</u></b>	<b>\$ 20,467,646</b>	<b>\$ 24,469,870</b>	<b>\$ 26,181,965</b>	<b>\$ 1,712,095</b>	<b>7%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	186	192	197	5	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **DISTRICT ATTORNEY – 2860**

### **FUNCTION**

The District Attorney is constitutionally mandated to evaluate for filing all criminal cases submitted by the 81 law enforcement agencies within Fresno County, and prosecute all felony and misdemeanor violations of State law on behalf of the People of the State of California. This includes homicides, gang violence, sexual assault, child abuse, domestic violence, identity theft, and juvenile adjudications. The District Attorney also investigates, files, and prosecutes criminal and civil actions of consumer fraud, real estate fraud, environmental crimes, welfare fraud, in-home supportive services fraud, and financial crimes; and is the legal advisor to the Fresno County Grand Jury for civil and criminal matters. The Writs and Appeals Unit manages and evaluates post-conviction criminal matters, researches and files writs to uphold reasonable interpretations of the law and protect lawful convictions, and appropriately responds to Habeas Petitions. This Unit also provides in-depth case research and legal assistance to their fellow prosecutors. Since November 2012, the Writs and Appeals Unit has represented the People at resentencing hearings of three strike life inmates petitioning for release. The Lifer Unit handles parole hearings for murderers and others serving life sentences seeking to be paroled. Additionally, the District Attorney provides legal guidance, investigative assistance, and training to the law enforcement agencies throughout the County. The Office maintains a post-plea diversion program for select first time misdemeanor defendants.

The Public Integrity Unit investigates and where appropriate, prosecutes those public officials or employees who commit crimes related to their official duties. Such investigations and prosecutions will include violations of the Brown Act, Elections Code, Political Reform Act, or other violations. This Unit functions in addition to, without interfering in, the work of the California Fair Political Practices Commission.

The Animal Cruelty Unit prosecutes those who commit offenses against animals, including both abuse and neglect. This Unit has also been involved in training law enforcement officers, animal control and humane officers, and prosecutors about the intricacies of this area of law.

This budget represents the core criminal prosecution units directly handling the District Attorney's mandated function of prosecuting all felony and misdemeanor offenses ranging from driving-under-the-influence misdemeanors to capital murder. Approximately 95% of the cases filed by the District Attorney are prosecuted by Deputy District Attorneys funded in this budget.

Funding for the District Attorney - Grant funded programs is detailed in Org 2862.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$38,687,066 represents a 7% (\$2,410,522) increase in appropriations over the FY 2018-19 Adopted Budget primarily due to the addition of two Paralegals, the transfer of two Administrative Unit positions from District Attorney-Grants Org 2862 to this Org, and negotiated salary and benefit adjustments. FY 2019-20 recommended revenues of \$12,505,101, represent a 6% (\$698,427) increase over the FY 2018-19 Adopted Budget primarily due to an increase in Public Safety Proposition 172 Sales Tax Revenue and increases in Public Safety Realignment Act (AB 109) funding. Net County Cost recommended at \$26,181,965 represents a 7% (\$1,712,095) increase over the FY 2018-19 Adopted Budget and includes an additional \$121,320, which is based on CAO approval of 17% of the Department's Net County Cost savings from FY 2018-19. Salary Savings of 2% (\$365,784) was used in calculating Regular Salaries with related benefit savings of \$296,523. Staffing is recommended at 197 positions, an increase of 5 positions over the current staffing level.

## **GOAL SETTING**

### **Goal**

#### **FY 2019-20**

- **Goal:** Oversee the completion of the Rowell Building tenant improvements and relocate approximately 250 District Attorney staff members from three floors of the County Plaza and two leased facilities to the new home of the District Attorney. The Fresno County Board of Supervisors approved the lease of the Rowell building on July 9, 2019 with construction estimated to be completed by March 1, 2020.
- **Performance Metric:** Rowell tenant improvements are estimated to be completed with furniture installed and staff relocated by June 30, 2020.

#### **FY 2018-19**

- **Goal:** Fully Implement a New Operational Web-Based Case Management System (CMS).
- **Outcome(s)/Result(s):** The new eProsecutor CMS went live June 10, 2019. The new system allows prosecutors the ability to review, file, and track the complete range of criminal/civil cases for which the District Attorney (DA) is responsible and provide mobility, better data security, and reduced desktop support costs.

The CMS will also include direct interfaces with law enforcement agencies, accommodating both electronic case submittal as well as subpoenas issuance and tracking. However, since both the Fresno County Sheriff and the Fresno Police Department are in the process of implementing new case management systems, the first law enforcement direct interface is being developed for the Clovis Police Department.

The DA Portal went live on July 17, 2019 to allow law enforcement agencies who do not have a direct interface with eProsecutor the ability to electronically submit their cases, track agency subpoenas, view case information and generate reports.

A bi-directional interface with Fresno County Probation went live on July 1, 2019 facilitating the electronic transfer of DA documents to Probation and the transfer of Probation documents to the DA in place of exchanging hard copy paper files.

An additional interface with the Superior Court case management system, Odyssey, will extend the electronic filing path from the arresting agency through the DA and on to the Court.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

On January 29, 2019, the Fresno County Board of Supervisors authorized the addition of a Deputy District Attorney position and a Paralegal position to the District Attorney Org 2860 to address the workload impact of SB 1437 (Chapter 1015, Statutes of 2018). SB 1437 amended the Felony Murder Rule retroactively, and adds Penal Code section 1170.95 providing for a resentencing scheme to anyone previously convicted of murder. Based on the new parameters, inmates serving sentences for murder are able to petition for early release or potentially a full re-trial and those currently facing prosecution for murder may argue for less prison time. The District Attorney's Office has the burden to oppose the petitions on behalf of the victims' families and the public, and must do so within a short time period. Since January 1, 2019 the Office has received 97 petitions for resentencing, on cases dating as far back as 1986, and the Department anticipates that inmates will steadily continue to file petitions in our County. In addition to the research and motion work Deputy DAs are doing, staff is entering into the next stage of this process. This next stage will require Deputy DAs to conduct

potentially long and complex evidentiary hearings to determine if the new law actually applies to the inmate that filed the petition.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$33,692,099 represent a 9% (\$2,799,176) increase over the FY 2018-19 Adopted Budget primarily due to the addition of four positions, the transfer of two Administrative Unit positions from District Attorney-Grants Org 2862 to this Org, and negotiated salary and benefit adjustments.

Recommended funding includes:

- The addition of two Paralegal and two Account Clerk positions, effective October 7, 2019. The addition of the Account Clerk positions are offset with one deleted position in this Org and one deleted position in the DA-Grants Org 2862.
- The transfer of one Senior Accountant position and one Account Clerk position from the DA Grants Org 2862 to this Org, effective October 7, 2019.
- The deletion of one vacant Executive Secretary-Confidential position, effective October 7, 2019.

### **Services and Supplies**

- Services and Supplies recommended at \$4,769,967 represent an 8% (\$388,654) decrease from the FY 2018-19 Adopted Budget primarily due to a decrease in Data Processing and Professional and Specialized Services Charges.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$963,176 represents a 33% (\$480,942) decrease primarily due to the transfer of the Public Administrator function to the Sheriff's Office and decreases in costs associated with blood alcohol testing and document scanning/shredding fees.

### **Capital Assets**

- Capital Assets recommended at \$225,000 represent costs associated with data conversion as well as the development and installation of the Superior Court/law enforcement agency interfaces required for the new eProsecutor CMS and are recommended for re-budgeting from FY 2018-19.

(1) eProsecutor CMS Conversion.....\$225,000.....New .....Program Number 91297

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$12,505,101 and represent a 6% (\$698,427) increase over the FY 2018-19 Adopted Budget primarily due to an increase in Public Safety Proposition 172 Sales Tax Revenue and AB 109 funding.

## **PENDING FACTORS**

On June 27, 2018, Governor Brown signed AB 1810 (Chapter 34, Statutes of 2018), which established a pretrial diversion procedure for defendants suffering from a mental disorder. Eligibility is determined by the Court after considering the positions of the defense and prosecution. Contested hearings require consultation with, as well as testimony from, mental health experts. The impact on the Justice System continues to be evaluated.

**DISTRICT ATTORNEY - 2860****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<b>JCN</b>	<b>TITLE</b>	<b>BAND/ RANGE</b>	<b>POSITIONS</b>		<b>RECOMMENDED SALARIES</b>
			<b>CURRENT</b>	<b>RECOMMENDED</b>	
0075	District Attorney - Public Administrator	ELECTED	1	1	\$ 182,477
0255	Assistant District Attorney	L	3	3	523,625
1202	Paralegal III	1710	4	4	199,704
1203	Paralegal I	1197	1	3	81,079
1204	Paralegal II	1423	2	2	83,539
1209	Chief Deputy District Attorney	L	7	7	1,110,772
1210	Deputy District Attorney II	2825	7	7	540,323
1211	Deputy District Attorney III	3390	11	11	1,023,175
1212	Deputy District Attorney IV	3967	39	39	4,721,630
1220	Deputy District Attorney I	2420	4	4	264,790
1222	Senior Deputy District Attorney	4270	25	25	3,455,445
1260	Legal Assistant I	1058	7	7	208,880
1261	Legal Assistant II	1180	19	19	667,509
1262	Senior Legal Assistant	1452	11	11	487,421
1263	Supervising Legal Assistant	1599	4	4	219,179
1264	Chief Legal Assistant	1841	1	1	57,877
1758	Investigative Technician	1428	2	2	78,348
1760	Senior District Attorney Investigator	2760	26	26	2,416,531
1793	Supervising District Attorney Investigator	3419	4	4	440,365
1796	Deputy Chief of Investigations	E	2	2	246,330
1797	Chief of Investigations	D	1	1	147,265
2033	Victim-Witness Advocate	1542	1	1	50,461
2209	Executive Assistant	2124	1	1	61,098
2212	Business Systems Analyst III	2490	1	1	73,935
2240	Senior Business & Systems Analyst	2789	1	1	81,575
2293	Staff Analyst III	2356	1	1	77,119
2294	Senior Analyst	F	1	1	84,874
2330	District Attorney Division Manager	D	1	1	93,356
2339	District Attorney Business Manager	E	1	1	98,015
3161	Administrative Assistant III - Confidential	1452	1	1	42,899
3166	Executive Secretary - Confidential	1674	1	0	-
3260	Account Clerk III	1347	0	3	101,630
3262	Supervising Accountant	2552	0	1	55,285 *
3621	Program Technician II	1633	1	1	52,641
			<b>192</b>	<b>197</b>	<b>\$ 18,029,152</b>
Subtotal					
Remuneration					2,114
Auto Allowance					6,180
POST Incentive					142,071
Educational Incentive					87,894
Bilingual Skill Pay					10,200
Commendable Performance Pay					11,400
Salary Savings (2%)					(365,784)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 17,923,227</b>

**VACANT POSITIONS RECOMMENDED FOR DELETION (Effective October 7, 2019)**

<b><u>JCN</u></b>	<b><u>TITLE</u></b>	<b><u>BAND/ RANGE</u></b>	<b><u>POSITION</u></b>	<b><u>SALARIES &amp; EXPENSES</u></b>
3166	Executive Secretary- Conf.	1674	<u>-1</u>	\$ 103,144
	Cost of Restoring Vacant Positions		-1	\$ 103,144

**RECOMMENDED POSITIONS TO ADD (Effective October 7, 2019)**

<b><u>JCN</u></b>	<b><u>TITLE</u></b>	<b><u>BAND/ RANGE</u></b>	<b><u>POSITIONS</u></b>	<b><u>SALARIES &amp; EXPENSES</u></b>
1203	Paralegal I	1197	2	\$ 87,780
3260	Account Clerk III	1347	<u>2</u>	<u>129,490</u>
	Cost of Positions Recommended to Add		4	\$ 217,270

**POSITIONS APPROVED FOR TRANSFER FROM ORG 2862 (Effective October 7, 2019)**

<b><u>JCN</u></b>	<b><u>TITLE</u></b>	<b><u>BAND/ RANGE</u></b>	<b><u>POSITIONS</u></b>	<b><u>SALARIES &amp; EXPENSES</u></b>
3255	Senior Accountant	2343	1	\$ 103,857 *
3260	Account Clerk III	1347	<u>1</u>	<u>64,745</u>
	Total Positions Transferred In		2	\$ 168,602

\*Denotes allocation of Supervising Accountant position in combination with series and in conjunction with transfer of Senior Accountant position to this Org from Org 2862.

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**District Attorney-Grants  
BUDGET 2862  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 9,203,922	\$ 10,065,755	\$ 9,338,334	\$ (727,421)	-7%
Services and Supplies	1,150,801	1,344,096	1,211,469	(132,627)	-10%
Other Charges	105,646	114,076	193,335	79,259	69%
Other Financing Uses	20,945	-	25,000	25,000	100%
Total Appropriations	\$ 10,481,314	\$ 11,523,927	\$ 10,768,138	\$ (755,789)	-7%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 998	\$ 1,000	\$ -	\$ (1,000)	-100%
Intergovernment Revenues - St	371,786	293,729	63,596	(230,133)	-78%
Intergovernment Rev-Federal	412,562	586,850	377,010	(209,840)	-36%
Charges For Services	286,983	199,000	-	(199,000)	-100%
Miscellaneous Revenues	654	-	-	-	0%
Other Financing Sources	6,968,911	6,190,844	6,194,836	3,992	0%
Intrafund Revenue	2,747,529	2,174,077	2,437,039	262,962	12%
Total Revenues	\$ 10,789,423	\$ 9,445,500	\$ 9,072,481	\$ (373,019)	-4%
<b><u>Net County Cost</u></b>	<b>\$ (308,109)</b>	<b>\$ 2,078,427</b>	<b>\$ 1,695,657</b>	<b>\$ (382,770)</b>	<b>-18%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	67	55	51	(4)	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **DISTRICT ATTORNEY-GRANTS – 2862**

### **FUNCTION**

The District Attorney Grants budget funds 17 units including 9 vertical prosecution teams. The majority of the grants mandate that prosecutors carry a lower caseload in order to target the prosecution of violent, serious and recidivist criminals, and complex litigation. The grants mandate that the staff work only on grant funded cases; therefore, prosecutors, investigators, and support staff assigned to these grant units are not interchangeable with the core prosecution staff in District Attorney Org 2860. Without the grant funding from various State and Federal agencies, dedicated vertical prosecution would be impacted, if not eliminated.

The grant units in this budget include:

- The California Office of Traffic Safety (OTS) Driving Under the Influence (DUI) Alcohol and Drug Impaired Driver Vertical Prosecution program which focuses on preventing impaired driving and reducing alcohol and drug-impaired traffic fatalities and injuries.
- The Rural Crime prosecutor works collaboratively as part of the eight county Central Valley Rural Crimes Task Force concentrating on the criminal prosecution of defendants charged with theft of agricultural equipment, vehicles, tractors, all-terrain vehicles, fuel, chemicals, produce, livestock, and all sources of metal from open fields, farms, and ranch outbuildings.
- California Multi-Jurisdiction Methamphetamine Enforcement Team (Cal-MMET) focuses on the prosecution of narcotics cases working in conjunction with law enforcement narcotic investigation teams.
- The California Department of Insurance grants provide funding to investigate and prosecute Workers' Compensation, Automobile, and Disability and Health Insurance fraud crimes in Fresno County.
- The California Office of Emergency Services provides funds for the Electronic Suspected Child Abuse Report System (ESCARS) grant to develop an electronic system to generate and route suspected child abuse reports to law enforcement and the District Attorney while providing funding for a Paralegal.
- The Real Estate Fraud Prosecution Unit was statutorily created to investigate and prosecute real estate fraud crimes.
- The District Attorney is the lead County agency of the Multi-Agency Gang Enforcement Consortium (MAGEC) charged with the investigation and prosecution of gang cases.
- The Victim Restitution program ensures convicted offenders pay restitution to the victims of their criminal offenses.
- The Identity (ID) Theft Prosecution Unit prosecutes cases with a high dollar loss and/or complex cases involving multiple identity theft victims and multiple charges.
- The Consumer and Environmental Protection Unit is charged with the prosecution of cases involving fraudulent, deceptive, and illegal business practices that victimize Fresno County residents and law abiding businesses, threaten public safety, or endanger our local environment and natural resources.
- The Welfare Fraud Unit detects, investigates, and prosecutes public aid fraud thereby saving the County, State, and Federal governments' money by stopping and recovering overpayments, as well as through the deterrence of welfare fraud.

- The In-Home Supportive Services (IHSS) Fraud Unit combats fraud occurring within the IHSS program, successfully terminating ongoing payments to fraudulent operators, recovering thousands of dollars of taxpayer money, and deterring additional fraud.
- The Environmental Crime (Waste Tire) investigator works with the County Department of Public Health conducting waste tire facility inspections, investigating illegal tire disposal or stockpiling, and surveying points of waste tire generation to ensure compliance with applicable laws and regulations.
- The Professional Standards and Administrative Units coordinate training and administration of services for all staff in the above units and the core criminal division.

## **OVERVIEW**

The FY 2019-20 Recommended Budget of \$10,768,138 represents a 7% (\$755,789) decrease in appropriations and a 4% (\$373,019) decrease in estimated revenue from the FY 2018-19 Adopted Budget due to the elimination of the Attendance Matters grant funding, the transfer of the Public Administrator function to the Sheriff, the transfer of two positions to District Attorney Org 2860 and elimination of one Administrative Unit position, and is partially offset with increased funding for the Welfare Fraud program from the Department of Social Services (DSS). The recommended Net County Cost (NCC) allocation to this Org (from the District Attorney's NCC allocation) represents an 18% (\$382,770) decrease from the FY 2018-19 Adopted Budget due to the previously mentioned staffing changes. Staffing is recommended at 51 positions, a decrease of 4 positions from the current staffing level.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

Based on changes to grant funding and program operations, a number of position changes are included in the Recommended Budget as follows:

- Welfare Fraud (Org 28620100) – One Senior District Attorney Investigator position is recommended to be added effective October 7, 2019 due to an increase in funding from DSS.
- Administrative Unit (Org 28620700) – One Senior Accountant position and one Account Clerk position are recommended for transfer from this budget to the District Attorney Org 2860 and one vacant Staff Analyst position is recommended for deletion effective October 7, 2019.
- The Attendance Matters Grant (Org 28624000) – One vacant Deputy District Attorney position is recommended for deletion effective October 7, 2019 due to the elimination of funding from the Fresno Unified School District.
- The Workers Compensation Fraud Grant (Org 28627000) – One vacant Program Technician position is recommended for deletion and one Senior Legal Assistant position is recommended to be added effective October 7, 2019 due to changes in operational needs.
- The Public Administrator Unit (Org 28627250) – Appropriations, revenue and staffing were transferred to the Sheriff effective January 7, 2019.
- The Real Estate Fraud Grant (Org 28629500) – One Legal Assistant position is recommended for deletion effective October 7, 2019 due to changes in operational needs.

The recommended NCC partially supports the programs of IHSS Fraud, Professional Standards and Administrative, Rural Crimes, OTS DUI, Disability and Health Insurance Fraud, Cal-MMET, Workers' Compensation Insurance Fraud, Identity Theft, Auto Insurance Fraud and Victim Restitution as the grant award amounts for FY 2019-20 are not sufficient to cover the full costs of the programs.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$9,338,334 represent a 7% (\$727,421) decrease from the FY 2019-20 Adopted Budget, primarily due to the elimination and transfer of positions as noted earlier.

### **Services and Supplies**

- Services and Supplies recommended at \$1,211,469 represent a 10% (\$132,627) decrease from the FY 2018-19 Adopted Budget based on planned grant activities for FY 2019-20.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$9,072,481 and represent a 4% (\$373,019) decrease from the FY 2018-19 Adopted Budget primarily due to the elimination of funding for the Attendance Matters program and Public Administrator function and reductions to the ESCARS and Real Estate Fraud programs. These reductions are partially offset with increased funding from the Department of Social Services for the Welfare Fraud program.
  - Intergovernmental Revenues-State recommended at \$63,596 represent a 78% (\$230,133) decrease primarily due to the elimination of Attendance Matters program revenues.
  - Intergovernmental Revenues-Federal recommended at \$377,010 represent a 36% (\$209,840) decrease primarily due to the reduction in funding for ESCARS and the OTS-DUI grant programs.
  - Charges for Services recommended at \$0 represent a 100% (\$199,000) decrease primarily due to the transfer of the Public Administrator function to the Sheriff's Office.
  - Intrafund Revenues recommended at \$2,437,039 represent a 12% (\$262,962) increase primarily due to additional funding for the Welfare Fraud program.

**DISTRICT ATTORNEY-GRANTS - 2862****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1202	Paralegal III	1710	2	2	\$ 97,539
1203	Paralegal I	1197	2	2	67,553
1209	Chief Deputy District Attorney	L	1	1	158,682
1212	Deputy District Attorney IV	3889	14	13	1,741,163
1222	Senior Deputy District Attorney	4186	1	1	144,168 *
1261	Legal Assistant II	1180	5	4	202,714
1262	Senior Legal Assistant	1452	2	3	85,854 **
1758	Investigative Technician	1428	4	4	184,058
1760	Senior District Attorney Investigator	2760	18	19	1,786,291
1793	Supervising District Attorney Investigator	3419	1	1	111,936
1802	District Attorney Investigator	2328	1	1	95,367
2293	Staff Analyst III	2356	1	0	0
3255	Senior Accountant	2343	1	0	20,261
3260	Account Clerk III	1387	1	0	12,416
3621	Program Technician II	1389	1	0	0
<b>Subtotal</b>			<b>55</b>	<b>51</b>	<b>\$ 4,708,002</b>
Educational Incentive					14,063
Bilingual Skill Pay					4,200
POST					99,680
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 4,825,945</b>

**RECOMMENDED POSITIONS TO ADD (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1262	Senior Legal Assistant (28627000)	1452	1	\$ 35,961
1760	Senior District Attorney Investigator (28620100)	2760	1	73,159
Cost of Positions Recommended to Add			2	\$ 109,120

**VACANT POSITIONS DELETED (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1212	Deputy District Attorney IV (28624000)	3889	-1	\$ 133,936
1261	Legal Assistant II (28629500)	1452	-1	49,893
1802	Program Technician (28627000)	3621	-1	52,641
2293	Staff Analyst III (28620700)	2356	-1	63,394
Cost of Restoring Vacant Positions			-4	\$ 299,864

**POSITIONS APPROVED FOR TRANSFER TO ORG 2860 (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>
3255	Senior Accountant (28620700)	2343	-1
3260	Account Clerk III (28620700)	1387	-1
Total Positions Transferred Out			-2

\* Denotes allocation of Senior Deputy Attorney position in combination with series, no additional positions added to Orgs 28620100, 28621500, 28622500, 28625000, 28627500, 28628000, and 28629500.

\*\* In addition to adding one Senior Legal Assistant to Org 28627000, denotes allocation of Senior Legal Assistant classification in combination with series, no additional positions added to Orgs 28620100, 28620600, 28621500, and 28627500.





**Human Resources  
BUDGET 1010  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 2,960,892	\$ 3,545,761	\$ 3,822,717	\$ 276,956	8%
Services and Supplies	646,257	1,616,897	1,708,165	91,268	6%
Total Appropriations	\$ 3,607,149	\$ 5,162,658	\$ 5,530,882	\$ 368,224	7%
<b><u>Revenues</u></b>					
Charges For Services	\$ 934,230	\$ 1,222,266	\$ 1,308,324	\$ 86,058	7%
Miscellaneous Revenues	100	-	-	-	0%
Other Financing Sources	122,303	121,330	155,165	33,835	28%
Intrafund Revenue	1,341,311	1,495,810	1,601,129	105,319	7%
Total Revenues	\$ 2,397,944	\$ 2,839,406	\$ 3,064,618	\$ 225,212	8%
<b><u>Net County Cost</u></b>	<b>\$ 1,209,205</b>	<b>\$ 2,323,252</b>	<b>\$ 2,466,264</b>	<b>\$ 143,012</b>	<b>6%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	31	30	30	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **HUMAN RESOURCES – 1010**

### **FUNCTION**

The Department of Human Resources provides centralized countywide management and administrative oversight for activities associated with human resources, labor relations, employee benefits, loss prevention training, and risk management services. Pursuant to County Ordinance Code, Chapter 2.12 and Administrative Policy Number 54, human resources are provided from a centralized perspective to ensure uniformity and consistency of services delivered and to maximize economies of scale. Individual departments, however, are responsible for human resources actions related to employee selection, development, retention, and separation, in consultation with and/or collaboration with this Department.

The Department is divided into five divisions: Administration, Employment Services, Labor Relations, Employee Benefits, and Risk Management and is managed by the Director of Human Resources. Employee Benefits, Risk Management, and Staff Development and Training are addressed in the Risk Management Internal Services Fund Org 8925.

The Human Resources Administration Division is responsible for the administrative and business functions, budgeting, finance, strategic planning, research and development, and legislative analysis. The Employment Services Division is responsible for recruitment and examination activities, workforce reduction processes, administration of the classification and compensation program, and retention analysis, as well as for providing funding and support to the Civil Service Commission. The Labor Relations Division is responsible for labor contract negotiations, contract administration, employee grievance resolution, employment discrimination complaints, bargaining unit determination, and unfair labor practice charges.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$5,530,882 represents a 7% (\$368,224) increase over the FY 2018-19 Adopted Budget primarily due to an estimated increase in reimbursable expenses associated with Labor Relations operations, an increase in General Liability insurance, and an increase to Salaries and Benefits. Revenues recommended at \$3,064,618 represent an 8% (\$225,212) increase over the FY 2018-19 Adopted Budget primarily as a result of the related increase to reimbursable expenses charged back to user departments and an estimated increase in services billed. Net County Cost (NCC) recommended at \$2,466,264 represents a 6% (\$143,012) increase over the FY 2018-19 Adopted Budget and provides countywide human resources for which the Department cannot recover directly from user departments. NCC includes an additional \$137,121 in NCC Savings carryover.

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Goal:** Human Resources will assess the County performance evaluation process and launch online evaluation tools using “NEOGOV PERFORM” software. The software will help departments analyze employee performance data to identify skill gaps and optimize employee development.
- **Performance Metric:** Customized online performance evaluations and tools available to County departments.

- **Goal:** Human Resources will streamline the process to use interns at the County and create a “County Intern Hub” website focused on outreach to applicants interested in internship opportunities, County departments and local colleges and universities.
- **Performance Metric:** Completed web site with easy-to-use resources for applicants, County departments and local colleges and universities.

#### **FY 2018-19**

- **Goal:** Human Resources will launch phase 2 of the Supervisory Academy focused on leadership and supervisory best practices for County supervisors and managers with the goal of having 150 participants complete the Academy in the fiscal year.
- **Outcome(s)/Result(s):** Human Resources launched phase 2 of the Supervisory Academy focused on leadership for County supervisors and managers in the form of two tracks. The Senior Leadership Academy was launched for experienced Managers and above while “Leadership is Everyone’s Business” was launched for first-line Supervisors and emerging leaders. Approximately 100 completed the Academy courses and Department Heads and Assistant/Deputy Directors are scheduled to participate in the FY 2019-20.
- **Goal:** Human Resources will contract with and implement online examination services to rank applicants for County positions for the purpose of further streamlining the recruitment process and achieving a higher participation rate.
- **Outcome(s)/Result(s):** Online examinations were piloted specifically for Correctional Officer recruitments and increased participation significantly. Online examinations were validated for Communication Dispatchers and launched in FY 2018-19.
- **Goal:** Human Resources will complete a full review and make recommended changes to the County’s Personnel Rules and Salary Resolution. This review will include gathering input from County departments to ensure compliance, clarity, and streamlining of processes.
- **Outcome(s)/Result(s):** The Board approved recommended changes to the Personnel Rules related to application appeals and the background process
- **Goal:** Human Resources will work with the Internal Services Department (ISD) to leverage the PeopleSoft HR/Payroll system and begin considering long-term alternatives in collaboration with the Auditor-Controller/Treasurer-Tax Collector, County Administrative Officer, and ISD Director. This includes assessing the needs of customer departments and the cost of a replacement system.
- **Outcome(s)/Result(s):** HR and ISD formed a workgroup to determine needs for a PeopleSoft replacement. The Committee’s recommendations resulted in a Request for Information (RFI) being sent to prospective vendors in FY 2019-20 to obtain information and onsite demonstrations.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$3,822,717 represent an 8% (\$276,956) increase over the FY 2018-19 Adopted Budget primarily due to salary and benefit adjustments related to scheduled increases and step increases.

Recommended funding includes staffing at the current level of 30 positions.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$3,064,618 and represent an 8% (\$225,212) increase over the FY 2018-19 Adopted Budget due to estimated charges based on the projected level of services that will be provided in FY 2019-20 to Non-General Fund departments and General Fund departments with third-party revenue from which reimbursement for professional services provided by Human Resources staff can be recovered.

**HUMAN RESOURCES - 1010****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<b><u>JCN</u></b>	<b><u>TITLE</u></b>	<b><u>BAND/ RANGE</u></b>	<b><u>POSITIONS</u></b>		<b><u>RECOMMENDED SALARIES</u></b>
			<b><u>CURRENT</u></b>	<b><u>RECOMMENDED</u></b>	
0214	Assistant Director of Human Resources	C	1	1	\$ 125,515
2209	Executive Assistant	2166	1	1	65,395
2235	Human Resources Technician III - Confidential	1633	5	4	211,434
2236	Human Resources Technician II - Confidential	1460	1	1	47,978
2237	Human Resources Technician I - Confidential	1323	2	2	72,368
2249	Human Resources Analyst III	2403	5	6	409,589
2250	Principal Human Resources Analyst	E	1	1	93,784
2251	Senior Human Resources Analyst	F	4	4	340,287
2252	Human Resources Analyst II	2080	1	1	57,107
2253	Human Resources Analyst I	1876	3	3	153,181
2277	Human Resources Manager	D	2	2	228,199
2334	Human Resources Business Manager	E	1	1	98,464
3126	Office Assistant I - Confidential	960	1	1	26,909
3261	Account Clerk III - Confidential	1387	1	1	48,030
8063	Director of Human Resources	B	1	1	158,949
<b>Subtotal</b>			<b>30</b>	<b>30</b>	<b>\$ 2,137,189</b>
	Cell Phone Stipend				301
	Auto Allowance				7,800
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 2,145,290</b>



**ISD - Purchasing  
BUDGET 0440  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,133,377	\$ 1,193,050	\$ 1,301,488	\$ 108,438	9%
Services and Supplies	122,491	140,401	158,985	18,584	13%
Total Appropriations	\$ 1,255,868	\$ 1,333,451	\$ 1,460,473	\$ 127,022	10%
<b><u>Revenues</u></b>					
Charges For Services	\$ 428,415	\$ 424,695	\$ 706,197	\$ 281,502	66%
Miscellaneous Revenues	113,183	60,000	20,000	(40,000)	-67%
Intrafund Revenue	71,802	71,802	-	(71,802)	-100%
Total Revenues	\$ 613,400	\$ 556,497	\$ 726,197	\$ 169,700	30%
<b><u>Net County Cost</u></b>	<b>\$ 642,468</b>	<b>\$ 776,954</b>	<b>\$ 734,276</b>	<b>\$ (42,678)</b>	<b>-5%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	12	12	12	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.



## **ISD – PURCHASING - 0440**

### **FUNCTION**

The Purchasing Division of the Internal Services Department is responsible for the acquisition of all supplies and equipment used by departments. As the County's contracting agency, the Division also assists in securing outside services required by County operations. Purchasing obtains quality goods and services through the competitive bid process. The County Surplus Property program and the Cal-Card (credit card) program are also administered by Purchasing.

### **OVERVIEW**

The FY 2019-20 Recommended Budget appropriations of \$1,460,473 represents a 10% (\$127,022) increase over the FY 2018-19 Adopted Budget primarily due to projected increases in salaries and benefits. The FY 2019-20 Recommended Budget estimated revenues of \$726,197 represents a 30% (\$169,700) increase over the FY 2018-19 Adopted Budget primarily due to an increase in projected fees to be recovered from user departments. Staffing is recommended to remain at the current level of 12 positions. Salary Savings has not been used in calculating Regular Salaries.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$1,301,488 represent a 9% (\$108,438) increase over the FY 2018-19 Adopted Budget primarily due to increases in salaries resulting from step and negotiated salary increases, as well as increases in costs for retirement contributions.

#### **Services and Supplies**

- Services and Supplies recommended at \$158,985 represent a 13% (\$18,584) increase over the FY 2018-19 Adopted Budget primarily due to an anticipated increase in Facility Maintenance and Data Processing costs resulting from the planned move of Purchasing staff to the Clovis Campus.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$726,197 and represent a 30% (\$169,700) increase over the FY 2018-19 Adopted Budget primarily due to an increase in estimated revenue from charges for services. Significant changes by specific revenue sources are noted below.
  - Charges for Services recommended at \$706,197 represent a 66% (\$281,502) increase over the FY 2018-19 Adopted Budget primarily due to projected increases in billings associated with requisition services. This increase is reflective of adjustments resulting from a new methodology in the calculated requisition rates.
  - Intrafund Revenue recommended at \$0 represents a 100% (\$71,802) decrease from the FY 2018-19 Adopted Budget due to the elimination of an inter-departmental agreement with the Department of Social Services for priority purchasing services.

**ISD - PURCHASING - 0440****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS CURRENT</u>	<u>POSITIONS RECOMMENDED</u>	<u>RECOMMENDED SALARIES</u>
2220	Purchasing Manager	D	1	1	\$ 102,191
2297	Principal Staff Analyst	E	1	1	92,893
2366	Purchasing Analyst I	1876	1	1	51,645
2367	Purchasing Analyst II	2080	1	1	66,395
2368	Purchasing Analyst III	2403	2	2	139,914
3110	Office Assistant II	1058	2	2	65,196
3631	Purchasing Technician I	1489	1	1	45,860
3632	Purchasing Technician II	1666	<u>3</u>	<u>3</u>	<u>151,888</u>
<b>Subtotal</b>			<b>12</b>	<b>12</b>	<b>\$ 715,982</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 715,982</b>



**Librarian  
BUDGET 7515  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 255,110	\$ 250,707	\$ 247,159	\$ (3,548)	-1%
Services and Supplies	690	-	-	-	0%
Other Financing Uses	108,105	110,483	113,245	2,762	2%
Total Appropriations	\$ 363,905	\$ 361,190	\$ 360,404	\$ (786)	0%
<b><u>Revenues</u></b>					
Charges For Services	\$ 9,448	\$ -	\$ -	\$ -	0%
Total Revenues	\$ 9,448	\$ -	\$ -	\$ -	0%
<b><u>Net County Cost</u></b>	<b>\$ 354,457</b>	<b>\$ 361,190</b>	<b>\$ 360,404</b>	<b>\$ (786)</b>	<b>0%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	1	1	1	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **LIBRARIAN – 7515**

### **FUNCTION**

The Librarian budget includes the salary and benefits cost of the County Librarian and the annual County General Fund Maintenance-of-Effort contribution (\$113,245) to the Library as required by the Measure B Ordinance. The County Librarian also serves as the Secretary to the County Historical Landmarks and Records Advisory Commission.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$360,404 represents a decrease of less than 1% (\$786) in Net County Cost from the FY 2018-19 Adopted Budget. Staffing is recommended at the FY 2018-19 level of one position. No Salary Savings was used in calculating the Recommended Budget, as the County Librarian is the only position in this budget. There are no revenues in this budget because these expenditures are only those that are mandated by the Measure B Ordinance to be covered by General Fund dollars and cannot be covered by Measure B funds or other Library revenues.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$247,159 represent no significant change from the FY 2018-19 Adopted Budget. Staffing is recommended at one position, no change from the current level.

**LIBRARIAN - 7515**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
8040	County Librarian	B	<u>1</u>	<u>1</u>	<u>\$ 140,010</u>
<b>Subtotal</b>			<b>1</b>	<b>1</b>	<b>\$ 140,010</b>
	Auto Allowance				<u>7,800</u>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 147,810</b>





**Probation  
BUDGET 3430  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 29,411,148	\$ 33,412,728	\$ 35,158,775	\$ 1,746,047	5%
Services and Supplies	10,364,763	13,790,341	15,822,078	2,031,737	15%
Other Charges	548,496	600,000	936,000	336,000	56%
Capital Assets	-	105,000	-	(105,000)	-100%
Total Appropriations	\$ 40,324,407	\$ 47,908,069	\$ 51,916,853	\$ 4,008,784	8%
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ 769,343	\$ 760,000	\$ 725,000	\$ (35,000)	-5%
Intergovernment Revenues - St	8,474,501	9,428,729	9,808,098	379,369	4%
Intergovernment Rev-Federal	(14,038)	-	-	-	0%
Charges For Services	936,211	984,663	969,784	(14,879)	-2%
Miscellaneous Revenues	39,145	-	-	-	0%
Other Financing Sources	25,302,523	26,066,199	27,807,693	1,741,494	7%
Intrafund Revenue	414,941	142,100	149,475	7,375	5%
Total Revenues	\$ 35,922,626	\$ 37,381,691	\$ 39,460,050	\$ 2,078,359	6%
<b><u>Net County Cost</u></b>	<b>\$ 4,401,781</b>	<b>\$ 10,526,378</b>	<b>\$ 12,456,803</b>	<b>\$ 1,930,425</b>	<b>18%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	334	334	332	(2)	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **PROBATION – 3430**

### **FUNCTION**

Probation is a State mandated justice system department responsible for preparing pre-sentence evaluations and providing post-sentence supervision of adult and juvenile offenders. The Department also serves as the investigative and evaluative arm of the Fresno County Superior Court. Financing for the Department's Juvenile Justice Campus (JJC) is detailed in Org 3440 and its grant funded programs are detailed in Org 3432.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$51,916,853 represents an 8% (\$4,008,784) increase in appropriations over the FY 2018-19 Adopted Budget primarily due to increases in salary and benefit costs, existing contracted services funded with Realignment Act of 2011 (AB 109) and data processing charges. Revenues recommended at \$39,460,050 represent a 6% (\$2,078,359) increase over the FY 2018-19 Adopted Budget primarily due to increases in AB 109, Proposition 172 funding, and a one-time fund balance transfer from Capital Projects. Net County Cost recommended at \$12,456,803 represents an 18% (\$1,930,425) increase over the FY 2018-19 Adopted Budget and includes an additional \$275,000, which is based on CAO approval of 25% of the Department's projected Net County Cost savings from FY 2018-19. A 3% (\$580,143) Salary Savings has been used in calculating Regular Salaries with related benefit savings of \$466,004. Staffing is recommended at 332 positions, a net decrease of 2 positions from the FY 2018-19 current level.

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Goal:** In FY 2018-2019, the Board of Supervisors approved an agreement with the University of Cincinnati Institute (UCCI) to enhance the use of evidence-based strategies for the supervision of probationers. The Effective Practices in Community Supervision model (EPICS), developed by UCCI, is designed to use a combination of monitoring, referrals, and face-to-face interactions to provide supervised individuals with sufficient treatment and make the best possible use of time to develop a collaborative working relationship. Deputy Probation Officers (DPOs) are taught to increase treatment to higher risk offenders, stay focused on criminogenic needs, and to use a social learning, cognitive behavioral approach to their interaction with probationers. The goal for FY 2019-20 is to train approximately 50 DPOs to become proficient in EPICS interviewing. From this pool of DPOs, ten officers will be selected to become EPICS trainers. These trainers will be used to train all DPOs with caseloads in the Department.
- **Performance Metric:** Complete the training of 50 DPOs in EPICS and then select ten trained officers to train DPOs with caseloads throughout the Department.

##### **FY 2018-19**

- **Goal:** Develop and implement a web-based program that will allow probationers in the Adult Offender Work Program (AOWP) to pay fees and reschedule work days online, on either a personal computer or mobile device, rather than coming into the Probation Office. In addition to being more convenient for the probationer, it will save significant staff time in completing these tasks. This will enable staff to spend more time monitoring work sites and supervising probationers within the AOWP program

- **Outcome(s)/Result(s):** The program was completed in October 2018. The program has met the goal of saving significant time and has enabled staff to spend more time monitoring work sites and supervising probationers.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$35,158,775 represent a 5% (\$1,746,047) increase over the FY 2018-19 Adopted Budget primarily due to increases in negotiated salaries and benefits. Staffing is recommended at 332 positions, a decrease of two positions from the FY 2018-19 Adopted Budget.

Recommended funding includes:

- The deletion of two Office Assistant positions and the addition of one Probation Technician position to better meet the needs of the Department.
- The deletion of one Information Technology Analyst position, previously funded by AB 109. A full-time position is not needed for this program and the position has remained vacant. Contracted employees will be used, as needed for this program and will be funded by AB 109 funds.

### **Services and Supplies**

- Services and Supplies recommended at \$15,822,078 represent a 15% (\$2,031,737) increase over the FY 2018-19 Adopted Budget primarily due to cost increases in data processing charges, office lease space (improvements), small tools, and contracted services funded with AB 109 and Realignment Local Innovation revenue.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$8,234,871, represents a 16% (\$1,154,802) increase primarily due to increases in existing contracts for services funded with AB 109 revenue and new contracts funded with Realignment Local Innovation funds.
- Account 7296 Data Processing recommended at \$3,288,218, represents a 22% (\$583,194) increase based on rates for FY 2019-20.
- Account 7340 Operating Leases Buildings recommended at \$1,230,145, represents a 22% (\$219,294) increase due to onetime funding provided for facility improvements to leased buildings.
- Account 7385 Small Tools & Instruments recommended at \$455,000, represents a 65% (\$180,000) increase due to onetime funding provided for new and replacement furnishings.

### **Other Charges**

- Other Charges recommended at \$936,000, represent a 56% (\$336,000) increase over the FY 2018-19 Adopted Budget based on estimated charges by the State for housing Department of Juvenile Justice (DJJ) placements as ordered by the Fresno County Superior Court. The annual cost per bed at DJJ is \$24,000.

### **Operating Transfers for Capital Assets**

- Operating Transfers recommended at \$0 represents a 100% decrease from the FY 2018-19 level as the Department does not have a need to purchase Law Enforcement Vehicles in FY 2019-20.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$39,460,050 and represent a 6% (\$2,078,359) increase over the FY 2018-19 Adopted Budget primarily due to increases in Proposition 172 revenue and AB 109 funding to cover increases in costs for positions and contracts in the AB 109 program.

**PROBATION - 3430**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	2576	17	17	\$ 1,461,981
2005	Deputy Probation Officer IV	2282	64	64	4,909,388
2007	Deputy Probation Officer III	2065	70	70	4,413,277
2010	Deputy Probation Officer II	1832	27	27	1,378,684
2015	Deputy Probation Officer I	1548	26	26	1,268,681
2023	Juvenile Correctional Officer II	1784	1	1	57,591
2042	Probation Administrative Division Director	D	1	1	107,549
2045	Probation Division Director	D	4	4	430,194
2065	Probation Technician I	1236	20	21	725,465
2066	Probation Technician II	1389	19	19	936,578
2212	Business Systems Analyst III	2490	1	1	81,286
2240	Senior Business Systems Analyst	2789	1	1	91,007
2291	Staff Analyst I	1876	1	1	59,024
2293	Staff Analyst III	2356	2	2	143,228
2294	Senior Staff Analyst	F	1	1	84,642
3010	Chief Office Assistant	1814	2	2	112,435
3070	Supervising Office Assistant	1574	6	6	288,910
3080	Office Assistant III	1180	26	26	960,243
3110	Office Assistant II	1058	3	3	84,079
3125	Office Assistant I	960	21	19	530,348
3143	Administrative Assistant II - Confidential	1314	2	2	77,364
3161	Administrative Assistant III - Confidential	1452	1	1	49,867
3166	Executive Secretary - Confidential	1674	1	1	54,647
3210	Accountant I	1752	2	2	98,980
3215	Accountant II	2005	1	1	56,303
3260	Account Clerk III	1387	3	3	134,820
3262	Supervising Accountant	2552	1	1	83,327
3620	Program Technician I	1460	1	1	40,650
3621	Program Technician II	1633	1	1	46,185
3623	Program Technician II - Confidential	1633	3	3	145,519
3707	Information Technology Analyst IV	2635	4	3	255,636
8085	Chief Probation Officer	FLAT	1	1	170,225
<b>Subtotal</b>			<b>334</b>	<b>332</b>	<b>\$ 19,338,113</b>
Auto Allowance					7,800
Bilingual Skill Pay					21,003
Less Salary Savings (3%)					(580,143)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 18,786,773</b>

Probation (Org 3430)

VACANT POSITIONS DELETED (Effective October 7, 2019)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
3125	Office Assistant I	960	-2	\$ 151,087
3704	Information Technology Analyst I	1705	<u>-1</u>	<u>83,887</u>
	Cost of Restoring Vacant Positions		-3	\$ 234,974

RECOMMENDED POSITIONS TO ADD (Effective October 7, 2019)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2065	Probation Technician I	1236	<u>1</u>	<u>\$ 61,811</u>
	Cost of Positions Recommended to Add		1	\$ 61,811

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**Probation - Grants  
BUDGET 3432  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 2,570,160	\$ 2,834,058	\$ 3,033,080	\$ 199,022	7%
Services and Supplies	568,428	883,284	1,062,323	179,039	20%
Total Appropriations	\$ 3,138,588	\$ 3,717,342	\$ 4,095,403	\$ 378,061	10%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 156,267	\$ 237,473	\$ 157,610	\$ (79,863)	-34%
Intergovernment Rev-Federal	2,401,504	2,753,912	3,109,443	355,531	13%
Other Financing Sources	178,429	331,235	356,123	24,888	8%
Intrafund Revenue	295,272	295,156	295,156	-	0%
Total Revenues	\$ 3,031,472	\$ 3,617,776	\$ 3,918,332	\$ 300,556	8%
<b><u>Net County Cost</u></b>	<b>\$ 107,116</b>	<b>\$ 99,566</b>	<b>\$ 177,071</b>	<b>\$ 77,505</b>	<b>78%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	28	30	30	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **PROBATION – GRANTS - 3432**

### **FUNCTION**

The Probation-Grants budget contains recommended appropriation for eight programs funded by State and Federal grants.

### **OVERVIEW**

The FY 2019-20 Recommended Budget appropriations of \$4,095,403 represent a 10% (\$378,061) increase over the FY 2018-19 Adopted Budget. Recommended revenues of \$3,918,332 represent an 8% (\$300,556) increase over the FY 2018-19 Adopted Budget. The increase in appropriations and revenues is primarily due full-year funding for the Human Trafficking Program grant, awarded midyear FY 2018-19, and increased funding for the James Rowland Crime Victim Assistance Center. Net County Cost (NCC) of \$177,071 represents a 78% (\$77,505) increase over the FY 2018-19 Adopted Budget primarily due to the full year match requirement for the Human Trafficking Program grant. Staffing is recommended at 30 positions, the same as the prior year.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Grant Programs**

##### **James Rowland Crime Victim Assistance Center (\$1,666,438)**

Grant Funds:..... \$1,569,572..... County Match: \$96,866

James Rowland Crime Victim Assistance Center provides services to victims of violent crimes including coordination of psychiatric, legal, medical, and crisis intervention services and assists victims in completing State indemnification applications. The recommended estimated revenue is a 11% (\$151,346) increase over the FY 2018-19 Adopted Budget. This program funds one Probation Services Manager, three Senior Victim Witness Advocates, ten Victim Witness Advocates, one Office Assistant, and one Program Technician position. The positions include one Victim Witness Advocate to support readiness objectives in the event of mass victimization/terrorism incidents that was added midyear FY 2018-19.

##### **Elder Abuse Program (\$217,405)**

Grant Funds:..... \$175,000..... County Match: \$42,405

The Elder Abuse Program provides services to victims of elder abuse including coordination of psychiatric, legal, medical, and crisis intervention services. The grant is a fixed amount (\$175,000) and any cost above the grant amount is NCC. The recommended funding represents a 2% (\$834) increase in NCC over the FY 2018-19 Adopted Budget. This program funds two Victim Witness Advocate positions.

##### **Post-Conviction Drug Court (PCDC) (\$309,818)**

Grant Funds:..... \$309,818..... County Match: None

PCDC is a multi-agency effort to provide sentencing alternatives for drug offenders to reduce recidivism. The recommended funding is a 1% (\$2,142) increase over the FY 2018-19 Adopted Budget. This program is funded with Drug Partnership grant funds available through the Department of Behavioral Health (\$295,156) and Community Corrections Performance Incentive (Senate Bill 678) funds (\$14,662). This program funds two Deputy Probation Officers and one Probation Technician position.

### **Victim Services Gap Program (\$900,791)**

Grant Funds: ..... \$900,791.....County Match: None

The Victim Services Gap Program provides services to crime victims to meet their needs, including those that reside in rural areas, to minimize the effects of trauma of crime, to facilitate emotional recovery, and when applicable, to assist the victim with State compensation. The goal of the program is to extend services to rural crime victims, provide immediate and extended housing, and accessible victim transportation. The program is supported with grant funds of \$720,632 and the match is met with savings from capital projects totaling \$180,159. This program funds one Deputy Probation Officer and three Victim Witness Advocate positions.

### **Office of Traffic Safety Intensive Probation Supervision for High-Risk Felony and Repeat DUI Program (OTS) (\$260,549)**

Grant Funds: ..... \$260,549.....County Match: None

The OTS Program provides for intensive supervision of repeat DUI offenders. The FY 2019-20 recommended funding of \$260,549 is a 2% (\$5,640) decrease from the FY 2018-19 Adopted Budget. The OTS program improves collaboration and information sharing between law enforcement agencies and the Probation Department and enhances the ability to arrest probationers identified with outstanding warrants, violations of probation, and who are a danger to the community. This program funds two Deputy Probation Officer positions

### **Probation Specialized Supervision Program (\$261,302)**

Grant Funds: ..... \$261,302.....County Match: None

The Probation Specialized Supervision Program provides for intensive supervision of high-risk offenders convicted of a violent crime related to domestic violence, sexual assault, dating violence, and/or stalking. The FY 2019-20 recommended funding of \$261,302 is a 12% (\$27,755) increase over the FY 2018-19 Adopted Budget. The grant funds one Deputy Probation Officer and one Victim Advocate position. The Deputy Probation Officer provides intensive supervision and the Victim Witness Advocate engages victims to minimize further trauma to them and their families by providing protection and referrals to supportive services and counseling. The program is supported with grant funds of \$100,000 and Community Corrections Performance Incentive (Senate Bill 678) funds of \$161,302. Senate Bill 678 provides funding from the State to counties based on the costs avoided by the Department of Corrections and Rehabilitation due to a reduction in the percentage of adult probationers sent to prison from counties for a probation failure.

### **Planned Re-Entry Program (\$291,300)**

Grant Funds: ..... \$291,300.....County Match: None

The Planned Re-Entry Program (PREP) provides re-entry services to youth committed to and released from the Juvenile Justice Campus (JJC) and their families in order to prepare the youth to successfully return to their communities. The services include contracted social work and family support professionals who will prepare a case plan and work with Probation and other JJC service providers to ensure the plan addresses the needs of the youth with an overall goal of preparing the youth to reunite with their family and reenter the community.

### **Human Trafficking Program (\$187,500)**

Grant Funds: ..... \$150,000.....County Match: \$37,500

The Human Trafficking Program provides funding for support and assistance to human trafficking victims. This grant was awarded midyear FY 2018-19. This program funds one Senior Victim Witness Advocate position. The position will conduct outreach to increase awareness of the human trafficking epidemic and services available to victims. In addition, this position will serve as the human trafficking subject-matter expert of the James Rowland Crime Victim Assistance Center, which the Probation

Department has operated since 1975. The program will also link victims to short-term needs (clothing, food, emergency shelter, medical care) and long-term needs (mental health services, permanent housing, and childcare.).

#### **Salaries and Benefits**

- Salaries and Benefits represent a 7% (\$199,022) increase over the FY 2018-19 Adopted Budget primarily due to the addition of the Human Trafficking Program and a Victim Witness Advocate position to the James Rowland Crime Victim Assistance Center, both added midyear FY 2018-19.

Recommended funding includes:

- Staffing is recommended at 30 positions, the same as the prior year.

#### **Services and Supplies**

- Services and Supplies represent a 20% (\$179,039) increase over the FY 2018-19 Adopted Budget primarily due the addition of the Human Trafficking Advocacy Program added midyear FY 2018-19.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$3,918,332 and represent an 8% (\$300,556) increase over the FY 2018-19 Adopted Budget primarily due to the addition of the Human Trafficking Program and additional funding for the James Rowland Crime Victim Assistance Center, both added midyear FY 2018-19.

**PROBATION - GRANTS - 3432**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	2576	1	1	\$ 88,509
2005	Deputy Probation Officer IV	2282	4	4	313,542
2007	Deputy Probation Officer III	2065	1	1	59,344
2010	Deputy Probation Officer II	1832	1	1	51,582
2033	Victim-Witness Advocate	1542	16	16	742,290
2034	Senior Victim-Witness Advocate	1697	4	4	216,351
2066	Probation Technician II	1389	1	1	40,596
3110	Office Assistant II	1058	1	1	29,250
3621	Program Technician II	1633	1	1	52,756
<b>Subtotal</b>			<b>30</b>	<b>30</b>	<b>\$ 1,594,220</b>
	Bilingual Skill Pay				2,600
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,596,820</b>



**Probation - Juvenile Justice Campus**  
**BUDGET 3440**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 29,722,314	\$ 31,802,429	\$ 33,048,690	\$ 1,246,261	4%
Services and Supplies	5,821,067	10,215,929	10,510,202	294,273	3%
Total Appropriations	\$ 35,543,381	\$ 42,018,358	\$ 43,558,892	\$ 1,540,534	4%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 8,263,056	\$ 9,146,729	\$ 9,512,598	\$ 365,869	4%
Intergovernment Rev-Federal	333,393	360,000	380,000	20,000	6%
Charges For Services	32,814	-	-	-	0%
Miscellaneous Revenues	210	-	-	-	0%
Other Financing Sources	10,221,589	13,648,928	15,188,084	1,539,156	11%
Total Revenues	\$ 18,851,062	\$ 23,155,657	\$ 25,080,682	\$ 1,925,025	8%
<b><u>Net County Cost</u></b>	<b>\$ 16,692,319</b>	<b>\$ 18,862,701</b>	<b>\$ 18,478,210</b>	<b>\$ (384,491)</b>	<b>-2%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	297	297	297	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **PROBATION – JUVENILE JUSTICE CAMPUS - 3440**

### **FUNCTION**

The Juvenile Justice Campus (JJC) Division of the Probation Department provides facilities for the detention, control, and commitment of juveniles pursuant to California State Juvenile Court law and Department of Juvenile Justice standards as inspected by the Board of State and Community Corrections. Programs provided at the state-of-the-art JJC include substance abuse for males and females, female gender specific treatment, and pre-adolescent treatment. In addition, the “Thinking for a Change” program has been integrated throughout the Campus. “Thinking for a Change” is a 22 module cognitive interactive decision-making process involving correctional staff and youth. Various other programs, such as mentoring and arts, continue to be enhanced to provide juveniles a wide range of opportunities to improve their overall social and living skills.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$43,558,892 represents a 4% (\$1,540,534) increase in appropriations over the FY 2018-19 Adopted Budget primarily due to increases in salary and benefit costs. Revenues estimated at \$25,080,682 represent an 8% (\$1,925,025) increase over the FY 2018-19 Adopted Budget primarily due to the use of available fund balance in 2011 Realignment funds. Net County Cost recommended at \$18,478,210 represents a 2% (\$384,491) decrease from the FY 2018-19 Adopted Budget. A 6% (\$968,276) Salary Savings was used in calculating Regular Salaries, with related benefits savings of \$653,523. Staffing is recommended at the current level of 297 positions. Funding for a total of 390 beds is included in the FY 2019-20 Recommended Budget, the same as FY 2018-19.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits, recommended at \$33,048,690 represent a 4% (\$1,246,261) increase over the FY 2019-20 Adopted Budget primarily due to increases in salaries and benefits costs. Staffing is recommended at 297 positions, which is the same as FY 2018-19.

#### **Services and Supplies**

- Services and Supplies, recommended at \$10,510,202 represent a 3% (\$294,273) increase over the FY 2018-19 Adopted Budget primarily due to increases in contracted medical/mental health services and Facility Operations and Maintenance costs.

Recommended funding includes:

- Account 7345 Facility Operations & Maintenance reflects a 10% (\$233,109) increase over the FY 2018-19 Adopted budget due to the use of one-time funds to replace flooring in the Administration areas within the Juvenile Justice Campus and estimated usage and rates for FY 2019-20.
- Account 7430 Utilities reflects a 14% (\$291,555) decrease from FY 2018-19 Adopted Budget decrease based on actual usage and rates for FY 2019-20.



## **SUMMARY OF REVENUES**

- Revenues are recommended at \$25,080,682 and represent an 8% (\$1,925,025) increase over the FY 2018-19 Adopted Budget primarily due to additional Proposition 172 revenue and the use of additional 2011 Realignment revenue based on available Fund Balance.
- Other Financing Sources recommended at \$15,188,084 represent an 11% (\$1,539,156) increase over the FY 2018-19 Adopted Budget primarily due to the use of 2011 Realignment revenues based on available carryover funds in the Enhancing Law Enforcement Activities Subaccount and Juvenile Justice Subaccount programs in FY 2019-20.

