

Date

ATTACHMENT 2

Gayle Surabian, Public Information Officer
Fresno County Administrative Office
2281 Tulare Street, Room 304
Fresno, CA 93721

RE: Public Records Act Request

Dear Gayle,

Pursuant to rights under the California Public Records Act (Government Code Section 6250 et seq.), On behalf of the ICCF Gang Prevention Steering Committee I ask to inspect/obtain a copy of reports, briefings, data or estimates of gang-related incidents reported to or by the lead law enforcement agency and its partners, which are held by Departments within the County of Fresno and contain information that address the questions below.

It is understood that law enforcement data provides information on known gang members that were contacted by law enforcement. These data therefore may exclude unknown gang members and gang members who avoided contact with law enforcement. It is also understood that gang membership is not always documented in law enforcement reports. Therefore, the true number of gang involved crimes is likely to be underestimated. And finally it is understood that definitions of such terms as gang member, gang-related, gang incident, gang sweep, etc. may have different meanings and connotations. I request that information be provided using the submitting agencies most current definitions and meaning and that those definitions be shared as part of the information remitted in response to this request. I would be happy to clarify as necessary.

1. How many gangs are currently in Fresno County in 2008, 2009, and 2010?
 - a. How many gangs by geographic breakdown that is collected. This could be whatever location mechanism is used by your agency.
2. How many current gang members in Fresno County in 2008, 2009, and 2010?
 - a. How many gang members by geographic breakdown that is collected.
3. What are the demographics of gang members in 2010 including age, race/ethnicity and gender?
4. What are the demographics of victims of gang-related crimes including age, race/ethnicity and gender?
5. How many homicides in Fresno County in 2010? How many were gang-motivated/related?
6. How many gang members on formal probation and parole in 2010?
7. How many shootings occurred in 2010? How many of those shootings were gang motivated/related?
8. How many total crime incidents reported in Fresno County in 2010? How many of those were gang motivated/related?
9. How many gang sweeps¹ were conducted by your agency in 2010?
10. How many convictions of gang members in 2010? 2009? How many convictions of gang-related cases in 2010? 2009?
11. How many gang awareness presentations completed by your agency in 2010? How many people attended those presentations?
12. What resources did your agency allocate to gang suppression, intervention, and/or prevention in 2008, 2009, and 2010?

¹ 'sweeps' is a media term which refers to targeted law enforcement operations on specific gangs, gang territory, and/or gang activity at a specific date and time.

Examples of reports that contain the requested information include: law enforcement reports submitted for the Federal Bureau of Investigations Uniform Crime Report and for other state and federal crime reporting entities, Gang Incident Reports, SVB Weekly Crime Report (City of Fresno), Board Briefing Reports, or Public Presentations. I ask that the appropriate departments work under their own definition of gang-related, gang-offense, gang-member or other related and acceptable terms in determining how the information is provided and provide copies of those working definitions as appropriate.

I ask for a determination on this request within 10 days of your receipt of it, and an even prompter reply if you can make that determination without having to review the record[s] in question.

If you determine that any or all of the information qualifies for an exemption from disclosure, I ask you to note whether, as is normally the case under the Act, the exemption is discretionary, and if so whether it is necessary in this case to exercise your discretion to withhold the information.

If you determine that some but not all of the information is exempt from disclosure and that you intend to withhold it, I ask that you redact only the exempt information for the time being and make the rest available as requested.

In any event, please provide a signed notification citing the legal authorities on which you rely if you determine that any or all of the information is exempt and will not be disclosed.

Finally as this request is coming from the Gang Prevention Steering Committee, I am sharing the Committee's agreed upon process to retrieve information as reference. Attached is a copy of the informational protocol developed.

If I can provide any clarification that will help expedite your attention to my request, please contact me at 559.600.1234. I ask that you notify me of any duplication costs exceeding \$100 before you duplicate the records so that I may decide which records I want copied.

Thank you for your time and attention to this matter.

Sincerely,

Debra McKenzie
Gang Task Force Coordinator

ICCF Gang Prevention Steering Committee Information Request Protocol

NOTE: A standing request will be developed using this process, and any newly initiated request for information will utilize this process thereafter

1. Steering Committee reviews and approves Public Records Act request to be submitted
2. Request is sent to CAO Public Information Officer (PIO) for oversight
3. PIO sends request to appropriate Department, i.e., Sheriff (Deputy Incident Reports) – Lt. Neil Dadian and District Attorney (Reports from MAGEC Officers) – John Savrnoch, and as needed, City contacts
 - PIO works with County Counsel/City Attorney as appropriate
4. Requested Information comes in to PIO
5. Law Enforcement/District Attorney reviews information received
6. PIO provides information to Steering Committee
7. Steering Committee determines how information will be analyzed, reviewed, and distributed
 - Provide data to college research workgroup for analysis
 - Decide what should be included in annual report

DRAFT