**PROBATION - JUVENILE JUSTICE CAMPUS - 3440**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2003	Probation Services Manager	2576	4	4	\$ 354,034
2005	Deputy Probation Officer IV	2282	1	1	78,386
2007	Deputy Probation Office III	2065	1	1	58,163
2021	Supervising Juvenile Correctional Officer	2270	15	15	1,143,563
2022	Senior Juvenile Correctional Officer	2054	47	47	2,934,127
2023	Juvenile Correctional Officer II	1784	147	147	8,231,243
2025	Juvenile Correctional Officer I	1457	51	51	2,113,449
2045	Probation Division Director	D	2	2	234,754
3070	Supervising Office Assistant	1574	1	1	54,141
3080	Office Assistant III	1180	1	1	37,895
3110	Office Assistant II	1058	1	1	26,985
3125	Office Assistant I	960	3	3	93,532
3161	Administrative Assistant III - Confidential	1452	2	2	99,734
3420	Stock Clerk I	960	1	1	25,656
3432	Supervising Stock Clerk	1466	1	1	50,033
3440	Stock Clerk II	1056	1	1	34,056
5028	Dietary Aide II	1008	2	2	57,913
5029	Dietary Aide III	1056	5	5	166,982
5052	Senior Maintenance Janitor	1168	1	1	38,567
5055	Janitor	965	7	7	213,628
5130	Washer	960	3	3	91,096
<b>Subtotal</b>			<b>297</b>	<b>297</b>	<b>\$ 16,137,937</b>
	Holiday Pay				171,410
	Shift Differential				138,809
	Bilingual Skill Pay				16,867
	Less Salary Savings (6%)				(968,276)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 15,496,747</b>

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**Public Defender  
BUDGET 2880  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 14,466,912	\$ 17,218,050	\$ 20,745,290	\$ 3,527,240	20%
Services and Supplies	1,640,060	2,318,267	2,434,372	116,105	5%
Other Financing Uses	38,789	110,000	66,000	(44,000)	-40%
Capital Assets		40,000	40,000	-	
Total Appropriations	\$ 16,145,761	\$ 19,686,317	\$ 23,285,662	\$ 3,599,345	18%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 151,265	\$ 300,000	\$ 360,000	\$ 60,000	20%
Intergovernment Revenue-Other	118,449	85,856	-	(85,856)	-100%
Charges For Services	190,315	195,000	205,000	10,000	5%
Other Financing Sources	2,452,819	2,892,238	2,951,508	59,270	2%
Intrafund Revenue	308,248	406,207	430,497	24,290	6%
Total Revenues	\$ 3,221,096	\$ 3,879,301	\$ 3,947,005	\$ 67,704	2%
<b><u>Net County Cost</u></b>	<b>\$ 12,924,665</b>	<b>\$ 15,807,016</b>	<b>\$ 19,338,657</b>	<b>\$ 3,531,641</b>	<b>22%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	126	144	162	18	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **PUBLIC DEFENDER – 2880**

### **FUNCTION**

Pursuant to the Sixth Amendment to the Constitution of the United States, all indigent persons charged with a criminal offense where their liberty is placed in jeopardy are entitled to legal counsel. The Public Defender is the primary source for court appointed counsel, and as such is a critical and integral part of the criminal justice system. The Public Defender counsels appointed clients of their legal rights, investigates their cases, secures witnesses, and defends the client's interest before the court. The Public Defender services are mandated by the California Government and Civil Codes as well as those defined by judicial decree.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$23,285,662 reflects an increase of 18% (\$3,599,345) over the FY 2018-19 Adopted Budget. Revenues estimated at \$3,947,005 represent a 2% (\$67,704) increase over the FY 2018-19 Adopted Budget. Net County Cost recommended at \$19,338,657 represents a 22% (\$3,531,641) increase over the FY 2018-19 Adopted Budget and includes an additional \$406,067, which is based on CAO approval of 61% of the Department's projected Net County Cost savings from FY 2018-19. The recommended staffing level reflects an increase of 18 positions over the FY 2018-19 Adopted Budget. The 18 additional positions include 14 Defense Attorneys, 1 Investigative Technician, 2 Defense Investigators, and 1 Defense Social Worker. Salary Savings of 4% (\$485,424) was used in calculating the Regular Salaries with related benefits savings of \$365,000.

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Goal:** Continue implementation of a paperless electronic file system through the digitalization of new and existing physical files. In FY 2018-19 your Board approved an agreement with Metasource, to digitize over 10,000 boxes of archived case files over a five-year period. The Department will utilize an electronic document tracking program called Laserfiche to manage archived files once received from Metasource in electronic form. Additionally, once the District Attorney begins delivering paperless discovery to the Public Defender, this will increase the Public Defender's ability to open case files electronically. Implementation of this electronic document management file system will improve efficiency by eliminating the challenges of physical file storage and retrieval, provide immediate in-court electronic file access on demand, and allow for more direct automated data entry. This will further allow the Department to better task support staff to provide more direct and in-court support to lawyers and clients.
- **Performance Metric:** Implementation of the following: the agreement with Metasource, the Laserfiche tracking and organization of electronic case files, and a new process to accept paperless discovery from the District Attorney.

##### **FY 2018-19**

- **Goal:** Implementation of a paperless electronic file system through the digitalization of new and existing physical files and through the interfacing of our Case Management System, Judicial Case Activity Tracking System – Defender Version (JCATS), with justice partner systems and other County agencies. Implementation of this electronic file system will improve efficiency by eliminating the challenges of physical file storage and retrieval, provide

immediate in-court electronic file access on demand, and allow for more direct automated data entry. This will further allow the Department to better task support staff to provide more direct and in-court support to lawyers and clients.

- **Outcome(s)/Result(s):** The Department in working with the Department of Internal Services – IT Division, began implementation of the digitization of paper case files and continues to work towards interfacing JCATS with other justice partner case management systems.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

#### **Department Reorganization**

The Department continues to plan and implement several changes in staffing to address the immediate and long-term goals of the Office through a recommended staffing plan which includes the addition of 28 Defense Attorney positions; 7 support staff positions; and the reclassification of 12 positions to be implemented in two phases. Phase one was implemented in the FY 2018-19 Adopted Budget and added 14 Defense Attorney positions, 4 support staff positions, and the reclassification of 12 positions. The FY 2019-20 Recommended Budget implements phase two of the plan and includes 14 Defense Attorneys, 1 Investigative Technician, and 2 Defense Investigators. The FY 2019-20 Recommended Budget also adds 1 Social Worker and the reclassification of a Business Systems Analyst to a Senior Business Systems Analyst. The FY 2019-20 Recommended Budget represents an increase in the Department's allocated positions from 144 to 162, which will improve the overall quality of legal representation.

#### **Salaries and Benefits**

- Salaries and benefits recommended at \$20,745,290 represents a 20% increase (\$3,527,240) over the FY 2018-19 Adopted Budget.

Recommended funding includes:

- Account 6100 Regular Salaries represents a 19% increase (\$1,829,024) over the FY 2018-19 Adopted Budget due to additional staff, salary increases, and step increases.
- Account 6400 Retirement Contribution represents an increase of 24% (\$1,277,296) over the FY 2018-19 Adopted Budget due to an overall increase in County retirement rates and additional staff.
- Account 6500 OASDI Contribution represents an increase of 19% (\$140,833) over the FY 2018-19 Adopted Budget due to an increase in staff salaries and additional staff.
- Account 6600 Health Insurance Contribution represents an increase of 26% (\$291,041) over the FY 2018-19 Adopted Budget due to the County's increased contribution and additional staff.

#### **Services and Supplies**

- Services and Supplies are recommended at \$2,434,372 and represent a 5% (\$116,105) increase over the FY 2018-19 Adopted Budget.

Recommended funding includes:

- Account 7311 End User Software represents a 147% (141,500) increase over the FY 2018-19 Adopted Budget due to one-time funds to implement Laserfiche within the Department and increased research licenses for additional staff.
- Account 7385 Small Tools & Instruments represents a 65% (\$204,262) decrease from the FY 2018-19 Adopted Budget due to one-time funds to upgrade to ergonomic furniture and equipment in FY 2018-19.

**Capital Assets**

- Capital Assets recommended at \$40,000 continue to fund the ongoing JCATS project and represent no change from the FY 2018-19 Adopted Budget.

Recommended funding includes:

(1) JCATS.....\$40,000.....Ongoing.....Program Number 91164

**SUMMARY OF REVENUES**

- Revenues are recommended at \$3,947,005 and represent a 2% (\$67,704) increase over the FY 2018-19 Adopted Budget.
  - Intergovernmental Revenues recommended at \$360,000, represent a 20% (\$60,000) increase over the FY 2018-19 Adopted Budget, due to an increase in Penal Code 4750 cases (representation for in-custody crimes).
  - Other Governmental Agencies recommended at \$0, represent a 100% (\$85,856) decrease from the FY 2018-19 Adopted Budget due to decreased grant funding for The Clean Slate Program. It is anticipated the Department will receive grant funding for this Program midyear.

**PENDING FACTORS**

**Proposition 57:** Transfer Hearings are evidentiary hearings that the court determines if a minor will be prosecuted in adult or juvenile court. The Department continues to provide legal representation on these cases.

Additionally, SB 1391, effective September 30, 2018, prohibits prosecutors from charging 14-and 15-year old youth in adult criminal court. The Department currently is representing two juvenile cases.

Both Transfer Hearings and SB 1391 require experts on the suitability of whether minors should be prosecuted in the adult or juvenile courts. Both type of cases are labor intensive for attorneys assigned to the Juvenile Unit. The Department will continue to monitor these type of cases.



**PUBLIC DEFENDER - 2880****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0267	Assistant Public Defender	L	1	1	\$ 173,676
1202	Paralegal III	1710	1	1	50,348
1203	Paralegal I	1197	2	2	67,110
1204	Paralegal II	1423	5	5	201,192
1208	Chief Defense Attorney	L	5	5	789,473
1240	Defense Attorney I	2373	25	39	2,314,089
1241	Defense Attorney II	2770	17	17	1,321,390
1242	Defense Attorney III	3324	13	13	1,221,230
1243	Defense Attorney IV	3889	15	8	913,332
1245	Senior Defense Attorney	4186	9	16	2,113,849
1260	Legal Assistant I	1058	3	3	92,618
1261	Legal Assistant II	1180	14	11	386,946
1262	Senior Legal Assistant	1452	2	5	179,288
1263	Supervising Legal Assistant	1599	3	3	142,784
1264	Chief Legal Assistant	3165	1	1	51,514
1759	Defense Investigative Technician	1428	1	2	66,023
1764	Defense Investigator I	1857	5	7	334,002
1765	Defense Investigator II	2248	9	7	597,539
1766	Senior Defense Investigator	2778	3	5	248,722
1798	Chief Defense Investigator	D	1	1	104,709
1980	Defense Social Worker I	1524	3	3	180,809
1982	Defense Social Worker III	1888	0	1	-
2209	Executive Assistant	2124	1	1	69,181
2211	Business Systems Analyst II	2148	1	1	61,589
2212	Business Systems Analyst III	2490	1	0	-
2240	Senior Business Systems Analyst	2789	0	1	75,000
2375	Public Defender Business Manager	E	1	1	92,893
3203	Account Clerk I	1127	1	1	30,228
8088	Public Defender	B	1	1	185,224
<b>Subtotal</b>			<b>144</b>	<b>162</b>	<b>\$ 12,064,759</b>
Auto Allowance					7,800
Criminal Law Specialists Incentives					41,854
Bilingual Skill Pay					21,180
Less Salary Savings (4%)					<b>(485,424)</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 11,650,169</b>

**RECOMMENDED POSITIONS TO ADD (Effective Oct 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
2240	Senior Business Sytstems Analyst	2789	1*	\$ 13,595
1240	Defense Attorney I	2373	14	1,603,500
1758	Defense Investigative Technician	1428	1	66,740
1764	Defense Investigator I	1857	2	173,937
1980	Defense Social Worker I	1524	<u>1</u>	<u>72,454</u>
	Cost of Positions Recommended to Add		18	\$ 1,930,226

\*Denotes conversion in combination with series, no additional position allocated  
The 162 positions in the Recommended column includes the additional 18 positions.

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Public Health  
BUDGET 5620  
General Fund

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b>FISCAL SUMMARY</b>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 40,038,435	\$ 45,754,336	\$ 47,720,152	\$ 1,965,816	4%
Services and Supplies	45,186,303	28,758,697	30,551,506	1,792,809	6%
Other Financing Uses	249,847	100,800	3,337,750	3,236,950	3211%
Capital Assets	56,023	122,000	16,000	(106,000)	-87%
Total Appropriations	\$ 85,530,608	\$ 74,735,833	\$ 81,625,408	\$ 6,889,575	9%
<u>Revenues</u>					
Licenses, Permits & Franchises	\$ 138,796	\$ 155,813	\$ 155,813	\$ -	0%
Fines, Forfeitures & Penalties	1,050	-	-	-	0%
Rev From Use of Money & Prop	3,900	-	174,528	174,528	100%
Intergovernment Revenues - State	6,726,875	9,283,627	9,989,302	705,675	8%
Intergovernment Revenues - Federal	18,859,600	19,242,554	21,225,361	1,982,807	10%
Charges For Services	8,732,026	10,591,859	11,359,906	768,047	7%
Miscellaneous Revenues	3,257,112	421,800	857,250	435,450	103%
Other Financing Sources	44,746,912	31,813,830	34,303,984	2,490,154	8%
Intrafund Revenue	1,583,485	1,695,587	1,758,963	63,376	4%
Total Revenues	\$ 84,049,754	\$ 73,205,070	\$ 79,825,107	\$ 6,620,037	9%
<u>Net County Cost</u>	\$ 1,480,852	\$ 1,530,763	\$ 1,800,301	\$ 269,538	18%
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	405	403	403	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **PUBLIC HEALTH – 5620**

### **FUNCTION**

The mission of the Department of Public Health is to promote, preserve, and protect the health of the community. The Department serves four essential public health functions: health care, community health, environmental health, and emergency preparedness and response. These functions are administered through services provided in six divisions: Children's Medical Services, Emergency Medical Services (EMS), Community Health, Environmental Health, Public Health Nursing, and Correctional Health, that is administered through a contract with California Forensic Medical Group, Inc. (Wellpath). The Department also funds the County's Office of Emergency Services, the Operational Area Lead Agency, the contract with Fresno Humane Animal Services to provide animal pound, quarantine services, and leash law enforcement, and the Office of Health, Policy and Wellness whose goals include promoting a healthy lifestyle for individuals and communities.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$81,625,408 represents a 9% (\$6,889,575) increase over the FY 2018-19 Adopted Budget primarily due to costs for an EMS Dispatch Center and salary and benefit increases. Revenues recommended at \$79,825,107 represent a 9% (\$6,620,037) increase over the FY 2018-19 Adopted Budget primarily due to offsetting revenues for the EMS Dispatch Center and an increased use of Realignment Fund Balance. Although not mandated, Realignment funds are the main source of funding for health related services in the County Jail and Juvenile Justice Campus (JJC) (\$14,891,055). The Department also utilizes Realignment funds to offset health services provided outside the Jail and JJC (\$23,140,161). The Recommended Budget includes \$10 million in Realignment Fund Balance leaving \$6 million for future years. Net County Cost recommended at \$1,800,301 represents an 18% (\$269,538) increase over the FY 2018-19 Adopted Budget for the Fresno Humane Animal Services Contract, which is not offset by revenue or Realignment. Recommended salaries represent a Salary Savings of 1% (\$260,073). Staffing is recommended at the current level of 403 positions.

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Goal:** In partnership with the Department of Public Works and Planning, deploy and fully implement an integrated software system for data collection, compliance tracking, and financial management for Environmental Health.
- **Performance Metric:**
  - July – November 2019, System design, testing, and data conversion.
  - November – January 2020, System testing, configuration, and report development.
  - March 1, 2020 – Deploy Field Inspection System and system will become operational.

##### **FY 2018-19**

- **Goal:** Deployment of a public facing data management web portal for public health data.

- **Outcome(s)/Result(s):** The public facing health data portal went live in February 2019. The portal provides multi-year trend analysis of key health data metrics including chronic disease, sexually transmitted infection rates, preterm births, communicable diseases, and other social determinates of health, such as housing availability, employment rates, family income, and others. The portal will be used to support a community health needs assessment and health improvement plan for Fresno County.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

In October 2018, the Department experienced a flood event at the Brix-Mercer Building that resulted in the total loss of the County Public Health Lab. The incident was the second flooding in two years; as a result, the Department will be collaborating with neighboring counties on a long-term comprehensive public health lab assessment to evaluate local operational need and logistics for continued County Public Health Lab services.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$47,720,152 represent a 4% (\$1,965,816) increase over the FY 2018-19 Adopted Budget due to salary adjustments and corresponding benefit increases.

Recommended funding includes:

- Account 6100 Regular Salaries recommended at \$25,842,696 represents a 3% (\$653,975) increase over the FY 2018-19 Adopted Budget due to salary adjustments.

### **Services and Supplies**

- Services and Supplies recommended at \$30,551,506 represent a 6% (\$1,792,809) increase over the FY 2018-19 Adopted Budget primarily due to costs related to the EMS Dispatch Center.

Recommended funding includes:

- Account 7235 Medical, Dental & Lab Supplies recommended at \$344,863 represents a 27% (\$125,802) decrease from the FY 2018-19 Adopted Budget due to the October 2018 Brix-Mercer Building flooding in that resulted in the total loss of the Department's Lab.
- Account 7296 Data Processing Services recommended at \$4,314,059 represents a 26% (\$902,534) increase over the FY 2018-19 Adopted Budget based Internal Services Department rates and actual projected usage.
- Account 7340 Rents & Leases-Building recommended at \$345,685 represents a 66% (\$137,732) increase over the FY 2018-19 Adopted Budget primarily due to the new dispatch facility for EMS.
- Account 7345 Facility Services recommended at \$522,624 represents a 45% (\$434,310) decrease from the FY 2018-19 Adopted Budget based on Internal Services Department rates and actual projected usage.
- Account 7385 Small Tools and Instruments recommended at \$240,298 represents a 34% (\$124,398) decrease from the FY 2018-19 Adopted Budget due to budgeting charges for the EMS Hospital Preparedness Program partner facility reimbursement in Account 7295 Professional and Specialized Services (\$121,975).

### **Other Financing Uses**

- Other Financing Uses is recommended at \$3,337,750 and represents a significant (\$3,236,950) increase over the FY 2018-19 Adopted Budget. The transfer to Fund 0400 Org 8858 Public Works and Planning – Capital Projects will offset the EMS dispatch facility tenant/lease hold improvement costs. The transfer to Org 8911, Internal Services Department – Fleet Services is for the purchase of one replacement vehicle for the Community Health Division.

Recommended funding includes:

(1) Vehicle ..... \$32,000 ..... Replacement  
EMS Dispatch Facility Tenant/Lease ..... \$3,305,750 ..... Improvement Costs

### **Capital Assets**

- Capital Assets recommended at \$16,000 represent an 87% (\$106,000) decrease from the FY 2018-19 Adopted Budget and will be used to purchase a covert surveillance camera for the Environmental Health Division.

Recommended funding includes:

(1) Covert Surveillance Camera... .. \$16,000...New...Program Number 91451

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$79,825,107 and represent a 9% (\$6,620,037) increase over the FY 2018-19 Adopted Budget due to the following:
  - Revenue From Use of Money and Property recommended at \$174,528 represents a 100% increase over the FY 2018-19 Adopted Budget due to the EMS Communication Center.
  - Intergovernment Revenues – Federal recommended at \$21,225,361 represent a 10% (\$1,982,807) increase over the FY 2018-19 Adopted Budget primarily due to anticipated increases for EMS (\$950,000) Homeland Security funds to offset the new dispatch center costs and a new grant under the Office of Health, Policy, and Wellness Division (\$750,562).
  - Miscellaneous Revenues recommended at \$857,250 represent a 103% (\$435,450) increase over the FY 2018-19 Adopted Budget primarily due to increases in leased facility collections for EMS.
  - Other Financing Sources recommended at \$34,303,984 represent an 8% (\$2,490,154) increase over the FY 2018-19 Adopted Budget primarily due to the EMS Dispatch Center (\$1,653,000) and funding for a second District Attorney investigator for Waste Management (\$155,000).



**PUBLIC HEALTH - 5620****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
293	Assistant Director of Public Health	C	1	1	\$ 136,464
1302	Senior Epidemiologist	2710	1	1	78,961
1304	Public Health Program Manager	E	1	1	90,675
1310	Division Manager - Public Health Services	D	3	3	364,615
1311	County Health Officer	A	1	1	215,026
1312	Deputy Public Health Officer	A	1	1	184,318
1313	Division Manager - Environmental Health	D	1	1	112,292
1319	Health Education Assistant	1363	7	7	307,476
1319	Health Educator	1950	7	7	438,938
1321	Epidemiologist	2437	3	3	215,819
1324	Health Education Specialist	1677	25	25	1,215,964
1330	Senior Emergency Medical Services Specialist	2363	5	5	382,325
1332	Public Health Chemist II	1955	2	2	123,251
1334	Public Health Microbiologist II	2558	1	1	70,384
1340	Public Health Laboratory Assistant	960	2	2	48,716
1345	Public Health Nurse I	2695	16	21	1,597,038
1346	Public Health Nurse II	3100	38	33	3,156,405
1355	Senior Public Health Microbiologist	2845	1	1	92,061
1360	Supervising Public Health Nurse	3541	8	8	906,576
1365	Public Health Physician	A	4	4	748,174
1370	Division Manager - Emergency Medical Services	D	1	1	112,611
1380	Emergency Medical Services Specialist	2150	6	6	392,495
1401	Communicable Disease Specialist I	1557	7	7	305,581
1402	Communicable Disease Specialist II	1663	9	9	514,661
1403	Supervising Communicable Disease Specialist	1813	2	2	124,685
1428	Medical Assistant I	963	2	2	51,748
1429	Medical Assistant II	1060	1	1	35,388
1450	Licensed Vocational Nurse III	1599	1	1	54,027
1451	Head Nurse	3541	1	1	121,763
1465	Licensed Vocational Nurse I	1313	1	1	36,666
1494	Licensed Vocational Nurse II	1461	1	1	40,504
1495	Staff Nurse I	2285	2	2	126,414
1496	Staff Nurse II	2487	4	4	272,654
1497	Staff Nurse III	2881	10	10	916,808
1501	Admitting Interviewer I	1065	3	3	88,473
1555	Occupational Therapist I	2446	1	2	134,047
1557	Occupational Therapist III	3033	2	2	186,036
1580	Physical Therapist I	2446	3	2	135,464
1581	Physical Therapist II	2587	1	1	71,553
1583	Physical Therapist III	3033	5	5	493,686
1593	Senior Admitting Interviewer	1442	2	2	93,224
1610	Rehabilitative Therapy Manager	E	1	1	113,650
1635	Therapy Aide	965	3	3	87,497
1655	Environmental Health Aide	1370	1	1	37,408
1670	Admitting Interviewer II	1255	14	14	527,849
1785	Environmental Health Specialist I	1850	4	4	193,176
1787	Environmental Health Specialist II	2078	28	28	1,775,131
1789	Environmental Health Specialist III	2290	18	18	1,299,081

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1790	Environmental Health Specialist Trainee	1535	1	1	\$ 41,990
1791	Supervising Environmental Health Specialist	2680	9	9	803,702
1922	Medical Social Worker II	2142	3	3	181,530
1923	Medical Social Worker III	2231	1	1	59,910
1945	Social Worker I	1524	1	1	41,019
2212	Business Systems Analyst III	2490	3	3	241,722
2213	Business Systems Analyst I	1739	1	1	47,570
2240	Senior Business Systems Analyst	2789	1	1	90,250
2291	Staff Analyst I	1839	2	2	103,902
2292	Staff Analyst II	2039	1	0	-
2293	Staff Analyst III	2356	12	13	958,842
2294	Senior Staff Analyst	F	3	3	251,738
2297	Principal Staff Analyst	E	1	1	94,961
2372	Public Health Business Manager	E	1	1	99,699
3070	Supervising Office Assistant	1574	4	4	209,119
3080	Office Assistant III	1180	43	42	1,606,154
3081	Office Assistant III - Confidential	1180	1	1	46,413
3110	Office Assistant II	1058	8	8	233,095
3125	Office Assistant I	960	8	9	235,626
3160	Administrative Assistant III	1452	5	5	243,922
3166	Executive Secretary - Confidential	1674	1	1	54,169
3203	Account Clerk I	1127	5	5	168,156
3205	Account Clerk II	1237	3	3	104,947
3240	Supervising Account Clerk II	1649	1	1	47,883
3255	Senior Accountant	2343	2	2	143,185
3260	Account Clerk III	1387	3	3	147,415
3262	Supervising Accountant	2552	1	1	74,220
3620	Program Technician I	1460	4	4	161,587
3621	Program Technician II	1633	8	8	367,406
3623	Program Technician II - Confidential	1633	2	2	99,634
3704	Information Technology Analyst I	1705	1	1	50,951
8227	Director of Public Health	B	1	1	168,841
<b>Subtotal</b>			<b>403</b>	<b>403</b>	<b>\$ 26,007,316</b>
	Auto Allowance				7,800
	Shift Differential				26,853
	Bilingual Skill Pay				60,800
	Salary Savings (1%)				(260,073)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 25,842,696</b>

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**County Medical Services**  
**BUDGET 5240**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 228,398	\$ 350,000	\$ 350,000	\$ -	0%
Other Financing Uses	<u>11,359,752</u>	<u>11,359,752</u>	<u>11,359,752</u>	<u>-</u>	0%
Total Appropriations	\$ 11,588,150	\$ 11,709,752	\$ 11,709,752	\$ -	0%
<b><u>Revenues</u></b>					
Other Financing Sources	<u>\$ 273,227</u>	<u>\$ 350,000</u>	<u>\$ 350,000</u>	<u>\$ -</u>	0%
Total Revenues	\$ 273,227	\$ 350,000	\$ 350,000	\$ -	0%
<b><u>Net County Cost</u></b>	<b>\$ 11,314,923</b>	<b>\$ 11,359,752</b>	<b>\$ 11,359,752</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **COUNTY MEDICAL SERVICES – 5240**

### **FUNCTION**

County Medical Services provides for the appropriation of the mandated local match to qualify the County for Local Health and Welfare Realignment Sales Tax Revenue, pursuant to Welfare and Institutions Code, Section 17608.010, for local health and mental health services. This budget also includes funding for the County's anticipated costs for indigent health care provided through the Medical Indigent Services Program (MISP) as obligated under Welfare and Institutions Code, Section 17000, et seq. Funding for reimbursement for the provisions of certain non-emergency specialty medical services for residents who do not qualify for MISP or participation under the California Medi-Cal Program is also budgeted in this Org.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$11,709,752 represents no change from the FY 2018-19 Adopted Budget for indigent health care services. Although, the cost is decreasing, various ongoing changes in the California Medi-Cal program may significantly impact indigent health care cost. Revenues are recommended at \$350,000 and represent no change from the FY 2018-19 Adopted Budget. Net County Cost (NCC) reflects no change from the FY 2018-19 Adopted Budget. NCC represents the mandated local match for health and mental health services (\$11,359,752).

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$350,000 represent no change from the FY 2018-19 Adopted Budget due to ongoing eligibility criteria changes in the California Medi-Cal Program, which directly impact the County's indigent health care cost. The Recommended Budget includes appropriations for claim reimbursement contracts with University Faculty Associates and Fresno Community Hospital and Medical Center for MISP and with Advantek Benefit Administrators for the reimbursement of certain nonemergency specialty medical services for residents who do not qualify for MISP or Medi-Cal.

#### **Other Financing Uses**

- County Medical Services recommended at \$11,359,752 represent no change from the FY 2018-19 Adopted Budget and consist of \$10,404,113 for the Health Account and \$955,639 for the Mental Health Account, pursuant to Welfare and Institutions Code, Section 17608.010.

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**Public Works and Planning**  
**BUDGET 4360**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 7,340,434	\$ 8,866,559	\$ 9,280,465	\$ 413,906	5%
Services and Supplies	5,314,797	6,058,110	5,654,942	(403,168)	-7%
Other Financing Uses	173,007	344,269	249,000	(95,269)	-28%
Total Appropriations	\$ 12,828,238	\$ 15,268,938	\$ 15,184,407	\$ (84,531)	-1%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 4,845,426	\$ 5,978,646	\$ 4,844,862	\$ (1,133,784)	-19%
Intergovernment Revenues - St	80,375	334,013	472,344	138,331	41%
Intergovernment Rev-Federal	118,273	50,245	20,040	(30,205)	-60%
Charges For Services	2,928,552	3,287,076	3,219,380	(67,696)	-2%
Miscellaneous Revenues	132,739	171,684	97,728	(73,956)	-43%
Other Financing Sources	225,655	245,000	488,016	243,016	99%
Intrafund Revenue	862,928	2,147,969	2,246,490	98,521	5%
Total Revenues	\$ 9,193,948	\$ 12,214,633	\$ 11,388,860	\$ (825,773)	-7%
<b><u>Net County Cost</u></b>	<b>\$ 3,634,290</b>	<b>\$ 3,054,305</b>	<b>\$ 3,795,547</b>	<b>\$ 741,242</b>	<b>24%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	70	79	80	1	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **PUBLIC WORKS AND PLANNING – 4360**

### **FUNCTION**

The Public Works and Planning Department is responsible for public works, planning, land development, and resource management services, which involve administration of the County's General Plan and enforcement of building and land use standards including inspections and the issuance of building and land use permits. The Department also provides services related to environmental analysis, plan reviews, code enforcement, County Surveyor activities, growth management issues, regional and cooperative planning, ground and surface water management and planning, and mineral and natural resource management. The Department also provides for the administration, design and implementation of the County's Capital Projects program and includes funding for the administration of the Fresno County Blossom Trail and the Fruit Trail. In addition, although primarily funded in other budgets, the Department provides services in support of maintaining and operating the County public road system, housing, community development, solid and hazardous waste management, County Service Area and Waterworks District administration, transportation, and parks and grounds.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$15,184,407 represents a less than 1% (\$84,531) decrease from the FY 2018-19 Adopted Budget. Revenues recommended at \$11,388,860 represent a 7% (\$825,773) decrease from the FY 2018-19 Adopted Budget due to projected reductions in construction permits. Staffing is recommended at 80 positions, an increase of one position over current staffing levels.

Net County Cost (NCC) recommended at \$3,795,547 represent a 24% (\$741,242) increase over the FY 2018-19 Adopted Budget.

Recommended funding includes \$3,490,650 for architectural and construction management services for the County's Capital Projects program, which is offset by funded projects.

An allocation (\$829,835) for the Water and Natural Resources Division, funded by \$741,242 in NCC will be for on-going participation and administration of activities related to compliance with the Sustainable Groundwater Management Act, and administration of the San Joaquin Valley Water Infrastructure Authority.

A NCC allocation of \$29,385 is included for the administration of the County's two agri-tourism trails (Blossom Trail and Fruit Trail), which is necessary for the trails to continue.

Department staff will continue to be involved in the processing of significant development projects and associated environmental impact reports, updating of the Community Plans, comprehensive review and update of the County's General Plan and Zoning Ordinance, and activities related to the expansion and annexation by cities. Building permit activity is anticipated to decrease based on existing permit and inspection levels and projected construction activity in FY 2019-20.

The Sustainable Groundwater Management Act (SGMA) provides for the establishment of local Groundwater Sustainability Agencies (GSAs) to manage groundwater sustainability within groundwater subbasins defined by the California Department of Water Resources (DWR) as Priority Basins. Each GSA is required to develop and submit to the DWR by January 31, 2020, a Groundwater Sustainability Plan (GSP) that achieves groundwater sustainability within the subbasin, without causing undesirable results. Failure to comply could result in the State Water Resources Control Board asserting its power to manage local groundwater resources.

Fresno County overlies all or portions of four groundwater Subbasins, defined within DWR Bulletin 118, as the Kings, Westside, Delta-Mendota, and Pleasant Valley Subbasins. As a result of ongoing

collaborative efforts, the County has undertaken multiple participation roles in the four groundwater subbasins, with the County serving as either the exclusive GSA, a member agency of a GSA through participation in a Joint Powers Authority, Memorandum of Agreement, or Special Act District (JPA, MOA, SAD), or a party to a GSA via a Memorandum of Understanding. Department activities are focused upon the review and completion of GSPs in relation to compliance with regulatory requirements, as well as evaluation of potential impacts to existing Fresno County General Plan policies and ordinance codes. Future efforts will focus on the implementation of the GSPs, as well as annual and five-year monitoring and reporting requirements.

Pursuant to the State mandate regarding on-site waste water systems as required through the State Water Board Water Quality Control policy for Siting, Design, Operation and Maintenance (the Policy), the Department's role in permitting septic systems will be expanding. In December 2016, the County adopted its Local Agency Management Plan (LAMP) which affords the County local control and permitting of on-site wastewater systems. The LAMP was implemented on May 13, 2018. While the County LAMP provides many advantages for County residents as compared to the State permit process, the LAMP also requires significant changes to the County process to review, issue, and inspect these septic systems, specifically with regard to the procedures of the Department's Development Services Division. The functions previously performed by the Department of Public Health's Environmental Health staff with regard to the review of engineered design septic systems will now be undertaken by the Department as well as the associated additional inspections required of these systems.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$9,280,465 represent a 5% (\$413,906) increase over the FY 2018-19 Adopted Budget due to negotiated increases in salaries and related benefits.

### **Services and Supplies**

- Services and Supplies recommended at \$5,654,942 represent a 7% (\$403,168) decrease from the FY 2018-19 Adopted Budget.

### **Other Financing Uses**

- Other Financing Uses recommended at \$249,000 represents a 28% (\$95,269) decrease from the FY 2018-19 Adopted Budget primarily due to the purchase of new vehicles in FY 2018-19.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$11,388,860 and represent a 7% (\$825,773) decrease from the FY 2018-19 Adopted Budget.
  - Licenses, Permits and Franchises recommended at \$4,844,862 represent a 19% (\$1,133,784) decrease from the FY 2018-19 Adopted Budget based on anticipated permit and land use application activity.
  - Other Financing Sources recommended at \$488,016 represent a 99% (\$243,016) increase over the FY 2018-19 Adopted Budget primarily due to additional activity from Special Revenue Fund 0085 (Public Works & Planning) for Code Enforcement activities and Special Studies Trust.

**PUBLIC WORKS AND PLANNING - 4360****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<b><u>JCN</u></b>	<b><u>TITLE</u></b>	<b><u>BAND/ RANGE</u></b>	<b><u>POSITIONS</u></b>		<b><u>RECOMMENDED SALARIES</u></b>
			<b><u>CURRENT</u></b>	<b><u>RECOMMENDED</u></b>	
0223	Development Services & Capital Projects Manager	D	1	1	\$ 129,918
0224	Assistant Director of Public Works and Planning	C	1	1	155,616
1132	Engineering Technician I	1719	3	3	100,531
1133	Senior Engineering Technician	2204	1	1	79,487
1134	Senior Engineer	3273	2	2	203,734
1105	Engineer II	2559	1	1	71,381
1137	Engineer III	2810	2	2	178,227
1167	Senior Architect	3556	0	1	112,398
1168	Architect	3170	3	3	181,849
1169	Architectural Assistant	1865	4	4	212,168
1174	Water & Natural Resources Manager	D	1	1	121,674
1175	Planner I	1818	7	7	354,337
1176	Planner II	2019	5	5	227,547
1177	Planner III	2332	6	6	466,397
1178	Senior Planner	2936	4	4	373,184
1179	Principal Planner	3228	2	2	189,597
1715	Building Inspector I	1933	7	7	373,625
1716	Building Inspector II	2207	1	1	62,662
1720	Building Plans Engineer	3101	1	1	101,238
1721	Supervising Building Inspector	2652	2	2	161,216
1722	Building Plans Checker III	2718	1	1	93,343
1724	Building Plans Checker I	2057	2	2	117,215
1745	Chief Building Inspector	3288	1	1	107,307
2291	Staff Analyst I	1839	2	2	155,040
2293	Staff Analyst III	2356	2	2	153,817
2294	Senior Staff Analyst	F	2	2	169,285
3080	Office Assistant III	1180	2	2	75,503
3110	Office Assistant II	1058	2	2	69,003
3125	Office Assistant I	960	5	5	109,262
3160	Administrative Assistant III	1452	1	1	49,701
3620	Program Technician I	1460	5	5	208,109
<b>Subtotal</b>			<b>79</b>	<b>80</b>	<b>\$ 5,164,372</b>

**TOTAL REGULAR SALARIES****\$ 5,164,372****RECOMMENDED POSITIONS TO ADD (Effective October 7, 2019)**

<b><u>JCN</u></b>	<b><u>TITLE</u></b>	<b><u>BAND/ RANGE</u></b>	<b><u>POSITION</u></b>	<b><u>SALARIES &amp; EXPENSES</u></b>
1167	Senior Architect	3556	1	\$ 202,824
	Cost of Positions Recommended to Add		1	\$ 202,824

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**PW&P - Support Services**  
**BUDGET 4365**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 2,788,934	\$ 3,331,394	\$ 3,697,097	\$ 365,703	11%
Services and Supplies	329,157	479,526	519,810	40,284	8%
Other Financing Uses	17,632	20,000	62,000	42,000	210%
Capital Assets	-	16,000	-	(16,000)	-100%
Total Appropriations	\$ 3,135,723	\$ 3,846,920	\$ 4,278,907	\$ 431,987	11%
<b><u>Revenues</u></b>					
Intergovernment Rev-Federal	\$ 786	\$ -	\$ -	\$ -	0%
Charges For Services	2,033,777	2,781,203	3,089,844	308,641	11%
Other Financing Sources	58	-	-	-	0%
Intrafund Revenue	907,650	1,065,717	1,189,063	123,346	12%
Total Revenues	\$ 2,942,271	\$ 3,846,920	\$ 4,278,907	\$ 431,987	11%
<b><u>Net County Cost</u></b>	<b>\$ 193,452</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	29	31	32	1	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **PW&P – SUPPORT SERVICES - 4365**

### **FUNCTION**

The Public Works and Planning Support Services budget supports the financial, data system, and administrative services for the Department. The Financial Services area is responsible for the preparation of the budgets, accounts payable, accounts receivable for water/sewer districts and disposal sites, mail and reproduction services, accounting for capital projects, preparation of financial reports for grant claims and the Road Fund report, and personnel services for the Department. The Computer Data Services section is responsible for data processing functions, which include the coordination of hardware and software, and oversight of upgrades and conversions of various packaged software programs utilized in the Department. This section also administers and maintains the Geographical Information System (GIS), the Amanda Permit System, and the Department website.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$4,278,907 represents an 11% (\$431,987) increase over the FY 2018-19 Adopted Budget primarily due to increased staffing and appropriations for the purchase of a vehicle to be used by the Senior Engineering Tech, who travels to various locations to conduct safety inspections and training. Revenues recommended at \$4,278,907 represent an 11% (\$431,987) increase over the FY 2018-19 Adopted Budget. Staffing recommended at 32 positions represents an increase of 1 position over the FY 2018-19 Adopted Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$3,697,097 represent an 11% (\$365,703) increase over the FY 2018-19 Adopted Budget primarily due to the addition of one position and negotiated salary and benefit increases.

#### **Other Financing Uses**

- Other Financing Uses recommended at \$62,000 represent a 210% (\$42,000) increase over the FY 2018-19 Adopted Budget primarily due to the purchase of a vehicle.

Recommended funding includes:

(1) Vehicle ..... \$37,000 ..... New

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$4,278,907 and represent an 11% (\$431,987) increase over the FY 2018-19 Recommended Budget to fund the purchase of a vehicle and the added position.



**PW&P - SUPPORT SERVICES - 4365****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1133	Senior Engineering Technician	2204	1	1	\$ 73,773
2225	Systems & Procedures Manager	E	1	1	104,952
2240	Senior Business Systems Analyst	2789	1	1	95,572
2291	Staff Analyst I	1839	0	1	48,201
2292	Staff Analyst II	2039	1	1	59,155
2294	Senior Staff Analyst	F	1	1	84,642
2341	Financial Analyst I	1839	1	1	51,758
2343	Financial Analyst III	2356	1	1	76,909
2356	Public Works and Planning Business Manager	D	1	1	107,549
3080	Office Assistant III	1180	2	2	96,171
3125	Office Assistant I	960	1	1	24,960
3205	Account Clerk II	1237	2	2	62,369
3210	Accountant I	1752	1	1	49,193
3255	Senior Accountant	2343	1	1	75,284
3260	Account Clerk III	1387	4	4	183,371
3262	Supervising Accountant	2552	1	1	83,327
3265	Principal Accountant	F	1	1	91,651
3620	Program Technician I	1460	1	1	42,942
3621	Program Technician II	1633	2	2	104,869
3623	Program Technician II - Confidential	1633	1	1	54,266
3705	Information Technology Analyst II	1875	2	2	124,674
3706	Information Technology Analyst III	2211	3	3	197,072
3708	Senior Information Technology Analyst	3002	1	1	93,939
<b>Subtotal</b>			<b>31</b>	<b>32</b>	<b>\$ 1,986,599</b>
Professional License Incentive					1,882
Bilingual Skill Pay					602
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,989,083</b>

**RECOMMENDED POSITIONS TO ADD (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2291	Staff Analyst I	1839	1	\$ 61,737
Cost of Positions Recommended to Add				1
				\$ 61,737



**PW&P - Transit Services**  
**BUDGET 4700**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 2,545,118	\$ 3,321,000	\$ 3,973,000	\$ 652,000	20%
Total Appropriations	\$ 2,545,118	\$ 3,321,000	\$ 3,973,000	\$ 652,000	20%
<b><u>Revenues</u></b>					
Intergovernment Revenue-Other	\$ 2,545,118	\$ 3,321,000	\$ 3,973,000	\$ 652,000	20%
Total Revenues	\$ 2,545,118	\$ 3,321,000	\$ 3,973,000	\$ 652,000	20%
<b><u>Net County Cost</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **PW&P – TRANSIT SERVICES - 4700**

### **FUNCTION**

The Public Works and Planning Department administers the Transit Services Fund to recognize the County's share of the Transportation Development Act (TDA) Local Transportation Fund (LTF) and State Transit Assistance (STA) monies, allocated directly to local transit providers from the Fresno Council of Governments (Fresno COG), for transit services in unincorporated areas. The annual allocation to each agency is determined by Fresno COG based upon an estimate of revenue by the California Department of Finance and the population of each city and unincorporated area. The County, Cities of Fresno and Clovis, and the Fresno County Rural Transit Agency (FCRTA) perform an annual analysis of the unincorporated area transit services and needs to determine the County's contribution of LTF and STA monies to Fresno Area Express (FAX), Handy Ride, Clovis Transit (Roundup), and FCRTA, according to agreements between the County, the Cities of Fresno and Clovis, and the FCRTA. Funds are also allocated by a formula for social service transit services (through FCRTA, FAX, and the Fresno County Economic Opportunities Commission (FCEOC) as the Consolidated Transportation Services Agencies) to unincorporated area residents. Three percent of the total County allocation, pursuant to California Public Utilities Code, Section 99233.2 is allocated to the Fresno COG for regional transportation planning services including transit planning. The TDA of 1971 provides authority to establish this Fund.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$3,973,000 represents a 20% (\$652,000) increase over the FY 2018-19 Adopted Budget based on FY 2018-19 State sales tax revenue estimates, as refined by the County's Auditor-Controller/Treasurer-Tax Collector. Revenues recommended at \$3,973,000 represent a 20% (\$652,000) increase over the FY 2018-19 Adopted Budget. The allocations to transit providers are made in December of each year through a separate Board action and are based on the most current State estimate of sales tax revenues, the adopted FCRTA budget, and actual transit use and service costs for FAX and the City of Clovis services for FY 2018-19.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$3,973,000 represent a 20% (\$652,000) increase over the FY 2018-19 Adopted Budget due to monies allocated directly to transit providers and for regional transportation planning.

Recommended funding includes:

- The City of Fresno allocation recommended at \$2,600,000 represents a 13% (\$300,000) increase over the FY 2018-19 Adopted Budget for services to the unincorporated area within the Fresno metropolitan transit service area.
- Total allocation to 19 rural transit subsystems recommended at \$800,000 represents a 75% (\$342,000) increase over the FY 2018-19 Adopted Budget. Since FY 2009-10, FCRTA has used contingency funds held as matching dollars for capital projects to offset local agency contributions. FCRTA will continue to use contingency funds to offset local agency contributions for FY 2019-20; however, the offset is less than previous years due to lower operational costs.
- City of Clovis recommended at \$70,000 represents a 21% (\$15,000) decrease from the FY 2018-19 Adopted Budget for paratransit services to the unincorporated area of Tarpey Village.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$3,973,000 and represent a 20% (\$652,000) increase over the FY 2018-19 Adopted Budget and is the County's share of LTF and STA funds allocated under formula by Fresno COG.



**PW&P - Grants  
BUDGET 5512  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 4,530,074	\$ 9,035,855	\$ 12,639,053	\$ 3,603,198	40%
Total Appropriations	\$ 4,530,074	\$ 9,035,855	\$ 12,639,053	\$ 3,603,198	40%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 1,646,600	\$ 5,971,102	\$ 8,111,362	\$ 2,140,260	36%
Intergovernment Rev-Federal	1,175,421	2,031,443	2,776,921	745,478	37%
Miscellaneous Revenues	165	-	-	-	0%
Other Financing Sources	886,495	1,033,310	1,750,770	717,460	69%
Total Revenues	\$ 3,708,681	\$ 9,035,855	\$ 12,639,053	\$ 3,603,198	40%
<b><u>Net County Cost</u></b>	<b>\$ 821,393</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **PUBLIC WORKS & PLANNING – GRANTS - 5512**

### **FUNCTION**

The Public Works and Planning Department Grants budget contains funds for planning and implementing of ongoing and one-time smaller grant programs including the Tree Mortality Program, Federal HOME Investment Partnerships Program (HOME), loan servicing for completed grant programs, Used Oil Payment Programs, Tire Amnesty Grant, California Department of Resources Recycling and Recovery (CalRecycle) Tire Cleanup Grant, City/County Beverage Payment Program, and Household Hazardous Waste Grants.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$12,639,053 represents a 40% (\$3,603,198) increase over the FY 2018-19 Adopted Budget primarily due to the HOME Program and Tree Mortality Grant funding. Revenues recommended at \$12,639,053 represent a 40% (\$3,603,198) increase over the FY 2018-19 Adopted Budget primarily due to the HOME Program and Tree Mortality Grant funding. The work effort required to implement the grant programs is provided primarily by Department staff in Roads Org 4510, Community Development Block Grant Org 7205, and Resources, Org 9015.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Housing Preservation Grant 2005**

Grant Funds: \$600

County Match: None

Provides for the required loan servicing and monitoring costs associated with the County's completed Housing Preservation grants from the United States Department of Agriculture (USDA). Funding is provided from the Housing Preservation Special Revenue Fund, Org 1203 and is ongoing until all loans are repaid.

#### **Housing Preservation Grant 2010**

Grant Funds: \$31,448

County Match: \$31,448

Provides housing rehabilitation grants through a 2017 one-time grant from the USDA to augment the County's loan program, Housing Rehabilitation Assistance Program (HARP), to eligible families in the rural unincorporated areas. The match requirement is met by combining the USDA grant with loans provided by the County's HARP funded with Community Development Block Grants (CDBG) and HOME funds.

#### **Federal HOME Grant Program**

Grant Funds: \$4,476,839

Op Trans In: \$1,731,366

County Match: None

Provide funds for housing rehabilitation loans, homebuyer loans for ownership, and loans for affordable housing development projects in partner cities and the unincorporated area. This is an ongoing grant program through which the County receives an annual allocation of funds from the HUD for multi-year housing program activities. Funding is provided from Home Investment Fund Special Revenue Fund, Org 1202.

#### **CalHome Grant**

Operating Transfers In: \$2,000

County Match: None

Provides for the required ongoing loan servicing and monitoring costs associated with the County's completed CalHome Grant Program. Funding is provided from CalHome Reuse Account Special Revenue Fund, Org 1204 and is ongoing until all loans are repaid.



**Neighborhood Stabilization Program Loan Servicing**

Operating Transfers In: \$10,100

County Match: None

Provides for the mandated loan servicing and monitoring for the County's completed Neighborhood Stabilization Program (NSP) mortgage assistance loans for the 15-year life of the loans. Funding is provided by reserved program income remaining from the NSP Special Revenue Fund, Org 1205 dedicated solely for this purpose, per Federal NSP regulations.

**Used Oil Payment Program**

Grant Funds: \$306,916

County Match: None

Provides an one-year allocation from CalRecycle of \$306,916 to assist local governments with: 1) the development and implementation of ongoing used oil and used oil filter collection and recycling programs; 2) education and outreach programs; and, 3) the establishment and promotion of the Certified Collection Centers located within the 14 jurisdictions (excluding the City of Fresno, which has its own program) and the unincorporated area of the County. The County must re-apply for this grant every year.

**Tire Amnesty Grant**

Grant Funds: \$40,000

County Match: None

Provides a two-year allocation from CalRecycle of \$40,000 to conduct waste tire amnesty drop-off events throughout the unincorporated areas of the County. Funds were utilized to cover the costs of the County's programs for FYs 2017-18 and 2018-19 at \$20,000 per year. Tires collected at the amnesty events will be transported by a licensed tire recycler. In March 2019, Resources staff applied for the Tire Amnesty Cycle 5 Grant funds (\$40,000) with an anticipated award date of August 2019. In March 2020, Resources staff will apply for Tire Amnesty Cycle 6 Grant funds. Resources staff budgets the full \$40,000 to address any unplanned contingencies.

**CalRecycle Tire Clean Up Grant**

Grant Funds: \$100,000

County Match: None

Provides a two-year allocation from CalRecycle for the Tire Clean Up program to offset waste tire clean-up costs in the rural areas of the County. A portion of the \$100,000 was expended in FY 2018-19; however, due to periods and grant cycles the Department may be awarded another grant. The recommended \$100,000 is in anticipation of being awarded added funds in FY 2019-20. In May 2017, Resources staff submitted an application for funding for FYs 2018-19 and FY 2019-20. Tires collected during clean-up activities will be transported by a licensed tire recycler. The County must re-apply for this grant every two years.

**City/County Beverage Payment Program**

Grant Funds: \$86,118

County Match: None

Provides a one-year allocation from CalRecycle of \$86,118 for public education to promote beverage container recycling and/or litter clean-up activities. The County must re-apply for this grant every year.

**Hazardous Waste Grant- HD33**

Grant Funds: \$95,000

County Match: None

Provides a one-year allocation from CalRecycle of \$95,000 for equipment for Household Hazardous Waste facilities. The County must re-apply for this grant every year.

### **Tree Mortality 2016**

Grant Funds: \$5,300,000

County Match: None

Provides an allocation from California Department of Forestry and Fire Protection (CAL FIRE) of \$5,300,000 for the removal of dead and/or dying trees that pose a threat to public health and safety. The Local Assistance for Tree Mortality Grant Program (LATM) funds will be part of the County's 25% cost share requirement under the California Disaster Assistance Act (CDAA).

### **Tree Mortality 2016 - SRA**

Grant Funds: \$2,190,032

County Match: None

Provides an allocation from CAL FIRE of \$2,190,032 for the removal of dead and/or dying trees in various Special Districts. The allocation includes \$1,390,032 from the FY 2016-17 Fire Prevention Grant and \$800,000 from the FY 2017-18 Fire Prevention Grant.

### **Services and Supplies**

- Services and Supplies recommended at \$12,639,053 represent a 40% (\$3,603,198) increase over the FY 2018-19 Adopted Budget primarily due to the HOME Program and Tree Mortality Grant funding.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$12,616,505 represent a 40% (\$3,592,724) increase over the FY 2018-19 Adopted Budget primarily due to additional Tree Mortality Grant activities.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$12,639,053 and represent a 40% (\$3,603,198) increase over the FY 2018-19 Adopted Budget primarily due to HOME Program and Tree Mortality Grant funding.
  - Account 3430 Intergovernmental Revenues - State recommended at \$8,111,362 represents a 36% (\$2,140,260) increase over the FY 2018-19 Adopted Budget primarily due to the number of grants and Tree Mortality Grant funding.
  - Account 4360 Intergovernmental Revenues - Federal recommended at \$2,776,921 represents a 37% (\$745,478) increase over the FY 2018-19 Adopted Budget primarily due to additional funding for the HOME Program.
  - Other Financing Sources recommended at \$1,750,770 represent a 69% (\$717,460) increase over the FY 2018-19 Adopted Budget primarily due to the additional Operating Transfer In of funds from HOME Investment Fund Special Revenue Fund Org 1202.

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Community Development Block Grant (Org 7205)

**PW&P - Community Development Block Grant  
BUDGET 7205  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,016,577	\$ 1,078,536	\$ 1,095,164	\$ 16,628	2%
Services and Supplies	846,955	1,424,399	1,453,414	29,015	2%
Other Charges	1,971,753	4,474,757	4,702,192	227,435	5%
Other Financing Uses	39,392	53,000	55,000	2,000	4%
Total Appropriations	\$ 3,874,677	\$ 7,030,692	\$ 7,305,770	\$ 275,078	4%
<b><u>Revenues</u></b>					
Intergovernment Rev-Federal	\$ 2,407,358	\$ 6,366,692	\$ 6,645,771	\$ 279,079	4%
Charges For Services	40,154	30,000	30,000	-	0%
Miscellaneous Revenues	558,943	500,000	500,000	-	0%
Intrafund Revenue	354,761	134,000	129,999	(4,001)	-3%
Total Revenues	\$ 3,361,216	\$ 7,030,692	\$ 7,305,770	\$ 275,078	4%
<b><u>Net County Cost</u></b>	<b>\$ 513,461</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	10	9	9	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **PW&P – COMMUNITY DEVELOPMENT BLOCK GRANT - 7205**

### **FUNCTION**

The Public Works and Planning Department Federal Community Development Block Grant (CDBG) Budget is administered by the Community Development Division. The annual application for the County's Urban County CDBG entitlement grant funds, which is approved by the Board of Supervisors and submitted to U.S. Department of Housing and Urban Development (HUD), details how the funds will be spent. The grant funds are used to implement a variety of projects and programs to improve low and moderate income neighborhoods throughout the County and participating cities. Department staff administers a variety of housing and community development activities necessary to implement the County's Consolidated Plan, Annual Action Plan, Economic Development Strategy, and the Housing and Economic Development Elements of the General Plan. Department staff also administers other housing grant funds budgeted in the Public Works and Planning Department – Grants Org 5512 for affordable housing development, housing rehabilitation, and homebuyer assistance, along with other specialized housing and community development grant programs as funds are available.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$7,305,770 represents a 4% (\$275,078) increase over the FY 2018-19 Adopted Budget due to increased committed but unexpended funds from previous Federal CDBG grant allocations. Revenues recommended at \$7,305,770 represent a 4% (\$275,078) increase over the FY 2018-19 Adopted Budget due to funds from prior allocations. The majority of these funds are for public facility and infrastructure projects in progress. This budget continues to fund five unincorporated area community development programs, including public facility and infrastructure improvement projects, housing rehabilitation, commercial rehabilitation, community-based social services, and the Sheriff's Area Based Policing program. The budget includes CDBG funding provided as grants to the participating cities, at proportionate funding in accordance with the Joint Powers Agreement. Staffing is recommended at nine positions, which includes the elimination of a Staff Analyst and the addition of a Program Technician I.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$7,305,770 and represent a 4% (\$275,078) increase over the FY 2018-19 Adopted Budget due to a new grant and several FY 2018-19 funded public facility and infrastructure improvement projects that are in progress.

### **PENDING FACTORS**

FY 2019-20 will provide for an estimated seven new public facility and infrastructure improvement projects for participating cities and unincorporated area, all of which are anticipated to be multi-year projects.

**PW&P - COMMUNITY DEVELOPMENT BLOCK GRANT - 7205****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1748	Housing Rehabilitation Specialist I	1969	1	1	\$ 57,360
2291	Staff Analyst I	1839	1	-	-
2293	Staff Analyst III	2356	3	3	230,726
2294	Senior Staff Analyst	F	1	1	84,642
2297	Principal Staff Analyst	E	1	1	93,101
3620	Program Technician I	1460	1	2	81,244
3081	Office Assistant III	1180	1	1	33,464
<b>Subtotal</b>			<b>9</b>	<b>9</b>	<b>\$ 580,537</b>
Bilingual Skill Pay					602
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 581,139</b>

**VACANT POSITIONS DELETED (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
2291	Staff Analyst I	F	-1	\$ (61,737)
	Cost of Restoring Vacant Position		-1	\$ (61,737)

**RECOMMENDED POSITIONS TO ADD (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
3620	Program Technician I	1460	1	\$ 50,795
	Cost of Positions Recommended to Add		1	\$ 50,795





**PW&P - Parks and Grounds**  
**BUDGET 7910**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,668,878	\$ 1,933,174	\$ 2,090,298	\$ 157,124	8%
Services and Supplies	2,669,304	1,884,290	1,868,319	(15,971)	-1%
Other Charges	-	1,331	1,331	-	0%
Other Financing Uses	46,998	120,998	91,425	(29,573)	-24%
Capital Assets	107,963	591,802	460,000	(131,802)	-22%
Total Appropriations	\$ 4,493,143	\$ 4,531,595	\$ 4,511,373	\$ (20,222)	0%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 36,002	\$ 49,525	\$ 44,984	\$ (4,541)	-9%
Intergovernment Revenues - St	1,117,791	591,802	559,890	(31,912)	-5%
Charges For Services	898,854	1,041,684	1,179,079	137,395	13%
Miscellaneous Revenues	2,550	-	-	-	0%
Other Financing Sources	154	294,000	101,000	(193,000)	-66%
Intrafund Revenue	264,297	501,770	472,761	(29,009)	-6%
Total Revenues	\$ 2,319,648	\$ 2,478,781	\$ 2,357,714	\$ (121,067)	-5%
<b><u>Net County Cost</u></b>	<b>\$ 2,173,495</b>	<b>\$ 2,052,814</b>	<b>\$ 2,153,659</b>	<b>\$ 100,845</b>	<b>5%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	24	24	25	1	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **PW&P – PARKS AND GROUNDS - 7910**

### **FUNCTION**

The Public Works and Planning Department Parks and Grounds budget provides the funding to operate and maintain all regional County parks, campgrounds, fishing areas, and the Veterans Liberty and County Cemeteries. The grounds for many County facilities, including the Juvenile Justice Campus (JJC), Courthouse Park, and University Medical Center campus are maintained through this budget. The funding allows for the maintenance of scenic routes along Kearney and Van Ness Boulevards and the landscape maintenance at the American Avenue and Southeast Regional Disposal sites.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$4,511,373 represents a less than 1% (\$20,222) decrease from the FY 2018-19 Adopted Budget primarily due to decreases in capital asset purchases. Revenues recommended at \$2,357,714 represent a 5% (\$121,067) decrease from the FY 2018-19 Adopted Budget due to major parts of the Shaver Lake Boat Launch Extension Project being completed. Net County Cost of \$2,153,659 represents a 5% (\$100,845) increase over the FY 2018-19 Adopted Budget. Staffing is recommended at 25 positions, an increase of one position.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$2,090,298 represent an 8% (\$157,124) increase over the FY 2018-19 Adopted Budget due primarily to the addition of one position.

#### **Other Financing Uses**

- Other Financing Uses recommended at \$91,425 represent a 24% (\$29,573) decrease from the FY 2018-19 Adopted Budget due to decreases in various Intrafund charges.

#### **Capital Assets**

- Capital Assets recommended at \$460,000 represent a 22% (\$131,802) decrease from the FY 2018-19 Adopted Budget due to major parts the Shaver Lake Boat Launch being completed.

Recommended funding includes:

Shaver Lake Boat Launch Ext...\$300,000...New...Program Number 91229

(1) Ford F450 with dump bed...\$60,000...New...Program Number 91567

Reclaimed & Domestic Water Connections...\$100,000...New...Program Number 91568

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$2,357,714 and represent a 5% (\$121,067) decrease from the FY 2018-19 Adopted Budget due to fewer estimated vendor sales, as well as a decrease in Intrafund revenue, and available grants and Special Revenue Fund transfers.
  - Charges for Services recommended at \$1,179,079 represent a 13% (\$137,395) increase over the FY 2018-19 Adopted Budget due to the cost to grind tree waste every three years.
  - Other Financing Sources recommended at \$101,000 represent a 66% (\$193,000) decrease from FY 2018-19 due to an estimated decrease in Special Revenue Fund transfers.

**PW&P - PARKS AND GROUNDS - 7910****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2294	Senior Staff Analyst	F	1	1	\$ 84,642
3125	Office Assistant III	1180	1	1	33,036 *
5220	Parks Groundskeeper I	1126	10	10	317,699
5221	Parks Groundskeeper II	1258	5	5	191,110
5235	Parks Maintenance Worker	1488	2	2	95,436
5241	Parks Services Supervisor	1670	2	3	143,326
5242	Senior Tree Trimmer	1696	1	1	51,532
5244	Tree Trimmer	1543	2	2	75,937
Subtotal			<b>24</b>	<b>25</b>	\$ 992,719
Bilingual Skill Pay					
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 992,719</b>

**RECOMMENDED POSITIONS TO ADD (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
5241	Parks Services Supervisor	1670	1	\$ 56,858
	Cost of Positions Recommended to Add		1	\$ 56,858

\* Denotes allocation of an Administrative Assistant position in combination with series, no additional positions added to Org 7910.



**Sheriff - Coroner - Public Administrator**  
**BUDGET 3111**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 173,404,124	\$ 181,953,885	\$ 194,408,263	\$ 12,454,378	7%
Services and Supplies	33,253,114	58,761,364	59,514,657	753,293	1%
Other Charges	45,900	45,900	45,900	-	0%
Capital Assets	4,459,898	2,547,066	2,707,252	160,186	6%
Total Appropriations	\$ 211,163,036	\$ 243,308,215	\$ 256,676,072	\$ 13,367,857	5%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ 309,469	\$ 267,409	\$ 243,857	\$ (23,552)	-9%
Fines, Forfeitures & Penalties	134	-	-	-	0%
Rev From Use of Money & Prop	2,341	-	-	-	0%
Intergovernment Revenues - St	51,754,361	48,791,266	50,979,877	2,188,611	4%
Intergovernment Rev-Federal	2,289,327	3,854,121	2,152,618	(1,701,503)	-44%
Intergovernment Revenue-Other	182,137	185,150	165,150	(20,000)	-11%
Charges For Services	12,134,837	9,343,255	9,947,991	604,736	6%
Miscellaneous Revenues	1,375,355	389,674	466,334	76,660	20%
Other Financing Sources	51,970,984	66,581,478	72,203,383	5,621,905	8%
Intrafund Revenue	344,834	363,560	325,756	(37,804)	-10%
Total Revenues	\$ 120,363,779	\$ 129,775,913	\$ 136,484,966	\$ 6,709,053	5%
<b><u>Net County Cost</u></b>	<b>\$ 90,799,257</b>	<b>\$ 113,532,302</b>	<b>\$ 120,191,106</b>	<b>\$ 6,658,804</b>	<b>6%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	1,250	1,270	1,271	1	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **SHERIFF-CORONER-PUBLIC ADMINISTRATOR – 3111**

### **FUNCTION**

The Office of the Sheriff is responsible for the apprehension of criminal suspects for crimes committed in the unincorporated areas of Fresno County. This includes investigation, gathering documentation, preservation, analysis, and court testimony for evidence seized. The Office of the Sheriff is also responsible for providing for judicial protection, bailiff services, public screening, and court security. A third major responsibility of the Sheriff is the operation of jail facilities for the County. The detention facilities are used to detain persons awaiting court appearance and to house convicted inmates sentenced to serve terms in the local jail. The Sheriff is also mandated to serve civil court documents and fulfills or facilitates crime prevention activities, often through community and youth services programs, that afford education, professional expertise, and a law enforcement presence for communities, schools, youth, and neighborhood associations.

The Coroner is mandated (Government Code Section 27491; Health and Safety Code Section 7104) to determine manner and cause of death; to inquire into the circumstances of unusual or unattended deaths; homicides; suicides and accidental deaths; deaths due to contagious disease; deaths in prison or jails and State mental facilities; to identify the deceased and notify next of kin; and to act as the County burial authority in burying the indigent or abandoned dead.

The Public Administrator is mandated (Probate Code Sections 7601, 7602, and 7620) to take control, protect, and manage a decedent's estate that is subject to loss, injury, waste, or misappropriation either when no other person or family is willing or appropriate, or when ordered to do so by the Superior Court. Public Administrator services include searching for family, making burial arrangements, identifying assets, paying creditors of the estate, and paying expenses of administration and distribution of the balance of the estate to the decedent's heirs or beneficiaries.

This budget funds these activities and includes Sheriff-Coroner-Public Administrator revenues from over 50 sources including inmate processing fees, Federal inmate housing charges, 2011 Realignment funding, contracts for law enforcement and Court security services, Public Safety Proposition 172 sales tax, various service fees, and grants funding.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$256,676,072 represents a 5% (\$13,367,857) increase in appropriations over the FY 2018-19 Adopted Budget primarily due to full year funding associated with the transfer of the Public Administrator function from the District Attorney to the Sheriff midyear FY 2018-19 and negotiated salary adjustments. The FY 2019-20 Recommended Budget revenues of \$136,484,966 represents a 5% (\$6,709,053) increase in estimated revenue over the FY 2018-19 Adopted Budget primarily due to an increase in Public Safety Proposition 172 Sales Tax Revenue, an increase in AB 109 revenue, and an increase in Federal funding for inmate beds. Net County Cost recommended at \$120,191,106 represents a 6% (\$6,658,804) increase over the FY 2018-19 Adopted Budget and includes an additional \$2,000,000, which is based on CAO approval of 100% of the Department's projected Net County Cost savings from FY 2018-19. A Salary Savings of 3.4% (\$2,919,009) has been used in calculating Regular Salaries with related benefit savings of (\$2,407,599). Staffing is recommended at 1,271 positions, an increase of 1 position over the current staffing level.

## **GOAL SETTING**

### **Goal**

#### **FY 2019-20**

- **Goal:** Further incorporate the Public Administrator function into the Sheriff's Office. Consolidation of the Public Administrator function with the Sheriff's Office was effective January 7, 2019.
- **Performance Metric:** Oversee the Public Administrator function and incorporate into the Sheriff's Office goals and department mission.
- **Goal:** Evaluate the new Records Management System (RMS) and Computer-Aided Dispatch (CAD) System impact on the Communication Dispatchers' retention of training materials through use of the new RMS and CAD systems for the past twelve months.
- **Performance Metric:** Compare retention of the required knowledge, skills, and abilities for fully trained Communication Dispatchers pre and post new RMS and CAD systems.

#### **FY 2018-19**

- **Goal:** To replace and implement the new Records Management System (RMS) and Computer-Aided Dispatch (CAD) System.
- **Outcome(s)/Result(s):** The new Mark 43, RMS and CAD Systems went live on March 1, 2019. Training for over 1,500 Sheriff's staff and all law enforcement partners on the new features of the system was successfully conducted from January 15, 2019 to March 1, 2019.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

On October 17, 2017 and October 31, 2017, the Board of Supervisors approved the consolidation of the Public Administrator function with the Sheriff's Office effective January 7, 2019 (consistent with the start of a new term). On November 6, 2018, the Board of Supervisors approved a salary resolution amendment to transfer six positions and associated costs from the District Attorney's Office to the Sheriff's Office effective December 31, 2018. This budget includes full year funding for all six positions and associated services and supplies costs. The Recommended Budget also includes the addition of one Deputy Public Administrator position to address workload.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$194,408,263 represent a 7% (\$12,454,378) increase over the FY 2018-19 Adopted Budget primarily due to full year funding of 17 positions added during FY 2018-19 and one position recommended for addition in this budget, as well as negotiated salary and benefit adjustments.

Recommended funding includes:

- Full-year funding for eight Program Technician positions added midyear FY 2018-19, offset with Inmate Welfare Fund revenue.
- Full-year funding for one Sheriff's Sergeant position, three Deputy Public Administrators, one Account Clerk, one Program Technician, and one Estate Property Assistant positions added midyear FY 2018-19, with the consolidation of the Public Administrator function with the Sheriff's Office.
- Full-year funding for one Account Clerk position added midyear FY 2018-19, offset with High Intensity Drug Trafficking Area (HIDTA) Grant revenue.

- Full-year funding for one Correctional Health Services Manager position added midyear FY 2018-19, offset with Inmate Welfare Fund revenue.
- The addition of one Deputy Public Administrator position to address workload needs, effective October 7, 2019, offset with a reduction in extra help appropriations.
- The addition of two Information Technology Specialist positions and the deletion of two Network System Engineer positions to better address departmental requirements, effective October 7, 2019.

### **Services and Supplies**

- Services and Supplies recommended at \$59,514,657 represent a 1% (\$753,293) increase over the FY 2018-19 Adopted Budget primarily due to the negotiated increase in the Jail Medical/Behavioral Health Services Contract.

Recommended funding includes:

- Account 7101 Liability Insurance recommended at \$4,233,644 represents a 15% (\$558,870) increase based on claim history.
- Account 7205 Maintenance-Equipment recommended at \$2,096,448 represents a 25% (\$716,035) decrease based on a reduction in anticipated fleet and helicopter maintenance due to the replacement of high mileage patrol vehicles and one of the Department's two helicopters.
- Account 7281 Data Process-Computer Supplies recommended at \$504,588 represents a 36% (\$286,976) decrease based on anticipated needs in FY 2019-20.
- Account 7296 Data Processing Services recommended at \$1,360,660 represents a 26% (\$280,315) increase based on actual usage in FY 2018-19.
- Account 7311 End User Software recommended at \$382,989 represents a 105% (\$195,707) increase based on anticipated need for additional software and licenses and associated support.
- Account 7385 Small Tools & Instruments recommended at \$218,534 represents a 33% (\$107,851) decrease based on actual usage in FY 2018-19.
- Account 7418 Technical Training recommended at \$16,469 represents a 95% (\$300,000) decrease due to the need to offset increases in other contractual service agreements (rents, leases, and inmate meals).

### **Other Charges**

- Account 7888 Capital Lease – Equipment at \$45,900 represents no change from the FY 2018-19 Adopted Budget and represents the lease of a body security imaging system.

### **Capital Assets**

- Capital Assets recommended at \$2,707,252 represent the purchase of vehicles to replace high mileage patrol units throughout the Sheriff's Fleet. Additionally, a SWAT vehicle (Bearcat), forensic vehicle, homeland security equipment, cargo hook kit, bomb truck and a forensic ballistic test range are recommended for re-budgeting from FY 2018-19.

Recommended funding includes:

(36) Patrol Vehicles .....	\$1,700,000 .....	Replacement
.....	Program Number 91530	
(1) Cargo Hook Kit .....	\$35,252 .....	Re-budget from FY 2018-19
.....	Program Number 91531	



(1) Bearcat .....	\$350,000 .....	Re-budget from FY 2018-19
.....	Program Number 91518	
(1) Forensic Vehicle ...	\$250,000 .....	Re-budget from FY 2018-19
.....	Program Number 91496	
(1) Forensic Ballistic Test Range .....	\$42,000 .....	Re-budget from FY 2018-19
.....	Program Number 91511	
(1) Homeland Security Equipment 17 .....	\$100,000 .....	Re-budget from FY 2018-19
.....	Program Number 91515	
(1) Homeland Security Equipment 18 .....	\$100,000 .....	Re-budget from FY 2018-19
.....	Program Number 91516	
(1) Bomb Truck .....	\$130,000 .....	Re-budget from FY 2018-19
.....	Program Number 91524	

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$136,484,966 and represent a 5% (\$6,709,053) increase over the FY 2018-19 Adopted Budget primarily due to the projected increase in Public Safety Proposition 172 Sales Tax Revenue, AB 109 funding, and Inmate Welfare Fund revenue.
- Intergovernment Revenues–State recommended at \$50,979,877 represent a 4% (\$2,188,611) increase primarily due to an increase in Proposition 172 revenue.
- Intergovernment Revenues–Federal recommended at \$2,152,618 represent a 44% (\$1,701,503) decrease primarily due to a change from Mental Health - SAMHSA to Realignment funding (to partially fund the Jail Medical/Behavioral Health Services Agreement) and the budgeting of Realignment in Other Financing Sources.
- Charges for Services recommended at \$9,947,991 represent a 6% (\$604,736) increase primarily due an increase in Inmate Welfare Fund revenue associated with the full year funding of positions and one recommended additional position, as noted earlier, and actuals based on revenue received in FY 2018-19.
- Other Financing Sources recommended at \$72,203,383 represent an 8% (\$5,621,905) increase primarily due to additional AB 109 funding and additional Mental Health Realignment funding, as noted earlier.

**SHERIFF-CORONER-PUBLIC ADMINISTRATOR - 3111**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0105	Sheriff - Coroner	Elected	1	1	\$ 178,850
4008	Undersheriff	C	1	1	161,552
4007	Assistant Sheriff	C	2	2	293,724
4075	Sheriff's Captain	4009	5	5	693,118
2317	Sheriff's Administrative Services Director	D	1	1	112,034
4080	Sheriff's Lieutenant	3584	17	17	2,081,286
4085	Sheriff's Sergeant	3012	50	50	5,079,624
4059	Deputy Sheriff IV	2737	34	34	2,967,449
4055	Deputy Sheriff III	2522	169	169	14,299,339
4053	Deputy Sheriff II	2315	149	149	10,734,680
4051	Deputy Sheriff I - Recruit	1878	2	2	106,488
4074	Correctional Lieutenant	3302	9	9	955,662
4073	Correctional Sergeant	2533	48	48	3,862,907
4048	Correctional Officer IV	2300	64	64	4,509,920
4047	Correctional Officer III	2029	312	312	19,061,623
4046	Correctional Officer II	1754	43	43	2,096,730
4045	Correctional Officer I	1585	103	103	4,546,079
1525	Chief Forensic Pathologist	A	1	1	201,213
1531	Forensic Pathologist	A	1	1	179,999
4140	Forensic Services Coordinator	3776	1	1	120,814
4126	Inmate Services Director	D	1	1	97,989
4122	Offender Programs Manager	F	1	1	84,643
1306	Sheriff's Health Services Manager	E	1	1	105,000
4123	Criminalist Specialist	3017	6	6	627,291
4121	Criminalist II	2805	1	1	83,037
4119	Criminalist I	2099	1	1	60,622
4153	Senior Identification Technician	2313	1	1	67,917
4155	Identification Technician IV	1972	2	2	138,245
4154	Identification Technician III	1832	10	10	615,997
4152	Identification Technician II	1584	7	7	332,104
4150	Identification Technician I	1408	2	2	98,604
2378	Sheriff's Information Technology Division Manager	D	1	1	119,713
2377	Sheriff's Information Technology Manager	E	2	2	210,705
3752	Senior Information Technology Analyst - Sheriff	3002	2	2	176,049
3751	Information Technology Analyst IV - Sheriff	2635	4	4	309,012
3750	Information Technology Analyst III - Sheriff	2211	1	1	71,105
3713	Senior Network Systems Engineer	3002	1	1	96,552
3712	Network Systems Engineer II	2635	1	1	84,727
3711	Network Systems Engineer I	2192	2	0	0
3757	Information Technology Specialist II	1875	2	2	138,821
3756	Information Technology Specialist I	1705	1	3	205,423

Sheriff-Coroner - Public Administrator (Org 3111)

JCN	TITLE	BAND/ RANGE	POSITIONS		RECOMMENDED SALARIES
			CURRENT	RECOMMENDED	
2213	Business System Analyst I	1774	1	1	\$ 45,388
4180	Rangemaster	2163	1	1	67,719
2320	Public Information Officer	F	1	1	84,411
3613	Supervising Communications Dispatcher	2390	7	7	513,163
3616	Communications Dispatcher Specialist	2025	8	8	514,312
3615	Communications Dispatcher III	1883	25	25	1,538,418
3612	Communications Dispatcher II	1744	4	4	212,819
3610	Communications Dispatcher I	1617	3	3	139,406
4133	Deputy Coroner II	2048	6	6	430,181
1752	Deputy Public Administrator II	1809	1	1	61,999
1751	Deputy Public Administrator I	1640	2	3	125,861
1945	Social Worker I	1524	1	1	47,697
1940	Social Worker II	1680	1	1	46,311
1935	Social Worker III	1888	1	1	62,558
4044	Inmate Supplies Coordinator	1883	1	1	64,599
5307	Automotive Mechanic	1744	3	3	161,058
2290	Volunteer Services Coordinator	1799	1	1	57,574
4177	Process Server	1416	6	6	265,049
2268	Sheriff's Business Manager	E	1	1	97,747
2294	Sr. Staff Analyst	F	1	1	84,642
2293	Staff Analyst III	2403	1	1	69,120
2291	Staff Analyst I	1876	1	1	60,017
2341	Financial Analyst I	1876	1	1	52,856
3262	Supervising Accountant	2603	1	1	83,326
3255	Senior Accountant	2343	3	3	216,963
3215	Accountant II	2005	1	1	55,545
3240	Supervising Account Clerk II	1649	3	3	164,327
3260	Account Clerk III	1387	9	9	408,922
3205	Account Clerk II	1237	2	2	68,407
3166	Executive Secretary - Confidential	1707	1	1	54,648
3161	Administrative Assistant III - Confidential	1452	4	4	199,469
3070	Supervising Office Assistant	1574	5	5	235,515
3623	Program Technician II - Confidential	1633	3	3	153,210
3622	Program Technician I - Confidential	1460	2	2	88,882
3621	Program Technician II	1633	2	2	98,270
3620	Program Technician I	1460	11	11	438,397
3126	Office Assistant I - Confidential	960	2	2	53,783
3080	Office Assistant III	1180	17	17	683,851
3110	Office Assistant II	1058	1	1	31,348
3125	Office Assistant I	960	23	23	610,675
1530	Forensic Autopsy Technician	1407	1	1	39,120
4185	Community Service Officer	1285	31	31	1,283,684
3405	Estate Property Assistant	1237	1	1	33,662
5090	Laundry Supervisor - Jail	1266	1	1	43,405
2166	Senior Library Assistant	1252	1	1	42,924
5050	Maintenance Janitor	1062	3	3	99,537
3440	Stock Clerk II	1056	1	1	33,861
<b>Subtotal</b>			<b>1,270</b>	<b>1,271</b>	<b>\$ 85,991,283</b>

# Sheriff-Coroner - Public Administrator (Org 3111)

Educational Incentives (POST)	334,007
Pilot/Tactical Flight Officer	82,215
Steno Allowance	522
Detention Facility Allowance	20,086
Remuneration	2,114
Auto Allowance	6,180
Lead Worker Allowance	1,305
Bilingual Skill Pay	82,698
Uniform Allowance	749,500
Holiday Payout	226,137
Shift Differential/Briefing	1,615,758
LC4850	1,735,134
Salary Savings (3.4%)	(2,919,009)

**TOTAL REGULAR SALARIES** **\$ 87,927,930**

## RECOMMENDED POSITIONS TO ADD (Effective October 7, 2019)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
3757	Information Technology Specialist I	1705	2	\$ 166,630
1751	Deputy Public Administrator I	1640	1	33,062
	Cost of Positions Recommended to Add		3	199,692

## VACANT POSITIONS DELETED (Effective October 7, 2019)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
3711	Network System Engineer I	2192	-2	\$ (209,858)
	Cost of Restoring Vacant Positions		-2	\$ (209,858)

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**Department of Social Services**  
**BUDGET 5610**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 208,838,519	\$ 221,969,821	\$ 234,190,225	\$ 12,220,404	6%
Services and Supplies	59,216,681	74,453,240	82,458,887	8,005,647	11%
Other Charges	47,757,760	54,332,875	58,116,010	3,783,135	7%
Other Financing Uses	527,343	588,000	662,000	74,000	13%
Capital Assets	160,457	1,594,944	5,439,375	3,844,431	241%
Total Appropriations	\$ 316,500,760	\$ 352,938,880	\$ 380,866,497	\$ 27,927,617	8%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 226,432	\$ -	\$ -	\$ -	0%
Intergovernment Revenues - St	149,115	750,544	-	(750,544)	-100%
Intergovernment Rev-Federal	1,293,837	2,268,179	2,430,262	162,083	7%
Charges For Services	68,850	-	-	-	0%
Miscellaneous Revenues	1,142,324	627,420	546,532	(80,888)	-13%
Other Financing Sources	308,002,141	343,252,368	372,073,162	28,820,794	8%
Intrafund Revenue	860,207	1,322,768	1,077,889	(244,879)	-19%
Total Revenues	\$ 311,742,906	\$ 348,221,279	\$ 376,127,845	\$ 27,906,566	8%
<b><u>Net County Cost</u></b>	<b>\$ 4,757,854</b>	<b>\$ 4,717,601</b>	<b>\$ 4,738,652</b>	<b>\$ 21,051</b>	<b>0%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	2,643	2,638	2,642	4	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **DEPARTMENT OF SOCIAL SERVICES – 5610**

### **FUNCTION**

The Fresno County Department of Social Services (DSS) provides a variety of services that protect the children and adults in our community from abuse and neglect and provides a safety net through a range of public assistance and employment services programs. DSS is responsible for the administration of child welfare services, adult services, and public assistance programs. Child Welfare Services (CWS) are aligned with mandated child welfare core services components consisting of Emergency Response, Family Maintenance, Family Reunification, and Permanency Planning. Permanency and successful outcomes are incorporated under the Independent Living Program (ILP) and Adoptions Program. Adult services include the Adult Protective Services (APS) and In-Home Supportive Services (IHSS) Programs. Public assistance programs administered by the Department include CalWORKs, Employment Services, CalFresh (formerly Food Stamps), Foster Care and Adoptions Assistance, General Relief, Medi-Cal, and the Refugee Cash Assistance Program. These programs focus on providing temporary and supportive services to individuals and families in need, while assisting them to achieve their goal of self-sufficiency.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$380,866,497 represents an 8% (\$27,927,617) increase over the FY 2018-19 Adopted Budget. The increase is primarily due to increases in salaries and benefit rates, addition of two buildings, and an increase in budgeted contract costs. The recommended Extra-Help positions for FY 2019-20 will remain at the current level of 12 positions. Revenues recommended at \$376,127,845 represent an 8% (\$27,906,566) increase over the FY 2018-19 Adopted Budget.

The total County share obligation for all programs is \$37,065,055, which includes the Maintenance-of-Effort (MOE) payments and the required match for Social Services programs. The County share obligation is reduced by the Department's contribution to general countywide overhead through the Countywide Cost Allocation Plan (CCAP) process prepared by the Auditor-Controller/Treasurer-Tax Collector (ACTTC) (\$1,112,171). The balance is funded with 1991 Social Services Realignment (\$31,214,232) and Net County Cost (NCC) (\$4,738,652).

2011 Realignment, which is used in lieu of State General Fund for Child Welfare and Adult Protective Services, recommended at \$38,301,909, represents an increase of 9% (\$3,236,268) over the FY 2018-19 Adopted Budget.

Staffing is recommended at 2,642 positions, which is an increase of four positions over the current level of 2638 positions. Staffing cost includes a 3.7% Salary Savings (\$4,626,618).

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Goal:** The Department's goal for FY 2019-20 is to continue to increase the percentage of public assistance case documentation meeting quality standards and State and Federal requirements, as described in the FY 2018-19 goal below. The FY 2018-19 goal was the third year that the Department focused on accuracy, thus improving client service levels and decreasing repeat office visits and telephone calls. The goal for FY 2019-20 is to continue to work towards increasing the percentage to 100% accuracy.



- **Performance Metric:** The Department performs quality assurance reviews on a sample of public assistance cases on a monthly basis. These reviews ensure adequate documentation is conducted on all cases reviewed. The Department will track the percentage of cases meeting documentation requirements on a monthly basis to ensure compliance is at 100% during the budget year. The current accuracy rate for FY 2018-19 is 95%.

#### **FY 2018-19**

- **Goal:** The Department's goal for FY 2018-19 was to continue to increase the percentage of public assistance case documentation meeting quality standards and State and Federal requirements, thus improving client service levels and decreasing repeat office visits and telephone calls. In addition to improving accuracy in the eligibility determination and benefit issuance process, adequate documentation also ensures that individuals and families receiving public assistance do not have to disclose traumatic information multiple times due to lack of case documentation. The goal for FY 2018-19 was to increase the percentage to 100% accuracy.
- **Outcome(s)/Result(s):** The accuracy levels were maintained at 93% for FY 2017-18 and reached 95% in FY 2018-19. Staff Development provided 125,528 hours of training to staff in order to improve the accuracy rate. The Department will continue to focus on this goal for FY 2019-20.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$234,190,225 represent a 6% (\$12,220,404) increase over the FY 2018-19 Adopted Budget primarily due to increases in salaries and benefit rates. Staffing is recommended at 2,642 positions, an increase of four positions over the current level of 2638 positions.

Recommended funding includes:

- Account 6600 Health Insurance recommended at \$23,318,888 represents a 12% (\$2,445,256) increase over the FY 2018-19 Adopted Budget based on updated rates.

#### **Services and Supplies**

- Services and Supplies recommended at \$82,458,887 represents an 11% (\$8,005,647) increase over the FY 2018-19 Adopted Budget primarily due to the addition of the Clovis Campus Buildings 1 and 3 and the associated furniture requirements.

Recommended funding includes:

- Account 7296 Data Processing Services recommended at \$17,605,963 represents a 10% (\$1,985,788) decrease from the FY 2017-18 Adopted Budget due to changes in rates.
- Account 7340 Rents and Leases-Buildings recommended at \$11,995,652 represents a 14% (\$1,507,458) increase over the FY 2018-19 Adopted Budget due to the addition of the Clovis Campus Buildings 1 and 3.
- Account 7385 Small Tools & Instruments recommended at \$8,414,223 represents a significant (\$6,377,048) increase over the FY 2018-19 Adopted Budget due to furniture purchases for Clovis Campus Buildings 1 and 3.
- Account 7415 Transportation, Travel & Education recommended at \$650,000 represents a 27% (\$140,003) increase over the FY 2018-19 Adopted Budget based on annualized current needs.

- Account 7430 Utilities recommended at \$2,354,887 represents a 15% (\$300,000) increase over the FY 18-19 Adopted Budget based on annualized current trends and the addition of Buildings 1 and 3.

#### **Other Charges**

- Other Charges recommended at \$58,116,010 represent a 7% (\$3,783,135) increase over the FY 2018-19 Adopted Budget based on projected costs of direct client support and services.

Recommended funding includes:

- \$538,807 for the Housing and Disability Advocacy Program not budgeted in FY 2018-19.
- \$3,313,417 for Homeless Services programs due to funding received for the Homeless Emergency Aid Program (HEAP).

#### **Other Financing Uses**

- Operating Transfers Out recommended at \$662,000 represents a 13% (\$74,000) increase over the FY 2018-19 Adopted Budget and will be used to replace 24 vehicles that have reached their useful life.

(1) SUV .....	\$ 38,000.....	Replacement
(1) Truck.....	\$ 40,000.....	Replacement
(4) Sedans.....	\$128,000.....	Replacement
(5) Vans .....	\$170,000.....	Replacement
(13) Compact Sedans .....	\$286,000.....	Replacement

#### **Capital Assets**

- Buildings and Improvements recommended at \$5,439,375 represent costs associated with Building and Improvements.

(1) Fulton.....	\$127,124...	Tenant improvements .....	Program Number 91181
(1) Center Mall Court.....	\$ 33,334...	Tenant improvements .....	Program Number 91260
(1) Visitation Center .....	\$447,340...	Tenant improvements .....	Program Number 91357
(1) Kerman .....	\$170,109...	Tenant improvements .....	Program Number 91427
(1) Clovis Campus #2....	\$2,343,993...	Tenant improvements .....	Program Number 91450
(1) Clovis Campus #1....	\$1,449,738...	New tenant improvements ..	Program Number 91546
(1) Clovis Campus #3.....	\$867,737...	New tenant improvements ..	Program Number 91547

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$376,127,845 and represent an 8% (27,906,566) increase over the FY 2018-19 Adopted Budget based on current year actual State and Federal program allocations and projected available Realignment revenues.
  - Federal Revenues recommended at \$2,430,262 represent a 7% (\$162,083) increase over the FY 2018-19 Adopted Budget due to increased costs funded with Federal revenues.
  - Other Financing Sources recommended at \$372,073,162 represent an 8% (\$28,820,794) increase over the FY 2018-19 Adopted Budget based on expected available funds. State, Federal, and Realignment funds that are required to pass through Special Revenue Funds are reflected as an Operating Transfer In under Other Financing Sources.

**DEPARTMENT OF SOCIAL SERVICES - 5610****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE/</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1904	Job Specialist II	1662	24	22	\$ 1,206,298
1905	Job Specialist I	1511	51	56	2,150,467
1907	Job Specialist III	1829	121	117	7,228,869
1924	Social Services Program Manager	E	33	33	3,257,204
1930	Social Work Supervisor	2403	66	66	5,086,908
1931	Social Work Practitioner	2061	109	92	6,649,473
1935	Social Worker III	1888	195	198	11,425,778
1940	Social Worker II	1680	66	67	3,163,804
1945	Social Worker I	1524	80	95	3,368,234
1951	Substance Abuse Specialist I	1427	2	2	78,831
1952	Substance Abuse Specialist II	1574	3	3	136,342
2200	Deputy Director of Social Services	C	6	6	692,580
2211	Business Systems Analyst II	2148	3	3	182,192
2212	Business Systems Analyst III	2490	11	10	802,709
2213	Business Systems Analyst I	1739	0	1	46,377
2225	Systems & Procedures Manager	E	1	1	108,811
2240	Senior Business Systems Analyst	2789	2	2	182,014
2291	Staff Analyst I	1839	9	9	461,751
2292	Staff Analyst II	2039	8	7	466,730
2293	Staff Analyst III	2356	16	17	1,127,554
2294	Senior Staff Analyst	F	8	8	677,140
2332	Social Services Finance Division Chief	D	1	1	107,549
2341	Financial Analyst I	1839	1	2	55,720
2342	Financial Analyst II	2039	2	2	114,564
2343	Financial Analyst III	2356	3	2	214,586
2361	Social Services Finance Manager	F	4	4	350,877
3010	Chief Office Assistant	1814	1	1	65,776
3031	Social Services Program Supervisor	2109	137	142	9,022,466
3033	Eligibility Worker I	1180	245	257	7,893,863
3034	Eligibility Worker II	1300	129	124	4,724,384
3035	Eligibility Worker III	1511	574	564	26,813,650
3036	Social Services Appeals Specialist	1746	19	21	1,027,772
3070	Supervising Office Assistant	1574	43	43	2,114,588
3080	Office Assistant III	1180	309	298	11,225,243
3081	Office Assistant III - Confidential	1180	3	2	74,538
3110	Office Assistant II	1058	66	72	1,949,400
3125	Office Assistant I	960	85	89	2,256,028
3126	Office Assistant I - Confidential	960	0	1	26,401
3140	Administrative Assistant II	1314	10	8	393,259
3142	Administrative Assistant I	1180	8	7	274,709
3160	Administrative Assistant III	1452	22	25	1,048,379
3161	Administrative Assistant III - Confidential	1452	1	1	49,867
3166	Executive Secretary - Confidential	1674	1	1	54,647
3203	Account Clerk I	1127	11	6	428,874
3205	Account Clerk II	1237	10	13	363,786
3206	Account Clerk II - Confidential	1237	2	2	69,961
3210	Accountant I	1752	2	1	93,644
3215	Accountant II	2005	2	3	120,109
3240	Supervising Account Clerk II	1649	5	6	261,067
3255	Senior Accountant	2343	5	5	337,153

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE/</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3260	Account Clerk III	3260	30	31	\$ 1,317,753
3261	Account Clerk III - Confidential	3261	1	1	46,269
3620	Program Technician I	1460	7	6	298,487
3621	Program Technician II	1633	23	24	1,161,171
3622	Program Technician I - Confidential	1460	2	2	81,280
3623	Program Technician II - Confidential	1633	8	8	400,598
3624	Supervising Program Technician - Confidenti	1808	1	1	59,024
3625	Supervising Program Technician	1808	1	1	59,024
3704	Information Technology Analyst I	1705	2	2	94,973
3705	Information Technology Analyst II	1875	1	1	51,234
3706	Information Technology Analyst III	2211	3	3	182,881
3707	Information Technology Analyst IV	2635	4	4	322,654
3708	Senior Information Technology Analyst	3002	2	2	190,321
5091	Social Worker Aide I	960	14	13	365,165
5093	Social Worker Aide II	1075	23	24	745,918
8072	Director of Social Services	B	1	1	179,006
<b>Subtotal</b>			<b>2,638</b>	<b>2,642</b>	<b>\$ 125,588,684</b>
	Auto Allowance				7,800
	Lead Worker Pay				212,715
	Bilingual Skill Pay				706,005
	Child Welfare Differential				260,890
	Salary Savings (3.7%)				(4,626,618)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 122,149,476</b>

**VACANT POSITIONS DELETED (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE/</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
3125	Office Assistant I	960	-1	\$ 38,979
3203	Account Clerk I	1127	-1	43,207
	Cost of Restoring Vacant Positions		-2	\$ 82,186

**RECOMMENDED POSITIONS TO ADD (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE/</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
1945	Social Worker I	1524	2	\$ 113,552
3033	Eligibility Worker I	1180	1	45,921
3036	Social Services Appeals Specialist	1746	2	127,562
3240	Supervising Account Clerk II	1649	1	60,720
	Cost of Positions Recommended to Add		6	\$ 347,755

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**DSS - Aid to Adoptions  
BUDGET 6415  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 33,462,194	\$ 35,651,266	\$ 37,895,387	\$ 2,244,121	6%
Total Appropriations	\$ 33,462,194	\$ 35,651,266	\$ 37,895,387	\$ 2,244,121	6%
<b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 6,333	\$ 5,892	\$ 6,500	\$ 608	10%
Other Financing Sources	29,850,623	31,757,649	34,001,162	2,243,513	7%
Total Revenues	\$ 29,856,956	\$ 31,763,541	\$ 34,007,662	\$ 2,244,121	7%
<b><u>Net County Cost</u></b>	<b>\$ 3,605,238</b>	<b>\$ 3,887,725</b>	<b>\$ 3,887,725</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **DSS – AID TO ADOPTIONS - 6415**

### **FUNCTION**

The Aid to Adoptions program eligibility and payment system is administered by the Department of Social Services (DSS) and provides assistance payments to qualified parents who need financial assistance in order to adopt a child. Assistance payments aid families who adopt 'hard-to-place' children with the cost of food, housing, other basic needs, and some special needs (i.e. ongoing counseling, health needs, etc.). Families are eligible for assistance until the child reaches the age of 18. Assembly Bill (AB) 12 authorized several changes to Foster Care and Kin-GAP, including increasing the child age limit eligibility from 19 years to 20 years beginning January 2013; and from 20 years to 21 years beginning January 2014. Due to the implementation of AB 12, families are also eligible for extended payments benefits up to age 21, provided the child was at least age 16 at time of adoption. Youth with a mental or physical disability are eligible for extended benefits up to the age of 21 regardless of the age of the child at time of adoption. Staff support for eligibility and payment processing services, as well as positions that support case management and placement activities, are included in the DSS budget Org 5610.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$37,895,387 represents a 6% (\$2,244,121) increase over the FY 2018-19 Adopted Budget based on current Aid to Adoptions caseload, average grant trends, and continued implementation of the statewide Continuum of Care Reform (CCR). Revenues recommended at \$34,007,662 represent a 7% (\$2,244,121) increase over the FY 2018-19 Adopted Budget, with no change in Net County Cost (NCC) (\$3,887,725) from the FY 2018-19 Adopted Budget. The County's share-of-cost (\$4,981,542) for this program is funded with 1991 Realignment revenues (\$1,093,817) and NCC (\$3,887,725).

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

Assembly Bill (AB) 403 and Senate Bill (SB) 1013, commonly referred to as CCR, implemented program reforms related to foster care rates and approval of foster homes, foster family agencies, group homes and Short-Term Residential Therapeutic Program (STRTP). The first phase of rate changes and foster home approval processes was effective January 2017, and the second phase is expected to be implemented at the end of 2019 calendar year and into 2020. The Aid to Adoptions Program uses State foster home rates and State approved group home rates; therefore, changes to those rates due to CCR will affect the average grant payments in this budget.

#### **Other Charges**

- Recommended funding of \$37,895,387 represents a 6% (\$2,244,121) increase over the FY 2018-19 Adopted Budget based on current caseloads, average grant projections, and CCR implementation.

Recommended funding includes:

- The FY 2019-20 Adoptions caseload represents 2,855 average monthly cases, which is an increase of 1% (37 cases) from the FY 2018-19 Adopted Budget based on current caseloads trends. An average placement cost of \$1,106 represents a 5% increase over the FY 2018-19 Adopted Budget due to implementation of Phase I and II of CCR rate changes along with a statutory California Necessities Index (CNI) yearly increase estimated at the FY 2019-20 Adopted State Budget rate of 4.23%.



## **SUMMARY OF REVENUES**

- Revenues are recommended at \$34,007,662 and represent a 7% (\$2,244,121) increase over the FY 2018-19 Adopted Budget based on projected caseload, average grant costs, and CCR implementation.

## **PENDING FACTORS**

Implementation of the Continuum of Care Reform is ongoing and rate changes are expected to continue through FY 2019-20. Costs related to those changes are unknown at this time.



**DSS - Aid to Refugees  
BUDGET 6615  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 927,481	\$ 1,031,228	\$ 1,222,187	\$ 190,959	19%
Total Appropriations	\$ 927,481	\$ 1,031,228	\$ 1,222,187	\$ 190,959	19%
<b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 2,209	\$ 6,000	\$ 8,000	\$ 2,000	33%
Other Financing Sources	927,272	1,025,228	1,214,187	188,959	18%
Total Revenues	\$ 929,481	\$ 1,031,228	\$ 1,222,187	\$ 190,959	19%
<b><u>Net County Cost</u></b>	<b>\$ (2,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **DSS – AID TO REFUGEES - 6615**

### **FUNCTION**

The Federal Refugee Cash Assistance (RCA) Program is administered by the Department of Social Services (DSS) and provides public assistance to refugees newly admitted to the United States. Assistance payments are intended to provide food, housing, and basic needs for individuals and families with no dependent children. Qualified applicants are eligible for a maximum of eight months of benefits from their date of entry into the United States. The program is 100% Federally funded with the Cash, Medical, and Administration Grant through the Office of Refugee Resettlement. Additionally, the State Cash Assistance Program for Immigrants (CAPI), authorized under AB 2779 (Chapter 329, Statutes of 1998), is now included under this organization. The CAPI program is 100% State reimbursed; however, DSS does receive Interim Assistance Reimbursement Program funds for individuals applying for the Supplemental Security Income or State Supplemental Payment (SSI/SSP) program due to a physical or medical incapacity. Staffing for eligibility and payment processing services is provided through the DSS budget Org 5610.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$1,222,187 represents a 19% (\$190,959) increase over the FY 2018-19 Adopted Budget. Recommended appropriations for the CAPI program of \$1,187,723 represent a 21% (\$202,125) increase over the FY 2018-19 Adopted Budget based on actual FY 2018-19 caseload and average grant trends. Recommended appropriations for the RCA program of \$34,464 represent a 25% (\$11,166) decrease from the FY 2018-19 Adopted Budget based on actual FY 2018-19 caseload and average grant trends. There is no Net County Cost (NCC) for these programs as all costs are offset with State and Federal funding.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Other Charges**

- Recommended appropriations of \$1,222,187 represent a 19% (\$190,959) increase over the FY 2018-19 Adopted Budget.

Recommended funding includes:

- RCA cases budgeted at \$34,464 represent a decrease of \$11,166 for a monthly average of eight cases at an average grant of \$359.
- CAPI cases budgeted at \$1,187,723 represent an increase of \$202,125 for a monthly average of 105 cases at an average grant of \$943.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$1,222,187 and represent a 19% (\$190,959) increase over the FY 2018-19 Adopted Budget based on current year caseload projections and estimated average grant per household.

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**DSS - CalWORKs**  
**BUDGET 6310**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 162,035,599	\$ 166,637,599	\$ 166,789,007	\$ 151,408	0%
Total Appropriations	\$ 162,035,599	\$ 166,637,599	\$ 166,789,007	\$ 151,408	0%
<b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 1,800,759	\$ 1,554,282	\$ 1,592,588	\$ 38,306	2%
Other Financing Sources	157,292,980	163,520,019	163,633,121	113,102	0%
Total Revenues	\$ 159,093,739	\$ 165,074,301	\$ 165,225,709	\$ 151,408	0%
<b><u>Net County Cost</u></b>	<b>\$ 2,941,860</b>	<b>\$ 1,563,298</b>	<b>\$ 1,563,298</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

**DSS – CALWORKS - 6310****FUNCTION**

The California Work Opportunity and Responsibility to Kids (CalWORKs) program is administered by the Department of Social Services (DSS) and provides cash assistance payments for families with dependent children. Assistance payments issued through this budget provide a temporary means of assisting families while also providing the training and educational support needed by the recipient to gain employment and become self-sufficient. Eligibility rules and grant levels are established by the California Department of Social Services. Under CalWORKs, non-exempt adult recipients must participate in work activities from 30 to 35 hours per week. The majority of families receiving assistance through this program also qualify for Medi-Cal and CalFresh benefits. The State Safety Net Program, which provides cash assistance for children of adults who have reached their CalWORKs lifetime time-on-aid limit, is also included in this budget. Staffing for eligibility and payment processing services is provided under the DSS budget Org 5610.

**OVERVIEW**

The FY 2019-20 Recommended Budget of \$166,789,007 represents less than a 1% (\$151,408) increase over the FY 2018-19 Adopted Budget based on current year CalWORKs caseload trends and household average grant projections. Revenues estimated at \$165,225,709 represent less than a 1% (\$151,408) increase over the FY 2018-19 Adopted Budget. The County share-of-cost for this program (\$2,730,601) is funded with 1991 Realignment revenues (\$1,167,303) and Net County Cost (\$1,563,298). There is no change in Net County Cost from the FY 2018-19 Adopted Budget.

**SUMMARY OF CAO RECOMMENDATIONS****Significant Program Changes**

The FY 2019-20 CalWORKs caseload is projected to decline due to continuing economic improvement in the State, resulting in fewer new CalWORKs cases. The FY 2018-19 monthly adopted caseload of 24,081 is projected to decline to 21,954 for FY 2019-20, a 9% year-over-year decrease. However, average grant payments per household have continued to increase due to removal of the maximum family grant provision, which excluded households from receiving additional cash assistance for children born ten months after the family began receiving aid. Effective April 1, 2019, the average CalWORKs grant was increased by 10% to move children and families in the CalWORKs program to 50% of the Federal Poverty Level. This was the first increase of three that are expected to occur through FY 2020-21. The next grant increase of 13.1% will occur on October 1, 2019.

**Other Charges**

- Recommended appropriations of \$166,789,007 represent less than a 1% increase (\$151,408) over the FY 2018-19 Adopted Budget based on caseload and average grant projections.

Recommended funding includes:

- The FY 2019-20 CalWORKs caseload represents a 9% (2,127 cases) decrease from a monthly average of 24,081 cases in the FY 2018-19 Adopted Budget to an estimated monthly average of 21,954 based on current caseload trends. An average grant of \$615 per month for CalWORKs cases is projected for this budget year.



## **SUMMARY OF REVENUES**

- Revenues are recommended at \$165,225,709 and represent a less than 1% (\$151,408) increase over the FY 2018-19 Adopted Budget based on current year caseload projections and estimated average grant per household.



# Dependent Children-Foster Care (Org 6410)

## DSS - Dependent Children-Foster Care BUDGET 6410 General Fund

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 59,031,200	\$ 67,345,865	\$ 69,353,513	\$ 2,007,648	3%
Total Appropriations	\$ 59,031,200	\$ 67,345,865	\$ 69,353,513	\$ 2,007,648	3%
<b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 1,619,889	\$ 1,569,721	\$ 1,674,678	\$ 104,957	7%
Other Financing Sources	50,603,090	59,600,086	61,308,313	1,708,227	3%
Intrafund Revenue	1,297,352	101,103	295,567	194,464	192%
Total Revenues	\$ 53,520,331	\$ 61,270,910	\$ 63,278,558	\$ 2,007,648	3%
<b><u>Net County Cost</u></b>	<b>\$ 5,510,869</b>	<b>\$ 6,074,955</b>	<b>\$ 6,074,955</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **DSS – DEPENDENT CHILDREN-FOSTER CARE - 6410**

### **FUNCTION**

The Foster Care Assistance Payment program is administered by the Department of Social Services (DSS) and provides funding for food, housing, and basic needs for children placed in out-of-home care facilities. Such facilities include Foster Family Homes, Foster Family Agencies, Group Homes and Short-Term Residential Therapeutic Program (STRTP). This budget includes funding for the Kinship Guardianship Assistance Program (Kin-GAP), which is intended to enhance family preservation and stability by promoting stable placements. Case management and placement services are provided through the DSS budget, Org 5610.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$69,353,513 represents a 3% (\$2,007,648) increase over the FY 2018-19 Adopted Budget based on current year caseload trends, projected average placements costs, and continued implementation of the statewide Continuum of Care Reform (CCR). Placement costs are established by State approved rates. Revenues recommended at \$63,278,558 represent a 3% (\$2,007,648) increase over the FY 2018-19 Adopted Budget with no increase to Net County Cost (NCC) (\$6,074,955). The County share-of-cost (\$20,980,473) for this program is funded with available 1991 Realignment revenues (\$14,905,518) and NCC (\$6,074,955).

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

Assembly Bill (AB) 403 and Senate Bill (SB) 1013, commonly referred to as CCR, implemented program reforms related to foster care rates and approval of foster homes, foster family agencies, group homes, and STRTP. The first phase of rate changes and foster home approval processes was effective January 2017 and the second phase is expected to be implemented at the end of 2019 calendar year and into 2020.

#### **Other Charges**

- Recommended funding of \$69,353,513 represents a 3% (\$2,007,648) increase over the FY 2018-19 Adopted Budget based on actual caseloads, average placement cost trends and CCR implementation.

Recommended funding includes:

- The FY 2019-20 Foster Care caseload represents 2,790 average monthly cases, which is an increase of 2% (54 cases) from the FY 2018-19 Adopted Budget based on current caseloads trends. An average placement cost of \$2,071 represents a 1% increase over the FY 2018-19 Adopted Budget due to implementation of Phase I and II of CCR rate changes along with a statutory California Necessities Index (CNI) yearly increase estimated at the FY 19-20 Proposed State Budget rate of 4.23%.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$63,278,558 and represent a 3% (\$2,007,648) increase over the FY 2018-19 Adopted Budget based on projected caseloads, average placement costs and CCR.

## **PENDING FACTORS**

Implementation of the Continuum of Care Reform is ongoing and rate changes are expected to continue through FY 2019-20. Costs related to those changes is unknown at this time.

Effective July 1, 2019, group homes that have not transitioned to STRTP placements are not eligible for State and Federal Funding. If the County continues to place foster youth in group homes, the cost will be covered 100% by County share. A Trailer Bill proposed by the State Budget Committee includes language that would provide for extension of group homes upon the County submitting required documentation through December 31, 2020. If passed by the Governor, this action will allow counties additional timeframes to transition group homes to STRTP placements.



**DSS - General Relief**  
**BUDGET 6645**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 8,410,668	\$ 8,771,400	\$ 8,275,896	\$ (495,504)	-6%
Total Appropriations	\$ 8,410,668	\$ 8,771,400	\$ 8,275,896	\$ (495,504)	-6%
<b><u>Revenues</u></b>					
Charges For Services	\$ 1,259,550	\$ 1,162,466	\$ 999,530	\$ (162,936)	-14%
Miscellaneous Revenues	24,813	20,916	20,539	(377)	-2%
Total Revenues	\$ 1,284,364	\$ 1,183,382	\$ 1,020,069	\$ (163,313)	-14%
<b><u>Net County Cost</u></b>	<b>\$ 7,126,304</b>	<b>\$ 7,588,018</b>	<b>\$ 7,255,827</b>	<b>\$ (332,191)</b>	<b>-4%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **DSS – GENERAL RELIEF - 6645**

### **FUNCTION**

The General Relief (GR) program is administered by the Department of Social Services (DSS) and provides emergency assistance to needy individuals who are not eligible for other assistance programs, but meet eligibility requirements established under the provision of the GR resolution adopted by the Board of Supervisors in accordance with Welfare and Institutions Code (W&IC) Sections 17000-17409. GR is granted to eligible persons who are either unemployed (and employable) or incapacitated. Employable recipients are prohibited from receiving aid for more than three months in any 12-month period and must be available for and seeking employment during the eligibility period. Incapacitated recipients with a physical or mental condition must participate in a medical or mental health evaluation as a condition of eligibility and must provide medical evidence verifying the capacity is expected to last for at least a 30 day duration. If the condition is expected to last 12 months or longer, the recipient is required to apply for Supplemental Security Income (SSI). Though the GR Program is 100% Net County Cost (NCC), the County will receive reimbursement through the SSI Interim Assistance Reimbursement (IAR) Program for GR assistance paid while SSI was pending. Staffing for eligibility and payment processing services is provided through the DSS budget Org 5610.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$8,275,896 represents a 6% (\$495,504) decrease from the FY 2018-19 Adopted Budget based on FY 2018-19 General Relief caseload trends and average grant projections. Revenues recommended at \$1,020,069 represent a 14% (\$163,313) decrease from the FY 2018-19 Adopted Budget. Net County Cost recommended at \$7,255,827 represents a 4% (\$332,191) decrease from the FY 2018-19 Adopted Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Other Charges**

- Recommended appropriations of \$8,275,896 represent a 6% (\$495,504) decrease from the FY 2018-19 Adopted Budget based on caseload and average grant projections.

Recommended funding includes:

- FY 2018-19 General Relief caseload represents a 6% decrease (186 cases) from a monthly average of 3,225 cases in the FY 2018-19 Adopted Budget to an estimated monthly average of 3,039 cases in FY 2019-20 based on current caseload trends. An average grant of \$222 per month for General Relief cases is projected for this budget year.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$1,020,069 and represent a 14% (\$163,313) decrease from the FY 2018-19 Adopted Budget based on FY 2018-19 caseload projections and estimated average grant per household.
- Charges for Services recommended at \$999,530 represent a 14% (\$162,936) decrease from the FY 2018-19 Adopted Budget based on current trends for the Federal repayment of interim assistance paid to clients waiting for SSI/SSP certification.



## **PENDING FACTORS**

Assembly Bill (AB) 1403 was introduced on February 22, 2019, and if passed, would allow a parent who is not eligible for CalWORKs benefits as a result of the time-on-aid limitation or penalty/sanction to be eligible to receive aid through General Relief. The Department will return to your Board with impacts if AB 1403 passes.



**DSS - In-Home Supportive Services**  
**BUDGET 6420**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Charges	\$ 57,972,360	\$ 65,282,362	\$ 69,101,649	\$ 3,819,287	6%
Total Appropriations	\$ 57,972,360	\$ 65,282,362	\$ 69,101,649	\$ 3,819,287	6%
<b><u>Revenues</u></b>					
Miscellaneous Revenues	\$ 61,948	\$ -	\$ -	\$ -	0%
Other Financing Sources	56,632,334	59,923,931	62,453,160	2,529,229	4%
Total Revenues	\$ 56,694,282	\$ 59,923,931	\$ 62,453,160	\$ 2,529,229	4%
<b><u>Net County Cost</u></b>	<b>\$ 1,278,078</b>	<b>\$ 5,358,431</b>	<b>\$ 6,648,489</b>	<b>\$ 1,290,058</b>	<b>24%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **DSS – IN-HOME SUPPORTIVE SERVICES - 6420**

### **FUNCTION**

The In-Home Supportive Services (IHSS) program is administered by the Department of Social Services (DSS) and provides in-home services to eligible aged, blind, or disabled individuals as an alternative to out of home care. IHSS recipients are unable to perform certain activities themselves and are unable to remain safely in their own homes unless such services are available. This may include meal preparation, laundry, heavy cleaning, non-medical personal services, transportation, and protective supervision. Services are rendered by IHSS providers who are hired and employed by the IHSS recipients. The IHSS Public Authority serves as the 'employer of record' for providers and participates in union contract negotiations. IHSS Public Authority costs are budgeted in Org 5611. This budget represents the total IHSS provider health benefits costs and the County share of providers' salaries, payroll taxes, workers' compensation, and Case Management Information and Payroll System (CMIPS) charges. Staff support for program eligibility services is provided through the DSS budget, Org 5610

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$69,101,649 represents a 6% (\$3,819,287) increase over the FY 2018-19 Adopted Budget based on current year caseload trends and a rebased Maintenance-of-Effort (MOE). The total County share-of-cost for the Recommended Budget is \$44,836,887, which represents a 5% (\$2,185,134) increase over the FY 2018-19 Adopted Budget. The County share-of-cost is offset by 1991 Realignment of \$38,188,398 and Net County Cost (NCC) of \$6,648,489.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

Effective July 1, 2019, the Statewide total MOE was rebased to \$1.5 billion (down from \$1.8 billion). Fresno County's share of the statewide total MOE is \$43,549,271. This rebased MOE will only be applied to County IHSS Services. A State General Fund allocation will be provided to counties for IHSS and Public Authority administrative costs, which are reflected in a different budget (5610 – DSS and 5611 – IHSS Public Authority). The 1991 Vehicle License Fee (VLF) Realignment growth funds from Public Health and Mental Health will no longer be redirected to the Social Services Subaccount. Additional State General Fund is being included in the State Budget to offset these changes. The State is assuming continued growth in 1991 Realignment to offset costs through FY 2020-21. The FY 2019-20 State Budget also includes additional State General Fund to permanently restore the 7% across the board reduction to IHSS hours that was previously funded through the now expired Managed Care Organization (MCO) tax.

Enacted on April 4, 2016, Senate Bill 3 (SB 3) (Chapter 4, Statutes of 2016) amended Section 1182.12 of the California Labor Code by increasing the minimum wage for all industries to \$10.50 per hour effective on and after January 1, 2017. An increase to \$13.00 per hour is scheduled for January 1, 2020 and is included in the Recommended Budget.

### **Other Charges**

- Recommended appropriations of \$69,101,649 represent a 6% (\$3,819,287) increase over the FY 2018-19 Adopted Budget based on projected monthly health benefit costs paid and the rebased IHSS MOE.

Recommended funding includes:

- IHSS MOE recommended at \$43,549,271 represents Fresno County's share of the \$1.8 billion statewide MOE rebased in FY 2019-20.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$62,453,160 and represent a 4% (\$2,529,229) increase over the FY 2018-19 Adopted Budget due to State and Federal offsetting revenues and estimated available 1991 Realignment receipts.



**DSS - IHSS-Public Authority**  
**BUDGET 5611**  
**General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 889,688	\$ 1,000,355	\$ 1,101,858	\$ 101,503	10%
Services and Supplies	1,134,796	1,536,715	1,323,325	(213,390)	-14%
Total Appropriations	\$ 2,024,484	\$ 2,537,070	\$ 2,425,183	\$ (111,887)	-4%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ (189,704)	\$ -	\$ -	\$ -	0%
Other Financing Sources	1,752,723	1,640,672	1,775,536	134,864	8%
Intrafund Revenue	557,536	529,164	545,039	15,875	3%
Total Revenues	\$ 2,120,555	\$ 2,169,836	\$ 2,320,575	\$ 150,739	7%
<b><u>Net County Cost</u></b>	<b>\$ 96,071</b>	<b>\$ 367,234</b>	<b>\$ 104,608</b>	<b>\$ (262,626)</b>	<b>-72%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	12	12	12	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **DSS – IHSS-PUBLIC AUTHORITY - 5611**

### **FUNCTION**

The In-Home Supportive Services Public Authority (Public Authority) is the employer of record for In-Home Supportive Services (IHSS) homecare providers for the purpose of negotiating wages, benefits and working conditions with the local union. The Public Authority operates the Provider Registry, which assists IHSS recipients with finding homecare providers, as well as training and assisting providers in finding work. Registry services also include, but are not limited to: IHSS provider recruitment and screening; an initial background check; tracking Department of Justice fingerprint scanning; review of monthly background checks for as long as a provider remains on the Registry; and maintaining a registry of available providers available to IHSS recipients. The Public Authority also enrolls and provides all providers, including those who are non-registry providers, with State-mandated training, as well as recipient and provider support services.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$2,425,183 represents a 4% (\$111,887) decrease from the FY 2018-19 Adopted Budget. Revenues recommended at \$2,320,575 represents a 7% (\$150,739) increase over the FY 2018-19 Adopted Budget. Net County Cost (NCC) recommended at \$104,608 represents a 72% (\$262,626) decrease from the FY 2018-19 Adopted Budget. Staffing is recommended at 12 positions. No Salary Savings are included in the Recommended Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

Effective July 1, 2019, as proposed in the Governor's FY 2019-20 State Budget, the IHSS administration and Public Authority components of the IHSS Maintenance-of-Effort (MOE) will be eliminated, and the County's MOE will be paid out of the Org 6420 – IHSS provider payment budget. Administrative costs will be funded with Federal and State dollars up to the amount of the State General Fund (SGF) allocation for each County. Any expenditures above the SGF will be funded with Federal and County dollars. The reduction in Net County Cost for this budget reflects the removal of the Public Authority MOE.

The Governor's Budget also includes \$2.6 million in SGF to counties to fund the new workload associated with the implementation of Electronic Visit Verification (EVV) by January 1, 2020. EVV will collect information in an electronic format (on-line or telephone) from the providers and consumers to verify hours and services in the home.

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$1,101,858 represent a 10% (\$101,503) increase over the FY 2018-19 Adopted Budget primarily due to negotiated salary and benefit increases. Total Staffing is recommended at 12 positions and represents no change from current level.

#### **Services and Supplies**

- Service and Supplies recommended at \$1,323,325 represent a 14% (\$213,390) decrease from the FY 2018-19 Adopted Budget primarily due to the elimination of the MOE for Public Authority administration.

Recommended funding includes:



- Account 7295 Professional and Specialized Services recommended at \$1,155,356 represents an 18% (\$245,717) decrease from the FY 2018-19 Adopted Budget due to the elimination of the MOE for Public Authority administration.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$2,320,575 and represent a 7% (\$150,739) increase over the FY 2018-19 Adopted Budget due to increases in the SGF Allocation and the continued uncapped Federal participation share of 50%.

### **PENDING FACTORS**

The State General Fund Allocation for Fresno County will not be known until the State Budget is passed and all counties receive funding allocation letters in Fall 2019.

**DSS - IHSS-PUBLIC AUTHORITY - 5611****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1907	Job Specialist III	1829	2	2	\$ 128,286
1930	Social Work Supervisor	2403	1	1	82,413
1931	Social Work Practitioner	2061	1	1	70,837
3080	Office Assistant III	1180	5	5	187,116
3110	Office Assistant II	1058	1	1	30,753
3125	Office Assistant I	960	1	1	27,840
3621	Program Technician II	1633	<u>1</u>	<u>1</u>	<u>53,390</u>
<b>Subtotal</b>			<b>12</b>	<b>12</b>	<b>\$ 580,635</b>
	Bilingual Skill Pay				<u>3,915</u>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 584,550</b>

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**DSS - Veterans Service Office  
BUDGET 7110  
General Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 557,455	\$ 609,222	\$ 642,373	\$ 33,151	5%
Services and Supplies	151,741	197,953	202,703	4,750	2%
Total Appropriations	\$ 709,196	\$ 807,175	\$ 845,076	\$ 37,901	5%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 131,916	\$ 134,053	\$ 132,221	\$ (1,832)	-1%
Miscellaneous Revenues	100	-	-	-	0%
Other Financing Sources	-	107,143	122,317	15,174	14%
Intrafund Revenue	492,561	397,979	422,538	24,559	6%
Total Revenues	\$ 624,577	\$ 639,175	\$ 677,076	\$ 37,901	6%
<b><u>Net County Cost</u></b>	<b>\$ 84,619</b>	<b>\$ 168,000</b>	<b>\$ 168,000</b>	<b>\$ -</b>	<b>0%</b>
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	7	7	7	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **DSS – VETERANS SERVICE OFFICE - 7110**

### **FUNCTION**

The Veterans Service Office (VSO) assists veterans, their spouses, widows, and dependents in applying for Federal and State benefits through the California Department of Veterans Affairs (CDVA). The office provides assistance in filing applications and claims for the following benefits: pensions, compensations, education, medical, insurance, burials, headstones, and discharge upgrades. The VSO also makes referrals to other agencies as needed for services that are not offered by the Veterans Administration.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$845,076 represents a 5% (\$37,901) increase over the FY 2018-19 Adopted Budget. Revenues recommended at \$677,076 represent a 6% (\$37,901) increase over the FY 2018-19 Adopted Budget. Net County Cost (NCC), recommended at \$168,000 represents no change from the FY 2018-19 Adopted Budget and represents the net County contribution for veterans' services. No change in staffing is recommended, which remains at seven positions. Salary Savings has not been included in the Recommended Budget. Per Military and Veterans Code Section 972 (b), compensation of the VSO office staff is a County responsibility; however, Fresno County has been able to utilize State and other sources of funding to cover approximately 80% of veterans services expenditures.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$642,373 represent a 5% (\$33,151) increase over the FY 2018-19 Adopted Budget primarily due to salary and benefit rate changes and negotiated Cost of Living Adjustment (COLA) increases. Total staffing is recommended at seven positions and represents no change from the current level.

#### **Services and Supplies**

- Services and Supplies recommended at \$202,703 represent a 2% (\$4,750) increase over the FY 2018-19 Adopted Budget primarily due to increased costs for professional and specialized services.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$677,076 and represent a 6% (\$37,901) increase over the FY 2018-19 Adopted Budget based on an increase in the reimbursement for Medi-Cal eligible activities.

**DSS - VETERANS SERVICE OFFICE - 7110****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2233	Veterans' Services Officer	F	1	1	\$ 89,317
3080	Office Assistant III	1180	1	1	40,566
3110	Office Assistant II	1058	0	1	29,624
3125	Office Assistant I	960	1	0	0
3628	Veterans' Services Representative I	1405	1	0	0
3629	Veterans' Services Representative II	1570	<u>3</u>	<u>4</u>	<u>189,078</u>
<b>Subtotal</b>			<b>7</b>	<b>7</b>	<b>\$ 348,585</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 348,585</b>





**Capital Projects - Juvenile Justice Campus**  
**BUDGET 8830**  
**Capital Projects**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Other Financing Uses	\$ -	\$ -	\$ 888,208	\$ 888,208	100%
Capital Assets	-	1,116,208	228,000	(888,208)	-80%
Total Appropriations	\$ -	\$ 1,116,208	\$ 1,116,208	\$ -	0%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 27,439	\$ -	\$ -	\$ -	0%
Other Financing Sources	42,399	-	-	-	0%
Total Revenues	\$ 69,838	\$ -	\$ -	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (69,838)</b>	<b>\$ 1,116,208</b>	<b>\$ 1,116,208</b>	<b>\$ -</b>	<b>0%</b>
(Decrease-Use of) Available Fund Balance	69,838	(1,116,208)	(1,116,208)	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **CAPITAL PROJECTS – JUVENILE JUSTICE CAMPUS - 8830**

### **FUNCTION**

The Public Works and Planning Department administers the Juvenile Justice Campus (JJC) Capital Project Fund, which contains the financing for the capital improvement costs for the JJC.

### **OVERVIEW**

The Fund includes the design and construction costs for security improvements for the detention and commitment lobbies (\$228,000).

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Other Financing Uses**

- Account 7910 Operating Transfers Out recommended at \$888,208 represents a 100% increase over the FY 2018-19 Adopted Budget. A portion of excess funds that are no longer needed for capital projects are being transferred to the Department for various projects including lease amendments, chair and table replacement, and grant match.

#### **Capital Assets**

- The FY 2019-20 Recommended Budget of \$228,000 represents an 80% (\$888,208) decrease from the FY 2018-19 Adopted Budget due to the completion of ducting improvements in FY 2018-19 and the Security Improvements rebid.

Recommended funding includes:

JJC.....\$228,000.....Security Improvements...Program Number 91395

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$0 and represent no change from the FY 2018-19 Adopted Budget due to the re-budgeting of unspent appropriations.
  - Estimated beginning Fund Balance on July 1, 2019 is \$2,480,067.
  - FY 2018-19 unspent appropriations in the amount of \$1,116,208 are recommended to be re-budgeted in the FY 2019-20 Recommended Budget.
  - Estimated ending Fund Balance on June 30, 2020 is \$1,363,859.

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**Capital Projects - State SB 1022 (WAJ)**  
**BUDGET 8845**  
**Capital Projects**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ 4,205,943	\$ 70,305,410	\$ 47,902,292	\$ (22,403,118)	-32%
Total Appropriations	\$ 4,205,943	\$ 70,305,410	\$ 47,902,292	\$ (22,403,118)	-32%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ (90,754)	\$ -	\$ -	\$ -	0%
Intergovernment Revenues - St	7,214,435	70,305,410	47,902,292	(22,403,118)	-32%
Total Revenues	\$ 7,123,681	\$ 70,305,410	\$ 47,902,292	\$ (22,403,118)	-32%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (2,917,738)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
(Decrease-Use of) Available Fund Balance	2,917,738	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

**Capital Projects - Leasehold Improvements (WAJ)**  
**BUDGET 8846**  
**Capital Projects**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ 10,192,467	\$ 9,993,012	\$ (199,455)	-2%
Total Appropriations	\$ -	\$ 10,192,467	\$ 9,993,012	\$ (199,455)	-2%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 68,456	\$ -	\$ -	\$ -	0%
Intergovernment Revenues - St	4,255,489	-	-	-	0%
Other Financing Sources	3,875,654	2,148,031	1,201,722	(946,309)	-44%
Total Revenues	\$ 8,199,599	\$ 2,148,031	\$ 1,201,722	\$ (946,309)	-44%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (8,199,599)</b>	<b>\$ 8,044,436</b>	<b>\$ 8,791,290</b>	<b>\$ 746,854</b>	<b>9%</b>
(Decrease-Use of) Available Fund Balance	8,199,599	(8,044,436)	(8,791,290)	(746,854)	9%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

**Capital Projects - Central Plant/Tunnel (WAJ)**  
**BUDGET 8847**  
**Capital Projects**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ 6,760,007	\$ 6,385,006	\$ (375,001)	-6%
Total Appropriations	\$ -	\$ 6,760,007	\$ 6,385,006	\$ (375,001)	-6%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 27,042	\$ -	\$ -	\$ -	0%
Other Financing Sources	3,185,516	3,918,387	3,918,387	-	0%
Total Revenues	\$ 3,212,559	\$ 3,918,387	\$ 3,918,387	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (3,212,559)</b>	<b>\$ 2,841,620</b>	<b>\$ 2,466,619</b>	<b>\$ (375,001)</b>	<b>-13%</b>
(Decrease-Use of) Available Fund Balance	3,212,559	(2,841,620)	(2,466,619)	375,001	-13%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

**Capital Projects - Intangibles (WAJ)**  
**BUDGET 8848**  
**Capital Projects**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
General Capital Assets	\$ -	\$ 1,137,345	\$ 1,064,150	\$ (73,195)	-6%
Total Appropriations	\$ -	\$ 1,137,345	\$ 1,064,150	\$ (73,195)	-6%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 11,144	\$ -	\$ -	\$ -	0%
Other Financing Sources	1,222,191	-	-	-	0%
Total Revenues	\$ 1,233,335	\$ -	\$ -	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (1,233,335)</b>	<b>\$ 1,137,345</b>	<b>\$ 1,064,150</b>	<b>\$ (73,195)</b>	<b>-6%</b>
(Decrease-Use of) Available Fund Balance	1,233,335	(1,137,345)	(1,064,150)	73,195	-6%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

**Capital Projects - Non-Capitalized Expenditures (WAJ)**  
**BUDGET 8849**  
**Capital Projects**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Capital Assets	\$ -	\$ 886,715	\$ 885,804	\$ (911)	0%
Total Appropriations	\$ -	\$ 886,715	\$ 885,804	\$ (911)	0%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 20,087	\$ -	\$ -	\$ -	0%
Total Revenues	\$ 20,087	\$ -	\$ -	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (20,087)</b>	<b>\$ 886,715</b>	<b>\$ 885,804</b>	<b>\$ (911)</b>	<b>0%</b>
(Decrease-Use of) Available Fund Balance	20,087	(886,715)	(885,804)	911	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **CAPITAL PROJECTS – WEST ANNEX JAIL PROJECT - 8845-8849**

### **FUNCTION**

The West Annex Jail Project Capital Projects Fund segregates funding related to construction of the West Annex Jail (WAJ). The WAJ will be a 300-bed facility located in downtown Fresno and will replace the dated South Annex Jail. The total project budget is estimated at \$101,767,800. The project funds consist of SB 1022 financing of \$79,194,000 and County funds (including the County's 10% match) of \$22,573,800. The funds are in five separate budgets (Orgs 8845-8849), which provide an accounting structure that segregates the different expenditure types and will facilitate project tracking and monitoring.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$66,230,264 is being re-budgeted and represents remaining unspent appropriations for prior years. A general contractor was selected through a competitive bidding process on November 14, 2017. The WAJ construction project began in January 2018 and is expected to be complete by December 2020. Owner furnished equipment procurement will commence in FY 2019-20. As of August 2019, the project costs have totaled \$35,537,536.

West Annex Jail (SB 1022) – Org 8845 was created to account for and monitor WAJ costs that are reimbursed by SB 1022 financing since the State entered into SB 1022 financing agreements with the County, which occurred in early 2018.

Leasehold Improvements (WAJ) – Org 8846 was created to account for and monitor the leasehold improvements or upgrades to the leased property contributed by the County to the WAJ. The WAJ is being constructed on land owned by the County (lessor) and leased to the State of California (lessee). Leasehold improvements qualify as an eligible use of 2006 Tobacco Securitization Bond (Tobacco) proceeds. The costs of the Leasehold Improvements are included as part of the County's match.

Central Plant/Tunnel (WAJ) – Org 8847 was created to account for and monitor the improvements to the County-owned Jail Central Plant (Plant) that will expand its capacity to provide additional cooling and heating to the WAJ while maintaining the current level of service to the Main Jail. The Plant is a County-owned asset therefore improvements to enhance its capacity qualify as a capital expenditure and an eligible use of Tobacco proceeds, with the potential exception of Off-Site improvement costs. The cost of the Plant is included as part of the County's match.

Intangibles (WAJ) – Org 8848 was created to account for and monitor off-site improvements. The Auditor-Controller/Treasurer-Tax Collector (AC/TTC) has preliminarily determined that the expenditures for right-of-way and easement improvements are required to be separately classified as Intangible Assets, rather than as part of the WAJ improvements, and not capitalized based on the capitalization threshold for Intangible Assets. Due to the detailed documentation required to ensure the work performed and costs incurred are being tracked, this budget was created. Depending on the actual work and costs incurred, the final determination of the capitalization of the costs are made by the AC/TTC when reimbursement for costs are submitted to the State.

Non-Capitalized Expenditures (WAJ) – Org 8849 was created to account for and monitor all costs determined not to be eligible for 2006 Tobacco proceeds or for SB 1022 financing and serves as a contingency fund. To date, the AC/TTC has determined that \$142,327 in costs are ineligible, but the amount may increase as work is performed and costs are incurred. These costs are offset with one-time Proposition 172 funds.



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# Adult Crisis Residential Treatment Facility (Org 8851)

## Capital Projects - Adult Crisis Residential Treatment Facility BUDGET 8851 Capital Projects

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
General Capital Assets	\$ -	\$ 142,780	\$ -	\$ (142,780)	-100%
Total Appropriations	\$ -	\$ 142,780	\$ -	\$ (142,780)	-100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ (6,888)	\$ -	\$ -	\$ -	0%
Other Financing Sources	4,285,273	142,780	-	(142,780)	-100%
Total Revenues	\$ 4,278,385	\$ 142,780	\$ -	\$ (142,780)	-100%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (4,278,385)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
<b><u>Budgetary Balance</u></b>	<b>\$ (4,278,385)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **CAPITAL PROJECTS – ADULT CRISIS RESIDENTIAL TREATMENT FACILITY - 8851**

### **FUNCTION**

The Public Works and Planning Department administers the Crisis Residential Treatment (CRT) Capital Projects Fund for the construction of a Department of Behavioral Health funded facility that will serve up to 16 adult clients experiencing an acute psychiatric episode or crisis. The clients will be housed for up to 30 days receiving therapeutic and/or rehabilitative services in a non-institutional residential setting, through a structured program, as an alternative to hospitalization, without medical complications requiring nursing care. Construction of the over 12,000 square foot facility began in FY 2016-17 at the southwest corner of Huntington Boulevard and Barton Avenue, in the City of Fresno, on existing County-owned land, which encompassed a total estimated area of 53,000 square feet. The funding authority to establish this Fund is SB 82: Investment in Mental Health Wellness Act of 2013 (Chapter 34, Statutes of 2014) grant and Mental Health Services Act (MHSA) Capital Facilities funds.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$0 represents a 100% (\$142,780) decrease from the FY 2018-19 Adopted Budget due to project completion in FY 2018-19. Revenues recommended at \$0 represent a 100% (\$142,780) decrease from the FY 2018-19 Adopted Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- Capital Assets recommended at \$0 represent a 100% (\$142,780) decrease from the FY 2018-19 Adopted Budget.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$0 and represent a 100% (\$142,780) decrease from the FY 2018-19 Adopted Budget.

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**Capital Projects - Jail Improvements**  
**BUDGET 8852**  
**Capital Projects**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ 220,778	\$ 6,093,884	\$ 6,166,678	\$ 72,794	1%
Total Appropriations	\$ 220,778	\$ 6,093,884	\$ 6,166,678	\$ 72,794	1%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 1,852	\$ -	\$ 212,554	\$ 212,554	100%
Other Financing Sources	2,000,000	1,400,000	1,400,000	-	0%
Total Revenues	\$ 2,001,852	\$ 1,400,000	\$ 1,612,554	\$ 212,554	15%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (1,781,074)</b>	<b>\$ 4,693,884</b>	<b>\$ 4,554,124</b>	<b>\$ (139,760)</b>	<b>-3%</b>
(Decrease-Use of) Available Fund Balance	1,781,074	(4,693,884)	(4,554,124)	139,760	-3%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **CAPITAL PROJECTS – JAIL IMPROVEMENTS - 8852**

### **FUNCTION**

The Public Works and Planning Department administers the Jail Improvements Capital Projects Fund, which contains funds for necessary jail facility improvements including those agreed to in the Quentin Hall settlement. Improvements include Americans with Disabilities Act (ADA) restroom modifications, ADA modifications and perimeter improvements to the Main Jail exercise yard, Main Jail lobby security area modifications, North Annex mezzanine screen installation, and South Annex Jail repairs until the West Annex Jail is operational.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$6,166,678 includes the re-budgeting of remaining unspent appropriations from prior years and improvement costs related to ADA compliance for the Main Jail, the North Annex Jail facilities, and South Annex repairs.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The FY 2019-20 Recommended Budget of \$6,166,678 represents a 1% (\$72,794) increase from the FY 2018-19 Adopted Budget.

Recommended funding includes:

Mail Jail.....\$3,805,699.....Detention Modifications (ADA).....Program Number 90999

Mail Jail.....\$142,650.....Roof Exercise Yard.....Program Number 91275

Mail/North Jail.....\$564,699.....Improvement Projects.....Program Number 91398

South Annex Jail...\$1,653,630.....Improvement Projects.....Program Number 90998

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$1,612,554 and represent a 15% (212,554) increase over the FY 2018-19 Adopted Budget due to accumulated interest. A transfer (\$400,000) from the Inmate Welfare Special Revenue Fund Org 1500 will partially finance the cost of the Main Jail Exercise Yard and a transfer (\$1,000,000) from Interest and Miscellaneous Expenditures Org 2540 will fund additional ADA improvements in the jail facilities.
  - Estimated Fund Balance on July 1, 2019 is \$4,554,124.
  - Fund Balance (\$4,554,124) will be required to balance the FY 2019-20 Recommended Budget.
  - Estimated ending Fund Balance on June 30, 2020 is \$0.



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**Capital Projects - Sheriff's Area 2 Substation**  
**BUDGET 8853**  
**Capital Projects**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ -	\$ 18,041,939	\$ 18,041,939	100%
Total Appropriations	\$ -	\$ -	\$ 18,041,939	\$ 18,041,939	100%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 67,266	\$ -	\$ -	\$ -	0%
Other Financing Sources	7,000,000	6,000,000	7,500,000	1,500,000	25%
Total Revenues	\$ 7,067,266	\$ 6,000,000	\$ 7,500,000	\$ 1,500,000	25%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (7,067,266)</b>	<b>\$ (6,000,000)</b>	<b>\$ 10,541,939</b>	<b>\$ 16,541,939</b>	<b>-276%</b>
(Decrease-Use of) Available Fund Balance	7,067,266	6,000,000	(10,541,939)	(16,541,939)	-276%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **CAPITAL PROJECTS – SHERIFF'S AREA 2 SUBSTATION - 8853**

### **FUNCTION**

The Public Works and Planning Department administers the Sheriff's Area 2 Substation Improvements Capital Projects Fund, which contain funds for construction of the new Sheriff's Area 2 substation in the Southeastern area of the County. The Sheriff's Office is responsible for the apprehension of criminal suspects for crimes committed in the unincorporated areas of Fresno County. This includes investigation, gathering documentation, preservation, analysis, and court testimony for evidence seized. The Department is also responsible for providing these services in the rural areas of Fresno County and oversees area substations to provide such services.

### **OVERVIEW**

On October 9, 2018, the Board approved the purchase of land located at the Southwest corner of Harvey and Armstrong, Fresno, CA to construct the substation and parking lot.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The FY 2019-20 Recommended Budget of \$18,041,939 represents a 100% (\$18,041,939) increase over the FY 2018-19 Adopted Budget as this is a new project.

Recommended funding includes:

Area 2 Substation...\$18,041,939.....Construction/Architect.....Program Number 91285

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$7,500,000 and represent a 100% increase over the FY 2018-19 Adopted Budget. Transfers from the Sheriff's Vehicle Replacement (\$1,000,000) and Net County Cost (\$917,062) budgeted in Interest and Miscellaneous Expenditures Org 2540, as well as committed 2006 Tobacco Securitization Bond (Tobacco) proceeds (\$4,082,938) and Asset Forfeiture (\$1,500,000) will fund the construction costs.
  - Estimated beginning Fund Balance on July 1, 2019 is \$10,541,939.
  - Fund Balance (\$10,541,939) will be required to balance the FY 2019-20 Recommended Budget.
  - Estimated ending Fund Balance on June 30, 2020 is \$0.

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**Capital Projects - District Attorney Building**  
**BUDGET 8854**  
**Capital Projects**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ -	\$ 5,455,540	\$ 5,455,540	100%
Total Appropriations	\$ -	\$ -	\$ 5,455,540	\$ 5,455,540	100%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 91,063	\$ -	\$ -	\$ -	0%
Other Financing Sources	2,000,000	-	-	-	0%
Total Revenues	\$ 2,091,063	\$ -	\$ -	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (2,091,063)</b>	<b>\$ -</b>	<b>\$ 5,455,540</b>	<b>\$ 5,455,540</b>	<b>100%</b>
(Decrease-Use of) Available Fund Balance	2,091,063	-	(5,455,540)	(5,455,540)	100%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **CAPITAL PROJECTS – DISTRICT ATTORNEY BUILDING - 8854**

### **FUNCTION**

The Public Works and Planning Department administers the District Attorney Building Capital Project Fund, which contains the funds for the Rowell Building, which are the responsibility of the County.

### **OVERVIEW**

On July 9, 2019, the Board approved a 20-year lease with an option to purchase at the end of ten years. The building was constructed in 1913, and has office space of 70,495 square feet and parking for approximately 13 spaces to be used as the District Attorney Building.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

The District Attorney has searched for a facility since 2013 that would allow for consolidation of staff and operations that are currently at three different locations. Consolidation will enhance departmental operational efficiencies. Staff assigned to the Juvenile Justice Center and the Multi-Agency Gang Enforcement Consortium will continue to remain in those facilities. The recommended budget includes appropriations to cover planned improvements that are the County's responsibility to prepare the building for occupancy, such as furniture, fixtures, and information technology cabling.

#### **Capital Assets**

- The FY 2019-20 Recommended Budget of \$5,455,540 represents a 100% (\$5,455,540) increase over the FY 2018-19 Adopted Budget as this is a new project.

Recommended funding includes:

Rowell Building...\$5,455,540...Furniture, Fixtures, & Cabling....Program Number 91286

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$0 and represent no change from the FY 2018-19 Adopted Budget.
  - Estimated Fund Balance on July 1, 2019 is \$5,455,540.
  - Fund Balance (\$5,455,540) will be required to balance the FY 2019-20 Recommended Budget.
  - Estimated ending Fund Balance on June 30, 2020 is \$0.



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**Capital Projects - Animal Control Facility**  
**BUDGET 8855**  
**Capital Projects**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ -	\$ 6,152,162	\$ 6,152,162	100%
Total Appropriations	\$ -	\$ -	\$ 6,152,162	\$ 6,152,162	100%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 75,492	\$ -	\$ -	\$ -	0%
Other Financing Sources	1,000,000	1,000,000	3,000,000	2,000,000	200%
Total Revenues	\$ 1,075,492	\$ 1,000,000	\$ 3,000,000	\$ 2,000,000	200%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (1,075,492)</b>	<b>\$ (1,000,000)</b>	<b>\$ 3,152,162</b>	<b>\$ 4,152,162</b>	<b>-415%</b>
(Decrease-Use of) Available Fund Balance	1,075,492	1,000,000	(3,152,162)	(4,152,162)	-415%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **CAPITAL PROJECTS – ANIMAL CONTROL FACILITY - 8855**

### **FUNCTION**

The Public Works and Planning Department administers the Animal Control Facility Capital Project Fund, which contains funding for the purchase of land and construction of the facility. The County is authorized and required by Food and Agricultural Code, Sections 31105, 31106, Penal Code, Section 597f, and Fresno County Ordinance Code, Chapter 9.04 to provide animal control, sheltermaster, shelter, and emergency veterinary services for animals from the unincorporated areas of the County. The County is also required to enforce the dog licensing and control ordinance in Chapter 9.04 of the Ordinance Code and the laws of the State of California pertaining to animal control.

### **OVERVIEW**

On October 2012, a temporary animal shelter was established at the former County Coroner facility located at 760 W Nielsen Ave, Fresno, CA. To house the mandated day-to-day shelter care. Animal control services are provided by a contractor. Over the last four fiscal years the Board has directed \$7 million for a permanent Animal Control Facility. The contractor will be responsible for operation of the shelter, field and adoption services, animal rescue coordination, and veterinary care for injured animals found without an owner. The Department, in collaboration with the Public Health Department, is working towards adequate space with building plan developments expected in FY 2019-20. The General Fund will fund the Facility.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The FY 2019-20 Recommended Budget of \$6,152,162 represents a 100% increase over the FY 2018-19 Adopted Budget as this is a new project.

Recommended funding includes:

Animal Control Land .....\$495,000 .....New ..... Program Number 91340

Animal Control Facility .....\$5,657,162 ..Construction ..... Program Number 91287

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$ 3,000,000 and represent a 200% (\$2,000,000) increase over the FY 2018-19 Adopted Budget from the Interest and Miscellaneous Expenditure, Org 2540.
  - Estimated Fund Balance on July 1, 2019 is \$5,152,162.
  - Fund Balance (\$3,152,162) will be required to balance the FY 2019-20 Recommended Budget.
  - Estimated ending Fund Balance on June 30, 2020 is \$2,000,000.

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**Capital Projects - EMS Communications Center**  
**BUDGET 8858**  
**Capital Projects**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ -	\$ 3,980,855	\$ 3,980,855	100%
Total Appropriations	\$ -	\$ -	\$ 3,980,855	\$ 3,980,855	100%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 34	\$ -	\$ 7,010	\$ 7,010	100%
Other Financing Sources	50,400	75,600	3,829,655	3,754,055	4966%
Total Revenues	\$ 50,434	\$ 75,600	\$ 3,836,665	\$ 3,761,065	4975%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (50,434)</b>	<b>\$ (75,600)</b>	<b>\$ 144,190</b>	<b>\$ 219,790</b>	<b>-291%</b>
(Decrease-Use of) Available Fund Balance	50,434	75,600	(144,190)	(219,790)	-291%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **CAPITAL PROJECTS – EMS BUILDING - 8858**

### **FUNCTION**

The Public Works and Planning Department administers the EMS Building Facility Capital Project Fund, which contains funding for the purchase of land and construction of the facility. The County of Fresno, Department of Public Health, has been designated as the Local Emergency Medical Services Agency (LEMSA) for the Fresno, Kings, Madera, and Tulare Counties. Pursuant to California Health and Safety Code Sections 1797.200 and 1797.204, under the direction of the Emergency Medical Services (EMS) Director, the Local EMS Agency (LEMSA), is responsible for local EMS system planning and coordination, consistent with State laws and regulations. The State EMS Authority (EMSA) approves local EMS system plans, provides guidance to LEMSAs, develops EMS regulations, administers the Regional Poison Control Center Program and carries out other EMS related activities. The State EMS Commission, with members appointed by the Governor and other State officials, is an advisory board to EMSA, reviews, and approves all EMS regulations. The EMS system involves many different agencies and organizations working together to provide rapid emergency medical response, treatment, and transportation to those in need of immediate medical attention. Agencies responsible for providing EMS include dispatch centers, public safety agencies, fire departments, ambulance services, hospitals, and specialty care centers. The County of Fresno is responsible for providing the Dispatch Center Facility.

### **OVERVIEW**

On June 18, 2019, the Board approved a 20-year lease with an option to purchase for 12,552 square feet of office space and parking to be used as the location of a new EMS Dispatch Center (EMS Building). The existing EMS Building is located at 4555 E. Hamilton Ave, Fresno, CA 93702. The new building meets the LEMSAs dispatch service needs, has been certified by the engineering firm of Brooks-Ransom Associates as an essential services building, having been built in compliance with Division 12.5 of the Health and Safety Code, commencing at Section 16000. However, facility improvements are necessary to retrofit the facility as a medical services dispatch center. It is expected that work related to facility improvements will be completed in FY 2019-20.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The FY 2019-20 Recommended Budget of \$3,980,855 represents a 100% (\$3,980,855) increase over the FY 2018-19 Adopted Budget as it is a new project.

EMS Dispatch Center.....\$3,980,855.....Tenant Improvements.....Program Number 91571

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$3,836,665 and represent a significant increase (\$3,761,065) over the FY 2018-19 Adopted Budget due to start of the project. An Operating Transfer In of \$3,305,750 from the Department of Public Health's Org 5620, \$523,905 in Net County Cost budgeted in Interest and Miscellaneous Expenditures Org 2540, and \$7,010 in interest revenue will fund the tenant improvement costs.
  - Estimated Fund Balance on July 1, 2019 is \$144,190.
  - Fund Balance (\$144,190) will be required to balance the FY 2019-20 Recommended Budget.
  - Estimated ending Fund Balance on June 30, 2020 is \$0.



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**Capital Projects - Sierra Facility Improvements**  
**BUDGET 8859**  
**Capital Projects**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ 734,421	\$ 5,765,580	\$ 3,305,076	\$ (2,460,504)	-43%
Total Appropriations	\$ 734,421	\$ 5,765,580	\$ 3,305,076	\$ (2,460,504)	-43%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ (72)	\$ -	\$ -	\$ -	0%
Other Financing Sources	42,700	5,765,580	3,465,119	(2,300,461)	-40%
Total Revenues	\$ 42,628	\$ 5,765,580	\$ 3,465,119	\$ (2,300,461)	-40%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 691,793</b>	<b>\$ -</b>	<b>\$ (160,043)</b>	<b>\$ (160,043)</b>	<b>100%</b>
(Decrease-Use of) Available Fund Balance	(691,793)	-	160,043	160,043	100%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **CAPITAL PROJECTS – SIERRA FACILITY IMPROVEMENTS - 8859**

### **FUNCTION**

The Public Works and Planning Department administers the Sierra Facility Improvements Capital Projects Fund, which contains the financing for the construction, repair, and improvement projects that add or preserve the value, use, or life of the Sierra Building and Building 319 for the Department of Behavioral Health.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$3,305,076 represents a 43% (\$2,460,504) decrease from the FY 2018-19 Adopted Budget. Revenues recommended at \$3,465,119 represent a 40% (\$2,300,461) decrease from the FY 2018-19 Adopted Budget. The Fund includes the construction of the Department of Behavioral Health's Sierra Building and Building 319. Sierra Building improvements include the replacement of the HVAC (heating, ventilation, and air conditioning) System, new roof, and the construction of the parking lot. Building 319 improvements include the replacement of the HVAC system for the entire building, accessibility and safety improvements, reconfigurations of furniture systems, and building repairs and improvements.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The 2019-20 Recommended Budget of \$3,305,076 represents a 43% (\$2,460,504) decrease from the FY 2018-19 Adopted Budget due to the completion of the parking lot.

Recommended funding includes:

Sierra Building.....\$1,577,243...Reroof.....Program Number 91382

Sierra Building.....\$705,068.....HVAC.....Program Number 91383

Building 319.....\$1,022,765...HVAC replacement, Improvements...Program Number 91436

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$3,465,119 and represent a 40% (\$2,300,461) decrease from the FY 2018-19 Adopted Budget. Transfers from the Mental Health Services Act Capital Facilities fund will finance the cost of the improvement projects.
  - Estimated beginning fund balance on July 1, 2019 is (\$155,557).
  - An increase of \$160,043 in projected Fund Balance is estimated for the FY 2019-20 Recommended Budget.
  - Estimated ending Fund Balance on June 30, 2020 is \$4,486.

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**Capital Projects - Sanger Library Remodel**  
**BUDGET 8860**  
**Capital Projects**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ 236,070	\$ 114,000	\$ -	\$ (114,000)	-100%
Total Appropriations	\$ 236,070	\$ 114,000	\$ -	\$ (114,000)	-100%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ (17)	\$ -	\$ -	\$ -	0%
Other Financing Sources	163,736	114,000	-	(114,000)	-100%
Total Revenues	\$ 163,719	\$ 114,000	\$ -	\$ (114,000)	-100%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 72,351</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
(Decrease-Use of) Available Fund Balance	(72,351)	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **CAPITAL PROJECTS – SANGER LIBRARY REMODEL - 8860**

### **FUNCTION**

The Public Works and Planning Department administers the Sanger Library Remodel Capital Project Fund, which contains the financing for the capital improvement costs for the Sanger Branch Library.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$0 represents a 100% (\$114,000) decrease from the FY 2018-19 Adopted Budget due to project completion in FY 2018-19. Revenues recommended at \$0 represents a 100% (\$114,000) decrease from the FY 2018-19 Adopted Budget. The Fund includes the design and construction costs for the remodel of the Sanger Branch Library including improvements to meeting rooms and quiet areas, entry ramps, entry doors, restrooms related to Americans with Disabilities Act (ADA) compliance, and the replacement of ceiling tiles, lighting, and floor coverings.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- Capital Assets recommended at \$0 represents a 100% (\$114,000) decrease from the FY 2018-19 Adopted Budget.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$0 and represent a 100% (\$114,000) decrease from the FY 2018-19 Adopted Budget.



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Hall of Records Improvements  
BUDGET 8861  
Capital Projects

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<u>Appropriations</u>					
Services and Supplies	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	100%
Total Appropriations	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	100%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 19,222	\$ -	\$ -	\$ -	0%
Other Financing Sources	2,000,000	6,000,000	4,000,000	(2,000,000)	-33%
Total Revenues	\$ 2,019,222	\$ 6,000,000	\$ 4,000,000	\$ (2,000,000)	-33%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (2,019,222)</b>	<b>\$ (6,000,000)</b>	<b>\$ (3,000,000)</b>	<b>\$ 3,000,000</b>	<b>-50%</b>
(Decrease-Use of) Available Fund Balance	2,019,222	6,000,000	(1,000,000)	(7,000,000)	-117%
Increase/(Decrease-i.e. Use of) Designation for Capital Projects	-	-	4,000,000	4,000,000	100%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **CAPITAL PROJECTS – HALL OF RECORDS IMPROVEMENTS - 8861**

### **FUNCTION**

The Public Works and Planning Department administers the Hall of Records Improvements Capital Project Fund, which contains funds for the remodel of the third floor of the Hall of Records.

### **OVERVIEW**

The Fund includes the costs for improvements and furnishings to modernize the Board Chambers and office space for the Board of Supervisors and County Administrative Office.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$1,000,000 represent a 100% (\$1,000,000) increase over the FY 2018-19 Adopted Budget to fund the initial design plans and prepare construction documents for the new project.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$4,000,000 and represent a 33% (\$2,000,000) decrease from FY 2018-19 Adopted Budget as additional funds are recommended to be allocated to this project.
  - Estimated Fund Balance on July 1, 2019 is \$8,000,458.
  - A portion of Fund Balance in the amount of \$1,000,000 will be required to balance the FY 2019-20 Recommended Budget.
  - An increase of \$4,000,000 in projected Fund Balance is estimated for the FY 2019-20 Recommended Budget.
  - Estimated ending Fund Balance on June 30, 2020 is \$11,000,458.

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**Capital Projects - Clovis Regional Library**  
**BUDGET 8863**  
**Capital Projects**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ 1,224,000	\$ 15,054,000	\$ 13,830,000	1130%
Total Appropriations	\$ -	\$ 1,224,000	\$ 15,054,000	\$ 13,830,000	1130%
<b><u>Revenues</u></b>					
Other Financing Sources	\$ -	\$ 1,224,000	\$ 15,054,000	\$ 13,830,000	1130%
Total Revenues	\$ -	\$ 1,224,000	\$ 15,054,000	\$ 13,830,000	1130%
<b><u>Revenues (Over)/Under Expenditures</u></b>	\$ -	\$ -	\$ -	\$ -	0%
(Decrease-Use of) Available Fund Balance	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	\$ -	\$ -	\$ -	\$ -	0%

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **CAPITAL PROJECTS – CLOVIS REGIONAL LIBRARY - 8863**

### **FUNCTION**

The Public Works and Planning Department administers the Clovis Regional Library Capital Project Fund, which contains the financing for the capital improvements of the new Clovis Regional Library facility.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$15,054,000 represents a significant increase (\$13,830,000) increase over the FY 2018-19 Adopted Budget. Revenues recommended at \$15,054,000 represent a significant (\$13,830,000) increase over the FY 2018-19 Adopted Budget. A transfer in from the Library is included. The project is expected to be completed in 2021.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Capital Assets**

- The FY 2019-20 Recommended Budget of \$15,054,000 represents a significant (\$13,830,000) increase over the FY 2018-19 Adopted Budget due to anticipated beginning of the construction of the Clovis Regional Library in FY 2019-20.

Recommended funding includes:

Clovis Regional Branch Library.....\$15,054,000...Construction.....Program Number 91406

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$15,054,000 and represent a significant (\$13,830,000) increase over the FY 2018-19 Adopted Budget. An Operating Transfer In from the Library Special Revenue Fund Org 7530 will fund the costs associated with the development.



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**Capital Projects - Reedley Branch Library**  
**BUDGET 8865**  
**Capital Projects**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Capital Assets	\$ -	\$ -	\$ 7,790,000	\$ 7,790,000	100%
Total Appropriations	\$ -	\$ -	\$ 7,790,000	\$ 7,790,000	100%
<b><u>Revenues</u></b>					
Other Financing Sources	\$ -	\$ -	\$ 7,790,000	\$ 7,790,000	100%
Total Revenues	\$ -	\$ -	\$ 7,790,000	\$ 7,790,000	100%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
(Decrease-Use of) Available Fund Balance	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **CAPITAL PROJECTS – REEDLEY BRANCH LIBRARY - 8865**

### **FUNCTION**

The Public Works and Planning Department administers the Reedley Library Capital Project Fund, which contains the financing for the capital improvements of the new Library Branch, included.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$7,790,000 represents a 100% (\$7,790,000) increase over the FY 2018-19 Adopted Budget as this is a new project. Revenues recommended at \$7,790,000 represent a 100% (\$7,790,000) increase over the FY 2018-19 Adopted Budget. A transfer in from the Library is included. The project consists of anticipated construction (\$7,040,000) and architect fees (\$750,000) and is expected to be completed in 2021.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

A larger facility in the City of Reedley will replace the existing branch to meet the needs of the growing community. The recommended budget includes appropriations for the planning and construction of the facility during FY 2019-20. Costs associated with the development of the Reedley Branch Library will be funded primarily with the Library's Measure B sales tax and property tax revenues. The branch is projected for completion in 2021. The Department is anticipated to return to the Board in FY 2019-20 for an agreement with the City of Reedley to provide the details of the property title transfer, construction, and architectural coordination.

#### **Capital Assets**

- The FY 2019-20 Recommended Budget of \$7,790,000 represents a 100% (\$7,790,000) increase over the FY 2018-19 Adopted Budget due to the anticipated beginning of the construction of the Reedley Library. The appropriations include the entire allocated funding; however, groundbreaking has not been scheduled.

Recommended funding includes:

Reedley Branch Library.....\$7,790,000.....Construction/Architect.....Program Number 91574

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$7,790,000 and represent a 100% (\$7,790,000) increase over the FY 2018-19 Adopted Budget. An Operating Transfer In from the Library Special Revenue Fund Org 7530 will fund the costs associated with the development.

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**Capital Projects Fund**  
**No Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/20
Public Works & Planning	8857	0400	10057	<b>Ag Projects</b> Utilized to provide funding for capital projects for Ag Department	\$ 494,970	\$ 6,000,000	\$ 6,494,970
Public Works & Planning	8867	400	10067	<b>Parks</b> Utilized to provided funding for the capital improvements for Parks & Grounds	\$ -	\$ 1,947,000	\$ 1,947,000





**Debt Service**  
**BUDGETS 0301 AND 0302**  
**Fund 0300**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ -	\$ 10,000	\$ 8,000	\$ (2,000)	-20%
Other Charges	\$ 50,335,306	51,153,450	37,258,927	(13,894,523)	-27%
Total Appropriations	\$ 50,335,306	\$ 51,163,450	\$ 37,266,927	\$ (13,896,523)	-27%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 87,960	\$ -	\$ -	\$ -	0%
Intergovernment Revenue-Other	-	2,086,315	2,085,584	(731)	0%
Other Financing Sources	59,428,521	46,673,342	33,243,569	(13,429,773)	-29%
Total Revenues	\$ 59,516,481	\$ 48,759,657	\$ 35,329,153	\$ (13,430,504)	-28%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (9,181,175)</b>	<b>\$ 2,403,793</b>	<b>\$ 1,937,774</b>	<b>\$ (466,019)</b>	<b>-19%</b>
(Decrease-Use of) Available Fund Balance	9,181,175	(2,403,793)	(1,937,774)	466,019	-19%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **DEBT SERVICE – 0301 AND 0302**

### **FUNCTION**

These budgets provide for the appropriations and related transfers for the annual debt service payments for the County's long and short-term debt obligations. These obligations include Lease Revenue Refunding Bonds (LRRB) for the Juvenile Justice Campus and Downtown Energy Project Lease Revenue Refunding Bonds (LRRB). Information is also provided regarding the County's outstanding Pension Obligation Bonds (POB).

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$37,266,927 represents a 27% (\$13,896,523) decrease over the FY 2018-19 Adopted Budget. FY 2019-20 Recommended Budget transfers of \$33,243,569 represent a 29% (\$13,429,773) decrease from the FY 2018-19 Adopted Budget. Funding in the budget includes the scheduled Juvenile Court Facility Lease Revenue Refunding Bond LRRB Series 2016 debt service payments (\$3,565,100), Juvenile Justice Campus and Downtown Lease Revenue Refunding Bonds (LRRB) Series 2012A debt service payments (\$1,929,775), Pension Obligation Bond (POB) Series 2004B debt service payments (\$4,170,000) and POB Series 2015A debt service payments (\$27,594,052). The final POB Series 2002 debt service payments was made in FY 2018-19. Series 2004A debt service payments are zero (\$0) for FY 2019-20.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Other Charges**

- The following provides a summary of recommended funding for the County's long and short-term debt obligations, which includes the required FY 2019-20 debt service payments for the LRRBs and POBs:

#### **Juvenile Court Facility LRRB (Accounts 7866 and 7869):**

- A total of \$55,350,000 in LRBs were issued by the Fresno County Financing Authority in 2007 to finance costs associated with the construction of a shared use Juvenile Court Facility and Offices to be located at the Juvenile Justice Campus. Usage of the Juvenile Court Facility is being shared by Fresno County and the Superior Court. The County leases a portion of the facility and offices to the Administrative Office of the Courts (AOC), whose share of the LRB is 58.5% of the annual payment. The bonds have a 23-year maturity and include 2 years of capitalized interest. These bonds were refunded, in their entirety, from the issuance of Series 2016 Lease Revenue Refunding Bonds and the lease agreement with the AOC remains at 58.5% of the annual payment.

#### **2012 LRRB Series 2012A (Accounts 7866 and 7869)**

- A total of \$22,425,000 in LRRBs were issued by the Fresno County Financing Authority in 2012 to refund (refinance) the County's previously issued and outstanding LRRB Series 2004 (Juvenile Justice Campus) and Series 2004B (Energy Projects). The bonds have a 10-year maturity. The total debt service payment for FY 2019-20 is \$1,929,775 and is due in two installments: principal and interest in August 2019 (\$1,860,625); and interest in February 2020 (\$69,150). In FY 2017-18, the County created a set aside for the payment of the required payments for the 2012 LRRB, due in Fiscal Years 2019 to 2023, of \$9,114,025. This set aside was budgeted as a transfer to the Debt Service Fund, from Org 2540, Interest and Miscellaneous Expenditures. See the debt service schedule following this narrative for the current and long-term annual debt service amounts.

Principal balance as of June 30, 2019:.....\$6,375,000

Remaining payment period:..... 3 years

2019-20 Debt Service payment: .....\$1,929,775

### **2016 LRRB Series 2016 (Accounts 7866 and 7869)**

- A total of \$37,270,000 in LRBs were issued by the Fresno County Financing Authority in June 2016 to refund the County's previously issued LRRB Series 2007 (Juvenile Court Facility) in its entirety. The Series 2016 LRRB matures between 2017 and 2030, with interest rates ranging from 3.0% to 5.0%. The total debt service payment for FY 2019-20 is due in two installments: interest in October 2019 (\$667,550) and principal and interest in April 2020 (\$2,897,550). See the debt service schedule following this narrative for the current and long-term annual debt service amounts.

Principal balance as of June 30, 2019.....\$30,770,000

Remaining payment period.....11 years

2019-20 Debt Service payment.....\$3,565,100

### **Pension Obligation Bonds (POB)**

- The County has issued POBs on four occasions. In March 1998, the County issued \$184,910,000 of taxable POBs with a 10-year amortization to fund the Unfunded Actuarial Accrued Liability (UAAL) of the Fresno County Employee's Retirement Association. In March 2002 these bonds were partially refunded in order to extend the debt servicing of the bonds to an 18-year amortization period. In addition, in 2004, a total of \$327,897,749 in fixed rate bonds were issued with a 30-year amortization, and a total of \$75 million in variable rate bonds were issued. The \$75 million variable rate bonds were converted to fixed rate bonds on September 12, 2006 at a fixed rate of 5.56%. The maturity schedule of the converted bonds remained the same. In FY 2008-09, the debt service for 1998 POBs was completed. In August 2015, the County refinanced a portion of the 2004A Series Pension Bond (2015A Series Pension Bond) as the interest rate environment presented the opportunity to refinance and realize a savings of \$1,318,979 to the County. The 2015A Series Pension Bond rate is 2.488% and has a maturity of August 2019. Approximately \$3 million of the \$45,193,300 POB Debt Service payment will include contributions from other entities such as: Fresno Mosquito Vector, Fresno-Madera Area Agency, Clovis Veterans Memorial, North Central Fire Protection, Superior Court of California and Judicial Council of California.

Principal balance as of June 30, 2019.....\$255,277,749

Remaining payment period: .....Varied

2019-20 Debt Service payment: .....\$ 31,764,052

### **Tobacco Securitization Bonds**

- In August of 1998 a Master Settlement Agreement (MSA) occurred to resolve cigarette smoking-related litigation between the settling states and the Participating Manufacturers (PMs) and released the PMs from past and present smoking-related claims in exchange for certain payments to be made to states. Fresno County was allocated a share of the Tobacco Settlement Revenues (TSRs) by the State of California through a Memorandum of Understanding. The Fresno County Tobacco Funding Corporation (Corporation) was incorporated June 13, 2002. It is a nonprofit public benefit organization as defined by Internal Revenue Code Section 501(c)(3). The Corporation is a member of the California County Tobacco Securitization Agency (Agency), a joint powers agency created in November 2000 by the County of Fresno (County) and eight other California Counties.

#### 2002 Bond Issuance

- On June 18, 2002, the Board of Supervisors adopted Resolution No. 02-329 which approved the sale of certain County TSRs. Under the terms of the sales agreement, the County realized through bond proceeds the present value of 75% of its TSRs and continued to receive 25% of its annual TSRs. On July 25, 2002, the County through the Corporation issued \$92,955,000 in Tobacco Settlement Asset Backed Bonds in part to finance the costs of construction and development of the County's Juvenile Justice Campus. The 2002 bond proceeds were only used to fund the costs of the Juvenile Justice Campus. The remaining appropriations have time restrictions.

#### 2006 Bond Issuance

- On February 2, 2006, the Board provided direction to staff to proceed with the analysis of issuing additional tobacco bonds. The analysis found that a subordinate bond offering could result in between \$31 million to \$42 million in net proceeds to the County. The Board determined that given the considerable risk associated with the receipt of the TSRs over the course of the next years that the associated sale of these future TSRs by the County represented a good opportunity. The 2006 Bonds were structured to shift greatest amount of risk to the investors. The bonds were sold as subordinate lien Capital Appreciation Bonds (CABs). CABs are debt instruments where interest is accumulated and at maturity the principal and interest are paid in one lump sum. Further the CABs were wrapped around the existing 2002 Tobacco Bonds, meaning the 2006 Bonds would be paid only after all of the 2002 Bonds are paid in full. On April 12, 2006 the County received \$37,794,190 in bond proceeds which was placed in an endowment fund to be used for capital expenditures.
- As of July 30, 2019 the County had \$1,082,938 in uncommitted Tobacco Bond proceeds available for qualified capital projects from both issuances.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$35,329,153 and include Other Financing Sources Operating Transfers In from the General Fund (\$33,243,569) and Intergovernmental Revenues for the State Administrative Office of the Court's (AOC) share (58.5%) of the debt service payment for the Juvenile Court LRRBs (\$2,085,584).
- The General Fund revenue sources are budgeted in Org 2540, Interest and Miscellaneous Expenditures, and includes the County share (41.5%) of debt service payment for the Juvenile Court LRRBs (\$1,479,517).
- Use of available Fund Balance (\$1,929,775) is recommended to fund the JJC portion of the 2012 LRRBs. Fund Balance was created with the set aside in FY 2017-18 to pay for fiscal years 2019-2023. Use of available Fund Balance also recommended to fund the Interest and Bank Charges due for both LRRBs (\$3,000) and POBs (\$5,000).
- POB revenues will be received from Trust Fund 2025 for the 2004B and 2015A Series Pension Bonds (\$31,764,052). Approximately \$3 million of the \$31,764,052 transfers from Trust Fund 2025 will be contributions from other entities such as: Fresno Mosquito Vector, Fresno-Madera Area Agency, Clovis Veterans Memorial, North Central Fire Protection, Superior Court of California and Judicial Council of California.

**County of Fresno**  
**Annual Debt Service Calendar**  
**For Pension Obligation Bonds (POB) and Lease Revenue Bonds (LRB)**  
**(Includes Bond Principal and Interest)**

<b>Fiscal Year Ended</b>	<b>2002 POB</b>	<b>2004A POB</b>	<b>2004B POB<sup>1</sup></b>	<b>2015A POB<sup>2</sup></b>	<b>2012 LRB<sup>3</sup></b>	<b>2016 LRB</b>	<b>Total Annual Payments</b>
2020	-	-	4,170,000	27,594,052	1,929,775	3,565,100	37,258,927
2021	-	29,220,000	4,170,000	-	1,931,000	3,565,500	38,886,500
2022	-	31,085,000	4,170,000	-	1,925,650	3,561,750	40,742,400
2023	-	33,025,000	4,170,000	-	933,800	3,562,500	41,691,300
2024	-	35,045,000	4,170,000	-	-	3,567,250	42,782,250
2025	-	37,140,000	4,170,000	-	-	3,565,500	44,875,500
2026	-	39,325,000	4,170,000	-	-	3,562,250	47,057,250
2027	-	41,595,000	4,170,000	-	-	3,567,250	49,332,250
2028	-	43,780,000	4,170,000	-	-	3,564,750	51,514,750
2029	-	46,410,000	4,170,000	-	-	3,564,750	54,144,750
2030	-	48,965,000	4,170,000	-	-	3,568,950	56,703,950
2031	-	51,620,000	4,170,000	-	-	-	55,790,000
2032	-	54,380,000	4,170,000	-	-	-	58,550,000
2033	-	44,785,000	16,614,160	-	-	-	61,399,160
2034	-	-	63,929,160	-	-	-	63,929,160
<b>Totals</b>	<b>\$ -</b>	<b>\$ 536,375,000</b>	<b>\$ 134,753,320</b>	<b>\$ 27,594,052</b>	<b>\$ 6,720,225</b>	<b>\$ 39,215,550</b>	<b>\$ 744,658,147</b>



Fund 1060 - Risk Management (Org 8925)

HR - Risk Management  
BUDGET 8925  
Internal Service Fund

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 3,090,282	\$ 3,576,009	\$ 3,755,190	\$ 179,181	5%
Services and Supplies	95,993,895	119,518,877	128,660,487	9,141,610	8%
Other Charges	406,344	-	-	-	0%
Total Appropriations	\$ 99,490,521	\$ 123,094,886	\$ 132,415,677	\$ 9,320,791	8%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 1,816,652	\$ 1,532,911	\$ 1,532,911	\$ -	0%
Charges For Services	104,135,603	113,125,441	123,571,561	10,446,120	9%
Miscellaneous Revenues	(1,955,852)	115,000	62,000	(53,000)	-46%
Total Revenues	\$ 103,996,403	\$ 114,773,352	\$ 125,166,472	\$ 10,393,120	9%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ (4,505,882)</b>	<b>\$ 8,321,534</b>	<b>\$ 7,249,205</b>	<b>\$ (1,072,329)</b>	<b>-13%</b>
(Decrease-i.e. Use of) Available Net Assets	4,505,882	(8,321,534)	(7,249,205)	1,072,329	-13%
Increase/(Decrease-i.e. Use of) Reserve					0%
for Capital Asset Replacement	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	34	34	34	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.



## **HR – RISK MANAGEMENT FUND - 8925**

### **FUNCTION**

The Risk Management Internal Service Fund is managed through the Department of Human Resources and finances the County's Risk Management and Employee Benefits programs. The Fund is the financial mechanism through which the County's Self-Insurance Programs are funded, and commercial insurance and employee benefits are purchased. The Fund is financed with charges assessed to departments for insurance coverage, contributions made by employees and retirees for their health coverage, and interest earned on Self-Insurance Reserve Funds. The Risk Management Division administers the following insurance programs: Workers' Compensation, General Liability, Medical Malpractice, Unemployment, and Property/Vehicle Damage/Vehicle Replacement. The Division directs the County's safety program, recovers damages due to the County from third parties, provides risk management advice to departments, provides loss prevention management and training, and controls mandated programs affecting employee safety. The Employee Benefits Division provides and administers comprehensive benefits for eligible employees and their dependents including group life insurance, disability insurance, flex spending accounts, deferred compensation, other ancillary/voluntary benefit programs, as well as group health insurance for eligible employees, their dependents and retirees. The Division also coordinates the management of personnel records and the approval and processing of all personnel, compensation, and benefit eligibility functions in the PeopleSoft Human Resource Management System (HRMS).

The Department of Human Resources is detailed in Org 1010 and includes the departmental goals.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$132,415,677 represents an 8% (\$9,320,791) increase over the FY 2018-19 Adopted Budget primarily due to an increase in projected pass-through payments of health insurance premiums for active employees and their dependents, as well as an increase in excess insurance costs for the General Liability program. Revenues recommended at \$125,166,472 represent a 9% (\$10,393,120) increase over the FY 2018-19 Adopted Budget primarily due to health insurance premium revenue paid by employees and departments, and an increase in General Liability premiums. In addition, the FY 2019-20 Recommended Budget includes use of retained earnings in the amount of \$7,249,205 to offset FY 2019-20 Risk Management rates charged to Departments. Staffing is recommended at the current level of 34 positions. No salary savings was budgeted based on historic low turnover rate.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$3,755,190 represent a 5% (\$179,181) increase over the FY 2018-19 Adopted Budget due to salary and benefit adjustments related to scheduled increases and step increases.

#### **Services and Supplies**

- Services and Supplies recommended at \$128,660,487 represent an 8% (\$9,141,610) increase over the FY 2018-19 Adopted Budget primarily due to an increase in projected pass-through premium payments to health plans for active employees and their dependents, as well as an increase in excess insurance costs for the General Liability program.



Recommended funding includes:

- Account 7100 General Liability Claim Expense recommended at \$3,946,258 represents a 32% (\$1,818,635) decrease from the FY 2018-19 Adopted Budget based on actuarial recommendations.
- Account 7105 Medical Malpractice Claim Expense recommended at \$658,660 represents a 22% (\$118,205) increase over the FY 2018-19 Adopted Budget and includes a refund of \$155,000 to participating departments based on actuarial recommendations.
- Account 7164 Premiums-Excess Insurance recommended at \$6,503,620 represents a 31% (\$1,528,720) increase over the FY 2018-19 Adopted Budget based on premium projections from CSAC-EIA.
- Account 7170 Active Employee Health Premiums recommended at \$86,110,742 represents a 10% (\$7,828,249) increase over the FY 2018-19 Adopted Budget based on enrollment at 2019 health plan premium rates provided by the San Joaquin Valley Insurance Authority (SJVIA), plus a conservative contingency for enrollment growth. Total appropriations include both the employer and employee portion of the health premiums, as the full premium amount must be accounted for within the Fund.
- Account 7565 Countywide Cost Allocation recommended at \$259,118 represents a significant (\$214,348) increase over the FY 2018-19 Adopted Budget for charges included in the countywide cost plan.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$125,166,472 and represent a 9% (\$10,393,120) increase over the FY 2018-19 Adopted Budget primarily due to a projected increase in health insurance premium pass-through revenue.
  - Account 5104 Premium – Liability County recommended at \$9,268,000 represents a 26% (\$1,890,000) increase over the FY 2018-19 Adopted Budget and is recommended by the actuary to fund the program at a 70% confidence level.
  - Account 5110 Premium – Vehicle Damage recommended at \$103,118 is included due to an increase in projected program costs and the depletion of prior retained earnings that offset prior year rates. No revenue was budgeted in the FY 2018-19 Adopted Budget.
  - Account 5128 Benefit–Admin Cost – County recommended at \$938,638 represents a 29% (\$382,963) decrease from the FY 2018-19 Adopted Budget due to a projected decrease in related costs.
  - Account 5170 Active Employee Health Premium recommended at \$86,110,742 represents a 10% (\$7,828,249) increase over the FY 2018-19 Adopted Budget due to corresponding increase in countywide health insurance premiums for employees and their dependents.

**HR - RISK MANAGEMENT - 8925****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2235	Human Resources Technician III - Confidential	1633	5	5	\$ 239,491
2236	Human Resources Technician II - Confidential	1460	2	2	90,968
2237	Human Resources Technician I - Confidential	1323	3	3	111,799
2249	Human Resources Analyst III	2403	7	7	486,233
2250	Principal Human Resources Analyst	E	1	1	92,941
2251	Senior Human Resources Analyst	F	5	5	422,483
2252	Human Resources Analyst II	2080	2	2	113,326
2253	Human Resources Analyst I	1876	2	2	104,313
2277	Human Resources Manager	D	2	2	226,146
3081	Office Assistant III - Confidential	1180	1	1	40,452
3126	Office Assistant I - Confidential	960	2	2	52,624
3213	Accountant II - Confidential	2005	1	1	55,624
3254	Senior Accountant - Confidential	2343	1	1	65,001
<b>Subtotal</b>			<b>34</b>	<b>34</b>	<b>\$ 2,101,401</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 2,101,401</b>

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Fund 1000 - Fleet Services (Orgs 8910 and 8911)

ISD - Fleet Services  
BUDGET 8910 and 8911  
Internal Service Fund

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b>FISCAL SUMMARY</b>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,746,691	\$ 3,141,348	\$ 3,061,579	\$ (79,769)	-3%
Services and Supplies	6,320,582	7,944,131	7,422,352	(521,779)	-7%
Other Financing Uses	-	400,000	-	(400,000)	-100%
Capital Assets	3,419,215	10,544,686	13,664,562	3,119,876	30%
Total Appropriations	\$ 12,486,488	\$ 22,030,165	\$ 24,148,493	\$ 2,118,328	10%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 221,223	\$ 154,000	\$ 154,000	\$ -	0%
Charges For Services	11,477,996	14,297,936	14,698,354	400,418	3%
Miscellaneous Revenues	83,185	140,000	140,000	-	0%
Other Financing Sources	1,479,464	1,746,989	5,155,000	3,408,011	195%
Total Revenues	\$ 13,261,868	\$ 16,338,925	\$ 20,147,354	\$ 3,808,429	23%
<u>Revenues(Over)/Under Expenses</u>	\$ (775,380)	\$ 5,691,240	\$ 4,001,139	\$ (1,690,101)	-30%
Increase/(Decrease) in Net Position	-	-	300,000	300,000	100%
Increase/(Decrease-i.e. Use of) Reserve for Capital Asset Replacement	775,380	(5,691,240)	(4,301,139)	1,390,101	-24%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	33	33	33	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

\*\*\* On July 9, 2019, the Board of Supervisors adopted a budget resolution increasing FY 2019-20 appropriations for capital asset purchases in the amount of \$8,709,562 to allow for the normal process of vehicles/equipment acquisitions to continue pending adoption of the budget

## **ISD – FLEET SERVICES - 8910 AND 8911**

### **FUNCTION**

The Fleet Services Division of the Internal Services Department (ISD) is an Internal Service Fund that is responsible for the management of the County's vehicle and heavy-duty equipment fleet, including fleet planning, acquisition, maintenance, fueling operations, and sale of surplus equipment. Transportation services are provided through a central motor pool.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$24,148,493 represents a 10% (\$2,118,328) increase over the FY 2018-19 Adopted Budget primarily due to an increase in equipment replacement purchases that include the re-budgeting of \$3,484,562 for FY 2018-19 purchase commitments that were not completed by fiscal year end. Estimated revenues recommended at \$20,147,354 represent a 23% (\$3,808,429) increase over the FY 2018-19 Adopted Budget primarily due to new purchases of heavy-duty equipment requested by Public Works and Planning – Roads Division. The FY 2019-20 Recommended Budget includes the use of Capital Asset Replacement Reserves in the amount of \$4,301,139 in order to fund the replacement of aging equipment and to meet the needs of departments. Staffing is recommended at 33 positions which reflects no change from the current staffing level. Salary Savings of 5.7% (\$101,604) was used in calculating Regular Salaries, with related benefit cost savings of (\$82,331).

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

Fleet Services will implement a vehicle leasing program during Budget Year 2019-20 as an alternative to the outright purchases of a vehicle which is currently the only option for a permanently assigned vehicle. Providing this leasing option will allow departments to avoid the initial contribution that has to be provided by County departments when purchasing new vehicles.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$3,061,579 represent a 3% (\$79,769) decrease from the FY 2018-19 Adopted Budget primarily due to budgeting salary savings of 5.7% (\$101,604) and the concurrent decreases to retirement contributions and other employee benefits.

### **Services and Supplies**

- Services and Supplies recommended at \$7,422,352 represent a 7% (\$521,779) decrease from the FY 2018-19 Adopted Budget primarily due to decreases in Data Processing charges, Facility Operation and Maintenance charges, and the Countywide Cost Allocation Plan. The decrease is partially offset by increases in Inventory Purchases and Rents & Leases-Equipment.

Recommended funding includes:

- Account 7275 Inventory Purchases recommended at \$556,000 represents a 52% (\$189,908) increase over the FY 2018-19 Adopted Budget primarily due to increasing the parts inventory on-hand in an effort to increase efficiency in the maintenance and repair of County vehicles by having more parts readily available and the cost of parts related motor pool GPS units.

- Account 7296 Data Processing Services recommended at \$485,645 represents a 50% (\$493,502) decrease from the FY 2018-19 Adopted Budget primarily due to a reduction in costs related to the fuel system software upgrade as the current year costs are limited to the annual ITSD lease payments and no longer reflect the initial upfront contribution paid during FY 2018-19.
- Account 7355 Operating Leases Equipment recommended at \$255,000 represents a significant (\$222,800) increase over the FY 2018-19 Adopted Budget primarily due to establishing the vehicle leasing program and the planned costs for 45 leased vehicles during FY 2019-20.

### **Capital Assets**

- Capital Assets recommended at \$13,664,562 represent a 30% (\$3,119,876) increase over the FY 2018-19 Adopted Budget primarily due to a significant increase in planned purchases of new equipment on behalf of Public Works & Planning–Roads Division, to accomplish both the replacement of aging equipment and to accommodate the needs of the department. On July 9, 2019, the Board of Supervisors adopted a budget resolution increasing the FY 2019-20 appropriations for capital asset purchases in the amount of \$8,709,562. The budget resolution allowed for the normal process of vehicle/equipment acquisitions to commence and avoid possible significant delays by waiting until after September budget hearings. In combination with appropriations approved on the July ninth Board Item, an additional \$4,955,000 is recommended to meet departmental requests.

(24) Light Duty Vehicles (5610) ...\$662,000 .....Replacement-DSS ..... Program Number 91539  
 (1) Light Duty Vehicles (5620) ....\$32,000 .....Replacement-DPH ..... Program Number 91540  
 (4) Light Duty Vehicles (5630) ....\$98,000 .....Replacement-DBH ..... Program Number 91541  
 (1) Light Duty Vehicles (4365) ....\$37,000 .....New-PW&P ..... Program Number 91542  
 (3) Light Duty Vehicles (2880) ....\$66,000 .....New-Public Defender ..... Program Number 91543  
 (30) Light Duty Vehicles (4510) ...\$4,000,000 ..New-PW&P ..... Program Number 91544  
 (2) Light Duty Vehicles (8905) ....\$35,000 .....New-ITSD ..... Program Number 91545  
 (1) Light Duty Vehicle (2862) .....\$25,000 .....New- DA ..... Program Number 91573

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$20,147,354 and represent a 23% (\$3,808,429) increase over the FY 2018-19 Adopted Budget primarily due the planned purchases of new heavy-duty equipment requested by Public Works and Planning–Roads Division.

Recommended funding includes:

- Other Financing Sources recommended at \$5,155,000 represent a 195% (\$3,408,011) increase over the FY 2018-19 Adopted Budget primarily due to an increase in transfers from user departments for reimbursements on vehicle and equipment purchases, most notably the new heavy duty equipment for Public Works and Planning – Roads Division.
- The FY 2019-20 Recommended Budget includes the use of \$4,301,139 in Capital Asset Replacement Reserves in order to replace vehicles deemed to be past their useful life or acquire new heavy-duty equipment requested by Public Works and Planning – Roads Division. The Capital Asset Replacement Reserve is derived from the collection of depreciation and inflation revenue, sale of fixed assets, and interest earnings on available reserve funds.

**ISD - FLEET SERVICES - 8910 AND 8911****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<b><u>JCN</u></b>	<b><u>TITLE</u></b>	<b><u>BAND/ RANGE</u></b>	<b><u>POSITIONS</u></b>		<b><u>RECOMMENDED SALARIES</u></b>
			<b><u>CURRENT</u></b>	<b><u>RECOMMENDED</u></b>	
1709	Fuel Site Compliance Specialist	1762	1	1	\$ 50,108
3080	Office Assistant III	1180	2	2	73,391
3110	Office Assistant II	1058	2	2	59,771
3160	Administrative Assistant III	1452	1	1	49,756
3410	Fleet Services Parts Specialist	1296	2	2	74,070
5301	Apprentice Mechanic	1438	2	2	78,742
5307	Automotive Mechanic	1744	10	10	544,966
5309	Fleet Services Supervisor	2418	2	2	138,999
5313	Heavy Duty Mechanic	1866	6	6	346,268
5331	Master Automotive Mechanic	2030	1	1	64,256
5332	Master Heavy Duty Mechanic	2030	1	1	63,494
5360	Senior Welder	2095	1	1	71,807
5365	Fleet Services Manager	D	1	1	101,349
5370	Welder	1709	1	1	53,773
<b>Subtotal</b>			<b>33</b>	<b>33</b>	<b>\$ 1,770,750</b>
Salary Savings (5.7%)					<u>(101,604)</u>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,669,146</b>



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Fund 1020 - Information Technology Services (Orgs 8905 and 8908)

ISD - Information Technology Services  
BUDGETS 8905 AND 8908  
Internal Service Fund

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 16,631,556	\$ 18,009,264	\$ 19,404,578	\$ 1,395,314	8%
Services and Supplies	25,449,590	28,451,723	31,736,035	3,284,312	12%
Other Charges	28,130	30,685	30,685	-	0%
Other Financing Uses	-	-	35,000	35,000	100%
Capital Assets	518,870	1,800,000	1,400,000	(400,000)	-22%
Total Appropriations	\$ 42,628,146	\$ 48,291,672	\$ 52,606,298	\$ 4,314,626	9%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 192,064	\$ 190,000	\$ 155,000	\$ (35,000)	-18%
Charges For Services	42,405,602	46,391,672	49,106,298	2,714,626	6%
Miscellaneous Revenues	117,151	-	-	-	0%
Other Financing Sources	4,650,450	1,800,000	1,400,000	(400,000)	-22%
Residual Equity Transfers (In)	-	-	-	-	0%
Total Revenues	\$ 47,365,267	\$ 48,381,672	\$ 50,661,298	\$ 2,279,626	5%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ (4,737,121)</b>	<b>\$ (90,000)</b>	<b>\$ 1,945,000</b>	<b>\$ 2,035,000</b>	<b>-2261%</b>
Increase/(Decrease) in Net Position	-	-	(2,000,000)	(2,000,000)	100%
Increase/(Decrease-i.e. Use of) Reserve for Capital Asset Replacement	4,737,122	90,000	55,000	(35,000)	-39%
<b><u>Budgetary Balance</u></b>	<b>\$ 1</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	153	155	155	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **ISD – INFORMATION TECHNOLOGY SERVICES – 8905 AND 8908**

### **FUNCTION**

The Information Technology (IT) Services Division of the Internal Services Department (ISD) is an Internal Service Fund that provides technology related services to departments and outside governmental agencies. The IT Division is responsible for the design, implementation and operational maintenance of the County's institutional data, voice, and radio networks. These services include centralized core IT facilities, hosting of unique multi-departmental applications, and support for network, database, programming, ERP (PeopleSoft), desktop and service desk (help desk) operations. Additionally, IT offers enterprise class security for network and data integrity, investigative services for misuse of information, secure remote access, and compliance with the Health Insurance Portability and Accountability Act (HIPAA).

Radio Operations, Graphics Communication services, and ISD Business Office operations are also an integral part of this Division. Radio Operations is responsible for the daily operations of countywide radio communications, including Sheriff and Emergency Medical Services (EMS). Graphics provides design, copy, and print services, including outgoing County U.S. Postal services and departmental messenger mail service. The ISD Business Office is responsible for the administration and management of fiscal functions for all ISD divisions.

### **OVERVIEW**

The FY 2019-20 Recommended Budget appropriations of \$52,606,298 represents a 9% (\$4,314,626) increase over the FY 2018-19 Adopted Budget primarily due to projected increases in customer driven requests for IT staff services and purchase of IT products. Also, two permanent positions were added during FY 2018-19. The FY 2019-20 Recommended Budget estimated revenues of \$50,661,298 represent a 5% (\$2,279,626) increase over the FY 2018-19 Adopted Budget primarily due to the projected increase in charges for services and IT product requests to meet user departmental needs. It is recommended that \$2,000,000 of available Net Position be used to mitigate rate fluctuation to County departments by offsetting ISD-IT costs. Staffing is recommended to remain at the current level of 155 positions. Recommended salaries reflect a Salary Savings of 0.3% (\$26,672) and related benefit savings of (\$26,844).

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Goal:** Improve visibility into operational costs for County of Fresno Departments through system improvements.
- **Performance Metric:** Successful implementation of new ISD billing, utility management, and upgraded fleet management systems.

##### **FY 2018-19**

- **Goal:** Develop, refine and implement capital planning processes for Facilities maintenance and IT infrastructure
- **Outcome(s)/Result(s):** ISD has implemented the data systems for both maintenance and capital planning and received training on reporting from each system. ISD has used the Capital planning system on select projects and is continuing to refine the data and process for a more wholistic approach to long term capital maintenance planning.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$19,404,578 represent an 8% (\$1,395,314) increase over the FY 2018-19 Adopted Budget primarily due to the addition of two permanent positions during FY 2018-19 along with an increase in negotiated salary and benefits.
- Account 6600 Health Insurance Contribution recommended at \$1,264,579 represents an 11% (\$124,629) increase over the FY 2018-19 Adopted Budget primarily due to an increase in the level of employee participation with dependent care coverage and the increase in County contributions for employees.

### **Services and Supplies**

- Services and Supplies recommended at \$31,736,035 represent a 12% (\$3,284,312) increase over the FY 2018-19 Adopted Budget primarily due to the projected costs related to purchases of hardware and software to meet customer requests and planned replacements of outdated software systems.

Recommended funding includes:

- Account 7205 Maintenance–Equipment recommended at \$925,400 represents a 13% (\$108,950) increase over the FY 2018-19 Adopted Budget due to an increase in anticipated cabling projects resulting from the acquisition of new buildings by County departments.
- Account 7225 Building Maintenance-Capital Projects recommended for no appropriations represents a 100% (\$170,000) decrease over the FY 2018-19 Adopted Budget due to the absence of any scheduled projects for FY 2019-20 that would require for appropriations to be established. Projects previously budgeted under this account included cabling and Hirsch installations for network closets and cabling for remote yards.
- Account 7295 Professional and Specialized Services recommended at \$2,512,154 represents an 11% (\$295,941) decrease over the FY 2018-19 Adopted Budget primarily due to a decreased need for IT consultant services related to the integrated property tax system (Megabyte) and for the document management and database projects.
- Account 7308 Hardware, Parts and Supplies recommended at \$411,502 represents a 33% (\$204,728) decrease over the FY 2018-19 Adopted Budget primarily due eliminating maintenance agreement costs related to aging network hardware by leasing the new storage area network hardware.
- Account 7309 Computer Service Software recommended at \$6,312,068 represents a 19% (\$1,011,802) increase over the FY 2018-19 Adopted Budget primarily due to various security related products and an increase in Microsoft support. The Recommended Budget also includes plans to replace an outdated request system and project management software to better serve the County.
- Account 7311 End User Software recommended at \$5,128,132 represents a 78% (\$2,246,535) increase over the FY 2018-19 Adopted Budget primarily due to a forecasted increase in customer requests for IT hardware and software based on Countywide purchase history and expected annual software maintenance. Use of this account is completely dependent on user department requests and needs.
- Account 7340 Operating Leases-Buildings recommended at \$556,141 represents a 21% (\$151,839) decrease over the FY 2018-19 Adopted Budget due to the planned purchase of the Pontiac building that is currently being leased.

- Account 7345 Facility Operation and Maintenance recommended at \$674,498 represents a 43% (\$202,902) increase over the FY 2018-19 Adopted Budget due to the anticipated replacement of HVAC systems that are past their useful life at the Pontiac building.
- Account 7430 Utilities recommended at \$252,768 represents a 37% (\$150,945) decrease over the FY 2018-19 Adopted Budget primarily due to vacating the Division's Tenth Street location along with the energy efficiency of the Pontiac datacenter. In addition, PG&E's projected rate increases are expected to be much less for FY 2019-20.
- Account 7565 Countywide Cost Allocation recommended at \$551,036 represents a significant (\$523,665) increase over the FY 2018-19 Adopted Budget due to the annual distribution of general government costs as calculated by the Auditor-Controller/Treasurer-Tax Collector (AC/TTC).

#### **Operating Transfers for Capital Assets**

- An Operating Transfer is recommended at \$35,000 for the costs associated with the purchase one new vehicle to be permanently assigned to IT.

(1) Light Duty Vehicle.....\$35,000.....New

#### **Capital Assets**

- Capital Assets recommended at \$1,400,000 represent a 22% (\$400,000) decrease from the FY 2018-19 Adopted Budget. The recommended budget represents the remaining milestone payments associated with the completion and installation of the integrated property tax system (Megabyte) including data conversion and system enhancement services being acquired to meet the departmental needs of the AC/TTC and the Assessor's Office.

Recommended funding includes:

(1) Property Tax System.....\$1,400,000.....New.....Program Number 91344

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$50,661,298 and represent a 5% (\$2,279,626) increase over the FY 2018-19 Adopted Budget, primarily due to the increase in Charges for Services associated with IT staff support for new software programs & network and projected increases in customer requests for IT equipment and software to meet departmental needs.

Recommended funding includes:

- Other Financing Sources recommended at \$1,400,000 represents a 22% (\$400,000) decrease from the FY 2018-19 Adopted Budget due to estimated revenues to be received from the AC/TTC and the Assessor's Office for reimbursement of costs associated with the purchase of the integrated property tax system (Megabyte).

**ISD - INFORMATION TECHNOLOGY SERVICES - 8905 and 8908****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
1152	Graphic Arts Specialist	1633	1	1	\$ 52,456
2209	Executive Assistant	2124	1	1	68,585 *
2211	Business Systems Analyst II	2148	4	4	213,695
2213	Business Systems Analyst I	1739	3	3	154,143
2234	Information Technology Manager	E	5	5	538,366
2240	Senior Business Systems Analyst	2789	1	1	89,871
2243	Information Technology Division Manager	D	3	3	355,385
2248	Deputy Director - Internal Services	C	1	1	120,534
2292	Staff Analyst II	2039	1	1	61,646
2293	Staff Analyst III	2356	5	5	315,311
2324	Internal Services Division Manager	D	1	1	101,349
2354	Deputy Director - Information Services	C	1	1	130,287
3037	Driver	1010	8	8	271,058
3080	Office Assistant III	1180	2	2	60,150
3081	Office Assistant III - Confidential	1180	1	1	28,857
3110	Office Assistant II	1058	2	2	57,608
3203	Account Clerk I	1127	2	2	57,193
3205	Account Clerk II	1237	4	4	127,141
3210	Accountant I	1752	1	1	52,707
3215	Accountant II	2005	1	1	57,043
3240	Supervising Account Clerk II	1649	1	1	47,903
3255	Senior Accountant	2343	1	1	70,707
3260	Account Clerk III	1387	3	3	124,279
3262	Supervising Accountant	2552	1	1	80,900
3535	Multimedia Technician I	1323	3	3	119,927
3543	Supervising Multimedia Technician	1799	1	1	54,609
3622	Program Technician I - Confidential	1460	1	1	39,521 *
3704	Information Technology Analyst I	1705	6	6	282,507
3705	Information Technology Analyst II	1875	7	7	392,256
3706	Information Technology Analyst III	2211	8	7	465,395
3707	Information Technology Analyst IV	2635	12	12	982,955
3708	Senior Information Technology Analyst	3002	6	7	665,955
3711	Network Systems Engineer I	2192	10	10	652,228
3712	Network Systems Engineer II	2635	10	10	817,454
3713	Senior Network Systems Engineer	3002	11	11	1,062,867
3745	Information Technology Analyst III - Confidential	2211	1	1	53,388
3746	Information Technology Analyst IV - Confidential	2635	3	3	243,495
3747	Senior Information Technology Analyst - Confidential	3002	1	1	95,161
3754	Internal Services Business Manager	E	1	1	96,725
3756	Information Technology Specialist I	1705	10	10	499,055
3757	Information Technology Specialist II	1875	8	8	427,385
3758	Supervising Information Technology Specialist	2192	1	1	64,951
8045	Director of Internal Services / Chief Information Officer	B	1	1	160,819
<b>Subtotal</b>			<b>155</b>	<b>155</b>	<b>\$ 10,413,827</b>
Auto Allowance					7,800
Salary Savings (0.3%)					(26,672)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 10,394,955</b>

\* Denotes allocation of one (1) Executive Secretary - Confidential, one (1) Program Technician - Confidential and one (1) Program Technician, no additional positions added to Org 8905.





Fund 1030 - PeopleSoft Operations (Org 8933)

ISD - PeopleSoft Operations  
BUDGET 8933  
Internal Service Fund

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 172,390	\$ 185,468	\$ 185,984	\$ 516	0%
Services and Supplies	2,687,712	3,388,995	3,077,195	(311,800)	-9%
Total Appropriations	\$ 2,860,102	\$ 3,574,463	\$ 3,263,179	\$ (311,284)	-9%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 25,110	\$ 18,000	\$ 18,000	\$ -	0%
Charges For Services	3,163,392	3,127,403	2,856,333	(271,070)	-9%
Other Financing Sources	393,260	369,060	338,846	(30,214)	-8%
Total Revenues	\$ 3,581,762	\$ 3,514,463	\$ 3,213,179	\$ (301,284)	-9%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ (721,660)</b>	<b>\$ 60,000</b>	<b>\$ 50,000</b>	<b>\$ (10,000)</b>	<b>-17%</b>
Increase/(Decrease) in Net Position	721,660	(60,000)	(50,000)	10,000	-17%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	1	1	1	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **ISD – PEOPLESOFT OPERATIONS - 8933**

### **FUNCTION**

PeopleSoft Operations is an Internal Service Fund (ISF), managed by the Internal Services Department (ISD) that provides for the maintenance, operation, and technical support of the enterprise-wide Human Resources and Financial Management Information System. The Human Resources System provides tracking, reporting, and control of personnel information, time and labor, calculation of payroll, calculation of related payroll taxes, and other issues in support of the County's biweekly payroll. The Financial Management system processes County financial activity for the general ledger, accounts receivable, accounts payable, purchasing, and capital assets. The system also includes the Budget Planning module which is used in creating the annual departmental budgets and the overall comprehensive County budget. This PeopleSoft Operations Division is used to accurately allocate the cost of operation of this enterprise-wide system to all users.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$3,263,179 represents a 9% (\$311,284) decrease over the FY 2018-19 Adopted Budget primarily due to recommended decreases in ITSD labor support related to the Human Resources and Financial Management Information System. Estimated revenues recommended at \$3,213,179 represent a 9% (\$301,284) decrease from the FY 2018-19 Adopted Budget due to a decrease in forecasted PeopleSoft activity levels resulting in lower revenue received from County users. It is recommended that \$50,000 of available Net Position be used to stabilize rate fluctuations to County departments by offsetting PeopleSoft costs. The staffing level remains unchanged at one position. Salary Savings has not been used in calculating Regular Salaries.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Services and Supplies**

- Services and Supplies recommended at \$3,077,195 represent a 9% (\$311,800) decrease over the FY 2018-19 Adopted Budget due to a decrease in Professional and Specialized Services and Data Processing charges.

Recommended funding includes:

- Account 7295 Professionalized and Specialized Services recommended at \$458,947 represents a 25% (\$153,875) decrease over the FY 2018-19 Adopted Budget due to reduced expectations of costs related to services provided by the Human Resources Department and the Auditor-Controller/Treasurer-Tax Collector for the implementation of projects and testing of the enterprise-wide system.
- Account 7296 Data Processing Services recommended at \$1,277,857 represents an 18% (\$280,706) decrease over the FY 2018-19 Adopted Budget due to an estimated reduction of ITSD labor support hours and information networking charges.
- Account 7565 Countywide Cost Allocation recommended at \$100,551 represents a 100% (\$100,551) increase over the FY 2018-19 Adopted Budget due to the annual distribution of general government costs as calculated by the Auditor-Controller/Treasurer-Tax Collector.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$3,213,179 and represent a 9% (\$301,284) decrease over the FY 2018-19 Adopted Budget due to a decrease in forecasted PeopleSoft activity levels.

**ISD - PEOPLESOFT OPERATIONS - 8933****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3747	Sr. InfoTechnology Analyst - Conf.	3002	<u>1</u>	<u>1</u>	<u>\$ 95,160</u>
<b>Subtotal</b>			<b>1</b>	<b>1</b>	<b>\$ 95,160</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 95,160</b>

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**ISD - Security  
BUDGET 8970  
Internal Service Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 4,829,225	\$ 5,345,281	\$ 5,554,076	\$ 208,795	4%
Services and Supplies	1,614,298	1,632,086	1,760,755	128,669	8%
Other Financing Uses	111,000	-	-	-	0%
<b>Total Appropriations</b>	<b>\$ 6,554,523</b>	<b>\$ 6,977,367</b>	<b>\$ 7,314,831</b>	<b>\$ 337,464</b>	<b>5%</b>
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ (307,781)	\$ 111,813	\$ 112,000	\$ 187	0%
Rev From Use of Money & Prop	593,050	600,775	600,000	(775)	0%
Charges For Services	5,927,400	6,264,779	6,639,745	374,966	6%
Miscellaneous Revenues	4,312	-	-	-	0%
<b>Total Revenues</b>	<b>\$ 6,216,981</b>	<b>\$ 6,977,367</b>	<b>\$ 7,351,745</b>	<b>\$ 374,378</b>	<b>5%</b>
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ 337,542</b>	<b>\$ -</b>	<b>\$ (36,914)</b>	<b>\$ (36,914)</b>	<b>100%</b>
Increase / (Decrease) in Net Position	-	-	36,914	36,914	100%
<b><u>Budgetary Balance</u></b>	<b>\$ 337,542</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	76	81	81	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **ISD – SECURITY SERVICES - 8970**

### **FUNCTION**

The Security Division of the Internal Services Department (ISD) is an Internal Service Fund that is responsible for the physical security of County facilities and employees. Security administers the parking program, which includes enforcement of parking regulations in all County parking areas. Other services provided by Security include centralized County identification badge services and administration of the security access control system.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$7,314,831 represents a 5% (\$337,464) increase over the FY 2018-19 Adopted Budget. Revenues recommended at \$7,351,745 represent a 5% (\$374,378) increase over the FY 2018-19 Adopted Budget. Staffing is recommended to remain at 81 positions. Recommended salaries reflect a Salary Savings of 1.9% (\$52,958) and related benefit savings of (\$53,723).

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$5,554,076 represent a 4% (\$208,795) increase over the FY 2018-19 Adopted Budget primarily due to increases in negotiated salary and benefit rates.

Recommended funding includes:

- Account 6400 Retirement Contribution recommended at \$1,504,851 represents an 11% (\$151,521) increase over the FY 2018-19 Adopted Budget based on an increase of retirement contribution rates.
- Account 6600 Health Insurance recommended at \$681,925 represents a 23% (\$127,234) increase over the FY 2018-19 Adopted Budget primarily due to an increase in the level of employee participation with dependent care coverage and the increase in County contributions for employees.

### **Services and Supplies**

- Services and Supplies recommended at \$1,760,755 represent an 8% (\$128,669) increase over the FY 2018-19 Adopted Budget primarily due to projected increases in general liability insurance, parking rental agreements, and the countywide cost allocation.

Recommended funding includes:

- Account 7101 General Liability Insurance recommended at \$134,055 represents a significant (\$125,496) increase over the FY 2018-19 Adopted Budget primarily due to projected increases in insurance premiums as assessed by Risk Management based on prior year departmental experience.
- Account 7416 Trans & Travel County Garage recommended at \$208,309 represents a 34% (\$107,140) decrease from the FY 2018-19 Adopted Budget primarily due to a decrease in estimated usage as determined by ISD-Fleet Services.



## **SUMMARY OF REVENUES**

- Revenues recommended at \$7,351,745 and represent a 5% (\$374,378) increase over the FY 2018-19 Adopted Budget due to an increase in rates charged to departments. Estimated revenues over appropriations are expected to result in a \$36,914 increase in Net Position.

**ISD - SECURITY - 8970****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3070	Supervising Office Assistant	1574	1	1	\$ 43,860
3080	Office Assistant III	1180	2	2	58,732
3125	Office Assistant I	960	1	1	26,741
5206	Chief of Security	D	1	1	101,349
5236	Supervising Security Officer	1783	2	2	97,156
5237	Security Officer II	1170	36	36	1,282,640
5238	Security Officer I	1038	30	30	833,866
5239	Senior Security Officer	1403	<u>8</u>	<u>8</u>	<u>343,505</u>
<b>Subtotal</b>			<b>81</b>	<b>81</b>	<b>\$ 2,787,849</b>
	Salary Savings (1.9%)				<u>(52,958)</u>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 2,734,891</b>

\* Denotes allocation of three (3) Senior Security Officer positions in combination with series, no additional positions added to Org 8970.

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Fund 1045 - Facility Services (Org 8935)

ISD - Facility Services  
BUDGET 8935  
Internal Service Fund

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b>FISCAL SUMMARY</b>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 8,639,323	\$ 9,094,025	\$ 9,723,034	\$ 629,009	7%
Services and Supplies	25,856,433	27,472,299	26,570,619	(901,680)	-3%
Other Financing Uses	1,302,700	461,825	-	(461,825)	-100%
Capital Assets	154,581	2,500,000	6,000,000	3,500,000	140%
Total Appropriations	\$ 35,953,037	\$ 39,528,149	\$ 42,293,653	\$ 2,765,504	7%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ 14,826	\$ 22,000	\$ 50,000	\$ 28,000	127%
Intergovernment Revenues - St	504,898	485,436	485,436	-	0%
Charges For Services	29,502,498	36,393,088	33,858,217	(2,534,871)	-7%
Miscellaneous Revenues	722,773	600,000	200,000	(400,000)	-67%
Other Financing Sources	221,987	2,500,000	6,000,000	3,500,000	140%
Total Revenues	\$ 30,966,982	\$ 40,000,524	\$ 40,593,653	\$ 593,129	1%
<u>Revenues(Over)/Under Expenses</u>	\$ 4,986,055	\$ (472,375)	\$ 1,700,000	\$ 2,172,375	-460%
Increase/(Decrease) in Net Position	(4,986,055)	472,375	400,000	(72,375)	-15%
Increase/(Decrease) Reserve of Loss Recovery	-	-	-	-	0%
Advances for Risk Claim Expenses	-	-	(2,100,000)	(2,100,000)	100%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	-
	Budget 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	114	117	117	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **ISD – FACILITY SERVICES - 8935**

### **FUNCTION**

The Facility Services Division of the Internal Services Department (ISD) is an Internal Service Fund that is responsible for the mechanical, electrical, structural and custodial maintenance of County-owned facilities. In addition to the routine and preventive maintenance, remodeling and modifications of County facilities, Facility Services provides furniture moves as requested by departments.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$42,293,653 represents a 7% (\$2,765,504) increase over the FY 2018-19 Adopted Budget primarily due to projected increases in customer driven requests for Job Order Contracting (JOC) services. Estimated Revenues recommended at \$40,593,653 represent a 1% (\$593,129) increase over the FY 2018-19 Adopted Budget primarily due to the resulting effect of increased customer driven request equating to a growth in revenue as cost related to JOC services are direct charge backs to user departments. The FY 2019-20 Recommended Budget includes the use of Loss Recovery Advances in the amount of \$2,100,000 for repairs related to the flooding incident at the Brix-Mercer Building. Partial revenue advances were issued to Facility Services during FY 2018-19 to mitigate the impact for the cost for repairs related to this flood. Staffing is recommended to remain at the current level of 117 positions. Recommended salaries reflect salary savings of 3.3% (\$172,190) and related benefit cost savings of (\$140,424). Estimated revenues over appropriations are expected to result in a \$400,000 increase to Net Position.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$9,723,034 represent a 7% (\$629,009) increase over the FY 2018-19 Adopted Budget primarily due to salary and benefit adjustments related to negotiated salary and benefit increases.

Recommended funding includes:

- Account 6400 Retirement Contribution recommended at \$2,839,570 represents an 11% (\$273,187) increase over the FY 2018-19 Adopted Budget primarily due to an increase in retirement contribution rates and resulting effect of retirement rates being applied to higher compensable salaries.

#### **Services and Supplies**

- Services and Supplies recommended at \$26,570,619 represent a 3% (\$901,680) decrease from the FY 2018-19 Adopted Budget primarily due to the projected decreases in professional and specialized and data processing services.

Recommended funding includes:

- Account 7296 Data Processing Services recommended at \$540,328 represents a 55% (\$669,244) decrease from the FY 2018-19 Adopted Budget primarily due to the forecasted decrease in data processing services fees resulting from the elimination of the Business Office surcharge and its application to utility bills.
- Account 7416 Transportation and Travel County Garage recommended at \$357,138 represents a 35% (\$195,601) decrease from the FY 2018-19 Adopted Budget based on Fleet Services assessment of historical costs and estimated usage as it relates to permanently assigned vehicles.

**Other Financing Uses**

- Account 7910 Operating Transfers Out represents a 100% (\$461,825) decrease from the FY 2018-19 Adopted Budget as the Energy Project bond debt was considered paid in full during FY 2018-19.

**Capital Assets**

- Capital Assets recommended at \$6,000,000 represent a 140% (\$3,500,000) increase over the FY 2018-19 Adopted Budget due to the continuance and anticipated completion of a capital improvement project initiated during FY 2018-19. The project is for the benefit of the Recorder's Office to accommodate the needs of their department.

(1) Recorder Building .....\$6,000,000 ...New..... Program Number 91295

**SUMMARY OF REVENUES**

- Revenues are recommended at \$40,593,653 and represent a 1% (\$593,129) increase over the FY 2018-19 Adopted Budget, primarily due to increases in projected revenue from operating transfers in. Significant charges by specific revenue source are noted below.
- Miscellaneous Revenues recommended at \$200,000 represent a 67% (\$400,000) decrease over the FY 2018-19 Adopted Budget due to the budgeted expectation of services for the handling of emergency incidents that are ultimately reimbursed through the County's insurance claim process.
- Other Financing Sources recommended at \$6,000,000 represent a 140% (\$3,500,000) increase over the FY 2018-19 Adopted Budget due to an Operating Transfer In from the Recorder's Office for the reimbursements of costs associated with the anticipated completion of capital improvements necessary to complete their new building.

**ISD - FACILITY SERVICES - 8935****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
3070	Supervising Office Assistant	1574	1	1	\$ 44,535
3080	Office Assistant III	1180	1	1	40,432
3125	Office Assistant I	960	1	1	26,317
3420	Stock Clerk I	960	2	2	54,046
5050	Maintenance Janitor	1062	8	8	244,013
5055	Janitor	965	45	45	1,352,683
5061	Supervising Janitor	1151	3	3	118,320
5201	Maintenance Services Supervisor	2209	3	3	189,973
5202	Building Maintenance Engineer	1894	12	12	694,421
5231	Facility Services Supervisor	2657	1	1	71,016
5230	Facility Services Manager	D	1	1	101,349
5315	Maintenance Carpenter	1819	3	3	169,576
5325	Maintenance Painter	1692	3	3	158,207
5326	Maintenance Plumber	1894	9	9	517,570
5327	Maintenance Electrician	1819	6	6	331,038
5328	Locksmith	1819	4	4	228,188
5330	Air Conditioning Mechanic	1894	11	11	649,992
5375	Building Maintenance Specialist	2416	3	3	207,086
<b>Subtotal</b>			<b>117</b>	<b>117</b>	<b>\$ 5,198,762</b>
Salary Savings (3.3%)					(172,190)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 5,026,572</b>

**VACANT CLASSIFICATION TO BE DELETED (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>
5303	Floor Installer	1460

**ADJUSTMENT IN GROUP NUMBER 4**

Adjustment in Group Number 4 to place all non-supervisory positions in full combination to flexibly staff positions and delete Floor Installer classification.



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PW&P - Resources  
BUDGET 9015  
Enterprise Fund

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b>FISCAL SUMMARY</b>					
<u>Appropriations</u>					
Salaries and Benefits	\$ 2,153,739	\$ 2,656,328	\$ 2,701,083	\$ 44,755	2%
Services and Supplies	1,089,950	3,380,810	2,851,868	(528,942)	-16%
Other Financing Uses	-	34,000	35,700	1,700	5%
Capital Assets	6,792	850,000	2,775,000	1,925,000	226%
Total Appropriations	\$ 3,250,481	\$ 6,921,138	\$ 8,363,651	\$ 1,442,513	21%
<u>Revenues</u>					
Rev From Use of Money & Prop	\$ (25,661)	\$ 3,500	\$ 3,500	\$ -	0%
Intergovernment Revenues - St	11,052	-	-	-	0%
Intergovernment Revenue-Other	1,048,694	3,104,400	3,104,400	-	0%
Charges For Services	1,781,979	2,975,709	1,910,742	(1,064,967)	-36%
Miscellaneous Revenues	298	-	-	-	0%
Other Financing Sources	1,609	272,704	272,704	-	0%
Intrafund Revenue	239,941	-	-	-	0%
Total Revenues	\$ 3,057,912	\$ 6,356,313	\$ 5,291,346	\$ (1,064,967)	-17%
<u>Revenues(Over)/Under Expenses</u>	\$ 192,569	\$ 564,825	\$ 3,072,305	\$ 2,507,480	444%
(Decrease-i.e. Use of) Available Net Assets	(192,569)	(564,825)	(3,072,305)	(2,507,480)	444%
Increase/(Decrease-i.e. Use of) Reserve for Capital Asset Replacement	-	-	-	-	0%
<u>Budgetary Balance</u>	\$ -	\$ -	\$ -	\$ -	-
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	23	22	22	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **PW&P – RESOURCES - 9015**

### **FUNCTION**

The Public Works and Planning Department administers the Resources Enterprise Fund, which supports the operation and regulatory compliance for the regional American Avenue Disposal Site (AADS), and regulatory compliance for five closed disposal sites (Blue Hills, Coalinga, Southeast Regional (SER), Del Rey, and Riverdale). The Fund provides for the administration and oversight of the Household Hazardous Waste (HHW) Regional Facility, which once relocated will be referred to as the Environmental Compliance Center (ECC), and HHW Local Network (Network). The Fund provides for implementation of the Countywide Integrated Waste Management Plan, administration of programs to meet State-mandated recycling requirements, administration of the program and relevant agreements for solid waste collection for the County's Exclusive Service Area Program (ESAP), the Non-Exclusive Waste Haulers Agreement (NEWHA), and a Recycling Hauler reporting System and administration of various grants. Additionally, Resources staff support is provided for Special Districts and Parks and Grounds.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$8,363,651 represents a 21% (\$1,442,513) increase over the FY 2018-19 Adopted Budget primarily due to the necessary expenses related to the construction of the ECC which will relocate the existing HHW site. Revenues recommended at \$5,291,346 represent a 17% (\$1,064,967) decrease from the FY 2018-19 Adopted Budget due to the elimination of a transfer in from Org 9028 to fund the Blue Hills closed landfill post-closure costs that was completed in FY 2018-19. Staffing is recommended at 22 positions and represents no change from the FY 2018-19 Adopted Budget. A portion of available Fund Balance in the amount of \$3,072,305 is budgeted to balance the FY 2019-20 Recommended Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$2,701,083 represent a 2% (\$44,755) increase over the FY 2018-19 Adopted Budget due to negotiated salary and benefit increases.

#### **Services and Supplies**

- Services and Supplies recommended at \$2,851,868 represent a 16% (\$528,462) decrease from the FY 2018-19 Adopted Budget.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at \$2,005,195 represents a 22% (\$577,865) decrease from the FY 2018-19 Adopted Budget due to the completion of the Blue Hills Disposal Site post-closure permit renewal.

#### **Other Financing Uses**

- Other Financing Uses recommended at \$35,700 represent a 5% (\$1,700) increase over the FY 2018-19 Adopted Budget associated with purchasing a replacement service vehicle utilized by the Department to provide education and outreach efforts, address service needs for the community, and attend various meetings in various jurisdictions and unincorporated areas of Fresno County.

(1) Ford Explorer (4-wheel drive) ...\$35,700...Replacement

### **Capital Assets**

- Capital Assets recommended at \$2,775,000 represent a 226% (\$1,925,000) increase over the FY 2018-19 Adopted Budget for the relocation of the County's Permanent ECC Facility from its current site at AADS to a regulatory approved location.

(1) ECC Facility.....\$2,775,000.....New... ....Program Number 91440

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$5,291,346 and represent a 17% (\$1,064,967) decrease from the FY 2018-19 Adopted Budget due to the elimination of a transfer from Org 9028 to pay for Blue Hills post-closure costs.
- Charges for Services recommended at \$1,910,742 represent a 36% (\$1,064,967) decrease from the FY 2018-19 Adopted Budget primarily because NEWHA charges were moved to another revenue account. Another contributing factor is the completion of the post-closure permit process in FY 2018-19 of the Blue Hills Disposal site.

### **PENDING FACTORS**

The ECC is operational and serves approximately 104 residents and 20-25 local businesses a month annually. There are over 423 HHW Network sites that accept various types of HHW from County residents and Resources staff continues to recruit hosts for the Network. The ECC will relocate from the American Avenue Disposal Site to a new regulatory approved location.

**PW&P - RESOURCES - 9015****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<b><u>JCN</u></b>	<b><u>TITLE</u></b>	<b><u>BAND/ RANGE</u></b>	<b><u>POSITIONS</u></b>		<b><u>RECOMMENDED SALARIES</u></b>
			<b><u>CURRENT</u></b>	<b><u>RECOMMENDED</u></b>	
0228	Resources Division Manager	D	1	1	\$ 125,352
1132	Engineering Technician I	1719	1	1	48,300
1133	Senior Engineering Technician	2204	2	2	137,997
1134	Senior Engineer	3273	1	1	106,824
1137	Engineer III	2810	1	1	96,512
2291	Staff Analyst I	1839	3	3	206,938
2292	Staff Analyst II	2039	3	3	118,364
2293	Staff Analyst III	2356	1	1	76,076
2294	Senior Staff Analyst	F	1	1	84,642
2297	Principal Staff Analyst	E	1	1	93,101
2371	Landfill Operations Manager	E	1	1	113,967
3110	Office Assistant II	1058	1	1	30,196 *
3260	Account Clerk III	1387	1	1	30,191
3620	Program Technician I	1460	2	2	83,742
3621	Program Technician II	1633	2	2	99,475
<b>Subtotal</b>			<b>22</b>	<b>22</b>	<b>\$ 1,451,677</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,451,677</b>

\* Denotes allocation of an Administrative Assistant position in combination with series, no additional positions added to Org 9015.

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Disposal Sites (Orgs 9020, 9026, and 9028)

PW&P - Southeast Regional Disposal  
BUDGET 9020  
Enterprise Fund

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 359,977	\$ 610,062	\$ 619,966	\$ 9,904	2%
Total Appropriations	\$ 359,977	\$ 610,062	\$ 619,966	\$ 9,904	2%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 4,453	\$ 1,000	\$ -	\$ (1,000)	-100%
Charges For Services	26,888	-	-	-	0%
Miscellaneous Revenues	367,663	415,000	360,054	(54,946)	-13%
Total Revenues	\$ 399,004	\$ 416,000	\$ 360,054	\$ (55,946)	-13%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ (39,027)</b>	<b>\$ 194,062</b>	<b>\$ 259,912</b>	<b>\$ 65,850</b>	<b>34%</b>
Increase/(Decrease-i.e. Use of) Available					
Fund Balance	39,027	(194,062)	(259,912)	(65,850)	34%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

**PW&P - American Avenue Disposal Site**  
**BUDGET 9026**  
**Enterprise Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,355,933	\$ 1,553,304	\$ 1,649,192	\$ 95,888	6%
Services and Supplies	7,646,815	10,346,867	10,865,660	518,793	5%
Capital Assets	143,776	25,455,928	23,878,000	(1,577,928)	-6%
Total Appropriations	\$ 9,146,524	\$ 37,356,099	\$ 36,392,852	\$ (963,247)	-3%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 226,587	\$ 684,365	\$ 609,718	\$ (74,647)	-11%
Charges For Services	9,434,980	12,297,063	13,500,781	1,203,718	10%
Miscellaneous Revenues	9,429	-	-	-	0%
Other Financing Sources	2,775	-	-	-	0%
Intrafund Revenue	26,429	600,000	600,000	-	0%
Total Revenues	\$ 9,700,200	\$ 13,581,428	\$ 14,710,499	\$ 1,129,071	8%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ (553,676)</b>	<b>\$ 23,774,671</b>	<b>\$ 21,682,353</b>	<b>\$ (2,092,318)</b>	<b>-9%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	553,676	(23,774,671)	(21,682,353)	2,092,318	-9%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	16	16	17	1	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

**PW&P - Coalinga Disposal Site  
BUDGET 9028  
Enterprise Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 104,449	\$ 348,767	\$ 356,879	\$ 8,112	2%
Other Financing Uses	74,361	750,000	-	(750,000)	-100%
Capital Assets	18,524	-	-	-	0%
Total Appropriations	\$ 197,334	\$ 1,098,767	\$ 356,879	\$ (741,888)	-68%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 15,149	\$ -	\$ -	\$ -	0%
Charges For Services	5,930	-	-	-	0%
Other Financing Sources	150,000	150,000	150,000	-	0%
Total Revenues	\$ 171,079	\$ 150,000	\$ 150,000	\$ -	0%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ 26,255</b>	<b>\$ 948,767</b>	<b>\$ 206,879</b>	<b>\$ (741,888)</b>	<b>-78%</b>
Increase/(Decrease-i.e. Use of) Available					
Fund Balance	(26,255)	(948,767)	(206,879)	741,888	-78%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

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## **PW&P – DISPOSAL SITES – 9020-9028**

### **FUNCTION**

The Public Works and Planning Department administers the Disposal Site Enterprise Funds. The County owns and operates the regional American Avenue Disposal Site (AADS) and maintains the closed Southeast Regional and Coalinga Disposal Sites, as required by a multitude of laws, regulations and agencies. Financing is through three individual Enterprise Funds and are detailed in three separate budgets (Orgs 9020, 9026, and 9028).

### **OVERVIEW**

Southeast Regional Disposal Site, Org 9020 – The FY 2019-20 Recommended Budget of \$619,966 represents a 2% (\$9,904) increase over the FY 2018-19 Adopted Budget due to countywide cost allocations. Revenues recommended at \$360,054 represent a 13% (\$54,946) decrease from the FY 2018-19 Adopted Budget due to an anticipated decrease in interest earnings. Funding provides for mandated on-going post-closure maintenance activities such as groundwater and methane monitoring along with consultant services to evaluate the existing groundwater remediation system. Available Fund Balance (\$259,912) from the Southeast Regional Disposal Site Fund 0720 is used to balance the FY 2019-20 Recommended Budget.

AADS, Org 9026 – The FY 2019-20 Recommended Budget of \$36,392,852 represents a 3% (\$963,247) decrease from the FY 2018-19 Adopted Budget due to a reduction in recommended capital asset purchases compared to FY 2018-19. Revenues recommended at \$14,710,499 represent an 8% (\$1,129,071) increase over the FY 2018-19 Adopted Budget due to a slight increase in estimated tonnage. Recommended funding assumes operating the disposal site with tonnages averaging 2,000 tons per day. Available Fund Balance (\$21,682,353) from the AADS Fund 0700 is used to balance the FY 2019-20 Recommended Budget and to perform planned capital projects and equipment acquisitions. Staffing is recommended at 17, an increase of 1 over current staffing levels.

Coalinga Disposal Site, Org 9028 – The FY 2019-20 Recommended Budget of \$356,879 represents a 68% (\$741,888) decrease from the FY 2018-19 Adopted Budget due to the Blue Hills Transfer not being budgeted. Revenues recommended at \$150,000 represent no change from the FY 2018-19 Adopted Budget. An Operating Transfer In of \$150,000 from Interest and Miscellaneous Expenditures, Org 2540 and Available Fund Balance (\$206,879) from the Coalinga Disposal Site Fund 0710 is used to balance the FY 2019-20 Recommended Budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits in Org 9026 are recommended at \$1,649,192 and represent a 6% (\$95,888) increase over the FY 2018-19 Adopted Budget, due to wage and step increases. All Salaries and Benefits for field staff are budgeted in Org 9026.

#### **Services and Supplies**

- Services and Supplies recommended at \$11,842,505 total for the three Orgs represent a 5% (\$536,809) increase over the FY 2018-19 Adopted Budget.

#### **Capital Assets**

- Capital Assets in Org 9026 recommended at \$23,878,000 represent a 6% (1,577,928) decrease from FY 2018-19 Adopted Budget due to a decrease in the purchase of replacement equipment and to be

in compliance with State regulatory requirements. Capital Assets for the three sites are budgeted in Org 9026.

Recommended funding includes:

(1) Phase I Waste Relocation .....	\$20,000,000 .....	Move Waste to Lined Portion
.....	Program Number 90947	
(1) Groundwater Monitoring Wells .....	\$1,200,000 .....	Abandon and Replace Existing
.....	Program Number 91452	
(1) AADS Entrance Improvement .....	\$300,000 .....	New
.....	Program Number 91548	
(1) Phase III LFGCCS Expansion .....	\$500,000 .....	New-Regulatory
.....	Program Number 91549	
(1) Flare Blower Motor .....	\$25,000 .....	New-Regulatory
.....	Program Number 91134	
(1) Landfill GPS System .....	\$525,000 .....	New
.....	Program Number 91550	
(2) Surplus Trucks .....	\$20,000 .....	New
.....	Program Number 91551	
(1) Certified Rebuild CAT Dozer .....	\$650,000 .....	Existing Unit
.....	Program Number 91363	
(1) Certified Rebuild CAT Compactor .....	\$360,000 .....	Existing Unit
.....	Program Number 91362	
(1) Portable Break Station .....	\$35,000 .....	New
.....	Program Number 91138	
(1) Drag Scraper .....	\$15,000 .....	New-Replacement
.....	Program Number 91552	
(1) Ford F150 XLT 4X4 .....	\$38,000 .....	New-Replacement
.....	Program Number 91553	
(1) SCADA Server Relocation .....	\$140,000 .....	New-Replacement
.....	Program Number 91364	

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$15,220,553 and total for the three Orgs represent an 8% (\$1,073,125) increase over the FY 2018-19 Adopted Budget primarily due to an increase in Charges for Services at AADS.
  - Estimated combined beginning Fund Balance on July 1, 2019 is \$76 million.
  - Use of Fund Balance in the amount of \$22,149,144 is budgeted to balance the FY 2019-20 Recommended Budget.
  - Estimated combined ending Fund Balance on June 30, 2020 is \$54 million.

**PW&P - DISPOSAL SITES AND TRANSFER STATIONS -  
AMERICAN AVENUE DISPOSAL SITE - 9026**

**REGULAR SALARIES**

**BUDGETED POSITIONS**

**RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
5402	Disposal Site Attendant I	960	1	2	\$ 45,339
5403	Disposal Site Attendant II	1056	2	2	67,746
5404	Disposal Site Equipment Operator I	1565	7	7	337,700
5407	Disposal Site Equipment Operator II	1810	2	2	116,204
5405	Disposal Site Equipment Operator Trainee	1334	1	2	63,738
5408	Disposal Site Lead Supervisor	1800	1	1	49,621
5401	Disposal Site Supervisor	2200	1	1	70,242
5406	Supervising Disposal Site Attendant	1191	1	0	0
<b>Subtotal</b>			<b>16</b>	<b>17</b>	<b>\$ 750,590</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 750,590</b>

**VACANT POSITIONS DELETED (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
5406	Supervising Disposal Site Attendant	1191	-1	\$ (43,029)
	Cost of Restoring Vacant Position		-1	\$ (43,029)

**RECOMMENDED POSITIONS TO ADD (Effective October 7, 2019)**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>	<u>SALARIES &amp; EXPENSES</u>
5402	Disposal Site Attendant I	960	1	\$ 36,359
5404	Disposal Site Equipment Operator Trainee	1334	1	47,157
	Cost of Positions Recommended to Add		2	\$ 83,516





Fund 0801 - Special Districts - Administration (Org 9140)

PW&P - Special Districts Administration  
BUDGET 9140  
Enterprise Fund

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 1,665,532	\$ 2,108,054	\$ 2,230,079	\$ 122,025	6%
Services and Supplies	822,299	1,177,045	1,201,303	24,258	2%
Capital Assets	37,558	39,500	78,000	38,500	97%
Total Appropriations	\$ 2,525,389	\$ 3,324,599	\$ 3,509,382	\$ 184,783	6%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ (4,577)	\$ -	\$ -	\$ -	0%
Charges For Services	2,160,785	3,317,099	3,501,882	184,783	6%
Miscellaneous Revenues	5,963	-	-	-	0%
Other Financing Sources	486	7,500	7,500	-	0%
Total Revenues	\$ 2,162,657	\$ 3,324,599	\$ 3,509,382	\$ 184,783	6%
<b><u>Revenues(Over)/Under Expenses</u></b>	<b>\$ 362,732</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	(362,732)	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	19	19	19	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **PW&P – SPECIAL DISTRICTS ADMINISTRATION - 9140**

### **FUNCTION**

The Public Works and Planning Department administers the Special Districts Administration, Enterprise Fund which includes the administration of 129 budgets consisting of 39 County Service Areas (CSAs), 5 Maintenance Districts, 1 Highway Lighting District, 6 Waterworks Districts (WWDs) and 78 road zones within CSA 35. Activities include budget preparation for the various districts, conducting Proposition 218 hearings, obtaining and administering contractor services, operation of water and wastewater facilities, coordination of response to customers, tax roll and financial report preparation, and purchasing of water. Services provided include one or more of the following: community water, community sewer, street lighting, snow removal, storm drainage, structural fire protection, first responder medical services, landscaping, refuse collection, park maintenance, wetlands monitoring, open space maintenance, and road maintenance.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$3,509,382 represents a 6% (\$184,783) increase over the FY 2018-19 Adopted Budget primarily due to salary and benefit increases. Revenues recommended at \$3,509,382 represent a 6% (\$184,783) increase over the FY 2018-19 Adopted Budget due to services to the public, CSAs, WWDs, and to other county departments.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Salaries and Benefits**

- Salaries and Benefits recommended at \$2,230,079 represent a 6% (\$122,025) increase over the FY 2018-19 Adopted Budget due to salary and benefit increases. Staffing is recommended at 19 positions, no change from FY 2018-19 Adopted Budget.

#### **Capital Assets**

- Capital Assets recommended at \$78,000 represent a 97% (\$38,500) increase over the FY 2018-19 Adopted Budget due to the costs associated with the purchase of a replacement service truck for services provided to the CSAs.
  - (1) 4x4 Service Truck...\$40,000...Replacement...Program Number 91532
  - (1) 4x4 Service Truck...\$38,000...Replacement...Program Number 91533

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$3,509,382 and represent a 6% (\$184,783) increase over the FY 2018-19 Adopted Budget for services to the public, CSAs, WWDs and to other county departments.

**PW&P - SPECIAL DISTRICTS ADMINISTRATION - 9140****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
2291	Staff Analyst I	1839	1	1	\$ 51,758
2292	Staff Analyst II	2039	2	2	120,589
2293	Staff Analyst III	2356	1	1	67,331
2297	Principal Staff Analyst	E	1	1	93,101
3125	Office Assistant I	960	1	1	28,347 *
3621	Program Technician II	1633	1	1	48,019
5318	Water/Wastewater Specialist I	1841	3	3	210,923
5319	Water/Wastewater Specialist II	2258	4	4	202,404
5320	Supervising Water/Wastewater Specialist	3117	1	1	101,748
5321	Water/Wastewater Specialist III	2712	1	1	70,512
5322	Water/ Waste Technician	1511	3	3	130,544
<b>Subtotal</b>			<b>19</b>	<b>19</b>	<b>\$ 1,125,276</b>
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 1,125,276</b>

\* Denotes allocation of an Administrative Assistant position in combination with series, no additional positions added to Org 9140.



**Recorder  
BUDGET 1048  
Special Revenue Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ -	\$ 1,809,112	\$ 1,881,921	\$ 72,809	4%
Services and Supplies	-	3,401,336	1,355,956	(2,045,380)	-60%
Other Financing Uses	2,106,811	2,486,974	6,540,000	4,053,026	163%
Capital Assets	-	900,000	2,000,000	1,100,000	122%
Total Appropriations	\$ 2,106,811	\$ 8,597,422	\$ 11,777,877	\$ 3,180,455	37%
<b><u>Revenues</u></b>					
Licenses, Permits & Franchises	\$ -	\$ -	\$ 4,500	\$ 4,500	100%
Rev From Use of Money & Prop	\$ 42,062	\$ -	-	-	0%
Charges For Services	2,996,455	2,800,896	2,386,716	(414,180)	-15%
Other Financing Sources	977,007	5,796,526	9,386,661	3,590,135	62%
Total Revenues	\$ 4,015,524	\$ 8,597,422	\$ 11,777,877	\$ 3,180,455	37%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (1,908,713)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
(Decrease-Use of) Available Fund Balance	1,908,713	-	-	-	0%
	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	28	26	26	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **RECORDER – 1048**

### **FUNCTION**

The Recorder's Division has the responsibility to record legal documents related primarily to real property and vital statistic records. Documents are scanned and filmed and images are displayed for public use, along with an index of all documents on record. The index is created by the data entry section through the online system. The Division assists the public in the use of images, indexes and equipment for research, provides copies of same as requested, and instructs the public in matters relating to information available in the Assessor and Recorder Divisions. All functions of the Recorder are mandated.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$11,777,877 represents a 37% (\$3,180,455) increase over the FY 2018-19 Adopted Budget primarily due to costs associated with the purchase of new software, building remodel, and parking lot reconstruction. Revenues recommended at \$11,777,877 represent a 37% (\$3,180,455) increase over the FY 2018-19 as funds are to be transferred into the Recorder's Org from the Modernization Trust Fund to cover the aforementioned costs. Staffing is recommended at 26 positions. Salary costs include a 1% Salary Savings (\$10,034), with related benefit savings of \$8,916.

### **GOAL SETTING**

#### **FY 2019-20**

- **Goal:** Start the process of acquiring a storage facility to preserve the records in a climate controlled environment. There are 87 pallets of recorded documents and 8,000 volumes of old deeds stored in boxes at the County Clerk's warehouse, which are currently exposed to environmental elements. There are also 2,600 volumes of restored vital records currently stored at vendor's warehouse. The new storage facility will also act as a future storage for films and recorded maps that require climate controlled environment for their preservation.
- **Performance Metric:** The start date for the project is Fall of 2019 with anticipated completion date in FY 2020-21.

#### **FY 2018-19**

- **Goal:** Complete the two-part plan to improve services to the public by relocating to a more accessible building and improving online access to recorded documents by moving to a new software system as detailed in the FY 2017-18 goal.
- **Outcome(s)/Result(s):** A building on Van Ness Avenue was acquired along with a nearby parking lot in February 2018. The Internal Services Department is managing the required remodeling and reconstruction. Relocation is anticipated in Spring of 2020. The new software system went live in October 2018.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$1,355,956 represent a 60% (\$2,045,380) decrease from the FY 2018-19 Adopted Budget. Appropriations were increased for FY 2018-19 for the purchase of new software and shelving of vital records in the new building and the related appropriations are no longer necessary.

**Other Financing Uses**

- Other Financing Uses recommended at \$6,540,000 represents a significant (\$4,053,026) increase over the FY 2018-19 Adopted Budget primarily due to increased costs of the remodeling of the Recorder's new building.

**Capital Assets**

- Capital Assets are recommended at \$2,000,000. Building and Improvements are recommended at \$1,000,000 and represent the costs associated with parking lot improvements for the Recorder. Furniture and Equipment for the new building are recommended at \$1,000,000.

(1) Parking Lot .....\$1,000,000 ...Improvements ..... Program Number 91494

(1) Furniture and Equipment ..\$1,000,000 ...New..... Program Number 91491

**SUMMARY OF REVENUES**

- Revenues are recommended at \$11,777,877 and represent a 37% (\$3,180,455) increase over the FY 2018-19 Adopted Budget. These revenues include intrafund revenue transfers from the Modernization Trust Fund to cover the costs of the new software, building remodel, equipment, furniture, and parking lot reconstruction.
  - Charges for Services recommended at \$2,386,716 represent a 15% (\$414,180) decrease from the FY 2018-19 Adopted Budget. The increase in estimated revenues within Org 1044 reduces funds derived from Charges for Services.
  - Other Financing Sources recommended at \$9,386,661 represent a 62% (\$3,590,135) increase over the FY 2018-19 Adopted Budget, which are reflected in Intrafund Revenue primarily from the following Special Revenue Funds:
    - Org 1042 Micrographics Storage Fund recommended at \$95,000 are transfers to offset the cost of restoration and archival of Vital Records.
    - Org 1043 Electronic Recording Delivery System recommended at \$100,000 are transfers to offset the cost of regulation of electronic document recording.
    - Org 1044 Record Documents System recommended at \$8,841,661 are transfers for continued modernization of the Recorder and Vitals Division.
    - Org 1046 Vital and Health Statistics Fee recommended at \$280,000 are transfers to offset the cost of the preservation of paper Vital Records.

**RECORDER - 1048****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
0275	Recording Manager	F	1	1	\$ 77,394
3070	Supervising Office Assistant	1574	3	3	139,300
3099	Property Recording Clerk	1264	7	7	259,188
3080	Office Assistant III	1180	4	3	116,766
3110	Office Assistant II	1058	4	3	101,572
3125	Office Assistant I	960	5	7	191,849
3205	Account Clerk II	1237	1	1	43,368
3706	Information Technology Analyst III	2211	1	1	72,787
<b>Subtotal</b>			<b>26</b>	<b>26</b>	<b>\$ 1,002,224</b>
	Bilingual Skill Pay				1,200
	Salary Savings (1%)				(10,034)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 993,390</b>



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Local Revenue Fund 2011 – 2011 Realignment (Various Orgs)

Local Revenue Fund 2011 (Fund 0271)					
Various Organizations					
Special Revenue Fund					
	Actual 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ -	\$ 73,266	\$ 300,300	\$ 227,034	310%
Other Financing Uses	136,781,071	184,956,962	202,432,344	17,475,382	9%
Total Appropriations	\$ 136,781,071	\$ 185,030,228	\$ 202,732,644	\$ 17,702,416	10%
<b><u>Revenues</u></b>					
Intergovernment Rev-State	\$ 171,993,899	\$ 183,194,979	\$ 184,982,521	\$ 1,787,542	1%
Total Revenues	\$ 171,993,899	\$ 183,194,979	\$ 184,982,521	\$ 1,787,542	1%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (35,212,828)</b>	<b>\$ 1,835,249</b>	<b>\$ 17,750,123</b>	<b>\$ 15,914,874</b>	<b>867%</b>
Decrease-Use of Assigned Fund Balance	-	(1,835,249)	(17,750,123)	(15,914,874)	867%
Increase Available Fund Balance	35,212,828	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## **LOCAL REVENUE FUND 2011 – VARIOUS ORGS (FUND 0271)**

### **FUNCTION**

As a part of the FY 2011-12 State Budget, the California Legislature enacted a series of trailer bills that realigned State funding for various programs to the counties. Assembly Bills (AB) 118 and X1 16 and Senate Bill (SB) 89 established the accounting structure for realignment and identified 1.0625% of existing State Sales Tax and a specified portion of Vehicle License Fees (VLF) to cover the cost of this realignment (2011 Realignment). In the County, Special Revenue Fund 0271 (Local Revenue Fund 2011) was created to comply with 2011 Realignment legislation and receive the funds for 2011 Realignment purposes. On June 27, 2012, the California Legislature enacted SB 1020, which established the permanent funding structure for the Local Revenue Fund 2011 beginning FY 2012-13. Special Revenue Fund 0271 was created in order to implement the accounting structure changes required by SB 1020.

The State's share-of-cost for the following programs or funding sources are provided through 2011 Realignment: Rural Crime Prevention, Multi-Agency Gang Enforcement Consortium (MAGEC), Sheriff's Booking Fees, California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET), Probation Grants, Juvenile Camps and Ranches, Citizens' Option for Public Safety (COPS), Juvenile Justice Crime Prevention Act (JJCPA), Trial Court Security, Youthful Offender Block Grant, Juvenile Reentry Grant, Early and Periodic Screening, Diagnosis and Treatment (EPSDT), Mental Health Managed Care, Substance Abuse Treatment, Adult Protective Services, Foster Care, Child Welfare Services, Adoptions Assistance, and Child Abuse Prevention. In addition, funding for AB 109 (Public Safety Realignment Act), which transferred responsibility for housing and supervising three distinct inmate and parolee populations from the California Department of Corrections and Rehabilitation (CDCR) to counties, was also established through 2011 Realignment and is budgeted under the Local Community Corrections Subaccount of the Local Revenue Fund 2011. Funding for parole revocation hearings related to AB 109 is budgeted in the District Attorney and Public Defender Subaccount. The Probation Department administers the AB 109 Planning Grant Subaccount, where revenues and expenses are related to the support and resources required by the Fresno County Community Corrections Partnership (CCP). The County Administrative Office administers the Local Innovation Subaccount that is designated to fund local needs as approved by the Board of Supervisors.

2011 Realignment legislation also made accounting structure changes to the existing 1991 Realignment Accounts, which by statute are budgeted under the Health and Welfare Realignment Trust Fund and funded with 1991 Realignment Sales Tax and VLF. Through this change funding for Mental Health Programs is funded with a portion of the 2011 Realignment Sales Tax and is budgeted under the Mental Health Account of the Health and Welfare Realignment Trust Fund. Further, 1991 Realignment Sales Tax and VLF revenues previously utilized for Mental Health Programs were redirected to the newly created CalWORKs Assistance Maintenance-of-Effort (MOE) Account. Unlike traditional MOEs, where a County has to spend a statutorily set amount regardless of available realignment funds, the revised CalWORKs Assistance MOE is a "floating" number and is set annually, in arrears, to the amount of realignment funds actually received in that specific account for a given fiscal year. The revised CalWORKs Assistance MOE is separate from and does not replace the existing CalWORKs Single Allocation MOE.

## **OVERVIEW**

The FY 2019-20 Recommended Budget of \$202,732,644 represents a 10% (\$17,702,416) increase over the FY 2018-19 Adopted Budget. Fund 0271 revenues provide funding for programs administered by the County Administrative Office, District Attorney, Public Defender, Probation, Sheriff, and the Departments of Behavioral Health and Social Services. The existing Fund Balance of each Org will cover any excess appropriations over revenues for FY 2019-20. The Fund Summary Table at the end of this narrative illustrates the FY 2019-20 estimates for each Org and the recommended appropriations of those funds under each departmental Recommended Budget.

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$184,982,521 and are based on projected Sales Tax and VLF to be received in FY 2019-20
- A \$17,750,123 use of Fund Balance is included in the FY 2019-20 Recommended Budget.

Local Revenue Fund 2011 – 2011 Realignment (Various Orgs)

FY 2019-20 Recommended Budget  
Local Revenue Fund 2011

(Subclass)	(13020)							
<b>SPECIAL REVENUE FUND 0271</b>			<b>Enhancing Law Enforcement Activities Subaccount</b>					
<b>Fund 0271 ORG</b>	<b>3438</b>	<b>3439</b>	<b>28610100</b>	<b>28610200</b>	<b>31180200</b>	<b>31180300</b>	<b>34330100</b>	<b>34330300</b>
Description	Local Innovation Subaccount	AB109 Planning Grant Subaccount	Rural Crime Prevention	Multi-Agency Gang Enf. Consrt. MAGEC	Booking Fees Sheriff	War on Meth Cal-MMET	County Probation Grants	Juvenile Camps & Ranches
<b>Sales Tax / VLF</b>	<b>650,000</b>	<b>\$ 200,000</b>	<b>\$ 700,000</b>	<b>\$ 80,000</b>	<b>\$ 1,480,500</b>	<b>\$ 1,410,000</b>	<b>\$ 3,632,320</b>	<b>\$ 2,519,735</b>
<b>DEPARTMENT ORG</b>								
31113260 - Ag Crime Task Force			448,000					
31113350 - ASU Patrol Helicopter								
31114000 - Main Jail Administration					1,480,500			
31114701 - Prisoner Warrants & Transport								
31115702 - Court Security						1,410,000		
31116328 - Cal-MET								
2860 - District Attorney								
28621500 - Rural Crime Prevention Task Force			252,000					
28624500 - MAGEC Grant				133,843				
2880 - Public Defender								
34309999 - Probation								
34409999 - Probation Juvenile Justice Campus							4,241,163	2,932,464
3438 - Local Innovation	300,300							
3439 - AB 109 Planning Grant		6,000						
5630 - EPSDT <sup>3</sup>								
5630 - Substance Abuse Contracts								
5630 - Managed Care								
5630 - Drug Court Partnership								
5610 - Foster Care Program								
5610 - Adoptions Assistance Program								
5610 - Child Welfare Services Program								
5610 - Adult Protective Services Program								
6410 - Foster Care Assistance Payments								
6415 - Adoptions Assistance Payments								
CCP <sup>4</sup> Recommends allocation of AB 109 funds for Board approval								
<b>Grand Total</b>	<b>300,300</b>	<b>\$ 6,000</b>	<b>\$ 700,000</b>	<b>\$ 133,843</b>	<b>\$ 1,480,500</b>	<b>\$ 1,410,000</b>	<b>\$ 4,241,163</b>	<b>\$ 2,932,464</b>
Balance	349,700	\$ 194,000	-	(53,843)	-	-	(608,843)	(412,729)

<sup>1</sup>COPS - Citizens' Option for Public Safety

<sup>2</sup>JJCPA - Juvenile Justice Crime Prevention Act

<sup>3</sup>EPSDT - Early and Periodic Screening, Diagnosis, & Treatment

<sup>4</sup>CCP - Community Corrections Partnership

Local Revenue Fund 2011 – 2011 Realignment (Various Orgs)

FY 2019-20 Recommended Budget  
Local Revenue Fund 2011

(Subclass)		(13020)				
SPECIAL REVENUE FUND 0271		Enhancing Law Enforcement Activities Subaccount				District Attorney & Public Defender Subaccount
Fund 0271 ORG	34370100	31190100	31190200	28670100	2866	2881
Description	JJCPA <sup>2</sup>	COPS <sup>1</sup> Sheriff Front Line Services	COPS Sheriff Detention	COPS District Attorney	District Attorney	Public Defender
Sales Tax / VLF	\$ 3,038,647	\$ 462,700	\$ 444,800	\$ 400,000	\$ 536,056	\$ 439,860
DEPARTMENT ORG						
31113260 - Ag Crime Task Force						
31113350 - ASU Patrol Helicopter		462,700				
31114000 - Main Jail Administration						
31114701 - Prisoner Warrants & Transport			444,800			
31115702 - Court Security						
31116328 - Cal-MET						
2860 - District Attorney				400,000	459,000	
28621500 - Rural Crime Prevention Task Force						
28624500 - MAGEC Grant						
2880 - Public Defender						500,000
34309999 - Probation	3,529,406					
34409999 - Probation Juvenile Justice Campus						
3438 - Local Innovation						
3439 - AB 109 Planning Grant						
5630 - EPSDT <sup>3</sup>						
5630 - Substance Abuse Contracts						
5630 - Managed Care						
5630 - Drug Court Partnership						
5610 - Foster Care Program						
5610 - Adoptions Assistance Program						
5610 - Child Welfare Services Program						
5610 - Adult Protective Services Program						
6410 - Foster Care Assistance Payments						
6415 - Adoptions Assistance Payments						
CCP <sup>4</sup> Recommends allocation of AB 109 funds for Board approval						
Grand Total	\$ 3,529,406	\$ 462,700	\$ 444,800	\$ 400,000	\$ 459,000	\$ 500,000
Balance	(490,759)	-	-	-	77,056	(60,140)

<sup>1</sup>COPS - Citizens' Option for Public Safety

<sup>2</sup>JJCPA - Juvenile Justice Crime Prevention Act

<sup>3</sup>EPSDT - Early and Periodic Screening, Diagnosis, ,

<sup>4</sup>CCP - Community Corrections Partnership

Local Revenue Fund 2011 – 2011 Realignment (Various Orgs)

FY 2019-20 Recommended Budget  
Local Revenue Fund 2011

(Subclass)	(13020)			
SPECIAL REVENUE FUND 0271	Trial Court Security Subaccount	Local Community Corrections Subaccount	Youthful Offender Block Grant Special Account	Juvenile Reentry Grant Special Account
Fund 0271 ORG Description	3117 Trial Court Security Account	3436 Local Community Corrections Account	3434 Youthful Offender Block Grant	3435 Juvenile Reentry Grant
Sales Tax / VLF	\$ 19,504,218	\$ 40,760,000	\$ 5,178,910	\$ 500,000
DEPARTMENT ORG				
31113260 - Ag Crime Task Force				
31113350 - ASU Patrol Helicopter				
31114000 - Main Jail Administration				
31114701 - Prisoner Warrants & Transport				
31115702 - Court Security	19,504,218			
31116328 - Cal-MET				
2860 - District Attorney				
28621500 - Rural Crime Prevention Task Force				
28624500 - MAGEC Grant				
2880 - Public Defender				
34309999 - Probation			1,169,044	194,965
34409999 - Probation Juvenile Justice Campus			4,673,522	
3438 - Local Innovation				
3439 - AB 109 Planning Grant				
5630 - EPSDT <sup>3</sup>				
5630 - Substance Abuse Contracts			304,500	
5630 - Managed Care				
5630 - Drug Court Partnership				
5610 - Foster Care Program				
5610 - Adoptions Assistance Program				
5610 - Child Welfare Services Program				
5610 - Adult Protective Services Program				
6410 - Foster Care Assistance Payments				
6415 - Adoptions Assistance Payments				
CCP <sup>4</sup> Recommends allocation of AB 109 funds for Board approval		48,365,615		
Grand Total	\$ 19,504,218	\$ 48,365,615	\$ 6,147,066	\$ 194,965
Balance	-	(7,605,615)	(968,156)	305,035

<sup>1</sup>COPS - Citizens' Option for Public Safety

<sup>2</sup>JJCPA - Juvenile Justice Crime Prevention Act

<sup>3</sup>EPSDT - Early and Periodic Screening, Diagnosis, .

<sup>4</sup>CCP - Community Corrections Partnership



Local Revenue Fund 2011 – 2011 Realignment (Various Orgs)

FY 2019-20 Recommended Budget  
Local Revenue Fund 2011

(Subclass)	(13030)				
SPECIAL REVENUE FUND 0271	Behavioral Health Subaccount			Mental Health (EPSDT)	Mental Health (Managed Care)
Fund 0271 ORG Description	5632 Drug Court Account Sub. Abuse	5633 Nondrug Medi-Cal Sub. Abuse	5634 Drug Medi-Cal Account Sub. Abuse	5637 Mental Health Account (EPSDT)	5636 Mental Health Account (Managed Care)
Sales Tax / VLF	\$ 2,126,648	\$ 289,698	\$ 7,989,689	\$ 13,905,567	\$ 10,202,542
DEPARTMENT ORG					
31113260 - Ag Crime Task Force					
31113350 - ASU Patrol Helicopter					
31114000 - Main Jail Administration					
31114701 - Prisoner Warrants & Transport					
31115702 - Court Security					
31116328 - Cal-MET					
2860 - District Attorney					
28621500 - Rural Crime Prevention Task Force					
28624500 - MAGEC Grant					
2880 - Public Defender					
34309999 - Probation					
34409999 - Probation Juvenile Justice Campus					
3438 - Local Innovation					
3439 - AB 109 Planning Grant					
5630 - EPSDT <sup>3</sup>				13,905,567	
5630 - Substance Abuse Contracts		289,698	16,465,518		
5630 - Managed Care					10,202,542
5630 - Drug Court Partnership	2,126,648				
5610 - Foster Care Program					
5610 - Adoptions Assistance Program					
5610 - Child Welfare Services Program					
5610 - Adult Protective Services Program					
6410 - Foster Care Assistance Payments					
6415 - Adoptions Assistance Payments					
CCP <sup>4</sup> Recommends allocation of AB 109 funds for Board approval					
Grand Total	\$ 2,126,648	\$ 289,698	\$ 16,465,518	\$ 13,905,567	\$ 10,202,542
Balance	-	-	(8,475,829)	(0)	(0)
<sup>1</sup> COPS - Citizens' Option for Public Safety <sup>2</sup> JJCPA - Juvenile Justice Crime Prevention Act <sup>3</sup> EPSDT - Early and Periodic Screening, Diagnosis, & <sup>4</sup> CCP - Community Corrections Partnership					

Local Revenue Fund 2011 – 2011 Realignment (Various Orgs)

FY 2019-20 Recommended Budget  
Local Revenue Fund 2011

(Subclass)	(13030)							
SPECIAL REVENUE FUND 0271	Protective Services Subaccount							
Fund 0271 ORG Description	Adult Prot. Services Program	Foster Care Program	Foster Care Assistance Payments	Child Welfare Services Program	Adoptions Assistance Program	Adoptions Assistance Payments	Child Abuse Prevention	TOTAL Projected Collections
Sales Tax / VLF	\$						68,530,631	\$ 184,982,521
DEPARTMENT ORG								
31113260 - Ag Crime Task Force								448,000
31113350 - ASU Patrol Helicopter								462,700
31114000 - Main Jail Administration								1,480,500
31114701 - Prisoner Warrants & Transport								444,800
31115702 - Court Security								19,504,218
31116328 - Cal-MET								1,410,000
2860 - District Attorney								859,000
28621500 - Rural Crime Prevention Task Force								252,000
28624500 - MAGEC Grant								133,843
2880 - Public Defender								500,000
34309999 - Probation				135,023				5,028,438
34409999 - Probation Juvenile Justice Campus								11,847,149
3438 - Local Innovation								300,300
3439 - AB 109 Planning Grant								6,000
5630 - EPSDT <sup>3</sup>								13,905,567
5630 - Substance Abuse Contracts								17,059,716
5630 - Managed Care								10,202,542
5630 - Drug Court Partnership								2,126,648
5610 - Foster Care Program		1,626,461						1,626,461
5610 - Adoptions Assistance Program					1,477,563			1,477,563
5610 - Child Welfare Services Program				32,110,674			488,346	32,599,020
5610 - Adult Protective Services Program	2,598,865							2,598,865
6410 - Foster Care Assistance Payments			14,275,874					14,275,874
6415 - Adoptions Assistance Payments						15,817,825		15,817,825
CCP <sup>4</sup> Recommends allocation of AB 109 funds for Board approval								48,365,615
Grand Total	\$ 2,598,865	\$ 1,626,461	\$ 14,275,874	\$ 32,245,697	\$ 1,477,563	\$ 15,817,825	\$ 488,346	\$ 202,732,644
Balance							0	(17,750,123)
<sup>1</sup> COPS - Citizens' Option for Public Safety <sup>2</sup> JJCPA - Juvenile Justice Crime Prevention Act <sup>3</sup> EPSDT - Early and Periodic Screening, Diagnosis, - <sup>4</sup> CCP - Community Corrections Partnership								
Use of Subaccounts Fund Balance								(18,675,914)
Increase of Subaccounts Fund Balance								925,791
Net Total Change in Subaccounts Fund Balance								(17,750,123)

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Library  
BUDGET 7511  
Special Revenue Fund

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 18,281,432	\$ 20,722,621	\$ 21,559,295	\$ 836,674	4%
Services and Supplies	7,438,310	9,146,733	9,346,073	199,340	2%
Other Charges	341,093	208,200	208,200	-	0%
Other Financing Uses	163,736	187,000	90,000	(97,000)	-52%
Total Appropriations	\$ 26,224,571	\$ 30,264,554	\$ 31,203,568	\$ 939,014	3%
<b><u>Revenues</u></b>					
Taxes	\$ 28,866,667	\$ 29,045,224	\$ 31,311,900	\$ 2,266,676	8%
Rev From Use of Money & Prop	343,676	170,000	190,000	20,000	12%
Intergovernment Revenues - St	157,807	93,000	115,000	22,000	24%
Intergovernment Rev-Federal	2,780	-	-	-	0%
Charges For Services	1,402,699	1,403,828	1,670,574	266,746	19%
Miscellaneous Revenues	281,216	325,000	295,100	(29,900)	-9%
Other Financing Sources	135,706	138,084	133,245	(4,839)	-4%
Intrafund Revenue	-	-	3,125	3,125	100%
Total Revenues	\$ 31,190,551	\$ 31,175,136	\$ 33,718,944	\$ 2,543,808	8%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (4,965,980)</b>	<b>\$ (910,582)</b>	<b>\$ (2,515,376)</b>	<b>\$ (1,604,794)</b>	176%
Increase in Available Fund Balance	4,965,980	910,582	2,515,376	1,604,794	176%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	325	325	325	-	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **LIBRARY – 7511**

### **FUNCTION**

The Fresno County Public Library, under the governance of the Board of Supervisors, provides informational, cultural, and recreational services to the general public. The Library Administration also serves as the fiscal and operational agent for the San Joaquin Valley Library System (SVJLS) of which it is a member. The Coalinga-Huron Library District is a separate library district and, therefore, is not covered in this budget. Funding is primarily provided from two sources, property taxes and Measure B sales tax revenue. The Measure B Sales Tax Ordinance was initially passed by the voters in November 1998 and renewed in 2004 and 2012 and will expire March 31, 2029, if not renewed prior to that date.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$31,203,568 represents a 3% (\$939,014) increase over the FY 2018-19 Adopted Budget due to increases in salaries and benefits, data processing rates, and building maintenance costs to continue the process of upgrading and addressing the library facility needs. Estimated revenues of \$33,718,944 represent an 8% (\$2,543,808) increase over the FY 2018-19 Adopted Budget. The Department projects a Fund Balance increase of \$2,515,376 at the end of FY 2019-20. Staffing is recommended to remain at the current level of 325 positions. Recommended Salaries include a 3% (\$355,559) Salary Savings with related benefit saving of (\$298,151).

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Operational Goal:** Finalize a process to develop and implement a strategic plan for the Building Major Repairs and Improvement Plan to address aging branch buildings with increased maintenance and repairs costs.
- **Performance Metric:** Staff will work in collaboration with Public Works and Internal Services to ensure facilities needs are addressed under categories of site, building exterior, roofing, building interior, ADA improvements, and HVAC systems.

##### **FY 2018-19**

- **Operational Goal:** Complete a facilities assessment plan and provide recommendations to the Board of Supervisors regarding future capital outlay projects and infrastructure needs.
- **Outcome(s)/Results(s):** On October 23, 2018, the Board of Supervisors approved an Agreement with Architectural Nexus, Inc. for facility assessment services and development of a master plan for the Library's facilities. On July 9, 2019, the Board of Supervisors received the facilities assessment report on Capital Outlay and Building Major Repairs and Improvement plan and directed the Department to return to the Board as necessary with recommendations for capital outlay.

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

In June 2015, the Board considered and directed staff to begin working with the City of Clovis to initiate the land use and environmental review process necessary to develop the proposed Clovis Regional Library as a part of the Clovis Landmark Commons Development. Due to unforeseen delays, the anticipated timeline changed for architectural services, site plan development, and the construction phase of the Clovis Regional Library. As a result, the planning stages for the new Clovis Regional Library and the Reedley Branch Library continues with construction timelines estimated to begin in mid-2020.

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$21,559,295 represent a 4% (\$836,674) increase over the FY 2018-19 Adopted Budget due to negotiated salary and benefit adjustments.
  - The Recommended Budget includes the retitle of a Supervising Account Clerk I to Supervising Account Clerk position and the grouping of the Library Program Manager and Supervising Librarian classifications under SJVLS to provide greater flexibility in staff development and recruitments.

### **Services and Supplies**

- Services and Supplies recommended at \$9,346,073 represent a 2% (\$199,340) decrease from the FY 2018-19 Adopted Budget.

Recommended funding includes:

- Account 7220 Maintenance – Buildings & Grounds represents a 45% (\$147,506) decrease from the FY 2018-19 Adopted Budget is offset by an increase in Facility Operations and Maintenance costs in Account 7345.
- Account 7296 Data Processing Services represents a 99% (\$281,472) increase over the FY 2018-19 Adopted Budget based on estimated usage and rates for FY 2019-20.
- Account 7345 Facility Operations and Maintenance represents a 42% (\$220,900) increase over the FY 2018-19 Adopted Budget based on estimated increased maintenance and repairs costs on the Major Repairs and Improvement Plan to address aging branch buildings.

### **Other Charges**

- Other Charges recommended at \$208,200 represent no change from the FY 2018-19 Adopted Budget and include long term leases for copier machines and the Sunnyside branch.

### **Other Financing Uses**

- Other Financing Uses recommended at \$90,000 represent a 52% (\$97,000) decrease from the FY 2018-19 Adopted Budget based on completion of the Sanger Library branch remodel in FY 2018-19. The current recommendation will fund the replacement of the Library's book mobile.

Recommended funding includes:

(1) Bookmobile ..... \$90,000 ..... Replacement

## **SUMMARY OF REVENUES**

- Revenues are recommended at \$33,718,944 and represent an 8% (\$2,543,808) increase over the FY 2018-19 Adopted Budget primarily due to continued growth in Measure B Sales Tax and Property Tax revenues. Significant changes by specific revenue source are noted below:
  - Account 3010 Property Taxes – Current Secured (\$11,432,000) represents a 6% (\$617,082) increase over the FY 2018-19 Adopted Budget based on the Auditor-Controller/Treasurer-Tax Collector's estimates.
  - Account 3015 Property Taxes-Current Unsecured (\$480,000) represents a 29% (\$108,170) increase over FY 2018-19 Adopted Budget based on the Auditor-Controller/Treasurer-Tax Collector's estimates.
  - Account 3042 Measure B Sales Tax (\$18,500,000) represents an 9% (\$1,500,000) increase over the FY 2018-19 Adopted Budget based on actual growth in FY 2018-19.
  - Account 5039 Services to Other Agencies (\$1,205,574), represents a 30% (\$276,746) increase over the FY 2018-19 Adopted Budget and is reimbursement for administrative services provided to the SJVLS JPA.
- Estimated beginning Fund Balance on July 1, 2019 is \$35,052,000.
- Fund Balance is estimated to increase by \$2,515,376.
- Estimated Fund Balance on June 30, 2020 is \$37,567,376.

## **PENDING FACTORS**

The Department will continue to work with Public Works and Planning to construct the Clovis Regional and Reedley Branch Library branches. In addition, the Department will continue its efforts to place libraries in the new West Hills Community College District campus and Highway City Community Development Center.



**LIBRARY - 7511****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITIONS</u>		<u>RECOMMENDED SALARIES</u>
			<u>CURRENT</u>	<u>RECOMMENDED</u>	
251	Associate County Librarian	C	1	1	\$ 97,275
1152	Graphic Arts Specialist	1666	2	2	76,434
2110	Librarian I	1817	12	12	620,507
2112	Librarian Trainee	1605	2	2	83,781
2120	Library Assistant I	1074	35	35	594,159
2121	Library Assistant II	1191	83	83	2,821,871
2145	Library Aide	960	62	62	924,846
2150	Principal Librarian	D	4	4	337,734
2151	Library Program Manager*	E	1	1	84,042
2153	Library Development Program Coordinator	F	1	1	76,786
2155	Librarian III	2278	8	8	533,214
2156	Supervising Librarian	2369	8	8	601,692
2160	Librarian II	2002	16	16	982,595
2166	Senior Library Assistant	1290	20	20	852,275
2167	Supervising Library Assistant	1423	8	8	373,655
2175	Literacy Coordinator	2266	1	1	65,573
2180	Library Facilities Coordinator	2568	1	1	68,561
2185	Administrative Librarian, San Joaquin Valley Library System	D	1	1	92,446
2286	Library Business Manager	E	1	1	90,489
2290	Volunteer Services Coordinator	1799	1	1	57,055
2291	Staff Analyst I	1876	1	1	55,107
2292	Staff Analyst II	2080	1	1	62,032
2293	Staff Analyst III	2403	1	1	76,212
3037	Driver	1040	8	8	259,330
3110	Office Assistant II	1090	1	1	33,680
3125	Office Assistant I	969	1	1	25,651
3126	Office Assistant I - Confidential	969	1	1	32,312
3166	Executive Secretary - Confidential	1707	1	1	54,157
3203	Account Clerk I	1161	1	1	30,734
3205	Account Clerk II	1274	1	1	37,692
3212	Accountant I - Confidential	1787	1	1	47,976
3213	Accountant II - Confidential	2045	1	1	64,858
3235	Supervising Account Clerk I	1572	1	0	13,121
3240	Supervising Account Clerk	1689	0	1	42,517
3260	Account Clerk III	1429	1	1	42,816
3621	Program Technician II	1666	2	2	104,578
3705	Information Technology Analyst II	1913	1	1	59,085
3709	Network Systems Engineer I	2236	3	3	216,692
3713	Senior Network Systems Engineer	3062	1	1	95,533
3756	Information Technology Specialist I	1739	4	4	190,002
3758	Supervising Information Technology Specialist	2043	1	1	60,965
5050	Maintenance Janitor	1094	18	18	559,092
5052	Senior Maintenance Janitor	1203	1	1	34,534
5215	Parks Groundskeeper I	1149	3	3	98,108
5222	Library Maintenance Supervisor	2062	1	1	65,407
5325	Maintenance Painter	1726	1	1	54,758
<b>Subtotal</b>			<b>325</b>	<b>325</b>	<b>\$ 11,851,939</b>
Bilingual Skill Pay					19,575
Less Salary Savings (3%)					(355,559)
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 11,515,955</b>

**ADJUSTMENTS IN FILLED POSITION JOB TITLES (Effective October 7, 2019)**

<u>Old JCN</u>	<u>CURRENT JOB TITLE</u>	<u>New JCN</u>	<u>NEW JOB TITLE</u>	<u>POSITIONS</u>	
3235	Supervising Account Clerk I	3240	Supervising Account Clerk	1	Retitle

g\*There may be only one (1) Library Program Manager or Supervising Librarian filled in 75110902 at any given time. Postions are in combination.



**Library Grants**  
**BUDGET 7517**  
**Special Revenue Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 51,825	\$ 6,901	\$ 29,424	\$ 22,523	326%
Other Charges	-	-	3,125	3,125	100%
Total Appropriations	\$ 51,825	\$ 6,901	\$ 32,549	\$ 25,648	372%
<b><u>Revenues</u></b>					
Intergovernment Revenues - St	\$ 30,000	\$ -	\$ -	\$ -	0%
Intergovernment Rev-Federal	28,443	3,901	3,437	(464)	-12%
Total Revenues	\$ 58,443	\$ 3,901	\$ 3,437	\$ (464)	-12%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (6,618)</b>	<b>\$ 3,000</b>	<b>\$ 29,112</b>	<b>\$ 26,112</b>	<b>870%</b>
Decrease-Use of Available Fund Balance	-	(3,000)	(29,112)	(26,112)	870%
<b><u>Budgetary Balance</u></b>	<b>\$ (6,618)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **LIBRARY – GRANTS - 7517**

### **FUNCTION**

The Library Grants budget provides for the acquisition of Library materials, supplies, furniture, and equipment funded only by grants from other governmental institutions including Federal, State, and local government.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$32,549 represents a 372% (\$25,648) increase over the FY 2018-19 Adopted Budget. This budget is for Services and Supplies and Other Charges only, and does not include staff costs. There is no Net County Cost associated with this budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$29,424 represent a 326% (\$22,523) increase over the FY 2018-19 Adopted Budget based on planned grant activities for FY 2019-20.

#### **Other Charges**

- Other Charges recommended at \$3,125 represent a 100% (\$3,125) increase over the FY 2018-19 Adopted Budget. Other Charges represents overhead costs associated with grant management and required reporting.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$3,437 and represent the rollover of existing grants that will receive additional disbursements in FY 2019-20. The use of Available Fund Balance (\$29,112) represents the balance of FY 2018-19 awarded grant funding to be used for FY 2019-20 expenditures. There is no Net County Cost associated with this budget.

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**Library - Book Fund**  
**BUDGET 7521**  
**Special Revenue Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 122,149	\$ 250,688	\$ 228,800	\$ (21,888)	-9%
Total Appropriations	\$ 122,149	\$ 250,688	\$ 228,800	\$ (21,888)	-9%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 31,046	\$ 24,270	\$ 20,800	\$ (3,470)	-14%
Miscellaneous Revenues	19,918	42,000	42,000	-	0%
Total Revenues	\$ 50,964	\$ 66,270	\$ 62,800	\$ (3,470)	-5%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 71,185</b>	<b>\$ 184,418</b>	<b>\$ 166,000</b>	<b>\$ (18,418)</b>	<b>-10%</b>
Decrease-Use of Available Fund Balance	(71,185)	(184,418)	(166,000)	18,418	-10%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **LIBRARY – BOOK FUND - 7521**

### **FUNCTION**

The Library Book Fund Special Revenue Fund was established for the exclusive use of the Library. Funding sources are provided by private donations that are restricted/designated for library branch use. The donations and interest earned in this fund are utilized to purchase books and other related library equipment, supplies and materials.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$228,800 represents a 9% (\$21,888) decrease from the FY 2018-19 Adopted Budget due to a decrease in need for expenditures from this Fund in FY 2019-20. This budget is for services and supplies only, and does not include staff costs. There is no Net County Cost associated with this budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies are recommended at \$228,800 and represents a 9% (\$21,888) decrease from the FY 2018-19 Adopted Budget.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$62,800 and represent a 5% (\$3,470) decrease from the FY 2018-19 Adopted Budget and are based on an estimated 1% of interest earned (\$20,800) on the Library Book Fund Balance and additional donations in the amount of (\$42,000).
  - Estimated Beginning Fund Balance on July 1, 2019 is \$1,326,393.
  - Use of Fund Balance is \$166,000.
  - Estimated Ending Fund Balance on June 30, 2020 is \$1,160,393.



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Library Capital Improvement  
BUDGET 7530  
Special Revenue Fund

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ -	\$ -	\$ 2,409,000	\$ 2,409,000	100%
Other Financing Uses	-	1,158,761	22,844,000	21,685,239	1871%
Total Appropriations	\$ -	\$ 1,158,761	\$ 25,253,000	\$ 24,094,239	2079%
<b><u>Revenues</u></b>					
	-	-	-	-	
<b><u>Revenues (Over)/Under Expenditures</u></b>	\$ -	\$ 1,158,761	\$ 25,253,000	\$ 24,094,239	2079%
Decrease-Use of Available Fund Balance	-	(1,224,000)	(25,253,000)	(24,029,000)	1963%
<b><u>Budgetary Balance</u></b>	\$ -	\$ (65,239)	\$ -	\$ 65,239	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **LIBRARY – CAPITAL OUTLAY - 7530**

### **FUNCTION**

This budget accounts for the construction of new Library facilities, capital improvements, associated facility startup costs, and expansion of existing facilities included as part of the Measure B Library Tax Ordinance service plan.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$25,253,000 represents a significant (\$24,094,239) increase over the FY 2018-19 Adopted Budget. This budget is for Services and Supplies and Operating Transfer for Library construction assets and does not include staff costs. There is no Net County Cost associated with this budget.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

Based on Board direction, the Library will budget for facility furniture and fixtures start up, architectural fees and new construction of the Clovis Regional and Reedley Library branches. Costs associated with the development of these branches will be funded primarily with the Library's Fund Balance. Architectural consultant services began in 2018 for Phase I for Clovis and will continue for Phase II during FY 2019-20.

The new Clovis and Reedley Library branches are projected for completion in 2021. The County contribution to the Clovis project is estimated at \$16,660,000 and the contribution to Reedley project is estimated at \$8,593,000.

#### **Services and Supplies**

- Services and Supplies recommended at \$2,409,000 represent a 100% (\$2,409,000) increase over the FY 2018-19 Adopted Budget based on facility furniture and fixture startup costs and is fully-funded by available Library Fund Balance.

Recommended funding includes:

- Account 7406 Library Materials represents a 100% (\$2,409,000) increase over the FY 2018-19 Adopted Budget for the acquisition of furniture and fixtures for the two new branches.

Clovis Regional Library ..... \$1,606,000.....Facility start up

Reedley Library ..... \$ 803,000.....Facility start up

#### **Operating Transfers for Fixed Assets**

- Operating Transfer Out of Library Fund Balance to Public Works Capital Projects Division recommended at \$22,844,000 represent a significant (\$21,685,239) increase over the FY 2018-19 Adopted Budget to fund architect and construction costs for the new Clovis Regional and Reedley Library branches.

- Buildings Recommended funding includes:**

Clovis Regional Library .....\$14,080,000.....Construction

Clovis Regional Library ..... \$974,000.....Phase II Architectural Fees

Reedley Branch Library ..... \$7,040,000.....Construction

Reedley Branch Library ..... \$ 750,000.....Architectural Fees

## **SUMMARY OF REVENUES**

- No revenues are associated with this budget. There is no Net County Cost associated with this budget.
- The use of Available Measure B Fund Balance (\$25,253,000) represents the use of designation for Capital Outlay projects includes:
  - Clovis Regional Library - \$16,660,000
  - Reedley Library - \$8,593,000

## **PENDING FACTORS**

Implementation of a facilities replacement and building improvement plan will continue over multiple years with efforts to place libraries in the future Highway City Community Development Center and new West Hills Community College District.

In June 2017, the Department entered into a 99 year ground lease for construction of a new Highway City Library to replace the current Teague Library. It is anticipated the initial planning phases for the new Highway City Library will begin within the next four years. The current Highway City land lease allows for future construction of a 5,000 square foot facility located in the new Highway City Community Center.

In January 2019, the Department entered into an agreement for a shared library with the West Hills Community College District. The shared library will be approximately 5,000 square feet and located in the new West Hills North District Center campus. Construction is estimated to be completed in 2021. The new library will allow the Department to relocate from the current Firebaugh location.

The Department will return to the Board to designate funds as they become available to fund these capital projects.



DPH - Emergency Medical Services  
BUDGET 5244  
Special Revenue Fund

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 931,323	\$ 1,477,318	\$ 769,691	\$ (707,627)	-48%
Other Financing Uses	205,742	129,050	129,050	-	0%
Total Appropriations	\$ 1,137,065	\$ 1,606,368	\$ 898,741	\$ (707,627)	-44%
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ 686,414	\$ 795,168	\$ 845,909	\$ 50,741	6%
Rev From Use of Money & Prop	40,584	15,380	4,000	(11,380)	-74%
Total Revenues	\$ 726,998	\$ 810,548	\$ 849,909	\$ 39,361	5%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 410,067</b>	<b>\$ 795,820</b>	<b>\$ 48,832</b>	<b>\$ (746,988)</b>	<b>-94%</b>
(Decrease-Use of) Available Fund Balance	(410,067)	(795,820)	(48,832)	746,988	-94%
Increase/(Decrease-i.e. Use of) Designa- tion for Capital Projects	-	-	-	-	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **DPH – EMERGENCY MEDICAL SERVICES FUND - 5244**

### **FUNCTION**

The Emergency Medical Services (EMS) Fund is administered by the Department of Public Health for the purpose of addressing uncompensated care costs of hospitals and physicians using court imposed penalty assessments. The funding authority to establish this Fund is the Board of Supervisors, February 28, 1989, Resolution 89-807, pursuant to the California Health and Safety Code, Section 1797.98a. [Senate Bill 12 (Chapter 1240, Statutes of 1987) and Senate Bill 612 (Chapter 945, Statutes of 1988)].

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$898,741 represents a 44% (\$707,627) decrease from the FY 2018-19 Adopted Budget due to the Department's fiscal intermediary contractor processing some outstanding physician and physician group claims in FY 2018-19. Revenues recommended at \$849,909 represent a 5% (\$39,361) increase over the FY 2018-19 Adopted Budget based on current trend.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Significant Program Changes**

During FY 2018-19, the Department finalized a contract with Advanced Medical Management, Inc. for fiscal intermediary services to process reimbursements to physician groups eligible under the Fund. The vendor will continue to assist the Department in processing outstanding claims and incoming requests in a timely manner.

#### **Services and Supplies**

- Services and Supplies recommended at \$769,691 represent a 48% (\$707,627) decrease from the FY 2018-19 Adopted Budget primarily due to the fiscal intermediary work completed in FY 2018-19.

Recommended funding includes:

- Account 7295 Professional and Specialized Services recommended at (\$769,691) represents a 48% (\$707,627) decrease from the FY 2018-19 Adopted Budget primarily due to the processing of outstanding claims in FY 2018-19 by the Department's fiscal intermediary.

### **SUMMARY OF REVENUES**

- The Fund receives revenue from court imposed penalty assessments.
  - Estimated Fund Balance on July 1, 2019 is \$1,917,184.
  - Fund Balance (\$48,832) is being used in the FY 2019-20 Recommended Budget to reimburse physician and physician group claims as well as the fiscal intermediary.
  - Estimated ending Fund Balance on June 30, 2020 is \$1,868,352.
- Revenues are recommended at \$849,909 and represent a 5% (\$39,361) increase over the FY 2018-19 Adopted Budget.



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**PW&P - Roads**  
**BUDGET 4510**  
**Special Revenue Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Salaries and Benefits	\$ 20,983,947	\$ 26,554,501	\$ 28,502,239	\$ 1,947,738	7%
Services and Supplies	26,646,550	69,975,846	64,486,981	(5,488,865)	-8%
Capital Assets	203,863	2,336,800	4,680,000	2,343,200	100%
Total Appropriations	\$ 47,834,360	\$ 98,867,147	\$ 97,669,220	\$ (1,197,927)	-1%
<b><u>Revenues</u></b>					
Taxes	\$ 7,050,525	\$ 9,821,400	\$ 9,517,316	\$ (304,084)	-3%
Licenses, Permits & Franchises	596,063	600,000	615,000	15,000	3%
Rev From Use of Money & Prop	319,554	348,034	300,000	(48,034)	-14%
Intergovernment Revenues - St	24,221,208	41,048,653	42,840,102	1,791,449	4%
Intergovernment Rev-Federal	6,786,742	31,853,703	28,633,000	(3,220,703)	-10%
Intergovernment Revenue-Other	137,362	350,000	300,000	(50,000)	-14%
Charges For Services	2,979,395	2,031,500	1,532,500	(499,000)	-25%
Miscellaneous Revenues	83,725	-	-	-	0%
Other Financing Sources	5,824,830	957,997	1,252,113	294,116	31%
Total Revenues	\$ 47,999,404	\$ 87,011,287	\$ 84,990,031	\$ (2,021,256)	-2%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (165,044)</b>	<b>\$ 11,855,860</b>	<b>\$ 12,679,189</b>	<b>\$ 823,329</b>	<b>7%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	165,044	(11,855,860)	(12,679,189)	(823,329)	7%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	Budgeted 2017-18	Current 2018-19	Recommended 2019-20	Increase/ (Decrease)	
Position Summary	226	246	247	1	

## **PW&P – ROADS - 4510**

### **FUNCTION**

The Public Works and Planning Department Roads budget supports the implementation of specified road and bridge improvement projects, and the maintenance and operation of the County roads. The 3,488 miles of county roads represent the largest County road system in the California. The primary function of the Design, Construction, and Maintenance Divisions is to provide for administration, maintenance, operations, rehabilitation, and reconstruction of roads, bridges, and attendant facilities as authorized by the California Streets and Highways Code and to provide for traffic safety. The three Divisions provide engineering and construction services for Special Districts, County Service Areas, and other County departments.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$97,669,220 represents a 1% (\$1,197,927) decrease from the FY 2018-19 Adopted Budget. Revenues recommended at \$84,990,031 represent a 2% (\$2,021,256) decrease from the FY 2018-19 Adopted Budget. A portion of available Fund Balance in the amount of \$12,679,189 is budgeted to balance the FY 2019-20 Recommended Budget. Staffing is recommended at 247 positions, an increase of one position over current staffing levels.

### **GOAL SETTING**

#### **Goal**

##### **FY 2019-20**

- **Goal:** The Department of Public Works and Planning will continue to strive to reduce operational costs by maintaining or reducing the number of safety-related incidents in FY 2019-20. Future cost reductions will be realized by:
- Further reduction in future Worker's Compensation charges assigned to the Department;
- Further reduction in Liability Costs as some of the Department's injury claims involve damage to County and/or public equipment and property;
- Further reduction in Overtime and Extra-Help costs incurred as a result of coverage for employees away from work due to injury; and
- Lowered risk of possible safety violations and fines (e.g. Cal-OSHA).
- **Performance Metric:** Attainment of this goal will be measured by keeping the number of lost days to less than 200 and less than 19 recordable incidents for FY 2019-20.

##### **FY 2018-19**

- **Goal:** The Department of Public Works and Planning will continue to strive to reduce operational costs by maintaining or reducing the number of safety-related incidents in FY 2018-19. Future cost reductions will be realized by:
- Further reduction in future Worker's Compensation charges assigned to the Department;
- Further reduction in Liability Costs as some of the Department's injury claims involve damage to County and/or public equipment and property;
- Further reduction in overtime and extra-help costs incurred as a result of coverage for employees away from work due to injury; and

- Lowered risk of possible safety violations and fines (e.g. Cal-OSHA).
- **Outcome(s)/Result(s):** Attainment of this goal was measured by keeping the number of lost days to less than 220 and less than 18 recordable incidents for FY 2018-19. The Department met its goal for lost days (167) but did not meet its goal for recordable incidents (22).

## **SUMMARY OF CAO RECOMMENDATIONS**

### **Significant Program Changes**

The 2018 Federal Transportation Improvement Program includes \$135 million dollars in Federally funded projects, with over \$100 million from the Highway Bridge Program. The Department continues to have a large number of projects in the design phase. More than 20 Federally funded bridge replacements are scheduled to be constructed over the next five years. The Department also has several funded projects for bridge rehabilitation and preventative maintenance.

### **Road Maintenance**

The FY 2019-20 Road Maintenance program consists of the following components:

Day Labor Rehabilitation, Specific Maintenance Projects, and Pavement Seals and Maintenance Overlays .....	\$7.64	million
Contract Preventative Maintenance.....	\$14.9	million
Routine Road Maintenance Activities .....	\$12.75	million
Traffic Signs and Striping .....	\$1.45	million
Traffic Safety and Operations .....	\$2.8	million
Total .....	\$39.54	million

- Day Labor Rehabilitation and specific maintenance projects for roads will be expended for the rehabilitation of approximately 41 miles of selected lower traffic volume roads. Approximately \$500,000, not included in the \$7.64 million allocation, has been budgeted for maintenance of private roads in the County Service Areas (CSAs). The CSAs will reimburse the Road Fund 0010 for all maintenance work.
- Contract Preventative Maintenance projects includes \$2,000,000 to provide approximately 40 miles of preservation treatments (Chip and Slurry Seals); \$5,900,000 for a 14-mile overlay project funded by Senate Bill 1 Road Repair and Accountability Act of 2017 (SB 1); and \$4,000,000 for the Lincoln Avenue Cold-in-Place Recycling Project. The FY 2019-20 Recommended Budget also provides for the construction of the Federally funded McCall – Belmont to Ashlan Overlay and Widening project (\$3,000,000).
- Routine Road Maintenance Activities include pothole patching, shoulder maintenance, and other routine road maintenance activities, including culvert maintenance, storm damage repairs, tree trimming, and snow removal. The allocation of expenditures to the various general maintenance categories can vary in any given year.
- Traffic Signs and Striping, includes installation and maintenance of traffic signs, pavement markings, and line striping. The allocation includes funding for agreements with the California Department of Transportation (Caltrans) for Caltrans-operated traffic signals at joint State/County intersections at an annual cost of approximately \$60,000; to the City of Fresno for the maintenance of County-owned traffic signals and lighting at an annual cost of approximately \$90,000; and a private contractor at an annual cost of \$95,000 to maintain other traffic signals and lighting not maintained by Caltrans or the City of Fresno.

- Traffic Safety and Operations provides for the preparation and review of Traffic Safety Studies to determine the need for four-way stop signs, other traffic control devices, traffic control needs, review and approval of encroachment permits for work to be done within the County road right-of-way, issuance of oversize load permits for County roads, and various other operational and safety roadway related activities. This also includes the Traffic Census (traffic count program) section in the Maintenance and Operations Division.

### **Road and Bridge Construction**

Major projects for FY 2019-20 include:

- Construction of five bridge replacement projects: Fresno Canal on McKinley (\$1,600,000), San Joaquin River Bridge at Italian Bar (\$7,500,000) split between two fiscal years, Outside Canal on Russell (\$3,900,000), Wahtoke Creek on Lincoln (\$2,000,000), and Watts Creek on Watts Valley Road (\$1,450,000).
- Other projects include a pedestrian facility improvement project in the community of Laton (\$2,600,000), the Fancher Creek Bridle Trail (\$750,000), the Lost Lake Trail (\$400,000), and construction of the Auberry and Copper Signal Project (\$880,000).

### **Salaries and Benefits**

- Salaries and Benefits recommended at \$28,502,239 represent a 7% (\$1,947,738) increase over the FY 2018-19 Adopted Budget due to the addition of one position and increases in salaries and benefits rates.

### **Services and Supplies**

- Services and Supplies recommended at \$64,486,981 represent an 8% (\$5,488,865) decrease from the FY 2018-19 Adopted Budget primarily due to decreases in Federal projects.

Recommended funding includes:

- Professional and Specialized Services recommended at \$11,013,462 represent a 17% (\$2,184,987) decrease from the FY 2018-19 Adopted Budget due to decreases in consultant contracts.
- Office Expense recommended at \$155,750 represents a 91% (\$1,529,750) decrease from the FY 2018-19 Adopted Budget due to the reclassification of various permit fees to Miscellaneous Expense.

### **Capital Assets**

- Capital Assets recommended at \$4,680,000 represent a 100% (\$2,343,200) increase over FY 2018-19 Adopted Budget due to the costs associated with Right-of-Way acquisitions and equipment purchases.
  - (1) Right of Way-Permanent...\$1,870,000..... Design...Program Number 91267
  - (1) Right of Way-Temporary .....\$99,500 ..... Design...Program Number 91276
  - (1) Printer/Copier.....\$10,000...PY re-budget-Design...Program Number 91473
  - (5) 4x4 Extended Backhoe .....\$675,000 ..... New-Maint & Op...Program Number 91554
  - (3) Equipment Trailer .....\$114,000 ..... New-Maint & Op...Program Number 91555
  - (1) Forklift.....\$50,000 ..... New-Maint & Op...Program Number 91556
  - (1) Motorgrader.....\$350,000 ..... New-Maint & Op...Program Number 91557
  - (1) Dump Bed with Hoist .....\$140,000 ..... New-Maint & Op...Program Number 91558
  - (1) 3 way Dump .....\$165,000 ..... New-Maint & Op...Program Number 91559

- (5) Tractor with 3 Point Hitch ...\$650,000 ..... New-Maint & Op...Program Number 91560
- (1) Grapple Litter Abatement Truck...\$350,000...New-Maint & Op...Program Number 91561
- (2) Emergency Supply Trailer ....\$16,000 ..... New-Maint & Op...Program Number 91562
- (2) Plow Attachment.....\$13,000 ..... New-Maint & Op...Program Number 91563
- (1) Rubber Tire Pull Roller .....\$65,000 ..... New-Maint & Op...Program Number 91564
- (6) Changeable Message Signs...\$105,000 ... New-Maint & Op...Program Number 91565
- (1) Combi Drill/Breaker.....\$7,500 ..... New-Maint & Op...Program Number 91566

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$84,990,031 and represent a 2% (2,021,256) decrease from the FY 2018-19 Adopted Budget primarily due a slight decrease in reimbursements from completed Federal Projects

Recommended funding includes:

- Intergovernment - Federal recommended at \$28,633,000 represents a 10% (\$3,220,703) decrease from the FY 2018-19 Adopted Budget due to ongoing Federal Projects that have not yet been completed or reimbursed and are not expected to be completed or reimbursed this year.
- Charges for Services recommended at \$1,532,500 represents a 25% (\$499,000) decrease from FY 2018-19 Adopted Budget due to the completion of the Mountain View Project. Other design, contract administration, and construction inspection will be 100% funded for the American Avenue Disposal site projects and CSA funded projects which include revenue from work done by Roads staff to support CSAs and are paid by the CSAs via annual assessments. Road maintenance activities performed by County Road crews on CSA roads are 100% reimbursed by the various road zones receiving the maintenance service.
- Other Financing Sources recommended at \$1,252,113 represents a 31% (\$294,116) increase over the FY 2018-19 Adopted Budget primarily due to the (\$212,959) SB 1 Maintenance of Effort contribution from the County's General Fund. This MOE must be met to assure access to the County's SB 1 apportionment.
- Estimated beginning Fund Balance on July 1, 2019 is \$28,000,000.
- A portion of available Fund Balance (\$12,679,189) will be used to balance the FY 2019-20 Recommended Budget.
- Estimated ending Fund Balance on June 30, 2020 is \$15,320,811.

**PW&P - ROAD FUND - 4510****REGULAR SALARIES****BUDGETED POSITIONS****RECOMMENDED**

<b><u>JCN</u></b>	<b><u>TITLE</u></b>	<b><u>BAND/ RANGE</u></b>	<b><u>POSITIONS</u></b>		<b><u>RECOMMENDED SALARIES</u></b>
			<b><u>CURRENT</u></b>	<b><u>RECOMMENDED</u></b>	
0224	Assistant Director of Public Works & Planning	C	1	1	\$ 147,104
1105	Engineer II	2559	6	6	448,058
1130	Engineering Aide	1139	5	5	125,412
1132	Engineering Technician I	1719	21	21	996,952
1133	Senior Engineering Technician	2204	17	17	1,327,888
1134	Senior Engineer	3273	6	5	590,768
1135	Engineer I	2133	10	10	670,110
1137	Engineer III	2810	6	6	560,221
1138	Right-of-Way Agent I	1626	4	4	138,653
1140	Engineering Technician II	1922	12	12	760,746
1147	Field Survey Supervisor	2371	3	3	207,951
1148	Supervising Engineer	3601	4	5	451,738
1149	Chief of Field Surveys	3165	1	1	103,279
1150	Public Works Division Engineer	D	3	3	258,492
1163	Supervising Right-of-Way Agent	2756	0	1	52,438
1175	Planner I	1818	3	3	144,421
1176	Planner II	2019	1	1	60,739
1178	Senior Planner	2936	1	1	80,820
2292	Staff Analyst II	2039	1	1	66,423
2293	Staff Analyst III	2356	3	3	261,942
2294	Senior Staff Analyst	F	3	3	253,927
2318	Deputy Director of Public Works	C	1	1	0
3080	Office Assistant III	1180	2	2	68,016
3125	Office Assistant I	960	1	1	25,721
3140	Administrative Assistant II	1314	1	1	44,959
3160	Administrative Assistant III	1452	1	1	48,415
3166	Executive Secretary - Confidential	1674	1	1	54,647
3620	Program Technician I	1460	1	1	79,035
3622	Program Technician II	1633	1	1	45,216
5409	Road Equipment Operator Trainee	1334	12	12	447,693
5410	Road Equipment Operator I	1565	26	26	1,305,530
5415	Road Equipment Operator II	1810	53	53	2,963,042
5420	Road Maintenance Supervisor	2210	9	9	648,210
5425	Road Operations Lead Supervisor	1917	11	11	707,740
5430	Road Superintendent	2467	2	2	161,068
5445	Traffic Maintenance Supervisor	2200	1	1	71,816
5448	Traffic Equipment Operator Trainee	1108	1	1	30,221
5450	Traffic Equipment Operator I	1350	4	4	185,073
5455	Traffic Equipment Operator II	1512	5	5	229,612
5460	Traffic Operations Lead Supervisor	1796	1	1	48,120
8065	Director of Public Works & Planning	B	1	1	191,171
<b>Subtotal</b>			<b>246</b>	<b>247</b>	<b>\$ 15,063,384</b>
Auto Allowance					7,800
Professional License Incentive					19,982
<b>TOTAL REGULAR SALARIES</b>					<b>\$ 15,091,166</b>



VACANT POSITIONS DELETED (Effective October 7, 2019)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
1134	Senior Engineer	3273	-1	\$ (123,494)
	Cost of Restoring Vacant Position		-1	\$ (123,494)

RECOMMENDED POSITIONS TO ADD (Effective October 7, 2019)

<u>JCN</u>	<u>TITLE</u>	<u>BAND/ RANGE</u>	<u>POSITION</u>	<u>SALARIES &amp; EXPENSES</u>
1163	Supervising Engineer	3601	1	\$ 135,014
1163	Supervising Right-of-Way Agent	2756	1	87,908
	Cost of Positions Recommended to Add		2	\$ 222,922

ADJUSTMENTS IN FILLED POSITION JOB TITLES (Effective October 7, 2019)

<u>JCN</u>	<u>CURRENT JOB TITLE</u>	<u>NEW JOB TITLE</u>		
1138	Jr Real Property Agent	Right-of-Way Agent I	1	Reclass
1146	Assistant Real Property Agent	Right-of-Way Agent II	1	Reclass
1117	Associate Real Property Agent	Right-of-Way Agent III	1	Reclass



PW&P - Fish and Game Propagation  
BUDGET 4350  
Special Revenue Fund

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 6,233	\$ 8,295	\$ 9,485	\$ 1,190	14%
Total Appropriations	\$ 6,233	\$ 8,295	\$ 9,485	\$ 1,190	14%
<b><u>Revenues</u></b>					
Fines, Forfeitures & Penalties	\$ 3,185	\$ 2,578	\$ 6,750	\$ 4,172	162%
Rev From Use of Money & Prop	189	135	135	-	0%
Total Revenues	\$ 3,374	\$ 2,713	\$ 6,885	\$ 4,172	154%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ 2,859</b>	<b>\$ 5,582</b>	<b>\$ 2,600</b>	<b>\$ (2,982)</b>	<b>-53%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	(2,859)	(5,582)	(2,600)	2,982	-53%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **PW&P – FISH AND GAME PROPAGATION FUND - 4350**

### **FUNCTION**

The Public Works and Planning Department administers the Fish and Game Propagation Fund, with input from the County Recreation and Wildlife Commission (Commission), to finance projects and activities related to the conservation and propagation of wildlife. The funding authority to establish the Fund is California Fish and Game Code, Section 12012, which requires that 50% of all funds collected for violations be transmitted to the County Fish and Game Propagation Fund to be used for eligible projects. Accumulated funds are allocated by the Board of Supervisors with the recommendation of the Commission and the Department.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$9,485 represents a 14% (\$1,190) increase over the FY 2018-19 Adopted Budget primarily due to the projects recommended by the Commission. Revenues recommended at \$6,885 represent a 154% (\$4,172) increase over the FY 2018-19 Adopted Budget resulting from increased fish and game fines in the FY 2019-20 Recommended Budget. Projects totaling \$6,500 are recommended by the Commission for three organizations for planned wildlife conservation and propagation activities in FY 2019-20.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$9,485 represent a 14% (\$1,190) increase over the FY 2018-19 Adopted Budget due to the projects recommended by the Commission for FY 2019-20.

Recommended funding includes:

- Critter Creek Wildlife Station recommended at \$3,500 for the purchase of live rodents and smelt to feed feline and bird of prey diets.
- Central Valley Sportsman's Club recommended at \$2,000 to sponsor an annual fishing derby at Woodward Park that allows County area children the opportunity to catch fish and promote outdoor recreation.
- Fly Fishers for Conservation recommended at \$1,000 to fund a portion of an annual two-day Youth Fly Fishing Academy with the goal of teaching youth participants the sport of fly fishing.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$6,885, represent a 154% (\$4,172) increase over the FY 2018-19 Adopted Budget due to increased fish and game fines.
  - Fines, Forfeitures and Penalties recommended at \$6,750 represent a 162% (\$4,172) increase over the FY 2018-19 Adopted Budget due to an increase in prosecution and levying of fines.
  - Estimated Beginning Fund Balance on July 1, 2019 is \$7,929.
  - A portion of Fund Balance in the amount of \$2,600 will be required to balance the FY 2019-20 Recommended Budget.
  - Estimated Ending Fund Balance on June 30, 2020 is \$5,329.

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**PWP - Off-Highway License  
BUDGET 7920  
Special Revenue Fund**

	Actual** 2017-18	Adopted 2018-19	Recommended 2019-20	Increase/ (Decrease)	
<b><u>FISCAL SUMMARY</u></b>					
<b><u>Appropriations</u></b>					
Services and Supplies	\$ 2,687	\$ 142	\$ 150	\$ 8	6%
Total Appropriations	\$ 2,687	\$ 142	\$ 150	\$ 8	6%
<b><u>Revenues</u></b>					
Rev From Use of Money & Prop	\$ 1,663	\$ 1,000	\$ 1,000	\$ -	0%
Intergovernment Revenues - St	8,945	11,200	11,200	-	0%
Total Revenues	\$ 10,608	\$ 12,200	\$ 12,200	\$ -	0%
<b><u>Revenues (Over)/Under Expenditures</u></b>	<b>\$ (7,921)</b>	<b>\$ (12,058)</b>	<b>\$ (12,050)</b>	<b>\$ 8</b>	<b>0%</b>
Increase/(Decrease-i.e. Use of) Available					0%
Fund Balance	7,921	12,058	12,050	(8)	0%
<b><u>Budgetary Balance</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

\*\* The column labeled Actual 2017-18 includes expenditures incurred against FY 2017-18 appropriations from July 1, 2017 through December 31, 2018.

## **PW&P – OFF-HIGHWAY LICENSE - 7920**

### **FUNCTION**

The Public Works and Planning Department, with input from the County Recreation and Wildlife Commission (Commission), administers the Off-Highway License Fund for the acquisition and development of off-road recreation areas, as well as enforcement of off-road laws and regulations. The funding authority to establish the Fund is the Off-Highway Vehicle Law of 1971, which requires users of trail bikes, dune buggies, and similar vehicles designed for off-highway use to purchase an identification certificate. The California Department of Motor Vehicles collects the fee and returns one-third of the fee to the purchaser's county of residence.

### **OVERVIEW**

The FY 2019-20 Recommended Budget of \$150 represents a 6% (\$8) increase over the FY 2018-19 Adopted Budget due to increased Internal Services Department charges. Revenues recommended at \$12,200 represent no change from the FY 2018-19 Adopted Budget. Allowable expenditures include feasibility and planning studies, environmental impact reports, and other expenses necessary to acquire and develop lands for off-highway vehicle use. Funds may also be used for the enforcement of off-highway laws and regulations. Funding for programs are based on funds available and approved by the Commission.

### **SUMMARY OF CAO RECOMMENDATIONS**

#### **Services and Supplies**

- Services and Supplies recommended at \$150 represent a 6% (\$8) increase from the FY 2018-19 Adopted Budget due to increase in Internal Services Department charges.

### **SUMMARY OF REVENUES**

- Revenues are recommended at \$12,200 and represent no change from the FY 2018-19 Adopted Budget.
  - Estimated beginning Fund Balance on July 1, 2019 is \$96,000.
  - A Fund Balance increase in the amount of \$12,050 is projected for FY 2019-20.
  - Estimated ending Fund Balance on June 30, 2020 is \$108,050.
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## Special Revenue Funds with Limited Appropriations

### Special Revenue Funds Limited Budgeted Appropriations in FY 2019-20

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	FY 2019-20 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/20
CAO	1020	0021	17000	<b>Criminal Justice Facility Construction Fund</b> The Criminal Justice Facility Construction Fund (CJFCF) is administered by the County Administrative Office for the purpose of assisting the County in construction, reconstruction, expansion, improvement, operation, or maintenance of county criminal justice and court facilities, and for improvement of criminal justice automated information systems. The funding authority to establish this Special Revenue Fund is by Board of Supervisors' Resolution, on December 13, 1983, pursuant to California Government Code Title 8, Article 2, Allocation of Penalties, Section 78101.	\$ -	\$ 1,700,000	\$ 1,700,000	\$ -
ACTTC	1030	0025	17010	<b>Tax Collector Delinquent Cost Fund</b> California Revenue and Taxation Code Section 2706 mandates that after the second installment of taxes on the secured roll is delinquent, the tax collector shall collect a cost of ten dollars (\$10) for preparing the delinquent tax records and giving notice of delinquency on each separate valuation on the secured roll of (a) real property, except possessory interests; (b) possessory interests; and (c) personal property cross-secured to real property. The cost shall be collected even though the property appears on the roll due to a special assessment and no valuation of the property is given. The Auditor-Controller/Treasurer-Tax Collector collects this cost and the funds are used to fund operational costs associated with preparing delinquent tax records and giving notice of delinquency. For FY 2018-19, the Auditor-Controller/Treasurer-Tax Collector's portion (\$900,000) of the new Megabyte Property Tax System is budgeted as Other Financing Uses in this Special Revenue Fund.	\$ 8,266,371	\$ -	\$ 1,319,112	\$ 6,947,259
Assessor - Recorder	1040	0035	17050	<b>Property Tax Administration Program Fund</b> The Assessor-Recorder Property Tax Administration Program Fund (PTAP), also referred to as Assembly Bill (AB) 818, is administered by the County Assessor-Recorder for the purpose of enhancing the property tax administration system. The funding authority to establish this Special Revenue Fund is by the Board of Supervisors' Resolution, November 14, 1995, pursuant to Section 95.35 of the California Revenue and Taxation Code, which established the PTAP grant program. The budgeted revenue consists of interest only.	\$ 3,410,492	\$ 35,000	\$ 1,244,428	\$ 2,201,064
Assessor - Recorder	1041	0035	17051	<b>Social Security Number Truncation Fund</b> The Assessor SSN Truncation fund, administered by the County Assessor-Recorder for the purpose of providing funding for the cost of truncating Social Security Numbers on publically available documents. In 2007, Assembly Bill 1168 was signed into law to protect against identity theft by requiring local agencies to redact social security numbers from records prior to disclosing them to the public. The provisions applied to all documents recorded since 1980. The law authorized the County to establish an additional \$1 fee to fund implementation and ongoing operation of the program. The funding authority to establish this Special Revenue Fund is the Board of Supervisors, Resolution 07-641, pursuant to the California Government Code (GC), Section 27361(d). The Recorder's office no longer collects this fee, and the budgeted revenue consists of interest only.	\$ 392,833	\$ 4,500	\$ 50,000	\$ 347,333
Assessor - Recorder	1042	0035	17052	<b>Micrographics Storage Fund</b> The Recorder Micrographics Storage Fund is administered by the County Assessor-Recorder for the conversion of document storage to micrographics or digitization. The funding authority to establish this Special Revenue Fund is the Board of Supervisors pursuant to the California Government Code (GC), Section 27361.4(a). The Recorder's office no longer collects this fee, and the budgeted revenue consists of interest only.	\$ 592,425	\$ 6,300	\$ 95,000	\$ 503,725
Assessor - Recorder	1043	0035	17053	<b>Electronic Recording Delivery System</b> The Electronic Recording Delivery System (ERDS) fund is administered by the Assessor-Recorder to provide funding for the cost of regulation of the Electronic Recording Delivery System. The funding authority to establish this Special Revenue Fund is California Government Code (GC), Section 27397.	\$ 796,747	\$ 153,000	\$ 100,000	\$ 849,747
Assessor - Recorder	1044	0035	17054	<b>Record Documents System</b> The Record Documents System fund is administered by the Assessor-Recorder for the purpose of providing funding for the modernization of the county's system of recorded documents. One dollar for recording the first page and one dollar for each additional page shall be available solely to support, maintain, improve, and provide for the full operation for modernized creation, retention, and retrieval of information in each county's system of recorded documents. The funding authority to establish this Special Revenue Fund is California Government Code (GC), Section 27361(c).	\$ 14,595,072	\$ 791,000	\$ 8,841,661	\$ 6,544,411
Assessor - Recorder	1045	0035	17055	<b>Security Paper</b> The Security Paper fund is administered by the County Assessor-Recorder for the purpose of the acquisition of special banknote paper on which copies of official vital records are printed. This special paper is a sign of authenticity and security of the record copy. The funding authority to establish this Special Revenue Fund is California Health and Safety Code, Section 103525.5.	\$ 181,220	\$ 19,700	\$ 20,000	\$ 180,920

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	FY 2019-20 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/20
Assessor - Recorder	1046	0035	17056	<b>Vital and Health Statistics Fee</b> The Vital and Health Statistics Fee fund is administered by the Assessor-Recorder for the modernization of vital record operations, including improvement, automation, and technical support of vital record systems. The fees are also used for the improvement in the collection and analysis of health-related birth and death certificate information, and other community health data collection and analysis, as appropriate. The funding authority to establish this Special Revenue Fund is California Health and Safety Code (H&S), Section 103625(f).	\$ 1,322,186	\$ 127,000	\$ 280,000	\$ 1,169,186
Assessor - Recorder	1049	0035	17059	<b>SSCAP</b> <b>Purpose, Use of Funding &amp; Funding Authority:</b> The State Supplementation of County Assessors Program (SSCAP) administered by County Assessor-Recorder is designed to enhance the local property assessment effort by assisting the County Assessor in the improvement of the quality and timeliness of assessments & other assessor duties. The funding authority to establish the fund is by Board of Supervisors resolution on October 23, 2018, pursuant to California Revenue & Taxation Code 95.5	\$ 134,816	\$ 753,000	\$ 750,000	\$ 137,816
Behavioral Health	1050	0040	17100	<b>Community Services Supports Local Prudent Reserve</b> -Utilized to maintain and ensure the county will continue to be able to serve the Mental Health Services Act (MHSA) target population during years in which revenues for MHSA fund are below recent averages. -Revenue Source: Established by the 2004 Proposition 63: California MHSA pursuant to Revenue and Taxation Code, sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.  * Cash balance transfers (\$8.1m) will be completed to Fund 0040, subclass 17101	\$ 17,092,034		\$ 8,200,000	\$ 8,892,034
Behavioral Health	1051	0040	17101	<b>Community Services Supports (CSS)</b> -Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. -Funds are used to improve and expand California Mental Health Services for children, transition-age youth, adults, and older adults. -Funding Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.G5	\$ 36,265,425	\$ 42,340,900	\$ 78,606,325	\$ -
Behavioral Health	1052	0040	17102	<b>Prevention and Early Intervention (PEI)</b> -Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. -Funds are used to focus on interventions and programs for individuals across their life span prior to the onset of a serious emotional, behavioral, or mental illness. -Funding Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 15,041,718	\$ 10,754,697	\$ 25,796,415	\$ -
Behavioral Health	1053	0040	17103	<b>Innovations (INN)</b> -Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. -Funds are used to improve and expand California Mental Health Services for children, transition-age youth, adults and older adults. -Funding Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 8,867,212	\$ 2,495,700	\$ 11,362,912	\$ -
Behavioral Health	1054	0040	17104	<b>Prevention &amp; Early Intervention Prudent Reserve</b> -Utilized to maintain and ensure the county will continue to be able to serve the Mental Health Services Act (MHSA) target population during years in which revenues for MHSA fund are below recent averages. -Revenue Source: Established by the 2004 Proposition 63: California MHSA pursuant to Revenue and Taxation Code, sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.  * Cash balance transfers (\$1.5m) will be completed to Fund 0040, subclass 17102	\$ 3,314,493		\$ 1,500,000	\$ 1,814,493
Behavioral Health	1055	0040	17105	<b>Capital Facilities</b> -Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. -Funds can be utilized for the delivery of services to individuals with mental illness and their families or for administrative offices; or can be used to purchase a capital asset which increases the County Mental Department's infrastructure on a permanent basis. -Funding Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 16,910,906	\$ 304,000	\$ 6,305,076	\$ 10,909,830

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	FY 2019-20 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/20
Behavioral Health	1056	0040	17106	<b>Education and Training</b> -Utilized for improving an expanding California Mental Health Services for children, transition-age youth, adults, and older adults. -Funds are used to promote consumer employability and remedy the shortage of staff available to address serious mental illness pursuant to California Welfare and Institutions Code, Division 5, Part 3.1, Section 5820(a) and (b). -Funding Source: Established by the 2004 Proposition 63: California Mental Health Services Act (MHSA) pursuant to Revenue and Taxation Code, Sections 17043 and 19602, which levy a 1% tax on personal income above \$1 million in California and deposits into the Mental Health Services Fund on a monthly basis.	\$ 690,221	\$ 2,570,240	\$ 3,260,461	
Behavioral Health	1058	0040	17108	<b>SMI Housing Allocation</b> To track the use of housing funds provided to the County under budget Act Item 4260-118-0001, related to the provision of services for individuals with serious mental illness who are, or are at risk of homelessness.	\$ 732,276	\$ 13,856	\$ 746,132	\$ -
Behavioral Health	1059	0040	17109	<b>No Place Like Home</b> To track the use of No Place Like Home funds originating from California Proposition 2 that was approved by voters in 2018. These funds must be used to acquire, design, construct, rehabilitate, or preserve permanent supportive housing for persons who are experiencing homelessness, chronic homelessness or who are experiencing homelessness, and who are in need of mental health services.	\$ -	\$ 2,377,327	\$ 2,377,327	\$ -
Behavioral Health	1060	0041	17110	<b>Proposition 36 (2000)</b> -Utilized to track and monitor the Substance Abuse and Crime Prevention Act (SACPA) fines, fees and interest. -Revenue Source: Established by Proposition 36: Substance Abuse and Crime Prevention Act of 2000 codifying California Penal Code, sections 1210 and 3063.1 and California Health and Safety Code, sections 111999.4-111999.13, which collects client fees and deposit into this fund.	\$ 100	\$ -	\$ 100	\$ -
Behavioral Health	1061	0041	17111	<b>Alcohol Abuse Ed &amp; Prev-SB920</b> -For collecting certain fines for violations and conviction of alcohol and/or drug related offenses to fund Substance Use Disorder Prevention and Treatment programs. Senate Bill 920 (Chapter 89, Statutes of 1991) established the Alcohol Abuse Education and Prevention Penalty Assessment ordered through the Superior Court for alcohol and/or drug related convictions and are deposited into the Fund. -Funding Source: Established by California Penal Code, section 1463.25	\$ 31,412	\$ 64,690	\$ 96,102	\$ -
Behavioral Health	1062	0041	17112	<b>Alcoholism Rehabilitation - Statham</b> Utilized to fund substance use disorder treatment programs for clients with a primary diagnosis of alcoholism and can be used for alcohol only clients. Revenue Source: Established by California Penal Code, Section 1463.16 and Vehicle Code Sections 23103, 23104, 23152 and 23153.	\$ 1,228,714	\$ 1,554,535	\$ 2,783,249	\$ -
Behavioral Health	1063	0041	17113	<b>Alcohol Assessment</b> -Utilized for substance use disorder services. The funding is received through an assessment of not more than \$100 upon every fine, penalty or forfeiture imposed and collected by the courts for a violation of California Vehicle Code, Section 23103, when ordered to participate in a County alcohol and substance use disorder assessment program per Vehicle Code, Section 23647. -The funding is eligible for any services or costs within Behavioral Health and has been selected for use in establishing the expansion of substance use disorder residential services in preparation of the Drug Medi-Cal Organized Delivery System Waiver implementation anticipated in the second quarter of FY 2018-19.. -Funding Source: 19: Established by Vehicle Code, Section 23649.	\$ 1,129,363	\$ 137,809	\$ 1,267,172	\$ -
Behavioral Health	1064	0041	17114	<b>Drug Medi-Cal County Admin</b> -For withholding up to 10% of the Drug Medi-Cal claims to offset the administrative costs of the program. -Funding Source: Established by California Welfare and Institutions Code, Section 14021.9.	\$ 100	\$ -	\$ 100	\$ -
Behavioral Health	1065	0041	17115	<b>SAPT Block Grant (Federal)</b> -For services provided with the Federal Block Grant Allocation from Substance Abuse and Mental Health Services Administration distributed through California Department of Health Care Services. The Federal funding has been available through a contract with the State since 1996 and can be used for a variety of substance use disorder services but, must include at least a 20% set-aside for prevention services in addition to specific allocations for adolescent and youth treatment, Human Immunodeficiency Virus (HIV) case management and perinatal services. -To fund contracts with ten non-profit providers for detoxification services, outpatient drug-free and residential services, a portion of the Assembly Bill 109 (Chapter 15, Statutes of 2011) Public Safety Realignment treatment contract, and part of the County's outpatient Pathways to Recovery Program. -Funding Source: Established pursuant to U.S. Code, Title 42 and the Code of Federal Regulations, Title 45.	\$ 1,183,416	\$ 4,663,849	\$ 5,847,265	\$ -

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	FY 2019-20 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/20
Behavioral Health	1066	0041	17116	<b>Driving Under the Influence / Penal Code 1000</b> -Utilized for substance abuse treatment services for youthful offenders. -Revenue Source:13:13Established by Senate Bill 1020: Public Safety Realignment (2012), the Local Revenue Fund 2011 where specified tax revenues are deposited and are continuously appropriated for the provision of public safety services, in this instance, the Behavioral Health Subaccount pursuant to Government Code, section 30025.	\$ 1,820,323	\$ 174,342	\$ 1,994,665	\$ -
Behavioral Health	1067	0041	17117	<b>Restricted-Substance Abuse Local Assistance</b> -Utilized for substance abuse treatment services for youthful offenders. -Revenue Source:13:13Established by Senate Bill 1020: Public Safety Realignment (2012), the Local Revenue Fund 2011 where specified tax revenues are deposited and are continuously appropriated for the provision of public safety services, in this instance, the Behavioral Health Subaccount pursuant to Government Code, section 30025.	\$ 795,253	\$ 12,894	\$ 808,147	\$ -
Behavioral Health	1068	0041	17118	<b>Senate Bill 82 Program Funding - Substance Abuse</b> -For funding an expansion of County-funded residential bed slots. Senate Bill 82: Investment in Mental Health Wellness Act of 2013 (Chapter 34, Statutes of 2013) allows for service expansion necessary to develop and maintain high quality, patient-centered, and cost-effective care for individuals with mental health disorders. -The funding is eligible for services or costs within Behavioral Health. In preparation of the Drug Medi-Cal Organized Delivery System Waiver implementation anticipated in the second quarter of FY 2017-18, the funding will be used to pay for an expansion of County-funded residential bed slots. -Funding Source: Established by Welfare and Institutions Code, Section 5848.5	\$ 450,779	\$ 10,139	\$ 460,918	\$ -
Behavioral Health	1069	0041	17119	<b>SD &amp; EPSDT Advance</b> -For holding sufficient funding to offset several paybacks should the Department be invoiced during the year by the State. The Fund is primarily derived from Medi-Cal and Medi-Cal Administrative Activities (MAA) for the cost report years still subject to audit under California Welfare and Institutions Code, Sections 14170(a) and 14172.5. After an audit examination pursuant to Welfare and Institutions Code, Sections 10722 and 14170, the Department shall issue the first statement of account status or demand for repayment. The California Department of Health Care Services shall not begin liquidation of the overpayment until 60 days after issuance of the first statement of account status or demand for repayment. -anticipated audit paybacks for FY 2008-09 Medi-Cal Administrative Activities and FY 2009-10 Short-Doyle Medi-Cal payments	\$ 15,724,450	\$ 3,769,939	\$ 4,494,389	\$ 15,000,000
Behavioral Health	1070	0041	17120	<b>Senate Bill 82 Rural Triage</b> -Funding rural triage services in the eastern and western parts of the County. Senate Bill 82: Investment in Mental Health Wellness Act of 2013 (Chapter 34, Statutes of 2013) allows for service expansion necessary to develop and maintain high quality, patient-centered, and cost-effective care for individuals with mental health disorders. -offsetting costs associated with providing rural mental health triage services in East and West Fresno County. Funding Source: Established by Welfare and Institutions Code, Section 5848.5	\$ 333,953	\$ 42,247	\$ 376,200	\$ -
County Clerk - Elections	1080	0050	17150	<b>Election Fees</b> The purpose of this fund is to account for fees collected for candidate statements as a pre-payment estimate. Once actual costs are determined, the candidates are either refunded any overpayment or billed for the difference. Revenues are transferred to the General Fund account for Elections. This fund is also used to account for fees collected for reimbursement of elections costs.	\$ 1,304,245	\$ 25,000	\$ 25,000	\$ 1,304,245
Child Support Services	1090	0055	17175	<b>Admin &amp; EDP Rev</b> Child support functions and activities, California Family Code Section 17714.	\$ -	\$ 29,541,913	\$ 29,541,913	\$ -
District Attorney	1100	0060	17200	<b>Unfair Business Competition Lawsuits Fund</b> The Unfair Business Competition Lawsuits Fund is administered by the District Attorney - Public Administrator Consumer Protection unit for investigations and prosecutions of California's Consumer Protection laws, including implementation of judgements obtained from such prosecutions or investigations. The funding authority to establish this Special Revenue Fund is 2004 Proposition 64: Unfair Business Competition Lawsuits pursuant to Business and Professions Code, Sections 17200 and 17500.	\$ 797,282	\$ 1,000,000	\$ 1,723,375	\$ 73,907

## Special Revenue Funds with Limited Appropriations

### Special Revenue Funds Limited Budgeted Appropriations in FY 2019-20

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	FY 2019-20 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/20
District Attorney	1102	0060	17202	<b>Disability and Health Insurance Fraud Grant</b> The Disability and Health Insurance Fraud Grant Fund is administered by the District Attorney-Public Administrator to investigate and prosecute disability and health insurance fraud. The funding authority to establish this Special Revenue Fund is by the Board of Supervisors, November 1, 2016, Resolution 16-418, pursuant to California Insurance Code, Section 1872.85.	\$ 106,309	\$ 141,500	\$ 141,500	\$ 106,309
District Attorney	1103	0060	17203	<b>Real Estate Fraud Fund</b> The Real Estate Fraud Fund is administered by the District Attorney-Public Administrator to deter, investigate, and prosecute real estate fraud crimes. The funding authority to establish this Special Revenue Fund is by the Board of Supervisors, May 7, 2013, Resolution 13-156, pursuant to California Government Code, Section 27388.	\$ 836,670	\$ 725,000	\$ 1,058,179	\$ 503,491
District Attorney	1104	0060	17204	<b>Automobile Insurance Fraud Fund</b> The Automobile Insurance Fraud Fund is administered by the District Attorney-Public Administrator for increased investigation and prosecution of fraudulent automobile insurance claims and economic automobile theft. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, December 6, 2016, Resolution 16-458, pursuant to California Insurance Code, Section 1872.8.	\$ 286	\$ 410,608	\$ 410,608	\$ 286
District Attorney	1107	0060	17207	<b>Workers' Compensation Insurance Fraud Fund</b> The Workers' Compensation Insurance Fraud Fund is administered by the District Attorney-Public Administrator to fund increased investigation and prosecution of Workers' Compensation fraud, and of willful failure to secure payment of Workers' Compensation, in violation of Section 3700.5 of the California Labor Code. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, November 1, 2016, Resolution 16-421, pursuant to California Insurance Code, Section 1872.83.	\$ 251	\$ 1,275,026	\$ 1,275,026	\$ 251
District Attorney	1108	0060	17208	<b>Identity Theft Fund</b> The Identity Theft Fund is administered by the District Attorney-Public Administrator to investigate and prosecute identity theft cases in the County. The Fund is supported through a donation from the Table Mountain Rancheria. The funding authority to establish this Special Revenue Fund is Board of Supervisors, June 17, 2014, Resolution 14-223, pursuant to County Administrative Office Management Directive Chapter 762.12.	\$ 106,990	\$ 1,200,000	\$ 1,200,000	\$ 106,990
District Attorney	1111	0060	17211	<b>Federal Asset Forfeiture Fund</b> The Federal Asset Forfeiture Fund is administered by the District Attorney-Public Administrator for law enforcement uses including, but not limited to, law enforcement investigations, training, equipment, travel, and transportation. The Comprehensive Crime Control Act of 1984 authorized Federal officials to implement a National Asset Forfeiture Program. As a participant in the United States (US) Department of Justice Equitable Sharing program, the percentage received is deposited in this Fund. The funding authority to establish this Special Revenue Fund is Title 21 US Code Section 881(e)(3). The Fund also includes South West Border Prosecution Initiative (SWBPI) monies for reimbursement of federally declined case prosecutions involving drug and alien smuggling cases. The SWBPI monies are not received yearly and due to change in the formula, the funds will not be applied for since it is no longer cost effective.	\$ 1,296,949	\$ -	\$ 50,000	\$ 1,246,949
Social Services	1120	0065	17225	<b>Welfare Advanced Fund</b> The Welfare Advance Fund is administered by the Department of Social Services for the purpose of depositing all State and Federal welfare assistance and welfare administration revenue advances. This is essentially a clearing fund; counties are required to maintain separate accounts in a trust fund for welfare assistance and administration. All advances shall be deposited in this Fund and monies are to be transferred to the County General Fund on a basis of either actual or estimated State and Federal share of disbursements for aid and administration of welfare (social services) programs. The California Dept of Social Services provides the authority to establish a separate trust fund, pursuant to State of California Manual of Policies & Procedures, Division 25 – Fiscal Management & Control, Section 220.1.	\$ 10,000,000	\$ 395,058,855	\$ 395,058,855	\$ 10,000,000
Social Services	1121	0065	17226	<b>Children's Fund</b> The Children's Trust Fund (CTF) is administered by the Department of Social Services for the purpose of supporting child abuse prevention services in the community and funding child abuse prevention coordinating councils, along with child abuse and neglect prevention and intervention programs. The funding authority to establish this Special Revenue Fund is by AB 2994 (1983), Welfare and Institutions Code Section 18285. Welfare and Institutions Code Section 18966 established the CTF at the County level.	\$ -	\$ 263,507	\$ 263,507	\$ -
Social Services	1123	0065	17228	<b>Domestic Violence</b> The Domestic Violence Fund is administered by the Department of Social Services for funds generated by marriage license fees, court ordered debt revenue and court fines and fees imposed by the courts for domestic violence cases. 92% of the funds generated through fees are designated to be distributed to qualified shelter-based domestic violence programs within the County for the purpose of reducing incidents of domestic violence. In Fresno County, these revenues are designated to go the Marjaree Mason Center, Inc. A portion of the funds (8%) shall be retained by the County to fund administrative costs associated with the collection of marriage license fees and administration of the Domestic Violence Fund. The authority to establish this Special Revenue Fund is SB 1246 (1980), Welfare and Institutions Code, Sections 18290-18390.8.	\$ -	\$ 169,150	\$ 169,150	\$ -

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	FY 2019-20 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/20
Social Services	1124	0065	17229	<b>Children's Direct Donations</b> Funds received from various donations for families and child welfare are held in this fund. State and Federal funding allocations are maximized to offset child welfare expenditures. If there are expenditures that can not be funded, the Department of Social Services Director can request the Board's approval to utilize the funds.	\$ -	\$ 500	\$ 500	\$ -
Social Services	1125	0065	17230	<b>Veterans Service Office Fund</b> The Veterans Service Office (VSO) Fund is administered by the Department of Social Services for the purpose of holding revenues from the State Department of Veterans Affairs for the Soldier Readiness Project and the FY 2013-14 One-Time Veterans Services Subvention Funding. The funding authority to establish this Special Revenue Fund is by Proposition 63, Military and Veterans Code, Sections 972-972.1, Assembly Bill 101, and an MOU with the California Department of Veterans Affairs.	\$ 240,664	\$ 53,620	\$ 122,317	\$ 171,967
Social Services	1128	0065	17233	<b>Wraparound Services Program Fund</b> The Wraparound Services program was created through Senate Bill 163, Chapter 795, Statutes of 1997, and is an intensive community-based and family centered process designed to allow children with serious behavioral and emotional difficulties to remain in their community at the lowest level of care possible instead of being placed in a group home setting. The intensive services make it possible for the County to place a child that would have otherwise been in a group home placement (highest level of care) into a lower level placement or be kept at home. The difference between the group home rate and the cost of the lower level placement is the source of the funding (reinvestment funding) that is used to fund the cost of the intensive services that are needed for the child. This Fund was created for the purpose of holding the reinvestment portion of Senate Bill 163-Wraparound placement funding for Foster Care.	\$ 16,315,173	\$ 6,056,640	\$ 5,008,126	\$ 17,363,687
Social Services	1129	0065	17234	<b>Walter S. Johnson Grant Fund</b> The Walter S. Johnson Grant Fund is administered by the Department of Social Services. The funds are restricted to satisfy a multiple year agreement with the Walter S. Johnson Foundation for the purpose of helping the Fresno County Youth Transition Project. The Project focused on expanding opportunities to maximize the chances for success for foster youth to mature and emancipate from the Child Welfare and Juvenile Justice Systems. The funding authority to establish this Special Revenue Fund is by an agreement with the Walter S. Johnson Foundation.	\$ 49,393	\$ 670	\$ 49,000	\$ 1,063
Social Services	1130	0065	17235	<b>Adoptions Assistance Program Fund (SB 163)</b> The Wraparound Services program was created through Senate Bill 163, Chapter 795, Statutes of 1997, and is an intensive community-based and family centered process designed to allow children with serious behavioral and emotional difficulties to remain in their community at the lowest level of care possible instead of being placed in a group home setting. Payments for Senate Bill 163 adoptive children are deposited to this Fund. Senate Bill 163 authorizes California counties to provide children with service alternatives to group home care through the development of expanded family-based programs, including Wraparound services. State legislation allows counties to use foster care funding for traditional and non-traditional Wraparound services for adoptive children in or at risk of placement in a group home. This Fund was created for the purpose of depositing the reinvestment portion of the Senate Bill 163 - Wraparound placement funding for Adoptions Assistance Program (AAP) cases.	\$ 7,296,155	\$ 689,856	\$ 150,000	\$ 7,836,011
Social Services	1131	0065	17236	<b>Intensive Services Foster Care Fund</b> The Intensive Services Foster Care Fund is administered by the Department of Social Services for the purpose of tracking ISFC fund and reimburse approved costs. The use of the Fund is to offset DSS administrative costs as DSS Staff will be providing required services to ISFC. Assembly 403 was passed and required all Counties to implement the Continuum of Care Reform (CCR) effective January 1, 2017. CCR introduced a new Foster Care rate structure known as Home Based Family Care (HBFC) to replace the Age Based Foster Care rate structure. Under the new HBFC rate structure, the ISFC rate is intended for specialized programs that will provide core services and support to youth in Foster Care. The ISFC rate will accommodate programs that serve as an alternative to or as a step down from residential care. The Funding Authority to establish this Fund is the Department was approved by the California Department of Social Services (CDSS) under the public delivery model to provide ISF services and receive an ISF rate effective May 10, 2018.	\$ 278,938	\$ 465,120	\$ 477,852	\$ 266,206



**Special Revenue Funds**  
**Limited Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	FY 2019-20 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/20
Social Services	1132	0065	17237	<b>Homeless Services Fund</b> The Homeless Services Fund was created to receive and track the Homeless Emergency Aid Program (HEAP) and California Emergency Solutions and Housing (CESH) grants. HEAP is a block grant program designed to address the homelessness crisis throughout California and is available to Continuum of Cares and cities with populations over 330,000. CESH was established by Senate Bill (SB) 850 (Chapter 48, Statutes of 2018), which is funded with a portion of SB 2, Building Homes and Jobs Act (Chapter 364, Statutes of 2017). The Department is serving as the Administrative Entity on behalf of the Fresno Madera Continuum of Care (FMCoC). Funding will provide homeless services to address immediate homelessness challenges in Fresno and Madera County. On December 4, 2018, a resolution declaring a shelter crisis for the County of Fresno was approved by the Board in order to receive funding for new project-based services under HEAP.	\$ 8,452,287	\$ 59,481	\$ 3,479,088	\$ 5,032,680
Social Services	1133	0065	17238	<b>Housing and Disability Advocacy</b> This SRF was created for the purpose of depositing the Interim Assistance Reimbursement (IAR) in order to reinvest the funding towards housing assistance under the HDAP program. HDAP is a new homeless program established by the California State Legislature by Assembly Bill 1603 (Chapter 25, Statutes of 2016) and administered by counties, with oversight from CDSS. HDAP is a pilot program designed to simultaneously provide housing assistance along with disability benefits advocacy and case management for individuals who are both homeless and disabled. The funding authority for this Fund was established in 2017, when CDSS released allocations via applications for counties' HDAP plans. The Department developed a plan, submitted on October 31, 2017, and was allocated \$755,864, available through June 30, 2020.	\$ -	\$ 129,250	\$ 129,250	\$ -
Social Services	1134	0065	17239	<b>California Census 2020</b> The California Census 2020 Fund is administered by the Department of Social Services for the purpose of tracking Federal pass-through revenue to the Department. The use of the Fund is to offset implementation expenses and county outreach activities to promote participation in the California Census 2020. Funding Authority was established through a Standard Agreement approved by the Board on March 12, 2019 with the California Complete Count - Census 2020 Office.	\$ 124,011	\$ 903,233	\$ 1,027,244	\$ -
Probation	1140	0075	17300	<b>Victim Emergency Fund</b> The Victim's Witness Emergency Fund was created and is used by the Crime Victim Assistance Center as a resource to meet certain emergency needs of crime victims in Fresno County. "Emergency" is defined as any immediate financial intervention in response to a victim's basic needs such as temporary shelter, food, transportation or clothing. Funding for these services is primarily from unclaimed restitution and is authorized per California Government Code 50050.	\$ 7,771	\$ 3,000	\$ 3,000	\$ 7,771
Probation	1143	0075	17303	<b>Juvenile Special Deposit Fund</b> The Juvenile Special Deposit Fund (JPDF) is administered by the Probation Department and the funds are used primarily to benefit the minors housed at the Juvenile Justice Campus (JJC). Such benefits include: contracted services, craft projects, holiday parties, board games, sports equipment, art supplies, and rewards for good behavior. These funds are used in accordance with Welfare and Institutions Code 873 and by Board of Supervisors Resolution.	\$ 144,634	\$ 94,882	\$ 85,984	\$ 153,532
Probation	1144	0075	17304	<b>Second Strike PRCS Fund</b> The Second Strike Post Release Community Supervision (PRCS) Fund consists of funding received by the State for the Probation Department to offset costs associated with the accelerated release of some Second Strike PRCS offenders. The accelerated release is the result of a California Three Judge Panel order to enhance time credit earnings for non-violent, second strike offenders (excluding sex offenders) in order to reduce prison overcrowding. This funding is used to pay for three deputy probation officers that were added to Probation Org 3430 in FY 2015-16. Second Strike PRCS funding was first received in FY 2014-15.	\$ 3,452,039	\$ 758,000	\$ 386,004	\$ 3,824,035
Public Health	1150	0080	17350	<b>Vital and Health Statistics</b> Utilized to provide modernization and improvement of vital record operations, including vital record systems, collection and analysis of health-related death certificate information, and other vital record analysis as appropriate. Revenue Source: Established by California Health and Safety Code, Section 103625.	\$ 251,360	\$ 92,912	\$ 145,768	\$ 198,504
Public Health	1151	0080	17351	<b>Contingency Fines and Penalties</b> Utilized to provide funding for Emergency Medical Services (EMS) system administration, equipment and the Communications Center Infrastructure. Revenue Source: Established by the Board of Supervisors approval of an Exclusive Operating Area of Fresno County with American Ambulance, July 10, 2007, Agt. 07-292: EMS Provider Agreement for Emergency Ambulance Service and Advance Life Support (Paramedic).	\$ 1,694,819	\$ 46,760	\$ 1,653,000	\$ 88,579
Public Health	1152	0080	17352	<b>Health Special Deposit Revenue Fund</b> Utilized for miscellaneous revenue for programs including: Emergency Medical Technician (EMT) certification training fees, and donations for Public Health Nursing events. Revenue Source: Established by California Code of Regulations, Title 22.	\$ 2,314,647	\$ 688,679	\$ 2,498,352	\$ 504,974
Public Health	1153	0080	17353	<b>Tobacco Prevention Fund</b> Utilized to provide outreach and educational activities related to tobacco control. Revenue Source: Established by 1988 Proposition 99: California Tobacco Health Protection Act, pursuant to California Health and Safety Code, Section 104380.	\$ 307,680	\$ 153,265		\$ 460,945

## Special Revenue Funds with Limited Appropriations

### Special Revenue Funds Limited Budgeted Appropriations in FY 2019-20

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	FY 2019-20 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/20
Public Health	1154	0080	17354	<b>Environmental Health Soft Serve Fund</b> Utilized for permitting and inspection of approximately 220 semi-frozen soft serve milk product facilities in the County. Revenue Source: Established by California Food and Agricultural Code, Sections 35221 and 59944, which provide for the collection of fees for this program.	\$ 16,198	\$ 134,730	\$ 134,438	\$ 16,490
Public Health	1155	0080	17355	<b>Dairy Surcharge</b> Utilized to conduct routine inspections on dairy farms, and collecting milk & water samples for laboratory analyses. Revenue Source: Established by California Food and Agricultural Code, Sections 33251 through 33265, which provide for the collection of fees for this program.	\$ 80,178	\$ 234,776	\$ 233,289	\$ 81,665
Public Health	1156	0080	17356	<b>Integrated Waste Management Fund</b> Utilized for inspections and permits of solid waste facilities through the California Department of Resources Recycling and Recovery (CalRecycle). Revenue Source: Established by Board of Supervisors, March, 10, 1992, Resolution No. 92-179, pursuant to California Code of Regulations, Title 14, Division 7, Chapter 5, Article 2.4, which provides for the funding of the Local Enforcement Agency (LEA) grant. As part of the Board Resolution, the Department was designated as LEA for the County.	\$ 2,551	\$ 28,475	\$ 28,358	\$ 2,668
Public Health	1157	0080	17357	<b>Environmental Health Surcharges</b> Utilized to inspect and for oversight of compliance to Environmental Health Laws and regulations. Revenue Source: Established by California Code of Regulations, Title 27, Environmental Protection, pursuant to Section 15250 under the Certified Unified Program Agency (CUPA), which sets the State Surcharge for fees charged.	\$ 85,469	\$ 311,494	\$ 310,201	\$ 86,762
Public Health	1158	0080	17358	<b>Solid Waste Tipping Fee Fund</b> Utilized for inspections at landfills through the California Department of Resources Recycling and Recovery (CalRecycle). Revenue Source: Established by Board of Supervisors, January 5, 1993, Ordinance 93-002, pursuant to California Code of Regulations, Title 14, Division 7, Chapter 5, Article 2.4, which provides for the funding of the Local Enforcement Agency (LEA) grant. The Ordinance established the County Solid Waste Management Fee. Board of Supervisors, March, 10, 1992, Resolution No. 92-179, designated the Department of Public Health as LEA for the County.	\$ 1,927,108	\$ 536,847	\$ 404,338	\$ 2,059,617
Public Health	1159	0080	17359	<b>Local Public Health Preparedness Fund</b> Utilized for emergency preparedness and grant administration. The grant funding is provided by the Centers for Disease Control and Prevention through the California Department of Public Health. Revenue source: Established by California Health and Safety Code, Sections 101317 through 101319.	\$ 35,641	\$ 1,302,975	\$ 1,299,777	\$ 39,839
Public Health	1160	0080	17360	<b>Hospital Preparedness Program Fund</b> Utilized to assist participating hospitals in the preparation, response and recovery from incidents that have a public health and medical impact in the short and long-term. The grant funding is provided by the Centers for Disease Control and Prevention through the California Department of Public Health. Revenue Source: Established by California Health and Safety Code, Sections 101317 through 101319.	\$ 4,009	\$ 703,040	\$ 701,454	\$ 5,595
Public Health	1161	0080	17361	<b>AIDS Education PC 1463-23</b> Utilized for fines collected for AIDS education program. Revenue Source: Established by California Penal Code, Sections 1463-23	\$ 103,653	\$ 2,159	\$ 50,000	\$ 55,812
Public Health	1162	0080	17362	<b>Certified Unified Program Agency Fines Fund</b> Utilized for enforcement and compliance outreach activities related to hazardous materials. Revenue Source: Established by California Health and Safety Code, Section 25192, which provides for the distribution of fines collected from enforcement activities and court settlements based on their share allocation for the areas of inspection under CUPA.	\$ 510,914	\$ 51,704	\$ 221,795	\$ 340,823
Public Health	1163	0080	17363	<b>Child Restraint/Bicycle Helmet</b> Utilized to provide community education and assistance program for the proper use of child passenger restraints. Revenue Source: Established by California Vehicle Code, Sections 27360 through 27366, which provide for the collection of fines to fund the program.	\$ 1,567	\$ 100,300	\$ 99,600	\$ 2,267
Public Health	1164	0080	17364	<b>Tobacco Prop 56</b> Utilized to provide outreach and educational activities related to tobacco control. Revenue Source: Established by 2016 Proposition 56. California Tobacco Health Protection Act, pursuant to California Health and Safety Code, Section 104380. Proposition 56 increases revenues for outreach and educational activities related to tobacco control and requires the funding to be separate from Proposition 99 revenues.	\$ 552,486	\$ 1,353,502	\$ 1,340,184	\$ 565,804
Public Works & Planning	1179	0085	17429	<b>NEWHA Program</b> Utilized to track expenditures/revenue and provide an annual report to Board of Supervisors. Revenue Source: Established by Ordinance 18-001, adopted on 1/9/18	\$ 156,364	\$ -	\$ 156,364	\$ -
Public Works & Planning	1180	0085	17400	<b>Used Oil Recycling Block Grant Fund</b> Utilized for outreach and education program activities for proper disposal and recycling of used oil/filters and funded through CalRecycle. Revenue Resource: Established by California Public Resources Code, Section 48653	\$ 59,814	\$ -	\$ 1,204	\$ 58,610
Public Works & Planning	1181	0085	17401	<b>Used Oil Recycling Contract Revenue Fund</b> Utilized to promote the use of County's 59 certified collection centers that accept used oil/filters. Revenue Source: agreement with Asbury Environmental through Purchasing agreement #P-11-281 G.	\$ 72,360	\$ -	\$ 5,500	\$ 66,860
Public Works & Planning	1186	0085	17406	<b>PW-Special Studies Deposit</b> Utilized for activities related to Environmental Impact Reports & General Plan Amendments. Deposits & refunds are made from this budget and held until projects are completed or a refund request is made. Revenue Source: Established by agreements with developers and applicants for specific projects.	\$ 1,882,483	\$ -	\$ 898,016	\$ 984,467
Public Works & Planning	1187	0085	17407	<b>Water Mgt &amp; Planning Fund</b> Utilized to segregate restricted funds related to Cross Valley water capital costs for expenses for specific water activities. Funding received in FY 1989-90 for repayment for Cross Valley Water Canal water costs from the Brighton Crest development. Revenue Source: Established by Board of Supervisor's Board Agenda Item from 6/26/90	\$ 15,281	\$ -	\$ 7,500	\$ 7,781

## Special Revenue Funds with Limited Appropriations

### Special Revenue Funds Limited Budgeted Appropriations in FY 2019-20

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	FY 2019-20 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/20
Public Works & Planning	1188	0085	17408	<b>Admin Fnds - Code Enforcement</b> Utilized for expenditures related to code enforcement activities. Revenue Source: Established by County Ordinance Title I, Chapter 1.13, Ordinance 08-029 approved by the Board of Supervisors on 11/4/08	\$ 338,111	\$ -	\$ 50,000	\$ 288,111
Public Works & Planning	1191	0085	17411	<b>County Parks Donations</b> Utilized for expenditures related to County parks. Revenue Source: Established by Ernest Lawrence Estate and Board of Supervisors.	\$ 462,321		\$ 100,000	\$ 362,321
Public Works & Planning	1192	0085	17412	<b>Hmong War Memorial</b> Utilized for bi-annual cleaning and minor repairs to monument. Revenue Source: Established by Lao/Hmong American War Memorial Committee and Board of Supervisors 5/6/14 Board Agenda Item #33.	\$ 38,288	\$ -	\$ 1,000	\$ 37,288
Public Works & Planning	1202	0086	17502	<b>Home Investment Fund</b> Utilized to receive and transfer HOME investment partnerships grant program income. Use and receipt of funds is governed by Code of Federal Regulations (CFR), Title 24 and grant agreements with US Department of Housing and Urban Development. Revenue Source: Established by 24 CFR Subtitle A, Part 92, Subpart K, Section 92.503.	\$ 1,268,818	\$ 1,731,366	\$ 1,731,366	\$ 1,268,818
Public Works & Planning	1203	0086	17503	<b>Housing Preservation Grant Fund</b> Utilized for ongoing loan servicing and monitoring costs associated with Housing Preservation Grants from US Department of Agriculture (USDA). Use and receipt of funds is governed by Code of Federal Regulations (CFR), Title 7; grant awards by Board of Supervisors; and USDA. Revenue Source: Established by CFR Title 7, Subtitle B, Chapter XXX, Part 3015, Subpart F, Section 3015.45	\$ 433,946	\$ -	\$ 600	\$ 433,346
Public Works & Planning	1204	0086	17504	<b>CalHOME Reuse Account Fund</b> Utilized for ongoing loan servicing and monitoring costs associated with completed CalHome Grant program from State. Use and receipt of funds is governed by California Code of Regulations, Title 25 and grant agreements with State Department of Housing and Community Development. Revenue Source: Established by Title 25 California Code of Regulations, Division 1, Chapter 7, Subchapter 9, Section 7724.	\$ 437,137	\$ -	\$ 2,000	\$ 435,137
Public Works & Planning	1205	0086	17505	<b>Neighborhood Stabilization Fund</b> Utilized to receive and transfer NSP grant program income for payment of ongoing loan servicing and monitoring costs associated with the completed NSP from US Department of Housing and Urban Development (HUD). Use and receipt of funds is governed by Code of Federal Regulations (CFR), Title 24 and grant agreements with HUD. Revenue Source: Established by 24 CFR Sections 570.500 & 570.504.	\$ 340,731	\$ -	\$ 10,100	\$ 330,631
Public Works & Planning	1301	0088	34201	<b>Friant/North Fork Traffic Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 3,919	\$ -	\$ 2,160	\$ 1,759
Public Works & Planning	1304	0088	34205	<b>Friant-Willow to North Fork</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 86,693	\$ -	\$ 68,026	\$ 18,667
Public Works & Planning	1305	0088	34206	<b>Friant-Millbrook to Willow</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 54,564	\$ -	\$ 46,287	\$ 8,277
Public Works & Planning	1310	0088	34213	<b>DeWolf/Shaw Intersection</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 41,173	\$ -	\$ 39,014	\$ 2,159
Public Works & Planning	1351	0088	34262	<b>Friant-Bugg to North Fork</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 27,177	\$ -	\$ 17,306	\$ 9,871

## Special Revenue Funds with Limited Appropriations

### Special Revenue Funds Limited Budgeted Appropriations in FY 2019-20

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	FY 2019-20 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/20
Public Works & Planning	1356	0088	34267	<b>Central-Bethel to Academy</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006, Board of Supervisors resolution for each project.	\$ 206,613	\$ -	\$ 196,389	\$ 10,224
Public Works & Planning	1357	0088	34268	<b>Central-Academy to Newmark</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006, Board of Supervisors resolution for each project.	\$ 155,306	\$ -	\$ 147,621	\$ 7,685
Public Works & Planning	1360	0088	34272	<b>Central-SR99 off ramp</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006, Board of Supervisors resolution for each project.	\$ 2,026	\$ -	\$ 1,925	\$ 101
Public Works & Planning	1363	0088	34202	<b>Friant/Millbrook Traffic Signal</b> Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by California Government Code, Title 7 Division 1 Chapter 5 - 66006, Board of Supervisors resolution for each project.	\$ 1	\$ -	\$ 1	\$ -
Sheriff-Coroner-PA	1452	0095	17652	<b>Standards and Training for Corrections Fund</b> The Sheriff-Coroner administers a Standards and Corrections Training (STC) grant from the Board of State and Community Corrections (BSCC) to offset the cost of core training courses for Correctional Officers. Core training consists of basic training for newly appointed entry-level, supervisory, and management corrections staff employed in local jails and probation departments. The basic training entry-level core courses contain subject matter that directly relates to the performance of job tasks as established through job analysis. Core courses consist of modules that are specific in content and time allocated to the training subjects. The subjects taught in each module are critical to being able to perform job tasks. One of the selection standards for line staff in moving from entry-level to journey-level status is the successful completion of core training. The funding authority to establish this Special Revenue Fund is pursuant to California Code of Regulations, Title 15, Division 1, Chapter 1, Board of State and Community Corrections, Subchapter 1, Standards and Training of Local Corrections and Probation Officers.	\$ 251,677	\$ 249,628	\$ 250,207	\$ 251,098
Sheriff-Coroner-PA	1454	0095	17653	<b>Debtor Assessment Fee Fund</b> The Sheriff-Coroner administers the Debtor Assessment Fee Fund and is mandated to collect a processing fee, in addition to the monies collected under a writ of attachment, execution, possession, or sale, from the judgement debtor. The Sheriff's Civil Unit, as the levying officer, serves and enforces money judgement writs of execution (Court Orders). Collection is most commonly through wage garnishment or bank levies. The employer or bank is served by the Sheriff's Office Civil Unit and payment of the funds is made to the Sheriff's Office who in turn pays the person entitled to the funds. A \$12 processing fee is collected by the levying officer for each disbursement paid by the employer or bank. The processing fees shall be expended to supplement the County's cost for vehicle fleet replacement and equipment, maintenance, and civil process operations, including data systems and consultant services. The funding authority to establish this Special Revenue Fund is Government Code, Section 27646.	\$ 175,924	\$ 395,234	\$ 395,234	\$ 175,924
Sheriff-Coroner-PA	1455	0095	17654	<b>Civil Automation Fund</b> The Sheriff-Coroner administers the Civil Automation Fund and retains \$19 of any fee collected by the Civil Division under Government Code Sections 26721, 26722, 26725, 26726, 26728, 26730, 26733.5, 26734, 26736, 26738, 26742, 26743, 26744, and 26750. Ninety-five percent of the revenues received shall be expended for the implementation, maintenance, and purchase of auxiliary equipment and furnishings for automated systems or other non-automated operational equipment and furnishings deemed necessary by the Civil Division. The remaining five percent shall be used to supplement the expenses of the Civil Division in administering the funds. The funding authority to establish this Special Revenue Fund is Government Code, Section 26731.	\$ 2,163,483	\$ 137,743	\$ 137,743	\$ 2,163,483

## Special Revenue Funds with Limited Appropriations

### Special Revenue Funds Limited Budgeted Appropriations in FY 2019-20

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	FY 2019-20 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/20
Sheriff-Coroner-PA	1456	0095	17655	<b>Local Law Enforcement Block Grant Fund</b> Utilized to keep funds received from the Department of Justice, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant program. Funds shall be used to support law enforcement programs in accordance with statutes and guidelines of the grant program. The funding authority to establish this Special Revenue Fund was approved by the Board of Supervisors on June 10, 2014 via Agreement 14-308, pursuant to U.S. Code, Title 42, Chapter 46, Subchapter V, Part A, Sections 3751 and 3755.	\$ 119,187	\$ 71,622	\$ 124,158	\$ 66,651
Sheriff-Coroner-PA	1457	0095	17656	<b>Search and Rescue Fund</b> The Sheriff-Coroner administers the Search and Rescue Fund to reimburse the Sheriff's expenditures for Search and Rescue (SAR) and other emergency services performed on Federal forest land. The Fund can also be utilized to purchase or replace equipment that has been damaged during rescues. The funding authority to establish this Special Revenue Fund is House Resolution 527 Title III - County Resource Project Funds (Public Law 113-40).	\$ 1,104,335	\$ 80,000	\$ 80,000	\$ 1,104,335
Sheriff-Coroner-PA	1459	0095	17658	<b>Federal Asset Forfeiture Fund</b> Utilized to keep funds received from the Department of Justice Asset Forfeiture and Department of Treasury Asset Forfeiture Programs under the provision of the Federal Comprehensive Crime Control Act of 1984 - Seized Assets. Funds shall be used for law enforcement purposes in accordance with statutes and guidelines that govern equitable sharing. The funding authority to establish this Special Revenue Fund is the Federal Equitable Sharing Agreement.	\$ 172,894	\$ -	\$ 49,976	\$ 122,918
Sheriff-Coroner-PA	1462	0095	17661	<b>Fresno Meth Task Force HIDTA Asset Forfeiture</b> Utilized to keep funds received from assets during High Intensity Drug Trafficking Area (HIDTA) criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with the statutes/guidelines that govern the Federal Equitable Sharing Agreement. The funding authority to establish this Special Revenue Fund is the Federal Comprehensive Crime Control Act of 1984 - Seized Assets.	\$ 106,898	\$ -	\$ 25,000	\$ 81,898
Sheriff-Coroner-PA	1465	0095	17664	<b>Indigent Burial Fund</b> Generates money from a fee payable to the local Registrar of Births and Deaths by the applicant for a permit for disposition of human remains. The local Registrar shall pay into the Peace Officers' Training Fund, by the tenth of the month following the end of each calendar quarter one dollar of the fee collected for the training of peace officer members of County Coroner's Offices. The remaining funds collected shall be paid into the County Treasury to be expended for indigent burial. The funding authority to establish this Special Revenue Fund is California Health and Safety Code, Section 103680.	\$ 150,535	\$ -	\$ 30,000	\$ 120,535
Sheriff-Coroner-PA	1466	0095	17665	<b>Federal Asset Forfeiture</b> Utilized to keep funds received from the Department of Treasury Asset Forfeiture Programs under the provision of the Federal Comprehensive Crime Control Act of 1984 - Seized Assets. Funds shall be used for law enforcement purposes in accordance with statutes and guidelines that govern equitable sharing. The funding authority to establish this Special Revenue Fund is the Federal Equitable Sharing Agreement.	\$ 2,655,383	\$ -	\$ 1,635,252	\$ 1,020,131
Sheriff-Coroner-PA	1500	0096	17700	<b>Inmate Welfare Fund</b> The Sheriff-Coroner administers the Inmate Welfare Fund and earns commissions on inmate telephone calls and profit on an inmate's purchase of commissary items along with interest earned on those funds. Monies deposited in the Fund shall be expended by the Sheriff primarily for the benefit, education, and welfare of the inmates confined within the jail. Any funds that are not needed for the welfare of the inmates may be expended for the maintenance of county jail facilities. Maintenance of the county jail facilities may include, but is not limited to, the salary and benefits of personnel used in programs to benefit the inmates including, but not limited to, education, drug and alcohol treatment, welfare, library, accounting, and other programs deemed appropriate by the Sheriff. The funding authority to establish this Special Revenue Fund is California Penal Code, Section 4025.	\$ 9,548,158	\$ 4,096,697	\$ 4,374,215	\$ 9,270,640
Probation	3450	0275	13050	<b>Community Corrections Performance Incentive Fund</b> The California Community Corrections Performance Incentive Act, Senate Bill (SB) 678 (Chapter 608, Statutes of 2009) was signed into law on October 11, 2009. The goal of the legislation is to reduce recidivism of felony probationers by improving probation services. Funding to counties, for use by Probation Departments, is based on improved probation outcomes as measured by a reduction in probation failures committed to State prison. SB 678 funds are required to be used for supervision and rehabilitative services for adult felony offenders. Services provided must be in accordance with evidence-based practices. Prior to FY 2013-14, funding allocations were based solely on felony probation revocation and commitment to State prison. As a result of the Public Safety Realignment Act, Assembly Bill (AB) 109 (Chapter 15, Statutes of 2011), which transferred responsibility for housing/supervising specified inmates and parolees from the State to counties, a large portion of the adult felony probationers who are revoked or commit new crimes now serve their time in county jails instead of prison. Due to this change, in FY 2013-2014, the State Department of Finance used felony probation revocations to both prison and jail to determine allocations to counties. In FY 2015-16, the SB 678 funding allocation formula to counties was modified in order to provide for increased funding stability and continue to provide incentives to counties to reduce revocations to state prison.	\$ 1,100,000	\$ 2,866,606	\$ 3,942,758	\$ 23,848

**Special Revenue Funds  
Limited Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	FY 2019-20 Budgeted Other Financing Uses	Estimated Ending Fund Balance @ 6/30/20
CAO	3451	0009	10023	<b>Community Recidivism Reduction Grant Funds</b>  The Community Recidivism Reduction is a grant that was funded by the BSCC. The Budget Act of 2014 allocated \$8 million in one-time funding to the California Board of State and Community Corrections for local Community Recidivism Reduction Grants (CRRG); Fresno County's CRRG allocation was \$250,000. The Budget Act of 2015 allocated \$4 million in one-time funding to the CRRG; the County's CRRG allocation was \$125,000. Legislation mandates the County collaborate with the local Community Corrections Partnership and develop a competitive grant program with the intent to fund community recidivism and crime reduction services provided by local non governmental entities with individual grants not to exceed \$50,000. The last agreement expired as of 6/30/19. The remaining funds need to be returned back to the State based on Penal Code Section 1233.10 (i), which states any unused funds shall revert to the state General Fund. The appropriations of \$150 represent the remaining interest earned on this fund to be sent back to the state General Fund.	\$ 140	\$ -	\$ 140	\$ -
Public Health	5243	0135	10000	<b>Health</b> Utilized to provide for public health and indigent health care services that were included as part of the realignment enabling legislation. Revenue Source: Established by Welfare and Institutions Code, Section 17609. The funding includes 1991 Realignment allocation of Vehicle License Fees, Sales Tax Revenues, and County Maintenance of Effort. <b>*On August 21, 2018, the Board of Supervisors adopted resolution increasing FY 2018-19 appropriations in the amount of \$38,316 to allow for the equipment purchase of a dental suite for Juvenile Justice Campus pending adoption of the budget.</b>	\$ 20,236,139	\$ 30,968,483	\$ 41,883,148	\$ 9,321,474
Behavioral Health	5245	0135	13045	<b>1991 Realignment - Behavioral Health</b> -For funding community-based mental health programs, administered by county departments of mental health, including short- and long-term treatment, case management, and other services to seriously mentally ill children and adults. -For funding state hospital services for county clients, administered by the state Department of Mental Health (DMH), provide inpatient care to seriously mentally ill persons placed by counties, the courts, and other state departments, and -For funding Institutions for Mental Diseases (IMDs), administered by independent contractors, generally provide short-term nursing level care to the seriously mentally ill. -Funding Source: a half-cent increase in the state sales tax enacted in 1991 and through a dedicated portion of the Vehicle License Fees (VLF).	\$ 12,559,176	\$ 39,743,672	\$ 52,302,848	\$ -
Social Services	5246	0135	13046	<b>Health &amp; Welfare Trust - Social Services</b> Assembly Bill (AB) 1288 of 1991 requires counties to establish a local Health and Welfare Trust Fund (H&WTF) for proceeds of sales tax and vehicle license fees (VLF) designated for State/Local Program Realignment. Realignment funds deposited in the Social Services account can only be used to fund the County share-of-cost for social services programs realigned in 1991.	\$ 10,210,898	\$ 78,748,454	\$ 88,459,352	\$ 500,000
Social Services	5247	0135	13047	<b>Health &amp; Welfare Trust - CalWORKs MOE</b> Assembly Bill (AB) 1288 of 1991 requires counties to establish a local Health and Welfare Trust Fund (H&WTF) for proceeds of sales tax and vehicle license fees (VLF) designated for State/Local Program Realignment. AB 118 added the CalWORKs Assistance Maintenance-of-Effort (MOE) account to the H&WTF for the purpose of receiving realignment funds "in lieu of" State reimbursements for public assistance payments budgeted in the CalWORKs Org 6310. The purpose of funds received in the CalWORKs Assistance MOE is for the State to realize State General Fund savings by equally reducing State reimbursements for CalWORKs public assistance payments. CalWORKs MOE funds can only be used to fund a portion of CalWORKs assistance payments in lieu of State reimbursements.	\$ 5,343,911	\$ 62,808,004	\$ 62,808,004	\$ 5,343,911
Social Services	5248	0135	13048	<b>Health &amp; Welfare Trust - Family Support</b> Assembly Bill (AB) 1288 of 1991 requires counties to establish a local Health and Welfare Trust Fund (H&WTF) for proceeds of sales tax and vehicle license fees (VLF) designated for State/Local Program Realignment. On January 1, 2014, AB 85 added the Family Support account to the H&WTF for the purposes of receiving sales tax and VLF revenues that were redirected by the State from Health Realignment account statewide. The amount of revenues received is determined by the State and funds received in the Family Support Account are "in lieu of" State reimbursements for CalWORKs public assistance payments. The purpose of funds received in the Family Support Account is for the State to realize State General Fund savings by equally reducing State reimbursements for CalWORKs public assistance payments. Family Support funds can only be used to fund a portion of CalWORKs assistance payments in lieu of State reimbursements.	\$ 13,302,951	\$ 57,624,093	\$ 70,927,044	\$ -

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**Special Revenue Funds**  
**No Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/20
Assessor - Recorder	1047	0035	17057	<b>State County Assessor Partnership Agreement Program</b> The State County Assessor Partnership Agreement Program (SCAPAP) fund is administered by the Assessor-Recorder for the purpose of increasing the efficiencies and effectiveness of property tax administration. Funds are provided to the county to supplement, and not supplant existing funding to the Assessor. The funding authority to establish the fund is by Board of Supervisors resolution on January 13, 2015, pursuant to Section 95.5 of the California Revenue and Taxation Code.	\$ 12,005	\$ 500	\$ 12,505
County Clerk/Elections	1081	0050	17151	<b>Vital &amp; Health Stat Fee</b> The purpose of this fund is to account for the state mandated portion of fees collected from the purchase of certified copies of confidential marriage licenses pursuant to Health and Safety Code 103625(f)(g)(i). Funding is designated for the exclusive use for enhanced service to the public and modernization/improvement of vital record systems.	\$ 47,468	\$ 4,000	\$ 51,468
District Attorney	1101	0060	17201	<b>Organized Automobile Fraud Activity (URBAN) Insurance Fraud Grant</b> The Organized Automobile Fraud Activity (URBAN) Insurance Grant Fund is administered by the District Attorney-Public Administrator to investigate organized automobile fraud activity in the County to reduce activity committed by an insurer's employee or agents, brokers, insureds, and others, and lessening the economic losses realized by insurers from that fraud. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, August 7, 2013, Resolution 12-296, California Insurance Code, Section 1874.8.	\$ 29,716	\$ -	\$ 29,716
District Attorney	1105	0060	17205	<b>Life and Annuity Insurance Fraud Fund</b> The Life and Annuity Insurance Fraud Fund is administered by the District Attorney-Public Administrator for the investigation and prosecution of individual life insurance and annuity product financial abuse cases involving insurance licensees, or persons holding themselves out to be insurance licensees, or any person purporting to be engaged in the business of insurance, and for other projects beneficial to insurance consumers. The funding authority to establish this Special Revenue Fund is by Board of Supervisors, November 17, 2015, Resolution 15-1622, pursuant to California Insurance Code, Section 10127.17.	\$ 2,056	\$ -	\$ 2,056
District Attorney	1106	0060	17206	<b>Multi-Agency Gang Enforcement Consortium (MAGEC) Fund</b> The Multi-Agency Gang Enforcement (MAGEC) Fund is administered by the District Attorney to deter criminal activity of street gang members who threaten, terrorize and commit violent crimes against the citizens of their neighborhoods, schools, and businesses in the Fresno County area. The State Budget Act of 1998 established the MAGEC Program. The funding authority to establish this Special Revenue Fund is the California Penal Code, Section 13821(2)(4).	\$ -	\$ -	\$ -
District Attorney	1109	0060	17209	<b>Rural Crime Trust</b> The purpose of this trust fund is to isolate funds received from the California Office of Emergency Services (formerly the Office of Criminal Justice Planning (OCJP)) for the Rural Crime Prevention program.	\$ -	\$ -	\$ -
District Attorney	1110	0060	17210	<b>State Asset Forfeiture</b> Utilized to isolate monies received from local law enforcement during the seizure and forfeiture process of property taken from individuals suspected of illegal activity. The fund acts as a clearing fund until the forfeiture process has been completed. Revenue Source: Established by California Health and Safety Code, Section 11489.	\$ 790,188	\$ -	\$ 790,188
District Attorney	1112	0060	17212	<b>State Asset Forfeiture-Special</b> Utilized to isolate Special Fund monies received from the completed forfeiture. The actual distribution of these funds is to be determined by a panel consisting of the Sheriff, a police chief, the District Attorney and the chief probation officer. Revenue Source: Established by California Health and Safety Code, Section 11489(b)(2)(A)(i).	\$ 167,349	\$ -	\$ 167,349
Social Services	1127	0065	17232	<b>Stuart Foundation Fund</b> The Stuart Foundation is administered by the Department of Social Services for the purpose of supporting implementation of the core elements of the Education Equals Partnership (EEP) in Fresno County. The EEP is an integrated vision to improve educational outcomes for children in foster care across the educational spectrum, from preschool through college. The funding authority to establish this Special Revenue Fund is the grant agreement with the Stuart Foundation and Internal Revenue Code Section 501(c)(3). After current year review, this funding source will be depleted and no longer available; a process for securing funding through general fund Budget Orgs 5610 will be implemented.	\$ -	\$ -	\$ -
Probation	1141	0075	17301	<b>Domestic Violence Prevention</b> Purpose, Use of Funding & Funding Authority: The purpose of this fund is to collect revenue generated from AB 2405 related to domestic violence prevention. AB 2405 requires the funding to be used for domestic violence prevention programs that focus on assisting immigrants, refugees, or persons who live in a rural community.	\$ 5,384	\$ 375	\$ 5,759
Probation	1142	0075	17302	<b>Federal Asset Forfeiture</b> Purpose, Use of Funding & Funding Authority: The purpose of this fund is to collect revenue generated from participating in the Federal Department of Justice Asset Forfeiture program. Funds are received when Probation participates in a search that results in the seizure of assets. Authorized per 21 U.S. Code § 881 (e)(3) - Forfeitures	\$ 2,272	\$ 5,000	\$ 7,272
Public Works & Planning	1170	0085	17420	<b>FF-Reclaimed Effluent Disposal</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (reclaimed effluent disposal) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1171	0085	17421	<b>FF-County Administration</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (County administration) for Millerton New Town (Tract 4870)	\$ 75,904	\$ -	\$ 75,904
Public Works & Planning	1172	0085	17422	<b>DF-Marina Drive</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (Marina Drive) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -

**Special Revenue Funds**  
**No Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/20
Public Works & Planning	1173	0085	17423	<b>DF-Traffic Signal-Millerton Rd/Marina</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (traffic signal-Millerton Rd & Marina) for Millerton New Town (Tract 4870)	\$ 32,890	\$ -	\$ 32,890
Public Works & Planning	1174	0085	17424	<b>DF-White Fox-Marina Parkway</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (White Fox-Marina Parkway) for Millerton New Town (Tract 4870)	\$ 20,933	\$ -	\$ 20,933
Public Works & Planning	1175	0085	17425	<b>DF-Collector Roads</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (collector roads) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1176	0085	17426	<b>DF-Millerton Road Improvements</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (Millerton Rd improvements) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1177	0085	17427	<b>DF-Community Park</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (community park) for Millerton New Town (Tract 4870)	\$ 75,284	\$ -	\$ 75,284
Public Works & Planning	1178	0085	17428	<b>DF-County Administration</b> Utilized to segregate developer deposit for development fees per BOS Agreement #10-184 (County administration) for Millerton New Town (Tract 4870)	\$ 39,715	\$ -	\$ 39,715
Public Works & Planning	1183	0085	17403	<b>PW-Building Inspectors Clearing</b> Utilized to provide a centralized fund related to Building Inspections and Permits fees collected by Development Services. Funds moved to revenue on a monthly basis, net of refunds made. Revenue Source: Established as funds are collected by developers.	\$ 501,330	\$ -	\$ 501,330
Public Works & Planning	1184	0085	17404	<b>PW-Building &amp; Safety Inspectors Clearing</b> Utilized to segregate funds to guarantee performance and occupancy by private parties per County Ordinance 15.04.090. Revenue Source: Established by County Ordinance 15.04.090.	\$ 376,037	\$ -	\$ 376,037
Public Works & Planning	1185	0085	17405	<b>Cross Valley Canal Trust</b> Utilized to segregate funds related to Community Facility District (CFD) #1 at Shaver Lake. Per Master Implementation Agreement (6.25.85) and 1st amendment, Intra-developer Agreement for CFD #1 & 1st amendment (6.24.85). Revenue Source: Established by Master Implementation Agreement (6.25.85) and 1st amendment; Intra-developer Agreement for CFD #1 & 1st amendment (6.24.85).	\$ 36,221	\$ -	\$ 36,221
Public Works & Planning	1189	0085	17409	<b>Disability Access &amp; Education</b> Utilized to segregate funds related to disability access and education. Funds from local business license/permit renewal fees to fund certified access specialist to facilitate construction related accessibility requirements per Title I, Division 5, Chapter 7.5 of Government Code. Revenue Source: Established by Title I, Division 5, Chapter 7.5 of Government Code.	\$ 1,101	\$ -	\$ 1,101
Public Works & Planning	1193	0085	17413	<b>Shaver Lake Boat Launch Extension</b> Used for construction of new observation area at Shaver Lake. Funds were donated and restricted. Funding authority was given by BOS on 3.15.16 (BAI #47, Res 16-125)	\$ 60	\$ -	\$ 60
Public Works & Planning	1194	0085	17414	<b>FF-Intake and Transmission</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (intake and transmission) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1195	0085	17415	<b>FF-Groundwater Extraction</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (groundwater extraction facility) for Millerton New Town (Tract 4870)	\$ 21,887	\$ -	\$ 21,887
Public Works & Planning	1196	0085	17416	<b>FF-Water Treatment</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (water treatment) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1197	0085	17417	<b>FF-Water Distribution &amp; Storage</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (water distribution & storage) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -
Public Works & Planning	1198	0085	17418	<b>FF-Wastewater Treatment</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (wastewater treatment) for Millerton New Town (Tract 4870)	\$ 766,044	\$ -	\$ 766,044
Public Works & Planning	1199	0085	17419	<b>FF-Wastewater Collection</b> Utilized to segregate developer deposits for Facility Fees per BOS Agreement #10-184 (wastewater collection) for Millerton New Town (Tract 4870)	\$ -	\$ -	\$ -

## Special Revenue Funds with No Appropriations

### Special Revenue Funds No Budgeted Appropriations in FY 2019-20

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/20
Public Works & Planning	1200	0086	17500	<b>Rental Rehabilitation Program Revenue</b>  Utilized for the payment of ongoing required loan servicing and monitoring costs. Use is governed by Housing and Urban-Rural Authority Act of 1983 and Code of Federal Regulations, Title 24. Revenue Source: Established by US Department of Housing and Urban Development, Title 24 Code of Regulations Part 511.	\$ 1,149,433	\$ -	\$ 1,149,433
Public Works & Planning	1220	0087	33900	<b>Community Facility District (CFD) #1-Phase 1 Northeast Reservoir</b>  Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 6,979	\$ -	\$ 6,979
Public Works & Planning	1221	0087	33901	<b>Community Facility District (CFD) #1-Phase 2 Northeast Reservoir</b>  Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 27,855	\$ -	\$ 27,855
Public Works & Planning	1222	0087	33902	<b>Community Facility District (CFD) #1-Northeast Reservoir Black Oak Line</b>  Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 67,583	\$ -	\$ 67,583
Public Works & Planning	1223	0087	33903	<b>Community Facility District (CFD) #1-2599 Black Oak Line (Water)</b>  Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 34,582	\$ -	\$ 34,582
Public Works & Planning	1224	0087	33904	<b>Community Facility District (CFD) #1-Phase 1 Southeast Reservoir</b>  Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 43,732	\$ -	\$ 43,732
Public Works & Planning	1225	0087	33905	<b>Community Facility District (CFD) #1-Phase 2 Southeast Reservoir</b>  Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 27,071	\$ -	\$ 27,071
Public Works & Planning	1226	0087	33906	<b>Community Facility District (CFD) #1-Ridgetop Reservoir Expansion</b>  Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 6,291	\$ -	\$ 6,291
Public Works & Planning	1227	0087	33907	<b>Community Facility District (CFD) #1-Ridgetop Reservoir Expansion Well Ridgetop Reservoir</b>  Utilized to segregate funds related to Community Facility District #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 12,593	\$ -	\$ 12,593
Public Works & Planning	1228	0087	33908	<b>Community Facility District (CFD) #1-Existing Twine Reservoir Southeast Reservoir</b>  Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 45,550	\$ -	\$ 45,550
Public Works & Planning	1229	0087	33909	<b>Community Facility District (CFD) #1-Southeast Reservoir-Well/Village Line</b>  Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 91,528	\$ -	\$ 91,528
Public Works & Planning	1230	0087	33910	<b>Community Facility District (CFD) #1-Sierra Cedars FCWD 41</b>  Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 27,440	\$ -	\$ 27,440
Public Works & Planning	1231	0087	33911	<b>Community Facility District (CFD) #1-Sierra Cedars Reservoir Expansion</b>  Utilized to segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intradeveloper Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 34,591	\$ -	\$ 34,591

**Special Revenue Funds**  
**No Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/20
Public Works & Planning	1232	0087	33912	<b>Community Facility District (CFD) #1-2599 Black Oak Line (Sewer)</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 8,355	\$ -	\$ 8,355
Public Works & Planning	1233	0087	33913	<b>Community Facility District (CFD) #1-Timberwine Wildflower Village Line</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 4,672	\$ -	\$ 4,672
Public Works & Planning	1234	0087	33914	<b>Community Facility District (CFD) #1-Upgrade Existing Intersection</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 39,780	\$ -	\$ 39,780
Public Works & Planning	1235	0087	33915	<b>Community Facility District (CFD) #1-Rd A Rdm Wildflower Village</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 205,087	\$ -	\$ 205,087
Public Works & Planning	1236	0087	33916	<b>Community Facility District (CFD)#1-2N M Seibert Prop</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 84,029	\$ -	\$ 84,029
Public Works & Planning	1237	0087	33917	<b>Community Facility District (CFD) #1-Improvements Thru Siebert</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 141,832	\$ -	\$ 141,832
Public Works & Planning	1238	0087	33918	<b>Community Facility District (CFD) #1-Improvements on Bretz Mountain</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 84,691	\$ -	\$ 84,691
Public Works & Planning	1239	0087	33919	<b>Community Facility District (CFD) #1-Bretz-State Route 168 Intersection</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 3,443	\$ -	\$ 3,443
Public Works & Planning	1240	0087	33920	<b>Community Facility District (CFD) #1-State Route 168 to Black Oak Road</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 77,982	\$ -	\$ 77,982
Public Works & Planning	1241	0087	33921	<b>Community Facility District (CFD) #1-Black Oak Fwy to County Road</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 15,123	\$ -	\$ 15,123
Public Works & Planning	1242	0087	33922	<b>Community Facility District (CFD) #1-Fwy- County Road Dinkey Creek Road</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 153,271	\$ -	\$ 153,271
Public Works & Planning	1243	0087	33923	<b>Community Facility District (CFD) #1-Thru Timberwine</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 83,159	\$ -	\$ 83,159
Public Works & Planning	1244	0087	33924	<b>Community Facility District (CFD) #1-Thru Wildflower Village</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 254,333	\$ -	\$ 254,333

**Special Revenue Funds**  
**No Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/20
Public Works & Planning	1245	0087	33925	<b>Community Facility District (CFD) #1-168 Expansion</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 878,713	\$ -	\$ 878,713
Public Works & Planning	1246	0087	33926	<b>Community Facility District (CFD) #1-Water Treatment Plant</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 1,480,034	\$ -	\$ 1,480,034
Public Works & Planning	1247	0087	33927	<b>Community Facility District (CFD) #1-Lake Capacity Fee</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 43,428	\$ -	\$ 43,428
Public Works & Planning	1248	0087	33928	<b>Community Facility District (CFD) #1-Cressman Road Construction</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 597,029	\$ -	\$ 597,029
Public Works & Planning	1249	0087	33929	<b>Community Facility District (CFD) #1-Fire Facilities</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 182,853	\$ -	\$ 182,853
Public Works & Planning	1250	0087	33930	<b>Community Facility District (CFD) #1-Snow Removal Facilities</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Per Master implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 294,620	\$ -	\$ 294,620
Public Works & Planning	1251	0087	33931	<b>Community Facility District (CFD) #1-Water District System</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 1,085,568	\$ -	\$ 1,085,568
Public Works & Planning	1252	0087	33932	<b>Community Facility District (CFD) #1-School Facilities</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 16,136	\$ -	\$ 16,136
Public Works & Planning	1253	0087	33933	<b>Community Facility District (CFD) #1-Sewer Plant Expansion</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 1,119,821	\$ -	\$ 1,119,821
Public Works & Planning	1254	0087	33934	<b>Community Facility District (CFD) #1-Well Water Supply Development</b>  To segregate funds related to CFD #1 at Shaver Lake. Deposits are made by developers which will be used to reimburse the County for development of property located in the Shaver Lake area. Revenue Source: Established by Master Implementation Agreement (6/25/85) and 1st amendment; Intra-developer Agreement for CFD 1 & 1st amendment (11/19/91)	\$ 95,437	\$ -	\$ 95,437
Public Works & Planning	1300	0088	34200	<b>State Route 198-Road A Traffic Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 105,009	\$ -	\$ 105,009
Public Works & Planning	1302	0088	34203	<b>Friant/Willow Traffic Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 23,734	\$ -	\$ 23,734
Public Works & Planning	1303	0088	34204	<b>Willow/Copper Traffic Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 19,528	\$ -	\$ 19,528

**Special Revenue Funds  
No Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/20
Public Works & Planning	1306	0088	34207	<b>Millerton Road-Friant to Auberry</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 403,100	\$ -	\$ 403,100
Public Works & Planning	1307	0088	34209	<b>Millerton Road Rd Improvements Brighton Crest</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 265,113	\$ -	\$ 265,113
Public Works & Planning	1308	0088	34210	<b>Millerton/Friant Road Improvements</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 63,790	\$ -	\$ 63,790
Public Works & Planning	1309	0088	34211	<b>Fowler/Shaw Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 18,319	\$ -	\$ 18,319
Public Works & Planning	1311	0088	34214	<b>Leonard/Shaw Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 43,738	\$ -	\$ 43,738
Public Works & Planning	1312	0088	34215	<b>McCall/Shaw Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 43,741	\$ -	\$ 43,741
Public Works & Planning	1313	0088	34216	<b>Academy/Shaw Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 21,752	\$ -	\$ 21,752
Public Works & Planning	1314	0088	34217	<b>Ashlan/McCall Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 37,385	\$ -	\$ 37,385
Public Works & Planning	1315	0088	34218	<b>Ashlan/Academy Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 24,976	\$ -	\$ 24,976
Public Works & Planning	1316	0088	34219	<b>Clovis/Shaw Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 57,236	\$ -	\$ 57,236
Public Works & Planning	1317	0088	34220	<b>Shaw-Temperance to Clovis Lakes</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 926,376	\$ -	\$ 926,376



**Special Revenue Funds  
No Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/20
Public Works & Planning	1318	0088	34221	<b>Temprance Ave Expressway Fr</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 37,038	\$ -	\$ 37,038
Public Works & Planning	1319	0088	34223	<b>Central/Chestnut Ave Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 17,538	\$ -	\$ 17,538
Public Works & Planning	1320	0088	34225	<b>Central Ave at State Route 99 Off-Ramp</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 24,677	\$ -	\$ 24,677
Public Works & Planning	1321	0088	34226	<b>Auberry Road/State Route 168 Prather</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 2,248	\$ -	\$ 2,248
Public Works & Planning	1322	0088	34227	<b>Lodge Road/State Route 168</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 796	\$ -	\$ 796
Public Works & Planning	1323	0088	34228	<b>Auberry Road/State Route 168 Auberry</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1,433	\$ -	\$ 1,433
Public Works & Planning	1324	0088	34230	<b>Academy/Hemdon Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1,321	\$ -	\$ 1,321
Public Works & Planning	1325	0088	34231	<b>Sheppard/State Route 168 Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1,524	\$ -	\$ 1,524
Public Works & Planning	1326	0088	34232	<b>State Route 168 Widening</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 37,299	\$ -	\$ 37,299
Public Works & Planning	1327	0088	34233	<b>Manning Ave-Button Willow to Alta</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 52,413	\$ -	\$ 52,413
Public Works & Planning	1328	0088	34234	<b>Shaw Ave-Temperance to Leonard</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 38,800	\$ -	\$ 38,800
Public Works & Planning	1329	0088	34235	<b>Willow-Friant to Copper</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 183,285	\$ -	\$ 183,285

**Special Revenue Funds**  
**No Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/20
Public Works & Planning	1330	0088	34236	<b>Herndon/DeWolf Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 4,171	\$ -	\$ 4,171
Public Works & Planning	1331	0088	34238	<b>Herndon/Locan Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 4,313	\$ -	\$ 4,313
Public Works & Planning	1332	0088	34239	<b>Herndon/Tollhouse Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 3,832	\$ -	\$ 3,832
Public Works & Planning	1333	0088	34241	<b>Willow/International Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 21,368	\$ -	\$ 21,368
Public Works & Planning	1334	0088	34242	<b>Willow Ave-Shepherd to Copper</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 53,028	\$ -	\$ 53,028
Public Works & Planning	1335	0088	34243	<b>Jefferson/Academy Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1,623	\$ -	\$ 1,623
Public Works & Planning	1336	0088	34245	<b>Auberry/Copper Traffic Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 7,465	\$ -	\$ 7,465
Public Works & Planning	1337	0088	34246	<b>Auberry/Marina Traffic Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 17,191	\$ -	\$ 17,191
Public Works & Planning	1338	0088	34247	<b>Auberry Improvements-Copper to Marina Dr</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 642,002	\$ -	\$ 642,002
Public Works & Planning	1339	0088	34248	<b>State Route 41-Friant Road Off Ramp Improvements</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 45,951	\$ -	\$ 45,951
Public Works & Planning	1340	0088	34249	<b>Shaw/Grantland Traffic Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 6,987	\$ -	\$ 6,987
Public Works & Planning	1341	0088	34251	<b>Shields/Academy Traffic Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 5,044	\$ -	\$ 5,044



**Special Revenue Funds**  
**No Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/20
Public Works & Planning	1342	0088	34252	<b>Ashlan/Academy Traffic Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 4,847	\$ -	\$ 4,847
Public Works & Planning	1343	0088	34253	<b>Shaw/Academy Traffic Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 4,611	\$ -	\$ 4,611
Public Works & Planning	1344	0088	34255	<b>Belmont/Academy Left Turn Lanes</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 6,062	\$ -	\$ 6,062
Public Works & Planning	1345	0088	34256	<b>McKinley/Academy Traffic Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 5,044	\$ -	\$ 5,044
Public Works & Planning	1346	0088	34257	<b>Millerton/Auberry Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 6,876	\$ -	\$ 6,876
Public Works & Planning	1347	0088	34258	<b>Millerton/Sky Harbor Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 4,414	\$ -	\$ 4,414
Public Works & Planning	1348	0088	34259	<b>Millerton/Brighton Crest Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 4,073	\$ -	\$ 4,073
Public Works & Planning	1349	0088	34260	<b>Millerton/Marina Dr Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 6,131	\$ -	\$ 6,131
Public Works & Planning	1350	0088	34261	<b>Millerton/Table Mountain Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1,556	\$ -	\$ 1,556
Public Works & Planning	1352	0088	34263	<b>Millerton Road-Marina Dr to Sky Harbor</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 38,704	\$ -	\$ 38,704

## Special Revenue Funds with No Appropriations

### Special Revenue Funds No Budgeted Appropriations in FY 2019-20

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/20
Public Works & Planning	1353	0088	34264	<b>Millerton Road-SkyHarbor to Auberry</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 57,040	\$ -	\$ 57,040
Public Works & Planning	1354	0088	34265	<b>Jayne Ave-Glen to I-5 Road Improvements</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 51,836	\$ -	\$ 51,836
Public Works & Planning	1355	0088	34266	<b>Amer Ave/Golden State Blvd-Traffic Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 127,646	\$ -	\$ 127,646
Public Works & Planning	1358	0088	34269	<b>Goodfellow, Newmark &amp; Rvbend</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 691,946	\$ -	\$ 691,946
Public Works & Planning	1359	0088	34270	<b>Central/Chestnut Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 3,266	\$ -	\$ 3,266
Public Works & Planning	1361	0088	34273	<b>Central-Chestnut to Golden State Blvd</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 1,907	\$ -	\$ 1,907
Public Works & Planning	1362	0088	34274	<b>Central/Academy Traffic Signal</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 12,025	\$ -	\$ 12,025
Public Works & Planning	1367	0088	34229	<b>Academy/State Route 168 Intersection</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 104	\$ -	\$ 104
Public Works & Planning	1368	0088	34275	<b>Friant Rd-Willow to Bugg</b>  Utilized to segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to reimburse County for improvements upon completion of project. Revenue Source: Established by Government Code, Title 7 Division 1 Chapter 5 - 66006; Board of Supervisors resolution for each project.	\$ 86,168	\$ -	\$ 86,168
Public Works & Planning	1369	0088	34276	<b>Auberry Rd. - Copper/Millerton</b>  To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 4,425	\$ -	\$ 4,425
Public Works & Planning	1370	0088	34277	<b>Millerton Rd. - North Fork/Marina</b>  To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 153,857		\$ 153,857
Public Works & Planning	1371	0088	34278	<b>Friant - Copper River/Willow</b>  To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 3,009		\$ 3,009
Public Works & Planning	1372	0088	34279	<b>Dinuba/Alta Intersection</b>  To segregate funds related to Traffic Mitigation Fees collected from developers/builders for specific projects located throughout the County. Funds are used to to reimburse County for improvements upon completion of project. Per GC Title 7 Div 1 Ch 5 - 66006; BOS resolution for each project.	\$ 3,479		\$ 3,479

**Special Revenue Funds**  
**No Budgeted Appropriations in FY 2019-20**

Responsible Department	Org	Fund	Sub-class	Org Description	Estimated Beginning Fund Balance @ 7/1/19	FY 2019-20 Budgeted Revenue	Estimated Ending Fund Balance @ 6/30/20
Sheriff-Coroner-PA	1450	0095	17650	<b>Automated Warrant Fund</b>  Utilized to keep the penalty assessments separate for the fine/bail forfeitures. Funds are used for the development and operation of an automated warrant system. Revenue Source: Established by California Penal Code, Section 853.7a and Vehicle Code, Sections 40808A and 40508B.	\$ 178,316	\$ -	\$ 178,316
Sheriff-Coroner-PA	1451	0095	17651	<b>Criminalistic Laboratory</b>  Utilized to keep the fines collected from Controlled substance convictions. Funds are used to maintain crime labs and continuing education. Revenue Source: Established by California Health and Safety Code Sections 11350-11360.	\$ 94,817	\$ -	\$ 94,817
Sheriff-Coroner-PA	1458	0095	17657	<b>Sex Offender Fines Fund</b>  Utilized to keep fines received from the State separate for conviction(s) of specified sex offenses. Funds are used for the testing of DNA samples for law enforcement purposes. Revenue Source: Established by California Penal Code, Section 290.3.	\$ 5,996	\$ -	\$ 5,996
Sheriff-Coroner-PA	1460	0095	17659	<b>State Asset Forfeiture</b>  Utilized to keep funds received from assets seized during criminal arrests separate. Funds are used for law enforcement purposes in accordance with state statutes and guidelines that govern equitable sharing. Revenue Source: Established under Assembly Bill 7478 and California Health and Safety Code, Sections 11488.4 and 11489 of the Uniform Controlled Substance Act.	\$ 133,396	\$ -	\$ 133,396
Sheriff-Coroner-PA	1461	0095	17660	<b>Safety Positive Intervention Program</b>  Utilized for positive intervention programs designed to combat drug abuse and gang activity. Revenue Source: Established under the Provisions of California Health and Safety Code, Section 11489 of the Uniform Controlled Substance Act.	\$ 56,041	\$ -	\$ 56,041
Sheriff-Coroner-PA	1464	0095	17663	<b>High Intensity Drug Trafficking Area (HIDTA)-State Forfeiture</b>  Utilized to keep funds received from assets seized from HIDTA criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with State statutes and guidelines that govern equitable sharing. Revenue Source: Established by California Health and Safety Code, Sections 11488.4 and 11489 of the Uniform Controlled Substance Act.	\$ 118,636	\$ -	\$ 118,636
Sheriff-Coroner-PA	1467	0095	17666	<b>High Intensity Drug Trafficking Area (HIDTA)-Treasury</b>  Utilized to keep funds received from assets seized from HIDTA criminal arrests separate. Funds are used for HIDTA law enforcement purposes in accordance with State statutes and guidelines that govern equitable sharing. Revenue Source: Established by California Health and Safety Code, Sections 11488.4 and 11489 of the Uniform Controlled Substance Act.	\$ 70,321	\$ -	\$ 70,321
Library	7522	0107	13061	<b>Hygus Adams Fund</b> Hygus Adams Trust - Committed designation for Library Capital. Assets under the Remainder Charitable Annuity designated for construction of new Library facilities and purchase of land for such facilities. Hygus Adams Estate established in 8/21/1984, upon the death of the survivors of family beneficiaries, additional proceeds of income of the trust shall be distributed to the Fresno County for the Library Trust Fund. Small memorial marker or plaque to be placed at the site of any facility constructed with these funds.	\$ 6,237,043	\$ -	\$ 6,237,043
Library	7523	0107	13062	<b>Library Investment Fund</b> Library Investment Fund - Established for the deposit of private donations to be used only for the purchase of Library materials.	\$ 95,830	\$ -	\$ 95,830
Library	8225	0107	10000	<b>App for Contingencies - Library</b>	\$ -	\$ -	\$ -



**AB:** Assembly Bill

**Account (Line Item):** A distinct reporting category in a ledger used for budgeting or accounting purposes. All budgetary transactions, whether revenue or expenditure related, are recorded in accounts.

**Accrual Basis:** The basis of accounting under which revenues are recorded when earned and expenditures (or expenses) are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt of cash or the payment of cash may take place, in whole or in part, in another accounting period.

**Activity:** A departmental effort that contributes to the accomplishment of specific identified program objectives.

**Actuarial Accrued Liability:** The actuarial accrued liability, as assessed by an actuary, generally represents the present value of the fully projected benefits attributable to service credit that has been earned (or accrued) as of the valuation date; it is computed differently under different funding methods.

**Actual:** The County's year-end actual dollars for expenditures and revenues for a fiscal year. Also, the year-end actual measures or results for statistical performance data for a fiscal year.

**Actuary:** A person professionally trained in the technical aspects of pensions, insurance and related fields. The actuary estimates how much money must be contributed to an insurance or pension fund in order to provide current and future benefits.

**Adjusted Budget:** A budget that reflects the adopted budget plus any mid-year changes authorized during the fiscal year.

**Adopted Budget:** The annual budget formally approved by the Board of Supervisors for a specific fiscal year.

**Americans with Disabilities Act (ADA):** A federal law that, among other provisions, requires modification of public buildings to ensure access for people with disabilities.

**Appropriations:** A legal authorization to make expenditures and to incur obligations for specific purposes.

**Appropriation for Contingency:** A budgetary provision representing that proration of the financing requirements set aside to meet unforeseen expenditure requirements or to offset revenue shortfalls.

**Arbitrage:** As defined by treasury regulations, the profit earned from investing low yielding tax-exempt proceeds in higher yielding taxable securities. In general, arbitrage profits earned must be paid to the United States Treasury

as rebate unless a specific exception to the rebate requirement applies.

**Assessed Valuation:** A valuation set upon real estate or other property by a government as a basis for levying taxes.

**Asset:** An item owned or a resource held that has monetary value.

**Assigned Fund Balance:** That portion of fund balance that reflects an intended use of resources but does not meet the criteria to be classified as restricted or committed. For non-general funds, it is the amount in excess of nonspendable, restricted and committed fund balance.

**Balance Sheet:** The financial statement disclosing the assets, liabilities and equity of an entity at a specified date in conformity with Generally Accepted Accounting Principles (GAAP).

**Balanced Budget:** A budget in which the planned expenditures and the means of financing them are equal. A balanced annual budget is required by the State of California per Government Code §29000, et seq.

**Board of Supervisors:** The five-member, elected governing body of the County authorized by the California State Constitution. Each Board member represents a specific geographic area (Supervisory District) of the County.

**Bond:** A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity dates) together with periodic interest at a specified rate. Sometimes, however, all or a substantial portion of the interest is included in the face value of the bond. The sale of bonds is one mechanism used to obtain long-term financing.

**Budget:** A financial plan for a single fiscal year including recommended expenditures for a given period and the recommended means of financing them.

**California State Association of Counties (CSAC):** An organization that represents county government before the California Legislature, administrative agencies and the federal government.

**CalWIN:** CalWORKs Information Network: A fully integrated online, real-time automated system to support eligibility and benefits determination, client correspondence, management reports, interfaces and case management for public assistance programs, such as the CalWORKs Program.

**CalWORKs:** California Work Opportunity and Responsibility to Kids program. A program that gives cash aid and services to eligible California families.

**Capital Assets:** Tangible and intangible assets acquired for use in operations that will benefit more than a single fiscal year. Typical examples of tangible assets are land, improvements to land, easements, buildings, building improvements, infrastructure, equipment, vehicles and machinery.

**Capital Assets Equipment:** Equipment that includes movable personal property of a relative permanent nature (useful life of one year or longer) and of significant value, such as furniture, machines, tools, weapons and vehicles. An item costing \$5,000 or more is budgeted in the appropriation capital asset account and capitalized. When an individual item cost less than \$5,000 (including weapons and modular equipment) it is budgeted in an expenditure account.

**Capital Assets/Land:** Expenditure account that includes expenditures for the acquisition of land.

**Capital Expenditures:** Expenditures incurred for the improvement to or acquisition of land, facilities and infrastructure.

**Cash Flow:** The analysis of cash receipts (revenues) to required payments (expenditures) and reporting of net cash balance projections. The Auditor-Controller/Treasurer-Tax Collector prepares cash flow reports that project the inflow, outflow and net balance of cash.

**Certificates of Participation (COPs):** Certificates issued for the financing of capital assets. A certificate is similar to a bond and represents an undivided interest in the payments made by the public agency pursuant to a financing lease. Even though they are not treated as indebtedness of the issuer by California state law, the federal tax law treats the lease obligation as if it were a debt.

**Charges for Current Services:** Revenues received as a result of fees charged for certain services provided to citizens and other public agencies.

**Committed Fund Balance:** Self-imposed limitations set on funds. Limitations imposed by the highest level of decision making, and requires formal action at that same level to remove.

**Community Development Block Grant (CDBG):** A federal grant administered by the County for housing and development activities that: (1) benefit lower income persons; (2) prevent/eliminate slums and blight; or (3) meet urgent community development needs.

**Comprehensive Annual Financial Report (CAFR):** The annual audited financial statement of the County.

**Contingency Reserve:** Appropriations set aside to meet unforeseen economic and operational circumstances.

**County Service Area (CSA):** An assessment district comprised of unincorporated area property owners who pay for special services through special assessments on their property tax bills.

**Credit Rating:** A rating determined by a credit rating agency that indicates the agency's opinion of the likelihood that a borrower such as the County will be able to repay its debt. The rating agencies include Standard & Poor's, Fitch and Moody's.

**Current Assets:** Assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets that will be used up or converted into cash within one year.

**Current Liabilities:** Liabilities that are payable within one year. Liabilities are obligations to transfer assets (i.e. cash) or provide services to other entities in the future as a result of past transactions or events.

**Debt:** An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants and notes.

**Debt Service:** Annual principal and interest payments that local government owes on borrowed money.

**Deferred Inflows of Resources:** An acquisition of net position by the government that is applicable to a future reporting period

**Deferred Outflows of Resources:** A consumption of net position by the government that is applicable to a future period.

**Department:** The basic organizational unit of the government which is functionally unique in its delivery of services.

**Depreciation:** The decrease in the service life or estimated value of capital assets attributable to wear and tear, deterioration and the passage of time.

**Employee Benefits:** The portion of an employee compensation package that is in addition to wages.

**Encumbrance:** A commitment within the County to use funds for a specific purpose.

**Enterprise Fund:** A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The governing body intends that the cost of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Estimated Revenue:** The amount of revenue expected to accrue or to be collected during a fiscal year.

**Expenditure:** A decrease in net financial resources. Expenditures include current operating expenses that



require the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants.

**Fiduciary Fund:** A fund containing assets held in a trustee capacity or as an agent for others which cannot be used to support the County's own programs.

**Fines, Forfeitures & Penalties:** A group of revenue accounts that includes vehicle code fines, other court fines, forfeitures and penalties, and penalties and cost on delinquent taxes.

**Fiscal Year (FY):** A 12-month period to which the annual operating budget applies and at the end of which a government determines in financial positions and the results of operations. The County of Fresno's fiscal year is July 1 through June 30.

**Fresno County Employees' Retirement Association (FCERA):** provides retirement benefits for eligible employees of the County of Fresno, Fresno Superior Court and for participating agencies including the Fresno-Madera Area Agency on Aging, Clovis Veterans Memorial District, and Fresno Mosquito and Vector Control District. FCERA is an independent association established by the County Employees Retirement Law of 1937 and is subject to the laws governing fiduciaries.

**Fund:** A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and equities or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance:** The difference between fund assets and fund liabilities of governmental funds. Fund Balance may be used in the budget for the upcoming year as a funding source for one-time projects/services.

**Fund Balance Components:** The classifications that segregate fund balance by constraints on purposes for which amount can be spent. There are five classifications: Non-Spendable Fund Balance, Restricted Fund Balance, Committed Fund Balance, Assigned Fund Balance and Unassigned Fund Balance.

**GASB 54:** Governmental Accounting Standards Board (GASB) Statement Number 54 which establishes a fund balance classification hierarchy based on constraints that govern how the funds can be used.

**General Fund:** The County's primary operating fund, which is used to account for all financial resources, except those required to be accounted for in another fund.

**General Obligation Bonds:** Bonds backed by the full faith and credit of a governmental entity.

**General Plan Update:** A multi-year project to revise the Fresno County Comprehensive General Plan that forms the framework for growth in the unincorporated communities.

**General Purpose Revenue:** Revenue derived from sources not specific to any program or service delivery that may be used for any purpose that is a legal expenditure of County funds. Examples of General Purpose Revenues include sales taxes, property taxes, property tax in lieu of vehicle license fees, court fines, real property transfer tax and miscellaneous other sources.

**Generally Accepted Accounting Principles (GAAP):** The uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statement of an entity.

**Geographic Information System (GIS):** A regional data warehouse providing electronic geographic data and maps to County departments and other users.

**Governmental Accounting Standards Board (GASB):** The independent authoritative accounting and financial reporting standard-setting body for U.S. state and local government entities.

**Government Finance Officers Association (GFOA):** An organization comprised of government accounting and finance professionals throughout the United States and Canada, whose goals include but are not limited to improving financial management practices and encouraging excellence in financial reporting and budgeting by state and local governments.

**Governmental Fund:** The funds that are generally used to account for tax-supported activities; it accounts for the majority of funds, except for those categorized as proprietary or fiduciary funds.

**Grant:** Contributions of cash or other assets from another governmental agency or other organization to be used or expended for a specified purpose, activity or facility.

**Information Technology:** A term that encompasses all forms of technology used to create, store, exchange and use information in its various forms including business data, conversations, still images and multimedia presentations.

**Intergovernmental Revenue:** Revenue received from other government entities in the form of grants, entitlements, shared revenues and payments in lieu of taxes. Examples of State revenue include Health and Social Services Realignment, Proposition 172 Public Safety Sales Tax, highway user tax, in-lieu taxes, public assistance administration, health administration and Homeowner's Property Tax Relief. Major federal revenue includes public assistance programs, health administration, disaster relief, and Payments In-lieu of Taxes for federal lands.

**Internal Service Fund (ISF):** A proprietary-type fund used to account for the financing of goods or services provided by one department to other departments of the County, or to other governmental units, on a cost-reimbursement basis.

**Intrafund Activity:** Activity between funds of the primary government, including blended component units.

**Intrafund Transfers:** Transfers of costs between budget units in the same governmental fund.

**Joint Powers Agreement (JPA):** A contractual agreement between a city, county and/or special district in which services are agreed to be performed, or the County agrees to cooperate with or lend its powers to another entity.

**Lease:** A contract granting use or occupation of property during a specified time for a specified payment.

**Liability:** a legal obligation to transfer assets or provide services to another entity in the future as a result of past transactions or events.

**Licenses, Permits & Franchises:** Revenue accounts that include revenue from animal licenses, business licenses, permits and franchises.

**Mandate:** A requirement, often set by law, from the State or federal government(s) that the County perform a task, perform a task in a particular way, or perform a task to meet a particular standard.

**Miscellaneous Revenues:** Revenues that do not fall into one of the general revenue categories. These revenues may include other sales and monetary donations from private agencies, persons or other sources.

**Mission:** A statement of organizational purpose. The County's mission is to promote excellent, timely, and beneficial public services to our diverse community with integrity and accountability.

**Modified Accrual Basis:** The basis of accounting under which revenues are recognized when they become available and measurable and, with a few exceptions, expenditures are recognized when liabilities are incurred. A modified accrual accounting system can also divide available funds into separate entities within the organization to ensure that the money is being spent where it was intended.

**Net County Cost (NCC):** Departmental appropriations less all available departmental revenues.

**Net County Cost Carryover:** The unspent portion of net county cost that has been carried over from the prior fiscal year.

**Objective:** A measurable target that must be met on the way to implementing a strategy and/or attaining a goal.

**Operating Budget:** A plan of current expenditures and the recommended means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

**Operating Transfers:** Operating transfers result when one fund provides a service on behalf of another fund. The providing fund budgets the amount required by the other fund in the "Operating Transfer Out" expenditure account. The receiving fund budgets the amount in one of the "Operating Transfer In" revenue accounts.

**Ordinance:** A regulation, an authoritative rule, a statute.

**Other Charges:** A group of expenditure accounts that includes support and care of other persons (such as assistance payments), bond redemptions, interest on bonds, other long-term debt and notes and warrants, judgments and damages, rights-of-way, taxes and assessments, depreciation, bad debts, income allocation, contributions to non-county governmental agencies and inter fund expenditures.

**Other Financing Sources:** An increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. Examples include sale of capital assets, transfers in and long-term debt proceeds.

**Pension Obligation Bond (POB):** Bonds issued to finance all or part of the unfunded actuarial accrued liabilities of the issuer's pension plan. The proceeds are transferred to the issuer's pension system as a prepayment of all or part of the unfunded pension liabilities of the issuer to ensure the soundness of the plan.

**Policy:** A high-level overall plan embracing the general goals and acceptable procedures of the subject contained therein.

**Priority:** An item that is more important than other things and that needs to be done or dealt with first; the right to precede others in order, rank, or privilege.

**Program:** A set of activities directed to attaining specific purposes or objectives.

**Program Revenue:** Revenue generated by programs and/or dedicated to offset a program's costs.

**Property Transfer Tax:** A tax assessed on property when ownership is transferred.

**Proprietary Funds:** The classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds).

**Public Hearings:** Board of Supervisors meetings that are open to the public in order to provide residents an



opportunity to express their views on the merits of the County's proposals and services.

**Reappropriation:** The inclusion of a balance from the prior year's budget as part of the budget of the subsequent fiscal year. Reappropriation is common for encumbrances outstanding at the end of a fiscal year that a government intends to honor in the subsequent year.

**Recommended Budget:** The budget document developed by the CAO and formally approved by the Board of Supervisors to serve as the basis for public hearings and deliberations prior to the determination of the adopted budget.

**Request for Proposal (RFP):** An official request for proposals to be submitted to the County to perform specified services. The RFP sets forth the services being sought for procurement by the County and requests information from firms interested in the engagement.

**Restricted Fund Balance:** That portion of fund balance subject to externally enforceable limitations on its use imposed by law, constitutional provision, or other regulation.

**Revenue From Use of Money & Property:** Revenue accounts that include investment income, rents and concessions and royalties.

**Salaries and Benefits:** A group of expenditure accounts that includes expenses related to compensation of County employees.

**Salary Savings:** A reduction to Salaries and Benefits appropriations due to normal staff attrition levels, projected timeframes for recruiting, unpaid leaves of absence, and related factors.

**Securitization:** A type of structured financing whereby an entity that is to receive future payments sells the right to that income stream to a third party in exchange for an up-front payment. For example, the County securitized the Tobacco Settlement Payments, receiving the revenue up-front and reducing the risk of not collecting all of the payments.

**Service Level:** Measures the performance of a system of service delivery. Certain goals are defined and the service level gives the percentage to which those goals should be achieved.

**Services & Supplies:** A group of expenditure accounts that includes non-personnel operating expenses such as contract services, office supplies, information technology services, minor equipment and facilities maintenance.

**Special District:** An area in which an independent unit of local government is set up to perform a specific function or a restricted number of related functions, such as street lighting or waterworks. A special district might be

composed of cities, townships, or counties, or any part or combination of these.

**Special Revenue Fund:** A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**Strategic:** Dealing with creation of overall plans and to determine how best to achieve the general goal of an entity.

**Structural Fund Balance:** The amount of budget deficit that is a result of an imbalance in governmental receipts and expenditures.

**Subject Matter Expert:** A person who possesses expert knowledge in a particular area, field, job, system or topic because of their education and/or experience.

**Succession Planning:** A strategy for passing leadership roles within the County to someone else in such a way that the agency continues to run smoothly after current leaders move on to new opportunities, retire or pass away.

**Tax and Revenue Anticipation Notes (TRANS):** A short-term, interest bearing note used as a cash management tool. Public agencies often receive revenues on an uneven basis throughout a fiscal year. The borrowed funds allow the agency to meet cash requirements during periods of low revenue receipts and repay the funds when the revenues are greater.

**Taxes Current Property:** A group of revenue accounts that includes the property tax amount for the current year based on the assessed value of the property as established each year on January 1st by the Office of the Assessor/Recorder.

**Taxes Other Than Current Secured:** A group of revenue accounts that includes unsecured property taxes. The term "unsecured" refers to property that is not "secured" real estate, that is a house or parcel of land which is currently owned. In general, unsecured property tax is either for business personal property (e.g. office equipment, owned or leased), boats, berths, or possessory interest for use of a space. It can, however, also be based upon supplemental assessments based on prior ownership of secured property.

**Tobacco Settlement Revenues (TSR):** The result of the historic Master Settlement Agreement in 1998 between the California Attorney General and several other states and the four major tobacco companies which provided more than \$206 billion in Tobacco Settlement Payments over 25 years in exchange for the release of all past, present and future claims related to the use of tobacco products. California agreed to distribute its share of the settlement to its counties based on population. The Fresno County Tobacco Funding Corporation was

incorporated June 13, 2002. It is a nonprofit public benefit organization as defined by Internal Revenue Code Section 501(c)(3). The Corporation is a member of the California County Tobacco Securitization Agency (Agency), a joint powers agency created in November 2000 by the County of Fresno (County) and eight other California Counties.

**Trust Fund:** A fund used to account for assets held by a government unit in a trustee capacity or as an agent for others and which, therefore, cannot be used to support the government's own programs. The County is sometimes required to segregate revenues it receives from certain sources into a trust fund, but these funds are accounted for in the financial statements as County assets.

**Unassigned Fund Balance:** Residual net resources. Total fund balance in the general fund in excess of nonspendable, restricted, committed and assigned fund balance.

**Unfunded Actuarial Accrued Liability (UAAL):** The present value of benefits earned to date that are not covered by plan assets; commonly used in pension fund discussions. The excess, if any, of the actuarial accrued liability over the actuarial value of assets. See also Actuarial Accrued Liability.

**Use of Fund Balance:** The amount of fund balance used as a funding source for one-time projects/services.